

Town of Stettler

COUNCIL MEETING

SEPTEMBER 1, 2020

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 1st, 2020
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

- (a) Minutes of the Regular Council Meeting of August 18th, 2020 5-9
- (b) Business Arising from the August 18th, 2020 Council Minutes

4. **Citizens Forum**

5. **Delegations**

6. **Administration**

- (a) SRC Arena Reopening Update Verbal
- (b) Municipal Stimulus Program – Hwy 56 to Hwy 12 Rehabilitation & Overlay 10-11
- (c) 2020 Capital Budget – Red Willow Creek Cattail Removal 12
- (d) Stettler Library Board Appointment 13
- (e) Meeting Dates

- Tuesday, September 8 – COW – 4:30pm
- Tuesday, September 15 – Council – 6:30pm
- **Thursday, September 24 – Friday, September 25 – 2020 Virtual AUMA Convention**
- Tuesday, October 6 – Council – 6:30pm
- Tuesday, October 13 – COW – 4:30pm
- **Tuesday, October 20 – Organizational Meeting – 6:30pm**
- Tuesday, October 20 – Council – Following Organizational Meeting
- Tuesday, November 3 – Council – 6:30pm
- Tuesday, November 10 – COW – 4:30pm
- Tuesday, November 17 – Council – 6:30pm
- Tuesday, December 1 – Council – 6:30pm
- **Monday, December 7 – Regional Water Meeting**
- **Tuesday, December 8 – 2021 Interim Budget Deliberations – 3:30pm**
- Tuesday, December 8 – COW – 4:30pm
- Tuesday, December 15 – Council (2021 Interim Operating Budget) – 6:30pm
- Tuesday, January 5 – Council – 6:30pm
- **Monday, January 11 – 2021 Strategic Planning Workshop – 3pm**

**COUNCIL AGENDA
 SEPTEMBER 1st, 2020
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- Tuesday, January 12 – COW – 4:30pm
- Tuesday, January 19 – Council – 6:30pm
- **Monday, January 25 – 2021 Capital Budget Deliberations**

(f) Accounts Payable in the amount of \$426,582.28 14-30
 (\$2,188.18 + \$3,695.07 + \$4,133.56 + \$30,838.09 + \$137,689.92 +
 \$248,037.46)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

10. **Bylaws**

11. **Correspondence**

(a) ATCO - Distribution Revenue Forecast for 2021 Franchise Fee 31-33

(b) ATCO – New Price Schedules and Rates 34

(c) Town of Stettler – Tree Educational Session/Tour 35-47

(d) Alberta Counsel – Premier Kenney Shuffles Cabinet 48-50

(e) County of Stettler – Letter to Great Plains MDF Production Inc. 51

(f) AUMA – Concerned Members Participate in Online Session on Assessment
 Review Model 52-78

12. **Items Added**

13. **In-Camera Session**

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, AUGUST 18th, 2020 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors A. Campbell, C. Barros, G. Lawlor,
M. Fischer, S. Pfeiffer & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz

Absent:

None

Call to Order:

Mayor Nolls called the meeting to order at 6:31 p.m.

1/2. **Agenda Additions/Approval:**

CAO G. Switenky advised that an In-Camera Session will be added to the agenda (13a).

Motion 20:08:17

Moved by Councillor Fischer to approve the agenda as amended.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held August 4th, 2020

Motion 20:08:18

Moved by Councillor Barros that the Minutes of the Regular Meeting of Council held on August 4th, 2020 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the August 4th, 2020 Minutes

None

4. **Citizen's Forum:**

- (a) Wendy Rairdan

Mayor Nolls welcomed W. Rairdan to the Citizens Forum component of the Regular Council Agenda.

W. Rairdan, owner of Rairdan Services Incorporated, expressed her concern that she was not consulted or provided an opportunity to submit an RFP or other type of bid for the Town's planned website and mobile app redevelopment project.

Mayor Nolls asked CAO Switenky to provide some background perspective.

CAO Switenky provided a general overview, to the best of his recollection, respecting the Administrative Memorandum and procurement recommendation submitted to the internal Corporate Identity Committee in March 2020.

Discussion ensued regarding Council's acceptance of the process, and Council's support for the procurement recommendation that was approved.

In conclusion, Mayor Nolls recognized that it is unfortunate that a local business owner feels overlooked by a Town procurement/purchase decision. However, the appropriateness and diligence of the process was supported by Council, the project is now contractually underway, and Council continues to support the decision under the circumstances.

5. **Delegations:** (a) None

6. **Administration:** (a) CAO Reports

Motion 20:08:19 Moved by Councillor Smith that the Town of Stettler Council accept the CAO Reports as presented.

MOTION CARRIED
Unanimous

(b) Bank Reconciliation – July 31, 2020

Motion 20:08:20 Moved by Councillor Fischer that the Town of Stettler Council accept the Bank Reconciliation as presented.

MOTION CARRIED
Unanimous

(c) 2020 Capital Budget Summary – July 31, 2020

Motion 20:08:21 Moved by Councillor Campbell that the Town of Stettler Council accept the Capital Budget Summary as presented.

MOTION CARRIED
Unanimous

(d) 2020 Budget Summary – July 31, 2020

Motion 20:08:22 Moved by Councillor Pfeiffer that the Town of Stettler Council accept the Revenue/Expense Summary as presented.

(e) Meeting Dates

- Tuesday, September 1 – Council – 6:30pm
- Tuesday, September 8 – COW – 4:30pm
- Tuesday, September 15 – Council – 6:30pm
- **Thursday, September 24 – Friday, September 25 – 2020 Virtual AUMA Convention**
- Tuesday, October 6 – Council – 6:30pm
- Tuesday, October 13 – COW – 4:30pm
- Tuesday, October 20 – Council – 6:30pm
- Tuesday, November 3 – Council – 6:30pm
- Tuesday, November 10 – COW – 4:30pm
- Tuesday, November 17 – Council 6:30pm
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- **Monday, December 7 – Regional Water Meeting**
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- Tuesday, January 19 – Council – 6:30pm
- **Monday, January 25 – 2021 Capital Budget Deliberations**

7. **Council:** Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

August 5 – Sunny 94 Radio Interview
August 5 – Talk of the Town
August 7 – Signed Cheques at the Town Office
August 7 – Stettler Hospice Grand Opening
August 10 – Health Professionals Recruitment & Retention Meeting
August 12 – Talk of the Town
August 14 – Reviewed Agenda at the Town Office
August 18 – Stettler Local TV

(b) Councillor Barros

August 10 – Health Professionals Recruitment & Retention Meeting
August 13 – Heartland Beautification Meeting

(c) Councillor Campbell

No report at this date.

(d) Councillor Fischer

August 5 – Sunny 94 Radio Interview
August 12 – Meeting with Stettler Independent Editor re: Stettler Community Builders Initiative

(e) Councillor Lawlor

August 6 – Stettler Hospice Grand Opening
August 18 – Meeting with the Economic & Political Advisor to the Consulate General

(f) Councillor Pfeiffer

No report at this date.

(g) Councillor Smith

August 10 – Stettler FCSS Meeting
August 13 – Heartland Beautification Meeting
August 17 – Stettler Museum Meeting

Motion 20:08:23

Moved by Councillor Barros that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) None

9. **Public Hearing:** (a) None

11. **Correspondence:** (a) County of Stettler – Oil & Gas Assessment Review

- (b) Stettler Board of Trade – Alberta Culture Days 2020
- (c) Battle River Watershed Alliance – 2019-2020 Annual Report
- (d) Alberta Health Services – Municipal Notification of Future Changes to Emergency Medical Services
- (e) Stettler Public Library – 2019 Annual Report
- (f) Karizma Concerts – Small Towns & Silver Screens
- (g) Minister of Alberta Justice and Solicitor General – Alberta Crown Prosecution Service

Motion 20:08:24

Moved by Councillor Lawlor that the Town of Stettler Council accept the Correspondence Items (a-g) for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

- (a) None

13. **In-Camera Session:**

- (a) Labour – Section 16(1) – FOIP

Motion 20:08:25

Moved by Councillor Barros that the Town of Stettler Council move into the In-Camera session with the CAO and Assistant CAO present.

MOTION CARRIED
Unanimous at 7:21 p.m.

Motion 20:08:26

Moved by Councillor Barros that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 7:53 p.m.

Motion 20:08:27

Moved by Councillor Campbell that the Town of Stettler Council direct Administration to provide the Summer Village of White Sands a required three (3) month notice to terminate the current Agreement (otherwise expiry date December 31, 2021) for the provision of Administration and Accounting Services to be supplied by the Town of Stettler in accordance with, but not limited to, Schedule "A" of the Agreement.

And that the Town of Stettler is agreeable that the Summer Village of White Sands may terminate this agreement sooner on a mutual consent basis.

And further, that the Town of Stettler will cooperate mutually in good faith and in a timely manner, respecting the transfer and transition of all legally required files and municipal related information to the Summer Village of White Sands.

MOTION CARRIED
Unanimous

14. **Adjournment:**

Motion 20:08:28

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:54 p.m.

Mayor

Assistant CAO

MEMORANDUM

Date: August 26, 2020

To: Greg Switenky,
CAO

From: Melissa Robbins,
Director of Operational Services

Re: Recommendation of Award of 44 Avenue Rehabilitation from Highway 56 to Highway 12

Background:

Late July, the Town was notified of an additional \$707,509 in Municipal Stimulus Program funding available for construction projects from the provincial government. Administration evaluated all long term capital improvements and elected to tender the rehabilitation of 44 Avenue from Highway 56, east through to Highway 12 this fall to secure good construction pricing with the option to complete concrete work fall of 2020 with paving in 2021.

Municipal Stimulus Program

The Government of Alberta is providing additional capital infrastructure funding to municipalities and Metis Settlements to:

- sustain and create local jobs
- enhance provincial competitiveness and productivity
- position communities to participate in future economic growth
- reduce municipal red tape to promote job-creating private sector investment

Municipalities will be required to commit to taking concrete actions to reduce red tape and encourage private sector investment.

Project eligibility will be similar to the Municipal Sustainability Initiative (MSI), with modifications to ensure projects meet stimulus program objectives. Eligible project categories include: roads

- Engineering and architecture, including design, tender preparation and advertising, if part of an accepted construction project
- Construction of eligible projects must begin in 2020 or 2021.
- Proponents must attest that the project would not go forward this year in the absence of support through the stimulus program.
- Projects must not create operational funding requirements for the province, and must not result in municipal tax increases.
- Project Application Submission Submit by October 1, 2020
- Executed Memorandum of Agreement Submit with first project application (by October 1, 2020)
- Municipalities must commit to submitting an annual Red Tape Reduction report for each of 2020 and 2021 indicating how they have made progress in at least one of the following areas, including a qualitative description of specific actions taken: • What steps have been taken to make it easier to start up a new business in the municipality? • What steps have

been taken to streamline processes and shorten timelines for development and permit approvals? • What steps have been taken to make the municipality a more attractive destination for new investment and/or tourism?

- Municipalities may proceed with a project in anticipation that it will be accepted for MSP funding. However, if the project is deemed ineligible, the municipality remains responsible for all financial obligations it has undertaken with respect to the project
- All calls for proposals or tenders for projects to be funded under MSP shall be carried out in accordance with the rules, regulations, and laws governing such activities and in accordance with the best current practices. They must also be advertised in accordance with the guidelines of the New West Partnership Trade Agreement (NWPTA), effective July 2010, and the Canadian Free Trade Agreement (CFTA).
- Any funding carried forward to 2021 must be expended on an accepted project before December 31, 2021.
- Time extensions for unspent MSP funds will not be granted.

Budget Evaluation:

Summary of Tenders Received by Tagish Engineering:

- Border Paving \$456,241.25
- Central City Asphalt. \$469,804.50

Tenders do not include gst or contingency.

The option to have concrete replacements completed this year was provided in the tender, however, both contractors have indicated all construction to be completed in 2021.

Tender Value	Contingency	Construction Cost	Engineering	Total Project Cost
\$456,241.25	\$100,000	\$556,241.25	\$55,000	\$611,241.25

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the 44 Avenue Rehabilitation from Highway 56 to Highway 12 to Border Paving Ltd. in the amount of \$456,241.25, with a contingency of \$100,000 for a contract cost of \$556,241.25, excluding GST. Administration also recommends utilizing Tagish Engineering for engineering services up to \$55,000 for a total project expenditure of \$611,241.25 with funding provided by the additional Municipal Stimulus Program Grant.

MEMORANDUM

Date: August 26, 2020

To: Greg Switenky, CAO

From: Melissa Robbins, Director of Operational Services

Re: Recommendation of Award of Red Willow Creek Cleanup

Background:

Red Willow Creek Cattail removal and culvert replacements was originally a two-year project with \$250,000 budgeted in both 2020 and 2021

Administration elected to tender as one project to see cost savings due to mobilization because of additional funding available in the 2020 Capital Budget.

Budget Evaluation:

Summary of Tenders Received by Tagish Engineering:

- Wally's Backhoe Services Ltd. \$586,068.18
- Watson's Welding Ltd. \$722,844.00 (Corrected)
- Unsurpassable Construction Ltd. \$1,981,016.00

Tenders do not include gst or contingency.

