

Town of Stettler

COUNCIL MEETING
NOVEMBER 20, 2018
6:30 P.M.
BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 20, 2018
6:30 P.M.
AGENDA

1. Agenda Additions
2. Agenda Approval
3. Confirmation of Minutes
 - (a) Minutes of the Regular Council Meeting of November 6, 2018 5-11
 - (b) Business Arising from the November 6, 2018 Council Minutes
 - (c) Minutes of the Committee of the Whole Meeting of November 13, 2018 12-13
 - (d) Business Arising from the November 13, 2018 Committee of the Whole Meeting
4. Citizens Forum
5. Delegations
 - (a) 7:00 PM – HYC 2019 Budget – Winnie Bissett 14-18
 - (b) 7:15 PM – Handi-Bus 2018 Budget – Cindy MacDonell & Judy McKnight 19-22
6. Administration
 - (a) 2018 Staff Appreciation Bonus 23-33
 - (b) 2019 Budget – Dog and Cat License Fees 34
 - (c) 2019 Budget – Business License Fees 35
 - (d) 2018 Operating Budget Summary – October 31, 2018 36-37
 - (e) 2018 Capital Budget Summary – October 31, 2018 38-41
 - (f) 2018 Bank Reconciliation – October 31, 2018 42
 - (g) Meeting Dates
 - December 1 – Stettler Festival of Lights
 - Tuesday, December 4 – Council – 6:30pm
 - Monday, December 10 – Regional Water Meeting – 1:00pm - 2019 Rates
 - Tuesday, December 11 – 2019 Interim Budget Discussion – 3:00pm
 - Tuesday, December 11 – COW – 4:30pm
 - Tuesday, December 18 – Council – 6:30pm
 - Tuesday, January 8 – Council – 6:30pm
 - Tuesday, January 15 – COW – 4:30pm

- Tuesday, January 22 – Council – 6:30pm (Cancel – 2019 Jiffy Lube Alberta Scotties – January 22 – 27, 2019)

- (h) Accounts Payable in the amount of \$813,431.98 (\$204,088.04 + \$4,011.34 + \$58,228.07 + \$92,044.03 + \$455,060.50) 43-57
7. Council
- (a) Meeting Reports
8. Minutes
9. Public Hearing
10. Bylaws
- (a) Bylaw 2111-18 & Memo re: 2019 Business Tax 58-59
11. Correspondence
- (a) AUMA – Bill 23 – Local Authorities Election Act 60-62
12. Items Added
13. in-Camera Session
14. Adjournment

MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, NOVEMBER 6, 2018 IN THE MUNICIPAL OFFICE, COUNCIL CHAMBERS
(Special Start time – 4:30 p.m.)

Present: Mayor Sean Nolls

Councillors C. Barros, A. Campbell, G. Lawlor, S. Pfeiffer, M. Fischer, W. Smith

CAO G, Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins
Sgt P. Penny – Detachment Commander – Stettler RCMP

Press (3)

Absent:

Call to Order: Mayor S. Nolls called the meeting to order at 4:30 p.m.

1/2. Agenda Additions/Approval:

Motion 18:11:01 Moved by Councillor Smith to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. Confirmation of Minutes:

(a) Minutes of the Regular Meeting of Council held October 16, 2018

Motion 18:11:02 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on October 16, 2018 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the October 16, 2018 Meeting Minutes - None

4. **Citizen's Forum:** (a) Citizen's Forum - none

5. Delegations: (a) 4:35 p.m. – Sgt P. Penny – Detachment Commander – Stettler RCMP – This items was dealt with later in the meeting.

6. Administration: (a) 2018 Capita Budget – Desludging Lagoon Cells A, B, and C Tender

CAO G. Switenky advised that the 2018 Capital Budget – Desludging Lagoon Cells A, B, and C was deleted from the previous Council meeting agenda. The budget amount of \$350,000 was approved through the 2018 Capital Budget.

Director of Operations M. Robbins highlighted the Tenders received October 12, 2018:

Company Name Tender Price:

- Solid Industrial Solutions - Non-compliant bid
- Lambourne Environmental - Non-compliant bid
- Toby Bird (Kayden Industries) - Non-compliant bid
- American Process Group (Canada) Ltd. \$841,805.70

General discussion took place regarding the Tenders.

