

# Town of Stettler

**COUNCIL MEETING**

**FEBRUARY 5, 2019**

**6:30 P.M.**

**BOARD ROOM**



# TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH  
QUALITY OF LIFE FOR OUR  
RESIDENTS AND VISITORS  
THROUGH LEADERSHIP AND  
THE DELIVERY OF EFFECTIVE,  
EFFICIENT AND AFFORDABLE  
SERVICES THAT ARE SOCIALLY  
AND ENVIRONMENTALLY  
RESPONSIBLE

**TOWN OF STETTLER  
REGULAR COUNCIL MEETING  
TUESDAY, FEBRUARY 5, 2019  
6:30 P.M.  
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
  - (a) Minutes of the Regular Council Meeting of January 15, 2019 5-8
  - (b) Business Arising from the January 15, 2019 Council Minutes
4. **Citizens Forum**
5. **Delegations**
  - (a) None
6. **Administration**
  - (a) 2019 Emergency Management Appointment 9
  - (b) Taxes Receivable as of December 31, 2018 10
  - (c) CAO Report 11-14
  - (d) Regional 911 Service Agreement Renewal 15-19
  - (e) Meeting Dates
    - **Thursday, February 7 – Brownlee LLP – Emerging Trends 2019 - Calgary**
    - **Monday, February 11 – 2019 Strategic Planning Workshop – 3:00pm**
    - Tuesday, February 12 – COW – 4:30pm
    - Tuesday, February 19 – Council – 6:30pm
    - **Tuesday, February 26 – 2019-2023 Capital Budget Deliberations – 3:00pm**
    - Tuesday, March 5 – Council – 6:30pm
    - Tuesday, March 12 – COW – 4:30pm
    - Tuesday, March 19 – Council – 6:30pm
    - Tuesday, April 2 – Council – 6:30pm
    - **Monday, April 8 – Regional Water – 1:00pm**
    - Tuesday, April 9 – COW – 4:30pm
    - Tuesday, April 16 – Council – 6:30pm (2018 Financial Statement)
    - Tuesday, May 7 – Council – 6:30pm
    - **Tuesday, May 14 – 2019 Tax Budget Council Deliberations – 3:00pm**
    - Tuesday, May 14 – COW – 4:30pm
    - Tuesday, May 21 – Council – 6:30pm (2019 Tax Budget and Tax Rate Bylaw)

	(i) Accounts Payable in the amount of \$487,395.50 (\$10,171.80 + \$23,594.04 + \$138,766.20 + \$34,705.98 + \$98,211.87 + \$93,794.31 + \$88,151.30).	20-36
7.	<b><u>Council</u></b>	
	(a) Meeting Reports	
8.	<b><u>Minutes</u></b>	
	(a) Stettler Adult Learning Council – January 22, 2019	37-38
9.	<b><u>Public Hearing</u></b>	
	(a) None	
10.	<b><u>Bylaws</u></b>	
	(a) None	
11.	<b><u>Correspondence</u></b>	
	(a) AUMA - Defamation: Who Can Sue? Can You?	39
12.	<b><u>Items Added</u></b>	
13.	<b><u>In-Camera Session</u></b>	
14.	<b><u>Adjournment</u></b>	

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, JANUARY 15, 2019 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor Sean Nolls  
  
Councillors A. Campbell, M. Fischer, G. Lawlor, C. Barros,  
S. Pfeiffer & W. Smith  
  
CAO G. Switenky  
Office Administrator L. Tait  
Corporate Communications Coordinator L. Angus  
  
Press (3)

**Absent:** Assistant CAO S. Gerlitz

**Call to Order:** Mayor S. Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

The listing of Meeting Dates will be corrected for:  
- Tuesday, March 12 – COW – 4:30.

**Motion 19:01:01** Moved by Councillor Barros to approve the agenda as amended.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 18, 2018

It was advised that the word 'predicative' found in the first paragraph on page three (3) should be changed to 'predictive.'

**Motion 19:01:02** Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on December 18, 2018 be approved as amended.

MOTION CARRIED  
Unanimous

(b) Business Arising from the December 31, 2018 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45: Mark Nikota – Alberta Party – Drumheller to Stettler

Mayor Nolls welcomed M. Nikota to the meeting.

M. Nikota advised Council of his campaign for this riding, as well as a brief history of the Alberta Party and their centrist platform. M. Nikota fielded questions and comments from Council regarding law enforcement, health care, municipal funding, taxing, and economic diversification.

Mayor Nolls thanked M. Nikota for his presentation.

M. Nikota left the meeting at 7:14 p.m.

6. **Administration:** (a) 2018 Budget Revenue/ Expense Statement- December 31, 2018 (Pre Audit)

**Motion 19:01:03**

Moved by Councillor M. Fischer that the Town of Stettler Council accept the 2018 Revenue/Expense Summary as of December 31, 2018 as presented.

MOTION CARRIED  
Unanimous

- (b) 2018 Capital Budget Summary- December 31, 2018 (Pre Audit)

**Motion 19:01:04**

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the 2018 Capital Budget Summary as of December 31, 2018 as presented.

MOTION CARRIED  
Unanimous

- (c) 2018 Bank Reconciliation- December 31, 2018

**Motion 19:01:05**

Moved by Councillor Barros that the Town of Stettler Council accept the Bank Reconciliation as of December 31, 2018 as presented.

MOTION CARRIED  
Unanimous

- (d) CAO Report

**Motion 19:01:06**

Moved by Councillor Lawlor that the Town of Stettler accept the CAO Report as presented.

MOTION CARRIED  
Unanimous

- (e) Meeting Dates

- Tuesday, January 22 – 2019 Jiffy Lube Alberta Scotties – Welcome Banquet
- Tuesday, February 5 – Council – 6:30pm
- Thursday, February 7 – Brownlee LLP – Emerging Trends 2019 – Calgary
- Monday February 11 – 2019 Strategic Planning Workshop – 3:00pm
- Tuesday, February 12 – COW – 4:30pm
- Tuesday, February 19 – Council – 6:30pm
- Tuesday, February 26 – 2019-2023 Capital Budget Deliberations – 3:00pm
- Tuesday, March 5 – Council – 6:30pm
- Tuesday, March 12 – COW – 4:30pm
- Tuesday, March 19 – Council – 6:30pm
- Tuesday, April 2 – Council – 6:30pm
- Monday, April 8 – Regional Water – 1:00pm
- Tuesday, April 9 – COW – 4:30pm
- Tuesday, April 16 – Council – 6:30pm (2018 Financial Statement)
- Tuesday, May 7 – Council – 6:30pm
- Tuesday, May 14 – 2019 Tax Budget Council Deliberations- 3:00pm
- Tuesday, May 14 – COW – 4:30pm
- Tuesday, May 21 – Council – 6:30pm (Tax Budget and Tax Rate Bylaw)

(d) Accounts Payable in the amount of \$676,012.50

**Motion 19:01:07**

Moved by Councillor Barros that Accounts Payable in the amount of \$676,012.50 (\$261,475.24 + \$12,562.32 + \$97,085.12+ \$44,448.26 + \$120,433.10 + \$3811.37 + \$58,817.53 + \$77,379.56) for the period ending December 31, 2018 for having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

- December 20 – Talk of the Town
- December 20 - Christmas Breakfast at the Town Shop
- December 20 - Meeting with MLA R. Strankman,
- December 21 - Signed cheques at the Town Office
- December 21 – Attended the Community Christmas Supper
- December 27 - Talk of the Town
- January 3 – Talk of the Town
- January 4 - Signed cheques at the Town Office
- January 8 – Stettler Board of Trade Meeting
- January 10 – Talk of the Town
- January 10 – MNP Canada Games Torch Celebration
- January 11 – Signed cheques and reviewed agenda at the Town Office

(b) Councillor Barros

- January 10 – MNP Canada Games Torch Celebration
- January 10 – Beautification Meeting
- January 10 – Hospice Society Meeting
- January 12 – P&H Elevator Christmas Party

(c) Councillor Campbell

- January 8 - Red Deer River Watershed Alliance Executive Meeting
- January 10 – MNP Canada Games Torch Celebration

(d) Councillor Fischer

- January 10 – MNP Canada Games Torch Celebration
- January 12 – P&H Elevator Christmas Party
- January 14 – Seniors Association Meeting

(e) Councillor Lawlor

- December 19 – Stettler Library Meeting
- January 10 – MNP Canada Games Torch Celebration

(f) Councillor Pfeiffer

- January 8 – Board of Trade Meeting

(g) Councillor Smith

- January 10 – Beautification Meeting

**Motion 19:01:08**

Moved by Councillor Smith that the Town of Stettler approve the Council Reports as presented.