Rec Road culverts replacements were included as a provisional item in the tender to obtain pricing. At this time, the cost of the crossing replacements is high, and the culverts are in satisfactory condition, therefore this crossing will be deleted from the contract through change order. Discussions with Wally's Backhoe Services have confirmed the decision to delete this item.

Budget \$500,000 (2020 - \$250,000 / 2021 - \$250,000)

Tender Value	Removal of Rec Road Culverts	Updated Contract Total	Contingency	Construction Cost	Engineering	Total Project Cost
\$586,068.18	-\$230,657.50	\$355,410.68	\$35,000	\$390,410.68	\$50,000	\$440,410.68

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the Red Willow Creek tender to Wally's Backhoe Services, with a change order to remove Rec Road Culverts in the amount of \$355,410.68 with a contingency of \$35,000 for a total contract cost of \$390,410.68, excluding GST. Administration recommends utilizing Tagish Engineering for engineering services up to \$50,000 for a total project expenditure of \$440,410.68 funded through the 2020 Capital Budget.

MEMORANDUM



To: Greg Switenky, CAO
From: Rhonda O'Neill
Date: August 26, 2020
Re: Stettler Library Board Appointment

The Town of Stettler was informed on January 20, 2020 that Andrew Brysiuk was no longer able to serve as a Member-at-Large on the Stettler Library Board.

The Town advertised the vacancy in February of 2020 and received expressions of interest from five well qualified individuals. Two individuals withdrew from consideration prior to a meet and greet that was set up on March 5, 2020 to get acquainted with each candidate.

A committee composed of Mayor Sean Nolls, Councillor Gord Lawlor and Board Chair Jane Skocdopole met with the three remaining candidates, with Rhonda O'Neill, the Library Manager, attending to provide administrative support. One candidate, Corianne Neilson stood out to committee members due to a combination of her prior service on the Grande Cache Public Library Board and commitment to community programming.

This appointment would be for a term of up to three years.

Stettler Library Board - Town of Stettler Representation

One Town Councillor: Gord Lawlor (Alternate Al Campbell)

Four Town Members-at-Large: Will Brown, Vicki Leuck and Gail Peterson (1 vacant).

Stettler Library Board - County of Stettler Representation

One County Councillor: Les Stulberg (Alternate Ernie Gendre)

Four County Members-at-Large: Benjamin Ayotte, Blake Chapman, Barb Gano, Jane Skocdopole

Meetings: Once a Month, September through June, on the third Thursday at 5:30 p.m.

Where: Stettler Public Library (Stettler Recreation Centre)

Contact: Rhonda O'Neill, Librarian – (403) 742-2292.

Recommendation:

1. That the Town of Stettler Council approves the appointment of Corianne Neilson to the Stettler Library Board as a Town Member-at-Large.
2. That the Town of Stettler send Andrew Brysiuk a letter of thanks and appreciation for his valued service on the Library Board.

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	74599
Cheque Date	First	Last		74602

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Canada Post Corporation	74599	2020-08-06	\$1,600.07

Invoice Description		Invoice Number	Invoice Amount

Wtr Bill - Jul20 postage		9737868766	\$1,600.07

Cooper, Devin	74600	2020-08-06	\$550.00

Invoice Description		Invoice Number	Invoice Amount

Aug 12 Entertainment		2020	\$550.00

Millar, Tracy	74601	2020-08-06	\$945.00

Invoice Description		Invoice Number	Invoice Amount

Aug 26 Entertainment		2020	\$945.00

Thurston, Linda	74602	2020-08-06	\$600.00

Invoice Description		Invoice Number	Invoice Amount

Aug 19 Entertainment		2020	\$600.00

		Total Cheques	\$3,695.07

			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number 74603	74642
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	74603	2020-08-21	\$367.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Bylaw/P&D Searches	2020.07.31	\$367.00	

ATCO Electric Ltd.	74604	2020-08-21	\$1,940.40

Invoice Description	Invoice Number	Invoice Amount	
Street Light Install 44th Aven	3007303	\$1,940.40	

Atlas Copco Compressors Canada	74605	2020-08-21	\$1,011.71

Invoice Description	Invoice Number	Invoice Amount	
WTP Compress Parts	1120006352	\$1,011.71	

Bagshaw Electric Ltd.	74606	2020-08-21	\$2,023.67

Invoice Description	Invoice Number	Invoice Amount	
SRC Damage Claims Propane Tank	IC013706	\$1,637.07	
Fire RV Cord End	IC013454	\$15.70	
WTP 50 Filters	IC014056	\$291.38	
Water Battery cable unit #34	IC013976	\$59.61	
Pool CATS Connectors	IC013134	\$19.91	

Big Game Source for Sports	74607	2020-08-21	\$373.52

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Reimburse for Wate	006	\$373.52	

Big Hill Services Ltd.	74608	2020-08-21	\$1,928.67

Invoice Description	Invoice Number	Invoice Amount	
P&L Covid-19 Barrier/Advertisi	26596	\$1,928.67	

Bond-O Security	74609	2020-08-21	\$126.00

Invoice Description	Invoice Number	Invoice Amount	
Office Joint Panic Alarm servi	BONDOIN118045	\$126.00	

Canadian Springs	74610	2020-08-21	\$72.71

Invoice Description	Invoice Number	Invoice Amount	
Office Coffee	606784334058	\$72.71	

Caro Analytical Services	74611	2020-08-21	\$3,120.81

Invoice Description	Invoice Number	Invoice Amount	
WTP Water Analysis	IC2011966	\$486.73	
WTP Water Analysis	IC2011971	\$959.33	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WTP Water Analysis	IC2011995		\$1,674.75
Clark's Supply and Service Ltd	74612	2020-08-21	\$400.68
Invoice Description	Invoice Number	Invoice Amount	
Park Pickup Fingers unit #165	IN362985		\$400.68
Corspraying	74613	2020-08-21	\$506.88
Invoice Description	Invoice Number	Invoice Amount	
WTP Weed Control Contract	202004		\$506.88
ElectroGas Monitors Ltd.	74614	2020-08-21	\$614.25
Invoice Description	Invoice Number	Invoice Amount	
Fire 3 Gasalert - 02 Sensors	SO-2995		\$614.25
F-6 Electric	74615	2020-08-21	\$178.50
Invoice Description	Invoice Number	Invoice Amount	
Water Dispensor - Repair Flow	2017		\$178.50
Gamponia, Nelson	74616	2020-08-21	\$204.74
Invoice Description	Invoice Number	Invoice Amount	
Roads Boot Allowance	2020.08.13		\$204.74
GP Concrete Services	74617	2020-08-21	\$49,350.00
Invoice Description	Invoice Number	Invoice Amount	
Sidewalks Downtown Brick/	079		\$26,250.00
Sidewalks/Water Curb Replaceme	080		\$23,100.00
Hansel's Excavating Ltd.	74618	2020-08-21	\$5,798.63
Invoice Description	Invoice Number	Invoice Amount	
Drainage Hydrovac culvert repl	7307		\$695.63
Water Hydrovac to expose	7319		\$2,693.25
Water Hydrovac to expose valve	7320		\$2,409.75
Heartland Glass Ltd.	74619	2020-08-21	\$20.48
Invoice Description	Invoice Number	Invoice Amount	
Jnt Office Window repair	105537		\$9.98
Water 4 keys cut	105619		\$10.50
Hunt Inspection Ltd.	74620	2020-08-21	\$795.38
Invoice Description	Invoice Number	Invoice Amount	
Sewer UT Testing on pipe at	SEK8028		\$795.38
John Brooks	74621	2020-08-21	\$1,032.11
Invoice Description	Invoice Number	Invoice Amount	
WTP Floc mix motor	2363284		\$1,032.11

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Ken-Mar Concrete	74622	2020-08-21	\$315.00

Invoice Description	Invoice Number	Invoice Amount	
Drainage - Other Goods	61	\$315.00	

Konecranes Canada Inc.	74623	2020-08-21	\$1,732.50

Invoice Description	Invoice Number	Invoice Amount	
WTP Cranes Annual Inspection	191731312	\$1,732.50	

Ornamental Bronze Limited	74624	2020-08-21	\$551.25

Invoice Description	Invoice Number	Invoice Amount	
Cemetery Date Tab	93583	\$333.90	
Cemetery Wreath Plate J.Notman	94541	\$217.35	

Practica Ltd.	74625	2020-08-21	\$764.24

Invoice Description	Invoice Number	Invoice Amount	
Park Dog Waste Bags	41741	\$764.24	

Purolator Courier Ltd.	74626	2020-08-21	\$579.99

Invoice Description	Invoice Number	Invoice Amount	
Office/Fire Joint/WTP/Water	445075678	\$579.99	

Receiver General for Canada	74627	2020-08-21	\$57,916.14

Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP17-20	\$47,530.41	
Town Tax Remittance	PP17-20.	\$4,153.79	
BOT Tax Remittance	PP17-20.BOT	\$2,065.05	
SVWS Tax Remittance	PP17-20.SVWS	\$1,264.26	
Library Tax Remittance	PP17-20.LIBRAR	\$2,902.63	

Schwartz Home Building Centre	74628	2020-08-21	\$796.98

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint 6 Sheets of plywood	768225	\$420.99	
Trans 100' tape measure	767662	\$28.34	
Trans 15 bags of cement powder	764965	\$267.59	
SRC Ceiling Tile	767810	\$80.06	

Shirley McClellan Regional Wat	74629	2020-08-21	\$8,434.68

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trsf Stn Apr/May/June Util	SMRWSC-001347	\$8,434.68	

Smith, Laura	74630	2020-08-21	\$200.00

Invoice Description	Invoice Number	Invoice Amount	
HBC Tree Bed Drawings	2020.08.13	\$200.00	

Stettler Agri-Centre	74631	2020-08-21	\$1,690.04

Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Trans Engine turbo unit #2	7567S		\$1,505.39
Trans Air filters unit #177	7712S		\$29.93
Parks Throttle cable unit #92	7540S		\$18.24
Parks Weed Eater string	8018S		\$136.48
=====			
Stettler Flooring	74632	2020-08-21	\$951.81
Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Painting Supplies	67552	\$172.94	
Fire Joint Painting Supplies	65657	\$47.80	
SRC Painting Supplies	67442	\$608.45	
SRC Paint	65755	\$122.62	
=====			
Stettler Motors (1998) Ltd.	74633	2020-08-21	\$1,260.00
Invoice Description	Invoice Number	Invoice Amount	

Roads Reimburse for asphalt co	2020.08.07	\$1,260.00	
=====			
Stettler Waste Management	74634	2020-08-21	\$96,720.00
Invoice Description	Invoice Number	Invoice Amount	

Jnt Landfill 2nd Qtr Reguisiti	SWM0002098	\$96,720.00	
=====			
Stielow Canada Inc.	74635	2020-08-21	\$285.47
Invoice Description	Invoice Number	Invoice Amount	

Office Postage Machine ink	80702	\$285.47	
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Superior Truck Equipment Inc.	74636	2020-08-21	\$1,111.51
Invoice Description	Invoice Number	Invoice Amount	

Equip Flex coupler unit #162	14349S	\$1,111.51	
=====			
Supply Co.	74637	2020-08-21	\$26.46
Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Wooster R042 Sherlo	INV-000296	\$26.46	
=====			
Sutton Septic Service	74638	2020-08-21	\$315.00
Invoice Description	Invoice Number	Invoice Amount	

WTP Septic tank pump out	177M	\$315.00	
=====			
T & T Lee Enterprises Inc.	74639	2020-08-21	\$267.75
Invoice Description	Invoice Number	Invoice Amount	

WTP Backflow prevention servic	9569	\$267.75	
=====			
Tirecraft	74640	2020-08-21	\$1,348.20
Invoice Description	Invoice Number	Invoice Amount	

WTP 4 new tires unit #151	23937	\$1,348.20	
=====			
Western Pro Sporting & Supply	74641	2020-08-21	\$1,168.65
Invoice Description	Invoice Number	Invoice Amount	

Park Ball diamond supplies	1207	\$1,168.65	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Woody's Automotive Ltd.	74642	2020-08-21	\$1,735.65

Invoice Description	Invoice Number	Invoice Amount
Fire Joint Tools & Cable ties	686100	\$62.48
Shop Towels	684495	\$115.88
Shop Window Cleaner	685728	\$6.93
Trans Fuel cap unit #95	683562	\$7.62
WTP Wiper blades unit #141	685230	\$44.44
Wtr Pinion seal & ujoints#135	683387	\$99.28
Water Brake shoes unit #135	683560	\$41.84
Sewer Upper rad hose B Lift	683343	\$20.09
Sewer Belts/fuel line/antifree	683386	\$64.21
Cemetery Grease Gun	685003	\$64.43
Parks Rear brake calipers #75	684494	\$256.37
Wtr Seat covers/floor mats #34	685478	\$961.23

