

Town of Stettler

COUNCIL MEETING
DECEMBER 3rd, 2019
6:30 P.M.
BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 3, 2019
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of November 19, 2019 5-14
 - (b) Business Arising from the November 19, 2019 Council Minutes
4. **Citizens Forum**
5. **Delegations**
 - (a) 6:45 PM – FCSS 2020 Budget – Shelly Walker and Cindy MacDonell 15-16
 - (b) 7:00 PM – Stettler Public Library 2020 Budget – Rhonda O'Neill & Jane Skocdopole 17-37
 - (c) 7:15 PM – Board of Trade 2020 Budget – Stacey Benjamin & Matt Dorsett 38-48
 - (d) 7:30 PM – Greg Hayden – Chairman – Clearview Board of Trustees 49-51
6. **Administration**
 - (a) Stettler Town & Country Museum 2020 Budget 52-58
 - (b) Water Treatment Plant – 2020 Chemical Award 59
 - (c) Meeting Dates
 - Wednesday, December 4 – Town & County Joint Meeting – 5:30pm
 - Monday, December 9 – Regional Water Meeting – 1pm
 - Tuesday, December 10 – 2020 Interim Budget Meeting – 3pm
 - Tuesday, December 10 – COW – 4:30pm
 - Tuesday, December 17 – Council – 6:30pm
 - Tuesday, January 7 – Council – 6:30pm
 - Tuesday, January 14 – COW – 4:30pm
 - Tuesday, January 21 – Council – 6:30pm
 - (d) Accounts Payable in the amount of \$946,689.36 60-80
(\$4,444.68 + \$18,436.14 + \$35,369.74 + \$42,611.70 + \$43,978.31 + \$62,369.73 + \$227,338.45 + \$512,140.61)

7. **Council**
 - (a) Meeting Reports
8. **Minutes**
9. **Public Hearing**
10. **Bylaws**
 - (a) Bylaw 2122 – 19 – Emergency Advisory Committee 81-85
11. **Correspondence**
 - (a) Junior Achievers Southern Alberta – East Central 2019 Programs Summary 86-87
 - (b) Alberta Environment & Parks – Revised Lead MAC for Drinking Water Systems 88-89
 - (c) Gladys Andersen - Resident Letter 90-91
 - (d) Alberta Municipal Affairs – Changes to ICF and IDP Requirements 92-99
 - (e) FCM – 2020 Membership Fee 100-106
 - (f) Canadian Badlands Tourism – Letter of Support Request 107-108
12. **Items Added**
13. **In-Camera Session**
 - (a) Golf Course Lease Renewal – Third Party Information – FOIP – Section 16
14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, NOVEMBER 19th, 2019 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Sean Nolls

Councillors A. Campbell, C. Barros, G. Lawlor, S. Pfeiffer
& W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz

Manager of Recreation & Culture B. Robbins

Absent: Councillor M. Fischer

Call to Order: Mayor S. Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 19:11:12 Moved by Councillor Pfeiffer to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held November 5th, 2019

Motion 19:11:13 Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on November 5th, 2019 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the November 5th, 2019 Minutes

None

(c) Minutes of the Committee of the Whole Meeting held November 12th, 2019

Motion 19:11:14 Moved by Councillor Barros that the Minutes of the Committee of the Whole Meeting held on November 12th, 2019 be approved as presented.

(d) Business Arising from the November 12th, 2019 Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) Winnie Bissett, Executive Director, Amanda Churchill, President, Ralph Kamlah, HYC Member, "Decan," HYC Member – Heartland Youth Centre – 6:35 p.m.

Mayor S. Nolls welcomed delegation members to the meeting.

W. Bissett and A. Churchill provided an overview of the services of the Heartland Youth Centre. The Centre is home to the Boys and Girls Club and the Big Brothers Big Sisters

program in Stettler. A variety of mentorship programs are offered to youth aged 6 -18, including:

- Afterschool Programs (ages 6-12)
- Club Programs – Focus on personal and group skill development with service to club and community (ages 9-18)
- Teen Programs (ages 12-18)
- School Holiday Programs
- Big Brothers Big Sisters

R. Kamlah and “Decan,” participants in the Big Brothers Big Sisters Program, provided a testimonial on their experience with the program.

W. Bissett presented the 2020 Budget for the Heartland Youth Centre.

PROGRAM REVENUE	
Summer student grants	8 400
Program/membership fees	37 300
Town of Stettler	50 000
GST	1000
Casino funds for utilities	14 000
Total	\$110 700
OPERATING EXPENSES	
Personnel	\$278 075
Program	38 200
Insurance/ Facility/ Utilities	50 050
Total	\$366 325
Deficit	\$255 625
2020 Projected fundraising	\$195 500
Projected shortfall	\$60 125
2020 Capital projects: Flooring – 1 room Insurance claim \$1000 deductible – shingles etc	

W. Bissett and A. Churchill thanked Council for their ongoing support of the Heartland Youth Centre and concluded the presentation with a request for continued financial support in 2020.

Mayor Nolls thanked the delegation members for their presentation.

Motion 19:11:15

Moved by Councillor Campbell that the Town of Stettler Council accept the Heartland Youth Centre (HYC) 2020 Operating Budget as presented, and further approves that a contribution to the HYC in the amount of \$50,000 be included in the Town's 2020 Operating Budget.

MOTION CARRIED
Unanimous

W. Bissett and guests left the meeting at 6:53 p.m.

(b) Judy McKnight & Cindy MacDonell – Stettler & District Handibus Society – 6:50 p.m.

Mayor Nolls welcomed J. McKnight and C. MacDonell to the meeting.

J. McKnight and C. MacDonell presented the 2020 Budget for the Stettler & District Handibus Society, as well as the organization's Five-Year Comparison, user demographics, and trip statistics.

HANDBUS SOCIETY EXPENSES	Accumulated Sept End Total	PROJECTED TO YEAR END :- 9 X12	CURRENT BUDGET 2019	2020
Administration				
SALARIES/WAGES				\$22,000 \$20,000 \$18,75
Coord/Bkkpr/Disp Wages	\$23,204.97	\$30,939.96	\$30,940.00	\$32,032.00
Full Time Driver Wages	\$30,215.66	\$40,287.55	\$40,290.00	\$41,600.00
Part Time Wages	\$6,304.62	\$8,406.16	\$18,980.00	\$14,625.00
Employer Contributions				
Coordinator	\$5,224.13	\$6,985.51	\$8,000.00	\$8,000.00
Drivers	\$3,664.97	\$4,886.63	\$8,000.00	\$7,000.00
TOTAL	\$68,614.35	\$91,485.80	\$106,210.00	\$103,257.00
OFFICE EXPENSE				
Telephone	\$675.11	\$900.15	\$1,600.00	\$1,200.00
Rent	\$2,317.95	\$3,090.60	\$3,000.00	\$3,600.00
Office Supplies/Copying	\$1,450.00	\$1,933.33	\$1,500.00	\$2,000.00
Driver Expense	\$520.00	\$693.33	\$500.00	\$700.00
Auditing	\$670.00	\$670.00	\$750.00	\$750.00
P.R./Advertising	\$107.90	\$143.87	\$350.00	\$350.00
Van Expenses (Parking etc)	\$0.00	\$0.00	\$200.00	\$100.00
Miscellaneous	\$0.00	\$0.00	\$100.00	\$100.00
TOTAL	\$5,740.96	\$7,431.28	\$8,000.00	\$8,800.00
BUS EXPENSES				
Lease				\$20,000.00
Fuel	\$7,975.33	\$10,633.77	\$12,000.00	\$12,000.00
Rprs/Tires/Mtnc/Insp	\$7,886.27	\$10,515.03	\$9,000.00	\$9,000.00
Insurance - vehicles & office	\$3,929.22	\$3,929.22	\$3,000.00	\$4,500.00
Radio License	\$147.00	\$147.00	\$150.00	\$150.00
GST Paid	\$1,152.67	\$1,536.89	\$1,600.00	\$2,500.00
Garage Utilities	\$849.43	\$1,132.57	\$1,200.00	\$1,300.00
Insurance for garage	\$79.15	\$79.15	\$150.00	\$150.00
TOTAL	\$22,019.07	\$27,973.64	\$27,100.00	\$49,600.00
EXPENDITURES	\$96,374.38	\$126,890.72	\$141,310.00	\$161,657.00
REVENUE				
Lease				\$20,000.00
Passenger Fares	\$20,807.00	\$27,742.67	\$30,000.00	\$39,860.00
Van Fares	\$8,548.75	\$11,398.33	\$17,000.00	\$13,000.00
Interest Income	\$301.83	\$402.44	\$1,000.00	\$1,000.00
GST Rebate	\$797.44	\$797.44	\$800.00	\$1,250.00
Expense Recovery Coop rebate WCB refund Town utilities portion & Misc. Income	\$2,641.42	\$3,521.89	\$3,500.00	\$3,500.00
Casino Funds	\$1,000.00	\$1,000.00	\$7,500.00	\$7,500.00
TOTAL	\$34,096.44	\$44,862.77	\$59,800.00	\$86,110.00
TOTAL (DEFICIT) SURPLUS	(\$62,277.94)	(\$82,027.94)	\$81,510.00	\$80,422.00
Town funding	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
County funding	\$0.00	\$0.00	\$20,000.00	\$20,000.00
Superfluity donations to year end	\$9,000.00	\$12,000.00	\$12,000.00	\$12,000.00
TOTAL FUNDING	\$34,000.00	\$37,000.00	\$57,000.00	\$57,000.00
			<24,510.00>	<18,547.00>

It was noted that the Society will be leasing a van and rates will increase by \$1.00 to a total cost of \$6.00 per trip.

J. McKnight and C. MacDonell thanked Council for their ongoing support of the Stettler & District Handibus Society, and concluded their presentation with a request for continued financial support in 2020.

Mayor Nolls thanked J. McKnight and C. MacDonell for their presentation.

Motion 19:11:16

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the Stettler & District Handibus Society 2020 Operating Budget as presented, and further approves that

a contribution to the Handibus Society in the amount of \$25,000 be included in the Town's 2020 Operating Budget.

MOTION CARRIED
Unanimous

J. McKnight and C. MacDonell left the meeting at 7:04 p.m.

6. **Administration:**

(a) Committee of the Whole Recommendation – November 12, 2019

CAO Switenky advised that at the November 12th, 2019 Committee of the Whole Meeting, the Committee recommended to Town Council that the Town of Stettler withdraw our 2020 membership from the Boomtown Trail and further, that the membership be reviewed yearly to determine its benefit.

Motion 19:11:17

Moved by Councillor Smith that the Town of Stettler withdraw our 2020 membership from the Boomtown Trail and further, that the membership be reviewed yearly to determine its benefit.

MOTION CARRIED
Unanimous

(b) 2019 Staff Appreciation

CAO G. Switenky presented Council with a memorandum highlighting some of the many organizational accomplishments of 2019.

He further highlighted the importance of staff appreciation and recognition for their commitment and dedication to providing excellence in their jobs. Retaining employee knowledge and experience is a priority to protect our most valuable assets.

Discussion ensued regarding the many accomplishments throughout the organization in 2019.

Mayor Nolls expressed Council's sincere appreciation for the dedication and hard work of our staff, and requested that Senior Administration pass on their heartfelt thanks for jobs well done.

Motion 19:11:18

Moved by Councillor Lawlor that the Town of Stettler Council recognize the efforts of its entire team of valued employees through the award of a \$350 Christmas Bonus to be paid in (local) Heart of Alberta Dollars per full time employee (prorated for part-time employees) as an appreciation for their continued effort, commitment and loyalty, as well as appreciation for the overall level of organizational accomplishment and dedication in 2019.

MOTION CARRIED
Unanimous

(c) Campground Fees – Policy X-1 (F)

Mayor Nolls welcomed Manager of Recreation & Culture B. Robbins to the meeting.

B. Robbins advised Council that the Lion's Campground is currently made up of 66 sites. These sites are broken down into 23 full-service sites (power/water/sewer), 39 partial service sites with power/water service only and 4 sites that are considered un-serviced. In addition, the Lion's campground offers free shower facilities, a free dump station and free access to Wi-Fi as part of the current rates.

A complete review has been done evaluating current cost comparisons to service of 16 campgrounds. The review consisted of a fee analysis that included campgrounds in the local area, campgrounds offering similar services and campground facilities owned/operated by the municipality.

At the recommended fee established for both full service (power/water/sewer) and power/water serviced sites the current market has been considered in addition to the services provided such as free Wi-Fi access, free shower facilities and free dumping station all of which typically have separate usage fee's in many of the campgrounds used in the comparison, but are part of the nightly fee associated with camping at the Lion's Campground.

Mayor Nolls thanked B. Robbins for his presentation.

Motion 19:11:19

Moved by Councillor Smith that the Town of Stettler Council approve the changes to Policy X-1(f) – Campground Fees which includes Option 2 for fee increases at the Lion's Campground (62 Street and 47 Ave).

OPTION 2

YEAR	Current	2020	2021
Full Service - Nightly	\$28.00	\$35.00	\$40.00
Full Service - Weekly	\$180.00	\$224.00	\$255.00
Full Service - Monthly	\$680.00	\$850.00	\$970.00
Partial Service - Nightly	\$26.00	\$31.00	\$35.00
Partial Service - Weekly	\$165.00	\$198.00	\$225.00
Partial Service - Monthly	\$550.00	\$753.00	\$850.00

MOTION CARRIED
Unanimous

B. Robbins left the meeting at 7:37 p.m.

(d) 2020 Cat & Dog Licenses

Assistant CAO S. Gerlitz advised Council that Town administration has conducted a review of our existing Dog & Cat Licenses and Rates. The Dog Bylaw 2050-14 & Cat Bylaw 2049-14 were passed in March of 2014; the license fees did not change from the previous bylaw. Below is the number of Dog and Cat licenses currently registered as well as the potential revenue for 2020.

Animal Type	# of 2017 Licenses	#of 2018 Licenses	# of 2019 Licenses	Potential Revenue 2020 *(based on 2019 licenses)
DOG – Unaltered	45	39	41	\$19,675.00
DOG – Altered	762	742	705	
CAT – Unaltered	0	0	0	\$7,000.00
CAT – Altered	262	247	280	
TOTAL	1069	1028	1026	\$26,675.00

Assistant CAO S. Gerlitz advised that in reviewing Dog Bylaw 2050-14 & Cat Bylaw 2049-14 license rates, administration compared the rates to those of other municipalities similar in population size.

	Dog Unaltered	Dog Altered	Cat Unaltered	Cat Altered	Replacement Tag	Discount Rate
Bonnyville	\$65.00	\$20.00	\$50.00	\$20.00	\$5.00	n/a
Vermilion	\$55.00	\$25.00	\$55.00	\$25.00	\$10.00	n/a
St. Paul	\$20.00	\$10.00	\$20.00	\$10.00	\$5.00	n/a
Innisfail	\$50.00	\$30.00	\$50.00	\$30.00	\$10.00	\$10.00 off*
Blackfalds	\$60.00	\$45.00	\$60.00	\$45.00	\$6.00	\$30.00 off**
Stettler	\$50.00	\$25.00	\$50.00	\$25.00	\$10.00	\$10.00 off*
Average	\$50.00	\$26.00	\$50.00	\$26.00	\$7.20	\$8.00

*Discount rate is from December 1 – January 31

**Discount rate is from January 1 – January 31

Motion 19:11:20

Moved by Councillor Barros that the Town of Stettler Council set the 2020 Dog & Cat License fees at the same rate as 2019:

- \$25 for an altered dog or cat
- \$50 for an unaltered dog or cat
- \$10 for a replacement tag
- \$10 Discount between December 1 – January 31

MOTION CARRIED
Unanimous

(e) 2020 Business License Fees

Assistant CAO S. Gerlitz advised Council that each year Town of Stettler Council sets the Business License Fees for the upcoming year; administration has conducted a review of our existing Business Licenses and the Business License Bylaw 1807-99. As of November 12, 2019, we have the following number of active Business Licenses:

Business Type	Number Of Licenses			Potential 2020 Revenue
Resident (Rate \$150/year):	2017	2018	2019	*Based on 2019 Licenses
Commercial	400	399	418	\$62,700
Home Occupation	70	61	69	\$10,350
Non- Resident (Rate \$350/year)	45	42	62	\$21,700
TOTAL	515	515	549*	\$94,750

*includes 26 Hail Contractors.

In reviewing the Business License Bylaw 1807-99 our existing rates for 'resident' businesses and 'non-resident' businesses were compared to those of other municipalities in Alberta. The following table illustrates this comparison:

Municipality	Resident fee	Non Resident Fee
Ponoka	\$100.00	\$250.00
Lacombe	\$176.00	\$412.00
Bonnyville	\$200.00	\$400.00
Westlock	\$100.00	\$200.00
Devon	\$100.00	\$250.00
Olds	\$125.00	\$225.00
Wainwright	\$100.00	\$200.00
Red Deer	\$108.00	\$420.00
Camrose	\$150.00	\$300.00
Peace River	\$150.00	\$300.00
AVERAGE	\$130.90	\$295.70
Town of Stettler	\$150.00	\$350.00

The last change to the Business License Bylaw 1807-99 was in

November 2013, which increased the business license fees from \$325.00 to \$350.00 for a Non-Resident License.

Motion 19:11:21 Moved by Councillor Campbell that the Town of Stettler Council set the 2020 Business License fees as the same rate as 2019, \$150.00 for a Resident License and \$350.00 for a Non-Resident License.

MOTION CARRIED
Unanimous

(f) 2019 Budget – Revenue / Expense Summary – October 31, 2019

Motion 19:11:22 Moved by Councillor Pfeiffer that the Town of Stettler Council accept the Revenue/Expense Summary as of October 31, 2019 as presented.

MOTION CARRIED
Unanimous

(g) 2019 Capital Budget Summary – October 31, 2019

Motion 19:11:23 Moved by Councillor Barros that the Town of Stettler Council accept the 2019 Capital Budget Summary as of October 31, 2019 as presented.

MOTION CARRIED
Unanimous

(h) 2019 Bank Reconciliation – October 31, 2019

Motion 19:11:24 Moved by Councillor Lawlor that the Town of Stettler Council accept the Bank Reconciliation as of October 31, 2019 as presented.

MOTION CARRIED
Unanimous

(i) CAO Reports

Motion 19:11:25 Moved by Councillor Lawlor that the Town of Stettler Council accept the CAO Reports as presented.

MOTION CARRIED
Unanimous

(j) Meeting Dates

- Tuesday, December 3 – Social Media Training – 1 – 4:30pm
(Council Chambers)
- Tuesday, December 3 – Council – 6:30pm
- Wednesday, December 4 – Town & County Joint Meeting – 5:30pm
- Monday, December 9 – Regional Water Meeting – 1pm
- Tuesday, December 10 – 2020 Interim Budget Meeting – 3pm
- Tuesday, December 10 – COW – 4:30pm
- Tuesday, December 17 – Council – 6:30pm
- Tuesday, January 7 – Council – 6:30pm
- Monday, January 13 – 2020 Strategic Planning Workshop
- Tuesday, January 14 – COW – 4:30pm
- Tuesday, January 21 – Council – 6:30pm
- Tuesday, January 28 – 2020 Capital Budget – Council Deliberations

(h) Accounts Payable (Next Council Meeting)

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

November 6 – Talk of the Town
November 8 – Stettler/Drumheller Meeting
November 11 – Remembrance Day Ceremony
November 12 – Board of Trade Meeting
November 12 -Committee of the Whole Meeting
November 13 – Talk of the Town
November 15 – Signed Cheques and Reviewed Agenda at the Town Office
November 18 – Stettler & District Physician Recruitment & Retention Committee Meeting

(b) Councillor Barros

November 6 – Hospital Foundation Meeting
November 7 – Heartland Beautification Meeting
November 12 – Committee of the Whole
November 13 – Municipal Planning Commission Meeting
November 18 – Stettler & District Physician Recruitment & Retention Committee Meeting

(c) Councillor Campbell

November 6 – Red Deer River Watershed Alliance Sunde Forum
November 8 – MLA Municipal Summit
November 12 – Committee of the Whole Meeting
November 13 – Municipal Planning Commission Meeting
November 15 – Red Deer River Watershed Alliance Board Meeting

(d) Councillor Fischer

Report to be presented at a later date.

(e) Councillor Lawlor

November 7 – Parkland Library Organizational Meeting
November 7 – Stettler Library Digital Literacy Fair
November 8 – MLA Municipal Summit
November 9 – Franchise Expo with Stettler Board of Trade
November 12 – Stettler Board of Trade Meeting
November 12 – Committee of the Whole Meeting
November 13 – Municipal Planning Commission Meeting
November 18 – Stettler & District Physician Recruitment & Retention Meeting

(f) Councillor Pfeiffer

November 8 – MLA Municipal Summit
November 12 – Stettler Board of Trade Meeting
November 12 – Committee of the Whole Meeting
November 13 – Municipal Planning Commission Meeting
November 18 – FCSS Meeting

(g) Councillor Smith

November 7 – Heartland Beautification Meeting

November 12 – Committee of the Whole Meeting
November 13 – Municipal Planning Commission Meeting
November 13-16 – HATS Dinner Theatre Performances
November 17 – Stettler Museum Holiday Supper
November 18 – FCSS Meeting

Motion 19:11:26

Moved by Councillor Smith that the Town of Stettler approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) Stettler Regional Agency Emergency Management – October 23, 2019

Motion 19:11:26

Moved by Councillor Lawlor that the Town of Stettler approve the Minutes (a) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) Bylaw 2121 – 19 – 2020 Business Tax Bylaw

Mayor Nolls introduced Bylaw 2121 – 19.

Motion 19:11:27

Moved by Councillor Smith that Bylaw 2119-19 be given 1st reading.

MOTION CARRIED
Unanimous

Motion 19:11:28

Moved by Councillor Lawlor that Bylaw 2119-19 be given 2nd reading.

