

Town of Stettler

COUNCIL MEETING

SEPTEMBER 15, 2020

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 15th, 2020
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of September 1st, 2020 5-10
 - (b) Business Arising from the September 1st, 2020 Council Minutes
 - (c) Minutes of the Committee of the Whole Meeting of September 8th, 2020 11-13
 - (d) Business Arising from the September 8th, 2020 Committee Minutes
4. **Citizens Forum**
5. **Delegations**
6. **Administration**
 - (a) Request for Decision – Rezoning Application – Lot 19, Block 20, Plan 0729463 14-22
 - (b) County of Stettler No. 6 Intermunicipal Collaboration Framework RFD 23-51
 - (c) 2020 Capital Budget Summary – August 31, 2020 52-54
 - (d) 2020 Expense/Revenue Summary – August 31, 2020 55-56
 - (e) 2020 AUMA Convention (Sept. 24-25) – Agenda, Resolutions & Sessions 57-137
 - (f) Bank Reconciliation – August 31, 2020 138
 - (g) CAO Reports 139-144
 - (h) Meeting Dates
 - **Thursday, September 24 – Friday, September 25 – 2020 Virtual AUMA Convention**
 - Tuesday, October 6 – Council – 6:30pm
 - Tuesday, October 13 – COW – 4:30pm
 - **Tuesday, October 20 – Organizational Meeting – 6:30pm**
 - Tuesday, October 20 – Council – Following Organizational Meeting
 - Tuesday, November 3 – Council – 6:30pm
 - Tuesday, November 10 – COW – 4:30pm
 - Tuesday, November 17 – Council – 6:30pm

COUNCIL AGENDA
SEPTEMBER 15th, 2020
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- Tuesday, December 1 – Council – 6:30pm
- **Monday, December 7 – Regional Water Meeting**
- **Tuesday, December 8 – 2021 Interim Budget Deliberations – 3:30pm**
- Tuesday, December 8 – COW – 4:30pm
- Tuesday, December 15 – Council (2021 Interim Operating Budget) – 6:30pm
- Tuesday, January 5 – Council – 6:30pm
- **Monday, January 11 – 2021 Strategic Planning Workshop – 3pm**
- Tuesday, January 12 – COW – 4:30pm
- Tuesday, January 19 – Council – 6:30pm
- **Monday, January 25 – 2021 Capital Budget Deliberations**

(i) Accounts Payable in the amount of \$259,236.42 145-153
(\$97,632.42 + \$50,665.57 + \$20,132.55 + \$4,502.39 + \$9,929.55 + \$76,373.94)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

10. **Bylaws**

11. **Correspondence**

(a) P&H Elevator Preservation Society – Summer 2020 Newsletter 154-157

(b) AltaGas Utilities – 2021 Franchise Fee 158-159

12. **Items Added**

13. **In-Camera Session**

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, SEPTEMBER 1st, 2020 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors A. Campbell, C. Barros, G. Lawlor,
S. Pfeiffer & W. Smith

CAO G. Switenky

Absent:

Assistant CAO S. Gerlitz
Councillor M. Fischer

Media (2)
Public (0)

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 20:09:01

Moved by Councillor Smith to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held August 18th, 2020

Motion 20:09:02

Moved by Councillor Lawlor that the Minutes of the Regular Meeting of Council held on August 18th, 2020 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the August 18th, 2020 Minutes
None

4. **Citizen's Forum:**

- (a) None

5. **Delegations:**

- (a) None

6. **Administration:**

- (a) SRC Arena Reopening Update

Mayor Nolls advised that Manager of Recreation & Culture B. Robbins was on bereavement leave and unable to attend the meeting.

CAO Switenky played the "Welcome Back" video for arena user safety, as prepared by the Parks & Leisure staff. It was noted that B. Robbins will attend the Committee of the Whole Meeting on September 8th to provide a further update.

Roundtable discussion ensued regarding support and appreciation for the video.

(b) Municipal Stimulus Program – Hwy 56 to Hwy 12 Rehabilitation & Overlay

CAO G. Switenky advised that in late July 2020, the Town was notified of an additional \$707,509 in Municipal Stimulus funding available for construction projects from the provincial government. Administration evaluated all long-term capital improvements and elected to tender the rehabilitation of 44 Avenue from Highway 56, east through to Highway 12 this fall to secure competitive construction pricing with the option to complete concrete work in Fall 2020 with paving in 2021.

The Government of Alberta is providing additional capital infrastructure funding to municipalities and Metis Settlements to:

- Sustain and create local jobs.
- Enhance provincial competitiveness and productivity.
- Position communities to participate in future economic growth.
- Reduce municipal red tape to promote job-creating private sector investment.

Municipalities will be required to commit to taking concrete actions to reduce red tape and encourage private sector investment. Project eligibility will be similar to the Municipal Sustainability Initiative (MSI), with modifications to ensure projects meet stimulus program objectives.

Summary of Tenders Received by Tagish Engineering:

- Border Paving \$456,241.25
- Central City Asphalt \$469,804.50

Tenders do not include gst or contingency.

The option to have concrete replacements completed this year was provided in the tender, however, both contractors have indicated all construction to be completed in 2021.

Tender Value	Contingency	Construction Cost	Engineering	Total Project Cost
\$456,241.25	\$100,000	\$556,241.25	\$55,000	\$611,241.25

CAO Switenky expressed his appreciation for this new provincial funding (MSP), and highlighted that being able to accelerate a large capital rehabilitation project from the future priority projects list is very welcome. Given the nature and location of this project, the upgrade to this heavily used road will be valued by many users and visitors in the community.

Motion 20:09:03

Moved by Councillor Pfeiffer that the Town of Stettler Council award the 44 Avenue Rehabilitation from Highway 56 to Highway 12 to Border Paving Ltd. In the amount of \$456,241.25, with a contingency of \$100,000 for a contract cost of \$556,241.25, excluding GST, and utilizes Tagish Engineering for engineering services up to \$55,000 for a total project expenditure of \$611,241.25 with funding provided by the additional Municipal Stimulus Program Grant.

MOTION CARRIED
 Unanimous

(c) 2020 Capital Budget – Red Willow Cattail Removal

CAO Switenky advised that the Red Willow Creek Cattail

removal and culvert replacements was originally a two-year project with \$250,000 budgeted in both 2020 and 2021. Administration elected to tender as one project to see cost savings due to mobilization because of additional funding available in the 2020 Capital Budget.

Summary of Tenders Received by Tagish Engineering:

- Wally's Backhoe Services Ltd. \$586,068.18
- Watson's Welding Ltd. \$722,844.00 (Corrected)
- Unsurpassable Construction Ltd. \$1,981,016.00

Tenders do not include gst or contingency.

Rec Road culvert replacements were included as a provisional item in the tender to obtain pricing. At this time, the cost of the crossing replacements is high, and the culverts are in satisfactory condition, therefore this crossing will be deleted from the contract through change order. Discussions with Wally's Backhoe Services have confirmed the decision to delete this item.

Budget \$500,000 (2020 - \$250,000 / 2021 - \$250,000)

Tender Value	Removal of Rec Road Culverts	Updated Contract Total	Contingency	Construction Cost	Engineering	Total Project Cost
\$586,068.18	-\$230,657.50	\$355,410.68	\$35,000	\$390,410.68	\$50,000	\$440,410.68

CAO Switenky advised that undertaking a more substantial amount of cattail removal work was made possible by reallocating some of the available 2020 MSI funding created by the deferral of the downtown streetscape project due to COVID-19 local business impact considerations.

Motion 20:09:04

Moved by Councillor Smith that the Town of Stettler Council award the Red Willow Creek tender to Wally's Backhoe Services, with a change order to remove Red Road Culverts in the amount of \$355,410.68 with a contingency of \$35,000 for a total contract cost of \$390,410.68, excluding GST and utilizing Tagish Engineering for engineering services up to \$50,000 for a total project expenditure of \$440,410.68 funded through the 2020 Capital Budget.

MOTION CARRIED
 Unanimous

(d) Stettler Library Board Appointment

CAO Switenky advised that the Town of Stettler was informed on January 20, 2020 that Andrew Brysiuk was no longer able to serve as a Member-at-Large on the Stettler Library Board.

The Town advertised the vacancy in February of 2020 and received expressions of interest from five well-qualified individuals. Two individuals withdrew from consideration prior to a meet-and-greet on March 5th.

A committee composed of Mayor Sean Nolls, Councillor Gord Lawlor and Board Chair Jane Skocdopole met with the three remaining candidates. One candidate, Corianne Neilson stood out to committee members due to a

combination of her prior service on the Grande Cache Public Library Board and commitment to community programming.

The appointment would be for a term of up to three (3) years.

Mayor Nolls expressed his appreciation to all individuals interested in voluntarily serving the community, and noted that it was great to meet these local citizens.

Discussion ensued regarding the Town's upcoming annual Organizational Meeting in October, including appointments to various volunteer committees. It was noted that further opportunities to voluntarily serve the community may become available to these interested and valued individuals.

Motion 20:09:05

Moved by Councillor Barros that the Town of Stettler Council approves the appointment of Corianne Neilson to the Stettler Library Board as a Town Member-at-Large and sends Andrew Brysiuk a letter of thanks and appreciation for his valued service on the Library Board.

MOTION CARRIED
Unanimous

(e) Meeting Dates

- Tuesday, September 8 – COW – 4:30pm
- Tuesday, September 15 – Council – 6:30pm
- **Thursday, September 24 – Friday, September 25 – 2020 Virtual AUMA Convention**
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- Tuesday, January 12 – COW – 4:30pm
- Tuesday, January 19 – Council – 6:30pm
- **Monday, January 25 – 2021 Capital Budget Deliberations**

(f) Accounts Payable in the amount of \$426,482.28

Motion 20:09:06

Moved by Councillor Pfeiffer that the Accounts Payable in the amount of \$426,582.28 (\$2,188.18 + \$3,695.07 + \$4,133.56 + \$30,838.09 + \$137,689.92 + \$248,037.46) for the period ending September 1st, 2020 for having been paid, be accepted as presented.

MOTION CARRIED

Unanimous

7. **Council:** Councillors outlined highlights of meetings they attended.
- (a) Mayor Nolls
August 19 – Talk of the Town
August 20 – Alberta Finance Minister Presentation
August 21 – Signed Cheques at the Town Office
August 26 – Talk of the Town
August 28 – Signed Cheques at the Town Office
August 31 – FCSS Overdose Awareness Day
 - (b) Councillor Barros
August 31 – FCSS Overdose Awareness Day
 - (c) Councillor Campbell
August 20 – Alberta Finance Minister Presentation
August 21 – Municipal Planning Commission Meeting
 - (d) Councillor Fischer
Report to be presented at a later date.
 - (e) Councillor Lawlor
August 19 – Economic Development Committee Meeting
August 20 – Alberta Finance Minister Presentation
August 20 – Parkland Regional Library Advocacy
Committee Meeting
August 21 – Municipal Planning Commission Meeting
 - (f) Councillor Pfeiffer
August 19 – Economic Development Committee Meeting
August 20 – Alberta Finance Minister Presentation
August 21 – Municipal Planning Commission Meeting
 - (g) Councillor Smith
August 21 – Municipal Planning Commission Meeting

Motion 20:09:07

Moved by Councillor Campbell that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

- 8. **Minutes:** (a) None
- 9. **Public Hearing:** (a) None
- 10. **Bylaws:** (a) None
- 11. **Correspondence:**
 - (a) ATCO – Distribution Revenue Forecast for 2021 Franchise Fee
 - (b) ATCO – New Price Schedule and Rate
 - (c) Town of Stettler – Tree Educational Session/Tour
 - (d) Alberta Counsel – Premier Kenney Shuffles Cabinet
 - (e) County of Stettler – Letter to Great Plains MDF Production Inc.
 - (f) AUMA – Concerned Members Participate in Online Session

on Assessment Review Model

Motion 20:09:08

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the Correspondence Items (a-f) for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) None

14. **Adjournment:**

Motion 20:09:09

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:40 p.m.

Mayor

Assistant CAO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 8, 2020

Present: Mayor S. Nolls
Councillors A. Campbell, C. Barros, G. Lawlor, M. Fischer,
S. Pfeiffer & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz
Manager of Recreation and Culture B. Robbins

Absent: None

Call to Order: Mayor Nolls called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions

None

2. Agenda Approval

Moved by Councillor Fischer that the agenda be approved as presented.

MOTION CARRIED
Unanimous

3. 4:35 p.m. – Manager of Recreation & Culture B. Robbins – Stettler Skatepark Update

Mayor Nolls welcomed Manager of Recreation & Culture B. Robbins to the meeting.

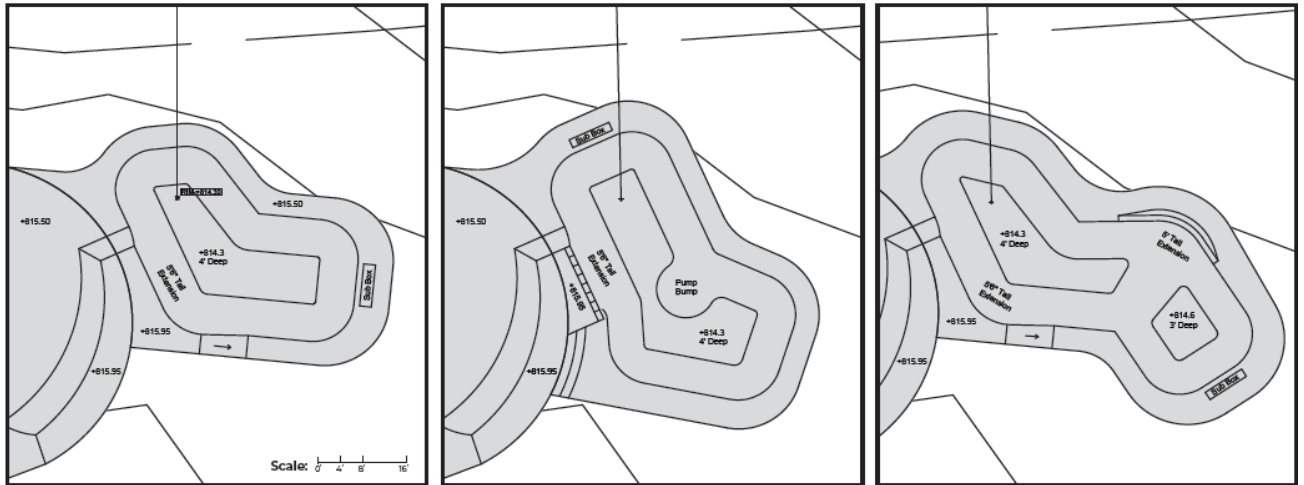
B. Robbins began by providing some brief Parks and Leisure updates:

- Live Barn has been installed at the SRC Arena. Training for the program is ongoing and information will soon be provided to the public.
- The SRC Arena is reopening to the public. COVID-19 guidelines have been shared with the public through a document and an explanatory video on social media.
- The Honorable Leela Aheer, Minister of Culture, Multiculturalism & Status of Women will be visiting the Stettler Town & Country Museum on September 11th in conjunction with Alberta Culture Days.

B. Robbins proceeded to provide an update on the Stettler Skatepark expansion.

B. Robbins has been meeting with New Line Skateparks and committee volunteers to identify the municipal work that can be done, including site preparations. B. Robbins advised that \$126,000 has been allocated in the 2020 Capital Budget for the expansion, with \$62,899.55 provided by the Stettler Skateboard Association and \$63,000 provided by the Town of Stettler. The

design concept portion of the project had cost \$5,000 to date, leaving \$121,000 of the project budget remaining. B. Robbins presented the following three scenarios, as designed by New Line Skateparks:



Option 1 - 145 m² - Approx. \$175k

Option 2 - 175 m² - Approx. \$215k

Option 3 - 200 m² - Approx. \$250k

These three design directions present potential options for a bowl expansion to the Stettler Skatepark. Site constraints including adjacent pathways, baseball diamonds, surface drainage and available drainage elevations affect the depth of the bowl and how it fits into the space. These designs utilize two different elevations within the existing skatepark to create a variety in heights within the bowl. Each design includes a mini ramp area at least 12' wide with hips, extensions and a sub box. The final design will be developed according to available budget and community feedback. Additional 'heart' theming can be included in detailing such as sandblasting, tile, stamping or painting.

Discussion ensued regarding the enhanced features within each option, together with the increasing usable size of each option. Cost estimates associated with each option were reviewed and it was mutually agreed that the incremental increase was not an acceptable deterrent for making the right decision for the long term. The consensus was that this project should be done to the best of our ability to ensure that the investment best suits the wide-ranging demographic of Skatepark users, and that Option #3 would appear to meet that standard.

Discussion continued regarding the cost estimates and it was noted that the net "Cash" cost could be lessened with local sponsorships, gifts-in-kind, and searching for grant opportunities.

It was agreed that with this direction, administration should continue to work with Newline Skateparks and the Community Skatepark Association representatives on a concept design with a budget ranging between Option #2 (\$215,000) and Option #3 (\$250,000). Further, administration will now review these concepts with representatives from the Skatepark Association to assess the cost versus benefits of spending an extra \$35,000 on Option #3. Administration will return to a future Committee of the Whole meeting to finalize scope and provide further information on design, cost, and timing.

**COMMITTEE MINUTES
SEPTEMBER 8, 2020
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5. Adjournment

Moved by Councillor Campbell that the Committee of Whole Meeting be adjourned.

MOTION CARRIED
Unanimous at 5:51 p.m.

Mayor

Assistant CAO



Request For Decision

Agenda Item:

Issue:

Application for Rezoning – Bylaw 2134-20
Legal: Lot 19, Block 20, Plan 0729463
Civic: 4021 – Monarch Way
Applicant: Rockwood Land Development Inc.
Proposed rezoning from R1: Residential Low Density to R2: Residential General

Recommendation:

That Council consider the application and refuse the Land Use Bylaw Amendment request to rezone Lot 19, Block 20, Plan 0729463 from R1: Residential Low Density to R2: Residential General.

General:

The applicant is proposing to rezone the above-mentioned parcel from R1: Residential Low Density to R2: Residential General. The applicant has requested the rezoning to accommodate the possible development of multifamily housing in way of a duplex or fourplex similar to those in the area along 68 Street.

The implication of this application is that it creates a “spot” zoning which is not good planning practice; Spot zoning is the change of a zoning to a specific parcel within a larger zoned area when the rezoning is at odds with a master plan and/or the current zoning within the area. In this particular application the applicant is proposing to rezone a single parcel at the corner of a block that has a long term plan to extended as an R1: Residential Low Density.

The change from an R1 to an R2 would allow for higher densities, the intent of the R1 district is for Single Family Dwellings on single parcels of land while the R2 zoning allows for higher densities such as Duplexes, Triplexes, Fourplexes and Basement Suites on single parcels. The increased density has ramifications to the overall plan but also to the existing residents in the area. The ML ASP has been in place since prior to the phase 1 subdivision of Meadowlands by the Park was developed in 2007, developers and purchasers were aware of the overall plan when they purchased and developed the individual lots. An increase in density on a single parcel can create a non typical residential mix of uses within the block. The typical planning practice allows for blocks of zoning for consistency in housing types and community. In the ML ASP you see planned blocks of housing types that will accommodate a variety of housing types.

Background:

The Meadowlands by the Park Area Structure Plan (ML ASP) Bylaw 1955-07 was passed July 3, 2007. The ML ASP includes a Land Use Concept Plan that identifies a variety of residential land uses and has been followed in the subdivisions and development phases that have been completed to date. The ML ASP was adopted under the principles and guidance of the Town of Stettler Municipal Development Plan.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Meadowland by the Park Area Structure Plan, the Town of Stettler Land Use Bylaw and the Municipal Development Plan.

Land Use Bylaw Implications:

Land Use District Purpose:

Section 73: R1 - Residential Low Density District

73.1 Purpose:

To provide an area for single detached residential development.
(Full Land Use Bylaw District Excerpt Attached)

Section 76: R2 – Residential General District

76.1 Purpose:

To provide an area for variety of dwelling types which are compatible with residential area.
(Full Land Use Bylaw District Excerpt Attached)

Alternatives:

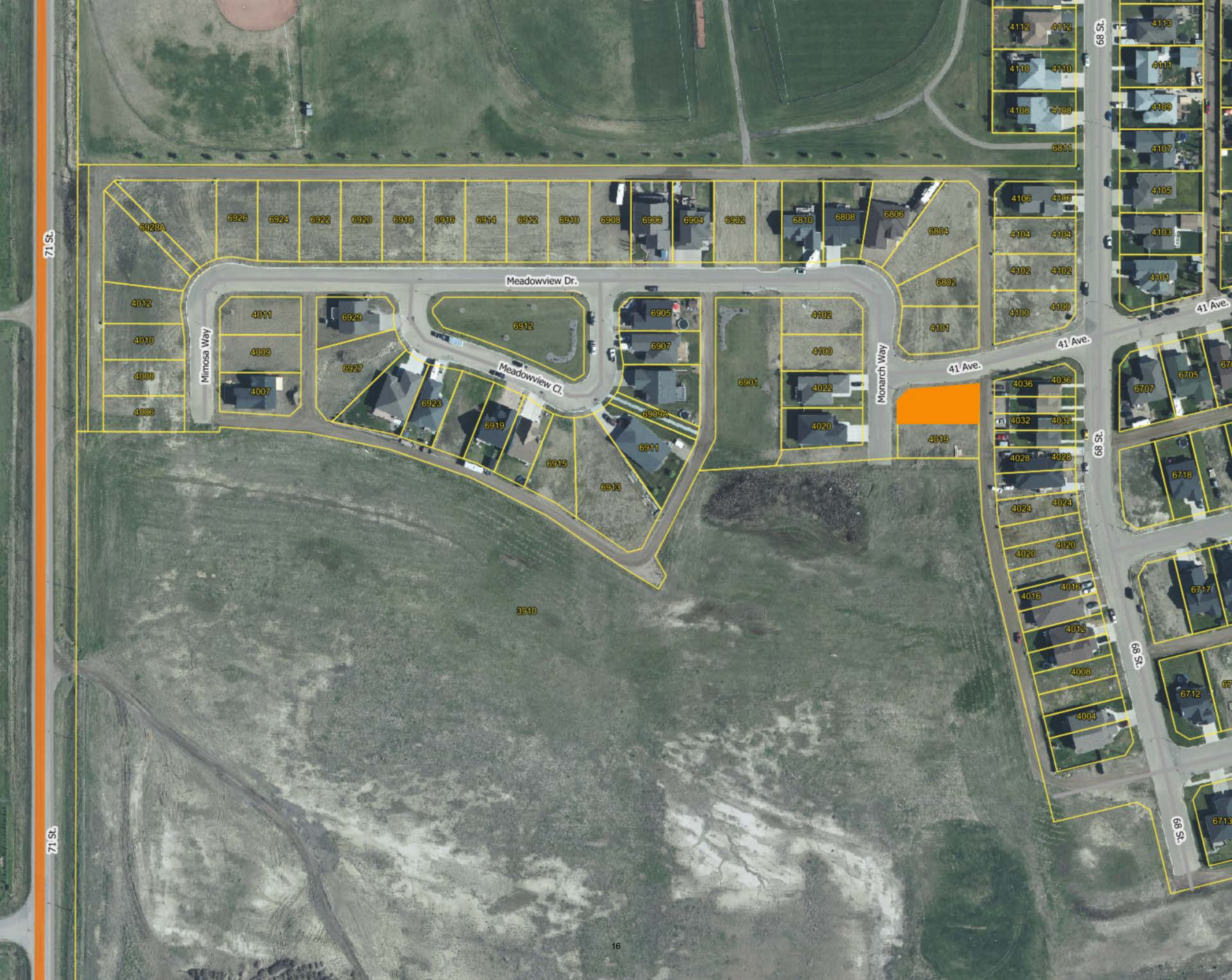
Council proceeds to give this Bylaw first reading and direct administration to begin the process of amending the Meadowland by the Park Area Structure Plan, Amending the entire block within the Land Use Concept Plan to the higher density district in the form of an R2 District.

This process would include additional public consultation and therefore additional time. The process to approve the rezoning and amend the ASP is outlined below:

1. Give first reading to the proposed amendment and proceed to the public hearing, do not proceed to 2nd and 3rd reading until such time that the ML ASP amendment process has been concluded.
2. Start the amendment process to the ML ASP by way of first reading followed by circulation to those affected within the Meadowland By The Park Subdivision and the Public Hearing.
3. If agreeable Council gives the ML ASP Amendment 2nd and 3rd Reading;
4. Proceed to 2nd and 3rd reading of Bylaw 2134-20 to rezone Lot 19, Block 20, Plan 0729463 to R2 with the addition of rezoning Lot 20, Block 20, 0729463 to be consistent with the Amended ML ASP.

Author:

Leann Graham, Director of Planning and Development



71 St.

71 St.

68 St.

68 St.

68 St.

68 St.

Meadowview Dr.

Meadowview Ct.

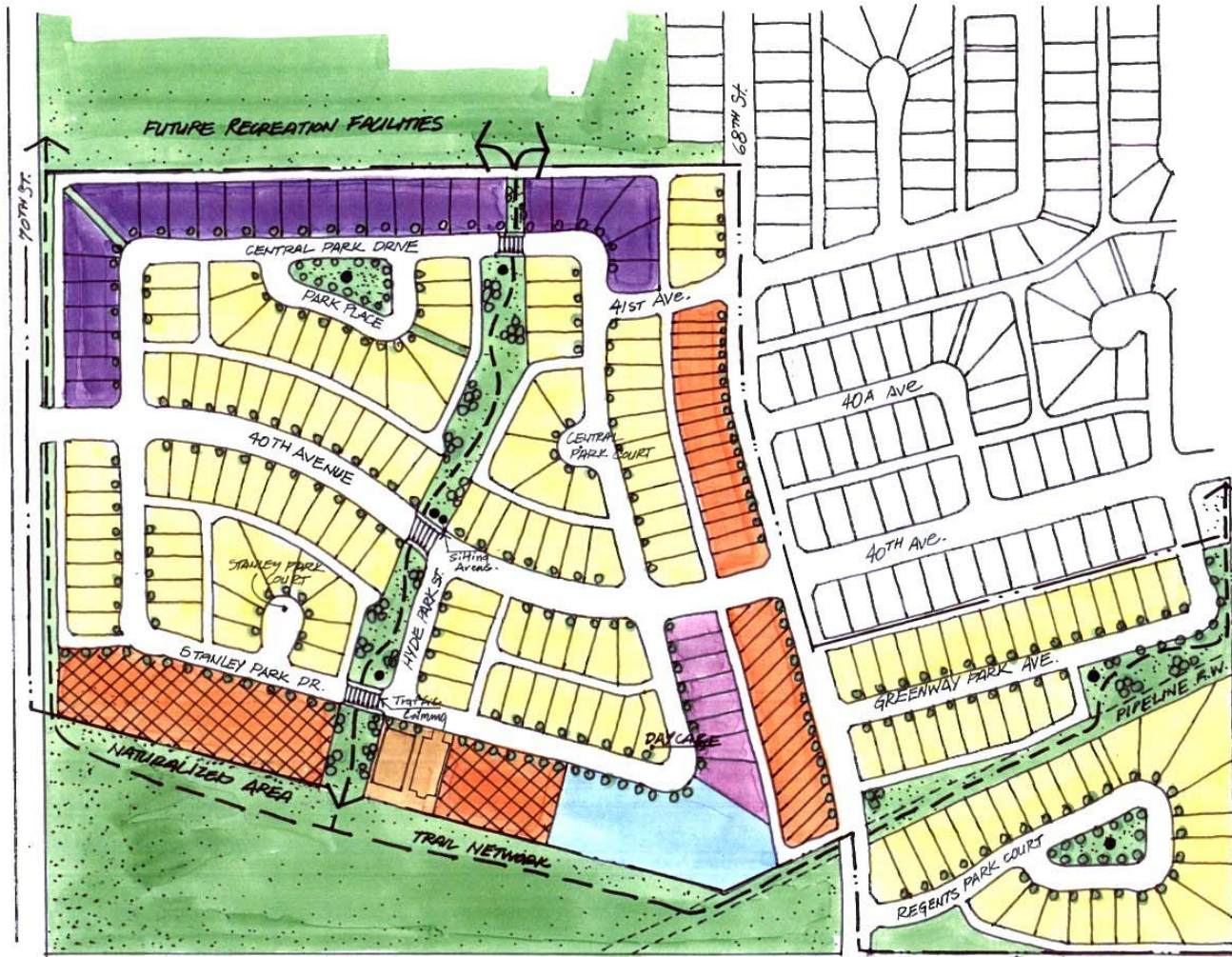
Mimosa Way

Monarch Way

41 Ave.

41 Ave.

41 Ave.



RESIDENTIAL	
	STANDARD LOT
	NARROW LOT
	LARGE LOT
	DUPLEX
	DUPLEX or 4 PLEX
	CLUSTER GARDEN HOMES
	APARTMENTS
OTHER USES	
	OPEN SPACE / PARK
	PUBLIC USE INSTITUTIONAL (Place of Worship)
Meadowlands by the Park STETTNER, ALBERTA	
 NORTH April 25/07	
MVH Urban Planning & Design Inc.	

Meadowlands by the Park

AREA STRUCTURE PLAN
LAND USE CONCEPT

Section 73: R1 Residential Low Density District

73.1 Purpose:

To provide an area for single detached residential development.

73.2 Uses:

Permitted Uses	Discretionary Uses
Accessory Building Building Demolition Dwelling, Single Detached Home Occupation Public Assembly Public Use	Accessory Uses Bed and Breakfast Facility Dwelling, Duplex (Existing) Sign Utility Building

73.3

Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	40%
Minimum Floor Area	100 square metres
Maximum Building Height	10.0 m
Minimum Parcel Area	Interior Parcels 550 square metres Corner Parcels 600 square metres
Double Fronting Yards	A site abutting two streets or more shall have a front yard on each street and two side yards in accordance with the setback requirements of the Bylaw.
Front Yard Setback	Dwelling – 6.5 m
Side Yard Setback	Dwelling – 1.5 m except where it abuts a public roadway 3.0 m, or as required by the Alberta Building Code, whichever is greater.
Rear Yard Setback	Dwelling - 7.5 m except on corner or double fronting lots.
Landscaping	35% of Site Area.
Parking	A two car parking area shall be provided to the rear, side or front of the dwelling. Notwithstanding, in the case of a dwelling fronting onto an arterial road, the parking area shall access from the lane where one is provided.
Accessory Buildings	Section 34 of this Bylaw.

Section 76: R2 Residential General District

76.1 Purpose:

To provide an area for a variety of dwelling types which are compatible with a residential area.

76.2 Uses:

Permitted Uses	Discretionary Uses
Accessory Building Building Demolition Dwelling, Single Detached Dwelling, Duplex Home Occupation Public Assembly Public Use	Accessory Use Apartment Building Assisted Living Facility Basement Suite - Dwelling, Single Detached Only Bed and Breakfast Facility Boarding Facility Dwelling, Fourplex Dwelling, Rowhouse Dwelling, Triplex Funeral Home Garden Suite Group Care Facility Signs Utility Building

76.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	50%
Minimum Parcel Area	Dwelling, Single Detached: - Interior Parcels 460 square metres - Corner Parcels 510 square metres Dwelling, Duplex (Per Unit): - Interior Parcels 230 square metres - Corner Parcels 255 square metres Dwelling, Triplex and Fourplex (Per Unit): - Interior Parcels 200 square metres - Corner Parcels 220 square metres Dwelling, Rowhouse (Per Unit): - Interior Parcels 185 square metres - Corner Parcels 275 square metres

Maximum Building Height	<p>Dwellings: Detached, Duplex, Fourplex, Rowhouse, Triplex and Group Care Facility – 10.0 m</p> <p>Apartment Building – A maximum of four full storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m</p>
Double Fronting Yards	A site abutting two streets or more shall have a front yard on each street and two side yards in accordance with the setback requirements of the Bylaw.
Front Yard Setback	6.0 m
Side Yard Setback	<p>Dwelling, Duplex, Fourplex, Rowhouse, Single Detached and Triplex – 1.5 m except where it abuts a public roadway 3.0 m, or as required by the Alberta Building Code, whichever is greater.</p> <p>Apartments – 3.0 m except where it abuts public roadway 6.0 m, or as required in the Alberta Building Code, whichever is greater.</p>
Rear Yard Setback	7.5 m except on corner or double fronting lots
Landscaping	25% of Site Area.
Parking	A two car parking area shall be provided to the rear, side or front of the dwelling. Notwithstanding, in the case of a dwelling fronting onto an arterial road, the parking area shall access from the lane where one is provided.
Accessory Buildings	Section 34 of this Bylaw.

