

TOWN OF STETTLER

CAPITAL BUDGET

2016



Approved at February 2, 2016 Council Meeting

MEMORANDUM

To: Stettler Town Council
From: Administration
Date: **February 2, 2016 (Approved by Council following Council 2016 Capital Budget Workshop on January 27, 2016)**
Re: Capital Budget for 2016, 2017 and 2018

The 2016 proposed Capital Budget has been prepared for Council's consideration in the amount of **\$3,586,600** Sources of 2016 capital funding are summarized as follow:

- **\$1,645,000 - Grants**
 - \$803,747 - Municipal Sustainability Initiative (MSI – Capital & Operating)
(\$376,559) – Un-Allocated Municipality Initiative (MSI - \$1,180,306)
 - \$325,000 – Basic Municipal Transportation Grant (BMTG)
(\$19,880) – Un-Allocated Basic Municipal transportation Grant (BMTG - \$344,880)
 - \$516,253 - Federal Gas Tax
(FGT - \$301,327 (2016 payment) + \$214,926 (2015 balance carry forward))
- **\$1,265,450 (\$1,291,271 Amount Available for Capital from 2016 Interim Budget)**
 - \$573,500 – Utility Source Capital
 - \$691,950 – General Reserves (see breakdown of General Reserves Allocations)
- **\$341,900 - 2016 Interim Budget – Transfer from Operating**
 - \$75,000 – Sidewalk Replacement Capital Program
 - \$266,900 – SRC Phase 2 – County 35% and Town 65% of \$4M upgrade
- **\$293,500 - Transfer From Other Reserves & 2015 General Reserves**
 - \$14,000 – Computer replacement program – Computer reserve (balance 12/31/15 - \$35,283)
 - \$2,500 – Siren Upgrade – Disaster reserve (balance 12/31/15 - \$6008.00)
 - \$20,000 – Pathway tree root barrier – Pathway reserve (balance 12/31/15 - \$167,982)
 - \$15,000 – ML Sport Park Sponsorship – ML Sport Park reserve (balance 12/31/15 - \$15,000)
 - \$60,000 – 2015 Roof top heater replacement - SRC Maintenance Reserve (balance 12/31/15 - \$60,000)
 - \$82,000 – Community Hall – replace shingles – General reserve 2015 – balance 12/31/15 – \$1,451,550
 - \$20,000 – Portable Concrete Mixer - General reserve 2015 – balance 12/31/15 – \$1,451,550
 - \$50,000 – Solar Power Lights for pathways (West Stettler Park) - General reserve 2015 – balance 12/31/15 – \$1,451,550
 - \$20,000 – LED Street Lighting Initiative (62nd Street – recreation road) - General reserve 2015 – balance 12/31/15 – \$1,451,550
 - \$10,000 – Winged mower (parks) - General reserve 2015 – balance 12/31/15 – \$1,451,550
- **\$40,750 - Other**
 - \$10,750 – County of Stettler – 50% share of HVAC replacement – Fire Hall
 - \$5,000 – County of Stettler – 50% share of Forcible entry training door system – Fire
 - \$25,000 – Insurance – Replace SRC Marquee sign blown over in wind
- **\$3,586,600 – Total**

2016 Interim Budget – Available for Capital

The 2016 Interim Operating & Capital Budgets collectively include the following amounts available for capital purposes from internally generated sources as follows:

<u>Source:</u>	<u>Interim Operating 2016</u>	<u>Projected Ending Balance 2015</u>	<u>2016 Available Capital</u>	<u>2016 Proposed Capital</u>
General Reserve	\$711,854	\$1,451,550	\$2,163,404	\$691,950
Water Surplus	\$208,632	\$630,754	\$839,386	\$190,000
Other Surplus	<u>\$370,785</u>	<u>\$373,114</u>	<u>\$743,899</u>	<u>\$383,500</u>
	\$1,291,271	\$2,455,418	\$3,746,689	\$1,265,450

2016 Interim Budget – Available for Capital - Utility

The following projects are being allocated in 2016 from Water & Other utility fund surpluses, they include current and future utility and non-utility projects:

Shop – Site Security	\$40,000
Trench excavation safety shoring	\$45,000
Arts and Culture	\$15,000
Parks - 10 Compost Bins	\$9,000
Parks – Mule utility vehicle	\$22,000
Parks – Security cameras – skatepark & spraypark	\$7,000
Parks – TELUS WiFi Antenna – hall and campground	\$10,000
Parks – Community Hall – washroom flooring & painting	\$18,000
Senior Drop in Centre outside entrance upgrades	\$7,500
SRC heating unit replacement	\$80,000
SRC Zamboni	<u>\$130,000</u>
	\$383,500
Water Treatment Plant minor capital	<u>\$190,000</u>
	\$573,500