MOTION CARRIED  
Unanimous

- 8. **Minutes:** (a) None
- 9. **Public Hearing:** (a) None
- 10. **Bylaws:** (a) None
- 11. **Correspondence:** (a) Alberta Gets Federal Disaster Mitigation Funding  
 (b) AUMA MSI Update  
 (c) Utilities Consumer Advocate Splashes into Water Utilities  
 (d) Edmonton-Area Municipalities Struggle with Increased Recycling Costs  
 (e) Partnerships in Injury Reduction Certificate of Recognition (COR)

**Motion 19:01:09**

Moved by Councillor Campbell that correspondence items 11(a-e) be accepted for information.

MOTION CARRIED  
 Unanimous

- 12. **Items Added:** (a) None
- 13. **In-Camera Session:** (a) None
- 14. **Adjournment:**

**Motion 19:01:10**

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
 Unanimous at 7:43 p.m.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Assistant CAO



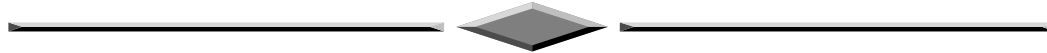
# MEMORANDUM

**To:** Stettler Town Council

**From:** Greg Switenky  
CAO

**Date:** February 5<sup>th</sup>, 2019

**Re:** Appointment of Director of Emergency Management and Deputy Directors of Emergency Management



**Recommendation:**

That the Town of Stettler reappoints Lee Hardman as Director of Emergency Management, reappoints Chad Jackson as Deputy Director of Emergency Management, and appoints Clint Sime as Deputy Director of Emergency Management.

**Background Information:**

The Town of Stettler is currently a partner of the Stettler Regional Emergency Management Agency which oversees emergency management responsibilities for all municipalities within the County of Stettler boundaries. Lee Hardman is the current Director of Emergency Management and Chad Jackson is the current Deputy Director for all municipalities within the region. Based on the retirement of two Deputy Directors last year, it is recommended that both Lee Hardman and Chad Jackson be reappointed in their roles, and that Clint Sime be appointed as a Deputy Director of Emergency Management. This program involves preparedness for, response to, and recovery from, emergencies and disasters.

**Policy/Legislation:**

The Alberta Emergency Management Act

**Documentation:**

N/A

**TOWN OF STETTLER  
TAXES RECEIVABLE  
AS OF DECEMBER 31, 2018**

STATUS OF PROPERTY	2017 # OF PROPERTIES	2018 # OF PROPERTIES	CURRENT TAXES	ARREARS TAXES	TOTAL TAXES
Property under agreement	8	8	11,779.50	54,194.98	65,974.48
Property to be offered for sale in 2018	4	1	1,109.02	3,940.64	5,049.66
Property to be offered for sale in 2019	0	13	14,478.55	27,575.34	42,053.89
Installment Plan Property	0	0	0.00	0.00	0.00
All Other Property	<u>133</u>	<u>140</u>	<u>106,131.82</u>	<u>25,310.80</u>	<u>131,442.62</u>
Sub-total Property Taxes	145	162	133,498.89	111,021.76	244,520.65
Business Taxes	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL TAXES RECEIVABLE 2018</b>		<b>162</b>	<b>\$133,498.89</b>	<b>\$111,021.76</b>	<b>\$244,520.65</b>
TOTAL TAXES RECEIVABLE 2017	145		\$136,058.27	\$109,763.29	\$245,821.56

**PERCENTAGE OF CURRENT PROPERTY TAXES OUTSTANDING  
AS OF DECEMBER 31, 2018**

	<u>2017</u>	<u>2018</u>	
Current Taxes Outstanding	\$ 136,058.27	\$ 133,498.89	
Less Tax Payment Plan	<u>0.00</u>	<u>0.00</u>	
Net Current Taxes Outstanding	\$ 136,058.27	\$ 133,498.89	
Property Tax Levy	\$ 8,298,929.83	\$ 8,556,638.22	*includes Business Tax Levy \$6,300

**% of Current Taxes Receivable**

<b>2018 =</b>	<b>1.56%</b>	Dec 31
2017 =	1.64%	Dec 31
2016 =	2.31%	Dec 31

Penalty Schedule

3% Penalty on Current Balance After 4:30 p.m. June 29, 2018  
 9% Penalty on Current Balance After 4:30 p.m. July 31, 2018  
 12% Penalty on Total Balance After December 31, 2018

**TO:** Town of Stettler Council

**DATE:** 2019 02 05

**FROM:** Greg Switenky  
CAO

## **CHIEF ADMINISTRATIVE OFFICER'S REPORT – JANUARY 2019**

### **ADMINISTRATION – CAO – Greg Switenky**

1. Meetings: Town Council, Joint Health and Safety Committee, Safety & Employee Management Advisory Committee, Department Head and Staff information sharing sessions.
2. Community support discussions with Ag Society representatives and County of Stettler.
3. FCSS/Home Support financial considerations.
4. Volunteer - 2019 Jiffy Lube Alberta Scotties Tournament of Hearts Provincial Championships held at the SRC.
5. MNP Canada Games Torch Relay Celebration Tour held at the SRC.
6. Commence 2019 Strategic Planning process.
7. Ongoing liaison and information sharing with County Administration; working on community matters and strengthening collaborative working relationships.
8. Ongoing internal orientation, guidance and communication of new Council Roles & Responsibilities within our organization.
9. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/ratepayer concerns.

### **ADMINISTRATION – ASSISTANT CAO - Steven Gerlitz**

Scottie's Tournament of Hearts

### **TRANSPORTATION – Ivan Wilford**

- Sign repairs and installations.
- Plow snow, roads, parking lots, sidewalks.
- Equipment clean up.
- Crosswalk light battery replacement AT 51 AVE AND 50 ST. AND 54 ST.
- Took down Christmas decoration as well as Main Street tree.
- Hauled snow from parking lot piles.
- Took online courses as well as reviewed Safety manual and hazard assessments.

- Put staff's certificates and training info on E-Compliance.
- Staff read equipment manuals and we did practical competency testing for the new Backhoe.
- Clean outdoor rinks
- Helped remove glass from the arena for the Scotties tournament
- Road and lane sanding

### **WATER – Grant McQuay**

1. Regular rounds, readings, locates and Bacterial sampling/Chlorine residual & turbidity testing.
2. Meter replacement program.
3. Outdoor rinks.
4. Replace water service dig.
5. Sewer blockage repair.
6. Weekly cleaning of sanitary tank at Water Transfer Station.
7. Pushing up and hauling cattails at wetlands.
8. Regular facility maintenance.
9. Monitoring wells and weir measurements.
10. Yearly facility maintenance.
11. Snow removal around facilities and sidewalks.