 Total Cheques \$248,037.46
 =====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2020-08-11	2020-08-11		Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount									
APEX Supplementary Pension Pla	EFT0002612	2020-08-11	\$369.92									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>PP16-20 Pension plan remit</td> <td>PP16-20</td> <td>\$369.92</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	PP16-20 Pension plan remit	PP16-20	\$369.92			
Invoice Description	Invoice Number	Invoice Amount										
PP16-20 Pension plan remit	PP16-20	\$369.92										
Barnes, Roger	EFT0002613	2020-08-11	\$25.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Aug 20 SRC Tel allowance</td> <td>2020.08.01</td> <td>\$25.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Aug 20 SRC Tel allowance	2020.08.01	\$25.00			
Invoice Description	Invoice Number	Invoice Amount										
Aug 20 SRC Tel allowance	2020.08.01	\$25.00										
Brugman, Etienne J. L.	EFT0002614	2020-08-11	\$104.81									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Fire Joint - Helmet ceremony</td> <td>2020.07.20</td> <td>\$104.81</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Fire Joint - Helmet ceremony	2020.07.20	\$104.81			
Invoice Description	Invoice Number	Invoice Amount										
Fire Joint - Helmet ceremony	2020.07.20	\$104.81										
Burmac Mechanical 2000	EFT0002615	2020-08-11	\$265.66									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Wtr Trans Stn - Repair fitting</td> <td>97011</td> <td>\$3.26</td> </tr> <tr> <td>Sewer - Auger sewer 4718-48st</td> <td>B46706</td> <td>\$262.40</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Wtr Trans Stn - Repair fitting	97011	\$3.26	Sewer - Auger sewer 4718-48st	B46706	\$262.40
Invoice Description	Invoice Number	Invoice Amount										
Wtr Trans Stn - Repair fitting	97011	\$3.26										
Sewer - Auger sewer 4718-48st	B46706	\$262.40										
Canadian Union of Public Emplo	EFT0002616	2020-08-11	\$825.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>PP16-20 Union dues</td> <td>PP16-20</td> <td>\$825.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	PP16-20 Union dues	PP16-20	\$825.00			
Invoice Description	Invoice Number	Invoice Amount										
PP16-20 Union dues	PP16-20	\$825.00										
Commercial Truck Equipment Cor	EFT0002617	2020-08-11	\$372.73									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Fire - Module relay</td> <td>CA-0004554923</td> <td>\$372.73</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Fire - Module relay	CA-0004554923	\$372.73			
Invoice Description	Invoice Number	Invoice Amount										
Fire - Module relay	CA-0004554923	\$372.73										
Dahl, Steven	EFT0002618	2020-08-11	\$50.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Shop - Aug 20 tool allowance</td> <td>2020.08.01</td> <td>\$50.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Shop - Aug 20 tool allowance	2020.08.01	\$50.00			
Invoice Description	Invoice Number	Invoice Amount										
Shop - Aug 20 tool allowance	2020.08.01	\$50.00										
Digital Connection Office Syst	EFT0002619	2020-08-11	\$222.93									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Office - water billing/supplie</td> <td>268427</td> <td>\$222.93</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Office - water billing/supplie	268427	\$222.93			
Invoice Description	Invoice Number	Invoice Amount										
Office - water billing/supplie	268427	\$222.93										
Dodd, Sonia	EFT0002620	2020-08-11	\$25.00									
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Pool - Aug 20 tel allowance</td> <td>2020.08.01</td> <td>\$25.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Pool - Aug 20 tel allowance	2020.08.01	\$25.00			
Invoice Description	Invoice Number	Invoice Amount										
Pool - Aug 20 tel allowance	2020.08.01	\$25.00										

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Gerlitz, Steven	EFT0002621	2020-08-11	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Admin - Aug20 travel/tel allow	2020.08.01	\$100.00	
Graham, Leann	EFT0002622	2020-08-11	\$175.00
Invoice Description	Invoice Number	Invoice Amount	
Pl&Dev - Aug travel/tel allow	2020.08.01	\$175.00	
Howe, Graham	EFT0002623	2020-08-11	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Rec/Cemetery - Aug20 tel allow	2020.08.01	\$25.00	
QM Contracting	EFT0002624	2020-08-11	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
Water Billing-July20 meter rea	375499	\$1,575.00	
Robbins, Brad	EFT0002625	2020-08-11	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
P&L - Aug20 travel allowance	2020.08.01	\$100.00	
Standage, Maddie	EFT0002626	2020-08-11	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Pl&Dev - Aug20 travel allowanc	2020.08.01	\$150.00	
Stenlund, Wayne	EFT0002627	2020-08-11	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Shop - Aug20 tool allowance	2020.08.01	\$25.00	
Stingray Radio Inc.	EFT0002628	2020-08-11	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
July20 advertising	359187-7	\$546.00	
Switenky, Greg	EFT0002629	2020-08-11	\$370.00
Invoice Description	Invoice Number	Invoice Amount	
Admin - Aug20 Travel/tel allow	2020.08.01	\$370.00	
C & S Disposal	EFT0002630	2020-08-11	\$25,511.04
Invoice Description	Invoice Number	Invoice Amount	
July 2020 Waste/recycling coll	272	\$25,511.04	
Total Cheques			\$30,838.09

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number EFT0002631	EFT0002688
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands - Grainger Inc.	EFT0002631	2020-08-25	\$1,746.27

Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Pallet Rack/Frame	9583611919	\$770.24	
Pool 2" Wheel	9589789701	\$97.55	
Pool Janitor Supplies	9576813258	\$675.38	
Pool Janitor Supplies	9576813266	\$228.14	
Pool Janitor Supplies	9576813274	\$40.74	
Pool Janitor Supplies	9579016073	\$22.95	
Pool Janitor Supplies	9584966148	\$22.95	

Action Plumbing & Excavating	EFT0002632	2020-08-25	\$6,194.28

Invoice Description	Invoice Number	Invoice Amount	

WTP Summit elite 150 oil	I025828	\$1,089.90	
SRC Roof Repair Materials	I025935	\$179.55	
Fitness Area Adj boiler repair	W33953	\$487.81	
Pool 10 Symmons Shower Repair	I025925	\$1,301.69	
Parks water truck hose repair	I025809	\$5.80	
Parks water truck hose repair	I025940	\$5.95	
Spray Park Replace element in	W33829	\$131.42	
Comm Hall Stainless Top	W34009	\$2,992.16	

Air Liquide Canada Inc.	EFT0002633	2020-08-25	\$103.55

Invoice Description	Invoice Number	Invoice Amount	

Shop Yearly cylinder lease	71635265	\$103.55	

Alberta Animal Services	EFT0002634	2020-08-25	\$14,614.06

Invoice Description	Invoice Number	Invoice Amount	

Bylaw July Enforcement	11850	\$14,614.06	

Alberta One-Call Corporation	EFT0002635	2020-08-25	\$280.35

Invoice Description	Invoice Number	Invoice Amount	

Water Trans July 1st Calls	IN160688	\$280.35	

Angus, Lara	EFT0002636	2020-08-25	\$305.00

Invoice Description	Invoice Number	Invoice Amount	

Office Cuisinart Coffeemaker	2020.08.13	\$199.45	
Office Camera Mem Card/Supplie	2020.08.13.	\$105.55	

APEX Supplementary Pension Pla	EFT0002637	2020-08-25	\$369.92

Invoice Description	Invoice Number	Invoice Amount	

Supplementary Pension Plan Tr	PP17-20	\$369.92	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Aurora Flags and Banners Inc.	EFT0002638	2020-08-25	\$597.88

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint 3 Flags AB CDN Fire	20120737	\$597.88	

Bond-O Communications Ltd.	EFT0002639	2020-08-25	\$580.08

Invoice Description	Invoice Number	Invoice Amount	
Equipment 2 way radio install	BONDOIN127046	\$580.08	

Border Paving Ltd.	EFT0002640	2020-08-25	\$6,093.62

Invoice Description	Invoice Number	Invoice Amount	
Roads Asphalt Hotmix	66798	\$3,095.82	
Roads Asphalt Hotmix	67038	\$1,121.48	
Roads Asphalt Hotmix	67102	\$1,120.65	
Roads Asphalt Hotmix	67115	\$755.67	

Bounty Onsite Inc.	EFT0002641	2020-08-25	\$3,747.45

Invoice Description	Invoice Number	Invoice Amount	
SRC Covid-19 Cleaning Supplies	001-099709	\$519.25	
SRC Covid-19 Gloves	001-100050	\$224.91	
SRC Covid-19 Hand Sanitizer	001-100635	\$189.01	
SRC Covid-19 Cleaning Supplies	001-100752	\$2,007.90	
Fire Joint Rustoleum Paint	001-100114	\$38.81	
Trans Hand Towels	001-100582	\$98.05	
Water 3"-2" Reducer	001-100219	\$24.29	
Water Ball Pein for dig traile	001-100041	\$23.36	
P&D Measuring Wheel	001-100919	\$159.74	
SRC Janitor Supplies	001-09975	\$237.40	
Pool Janitor Supplies	001-100406	\$110.99	
Parks 2 Laserlite earplugs	001-100186	\$58.30	
Pest & Weeds - bags for noxiou	001-100211	\$55.44	

Brenntag Canada Inc.	EFT0002642	2020-08-25	\$2,186.10

Invoice Description	Invoice Number	Invoice Amount	
WTP Magnafloc LT22S	46217500	\$1,093.05	
WTP Magnafloc LT22S	46227752	\$1,093.05	

Burmac Mechanical 2000	EFT0002643	2020-08-25	\$18.06

Invoice Description	Invoice Number	Invoice Amount	
Shop 1/2" pipe	97180	\$18.06	

Canadian Tire #671	EFT0002644	2020-08-25	\$52.48

Invoice Description	Invoice Number	Invoice Amount	
Parks Weeding tool	4411	\$26.24	
Parks Edgar Tool	4415	\$26.24	