2016 Interim Budget – Available for Capital - General

General Reserves Allocations

- 2016 General Reserve Allocation - \$691,950
 - \$27,000 - Fire – Miscellaneous Equipment Replacement
 - \$10,750 – Fire HVAC Replacement at Fire Hall (50% County - \$10,750)
 - \$5,000 – Fire Forcible Entry Training Door System (50% County - \$5,000)
 - \$108,000 – Operations – Equipment
 - \$15,000 – Dump Trailer
 - \$13,000 – Backhoe Jack Hammer
 - \$80,000 – 2 - ¾ Ton Trucks
 - \$12,000 – Operations – Christmas Decorations
 - \$20,000 – Operations – Air photos
 - \$55,000 – Operations - Sidewalk Replacement Program
 - (Total - \$130,000 = +75,000 from 2016 Operating Budget)
 - \$100,000 – Operations – Walking Pathway Improvement Program
 - \$118,400 – Recreation – SRC Phase 2 – Recreation Town/County Funding Agreement

- \$126,000 – Parks
 - \$120,000 – 14' Mower
 - \$6,000 – Irrigation Booster
- \$34,800 - SRC
 - \$7,000 - Marquee Sign replacement – wind damage – Insurance
 - \$7,800 – Floor scrubber
 - \$10,000 – Treadmill – Fitness
 - \$10,000 – Meeting Room chairs
- \$25,000 – Cemetery Columbarium
- \$50,000 – Planning – Town/County IDP and South East ASP

As a trade-off, Administration recommends that Council continue to utilize MSI grant funds in the amount of \$503,747 in 2016 for a water and sewer project on 51 Avenue (57-59th Street - \$185,074+\$118,673) and 57th Street (Highway 12 – 48th Avenue - \$200,000) - Storm main replacement on that could otherwise be partially financed by annual utility fund surpluses.

What this effectively accomplishes is that the Town will access MSI funds for utility projects and use freed-up utility surpluses to fund projects and savings for non-utility purposes. This will crystallize the savings into real dollars in our bank account (as opposed to having unspent MSI grant funds that are not in our possession).

Significant items included in the 2016 Capital Budget include:

1. Major Capital Grant Funding

Alberta Municipalities are fortunate to have a significant amount of grant programs available to assist funding capital assets. Administration is continually challenged to allocate projects towards specifically eligible grants in order to maximize the overall amount of funding received in any given year. The amount available on an annual basis is as follows:

	<u>2016</u>
Municipal Sustainability Initiative Capital	\$1,125,861
Municipal Sustainability Initiative Operating	\$54,445
Federal Gas Tax Fund	\$301,327
Basic Municipal Transportation Grant	<u>\$344,880</u>
	\$1,826,513

Please refer to the attached grant continuity spreadsheets to review the multi-year allocation of desired projects under the Municipal Sustainability Initiative (MSI) program and the Federal Gas Tax Fund (FGTF). Should Council approve all of the proposed items in the 2016 Capital Budget as presented, major capital grant availability levels will be impacted as follows:

2016 – Grant Summary

Municipal Sustainability Initiative (MSI) - \$803,747 - Remaining - \$376,559 (2016/12/31)

- Wheeled Excavator - \$300,000
- 51st Avenue Sewer Replacement (57 – 59th Street) - \$185,074
(Total - \$400,000 with balance from Federal Gas Tax - \$214,926)
- 51st Avenue Sewer Replacement (57 – 59th Street) - \$118,673
(Total - \$420,000 with balance from Federal Gas Tax - \$301,327)
- 57th Street (Hwy 12 to 48th Avenue) – Storm Main Replacement - \$200,000

Federal Gas Tax Fund (FGTF) - \$516,253 – Remaining - \$0.00 (2016/12/31)

- 51st Avenue Sewer Replacement (57 – 59th Street) - \$214,926
(Total - \$400,000 with balance from MSI - \$185,074)
- 51st Avenue Sewer Replacement (57 – 59th Street) - \$301,327
(Total - \$420,000 with balance from MSI - \$118,673)

Basic Municipal Transportation Grant (BMTG) \$325,000 – Remaining - \$19,880

- 48th Avenue overlay from Hwy12 – 56 (KFC) - \$175,000
- Pavement Patching program - \$150,000

Over and under allocations/expenditures from MSI and the FGTF can be carried forward to the following year. Any unallocated grants are available to cover budget to actual adjustments, funding source changes during the year, as well as future project considerations.

The reality of the challenge facing the Town is that there are too many future projects for the amount of expected and uncertain grant monies available. Unless the provincial funding is increased Council will need to prioritize projects thereby postponing some to future years. At this time the Premier and the Prime Minister has committed funds as promised to municipalities. Although Administration is optimistic, it remains uncertain as to just how much funding will be available in the next few years.

2. 2016 Road / Pavement / Sidewalk Improvement Program

The 2016 Capital Budget includes \$455,000 towards the following Road projects:

1. 48th Avenue Overlay from Highway 12 to 56 - KFC (BMTG - \$175,000)



- Remove existing asphalt, complete base repairs as needed, replace misc. sections of deteriorated concrete/missing from underground repairs, pave with 75mm asphaltic concrete. The underground utilities were replaced in 2015. This project will reinstate the existing road surface and concrete sections

removed during the underground construction. The majority of curb and gutter will remain. Landscape disturbed areas to reinstate to pre-construction conditions. Will reduce pothole & crack filling maintenance and extend life of road.