### **WATER TREATMENT PLANT SUPERVISOR – Chris Saunders**

1. Raw water pump 1001 motor came back and was installed. The raw water pump is now back in service.
2. The doubling of our chemical lines capital project is underway with the ammonia lines completed.
3. The membrane module capital project is also underway. A new module arrived from Cortland N.Y. and has been installed. The module we replaced is being sent back to N.Y. for the autopsy to be completed. We should soon know what shape our Micro Filtration Units are in.
4. Test ran a strap on sonic flow meter on our line to the clear well. The results were not accurate enough for our application.
5. Ongoing research and quote gathering for upcoming projects.
6. Routine maintenance.
7. Operators have signed up for courses for their required certification C.E.U.'s.

### **DIRECTOR OF OPERATIONS – Melissa Robbins**

1. Meetings:
  - Department Head
  - Joint Health and Safety
  - Lunch and Learn – City of Red Deer – Crown Paving Programs
  - Safety Program – moving towards 10 Elements

2. Projects:

- AltaGAS High pressure main replacement plan 2019
- Capital Budget Preparation
- Aeration Building Pump Repairs and Troubleshooting
- Dangerous Good Route update with Alberta Transportation
- Waterworks License to Operate Approval with Alberta Environment
- Airport Master Plan Updates

**DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING**

This will not be my regular report. The Scotties have me a little busy at the moment. This event went absolutely fantastic! All my staff worked their butts off and I can't thank them enough. The help from Public Works was God sent!! Thank you! Working with the Volunteers was truly a humbling experience and I am grateful for everything that they did and do. Last but certainly not least Steve Gerlitz... Wow what a planner and work horse. Have a great day everyone.

**DEVELOPMENT & PLANNING OFFICER – LEANN GRAHAM**

1. Building Permit Activity to Date

	<b>2018 Permits to Jan 31, 2018</b>	<b>2019 Permits to Jan 31, 2019</b>
<b>Institutional</b>	\$0.00	\$0.00
<b>Industrial</b>	\$0.00	\$0.00
<b>Commercial</b>	\$0.00	\$0.00
<b>Residential</b>	\$43,700.00	\$00.00
<b>Total</b>	<b>\$43,700.00</b>	<b>\$00.00</b>

2. Projects:

- AE Kennedy Maintenance
- Stettler Motel Compliance
- 5815-50A Avenue Court Injunction
- Economic Development Initiative
- G3 Canada Ltd.
- Foremost Site Planning
- Implementation of Municipal Government Act and Subdivision and Development Regulation Changes
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries
- **2019 Alberta Scotties Tournament of Hearts!!!**

3. Meetings:

- Compliance Property Inspections
- Landowner Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Staff and Department Head

**REGIONAL FIRE CHIEF – Mark Dennis**

1. Training

- Large area box store search
- Reading smoke theory and test
- New recruit orientation
- SCBA donning and doffing
- Plan /organize NFPA 1001 Level 1&2 2019 training schedule

2. Fire Department Operations

- Conference with Michael King Fire Protection Specialist - Set up access credentials to Fire Underwriters Municipal Portal
- Meeting - Deputy Chief Bart Rolland City of Red Deer Fire Services regarding – Dispatch Service Agreement & new FP2 interface with 911 data
- New recruit resource 1 / PPE assignment
- Fire Inspection/occupancy load - Grand view plaza, New pizza restaurant, Stettler Provincial Building
- Structure fire investigation - Erskine
- Working with COS water department regarding fire hydrant verification and mapping
- Schedule hydraulic tool (Jaws of Life) maintenance at Station 2
- High pressure breathing air compressor maintenance - parts to be ordered for PSV and second stage valve over haul due to low dew point
- SCBA maintenance

3. Regional Fire Department Incident Summary

- Total calls 23 - 2 Structure fires, 5 motor vehicle incidents, 7 alarm calls, 8 medical first response, 1 carbon monoxide



Greg Switenky  
CAO

# MEMORANDUM

Date: January 30, 2019  
To: Greg Switenky, CAO  
From: Mark Dennis, Regional Fire Chief  
Re: Fire Dispatch Services Agreement

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## Background:

Stettler Regional Fire Department is currently dispatched by the City of Red Deer 911 Emergency Communications Centre. The current 5 year agreement for fire dispatching services expired December 31, 2018. The new proposed agreement is the same five year term with incremental increases in the annual per capita charge.

## Discussion:

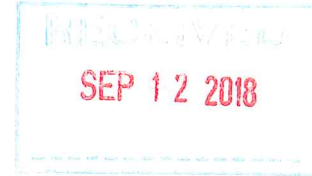
The previous Fire Dispatch Services Agreement fee is as follows 2014-\$2.05, 2015-\$2.13, 2016-\$2.21, 2017-\$2.30, 2018-\$2.39 this was a 4% increase per year. The new agreement is for the same 5 year term with a 3.5% increase per year. The annual per capita cost of the agreement is split between the County and Town of Stettler based on per capita allocation. The total cost of the service fee in 2019 is \$29,195.40 per year. The County of Stettler per capita portion is \$14,765.66 this includes Big Valley, Donalda, Botha, 50% of Gadsby, SVRS and SVWS. The Town of Stettler per capita portion is \$14,429.74 including 50% of Gadsby, SVRS and SVWS. The new service agreement fees have been included in the 2019-2021 operating budget forecast for the Town and County of Stettler.

## Conclusion:

Stettler Regional Fire Advisory committee previously discussed the proposed Fire Dispatch Services Agreement renewal and the financial implications. The City of Red Deer provides a consistent, well trained group of 911 dispatchers. Red Deer dispatch services continue to meet our expectations for the region.

## Recommendation:

That the Town of Stettler Council, as the managing partner approve the new 5 year Fire Dispatch Services Agreement with the City of Red Deer.



September 5<sup>th</sup>, 2018

The Town of Stettler  
Box 280  
Stettler, Alberta T0C 2L0

Dear Mr. Greg Switenky, CAO:

Please find enclosed two (2) proposed fire dispatch contracts for The Town of Stettler for fire dispatch services provided by The City of Red Deer. The current agreement for fire dispatching services expires December 31<sup>st</sup>, 2018. The current agreement is a five (5) year term and I am proposing the same term with incremental increases in the annual per capita charge.

The City of Red Deer 9-1-1 Emergency Communications Centre continues to increase its depth and implement new technology. We continue to implement new technologies, such as GIS, radio consoles and interfaces, which allow us to equally support all first responders and citizens during their emergency, no matter their location or emergency. Our Centre would not be an industry leader without the valuable partnerships we have with other municipalities and are proud to serve the members of the respective Fire Departments and the citizens they serve.

If you would like to meet to discuss the proposed contract or any other aspect of our 9-1-1 and Fire Dispatching services please contact me at your earliest convenience. If the contracts provided meet with your approval, please execute both of them and return them to me for execution by The City of Red Deer. Once the contracts are executed by all parties, I will return one copy to you.

Thank you for your assistance with this and please contact me if you have any concerns or questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Bart Rowland'.

Bart Rowland  
Deputy Chief



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**FIRE DISPATCH SERVICES AGREEMENT**

DATED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (the "Effective Date").