BYLAW 2134-20

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:

(a) That Lot 19, Block 20, Plan 0729463 from R1: Residential Low Density to R2: Residential General.

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this ____ day of _____ A.D. 2020.

NOTICE OF ADVERTISEMENT published _____ & _____, 2020.

Public Hearing held _____, 2020.

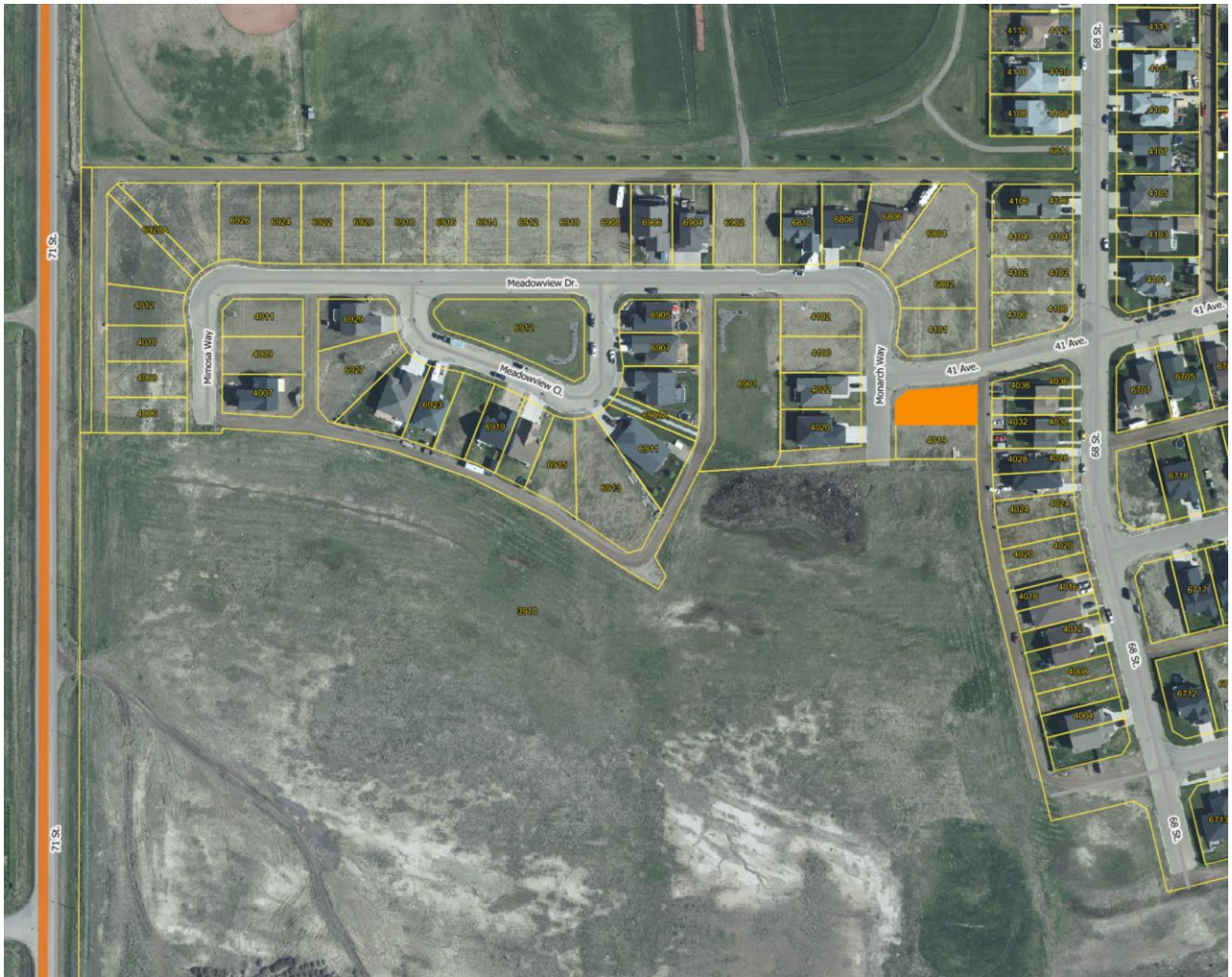
READ a second time this _____ day of _____ A.D. 2020.

READ a third time and finally passed this _____ day of _____ A.D. 2020.

Mayor

Assistant CAO

Schedule A



REQUEST FOR DECISION

RE: Adopt Intermunicipal Collaboration Framework with the County of Stettler

Issue

An Intermunicipal Collaboration Framework with the County of Stettler has been created and is being presented to Council for consideration.

Recommendation

That Council passes the resolution contained in Schedule A thereby adopting the Town of Stettler and County of Stettler Intermunicipal Collaboration Framework.

General

The Intermunicipal Collaboration Framework (ICF) is mandatory under the Municipal Government Act and must be established between the County and each municipality that shares a boundary with the County. The purpose of the ICF is to document processes used by two municipalities to coordinate the design, delivery and funding of services that may be used by residents of both municipalities. It is meant to foster stewardship and efficient use of resources (funding, facilities, volunteer base, etc.).

The ICF documents the relationship that has developed between the County and the Town over many years as neighbours and partners in many services. It begins by inventorying the services that are currently delivered through a shared approach. It then provides tools and guidance on how to manage the relationship in the future. This includes such items as a standing committee to coordinate efforts and negotiate new and updated arrangements for sharing services. It also includes processes for putting forward proposals and, if necessary, working through any areas of disagreement.

Highlights of the ICF include:

- No set term for the framework – this form of agreement must be in place at all times; formal review is scheduled for every four years but an earlier or later review can occur if agreed to by both councils;
- Cross reference to the Intermunicipal Development Plan which is a mandatory companion document of the ICF;
- Creation of the Intermunicipal Collaboration Committee (ICC) made up of the Mayor, Reeve a Town Councilor and a County Councilor and the two Chief Administrative Officers as the main group for discussions and negotiations of issues and responsible for making recommendations to the two councils;
- A process for each council to put forward ideas for discussion such as new services or new capital projects and principles for assessing these proposals;
- A dispute resolution process with graduated steps starting at open discussion moving to mediation then moving to arbitration if necessary;
- Parameters for the contents of new agreements under the ICF or the update of existing agreements; and
- An implementation schedule to guide the ICC and councils in the first few years following adoption of the ICF on areas of mutual interest for new services and updates to existing service arrangements.

The preparation of the ICF started in December 2019 with a survey of existing agreements between the County and Town. From there, a draft ICF document was created and reviewed by County and Town staff in two rounds of review and edit. Finally, the draft ICF was reviewed through a Joint Council workshop.

Financial

The ICF does not alter any existing funding framework, nor commit the County or the Town to any specific funding formula or amount of funding moving forward. As existing and new agreements are updated or created new funding arrangements may be established and existing arrangements may change based on the discussions between the parties to the new or updated agreement.

Policy/Legislation

Part 17.2 of the Municipal Government Act outlines the requirement to have an ICF between municipalities that have common boundaries. It also outlines the mandatory contents. A framework must be in place by April 1, 2020; however, this deadline has been extended to April 1, 2021 in response to the Covid-19 pandemic.

The ICF that has been created meets the requirements of the legislation and can be adopted before the April 1, 2021 deadline.

Implementation/Communication

The ICF takes effect once both the County of Stettler and the Town have adopted it by resolution. The ICF will be considered by the Council of the County of Stettler at their September 9, 2020 meeting. Work on the first items in the ICF implementation schedule should begin in 2020.

Attachments:

Schedule A: Resolution for Adopting the Town of Stettler and County of Stettler Intermunicipal Collaboration Framework

Town of Stettler and County of Stettler Intermunicipal Collaboration Framework – September 2020

Schedule A: Resolution for Adopting the Town of Stettler and County of Stettler Intermunicipal Collaboration Framework

WHEREAS the County of Stettler and the Town of Stettler acknowledge that advancement of their shared interests is best accomplished through effective and ongoing cooperation, collaboration, coordination and communication; and

WHEREAS the County of Stettler and the Town of Stettler are committed in good faith to working cooperatively to meet future challenges and capitalize on future opportunities; and

WHEREAS the Municipal Government Act, as amended from time to time, requires municipalities that have common boundaries to create an Intermunicipal Collaboration Framework; and

WHEREAS the Municipal Government Act specifies the content and requirements of an Intermunicipal Collaboration Framework; and

WHEREAS the County of Stettler and the Town of Stettler have negotiated and mutually prepared an Intermunicipal Collaboration Framework, in accordance with the Municipal Government Act, and intended to be a master agreement from which a number of subsequent agreements flow;

NOW THEREFORE, Council of the Town of Stettler, duly assembled, enacts as follows:

That the document titled “Town of Stettler and County of Stettler Intermunicipal Collaboration Framework” dated September 2020 is adopted.



TOWN OF STETTLER and COUNTY OF STETTLER



INTERMUNICIPAL COLLABORATION FRAMEWORK



SEPTEMBER 2020



Town of
Stettler



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**TOWN OF STETTLER
COUNCIL RESOLUTION**

WHEREAS the County of Stettler and the Town of Stettler acknowledge that advancement of their shared interests is best accomplished through effective and ongoing cooperation, collaboration, coordination and communication; and

WHEREAS the County of Stettler and the Town of Stettler are committed in good faith to working cooperatively to meet future challenges and capitalize on future opportunities; and

WHEREAS the Municipal Government Act, as amended from time to time, requires municipalities that have common boundaries to create an Intermunicipal Collaboration Framework; and

WHEREAS the Municipal Government Act specifies the content and requirements of an Intermunicipal Collaboration Framework; and

WHEREAS the County of Stettler and the Town of Stettler have negotiated and mutually prepared an Intermunicipal Collaboration Framework, in accordance with the Municipal Government Act, and intended to be a master agreement from which a number of subsequent agreements flow;

NOW THEREFORE, Council of the Town of Stettler, duly assembled, enacts as follows:

That the document titled "Town of Stettler - County of Stettler Intermunicipal Collaboration Framework" dated September, 2020 is adopted.

Resolution No.: _____

Date Passed: _____

**COUNTY OF STETTLER
COUNCIL RESOLUTION**

WHEREAS the County of Stettler and the Town of Stettler acknowledge that advancement of their shared interests is best accomplished through effective and ongoing cooperation, collaboration, coordination and communication; and

WHEREAS the County of Stettler and the Town of Stettler are committed in good faith to working cooperatively to meet future challenges and capitalize on future opportunities; and

WHEREAS the Municipal Government Act, as amended from time to time, requires municipalities that have common boundaries to create an Intermunicipal Collaboration Framework; and

WHEREAS the Municipal Government Act specifies the content and requirements of an Intermunicipal Collaboration Framework; and

WHEREAS the County of Stettler and the Town of Stettler have negotiated and mutually prepared an Intermunicipal Collaboration Framework, in accordance with the Municipal Government Act, and intended to be a master agreement from which a number of subsequent agreements flow;

NOW THEREFORE, Council of the County of Stettler, duly assembled, enacts as follows:

That the document titled "Town of Stettler - County of Stettler Intermunicipal Collaboration Framework" dated September, 2020 is adopted.

Resolution No.: _____

Date Passed: _____

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PART A: INTRODUCTION

1.0 Background

- 1.1 The County of Stettler and the Town of Stettler have a long standing track record of working together on common issues and interests. There are many positive examples of shared service arrangements in place between the two municipalities. There is also additional opportunity for cooperation and collaboration in the future.

2.0 Purpose of Framework

- 2.1 The purpose of this Framework, and agreements that flow from it, is to better serve ratepayers and provide a high quality of life to the residents of the Town of Stettler and the County of Stettler by ensuring that programs and services are effectively, efficiently and economically delivered and are reasonably available to them.
- 2.2 More specifically this Framework sets out the broad parameters of how the Town of Stettler and the County of Stettler will:
- (a) Provide for the integrated and strategic planning, delivery and funding of intermunicipal services;
 - (b) Steward scarce resources efficiently in providing local services; and
 - (c) Ensure that the Town and the County contribute funding to services that benefit their residents.

PART B: ADMINISTRATIVE PROVISIONS

3.0 Definitions

In this Framework, unless the context provides otherwise, the following words or phrases will have the following meanings:

“Act” means the Municipal Government Act, R.S.A. 2000 Chapter M-26, as amended from time to time;

“Calendar day” means any one of the seven days in a week;

"Capital" means those non-financial tangible assets having significant value and physical substance that are used in the supply of goods and services related to that asset; and have a useful economic life greater than one year, are to be used on a continuing basis and are not for sale in the ordinary course of operations;

“Chief Administrative Officer” or “CAO” means the Chief Administrative Officer of either the Town of Stettler or the County of Stettler as the case or context may require;

“Chief Elected Official” or “CEO” means the Mayor of the Town of Stettler or the Reeve of the County of Stettler as the case or context may require;

"Consensus" means "we can live with it; are comfortable with the result; and will own it when we take it to our Councils;"

“County” means the County of Stettler;

“Initiating party” means a party who gives notice of a dispute under this Framework;

“Intermunicipal” means a service, agency, decision, plan or action undertaken or created by one or more municipalities on a cooperative basis;

“Intermunicipal Collaboration Committee” or “ICC” means the committee of municipal representatives established under this Framework;”

“Intermunicipal Collaboration Framework” or “Framework” means a document describing the sharing of services between one or more municipalities and prepared in accordance with the Act;

“Mediation” means a process involving a neutral person as a mediator who assists the parties to a matter and any other person brought in with the agreement of the parties to reach their own mutually acceptable settlement of the matter by structuring negotiations, facilitating communication and identifying the issues and interests of the parties;

“Mediator” means the person or persons appointed to facilitate by mediation the resolution of a dispute between the parties;

“Party” means a municipality that creates a framework with one or more other municipalities;

“Representative” means a person selected by a party who holds a senior position with the party, and has authority to negotiate for or settle a dispute on behalf of the party;

“Service” includes any program, facility or infrastructure necessary to provide a service;

“Town” means the Town of Stettler.

4.0 Term and Review of Framework

- 4.1 This Framework will have force and effect as of the date of passing of resolutions by the Town of Stettler and the County of Stettler adopting the Framework document.
- 4.2 This Framework is a permanent agreement in accordance with the Act and has no expiration date.
- 4.3 The Town and the County will review this Framework at least every 4 years from the date that the resolution adopting this Framework is passed. An earlier or more frequent review or a later or less frequent review may be undertaken if agreed upon by the Town and the County.
- 4.4 If either the Town or the County determines that the adopted Framework does not serve their interests, or if both municipalities determine that the adopted Framework does not serve their interests, a replacement Framework will be created in accordance with the Act. Until such time as the replacement Framework is ready for adoption and has been formally adopted, the current Framework remains in effect.

5.0 Process to Amend the Framework

- 5.1 If either the Town or the County wishes to amend this Framework, the party seeking the amendment must give written notice to the other party. Upon receiving written notice, both parties must, within 30 days, meet to discuss (a) the proposed amendments and (b) a process to follow to consider the amendments.
- 5.2 A proposal to amend this Framework must be provided in written form and must clearly identify:
 - (a) The nature of the issue(s) or concern(s) giving rise to the need for an amendment; and
 - (b) The nature and reasoning behind the specific amendment(s) being proposed.

6.0 Relation of Framework to Other Agreements and Bylaws

- 6.1 Where there is a conflict or inconsistency between a bylaw and this Framework or an agreement between the Town and the County and this Framework, this Framework prevails to the extent of the conflict or inconsistency.
- 6.2 If there is a conflict or inconsistency between this Framework and any existing agreement between the Town and the County, the Framework must either address the conflict or inconsistency or the Town and County must alter or rescind the agreement.
- 6.3 Where there is a need to amend an agreement to maintain consistency with this Framework and the agreement includes one or more municipalities that are not signatories of this Framework, the other municipalities will be consulted and involved in the process to amend the agreement.

- 6.4 The Town and the County agree to amend their bylaws, where necessary, to ensure consistency between each bylaw and this Framework within two (2) years of the date that the resolution adopting this Framework is passed. The Land Use Bylaw of each municipality is not subject to this requirement.
- 6.5 The Town and the County agree to amend their agreements, where necessary, to ensure consistency between each agreement and this Framework within six (6) years of the date that this Framework is adopted.

7.0 Relation of Framework to Intermunicipal Development Plan

- 7.1 The Town and the County have adopted an Intermunicipal Development Plan in accordance with the Act. The Town of Stettler - County of Stettler Intermunicipal Development Plan is a stand-alone document available under separate cover.

8.0 Indemnification

- 8.1 The Town of Stettler will indemnify and hold harmless the County of Stettler, its employees, and agents from any and all claims, actions and costs whatsoever that may arise directly or indirectly out of any act of omission of the County of Stettler, its employees, or agents in the performance and implementation of this Framework.
- 8.2 The County of Stettler will indemnify and hold harmless the Town of Stettler, its employees, and agents from any and all claims, actions and costs whatsoever that may arise directly or indirectly out of any act of omission of the Town of Stettler, its employees, or agents in the performance and implementation of this Framework.

9.0 Written Notices

- 9.1 All and any required written notices in the performance and implementation of this Framework will be directed to the CAO of each municipality using the mailing address for the respective municipal office as shown below:

Town of Stettler Box 280 (5031 – 50 St.) Stettler, AB T0C 2L0	County of Stettler Box 1270 (6602 – 44 Av.) Stettler, AB T0C 2L0
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Email notification to the CAO of each municipality may also be used to provide written notices required or described in this Framework.

PART C: GOVERNANCE AND PROCESS PROVISIONS

10.0 Intermunicipal Collaboration Committee (ICC)

10.1 The Intermunicipal Collaboration Committee (ICC) is hereby established to give expanded focus to intermunicipal opportunities and considerations between the Town and the County.

11.0 Functions of the ICC

11.1 The ICC has the following primary functions:

- (a) Identify new service areas or opportunities involving the Town and the County;
- (b) Address intermunicipal opportunities that arise on an as needed basis where no existing structure or committee exists to deal with the matter;
- (c) Prioritize activity and develop appropriate measures, processes and sub-committees to address areas under consideration;
- (d) Address areas where intermunicipal differences in need of resolution may arise; and
- (e) Serve as the principal negotiating committee for new or updated agreements under this Framework.

12.0 Composition of the ICC

12.1 The ICC will be composed of two (2) Council members and the CAOs from each municipality or their designate. One of the Council members from each municipality will be the CEO (Mayor or Reeve) or their designate. The opportunity to rotate Council members into the committee will be at the discretion of each municipality, respecting their policy on attendance of committees of Council while maintaining some consistency for the work of the ICC.

12.2 Quorum of the ICC will consist of at least two Council members from each municipality attending each agreed upon meeting.

12.3 Other administration or staff not assigned to the ICC may attend as observers and/or resource persons as determined by the CAOs for their respective staff.

13.0 ICC Meetings

13.1 Meetings of the ICC shall be considered in-camera to encourage and facilitate frank and open discussion.

13.2 Members of Council assigned to ICC or attending ICC meetings and their CAOs and designated staff, may consult or caucus as needed with other Council members and staff.

This includes sharing of confidential information to facilitate internal consultations in preparation for ICC meetings.

- 13.3 Meetings of the ICC, specific to this Framework, will be held at least once per calendar year with recognition that more frequent meetings will need to be added as opportunities arise and issues are developed.
- 13.4 The annual meeting will be scheduled to enable the following core agenda items to be addressed:
 - (a) Summaries and updates on progress on issues to date;
 - (b) Inventorying and priority setting for matters to be addressed; and
 - (c) Discussions of any outstanding matters.
- 13.5 Any additional meetings that may be required to address specific matters will be scheduled at times that are mutually agreed upon.

14.0 ICC Decision Making Authority and Process

- 14.1 The ICC is a recommendation making committee that interacts with and advises the two Councils on decisions. Recommendations to Councils will occur when the ICC members have consensus on how they wish to advise Councils on a given issue. This may include:
 - (a) Recommendations on options for proceeding;
 - (b) Advising no agreed upon recommendations have been reached in the allotted timeframe where a timeframe has been specified; or
 - (c) Advising on moving to the Dispute Resolution process to resolve the issue.
- 14.2 These recommendations or advisements may be delivered to Councils by:
 - (a) A joint council meeting;
 - (b) A joint presentation to individual councils;
 - (c) A joint written submission agreed to by the ICC for delivery to individual councils; or
 - (d) A combination of the above.

15.0 Processes for Intermunicipal Cooperation

- 15.1 Matters to be addressed by ICC may be identified through discussions at ICC meetings or from:
 - (a) One or more Council's request;
 - (b) CAOs or Administrations addressing matters through staff discussions or experiences;
 - (c) Other intermunicipal or regional committees' suggestions and requests; or
 - (d) The implementation schedule that forms part of this Framework.
- 15.2 Once a matter has been identified, it will be brought to the attention of one or both of the CAOs. If required, the CAO will determine if the matter is intermunicipal in nature and if so contact the other CAO. The CAOs may decide to:

- (a) Send the matter to the ICC (the default option is to send the matter to ICC should any indecision or uncertainties exist among the CAOs);
 - (b) Address the matter at an administrative or operational level if appropriate;
 - (c) Gather more information; or
 - (d) Purposefully put the matter aside for a defined period of time.
- 15.3 Regardless of what action is decided upon to address an emerging issue by the CAOs, if the matter is intermunicipal in nature it will be described along with the resulting action taken and reported on at the next ICC meeting.
- 15.4 If a matter is sent to the ICC, the CAOs are jointly responsible for structuring the information necessary, arranging the agenda and facilitating the proceedings for the ICC to consider the matter.
- 15.5 The ICC has a number of options for addressing the matter(s) including but not limited to sending the matter(s) to another existing committee.

16.0 Dispute Resolution

- 16.1 The Town and the County recognize the need for common understanding about how to address conflicts or disputes when either party is of the opinion that an obligation under this Framework may have been breached or matters arise where differences of opinion over actions or services need to be worked out.
- 16.2 If a Council member, administrator or any staff person from the Town or the County thinks an obligation under this Framework has been “breached”, the matter should be brought to the attention of their CAO. The CAO will then investigate it and, if it appears that a breach occurred, the matter will be brought to the attention of the other municipality’s CAO. Once that has happened, the matter may be resolved directly between the municipalities through informal problem solving discussions between the CAOs and, if needed, informal discussions at a meeting of the ICC.
- 16.3 Similarly, differences of opinion may occur outside a “breach” of an agreement. These may include divergent expectations in delivery of a joint service, a variance in how a committee or board wishes to proceed or any circumstance that may adversely affect or disrupt a service or relationship(s) between the municipalities. If the problem identified is not resolved through informal discussions, the municipalities agree to address it using the dispute resolution process outlined in *Appendix A*.

PART D: CURRENT SHARED SERVICES

17.0 Introduction and Scope

- 17.1 The MGA requires the Framework to address current shared services provided by the municipalities that benefit residents of both municipalities. This is based on the conditions at the time that the Framework was originally prepared. It provides a snap shot of current service provision to help identify potential areas of future collaboration.
- 17.2 *Appendix B* describes the services that the County and Town deliver on an intermunicipal basis as the best means of delivering these services at the point in time when this Framework was prepared.

PART E: FUTURE INTERMUNICIPAL SERVICES

18.0 Introduction

18.1 The Town and the County recognize that their relationship is an ongoing one and there will be adjustments and changes over time. This includes the possibility of expanding the number and types of services that are delivered on an intermunicipal or shared basis where mutually beneficial. As the Framework is a living document, this section provides additional guidance and parameters to assist future decision makers manage ongoing discussions and interactions between Town and the County.

19.0 Principles for determining when a Municipal Service should be shared

19.1 The list of principles provided below is a guide for future decisions around when a municipal service should be provided on a shared basis between the Town and County. The principles speak to broad intent and offer a means of assessing proposals and directing efforts and resources to areas of mutual interest and likely consensus.

19.2 The Town and the County agree that a municipal service should be considered for a shared service delivery arrangement where:

Principle 1: It fits the vision, strategic directions or identified needs and priorities of the partnering municipalities and the service can be equitably accessed, managed, and funded.

Principle 2: The goals and objectives of the service can be clearly defined and set out for all partners and there is a consensus on the way the service will be operated.

Principle 3: It offers mutual benefit through cost savings, the ability to provide efficiencies, or a higher level of service using the same amount of resources.

Principle 4: It enhances the quality of life of County and Town residents by providing an acceptable level of service, reflecting current industry standards and practices, and provides a service that is needed or desired by the community over the long term.

20.0 Proposals for New Shared Services

20.1 Either the Town or the County may put forward a proposal for a new shared service at any point in time. The proposal must be in writing and must be submitted to the other municipality's CAO. The proposal will then be placed on the next available ICC meeting agenda.

- 20.2 A proposal for a new shared service must include:
- (a) A brief description of the nature of the service and initial concepts for service delivery;
 - (b) A rationale for proposing that the service be shared and/or commenced;
 - (c) The relation of the proposal to the principles described this Framework; and
 - (d) The proposed timing and priority for reviewing the proposal in relation to the implementation schedule forming part of this Framework.
- 20.3 A proposal for a new shared service should be shared with the other municipality as early as possible and prior to detailed work by the party making the proposal on the design and costing of the proposed service. This is to enable early input by both potential partners in the details of the proposed service.

21.0 Proposals for New Capital Projects

- 21.1 The Town and the County agree to share their capital plans with one another.
- 21.2 Either municipality may invite the other to participate in a capital project. Either municipality may choose to participate or choose not to participate in a proposed capital project.
- 21.3 Either municipality may put forward a proposal for a new shared capital project or canvas the other municipality for their interest in participating in a shared capital project at any point in time. While a verbal discussion may be used as a starting point, the proposal must be in writing and must occur as early as possible in the initial development of the idea for the project.
- 21.4 If the Town and the County agree to participate in a joint capital project, the following items should be addressed in a written memorandum of understanding/agreement:
- (a) The mechanisms and processes that will be used to share decision making and information on the project from the initial concept and design stage through to management of construction contract;
 - (b) The way decision making authority will be shared in relation to the contribution being made by each municipality; and
 - (c) The terms and conditions for sharing costs for design work, project management and construction costs.

22.0 Parameters for the Content of Agreements

- 22.1 Once a decision has been made to share a service, the Town and County have agreed that a formal agreement will be created.
- 22.2 The Town and County have agreed to the set of parameters listed below for the items and matters that should be addressed in all future agreements involving the sharing of services. These parameters will be applied as new agreements are created and as existing agreements are updated.

22.3 A service that is shared between the Town and County should be governed by an agreement that:

Parameter 1: Sets out a clear vision of what the service is intended to achieve and identifies a clear mission and mandate on how the vision will be realized and how the service will be operated.

Parameter 2: Considers differing needs, pressures and service level expectations based on the location of the service facility, ease of access by potential users, and the critical mass of population needed to provide the service in an economical manner.

Parameter 3: Is able to adapt over time to changing needs of residents, broad societal, environmental and economic influences, regulatory changes and evolving examples of best practices.

Parameter 4: Clearly communicates actual and projected financial details and has a clear funding formula that provides an equitable means of establishing financial contributions of each partner.

Parameter 5: Emphasizes ongoing sharing of information around priorities and expectations and provides opportunities for early input and participation by all partners in key decisions.

Parameter 6: Sets out a governance structure that suits the nature of the service, with well-defined roles and responsibilities, to enable decisions to be made in the interest of the broad community and achieve the most effective means of delivering the service.

Parameter 7: Provides a dispute resolution process and a mechanism for amicably parting ways and distributing liabilities and assets should a decision be made to stop sharing a service.

23.0 Future Funding Arrangements

23.1 The Town and County agree that there is no one funding model that meets the needs of every service that may be shared between them. Further, it is agreed that the identification of a funding model is an explicit part of the future, more detailed exploration of any shared service arrangement. In some cases there may be grant resources available and in other cases the funding mechanism may be laid out in applicable legislation.

PART F: IMPLEMENTATION

- 24.1 The accompanying table describes follow up work that is required to implement this Framework over the next coming years. It includes the expected review and update of existing agreements, the mandatory review and update of bylaws and agreements to be consistent with this Framework, and the priority for review of new shared service arrangements.
- 24.2 The target years provided in the accompanying table are meant as a guide for the general order of working through the shared priorities of the Town and County. The length of time needed to address individual items will vary from one to another. Items that take more than a year to discuss may require adjustment of the target dates.
- 24.3 The new service arrangements contained in the accompanying table are based on the Town and County priorities as of the date that this Framework was adopted. The order may be adjusted where mutually agreed by the Town and County without formally amending this Framework. Further, other parties/partners' priorities and other emerging opportunities may require adjustments to the target dates and order in which items are addressed.
- 24.4 The CAOs will be responsible for coordinating the activities required for implementation of this Framework. This may include:
- (a) Creating an annual work plan with the ICC and Town and County Councils;
 - (b) Undertaking preliminary work or research needed to assist the discussion of the scheduled activities/items;
 - (c) Arranging the availability of resources to undertake the discussion of each item;
 - (d) Suggesting adjustments to the order and priorities; or
 - (e) A combination of the above.

Target Year(s)	Activities to Occur
2020/2021	<ul style="list-style-type: none"> • <i>Intermunicipal Library Agreement</i> – updating of current agreement to become a formal intermunicipal library • <i>Fire Services Agreement</i> – review of operating and capital funding, and governance provisions and general update • <i>Emergency Management Agreement</i> – overall review and update of all aspects • <i>Policing Services</i> – exploration of shared approach and agreement (if feasible) as details of Provincial changes become known • <i>Joint Plans</i> – review of the Intermunicipal Development Plan, completion of the Joint Servicing Study and Master Drainage Study, review of Offsite Levies, creation of water and wastewater agreement and update of the South East Area Structure Plan
2022	<ul style="list-style-type: none"> • <i>Community Development Services</i> – exploration of shared approach and new agreement • <i>Solid Waste Management Services</i> - review of current agreement and exploration of recycling services • <i>Bylaws</i> - each municipality updates bylaws as needed to be consistent with ICF
2023	<ul style="list-style-type: none"> • <i>Ambulance Services Agreement</i> - review of agreement and updated AHS contract • <i>Museum Agreement</i> - review and update of the current agreement • <i>Airport Services</i> – review of arrangements and creation of an agreement
2024	<ul style="list-style-type: none"> • <i>Intermunicipal Collaboration Framework</i> - scheduled review and update as needed
2025	<ul style="list-style-type: none"> • <i>Recreation Service Agreement</i> – scheduled review and update • <i>Current Agreements</i> - review and update of agreements that have come due for review/renewal
2026	<ul style="list-style-type: none"> • <i>Family and Community Support Services</i> – review and update of agreement • <i>Bylaw Enforcement</i> – exploration of shared approach or fee for service approach

APPENDIX A: Dispute Resolution Process

Step 1: Notice of Dispute

1. When either Town Council or County Council believes there is a dispute under this Framework and wishes to engage in dispute resolution, the party alleging the dispute must give written notice of the matter(s) under dispute to the other party's CAO.
2. During a dispute in respect of any aspect of this Framework, the parties must continue to perform their obligations under this Framework.