2. Pavement Patching Program - \$150,000 (\$150,000 – BMTG)
3. Sidewalk Replacement Program - \$130,000 - (\$75,000 – 2016 Interim Operating Budget + \$55,000 – Available for Capital 2016 Interim Budget - General Reserves)

Refer to the MSI & FGTF continuity spreadsheets for 2016 - 2018 future project options.

3. 2016 Water, Sanitary and Storm Management Program

The 2016 Capital Budget includes \$1,020,000 towards the following utility projects:

1. 51st Avenue Water Replacement (57 – 59th Street) – Total - \$420,000 (MSI - \$118,673 / Federal Gas Tax - \$301,327)
2. 51st Avenue Sewer Replacement (57 – 59th Street) – Total - \$400,000 (MSI - \$185,074 / Federal Gas Tax - \$214,926)

Replace cast iron water main and services in 51st Avenue from 57-59 Street. Cast iron water main that is subject to water breaks due to its age. 51 Avenue is in need of major reconstruction. These underground improvements must be completed a minimum of one year ahead of road work to allow the trenches to settle.



3. 57th Street Storm Main Replacement (Hwy 12 – 48th avenue) - \$200,000 MSI

Replace extremely deteriorated storm main located at 57th Street Storm Main Replacement (Hwy 12 – 48th avenue). Storm main is completely deteriorated. The condition was noticed during an exposure to the culvert while TELUS fibre installations occurred in the area. A camera inspection was completed fall of 2015 and confirmed the culvert is completely rotted and in need of replacement. This storm main is a collector main and a critical piece of infrastructure to prevent flooding. Not replacing the main has the potential for liability and insurance claims if a collapse happened and storm water couldn't flow.



Refer to the MSI & FGTF continuity spreadsheets for 2016 – 2018 future project options.

4. Future Drainage Improvements – Regional Collaboration Grants – County of Stettler

In 2014 the Town of Stettler and the County of Stettler were successful in 2 joint regional Collaboration Grant Applications. The Town of Stettler has been managing a project to look at servicing requirements in and around the Town. The County has been managing a project that will look at a basin study in and around the Town of Stettler. The basin study will also include a review of the storm water system for the Town. Both Studies are expected to be completed in early 2016. Both Studies will also include recommendations for the Town and the County to consider. Regional Collaboration Grant Funding is also available to implement recommendation identified in the Studies.

5. Pathway Development/Expansion

The 2016 - 2018 Capital Budgets include \$100,000 per year as a commitment towards the construction and or upgrade of connecting pathways as per the Town's Trail Master Plan that was accepted by Council in September 2010.

As previously discussed with Council, the Trail Master Plan is a living document that is a long term a work in progress with annual priorities to be determined each year.

The following motion 15:06:22 was adopted by Council at the June 16, 2015 Council meeting:

Moved by Councillor Nolls that the Town of Stettler Council approve the following pathway system development with a total cost of \$158,000, and with funding to come from the 2015 Capital Budget and the Pathway Reserve Account:

- ✓ *Rehabilitation of the south side of West Stetter Park fishpond for a cost of \$23,000*
- ✓ *Connection from 57th Street to 50th Avenue – West side of High school football field / running track – estimated cost - \$45,000*
- ✓ *44th Avenue – adjacent to Stettler Agricultural Society – estimated cost \$90,000*

Update - □44th Avenue – adjacent to Stettler Agricultural Society – estimated cost \$90,000

After investigating this location the high pressure gas line is directly under the required location and only 24 inches deep. Asphalt paving equipment requires considerable base work to support the path. In addition all ground work would need significant observation holes dug by hand. There is also a water line in the same location and although the gas company may move the line there is not enough room in the boulevard.

Town administration is looking at requesting a lease for a band of land from the Agricultural Society to widen the right of way. This would give proper distances from the street and utilities to make this pathway a pleasant experience for pedestrians.

It is anticipated that these negotiations will push this pathway to 2017.

Recommendation:

Administration respectfully recommends Town of Stettler Council meet again at committee to finalize direction for 2016.

Background

Director of Operations, M. Robbins advised that continuing to rehab the existing pathways and extending the pathway system to connect other areas of Town are important to the long term benefit of the community. CAO G. Switenky presented several options for pathways in need of rehabilitation as well as options for new pathways in strategic locations throughout the Town:

Rehabilitation of existing pathways

- south side of West Stettler Park fishpond - \$23,000
- 44 Avenue in between 60-62 Street - \$36,000



Discussion ensued on the proposed rehabilitation options. It was the consensus of Council to proceed with the rehabilitation of on the south side of West Stetter Park fishpond for a cost of \$23,000. It was noted that the pathway located at 44 Avenue in between 60-62nd street is not in as great of need of rehabilitation at this time and can be reconsidered in 2016.

CAO G. Switenky highlighted four (4) new pathway connections:

- 1 – Emmerson – estimated cost \$85,000



CAO G. Switenky advised that more communication, coordination and input is required with the railway company and adjacent landowners in this area, and therefore recommended that this new pathway be more suitable added to the 2016 Capital Budget.

2. Meadowlands – estimated cost \$50,000



CAO G. Switenky advised that the connection of the Meadowlands pathways would be beneficial with the new home construction development that is happening within the subdivision.