**BETWEEN:**

**THE CITY OF RED DEER**  
(the "City")

- and -

**THE TOWN OF STETTLER**  
(the "Municipality")

**BACKGROUND**

- A. Section 54 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, allows a municipality to provide a service in another municipality with the agreement of the other municipality; and
- B. The parties wish to enter into an agreement by which the City will provide Emergency Agency Dispatch Services (the "Dispatch Services") to the Municipality, as more particularly described below;

NOW THEREFORE, in consideration of the promises, mutual terms, covenants and conditions herein, the parties hereto agree as follows:

**SERVICES**

- 1. The City agrees to provide Dispatch Services to the Municipality for the geographic area within the municipal boundaries of the Municipality, (the "Service Area"), in the manner more particularly set out in Section 3, and in accordance with the City's standard operating procedures, as may be amended by the City from time to time (the "Standard Operating Procedures").
- 2. The City will supply the Municipality with current copies of all applicable Standard Operating Procedures and any future amendments made thereto within a commercially reasonable period of time after such amendment is made.
- 3. The City agrees to provide Dispatch Services for calls originating within the Service Area, including receiving emergency E9-1-1 calls (a "Call", or collectively, the "Calls") and the City agrees to take the following action upon receipt of a call:
  - (a) dispatch fire apparatus to respond to the Call;
  - (b) dispatch additional units to the Call when requested;
  - (c) contact other agencies to provide assistance as required, such as power and gas companies, STARS, RCMP etc. and/or;

agreements with, and to update that information as required from time to time. The City is not responsible to independently verify the status of such mutual aid agreements.

**TERM, RENEWAL AND TERMINATION**

- 8. (a) This term of this Agreement shall be from the Effective Date until the end of the calendar year after the fifth anniversary of the Effective Date (the "Term").
- (b) Either party may terminate this Agreement on six (6) months written notice to the other.

**SERVICE FEES**

- 9. (a) The Municipality shall pay to the City a sum equal to the per capita fee per year X the number of persons in the Service Area, as determined by the latest official census.

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
<b>Per Capita Fee</b>	\$2.47	\$2.56	\$2.65	\$2.74	\$2.84

- (b) The per capita fee as set out above is not inclusive of GST.
- (c) Payment of the above noted fees shall be made in accordance with the annual payment schedule as set out in Section (d)"
- (d) Payment Schedule:

<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
January 31	January 31	January 31	January 31	January 31

**INSURANCE AND INDEMNITY**

- 10. (a) Each of the parties hereto shall be responsible for and indemnify and save harmless the other party, for any damages or losses (including legal fees on a solicitor and his own client full indemnity basis), or injuries resulting from the acts or omissions of their respective employees, servants, agents or contractors which may occur in the performance, purported performance, or non-performance of their respective obligations under this Agreement; provided that, such indemnity shall be limited to an amount in proportion to the degree to which the indemnifying party, its employees, servants, agents or contractors are at fault or otherwise held responsible in law, and such indemnity shall exclude damages caused by or contributed to by the other party's negligence to such extent that such damages are caused by or contributed to by the other party's negligence.

The indemnifications set forth above, hereof, will survive the expiration of the Term or the termination of this Agreement for whatever cause and any renewal or extension of the Term, as the case may be.

- (b) Both parties agree to maintain in place during the Term a policy of commercial general liability insurance covering the obligations of such respective party hereunder, such policy to be an amount of not less than \$5,000,000.00 per occurrence.
- (c) The City must be shown as an additional insured on the commercial general liability policy obtained by the Municipality. A copy of the certificate of insurance must be deposited with the City before this Agreement goes into effect.

15. **Assignment:**

This Agreement may not be assigned by either party without the prior written consent of the other, which may be arbitrarily withheld.

16. **Governing Law:**

This Agreement shall be construed and governed by the laws of the Province of Alberta and the laws of Canada applicable therein and the parties irrevocably attorn to the exclusive jurisdiction of the Courts of the Province of Alberta.

17. **Time is of the Essence:**

Time shall be of the essence of this Agreement.

18. **Dispute Resolution:**

(a) In the event of a disagreement between the parties with respect to any issue, matter or other thing arising from this Agreement, either party may refer such dispute to mediation. Such mediation shall be a non-binding process aimed at resolving the parties' concerns, facilitated by a mediator mutually agreeable to the parties. Each party shall bear its own costs related to mediation.

(b) In the event of a disagreement between the parties with respect to any issue, matter or other thing arising from this Agreement, which cannot be resolved by mediation, the parties may agree to refer such dispute to arbitration. Arbitration shall be conducted by a single arbitrator, appointed jointly by the parties, whose decision shall be binding. If the parties are not able to agree on an arbitrator, the Alberta Court of Queen's Bench shall be asked to appoint one. Each party shall bear its own costs associated with the Arbitration, unless the Arbitrator determines otherwise.

19. **Enurement:**

This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

20. **Notice:**

All notices required or permitted hereunder shall be in writing and shall be deemed to have been received on the date served by hand or courier, on the date faxed or five (5) days after the date of mailing. The address of the parties for service of notices shall be:

(a) in the case of the City:

City of Red Deer  
P.O. Box 5008  
Red Deer, AB T4N 3T4  
Phone: (403) 346-5511  
Fax: (403) 343-1866  
Attention: Chief of Emergency Services

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	73426
Cheque Date	First	Last		73443

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1876709 Alberta Ltd.	73426	2019-01-18	\$797.48
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Parks Pest Control		0003	\$797.48
-----			
Acklands - Grainger Inc.	73427	2019-01-18	\$523.29
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Pool - Facility - Safety Boots		9038865078	\$37.09
Pool - Facility Janitor Suppli		9030590948	\$82.18
Pool Facility Janitor Supplies		9038830007	\$404.02
-----			
Alberta Land Titles	73428	2019-01-18	\$40.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Admin & P&D Title Cert & Searc		2018.12.31	\$40.00
-----			
Government of Alberta	73437	2019-01-18	\$345.98
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Safety Program 10 OHS Handbook		W63909	\$345.98
-----			
Bagshaw Electric Ltd.	73429	2019-01-18	\$4,467.76
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Trans Tree Electrical Panel		20981A	\$99.17
Airport Runway light repairs		20922A	\$526.37
WTP replace drive on Flush Mix		20978A	\$1,763.87
Water Trans Heater Controls		20980A	\$78.23
Wtr Trans B-Lift Monitor Pump		20988A	\$281.40
Water Trans Cord end		291999	\$10.45
SRC Ballast		292669	\$56.34
SRC Screwdriver Bit		292826	\$4.20
Zamboni December Propane		292917	\$406.58
Pool Facility Motor		292476	\$249.42
Pool Replace Whirlpool Seal		20976A	\$810.40
Pool Repair Combustion Connect		20990A	\$78.23
Comm Hall repair floor plug		20977A	\$103.10
-----			
Cal-Trac Contracting Ltd.	73430	2019-01-18	\$4,080.30
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Snow Removal Winter Grader Ren		303544	\$3,691.80
Water Trans Haul D6 Caterpilla		303534	\$388.50
-----			
Can Traffic Services Ltd.	73431	2019-01-18	\$4,032.26
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Traffic Signals Inspections &		7180	\$4,032.26

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Canada Post Corporation	73432	2019-01-18	\$2,578.21
Invoice Description	Invoice Number	Invoice Amount	
Office Postage Water Bills/Tax	9674940130	\$2,578.21	
Caro Analytical Services	73433	2019-01-18	\$157.50
Invoice Description	Invoice Number	Invoice Amount	
WTP Water Analysis Biannual	IC821050	\$157.50	
Corspraying	73434	2019-01-18	\$323.50
Invoice Description	Invoice Number	Invoice Amount	
Sewer Weed Control @ Lagoons	2018131	\$323.50	
County of Stettler	73435	2019-01-18	\$23,518.94
Invoice Description	Invoice Number	Invoice Amount	
2018 Disaster Services	COS-002979	\$23,518.94	
Gendre Construction Inc.	73436	2019-01-18	\$5,071.50
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon D6M Dozer Rental	2970	\$5,071.50	
Heartland Glass Ltd.	73438	2019-01-18	\$64.58
Invoice Description	Invoice Number	Invoice Amount	
SRC Lock & Keys	103710	\$64.58	
Stettler Home Hardware	73441	2019-01-18	\$69.71
Invoice Description	Invoice Number	Invoice Amount	
Shop Bottled Water	115033	\$7.50	
SRC 2 Mouse traps	115054	\$14.05	
SRC 3 LED Lamps	115128	\$48.16	
SOCAN	73439	2019-01-18	\$194.32
Invoice Description	Invoice Number	Invoice Amount	
SRC 2019 Recreational License	8769593	\$194.32	
Stettler Agri-Centre	73440	2019-01-18	\$22.92
Invoice Description	Invoice Number	Invoice Amount	
Park Exhaust shield #92	IL00388	\$22.92	
Stettler Waste Management	73442	2019-01-18	\$92,256.00
Invoice Description	Invoice Number	Invoice Amount	
Joint Landfill 4th Qtr Requist	SWM-0001267	\$92,256.00	
Town of Stettler - Petty Cash	73443	2019-01-18	\$221.95
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Office Lotto Tickets/Binders/W		2019.01.15	\$221.95
	Total Cheques		----- \$138,766.20 =====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	73444
Cheque Date	First	Last		73465