MOTION CARRIED
Unanimous

Motion 19:11:29

Moved by Councillor Barros that Bylaw 2119-19 proceed to 3rd and final reading.

MOTION CARRIED
Unanimous

Motion 19:11:30

Moved by Councillor Pfeiffer that Bylaw 2119-19 be given 3rd and final reading.

MOTION CARRIED
Unanimous

11. **Correspondence:** (a) Central Alberta Regional Assessment Review Board – Board Member Recruitment
(b) Alberta Capital Finance Authority – 2019 Provincial Budget Update
(c) AUMA – Have Your Say on Vaping Legislation – November 29, 2019
(d) AUMA – Off-Site Levies Manual Now Available
(e) Municipalities Need to Be Full Partners – A Statement on Bill 20

- (f) AUMA – Legal – So You Have Just Received a Call From the Alberta Ombudsman's Office
- (g) Municipal Affairs – Municipal Census Data
- (h) Municipalities to Benefit From New Revenue Stream – Changes are Being Made to Alberta's Property Tax Rules That Will Ensure Cannabis-Production Facilities Pay Their Fair Share for Municipal Services

Motion 19:11:31

Moved by Councillor Barros that the Town of Stettler Council accept the correspondence items (a-h) for information.

MOTION CARRIED
Unanimous

- 12. **Items Added:** (a) None
- 13. **In-Camera Session:** (a) None
- 14. **Adjournment:**

Motion 19:11:32

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:11 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: December 3, 2019

Re: Shelly Walker & Cindy MacDonell – 2020 FCSS Budget

Recommendation

That the Town of Stettler Council approve the balanced 2020 Operating Budget for the FCSS in the amount of \$446,851 as presented. Further approves the inclusion of \$196,435 in the Town's 2020 Budget for the FCSS representing \$39,287 in Town Funding (20%) and \$157,148 in Provincial funding (80%)

Background Information

Shelly Walker and Cindy MacDonell will be in to present the Stettler FCSS 2020 Budget to Council.

Plans & Bylaws

Financial Implications

2020 Budget - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)

Actual

2019 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2018 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2017 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2016 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2015 - \$173,517 - \$32,739 (20% Town Municipal Portion) / \$140,778 (80% Provincial Portion)
2014 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2013 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2012 - \$178,695 - \$47,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2011 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2010 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2009 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,314 (80% Provincial Portion)
2008 - \$173,185 - \$31,940 (20% Town Municipal Portion) / \$141,245 (80% Provincial Portion)
2007 - \$140,236 - \$28,047 (20% Town Municipal Portion) / \$112,189 (80% Provincial Portion)

Alternatives to the Recommendation

- That Council consider an increase to the required minimum 20% Municipal funding

Points to Ponder

Communication

- Greg Switenky – CAO
- Shelly Walker – Executive Director, FCSS

Documentation

- Copy of Stettler FCSS 2020 Budget and background information

**STETTLER & DISTRICT FCSS
2020 PROPOSED BUDGET
2019 Year End**

GOVERNMENT GRANT INCOME	Budget	Proposed 2020 Budget	Difference
FCSS Grant - County	215,894.00	215,894.00	0.00
FCSS Grant - Town	196,435.00	196,435.00	0.00
FCSS Grant - Botha	-	-	0.00
Total Government Grants	412,329.00	412,329.00	0.00
OTHER INCOME			
Family Counselor	37,628.00	9,408.00	-28,220.00
Rental Income	6,426.60	7,200.00	773.40
Counselling Fees	3,600.00	3,600.00	0.00
Interest Revenue	1,500.00	1,500.00	0.00
SCSC	10,000.00	10,000.00	0.00
Total Other Income	59,154.60	31,708.00	-27,446.60
TOTAL ANNUAL INCOME	471,483.60	444,037.00	-27,446.60
PROGRAM EXPENSES			
Family Counselor	66,240.00	66,240.00	0.00
SCSC	55,000.00	55,000.00	0.00
Day Home	18,000.00	17,000.00	-1,000.00
HELP	2,500.00	2,500.00	0.00
Home Support	50,000.00	39,236.00	-10,764.00
Sharebear Playschool	-	2,000.00	2,000.00
CARS	-	1,000.00	1,000.00
Parent Link	-	1,550.00	1,550.00
Community Outreach	51,340.00	52,650.00	1,310.00
Community Engagement	47,087.80	13,000.00	-34,087.80
Community Development	15,000.00	15,000.00	0.00
FCSS Administration	126,047.00	124,000.00	-2,047.00
TOTAL PROGRAM EXPENSES	431,214.80	389,176.00	-42,038.80
OPERATION EXPENSES			
Advertising & Promotion	2,500.00	2,500.00	0.00
Resources & Membership Fees	2,000.00	2,000.00	0.00
Training Expenses	3,500.00	3,500.00	0.00
Audit	4,500.00	4,500.00	0.00
Insurance	1,250.00	1,250.00	0.00
Photocopying	1,200.00	1,200.00	0.00
Bank Charges	475.00	475.00	0.00
Equip Rental & Maintenance	4,500.00	4,500.00	0.00
Equipment Purchase	3,500.00	3,500.00	0.00
Maintenance & Repairs	13,000.00	13,000.00	0.00
Telephone	6,000.00	6,000.00	0.00
Relief Staff	5,000.00	5,000.00	0.00
Staff Expense	3,500.00	3,500.00	0.00
Board Expense	2,500.00	2,500.00	0.00
Postage	500.00	500.00	0.00
Office Expense	3,750.00	3,750.00	0.00
TOTAL OPERATION EXPENSES	57,675.00	57,675.00	0.00
TOTAL ANNUAL EXPENSES	488,889.80	446,851.00	-42,038.80
NET INCOME (LOSS)	(17,406.20)	(2,814.00)	-20,220.20

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: December 3, 2019

Re Rhonda O'Neill, Library Manager and Jane Skocdopole, Board Chair - Stettler Public Library – 2020 Budget

Recommendation

That the Town of Stettler Council approve the Stettler Public Library 2020 Operating Budget as presented with a Town contribution in the amount of \$250,181.69

Background Information

Rhonda O'Neill, Library Manager and Jane Skocdopole, Board Chair of the Stettler Public Library will be in present the Stettler Public Library 2020 Budget to Council.

Financial Implications

2020 Budget - \$250,181,69

Library Budget	2016	2017	2018	2019	2020	2021	2022
Revenue							
Donations / Fundraising	\$8,620.00	\$18,650.00	\$15,800.00	\$19,600.00	\$24,533.00	\$19,600.00	\$19,600.00
Fundraising			\$4,647.50				
Grants	\$70,877.00	\$71,377.00	\$70,377.00	\$81,877.00	\$82,727.00	\$82,727.00	\$82,727.00
Other Revenue	\$350.00	\$400.00	\$350.00	\$350.00	\$450.00	\$450.00	\$450.00
Sales and Service	\$9,755.00	\$5,325.00	\$5,417.00	\$5,414.90	\$4,300.00	\$4,300.00	\$4,300.00
Total Revenue before Requisitions	\$89,602.00	\$95,752.00	\$96,591.50	\$107,241.90	\$112,010.00	\$107,077.00	\$107,077.00
Requisitions							
Town of Stettler - 65%	\$232,961.85	\$231,333.71	\$237,243.66	\$245,702.05	\$250,181.69	\$256,378.15	\$259,562.53
County of Stettler - 35%	\$125,440.99	\$124,564.30	\$127,746.58	\$132,301.10	\$134,713.21	\$138,049.77	\$139,764.44
Total Revenue	\$448,004.84	\$451,650.01	\$461,581.74	\$485,245.05	\$496,904.90	\$501,504.92	\$506,403.97
Expenses							
Board Expenses	\$5,828.00	\$5,500.00	\$4,330.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00
Equipment	\$17,265.00	\$17,350.00	\$17,620.00	\$15,000.00	\$17,000.00	\$17,000.00	\$17,000.00
Friends	\$1,800.00	\$11,150.00	\$11,100.00	\$0.00	\$0.00	\$0.00	\$0.00
Fundraising			\$1,060.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Library Expenses	\$25,795.00	\$26,360.00	\$33,004.08	\$33,900.00	\$33,550.00	\$34,000.00	\$34,200.00
Office / Maintenance	\$65,786.00	\$66,281.00	\$64,621.00	\$60,650.00	\$60,500.00	\$61,000.00	\$62,000.00
Audit / Bank	\$3,625.00	\$1,495.00	\$1,345.00	\$4,050.00	\$1,700.00	\$1,700.00	\$1,700.00
Requisitions Payable	\$5,800.00	\$5,800.00	\$5,800.00	\$5,800.00	\$5,912.00	\$5,900.00	\$5,900.00
Staff Expenses	\$12,075.00	\$10,500.00	\$9,712.00	\$9,650.00	\$9,250.00	\$9,300.00	\$9,350.00
Staff renumeration	\$310,030.84	\$307,214.01	\$312,989.66	\$348,495.05	\$361,292.00	\$364,904.92	\$368,553.97
Total Expenses	\$448,004.84	\$451,650.01	\$461,581.74	\$485,245.05	\$496,904.00	\$501,504.92	\$506,403.97
Total Revenue before Requisitions	\$89,602.00	\$95,752.00	\$96,591.50	\$107,241.90	\$112,010.00	\$107,077.00	\$107,077.00
Total Requisition							
Town of Stettler - 65%	\$232,961.85	\$231,333.71	\$237,243.66	\$245,702.05	\$250,181.69	\$256,378.15	\$259,562.53
County of Stettler - 35%	\$125,440.99	\$124,564.30	\$127,746.58	\$132,301.10	\$134,713.21	\$138,049.77	\$139,764.44
Percentage Increase	6.35%	-0.70%	2.55%	3.57%	1.82%	2.48%	1.24%
	\$13,905.76	-\$1,628.14	\$5,909.95	\$8,458.39	\$4,479.64	\$6,196.46	\$3,184.38

Town of Stettler 2020 Payments		
Req Pay	\$250,181.69	
Quarter	Due Date	
1	Jan-01	
2	Apr-01	
3	Jul-01	
4	Oct-01	
Totals		
Year	Amount	Percentage
2020	\$250,181.69	1.82%
2019	\$245,702.05	3.57%
2018	\$237,243.66	2.55%
2017	\$231,333.71	-0.70%
2016	\$232,961.85	6.35%
2015	\$219,056.09	11.10%
2014	\$197,167.02	4.61%
2013	\$188,473.37	3.28%
2012	\$182,480.00	2.43%

Communication

- Greg Switenky – CAO
- Rhonda O'Neill, Library Manager - Stettler Public Library

Documentation

- Copy of Stettler Public Library 2020 Budget and background information

Stettler Public Library Budget 2020

	2019 Budget	2020 Budget
REVENUE		
Donations / Fundraising	19,600.00	\$24,533.00
Grants	81,877.00	\$82,727.00
Other Revenue	350.00	\$450.00
Sales and Services	5,414.90	\$4,300.00
Requisitions		
Town of Stettler	245,702.05	\$250,181.69
County of Stettler	132,301.10	\$134,713.21
TOTAL REVENUE	485,245.05	496,904.90
EXPENSES		
Board Expenses	\$3,700.00	\$3,700.00
Equipment	\$15,000.00	\$17,000.00
Fundraising Expenses	\$4,000.00	\$4,000.00
Library Materials	\$33,900.00	\$33,550.00
Office & Maintenance	\$60,650.00	\$60,500.00
Audit & Bank Fees	\$4,050.00	\$1,700.00
Requisitions Payable	\$5,800.00	\$5,912.00
Staff Expenses	\$9,650.00	\$9,250.00
Staff Remuneration	\$348,495.00	\$361,292.00
TOTAL EXPENSES	\$485,245.00	\$496,904.00



Stettler Public Library

A Smart Investment in Community

2018... by the numbers

In 2018, the library welcomed

67,919

in-person visitors, and

35,980

online visitors.

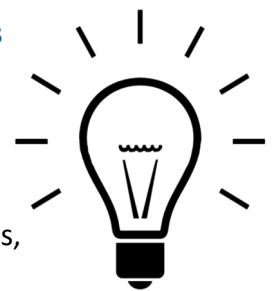


7,494

children, teens, adults, and seniors explored their interests and developed their skills at

714 hands-on programs.

We offered a wide selection of events, from Manga Mania to Lego and Dinosaurs. Children enjoyed school tours and Summer Reading Club!



Library computers were in use for a

total of **10,509** hours

Visitors use them to complete school assignments, find jobs, entertainment, and research.



The library provided

166,694

free WiFi sessions.

Visitors transferred 6,469,589 MB of data over the Library WiFi!

Members borrowed

96,117

items from the library and brought in a

further **25,734**

items via interlibrary loan.

An average of

406 items

every day the library is open.

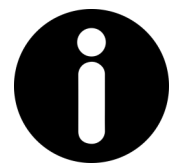
Or **52** items per member per year.



The Library supervised

73 exams

for distance students and provided **200** hours of tutoring assistance to students in grades K-12.



Library staff responded to

4,250

requests for research assistance.

More than you imagined!



Stettler Public Library

A Smart Investment in Community

Who we are

The Stettler Public Library has everything you need to satisfy your curiosity, stay entertained, and keep up to date with the world around us without leaving the community. You'll find books, movies, audiobooks, eBooks, and digital content including newspapers from around the world, top magazines and language learning apps at our library.

The Stettler Public library has served the community since 1928. We are a team of 12 full and part time staff members and 24 volunteers. Our services are guided by a dedicated volunteer board of directors, who are committed to giving community members what they need, when they need it.

What we stand for

Mission

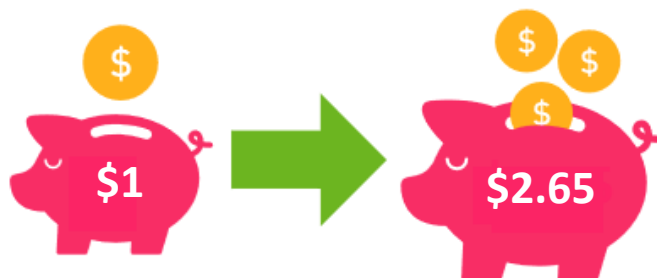
To provide library material and space, programs, and Internet access to enrich the lives of community members and newcomers.

Vision

A community hub of technology, library services and programs.

Return on Investment

- ◆ The Stettler Public Library operated on a combined town and county requisition of \$364,808 in 2018.
- ◆ In 2018, the Stettler Public Library provided a return of 1,330,682.90 in services and resources to members of the community.



2020 Budget



More than you imagined!

Highlights from 2019



- Robert Raymond Cook Night
- Launch of Conversation Café
- Adopted the ECD Toy Library
- Establishment of Tuesday Club
- Ghost Walk Fundraiser
- Summer Classic Movie Series
- Provincial Candidates' Forum
- Federal Candidates' Forum
- Participated in Trade Show, Repair Café and Steel Wheels Market.
- Summer Reading Club
- Author visit with Fran Kimmel
- Beer and Wine Tasting events
- Partnered in Early Years Fair.
- Partnered on Alberta Culture Days activities
- Partnered in Digital Literacy Fair.
- Established a weekly drop in program for job search assistance.
- International Potluck (Dec 5)
- Christmas Wine Survivor (Dec 7)

Connecting community members with shared interests



In 2019 we increased our adult programming:

- Robert Raymond Cook evening
- Candidates Forums
- Conversation Café
- Book Club
- Blanket Ceremony
- Cooking Class with Pete Sok
- DIY Beer Making with Ryan Bolin
- Author reading with Fran Kimmel
- Quilting with Jean Dyck
- Stained Glass with Rachelle Hughes
- Paper Quilling with Shawna Sikstrom
- Tuesday Club and much more!

Supporting Early Literacy and Engaging Youth



We offer numerous programs to youth all year:

- Read & Rhyme
- Something Cool after School
- Brain Train
- Kids Cooking
- Comic Art with Chance Clark
- Art Club with Andrea Hatch
- Summer Reading Club
- Nerf Wars
- Stuffy Sleepover
- Peeps Show
- LEGO and LEGO Mindstorms
- Harry Potter Coding Kit

Summer Reading Club Activities



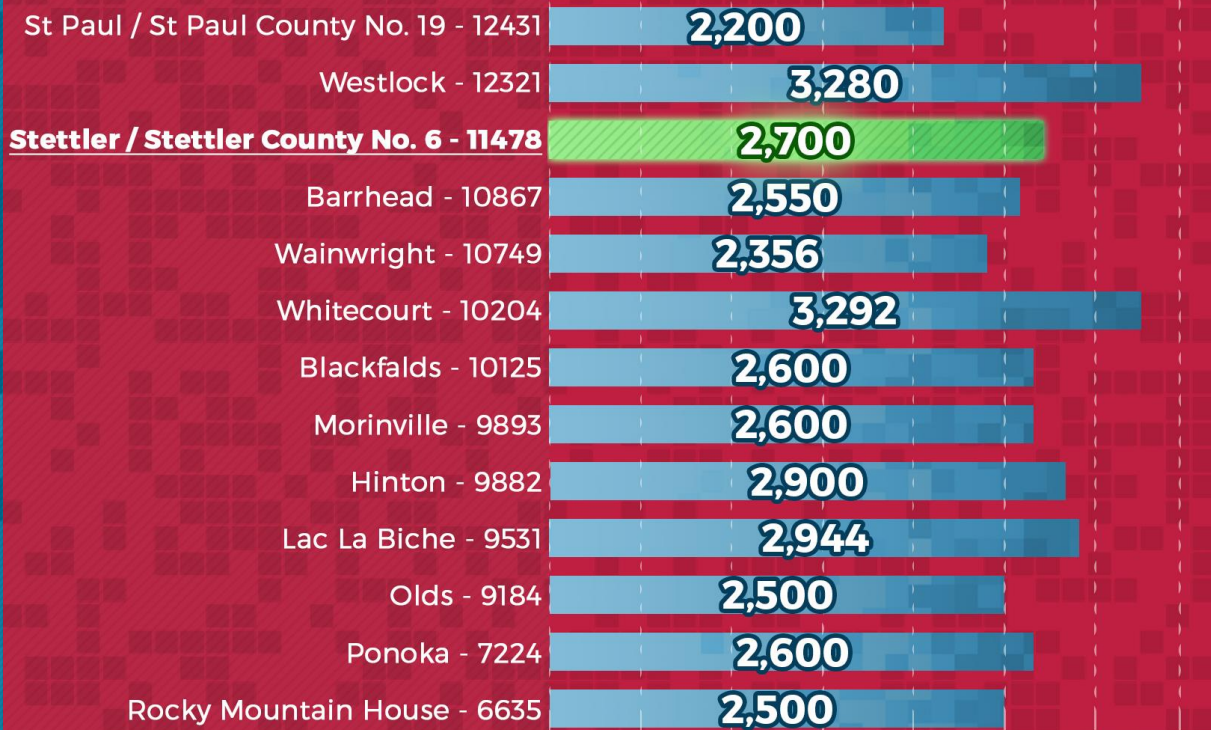
We kept youth engaged over the summer with a variety of activities:

- Bowling Party
- Weekly Visits to Rochon Sands
- Mullen the Magician
- Stop motion film making
- Galaxy painting
- Amazing Race
- Splash Park Water Fight
- Nerf Wars
- Movie Screenings
- Sculpting Club
- Cooking for teens
- Spa Day
- And much more

Open to the Community - 2018 Statistics



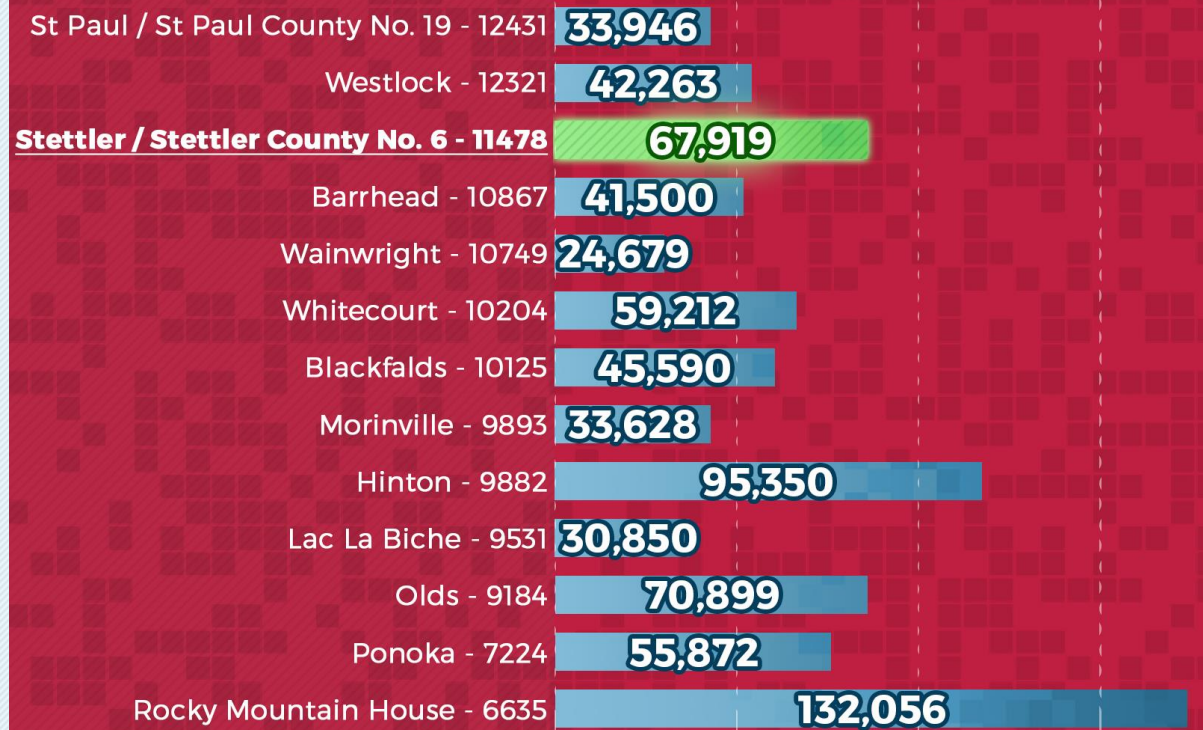
Total Number of Library Hours Open Per Year