Canadian Union of Public Emplo	EFT0002645	2020-08-25	\$825.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP17-20	\$825.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Capital H2O Systems Inc.	EFT0002646	2020-08-25	\$997.50
Invoice Description	Invoice Number	Invoice Amount	
WTP PSC and Guage & Isolator	16938	\$997.50	
Cas Tech Inc.	EFT0002647	2020-08-25	\$835.80
Invoice Description	Invoice Number	Invoice Amount	
Office - 8 new monitors	760	\$835.80	
Central Labs Ltd.	EFT0002648	2020-08-25	\$252.00
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trans Ground water sample	2000491	\$252.00	
CentralSquare Canada Software	EFT0002649	2020-08-25	\$2,088.20
Invoice Description	Invoice Number	Invoice Amount	
Computer E-Services	283916	\$225.75	
Computer Extender	286369	\$733.69	
Computer E-Services	286865	\$903.01	
Computer E-Services	287616	\$225.75	
Chemical International	EFT0002650	2020-08-25	\$687.75
Invoice Description	Invoice Number	Invoice Amount	
Admin Covid-19 Supplies	109689	\$687.75	
Chemtrade West Limited Partner	EFT0002651	2020-08-25	\$18,220.52
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	92936492	\$9,149.86	
WTP Chemicals	92953255	\$9,070.66	
ClearTech Industries Inc.	EFT0002652	2020-08-25	\$11,525.46
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals & Container Dep	838021	\$3,614.24	
WTP Chemicals	841677	\$7,911.22	
Cloverdale Paint Inc.	EFT0002653	2020-08-25	\$48.43
Invoice Description	Invoice Number	Invoice Amount	
Trans Filters unit #96	061612452	\$48.43	
GT Hydraulic & Bearing	EFT0002654	2020-08-25	\$721.76
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint HOSE & Crimp Fee	000-337725	\$18.14	
Equip/Trans/Sewer repair parts	000-336278	\$643.35	
Parks/Trans/Water Asso Filters	000-335968	\$60.27	
Gyro Ag Ltd.	EFT0002655	2020-08-25	\$184.16
Invoice Description	Invoice Number	Invoice Amount	
Trans Fuel cap unit #95	1356	\$63.28	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks Mower blade unit #142B	1340		\$16.97
Parks weed eater heads	1380		\$103.91
=====			
Heartland Stationers (2014) Lt	EFT0002656	2020-08-25	\$323.78
=====			
Invoice Description	Invoice Number	Invoice Amount	
Office Stationery	20220	\$66.93	
SRC Stationery	20054	\$157.29	
SRC Stationery	20156	\$52.45	
SRC Stationery	20231	\$38.75	
Water Trans Stationery	20094	\$8.36	
=====			
Heartland Auto Supply	EFT0002657	2020-08-25	\$916.79
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Jet-Kut B	001-455168	\$26.67	
Fire Joint Hex Head Cap/Tap	001-455282	\$44.17	
Fire Joint Acorn Nut/Gorilla T	001-455414	\$84.76	
Fire Joint Bright Red Paint	001-453594	\$41.87	
Fire Joint	001-453719	\$136.09	
Fire Joint Head Cap/Safety Blu	001-454526	\$32.36	
Shop Supplies/Gloves/Parts	001-453349	\$245.58	
Trans Long socket	001-451723	\$26.20	
Trans 2 utility knives	001-453844	\$26.38	
Water Axle shaft unit #135	001-453276	\$119.03	
Water Axle seal/diff fluid#135	001-453384	\$50.44	
Water Wire & Terminals unit#34	001-455442	\$27.07	
Parks Seal & Switch unit #88	001-453120	\$32.66	
Parks Seal unit #75	001-454582	\$23.51	
=====			
Heartland Express	EFT0002658	2020-08-25	\$75.26
=====			
Invoice Description	Invoice Number	Invoice Amount	
Trans Freight from Bobcat	10951	\$37.63	
Water Trans from New West	10969	\$37.63	
=====			
Heartland Registry Services	EFT0002659	2020-08-25	\$694.50
=====			
Invoice Description	Invoice Number	Invoice Amount	
Misc Deprt 40 Drivers Abstract	SR100010169	\$605.25	
Water Trans Register #34	SR100010338	\$89.25	
=====			
Hi Way 9 Express Ltd.	EFT0002660	2020-08-25	\$106.22
=====			
Invoice Description	Invoice Number	Invoice Amount	
Shop Freight from Superior Tru	12194941	\$53.11	
Parks freight from Oakcreek	12167721	\$53.11	
=====			
Stettler Home Hardware	EFT0002661	2020-08-25	\$684.33
=====			
Invoice Description	Invoice Number	Invoice Amount	
SRC Covid-19 Cleaning Supplies	121332	\$15.08	
SRC Covid-19 Cleaning Supplies	121599	\$415.65	
Office 3 water refills	121262	\$15.75	
Office 3 water refills	121474	\$15.75	
Office 3 water refills	121607	\$15.75	
Shop 2 water refills	121367	\$7.50	
SRC Shower cleaning nozzles	121433	\$20.99	
SRC Batteries for towel dispen	121537	\$113.34	
SRC Paint & Caulking	121308	\$10.48	
SRC Painting drop cloth	121348	\$20.99	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SRC Blades	121535		\$33.05
Howe, Graham	EFT0002662	2020-08-25	\$31.50
Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2020.08.17	\$31.50	
IJD Inspections Ltd.	EFT0002663	2020-08-25	\$1,662.20
Invoice Description	Invoice Number	Invoice Amount	
P&D Building Permits & Inspect	ST2020-07	\$1,662.20	
KaizenLAB Inc.	EFT0002664	2020-08-25	\$2,555.66
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lift Stn Sampling	INV0051054	\$1,456.88	
Sewer Investigation on forcema	INV0051088	\$78.49	
Sewer Lagoon Sampling	INV0051206	\$429.87	
Sewer Lift Stn Sampling	INV0051405	\$590.42	
Keiths Refrigeration	EFT0002665	2020-08-25	\$2,912.54
Invoice Description	Invoice Number	Invoice Amount	
WTP Compressor repairs	20108	\$346.50	
WTP 24 Pleated Filters	20024	\$303.66	
SRC RTU Repairs	20087	\$2,262.38	
Loomis Express	EFT0002666	2020-08-25	\$131.95
Invoice Description	Invoice Number	Invoice Amount	
Parks & Shop Freight	9060988	\$85.35	
WTP From from Capital H2O	9071897	\$46.60	
McCallum, Neil	EFT0002667	2020-08-25	\$54.60
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Water Break Dig	2020.08.10	\$54.60	
MPE Engineering Ltd	EFT0002668	2020-08-25	\$3,882.38
Invoice Description	Invoice Number	Invoice Amount	
WTP Eng Services 400mm Dist	4360-001-00-12	\$3,882.38	
Municipal Property Consultants	EFT0002669	2020-08-25	\$6,803.08
Invoice Description	Invoice Number	Invoice Amount	
Assessor August 2020	647912	\$6,803.08	
New West Freightliner	EFT0002670	2020-08-25	\$63.01
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Slack Adjustor#3	476170R	\$63.01	
OK Tire Stettler	EFT0002671	2020-08-25	\$492.57
Invoice Description	Invoice Number	Invoice Amount	
Trans Tire repair #50	IN065594	\$436.35	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks Tire repair unit #178	IN065410		\$26.25
Parks Tire repair unit #178	IN065680		\$29.97
=====			
Rural Municipalities of Albert	EFT0002672	2020-08-25	\$4,492.84
=====			
Invoice Description	Invoice Number	Invoice Amount	
Bylaw 2021 Dog & Cat Tags	AB007291	\$508.56	
Trans Tire Repair unit #86	AB008523	\$81.32	
Trans Signs & holders	AB004982	\$910.86	
WTP Security Gate Maintenance	AB008028	\$1,517.22	
Water Trns Remove wtr Cell B&C	AB007827	\$1,136.73	
SRC 4 Squeegee Blades & handle	AB006015	\$338.15	
=====			
RMA Fuel Ltd.	EFT0002673	2020-08-25	\$10,020.72
=====			
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Equip Gas OIL	PF-8508-85936	\$7,468.61	
Parks/Trans/Water Diesel/Gas	PF-8464-85620	\$2,510.21	
Trans Grease Tubes	PF-8509-85965	\$41.90	
=====			
Rollies Vac Systems	EFT0002674	2020-08-25	\$336.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	20642	\$336.00	
=====			
Stettler Building Supplies Ltd	EFT0002675	2020-08-25	\$1,121.68
=====			
Invoice Description	Invoice Number	Invoice Amount	
SRC Red Rink Board repair mat	AD5270	\$455.00	
SRC Roof Repairs materials	AD4916	\$3.78	
SRC Blue Rink Board Repair mat	AD4865	\$23.55	
SRC Blue Rink board repair mat	AD4803	\$255.74	
SRC Red Rink board repair mat	AD5474	\$383.61	
=====			
Stettler Dodge Ltd.	EFT0002676	2020-08-25	\$226.58
=====			
Invoice Description	Invoice Number	Invoice Amount	
Water Trans shaft, seals #135	147222	\$206.02	
Water Pinion spacer unti #135	147240	\$20.56	
=====			
Stettler Equipment Sales & Ren	EFT0002677	2020-08-25	\$1,634.26
=====			
Invoice Description	Invoice Number	Invoice Amount	
Water Bobcat w Grader Attach	122127	\$595.31	
Trans Mini Excavator attachmen	122128	\$446.25	
Trans Track Skid Steer w Grade	122372	\$592.70	
=====			
Stettler & District Handibus	EFT0002678	2020-08-25	\$164.52
=====			
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage July Utilities	3304	\$164.52	
=====			
Stettler Telephone Answering S	EFT0002679	2020-08-25	\$120.75
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Aug Working Alone Monitori	129	\$120.75	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Tagish Engineering Ltd.	EFT0002680	2020-08-25	\$11,928.25
=====			
Invoice Description	Invoice Number	Invoice Amount	
Roads TS101-2020 Paving Progra	17949	\$2,415.42	
Roads TS102-44 Ave Road Repair	17950	\$1,179.35	
WTP TS96.01 WTP Waste Pond	17946	\$553.39	
Water TS97-61ST Laneway Replac	17947	\$1,361.08	
Sewer TS100 Red Willow Creek	17948	\$5,796.44	
Lagoons TS96.00 2019 Desludgin	17945	\$622.57	
=====			
Trinus Technologies Inc	EFT0002681	2020-08-25	\$628.95
=====			
Invoice Description	Invoice Number	Invoice Amount	
Computer Anti-Virus/emails	R55492-28535	\$628.95	
=====			
Tundra Process Solutions Ltd.	EFT0002682	2020-08-25	\$2,037.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Lab Supplies	IN-79569	\$2,037.00	
=====			
Valley Green Landscaping	EFT0002683	2020-08-25	\$1,365.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Water Landscaping repair 52 Av	03058	\$1,365.00	
=====			
W.R. Meadows of Western Canada	EFT0002684	2020-08-25	\$3,291.36
=====			
Invoice Description	Invoice Number	Invoice Amount	
Traffic Lanes	120009662	\$3,291.36	
=====			
Wet Water Industries Ltd.	EFT0002685	2020-08-25	\$76.89
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Sep Wtr Treat Equip	AR23642	\$76.89	
=====			
White Ice (1995) Ltd.	EFT0002686	2020-08-25	\$3,409.66
=====			
Invoice Description	Invoice Number	Invoice Amount	
SRC Ice making supplies	22361	\$3,409.66	
=====			
WTS Manufacturing & Sales Inc.	EFT0002687	2020-08-25	\$369.41
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Tubing & Bars	1613	\$369.41	
=====			
Yost, Dustin & Maria Cristine	EFT0002688	2020-08-25	\$1,800.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Comm Hall Aug Janitor	2020.08.01	\$1,800.00	
=====			
Total Cheques			\$137,689.92
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000325
Cheque Date	First	Last		ONL000327

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rogers	ONL000325	2020-08-07	\$54.65

Invoice Description		Invoice Number	Invoice Amount

Fire Joint - Jul18-Aug18data		2194266227	\$54.65

Telus Communications	ONL000326	2020-08-07	\$2,975.65

Invoice Description		Invoice Number	Invoice Amount

Telus Comm - Jul 21-Aug 21		2020.07.23	\$2,975.65

Telus Mobility Inc.	ONL000327	2020-08-07	\$1,103.26

Invoice Description		Invoice Number	Invoice Amount

Telus Mob Jul 22 - Aug 21		2020.07.21	\$1,103.26

		Total Cheques	\$4,133.56
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000328
Cheque Date	First	Last		ONL000332

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Poulin's Professional Pest Con	ONL000328	2020-08-21	\$354.94

Invoice Description	Invoice Number	Invoice Amount	

WTP Monthly Pest Control	1275102	\$198.45	
SRC Monthly Pest Control	1275029	\$156.49	
=====			
Shaw Cable	ONL000329	2020-08-21	\$73.50

Invoice Description	Invoice Number	Invoice Amount	

Comm Hall 09.17 to 10.16 Wifif	2020.08.17	\$73.50	
=====			
Shaw Cable	ONL000330	2020-08-21	\$288.75

Invoice Description	Invoice Number	Invoice Amount	

SRC 09.15 to 10.14 Wifi	2020.08.15	\$288.75	
=====			
Shaw Cablesystems GP	ONL000331	2020-08-21	\$109.15

Invoice Description	Invoice Number	Invoice Amount	

Fitness Area Sep Cable TV	2020.08.01	\$109.15	
=====			
United Farmers of Alberta	ONL000332	2020-08-21	\$1,361.84

Invoice Description	Invoice Number	Invoice Amount	

Trans 2 Culverts	SOINV0722090	\$797.98	
Water Trans Grass Seeds	SOINV0613376	\$136.50	
Water Trans Corner Brace	SOINV0625065	\$22.44	
Water Trans Staples & Adhesive	SOINV0625124	\$29.38	
Water Trans Staple Gun	SOINV0630390	\$44.09	
Water Trans 2 Picks	SOINV0700294	\$44.08	
Wtr Trans Rope & Ratchet Strap	SOINV0682778	\$71.36	
Water TRans Rope & Nails	SOINV0682888	\$9.27	
Water Trans Quick Pin	SOINV0658623	\$12.54	
Water Trans Quick Pins	SOINV0658605	\$10.46	
Water Trans Jerry can for weed	SOINV0682461	\$15.74	
WTP Recofreeze	SOINV0680682	\$168.00	
Total Cheques			\$2,188.18
			=====

August 24, 2020

Town of Stettler
Attn: Steve Gerlitz
Box 280
Stettler AB
T0C 2L0

Re: Distribution Revenue Forecast for 2021 Franchise Fee

Dear Steve Gerlitz,

Your Franchise Agreement allows for an annual change to the franchise fee percentage. However, specific procedures must be followed before the fee can be changed and take effect. This letter is intended to provide you with an overview of the franchise fee change procedure as follows:

1. Your Municipality must decide if a change is required and what the new fee percentage should be. ATCO Electric will provide revenue estimates to help you with this (if the new fee is greater than the pre-approved cap in your franchise, a different process is required).
2. In accordance with the Alberta Utilities Commission (AUC) Decision approving your Franchise Agreement, you must publish a public notice of the proposed change in the local newspaper with the greatest circulation. This notice must include the effect of the proposed change for the average residential customer. ATCO Electric can estimate the new charges and the impact on an average customer bill. We recommend that fee change notices be published before **October 14, 2020**.
3. Residents must have at least 14 days from the publication of the notice to make their concerns known to the Municipality and the Municipality is to respond to these concerns.
4. The Municipality will advise ATCO Electric by letter the new desired fee percentage. This letter must include a copy of the public notice with publication details (date and name of newspaper), and any comments the Municipality wants to include on the public response.
5. ATCO Electric will apply to the AUC to change the rate. Copies of the Municipality's letter and public notice will be included with the application. ATCO Electric must receive the municipality's request (complete with a copy of the notice) by **November 11, 2020** in order to obtain AUC approval and commence billing the new fee effective January 1, 2021.
6. The AUC must approve the change to ATCO Electric's rates. Provided the Commission is satisfied that proper notice was given they do not receive any objections or concerns from the public, the approval is anticipated to be issued quickly.
7. Once the rate change is approved, ATCO Electric will commence charging and remittance of the new fee.

The following information will help you decide the appropriate fee percentage for your community.

Current Fee Percentage	Current Fee Cap	Distribution Revenue Previous calendar year	Estimated 2020 Distribution Revenue	Estimated 2021 Distribution Revenue
11.1% of distribution revenue	20%	\$6,289,080	\$5,996,000 Estimated on first 6 months of data	\$6,325,500 Amortized (inflation index)

To estimate the franchise fee amount, multiply the Estimated Distribution Revenue by the fee percentage. When calculating your revenue requirements please remember that this fee is paid in addition to the linear taxes on the distribution system.

Estimated revenues are calculated based on best available information and are subject to change due to AUC final approved tariffs, Alberta Electric System Operator (AESO) flow-thru charges or changes in load growth.

We are available to discuss this with you in more detail if required. If you have any questions or comments, please call me at 403-740-9595.