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Fire Chief's Associati	73444	2019-01-25	\$378.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Fire Joint - 2019 Membership	15909	\$189.00	
Fire Joint 2019 Membership	15956	\$189.00	
-----			
Alberta Prairie Steam Tours	73445	2019-01-25	\$525.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
2019 Train Schedule Advertisin	13-2019	\$525.00	
-----			
Automotive Buy & Sell	73446	2019-01-25	\$348.55
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Wtr Trns Reimburse Util Bill	2019.01.16	\$348.55	
-----			
Bagshaw Electric Ltd.	73447	2019-01-25	\$2,254.54
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Shop 2 lights for the shop	292654	\$7.04	
Wtr Trns A-Lift Engine Check	21057A	\$352.01	
SRC Adjust door opener setting	21032A	\$78.23	
Pool Rebuild/reseal Boilerpump	21017A	\$1,817.26	
-----			
Bourbon & Beaujolais Inc.	73448	2019-01-25	\$67.41
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Water Refund Ut AC Cr Balance	2019.01.21	\$67.41	
-----			
County of Stettler	73449	2019-01-25	\$1,845.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Emergency Response #18-132	IVC02991	\$1,845.00	
-----			
Fastimes Towing	73450	2019-01-25	\$84.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Park Genl Tow Unit #132 toShop	1935	\$84.00	
-----			
Kathy's Printing Service	73451	2019-01-25	\$21.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
HBC Nov & Dec Heart Beat	4357	\$21.00	
-----			
Lang Oilfield	73452	2019-01-25	\$315.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Sewer Hired Picker load pumps	16634	\$315.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
MedTech Wristbands Canada	73453	2019-01-25	\$370.25
Invoice Description	Invoice Number	Invoice Amount	
Pool Program Supplies	80523	\$370.25	
Mitchell 1	73454	2019-01-25	\$2,217.84
Invoice Description	Invoice Number	Invoice Amount	
Shop 2019 Service Manual Syste	3995501	\$2,217.84	
Parkland Regional Library	73455	2019-01-25	\$12,889.80
Invoice Description	Invoice Number	Invoice Amount	
Library 1st Qtr 2019 Requistio	190217	\$12,889.80	
Praxair Distribution	73456	2019-01-25	\$366.84
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Cylinder Rental	86701901	\$232.16	
Pool Cyl Lease PC02 Backup	86824899	\$134.68	
Purolator Courier Ltd.	73457	2019-01-25	\$314.08
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt/WTP/P&D Freight	440149685	\$314.08	
Re:Sound	73458	2019-01-25	\$35.49
Invoice Description	Invoice Number	Invoice Amount	
P&L Licensing Fees for Music	204985	\$35.49	
Receiver General for Canada	73459	2019-01-25	\$57,678.59
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP02-19	\$49,253.89	
Town Tax Remittance	PP02-19.	\$6,871.16	
BOT Tax Remittance	PP02-19.BOT	\$1,553.54	
Shirley McClellan Regional Wat	73460	2019-01-25	\$10,566.18
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trsf Stn Oct Nov Dec Util	SMRWSC-000868	\$10,593.15	
Stettler Flooring	73461	2019-01-25	\$58.79
Invoice Description	Invoice Number	Invoice Amount	
SRC Panel for Blue Arena	61996	\$58.79	
Stettler Motors (1998) Ltd.	73462	2019-01-25	\$669.78
Invoice Description	Invoice Number	Invoice Amount	
Fire Regional Squad unit #17	119616	\$669.78	



Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Telus Communications Company	73463	2019-01-25	\$7,015.96
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Snow Dump Raise Telus Line		2019.01.07	\$7,015.96
=====			
Vanguard Collection Agencies L	73464	2019-01-25	\$70.19
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
P&L Bad Debt Collection Commis		2018.12.31	\$70.19
=====			
Woody's Automotive Ltd.	73465	2019-01-25	\$119.58
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Shop Gas Cap		631854	\$7.55
WTP Fan Clutch Unit #151		631260	\$96.35
Parks Trailer Plug Unit #94		631724	\$9.60
Parks Fuel Filter & cap		632071	\$13.63
-----			
		Total Cheques	\$98,211.87
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number First	Last
Cheque Date	2019-01-15	2019-01-15		

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
APEX Supplementary Pension Pla	EFT0000946	2019-01-15	\$374.85
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Supplementary Pension Plan TR	PP01-19	\$374.85	
=====			
Canadian Union of Public Emplo	EFT0000947	2019-01-15	\$742.50
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Union Dues	PP01-19	\$742.50	
=====			
Doucette, Penni	EFT0000948	2019-01-15	\$873.75
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Admin Training - LGAA Course	2019.01.07	\$873.75	
=====			
eCompliance Management Solutio	EFT0000949	2019-01-15	\$7,893.90
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Admin Annual Safety Subscripti	INV06240	\$7,893.90	
=====			
Turgeon, Glenn	EFT0000950	2019-01-15	\$209.91
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Roads CUPE Clothing Allowance	2019.01.01	\$209.91	
=====			
Wet Water Industries Ltd.	EFT0000951	2019-01-15	\$76.89
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Fire Joint Jan Wtr Treat Equip	113644	\$76.89	
-----			
	Total Cheques		\$10,171.80
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number EFT0000952	EFT0000984
Cheque Date	First	Last		

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0000952	2019-01-22	\$13,285.25
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Bylaw Dec Bylaw Enforcement		11748	\$13,285.25
-----			
Alberta One-Call Corporation	EFT0000953	2019-01-22	\$12.60
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Water Trans Dec 1st Calls		IN147956	\$12.60
-----			
Automated Aquatics Canada Ltd.	EFT0000954	2019-01-22	\$374.39
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Pool Facility Chemicals & Frei		0000085631	\$188.12
Pool Facility Chemicals/Freigh		0000085638	\$186.27
-----			
Stettler Regional Board of Tra	EFT0000955	2019-01-22	\$1,550.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Admin Staff Draw Table		958	\$1,000.00
Office Staff Draw Table & Staf		939	\$550.00
-----			
Brenda's Country Catering	EFT0000956	2019-01-22	\$161.18
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Subd Land Dev - Developers		3134	\$161.18
-----			
Brownlee LLP	EFT0000957	2019-01-22	\$365.51
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Sewer Legal Serv Aeration Bldg		474737	\$365.51
-----			
Can Pak Environmental Inc.	EFT0000958	2019-01-22	\$813.58
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Composting Nov Compost Bins		55742	\$813.58
-----			
Canada Colors and Chemicals Li	EFT0000959	2019-01-22	\$430.92
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
WTP Chemicals		V298878	\$430.92
-----			
Canadian Tire #671	EFT0000960	2019-01-22	\$70.71
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Trans Tools		3485	\$70.71