2018 Stats

0 500 1,000 1,500 2,000 2,500 3,000 3,500

Annual Visits / Library Users



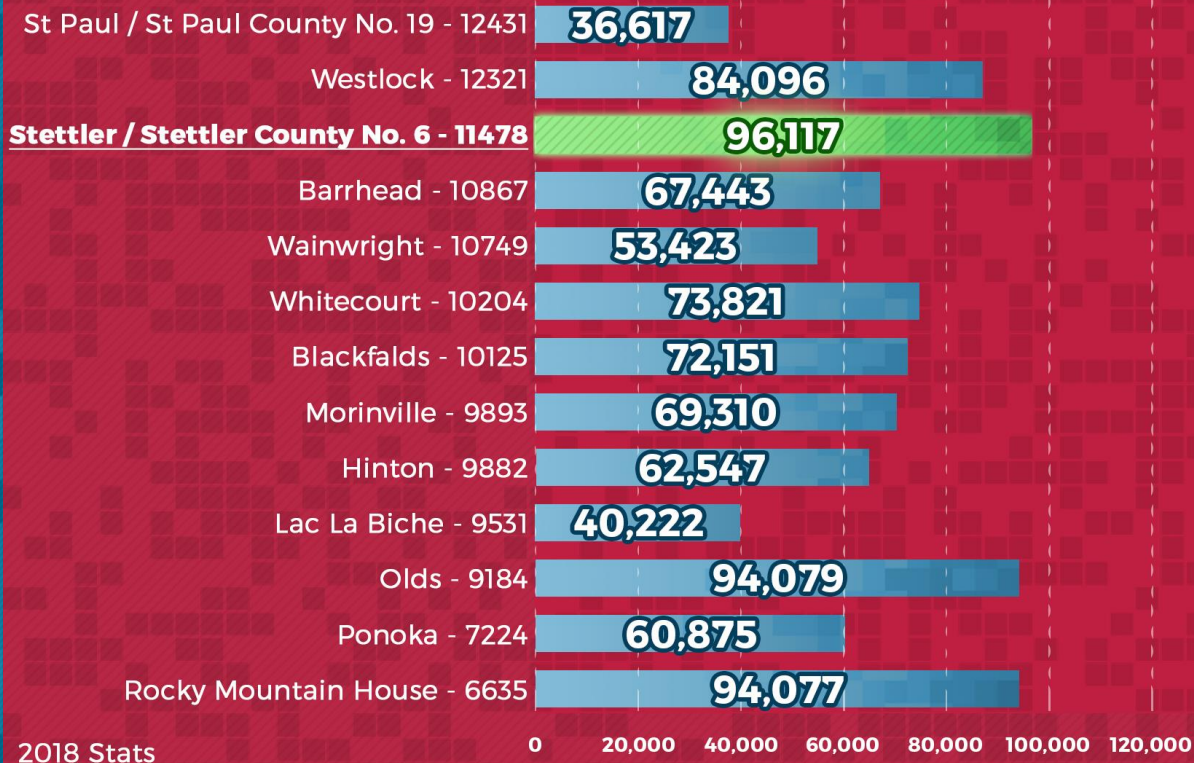
2018 Stats

0 40,000 80,000 120,000

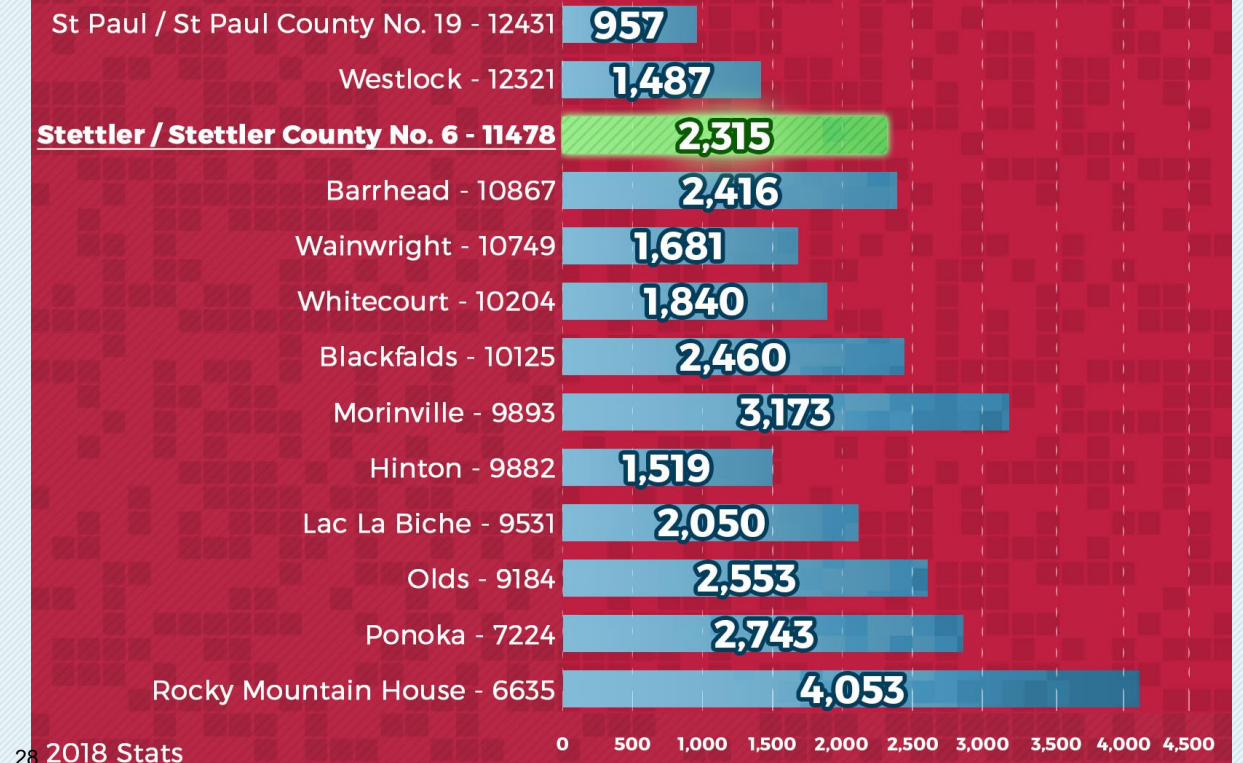
A Community of Readers - 2018 Statistics



Total Circulation



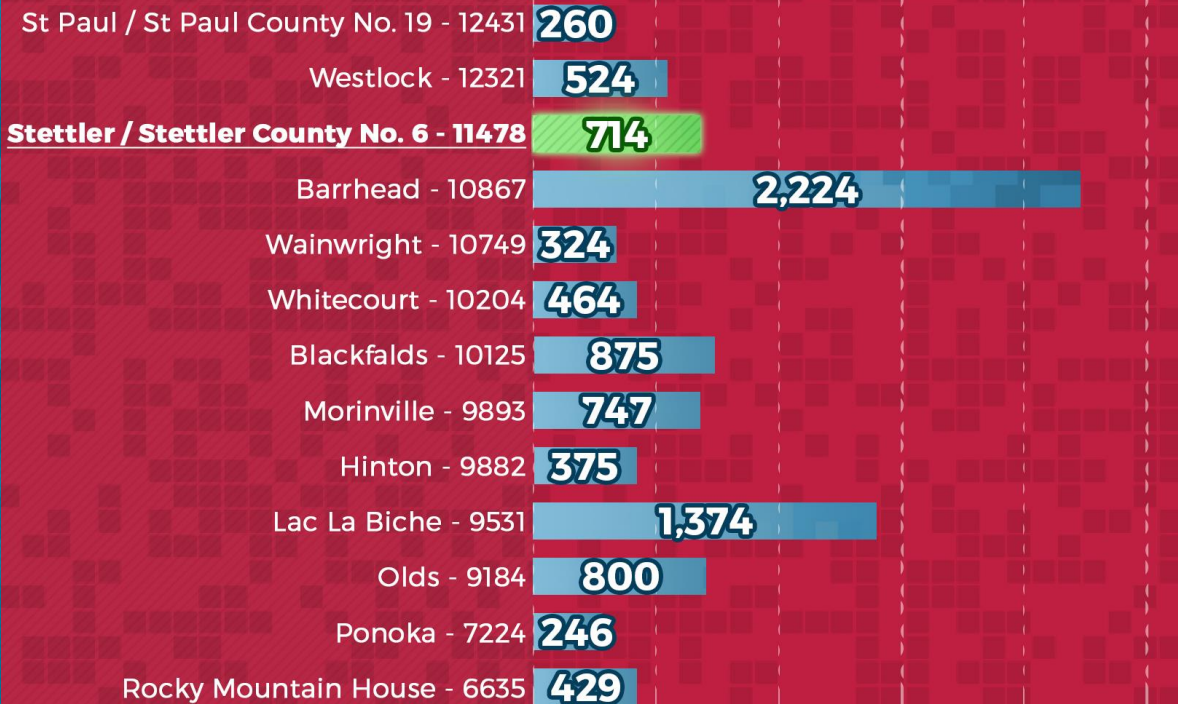
Total Cardholders



Fun things to do - 2018 Statistics



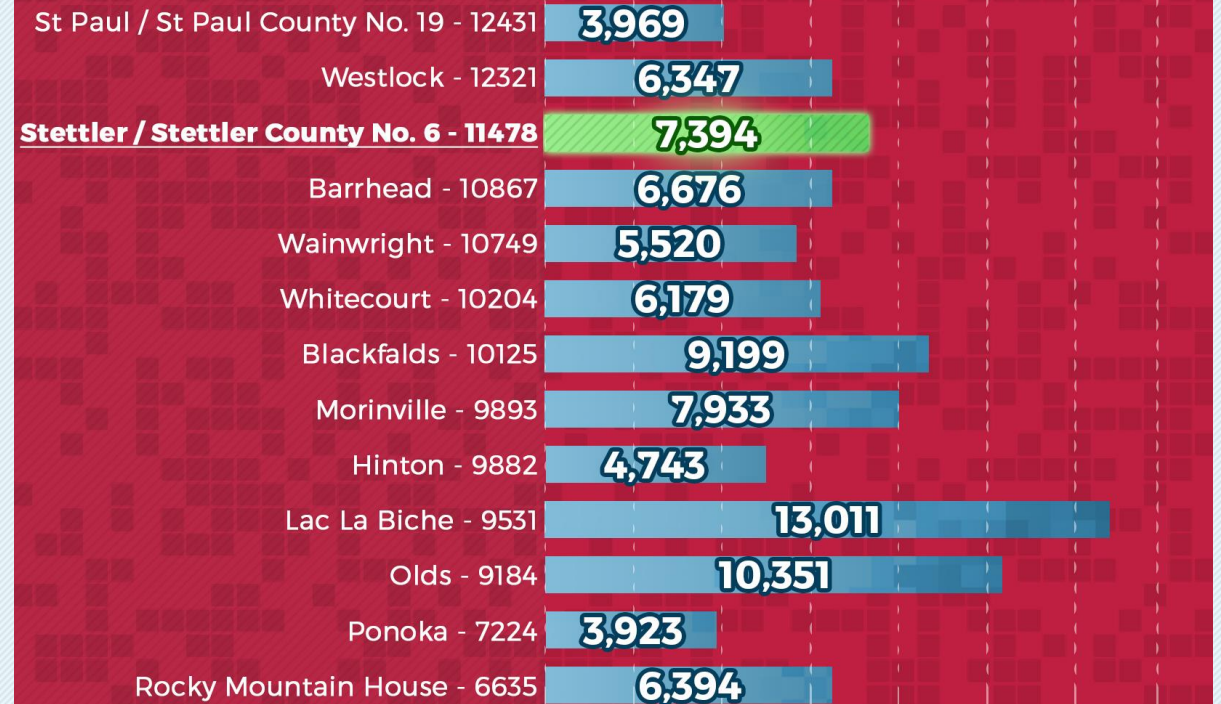
Total Number of Programs



2018 Stats

0 500 1,000 1,500 2,000 2,500

Total Program Participants



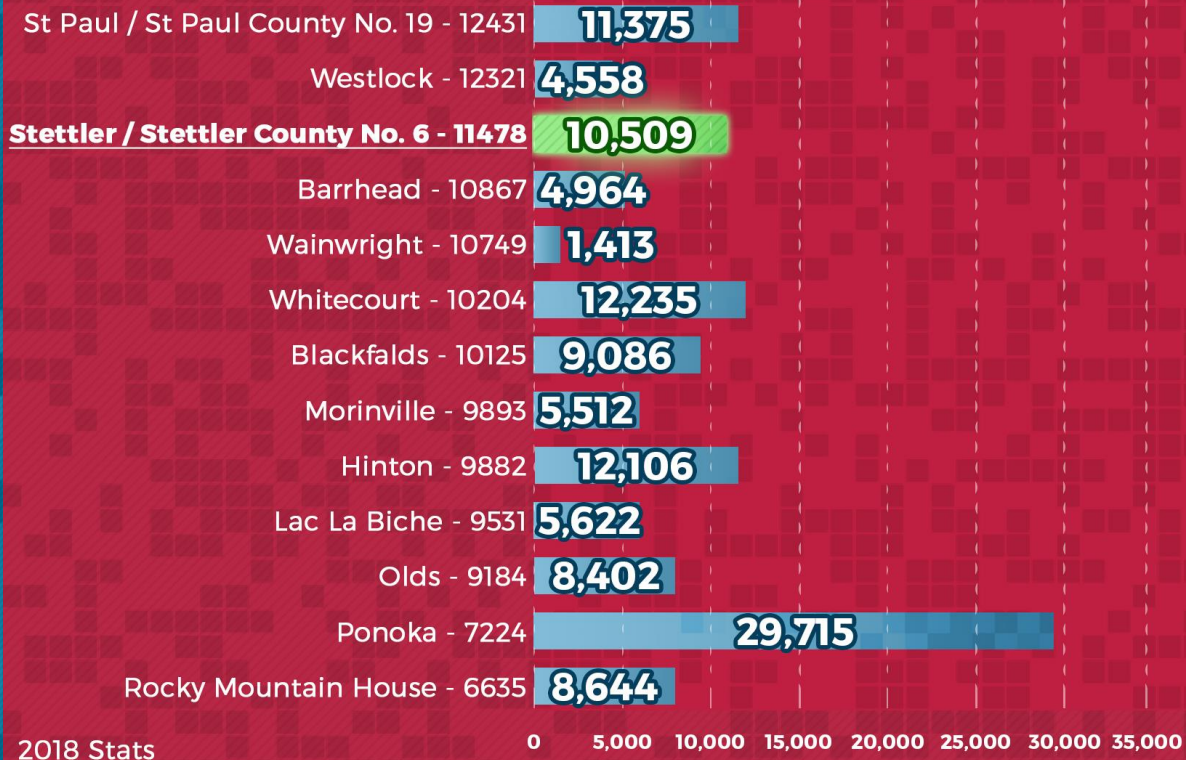
2018 Stats

0 2,000 4,000 6,000 8,000 10,000 12,000 14,000

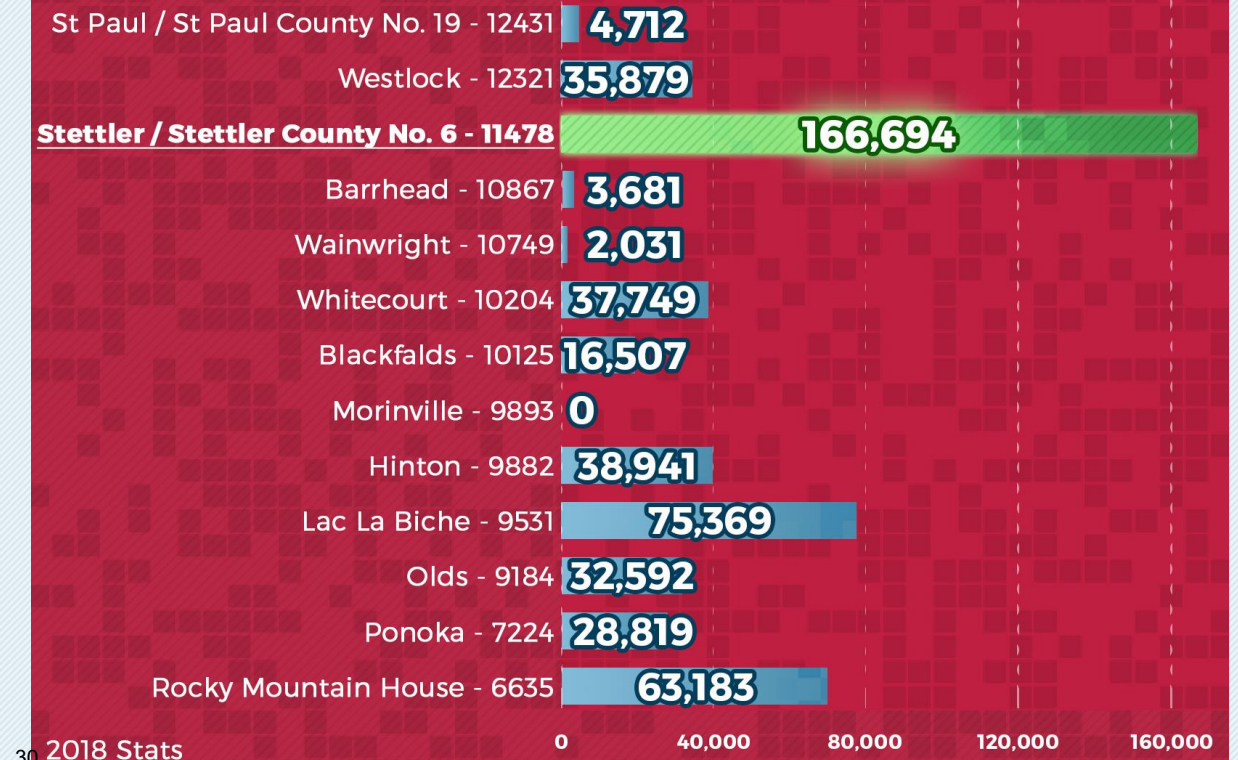
Computer use in Stettler - 2018 Statistics



Workstation Hours



Number of Wi-Fi Sessions



Value of Services offered by the library



Service/Resource	Units delivered	*Value per unit	Value of service
Adult books/eBooks	59,569	\$6.84	\$407,451.96
Youth books/eBooks	38,012	\$5.04	\$191,580.48
Movies	22,788	\$4.99	\$113,712.12
Magazines	1,482	\$6.50	\$9,633.00
Information service*	6,760	\$7.50	\$50,700.00
Library Programs	7,494	\$6.00	\$44,964.00
Workstation hours	10,509	\$18.00	\$189,162.00
WiFi (in megabytes)	6,469,589	\$0.05	\$323,479.45
Total			\$1,330,682.90

*Values are based on average market values in local area as well as in comparison to other Alberta libraries.

Return on Investment



- The Stettler Public Library operated on a combined town and county requisition of \$364,808 in 2018
- In 2018, the Stettler Public Library provided a return of \$1,330,682.90 in services and resources to members of the community.
- This amounts to an investment gain of \$965,875.



Expenses



	2019	2020
Board Expenses	\$3,700	\$3,700
Equipment	\$15,000	\$17,000
Fundraising Expenses	\$4,000	\$4,000
Library Materials	\$33,900	\$33,550
Office & Maintenance	\$60,650	\$60,500
Audit & Bank Fees	\$4,050	\$1,700
Requisitions Payable	\$5,800	\$5,912
Staff Expenses	\$9,650	\$9,250
Staff Remuneration	\$348,495	\$361,292

Income



	2019	2020
Grants	\$81,877	\$82,727
Donations/Fundraising	\$19,600	\$24,533
Sales and Services	\$5,415	\$4,300
Other Revenue	\$350	\$450
Requisitions		
Town	\$245,702	\$250,182
County	\$132,301	\$134,713

Programming Partnerships in 2019



Stettler Regional Board of Trade

Stettler Learning Centre

Stettler Parent Link Centre

Jewell Theatre

Alicia Tate Yoga

Jean Dyck (Quilting)

Jasper Tate (Pokémon Club)

Andrea Hatch, Cabinet of Curiosities

Stettler Writers' Club

Stettler Genealogy Club

Toastmasters

Wm E Hay Secondary Campus

Bradley Spencer (Gamerz)

Doug Gregory (Young writers)

It Takes a Village! Recognizing our many Supporters



- Town of Stettler
- County of Stettler No. 6
- Stettler Public Library Board
- Friends of the Stettler Public Library Society
- Stettler & District FCSS
- Stettler KidSport
- Home Hardware
- Heartland Bowl
- Pro-Water Conditioning
- Rairdan Services Inc.
- Stettler Hotel
- Shopper's Drug Mart
- Party Maxx
- Buzzed & Baked
- Sirrom Wiring and Electrical Services

- Parkland Regional Library
- Rotary Club of Stettler
- Stettler & District FCSS
- Stettler KidSport
- Lawlor Jewelry
- Brenda's Cozy Café
- Teresa's
- Dirt Road Catering
- Indulgence Catering
- Pfeiffer House of Music
- Sobey's
- Sean's No Frills
- Co-Op Liquor
- Sobey's Liquor
- 59th Street Liquor
- Marketa Land & Cattle Co.
- Tim Horton's

- Cabinet of Curiosities
- Vivian Gerlach
- Norman Dennis
- Donna Langille
- Joanne Wiechnick
- Jane Skocdopole
- Marjorie Martin
- Dave MacNaughton
- Cory Lindstrom
- Philip Nash
- Wendy Rairdan
- Jean & Howard Fenske
- Kay Anderson
- Gayle Tennant
- Ross & Eileen Scheerschmidt
- Dugall & Joy Wood
- Alicia Tate
- and more...