Step 2: Negotiation

3. Within 14 calendar days after the notice of dispute is given, each party must appoint representatives to participate in one or more meetings, in person or by electronic means, to attempt to negotiate a resolution of the dispute.
4. Each party will identify the appropriate representatives who are knowledgeable about the issue(s) under dispute and the representatives will work to find a mutually acceptable solution through negotiation. In preparing for negotiations, the parties will also clarify their expectations related to the process and schedule of meetings, addressing media inquiries, and the need to obtain Council ratification of any resolution that is proposed.
5. Representatives will negotiate in good faith and will work together, combining their resources, originality and expertise to find solutions. Representatives will attempt to craft a solution to the identified issue(s) by seeking to advance the interests of both parties rather than simply advancing their individual positions. Representatives will fully explore the issue with a view to seeking an outcome that accommodates, rather than compromises, the interests of all concerned.
6. Representatives will seek to:
 - (a) Clearly articulate their interests and the interests of their party;
 - (b) Understand the interests of other negotiators whether or not they are in agreement with them; and,
 - (c) Identify solutions that meet the interests of the other party as well as those of their own.

Step 3: "Cooling Off" or "Reflection" Period

7. In the event that negotiation does not successfully resolve the dispute, there will be a "cooling off/reflection" period of 14 days before moving to the Mediation step of the dispute resolution process. This 14 day period will start on the day that the parties determine that the dispute cannot be resolved through negotiations. During this 14 day period the parties will not discuss the dispute with each other nor schedule any meetings between them to discuss the matters that are the subject of the dispute.

Step 4: Mediation

8. If the dispute cannot be resolved through negotiations, the representatives must appoint a mutually acceptable mediator to attempt to resolve the dispute by mediation.
9. The initiating party must provide the mediator with an outline of the dispute and any agreed statement of facts. The parties must give the mediator access to all records, documents and information that the mediator may reasonably request.
10. The mediator will be responsible for the governance of the mediation process. The parties must meet with the mediator at such reasonable times as may be required and must, through the intervention of the mediator, negotiate in good faith to resolve their dispute.
11. All proceedings involving a mediator are without prejudice, and, unless the parties agree otherwise, the cost of the mediator must be shared equally between the parties.
12. If a resolution is reached through mediation, the mediator will provide a report documenting the nature and terms of the agreement and solutions that have been reached. The mediator report will be provided to each council.

Step 5: “Cooling Off” or “Reflection” Period

13. In the event that Mediation does not successfully resolve the dispute, there will be a “cooling off/reflection” period of 14 days before moving to the Arbitration step of the dispute resolution process. This 14 day period will start on the day that the parties determine that the dispute cannot be resolved through mediation. During this 14 day period the parties will not discuss the dispute with each other nor schedule any meetings between them to discuss the matters that are the subject of the dispute.

Step 6: Appointment of Arbitrator

14. The representatives must appoint an arbitrator. If the representatives can agree upon a mutually acceptable arbitrator, arbitration will proceed using that arbitrator. If the representatives cannot agree on a mutually acceptable arbitrator, each party will produce a list of three candidate arbitrators. In the event there is agreement on an arbitrator evident from the candidate lists, arbitration will proceed using that arbitrator.
15. If the representatives cannot agree on an arbitrator, the initiating party must forward a request to the Minister to appoint an arbitrator.
16. In appointing an arbitrator, the Minister may place any conditions on the arbitration process as the Minister deems necessary.

Step 7: Arbitration Process

17. Where arbitration is used to resolve a dispute, the arbitration and arbitrator's powers, duties, functions, practices and procedures will be the same as those in Division 2 of Part 17.2 of the Act.
18. The arbitrator must resolve the dispute within 365 calendar days from the date that the arbitrator was chosen.
19. If an order of the arbitrator is silent as to costs, a party may apply to the arbitrator within 30 calendar days of receiving the order for a separate order respecting costs.
20. Subject to an order of the arbitrator or an agreement by the parties, the costs of the arbitrator and arbitration process must be paid on a proportional basis by the municipalities that are parties to this Framework.
21. Each municipality's proportion of the costs must be determined by dividing the amount of that municipality's equalized assessment by the sum of the equalized assessments of all of the municipalities' equalized assessments as set out in the most recent equalized assessment.

APPENDIX B: Current Shared Services

This Appendix provides a list of the services provided on an intermunicipal basis between the Town of Stettler and the County of Stettler as of December 2019 through an existing agreement. The full, executed copy of the agreement for each service should be consulted for the precise nature of the arrangement between the two municipalities and other applicable parties to each agreement.

Fire Services

The Town and County are partners in the Stettler Regional Fire Department for the provision of fire response, including equipment, building, apparatus and trained full time Chief and volunteer fire fighters. The partnership is governed by the January 2013 Regional Fire Agreement which assigns the Town of Stettler as the lead for administrative and financial matters. The service is funded through revenues from calls, fees per incident, and distribution of annual operating and capital expenses on a shared basis.

Regional Emergency Management Services

The Town and County are participants in the Stettler Regional Emergency Management Agency (SREMA) Framework. The framework enables the sharing of a Regional Director of Emergency Management and pooling of resources in the event of a region wide emergency or a request for assistance by one of the participating municipalities. The County is the lead for the service and assists the Town with maintaining an emergency management plan, coordinating training, and conducting an annual training exercise. The service is funded by contributions by the Town and County with the Town portion based on 10% of the annual costs for the County's Director of Disaster Services.

Museum Services

The Town and County partner in the establishment and annual funding of the Stettler and District Museum Commission. The Commission is responsible for the operation of a museum under the June 1973 Museum Agreement. Funding contributions by the Town and County are in response to the annual budget requests made by the Commission.

Policing Services

The Town and County partner in the provision of a Community Resource Constable to work with the Town, County and Clearview School Division to provide programs and services to at risk youth by early prevention, positive interactions with police and advice and support to other groups. The lead is the Town of Stettler through their contract with the RCMP. Costs of the added RCMP officer are allocated to Town (25%), County (25%) and Clearview School Division (50%).

Family and Community Support Services

The Town and County operate a joint family and community support services program through the Stettler and District FCSS Board. The Board is responsible for assessing community needs, providing support to programs and projects to address needs and monitoring outcomes. The Town and County are co-leads. The service is funded by the Town and County each contributing to match funding by the Province through the Alberta Family and Social Services Program (80% provincial; 20% municipal matching).

Recreation Services

The Town and County partner in the joint funding of recreation and leisure facilities owned and operated by the Town and available for use by County ratepayers based on the January 2015 agreement. The lead is the Town as the owner and operator of the facilities. The annual funding contribution by the County is based on approximately 35% of the annual operating deficit of the Stettler Recreation Centre and 35% of the initial capital expenditure for the facility.

Solid Waste Management Services

The Town and County are members of the Stettler Waste Management Authority (SWMA) created under the July 2012 agreement between participating municipalities. The Authority is responsible for the construction, ownership, maintenance, management, operation and use of a regional solid waste management and disposal system consisting of transfer sites and a solid waste landfill. The County is the lead partner and provides the Authority CAO. Funding is through requisition contributions for annual operating costs and capital expenditures based on an allocation formula weighted by a combination of population and developed/undeveloped property within the geographic area of operation.

Library Services

The Town and County are partners in the Stettler Public Library Board which delivers library services and programs to Town and County ratepayers. The Town and County are co-leads. Funding is provided by the Town and County with the annual contribution by the County being at least \$2 per capita and library board budget presented to Town Council and County Council for annual approval.

The Town and County are members of the Parkland Regional Library which shares a collection of library resources and materials between various participating municipalities through their local libraries, provides central inventory and cataloguing services, provides library programs, and provides administrative advice and training to local libraries. Parkland Regional Library operates with its own staff. Funding is through requisition contributions for annual operating costs and capital expenditures on a per capita basis.

Ambulance Services

The Town and County are members of the Stettler District Ambulance Association. The Association is a society created for the purposes of constructing, owning, managing, maintaining, operating and using an ambulance system. The Association has its own staff for administration and day-to-day operations. Funding is through a contract for services with Alberta Health Services, fee for services, and contributions for annual operating costs and capital expenditures based on an allocation formula

weighted by a combination of population and developed/undeveloped property within the geographic area of operation.

Seniors' Housing Services

The Town and County are partners in the County of Stettler Housing Authority which operates seniors' lodges, facilities and housing units in Stettler, Big Valley and Donalda. The Authority has its own staff for administration and day-to-day operations. The services are funded through rents paid by tenants and the annual operating deficit is funded by the participating municipalities as directed by Provincial regulation.

Cemetery Services

The Town operates a cemetery and County operates several cemeteries throughout the county. Cemeteries of both municipalities are available to residents of any municipality. There is no formal agreement regarding the cemeteries and each operates on a fee for interment basis. Capital improvements and contributions are addressed on a case by case basis.

Airport Services

The Town and County are partners in the operation of the Stettler Airport which is owned by the Town. The Town and County appoint representatives to the Airport Advisory Board and the Town is the lead for all administrative matters. Day-to-day operations are the responsibility of the Flying Club (tenants). The service is funded through rents/lease payments, allocation of municipal taxes generated by the airport properties, in kind contributions by the Town (landscaping and mowing) and County (snow and ice control) and grants for capital improvements.

Transportation Services

The Town and County partner in the funding of the handi-bus service. The handi-bus service is operated by a Society who hires the drivers and administers the service. Annual funding support from the Town and County is based on requests by the Society through the annual budgeting process.

Community Development Services

The Town and County participate in the Stettler Regional Board of Trade and Community Development which promotes trade, commerce and tourism within the Stettler region. The Board of Trade is governed by a volunteer board from the local business community and Town Council representatives and has its own staff for administration and operations. The Town contribution offsets annual operating deficits. Both Town and County contribute to individual projects and initiatives of the Board of Trade on a case-by-case basis.

Health Professional Services

The Town and County partner with the Health Professionals Attraction and Retention Committee to recruit and retain a variety of health care professionals to serve the community. Funding to support the annual work of the Committee is provided by the Town and County. Funding for larger initiatives or capital items is addressed as they emerge.

Water and Wastewater Services

The Town supplies treated potable water to two commissions who in turn supply water to the County. The Town also provides municipal water service and wastewater service directly to select properties and subdivisions in the county that are close to the town. The Town is the lead in the services as the owner and operator of the facilities and infrastructure. Funding is based on user rates.

Project	Actual Project Complete Cost / Council Tender Cost / Budget cost	2020 Budget Expense - Approved by Council	Difference Between Actual and Budget Amount	Actual - Project Expenses - August 31, 2020	Utility (Water) Avail for Capital 2020 Interim Operating Budget (Rates) = (-\$63,562)	Utility (other) Avail for Capital 2020 Interim Operating Budget (Rates) = \$365,150	Available for Capital 2020 Interim Operating Budget (taxes)- \$247,659	General Reserve 4-15-00-00-74-700	Total Other Reserves (for capital purposes)	2020 Operating Budget / MSI Operating \$52,856 (\$53,391)	Debtenture / Local Improvement	Grants - MSI - \$943,458 (\$945,165)	Grants - FGT - \$340,465 (\$346,344)	Grants - BMTG (\$60 per cap x 5952 = \$357,120)	Other	\$8121 difference in provincial Grants from feb 27 Provincial Budget	Total
ADM 6-12-03-00-30-630	Computer Replacement Program	\$0.00	\$0.00	\$0.00					\$0.00	Office equip							\$0.00
ADM 6-12-03-00-31-630	Server Replacement (email, data , licensing)	\$35,042.00	\$35,042.00	\$0.00			\$154.00		\$34,888.00	Office equip							\$35,042.00
ADM 6-12-03-00-30-630	Softward Upgrade (e services/extender info)	\$25,670.00	\$25,670.00	\$0.00	\$5,508.75	\$20,670.00			\$5,000.00	Software Update							\$25,670.00
ADM 6-64-01-00-00-630	Communication - Website & Mobile APP	\$50,000.00	\$50,000.00	\$0.00	\$20,131.50	\$50,000.00											\$50,000.00
FIRE 6-23-99-91-00-764	2001 Fire Engine Replace-2026-\$1M	\$100,000.00	\$100,000.00	\$0.00	JE at end of year	\$0.00	\$100,000.00										\$100,000.00
FIRE 6-23-00-00-30-630	2 way radio system Replacement AFRRCS (Alberta 1st Responder Communication System) in 2021	\$60,150.00	\$60,150.00	\$0.00	JE at end of year	\$0.00	\$60,150.00										\$60,150.00
FIRE 6-23-00-30-00-630	Multipurpose Air Shelter Command - Regional	\$24,500.00	\$24,500.00	\$0.00			\$12,250.00							\$12,250.00	County		\$24,500.00
Op 232090001244 / 632091000610	Sidewalk replacement program (yearly)	\$119,712.00	\$130,000.00	-\$10,288.00	\$37,061.54		\$44,712.00			\$75,000.00							\$119,712.00
6-32-09-60-02-660	Pathway Program (Area 2c - Hwy 12 along Co-op/Stettler GM)	\$91,520.00	\$100,000.00	-\$8,480.00		\$0.00		\$24,520.00	\$67,000.00	Pathway							\$91,520.00
Op 2-32-09-00-03-244	Pathway Rehab (2017 Council Direction)	\$51,800.00	\$50,000.00	\$1,800.00						\$51,800.00							\$51,800.00
Op 2-32-21-00-03-536	Pavement Patching	\$147,950.00	\$150,000.00	-\$2,050.00	\$1,200.00	\$147,950.00	\$0.00										\$147,950.00
Op 6-32-21-00-13-610	44th Avenue Overlay from Hwy 56-65th Street	\$792,943.50	\$950,000.00	-\$157,056.50	\$16,429.41					\$52,856.00		\$422,967.50	\$317,120.00				\$792,943.50
Op 6-32-21-10-05-610	Mainstreet - 49th Avenue - 1/2 block south - COVID project deleted from 2020 Capital Budget - Budget for in 2021	\$14,977.19	\$380,000.00	-\$365,022.81	\$14,977.19					\$14,977.19							\$14,977.19
Op 6-32-21-10-14-610	"Okoppe" Parking Lot Upgrade (50th Avenue / 49th Street)	\$60,000.00	\$60,000.00	\$0.00		\$60,000.00											\$60,000.00
Op 6-56-00-10-00-610	Cemetery concrete runner sidewalk	\$30,000.00	\$30,000.00	\$0.00			\$30,000.00										\$30,000.00
Water 6-41-11-10-24-610	Watermain on 52ndST between 49-50ave	\$252,819.25	\$230,000.00	\$22,819.25	\$13,916.25							\$252,819.25					\$252,819.25
Water 6-41-11-10-06-610	Watermain on 61ST Grandview	\$373,238.98	\$273,000.00	\$100,238.98	\$18,650.08							\$373,238.98					\$373,238.98
Water 6-41-11-10-05-610	Install additional fire hydrants 46th street	\$30,000.00	\$30,000.00	\$0.00		\$15,000.00	\$15,000.00										\$30,000.00
Water 2-41-16-00-00-554	Abandon Water Wells 15, 16, 17	\$90,000.00	\$90,000.00	\$0.00		\$15,000.00	\$75,000.00										\$90,000.00
Sewer 6-42-00-10-03-610	Sewermain on 61ST Grandview	\$373,238.98	\$273,000.00	\$100,238.98	\$11,723.48							\$373,238.98					\$373,238.98
Sewer 6-42-00-10-05-610	Lift station pump upgrades	\$300,000.00	\$300,000.00	\$0.00	\$757.50							\$260,000.00	\$40,000.00				\$300,000.00
Storm 6-42-00-00-15-610	Cattail removal Red Willow Creek	\$440,410.68	\$250,000.00	\$190,410.68	\$25,468.46	\$100,000.00	\$69,000.00		\$81,000.00	WTS Operations		\$190,410.68					\$440,410.68
Equip 6-31-11-00-50-650	One tonne truck	\$43,160.40	\$50,000.00	-\$6,839.60	\$43,160.40		\$0.00		\$43,160.40	Common Services							\$43,160.40
Equip 6-31-11-30-25-630	Grader (keep old one for winter)	\$274,100.00	\$280,000.00	-\$5,900.00	\$15,400.00	\$274,100.00											\$274,100.00
WTP 6-41-01-20-13-620	WTP - Chlorine Analyzer	\$20,000.00	\$20,000.00	\$0.00		\$20,000.00											\$20,000.00
WTP 6-41-01-20-00-620	WTP - Make up air unit replacement	\$20,000.00	\$20,000.00	\$0.00		\$20,000.00											\$20,000.00
WTP 6-41-01-20-19-620	WTP - Membranes (build reserves)	\$50,000.00	\$50,000.00	\$0.00		\$50,000.00											\$50,000.00
WTP 6-41-01-20-11-620	WTP - Chlorine gas replacement	\$50,000.00	\$50,000.00	\$0.00		\$50,000.00											\$50,000.00
WTP 6-41-01-20-26-620	WTP - Fluoride meter	\$12,935.00	\$12,000.00	\$935.00	\$12,935.00	\$12,935.00											\$12,935.00
WTP 2-41-01-00-06-252	WTP - Storage pond additional shading	\$15,000.00	\$15,000.00	\$0.00	\$2,000.00	\$15,000.00											\$15,000.00
WTP 6-41-01-20-09-620	WTP - Potable water pump	\$50,000.00	\$50,000.00	\$0.00		\$50,000.00											\$50,000.00
Park 6-77-81-60-00-660	Skateboard Park - Phase 2	\$126,000.00	\$126,000.00	\$0.00	\$5,000.00	\$63,100.45								\$62,899.55	Association		\$126,000.00
Park 6-77-02-30-07-630	Baseball diamond utility vehicle (mule)	\$32,000.00	\$32,000.00	\$0.00			\$0.00		\$32,000.00	Common Services							\$32,000.00
SRC 6-73-11-30-03-630	Scissor lift	\$8,731.77	\$12,000.00	-\$3,268.23	\$8,731.77	\$8,731.77											\$8,731.77
SRC 2-73-13-03-04-252	Door Accessibility	\$24,500.00	\$24,500.00	\$0.00		\$24,500.00											\$24,500.00
SRC Fitnes 6-73-12-30-00-630	Pec Deck Machine	\$6,550.00	\$6,550.00	\$0.00			\$6,550.00										\$6,550.00
SRC - Arer 6-73-11-20-05-620	Tube Heaters	\$62,500.00	\$62,500.00	\$0.00		\$62,500.00											\$62,500.00
SRC - Pool 6-73-13-00-30-630	Controller Replacement	\$25,630.00	\$28,150.00	-\$2,520.00	\$25,630.00		\$25,630.00										\$25,630.00
Culture 2-74-99-91-00-764	Culture Projects (PAC - \$9000 - wireless mic system)	\$15,000.00	\$15,000.00	\$0.00	JE at end of year		\$15,000.00										\$15,000.00
Total 2020 Capital Budget		\$4,300,079.75	\$4,445,062.00	-\$144,982.25	\$278,681.33	\$232,935.00	\$901,552.22	\$378,446.00	\$24,520.00	\$263,048.40	\$194,633.19	\$0.00	\$1,189,707.89	\$682,967.50	\$357,120.00	\$75,149.55	\$4,300,079.75
Council Motion - 20:02:03 - Feb 4, 2020		\$4,445,062.00	6.48%				\$549,247.00	\$1,512,933.22					-\$118,580.89	-\$354,690.50	\$0.00		\$4,300,079.75
Total 2020 Capital Budget		\$4,445,062.00						-\$963,686.22									\$144,982.25
Difference (Actual vs Council Budget)		-\$144,982.25															

		2019 Carry Forward																	
		Brought forward from 2019 Budget Carry Forward	2019 Approved Amount (with tender amount updates)	Difference Between Actual and Budget Amount	Actual - Project Expenses - August 31, 2020	Utility (Water) Available for Capital Budget	Utility (other) Available for Capital Budget	Available for Capital (taxes)	Transfer From General Reserves	Transfer From Other Reserves		Operating Budget	Debtenture / Local Improve	MSI	FGT	BMTG	Other	Total	
2019 Carry Forward - Projects not Completed																			
6-32-09-60-00-660	Pathway Expansion - (Melissa Dec 30/19 - carry forward balance - \$100,000-46,628.12 = \$53,371.88)	\$53,371.88	\$53,371.88					\$53,371.88											\$53,371.88
6-32-21-10-22-610	51st Avenue - 59-61st Street Cement and Paving - (Melissa Dec 30/19 - carry forward balance - \$0)	\$141.75	\$0.00		\$575.10							\$141.75							\$141.75
6-32-21-10-01-610	Downtown Streetscape Concept Planning - (Melissa Dec 30/19 - carry forward balance - \$20,000-\$8728.79= \$11,271.21)	\$11,271.21	\$11,271.21		\$10,249.74			\$11,271.21											\$11,271.21
6-41-11-10-22-610 - CAP-11501	Watermain replace on 52nd Street between 48-49 Ave - (Melissa Dec 30/19 - carry forward balance - \$221,369.75 - \$205,400.66 = \$15,969.09)	\$15,875.67	\$15,875.67		\$15,875.67									\$15,875.67					\$15,875.67
6-41-11-10-23-610 - CAP-11502	Watermain replace west of 57ASTbetween 46-47 Ave - (Melissa Dec 30/19 - carry forward balance - \$229,465.78 - \$213,354.80 = \$16,110.98)	\$16,110.98	\$16,110.98		\$4,889.99									\$16,110.98					\$16,110.98
6-41-14-20-01-620 - CAP-11503	Water Reservoir Pump Upgrades - (Melissa Dec 30/19 - carry forward balance - \$150,000 - \$210.00 = \$149,790)	\$149,790.00	\$149,790.00		\$210.00									\$149,790.00					\$149,790.00
6-42-00-10-22-610 - CAP-11502	Sewermain replace west of 57ASTbetween 46-47 Ave - (Melissa Dec 30/19 - carry forward balance - \$229,465.78 - \$213,354.81 = \$16,110.97)	\$16,110.97	\$16,110.97		\$3,333.56									\$16,110.97					\$16,110.97
6-42-00-20-00-620	Lift Stations A & B Furnaces - (Melissa Dec 30/19 - carry forward balance - \$30,000 - \$0.00 = \$30,000)	\$30,000.00	\$30,000.00		\$15,433.03	\$30,000.00													\$30,000.00
6-31-11-50-00-650	3/4 Tonne Truck - (Melissa Dec 30/19 - carry forward balance - \$36,526.25 - \$0 = \$39,526.25)	\$40,006.25	\$39,526.25		\$40,006.25	\$40,006.25													\$40,006.25
6-31-11-50-02-650 - CAP-11506	Tandem - (Melissa Dec 30/19 - carry forward balance - \$170,000-0=\$170,000)	\$177,310.73	\$170,000.00											\$177,310.73					\$177,310.73
6-31-11-30-06-630 - CAP-11507	Snow Blower - (Melissa Dec 30/19 - carry forward balance - \$180,000 - 0 = \$180,000)	\$159,700.00	\$159,700.00		\$159,700.00									\$159,700.00					\$159,700.00
6-41-01-20-25-620	WTP - MCC Room Air Conditioning - (Melissa Dec 30/19 - carry forward balance - \$10,000 - \$675.96 = \$9324.04)	\$9,324.04	\$9,324.04		\$3,881.58	\$9,324.04													\$9,324.04
6-41-01-20-10-620	WTP - Cathodic Protection Distribution Line - (Melissa Dec 30/19 - carry forward balance - \$100,000 - 0 = \$100,000)	\$100,000.00	\$100,000.00			\$100,000.00													\$100,000.00
2-61-02-00-05-239	Northwest ASP - (Melissa Dec 30/19 - carry forward balance - \$25,000 - 0 = \$25,000)	\$25,000.00	\$25,000.00		\$7,387.20					\$25,000.00	planning res								\$25,000.00
6-41-14-10-01-610	Water Reservoir Exterior and Insulation - 2018 Carry Forward - (Melissa - December 20) - (Melissa Dec 30/19 - carry forward balance - \$50,000 - 0 = \$50,000)	\$50,000.00	\$50,000.00			\$10,000.00				\$40,000.00	Coat Reservoir Exterior								\$50,000.00
642011011610 & 642011013610	Lagoon Cell B (2018) & Cell C (2019) - Desludging (Melissa Dec 30/19 - carry forward balance for desludging Cells B (2018 - Budget \$334,720 / tender amount - \$230,162.71) and C (2019 - Budget - \$300,000 / tender amount - \$153,442.67) - Total 2019 Carry forward to 2020 - (\$230,162.71+\$153,442.67-\$192,778.92 = \$190,826.46)	\$190,826.46	\$190,826.46		\$2,268.81									\$190,826.46					\$190,826.46
6-42-00-10-20-610	New Sewer Dump - 2018 Carry Forward - (Melissa - December 20) - (Melissa - December 20) - (Melissa Dec 30/19 - carry forward balance - \$115,000 - 0 = \$115,000)	\$115,000.00	\$115,000.00				\$115,000.00												\$115,000.00
6-41-01-10-01-610	WTP - Waste Pond Dredging - 2018 Carry Forward - (Melissa - December 20) - (Melissa - December 20) - (Melissa Dec 30/19 - carry forward balance - \$350,000 - 1171.80 = \$348,828.20)	\$348,828.20	\$348,828.20		\$283,007.64	\$348,828.20													\$348,828.20
6-41-01-20-21-620	WTP - 400mm Distribution Line Valve - 2018 Carry Forward - (Melissa - December 20) - (Melissa - December 20) - (Melissa Dec 30/19 - carry forward balance - \$250,000 - \$20,499.36 = \$229,500.64)	\$229,500.64	\$229,500.64		\$20,377.70				\$229,500.64										\$229,500.64
6-41-11-10-08-610	4203-50A Ave - Motion 18:05:20 - 2018 Carry Forward - \$140,000 to 2019 to complete (Melissa - January 7, 2019) - (Melissa Dec 30/19 - carry forward \$5000 to cover engineering inspections - \$5000)	\$5,000.00	\$5,000.00		\$562.95	\$5,000.00													\$5,000.00

6-33-00-10-01-630	Airport - GPS Approach - 2017 Carry Forward - Melissa 20/12/17 - \$40,000 - 2018 Carry Forward - carry forward balance (40,000-7,450 = 32,550) - Melissa January 7, 2019 - (Melissa Dec 30/19 - carry forward balance (joint Airport Grant - runway lighting) \$32,550 - 0 = \$32,550)	\$32,550.00	\$32,550.00			\$16,275.00										\$16,275.00	County	\$32,550.00	
6-41-11-30-03-630	SCADA Water Communication System - 2017 Carry Forward Balance - Melissa - 20/12/17 - \$120,500 - \$31,604.70 = \$88,895.30 - 2018 Carry Forward - carry forward balance to 2019 (88,895.30-54,188.57 = 34,706.73) - Melissa January 7, 2019 - (Melissa Dec 30/19 - carry forward balance (joint Airport Grant - runway lighting) \$34,706.73 - \$2201.72 = \$32,505.01)	\$32,505.01	\$32,505.01			\$32,505.01													\$32,505.01
64111019610 CAP-8973	Motion 17:03:04 - Sewer / Water Main 51 Ave - 57 to 59 Street (Total Budget \$970,000 (450,000+520,000) Contract Price - \$737,042 - \$232,958 under budget - 2017 Carry Forward - Melissa 20/12/17 - \$25,000 Engineering and final work. - 2018 Carry Forward - Warranty Expires in 2019 - carry forward balance (25,000-8587.35=16,412.65) - Melissa January 7, 2019 - (Melissa Dec 30/19 - carry forward \$16,413 to cover engineering inspections - \$16,413)	\$16,413.00	\$16,413.00			\$16,413.00													\$16,413.00
64111012610 / 642001014610 - CAP- 8974	Water Main - Sewer Water - Service between 55-56 Street - (Total Budget \$500,000 (250,000+250,000) \$78,217 Under Budget - 2017 Carry Forward - Melissa 20/12/17 - \$10,000 Engineering and final work. - 2018 Carry Forward - Warranty Expires in 2019 - carry forward balance - Melissa January 7, 2019 - (Melissa Dec 30/19 - carry forward \$10,000 to cover engineering inspections - \$10,000)	\$10,000.00	\$10,000.00			\$10,000.00													\$10,000.00
2-73-11-02-03-239	SRC - Red Arena - Re-vamp player boxes (glass, boards and gates) - carry forward to 2020 (Allan Sept 11)	\$16,500.00	\$16,500.00				\$16,500.00												\$16,500.00
2-77-05-00-02-239	Parks - West Stettler Park - Imp (2019 Strategic Plan) - Allan - January 6, 2020 - carry forward balance - \$25,000 - 2020 Power & Water Feature	\$50,000.00	\$50,000.00				\$50,000.00												\$50,000.00
6-56-00-60-01-660	Cemetery Columbarium - Allan - January 6, 2020 - carry forward balance - \$20,000 - \$1800 = \$18,200	\$18,200.00	\$18,200.00				\$18,200.00												\$18,200.00
6-74-14-30-02-630	Community Hall - HVAC - Allan - January 6, 2020 - carry forward balance - \$271,000.00 - \$82,917.94	\$82,917.94	\$82,917.94	\$46,237.54				\$82,917.94		Community Hall / Arts & Culture								\$82,917.94	
2-26-02-00-00-263	Bylaw Enforcement - Property	\$1,289.46		\$1,289.46							\$1,289.46							\$1,289.46	
6-41-01-20-24-620	WTP - Primary Coagulant (warranty credit)	-\$2,569.00		-\$2,569.00							-\$2,569.00							-\$2,569.00	
6-41-11-10-12-610	Water - 50th Avenue	\$3,500.00		\$3,500.00							\$3,500.00							\$3,500.00	
6-41-11-10-18-610	Water - 52nd Avenue LI	\$1,300.00		\$1,300.00							\$1,300.00							\$1,300.00	
6-41-11-10-19-610	Water - 51st Avenue LI	\$2,800.00		\$2,800.00							\$2,800.00							\$2,800.00	
6-42-01-10-12-610	Lagoon Engineering (legal)	\$21,753.73		\$21,753.73							\$21,753.73							\$21,753.73	
6-42-01-10-13-610	Sewer - Lagoon Cell 6	\$745.00		\$745.00							\$745.00							\$745.00	
6-73-11-30-13-630	Concession Equipment (grill replacement)	\$4,674.86		\$4,674.86							\$4,674.86							\$4,674.86	
	Council - Board Room Chairs - 2018 Carry Forward - Steve - Working with Clearview to find suitable chair - or stick with old ones - Stay with Old Ones (January 7, 2020)	\$0.00	\$0.00	\$0.00			\$0.00											\$0.00	
	Total 2019 Carry Forward	\$2,035,748.78	\$1,994,322.25	\$647,490.81	\$543,158.49	\$190,193.01	\$149,343.09	\$229,500.64	\$147,917.94		\$33,635.80	\$0.00	\$725,724.81	\$0.00	\$0.00	\$16,275.00	\$0.00	\$2,035,748.78	
	Total 2020 Capital (Inc 2019 Carry Forward)	\$6,335,828.53	\$6,439,384.25	\$926,172.14	\$776,093.49	\$1,091,745.23	\$527,789.09	\$254,020.64	\$410,966.34		\$228,268.99	\$0.00	\$1,915,432.70	\$682,967.50	\$357,120.00	\$91,424.55	\$0.00	\$0.00	
				14.62%			\$2,395,627.81		\$664,986.98				Total Grants Available	\$1,928,174.04	\$894,411.47	\$450,889.22			
							Total Reserves	\$3,060,614.79					Balance - Dec 31, 2020	\$12,741.34	\$211,443.97	\$93,769.22			