3. Connection from 57th Street to 50th Avenue – West side of High school football field / running track – estimated cost - \$45,000



CAO G. Switenky advised that the development of this pathway would connect 57th Street by the tennis courts to 50th Avenue. This is a well-used north-south thoroughfare.

4. 44th Avenue – adjacent to Stettler Agricultural Society – estimated cost \$90,000



CAO G. Switenky advised that the development of this pathway would be very beneficial to connect Community Hall/downtown core to the residential areas of Parkdale, Grandview, and Meadowlands, the Stettler Recreation Centre, West Stettler Park and Sports Park West.

CAO G. Switenky advised that the current budget for pathway development is \$100,000 through the 2015 Capital Budget. However the Pathway Reserve Account also has a balance of \$76,000 for a total available of \$176,000.

Mayor Richards summarized the discussion by indicating that the pathway system has been a great community benefit, and are well used. It has almost come to a point where the current historical budget of \$100,000 will need to be utilized entirely by ongoing rehabilitation. Mayor Richards cautioned that Council may have to consider more funding in future capital budgets in order to maintain the existing pathway system and also construct future connecting/extension pathways.

Round table discussion ensued with Mayor Richards asking each Councillor for their preference respecting the options presented by Administration on the construction of new pathways.

6. Arts & Culture Annual Allocation

The 2016 – 2018 Capital Budgets include \$15,000 per year as a commitment towards Arts & Culture projects. At the end of 2015 the Town will have saved \$77,000 in reserve funds. (4-15-00-00-74-700).

Stettler Community Hall Upgrades

The Stetter Community Hall approaching 20 years old and requires maintenance on some bigger items. This well used facility needs to remain current to meet the needs of our community. Town staff continue to provide day to day maintenance however the hall is starting to show that it was built 20 years ago. The balance between the rental revenue and the halls appearance level and community input is consistently monitored by staff to give the best quality venue for our patrons. Listed are proposed upgrades and improvements required for the Community Hall totaling \$198,000:

Phase 1

2016 Capital Budget includes \$18,000 for new flooring in the washrooms, sealing the vinyl flooring in lobby and food area and wall surfacing in the Community Hall.

Future Phases

- New Shingles - \$80,000
- New carpet and dance floor reconditioning - \$30,000
- New ceiling tiles - \$9,500
- HVAC (engineering design to determine a better distribution of forced cooled air - \$5000
- HVAC upgrades - \$55,500 – Options and costing to be determined

7. Downtown Streetscape Continuation

The 2016 - 2018 Capital Budgets do not include any Downtown Streetscape improvements as a priority project. The following proposed projects are included in the 2019 and 2020 Capital Budgets respectively:

- 2019 Capital Budget – Downtown Streetscape – \$500,000 - 49th Avenue to ½ block south
- 2020 Capital Budget – Downtown Streetscape - \$500,000 – 48th Avenue to ½ block north

8. Fire Department Equipment Renewal

The “second line” apparatus, a 2001 Freightliner fire engine will have to be replaced in 2026. The Fire Underwriters have an age requirement for Fire Apparatus Insurance Grading Recognition. In small communities fire apparatus can be used as “First Line” up to 20 years, “Second Line” up to 25 years and “Reserve only” up to 29 years with the condition of completing a strict performance test every year of service beyond 20 years. Based on the tender results from the previous apparatus purchase, the estimated cost for a new fire engine in 2026 will be \$900,000. There is no allocation to fire apparatus replacement in the 2016 Capital budget, however starting in 2017 a provision of \$100,000 per year will be included in the capital budget to ensure adequate funding is available in 2026.

9. Stettler Recreation Centre (SRC) Phase 2 Future Savings

The 2016 Interim Operating Budget includes \$513,300 in recreation support from the County of Stettler. The Administrative assumptions incorporated are as follows:

PLS Revenue:

Pre-existing contribution	\$128,000	(was always in our Operating Budgets)
New operating	<u>\$292,000</u>	
	\$420,000	(represents 35% of \$1.2M deficit)
New capital	<u>\$93,300</u>	(represents 35% of \$4M debt payment)
	\$513,300	

PLS Expenditures:

Transfer to Reserve -Town	\$173,600	(represents 65% of \$4M debt payment)
Transfer to Reserve -County	<u>\$93,300</u>	(represents 35% of \$4M debt payment)
	\$266,900	
Remains as net operational support	\$128,000	(to support property tax mitigation)
Remains as new net operational support	<u>\$118,400</u>	(enhances available for Capital Budget)
	\$246,400	

The 2016 Capital Budget includes a total allocation of \$385,300 to Phase 2 of the SRC. This amount includes \$266,900 which was originally incorporated into the 2016 Interim Operational Budget adopted by Council on December 2, 2015 and an additional \$118,400 which was included in the "available for capital" through the 2016 Interim Operating Budget.