Thank you for your continued support.



From the Board and Staff of the Stettler Public Library, we wish you and yours a Merry Christmas and the ³⁷very best of the holiday season!

MEMORANDUM

To: Greg Switenky, CAO
From: Steven Gerlitz, Asst. CAO
Date: December 3, 2019
Re: Stacey Benjamin, Executive Director & Matt Dorsett, Board Chair - Stettler Regional Board of Trade 2020 Budget

Recommendation

That the Town of Stettler Council refer the Stettler Regional Board of Trade 2020 Budget as presented, with a net contribution of \$335,760 from the Town, to the Council 2020 Interim Operating Budget meeting on December 10, 2019

Background Information

Stacey Benjamin, Executive Director, and Matt Dorsett, Board Chair, Stettler Board of Trade will be in to present the Stettler Board of Trade 2019 Budget to Council.

Financial Implications

2020 BOT Revenue	-	\$222,500
2020 BOT Expense	-	\$558,260
2020 Budget (net)	-	\$335,760 (2019 - \$293,217 - diff \$42,543 – 14.5%)

(net contribution (From business taxes, business licenses and general taxes)

- \$6,400 – Business Taxes (2020 Budget)
- \$86,250 – Business Licenses (2020 Budget)
- \$243,110 – General Taxes (2019 - \$200,567 - diff = \$42,543 = 21.2% - salaries \$20,360, telephone upgrade - \$5000, chairs - \$4000, 40th Anniversary Trade Show - \$7000, float maintenance - \$2000, insurance - \$1150, advertising - \$1000, and janitor floors stripped - \$1150)

Prior net contributions

2019 - \$293,217
2018 - \$258,607
2017 - \$251,168
2016 - \$251,172
2015 - \$217,670
2014 - \$240,110
2013 - \$208,830
2012 - \$205,670
2011 - \$227,870
2010 - \$218,005
2009 - \$160,450

Alternatives to the Recommendation

-

Communication

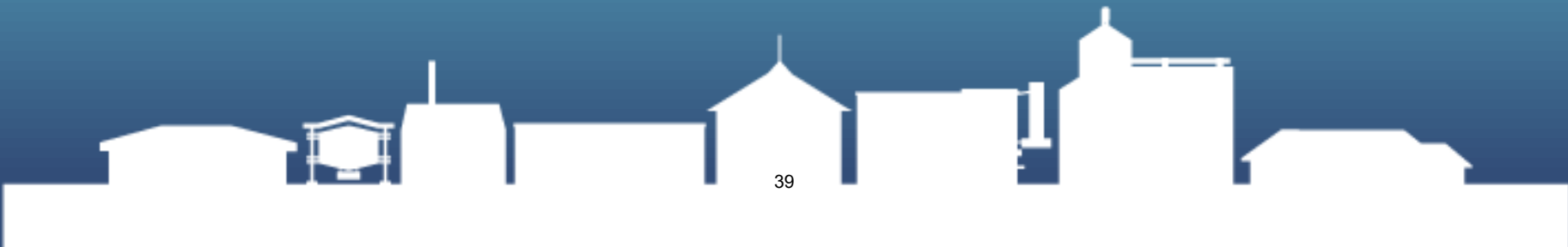
- Greg Switenky – CAO
- Stacey Benjamin - Executive Director, Stettler Board of Trade

Documentation

- Copy of Stettler Board of Trade 2020 Budget and background information

Stettler

REGIONAL BOARD OF TRADE



Annual Projects & Events

- Trade Show
- SWS Parade
- Taste of the Heartland
- Think Local, Shop Stettler
- Stettler Pheasant Festival
- Awards Gala
- Heart of Alberta Dollars



We accept
**Heart of Alberta
Dollar\$**

Stettler
REGIONAL BOARD OF TRADE

Stettler Awards Gala



Nominations accepted year round by the Stettler Regional Board of Trade

Stettler Pheasant Festival



Think Local, Shop Stettler

5 REASONS TO SUPPORT LOCAL

1 Investing Locally

Investing locally helps put food on the tables of local business owners and employees in Stettler. Like you, these residents live, work and play in our community and are more invested in the future of Stettler.



2 Support Local Not For Profit

Local businesses support local not for profit organizations with donations and volunteers. Kidsport is supported by 33 local businesses and in turn is able to help nearly 300 kids each year subsidizing \$67,000 in registration and equipment costs!



3 Pay Local Taxes

Local businesses pay local taxes that are used within your community. These uses include: infrastructure upgrades, emergency services support, libraries, and walking trails.



4 Encourages Innovation and Low Prices

A market with a variety of small businesses encourages innovation and low prices. Local business owners control their products based on the need of their local customers guaranteeing a broader range of product choices.



5 Reduction of Environmental Footprint

By supporting local growers, makers and shops by shopping local you are also able to reduce the amount of packaging and transportation needed to bring products to your house safely compared to shopping out of town or online.



WHY SHOP LOCAL ?

BENEFITS OF SHOPPING LOCAL



IMPACTS OF SHOPPING OUT OF TOWN



JOBS

Our local shops employ local residents adding to the job opportunities within our community. In turn, businesses serving other businesses will also need to hire more local residents to keep up to the demand of a flourishing community.



VARIETY

Local business owners tailor their product offering based on the needs of their local customers, guaranteeing a range of product choices.



TAX BASE

Shopping locally supports businesses who pay local property taxes, business license fees, and government taxes that can be used within our community. Some examples of where these taxes are used include: investments in infrastructure, parks and police and fire departments.



LOCAL SUPPORTS LOCALS

Our local businesses donate to children's sports teams and invest in playgrounds and programming. They support local not-for-profit organizations with donations and volunteers. One example is Kidsport who is supported by 33 local businesses and in turn is able to help nearly 300 kids each year, subsidizing \$67,000 in registration and equipment costs!



BULK BUYING

It may look cheaper to buy in bulk, but many of the products are distantly produced and require more resources to get from farm to fork. This adds to the environmental footprint created by each good. Many countries that produce items cheaply also have lower standards for their products and do not hold as high of value for their employees as Canada.



LOST RESOURCES

Shopping out of town puts extra strain on your vehicle and extra strain on your pocketbook with the cost of fuel, snacks, and meals that are purchased.



ENVIRONMENTAL IMPACT

Shopping out of town, online or in person, negatively impacts the environment through increased transportation and packaging.



LOSS OF COMMUNITY

Shopping out of town, online or in person, takes money out of the local community when businesses are not profiting they have to find ways to cut costs which can mean removing variety and reducing or eliminating donations.




Office & Visitor Information Centre



Tourism

Destination Stettler STAY EAT THINGS TO DO ITINERARIES EVENTS CONTACT



Plan your visit to Santa's Village!

Check out the local events happening in and around Stettler.

[View Our Events](#)

WHY STETTLER

We look forward to your visit in Stettler. From trains and robbers to music festivals, Stettler plays host to many diverse events and attractions to keep you busy during your stay. Explore our unique and diverse landscapes or reflect nostalgically at one of the many museums and see how the West once was. We look forward to guiding your adventure through our region. Stop in, say "Hello", and allow us to show you just how much we have to offer.

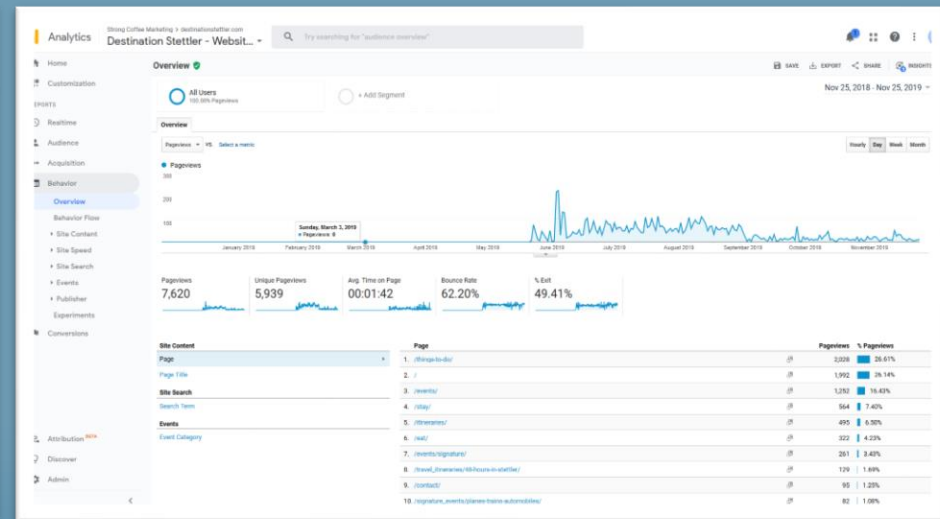
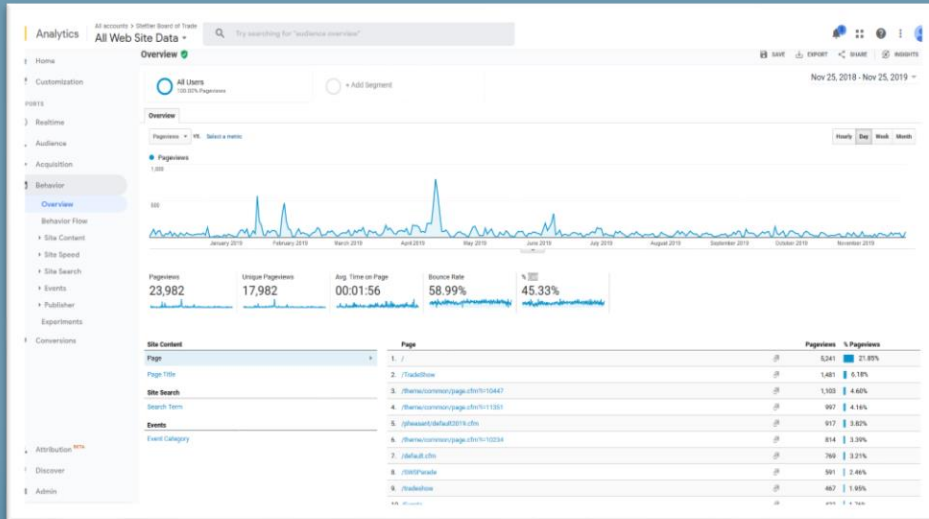
PLACES TO STAY

[Hotels, Motels, Bed & Breakfasts](#)

[Campgrounds](#)



Analytics



Social Media Quick Facts:

- Stettler Regional Board of Trade Facebook – Post with the Highest Reach organically reached **6811** people
- Stettler Community Events Facebook – **13%** increase of followers from 2018
- Destination Stettler Facebook – **39 posts** in the first 6 months of 2019; 21 posts over 2018
- Destination Stettler Instagram – **38%** increase in followers since January with a total of 546 followers

Economic Development

STETTLER REGIONAL BOARD OF TRADE

SPECIAL ADVERTISING FEATURE

WE'RE GOOD WITH OUR HANDS

The Stettler workforce is complimented with skilled workers and tradespeople ready to get to work

THE PEOPLE ARE WHAT MAKE

Stettler stand out. Our community is complimented with passionate go-getters ready to get to work. Be it on the job or volunteering after-hours, the residents are here to make things happen. Our community values taking care of one another and ensuring a prosperous and sustainable future for generations to come. It is not uncommon to see business owners, managers and families collectively work towards updating equipment in the Stettler Hospital and Care Centre, building new playgrounds, hosting large events like the Alberta Scotties Tournament of Hearts or banding together to help a family who has fallen on tough times. We get the big picture.

Our workforce is comprised of many skilled

tradespeople and workers. With Red Deer College only 60 minutes away and Olds College 90 minutes, we're centrally located for apprentices and workers to update their education while maintaining their home and work in Stettler. The Stettler Learning Centre continues to work with employers to bring education opportunities that can help them fill gaps in their own workforce and enhance their employees' skills.

Invest and be a part of a community you and your staff are proud to call home.

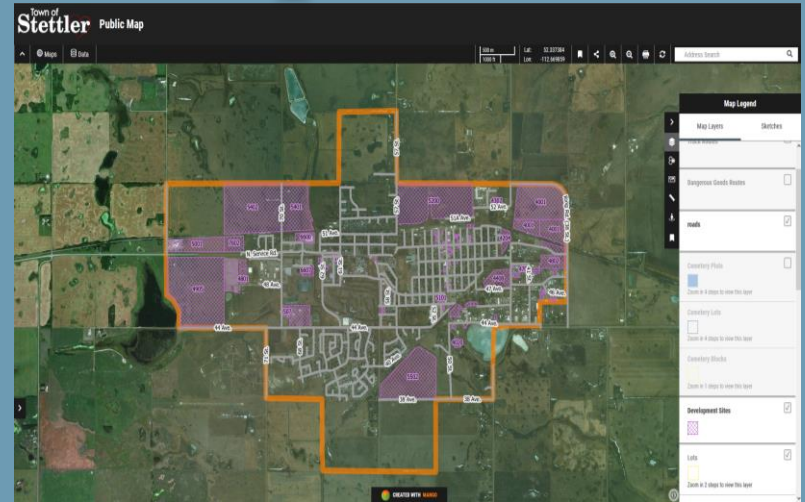
Stettler has trading access across the province and worldwide. Just 1 hour east of the Red Deer Airport, 1 hour 45 minutes from the Edmonton International Airport, and 2 hours from the Calgary International Airport, Stettler is situated at the intersection of

highways 12 and 56. Land has been identified for the creation of new development. We encourage you to visit our website to view opportunities and the properties available. With access to continued education, technology and great logistics, make strides in a community where people make the difference and you're proud to call home.



Stacey Benjamin
Executive Director
403-742-3181

s.benjamin@stettlerboardoftrade.com
www.stettlerboardoftrade.com/invest



We're good with our hands.

The Stettler workforce is complimented with skilled workers and tradespeople ready to get to work.



1-877-742-9499 | stettlerboardoftrade.com



Invest in Community.

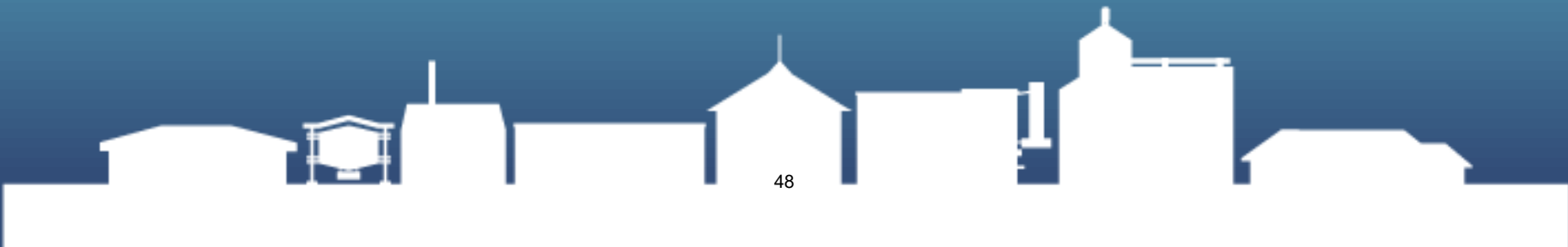
Stettler is located in the "Heart" of central Alberta. With easy access to all of the services and amenities Alberta has to offer, our location makes us the economic hub of east central Alberta but it's our community that keeps people here.

We like to call it home.

Stettler
REGIONAL BOARD OF TRADE
1-877-742-9499 | stettlerboardoftrade.com

Stettler

REGIONAL BOARD OF TRADE



October 23, 2019

Gene Williams
Assistant Deputy Minister
2nd floor, 44 Capital Boulevard
10044 108 Street
Edmonton, AB
T5J 5E6

Dear Gene,

At our meeting with Minister Lagrange on October 3 we were very gratified to hear that you are leading the review of the K-12 funding framework. Your skill and experience are exactly what is required for this difficult task.

The Minister encouraged us to write to you with our thoughts regarding funding, so here goes!

What we like in the current framework

In general we like the “pillars” of the current framework: flexibility, accountability and funding.

We really like the flexibility pillar which gives us the local autonomy to allocate most Provincial funding as we see fit to achieve our goals. Of course, we are also accountable for achieving Provincial goals. We also like the funding pillar which provides base + differential + targeted funding:

- We are OK with base funding on a per student basis, despite generally declining enrolments in our jurisdiction. As well as being Trustees we are also taxpayers and parents/grandparents. You can say a lot about per student funding, but the good thing is that it ensures necessary decisions get made as enrolments change.
- It also makes sense to have differential funding for variable costs. For example:
 - Small Schools by Necessity (SSbN)
 - Equity of Opportunity (EoO)
 - Socio-Economic Status
- We understand that the Province occasionally wants to address specific needs with targeted funding. We're OK with this, but please keep the reporting overhead to a minimum!

Funding for small schools

Please note that our small schools absolutely depend on SSbN and EoO-Density funding.

We are OK with the current SSbN definitions for small schools:

- K-3 up to 80 FTE students
- K-6 up to 150
- K-9 up to 220
- K-12 up to 290

We also like the EoO-Density funding as a per student amount (now \$420) for schools in population centres of less than 5,000 people.

SSbN + EoO-Density funding is less than 10% of our overall Instructional funding from the Province. But we pass it all on to our small schools, so it makes up a very significant portion of their funding (these figures are from 2018-19):

		<u>FTE students</u>	<u>% of funding</u>
Big Valley	K-9	88.5	27%
Botha	K-9	57.0	27%
Brownfield	K-9	41.5	40%
Byemoor	K-9	25.5	51%
Donalda	K-9	59.0	34%
Erskine	K-9	130.5	18%
Gus Wetter (Castor)	K-12	228.5	11%
Coronation	K-12	255.5	10%

So although the current Provincial formula for calculating SSbN funding could be described as “quirky”, it does generate an amount which is absolutely critical for our small schools. Without it a number of our small schools would be in imminent danger of closure!

What should change in the current framework

We do have one major issue with the current SSbN. This is that it is being used to unfairly advantage some small schools in larger centres.

For example, consider a small town with under 10,000 population such as Stettler. Our school there has about 1,200 FTE students in K-12 and our school building is under-utilized. I guess we could open a second small school if we wanted to, perhaps to serve some sort of unique clientele. But we wouldn't get SSbN funding for our new small school because it isn't a "necessity". This makes sense to us as taxpayers.

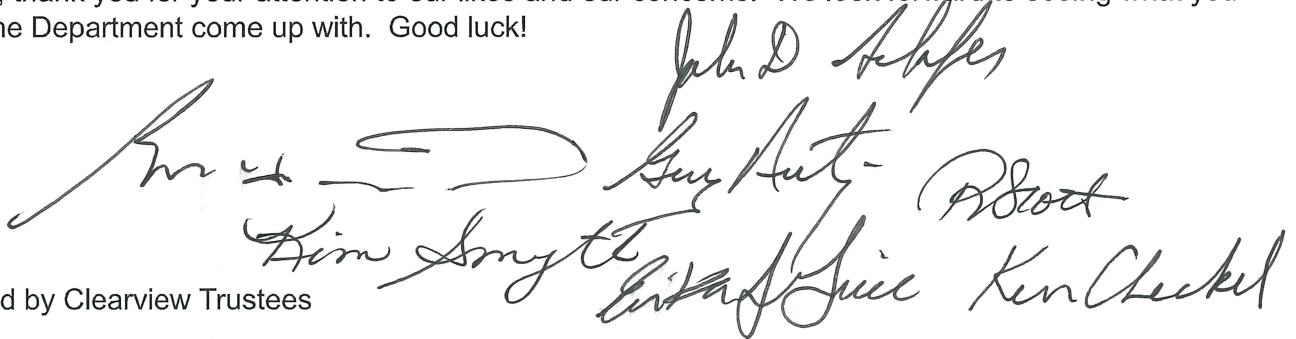
However, if another school division opens that same small school they would get significant amounts of SSbN funding. Depending on their student numbers they could get up to about \$250,000 in SSbN Instruction funding alone. Not to mention PO&M funding to operate their building as if it was fully utilized. Also not to mention capital funding to modernize or even replace their building at some point. Also not to mention capital funding for us to downsize our building. We don't think this makes sense to taxpayers.

This scenario also plays out with Transportation funding. When a competing school division starts up a new school in town, they can also start up their own bus system, funded by the Province, despite there being a perfectly adequate bus system already in place for that town. This is not just an issue for us in the K-12 world! We are asked about it constantly by our School Councils and counterparts on local County and Town councils when they see multiple buses driving the same roads!

Of course there are folks who support competitive school systems operating in the same small town. But we believe that any perceived benefits are far outweighed by the extra costs.

Conclusion

Gene, thank you for your attention to our likes and our concerns. We look forward to seeing what you and the Department come up with. Good luck!

A collection of handwritten signatures in black ink. The signatures are written in a cursive style. Some legible names include 'John D. Schfer', 'Guy Hart', 'D. Scott', 'Ken Checkel', and 'Erica'. There are also some illegible signatures.

Signed by Clearview Trustees

CC – Minister Lagrange, MLA Horner, County Reeves (Stettler, Paintearth), Town Mayors (Stettler, Castor, Coronation), Village Mayors (Big Valley, Halkirk), ASBA President, PSBAA President, ASBA Zone 4 Chair

MEMORANDUM

To: Greg Switenky, CAO
From: Steven Gerlitz, Asst. CAO
Date: December 3, 2019
Re: Stettler Town and Country Museum – 2020 Budget

Recommendation

That the Town of Stettler Council accept the Stettler Town & Country Museum 2020 Budget as presented, and approve financial assistance for the Stettler Town & Country Museum in the amount of \$34,000 within the Town's 2020 Operating Budget

Background Information

We are in receipt of the Stettler Town and Country Museum 2020 Budget. The volunteer Museum Board continues to do a fantastic job in operating, maintaining and enhancing the Museum site.

