

TOWN OF STETTLER

Prepared by: Parks & Leisure Department

Number: X-1 (i)

Adopted by: Town of Stettler Council

Original Policy: 2011 08 16

Previous Policy: N/A

Current Policy: 2011 08 16

Title: **Cemetery Protocol**

Purpose: The Town of Stettler Cemetery Protocol is a guideline for staff and Public ensuring that the maintenance and care of the cemetery is held to high standards and to give staff the direction that is required to satisfy the needs of relatives and visitors to Lakeview Cemetery.

Policy Statement:

On or about May 1 of each calendar year staff shall clean the cemetery of all plantings, shrubs and decorations.

During the remainder of the year:

- Plastic and glass decorations that are faded, broken or may cause harm to visitors, personnel or equipment will be removed.
- Plantings will be removed if they interfere with maintenance or encroach on other graves.
- Cut flowers may be placed in the Cemetery from May 1st to September 30 and will be removed if they become unsightly, wilted or become wind strewn.
- No flowers or decorations shall be removed 5 days prior to or after Mothers Day, Fathers Day, Easter, Labor Day, Thanksgiving and Remembrance Day.
- Non self-draining glass jars, tin cans and buckets will be removed by Cemetery Personnel.
- Memorials such as candles, decorative flags, stuffed animals, balloons, vases and solar lights are not permitted and shall be removed by Cemetery Personnel without notice.
- Plastic flowers will be disposed of - flowers will be composted.
- Plastic flowers with wire that remain at the start of the mowing season shall be removed by Cemetery Personnel.

Note: *Many of these items are Hazards to employees using maintenance equipment such as weed-whips and lawnmowers. The Safety of the Public and Town Staff is held in high priority.*