Phase 2 upgrades for the arena/ice side of the facility are anticipated to be in the \$4 million dollar range. Finding funding sources will certainly be our greatest challenge. It would seem that with the latest round of government funding, projects that are deemed to be "shovel ready" were more successful in attaining grant funding. Federal Infrastructure Minister Hon. Amarjeet Sohi says shovel ready projects mean a municipality has done all the relevant studies, public consultation and planning -- to qualify for financial help from the federal government. In order to take advantage of the federal and provincial grant funding opportunities, the design, engineering, and public consultation of Phase 2 should be completed in early 2016 and funded through the additional funding allocation of \$118,400.

Our SRC complex is simply a jewel for a community our size. Given the age of the original section of the building (1993), numerous modernization upgrades are needed to the structure and the mechanical system to ensure the facility operates efficiently and will continue to represent the pride in our community well into the future.

10. Future Utility Trunk Main Extensions

The 2016 Capital Budget does not commit any available resources towards extending growth related municipal infrastructure. In 2014 the Town of Stettler and the County received a Regional Collaboration Grant for a Master Servicing Study. Some of this infrastructure will be installed at the expense of developers while a significant amount will have to be borne through Offsite levies together with long term debt. When needed, Council will likely have to increase utility rates to pay for associated annual debt servicing costs.

11. Hwy 12 West Traffic Congestion Solutions and partnership - Alberta Transportation

The 2016 Capital Budget does not commit any available resources towards the Hwy 12 traffic congestion solutions, however the Town of Stettler did receive a follow up email dated October 5, 2015 from Russell Watts, Regional Director – Alberta Transportation which states:

Mayor Richards,

Thank you for meeting with us at the recent AUMA convention in Calgary. We appreciate the Town of Stettler taking the time to discuss the transportation related items that are important

to your community. As follow up to our meeting, the list below outlines items that we will be investigating further:

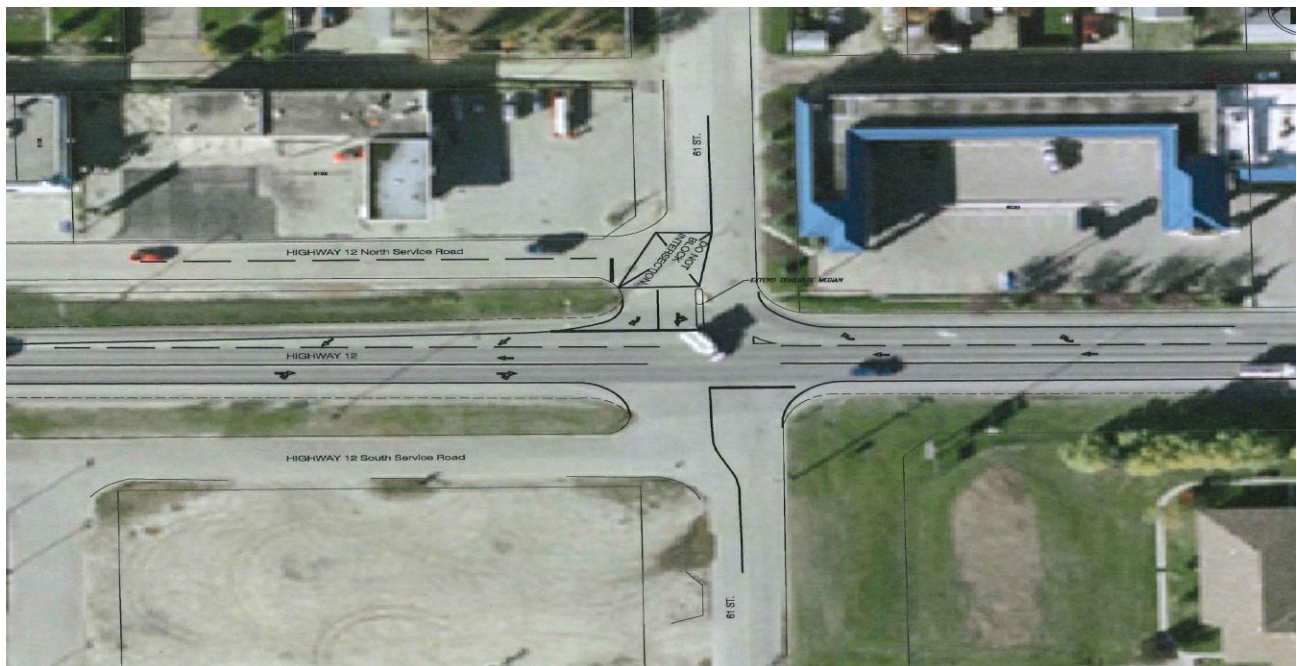
- We will revisit the need for enhanced traffic control at the intersection of Highway 12 and 67th Street based on new development in this area.
- We will also begin reviewing options to include improvements to the west end of Highway 12 to reduce congestion in this area.

We look forward to providing you further information on these topics in the coming months. Please feel free to share this information with administration and council. If you have any questions or concerns, please myself or Stuart Richardson.

Background

The first proposal includes minor changes to paint lines and concrete median at the 61 Street intersection which can be completed relatively easy and with minimal cost \$6,700.

This is a relatively inexpensive upgrade to the intersection that was also recommended by Alberta Transportation.