Yours truly,

KC (Kevin) Conrad
 Customer Sales Representative
 ATCO Electric
 403-740-9595
 Kevin.Conrad@atco.com

Town of Stettler

ATCO Electric Franchise Fee Revenue

Franchise Fee Agreement

01-Jul-14

01-Jan-18

Current Percentage Fee

6.10%

11.10%

Current CAP fee

20%

Budget year	1st Estimated Distribution Revenue (from Atco Electric - 2 years in advance)	2nd Estimated Distribution Revenue (from Atco Electric - 1 year in advance)	Actual Distribution Revenue (from Atco Electric)	Budget Franchise Fee Revenue (6.1%/11.1% in 2018) - from Atco Electric 2 years in advance	Budget Franchise Fee Revenue (6.1% - 11.1% in 2018) - from Atco Electric 1 year in advance	Budget Franchise Fee Revenue (6.1% - 11.1% in 2018) - from Atco Electric using actual current year	Current Actual Year Franchise Fee Actual Revenue - GL 1-99-02-00-02-540)	Budget Amount Franchise Fee Revenue
2013	\$4,885,750.00	\$4,723,647.77	\$354,273.58		\$52,030.88		\$302,242.70	\$298,270.00
2014	\$4,984,848.00	\$5,507,817.52	\$184,967.03	\$160,943.86	\$27,500.30		\$314,594.11	\$319,800.00
2015	\$5,798,890.48	\$5,743,572.17		\$353,732.32	\$350,357.90		\$354,017.36	\$335,000.00
2016	\$6,123,628.35	\$5,765,507.04	\$5,611,397.51	\$373,541.33	\$351,695.93	\$342,295.25	\$342,295.24	\$373,000.00
2017	\$5,884,276.49	\$5,862,788.10	\$5,901,043.33	\$358,940.87	\$357,630.07	\$359,963.64	\$359,963.67	\$358,000.00
2018	\$5,982,975.26	\$5,999,923.65	\$6,018,697.03	\$664,110.25	\$665,991.53	\$668,075.37	\$668,075.38	\$664,110.00
2019	\$6,122,922.08	\$6,358,309.92	\$6,289,080.00	\$679,644.35	\$705,772.40	\$698,087.88	\$698,087.90	\$679,000.00
2020	\$6,421,893.12	\$5,996,000.00		\$712,830.14	\$665,556.00			\$712,000.00
2021	\$6,325,500.00			\$702,130.50	\$0.00			\$727,000.00
2022	\$6,452,010.00			\$716,173.11	\$0.00			\$716,173.11
2023	\$6,581,050.20			\$730,496.57	\$0.00			\$730,496.57
2024	\$6,712,671.20			\$745,106.50	\$0.00			\$745,106.50

August 20, 2020

Greg Switenky
 CAO
 Box 280
 Stettler, AB T0C 2L0

Dear Greg,

RE: August 1, 2020 New Price Schedules and Rates

In our ongoing effort to provide excellent service to the communities we serve, the following new rates or rate changes have been approved by the AUC effective August 1, 2020:

- **Price Schedule D22 – Small Technology**
 - This rate is applicable for small technology services with a maximum use of 1.0 kW on the existing D21 Commercial rate that would otherwise be required to pay the minimum 5 kW demand charge. This will reduce bills associated with facilities that use very low amounts of power.
 - Example applications include (street crossings, signs, bus shelters, cable boosters, etc.).
 - If any of your existing sites qualify for this new rate, you will be notified later this month.

- **Price Schedule D23 – Electrical Vehicle (EV) Fast Charging Service**
 - This rate avoids a demand charge associated with high energy use over a short duration of time and only applies an energy charge for total use over a billing period. This will reduce bills and incent installation and use of EV fast chargers.

- **Price Schedule D61B and D61E – Invested Streetlight and Non-Invested Streetlight**
 - Rate changes have been approved to the existing streetlight price schedules (based on 150W HPS).

Streetlights	New Rate	Old Rate	\$ (Dcr)/Inc	% (Dcr)/Inc
Invested 61B	\$32.6	\$41.7	(\$9.1)	(21.7%)
Non-Invested 61E	\$20.0	\$18.5	\$1.5	8.0%

The price schedule for each of the above rates has been attached for your reference; the complete list of all ATCO’s price schedules is available at ATCO.com.

If you would like more information regarding these new rates and how they may benefit your community, please contact me at (403) 740-9595.

Sincerely,

KC (Kevin) Conrad
 Customer Sales Representative
 ATCO Electricity



Town of Stettler

TREE EDUCATIONAL SESSION/TOUR

Toso Bozic P.Ag

ISA Certified Arborist

ID: PR-5356A

Yard Whispers

bozict@telus.net

www.yardwhispers.ca

www.attsgroup.ca

Acknowledgments

The assessment and town site visit was made possible through a grant from the Alberta Real Estate Foundation (AREF). This grant was awarded and received by Agroforestry & Woodlot Extension Society (AWES).



www.eref.ab.ca



www.awes-ab.ca

Introduction

The Town of Stettler accepted the offer from ATTS Group to obtain free educational and informational services about the trees on public land within the town limit. This visual assessment was carried out on August 21, 2020. Mr. Robert Spencer (Community in Bloom) along with Toso Bozic, were touring various town sites. This educational session was carried on streets, boulevards, parks, dog leash park, community forest, cemetery, sports fields, playgrounds along the Red Willow Creek riparian area and not on private properties. There were no official assessments nor any measurements taken during this visit. At each stop, the following topics were covered: overall tree health, ID tree pests, tree planting and maintenance, tree diversity, tree pruning and tree structure.

Trees are the crucial element and fabric of every rural community, including the Town of Stettler. Besides producing oxygen and reducing carbon-dioxide, trees provide many benefits to community populations including:

- reducing summer heat (cooling effects)
- protecting from cold winter winds (heating effects),
- enhancing cultural and spiritual experience,
- increasing property values,
- improving well-being through stress reduction and increased comfort,
- helping storm water management,
- providing a place to play and relax,
- reducing noise and dust effects
- providing a home to many wildlife species

The economic, social, environmental and spiritual values of trees are very well understood. Many studies have shown that having beautiful trees and shrubs on the properties will increase the overall property values between 5- 18 % as well as attract more businesses in the area where the trees are. Urban and rural community managers have realized that **“green infrastructure”** with mature trees and shrubs will increase the value of the land while reducing the cost of maintenance of the **“gray infrastructure.”**

Tree description

Trees in the Town of Stettler have been growing since the town has been established. There are relatively a variety of trees and shrubs with different ages, structures, purposes and overall very good health and vigor characteristics. Trees and shrubs on streets, boulevards, parks, a cemetery along the natural forest (dog leash park) are overall very healthy with high biodiversity. The following trees species were identified during our tour in town:

- Spruce (white, Colorado blue, Fat Albert and other varieties of spruce)
- Pine (Lodgepole, Jack, Scotch and mugo)
- Ash (Green, Patmore, black)
- Manitoba maple, silver and tatarian maples
- American and Siberian elm
- Aspen and Balsam poplar
- **Parks and playgrounds:** pines, spruces, tamarack, bur oak, crabapples, linden, Mountain ash, Shubert chokecherry, white spruce, variety of willows, birch and some hybrid poplars
- Variety of different shrubs

During this educational session, the following observations were made:

Boulevards and Streets

The majority of the trees on the main street are dominated by mature green ash, American Elm and hybrid poplar with very few trees of white spruce, linden, Ohio buckeye and Shubert's chokecherry. All of the green ashes and American elm trees are healthy with a few dead branches. Majestic American elm trees are healthy and not showing any signs of decline. A variety of Hybrid poplars are showing signs of decline with a few large dead branches. White spruce and pines are healthy with good growth. Very few green ash and American elm trees have been showing signs of stress mostly due to several years of harsh winter and environmental stress (weather, soil compaction and nutrients availability). We have stopped at several streets to inspect trees and the most common damage on trees are due to road construction damage on the roots.

There are several young elms, linden, Ohio buckeyes, Shubert's chokecherry trees on Main Street doing very well with no signs of decline. They have been properly installed and maintained. Trees and shrubs around the local private property are healthy adding the beauty to the town center. Planting more flowering trees/shrubs would add the overall appeal, reduce the "heat" island and provide a more relaxing environment.

One of the main concerns is the relative proportional lack of tree diversity (elms, ash and hybrid poplar probably contained 90% of trees on street and boulevards) and the age of trees on the streets and boulevards. Even though they are very healthy, many of those trees are in the mature stage of life and will decline in the future. Having an overwhelming amount of ash and elm trees may pose a danger due to a possible insect ([Emerald Ash Borer-EAB](#)) and [Dutch Elm Disease](#) (DED) outbreak which may lead to

the loss of all ash and elm trees in the town. Alberta currently does not have any case of EAB (Winnipeg is the furthest city that EAB has been found) but this deadly insect is, unfortunately, moving west and is devastating to all ash trees in Canada. Throughout the STOPDED program, Alberta has been very effective to stop the spreading of DED. The town has been very active in the STOPDED program which is very important.



Picture 1. [Loss of Ash trees](#) in eastern Canada and USA due to Emerald Ash Borer-left picture is take in June 2006 and the picture on the right shows dead trees on the same spot in August 2009- Ohio, USA

This would create a significant cost to the town for tree removal and replanting. For any future street tree planting, please plant a variety of coniferous species (pines, spruce, fir and tamarack) and hardwood species (linden, oak, Amur cherry, maples, ashes, Ohio buckeye, etc.) along with flowering trees and shrubs that will greatly add to the appeal but also improve tree diversity. Pruning and tidying up current trees would also improve the overall health and beauty. For any future road development please hire a qualified ISA Arborist to established a Tree Protection Zone (TPZ) and work with the construction company to reduce the impact on the root zone.



Picture 2: Very healthy and maintained ash and elm trees provide excellent cover, reduce the heat, improve the visual look of the street and reduce winds



Picture 3: American elm, green ash and hybrid poplars are major tree species along boulevard and streets (probably around 90 % of coverage). Adding diversity would ensure long term values that these trees provide to the town

West Stettler Park and Playground

This very popular park and playground add significant beauty along Red Willow Creek. Even with very significant challenges such as soil salinity and heavy clay presence, trees and shrubs are very healthy and doing very well. There are many varieties of trees (spruce, pine, tamarack, birch, elm, hybrid poplar, ash, maple, willow, etc.) as well as a variety of shrub species (sea buckthorn, potentilla, spirias, ninebarks, etc). There are a few dead birch trees as well as some dead branches that need to be pruned. Adding more wood chips will further protect roots and add more nutrients to very poor soil. Several hybrid poplar suckers are showing along the pond as a natural regeneration. You may watch for spreading sea buckthorn as they can be very invasive and they are a very opportunistic shrub.



Picture 4. Very healthy and well-maintained park. Sea buckthorn thrives on the saline area but can be very invasive and occupy the entire riparian area.

You have done an excellent job by adding wood chips to all planted trees in this park. Having wood chips in an understory greatly has helped tree survivability hold moisture longer, reduce weed issues but also do not allow the lawnmower to damage roots or contribute to soil compaction. Avoid root damage by increasing the blade height of a lawnmower.



Picture 5. General maintenance such as removal of stakes and adding a bit of wood chips to cover roots to protect them from damage. Old weed whacker damage. Avoid cutting grass around trees trunks or install bark gourds.

Trees planted around the “hill” and open area are struggling to survive due to hard site conditions. Park requires proper planning of tree establishment. This would include the following: soil testing, careful tree and shrub selection, proper planting, the establishment of shelterbelt on the west side of the park to provide protection for the entire area, riparian natural restoration and a long term maintenance plan.

Millennium Tree Park

This is truly one of kind for a small town like yours. It is a true hidden jewel of your town green space area. This 20 year old park with an extreme variety of trees, shrubs, fruit trees and a variety of plants is a prime example of how to turn open a grass area into something wonderful. All of the trees and shrubs are healthy with very few declining trees due to a probable competition. Connecting with another small natural forest area maybe a future project. Also, you may build some signs with information about the park with the species list. The amount of edible cherries and fruits is astonishing. More promotion and awareness to residents about this park would be great. It is truly where the community got together and created a long-lasting forest to all town residents. Most of Alberta towns should be looking for your example and learn from a project like this.



Picture 6. A true hidden jewel. A prime example of successful tree planning, planting, and maintenance where other communities can learn from you. It reduces the cost of cutting grass, while increases use due to a variety of trees, edible shrubs and vegetation.

Riparian area

The town of Stettler is very fortunate to have Red Willow Creek in the heart of the town. This area has very little biodiversity as there are no trees, shrubs, plants and animal species that should have been established in natural settings.



Picture 7. Some natural riparian areas (left) and no trees or riparian vegetation (right) Riparian restoration and tree planting are recommended in the area where there is a lack of vegetation. A new tree will reduce the potential of flooding but also add the beauty to the whole town.

It is also very important to remember that there are many rules and regulations under the Alberta Water Act that apply to this area. I would strongly recommend using “[Stepping Back from Water Guide](#)” before considering any activities in this area. Consider riparian tree restoration along Red Willow Creek by working with organizations such as [Agroforestry & Woodlot Extension Society](#) to restore the area under the trees.

Cemetery

This is a very well designed and maintained area with tree and shrub varieties. There are several tree species (poplar, pines, spruces, tamarack, oaks, willows, lindens, Mountain ash, Ohio buckeyes, and several others) as well as a variety of shrubs. Few Swedish aspens need to be pruned. If any poplar trees die, please replace with American elm. Avoid planting any Swedish aspen. There are heavy leaf rust disease infections on hybrid poplar trees.