Revenue	2020 Budget	Actual - August 31, 2020	Variance	%	Notes
Administration	\$317,333	\$188,349.04	\$128,983.96	59.35%	
	Clearview swimming pool - \$13,313 / White Sands Contract - \$32000 / Inter Department Transfer - \$250,000				
Police	\$520,024	\$77,321.48	\$442,702.52	14.87%	MSI Operating - \$52,856
	Traffic Fines (Budget - \$60,000 / \$20,827 - 35%)				
	Provincial Grant - \$347,000 / Community SRO - \$54,825 (Clearview 50% SRO / County 25% SRO)				
Fire	\$402,577	\$153,629.42	\$248,947.58	38.16%	
Disaster Services	\$0	\$0.00	\$0.00	0.00%	
Bylaw Enforcement	\$109,950	\$116,762.25	-\$6,812.25	106.20%	Animal / Business License
	Business Licenses (Budget - \$86,250 - Actual \$95,432 (111%) / Animal License - Budget \$21,700 - Actual \$20,530				
Roads, Streets, Walks, Lights	\$64,535	\$63,510.97	\$1,024.03	98.41%	
	Roads Frontage - Pavement (Budget - \$62,075)				
Airport	\$10,880	\$10,256.06	\$623.94	94.27%	
Drainage	\$0	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,032,318	\$1,579,907.44	\$1,452,410.56	52.10%	
	Metered sale of water (Budget - \$1,879,608 / Actual - \$1,032,754 - 55% (to end of July 31 - 58%))				
	Metered out of Town (Budget - \$1,070,000 / Actual - \$461,224 - 43%) **july amount not included				
	Bulk water (Budget - \$15,000 / Actual \$16,776 - 112%)				
Sewer	\$905,963	\$528,292.29	\$377,670.71	58.31%	
	Sewer Service Charges (Budget - \$855,943 / Actual \$508,099 - 59% - to end of July 31 - 58%)				
Garbage Collection & Disposal	\$824,660	\$481,289.49	\$343,370.51	58.36%	SWMA haul rebate - \$23,000
	Residential Garbage Revenue (Budget - \$623,438 / Actual \$359,103 - 58% - to end of July 31 - 58%)				
	Recycling Revenue (Budget - \$168,870 / Actual - \$99,160 - 59% - to end of July 31 - 58%)				
FCSS	\$157,148	\$104,768.00	\$52,380.00	66.67%	
Cemetery	\$23,600	\$11,975.00	\$11,625.00	50.74%	
Planning & Development	\$34,100	\$229,256.86	-\$195,156.86	672.31%	\$200,000 prov grant - idp/asp
	Building Permits (Budget - \$20,000 / Actual - \$17,752 - 89%)				
Economic Development - BOT	\$149,585	\$93,738.75	\$55,846.25	62.67%	
Subdivision Land	\$200	\$0.00	\$200.00	0.00%	Subdivision Fees
Land, Housing & Rentals	\$273,780	\$201,562.64	\$72,217.36	73.62%	
	Health Unit - \$197,950				
	Ambulance Station - \$20,100				
	SRC - Library - Budget - \$42,000				
Recreation - General	\$3,000	\$2,665.42	\$334.58	88.85%	
Recreation Programs	\$3,500	\$2,972.74	\$527.26	84.94%	N0 Ball / Soccer - ice in sept
Facilities	\$848,805	\$163,716.17	\$685,088.83	19.29%	County Partnership - \$431,500
Community Hall	\$20,000	\$2,516.65	\$17,483.35	12.58%	
Senior's Center	\$14,437	\$10,831.07	\$3,605.93	75.02%	
Parks	\$50,650	\$44,390.51	\$6,259.49	87.64%	
	Lions Campground - Budget - \$50,000 / Actual - \$43,191 - 86%)				
Operating Contingency	\$100,146	\$0.00	\$100,146.00	0.00%	Over/under levy
Taxes / Penalties	\$8,595,384	\$8,548,714.71	\$46,669.29	99.46%	Incl Business Taxes / Penalties
Other Revenue	\$1,777,800	\$1,089,747.48	\$688,052.52	61.30%	
	Franchise Fee - GAS (Budget - \$936,000 / Actual - \$621,492 - 66% to end of August - 66%)				
	Franchise Fee - ELECTRIC (Budget - \$712,000 / Actual - \$388,548 - 55% - to end of July - 58%				
	Return on Investments (Budget - \$130,000 / Actual - \$79,708 - 61%)				
Total Revenue	\$18,240,375	\$13,706,174.44	\$4,534,200.56	75.14%	

Expense	2020 Budget	Actual - August 31, 2020	Variance	%	Notes
Council & Legislative	\$208,300	\$109,287.61	\$99,012.39	52.47%	
Council Honorarium (Budget - \$152,300 / Actual - \$93,862 - 62%)					
Council per diem - Budget - \$27,000					
Council travel & subsistence - Budget - \$15,000 / Actual - \$2,658 - 18%					
Council Membership Conferences (Budget - \$10,000 / Actual - \$7,048 - 70%)					
Administration	\$1,230,121	\$789,562.95	\$440,558.05	64.19%	COVID Expenses (supplies) - \$19,610
Police	\$1,140,831	\$381,552.10	\$759,278.90	33.45%	
RCMP - Contract Billings (Budget - \$956,072)					
Fire	\$889,028	\$332,892.76	\$556,135.24	37.44%	
Disaster Services	\$32,068	\$545.93	\$31,522.07	1.70%	
Bylaw Enforcement	\$185,808	\$106,328.96	\$79,479.04	57.23%	
Common Services	\$150,597	\$57,293.57	\$93,303.43	38.04%	Shop
Roads, Streets, Walks, Lights	\$1,903,345	\$823,571.60	\$1,079,773.40	43.27%	
Airport	\$46,974	\$10,080.96	\$36,893.04	21.46%	
Water Supply & Distribution	\$3,095,880	\$1,462,816.76	\$1,633,063.24	47.25%	
Sewer	\$642,607	\$309,326.94	\$333,280.06	48.14%	
Garbage Collection & Disposal	\$722,866	\$370,331.20	\$352,534.80	51.23%	
FCSS	\$196,435	\$147,326.25	\$49,108.75	75.00%	
Cemetery	\$64,668	\$22,853.38	\$41,814.62	35.34%	
Planning & Development	\$342,725	\$198,190.44	\$144,534.56	57.83%	
Comm Services -Handi Bus	\$25,000	\$25,000.00	\$0.00	100.00%	
Economic Development	\$532,150	\$211,632.07	\$320,517.93	39.77%	Ec Dev, BOT. HBC
Subdivison Land	\$55,270	\$29,555.38	\$25,714.62	53.47%	
Land, Housing & Rentals	\$43,900	\$13,058.25	\$30,841.75	29.75%	
Recreation - General	\$140,775	\$94,241.86	\$46,533.14	66.95%	
Recreation Programs	\$80,280	\$69,221.92	\$11,058.08	86.23%	
Facilities	\$2,431,270	\$1,053,839.78	\$1,377,430.22	43.35%	
Culture	\$345,812	\$274,689.54	\$71,122.46	79.43%	Parkland, Library, Museum
Community Hall	\$104,029	\$49,445.56	\$54,583.44	47.53%	
Senior's Center	\$13,310	\$1,895.22	\$11,414.78	14.24%	
Parks	\$618,745	\$262,397.61	\$356,347.39	42.41%	
Operating Contingency	\$319,247	\$0.00	\$319,247.00	0.00%	WTP Gross Recovery, Tran to Res
WTP gross recovery - (\$230,000) (JE made at end of year prior to Audit)					
Available for Capital from 2020 Operating Budget for 2020 Capital Budget - \$549,247 (Water (\$63,562) + Utility \$365,150 (sewer, waste, recycling) + Total Available for Capital - \$247,659) + Contingency - Utility - \$0 / Salaries - \$0 = \$549,247					
Requisitions	\$2,678,334	\$1,195,052.94	\$1,483,281.06	44.62%	
ASFF (Budget - \$2,159,570 - Actual - \$861,947.41 - 40%)					
ASFF Separate School (Budget - \$167,527 - Actual - \$70,367 - 42%)					
County of Stettler Senior Lodges (Budget - \$350,318 - Actual \$262,739 - 75% Actual)					
Total Expense	\$18,240,375	\$8,401,991.54	\$9,838,383.46	46.06%	
Surplus / Deficit	\$0	\$5,304,182.90	-\$5,304,182.90		


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2020 AUMA Convention

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[Event Details](#) [Program & Speakers](#)

Education Sessions

Please see the full list on the [EDUCATION SESSION](#) page

VIRTUAL CONVENTION

Wednesday, September 23

6:00 - 7:00 p.m.	Welcome to Convention & Municipal Trivia Night
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Thursday, September 24

9:00 - 9:45 a.m.	Opening Ceremonies
9:45 - 10:30 a.m.	Opening Keynote - Peter Mansbridge
10:30 - 10:50 a.m.	Coffee Break
10:50 - 11:30 a.m.	Annual General Meeting
11:30 am - 12:00 p.m.	Elections - Board of Directors
12:00 - 1:00 p.m.	Lunch & AUMA Awards video presentation
1:00 - 4:30 p.m.	Resolutions
6:00 - 7:00 p.m.	Alberta Local Mix & Mingle
7:00 - 7:30 p.m.	Evening Entertainment - Brett Kissel

Friday, September 25

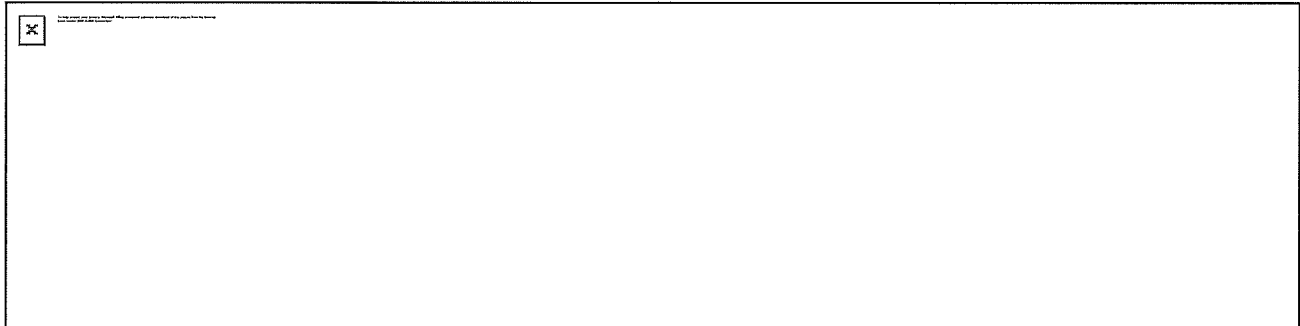
9:00 a.m.	Welcome to Day 2!
9:10 - 9:15 a.m.	Minister of Municipal Affairs Remarks
9:15 - 10:15 a.m.	Minister Dialogue Session #1
10:15 - 10:30 a.m.	Coffee Break
10:30 - 11: 30 a.m.	Minister Dialogue Session #2
11:30 - 11: 45 a.m.	Video message from the Premier
11:45 am - 12:15 p.m.	Closing Keynote - Hayley Wickenheiser
12:20 p.m.	Introduction of 2020/2021 Board of Directors
12:30 p.m.	Prize draws & Convention closing remarks

**All agenda items are subject to change at any time*

[Back to all events](#)

Steven Gerlitz

From: AUMA Convention <registration@auma.ca>
Sent: Wednesday, September 9, 2020 10:03 AM
To: Steven Gerlitz
Subject: Reminder: Education sessions start September 16



The 2020 AUMA Convention is right around the corner! Your first education session kicks off one week from today, and we want to make sure that our virtual attendees have everything they need to enjoy the event.

Education sessions will run September 16 to 23 at 9:00 a.m. and 2:30 p.m. each day, with the exception of September 16. All education sessions are **included** in your Convention registration fee. No need to register ahead of time! Simply log into the Convention site, find the agenda tab, click the link and you're in the session. For a look at this year's sessions, head on over to the event page for dates, times and descriptions.

Below are a few things you need to know about before the program gets underway.

Convention Site

The AUMA Convention site is powered by a company called Chime and will act as your one-stop shop for all things Convention. Here you will get access to all the education sessions, read up on the AUMA Resolutions Book, post photos to our gallery wall, and so much more.

On September 14, attendees will receive an email directly from Chime providing a login and password. You will have a day to familiarize yourself with the site before the first education session. **Please note, the AUMA Chime page requires Google Chrome.** Click here for the latest version.

Zoom

All our Convention activities will be hosted over Zoom. If at any time that you have a question, simply open the chat function, ask your question, and a staff member can help you out. You'll find all of the Zoom links on the AUMA Chime page under 'Agenda'.

Simply Voting

Simply Voting credentials will be sent to registered elected officials from regular municipalities on Wednesday, September 16. These credentials are unique to each attendee and are based on

your AUMA electoral zone. Within the email, there will be a test vote. Please complete that test vote as soon as possible to confirm your credentials.

You will receive another email from AUMA on Friday, September 11th providing all of your Convention FAQs. But if at any time you have a question, please email registration@auma.ca, and we would be happy to help.

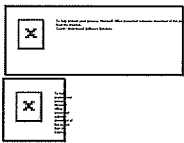
While we aren't able to gather together in Calgary, we do encourage you to watch socially distanced with your fellow council members and administration.

Looking forward to "seeing you" next week!

Sincerely,
Your Convention Planning Team

registration@auma.ca

If you no longer want to receive emails from Heather Harcott, please [Opt-Out](#)





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2020 AUMA Convention - EDUCATION SESSIONS

[Event Details](#) [Program & Speakers](#)

Education Sessions

We know that our attendees hold great value in the education sessions offered during Convention, and we want to continue to offer those sessions virtually.

Starting on Wednesday, September 16, two education sessions will be held each day: one at 9:00 a.m., and one at 2:30 p.m. Sessions will run approximately 60-90 minutes, and will cover a variety of high priority topics. And while we are still finalizing a handful of speakers, make sure to mark your calendars. All sessions are included in your registration! No need to register, just log on for any session you would like.

Detailed session descriptions are coming, so please check back.

Login details coming soon!

Wednesday, September 16

<p>9:00 a.m. - 10:00 a.m.</p>	<p>Applying an inclusion lens to policymaking is easier than you think: How municipal leaders can help end systemic discrimination</p> <hr/> <p>Description: Governments and organizations are increasingly being called on to evaluate whether their behaviours, policies or practices are creating or contributing to issues of systemic discrimination. Join this session to hear from a dynamic panel of speakers with ideas on how municipalities can approach policymaking with a lens to ensure that certain populations are not excluded.</p>
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Thursday, September 17

<p>9:00 a.m. - 10:00 a.m.</p>	<p>Are you retirement ready?</p> <hr/> <p>Description: Retirement means different things to different people. It could mean more leisure time, more time with friends and family or the chance to start something new. For those nearing retirement it's time to start weighing</p>
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	their options and ask "What do I need to do to be retirement ready" This webinar focuses on helping employees define their goals as they consider what their retirement will look like.
9:00 a.m. - 10:00 a.m.	<i>Session Coming Soon</i>
2:30 p.m. - 3:30 p.m.	A closer look at changes to the Local Authorities Elections Act
	Description: Coming Soon

Friday, September 18

9:00 a.m. - 10:15 a.m.	Together We Can Shape the Future of Municipal Governance
	Description: AUMA has established a partnership with the University of Calgary's School of Public Policy to explore and assess governance options that will enable municipalities to build thriving communities into the future. Join AUMA's Municipal Governance Committee for an interactive session on the Future of Municipal Governance project and related initiatives the committee leads.
2:30 p.m. - 3:30 p.m.	Emergency Management: Economic Development and Recovery
	Description: This session will look at impacts to the Alberta economy from both the low price of oil and COVID-19 and how lessons learned from previous disasters can be applied to Alberta's recovery. Calling on experts in the fields of economics, energy and business continuity the discussion will examine the trends impacting the provincial economy and how municipal leaders can position their communities to take full advantage of the economic recovery and future economy.

Monday, September 21

9:00 a.m. - 10:30 a.m.	Healthy and Resilient Small Communities
	Description: Recovery that addresses both economic development and quality of life will require future-focused leaders able to engage communities in establishing a new social, cultural, political, environmental, and economic normal. AUMA's Small Communities Committee invites you to join a discussion about how together we can put our communities on a track for a healthy and resilient recovery from the pandemic.

2:30 p.m. - 3:30 p.m.	<p>Public Safety Personnel: Reducing the impact of psychological injury in the workplace</p>
	<p>In their line of work, public safety personnel are exposed to events that are known to be psychologically harmful.</p> <p>Under current OHS legislation employers are responsible for addressing not only the physical risks but also these psychological risks that exist.</p> <p>This presentation will focus on the concept of Psychological Resilience. Attendees will be introduced to the foundational aspects of resilience as they relate to individuals, teams and a work place community. Topics will include assessing new hires resilience, creating resilient leaders, and ensuring the work place community has the necessary resilient when addressing large scale events.</p>

Tuesday, September 22

9:00 a.m. - 10:00 a.m.	An Update on Alberta's Police Force
2:30 p.m. - 3:45 p.m.	<p>Unlocking Alberta's economic potential through innovative financing, energy efficiency and technology</p> <p>Description: Alberta municipalities are leading the way to use innovative programming and new technologies to create local jobs and benefit the environment. In this session, Magna Engineering Services will provide an update on a recent wastewater survey. AUMA has partnered with Magna Engineering Services, surveying municipalities on the obstacles to wastewater operation and changes needed to support thriving communities. The Municipal Climate Change Action Centre will explain the benefits of the Clean Energy Improvement Program. The first Alberta program that allows property owners to access affordable financing through their municipality for energy efficiency and renewable energy projects.</p>

Wednesday, September 23

9:00 a.m. - 10:30 a.m.	<p>Housing for Health</p> <p>Description: A growing body of research shows us that community environments are vital in shaping health and well-being. The Housing for Health Project at the University of Alberta brings together multiple sector partners to collaborate on improving the health of community residents by changing how their buildings, streets, and communities are designed. Municipalities are a key partner in this work, as their planning policies and</p>
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	practices impact the ways in which our environments are built. This session will discuss the relationship between health, the built environment, and municipal planning policies and practices, along with opportunities for collaboration.
2:30 p.m. - 3:30 p.m.	<p>Relationship Building - A conversation with former Ministers of Municipal Affairs</p> <p>Description: A bi-partisan group of former Ministers of Municipal Affairs will participate in a roundtable discussion facilitated by the executive. The focus will be on the Minister's experiences, relationship with AUMA and municipalities and what their role and responsibilities were in support of municipalities – including within executive level discussions.</p>

The 2020 AUMA Convention - Together We Can!

The 2020 AUMA Convention is coming, and this year's theme is Together We Can!

We are excited to announce that Peter Mansbridge will be our opening keynote speaker!

While this year's event might look a bit different, members across Alberta will continue to gather for the same great content, even if we all aren't under the same roof.

Our full convention is going to be offered virtually this year.

[Registration for Convention is now open](#) and grants access to:

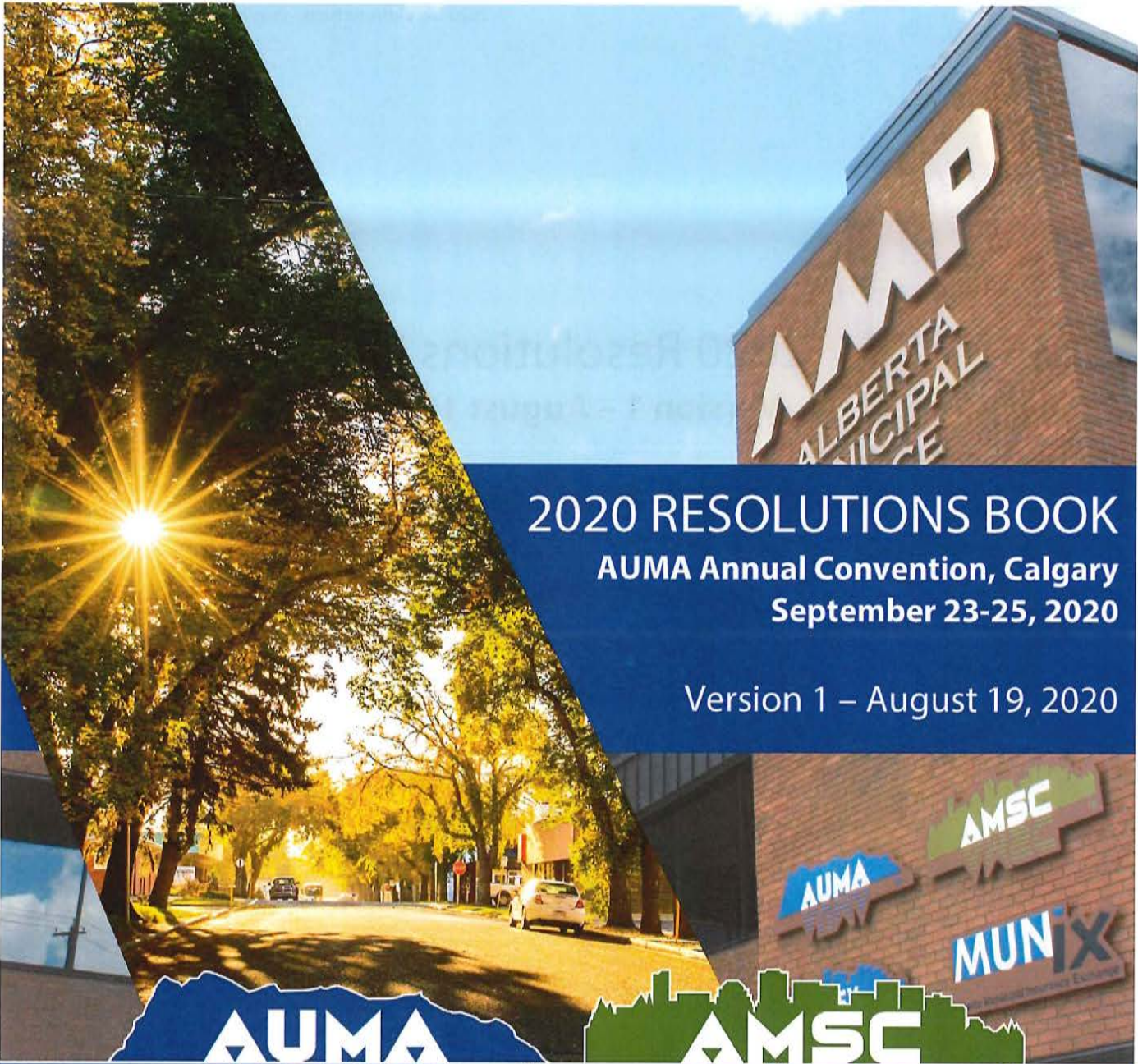
dialogue sessions with provincial ministers;
 two exciting keynotes;
 resolutions;
 board elections;
 award-winning entertainment;
 virtual networking events; and
a week of education sessions leading up to the live event on September 24 and 25 (one day shorter than our regular program).

Date

September 16 - 23, 2020

[Add to calendar](#)

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2020 RESOLUTIONS BOOK
AUMA Annual Convention, Calgary
September 23-25, 2020

Version 1 – August 19, 2020



WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

2020 Resolutions Book

Version 1 – August 19, 2020

Alberta Urban Municipalities Association

**2020 Convention
Edmonton, Alberta
September 23 - 25**

**Resolutions Session:
September 24, 2020**

Resolutions for Discussion at the 2020 Annual AUMA Convention



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AUMA Resolutions Policy

POLICY NO. AP002 – Revised August 2020

PURPOSE

1. AUMA represents over 260 municipalities that face a wide variety of complex issues. AUMA's vision is to be a change agent that enables municipalities to be a fully engaged order of government with the capacity to build thriving communities. AUMA's mission is to be the voice of urban municipalities and provide visionary leadership, solutions-based advocacy and service excellence.
2. As part of fulfilling our vision and mission, AUMA conducts a resolutions process that enables Member municipalities to identify and prioritize common issues and solutions that empower AUMA's Board of Directors to advocate to the federal and provincial governments on Members' behalf.
3. The purpose of this policy is to establish a clear and consistent process for resolutions that aligns with AUMA's broader advocacy initiatives.

DEFINITIONS

4. In this policy:
 - a. "**Advocacy**" refers to the wide variety of actions undertaken by AUMA to address municipal issues.
 - b. "**AUMA**" refers the Alberta Urban Municipalities Association.
 - c. "**AUMA Administration**" refers to AUMA employees.
 - d. "**Board**" refers to the AUMA Board of Directors.
 - e. "**Board Member**" refers to a Member of the AUMA Board of Directors.
 - f. "**CEO**" refers to the Chief Executive Officer of AUMA.
 - g. "**Committee**" refers to a standing Committee of the Board or an ad-hoc Committee established by the Board.
 - h. "**Convention**" refers to the annual Convention AUMA holds to conduct the business of the Association, consider resolutions, and provide opportunities for education and networking.
 - i. "**Elected Representative**" refers to an elected representative of a Member.
 - j. "**Member**" refers to a Regular AUMA Member: any city, town, village, summer village, or specialized municipality located in Alberta.

- k. **“Political Capital”** refers to the goodwill, trust and influence a political figure/organization has with the public and other political figures/organizations.
- l. **“Resolutions Book”** refers to the electronic document that includes resolutions to be considered at Convention.

POLICY

Call for Resolutions

- 5. No later than January 31 of each year, AUMA issues a call for resolutions to be considered at AUMA’s Convention during the Resolutions Session.
- 6. The call includes information on:
 - a. AUMA’s resolutions policy and process, including a resolution writing guide and template;
 - b. AUMA’s prioritization policy and process, so that Members understand how AUMA identifies the level of engagement it invests in various issues;
 - c. Strategic initiatives approved by the Board, so Members are aware of where AUMA is focusing its attention and resources; and
 - d. The Resolutions Library, so Members are aware of past resolutions and AUMA’s actions on them, as well as resolutions that are due to expire at that year’s Convention as per Section 62 of this policy.

Movers and Seconders

- 7. Resolutions may be sponsored by:
 - a. A single Member’s council. Resolutions sponsored by a single Member must be seconded by another Member’s council;
 - b. The councils of a group of Members. All group sponsored resolutions are deemed to be seconded; or
 - c. The Board.
- 8. The sponsor of a resolution is deemed to have moved the resolution and is referred to as the “mover”.

Research and Writing

- 9. As outlined by the template in Appendix “A”, each resolution shall be written in the following format:
 - a. A concise title, which specifies the issue in the resolution;
 - b. A preamble of “WHEREAS” clauses, which provide a clear, brief, and factual context for the operative clause;

- c. An operative clause, which clearly sets out what the resolution is meant to achieve and the proposal for action; and
 - d. Background information, which provides further context as to why the issue is important to Alberta municipalities.
10. Primary responsibility for researching and drafting resides with the mover.
11. Members are encouraged to seek initial advice from AUMA Administration on resolution topics and sources of information, as well as feedback on the format, accuracy, and clarity of draft resolutions.

Submission

12. Resolutions must be submitted to AUMA Administration no later than May 31 of each year.
13. AUMA's CEO may grant an extension of the deadline if:
- a. Convention is scheduled later than Thanksgiving Day in any year; or
 - b. Conditions prevent Members from submitting resolutions by the deadline (e.g. There is an emergency event.)
14. Resolutions must be submitted:
- a. Electronically, as specified in the call for resolutions;
 - b. In the format specified by the template in Appendix "A";
 - c. Along with minutes that show proof of the moving and seconding councils' approvals as required in section 7; and
 - d. In adherence to the guidelines presented in this policy.

Emergent Resolutions

15. A resolution related to a matter of an urgent nature arising after the resolution deadline may be considered as "emergent" on a case-by-case basis.
16. The criteria of an emergent resolution are that it **must**:
- a. Deal with an issue of concern to Alberta municipalities which has arisen after the resolution deadline, or just prior to the resolution deadline, such that Members could not submit it as a resolution in time;
 - b. Have a critical aspect that needs to be addressed before the next Convention; and
 - c. Comply with the guidelines for resolutions set out in this policy.
17. Members wishing to move emergent resolutions shall provide notice to AUMA Administration as soon as possible with a deadline of the first day of Convention.

18. Emergent resolutions must be submitted:
 - a. Electronically, as specified in the call for resolutions;
 - b. In the format specified by the template in Appendix "A";
 - c. Along with minutes that show proof of the moving council's approval and
 - d. In adherence to the guidelines presented in this policy.

19. The initial determination whether the proposed resolution meets the criteria of an emergent resolution will be made by:
 - a. AUMA's Board, if the proposed emergent resolution is submitted before the final Board meeting prior to Convention; or
 - b. AUMA's Executive Committee, if the proposed emergent resolution is submitted after the final Board meeting prior to Convention.

20. If the Board or Executive Committee determines the resolution meets the criteria of an emergent resolution, the Board or Executive Committee will second the resolution.

21. If the resolution receives initial approval for consideration after the Convention Guide is sent to be published, the mover will provide AUMA with 1,000 printed copies of the resolution.

22. Prior to the merits of any proposed emergent resolution being debated, a 2/3 majority of votes cast at Convention is required to determine whether it meets the criteria in Section 16 and therefore will be considered at the Resolutions Session.

23. Emergent resolutions accepted for consideration by the Resolutions Session shall be presented following debate of the Category C resolutions as defined in Section 25(a).

AUMA Review

24. AUMA Administration will review resolutions as they are submitted and advise movers if a resolution:
 - a. Could trigger any of the criteria set out in Section 28;
 - b. Addresses a topic covered by an already active resolution;
 - c. Contradicts existing AUMA policy;
 - d. Should be combined with a similar resolution being moved by another municipality; or

- e. Has any further deficiencies such as:
 - i. Absence of any indication of the resolution being endorsed by the council of the moving and seconding municipality;
 - ii. Unclear, contradictory, incorrect, or misleading statements;
 - iii. Lack of enough background information to justify the action being proposed; or
 - iv. Incorrect formatting.
25. AUMA Administration will compile resolutions into a draft Resolutions Book that:
- a. Categorizes resolutions as follows:
 - i. Category A – position papers moved by the Board;
 - ii. Category B – issues that relate to AUMA’s strategic initiatives; or
 - iii. Category C – other issues of potential interest to Alberta municipalities.

Resolutions within these categories may be grouped by theme. (e.g. governance, infrastructure, safe and healthy communities)
 - b. Proposes AUMA comments on each resolution relating to:
 - i. Whether and how the resolution relates to an existing AUMA position or strategic initiative; and
 - ii. Other considerations that may affect AUMA’s ability to act on the resolution.
 - c. Identifies resolutions that potentially trigger the criteria set out in Section 28.
26. AUMA’s Municipal Governance Committee will review and recommend any amendments to the draft Resolutions Book as required, including proposed comments and any Section 28 concerns.
27. The draft Resolutions Book will then be forwarded to the Board for consideration.
28. To preserve AUMA’s credibility, the Board reserves the right to ensure issues raised by resolutions to be considered at Convention are related to municipal interests and do not:
- a. Involve conflicts between individual municipalities;
 - b. Involve conflicts between individual municipalities and citizens, other organizations, etc;
 - c. Involve internal issues of a municipality;
 - d. Promote the interests of individual businesses;
 - e. Direct a municipality to take a course of action;
 - f. Result in the perception that AUMA is partisan and supports a political party or candidate; or
 - g. Lack the clarity required to determine the issue and/or what is being asked of the AUMA.

29. If Section 29 conditions exist, the Board may reject the proposed resolution and notify the mover with an explanation of why the resolution will not appear in the Resolutions Book.
30. The mover of a rejected resolution may appeal the decision by bringing forward a motion at the Resolutions Session for the resolution to be considered, and the decision can be reversed by 2/3 majority of votes cast.
31. The AUMA will electronically publish and distribute the Resolutions Book to Members at least eight (8) weeks prior to Convention to provide councils enough time to review and discuss the resolutions.
32. Resolutions are also published in the Resolutions Library on AUMA's website and distributed at Convention.