The second proposal includes the intersection at 67 Street (Tim Horton's/McDonalds) complete with signalized traffic lights with a slight widening of the north side of the highway to accommodate changes to lane configuration. The master plan includes an option for overlay pavement of the intersection, which we feel would be ideal for establishing paint lines for a total intersection improvement cost of \$700,000.



The third proposal would only be considered after the signalize traffic lights proposed in option 2 have been installed and a traffic impact study can be done to determine if movement of traffic on the residential area of 62nd street & 50A, 51 Avenues remains an issue. If traffic shortcutting through adjacent residential neighbourhoods was still occurring after the traffic lights were installed, a solution could be to install jersey barriers (with appropriate signage) to prevent traffic driving from the mall towards Bagshaw Electric on the service road. A public consultation would be recommended to obtain adjacent landowner's input as this has the potential to affect local business access.

Director of Operations M. Robbins indicated that the desired outcome of the meeting would be to open communication between the Town and Alberta Transportation to create a partnership to see the implementation of the plan.



General discussion took place regarding the possible partnerships with Alberta Transportation. Ideally a partnership would consist of Alberta Transportation funding the Highway upgrades and the Town managing the project, however other financial partnerships may also have to be considered.

12. RCMP – Capital Requirements

The 2016 Capital Budget does not commit any available resources towards RCMP capital requirements. However was noted that during the meeting on September 24, 2015 with RCMP “K” Division during the recent AUMA Convention, that future negotiations would have to take place with “K” Division with regards to any future capital requirements.

13. Future Land Development (Industrial & Residential)

The 2016 – 2018 Capital Budgets do not include any funding allocations towards the Town re-entering the land development market.

The Town of Stettler's Land Development portfolio has an approximate fair market value at December 31st, 2015 as estimated below:

Realized:

Land Development Reserve @ Dec. 31/15	\$934,974	(realized per audit)
Projected additions to Dec. 31/15		
Projected deletions to Dec. 31/15		

Unrealized:

Meadowlands – undeveloped	\$700,000	
Meadowlands (4 lots unsold)	\$246,600	(\$61,650 per lot)
Emmerson (3 lots unsold)	\$225,600	(\$75,200 per lot)
Emmerson (partially serviced 53 lots)	\$530,000	(@ \$10,000 per lot)
NE Industrial (0 lots unsold – Town snow dump)	\$0	(Potential for 1.5 acre lot)
NE Industrial (128 acres undeveloped)	<u>\$1,280,000</u>	(@ \$10,000 per acre)

Net Fair Value

\$3,917,174



Administration, being conservative, has not forecast any sales of our remaining serviced residential lots/undeveloped lands in 2016. Although Town lots are priced competitively, local lot sales/home construction is being predominantly driven privately in Meadowlands by the Park.

Normally the Town's unrealized Land Development properties, through relatively consistent annual lot sales, would have provided this Interim Operating Budget with approximately \$47,380 towards Subdivision Administration departmental costs and a further \$40,000 (ROI like)



contribution. However with no forecasted municipal lot sales in 2016, the Operating Budget is now absorbing this combined \$87,380 revenue loss. Subdivision Administration will now be paid by other enhanced revenue sources included in this Budget (like Franchise Fees). In the future all lot/land sale proceeds upon realization be transferred fully into the Land Development Reserve to mitigate the further erosion of this saving fund for future considerations. This will preserve the significant value of our (dormant for now) Land Development holdings. Down

the road Administration believes that the Town will be in a better position to ultimately expend these funds on valued major infrastructure expansion, community projects/facilities, or to re-enter the land development environment, if necessary

**TOWN OF STETTLER
2016 CAPITAL BUDGET**

**Approved at the Feb 2/15
Council Meeting**

Jan. 27, 2016

Capital Item	Net Cost	General Reserves	Other Reserves	Other
<u>Approved Projects</u>				
<u>Administration</u>				
Computer Replacement Plan	14,000		A	14,000
LED Lights on 62 St. (Rec Rd)	20,000	20,000		
<u>Fire Department</u>				
Miscellaneous Equipment	27,000	27,000		
Forcible Entry Training Door System	10,000	5,000		C
HVAC Replacement	21,500	10,750		C
Disaster Siren	2,500		A	2,500
<u>Public Works</u>				
3/4 Ton Trucks (2)	80,000	80,000		
Backhoe Jack Hammer	13,000	13,000		
Dump Trailer	15,000	15,000		
Site Security/Fire Protection At Town Shop	40,000			J
Trench Excavation Safety	45,000			J
Wheeled Excavator	300,000			G
Christmas Decoration	12,000	12,000		
Pavement Overlay 48 Ave from Hwy 12 to 56	175,000			G
Pavement Patching Program	150,000			G
Sidewalk Replacement Program	130,000	55,000		H
Aerial Photo	20,000	20,000		
Portable Concrete Mixer	20,000	20,000		
<u>Sewer</u>				
Sanitary Main Replace 51 Ave from 57-59 St.	400,000			G
Storm Main Replace 57 St from Hwy 12-48 Ave	200,000			G