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Center Ice Concession	EFT0000961	2019-01-22	\$1,350.00
Invoice Description	Invoice Number	Invoice Amount	
PublicRelations Recongnition	021	\$1,350.00	
Central Sharpening	EFT0000962	2019-01-22	\$273.00
Invoice Description	Invoice Number	Invoice Amount	
SRC Sharpen Ice Knife Blades	27363	\$273.00	
Chamco Industries Ltd.	EFT0000963	2019-01-22	\$1,405.43
Invoice Description	Invoice Number	Invoice Amount	
Sewer ServB Lift Station Pump	6015740ADR	\$1,405.43	
Chapman Riebeek	EFT0000964	2019-01-22	\$1,296.81
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Dec Legal Services	2019.01.07	\$1,296.81	
Clearview Public Schools	EFT0000965	2019-01-22	\$1,786.89
Invoice Description	Invoice Number	Invoice Amount	
Office Dec Joint Office Expens	5717	\$1,786.89	
Commercial Aquatic Supplies	EFT0000966	2019-01-22	\$1,369.22
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Shut Down Suppli	151848	\$1,369.22	
Contact Safety Service Ltd.	EFT0000967	2019-01-22	\$78.75
Invoice Description	Invoice Number	Invoice Amount	
SRC Inspection Tags	7885	\$78.75	
Digestco Ltd.	EFT0000968	2019-01-22	\$1,953.00
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Chemicals	41910	\$1,953.00	
Digital Connection Office Syst	EFT0000969	2019-01-22	\$398.16
Invoice Description	Invoice Number	Invoice Amount	
Office & Water Bill Photocopie	188308	\$398.16	
Digitex Canada Inc.	EFT0000970	2019-01-22	\$77.41
Invoice Description	Invoice Number	Invoice Amount	
P&L Dec 4 to Jan 3 Photocopies	IN500612	\$77.41	
Glover International Trucks Lt	EFT0000971	2019-01-22	\$331.40
Invoice Description	Invoice Number	Invoice Amount	
Trans Axle #2 Shocks #86	642100	\$331.40	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																	
Heartland Auto Supply	EFT0000972	2019-01-22	\$1,039.90																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Fire Joint Supplies</td> <td>001-403745</td> <td>\$565.04</td> </tr> <tr> <td>Fire Joint Batteries</td> <td>001-404196</td> <td>\$214.34</td> </tr> <tr> <td>Shop Window Washer Fluid</td> <td>001-403562</td> <td>\$16.09</td> </tr> <tr> <td>Shop Floor Dry</td> <td>001-403508</td> <td>\$54.74</td> </tr> <tr> <td>Hydrovac &amp; Parks T-Handle &amp; Fu</td> <td>001-403181</td> <td>\$11.84</td> </tr> <tr> <td>WTP Trans filter &amp; oil #151</td> <td>001-403372</td> <td>\$109.65</td> </tr> <tr> <td>WTP Oil filter #151</td> <td>001-404325</td> <td>\$7.39</td> </tr> <tr> <td>Parks Flag Unit #94</td> <td>001-403457</td> <td>\$4.66</td> </tr> <tr> <td>Parks Safety Hooks &amp; Trailer</td> <td>001-403871</td> <td>\$29.95</td> </tr> <tr> <td>Parks Trans seal #75</td> <td>001-404265</td> <td>\$26.20</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Fire Joint Supplies	001-403745	\$565.04	Fire Joint Batteries	001-404196	\$214.34	Shop Window Washer Fluid	001-403562	\$16.09	Shop Floor Dry	001-403508	\$54.74	Hydrovac & Parks T-Handle & Fu	001-403181	\$11.84	WTP Trans filter & oil #151	001-403372	\$109.65	WTP Oil filter #151	001-404325	\$7.39	Parks Flag Unit #94	001-403457	\$4.66	Parks Safety Hooks & Trailer	001-403871	\$29.95	Parks Trans seal #75	001-404265	\$26.20
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i. d. Apparel	EFT0000973	2019-01-22	\$1,513.10																																	
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Jen Express	EFT0000974	2019-01-22	\$169.76																																	
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Keen Klean	EFT0000975	2019-01-22	\$1,811.25																																	
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Shop Dec Janitor Services & Fa	831726	\$1,811.25																																		
Keiths Refrigeration	EFT0000976	2019-01-22	\$535.10																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Shop Repair Shop Furnances</td> <td>18706</td> <td>\$535.10</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Shop Repair Shop Furnances	18706	\$535.10																											
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Newcap Radio	EFT0000977	2019-01-22	\$682.50																																	
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QM Contracting	EFT0000978	2019-01-22	\$252.00																																	
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Water Billing Dec Meter Reader	931357	\$252.00																																		
Rollies Vac Systems	EFT0000979	2019-01-22	\$315.00																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Landfill Dec Pumpout</td> <td>19090</td> <td>\$315.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Landfill Dec Pumpout	19090	\$315.00																											
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Stettler Dodge Ltd.	EFT0000980	2019-01-22	\$13.01																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>WTP Fuel rail clip #151</td> <td>140636</td> <td>\$13.01</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	WTP Fuel rail clip #151	140636	\$13.01																											
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler Telephone Answering S	EFT0000981	2019-01-22	\$120.75
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Jan Working Alone Monitor	110	\$120.75	
=====			
Switenky, Greg	EFT0000982	2019-01-22	\$65.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Public Relations - Planning Me	2019.01.09	\$65.00	
=====			
Wilford, Ivan	EFT0000983	2019-01-22	\$250.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Roads CUPE Clothing Allowance	2019.01.04	\$250.00	
=====			
WSP Canada Inc.	EFT0000984	2019-01-22	\$554.40
=====			
Invoice Description	Invoice Number	Invoice Amount	
Lagoon Eng Services Desludging	0802542	\$554.40	
=====			
Total Cheques			\$34,705.98
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2019-01-29	2019-01-29		Last