Financial Implications

2020 Budget - \$34,000.00

Actual

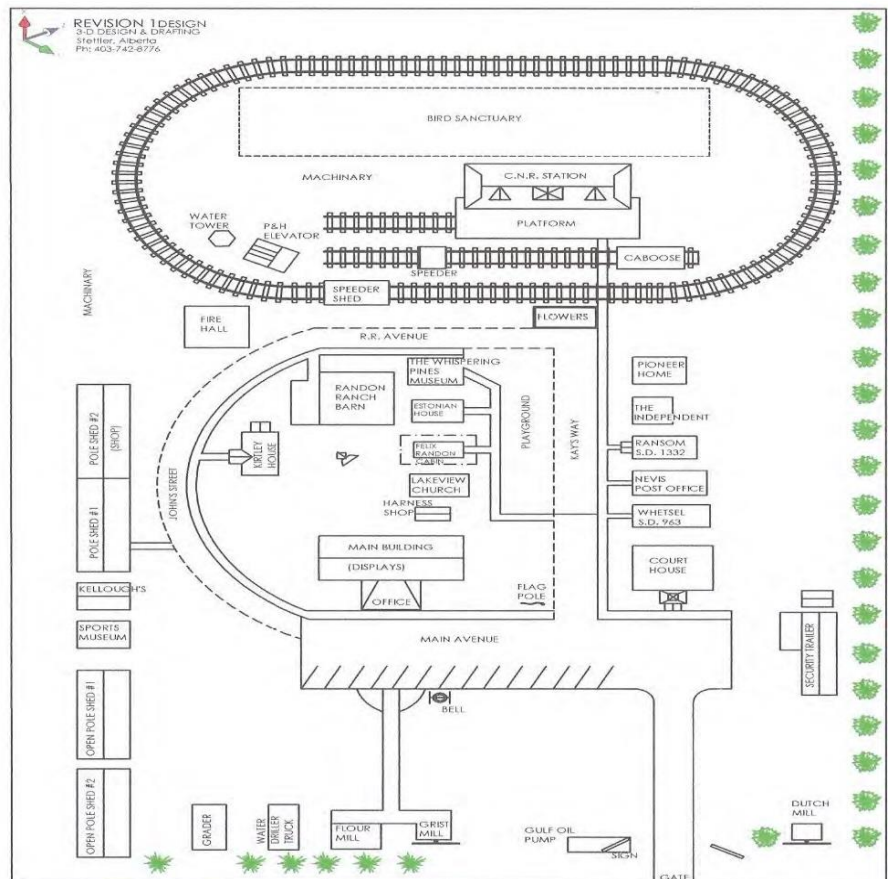
2019 - \$34,000
 2018 - \$34,000
 2017 - \$32,000
 2016 - \$30,000
 2015 - \$28,000
 2014 - \$26,000
 2013 - \$24,000
 2012 - \$22,000
 2011 - \$20,000
 2010 - \$18,000

Communication

- Greg Switenky – CAO
- Karen Wahlund, Manager - Stettler Town and Country Museum

Documentation

- Copy of Stettler Town and Country Museum 2020 Budget and background information



To Whom It May Concern:

Stettler Town and Country Museum's goal is to attract visitors local and distant. Museum board/staff/volunteers have worked continuously to create an interesting facility for the community and visitors, while preserving the heritage of Stettler and area. We want visitors to talk in a positive matter about the Museum, hence the reason we put on fundraisers to merely bring people to the grounds of the Museum, having done so, several return to look through our Museum to learn the history and more.

The continued support and funding increase over the years has been very noticeable. Our facility has improved its appearance, increased an interest throughout the community and maintained a balance with a continuum of part time staff.

2019 the Museum has improved in several areas;

- Doubled the floor plan of the archive room, purchased map drawer units to expand preservation of large paper documents.
- Re shingled Kirtley House
- Replacement windows were exchanged with rotted windows in Pioneer House and Whispering Pines.
- New computer systems, Museum computer program, and networking.
- Successful fundraiser events
 - 2018 Light the Night – 70 participants, 1052 vehicles (\$10,358.76 profit)
 - Pancake Breakfast and Market (\$826.92 profit)
 - July 1 Celebration – 561 visitors (\$633.95 profit)
 - 2019 Night of Terror at the Boo-seum – 394 scared (\$3837 profit)
- Awesome hard-working volunteers have maintained the yard - flowers, lawn, trees and drainage.

Plans for 2020 follow similar parameters annually

- Building maintenance to keep the artifacts secure from environmental changes, roofs and doors/windows improvements where needed will continue.
- Plans for new fundraising events and programing.
- Estate donations received in the last couple of years have been a very nice addition to our funding. Plans to strategically create long term improvements. Some projects being considered (dreamed) consisting of;
 - Eliminate safety issues – parking area, concrete floor in pole #1
 - Storage of artifacts
 - Building for steam tractor
 - Administration Building – Greeting area/offices/archive room/display area for art or seasonal/board room (Main building transitioned to accommodate more gifted artifacts like Trucks/cars.)

We invite everyone to visit the Stettler Town and Country Museum with pride.

1. Introduction

Stettler Town and Country Museum's operational plan for January 2019 – December 2023 lists many goals and will accomplish as many goals as capable with funding, time, and as environmental concerns allow.

The Operational Plan is a working/living document, upon review and assessment by the museum board periodically to justify the importance of each goal at that time.

The Operational Plan has been compiled by the Stettler Town and Country Museum budget/planning committee which includes the President, Associate Curator, Manager, Construction lead, Maintenance lead and a Museum Director.

The Planning Committee identified various projects/issues to which the Stettler Town and Country Museum must address within the next 5 years. Project descriptions, details, steps for implementation, timelines and costs/estimated were prepared.

The implementation of the Operational Plan will be carefully followed by the board of directors of the Stettler Town and Country Museum. Standards and Guidelines of the Stettler Town and Country Museum will be followed to ensure our mission to preserving of all artefacts held in our trust.

2. Operational Plan Projects and Descriptions

This listing is in no way listed in order of importance.

A. Revitalization exteriors (Funded by Casino Funds and Cash Donations) (red indicates changes due to Hail insurance)

- Courthouse (original Stettler School)
 - Bell house – shingles, paint.
 - Interior wall/ceiling repair/paint
 - LED lights
- Whetsel School
 - Windows, exterior paint (North/west)
- Content School / Nevis Grocery – Post office
 - Windows, exterior paint (North/west)
- Ransom School
 - Windows, exterior paint (North/west)
- Harness Shop
 - Roof shingled
 - Exterior painting (North/west)
 - Floor reinforced
 - Improve deck/stairs

- Lakeview Church
 - Windows – replace cracked panes, caulk, fix as needed (2 windows – glass only)
 - Refurbish door
 - Exterior paint (North/west)
- Felix House
 - Exterior paint (West)
- Whispering Pines
 - Windows
 - Back door elimination (West wall metal replace)
- Kirtley House
 - Exterior paint/repair
 - Windows/door repair/replace (window glass on West/north)
- CN Caboose
 - Exterior resided with metal product
- Kellough Building
 - LED lights
- Independent Building
 - LED lights
- Sports Museum
 - LED lights
- Pole Barn #1 and #2
 - LED Lights
 - Exterior paint
 - Door repairs
- Grist Mill
 - Paint/repair of windmill (complete metal replace)
- Main Building
 - Exterior painting/caulking (West/north)
 - Wood doors replaced on North side
- Sports
 - Back door filled in (West wall metal replace)

B. Upgrade Promotions Plan (Manager, Summer Staff)

The Manager actively looks for ways to promote and raise funds to sustain our museum.

- Distribute Museum brochures/posters to other museums and tourist areas
- Upgrade web design.
- Send annual request letter to Stettler business for monetary support
- Create a minimum 4 fundraising events.
- Advertise fundraising, Facebook, newspaper, town/county internet sites and papers, radio, etc.
- Distribute posters and such for fundraisers
- Seek out interested candidates for membership/volunteers

- C. Reorganize / Create Displays (Associate Curator, Summer Staff and Manager)**
 - Highlighting various artefacts at different times
 - In the process of thorough cleaning, re-establish displays.
- D. Develop on Education Program (Manager, Summer Staff, Volunteers)**
 - Consult with local schools to see curriculum fit, to assist with education.
 - Organize programs to interest the public (Night at the Museum) & (Costume Garden tea)
- E. Upgrade Record Management System (Manager)**
 - Accession material data entered to computer program
- F. General Maintenance (Volunteers, Hired contractor)**
 - Yard Maintenance – new mower in the next few years
 - Construction Maintenance
 - Revitalization of machinery left in the elements.

3. Project Budget and Implementation Costs and Timeline

The Stettler Town and Country Museum Board has approved the following Budget to complete the projects of the operations plan. The Board however may find other concerns or issues to be more pertinent at any time; hence projects may be postponed as needed.

Operational Plan – Projects	2020	2021	2022	2023	2024
A. Revitalization exteriors	\$17 500	\$27 500	\$6 000	\$6 000	\$6 000
B. Upgrade Promotions Plan	\$1 000	\$1 000			
C. Reorganize/Create displays	In house	In house	In house	In house	In house
D. Develop an Education Program		\$500	\$200	\$200	\$200
E. Upgrade Record System	\$400	\$400	\$400	\$400	
F. General Maintenance	\$1 000	\$1 000	\$7 000	\$1 000	\$1 000

Stettler Town & Country Museum
Budget 2020 - 2021

Building & Grounds

Caboose - replace exterior/paint, exterior logo, interior repair	\$ 7,000
Repaint Kirtley/Felix/Ransom	\$ 6,000
Pole Barn - Replace concrete floor	\$ 45,000
Courthouse - upstairs renovation (deterioration), bell tower painting,	\$ 20,000
Main Building (interior) - event heating	\$ 5,000
General Maintenance and Repairs	\$ 10,000
Grounds - gravel pads for machinery and pathways to machinery	\$ 5,000
Grounds - flowers	\$ 1,000
Parking Lot / gravel the loop	\$ 30,000
Total	<u>\$ 129,000</u>

New Construction

Steam Tractor Building	\$ 30,000
Total	<u>\$ 30,000</u>

Office, Fixtures and Equipment

Photocopier/Printer	\$ 2,000
Archive - Focusing Camera with stand	\$ 2,000
Total	<u>\$ 4,000</u>

Wages

Manager increase hours as needed (average 10/month)	\$ 3,000
	<u>\$ 3,000</u>

GRAND TOTAL	<u>\$ 163,000</u>
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Stettler Town & Country Museum

Budget for the Year Ending November 30, 2019 (as of November 22, 2019)

	Budget 2018	Actual 2018	Budget 2019	Actual 2019	Budget 2020
Receipts					
Grants		\$0	\$0	\$0	\$0
County of Stettler	\$34,000	\$30,000	\$34,000	\$0	\$34,000
Town of Stettler	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000
Summer Staff Funding	\$15,000	\$22,608	\$25,000	\$16,648	\$20,000
Other (Gov't of Alta. Re Donations)	\$1,500	\$0	\$0	\$0	\$0
	\$84,500	\$86,608	\$93,000	\$50,648	\$88,000
Donations & Bequests Cash	\$5,000	\$4,106	\$5,000	\$7,962	\$5,000
Donations in Kind	\$1,000		\$0	\$0	\$0
Functions	\$10,000	\$12,992	\$15,000	\$17,199	\$15,000
Casino Fund Raiser	\$30,000	\$23,050	\$0	\$0	\$0
Interest	\$0	\$200	\$200	\$2,083	\$1,000
Memberships & Admissions	\$4,000	\$4,200	\$4,500	\$4,295	\$4,500
Rent	\$1,200	\$1,200	\$1,200	\$1,000	\$1,200
	\$51,200	\$41,642	\$25,900	\$32,538	\$26,700
Expenditures					
Buildings Grounds & Artefacts Cash	\$25,000	\$13,732	\$15,000	\$19,943	\$15,000
Insurance	\$4,500	\$3,608	\$4,000	\$3,952	\$4,100
Office Cleaning & Sundry	\$7,000	\$3,194	\$5,000	\$4,378	\$5,000
Office Fixtures & Equip	\$5,000	\$9,291	\$5,000	\$1,157	\$2,000
New Construction	\$50,000	\$0	\$50,000	\$0	\$0
Utilities	\$8,000	\$6,683	\$8,000	\$7,306	\$8,000
Wages & Benefits	\$75,000	\$81,534	\$85,000	\$80,614	\$85,000
	\$174,500	\$118,042	\$172,000	\$117,350	\$119,100
Surplus (Deficit) for Year	-\$38,800	\$10,209	-\$53,100	-\$34,164	-\$4,400

Potential Casino date Feb 2021

Background:

Every year a Chemical Supply Bid is sent to suppliers for process chemicals. Historically, the Water Treatment Plant uses an average of \$160,000 annually for chemical. The 2020 operating budget for chemicals is set at \$170,000. Within the memorandum is the summary of bids and selected suppliers. Prices are NSF/ANSI Standard 60 Certified. Included for comparison are the 2019 prices.

Summary of Bids:

Chemical Name	Estimated Quantity (kg)	2019 (\$/kg)	Cleartech \$/kg	Chemtrade \$/kg	Brenntag \$/kg
Aluminum Sulphate Liquid (48.5%)	207000	0.362		0.397	
Citric Acid	800	1.99	1.89		
Copper Sulphate	1600	5.40	5.55		4.77
Sulphuric Acid (93%)	22000	0.604	0.595		
Powder Activated Carbon	4000	3.18	2.97		
Clearfloc AP1065	300	10.88	8.99		
Chlorine Gas	7256	1.53	1.59		4.69
Aqua Ammonia (29%)	5100	1.545			1.54
Hydrofluosilicic Acid (19.8%)	6300	1.54	1.62		1.55
Sodium Hydroxide (25%)	120000	0.36	0.333		0.44
Sodium Hypochlorite (12%)	8856	0.88	0.9		0.99
Citric Acid (50%)	3900	1.42	1.58		
Calcium Thiosulphate (20-30%)	3840	1.57	1.62		3.82
Hydrogen Peroxide	31,000 L	1.9	1.53		
Polydex Bacteriostatic Algacide	4000	8.42	8.42		
Magnafloc LT 22S	300	6.37			6.94

Recommendation:

Administration respectfully recommends Town of Stettler Council award the 2020 Chemical Supply Bids as presented.

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	74128
Cheque Date	First	Last		74141

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Auton, Cindy	74128	2019-11-08	\$1,815.00

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint 11 Standard 1st Aid	2019.10.28	\$1,815.00	

Dekra-Lite	74129	2019-11-08	\$865.36

Invoice Description	Invoice Number	Invoice Amount	
Trans Replacement Bulbs & Frei	DLIO2018867	\$865.36	

Fastimes Towing	74130	2019-11-08	\$1,727.25

Invoice Description	Invoice Number	Invoice Amount	
Road Hauled Lift Back from	2513	\$1,727.25	

Graham, Kent	74131	2019-11-08	\$500.00

Invoice Description	Invoice Number	Invoice Amount	
PR Staff Party Bartening Servi	2019.11.01	\$500.00	

Heck, Darrell	74132	2019-11-08	\$300.00

Invoice Description	Invoice Number	Invoice Amount	
SRC Nov 1st Honorarium	2019.11.01	\$300.00	

Krankup Karaoke	74133	2019-11-08	\$525.00

Invoice Description	Invoice Number	Invoice Amount	
PR Karaoke Equip & Songs	676135	\$525.00	

Praxair Distribution	74134	2019-11-08	\$348.23

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Cylinder Rental	92631911	\$348.23	

Purolator Courier Ltd.	74135	2019-11-08	\$1,438.94

Invoice Description	Invoice Number	Invoice Amount	
Office/P&D/Trans/WTP/Water Fre	442851200	\$544.97	
Fire Joint/WTP/Water Freight	442595771	\$893.97	

Regent Supply	74136	2019-11-08	\$1,078.94

Invoice Description	Invoice Number	Invoice Amount	
Comm Hall Janitor Supplies	225006	\$1,078.94	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shirley McClellan Regional Wat	74137	2019-11-08	\$24,838.44

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trsf Stn 2nd Debenture Bil	SMRWSC-001088	\$14,846.87	
Wtr Trsf Stn Jul/Aug/Sep Util	SMRWSC-001111	\$9,991.57	

The Canadian Tulip Festival In	74138	2019-11-08	\$365.05

Invoice Description	Invoice Number	Invoice Amount	
HBC 75 Tulip Bulbs & Freight	17478	\$365.05	

TNT Work & Rescue	74139	2019-11-08	\$1,378.34

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint 4 Quick Response Ba	44512	\$1,378.34	

Town of Stettler - Petty Cash	74140	2019-11-08	\$133.75

Invoice Description	Invoice Number	Invoice Amount	
Office Lotto & Household Suppl	2019.11.05	\$133.75	

Yellow Pages	74141	2019-11-08	\$55.44

Invoice Description	Invoice Number	Invoice Amount	
Oct Directory Advertising	19-7563066	\$55.44	

Total Cheques			\$35,369.74
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	74142
Cheque Date	First	Last		74157

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	74142	2019-11-15	\$47.00

Invoice Description	Invoice Number	Invoice Amount	
Admin & Bylaw Searches	2019.10.31	\$47.00	

Bobcat of Red Deer	74143	2019-11-15	\$439.78

Invoice Description	Invoice Number	Invoice Amount	
Trans 500 hr service #117	P02214	\$439.78	

Bunzl Cleaning & Hygiene	74144	2019-11-15	\$208.64

Invoice Description	Invoice Number	Invoice Amount	
SRC & Pool Janitor Supplies	116212	\$208.64	

Canada Post Corporation	74145	2019-11-15	\$1,624.46

Invoice Description	Invoice Number	Invoice Amount	
Water Billing Postage	9705802385	\$1,624.46	

Fishbone Enterprises Inc.	74146	2019-11-15	\$514.50

Invoice Description	Invoice Number	Invoice Amount	
WTP Mow Fire Guard & Berms	567	\$514.50	

Future Ag Inc	74147	2019-11-15	\$45.74

Invoice Description	Invoice Number	Invoice Amount	
WTP Air filter unit #122	IS58609	\$45.74	

Gyro Ag Ltd.	74148	2019-11-15	\$111.37

Invoice Description	Invoice Number	Invoice Amount	
WTP Starter kit, bolts, rope	883	\$111.37	

Kathy's Printing Service	74149	2019-11-15	\$496.65

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Meter Sheets & Cards	4896	\$496.65	

New West Freightliner	74150	2019-11-15	\$2,148.58

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Rear springs & Ubolts	464856R	\$2,148.58	

Receiver General for Canada	74151	2019-11-15	\$44,231.92

Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Town Tax Remittance		PP23-19	\$35,147.37
Town Tax Remittance		PP23-19.	\$7,734.40
BOT Tax Remittance		PP23-19.BOT	\$1,350.15
=====			
Skaley Landscaping & Bobcat	74152	2019-11-15	\$2,499.00
Invoice Description		Invoice Number	Invoice Amount
Park Stump Grinding		578491	\$2,499.00
=====			
Stettler Mobile Solutions	74153	2019-11-15	\$2,318.38
Invoice Description		Invoice Number	Invoice Amount
Employee Computer Purchase		000008	\$2,318.38
=====			
Town of Stettler - Petty Cash	74154	2019-11-15	\$146.95
Invoice Description		Invoice Number	Invoice Amount
PR Taxi Staff Party, Lotto		2019.11.13	\$146.95
=====			
United Rentals of Canada Inc.	74155	2019-11-15	\$7,844.38
Invoice Description		Invoice Number	Invoice Amount
Roads Boom Inspection #168		175815491	\$280.38
Roads Repair Boom #168		175815061	\$7,564.00
=====			
Urban Dirtworks Inc.	74156	2019-11-15	\$163,296.10
Invoice Description		Invoice Number	Invoice Amount
TS93 57A St Water/Sewer Replac		PP#1-2019	\$163,296.10
=====			
Valley Green Landscaping	74157	2019-11-15	\$1,365.00
Invoice Description		Invoice Number	Invoice Amount
Wtr Trns Replace Trees removed		02791	\$1,365.00
=====			
		Total Cheques	\$227,338.45
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	74158
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Anderson, Jim	74158	2019-11-22	\$160.00

Invoice Description		Invoice Number	Invoice Amount

Pest Control Contract		2019.11.18	\$160.00
=====			
Bagshaw Electric Ltd.	74159	2019-11-22	\$1,541.12

Invoice Description		Invoice Number	Invoice Amount

WTP 4 U-Tube Lamps		IC005388	\$60.44
WTP Check Sump Pump at Low Lif		W10281	\$117.34
WTP Trouble Shoot Generator		W10287	\$469.35
WTP Batteries		IC006109	\$193.20
SRC Relay Ice Plant Exhaust Fa		IC005763	\$24.66
SRC Emergency Light Batteries		IC005468	\$96.60
SRC Install IcePlant Contactor		W10293	\$123.55
SRC Zamboni Propane		IC005122	\$71.66
Pool Trouble Shoot Fire Alarm		W10301	\$285.60
Comm Hall Food Cart Repairs		IC005880	\$93.05
Parks Pannel Wire Connector		IC005877	\$5.67
=====			
Big Hill Services Ltd.	74160	2019-11-22	\$1,433.79

Invoice Description		Invoice Number	Invoice Amount

SRC Net Kit		25684	\$1,433.79
=====			
Bobcat of Red Deer	74161	2019-11-22	\$4,200.00

Invoice Description		Invoice Number	Invoice Amount

Trans Unit#117 Bobcat Exchange		E00063	\$4,200.00
=====			
Caro Analytical Services	74162	2019-11-22	\$949.89