Picture 8. Well maintained cemetery with a wide variety of trees and shrubs.



Picture 9. Poplar leaf rust. Increase tree vigor through proper watering, fertilizing, and mulching

Dog Leash Area

This natural aspen forested area is very popular in the town. The overall forest is very healthy, relatively young and vigor. Aspen is a dominant species with several balsam poplar, ash and Manitoba maples. Several dead trees need to be removed to reduce the potential for dogs, human and fire hazards. Understory planting of white spruce, pine and fir would add the diversity to the area. Also planting some flowing trees such as linden or fruit-bearing trees would add the colours to the area.



Picture 10. Several dead trees and branches. Add coniferous and flowering tree species

Memorial park

This tucked-in park represents the history of growing trees in town. General maintenance and inventory of tree species would be very beneficial as these trees and shrubs are growing well in a very harsh environment conditions.



Picture 11. This park is a great source of tree seeds due to a variety of trees planted. You may consider this as Tree Heritage Park

Community gardens and fruit orchard area

Community gardens and fruit orchard area throughout the town is just unique and very exceptional to Stettler. As the majority of the towns or urban cities are lacking and do not understand the great concept of the community garden, you become national winners in Community in Bloom. Well designed and planned community gardens provide not just vegetables and fruits but also great opportunities for schools, young, seniors and businesses to be involved in the project like this.

The only thing you may consider is to establish a small tree nursery to become a supplier of trees for the town. Also transplanting some of the shrubs or grass into various towns' parks or town center area would ensure long term of this project.



Picture 12. Several community gardens throughout town of Stettler makes you very unique among rural Alberta towns



Picture 13. Great community support and hard volunteer work created something magnificent

This concept of a community garden can provide great educational opportunities for school children but also allow seniors to transfer the knowledge and experience to the younger generation. Capturing tremendous seniors' farming and gardening knowledge and sharing with school kids and young adults will be extremely satisfactory for both generations. This project may have a long-lasting impact on future generations.

Suggestions

The following are just suggestions to the town managers and councilors:

- **Conduct Basic Tree Inventory** of all trees in the town –you may just gather the number of trees, tree species, age and overall health for this inventory. This inventory will provide accurate information to be used to prioritize decisions and save money to the town regarding trees. Knowing tree species is composition is crucial to managing in case of insect and disease outbreak
- **Develop a tree catalog** just for the town- this catalog will help town managers, developers and the general public to choose the appropriate trees for this area
- **Educate the public and kids about tree values to the town**
- **Develop educational information** about trees- this may include articles, technical information on trees, pests, tree planting, pruning, etc. for staff and general public
- **Increase tree diversity selection and distribution** –many tree species are missing within the town. More diversity will add more resilience and beauty to the town. Having an overwhelming amount of ash, elm and poplar tree could be very detrimental in future
- **Provide training to staff** – providing basic training on pruning and pest ID would improve the performance of trees, reduce the cost of maintenance and will also better serve ratepayers
- **Consider promoting your Community garden, fruit orchard and tree nursery to other communities.**
- **Consider riparian tree planting along Red Willow Creek** – working with an organization such as [Agroforestry & Woodlot Extension Society](#) to restore the area under the trees
- **Consider hiring qualified arborist during sidewalks or road construction**–to avoid damages to the trees
- **Consider working with Alberta Transportation to get permits for planting trees along highways**

Resources – Links

- [Emerald Ash Borer Information](#)
- [Stepping Back from Water Guide”](#)
- [Values of Urban forest](#)- Tree Canada Foundation –
- [Tree insect and Disease for agroforestry](#)
- [Trees, insects and diseases of Canada's forests](#) -
- [Plant Finder](#) - Tree, shrubs and plants software that every tree nursery in AB has it. This is NOT an endorsement of Milkcreek tree nursery it is just a sample of NetPS tool.



ALBERTA COUNSEL

Breaking - Premier Kenney Shuffles Cabinet

On Tuesday afternoon, the province was surprised to learn about the first changes made to the UCP cabinet. The news comes 16 months after the current government was elected to their first mandate. Three ministries and four members of the government were impacted by the decision.

Kaycee Madu, Q.C. – Minister of Justice and Solicitor General



The now former Minister of Municipal Affairs is being moved to another major portfolio within the provincial cabinet. Minister Madu runs Tisel Law along side his wife which operates in various areas of law including criminal and commercial. He has also volunteered a great deal of his time to the Law Society of Alberta as well as the Edmonton Community Legal Centre. He was awarded the Queen's Council (QC) designation in his first term in office with the UCP.

Tracy Allard – Minister of Municipal Affairs



Minister Allard has been promoted to her first cabinet position within the UCP government. The Grande Prairie MLA currently chairs the Northern Alberta Development Council. She also was appointed to serve on the Standing Committee on the Alberta Heritage Savings Trust Fund as well as the Standing Committee on Alberta's Economic Future. She has served on numerous community boards and also franchised a number of Tim Hortons restaurants.

Doug Schweitzer, Q.C. – Minister of Jobs, Economy, and Innovation



Prior to entering political life with the UCP, Minister Schweitzer worked as a lawyer with Dentons Canada, specifically practicing in the areas of bankruptcy and restructuring. It is believed his experience in this area of law will give him a strong working knowledge of how government policies can hurt businesses, so do not be surprised to hear the words red tape coming from his mouth more and more frequently.

Tanya Fir, the former Minister of Economic Development, Trade and Tourism, will be shuffled out of cabinet and will sit as a backbench MLA with the UCP government.



County of Stettler No. 6

Box 1270
6602 – 44 Avenue
Stettler, Alberta T0C 2L0
T:403.742.4441 F: 403.742.1277
www.stettlercounty.ca

August 13, 2020

Great Plains MDF Production Inc.
Brian J. McLeod, President and Chairman of the Board
780-993-7657

EMAIL: mcleod.brian@shaw.ca

Dear Mr. Brian McLeod,

RE: July 15 presentation to County of Stettler and Town of Stettler Councils

We would like to take this opportunity to thank you and your team for your thorough and informational presentation regarding Great Plains MDF Production Inc. to the County of Stettler and Town of Stettler Councils on Wednesday, July 15, 2020.

We very much appreciate you and your team taking the time to visit and answer our questions, and for providing us with information about your proposed MDF facility. This material continues to help us answer questions about your proposed facility to members of our public.

Please do not hesitate to contact us if we can be of any assistance, or provide you with any further information you may require going forward.

Sincerely,

Larry Clarke
REEVE

CC: Town of Stettler Council



[Log in / Sign up](#)

Concerned members participate in online session on assessment model review

0 0 0

August 19, 2020

Earlier this year, the Ministry of Municipal Affairs and Associate Ministry of Natural Gas and Electricity launched an assessment model review for oil wells and pipelines. The changes proposed during the process, which was embargoed until recently, would substantively alter the way in which oil and gas properties are assessed and would have significant impacts on municipal revenues and viability.

AUMA hosted a webinar and discussion via Zoom on August 14 on the proposed assessment model changes. To access a recording of the online session [click here](#).

A copy of the PowerPoint presentation shared during the session has been posted on the AUMA website for convenient member access.

Thank-you to the numerous members that participated in the online session and contributed questions, comments, and suggestions.

We are also working on a summary document which will help members understand the impacts of the proposed changes to the assessment model. And we will be providing a sample letter for you to use when contacting the media and providing feedback to MLAs and Ministers.

If you have any questions, please contact AUMA's Advocacy staff at advocacy@auma.ca.

[Back to news](#)

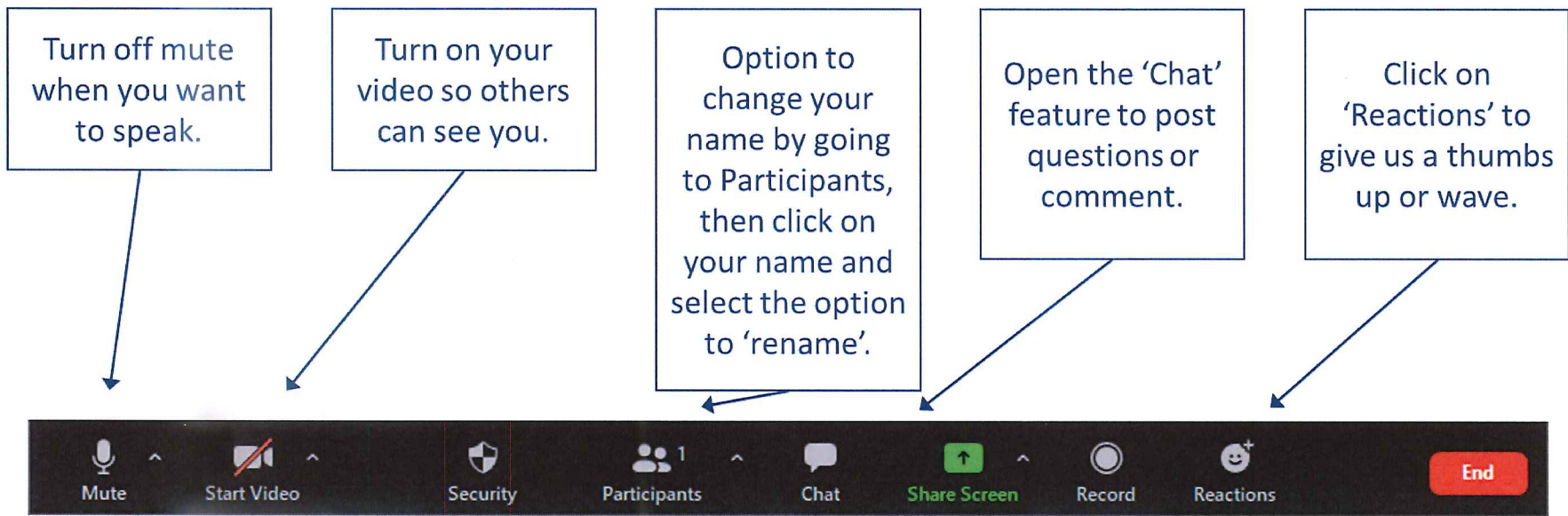


Assessment Model Review

Webinar and Discussion | August 14, 2020

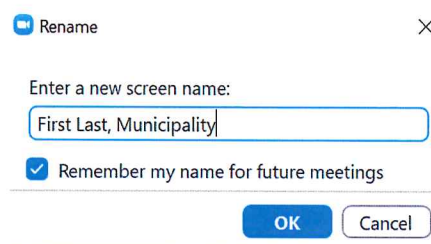


Using Zoom



How to rename yourself

- In the box where you see your name, right click and select rename

A screenshot of the Zoom "Rename" dialog box. It has a title bar "Rename" with a close button. The main text says "Enter a new screen name:". Below this is a text input field containing "First Last, Municipality". There is a checked checkbox labeled "Remember my name for future meetings". At the bottom are "OK" and "Cancel" buttons.

- Enter your first name last name, municipality.
- e.g. Barry Morishita, City of Brooks



How to raise your hand to speak

- At the bottom of the screen you will see a "Participants" icon
- Select that icon to open the participant window
- At the bottom, you will see "Raise Hand"
- Hit that button to add yourself into the queue
- If you would like to close the window, click the small arrow in the top corner and select close



Invite

Mute Me

Raise Hand



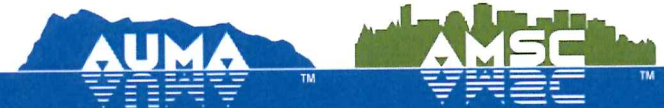
Background and Purpose of the Assessment Model Review

- The Government of Alberta states that the goal of the review is to modernize the assessment model for oil and gas properties to enhance industry competitiveness while ensuring municipal viability.
- To-date the review has focused on the following properties:
 - Oil and gas wells and pipelines
 - Machinery and equipment (M&E) associated with well sites and facilities



Overview of Regulated Assessment

- Some property in Alberta is assessed using regulated rates (versus a market-based system) because the property:
 - Seldom sells in the open market;
 - Crosses one or more municipal boundaries; or
 - Is of a unique nature.
- Regulated property includes farmland, machinery and equipment, and designated industrial property
 - Designated industrial property includes oil and gas wells, pipelines, railways, telecommunications, electric power systems, major industrial plants, and other similar property



How is Designated Industrial Property and Machinery and Equipment (M&E) currently assessed?

A. Take the cost to construct the property less any excluded costs.

B. Apply an assessment year modifier to bring the construction costs to current day value.

C. Less depreciation of the property per the provincial government's depreciation schedule policy.

D. Less any additional depreciation to reflect a specific loss in property value.



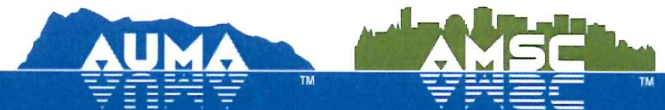
Stakeholders involved in the 2020 review

Municipal

- Alberta Urban Municipalities Association
- Rural Municipalities Association

Industry

- Canadian Association of Petroleum Producers
- Canadian Energy Pipeline Association
- Canadian Property Taxpayers Association
- Explorers and Producers Association of Canada



What is being proposed?