Resolutions Session

33. All procedures at the Resolutions Session will be governed by Robert's Rules of Order as modified by this policy.
34. As provided in AUMA's Bylaws, quorum for all proceedings at a Resolutions Session will be comprised of Elected Representatives of 25% of AUMA's Regular Members.
35. Prior to the beginning of the Resolutions Session, the Resolutions Session Chair will ask for a motion from the floor to adopt the Resolutions Session Agenda as presented in the Convention Guide, with the addition of any emergent resolutions submitted after the guide was published.
36. Amendments from the floor to the Resolutions Session Agenda will be accepted when duly moved and seconded.
37. The motion to approve the Resolutions Session Agenda will be passed by a simple majority of votes cast. A 2/3 majority of the votes cast will be required to approve amendments to the Resolutions Session Agenda.
38. If there are no amendments to the Resolutions Session Agenda, resolutions will be debated in the order they are presented in the Convention Guide. No further amendments to the approved Agenda will be accepted.

39. So long as there is quorum (Section 34), the Resolutions Session shall not be closed until all resolutions listed in the agenda are debated and voted upon, or the allotted time for the Resolutions Session has expired, unless the majority of delegates present vote to extend the allotted time.
40. Resolutions which are not debated at a Resolutions Session because of insufficient time or lack of quorum will be considered by the Board following the Convention.

Adoption

41. The Resolutions Session Chair will introduce each proposed resolution by indicating its number, title, the names of the mover and seconder, and the operative clause.
42. A mover may withdraw a proposed resolution when the resolution is introduced. In this event, the Resolutions Session Chair shall declare the resolution withdrawn and no further debate or comments will be allowed.
43. Resolutions that are moved by the Board must be seconded from the floor by an Elected Representative of a Member.
44. A spokesperson from the mover will then have up to two (2) minutes to speak, followed by a spokesperson from seconder, who will also have up to two (2) minutes to speak to the resolution.
45. Next, AUMA comments on member-moved resolutions may be presented by a Board Member.
46. These comments must be approved in advance by the Board.
47. The Resolutions Session Chair will then open debate by calling for a speaker in opposition, seeking clarification or proposing an amendment.
48. Speakers will have a two (2) minute time limit and shall not speak more than once on any one question.
49. If no one rises to speak in opposition, for clarification or to propose an amendment to a resolution, the question will be immediately called.

50. As provided in the AUMA Bylaws, the persons entitled to speak to a resolution during the Resolutions Session are:
 - a. Elected Representatives in attendance whose municipalities are Regular Members of AUMA in good standing.
 - b. In the event a Regular Member is unable to be represented at the Resolutions Session by an Elected Representative, an official appointed by motion of the Council to represent it, if notice of such appointment is submitted in writing to AUMA's CEO at least three (3) days prior to the date of the Resolutions Session.
 - c. Upon a motion from the floor, or at the discretion of the Resolution Session Chair, a representative of an Associate Member as defined in AUMA's bylaws.
51. No debate on accompanying background material and information for resolutions is allowed.
52. When no opposing position speaker is available, the Resolutions Session Chair will declare the end of the debate and the spokesperson from the mover will be allowed one (1) minute for the closing of debate.
53. Amendments, including "minor amendments" should be submitted in writing to the Resolutions Session Chair prior to the amendment being introduced, but verbal amendments will also be accepted from the floor.
54. Amendments must be seconded from the floor or they do not proceed.
55. Debate procedures for an amendment shall be the same as for a resolution as set out in Sections 43 to 49.
56. The conflict of interest guidelines for council votes, as outlined in the *Municipal Government Act*, shall also apply to Convention resolution votes for all delegates. It is incumbent upon each delegate to adhere to these guidelines.
57. Voting may, at the discretion of the Resolutions Session Chair, be by:
 - a. electronic device;
 - b. a show of hands of eligible voters; or
 - c. paper ballot.
58. The number of votes necessary for any resolution to pass is a simple majority of votes cast for that resolution (50% plus one vote).

Action on Adopted Resolutions

59. All adopted resolutions will be sent to the relevant provincial and/or federal ministry or organization for response.
60. Further advocacy on resolutions will be recommended to the Board by the relevant Committee based on analysis completed using the Prioritization and Levels of Engagement Frameworks in Appendix "B".
61. Category A resolutions are considered active until the Board deems them to be complete or inactive.
62. Category B and C resolutions have an active life of up to three (3) years if not completed before then, following which they are deemed inactive.
63. Members or the Board may sponsor renewal of a resolution that is going to expire.

POLICY REVIEW

64. This Policy will be reviewed annually. Any required changes will be presented to the AUMA Board for approval.

APPENDICES

- A. Resolution Template
- B. Prioritization and Levels of Engagement Frameworks

APPENDIX A

Resolution Template

Title of resolution:

Moved by:

Seconded by:

WHEREAS the purpose of the “Whereas” clauses is to clearly and succinctly describe the issue or opportunity that the resolution is bringing forward, and identify why the subject is relevant to Alberta municipalities;

WHEREAS the clauses should identify whether the issue involves the need for information sharing, policy changes, legislative/regulatory change or a combination thereof, and refer to specific documents and sections whenever possible;

WHEREAS depending on the complexity of the issue, including roughly five “Whereas” clauses is ideal;

WHEREAS further information can be included in the background; and

WHEREAS these clauses should lead logically to the operative clause.

IT IS THEREFORE RESOLVED THAT the AUMA advocate for This operative clause is the call to action. It usually includes a request for the Government of Alberta, Government of Canada or another organization to act. This is the most important part of the resolution and should be written clearly, so there is no doubt as to what action is being requested.

BACKGROUND:

No preamble can be comprehensive enough to give a full account of the situation that gave rise to the resolution. In all cases, supplementary or background information (1 to 2 pages max.) is necessary.

The background should answer the following questions:

- What is the impact of the issue on Alberta municipalities and how many municipalities are impacted? (Provide examples and/or statistics where possible.)
- What priority should the resolution be given?
- Does the issue and call to action relate to one of AUMA’s strategic initiatives?
- Has the issue been addressed by AUMA in response to a resolution or otherwise in the past and what was the outcome?
- Have other associations or groups acted on this issue, or are they considering action? (e.g. Is a similar resolution being considered by the Rural Municipalities of Alberta?)
- What other considerations are involved? (e.g. Does the proposed action align with goals of the provincial or federal government, or other organizations?)

APPENDIX B

Prioritization Framework

Questions	Sample considerations	Analysis
Does the issue relate to AUMA's strategic initiatives?	<ul style="list-style-type: none"> Will action on the issue contribute towards realizing the goals of the strategic initiative or will it lead to scope creep without adding value? 	
Is the issue within municipal jurisdiction?	<ul style="list-style-type: none"> Is the issue exclusive to municipalities or does it also involve federal or provincial government? 	
What is the impact on Members and how many Members are impacted?	<ul style="list-style-type: none"> Is this a significant issue to a single Member or to many Members? If the issue only impacts a few Members today, does it have the potential to impact more Members in the future? 	
Will engagement in this issue build or deplete political capital?	<ul style="list-style-type: none"> Does the issue align with the priorities of the government of the day? Or, will we have to push to get it onto the agenda or actively counter their agenda? 	
Does the issue involve the need for: <ul style="list-style-type: none"> Information sharing? Funding? Policy Change? Legislative/regulatory change? All of the above? 	<ul style="list-style-type: none"> The answer to this question will influence the time, resources and chances for success. In general, changes to legislation requires more time and effort than changes to regulations. Requests for funding must consider that federal and provincial governments face funding constraints. 	
Is there an opportunity for AUMA to add value to this issue?	<ul style="list-style-type: none"> Does AUMA have the expertise on staff, on the Board/Committees, among Members to add value? AUMA is often best positioned to provide input on higher level principles and only has the capacity to engage at a detailed technical level on a limited number of issues. 	

	<ul style="list-style-type: none"> • Are there other organizations that have greater expertise and credibility on the issue? • Is it better for municipalities to respond directly, or is a collective response needed? 	
What are timelines involved?	<ul style="list-style-type: none"> • Is there time to seek input from Members/Committees and seek approval from the Board? • In other words, is there time to determine a collective response, or should AUMA just let Members know about an issue and let them respond individually? 	
What are the chances of success?	<p>Given the answers to the above questions:</p> <ul style="list-style-type: none"> • How likely will AUMA’s advocacy on an issue result in tangible benefits for Members? • Has the relevant decision maker (i.e. provincial or federal government) indicated they are open to making changes? Has a consultation process been initiated? 	
Does AUMA have the capacity to respond effectively?	<p>Given the answers to the above questions:</p> <ul style="list-style-type: none"> • Would action on this issue take time and resources away from key priorities? • Does AUMA have the time and resources to conduct appropriate analysis, engage Members, build partnerships, create meaningful solutions and report back to Members on this issue? 	
<p>Conclusion</p> <p>Based on the analysis above, what should AUMA’s level of engagement* be on this issue?</p> <p>What action should be taken?</p> <p>How will the action be reported?</p>		

*As outlined in the Levels of Engagement Framework

Levels of Engagement Framework

Level of Engagement	Potential Actions	Reporting
Low – Inform	<ul style="list-style-type: none"> • Article in AUMA’s newsletter. • Informal email or phone call at the administrative level on issues that can be quickly resolved. • Monitoring for potential future impacts. 	<ul style="list-style-type: none"> • Information item for a Committee or Board • Update to AUMA’s Resolutions Library
Medium – Contribute	<ul style="list-style-type: none"> • Briefing Note or Request for Decision through a Committee seeking direction or a recommendation to AUMA’s Board. As a result, further action may be taken including: <ul style="list-style-type: none"> ○ Letters ○ Meetings ○ Presentations to Committees. ○ Webinars 	<ul style="list-style-type: none"> • Updates to the relevant AUMA Committee. • Updates to Members through the AUMA’s newsletter and Resolutions Library.
High – Lead	<ul style="list-style-type: none"> • Develop and implement an advocacy strategy. 	<ul style="list-style-type: none"> • Regular updates at to Board and relevant AUMA Committee. • Updates to Members through AUMA’s newsletter, website and events.

2020 Resolutions

Category B - Issues related to AUMA's strategic initiatives



AUMA Resolution 2020.B1

CITY OF EDMONTON

Fiscal Framework

Seconded by: City of Red Deer

WHEREAS the economic crisis stemming from the COVID-19 pandemic and the recent collapse in energy prices provides a real opportunity to rethink the fiscal and economic tools historically used by municipalities;

WHEREAS the role of local governments has evolved significantly over the last couple of decades with municipalities being essential partners in developing and implementing strategies on a range of provincial priorities, including economic, social, and environmental issues;

WHEREAS Alberta municipalities, in the input they provided individually and collectively to the Government of Alberta's modernization of the *Municipal Government Act*, proposed changes that included a new fiscal relationship with the province that would establish a sustainable and sufficient funding model for municipalities;

WHEREAS Alberta municipalities have long advocated for long-term, stable, predictable, and appropriate funding in order to play a meaningful role in the provincial strategy to make our economy recover and grow;

WHEREAS principles contained in legislation such as the *Local Government Fiscal Framework Act*, and the previous *City Charters Fiscal Framework Act*, are a step in the direction of municipalities being partners with the provincial government - partners that are willing and able to ride the ebbs and flows of the provincial economy;

WHEREAS municipalities are extremely constrained by legislation in their ability to generate revenue to fund their capital and operating expenses, with property taxes being an unsuitable and unsustainable tool for Alberta's municipalities to support essential services, build robust centres of economic growth, and maintain critical infrastructure; and

WHEREAS the fiscal power and fiscal tools actually reside with other orders of government.

IT IS THEREFORE RESOLVED THAT the AUMA advocate for the Government of Alberta to reshape municipal finance for a new time and provide municipalities with reasonable measures and tools, and the responsibility that goes with them, to enable cities, towns, and villages to sustainably meet their operating and capital budget needs.

BACKGROUND:

This is an issue that impacts all municipalities, small, medium, and large. The largest cities have been at the forefront in attempting to make changes through City Charters, but municipalities of all sizes need a renewed fiscal framework. This has become more apparent in the current COVID-19 pandemic crisis, with municipalities facing huge shortfalls in revenues and not having a diverse revenue tool kit to make up for those shortfalls.

The AUMA has been active on this issue for some time. Recent resolutions and responses to provincial government budgets and legislation have addressed this matter in part (itemized below). However, this new resolution speaks more directly to the issue, and is a strong complement to previous AUMA positioning and public commentary.

- **AUMA News Release (Nov 4, 2019): [Municipalities need to be full partners - a statement on Bill 20 - joint release with Edmonton, Calgary, RMA](#)**
 - We strongly urge the Government of Alberta to amend Bill 20 to allow future municipal funding growth tied fully to provincial revenues at a one-to-one ratio which would allow municipalities to increase investment in needed infrastructure when revenue is positive, and make necessary adjustments during more challenging times. Without this complete indexing connection, municipalities will be left behind from an inflationary perspective.
 - “We urge the government to take a longer-term view of the role of municipalities. We encourage them to work with us to determine the appropriate formulas and solutions to help address the fiscal challenges while continuing to make our economy grow.”
- **AUMA Member News (Sept 11, 2019): [AUMA looks forward to working with provincial government on aspects of MacKinnon Report](#)**
 - AUMA remains committed to working with our partners at the Rural Municipalities Association (RMA) and the provincial government to create a new fiscal framework for municipalities that supports the province’s financial goals. It is imperative that we maintain the critical infrastructure that supports Albertans’ quality of life. This is the only way our province will continue to attract new investment and talent.
- **AUMA Member News (March 26, 2019): [Why municipalities need equitable infrastructure funding](#)**
 - Alberta municipalities need an equitable, adequate, and predictable infrastructure funding program that is established in legislation and allows municipalities to plan effectively while being flexible to the province’s fiscal realities. AUMA has proposed a new fiscal framework that offers:
 - Adequate funding that is equitable with the City Charters Fiscal Framework Act
 - Predictability by calculating the amount of annual funding based on the province’s actual revenues from three years prior
 - Long-term growth of the funding through a link to provincial revenues
 - Stability by enshrining the fiscal framework in legislation

- **Adopted-Active Resolution (2018): New funding model to replace the Municipal Sustainability Initiative**
 - The AUMA advocate that the Government of Alberta legislate and index annual funding under the new infrastructure program as a fixed percentage of the province's total revenue excluding transfers from the federal government and that the annual funding amount be calculated based on the province's actual revenue from two years prior.
- **AUMA News (Nov 2, 2017): Modernized Municipal Government Act proclaimed October 26**
 - Given the strain that new requirements will put on municipalities on top of an already challenging fiscal environment, one of our main priorities will be pushing for a new fiscal relationship with the province. Establishing a sustainable and sufficient funding model for municipalities is vital to ensuring Albertan communities remain healthy and prosperous into the future.
- **Adopted Resolution (2017): Commitment to Formal Municipal Consultations on the Future of Provincial Revenue Sharing**
 - The Alberta Urban Municipalities Association (AUMA) seek a commitment from the Minister of Municipal Affairs to timely, inclusive and comprehensive consultations with municipalities on the future of provincial revenue sharing to occur within the first six month of 2018 to ensure adequate time for feedback to be incorporated prior to expiry of the Municipal Sustainability Initiative (MSI) and that the details of those consultations are shared with municipalities sufficiently in advance.

The Federation of Canadian Municipalities (FCM) has been advocating for some time for an update to Canada's fiscal framework that addresses the realities of 21st century mandates and responsibilities of municipalities, including the types of direct fiscal tools that can promote economic development and competitiveness at the local level. FCM has been engaging federal ministers and ministries in an ongoing dialogue on how a modernized fiscal framework can empower municipalities with the tools they need to respond to a broad range of local priorities.

AUMA Comments:

The resolution aligns with AUMA's past advocacy on the need for expanded tools for municipalities to address the current and future scope of services that municipalities will be responsible for. The continual change in expectations of local public services along with changes in demand for non-residential property, and the downloading of public services by other levels of government highlight the importance that municipal governments have the appropriate fiscal tools to sustainably serve Alberta communities into the future.

If this resolution is adopted, given the complexity of this issue and its linkages to other AUMA positions, AUMA would approach this issue with a high level of engagement with members to define priority financial tools, measures, and targeted outcomes and then engage the Government of Alberta on members' recommendations for a new fiscal framework.

AUMA Resolution 2020.B2

CITY OF LETHBRIDGE

Provincial Sales Tax for Municipal Capital Project Support
Seconded by: City of Brooks

WHEREAS it is difficult for Alberta municipalities to build capital projects based on funds generated by property taxes alone;

WHEREAS Alberta municipalities depend upon provincial grants to support capital projects in our communities;

WHEREAS Alberta municipalities understand the Government of Alberta’s desire to reduce provincial spending;

WHEREAS Alberta municipalities understand that part of this reduced spending includes a reduction in funds available for municipal capital grants;

WHEREAS in the absence of provincial grants, Alberta municipalities lack the appropriate tools to generate additional revenues for capital projects;

WHEREAS the Government of Alberta, as outlined in the 2019-2023 Municipal Affairs Business Plan, wants to “work collaboratively with municipalities in continuing to offer and develop tools and programs to support well-managed, accountable, and sustainable municipalities”;

WHEREAS the Government of Alberta desires to help municipalities “meet their strategic long-term infrastructure needs”;

WHEREAS the Government of Alberta could support municipalities by implementing a provincial sales tax of one (1) per cent;

WHEREAS this sales tax would be dedicated solely to generate revenues for municipal capital projects only; and

WHEREAS this sales tax could generate approximately one point one billion dollars (\$1,100,000,000) annually for municipal capital projects.

IT IS THEREFORE RESOLVED THAT the AUMA request that the Government of Alberta implement a provincial sales tax of one (1) per cent, with revenues generated from that tax being completely dedicated to Alberta municipalities, solely for the purpose of provincial financial support of capital projects in Alberta’s communities.

BACKGROUND:

Alberta municipalities have two primary sources of direct revenue collection: property taxes and fees. Considering the vast number of capital projects that municipalities are responsible for, these revenue sources are often not enough to subsidize this necessary work. The diversity of capital projects necessary ranges from the improvement of roads to the construction of water treatment plants and recreational facilities. All of this work is necessary to ensure our communities are livable and vibrant. In order to maintain these vital projects, we wish to advocate for the implementation of a one (1) per cent provincial sales tax (PST), with all collected funds to be redirected solely to municipal capital projects.

With the economic downturn of 2020 having dramatic effects on Alberta's economies, revenues for many Alberta communities have been significantly impacted. The COVID-19 pandemic has been one of many crises that have impacted daily life over the past several years, from floods and fires to the opioid addiction crisis. Managing these crises has impacted the organizational capacity of many municipalities across the province. Along with the compounding effects of the growing urban-rural divide, many communities are struggling to maintain operational funds, let alone securing the funds for large capital projects. While municipalities are receiving nine hundred and ninety-three million dollars (\$993,000,000) in funding from the Municipal Sustainability Initiative (MSI) and the Basic Municipal Transportation Grant (BMTG) program in 2020, funding cuts are proposed for 2021 and beyond. With less funding circulating overall, Albertan municipalities will struggle to sustainably and responsibly source the means to maintain current levels of funding for necessary capital projects.

The Province is empowered to implement a PST under sections 92.2 and 92.8 of the *Constitution Act 1867*. This is exactly the type of injection our communities need in this unprecedented historical moment. This funding will help maintain the high quality of life that people expect from Alberta living. All kinds of capital projects are necessary to keep our communities, safe, accessible, and lively. In order to remain a province that people are proud to call home, municipalities need to be empowered to take control of their own prosperity. This additional revenue source would be one step toward that empowerment.

Other than the 4 per cent taxes on lodging and hotel room fees, Alberta is the only province in Canada without some form of PST. If the Province were to implement a sustainable 1 per cent PST, with all funds being redirected to municipalities for capital projects, that would amount to an additional one point one billion dollars (\$1,100,000,000) in annual funding for necessary infrastructure projects across Alberta's communities. The Province would need to develop an allocation formula to ensure that this additional funding is distributed equitably. Any additional funding to offset the reductions from upcoming cuts will be vital in ensuring our communities can recover from the variety of social, environmental, and economic catastrophes suffered over the past several years.

AUMA Comments:

AUMA does not have a current position on this particular issue. AUMA has advocated for municipal governments to have an expanded set of fiscal tools available to meet the long-term infrastructure needs of Alberta's communities. Saskatchewan's Municipal Revenue Sharing program is based on 0.75 of one full point of the PST and the Association of Municipalities of Ontario (AMO) is advocating for Ontario's provincial sales tax to be increased by one per cent to fund municipal infrastructure.

If this resolution is adopted, given the complexity of this issue and its linkages to other aspects of municipal finance, AUMA would approach this issue with a high level of engagement with members to develop and implement an advocacy strategy that takes into account all related priorities and advocacy positions.

AUMA Resolution 2020.B3

CITY OF LETHBRIDGE

Continuation of Municipal Bonds in Alberta
Seconded by: City of Grande Prairie & City of Brooks

WHEREAS it is difficult for Alberta municipalities to build capital projects based on funds generated by property taxes alone;

WHEREAS the Government of Alberta, as outlined in the 2019-2023 Municipal Affairs Business Plan, wants to “work collaboratively with municipalities in continuing to offer and develop tools and programs to support well-managed, accountable, and sustainable municipalities”;

WHEREAS the Government of Alberta desires to help municipalities “meet their strategic long-term infrastructure needs”;

WHEREAS Alberta municipalities depend upon a variety of funding sources to support capital projects in our communities, inclusive of low-cost loans;

WHEREAS Alberta municipalities understand the Government of Alberta’s desire to reduce provincial spending;

WHEREAS Alberta municipalities understand that part of this reduced spending includes alterations to existing structures, programs, and services under the purview of the Province;

WHEREAS in the absence of various Provincial structures, programs, and services, Alberta municipalities lack the appropriate tools to generate additional revenues for capital projects;

WHEREAS the Government of Alberta is dissolving the Alberta Capital Finance Authority (ACFA), with the role of providing low-cost loans to local authorities to be continued by the Province;

WHEREAS maintaining access to low-cost loans is important to allow community projects to proceed as needed while limiting the long-term cost of community infrastructure for taxpayers;

WHEREAS one of the strategies used by ACFA to generate funds was through the issuing of municipal bonds (called “munis”);

WHEREAS the Government of Alberta could support municipalities by continuing to issue munis;

WHEREAS as a further strategy to encourage investment into Alberta and Alberta municipalities would be to make munis an appealing investment tool; and

IT IS THEREFORE RESOLVED THAT the Alberta Urban Municipalities Association (AUMA) advocate to the Government of Alberta to ensure that there is a sufficient supply of capital for local authorities to continue to access low-cost infrastructure loans as needed through the Government of Alberta; and

FURTHER BE IT RESOLVED THAT the AUMA advocate for the Government of Alberta to provide a regulatory environment where municipal governments can issue bonds to generate capital for local infrastructure needs and offer an opportunity for local, domestic, and international investors to invest in Alberta communities.

FURTHER BE IT RESOLVED THAT the AUMA advocate to the Government of Alberta to ask the Canada Revenue Agency (CRA), through the federal Minister of National Revenue, to consider Alberta municipal bonds as a tax-exempt investment income instrument.

BACKGROUND:

The Alberta Capital Finance Authority played a critical role in providing low-cost loans to municipal governments and other local authorities to lower the costs of capital projects for Alberta communities. As of 2019, municipal authorities and regional service commissions have \$10.3 billion in ACFA loans, representing 64 per cent of ACFA's total loan portfolio¹. The Province's 2019-2023 Fiscal Plan states that existing ACFA loans and liability will be taken on by the province, and that "the program of providing low cost loans to local authorities will be continued by the province." (p. 168) However, the volume, distribution, and conditions of this lending have yet to be outlined.

Municipalities are familiar with the terms, conditions, and processes of the ACFA's municipal bonds. If the Province is continuing to provide lending to local authorities, it would be effective for both the Province and municipalities for the issuance of ACFA's municipal bonds to continue in some form. Across all of Alberta's municipalities, this would ensure continuity in work and anticipated deadlines. Allowing the process to remain despite the change in oversight ensures that our communities can still fund vital projects responsibly without creating additional risk or concern.

While the Province is struggling during this time to balance books just as much as any other governing body, if the supply of low-cost loans for local projects is reduced, it will actively harm our communities, making necessary growth and development less affordable for the communities that need it the most. While budgeting to ensure short terms sustainability for our province is important, investing in our communities and our future is how we develop a provincial economy that is not only stable, but sustainable. As funding for capital projects becomes less and less predictable, services and infrastructure necessary for daily life will have less support, and quality of life overall will fall in our province. Maintaining municipal bonds as a resource for municipalities is a stopgap against the economic hardships our communities are already facing.

¹ 2019 ACFA Annual Report, page 23. <https://acfa.gov.ab.ca/nav/annual-reports.html>

The recommendation that municipal bonds be considered a tax-exempt investment tool is to further encourage investment in Alberta communities as a stable investment with limited tax burden. This practice is common in many regions of the United States to encourage investment in communities.

AUMA Comments:

AUMA does not have an existing position on this issue. While the Government of Alberta has messaged that municipalities will not be impacted by the dissolution of the Alberta Capital Finance Authority, it remains to be seen whether the province's new oversight of the program and its financial capacity today and into the future could potentially change the scope of borrowing that has traditionally been available to local authorities. Providing municipalities the ability to issue bonds offers an additional financial tool and more autonomy for municipalities to manage their financial affairs, which can contribute to long-term viability.

If this resolution is adopted, given the complexity of this issue and its linkages to other aspects of municipal finance, AUMA would approach this issue with a high level of engagement with members to develop and implement an advocacy strategy that takes into account all related priorities and advocacy positions.

AUMA Resolution 2020.B4

TOWN OF DRAYTON VALLEY
Education Property Tax Collection
Seconded by: City of St. Albert

WHEREAS currently municipalities are responsible to collect the Education Property Tax on behalf of the Government of Alberta as laid out in the *Municipal Government Act* and *School Act*;

WHEREAS the Government of Alberta is the taxing authority that sets the Education Property Tax Rate on an annual basis, which is then collected by municipalities on the Province's behalf;

WHEREAS education funding is the responsibility of the Government of Alberta and education has an impact on all residents of the Province of Alberta;

WHEREAS the collection of the Education Property Tax can have a significant impact on municipalities as it creates an additional encumbrance and uncertainty in planning a municipality's budget due to the fluctuating education mill rate;

WHEREAS the collection of many government taxes, fees and charges are completed online and customer service expectations in a post-COVID-19 environment will be that more government services can be delivered electronically moving forward; and

WHEREAS municipalities are required to submit payments of the Education Property Tax before full collection is completed at a local level and a default on Education Property Tax payments might result in municipalities losing their ability to receive grant funding.

IT IS THEREFORE RESOLVED THAT AUMA advocate for relieving Alberta's municipalities from the task of collecting Education Property Tax, and instead urge the Government of Alberta to take on the responsibility of collecting the Education Property Tax on a provincial level.

BACKGROUND:

Over the last few decades, the collection of Educational Property Tax by municipalities on behalf of the Province has been a concern for municipalities and, therefore, has been brought forward previously by the AUMA, as well as the RMA, for consideration. However, as times and governments move forward, it seems timely to draw attention to this concern of so many Alberta municipalities once more.

The Alberta School Foundation Fund (ASFF) which ensures that the Education Property Tax is accounted for separately from other revenue was established by the Government of Alberta in 1994. The Municipal Government Act (MGA) and Education Act provide the legislation for the Education Property Tax.

Based on equalized assessment value, the province calculates each year what amount a municipality must contribute. Municipalities are responsible to calculate the amount that each resident has to pay based on their assessed property value. Municipalities must collect the tax from each ratepayer and forward it on to the Province by submitting the contribution to ASFF.

However, using municipalities as agents in collecting the tax is an antiquated system with the technology that is available these days. The COVID-19 pandemic has proven that Albertans are adaptable and will expect more automation of government services moving forward. The Province has an excellent opportunity to utilize technology to collect education taxes on their own behalf, which will also provide taxpayers with a direct line of sight where their tax dollars are spent provincially versus municipally.

Furthermore, it is an encumbrance for municipalities in regards to municipal budget planning as the fluctuation in the education mill rate might force municipalities to adjust their yearly budget to keep taxes at an affordable level – taking into consideration what impact the Education Property Tax has on each ratepayer and at the same time seeking to keep up the level of services.

It should also be noted that the current system blurs the lines of accountability and transparency and leads to a misconception amongst taxpayers in regard to municipal government taxation. Often, it is not clear to residents that approximately 30 per cent of their property tax goes to the province and not to the municipality that taxes them. As a result, municipalities are often being unduly criticized for raising taxes.

In case a resident is unable to pay taxes partially or in full, or in arrears of paying taxes, the municipality is still required to make the quarterly payments to the Province. This means that the municipality might be fronting money that could be allocated towards other municipal programs or services.

Finally, with limited revenue options in the first place, it is a concern for municipalities that any default in Education Property Tax payments results in municipalities losing their ability to receive grant funding from the Government of Alberta until such payments are made.

In order to address the above noted concerns, it is recommended to pursue necessary changes to the MGA and Education Act.

AUMA Comments:

AUMA has previously advocated for changes to the regulation and administration of education property tax based on member adopted resolutions including:

- [Provincial Responsibility for Education Property Tax Collection \(2014\)](#)
- [Amendments to Educational Requisition Cap \(2016\)](#)

If this resolution is adopted, given the complexity of this issue and its linkages to other aspects of municipal finance, AUMA would approach this issue with a high level of

engagement with members to develop and implement an advocacy strategy that takes into account all related priorities and advocacy positions.

AUMA Resolution 2020.B5

TOWN OF SPIRIT RIVER

Education Tax Rebate

Seconded by: The Town of Sexsmith

WHEREAS the Government of Alberta has the right to requisition education taxes from municipalities;

WHEREAS there is no provision in place for municipalities to get credits back from the provincial government for education property taxes not paid by their residents;

WHEREAS the Government of Alberta continues to requisition school taxes on delinquent accounts from municipalities each year whether or not municipalities have collected any education property taxes on those accounts; and

WHEREAS during an economic recession municipalities not only suffer losses from the inability to collect municipal property taxes but also from the education taxes that are not collected but must be paid to the provincial government. This results in other taxpayers covering the cost of the uncollected education taxes year after year.

IT IS THEREFORE RESOLVED THAT AUMA petition the Government of Alberta to provide tax rebates on uncollected education property taxes to the affected municipalities.

BACKGROUND:

An example of a situation where a rebate would be beneficial is when a municipality has a property for which the taxes are in arrears. If taxes levied each year are \$5,000 combined for both municipal and education, the municipal portion would be \$4,000 and the education tax would be \$1,000 per year, equaling 20% of total taxes. Over a period of time, the municipality will get control of the property through tax foreclosure. However, the cumulative total of education property taxes paid to the province can be substantial during the period including the amount of time the property is in arrears, the foreclosure process, and the length of time the property is held by the municipality until it sells. Additionally, if the sale price of the property is not enough to fully recover all property taxes owing, this could result in a substantial loss to the taxpayers of the municipality.

If the provincial government does not reimburse municipalities for education taxes that they cannot collect from residents, the municipalities' taxpayers that are diligently paying their taxes bear the burden of covering the costs of those not paying education taxes.

The Town of Spirit River respectfully asks for your cooperation in supporting of this resolution.

AUMA Comments:

AUMA has previously advocated for changes to the regulation and administration of education property tax based on member adopted resolutions including:

- [Provincial Responsibility for Education Property Tax Collection \(2014\)](#)
- [Amendments to Educational Requisition Cap \(2016\)](#)

As part of our advocacy to the Government of Alberta related to COVID-19 and the financial needs of municipalities, AUMA has recently advocated for the province to develop a mechanism to waive the requirement for remittance of the education property tax on credit defaults.