Invoice Description		Invoice Number	Invoice Amount

WTP Water Analysis		IC1918011	\$316.63
WTP Water Analysis		IC918012	\$316.63
WTP Water Analysis		IC918205	\$316.63
=====			
Dybo Oilfield Sales & Rentals	74163	2019-11-22	\$598.50

Invoice Description		Invoice Number	Invoice Amount

Sidewalk - Rig Mat Rental		604	\$598.50
=====			
Heartland Glass Ltd.	74164	2019-11-22	\$1,139.15

Invoice Description		Invoice Number	Invoice Amount

Shop Key Tags		104650	\$6.30
SRC Office Door		104706	\$1,132.85

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
McKay, Cammi Marie	74165	2019-11-22	\$56.53
Invoice Description	Invoice Number	Invoice Amount	
Water Refund Util AC Cr Bal	2019.11.13	\$56.53	
MPE Engineering Ltd	74166	2019-11-22	\$2,644.43
Invoice Description	Invoice Number	Invoice Amount	
WTP General Engineering	4360-001-00-04	\$2,644.43	
Newton, Jacqui (Petty Cash)	74167	2019-11-22	\$210.00
Invoice Description	Invoice Number	Invoice Amount	
SRC Tools, Supplies, Special E	2019.11.19	\$210.00	
Noratek Solutions INC.	74168	2019-11-22	\$1,197.00
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Annual License	C29105	\$1,197.00	
Peak Service and Sales	74169	2019-11-22	\$2,085.30
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Pump Repairs	1030	\$2,085.30	
Praxair Distribution	74170	2019-11-22	\$124.90
Invoice Description	Invoice Number	Invoice Amount	
Shop Cylinder Lease	92620503	\$124.90	
Schwartz Home Building Centre	74171	2019-11-22	\$82.91
Invoice Description	Invoice Number	Invoice Amount	
Parks Dowelling/Shop Drill Bit	739782	\$14.67	
SRC Saw Blade	741055	\$68.24	
Shah, Parth	74172	2019-11-22	\$56.30
Invoice Description	Invoice Number	Invoice Amount	
Water Refund Util Cr Bal	2019.11.15	\$56.30	
Stettler Agri-Centre	74173	2019-11-22	\$449.15
Invoice Description	Invoice Number	Invoice Amount	
Trans 2 pairs Chainsaw Pants	4713S	\$314.98	
Parks Angle Drive unit #92	4362S	\$68.24	
Parks Blade & Hardware	4725S	\$65.93	
Summer Village of White Sands	74174	2019-11-22	\$67.41
Invoice Description	Invoice Number	Invoice Amount	
Refund-Over Charged on Salary	2019.10.25	\$67.41	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Woody's Automotive Ltd.	74175	2019-11-22	\$1,439.76

Invoice Description	Invoice Number	Invoice Amount
Shop Towels & Rubber Gloves	658031	\$86.27
Trans Cleaner Degreaser	658100	\$124.59
Shop Towels & WTP Drive Belt	658816	\$103.73
Shop Antifreeze	657099	\$401.31
Shop Plastic Ties	657558	\$16.46
Trans Cleaner Degreaser	657995	\$124.59
Shop Butane	658149	\$6.29
Shop 10 Light Bulbs	659366	\$21.63
Shop Bolt Extractors	657337	\$83.78
Shop Butane Torch	658148	\$109.14
Trans Oil Line unit #10	657477	\$11.24
Trans Spark plug & Fuel Filter	658412	\$10.05
WTP Drive Belts unit #136	658755	\$20.31
Water Door Pins & Bushings#73	658391	\$40.86
Parks Ball Joint unit #83	656974	\$33.13
Parks Oil Filter unit #172	658367	\$16.38
Parks Ignition Switch unit #94	658469	\$63.90
Parks Brake line unit #75	658528	\$39.78
Parks Trans filter & oil #81	658629	\$110.97
Parks Trans Filter unit #81	658679	\$15.35

Total Cheques \$18,436.14

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2019-11-13	2019-11-13		Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta One-Call Corporation	EFT0001812	2019-11-13	\$176.40

Invoice Description		Invoice Number	Invoice Amount

Water Trans Oct 1st Calls		IN154823	\$176.40

Baharally, Charlene	EFT0001813	2019-11-13	\$216.47

Invoice Description		Invoice Number	Invoice Amount

Fitness Area Trvl to Edmonton		2019.10.28	\$216.47

Cas Tech Inc.	EFT0001814	2019-11-13	\$18,018.00

Invoice Description		Invoice Number	Invoice Amount

Computer Microsoft Office 365		30976	\$415.80
Computer 2 Asus 24" Monitors		31040	\$585.90
Computer Upgrades		31052	\$17,016.30

Center Ice Concession	EFT0001815	2019-11-13	\$156.00

Invoice Description		Invoice Number	Invoice Amount

HBC General Sep Meeting Lunch		050	\$72.00
HBC General Oct Meeting Lunch		051	\$84.00

Central Sharpening	EFT0001816	2019-11-13	\$189.00

Invoice Description		Invoice Number	Invoice Amount

SRC Sharpen Zamboni Blades		27890	\$189.00

Chemtrade West Limited Partner	EFT0001817	2019-11-13	\$8,905.63

Invoice Description		Invoice Number	Invoice Amount

WTP Chemicals		92756554	\$8,905.63

Clear Water Controls Inc.	EFT0001818	2019-11-13	\$3,281.05

Invoice Description		Invoice Number	Invoice Amount

WTP 5105 Vacuum Regulator		11067	\$3,281.05

Digital Connection Office Syst	EFT0001819	2019-11-13	\$234.55

Invoice Description		Invoice Number	Invoice Amount

Office Photocopies 9.30-10.29		227718	\$234.55

Digitex Canada Inc.	EFT0001820	2019-11-13	\$262.56

Invoice Description		Invoice Number	Invoice Amount

P&L Photocopies 10.4-11.03		IN596584	\$262.56

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Doucette, Penni	EFT0001821	2019-11-13	\$149.45
Invoice Description	Invoice Number	Invoice Amount	
PR Staff Party Materials	2019.11.01	\$149.45	
Ember Graphics	EFT0001822	2019-11-13	\$360.55
Invoice Description	Invoice Number	Invoice Amount	
HBC Community Orchard Sign	515	\$360.55	
Glover International Trucks Lt	EFT0001823	2019-11-13	\$540.72
Invoice Description	Invoice Number	Invoice Amount	
Trans Mirror bracket ass #86	663543	\$540.72	
Hi Way 9 Express Ltd.	EFT0001824	2019-11-13	\$114.24
Invoice Description	Invoice Number	Invoice Amount	
Parks Freight	31623901	\$42.09	
Parks Freight	31628659	\$42.09	
Parks Freight	31628678	\$30.06	
Lifesaving Society	EFT0001825	2019-11-13	\$71.40
Invoice Description	Invoice Number	Invoice Amount	
Pool 2 AEC & 1 Lifeguard Exam	9220	\$71.40	
Norwood Foundry Limited	EFT0001826	2019-11-13	\$1,603.28
Invoice Description	Invoice Number	Invoice Amount	
Trans Catch Basin Frame & Grat	42438	\$1,603.28	
NSC Minerals Ltd.	EFT0001827	2019-11-13	\$5,162.34
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Road Salt	SXP250739	\$5,162.34	
QM Contracting	EFT0001828	2019-11-13	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
Water Billing Oct Meter Reader	375497	\$1,575.00	
Stingray Radio Inc.	EFT0001829	2019-11-13	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Oct Advertising	301847-10	\$546.00	
Trinus Technologies Inc	EFT0001830	2019-11-13	\$628.95
Invoice Description	Invoice Number	Invoice Amount	
Computer Anti/Virus Email Host	R47641-25938	\$628.95	
Van Houtte Coffee Services Inc	EFT0001831	2019-11-13	\$16.42
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Office Coffee		72209948-2020	\$57.50
Wet Water Industries Ltd.	EFT0001832	2019-11-13	\$76.89
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Dec Wtr Treat Equip	AR17384	\$76.89	
WTS Manufacturing & Sales Inc.	EFT0001833	2019-11-13	\$326.80
=====			
Invoice Description	Invoice Number	Invoice Amount	
Trans Decorations Materials	1482	\$143.05	
Fitness Build Rack for Gym	1490	\$183.75	
Total Cheques			\$42,611.70
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number EFT0001834	EFT0001861
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0001834	2019-11-19	\$13,617.38

Invoice Description		Invoice Number	Invoice Amount

Bylaw Oct Bylaw Enforcement		11803	\$13,617.38
=====			
AMSC Insurance Services Ltd.	EFT0001835	2019-11-19	\$3,540.29

Invoice Description		Invoice Number	Invoice Amount

BOT Pheasant Festival Insuranc		35678	\$4,425.00
=====			
APEX Supplementary Pension Pla	EFT0001836	2019-11-19	\$385.17

Invoice Description		Invoice Number	Invoice Amount

Supplementary Pension Plan		PP23-19	\$385.17
=====			
Automated Aquatics Canada Ltd.	EFT0001837	2019-11-19	\$2,265.40

Invoice Description		Invoice Number	Invoice Amount

Pool Equip Repair Parts/Freigh		0000090686	\$1,980.01
Pool Service Call Wave 75		0000091070	\$285.39
=====			
Baharally, Charlene	EFT0001838	2019-11-19	\$40.00

Invoice Description		Invoice Number	Invoice Amount

Fitness Area Yoga Class Sessio		2019.11.12	\$40.00
=====			
Stettler Regional Board of Tra	EFT0001839	2019-11-19	\$60.00

Invoice Description		Invoice Number	Invoice Amount

Pulbic Relations Staff Party		1314	\$60.00
=====			
Bond-O Communications Ltd.	EFT0001840	2019-11-19	\$2,115.76

Invoice Description		Invoice Number	Invoice Amount

Campground Repair Internet		BONDOIN123431	\$1,057.88
Campground Wifi Repair		BONDOIN123432	\$1,057.88
=====			
Border Paving Ltd.	EFT0001841	2019-11-19	\$413,247.61

Invoice Description		Invoice Number	Invoice Amount

TS95 Pathway Rehab/Pavement		TS95-PP#4	\$413,247.61
=====			
Brownlee LLP	EFT0001842	2019-11-19	\$513.24

Invoice Description		Invoice Number	Invoice Amount

Sewer Lagoon Legal Services		488239	\$513.24

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Can Pak Environmental Inc.	EFT0001843	2019-11-19	\$28,961.56
Invoice Description	Invoice Number	Invoice Amount	
Oct Waste & Recycling Collecti	RD000000008572	\$28,961.56	
Canadian Red Cross	EFT0001844	2019-11-19	\$1,231.48
Invoice Description	Invoice Number	Invoice Amount	
Pool Swim Badges & Freight	CRC-193677	\$1,091.48	
Fire Jnt 7 Standard 1st Aid Co	CRC-195799	\$140.00	
Canadian Union of Public Emplo	EFT0001845	2019-11-19	\$770.00
Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP23-19	\$770.00	
ClearTech Industries Inc.	EFT0001846	2019-11-19	\$2,131.08
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals Container Dep	811621	\$3,884.58	
GT Hydraulic & Bearing	EFT0001847	2019-11-19	\$1,574.50
Invoice Description	Invoice Number	Invoice Amount	
Shop Orings #82/Fuel Condition	000-322955	\$1,401.42	
Parks/Trans/Water Asst Filters	000-322978	\$173.08	
Hach Sales & Service Ltd.	EFT0001848	2019-11-19	\$897.86
Invoice Description	Invoice Number	Invoice Amount	
WTP Lab Supplies & Freight	206651	\$624.96	
WTP Lab Supplies & Freight	207635	\$272.90	
Stettler Home Hardware	EFT0001849	2019-11-19	\$686.47
Invoice Description	Invoice Number	Invoice Amount	
Office 3 Water Refills	118257	\$15.75	
Office 3 Water Refills	118418	\$15.75	
Office 3 AB & 3 CND Flags	118185	\$302.34	
Trans 3 Water Refills	118256	\$11.25	
Trans Coffee Pot Cleaner	118326	\$13.93	
P&L Janitor Supplies	118399	\$32.17	
SRC 6 Thermostats Blue & Red A	118304	\$283.44	
SRC Consession Repairs	118319	\$12.58	
KaizenLAB Inc.	EFT0001850	2019-11-19	\$839.79
Invoice Description	Invoice Number	Invoice Amount	
Lagoon Sampling	INV0045178	\$839.79	
Keiths Refrigeration	EFT0001851	2019-11-19	\$571.10
Invoice Description	Invoice Number	Invoice Amount	
SRC R.T.U. Parts	19445	\$571.10	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Municipal Property Consultants	EFT0001852	2019-11-19	\$6,805.31
Invoice Description	Invoice Number	Invoice Amount	
November Assessor	17125	\$6,805.31	
Oakcreek Golf & Turf Inc.	EFT0001853	2019-11-19	\$672.58
Invoice Description	Invoice Number	Invoice Amount	
Parks Bearings/Pullies/Wheels	2221545	\$569.76	
Parks Bearing/Filter #100	2221822	\$102.82	
Rally Rentals	EFT0001854	2019-11-19	\$166.95
Invoice Description	Invoice Number	Invoice Amount	
Shop Supplies Mig Wire	23255	\$115.50	
Fitness Area 12' Cargo #1	23164	\$51.45	
Rural Municipalities of Albert	EFT0001855	2019-11-19	\$14,346.82
Invoice Description	Invoice Number	Invoice Amount	
Trans Oil unit #182	946393372	\$187.18	
Trans Tie Rod End unit #145	90796227	\$84.00	
Trans Culvert end couplers	6-189794	\$3,955.76	
WTP Eaton Inspect & Repair	017737	\$9,975.00	
Water Trans Hydrant Parts	4203977	\$82.74	
Parks Tire Repair unit #172	647233072	\$62.14	
RMA Fuel Ltd.	EFT0001856	2019-11-19	\$13,891.24
Invoice Description	Invoice Number	Invoice Amount	
Parks/Trans/Water Diesel Marke	PF-7821-80122	\$2,437.30	
Trans Hydraulic oil unit #182	PF-7828-80215	\$1,781.55	
Parks/Trans/Water 15W40 Oil	PF-7846-80402	\$941.60	
Misc Dept Equip Gas Oil etc.	PF-7805-79927	\$8,730.79	
Scott, Graham	EFT0001857	2019-11-19	\$138.01
Invoice Description	Invoice Number	Invoice Amount	
Office Dishwasher Soap/Tissue	2019.11.06	\$138.01	
Shanes Instrument Services Ltd	EFT0001858	2019-11-19	\$1,637.99
Invoice Description	Invoice Number	Invoice Amount	
WTP UPS wiring repair, install	20345	\$1,637.99	
Stettler Building Supplies Ltd	EFT0001859	2019-11-19	\$501.55
Invoice Description	Invoice Number	Invoice Amount	
Cemetery Bench Materials	AC0441	\$17.80	
Cemtery Bench Materials	AC0461	\$66.05	
Cemtery Bench Materials	AC0496	\$13.21	
Cemtery Bench Materials	AC0714	\$26.42	
SRC Red Rink Bench Materials	AC0837	\$177.66	
Pool Equipment Repair Material	AC0067	\$31.49	
Comm Hall Roof Repair Material	AC1220	\$13.00	
Parks Bench Materials	AC1115	\$0.06	
Parks Bench Materials	AC1238	\$5.72	
Parks Cutting Blade	AC0148	\$150.14	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount						
Stettler & District Handibus	EFT0001860	2019-11-19	\$199.04						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Bus Garage Oct Utilities</td> <td>3118</td> <td>\$199.04</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Bus Garage Oct Utilities	3118	\$199.04
Invoice Description	Invoice Number	Invoice Amount							
Bus Garage Oct Utilities	3118	\$199.04							
Team Aquatic Supplies Ltd.	EFT0001861	2019-11-19	\$332.43						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Pool Uniforms & Freight</td> <td>IN125955</td> <td>\$332.43</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Pool Uniforms & Freight	IN125955	\$332.43
Invoice Description	Invoice Number	Invoice Amount							
Pool Uniforms & Freight	IN125955	\$332.43							
		Total Cheques	\$512,140.61						

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2019-11-26	2019-11-26		Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																																						
Accu-Flo Meter Service Ltd.	EFT0001862	2019-11-26	\$19,765.20																																																						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Wtr Trns 6 5/8" T-10 E-Coder</td> <td>87327</td> <td>\$2,898.00</td> </tr> <tr> <td>Wtr Trns 2 - 2" T10 E-Coder</td> <td>87439</td> <td>\$2,377.20</td> </tr> <tr> <td>Wtr Trns 30 5/8" T10 E-Coder</td> <td>87605</td> <td>\$14,490.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Wtr Trns 6 5/8" T-10 E-Coder	87327	\$2,898.00	Wtr Trns 2 - 2" T10 E-Coder	87439	\$2,377.20	Wtr Trns 30 5/8" T10 E-Coder	87605	\$14,490.00																																										
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Wtr Trns 30 5/8" T10 E-Coder	87605	\$14,490.00																																																							
Action Plumbing & Excavating	EFT0001863	2019-11-26	\$1,123.06																																																						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Trans Drain Treatment</td> <td>I024164</td> <td>\$94.08</td> </tr> <tr> <td>Sewer Auger & Repair Sewer</td> <td>W32090</td> <td>\$249.28</td> </tr> <tr> <td>Sewer Auger Sewer Blockage</td> <td>W32165</td> <td>\$446.25</td> </tr> <tr> <td>SRC Wax Seal</td> <td>I024310</td> <td>\$10.77</td> </tr> <tr> <td>Pool Repair Leak in Washroom</td> <td>W32356</td> <td>\$309.02</td> </tr> <tr> <td>Parks Lions Hose Bib Replaceme</td> <td>I024263</td> <td>\$13.66</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Trans Drain Treatment	I024164	\$94.08	Sewer Auger & Repair Sewer	W32090	\$249.28	Sewer Auger Sewer Blockage	W32165	\$446.25	SRC Wax Seal	I024310	\$10.77	Pool Repair Leak in Washroom	W32356	\$309.02	Parks Lions Hose Bib Replaceme	I024263	\$13.66																																	
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Parks Lions Hose Bib Replaceme	I024263	\$13.66																																																							
Bhimani, Akbar	EFT0001864	2019-11-26	\$202.24																																																						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Wtr Trns CUPE Clothing Allowan</td> <td>2019.11.13</td> <td>\$202.24</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Wtr Trns CUPE Clothing Allowan	2019.11.13	\$202.24																																																
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Wtr Trns CUPE Clothing Allowan	2019.11.13	\$202.24																																																							
Border Paving Ltd.	EFT0001865	2019-11-26	\$5,984.60																																																						
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Bounty Onsite Inc.	EFT0001866	2019-11-26	\$4,395.48																																																						
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Brenda's Country Catering	EFT0001867	2019-11-26	\$2,170.82																																													
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Burmac Mechanical 2000	EFT0001868	2019-11-26	\$4,458.52																																													
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Canadian Red Cross	EFT0001869	2019-11-26	\$120.00																																													
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Capital H2O Systems Inc.	EFT0001870	2019-11-26	\$313.54																																													
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Center Ice Concession	EFT0001871	2019-11-26	\$180.00																																													
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Central Sharpening	EFT0001872	2019-11-26	\$105.00																																													
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Clearview Public Schools	EFT0001873	2019-11-26	\$2,252.13																																													
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Contact Safety Service Ltd.	EFT0001874	2019-11-26	\$6,119.39																																													
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Dean's Machine Inc.	EFT0001875	2019-11-26	\$236.88

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Build Hydrant Wrench	42938	\$236.88	

Derks	EFT0001876	2019-11-26	\$145.90

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Fire Hat/Badge/Ship	123928RP	\$145.90	

Heartland Auto Supply	EFT0001877	2019-11-26	\$1,577.73

Invoice Description	Invoice Number	Invoice Amount	
Shop Supplies/Safety/Tools	001-429447	\$407.39	
Shop Supplies	001-431286	\$317.03	
Hydrovac DEF Fluid #162	001-430152	\$77.30	
Trans Head Light unit #145	001-430214	\$14.50	
Trans Gear Lube & Posi Fluid	001-431016	\$92.09	
Trans Bungie Cords	001-429595	\$34.49	
Trans Hydraulic Couplers #143	001-429246	\$148.30	
WTP Pipe Fittings	001-429612	\$33.67	
Wtr Trns Drill Bit	001-431086	\$6.22	
Water Tran Fuses unit #175	001-430810	\$5.83	
Wtr Trns Heater Motor/Pin#135	001-431431	\$128.35	
SRC Battery Clamps #38	001-430230	\$4.18	
Parks Engine Oil #100	001-431408	\$25.64	
Parks Gear Lube unit #161	001-431871	\$31.12	
Parks Diff Fluid & Posi Trac#4	001-430298	\$77.96	
Parks Gear Lube & Fuse Holder	001-430757	\$16.74	
Parks Brake Pads & Caliper	001-431095	\$129.81	
Parks Fuel Filters, Ign Switch	001-431118	\$23.70	
Parks Fittings unit #9	001-431799	\$3.41	

Keen Klean	EFT0001878	2019-11-26	\$708.75

Invoice Description	Invoice Number	Invoice Amount	
Comm Hall Steam Clean Carpets	557599	\$708.75	

Lawlor, Gord	EFT0001879	2019-11-26	\$254.00

Invoice Description	Invoice Number	Invoice Amount	
Council Trvl & Sub Franchise	2019.11.18	\$254.00	

Loomis Express	EFT0001880	2019-11-26	\$35.06

Invoice Description	Invoice Number	Invoice Amount	
WTP Freight	8662236	\$35.06	

Maxwell, Darin	EFT0001881	2019-11-26	\$453.76

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Training in Edmonton	2019.11.15	\$453.76	