- Four scenarios propose a mix of changes to the assessment of oil and gas wells, pipelines, and associated M&E including:
 - > Change in use of the Construction Cost Report Guide
 - > Increased depreciation rates
 - > Adjustment factor applied to deep horizontal wells, SAGD wells, and/or pipes greater than 10 inches
 - > Change in land assessment value based on the property's state of depreciation
- Depending on the scenario, total loss of municipal tax revenues in the first year could be \$117 million to \$301 million.
- Currently under review by cabinet.



Proposals for Assessment of Wells

	Current	Scenario A	Scenario B	Scenario C	Scenario D
Base Costs	Per CCRG	CCRG costs are removed	CCRG costs are removed	CCRG costs are removed	CCRG costs are removed
Depreciation	67% of asset value	Begin at 90% of asset value and reduce to 10% after 16 years	Begin at 75% of asset value and reduce to 10% after 16 years	Begin at 75% of asset value and reduce to 10% after 16 years	Begin at 75% of asset value and reduce to 10% after 16 years
Additional Depreciation	Production	None	None	None	0.10 for zero production
Land Assessment	Rates ranging from 1,766 to 12,792	No change	Reduced to zero when maximum depreciation is reached	Reduced to zero when maximum depreciation is reached	Reduce single pad wells by 70% and multi-pad wells by 88%
Adjustment Factor	None	Factor of 0.65 applied to deep horizontal wells	Factor of 0.65 applied to deep horizontal wells and 0.80 applied to SAGD wells	Factor of 0.65 applied to SAGD wells	Factor of 0.65 applied to SAGD wells

Source: RMA's Assessment Model Review – Outcomes Summary Report, August 2020



Proposals for Assessment of Pipelines

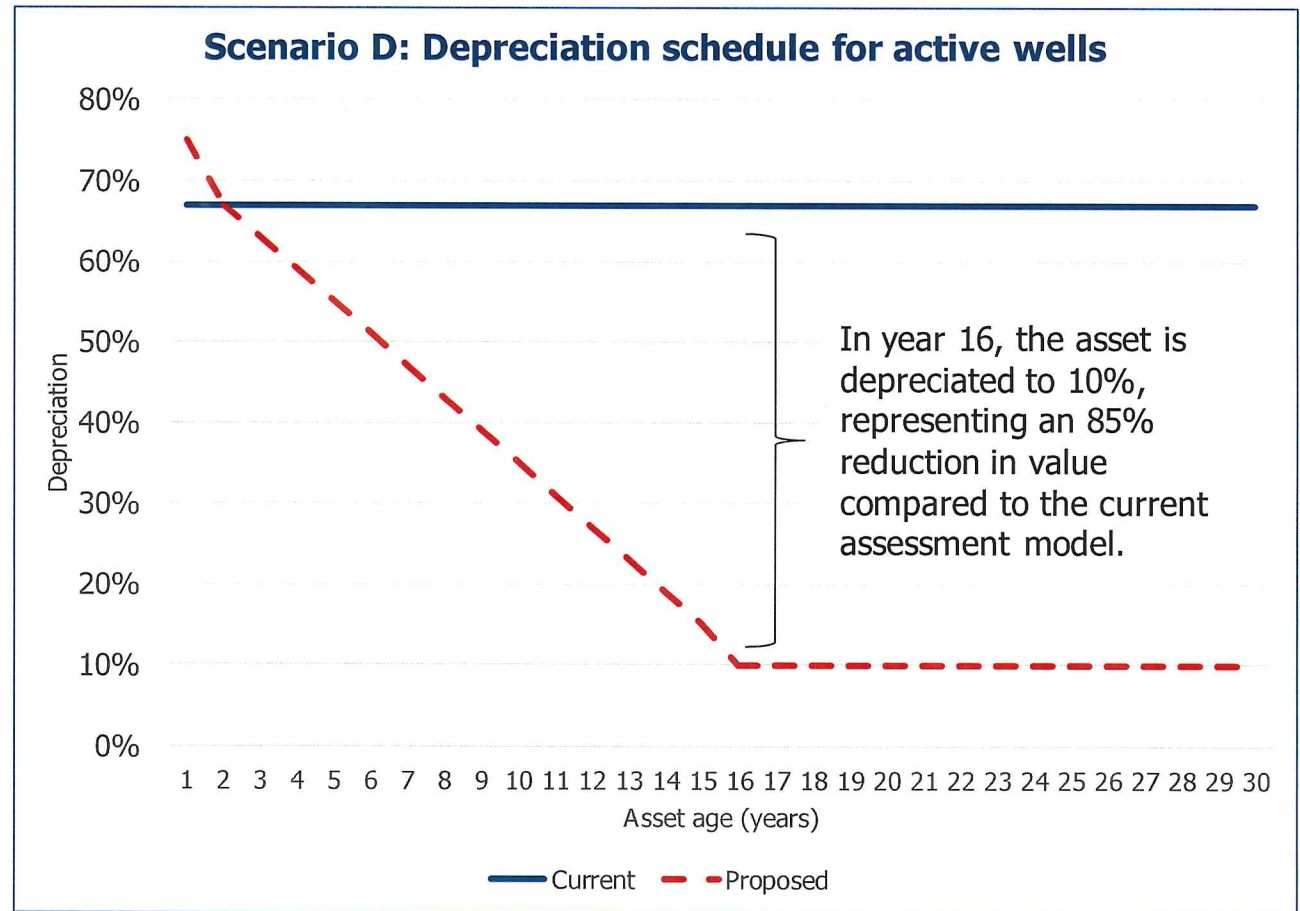
	Current	Scenario A	Scenario B	Scenario C	Scenario D
Base Costs	Per CCRG	CCRG costs are removed	CCRG costs are removed	CCRG costs are removed	CCRG costs are removed
Depreciation	67% of asset value	Pipes <10" begin at 90% of asset value and reduce to 10% after 16 years and pipes >10" max after 26 years	Pipes <10" begin at 90% of asset value and reduce to 10% after 16 years and pipes >10" max after 26 years	Pipes <10" begin at 75% of asset value and reduce to 10% after 16 years and pipes >10" max after 26 years	Pipes <10" begin at 75% of asset value and reduce to 10% after 16 years and pipes >10" max after 26 years
Multi line adjustment	Not applicable	0.80 factor applied to pipes >10"	0.80 factor applied to pipes >10"	0.80 factor applied to pipes >10"	0.70 factor applied to pipes >10"
Additional Depreciation	Production	0.95 for CFB Suffield	0.95 for CFB Suffield	0.95 for CFB Suffield	0.95 for CFB Suffield
Land Assessment	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Adjustment Factor	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Age	Not applicable	Updated to reflect new information	Updated to reflect new information	Updated to reflect new information	Updated to reflect new information

Source: RMA's Assessment Model Review – Outcomes Summary Report, August 2020



Example

Scenario D proposes to reduce the assessed value of a well by 85% after 16 years.

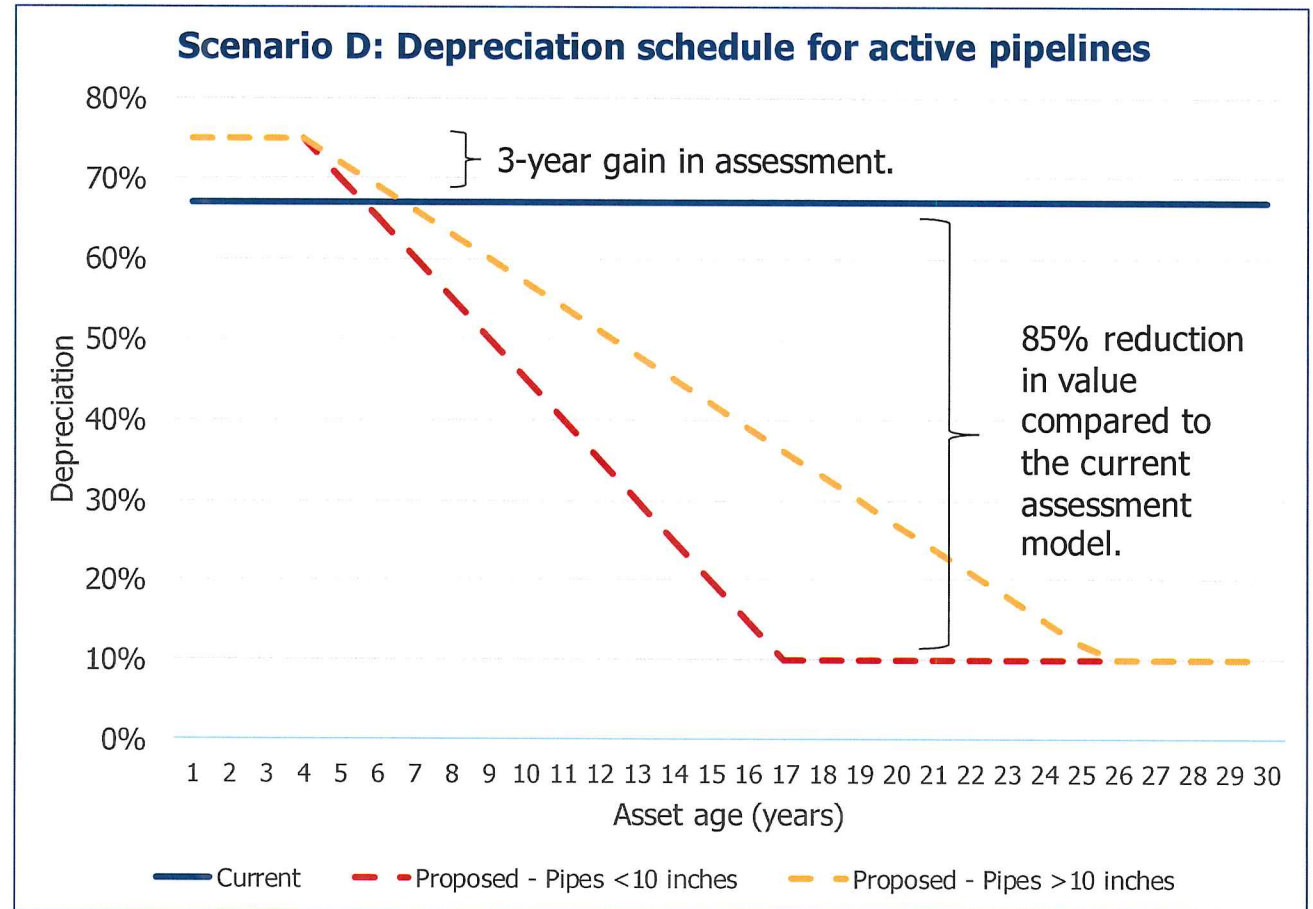


Source: RMA's Summary of Changes to Depreciation Report, August 2020



Example

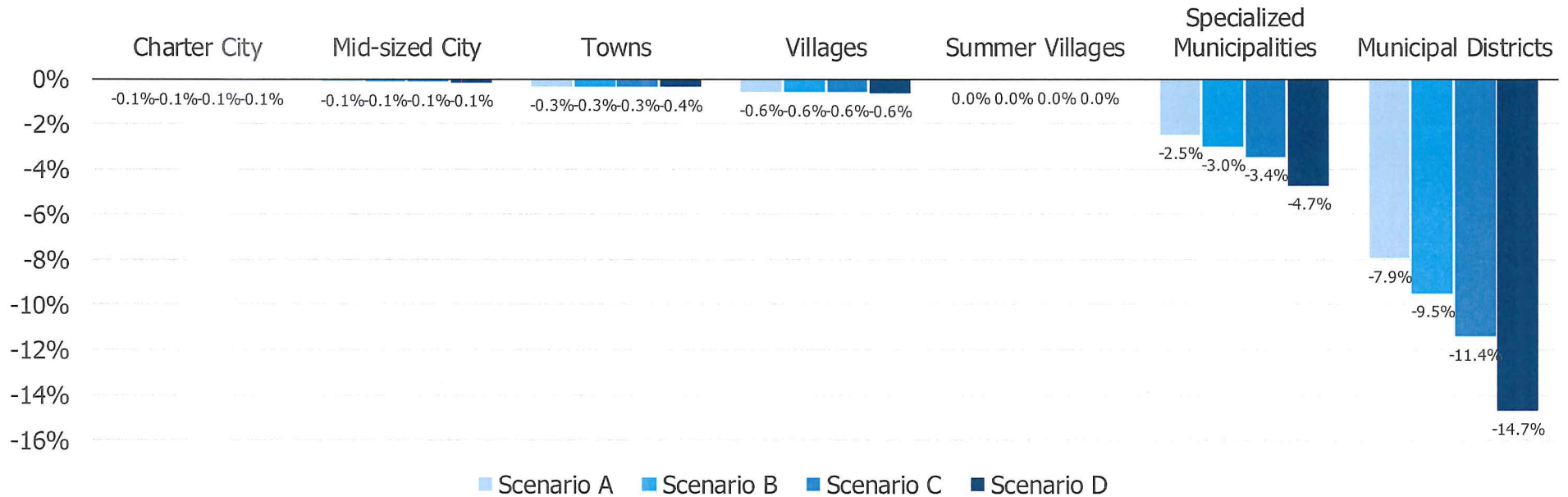
Scenario D proposes different depreciation schedules based on size of pipeline, but the overall impact is an 85% reduction in assessed value of pipelines when fully depreciated.