If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA's Board by the Municipal Governance Committee in the context of related priorities and positions.

AUMA Resolution 2020.B6

CITY OF EDMONTON
Permanent Transit Funding
Seconded by: City of St. Albert

WHEREAS Public transit is among the most costly of municipal infrastructure and is beyond the capacity and means of municipalities to plan, design and construct on their own;

WHEREAS Efficient public transit means less congestion, faster commutes, more convenience, higher productivity, improved labour mobility, lower emissions and expanded economic development;

WHEREAS Building modern transit takes decades of continuous planning, design and delivery;

WHEREAS Future public transit network expansion projects will require an ongoing funding commitment by both senior orders of government to enable municipalities to successfully move forward;

WHEREAS Public transit projects create jobs for Albertans in planning, design, construction and operations and drive provincial economic outcomes;

WHEREAS Stable and predictable funding facilitates effective long-term planning and enables cities to confidently advance transit infrastructure priorities that meet the needs of residents and businesses and support the growth and economic prosperity of the province;

WHEREAS There are indications that the Government of Canada plans to invest in public transit infrastructure past 2027, which means matching long-term provincial transit funding is essential to deliver service to Albertans; and

WHEREAS The recently repealed *City Charters Fiscal Framework Act* provided a model for a long-term transit agreement that would have guaranteed Edmonton and Calgary with the predictable funding required for public transit growth and renewal needs for the long term.

IT IS THEREFORE RESOLVED THAT the AUMA advocate for the Government of Alberta to reinstate permanent long-term transit funding that would provide predictable and stable funding so that Alberta municipalities with public transit can maximize the benefits of the strategic investments and contributions from the other orders of government.

BACKGROUND

Building and maintaining public transit networks is an issue for the medium and large cities in Alberta with public transit systems. The scale and scope of these projects is beyond the capabilities of municipalities to plan, design and construct on their own.

The issue of public transit has not been a specific focus for AUMA since it involves only a small number (18) of its members, although those members affected do make up more than two-thirds of Alberta’s population. However, AUMA has advocated for stable and predictable large infrastructure funding, which impacts all Alberta municipalities (example below).

- **Expired Resolution (2016): [Municipal Participation in Bilateral Funding Agreements](#)**

The Alberta Urban Municipalities Association advocate to the federal and provincial government to participate in the development of these important bilateral agreements for the federal infrastructure fund.

The Federation of Canadian Municipalities (FCM) has taken strong positions on long term transit funding. FCM has an ongoing advocacy position that the federal government establish a permanent federal funding mechanism to set Canada on a path to 21st century public transit nationwide. By allocating funds directly to transit systems, this mechanism will unlock local expertise—and support the continuous growth of the transit Canadians rely on.

The Canadian Urban Transit Association (CUTA) has also been a strong advocate for stable and predictable infrastructure funding from governments. In a letter to the Government of Alberta earlier this year, CUTA spoke up for the interests of those Alberta communities where dependable transit is integral to the local economies: “ongoing, stable funding is essential to maintaining a strong, efficient and resilient transit system.”

AUMA Comments:

As identified in the background, AUMA has consistently called for stable, predictable infrastructure funding to support sound long-term infrastructure planning. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA’s Board by the Infrastructure and Energy Committee in the context of related priorities and positions.

AUMA Resolution 2020.B7

TOWN OF RAYMOND

Community Peace Officer/Police Costing Model
Seconded By: Town of Cardston

WHEREAS towns and other municipalities employ Community Peace Officers (CPO) under the Peace Officer Act to enforce municipal and local bylaws along with provincial statutes;

WHEREAS the RMA has a position statement on rural crime and in specific Community Peace Officers that play an important role in many rural municipalities by enforcing municipal bylaws and some provincial laws;

WHEREAS towns and other municipalities are responsible for ensuring they have bylaws in effect for the safe and orderly operations of their respective town and municipality and that they have people in place to enforce these municipal bylaws;

WHEREAS towns and other municipalities under 5000 population are now required to pay a portion of frontline policing costs; and

WHEREAS the Police Funding Model (PFM) does not consider the cost and levels of law enforcement towns and municipalities are already financially responsible for.

THEREFORE, BE IT RESOLVED that the AUMA lobby the Alberta Government to reconsider the new Police Funding Regulation to take into account the towns and other municipalities that are already financially responsible for Community Peace Officers and other levels of Law enforcement that currently assist in front line policing.

BACKGROUND:

In December 2019, the Alberta Government introduced a new PFM (starting in 2020) that requires all Towns and municipalities under 5000 population (that are policed by the RCMP under the Provincial Police Services Agreement) to pay a percentage of policing cost collected under the model at a rate of 10% in year one, 15% in year two, 20% in year three, and 30% in years four and five. At this point, the increase will occur on April 1 of each year to align with the Government of Alberta's fiscal calendar. According to the Police Funding Regulation (Alberta Regulation 7/2020), each municipality's cost requirement is based on a formula that weighs equalized assessment at 50% and population at 50%, and includes modifiers related to shadow populations, crime severity, proximity to detachment, and existing enhanced policing positions. We would like this formula to include a subsidy for municipalities that employ peace officers.

A provincial police advisory board will be formed, which will include one AUMA and RMA representative from each of the four RCMP districts in Alberta. This board will be used to help facilitate more local input into policing, but no details as to the function or scope of the board

are available yet. While the formation of the provincial police advisory board is positive, there is no indication that the model will include a mechanism for improved local input into policing at the detachment level.

Consultations were initiated over 2019 regarding policing costs and the proposed PFM. However, other levels of law enforcement that were being provided and paid for by the respective towns and municipalities, were not considered and the costs of providing Community Peace Officer services. Currently, 123 municipalities (rural and urban) employ approximately 430 peace officers. The costs associated with employing peace officers varies throughout the province, but the town of Raymond (partnering with three other municipalities) employs three full-time peace officers for a yearly cost of approximately \$165,000 per officer.

Community Peace Officer regular duties include, but are not limited to investigating and resolving complaints regarding Municipal and County Bylaw matters, dangerous and unsightly premises, animal and dog control, assisting AHS and their Peace Officers, providing effective municipal traffic enforcement patrol coverage, other provincial offences, while ensuring public education, awareness and safety.

Community Peace Officers are in place to assist local police and provide services that free up the frontline police officers to focus on criminal activities and higher priority crime (as in the rural crime initiative). RCMP can assist with local bylaws that are agreed upon with the local CAO, however, should only be ones that do not take away from the main duties and responsibilities of the police (i.e. bylaw noise complaints, dog attacks, etc.).

The added costs of paying for front line policing does not guarantee more officers will be provided to all local RCMP detachments and the provincial government has indicated that they will be hiring 300 additional officers for front line policing (with the revenue generated from the PFM) to be spread out over the entire province but did not mention how and where they will be deployed.

Some Towns and municipalities may be forced to cut or reduce the number of Community Peace officers they employ (Town of Fort Macleod as an example) as a way of paying for the policing costs, resulting in law enforcement personnel being reduced and taken off from front line law enforcement services and therefore increasing the roles on the already overburdened existing police officers.

Towns and Municipalities are already facing revenue shortfalls from reduced government funding, lower fine revenue collected from the government, unpaid taxed from oil wells, COVID 19 pandemic, etc. and now the added policing costs have increased the financial burden on the towns and municipalities as a result.

References

Alberta Justice and Solicitor General (February 2012) Public Security Peace Officer Program Rural Municipalities of Alberta Position Statement on rural crime and Community Peace Officers Alberta Government Policing Cost Funding Model (and Regulation – Alberta Regulation 7/2020).

AUMA Comments:

AUMA does not have currently have a position on this specific issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA's Board by AUMA's Safe and Healthy Community's Committee within the context of related priorities and positions.

AUMA Resolution 2020.B8

CITY OF EDMONTON

Resolution Against Quebec's Bill 21

Seconded by: City of Calgary

WHEREAS the National Assembly of Quebec passed *Bill 21: An Act Respecting the Laicity of the State*, a secularism law which bans public servants from wearing religious garb and symbols in the workplace;

WHEREAS the *Charter of Rights and Freedoms* and *Alberta Human Rights Act*, which enshrines the freedom of belief and expression, and expressly prohibits discrimination on the basis of religious beliefs, respectively; and

WHEREAS the Alberta Urban Municipalities Association is committed to supporting strong, multicultural, and inclusive communities.

IT IS THEREFORE RESOLVED THAT the Alberta Urban Municipalities Association provides a statement of support condemning and opposing any law that would seek to restrict or limit the religious and cultural freedoms of our citizens and continues to support building and welcoming communities across our province.

BACKGROUND:

In the Summer of 2019, Quebec's National Assembly introduced and passed Bill 21, formally known as *An Act Respecting the Laicity of the State*. This bill prohibits public servants (teachers, police officers, judges, etc.) from wearing religious garb or symbols while in the workplace, including: turbans, hijabs, crosses, and yarmulkes.

Bill 21 is in direct contravention of Section 2 of the Charter of Rights and Freedoms, which guarantees all persons in Canada the right to freedom of religion and freedom of expression. Upon introducing Bill 21, the governing Coalition Avenir Québec invoked notwithstanding clause, which permits provincial legislatures to override sections 2 of the Charter. Religious groups in Quebec have launched legal challenges to Bill 21, and the decision is making its way through the courts.

While this bill is only in effect in Quebec, the effects of it can be felt by equity-seeking individuals and groups across Canada. Democratic governments are tasked with protecting the rights of marginalized communities; and the enacting of this legislation in Quebec can be viewed as encroaching on a fundamental right that all Canadians are entitled to.

Alberta is not immune to discriminatory, exclusionary, and prejudicial attitudes and it is important that elected leaders set the tone against such sentiments. AUMA and many member municipalities large or small throughout Alberta have welcoming and inclusive communities.

AUMA's Welcoming and Inclusive Communities (WIC) initiative is a partnership between the Alberta Urban Municipalities Association (AUMA) and the Government of Alberta to support municipal governments to be leaders in the implementation of policies and practices that create and maintain welcoming and inclusive communities in Alberta. The goal of the WIC initiative is to create communities where all residents and visitors enjoy a sense of belonging and where diversity adds to the social and economic vibrancy of the community and improves the quality of life for all residents.

Taking a firm stand on Quebec's Bill 21 confirms the commitment of Alberta municipalities to continue working towards being more welcoming and inclusive of all. Through this resolution, the City of Edmonton asks that AUMA to issue a public statement of support to acknowledge that Alberta's municipalities oppose the legislation of discriminatory practices that are being employed in other Canadian jurisdictions.

AUMA Comments:

If this resolution is adopted, it would inform AUMA's Welcoming and Inclusive Communities initiative to encourage dialogue about and implementation of policies and practices to eliminate issues of racism and discrimination in Alberta's communities.

AUMA Resolution 2020.B9

CITY OF EDMONTON

Provincial Support for Addressing Affordable Housing and Homelessness
Seconded by: City of Grande Prairie

WHEREAS the provision of affordable housing and addressing homelessness falls within Federal and Provincial spheres of jurisdiction;

WHEREAS the Government of Canada recognized that adequate housing is a fundamental human right affirmed in international law, and that housing is essential to the inherent dignity and well-being of the person and to building sustainable and inclusive communities;

WHEREAS the Government of Canada renewed their support for affordable housing, and reducing chronic homelessness nationally by 50% by fiscal year 2027 to 2028, through the *National Housing Strategy* and a commitment to invest \$40 billion in capital over 10 years;

WHEREAS the Government of Alberta signaled its commitment to build more affordable housing in *Alberta's Provincial Affordable Housing Strategy*, and the *2020-23 Strategic Plan* further states that the province will ensure the availability of more affordable housing, and will support affordable and accessible housing for those Albertans most in need;

WHEREAS the Government of Alberta, through the Alberta Social Housing Corporation, signed in April 2018 a bilateral agreement with the Canada Mortgage and Housing Corporation that will provide Alberta with almost \$340 million in federal funding for affordable housing from 2019 to 2028.

WHEREAS according to the Government of Alberta's Economic Multiplier Analysis, every \$1 invested in building affordable housing creates \$1.74 in total economic output;

WHEREAS the Government of Alberta's capital investments in affordable housing are projected to significantly decline between 2020 to 2023, while the need for supporting Alberta's most vulnerable populations is expected to increase throughout the COVID-19 public health crisis;

WHEREAS the purpose of municipalities are to develop and maintain safe and viable communities, and provide services and facilities that are necessary as established through *Alberta's Municipal Government Act*; and local residents, businesses, and communities are expressing concerns to their municipalities about the negative impact that homelessness is having on both individuals experiencing homelessness and the broader community;

WHEREAS growing demands for affordable housing cannot be achieved by any single order of government, but municipalities continue to work in partnership with a wide range of private and non-profit providers to help develop, manage and maintain the supply of affordable housing.

IT IS THEREFORE RESOLVED THAT the Alberta Urban Municipalities Association advocate to the Government of Alberta to:

- Invest immediately in the development of new affordable housing units as a means to create jobs, stimulate the economy, maximize the funding that can be leveraged from the Government of Canada, and support those most vulnerable to the economic and health impacts of the COVID-19 crisis.
- Invest immediately in the cost- effective health and support services needed to help those with complex needs get housed and stay housed, resulting in a visible reduction in homelessness and a drastic savings in health, justice, and law enforcement costs.
- Introduce mandatory operation guidelines for all emergency shelters in order to maximize utilization rates through consideration of design and safety best practices and reduce social disorder related to shelter practices and people sleeping outside. These guidelines should address the challenges and barriers that people sleeping outside face when trying to access shelter services, such as the lack of continuous stay options, storage space for personal belongings, accommodation for pets and couples, inappropriate or insensitive cultural practices, fear of violence and for personal safety, and inconsistent barring practices.

BACKGROUND:

The federal, provincial and municipal governments have had traditional roles in the provision of services in their jurisdictions. However, in recent decades, there has been increasing overlap and greater complexity through the transfer or assumption of responsibilities to municipalities without the resources to support them. An example is affordable housing programs that have traditionally been provided and funded by higher-order governments (provincial and federal) but are now seeing greater required involvement by municipalities.

Municipalities are committed to increasing the supply of affordable housing for vulnerable populations and supporting homeless populations with complex needs (which may include shelter options, bridge housing, modular housing and permanent supportive housing), while recognizing that this requires the strategic and coordinated actions of a number of active partners including the federal and provincial governments, municipalities, non-profit developers, contracted social service agencies, and private sector builders.

Municipalities further recognize that increasing the supply of affordable housing and providing all the necessary homelessness supports cannot be sustained by any single order of government or organization, as this requires dedicated, and increased sources of funding, which must be provided by all orders of government.

The Government of Alberta's *2020-23 Capital Plan Details by Ministry* unfortunately shows a declining investment planned across a number of Ministry of Seniors and Housing capital affordable housing portfolios (Planning for Affordable Housing; Family and Community Housing Development and Renewal; Indigenous Housing Capital Program; New Housing Supply; Preservation; and Seniors Housing Development and Renewal). From a total of \$215.7M in 2020-21, down to \$123.1M in 2021-22, and down further to \$77.9M in 2022-23.

On February 28, 2020, AUMA released its [Preliminary Analysis of the Government of Alberta's 2020 Budget](#) which included the following comments regarding Affordable Housing:

“AUMA is very concerned to see significant cuts to capital investment in affordable housing for both the development of new units, as well as the maintenance and repair of existing units. Addressing Alberta’s lack of affordable housing is a priority for municipalities. In addition to stimulating employment and economic growth, capital investment in affordable housing yields long-term savings for all levels of government due to decreased use of health services, police and justice services, child welfare, and other services such as homeless shelters, income supports, and addictions and mental health supports.”

On June 29, 2016, AUMA advanced the following [submission](#) to inform the provincial affordable housing strategy, which stated the following which is as relevant today as it was four years ago:

“Action is needed to address the critical shortage in the provincial supply of affordable housing. In addition to direct investment, the province can use its financial and policy levers to develop strategies and incentives that will increase the availability of affordable housing options through renovation, repair, and new construction of market housing, affordable housing, social housing, and permanent supportive housing units”.

AUMA Comments:

This resolution aligns with previous AUMA advocacy around affordable housing. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA’s Board by the Safe and Healthy Communities Committee within the context of related priorities and positions.

AUMA Resolution 2020.B10**AUMA BOARD OF DIRECTORS**

Integration of Nurse Practitioners into the Alberta Healthcare System

Seconded by: N/A

WHEREAS Nurse Practitioners are expert clinicians with advanced training, who are able to provide comprehensive primary, acute and specialty health care;

WHEREAS smaller municipalities in Alberta experience challenges accessing essential healthcare services and therefore need access to alternative options to a traditional physician-oriented service delivery model;

WHEREAS the Government of Alberta recognizes the potential of Nurse Practitioners in meeting the healthcare needs of Albertans and saving the healthcare system money;

WHEREAS current provincial grant funding programs for Nurse Practitioners are short term and do not address the broader funding models that create a barrier to greater integration of Nurse Practitioners into the healthcare system; and

WHEREAS provisions in the *Mental Health, Vital Statistics and Nursing Home Acts*, further prevent Nurse Practitioners from providing services they are qualified to conduct.

IT IS THEREFORE RESOLVED THAT the AUMA advocate for the Government of Alberta to remove the legislative and funding barriers that impede greater integration of nurse practitioners into the healthcare system.

BACKGROUND:

The March 2015 Rural Health Services Review Final Report clearly stated that Albertans are struggling to obtain access to essential healthcare services. Feedback provided by Albertans, documented in the report, identified that Albertans support the implementation of Nurse Practitioners as an approach to improving access to essential healthcare services.

In Alberta, Nurse Practitioners are Master's and PhD prepared autonomous health professionals who provide essential healthcare services grounded in professional, ethical and legal standards. Nurse Practitioners integrate their in-depth knowledge of advanced nursing practice and theory, health management, health promotion, disease/injury prevention, and other relevant biomedical and psychosocial theories to provide comprehensive health services.

From a funding perspective, Nurse Practitioners are labelled as a member of a multi-disciplinary team, as opposed to a primary care provider like a physician. Therefore, while physicians are paid directly by the Alberta Health Care Insurance Program for services they provide, Nurse Practitioners are paid out of the budget for a hospital, clinic, or primary care network. As a result, about 60 percent of Alberta's approximately 500 Nurse Practitioners are employed by Alberta Health Services in hospital settings. In contrast, throughout Canada,

about 66 percent are employed in community settings and only 24 percent work in hospitals. Municipalities have identified the opportunity to increase the number of Nurse Practitioners in rural/small community settings to improve access to healthcare. Providing a more flexible funding model would support the longer-term integration of nurse practitioners throughout the province.

AUMA's advocacy on Nurse Practitioners started with a resolution adopted in 2015, [*Promoting the Use of Nurse Practitioners within the Alberta Healthcare System*](#), which called for the Government of Alberta to allocate funding to models of remuneration that support the integration of nurse practitioners within the Alberta healthcare system.

Since 2015, the province has provided grants and developed programs related to Nurse Practitioners. For example, in 2016, the province launched the \$10 million Nurse Practitioner Demonstration Project, which explored the increased use of Nurse Practitioners in primary health care. Based on the success of the four demonstration project sites, the province launched a Primary Care Network Nurse Practitioner Support Program in March 2019 to provide \$38.5 million over three years in Primary Care Networks to support Nurse Practitioners currently working within the networks, as well as to hire 50 more Nurse Practitioners over two years.

AUMA staff recently contacted Alberta Health and obtained confirmation that the PCN Nurse Practitioner Support Program continues under the current provincial government with the level of funding maintained for the 2019-2020 fiscal year. However, Alberta Health staff indicated that funding levels for future fiscal years are uncertain at this time, though continued funding is assured for any Nurse Practitioner positions already created under the program.

The programs that the province has implemented related to Nurse Practitioners to-date have primarily benefitted metropolitan areas and have not focused on increasing the use of Nurse Practitioners in smaller and rural communities. In addition, small communities have identified that grant funding has not been sufficient to support deployment of Nurse Practitioners throughout Alberta. Instead, there is a need for an ongoing sustainable funding model that more permanently ensures the integration of Nurse Practitioners into Alberta's healthcare system, as a whole.

Legislation provides a further barrier to the integration of nurse practitioners, which the province has started taking steps to address. In June 2020, Alberta Transportation amended the Operator Licensing and Vehicle Control Regulation to authorize Nurse Practitioners to complete driver medical examinations. Allowing Nurse Practitioners to complete driver medical examinations is not a change in their responsibilities, as the tasks they complete when assessing a driver's medical fitness are already within their regulated scope of practice under the *Health Professions Act*. There are more opportunities for the Government of Alberta to remove legislative barriers as part of its ongoing Red Tape Reduction Initiative.

For more information on Nurse Practitioners, see the [Nurse Practitioners Association of Alberta](#) and [Alberta Health Services](#) websites.

AUMA Comments:

As noted in the background, this issue is related to AUMA's ongoing initiative to improve access to healthcare in all communities. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA's Board by the Small Communities Committee in the context of related priorities and positions.

AUMA Resolution 2020.B11

CITY OF CALGARY

Providing a long-term source of financial relief for Albertans (Give it Back)

Seconded by: City of St. Albert

WHEREAS Alberta faces unprecedented short and medium-term economic challenges caused mainly by blocked access for oil to markets, the volatility of markets for fossil fuels, and the current COVID-19 threat;

WHEREAS without the ability possessed by other levels of government to repay borrowed funds over a long period of time, municipalities face a unique challenge when attempting to provide tax/rate relief without sacrificing services that might prevent further economic hardship, or contribute to economic recovery;

WHEREAS moving forward, fiscal restraint and tax relief will be critical as other levels of government contend with the debt they have incurred to deal with the COVID-19 threat;

WHEREAS extended producer responsibility (EPR) is a policy approach that places the financial and/or physical responsibility for end of life management of products with the companies that produce those products, and would remove the financial burden for recycling programs from ratepayers and/or taxpayers;

WHEREAS under EPR municipalities realize extensive savings due to reduced responsibility for managing paper and packaging products at end of life;

WHEREAS a recent study conducted by the AUMA, the City of Calgary, the City of Edmonton, and industry partners has estimated adoption of Province-wide EPR legislation would result in \$105 million in savings to municipalities annually;

WHEREAS these savings would be realized in a way that does not pose a risk to the quality or level of waste management services provided to Albertans, and in some circumstances would perhaps even increase it;

WHEREAS thirty-five Albertan municipalities (including Calgary and Edmonton)—representing the vast majority of Albertans—have individually expressed their support for moving forward with Provincial EPR legislation by way of motion, letter of support, etc.; and

WHEREAS the Alberta Urban Municipalities Association and the Rural Municipalities Association have both endorsed official resolutions calling on the Provincial Government to enact EPR Packaging and Paper Recycling legislation.

IT IS THEREFORE RESOLVED THAT should the Government of Alberta adopt EPR legislation, AUMA will work with and encourage every member municipality to pass any and all savings found from the adoption of province-wide EPR directly back to taxpaying and/or ratepaying Albertans.

BACKGROUND:

Through past AUMA resolutions, municipalities have been calling on the provincial government to enact an Extended Producer Responsibility (EPR) packaging and paper program and expand the existing recycling programs. EPR shifts the cost of managing recyclable materials from municipalities to producers (like Canadian Tire, London Drugs, Shoppers Drug Mart, Proctor and Gamble, and Wal-Mart, for example). Many producers are already responsible for the recycling of packaging and paper products in other provinces with EPR regulations, and they are already incorporating the costs of EPR in their national product pricing as a normal cost of doing business. This means Albertans are paying for recycling twice and paying for recycling elsewhere in Canada. In 2016, producers provided more than \$367 million to fund other provincial EPR packaging and paper product recycling, and Alberta received \$0.

In late 2018, the AUMA and the City of Calgary worked together on a Notice of Motion advocating EPR legislation for packaging and paper products in Alberta. Thirty-one municipal councils representing more than 70 percent of Alberta residents passed that Notice of Motion supporting for an EPR packaging and paper program.

In 2019, AUMA worked with the Canadian Stewardship Services Alliance (an industry-led organization manages EPR packaging and paper programs in other provinces), Cities of Calgary and Edmonton on the Alberta Collaborative EPR Study. The research shows that EPR would save Alberta municipalities approximately \$105 annually – tax saving for residents and saving could be reallocated to other municipal services. Considering implementation time, the cost of continued inaction quickly climbs to \$1 billion. The study underlines that Albertans are the financial beneficiary of an EPR program.

This proposed resolution is to highlight an EPR program provides direct financial benefits to all Albertans. Moreover, Alberta municipalities want to pass on the financial saving to their residents while recognizing that each municipal council's autonomy on determining the best course of its municipal finance. This proposed resolution is also emphasizing to the Government of Alberta as:

1. A clear statement of the forgone benefits and mounting costs of inaction when it comes to implementing EPR for paper and packaging—not only to municipalities, but also to the Albertans who are unnecessarily funding recycling programs across the province.
2. A commitment by municipalities to ensure Albertans are the primary beneficiary of EPR in Alberta

AUMA Comments:

AUMA has previously advocated for a made-in-Alberta EPR packaging and paper program based on the following member adopted resolution:

- [Extended Producer Responsibility \(2019\)](#)

If this resolution is adopted and should the Government of Alberta introduce an EPR packaging and paper program, AUMA will provide information to our members on how to transition, and ways to share the financial benefits with Albertans.

AUMA Resolution 2020.B12

CITY OF COLD LAKE

Sustainable Funding for Water and Wastewater Infrastructure

Seconded by: Lac La Biche County

WHEREAS the Government of Canada and Government of Alberta draft and implement laws and regulations to protect the environment and public health, including the production and distribution of potable water and the collection, treatment, and release of wastewater;

WHEREAS the production and distribution of potable water and the collection, treatment, and release of wastewater are essential services crucial to safe, healthy communities;

WHEREAS the production and distribution of potable water and the collection, treatment, and release of wastewater are often provided by municipalities, municipal commissions, or municipally owned utility companies;

WHEREAS the laws and regulations governing the production and distribution of potable water and the collection, treatment, and release of wastewater can have both direct and indirect effects on the cost of providing these services; and

WHEREAS many water and wastewater service providers are challenged to fund the infrastructure deficits under the current laws and regulations governing the production and distribution of potable water and the collection, treatment, and release of effluent.

IT IS THEREFORE RESOLVED THAT the AUMA advocate for the Government of Canada and Government Alberta to consider and evaluate the financial impacts that all existing and proposed laws and regulations governing the production and distribution of potable water and the collection, treatment and release of wastewater will have on municipalities, municipal commissions, or municipally-owned utility companies, and share this information with them; and

FURTHER BE IT RESOLVED that the Government of Canada and Government of Alberta establish adequate, stable, long-term funding for all affected water and wastewater service providers which considers the rising costs of providing these services due to federal and provincial laws and regulations.

BACKGROUND:

Located in northern Alberta, the Water North Coalition's membership is comprised of 93 communities, service providers and organizations including cities, towns, counties and municipal districts, hamlets, Metis Settlements, and commissions. The Water North Coalition sent out a survey to its 93 members to gather input on the water and wastewater issues.

One significant concern which showed itself in the results was the rising cost of water and wastewater service delivery. The average water/wastewater infrastructure deficit reported among the respondents was \$36.4 million, with a lack of adequate, consistent, and sustainable funding being cited as the largest challenge. Aging infrastructure and small customer bases in rural areas also add urgency and challenges, as service providers struggle to fund critical projects whose costs will be spread among relatively few customers, which can make the services cost prohibitive.

These challenges are often amplified in small and rural areas throughout Alberta as funding criteria can exclude the water and wastewater service delivery models often found in these communities. These funding programs exclude commissions and water cooperatives from applying for funding as the process does not recognize these organizations as service providers. The commissions and water cooperatives, however, are expected to follow the same regulations. The funding programs often lack a formal application process, and have tight timelines when funding does become available, which often poses a disproportionate challenge for smaller and rural communities that lack the resources required to engineer shovel-ready plans, especially in the face of changing laws and regulations.

AUMA Comments:

The resolution aligns with AUMA's past advocacy on the need for sustainable funding for water and wastewater infrastructure. RMA members endorsed a similar resolution during their Spring 2020 Convention. If this resolution is adopted, AUMA would work with the Rural Municipalities of Alberta (RMA) to advocate for beneficial changes to legislation and funding. A united municipal position would further highlight the importance of this issue and potentially increase the impact when engaging with the Government of Alberta.

2020 Resolutions

Category C – Other issues of potential interest to Alberta municipalities

AUMA Resolution 2020.C1

TOWN OF OKOTOKS

Support for Alberta Film Industry & Economic Diversification
Seconded by: Town of Didsbury

WHEREAS with the advent of streaming services increasing the distribution of screen content worldwide, the screen industry is a growing global economic driver;

WHEREAS the number of “scripted original series” television shows produced per year worldwide increased from 266 to 496 in the period of 2011-2018 and the number of feature films produced per year increased from 7,455 to 8,204 in the period of 2014-2018 each representing tens of millions in investment where produced;

WHEREAS the screen industry in Alberta is the 4th largest jurisdiction in Canada being a driver of indirect and induced GDP spending of \$236 million in 2018;

WHEREAS the screen industry in Alberta employs an estimated 3,357 highly skilled professionals in jobs that are transferable from other sectors;

WHEREAS the screen industry in Alberta has failed to see the explosive growth of its competitor province jurisdictions of British Columbia and Ontario because of a capped tax credit (previously a grant system). British Columbia saw \$2.6 billion in motion picture expenditures in the province in 2017/2018 and 60,870 jobs. Ontario saw 2.36 billion in motion picture expenditures in 2017/2018 and roughly 32,000 jobs; and

WHEREAS the screen industry is a proven effective driver of tourism and promotion for the areas that embrace it, attracting fans of the shows to the location productions were made.

IT IS THEREFORE RESOLVED THAT AUMA advocate for the Government of Alberta to further enhance its Film and Television Tax Credit (FTTC) to be more competitive with the jurisdictions of Ontario, British Columbia, and Manitoba in attracting screen industry production to the Province and expand the growing sector into an economic engine for the province.

FURTHER BE IT RESOLVED THAT the Government of Alberta promote and develop the screen industry in rural Alberta as a tool to leverage for tourism by:

1. The addition of a “rural location” incentive towards projects that shoot in rural locations
2. Promotion of towns which feature projects
3. Coordinated marketing and infrastructure projects towards screen-based tourism initiatives

BACKGROUND:

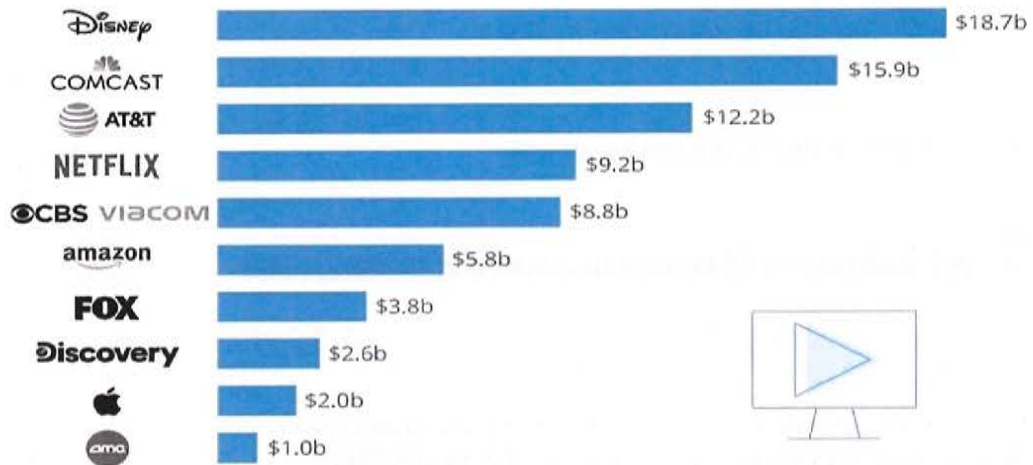
The importance of the screen industry to Canada is obvious, as is the impact to the local, provincial, and federal economies that are well researched and promoted. In Alberta, despite having some of the most naturally beautiful and diverse landscapes available to productions, we have previously lacked a competitive incentive and provincial strategy to take advantage of this opportunity.