McCallum, Neil	EFT0001882	2019-11-26	\$668.58

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Training in Edmonton	2019.11.15	\$668.58	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Meridian OneCap Credit Corp	EFT0001883	2019-11-26	\$806.40
Invoice Description	Invoice Number	Invoice Amount	
SRC Photocopier Lease	190001 454801	\$806.40	
Northstar Trucking Ltd.	EFT0001884	2019-11-26	\$8,220.48
Invoice Description	Invoice Number	Invoice Amount	
Sidewalks Swale for Drainage	318926	\$1,134.00	
Roads Screened Rock	319001	\$6,834.48	
Drainage 1 meter of Concrete	318931	\$252.00	
OK Tire Stettler	EFT0001885	2019-11-26	\$695.11
Invoice Description	Invoice Number	Invoice Amount	
Trans Tire Repairs #86	IN057254	\$168.00	
Parks New front tires #81	IN057889	\$527.11	
Rollies Vac Systems	EFT0001886	2019-11-26	\$336.00
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	20075	\$336.00	
Saunders, Chris	EFT0001887	2019-11-26	\$199.42
Invoice Description	Invoice Number	Invoice Amount	
WTP CUPE Clothing Allowance	2019.11.15	\$199.42	
Stettler Telephone Answering S	EFT0001888	2019-11-26	\$120.75
Invoice Description	Invoice Number	Invoice Amount	
WTP Nov Working Alone Monitori	120	\$120.75	
Trinus Technologies Inc	EFT0001889	2019-11-26	\$433.13
Invoice Description	Invoice Number	Invoice Amount	
Computer Tech Support IP	P354-26003	\$433.13	
Turgeon, Glenn	EFT0001890	2019-11-26	\$37.80
Invoice Description	Invoice Number	Invoice Amount	
Roads CUPE Clothing Allowance	2019.11.07	\$37.80	
Ventnor, Dale	EFT0001891	2019-11-26	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
Road CUPE Clothing Allowance	2019.11.18	\$250.00	
Total Cheques			\$62,369.73

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000229
Cheque Date	First	Last		ONL000233

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000229	2019-11-22	\$14,948.89

Invoice Description	Invoice Number	Invoice Amount
Joint Office Oct Gas Bill	201910-3693	\$628.09
Fire Joint Oct Gas Bill	201910-3687	\$460.61
Town Shop Oct Gas Bill	201910-3694	\$289.32
Airport Oct Gas Bill	201910-3686	\$149.33
WTP Oct Gas Bill	201910-3689	\$3,835.15
Water Trans Oct Gas Bill	201910-3684	\$197.54
Sewer 1 Oct Gas Bill	201910-3685	\$141.38
Sewer 2 Oct Gas Bill	201910-3692	\$86.04
SRC Oct Gas Bill	201910-3691	\$8,419.72
Comm Hall Oct Gas Bill	201910-3690	\$356.82
Parks Lions Oct Gas Bill	201910-3688	\$183.46
Gear UP Oct Gas Bill	201910-3679	\$201.43

Corporate Payment Systems	ONL000230	2019-11-22	\$10,501.10
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Invoice Description	Invoice Number	Invoice Amount
BOT Corp Visa	2019.11.05.BOT	\$2,013.55
SVWS Corp Visa	2019.11.05.SVW	\$429.26
PR - Staff Party Supplies	2019.11.05.164	\$27.02
Fire Joint iCloud Storage/Food	2019.11.05.292	\$469.33
SRC Batteries/Shop Vac	2019.11.05.343	\$862.98
PR - Staff Party Cases of H2O	2019.11.05.492	\$671.53
Shop Freight Wtr Trns Repair	2019.11.05.623	\$175.88
Fire Joint 2 pairs of gloves	2019.11.05.655	\$134.23
Shop Janitor supplies/Trans to	2019.11.05.727	\$159.35
Pool Door Handle/Shower Head	2019.11.05.762	\$379.96
PR - Staff Party Supplies/Eng	2019.11.05.763	\$887.71
SRC Gloves, Grinder, Screws	2019.11.05.764	\$130.89
Fitness Special Event Supplies	2019.11.05.768	\$643.80
WTP Conference Registration	2019.11.05.832	\$2,030.62
GIS Recertification/Software	2019.11.05.854	\$630.38
Comm Hall Dyson Vacuum	2019.11.05.981	\$981.08

Shaw Cablesystems GP	ONL000231	2019-11-22	\$106.00
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Invoice Description	Invoice Number	Invoice Amount
Dec Fitness Area Cable TV	2019.11.01	\$106.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
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United Farmers of Alberta	ONL000232	2019-11-22	\$811.27
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Invoice Description	Invoice Number	Invoice Amount
Trans Sprayer bar parts #50	304233594	\$57.20
Trans Snow fence posts & lath	304235910	\$593.65
Water Trans Paint Brush	404236187	\$2.93
Wtr Trns Brushless Drill Kit	304234838	\$157.49

Workers' Compensation Board -	ONL000233	2019-11-22	\$17,611.05
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Invoice Description	Invoice Number	Invoice Amount
WCB 5th 2019 Installment	24030018	\$17,608.74
WCB Overdue Charge	23986265	\$2.31

Total Cheques		\$43,978.31
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BYLAW 2122-19

WHEREAS the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 provides that a council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Town of Stettler is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8, to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency;

AND WHEREAS the Council of the Town of Stettler wishes to establish regulations and procedures to meet the obligations of the municipality under the Emergency Management Act and the Local Authority Emergency Management Regulation, Alberta Regulation 203/2018;

AND WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the Emergency Management Act;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Stettler in the Province of Alberta, enacts as follows

1. Bylaw Name

- 1.1. This Bylaw may be cited as the "Municipal Emergency Management Bylaw".

2. Definitions

In this Bylaw:

- 2.1. "Act" means the *Emergency Management Act*, Revised Statutes of Alberta 2000, Chapter E-6.8, and any regulations;
- 2.2. "Alberta Emergency Management Agency" means the provincial government agency charged with the administration of the *Emergency Management Act* and the *Local Authority Emergency Management Regulation*;
- 2.3. "Chief Administrative Office" or "CAO" means the Chief Administrative Officer of the Town of Stettler or their delegate;
- 2.4. "Council" means the municipal council of the Town of Stettler;
- 2.5. "Deputy Director of Emergency Management" or "DDEM" means the person(s) appointed as the Deputy Director(s) of the Emergency Management Agency;
- 2.6. "Director" means the employee who is the head and responsible for a department of the Town;
- 2.7. "Director of Emergency Management" or "DEM" means the person appointed as the Director of the Emergency Management Agency;
- 2.8. "Disaster" means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property or the environment;
- 2.9. "Emergency" means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment;
- 2.10. "Emergency Advisory Committee" or "Committee" means the committee established under this Bylaw;
- 2.11. "Emergency Management Agency" or "Agency" means the agency established under this Bylaw;

- 2.12. "Emergency Management Plan" means the plan approved by the Committee to coordinate a response to an Emergency or Disaster;
- 2.13. "Minister" means the Minister charged with administration of the Act; and
- 2.14. "State of Local Emergency" means a state of local emergency declared in accordance with the provisions of the Act and this Bylaw.

3. Establishment and Appointment

- 3.1. The Emergency Advisory Committee and the Emergency Management Agency are hereby established to advise and coordinate on the development of emergency plans and programs and to exercise the powers delegated to the Committee and the Agency by this bylaw.
- 3.2. The Director of Emergency Management (DEM) and a Deputy Director or Directors of Emergency Management (DDEM) for the County of Stettler No. 6 are appointed the DEM and DDEM's for the Town of Stettler.

4. Remuneration and Collaboration with the County of Stettler No. 6

- 4.1. Council shall provide for the payment of expenses of the members of the Committee, and for the payment of expenses and/or shared contracted services provided by the County of Stettler No. 6 relating to the appointment of the DEM and/or DDEM's.

5. Composition of the Emergency Advisory Committee:

- 5.1. The Committee shall consist of all 7 members of Council.
- 5.2. The Mayor shall serve as Chairperson on the Committee.
- 5.3. A quorum of the Committee shall be a majority of the members, except when the Committee is exercising its powers with respect to declaring a State of Local Emergency in which case a quorum is prescribed in section 11.1 of this bylaw.

6. Delegation

Council hereby delegates to the Committee the power to:

- 6.1. approve the Emergency Management Plan;
- 6.2. enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs;
- 6.3. declare, renew or terminate a State of Local Emergency;
- 6.4. exercise any power given to the Minister under section 19(1) of the Act in relation to the part of the municipality affected by a declaration of a State of Local Emergency; and
- 6.5. authorize any persons at any time to exercise, in the operation of an emergency plan or program, any power given to the Minister under section 19(1) of the Act in relation to the part of the municipality affected by a declaration of a State of Local Emergency.

7. Responsibilities - Emergency Advisory Committee

- 7.1. The Committee shall meet to review and approve the Emergency Management Plan and related plans and programs on a regular basis, but at a minimum once per year, to ensure that the Town of Stettler is prepared to address any potential Emergency or Disaster;
- 7.2. The Committee shall provide guidance and direction to Council and the Agency, both during an Emergency or Disaster and when these events are not occurring.
- 7.3. The Committee shall authorize the DEM and DDEM's to exercise the powers outlined in section 19(1) of the Act during a State of Local Emergency.

8. Regional Collaboration

- 8.1 The Town of Stettler will be a member of the Stettler Regional Emergency Management Agency.

9. Composition of the Emergency Management Agency

- 9.1. The Agency shall be comprised of the following members:
 - 9.1.1. the DEM
 - 9.1.2. the DDEM(s);
 - 9.1.3. the CAO;
 - 9.1.4. the Town's designated Fire Chief or their delegate; and
 - 9.1.5. at least one Director appointed by the CAO.
- 9.2. The DEM may invite representatives of external organizations to work with the Agency, including representatives of:
 - 9.2.1. the Alberta Emergency Management Agency;
 - 9.2.2. the RCMP;
 - 9.2.3. utility companies;
 - 9.2.4. health agencies;
 - 9.2.5. school boards; and
 - 9.2.6. any other agency or organization that, in the opinion of the DEM, may assist in the development or implementation of the Emergency Management Plan or related plans or programs.

10. Responsibilities – Emergency Management Agency

- 10.1. The Emergency Management Agency is hereby established to act as Council's agent in exercising the powers and duties under the Act, and is responsible for the implementation and administration of the Emergency Management Plan, subject to any such powers and duties delegated under this bylaw to the Committee.
- 10.2. The Agency shall:
 - 10.2.1. utilize the command, control and coordination system as prescribed by the Managing Director of the Alberta Emergency Management Agency in accordance with the Act;
 - 10.2.2. track training and exercises to support preparedness, response and recovery activities;
 - 10.2.3. support and assist the DEM in the implementation and co-ordination of the emergency response pursuant to the Emergency Management Plan;
 - 10.2.4. at least once a year, provide the Committee with an update on the activities of the Agency;
 - 10.2.5. at least once a year, review the Emergency Management Plan;
 - 10.2.6. at least once a year, provide the Committee with an update on the Agency's review of the Emergency Management Plan; and
 - 10.2.7. annually make the Emergency Management Plan available to the Alberta Emergency Management Agency for review and comment.
- 10.3. The Agency must, in accordance with the Act, engage in mandatory emergency management exercises and submit an exercise notification to Alberta Emergency Management Agency.

11. Director of Emergency Management

- 11.1. The DEM shall:
 - 11.1.1. prepare and co-ordinate emergency plans and programs for the Town in accordance with the Act;
 - 11.1.2. act as director of emergency operations on behalf of the Agency with the power to delegate authority;
 - 11.1.3. cause an emergency plan or program to be put into operation;

- 11.1.4. shall direct and control the emergency response relating to an Emergency or Disaster;
 - 11.1.5. co-ordinate all emergency services and other resources used in an Emergency or Disaster;
 - 11.1.6. review emergency response plans submitted by other municipal stakeholders;
 - 11.1.7. complete any courses prescribed by the Alberta Emergency Management Agency in accordance with the Act; and
 - 11.1.8. perform other duties as prescribed by the Town of Stettler.
- 11.2. In a State of Local Emergency the DEM shall report directly to the Committee.

12. Declaration of a State of Local Emergency

- 12.1. If the Mayor is available and not incapacitated by the Emergency or Disaster, then the Mayor acting alone constitutes a quorum of the Emergency Advisory Committee for the purpose of making a decision to declare, renew or cancel a State of Local Emergency or expand or reduce the part of the municipality to which a State of Local Emergency applies. If the Mayor is unavailable or incapacitated then the Deputy Mayor acting alone may exercise this authority and if the Deputy Mayor is unavailable or incapacitated then any member of the Committee acting alone may exercise this authority.
- 12.2. A declaration, renewal or cancellation of a State of Local Emergency shall be made in accordance with the Act, and specifically:
- 12.3. the declaration, renewal or termination must be made by a resolution at a meeting for which notice under the *Municipal Government Act* is not required;
- 12.4. all members of Council shall be notified of the declaration, renewal or termination as soon as practicable;
- 12.5. the declaration must identify the nature of the Emergency or Disaster and the area of the Town in which it exists;
- 12.6. the details of the declaration shall be published immediately by such means of communication considered most likely to make known to the majority of the population of the area affected the contents of the declaration; and
- 12.7. the Alberta Emergency Management Agency will be notified and the declaration shall be forwarded to the Minister forthwith.

13. Duration of State of Local Emergency

- 13.1. Upon the declaration of a State of Local Emergency, the Committee may do all acts and take all necessary proceedings including the following:
 - 13.1.1. cause any Emergency Management Plan to be put into operation;
 - 13.1.2. exercise any power given to the Minister under section 19(1) of the Act in relation to the part of the Town affected by the declaration; and
 - 13.1.3. authorize any persons at any time to exercise, in the operation of the Emergency Management Plan, any power given to the Minister under section 19(1) of the Act in relation to the part of the Town affected by the declaration.
- 13.2. Upon the declaration of a State of Local Emergency, the Agency is authorized to exercise any power given to the Minister under section 19(1) of the Act in relation to the part of the Town affected by the declaration.

14. Termination of State of Local Emergency

- 14.1. A declaration of a State of Local Emergency is considered terminated and ceases to be of any force or effect when:
 - 14.1.1. a resolution to terminate the declaration of a State of Local Emergency is passed under the provisions of this Bylaw at a meeting for which notice under the *Municipal Government Act* is not required;
 - 14.1.2. a period of seven days has lapsed since it was declared, unless it is renewed by resolution;

14.1.3. the Lieutenant Governor in Council makes an order for the declaration of a state of emergency under the Act, relating to the same area; or

14.1.4. the Minister cancels the State of Local Emergency.

14.2. When a declaration of a State of Local Emergency has been terminated, the details of the termination shall be published immediately by such means of communication considered most likely to notify the majority of the population of the area affected.

15. **Councillor and Employee Training**

15.1. Councillors shall complete any courses prescribed by the Alberta Emergency Management Agency in accordance with the Act.

15.2. Any employee of the Town who has been assigned responsibilities respecting the implementation of the Emergency Management Plan shall complete any courses prescribed by the Alberta Emergency Management Agency in accordance with the Act.

16. **Repeal**

16.1. Town of Stettler Bylaw 1988-09 and all amendments thereto are repealed.

READ a first time this 3rd day of December, A.D. 2019.

READ a second time this 3rd day of December, A.D. 2019.

READ a third time and finally passed this 3rd day of December, A.D. 2019.

MAYOR

ASSISTANT CAO

From: Charity Vollmann <cvollmann@jasouthalberta.org>
Sent: November 8, 2019 10:42 AM
To: Greg Switenky <GSwitenky@stettler.net>
Subject: Junior Achievement (JA)-Town of Stettler

Hi Greg,

Thanks for the phone call yesterday! JA is a charitable organization, offering youth from grades 4-12, work readiness, entrepreneurship and financial literacy education. As mentioned, we are excited to say that Stettler Elementary has requested to have eight JA entrepreneurial classes. Local volunteers offer their time to facilitate our programs and programs are at no cost to our schools. Will E. Hay Secondary is also having students attend JA's World of Choices event on Wednesday, March 11, in Drumheller.

I would be happy to meet with council to discuss JA in more detail this spring.

Please find attached an overview of all of the programs we offer in Stettler and area.

Please don't hesitate to contact me with any questions you may have.

Best regards,

Charity Vollmann

Program Coordinator, East Central Region | c. 403.443.8161 | cvollmann@jasouthalberta.org
870, 105 12th Ave SE Calgary, AB T2G 1A1

We're on a mission to inspire and prepare youth to succeed in a global economy.

JA Southern Alberta | jasab.ca | @JASouthAlberta

Grade 4

1 Half Day

MORE THAN MONEY

More than Money allows students to understand how money management improves their lives, and how their financial choices impact others. They'll gain the confidence to apply this knowledge to their lives, enabling them to grow up making smart financial choices.

Grade 5

1 Half Day

OUR BUSINESS WORLD

Our Business World gets students exploring how businesses are created and what factors help them thrive. They learn about business needs and functions, and innovation with a focus on the power of the entrepreneurial spirit in Canada.

Grade 6

1 Half Day

A BUSINESS OF OUR OWN

A Business of Our Own teaches students basic business concepts such as management, finance, production, and marketing. Games and multimedia enable students to immerse themselves in the joys and challenges of running their own business.

Grade 7

1 Half Day

DOLLARS WITH SENSE

Dollars With Sense encourages students to develop the financial literacy necessary to make informed decisions about their financial future. Students learn about budgeting, money management, and investments.

Grade 8

1 Half Day

STRONGER TOGETHER (DIVERSITY IN ACTION)

Stronger Together teaches students the value of diversity and how it improves morale, creativity, teamwork, and productivity. Students understand how inclusivity can solve real-world challenges while welcoming perspectives different from their own.

Grade 9-10

1 Half Day

ECONOMICS FOR SUCCESS

Economics for Success encourages students to reflect on the advantages of remaining in school by understanding the financial constraints of independence, the importance of career planning, and goal setting.

POST-SECONDARY

Students join us for a day at post-secondary institute to participate in the EFS program.

Grade 8-12

4, 1-hr sessions
6 week simulation

INVESTMENT STRATEGIES: VIRTUAL

The Investment Strategies Program is a series of lessons that prepare students for an online stock simulation. Teacher-led activities help students research stocks, build a portfolio, learn about investment terms, ethics and more.

CONNECT

ISP:Connect brings a volunteer with practical investment knowledge into the classroom to instruct students in place of multimedia resources.

Grade 10-12

WORLD OF CHOICES

Students will be exposed to a variety of career possibilities and will have the opportunity to learn about the education and qualifications necessary to fulfill their chosen career path. Students leave the forum excited about their future and better equipped to meet the challenges of today's work world. Volunteer mentors inspire students to learn how to achieve success in their own profession.

Grade 5-6

Grade 9
Grade 10-12

INDIGENOUS FINANCIAL LITERACY PROGRAM

In partnership with FABLS in 2014, JASA developed financial literacy and entrepreneurship programs relevant to the context and learning styles of Indigenous youth. Funding would support the Indigenous version of Our Business World, Economics for Success and Business Program.

original file
Greg
Melissa
Council
Corresp

Date: November 13, 2019

File: 1187

Mayor Sean Nolls
TOWN OF STETTLER
BOX 280
Stettler AB T0C 2L0



To Whom it May Concern:

RE: Notice - Revised Lead MAC for Drinking Water Systems STETTLER WATERWORKS SYSTEM

Environmental Protection and Enhancement Act Approval/Registration No **1187-03-03**.

Alberta Environment and Parks (AEP) is implementing the new lower maximum acceptable concentration (MAC) for lead of 0.005 mg/L (5 µg/L) as published by Health Canada under its *Guidelines for Canadian Drinking Water Quality* in March of 2019. The point of compliance for lead in drinking water systems is now at the customers tap within buildings. This is a significant change for regulatory compliance for water providers in Alberta, and elsewhere in Canada.

Alberta will adopt and begin to implement the new MAC for lead as a drinking water quality limit for AEP regulated waterworks. Starting January 1, 2020, waterworks systems with *Environmental Protection and Enhancement Act* Approval and Registration authorizations will have five (5) years to develop and implement a required lead management program.

The *AEP Guidance Document for Managing Lead in Municipal Drinking Water Systems in Alberta: Phase 1 tools for utilities to plan, assess and implement lead management plans for 2020-2024* (as amended) at <https://open.alberta.ca/publications/guidance-document-for-managing-lead-in-municipal-drinking-water-systems> provides requirements and recommended practices for waterworks systems to develop and implement lead management plans. Pursuant to Section 17 of the *Potable Water Regulation*, the approval/registration holder shall have completed their system assessment sample collection and testing programs for customer taps by September 30, 2021. It is a requirement to submit lead results in an electronic format of the Excel spreadsheet attached to the Guidance Document. This provides the information required to enable planning activities for mitigation actions.

The approval/registration holder must identify lead service lines in their waterworks systems as part of their mitigation action plan to reduce lead exposure in tap water. AEP recognizes that some customer taps will continue to have lead concentrations above 5 µg/L; regulatory compliance is to be based on a program assessment of the lead management plan and not numeric metrics of how many customer taps have lead concentrations exceeding the MAC. Exceedance of 5 ug/L at the tap using a Lead Guidance document sampling protocol will not have to be reported. The lead management program shall be developed and implemented on or before December 31 2024.

Starting in 2020, pursuant to Section 16(1)(b) of the *Potable Water Regulation* the approval/registration holder shall submit their annual lead management plan updates for meeting the MAC for lead and the lead sampling results in Excel format as part of their annual report in addition to updated plans in their Operations Program, and Drinking Water Safety Plans.

If you have any questions regarding this Notice, please Julian Huang contact at 403 340-7052.

