

BYLAW 1587

BEING A BYLAW TO ESTABLISH THE MUNICIPAL PLANNING COMMISSION OF THE TOWN OF STETTLETT.

WHEREAS The Planning Act, 1980, Revised Statutes of Alberta, 1980, and amendments thereto authorize the Council of a Municipality to enact a Bylaw establishing a Municipal Planning Commission.

NOW THEREFORE the Council of the Town of Stettler, in the Province of Alberta, enacts as follows:

1. SHORT TITLE

This Bylaw may be cited as "The Municipal Planning Commission Bylaw."

2. DEFINITIONS

In this "Bylaw",

"Council" means the Council of the Town of Stettler;

"Development Officer" means a person appointed as a Development Officer pursuant to the Town of Stettler, Land Use Bylaw,

"Municipality" means the Town of Stettler.

3. ESTABLISHMENT AND ADMINISTRATION

3.1 A commission to be known as The Municipal Planning Commission of the Town of Stettler, hereinafter called

"The Municipal Planning Commission" is hereby established.

3.2 The Municipal Planning Commission shall be composed of five (5) members appointed by resolution of Council.

3.3 No person who is a Development Officer or a member of a Development Appeal Board shall be appointed to act as a member of The Municipal Planning Commission.

3.4 The Town of Stettler Council shall appoint a Chairman and Vice-Chairman to the Municipal Planning Commission annually. Should the Chairman and Vice-Chairman both be absent from a meeting, the Municipal Planning Commission may appoint a Chairman for that meeting only.

3.5 Each member of The Municipal Planning Commission shall be appointed for one (1) year, and may be reappointed upon expiry of this term.

3.6 Any vacancy caused by the death, retirement or resignation of a member may be filled by resolution of the Council.

3.7 Three (3) members of The Municipal Planning Commission shall constitute a quorum for the making of all decisions and for doing any action required or permitted to be done by the Chairman.

3.8 Only those members of The Municipal Planning Commission present at a meeting of The Municipal Planning Commission shall vote on any matter before it.

3.9 The decision of the majority of the members present at a meeting duly convened shall be deemed to be the decision of The Municipal Planning Commission as a whole.

3.10 The Municipal Planning Commission shall hold such meetings as are necessary to fulfill The Municipal Planning Commission's responsibilities.

3.11 The Municipal Planning Commission shall have prepared and maintain a file of written minutes of the business transacted at all meetings of The Municipal Planning Commission, copies of which shall be regularly filed with Council.

R.B.S.

ESTABLISHMENT AND ADMINISTRATION (cont'd)

- 3.12 The Municipal Planning Commission may make rules as are necessary for the conduct of its meetings and its business that are consistent with this Bylaw, the Town of Stettler Land Use Bylaw and The Planning Act, 1980, Revised Statutes of Alberta, 1980, and amendments thereto.
- 3.13 The remuneration, travelling and living expenses of the Chairman and other members of The Municipal Planning Commission shall be established by resolution of Council.
- 3.14 The setting of fees for any matter coming before The Municipal Planning Commission shall be established by resolution of Council.
- 3.15 A Secretary of The Municipal Planning Commission shall be appointed by resolution of Council.
- 3.16 The Secretary of the Municipal Planning Commission shall be authorized to sign any order, decision, approval, notice or other thing made, given or issued by The Municipal Planning Commission.
- 3.17 For the purpose of entering and inspecting land or buildings, as described in Section 43 of The Planning Act, 1980, Revised Statutes of Alberta, 1980, and amendments thereto, The Municipal Planning Commission shall designate one of its members to be an "authorized person".

4. FUNCTION

- 4.1 The Municipal Planning Commission shall
 - (1) advise and assist the Council with regard to the planning of orderly and economical development within the Municipality and shall seek to ensure that any proposed development is in accordance with the purpose, scope or intent of the Town of Stettler Land Use Bylaw,
 - (2) provide comments to the Subdivision Approving Authority that has jurisdiction within the Municipality with respect to a proposed subdivision within or near the boundaries of the Municipality.
- 4.2 The Municipal Planning Commission is hereby authorized by the Council to act as a Development Officer to; (1) consider applications for development permits; (2) refer any application to an adjacent municipality or any other agency or person which in its opinion may provide relevant comments or advice respecting the application and; (3) issue or refuse a development permit in the manner prescribed in the Town of Stettler Land Use Bylaw.
- 4.3 The Municipal Planning Commission may make its orders, decisions, development permits and approvals and issue notices with or without conditions. Prior to imposing any condition upon the issue of a development permit, The Municipal Planning Commission shall consult with the Council as may be required in the circumstances and shall specify the terms and content of the agreement in the condition.

Bylaw 1341 is hereby repealed.

READ a first time this 4th day of October, A.D. 1988



 MAYOR



 SECRETARY-TREASURER

READ a second time this 4th day of April, A.D. 1989

READ a third time and finally passed this 4th day of April, A.D. 1988



 MAYOR



 SECRETARY-TREASURER