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																	
Action Plumbing & Excavating	EFT0000985	2019-01-29	\$2,241.32																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>SRC Concession fryer Maintenanc</td> <td>W30647</td> <td>\$189.00</td> </tr> <tr> <td>Shop Elbow for Venting</td> <td>I022620</td> <td>\$120.66</td> </tr> <tr> <td>WTP replace Reznor Inducer</td> <td>W30671</td> <td>\$1,358.98</td> </tr> <tr> <td>Water Install Culvert Lid/Insu</td> <td>W30704</td> <td>\$232.87</td> </tr> <tr> <td>SRC Bathroom Fixture Repair</td> <td>I022580</td> <td>\$216.80</td> </tr> <tr> <td>Pool Bemis Seat</td> <td>I022603</td> <td>\$123.01</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	SRC Concession fryer Maintenanc	W30647	\$189.00	Shop Elbow for Venting	I022620	\$120.66	WTP replace Reznor Inducer	W30671	\$1,358.98	Water Install Culvert Lid/Insu	W30704	\$232.87	SRC Bathroom Fixture Repair	I022580	\$216.80	Pool Bemis Seat	I022603	\$123.01												
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Pool Bemis Seat	I022603	\$123.01																																		
APEX Supplementary Pension Pla	EFT0000986	2019-01-29	\$374.85																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Supplementary Penson Plan</td> <td>PP02-19</td> <td>\$374.85</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Supplementary Penson Plan	PP02-19	\$374.85																											
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Associated Engineering AB Ltd.	EFT0000987	2019-01-29	\$12,434.88																																	
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Black Press Group Ltd.	EFT0000988	2019-01-29	\$513.13																																	
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Office P&D P&L Advertising	33603301	\$513.13																																		
Bounty Onsite Inc.	EFT0000989	2019-01-29	\$3,085.46																																	
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Water Trans Eyebolt</td> <td>001-074976</td> <td>\$7.41</td> </tr> <tr> <td>SRC Office Supplies</td> <td>001-075042</td> <td>\$481.41</td> </tr> <tr> <td>SRC Janitor Supplies</td> <td>001-076557</td> <td>\$54.23</td> </tr> <tr> <td>SRC Janitor Supplies</td> <td>001-076683</td> <td>\$1,657.38</td> </tr> <tr> <td>SRC Janitor Supplies</td> <td>001-076780</td> <td>\$495.98</td> </tr> <tr> <td>SRC Safety Supplies</td> <td>001-076738</td> <td>\$291.00</td> </tr> <tr> <td>SRC Safety Supplies</td> <td>001-077025</td> <td>\$11.37</td> </tr> <tr> <td>Pool Safety Supplies</td> <td>001-077024</td> <td>\$19.43</td> </tr> <tr> <td>SRC Janitor Supplies</td> <td>001-075424</td> <td>\$37.10</td> </tr> <tr> <td>Comm Hall Janitor Supplies</td> <td>001-075743</td> <td>\$40.65</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Water Trans Eyebolt	001-074976	\$7.41	SRC Office Supplies	001-075042	\$481.41	SRC Janitor Supplies	001-076557	\$54.23	SRC Janitor Supplies	001-076683	\$1,657.38	SRC Janitor Supplies	001-076780	\$495.98	SRC Safety Supplies	001-076738	\$291.00	SRC Safety Supplies	001-077025	\$11.37	Pool Safety Supplies	001-077024	\$19.43	SRC Janitor Supplies	001-075424	\$37.10	Comm Hall Janitor Supplies	001-075743	\$40.65
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SRC Janitor Supplies	001-075424	\$37.10																																		
Comm Hall Janitor Supplies	001-075743	\$40.65																																		
Can Pak Environmental Inc.	EFT0000990	2019-01-29	\$24,758.39																																	
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Canadian Union of Public Emplo	EFT0000991	2019-01-29	\$770.00																																	
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Cheri's Ultimate Cleaning Serv	EFT0000992	2019-01-29	\$127.58
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt Dec12,16&30th Janitor	08	\$127.58	
ClearTech Industries Inc.	EFT0000993	2019-01-29	\$5,611.94
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals & Container Dep	775000	\$3,921.86	
Pool Chemicals & Container Dep	772762	\$3,191.58	
Dean's Machine Inc.	EFT0000994	2019-01-29	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
Equip Remove Broken tips #162	41931	\$315.00	
GT Hydraulic & Bearing	EFT0000995	2019-01-29	\$207.05
Invoice Description	Invoice Number	Invoice Amount	
Trans Equip Shocks #86	000-308540	\$7.82	
Parks Fuel Filters #94	000-308672	\$17.75	
Trans Shock #86	000-308583	\$181.48	
Heartland Stationers (2014) Lt	EFT0000996	2019-01-29	\$226.47
Invoice Description	Invoice Number	Invoice Amount	
Office P&L BL Paper & Stamp	13199	\$91.18	
P&L Stamps	13216	\$135.29	
Heartland Promotions Inc.	EFT0000997	2019-01-29	\$253.05
Invoice Description	Invoice Number	Invoice Amount	
HBC Sandwich Boards	463	\$253.05	
Howe, Kelly	EFT0000998	2019-01-29	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
WTP CUPE Clothing Allowance	2019.01.03	\$250.00	
IJD Inspections Ltd.	EFT0000999	2019-01-29	\$3,644.11
Invoice Description	Invoice Number	Invoice Amount	
P&D Dec Building Permits	ST2018-12	\$3,644.11	
Loomis Express	EFT0001000	2019-01-29	\$117.94
Invoice Description	Invoice Number	Invoice Amount	
WTP Freight	8130098	\$82.38	
WTP Freight	8153393	\$35.56	
Municipal Property Consultants	EFT0001001	2019-01-29	\$6,805.31
Invoice Description	Invoice Number	Invoice Amount	
Jan 2019 Assessor	17115	\$6,805.31	



Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Northstar Trucking Ltd.	EFT0001002	2019-01-29	\$2,895.38
Invoice Description	Invoice Number	Invoice Amount	
Snow Dump hired Cat to push up	317717	\$2,895.38	
OK Tire Stettler	EFT0001003	2019-01-29	\$26.78
Invoice Description	Invoice Number	Invoice Amount	
Park Tire REpair Unit #75	IN048831	\$26.78	
Rural Municipalities of Albert	EFT0001004	2019-01-29	\$253.70
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Curb Runner	1525611	\$253.70	
RMA Fuel Ltd.	EFT0001005	2019-01-29	\$14,123.05
Invoice Description	Invoice Number	Invoice Amount	
Misc Department Fuel	PF-7251-73420	\$10,454.43	
Park/Trans/Water Gas Oil etc	PF-7260-73543	\$2,236.30	
Trans Gear Oil/Hydraulic Oil	PF-7274-73708	\$171.89	
Misc Dept Diesel Marked	PF-7297-73878	\$1,260.43	
Rocky Mountain Phoenix	EFT0001006	2019-01-29	\$193.73
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Helmet Crest & Frei	IN0114522	\$103.16	
Fire Joint Helmet Crest & Frei	IN0114306	\$90.57	
Tagish Engineering Ltd.	EFT0001007	2019-01-29	\$8,113.77
Invoice Description	Invoice Number	Invoice Amount	
TS91 - 49th Ave Reconstruction	16640	\$6,320.63	
TS87 2018 Road Construction Pr	16722	\$792.38	
TS86 51st Ave Water & Sanitary	16721	\$1,000.76	
Tait, Laurie	EFT0001008	2019-01-29	\$57.61
Invoice Description	Invoice Number	Invoice Amount	
Office Picture Frames/Light Bu	2019.01.16	\$57.61	
Trinus Technologies Inc	EFT0001009	2019-01-29	\$564.38
Invoice Description	Invoice Number	Invoice Amount	
Computer Anti-Virus Email Host	R26184-22884	\$564.38	
Van Houtte Coffee Services Inc	EFT0001010	2019-01-29	\$110.99
Invoice Description	Invoice Number	Invoice Amount	
Office Coffee Room Supplies	72208217-2019	\$110.99	
Yost, Dustin	EFT0001011	2019-01-29	\$75.43
Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2019.01.21	\$75.43	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
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	Total Cheques		----- \$88,151.30 =====
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number ONL000123	ONL000125
Cheque Date	First	Last		

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000123	2019-01-18	\$23,221.39
-----			
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	Joint Office Dec Gas Bills	201812-3693	\$1,125.43
	Fire Joint Dec Gas Bill	201812-3687	\$1,122.26
	Town Shop Dec Gas Bill	201812-3694	\$844.15
	Airport Dec Gas Bill	201812-3686	\$223.72
	WTP Dec Gas Bill	201812-3689	\$6,599.45
	Water Trans Dec Gas Bill	201812-3684	\$241.80
	Sewer 1 Dec Gas Bill	201812-3685	\$329.71
	Sewer Dec Gas Bill	201812-3692	\$209.87
	SRC & Pool Dec Gas Bill	201812-3691	\$11,454.78
	Comm Hall Dec Gas Bill	201812-3690	\$473.85
	Lions Park Dec Gas Bill	201812-3688	\$236.91
	Gear Up Dec Gas Bill	201812-3679	\$359.46
-----			
Poulin's Professional Pest Con	ONL000124	2019-01-18	\$198.45
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	WTP Monthly Pest Control	1115328	\$198.45
-----			
Shaw Cablesystems GP	ONL000125	2019-01-18	\$174.20
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	Fitness Area&Pool Feb CableTV	2019.01.01	\$174.20
Total Cheques			-----
			\$23,594.04
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000126
Cheque Date	First	Last		ONL000128