- The recognized return on investment for the screen industry is at least \$3.50 dollars per \$1 dollar spent as per Minister of Culture Leela Aheer’s statement in Alberta Legislature June 20, 2019.
- According to an Ontario film study for each dollar of their incentive spent \$1.20 is returned to provincial coffers.
- According to a study done by the Association of Film Commissioners International, incentives next to infrastructure and labour force are the key deciding factors in where productions choose to shoot, and which jurisdictions are chosen as “hubs”.

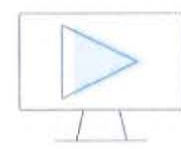
The estimated production spend of major screen industry companies is growing exponentially each year

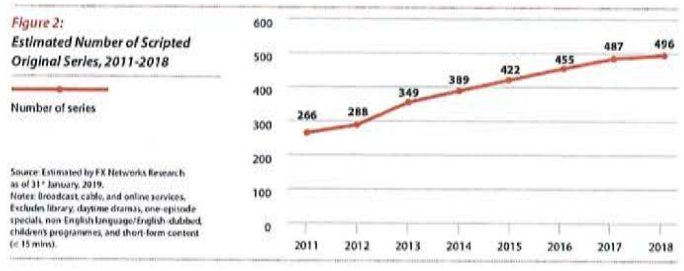
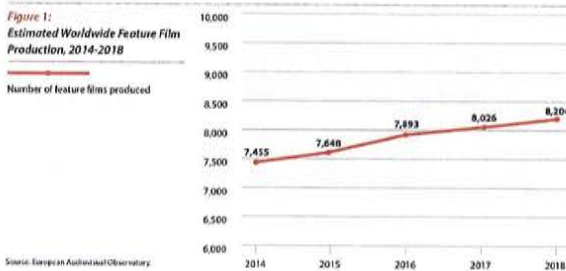
The Billion-Dollar Content Race

Estimated non-sports video programming expense of selected companies in 2019*



* all expenses are on a profit and loss basis, i.e. as recognized in the income statement
 Sources: MoffettNathanson, Company Reports





Given these numbers, the need for Alberta governments to support a strong and vibrant screen industry sector is clear.

Investment in the film and television industry extends beyond the set:

- Heavy equipment rentals, location owners, catering companies, taxi services, hotels, airlines, commercial real estate, building supply stores, gas stations, restaurants and pubs, coffee shops.
- Clothing stores, vehicle rental, home décor.

Ghostbusters

- 14,627 room nights: \$2,205,647 hotels in Calgary, Fort Macleod, Drumheller
- 225,000 L of gas, rental, and crew vehicles
- \$395,560 on catering, local grocers, restaurants, distributors
- \$800,000 rental vehicles
- \$500,000 lumber for construction of sets

Jumanji

- 2800 room nights \$445,400 Kananaskis

Togo

- 2900 room nights \$539,400 Kananaskis and Nordegg hotels
- \$2,100,000 spent in Cochrane

Let Him Go

- Okotoks \$196,000
- Cochrane \$353,000
- Didsbury \$70,000
- Fort Macleod \$217,000
- Lethbridge \$52,000

Tin Star – season 2

- Okotoks \$137,000
- Cochrane / Mason \$580,000
- Didsbury \$94,000
- High River \$385,000
- Lethbridge \$18,000

Heartland – seasons 1 to 10



- \$278.5 Million production expenditure
- \$469.1 Million total economic benefit

The film industry is a great leveraging tool to attract tourists. Every show has some tourism potential - some already have fan bases (Ghostbusters), some build them up over time (Heartland, Wynonna Earp) and some people are fans of a certain genre or actor. By working together as an industry with Municipalities, Direct Marketing Organizations, and agencies like Travel Alberta we can reach new markets and create new experiences for people to take part in throughout the province. This allows places in rural Alberta an especially unique opportunity (examples seen in High River with Heartland, Didsbury with Wynonna Earp).

On January 28, 2020 the Film and Television Tax Credit Act was proclaimed by the Government of Alberta - this tax credit put in place a per project cap of \$10 million, allocated only 22 million for the 2020 year, 31 million for 2021, and 45 for 2022 and had no rural incentive. These limits service only a few projects and will cause a loss of crew to other jurisdictions and plateau of the industry if not addressed.

Therefore, we recommend the key elements for a competitive Film and Television Tax Credit include:

1. An open yearly cap depending on the number of applicants and crew capacity
2. No Per Project Cap (Currently GoA policy \$10M/Project)
3. A Rural Location Bump Up of up to five per cent for productions shooting outside of Calgary & Edmonton (in line with other jurisdictions)

AUMA Comments:

AUMA does not have a current position on this specific issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA's Board by the Economic Resiliency and Recovery Task Force in the context of related priorities and positions.

AUMA Resolution 2020.C2

TOWN OF OKOTOKS

Increase Provincial Flood Mitigation and Mapping Standards

Seconded by: Town of High River

WHEREAS flooding is the most common cause of large losses impacting municipalities;

WHEREAS these community losses include social, economic, financial and the potential loss of life;

WHEREAS increasing frequencies of events are evident due to deforestation and climate changes;

WHEREAS current and detailed provincial flood mitigation and mapping is a crucial element of risk management to all Alberta municipalities;

WHEREAS the design flood mitigation and mapping is the design that is used to delineate the flood hazard area and is statistically created and based off the 1:100 year return period, 1% chance of occurring in any given year, calculated at the time of the mapping;

WHEREAS current and detailed flood mitigation mapping is required to support proper land use policies, infrastructure, transportation, flood warning, evacuation, and emergency management planning to prepare and respond to flooding;

WHEREAS the Province of Alberta has been promising the release of new flood mapping for the past five years;

WHEREAS it is important that standardized flood rules exist across the Province;

WHEREAS changing the design standards for flood mapping to a 1:200-year level, for new developments will significantly reduce projected losses; and

IT IS THEREFORE RESOLVED THAT the AUMA advocate for the Government of Alberta to revise the provincial standard from 1:100 to 1:200 for flood mitigation measures for all new development.

BACKGROUND:

Floods affects both individuals and communities, and have social, economic, and environmental consequences. The consequences of floods, both negative and positive, vary greatly depending on the location and extent of flooding, and the vulnerability and value of the natural and constructed environments they affect.

Floods have large social consequences for communities and individuals. As most people are well aware, the immediate impacts of flooding include loss of human life, damage to

property, destruction of crops, loss of livestock, and deterioration of health conditions owing to waterborne diseases. As communication links and infrastructure such as power plants, roads, and bridges are damaged and disrupted, some economic activities may come to a standstill, people may be forced to leave their homes, and normal life is disrupted.

Flood modelling establishes river elevations for a design flood. The flow rates and corresponding design elevations vary with the frequency of the event that is predicted to occur. More severe flood events (higher flow rates) occur less frequently than less severe events (lower flow rates). Historically the 1:100-year flow rate has been used as the design flood event in Alberta. The term 1:100 year means that there is a 1 in 100 (or 1%) chance of the modelled flow rate being met or exceeded in any given year. The 200-year event therefore has a 0.5% chance of occurring (or being exceeded) in any given year.

Changing the design requirement from a 1:100-year event to a 1:200-year event is more protective because it increases the area and corresponding elevations associated with flood hazard mapping. The amount of increase will depend on the topography and the river being modelled. This increase will result in a larger/higher “floodway” channel where typically no development can occur and a larger/higher flood fringe. Under current design requirements, flood proofing is required for flood fringe development up to the design flood elevation plus a buffer.

Generally speaking, by increasing the design requirement there will be a decrease in the chance of flood-related damage to new construction/communities during a high-water event. This increased standard is also more resistant to climatic shifts in the frequency and/of severity of flood events.

Better and more detailed flood mitigation and mapping is critical to generate data to determine communities’ risk areas, safe evacuation routes, and response planning. Better mapping can also inform municipal planning policies, infrastructure, transportation, and emergency management planning.

As these events have the potential for expanding in frequency and intensity, all municipalities must be provided with proper tools to mitigate impacts where possible.

AUMA Comments:

This resolution aligns with AUMA’s past advocacy on flood mitigation, preparedness and emergency management. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA’s Board by the Infrastructure and Energy Committee in the context of related priorities and positions.

AUMA Resolution 2020.C3

TOWN OF PINCHER CREEK
Alberta Structure Protection
Seconded By: Village of Cowley

WHEREAS Alberta has experienced several devastating fires in recent years such as: Slave Lake, Fort MacMurray, Municipal District of Pincher Creek # 9, High Level and Waterton Park;

WHEREAS the relative costs to protect structures both urban and rural within the wildfire pathways in the forest protection area is undetermined and may be delegated to the affected municipal jurisdiction; and

WHEREAS the responsibility for structure protection presently falls within the mandate of Alberta Municipal Affairs who do not have the budget and or operational capability; and who may delegate the financial and operational responsibility to individual municipalities who do not have the capacity for funding structural protection within a wildfire; primarily starting outside of the local jurisdiction;

IT IS THEREFORE RESOLVED THAT AUMA advocate to the Alberta Government for the responsibility of Structure Protection within the Province of Alberta to be delegated to Alberta Agriculture and Forestry. This includes managing the deployment and payment of invoices for any municipal resources utilized and assuming responsibility for provincial structural protection equipment and management of all associated wildfire structure protection response when it occurs within the forest protection area.

BACKGROUND:

Given the high rate of wildfires within Alberta over the last several years this resolution is a high priority for most municipalities not having adequate funding to provide structural protection. A similar resolution is being drafted and submitted to RMA by the Municipal District of Pincher Creek # 9 for the 2020 Fall Session.

A position paper was prepared by Pincher Creek Emergency Services Commission (PCEC) members, the MD of Pincher Creek #9 and the Town of Pincher Creek, which is summarized as follows:

In the past few years, values have been lost due to wildfires throughout Alberta. Structure protection has been used to defend values other than forests when wildfires extended into communities with some success. Examples are Slave Lake, Fort McMurray, MD of Pincher Creek, High Level, and Waterton.

The recommendations from the Slave Lake Fire (the Flat Top Complex Report) recommended having structure protection become Municipal Affairs responsibility. This has resulted in mixed success as Municipal Affairs, represented by the Community and Technical Support Branch, does not have operational capability.

The step taken to overcome this lack of ability was to enter into an agreement with the Alberta Fire Chiefs Association funded through a grant to create guidelines addressing equipment needs, training needs, compensation rates, and deployment processes to utilize municipal resources similar to the model used in British Columbia.

Municipal Affairs still does not have operational capability in either the Community and Technical Support Branch or the Alberta Emergency Management Agency.

This department is not in a position to supply structure protection services. They chose not to follow the structure protection guidelines approved in 2018 during the 2019 fire season. Instead of paying the costs of structure protection, they unloaded this responsibility on the local governments. The process for payment of structure protection costs, if the approved process had been followed, would have had the costs covered by Alberta Agriculture and Forestry. However, Agriculture and Forestry was not given the opportunity to fund this expense since they were not provided with the information needed to cost it to the respective incidents.

Had the approved process been followed, local jurisdictions would not have been put in position to pay for something they had not been responsible for. No local government should be put in a position to pay provincial expenses without prior consultation.

The Community and Technical Support Branch, represented by the Fire Commissioner, has now reviewed and updated the Structure Protection Guidelines which was supposed to be done prior to the 2019 fire season.

Our long-term position is that Structure Protection should become the responsibility of the Wildfire Division of Alberta Agriculture and Forestry who have operational capability to create agreements, review guidelines, and manage expenses.

Understandably, this probably cannot happen for the 2020 wildfire season since the processes that need to occur require time and budget to become adopted. Our immediate position is that, in the interim, the Community and Technical Support Branch, represented by the Fire Commissioner, will follow the 2020 Structure Protection Guidelines regarding deployment and payment of invoices.

The Community and Technical Support Branch in consultation with Agriculture and Forestry should begin the process of handing off the structure protection equipment they have and the responsibility for managing structure protection to Alberta Agriculture and Forestry.

AUMA Comments:

AUMA does not have a current policy on this specific issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA's Board by the Infrastructure and Energy Committee in the context of related priorities and positions.

AUMA Resolution 2020.C4

VILLAGE OF BEISEKER
Blue Lights For Tow Trucks
Seconded By: Village of Carbon

WHEREAS Traffic safety is a significant responsibility for Alberta municipalities;

WHEREAS towing and recovery is a highly dangerous occupation; and

WHEREAS visibility of tow truck operations can be a traffic safety concern on Alberta roadways.

IT IS THEREFORE RESOLVED THAT the AUMA advocate to the Government of Alberta to amend the Vehicle Equipment Regulation of the Traffic Safety Act to allow towing and recovery operators to use blue strobe lights alone or in conjunction with white and/or amber lights when tow trucks are working.

BACKGROUND:

Operating a tow truck on busy highways is a dangerous occupation. Towing and recovery is a high-risk industry sector characterized by a unique combination of workplace hazards. The Alberta Motor Association says it sends an operator into a high-risk situation every 14 minutes.

At present, in Alberta, tow trucks are only allowed to have amber flashing lights, which is the same colour used for moving farm equipment, slow moving vehicles, delivery vehicles and on road signs. Amber lights are so commonplace that they are no longer effective in this type of hazardous environment.

On the evening of January 22, 2020, a tow truck from Beiseker Towing was operating on the QEII near Innisfail. The tow truck operator was working as safely as possible with the amber strobe lights flashing and wearing high visibility clothing. A semi hit the tow truck and burst into flames. The semi driver was killed. Fortunately, the tow truck operator was not in his truck at the time. The tow truck was destroyed and parts of it were strewn all over the highway.

In March 2017, a Saskatchewan tow truck operator was killed while assisting a stranded motorist. The incident occurred at night in blizzard conditions. In response to the incident and after hearing the testimonies of 100s operators across the province the Saskatchewan legislature passed Bill 65 – The Traffic Safety Amendment Act 2017 – to allow tow truck operators to display flashing blue lights at the scene in addition to amber. The Bill passed all three readings on April 6th, 2017.

Towing and recovery operators are primary responders to the scene of an accident or

distressed motorist and they often operate in conditions different from other roadside work zones. Unlike other roadside work zones (e.g. construction, landscaping, etc.) towing and recovery operators are called to assist stranded motorists at all times of the day and night, and in all weather conditions. Long-or-short-term recovery operations that utilize added control measures such as traffic cones or traffic control persons may still place an operator at risk depending upon position of disabled vehicle, visibility, and other road and environmental conditions. (1)

Therefore, we ask the AUMA to urge the Government of Alberta to implement legislation to allow towing and recovery vehicles to be equipped with blue, white, or both, flashing lamps visible from all directions in addition to amber. Allowing tow trucks to display a unique combination of flashing lamps will contribute significantly to operator safety as well as maintain workplace consistency across the country.

(1) Excerpt from ARA (AUTOMOTIVE RETAILERS ASSOCIATION) POSITION PAPER 2018-01-02)

AUMA Comments:

AUMA does not have a current position on this specific issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA's Board by the Infrastructure and Energy Committee in the context of related priorities and positions.

AUMA Resolution 2020.C5

CITY OF GRANDE PRAIRIE

Fair Increase to Wireless Device 911 Levy to Modernize 911 Call Centres
Seconded by: City of Camrose

WHEREAS twenty Public Safety Answering Points (PSAPs), such as 911 call centres, across Alberta provide a fast-acting, critical link between Albertans and emergency responders who ensure the health and safety of Albertans; and

WHEREAS PSAPs are funded by municipalities and the 911 Levy, which is collected and distributed by the Province from telecommunication providers; and

WHEREAS the Canadian Radio-Television and Telecommunications Commission (CRTC) has directed telecom providers and 911 call centres across Canada to modernize the 911 network, transitioning to IP-based technology, known as Next Generation 911 or NG911 ([Telecom Regulatory Policy CRTC 2017-182](#)); and

WHEREAS under new CRTC mandates, Albertans will access 911 services through numerous new points-of-contact (texting, video messaging, photo sharing, and enhanced location services, etc.) that are costly to implement; and

WHEREAS section 4 of the Alberta [Emergency 911 Act](#) outlines a levy to fund the day-to-day operations and technology in the 911 call centres across Alberta; and

WHEREAS section 23 of the [Alberta Regulation 18/2014 \(Emergency 911 Levy Regulation\)](#) specifies the regulation is set to expire on March 31, 2021 providing limited time to advocate the Province for a levy increase; and

WHEREAS section 2(1) of [Alberta Regulation 18/2014 \(Emergency 911 Levy Regulation\)](#) sets the Alberta 911 levy at 44 cents per month per wireless device, the second lowest in Canada; and

WHEREAS the current levy rate poses a risk to public safety by limiting Alberta 911 call centres access to adequate funding sources and creating an obstacle for them to adopt new technologies.

IT IS THEREFORE RESOLVED THAT the AUMA advocate the Alberta government for an increase to the levy payable outlined in the Emergency 911 Levy Regulation, from 44 cents to 97 cents per month per wireless device, prior to renewing the Regulation, which expires on March 31, 2021, to ensure the modernization of technology in 911 call centers and enhance public safety across Alberta.

**BACKGROUND:
Benefits and Risks**



- All Alberta municipalities benefit from the wireless device 911 levy by receiving emergency 911 services that bolster public safety.
- The CRTC mandated new technologies in 911 call centres will increase the responsiveness of emergency services and access to 911 services.
- An increase in the cellular 911 levy, paid by cellular device users, will assist in offsetting the costs associated with implementing NG911.
- Without adequate funding, there is a risk to public safety as 911 call centres will not have the financial means to adopt technologies mandated by the CRTC, leading to a decreased responsiveness in meeting the emergency needs of Albertans.
- Time is limited, as the Alberta Regulations expire on March 31, 2021 and the CRTC has directed telecommunications providers to decommission outdated 911 networks by March 30, 2024.

CRTC Directives and Next Generation 911

- On June 1, 2017, the [CRTC directed](#) all telephone companies to update their networks in order to be ready to provide next-generation 911 (NG911) services. 911 call centres are required to replace existing equipment and update their operational models to keep pace with public expectations for new technology. According to the CRTC, the current 911 system has reached end of life and will be decommissioned on March 30, 2024.
- Alberta 911 centres must transition to the new technology in order to continue taking emergency calls from the public, as mandated by the CRTC in [Telecom Regulatory Policy CRTC2017-182](#). The new Canadian NG911 Transition Timelines (dates subject to update per the [April 8, 2020 CRTC letter](#) direction):
 - March 30, 2021 - NG911 voice services available to 911 call centres
 - March 30, 2022 - Availability of NG911 real time text messaging (iMessage, WhatsApp, etc.)
 - March 30, 2024 - Telus to decommission outdated 911 networks
- There has been no federal funding offered for this transition, as the Federal Government nor the CRTC do not have a mandate to fund or operate PSAPs. However, the CRTC regulates Telecommunication companies who recover some of their costs through tariffs.

Previous Advocacy and Current Support

- In 2011, The Alberta Urban Municipalities Association (AUMA) advocated for a cellular 911 call answer fee through the [Wireless Emergency 911 Dispatch](#) resolution leading to a 911 emergency call levy for cellular device subscribers in Alberta.
- On November 1, 2019, The Rural Municipalities of Alberta passed [Resolution 21-19F](#), Cellular 911 Call Answer Fees Increase.
- The Province of New Brunswick [announced an increase](#) of their 911 levy from 53 cents to 97 cents per month.

- The Alberta E911 Advisory Association (AEAA) is an independent society comprised of 911 centre managers from across Alberta, RCMP, Alberta Health Services, and other interested stakeholders. The AEAA unanimously supports increasing the wireless cellular device 911 levy.
- The AEAA recommends the increase to a 97-cent levy based on results of a survey of the various 911 levies across Canada, which were used to develop projections for a few different scenarios. Given the current economic climate, AEAA determined that 97 cents is a reasonable request in line with what other provinces are seeking, considering the costs incurred to improve public safety.
- The Canadian NG911 Coalition, a collection of interested parties, created an informative document titled [NG911 Transition Roadmap for Canadian PSAPs \(2018\)](#).

AUMA Comments:

As noted in the resolution background, AUMA advocated for the establishment of a monthly cell phone levy to support 911 services, although we have not had a formal resolution on this topic. We do not currently have a current position on this specific issue; however, it does align with past AUMA advocacy. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA's Board by the Safe and Healthy Communities Committee in the context of related priorities and positions.

AUMA Resolution 2020.C6

VILLAGE OF RYLEY

Review of Libraries Act
Seconded by: Village of Boyle

WHEREAS libraries act as cultural and community centres for municipalities and play an important role in providing Albertans with equitable access to information and the arts;

WHEREAS the Libraries Act provides the legal framework for public library services in Alberta;

WHEREAS current provisions in the Libraries Act and associated regulations hinder the ability of municipalities to fund and deliver sustainable library services, especially in rural areas;

IT IS THEREFORE RESOLVED THAT the AUMA request the Government of Alberta review the *Libraries Act* and Libraries Regulations through a comprehensive public consultation process.

Background:

Public libraries are a municipal service as set out in the Libraries Act. Municipalities may choose to provide library services at the local level or at the regional level. At the local level, a municipal council may pass a bylaw under the Libraries Act to establish a municipal library board. Municipalities may also enter into agreements with up to 2 additional municipalities to form an intermunicipal library board to provide public library service to their citizens.

Regional library systems are established under the Libraries Act when municipalities in an area agree to jointly provide library system services. There are seven library system boards in the province. Library system services provide professional and technical support to public libraries within the system area so that even the smallest library has access to advice and assistance, along with the cost effectiveness and synergies made possible by working through a larger unit.

Section 19 of the Libraries Regulation requires a library system board to employ one graduate of a postgraduate library program (i.e. a professional librarian) for every 25,000 people that the library system serves. This calculation excludes the population of any municipality with a population over 10,000 in which a municipal library or intermunicipal library employs a professional librarian. As result, library systems that serve a high total population, but do not serve any municipalities with populations over 10,000, are required to hire more professional librarians than other library systems that serve smaller total populations.

For example, the Northern Lights Library System serves (NLLS) 174,000 people in its geographic area but does not have any urban areas with populations over 10,000 in which a municipal library or intermunicipal library employs a professional librarian. The NLLS must therefore employ seven professional librarians as per the Libraries Regulation. In comparison, the Marigold Library System serves a total population of 300,000 people but contains several municipal and intermunicipal libraries that are required to hire professional librarians.

Accordingly, these populations are excluded from the calculation under Section 19. As a result, the Marigold Library System is only required to hire four professional librarians, based on an adjusted population of 100,000.

Small, rural municipalities face a number of challenges in recruiting professional librarians, from both a budgetary and human resources perspective. This affects the ability of library systems to deliver quality programs and services to the populations they serve. It is therefore recommended that the Libraries Act and Regulation be reviewed to ensure all Albertans have equitable access to library services, and library services are sustainably funded and delivered.

AUMA Comments:

AUMA does not have a current position on this specific issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA's Board by the Safe and Healthy Communities Committee in the context of related priorities and positions.

AUMA Resolution 2020.C7**CITY OF SPRUCE GROVE**

Current Population Funding for Alberta's Municipal Public Libraries
Seconded by: Town of Stony Plain

WHEREAS provincial operating grants for municipal public libraries serving populations over 3,000 are calculated with a formula using local municipal appropriation and 2016 populations of the municipality and therefore do not provide sufficient financial resources for Alberta's growing communities;

WHEREAS "Library Board Basics: A Handbook for Library Trustees and Managers", provided by Alberta Municipal Affairs, explicitly states that libraries do not charge for basic services and therefore have limited in-house revenue -generating opportunities;

WHEREAS "Best Practices for Public Libraries in Alberta", a provincial document that municipal library boards are encouraged to extensively use in service planning and evaluation, provides unachievable recommended levels of service;

WHEREAS the Libraries Regulation, AR 141/98, Section 13, (2) requires municipal boards to file no less than every five years a copy of its current plan of service with goals and objectives based on growing communities' input resulting in expressed, recorded, and reported demand for service that is unattainable based on the realities of what libraries are financially able to provide;

WHEREAS the *Libraries Act*, RSA 2000 cL-11, Section 8 and 9 requires municipal library boards to annually prepare a budget that estimates the amount of money required to operate the forthcoming year and consequently ask municipal councils for ever-increasing funds that boards predict they are not likely to receive due to local multi-sector demands from vast and diverse rapidly increasing populations;

WHEREAS municipal libraries provide Albertans with equal and equitable access to information regardless of economic, social, or geographic circumstance and collaborate with their library system and other municipalities to maximize partnership efficiencies and cost- sharing opportunities;

IT IS THEREFORE RESOLVED THAT the AUMA requests that Alberta's Department of Municipal Affairs uses current population data in calculating provincial operating grants for municipal public libraries serving populations over 3,000.

BACKGROUND:

Public municipal libraries in Alberta are legislated by the [Libraries Act](#) and [Libraries Regulation](#) that provide mandatory standards for governance and board accountability that are monitored by the provincial government for compliance. The *Libraries Act* provides for

the establishment of autonomous municipal library boards that cooperate through the provincial [Public Library Network](#) and [resource-sharing agreements](#) to provide access to public library resources province-wide. The Libraries Regulation establishes key provincially-regulated standards for the planning and development of public library service at the local and system levels. The Department of Municipal Affairs provides public library service delivery expectations that, although optional and not monitored for compliance, are recommended and promoted in [Best Practices for Public Libraries in Alberta](#) as the guide for quality library service. The Public Library Services Branch supports library boards and managers with trainings and the [Board Basics Handbook](#) to ensure that the board concentrates on governance and advocacy, while operations and staff supervision are delegated to the library manager.

The impact of calculating provincial operating grants for municipal public libraries serving populations over 3,000 with a formula using local municipal appropriation and 2016 populations of the municipality is vast:

- Alberta libraries are not able to achieve the minimum level of best practices set by the provincial government;
- Alberta communities are not receiving the programs, services, and resources they identified as local needs in their libraries' plans of service; and
- Alberta municipal councils are not in the position to fund at the level that meets local demand.

The outcome from these impacts is clear: Albertans are not receiving the free, barrier-free service they need, now more than ever. Therefore, it is fair to state that this issue is common for and would be endorsed by the municipalities serving more than 3,000 people that are included in the [317 out of 351 municipalities](#) that provide access to municipal library service. This resolution should be given high priority because Albertans of all ages across the province are unable to fully benefit from public library resources and exercise their right to access information regardless of economic, social or geographic circumstances due to financial constraints many boards and managers are currently implementing. As both provincial and municipal governments are responsible for maintaining a healthy public library service, it is time for the province to account for increases to populations with which local governments are struggling to keep pace. The unpredictable additional stresses resulting from the COVID-19 pandemic are making libraries more relevant than ever before as Albertans face a future of economic and social uncertainty. It is during times like this that public libraries are at their busiest. The needs of our community—like many across the province—are vastly outgrowing available resources, particularly with the skyrocketing demands put on our libraries before, during, and after Alberta's COVID-19 pandemic relaunch strategy.

This resolution will enable the Alberta Urban Municipalities Association to request that the funding model for provincial public library grants be updated to use current municipal population data. This important, Alberta-wide issue aligns with the Alberta Urban

Municipalities Association’s vision and mission because in order to build a thriving community, municipalities need thriving libraries, and this call to action provides visionary leadership and solutions-based advocacy that will result in service excellence.

AUMA Comments:

AUMA does not have a current position on this specific issue. If this resolution is passed, it would be forwarded to the Government of Alberta for response and further advocacy would be recommended to AUMA’s Board by the Safe and Healthy Communities Committee in the context of related priorities and positions.

**TOWN OF STETTLER
BANK RECONCILIATION
AS OF August 31, 2020**

Net Balance at End of Previous Month	\$	11,182,851.86
ADD: General Receipts (summarized below)		1,277,638.96
Interest Earned (Prime 2.45% less 1.65% = 0.80%)		7,757.26
Investments Matured		-
SUBTOTAL		12,468,248.08
LESS: General Disbursements		619,878.34
Payroll		292,626.55
Investments		-
Debenture Payments		-
Returned Cheques		416.48
Bank Charges		1,391.30
SUBTOTAL		914,312.67
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	11,553,935.41
Balance at End of Month - Bank		11,659,981.70
ADD: Outstanding Deposits		29,432.54
LESS: Outstanding Cheques		135,478.83
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	11,553,935.41

THIS STATEMENT SUBMITTED TO COUNCIL THIS 15th DAY OF SEP 2020

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	415,841
4	Utility	AR	279,728
5	ATCO	Franchise	58,564
6	AltaGas	Franchise	70,236
7	Library	Salary Reversal	41,666
8	BOT	Salary Reversal	17,321
9	Gov't of AB	FCSS Grant	13,095
10	Gov't of AB	MSI-Inter Develop Plan	200,000
11	County of Stettler	Reveivables	25,792
12	Shirley Mclellan	Water	59,311
13	Gov't of AB	GST	27,204
14	AE Kennedy	Rent	16,572
15	Other		52,309
16		Total	1,277,639

TO: Town of Stettler Council

DATE: 2020 09 15

FROM: Greg Switenky
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – AUGUST 2020

ADMINISTRATION – CAO – GREG SWITENKY

1. Meetings: Town Council, Office staff (localized) information sharing.
2. Ongoing organizational COVID-19 continuity planning under Alberta's Re-Launch Phases and Strategies. Support initial Arena Re-Opening processes and protocols.
3. Review and support realignment of 2020 Capital Program with funding sources under MSI & MSP.
4. Support and recommend changes to the Summer Village of White Sands Accounting and Administration Agreement.
5. Review financial impacts associated with the initial provincial Oil & Gas Assessment Review recommendations.
6. Development of Administrative Policy Framework for Harassment & Violence Prevention Planning in consultation with the JHSC.
7. Vacation Time Off.
8. Ongoing liaison and information sharing with County Administration; working on community matters and strengthening collaborative working relationships.
9. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/ratepayer concerns.

ADMINISTRATION – ASSISTANT CAO – STEVEN GERLITZ

1. Meetings attended included: Council, Numerous Town Hall Meetings (listening), Dr. Hinshaw Daily COVID Updates (listening), EAI Conference Call (future utility procurement)
2. Projects worked on included:
 - COVID planning, info and research
 - 2020 Cash Flow Statement follow up – August 31, 2020
 - 2020 Regional Water Summary – August 31, 2020
 - 2020 Capital Budget Summary – August 31, 2020
 - 2020 Operating Budget Summary – August 31, 2020
 - 2020 Reserves Update – August 31, 2020
 - 2020 Grant Updates – August 31, 2020

**CAO REPORT
AUGUST 2020
PAGE 2**

- 2023-2032 – Regional Water Model Program Update
- Municipal Stimulus Program (MSP) – 44ave Phase 2 – Application submitted
- Garbage and Recycling Inquiries
- Compost Bins Inquiries
- Council Agenda prep
- Council Minutes
- AP Invoices and sign checks
- Ratepayer issues and concerns
- CAO Vacation Coverage

TRANSPORTATION – IVAN WILFORD

- Dug cremations and graves
- Street sweeping
- Lane grading
- Turned compost piles at the transfer station
- Cleaned off the catch basins after every rain
- Clean up in shop
- Asphalt patching
- Re-Landscaped Ford ditch
- Graveled Rep service road and 50 a ave between 67 street and 70 street. Dust control was applied on these roads as well as shop yard driving lanes.
- Repaired storm lead on 46 street and 50 avenue
- Camera storm lead on 60 street and 44 avenue
- Repaired garbage cans
- Cut down boulevard on 53 street
- Hauled clay to shop hard from Magee's pit
- Straightened a few signs
- Ditch cleaning on 38 street
- Replaced culvert at the transfer site and cleaned out ditch
- Installed culvert and drainage system for GM pathway
- Dug out, backfilled and packed pathway by GM
- Changed out battery at 70 street cross walk lights
- Cut down 4 trees on 52 street before water main and service replacement commences.
- Cut asphalt for 60 street storm dig and water dig in Grandview
- Repaired sand shed doors
- Hauled material from shop bins for disposal

WATER – GRANT MCQUAY

Report to be presented at a later date.

WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS

1. Tried to switch back to feeding water from the reservoir but we ran into some odor problems so we switched back to the river. We dosed the reservoir with Polydex Algaecide and will wait for the kill and then try again.
2. Still working with Cleartech, who supply many of our water treatment chemicals, to address the particle count issues with the addition of potassium permanganate. Potassium permanganate is used at the Red Deer Water Treatment Plant for taste and odor control. We are trying to use it as an algae inhibitor as well as for taste and odor treatment.
3. We tried to address the particle count issues with moving our chlorine addition upstream of the micro filters to oxidize the dissolved manganese and filter it out in the filters. We had some success with this but at the same time we had an increase in THM's in the communities so we switched back to our original chlorine feed at this time.
4. The CIP sodium hypochlorite pump failed and was replaced with an in stock pump.
5. The 2010B floc mixer motor was replaced and is back in service.
6. All of the plant mag meters have been recertified by Endress Hauser.
7. We will be putting new LED lighting in the Low Lift building basement area as the current lighting hangs low and is a safety hazard. The lights have been flooded during the ice breakout this spring. They are expensive to replace, use way too much electricity and give poor lighting in the sumps where we have to work
8. The fall boiler inspection and line repairs has begun and will be finished early September as Action Plumbing is waiting on the delivery of some rope seal for the boiler. Action Plumbing will also be addressing a couple of small caustic line leaks on the CIP cleaning system while on site.
9. The 12/21 UPS here at the plant has been failing when going from normal power to Genset power. We have done a hard reset as advised by the UPS manufacturer to solve this problem. We will monitor this when we test run the Genset again later in September. If it fails again, we will have to do further troubleshooting.
10. Contact Tank #1 has been cleaned and inspected.
11. Regular August routine maintenance has been carried out.

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

Meetings:

- IDP and SE ASP meeting
- AltaGAS replacement project final meeting
- Vacation August 21-Sep 1

Projects:

- Engine Retarder Brake Signs on all four access into town
- Lagoon Desludging Cells B and C desludged
- Red Willow Creek Tender award

- Sidewalk Replacement Project, replacement list completed and marked out.
- 44 Avenue Phase 2 Tender and award
- Hub Parking lot – light design and cost estimate
- 44 Avenue concrete repairs completed
- Misc clean up and landscaping from previous projects
- G3 – water transmission line rail crossing concerns

DIRECTOR OF PLANNING & DEVELOPMENT – LEANN GRAHAM

1. Building Permit Activity to Date

	2019 Permits to August 31, 2019	2020 Permits to August 31, 2020
Institutional	\$947,004.00	\$176,100.00
Industrial	\$1,123,040.00	\$1,320,470.00
Commercial	\$3,007,924.00	\$122,000.00
Residential	\$965,390.00	\$2,584,344.00
Total	\$6,043,358.00	\$4,202,914.00

2. Projects:

- 4915-50 Street Enforcement Property
- Parcel's Trucking Re-Development
- Shell Development
- ECACS Development
- Intermunicipal Collaboration Framework
- IDP & SE ASP RFP
- Encumbrance Caveat Discharge
- Seniors Development Proposal
- Rockwood Re-zoning
- AHS COVID testing site location review
- Corporate Identity Initiative
 - o Website & App Development
 - o Visual Brand and Logo
- Economic Development Committee Initiative
- North West ASP
- AE Kennedy Maintenance
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries

3. Meetings:

- MPC Meetings
- SRC Branding Meeting
- NW ASP Planning Session
- Website Kick Off Meeting

- WSP engineering
- Dave Dennis NWASP Meeting
- IDP & SE ASP Kick Off Meeting
- Meadowlands Compliance Inspections
- Seniors Development Proposal Meeting
- Prairie Junction on site meeting
- Corporate Identity Meetings
- Economic Development Meetings
- Website Development Meeting
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Council and Committee Meetings
- Staff and Department Head

DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING

1. **Meetings:** AARFP arena connect, ARPA reopening strategies, staff meetings, slow-pitch tournament meetings, CARA, AARFP board of directors, and Heartland beautification.
2. **Projects:** Ice making in the blue arena, rough cut mowing, grass cutting and weed eating, servicing RTU's, preparing red arena for making ice soon, ball diamond rehab, staff training on new protocols/procedures and expectations on sanitation and preparing for the fall season.
3. With the ice back in the blue arena and figure skating and hockey starting up (differently than any other year) we have new procedures on entering/exiting the building to help stop the spread. Please visit the towns Facebook page and view the video to see the new changes. The summer students have returned to their studies and they will be missed. We had a really good crew this summer and even though there was and is new challenges with the situation that we all now face I think that they (and our full/part time staff as well) handled this very well. I hope this finds everyone healthy, safe, and happy! Looking forward to a long and warm fall!

REGIONAL FIRE CHIEF – MARK DENNIS

1. Training
 - Training is being accomplished in smaller groups on the following topics- New modified hose load for faster deployment, skill review hydrant connection with boost valve, Skill review rural address, LSD, urban and rural addressing, SRFD map system. MFR updates on going, review basic scene size up communication, review PPE requirements.
2. Fire Department Operations
 - Meeting - Virtual Regional Fire Chiefs
 - Annual pump service and testing all fire stations
 - Annual communication tower site inspection and maintenance - Blackfalds, Stettler, Lowden, Rochon, Donalda, Big Valley, Byemoor
 - Service over head doors Station 1 & 2
 - Schedule communication tower climbing work of installation of two yogis (Lowden Lake and

Stettler) replace both transmission lines with 1/2 Heliac cable for September 14

- Squad 17 Regional Chief Suburban in for hail repair form last year
- Network upgrade at the Stettler fire station completed by Jarrett Kushner ongoing (nearly complete)
- Structure Fire investigation-Working on fire investigation reports on going.
- Working on apparatus exhaust modification to connect Niederman exhaust hose to remaining apparatus at station 1

3. Regional Fire Department Incident Summary

- Total calls 13 - 2 motor vehicle incidents, 4 alarm calls, 1 vehicle fire, 4 medical first response, 2 wildland fires.



Greg Switenky
CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number 74643	74646
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Box Clever	74643	2020-08-28	\$23,337.83

Invoice Description		Invoice Number	Invoice Amount

Ec Dev Website Design & Dev		14125	\$12,475.58
EC Dev WebGuide Basic Subscrip		14126	\$10,862.25

Gamponia, Nelson	74644	2020-08-28	\$220.47

Invoice Description		Invoice Number	Invoice Amount

Roads CUPE Clothing Allowance		2020.08.13.2	\$220.47

Receiver General for Canada	74645	2020-08-28	\$52,634.49

Invoice Description		Invoice Number	Invoice Amount

Town Tax Remittance		PP18-20	\$40,899.35
Town Tax Remittance		PP18-20.	\$5,385.90
BOT Tax Remittance		PP18-20.BOT	\$1,955.10
SVWS Tax Remittance		PP18-20.SVWS	\$1,346.37
Library Tax Remittance		PP18-20.LIBRAR	\$3,047.77

Stettler Vet Clinic	74646	2020-08-28	\$181.15

Invoice Description		Invoice Number	Invoice Amount

Bylaw July Vet Clinic Fees		781615	\$92.93
Bylaw July Vet Clinic Fees		781776	\$88.22

		Total Cheques	\$76,373.94
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	74647
Cheque Date	First	Last		74656

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Bunzl Cleaning & Hygiene	74647	2020-09-04	\$8,301.46

Invoice Description	Invoice Number	Invoice Amount	
Admin Pandemic Covid-19 Suppli	121894	\$8,301.46	

Canada Post Corporation	74648	2020-09-04	\$1,597.46

Invoice Description	Invoice Number	Invoice Amount	
Water Bills Postage	9741251489	\$1,597.46	

Corrosion Technologies	74649	2020-09-04	\$1,589.70

Invoice Description	Invoice Number	Invoice Amount	
WTP Cathodic Survey	20-08-258	\$1,589.70	

Diverse Signs N Designs Inc.	74650	2020-09-04	\$3,199.43

Invoice Description	Invoice Number	Invoice Amount	
Admin Pandemic Covid-19 Signs	6870	\$109.86	
Admin Pandemic Covid-19 Signs	6936	\$742.98	
HBC PEDESTALS	6932	\$2,346.59	

ElectroGas Monitors Ltd.	74651	2020-09-04	\$1,128.75

Invoice Description	Invoice Number	Invoice Amount	
WTP Alarm calibration gases	SO-3274	\$1,128.75	

John Brooks	74652	2020-09-04	\$715.24

Invoice Description	Invoice Number	Invoice Amount	
WTP Brooks Pump & Freight	2367583	\$715.24	

Purolator Courier Ltd.	74653	2020-09-04	\$262.06

Invoice Description	Invoice Number	Invoice Amount	
WTP & Water Trans Freight	445296991	\$262.06	

Stettler Learning Centre	74654	2020-09-04	\$3,000.00

Invoice Description	Invoice Number	Invoice Amount	
Com Dev Financial Assistance	2020	\$3,000.00	

Town of Stettler - Petty Cash	74655	2020-09-04	\$269.15

Invoice Description	Invoice Number	Invoice Amount	
Office Coffee, Lotto, Kleenex	2020.09.01	\$269.15	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Yellow Pages	74656	2020-09-04	\$69.30
=====			
Invoice Description	Invoice Number	Invoice Amount	
Office Aug Directory Advertisi	20-7876936	\$69.30	
Total Cheques			\$20,132.55
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	EFT0002689
Cheque Date	First	Last		EFT0002693

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
AL-TERRA Engineering	EFT0002689	2020-09-01	\$3,118.50

Invoice Description		Invoice Number	Invoice Amount

Municipal Planning NW ASP		10987	\$3,118.50

APEX Supplementary Pension Pla	EFT0002690	2020-09-01	\$369.92

Invoice Description		Invoice Number	Invoice Amount

Supplementary Pension Plan Tr		PP18-20	\$369.92

Canadian Union of Public Emplo	EFT0002691	2020-09-01	\$825.00

Invoice Description		Invoice Number	Invoice Amount

Union Dues		PP18-20	\$825.00

Keiths Refrigeration	EFT0002692	2020-09-01	\$115.50

Invoice Description		Invoice Number	Invoice Amount

Health Unit Service Call AC		20120	\$115.50

McCrindle, Sarah	EFT0002693	2020-09-01	\$73.47

Invoice Description		Invoice Number	Invoice Amount

Roads CUPE Clothing Allowance		2020.08.12	\$73.47

		Total Cheques	\$4,502.39
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number EFT0002694	EFT0002721
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Automated Aquatics Canada Ltd.	EFT0002694	2020-09-09	\$473.34

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals & Frei	0000095071	\$473.34	

Barnes, Roger	EFT0002695	2020-09-09	\$166.74

Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2020.08.20	\$141.74	
SRC Sep Phone Allowance	2020.09.01	\$25.00	

Black Press Group Ltd.	EFT0002696	2020-09-09	\$3,754.52

Invoice Description	Invoice Number	Invoice Amount	
Office/PR/P&D/Eng Admin Adv	33941516	\$3,754.52	

Border Paving Ltd.	EFT0002697	2020-09-09	\$4,111.00

Invoice Description	Invoice Number	Invoice Amount	
Roads Hotmix Asphalt	67355	\$2,160.02	
Roads Hotmix Asphalt	67376	\$830.33	
Roads Hotmix Asphalt	67304	\$1,120.65	

C & S Disposal	EFT0002698	2020-09-09	\$25,216.38

Invoice Description	Invoice Number	Invoice Amount	
Aug Waste & Recycling Collecti	337	\$25,216.38	

Capital H2O Systems Inc.	EFT0002699	2020-09-09	\$743.93

Invoice Description	Invoice Number	Invoice Amount	
WTP Chlorine PVC PSV	16983	\$743.93	

Central Sharpening	EFT0002700	2020-09-09	\$468.30

Invoice Description	Invoice Number	Invoice Amount	
SRC Blade Sharpening	28430	\$468.30	

Chemical International	EFT0002701	2020-09-09	\$672.00

Invoice Description	Invoice Number	Invoice Amount	
Admin Pandemic Covid-19 Suppli	109717	\$672.00	

Clearview Public Schools	EFT0002702	2020-09-09	\$2,027.54

Invoice Description	Invoice Number	Invoice Amount	
Joint Office July Expenses	6208	\$2,027.54	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Dahl, Steven	EFT0002703	2020-09-09	\$50.00

	Invoice Description	Invoice Number	Invoice Amount
	Shop Setp Tool Allowance	2020.09.01	\$50.00

Digitex Canada Inc.	EFT0002704	2020-09-09	\$164.36

	Invoice Description	Invoice Number	Invoice Amount
	P&L Office Photocopies	IN672704	\$164.36

Dodd, Sonia	EFT0002705	2020-09-09	\$25.00

	Invoice Description	Invoice Number	Invoice Amount
	Pool Sep Phone Allowance	2020.09.01	\$25.00

Gateway Mechanical Services In	EFT0002706	2020-09-09	\$3,278.59

	Invoice Description	Invoice Number	Invoice Amount
	SRC Ice Plant Replace Solenoid	619815	\$2,232.09
	SRC Ice Plant July Start up	619438	\$1,046.50

Gerlitz, Steven	EFT0002707	2020-09-09	\$100.00

	Invoice Description	Invoice Number	Invoice Amount
	Admin/Office Sep Phone/Trvl Al	2020.09.01	\$100.00

Graham, Leann	EFT0002708	2020-09-09	\$175.00

	Invoice Description	Invoice Number	Invoice Amount
	P&D Sep Phone & Trvl Allowance	2020.09.01	\$175.00

Hach Sales & Service Ltd.	EFT0002709	2020-09-09	\$2,981.28

	Invoice Description	Invoice Number	Invoice Amount
	WTP Lab Supplies & Freight	228799	\$1,600.10
	WTP Lab Supplies & Freight	229221	\$1,364.38
	WTP Polyethyl Tubing	229335	\$16.80

Howe, Graham	EFT0002710	2020-09-09	\$25.00

	Invoice Description	Invoice Number	Invoice Amount
	Cemetery/SRC Sep Phone Allowan	2020.09.01	\$25.00

KaizenLAB Inc.	EFT0002711	2020-09-09	\$508.36

	Invoice Description	Invoice Number	Invoice Amount
	Sewer Lagoon Sampling	INV0051926	\$429.87
	Sewer Lagoon Hydrocarbons Samp	INV0052175	\$78.49

Meridian OneCap Credit Corp	EFT0002712	2020-09-09	\$806.40

	Invoice Description	Invoice Number	Invoice Amount
	P&L Photocopier Lease Sep-Nov	200901-454801	\$806.40

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Northstar Trucking Ltd.	EFT0002713	2020-09-09	\$231.00
Invoice Description	Invoice Number	Invoice Amount	
Drainage 1 meter of concrete	320019	\$231.00	
QM Contracting	EFT0002714	2020-09-09	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
Water Billing Aug Meter Reader	375500	\$1,575.00	
R & E Elevator Ltd.	EFT0002715	2020-09-09	\$676.58
Invoice Description	Invoice Number	Invoice Amount	
Joint Office Reg Scheduled Mai	22338	\$309.08	
SRC Elevator Inspection	22418	\$367.50	
Robbins, Brad	EFT0002716	2020-09-09	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
P&L Sep Travel Allowance	2020.09.01	\$100.00	
Shanes Instrument Services Ltd	EFT0002717	2020-09-09	\$1,107.75
Invoice Description	Invoice Number	Invoice Amount	
WTP Troubleshoot & Repair	20433	\$1,107.75	
Standage, Maddie	EFT0002718	2020-09-09	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Sep Travel Allowance	2020.09.01	\$150.00	
Stenlund, Wayne	EFT0002719	2020-09-09	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Shop Sep Tool Allowance	2020.09.01	\$25.00	
Stingray Radio Inc.	EFT0002720	2020-09-09	\$682.50
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Advertising	359187-8	\$682.50	
Switenky, Greg	EFT0002721	2020-09-09	\$370.00
Invoice Description	Invoice Number	Invoice Amount	
Admin/Office Sep Phone & Trvl	2020.09.01	\$370.00	
Total Cheques			\$50,665.57

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000333
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Corporate Payment Systems	ONL000333	2020-08-28	\$9,929.55

Invoice Description	Invoice Number	Invoice Amount	

BOT Corp Visa	2020.08.05.BOT	\$1,645.67	
SVWS Corp Visa	2020.08.05.SVW	\$199.17	
P&L 2 course Brad Robbins	2020.08.05.312	\$934.50	
Park Replace Shrubs/Phone Case	2020.08.05.343	\$304.01	
Council AUMA Conference Fees	2020.08.05.492	\$2,425.70	
Water Trans Asset Management	2020.08.05.748	\$182.59	
P.R. Treats Amy's Last Day	2020.08.05.758	\$72.00	
Pool Repair Parts/Tile Sponges	2020.08.05.762	\$578.67	
P.R. Flowers	2020.08.05.767	\$114.35	
Fitness Area Building Repair	2020.08.05.768	\$64.07	
WTP Training, Hose, Apple ipad	2020.08.05.832	\$1,296.21	
Office Picture hanging clips/S	2020.08.05.854	\$133.40	
P&L Coffee, Return Headset, Ca	2020.08.05.981	\$1,913.33	
Fire Call Meal Expense	2020.08.05.655	\$53.92	
Fire Joint Meals	2020.08.05.292	\$11.96	

Total Cheques			\$9,929.55
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000334
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000334	2020-09-04	\$6,104.88

	Invoice Description	Invoice Number	Invoice Amount

	Joint Office July Gas Bill	202007-3693	\$342.72
	Fire Joint July Gas Bill	202007-3687	\$139.29
	Town Shop July Gas Bill	202007-3694	\$131.07
	Airport July Gas Bill	202007-3686	\$87.01
	WTP July Gas Bill	202007-3689	\$1,220.46
	Water Trans July Gas Bill	202007-3684	\$76.58
	Sewer 1 July Gas Bill	202007-3685	\$123.27
	Sewer 2 July Gas Bill	202007-3692	\$92.19
	SRC July Gas Bill	202007-3691	\$3,522.04
	Comm Hall July Gas Bill	202007-3690	\$180.10
	Parks Lions July Gas Bill	202007-3688	\$115.45
	Gear Up July Gas Bill	202007-3679	\$74.70

Enmax Energy Corporation	ONL000335	2020-09-04	\$71,206.52
	Invoice Description	Invoice Number	Invoice Amount

	July Power Bills	20-2928411	\$71,206.52

Poulin's Professional Pest Con	ONL000336	2020-09-04	\$354.94
	Invoice Description	Invoice Number	Invoice Amount

	WTP Monthly Pest Control	1284121	\$198.45
	SRC Monthly Pest Control	1284021	\$156.49

Rogers	ONL000337	2020-09-04	\$170.10
	Invoice Description	Invoice Number	Invoice Amount

	Fire Joint 08.19-09.18 Data Pl	2205362662	\$170.10

Telus Communications	ONL000338	2020-09-04	\$2,985.61
	Invoice Description	Invoice Number	Invoice Amount

	Telus Aug 21 to Sep 21, 2020	2020.08.23	\$2,985.61

Telus Mobility Inc.	ONL000339	2020-09-04	\$1,388.59
	Invoice Description	Invoice Number	Invoice Amount

	Telus Mobility 08.22 to 09.21	2020.08.21	\$1,388.59

Workers' Compensation Board -	ONL000340	2020-09-04	\$15,421.78
	Invoice Description	Invoice Number	Invoice Amount

	WCB 2nd 2020 Installment	2020.07.05	\$7,710.89
	WCB 3rd Installment	2020.09.05	\$7,710.89

	Total Cheques	153	\$97,632.42
=====			

RECEIVED
SEP 02 2020

P&H Elevator Preservation Society

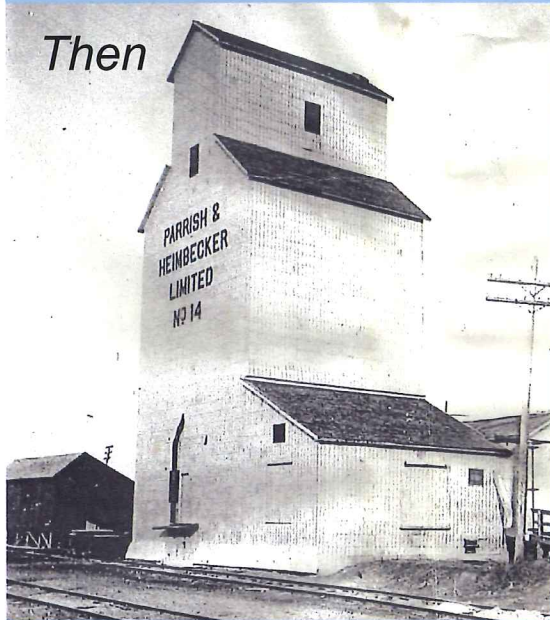
Summer 2020

Celebrating our Fifteenth Year

Issue # 34

Celebrating 100 Years

Then



*P&H Elevator
Stettler
1920 - 2020*

Due to COVID-19,
we will celebrate
this momentous
occasion in 2021!

Now



Anyone who would like to receive their newsletter via email, please send an email to stettlergrainelevator@gmail.com.

Check out our website, www.stettlergrainelevator.com, and give us your comments.

Also, follow us on Facebook!

P & H Elevator Preservation Society

➤ **COVID-19 Update:** Unfortunately, the coronavirus pandemic has greatly impacted our activities at the elevator. Our annual Pancake Breakfast in May was cancelled, and our Harvest Supper at the end of the summer will also be cancelled. Alberta Prairie Railway Excursions has not had any trains running either, so we have had significantly less tourists visiting and our Snack Bar has not operated. Our Wednesday and Thursday coffee stops were also put on hold indefinitely. Hopefully the coffee stop gatherings will be able to resume soon!

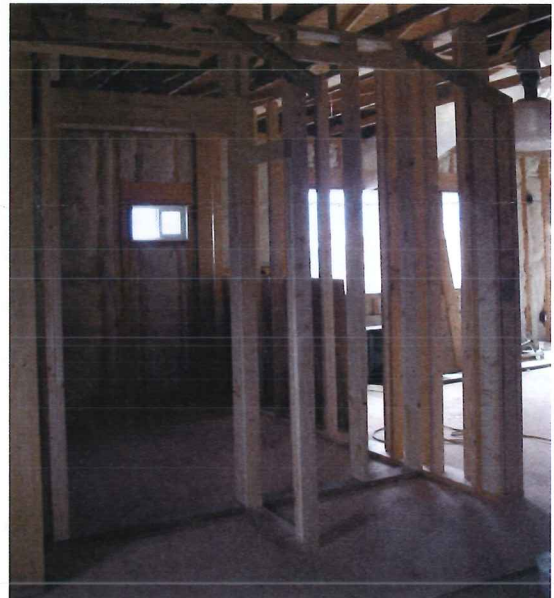
Thank you to all those who have purchased a membership for 2020. For those who have not renewed their memberships, we encourage you to consider doing so. Every penny counts!

➤ **Summer Student:** Due to changes to Canada Summer Jobs' rules for summer students, this year we were given the freedom to hire any individual between the ages of 15 and 30. Therefore, even though our previous summer student, Keirsten Docherty, has now graduated from University, we were able to hire her again for a fourth year! She is helping us complete many tasks around the elevator, including assisting with daily upkeep, working on projects, and providing tours to guests. She will be with us for the rest of the summer and through the fall, working mostly on weekends. If you haven't had a tour of the elevator, come by and Keirsten would be happy to give you one of her excellent guided tours!

➤ **Feed Shed Addition:** This summer, our volunteers have been continuing work on the Feed Shed Addition. Our volunteers built, painted, and installed new stairs for the basement.



We have been working on installing the insulation upstairs, and the walls around the wheelchair-accessible bathrooms have been started.



Before winter, we also hope to install the remainder of the siding and exterior

P & H Elevator Preservation Society

metal skirting. In addition, it would be nice to install the pump in the septic tank. Volunteer help with these projects would be greatly appreciated.

Thank you to all of the volunteers who have helped us work on the Addition. Our Work Bees have been busy, and we appreciate their hard work! The Feed Shed Addition is open for viewing now. Visit us and see how much progress we have made!

- **Stettler History Book:** Now that the basement's concrete floor has been poured and the power is connected, we have converted the space into a meeting place for the Stettler History Book committee. Desks and computers are set up so that those working on the History Book can meet with locals and record their stories.

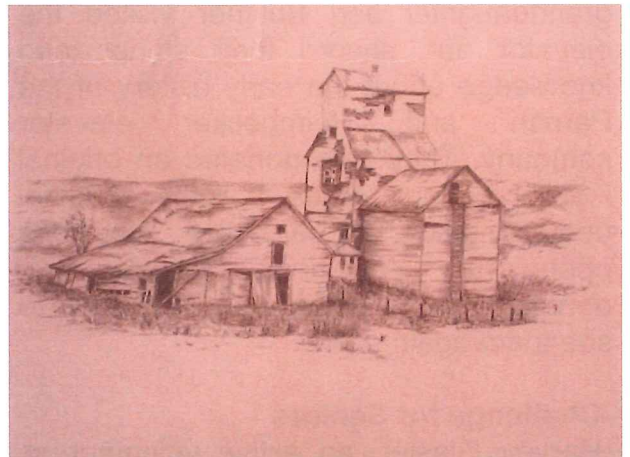


If you are a Stettlerite and haven't submitted your family history yet, **we need your story!** Questions and submissions can be directed to Jack (403-742-2249) or Stan (403-740-4799). You can also drop off photos or submissions at the P&H Elevator or Stettler Funeral Home. We can scan any

photos you have, and then return them to you! If you need help preparing your submission, contact us and we would be happy to provide guidance.

➤ Donations:

Linda Osetsky-Kneeland has donated a pencil art piece depicting the Sharples P&H Elevator (located west of Drumheller). Thank you, Linda! We are displaying the art in our Feed Shed.



Bob and Jan Richardson have donated a Hopper Tally, an antique Scale, and a Bushel Measure Beam Scale. We are displaying these items in our feed shed. Thank you, Bob and Jan, for your wonderful donation!



This summer, our volunteer **Herb Knowles** generously donated an

P & H Elevator Preservation Society

antique phone to the Elevator Preservation Society. We appreciate the donation, Herb! Thank you for all you do for the P&H Elevator Preservation Society.

on any day you are available to lend a hand. Our Work Bees are usually here on Saturdays, and they also help out on some other days.

➤ Heimbecker Family's Visit

At the beginning of August, the P&H Elevator was honored to host some very special visitors: the last remaining members of the Heimbecker family in Alberta! Ruth Heimbecker-Griffiths, her daughter Cindy Butcher, and her granddaughter Jeri Butcher visited the elevator and shared their stories and knowledge about the early history of the Parrish and Heimbecker elevator company. They also donated an original P&H Letter Book, with original documentation of a P&H Elevator's operations. We thank them for their donation and for visiting us, and hope to see them again soon!

➤ Challenge for Seniors

Harvey Glasier, an active volunteer at the elevator, generously decided to donate his federal government support payment of \$300 to the P&H Elevator Preservation Society. Now, he is challenging other seniors who received the funding to consider donating! *How much money can we raise for the elevator?*

➤ Volunteers/Work Bees:

Each week, our volunteers have been assisting us with a variety of projects. Volunteers have been preparing the sea-can and the coal shed for new coats of paint, and we hope to get both painted soon. Our volunteers also assist with upkeep around the Elevator, maintaining the grounds, preserving artifacts, and many other tasks. More volunteers are always welcome! We can match activities to your interests. We would appreciate even an hour or two

Annual Membership

P&H Elevator Society
Box 1437, Stettler, AB. T0C 2L0
Membership 2020
Annual - \$20, Lifetime - \$150

Name:

Address:

Postal Code:

Telephone:

Email:

In Memorial

The following names have been added to our memorial board.

Dan Barneç

Donated by Vic and Joyce Stuckey

Gordon McCallum

**Donated by Dave and Evelyn McCourt,
Marsha Fernandez, Lynne McNeill, and**

Brian and Glennis Ecklund



AltaGas Utilities Inc.
 5509 45th Street main 780.986.5215
 Leduc AB T9E 6T6 fax 780.986.5220

August 2020

Mayor Sean Nolls and Council
 Town of Stettler
 PO Box 280
 Stettler, AB T0C 2L0

Dear Mayor Nolls and Council,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Stettler and AltaGas Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2020. Failing notification, the current franchise fee percentage of **30.00%** will remain unchanged.

	2019 Actuals	2021 Estimates
Delivery Revenues (Rate 1, 11, 2 & 12)	\$3,071,444.64	\$3,303,611.22
Delivery Revenues (Rate 3 & 13)	36,000.17	39,549.61
Total Delivery Revenues	<u>\$3,107,444.81</u>	<u>\$3,343,160.83</u>
2019 Actual Franchise	<u>\$932,249.88</u>	
2021 Estimated Franchise Fee		<u>\$1,002,948.25</u>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@agutl.com. I look forward to hearing from you.

Sincerely,

AltaGas Utilities Inc.

Irv Richelhoff
 Supervisor, Business Development

Town of Stettler
AltaGas Franchise Fee Revenue

Current Percentage Fee - January 1, 2016 30.00%
Previous Percentage 18.00%

Budget year	Actual Total Delivery Revenues (from AltaGas)	Estimated Total Delivery Revenues (from AltaGas)	Actual Franchise Fee (from AltaGas)	Estimated Franchise Fee (from AltaGas)	Actual Revenue - 1-99-02-00-01-540	Town of Stettler Budget Amount	Budget Difference
2012	\$1,895,771.35	\$1,776,873.00	\$341,238.84	\$319,837.14	\$341,478.10	\$320,000.00	\$0.00
2013	\$2,325,634.42	\$1,983,416.75	\$418,617.72	\$357,015.01	\$427,490.45	\$350,000.00	\$30,000.00
2014	\$2,295,071.89	\$2,149,314.45	\$413,116.01	\$386,876.60	\$402,814.95	\$386,000.00	\$36,000.00
2015	\$2,308,111.51	\$2,548,669.69	\$415,463.42	\$458,760.54	\$426,752.20	\$450,000.00	\$64,000.00
2016	\$2,530,341.80	\$2,648,848.72	\$749,947.62	\$794,654.62	\$751,287.57	\$794,000.00	\$344,000.00
2017	\$2,653,396.62	\$2,886,017.62	\$796,076.57	\$865,805.29	\$796,076.60	\$865,000.00	\$71,000.00
2018	\$2,943,128.25	\$3,131,244.91	\$882,938.48	\$939,373.47	\$882,938.06	\$939,000.00	\$74,000.00
2019	\$3,107,444.81	\$3,060,567.48	\$932,249.88	\$918,170.24	\$932,249.89	\$918,000.00	-\$21,000.00
2020		\$3,122,595.37		\$936,778.61		\$936,000.00	\$18,000.00
2021		\$3,343,160.83		\$1,002,948.25		\$1,002,950.00	\$66,950.00
2022		\$3,410,024.05		\$1,023,007.21		\$1,023,007.00	\$20,057.00
2023		\$3,478,224.53		\$1,043,467.36		\$1,043,467.00	\$20,460.00