Source: RMA's Summary of Changes to Depreciation Report, August 2020



Average Change in Total Assessment in Year 1



- After year 1, the steeper depreciation rates will lead to further declines in assessment in future years.



Note: Figures are based on 2018 equalized assessment.

Projected Impact on Municipal Districts/Counties

	Scenario A	Scenario B	Scenario C	Scenario D
Average change in total revenue	-7%	-8%	-10%	-13%
Highest gain in total revenue	13%	11%	n/a	n/a
Highest loss in total revenue	-31%	-32%	-32%	-34%
% of municipal districts that lose more than 5% of total revenue	56%	66%	77%	84%

- The loss in revenue will force rural municipalities to:
 - Increase residential taxes and/or non-residential taxes;
 - Reduce service levels and staff;
 - Reduce costs in other areas, or a combination of all approaches.
- Risk to viability for some municipal districts.

Note: Based on figures provided by AB Municipal Affairs and RMA and own calculations using 2018 equalized assessment and 2019 property tax rates.



Average Change in Total Revenue for Urban Municipalities

	Scenario A	Scenario B	Scenario C	Scenario D
Charter Cities	-0.05%	-0.06%	-0.06%	-0.06%
Mid-Sized Cities	-0.07%	-0.07%	-0.07%	-0.08%
Towns	-0.17%	-0.17%	-0.18%	-0.18%
Villages	-0.23%	-0.24%	-0.25%	-0.26%
Summer Villages	-0.03%	-0.03%	-0.03%	-0.03%
Specialized Municipalities	-1.97%	-2.47%	-2.87%	-4.06%

Notable losses in total revenue

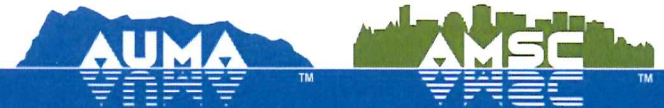
Town of Sundre	-0.84%	-0.96%	-0.96%	-0.99%
Town of Swan Hills	-1.24%	-0.93%	-1.28%	-1.39%
Village of Chauvin	-2.63%	-2.62%	-2.64%	-2.67%

Note: Based on figures provided by AB Municipal Affairs and RMA and own calculations using 2018 equalized assessment and 2019 property tax rates.



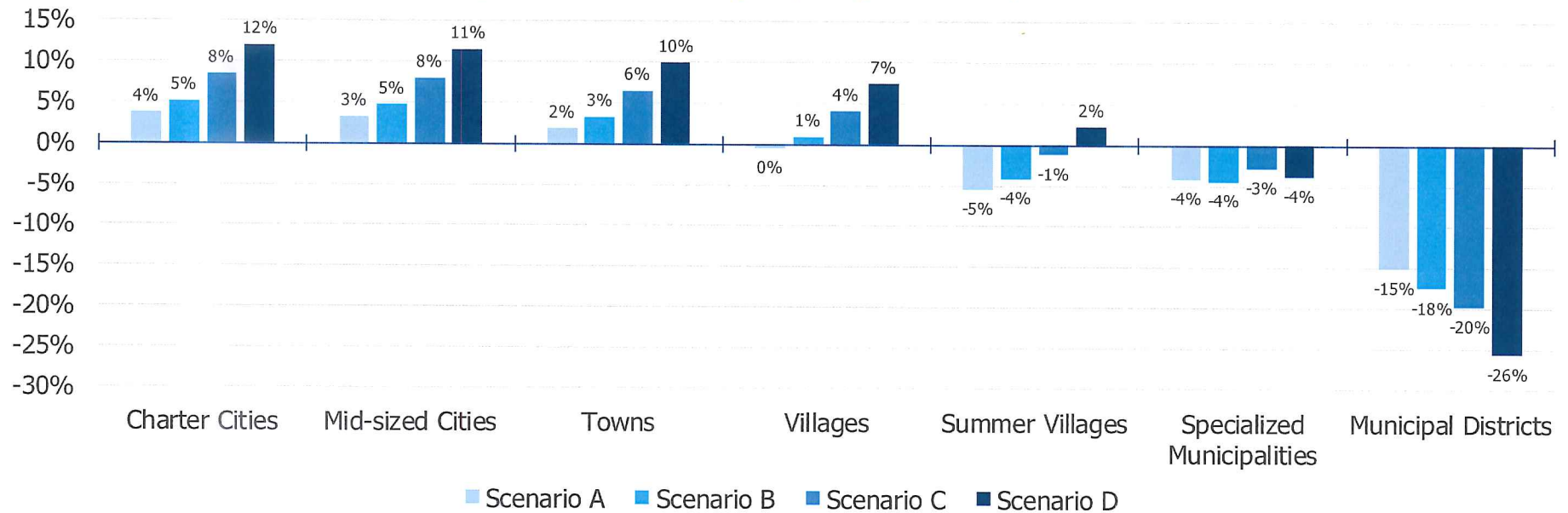
Projected Impact on Urban Municipalities

- A proportion of provincial education property taxes will shift onto urban property owners.
- Urban municipalities under 5,000 population will be responsible for a greater portion of costs under the new police costing model due to the program's link to assessment.
- Risk to the sustainability of cost-sharing agreements and viability of small communities.



Education property tax will shift from rural to urban municipalities

Average change in education property taxes by scenario in Year 1

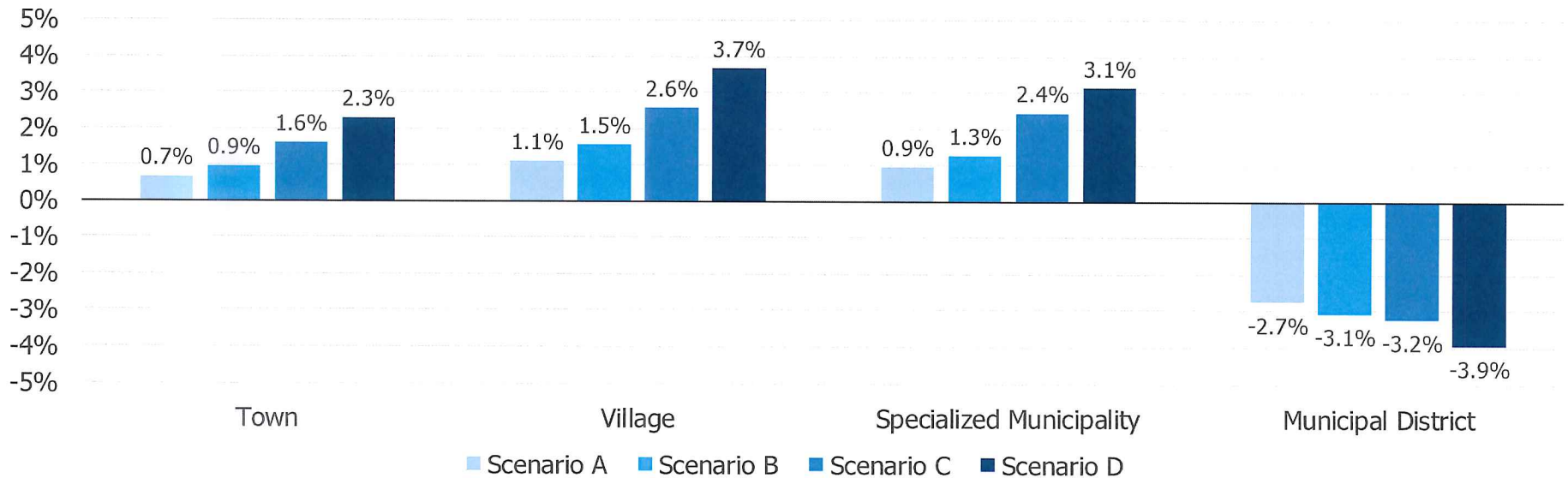


Assumption: The figures assume that the province will continue to collect at least \$940 million in education property taxes from non-residential properties despite the reduction in assessment.



Policing costs will shift from rural to urban municipalities

Average change in Year 2 policing costs if the Assessment Model Review scenarios are implemented

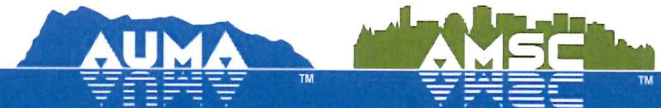


Note: Calculated based on 2018 equalized assessments and does not account for changes in policing costs associated with the phase-in from year 1 to year 2.



Shortcomings of the Proposed Models (1 of 2)

- Mainly benefits large oil and gas companies.
- No guarantee that the tax savings will be reinvested in Alberta through new jobs or capital investment.
- Tax reductions are permanent even if commodity prices change.
- Adds to the lack of transparency of how the oil and gas industry is supported through government policy.



Shortcomings of the Proposed Models (2 of 2)

- Uses assessment methodology to meet tax policy goals, which violates the principles of property assessment.
- Shifts a greater share of provincial education property tax onto urban municipalities.
- Shifts a greater share of the new police costing model onto towns and villages under 5,000 population.
- Province has not shared a forecast of the long-term impacts.



Limited Benefit for Small Oil and Gas Companies

Scenario D

Companies with Property Valued at	% of Oil & Gas Companies with Property in AB	% of Total Assessment Base	Average Tax Savings	% of Total Savings	% of Companies with Tax Increases
Over \$500 million	3.6%	62.1%	(\$7,184,488)	71.7%	-
\$100-\$500 million	8.4%	26.6%	(\$868,011)	20.2%	6%
\$20-\$100 million	13.1%	8.8%	(\$176,215)	6.4%	8%
\$1-20 million	30.3%	2.3%	(\$18,828)	1.6%	16%
Under \$1 million	44.7%	0.2%	(\$819)	0.1%	29%

- Small companies are more likely to have offices in small urban municipalities – they would not benefit from the proposal and in some cases would actually experience an increase in their property taxes.

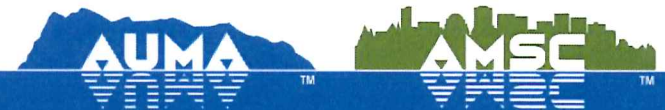
Source: RMA's Assessment Model Review – Outcomes Summary Report, August 2020



Potential Solutions

Short-term

- Abandon changes to the assessment model in favour of incentive-based tax reductions for companies investing in Alberta.
- Programs and incentives from Alberta Energy.
- Province should share in any assessment loss by reducing education property taxes.



Next Steps

- AUMA's Board and Administration will be meeting with:
 - RMA
 - Canadian Association of Petroleum Producers (CAPP)
 - Explorers and Producers Association of Canada (EPAC)
 - Alberta Assessors' Association (AAA)
 - Minister of Energy
 - Associate Minister of Natural Gas and Electricity
- Prepare and distribute materials for members
 - Template letter(s) to MLAs
 - Information / summary for MLAs and media
- Member action
 - Draft and send letters
 - Meet with MLAs
 - Make statements to media



Questions and Comments

- How could relationships with your neighbouring rural municipalities be impacted by the proposed assessment model changes?
- What are the message(s) that AUMA communciate?
- Further input can be emailed to advocacy@auma.ca.



STETTLER - ASSESSMENT MODEL REVIEW

IMPACTS REPORT

Municipal Impacts

Based on the data provided by Municipal Affairs and your reported financial data from the MFIS database, our models make the following predictions for your municipality. Please keep in mind that due to the limits of data provided, we are unable to project past the first year of implementation. Because of the significant changes to the depreciation curves under most of the models, we suspect that there will be further negative impacts in the future.

Scenario Tax Impacts	Scenario A	Scenario B	Scenario C	Scenario D
Total Assessment Base Loss	\$-1,619,344 (-0%)	\$-1,628,326 (-0%)	\$-1,628,734 (-0%)	\$-1,668,013 (-0%)
M&E Assessment Base Loss (%)	-0%	-0%	-0%	-0%
LP Assessment Base Loss (%)	-13%	-14%	-14%	-14%
M&E Tax \$ Loss (2019 Mill Rate)	\$-34	\$-34	\$-34	\$-34
Linear Tax \$ Loss (2019 Mill Rate)	\$-14,646	\$-14,728	\$-14,731	\$-15,087
Percent Loss of Total Revenue	-0%	-0%	-0%	-0%

Municipal Response Options

We recognize that members with dramatic changes in revenue will have very few opportunities to respond. We have provided some general statistics to illustrate the context that these changes may have on operations. These should not be seen as recommendations only provided for context.

Potential Rural Municipality Response Impacts	Scenario A	Scenario B	Scenario C	Scenario D
Residential Mill Rate Increase	0.4%	0.4%	0.4%	0.4%
OR				
Non-Residential Mill Rate Increase (Excluding 5:1 limits)	0.6%	0.7%	0.7%	0.7%
Tax capacity shortfall due to 5:1 ratio (includes tax capacity loss still required to achieve 5:1)	\$0	\$0	\$0	\$0
OR				
Workforce Cuts to cover losses (% of total FTE's)	0.3%	0.3%	0.3%	0.3%
FTE's at risk	0.14	0.14	0.14	0.14
OR				
Total Expense Reduction % (including capital infrastructure investment)	0.08%	0.08%	0.08%	0.08%
OR				
Time shortfall can be covered by Unallocated Reserves (months)	1970	1959	1958	1912

+ Cost sharing agreements with the County that use Assessment in the calculations. (Housing, Recreation)
ASPR

+ other one off event funding (Pheasant Festival, Stars, Steel Wheel Stampede)