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Capital Item	Net Cost	General Reserves	Other Reserves	Other
<u>Water</u>				
Watermain Replace 51 Ave from 57-59 St.	420,000			G 420,000
<u>WTP</u>				
Ammonia Monochloramine Analyzer	55,000			J 55,000
Facility Access Road	25,000			J 25,000
Membrane System Health Check	15,000			J 15,000
Site Security/Fire Protection at WTP	95,000			J 95,000
<u>Parks & Leisure Services</u>				
Additional Security Camera's at SRC	7,000			J 7,000
Arts & Culture Allocation	15,000			J 15,000
Columbarium	25,000	25,000		
Community Hall Upgrade(s) incl shingles	100,000	82,000		J 18,000
Compost Bins	9,000			J 9,000
Facility Wi-Fi	10,000			J 10,000
Floor Scrubber	7,800	7,800		
Heating Unit Replacement at SRC (2)	140,000		A 60,000	J 80,000
Irrigation Booster	6,000	6,000		
Marquee Sign	32,000	7,000		F 25,000
Meeting Room Chairs	10,000	10,000		
Mower - 14'	120,000	120,000		
Mule Utility Vehicle	22,000			J 22,000
Pathway Root Barrier	20,000		A 20,000	
Senior's Drop-in Centre Outside Exit Upgrades	7,500			J 7,500
Sports Park Sponsorship	15,000		A 15,000	
SRC Upgrades - Concept & Savings	385,300	118,400		H 266,900
Treadmill	10,000	10,000		
Winged Mower	10,000	10,000		
Zamboni	130,000			J 130,000
<u>Planning</u>				
Intermunicipal Dev Plan & SE Area Struct Plan	50,000	50,000		

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Capital Item	Net Cost	General Reserves	Other Reserves	Other
<u>Subject to Further Investigation of Options & Location</u>				
Solar Lights for Pathways	50,000	50,000		
<u>Subject to Further Review of Locations & Logistics</u>				
Pathway System Improvements	100,000	100,000		
Total	\$ 3,586,600	\$ 873,950	\$ 111,500	\$ 2,601,150

A - Capital Reserves
 F - Insurance Claim
 J - Utility Surplus
 M - Fund Raising
 R - Operating Reserves

C - County of Stettler
 G - Grant
 K - Parks Contribution
 N - Water Rates
 S - Local Improvement

D - Debenture
 H - Operating Budget
 L - LDR
 P - Donations
 T - Trade-In

Town of Stettler

2016 Capital Budget Summary - Updated January 27, 2016 (after Council 2016 Capital Budget Workshop)

Project	Dept	2016 Budget Expense	Actual - January 1, 2016 Project Revenue	Utility Surplus 2016 Budget - \$579,417	Available for Capital 2016 Budget - \$711,854	Transfer From Other Reserves	2016 Operating Budget	Debenture / Local Improvement	Grants - MSI (\$1,125,861 + \$54,445 = \$1,180,306)	Grants - FGT (\$301,327)	Grants - BMTG (\$60 per cap x 5748 = \$344,880)	Other	Total
Computer Replacement Program	Admin	\$14,000				\$14,000	Computer						\$14,000
Solar Power lights for pathways	Admin	\$50,000				\$50,000	General (2015)						\$50,000
LED Street Light - 62nd Street(rec rd)	Admin	\$20,000				\$20,000	General (2015)						\$20,000
Miscellaneous Equipment	Fire	\$27,000			\$27,000								\$27,000
HVAC Replacement	Fire	\$21,500			\$10,750						\$10,750.00	County	\$21,500
Forcible Entry Training Door System	Fire	\$10,000			\$5,000						\$5,000.00	County	\$10,000
Siren	Fire	\$2,500				\$2,500	Disaster						\$2,500
Dump Trailer	Shop	\$15,000			\$15,000								\$15,000
Christmas Decorations	Shop	\$12,000			\$12,000								\$12,000
Backhoe Jack Hammer	Shop	\$13,000			\$13,000								\$13,000
Site Security - Town Shop	Shop	\$40,000		\$40,000									\$40,000
2- 3/4 Ton Trucks	Shop	\$80,000			\$80,000								\$80,000
Wheeled Excavator	Shop	\$300,000							\$300,000				\$300,000
Trench Excavation safety shoring	Shop	\$45,000		\$45,000									\$45,000
Jan 27, 2016 - Portable Concrete Mixer - Council moved from 2017 budget	Shop	\$20,000				\$20,000	General (2015)						\$20,000
51 Ave Sanitary (57-59 Street)	Sewer	\$400,000							\$185,074	\$214,926			\$400,000
51 Ave Water (57-59 Street)	Water	\$420,000							\$118,673	\$301,327			\$420,000
Storm Main Replacement 57 Street from Highway 12 – 48 Avenue	Storm	\$200,000							\$200,000				\$200,000
48th Ave overlay from Hwy 12 to 56 (KFC overlay)	Trans	\$175,000									\$175,000		\$175,000
Pavement Patching Program	Trans	\$150,000									\$150,000		\$150,000
Sidewalk Replacement Program	Trans	\$130,000			\$55,000		\$75,000						\$130,000
Airphotos	Trans	\$20,000			\$20,000								\$20,000
WTP Facility Access	WTP	\$25,000		\$25,000									\$25,000
Ammonia Monochloramine Analyzer	WTP	\$55,000		\$55,000									\$55,000
Membrane System Health Check	WTP	\$15,000		\$15,000									\$15,000
Site Security - Fire Protection Upgrades	WTP	\$95,000		\$95,000									\$95,000
IDP & South East ASP	Planning	\$50,000			\$50,000								\$50,000
West Area Structure Plan	Planning	\$0											\$0
Downtown Parking Lot - Design and Construction	Planning	\$0											\$0
SRC Phase 2 Upgrade - Recreation Funding Agreement	SRC	\$385,300			\$118,400		\$266,900						\$385,300
Pathway Improvement System	Parks	\$100,000			\$100,000								\$100,000
Pathway Root Barrier	Parks	\$20,000				\$20,000	Pathway						\$20,000
Arts & Culture	Parks	\$15,000		\$15,000									\$15,000
Campground & Community Hall Wifi - Antenna	Parks	\$10,000		\$10,000									\$10,000
Compost Bins	Parks	\$9,000		\$9,000									\$9,000
Irrigation Booster	Parks	\$6,000			\$6,000								\$6,000
Jan 27, 2016 - Sport Park Sponsorship \$10,000 - Council added \$5000 to total	Parks	\$15,000				\$15,000	ML Sports Park						\$15,000
Mule - Utililty Vehicle	Parks	\$22,000		\$22,000									\$22,000
Winged Mower (from 2017 Budget)	Parks	\$10,000				\$10,000	General (2015)						\$10,000