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Corporate Payment Systems	ONL000126	2019-01-25	\$14,442.14
-----			
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	BOT Corp Visa	2019.01.07.BOT	\$704.83
	Office & Park Supples & latch	2019.01.07.221	\$62.03
	SVWS Corp Visa	2019.01.07.SVW	\$768.45
	Fire & Fire Joint Supplies	2019.01.07.292	\$7,138.34
	Snofest Skate with Santa Suppl	2019.01.07.312	\$424.37
	Parade Truck Wash	2019.01.07.343	\$21.42
	Shop Striker Trans Seal Kits	2019.01.07.623	\$20.47
	Wtr Trns Annual Memberships	2019.01.07.748	\$749.04
	Council & Admin Registration	2019.01.07.758	\$990.69
	Pool Office Supplies & repairs	2019.01.07.762	\$513.67
	Eng Admin Annual Dues/Truck Wa	2019.01.07.763	\$414.38
	SRC Cable/Wire Ties/Supplies	2019.01.07.764	\$136.59
	Fitness Area Special Event Pri	2019.01.07.768	\$817.89
	WTP Telescope Pole & Freight	2019.01.07.832	\$62.50
	GIS Training Reference Book	2019.01.07.854	\$947.44
	P&L Skate W Santa Supplies	2019.01.07.981	\$670.03
-----			
Enmax Energy Corporation	ONL000127	2019-01-25	\$79,153.72
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	December Power Bill	19-2819855	\$79,153.72
-----			
Poulin's Professional Pest Con	ONL000128	2019-01-25	\$198.45
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	WTP Jan Pest Control	1123217	\$198.45
-----			
	Total Cheques		\$93,794.31
			=====

**Stettler Adult Learning Council - Board of Directors**  
**22 January 2019**  
**12pm - 1pm Meeting; 1-2:30pm Strategic Conversation**  
**Location: Stettler Board of Trade**

1. Welcome and Introductions
2. In Attendance: Brenda Barritt, Dave Goodwin, Wendy Coppock, Gail Peterson, Mary Davis, Pam Taylor, Carol Dyck, Lorraine Hankins, Peggy Vockeroth, Dorothy Hebert, Greg Hayden, Malcolm Fischer, Cheryl Lovstrom, Angela Smith, Ivy Bredy, Stacey Benjamin, Rhonda O'Neill
3. Correspondence
  - a. Stacie Pederson stepped down from Literacy and Foundational Learning Committee and there is no replacement at this time as there is quite a large group on this committee.
4. Minutes of Sept 2018 AGM -reviewed, approval at next AGM
5. Manager's Report including financials was reviewed by Brenda - highlighted that Medical Clinic has requested information and a potential presentation from us.
  - a. Spring supplemental mail-out was discussed. Potential costs of \$1500 - \$2000 or more depending on if a postcard or trifold or spring brochure. Discussion ended with consensus of people saying something is needed for spring and for staff to decide on most cost effective way to get information they want out but not spend over \$2000 as this is accounted for in our existing advertising budget.
  - b. Dave made the motion to accept proposal by West of Four Interactive to rebuild and change hosting of StettlerLearning.com website. Seconded by Malcolm. All in favour.

Discussion - Stacey asked about welding course how it went over. It was a success and was run at the high school; sponsorship from Peavey Mart covered some of the costs. Peavey Mart also provided 15% welding supplies coupon to students.
6. Literacy and Foundational Learning Report reviewed by Peggy and Pam. We had First meeting of new Committee.
  - Highlighted the Learner Services Tree as a way to communicate other, supporting organizations and information sources.

- We will begin to work on an application for the anti-racism grant (<https://www.alberta.ca/anti-racism-community-grant-program.aspx>) with the Library in the upcoming months. Can submit applications quarterly so working towards June 1 intake.
  - Lorraine spoke about the hard cover booklet she and Rhonda from Stettler Public Library are wanting to create to provide Stettler with a Resource of Programs and Services/Asset mapping with resources. They have applied for the Aging in Place Grant, this past November. The seniors benefits classes Lorraine have been doing went from one to three classes due to demand shows the need for this type of resource in our community.
7. Post-secondary and Workplace Report - reviewed by Peggy. Dave inquired about Hi Vis Sign Plans going forward. Our permit for the current location expires 1 May. Ivy is in touch with Magnified Signs but we have not heard of new location. Will look at best way forward during budgeting as next year there are no CAC specific courses to advertise on the sign and receive dollars from CAC.
  8. New business
    - a. Brenda handed out hats to members present. Thank you for the many hats, including yours, that you wear in the community. We appreciate your advice, support, and ambassadorship.
  9. Adjourn 12:55 pm

Next meeting(s):

- a. Personnel Committee - 22 Feb, 1pm
- b. Executive Committee: Business Planning - 29 Mar, 1pm
- c. Board Meeting - 16 April, noon
- d. Literacy and Foundational Learning Committee - 21 May, noon
- e. Post Secondary and Workplace Committee - 11 June, 1pm
- f. Board Meeting - 18 June, noon

Strategic Conversation: An overview of CALP programs and Learning Centres in Alberta: Jane Brennar, the Executive Director from Taber, joined us via VC to speak to the organization of the Taber Learning Centre and its evolution. Then Cheryl Hollidge, our Regional Support from the Community Learning Network, gave insight to the CALPs around the province and where Stettler sits in terms of size, resources, development.



## Defamation: who can sue? Can you?

By Tess Layton, Reynolds Mirth Richards Farmer LLP  
AMSC Casual Legal Service Provider

The court has confirmed that no government may sue a citizen in defamation for criticizing it. As part of the right of freedom of expression constitutionally guaranteed under s 2(b) of the *Canadian Charter of Rights and Freedoms* (the “Charter”), the court has held that everyone should be free to criticize democratically-elected governments without fear of a defamation suit.

Two cases confirming this principle arose out of Ontario. The first case involved an action by a municipality and its Director of Parks and Recreation against a local news journalist alleging that the journalist had called the Director “corrupt.” The second case involved an action by a municipality alleging that a resident had made defamatory statements about the town’s fire service. In both cases, the defendants were successful in having the municipalities’ claims struck on the basis the statements complained of were protected speech under s 2(b) of the *Charter*.

Although municipalities generally have the right of any person or corporation to sue, unlike individuals, and in some cases, corporations, local governments do not have private reputations because they exist solely to conduct public business. The court held that recognizing a reputational interest of a local government would undermine the values of democracy. An essential tenet of Canadian democracy is that government must be in the public domain and must be available for criticism of all kinds. Freedom of speech means every individual has the right to enjoy free press and to engage in free political debate. The court held allowing any government (including a municipality) to limit an individual’s right to engage in speech about public affairs is oppressive, would have a chilling effect on free speech, and is contrary to s 2(b) of the *Charter*. The court concluded statements made about public affairs generally and about government are absolutely privileged.

It is important for municipalities to note this case does not prohibit a court action to seek recourse for politically-motivated speech in all circumstances, as not all speech is protected under s 2(b) of the *Charter*. Where the statements at issue are at the extreme margins of free speech, such as hate speech or sedition, a municipality may have legal recourse.

In addition, the court also made it clear individual public officials *can* sue in defamation. Despite the fundamental values of free speech, Canadian courts are reluctant to invoke this principle at the expense of the private reputation of public servants. In the case involving the Director, the court held the Director could advance his claim against the journalist for defamatory statements made about him. In other words, nothing in these decisions curtails a public servant’s right to protect his or her own reputation.

If a municipal government is considering a legal response to public criticism, the municipality ought to consider whether a particular public official (or group of public officials) is targeted by the defamatory statements. To ground an action in defamation, the statements must identify a particular person, the statements must have been made to a third person, and the statements must tend to lower the person’s reputation in the eyes of the community. If each of these requirements are met, the individual public servant (as opposed to the municipality) may bring an action in defamation.