Yours truly,



Todd Aasen, P.Eng
Director under the Act

cc: RAC
Mr. Greg Switenky

Town of Stettler

I didn't know who to talk to about this, but I was just wondering if the Town is the one who looks after this. I would like to see you put a Barber Pole and Vern Dempsey's name on it at the corner where Jimmy's Hardware store is located. I've known Vern for many years and knew the McIver's before him, they were our neighbours and friends. I've mentioned this to lots of town people and they agree it is the thing to do. Anyone who spends that many years in this Town deserves to be remembered. He always was a very friendly and kind guy to everyone. It would not be a big expense, all you need is a Barber Pole and his name. Please give this some thought if you would, it would be nice to have it done so he could see it. All who see it will agree and be pleased I'm sure.

Thank You,

Gladys (Toots) Anderson

Letter of Stettin

I didn't know who to talk to about this, but I was just wondering if the town is the one who looks after this. I would like to see you put a Barber Pale & Wren Dampier name on it at the corner where Juniper Hardware etc. is located. I've known Vern for many years & years, the McKeon, before him, they were our neighbors & friends. I've mentioned this to lots of town people & they agree it is the thing to do.

Anyone who spends that many years in this town, deserves to be remembered. He always was a very friendly & kind guy to everyone. It would not be a big expense, all you need is a Barber Pale & his name. Please give this some thought if you would, I would be nice to have it done so he could see



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

AR99186

To Mayors and Reeves,

Since my appointment as Minister of Municipal Affairs last spring, I have had the opportunity to travel to many communities within Alberta, to hear about your priorities and perspectives. I am very grateful for the way in which you have welcomed me into your communities and shared your thoughts with me. I have also had the pleasure of meeting with many of you during the fall conventions of the Alberta Urban Municipalities Association (AUMA) and Rural Municipalities of Alberta (RMA) and, again, I thank you for the gift of your time and wisdom.

One of the consistent messages I have heard over the past several months is concern regarding Intermunicipal Collaborative Frameworks (ICFs) and Intermunicipal Development Plans (IDPs) - both in terms of the challenges you are facing in building these frameworks and plans, and the challenges posed by the legislated deadline for completion of April 1, 2020.

Intermunicipal collaboration is a priority for me, and for the Government of Alberta; all Albertans benefit when our communities collaborate to share services, create efficiencies, and reduce overall costs for their residents. Therefore, my government colleagues and I agree that it is important to maintain the overall requirements for ICFs and IDPs.

We very much appreciate the work that many of you have done to date, but we also recognize that the current legislative requirements are overly complex and onerous. Based on your feedback, I am proposing important changes to the ICF process as well as IDP requirements. These changes will streamline and clarify the process for building ICFs and IDPs, and I believe will make it much easier for all of you to complete the process by April 1, 2020.

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Earlier this week, these changes were introduced to the Legislative Assembly as part of Bill 25, the *Red Tape Reduction Implementation Act*. The bill contains various amendments to reduce red tape affecting municipalities, with the most substantive changes focused on streamlining and clarifying the ICF/IDP requirements. In particular, I am proposing the following important changes:

- Simplifying reporting to the province;
- Enabling municipalities to adopt ICFs by resolution (or bylaw), to recognize the way in which many municipalities typically adopt cost-sharing agreements;
- Simplifying the process of developing an ICF, so municipalities can focus on discussing and reaching agreement on how to share services that benefit residents in both municipalities, instead of spending too much time on meeting specific process requirements that overcomplicate their discussions;
- Streamlining and clarifying the arbitration process, to more closely align ICF arbitrations with the standard provisions of the *Arbitration Act*, and to very clearly limit the scope of an arbitrator's authority; and
- Enabling municipalities to be exempted from the requirement to develop an IDP, where both municipalities agree that one is not necessary.

None of the proposed amendments will require municipalities to go back and make changes to already completed ICFs and IDPs. For those requiring further work, the proposed legislative changes will make it easier to get this work done. As you move forward, I would like to take this opportunity to remind you of a few key points in relation to ICFs:

1. The deadline of April 1, 2020 remains in place. I am expecting all municipalities to meet this deadline. I am prepared to consider short-term extensions of the deadline in exceptional circumstances, or where municipalities simply need an additional one to two months to be able to complete the process. However, beyond these exceptions, I do not intend to provide time extensions; I encourage all municipalities to act accordingly in order to avoid arbitration and retain local control of ICF content.
2. ICFs are about the cost sharing of services that benefit residents in more than one municipality. They are not about revenue sharing, and I do not support any attempt to leverage the ICF negotiations in an effort to extract a revenue sharing agreement.
3. I do expect municipalities to negotiate in good faith, and to make decisions based on concrete facts. If municipal residents utilize a service in meaningful numbers and/or account for a meaningful proportion of those service costs, I would expect the municipality to compensate the municipality providing those services accordingly.
4. Municipal Affairs will not be evaluating individual ICFs to determine whether they are "a good deal" or not. As Minister, my interest is that you have conversations with your neighbours about shared services, and reach an agreement that makes sense at the local level.

.../3



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Edmonton - South West

-3-

I am optimistic that the legislative changes I am proposing will help ease the way for you to fulfill your legislated obligations to complete ICFs by April 1, 2020. However, the success of these negotiations depends on each of you, and your willingness to engage with your municipal neighbours respectfully and with an openness to reasonable compromise. A locally developed solution is always best, so I encourage all of you to take this opportunity to shape these agreements for yourselves, and for the overall betterment of your regions.

Yours very truly,

Kaycee Madu
Minister

Attachment: Changes to the ICF and IDP requirements

cc: Alberta Urban Municipalities Association
Rural Municipalities of Alberta
Paul Wynnyk, Deputy Minister

Summary of Changes to Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Requirements, and Q&A Reference

Recently announced changes to ICF and IDP legislation will streamline and simplify the requirements. This summary is intended to provide information about the changes and how the requirements will apply going forward. The information is intended to describe the general nature of the most significant changes, but municipalities should refer to the *Municipal Government Act (MGA)* as amended for complete specifics.

The changes will simplify reporting to the province, allow municipalities to adopt an ICF by council resolution, simplify the ICF content requirements, streamline the *MGA*-prescribed arbitration process that applies when municipalities cannot reach agreement, limit the scope of arbitration to issues of disagreement, and exempt municipalities from the IDP requirement where both municipalities agree.

Comparative Summary of the Changes

Requirement / Process	Previously	Now
Municipal neighbours that must adopt an IDP	<p>An IDP exemption was available to municipalities with boundaries composed of crown land by mutual agreement.</p> <p>Agreement was to be made by council resolution, and copies of the resolutions were to be filed with the Minister.</p>	<p>An IDP exemption is now available to all municipalities by mutual agreement.</p> <p>There is no requirement to file copies of the council resolutions with the Minister.</p> <p>Any municipality can revoke its agreement by written notice, in which case the municipalities are required to adopt an IDP within one year.</p>

Requirement / Process	Previously	Now
Contents of an ICF	ICFs were previously required to list all services provided by each municipality; identify how each of those services were best provided, delivered, funded, or discontinued; and set time frames for implementation.	<p>The ICF must now describe the services that benefit residents in more than one of the municipalities.</p> <p>The ICF must identify which municipality is responsible for providing these services and how the service will be delivered and funded.</p> <p>Other services that do not benefit residents in more than one of the municipalities do not have to be listed or addressed in the ICF.</p>
Listed services to be addressed in an ICF	ICFs were required to address a specific list of services which included transportation, water and wastewater, solid waste, emergency services, and recreation.	There is now no requirement to address listed services; just the general requirement above to describe services that benefit residents in more than one of the municipalities.
Method of creating an ICF	ICFs were required to be adopted by bylaw.	ICFs can now be adopted by bylaw or resolution.
Relationship of ICF to IDP	An ICF was not complete until an IDP was also adopted.	The completion of an ICF is now independent of the IDP process. An ICF can be completed before an IDP is completed, or in the absence of an IDP.
Filing an ICF and IDP with the Minister	A copy of the ICF and IDP was required to be filed with the Minister.	There is now no requirement to file copies of the ICF or IDP with the Minister. However, the Minister must be notified that the ICF is completed.
Arbitration process for ICFs	<p>The <i>MGA</i> and ICF Regulation previously set out a detailed arbitration process that applied where municipalities are not able to create a framework or where a dispute is not resolved within one year.</p> <p>The <i>Arbitration Act</i> did not apply to these arbitrations.</p>	Arbitration still applies where municipalities are not able to create a framework or where a dispute is not resolved within one year. However, the <i>Arbitration Act</i> now applies to the arbitration, except as modified by the <i>MGA</i> .

Requirement / Process	Previously	Now
Arbitration process for IDPs	The ICF arbitration process applied to IDPs.	Where municipalities are not able to agree on an IDP by the due date, the Minister will now refer the matter to the Municipal Government Board for recommendations. The Minister may subsequently order the municipalities to establish an IDP in accordance with the Minister's order.
Role of the arbitrator	The arbitrator was required to create the ICF.	The arbitrator is now required to make an award that resolves the issues in dispute. The municipal parties will have the responsibility to create and adopt the ICF in accordance with the arbitrator's award.

Questions and Answers

Why were the requirements for ICFs changed?

- The original ICF content requirements were very prescriptive; the changes simplify the process and allow municipalities to focus on results that will benefit residents and businesses.
- The original ICF rules set out a complete arbitration process, even though the province already has an established process in the *Arbitration Act*. To be consistent and avoid duplication, ICF arbitrations will follow the *Arbitration Act* process except as modified by the *MGA*.

Are the ICF requirements still mandatory for all municipalities?

- Municipalities are still required to complete ICFs.
- It is in the best interest of municipalities across the province to work together to reduce duplication of services and infrastructure by creating ICFs.

What will happen to ICFs that have been completed, or that are almost completed, using the old rules?

- No new requirements have been added, so ICFs that have been completed following the previous rules will meet the requirements under the new rules.
- Municipalities that are still in the process of negotiating their ICFs should continue on as scheduled, since any results that meet the current requirements will more than meet the new requirements.

Do ICFs address revenue sharing?

- ICFs are only required to address the sharing of costs for services that are intermunicipally delivered or that are provided by one municipality and utilized by the residents of one or more other municipalities.
- ICFs are to be negotiated in good faith based on sharing of costs.
- Municipalities have the autonomy to negotiate revenue sharing agreements on a voluntary basis, but these agreements are not part of the ICF process.

Under the revised requirements, when do we have to complete our ICFs?

- The April 1, 2020 deadline to complete ICFs remains in effect.
- This reflects the priority the Government of Alberta places on intermunicipal cooperation, as a means of ensuring that all Albertans benefit from the efficient delivery of local services.
- Changes to the ICF requirements will streamline the process, which may support earlier completion.
- A one-year extension continues to be available for ICFs between municipal districts and improvement districts; between growth management board members; and between a municipality that is a growth management board member and a municipality within its boundary. This extension is available on the condition that all parties agree by resolution and file copies of the resolutions with the Minister within 90 days of passage.
- The Minister of Municipal Affairs has the authority to authorize additional time extensions; however, the Minister has been very clear that he does not intend to approve extensions except in exceptional circumstances.

What happens if we can't come to an agreement with our municipal neighbour on our ICF?

- If the ICF is not completed by the required date, the municipalities involved must refer the matter to an arbitrator.
- A list of private sector arbitrators is available at <https://www.alberta.ca/mediator-and-arbitrator-rosters.aspx> . The roster is not a certification of competency or a credentialing process. It is intended to provide municipalities with a list of arbitrators who have relevant training and experience and who have expressed an interest in intermunicipal arbitration.
- The arbitrator has one year to make an award that resolves the issues in dispute.
- The municipal parties are bound by the arbitrator's award, and must adopt an ICF in accordance with the award.

Where can we get more information or resources to assist with the changes?

- For more information,

Phone:	780-427-2225
Toll-free in Alberta:	310-0000
Fax:	780-420-1016
Email:	lgsmail@gov.ab.ca



A message from the CEO



It's time to renew your FCM membership

Dear Greg Switenky,

FCM continues to secure unprecedented tools and influence for rural, remote and northern communities. From a dedicated infrastructure fund with higher federal contributions to significant investments in universal broadband Internet, we're helping communities like yours build better lives.

It's time for the Town of Stettler to renew its FCM membership. Enclosed you'll find your member invoice for 2020-2021, as well as important information on what FCM achieves for members.

Canada now looks to FCM members to deliver local solutions to big national challenges—from economic growth to extreme weather. As municipal responsibilities grow and as emerging federal issues impact our communities, a strong municipal voice in Ottawa is more important than ever.

So this September, FCM's elected Board of Directors unanimously adopted a revised member dues structure. It includes a one-time increase—up from \$0.15 to \$0.19 per capita—with a 3.5 percent annual escalator to keep pace going forward.

This modest revision—our first in 10 years—sets us up for continued success. It ensures FCM can continue delivering historic results through unparalleled government relations and policy analysis, as well as through tools like the Legal Defense Fund and Special Advocacy Fund (which will no longer require separate contributions).

FCM's success is your success, and I'm so proud of what we've accomplished together. With your ongoing support, we can continue to build strong rural, remote and northern communities. And we can build the country Canadians deserve.

Sincerely,

Brock Carlton
Chief Executive Officer
Federation of Canadian Municipalities



Learn more about what FCM can do for you. Visit fcm.ca/membership



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

**Membership Invoice
2020-2021
Facture d'adhésion**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

Greg Switenky

Town of Stettler

P.O. Box 280

Stettler, AB, T0C 2L0

Attn: Chief Administrative Officer

INVOICE / FACTURE: INV-19823-J1P3G8

DATE: 10/28/2019

ACCOUNT / COMPTE: 18128

DUE DATE / DATE LIMITE: 04/01/2020

ITEM / DESCRIPTION	QTY / QTE	RATE / TAUX	SUB-TOTAL / SOUS-TOTAL	GST / TPS	TOTAL
Base fee per your population/ Taux de base selon votre population	1	\$500.00	\$500.00	\$25.00	\$525.00
Per capita dues calculated per your population/Frais de cotisation calculés selon votre population	5,952	\$0.1905	\$1,133.86	\$56.69	\$1,190.55
TOTAL			\$1,633.86	\$81.69	\$1,715.55

PAID AMOUNT / MONTANT PAYÉ: \$0.00

BALANCE DUE / MONTANT DÛ: \$1,715.55

PAYMENT / PAIEMENT

By cheque payable to / Par chèque à l'ordre de
Federation of Canadian Municipalities
Fédération canadienne des municipalités

By Electronic Funds Transfer /
Par transfert électronique de fonds

Royal Bank of Canada (RBC)

90 Sparks St, Ottawa, ON K1P 5T7

Transit Number/Numéro de transit: 00006

(New) Acct Number/(Nouveau) No. de compte: 1113307

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca

Ref No. / No. de référence : 18128

To ensure FCM can continue delivering unprecedented results
our Board of Directors has unanimously adopted a revised
dues structure—the first in 10 years. For more information,
visit fcm.ca/strongerfoundation.

Turn this page over to see how FCM helps your community.

We deliver for municipalities



FCM has secured **unprecedented tools and influence** for municipalities of all sizes—so they can build better lives for Canadians.

- ▶ The doubling of this year's **federal Gas Tax Fund transfer**, with an additional \$2.2 billion to get local projects off the ground faster.
- ▶ The **\$180-billion federal infrastructure plan** to support critical upgrades to roads, bridges, recreation centres, wastewater systems—and more.
- ▶ Canada's first-ever **national housing strategy**, including key commitments to repair and build affordable housing across the country.
- ▶ A **strengthened seat at the table** through unprecedented engagement with federal, provincial and territorial ministers, as well as opposition leaders and the Prime Minister.
- ▶ The **\$2 billion rural and northern infrastructure fund**, with higher federal contributions and commitments to streamline project administration.
- ▶ A **10-year federal transit plan**, with direct allocations that put municipalities in the driver's seat—from project selection to delivery.
- ▶ Better access to **high-speed broadband Internet** through significant investments in bringing connectivity to every community.
- ▶ Nearly \$1 billion for **Green Municipal Fund** leadership on energy efficiency, as well as new capacity-building programs on asset management and climate innovation.
- ▶ Key **Election 2019 commitments**—from getting more infrastructure and transit projects built to bringing a rural lens to federal programs and policies.

Learn more about what FCM can do for you. Visit fcm.ca/membership today.

Local leaders understand the hopes and challenges that shape Canadians' daily lives. We drive smart local solutions to big national challenges.

Together, we're building better lives.



Local leaders build better lives

Join FCM today and shape Canada's future.



Learn more about what FCM can do for you. Visit fcm.ca/membership

Join the conversation online using **#CDNmuni**





The Federation of Canadian Municipalities is the national voice of local governments. We bring together nearly 2,000 municipalities of all sizes—representing more than 90 percent of Canadians.

Learn more at fcm.ca.

A message from FCM's president

Seizing our moment to build better lives



Municipalities are the order of government closest to Canadians—to the hopes and challenges that shape their daily lives. People trust us to build local solutions that work. Rural, remote and northern communities support key industries and vital services that Canadians rely on.

In other words, local leaders are building better lives.

At the Federation of Canadian Municipalities, we bring local priorities to the federal table. With unprecedented influence among top federal decision-makers—from opposition leaders to the Prime Minister—we've made historic gains for rural, remote and northern communities.


Our strength is our membership: nearly 2,000 municipalities representing more than 90 percent of Canadians. The federal government knows that FCM represents a strong and united municipal voice. It's how we get results.

With a new minority government in Ottawa, we're ready to take our progress to the next level. That means building bridges with every federal party to continue delivering concrete results for Canadians. It means building on our historic wins—and making them permanent.

Canada now looks to FCM members to tackle some of our biggest national challenges—from economic growth to extreme weather. **Our message to our federal partners is clear: if you want to get more done for Canadians, empower the governments closest to their daily lives.**

This is our moment to make empowered local governments the new normal. To seize it, we need to keep the municipal voice strong. Together with our members, we can build the country Canadians deserve. **Join FCM today.**

Bill Karsten
Councillor, Halifax Regional Municipality, NS
FCM President



The federal government knows that FCM represents a strong and united municipal voice.

It's how we get results.

Why join FCM?

We unite local governments of all sizes.

With 2,000 members representing more than 90 percent of Canadians, we are the trusted and respected national voice of municipalities.

We shape the national agenda.

With unprecedented influence and access to key federal decision-makers in every party, we're driving historic investments in municipal priorities.

We provide unique tools.

Our expert policy analysis—on legalized cannabis, rights of way, and more—informs and empowers members to address emerging local issues.

We build local capacity.

Our national and international programs—on everything from asset management to reconciliation—offer funding, training and resources to communities.

We understand your realities.

Nearly 80 percent of our members are rural, remote and northern communities. Our Rural Forum, as well as our Northern and Remote Forum, bring your unique realities and expertise to the federal table.

We defend municipal interests.

Through our Legal Defense Fund, we intervene in precedent-setting federal cases to defend municipal jurisdiction.

We connect local leaders.

Our Annual Conference and Sustainable Communities Conference attract thousands of municipal leaders—as well as federal party leaders.



“Canada’s northern communities are full of economic potential. We also face some significant challenges—from extreme weather to melting permafrost. FCM understands that. They understand that for Canada to succeed, every community needs the opportunity to thrive.”

**– Tara Wheeler, Councillor,
Village of Carmacks, YT**

We deliver for municipalities

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“FCM is a champion for the essential role that rural communities play in Canada’s economy and quality of life. From unprecedented investments in universal broadband Internet access to higher federal contributions for infrastructure projects, they’ve secured major progress for rural communities.”

**– Sheryl Spence, Mayor,
City of Warman, SK**



From: Lonna Hoggan <admin@canadianbadlands.com>
Sent: November 28, 2019 3:10 PM
Subject: Canadian Badlands Tourism - A Message from the President
Importance: High

Dear Canadian Badlands Tourism partner,

Over the last month, I have been able to meet in person and ask questions to the new Minister of Economic Development, Trade and Tourism, Tanya Fir.

I feel the opportunity has presented itself to initiate conversation with the Minister for tourism in the Badlands. Minister Fir now knows who I am and what I stand for. I am hoping that this can be the start of a relationship with our Provincial Minister to help us continue our path to becoming a sustainable organization.

That being said we will still have asks of the Government for funding to help us continue to promote of all the communities involved in Canadian Badlands Tourism. Securing sustainable funding outside of the Government of Alberta (GOA) has become a priority. In order to get to total sustainability, we still need the GOA's support in funding that process.

The Budget of our new Government has cut funding to a number of areas and services that are vital to our province's well-being. Tourism and exposure to visitors entering our municipalities cannot be a part of these cuts. Our organization is too important for the Tourism industry to not be looked at seriously for the future of our province. Too much is at stake. That is why I am asking for your help.

I am asking all of our 60 Shareholders in the Canadian Badlands to write a "Letter of Support" for our Badlands Organization. In doing so, we can show the Alberta Government and the Ministry the strength of our 60 communities and the strength we possess in becoming Alberta's next "ICONIC Destination" for Economic Development and Tourism. Strength in numbers creates change, change creates hope and hope creates action.

The Alberta Government cannot turn a blind eye when we show that all of our Shareholders support the Canadian Badlands for the near future and beyond. Our organization and the 60 communities involved in this organization is the only one of its kind in Canada. Please be part of the strength, we are vital to the Tourism Industry of Alberta. Help us be heard.

Attached is a letter written by the Mayor of Drumheller in support of Canadian Badlands Tourism. You may create your own or copy and paste much of the information in this letter. Again, your support is vital. Let's be one big voice for our region.

Best regards,

Brian Varga, President, Canadian Badlands Tourism

Councillor, City of Medicine Hat

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Lonna Hoggan

Executive Director

Canadian Badlands Tourism

(o) 403-823-7741

(c) 403-820-0494

admin@canadianbadlands.com