14' Mower (2017 budget brought forward)	Parks	\$120,000			\$120,000										\$120,000
SRC - Additional Security Cameras	SRC	\$7,000		\$7,000											\$7,000
SRC Marquee Sign Replacemnt	SRC	\$32,000			\$7,000							\$25,000.00	Insurance		\$32,000
SRC - 2 - Heating Units Replacement	SRC	\$140,000		\$80,000		\$60,000	SRC - Maintenance								\$140,000
SRC - Zamboni	SRC	\$130,000		\$130,000											\$130,000
SRC - Floor Scrubber	SRC	\$7,800			\$7,800										\$7,800
SRC - Fitness - treadmill	SRC	\$10,000			\$10,000										\$10,000
SRC - meeting room chairs	SRC	\$10,000			\$10,000										\$10,000
Cemetery - Columbarium	Cemetery	\$25,000			\$25,000										\$25,000
Jan 27, 2016 - Community Hall - Flooring in washrooms and hall painting \$18,000 / council added \$82,000 to replace shingles from 2017 budget	Hall	\$100,000		\$18,000		\$82,000	General (2015)								\$100,000
Seniors Drop-in Centre - Outside Exit Upgrades	Seniors Drop-in Centre	\$7,500		\$7,500											\$7,500
2016 Project Totals		\$3,586,600	\$0	\$573,500	\$691,950	\$293,500		\$341,900	\$0	\$803,747	\$516,253	\$325,000	\$40,750		\$3,586,600
		0%		\$1,291,271.00	\$1,265,450	\$182,000	General (2015)			\$376,559	-\$214,926	\$19,880			\$3,586,600
					\$25,821	\$873,950									

2015 Carry Forward - From Melissa - Updated - January 5, 2016 (December 31, 2015 pre audit)

2015 Carry Forward		2015 Budget Expense - Council Motion 15:03:03 March 3, 2015	2015 Tender / Purchase Amount	Actual - November 30, 2015 Project Expense	Utility Surplus Operating	Transfer From General Reserves	Transfer From Other Reserves	2015 Operating Budget	Debenture / Local Improve	Grants - MSI (\$643,096+54,625 Operating)+ \$482,765 extra 2014 funding	Grants - FGT (\$312,378)	Grants - BMTG (\$60 per cap x 5748 = \$344,880)	Other	Total
Sweeper - carry forward to 2016 delivery	Shop	\$260,000	\$297,777.00	\$0.00						\$297,777				\$297,777
Wilfort Subdivision Paving - LI	Roads	\$576,000	\$713,048.25	\$441,223.82					\$271,824					\$271,824
48th Ave Sewer Replacement - HWY 12 to 56	Sewer	\$300,000	\$255,000.00	\$228,727.10						\$26,273				\$26,273
48th Ave water Replacement - HWY 12 to 56	Water	\$310,000	\$260,000.00	\$227,656.09						\$32,344				\$32,344
Cathodic Protection for Raw Water Intake Lines	WTP	\$50,000	\$50,000.00	\$4,407.00	\$45,593.00									\$45,593
Raw Water Pump Variable Frequency Drive	WTP	\$10,000	\$10,000.00	\$7,245.88	\$2,754.12									\$2,754
Raw Water Intake well Landing and Access Ladders	WTP	\$30,000	\$30,000.00	\$0.00	\$30,000.00									\$30,000
2015 Project carry Forward - Dec 31, 2015		\$1,536,000.00	\$1,615,825.25	\$909,259.89	\$78,347.12	\$0.00	\$0.00	\$0.00	\$271,824.43	\$356,393.81	\$0.00	\$0.00	\$0.00	\$706,565.36