Motion 18:11:03

Moved by Councillor Fischer that the Town of Stettler not award the Lagoon Desludging tender to any firm at this time due to the number of non-conforming bids and budgetary considerations.

MOTION CARRIED
Unanimous

(b) 2018 Capital Budget – Snow Dump Expansion – Budget Update

CAO G. Switenky advised that Council adopted the following Motion at their October 2, 2018 Council meeting:

Moved by Councillor Campbell that the Town of Stettler award the Siteworks RFP to Northstar Trucking Ltd. for \$50,261.50 for the snow dump expansion and approves a \$10,000 contingency to a maximum expenditure of \$60,261.50, excluding GST. funded through the 2018 Capital Budget.

Director of Operations M. Robbins explained that Administration had anticipated removing topsoil from site. However, the volume of topsoil to be removed is nearly 2.5 times the quantity expected. This requires more time to remove the topsoil, plus the added cost of hauling clay to provide additional material to build the snow dump. The scope of work has been modified to reduce engineering fees and use Town forces where possible to supplement the work to keep the project within \$100,000. At this time, it is expected to have to increase the approved expenditure to Northstar Trucking to \$90,000, with site surveys by Tagish Engineering at a cost of \$10,000, while being mindful of the total \$100,000 adopted by Town Council in the 2018 Capital Budget.

General discussion took place regarding the topsoil relocation/approaches which had an original budget of \$15,000. Director of Operations M. Robbins advised that instead of being able to stockpile it onsite and remove after construction as planned using some local contractor trucks to help, Northstar will move the topsoil, as there was way too much and in their way of the new cell.

It was also noted that Town staff will be doing the majority of the Engineering onsite. Tagish Engineering will be responsible for the final surveying and quantities,

Motion 18:11:04

Moved by Councillor Smith that the Town of Stettler approve the Snow Dump Expansion Budget Update to account for the cost of moving the extra materials by increasing the approved expenditure to Northstar Trucking Ltd., for the snow dump expansion to \$90,000, excluding GST., plus engineering costs of \$10,000 for a total cost of \$100,000 as per the 2018 Capital Budget approved by Council.

MOTION CARRIED
Unanimous

Director of Operations M. Robbins left the meeting at 4:39 p.m.

(c) 2019 Budget – Red Deer River Watershed Alliance Funding Request

CAO G. Switenky advised that the Town has received the annual \$0.50 per capita funding request from the Red Deer River Watershed Alliance. Total 2019 cost would be \$2976 based on a population of 5952.

Motion 18:11:05

Moved by Councillor Pfeiffer that the Town of Stettler continue to financially support the Red Deer River Watershed Alliance through a \$0.50 per capita fee with a total cost of \$2976 with funding through the 2019 Budget

MOTION CARRIED
Unanimous

(d) 2018 Tax Sale Public Auction – Lot 11, Block 40, Plan 2442AE

Assistant CAO S. Gerlitz advised that the property was available for sale during the Tax Sale Public Auction which took place October 11, 2018 at 1:00pm. Council set the Reserve Bid of the property at Land - \$60,500 / Improvements - \$22,620 = \$83,120. Nobody attended the Tax Sale Public Auction and the property did not sell.

The Town of Stettler now has the following 3 options:

1. 'Tax Forfeiture' Title

The municipality does not purchase the property, but registers its name on title if the property goes unsold at public auction by registering a Tax Forfeiture Instrument (a "Notification of Municipal Acquisition" form). This allows the municipality to rent, license, lease, or dispose of the property at a price as close as reasonably possible to market value in an effort to recoup the arrears and taxes. If the property is not disposed of under s. 425(1), the municipality may, 15 years following the date of the public auction, request that the Registrar cancel the existing certificate of title marked 'Tax Forfeiture' and issue a certificate of title in the name of the municipality. Taxes and penalties do not continue to accrue.

2. Clear Title

After the municipality has acquired Tax Forfeiture Title, the municipality can acquire the property by depositing an amount equal to the reserve bid (market value) into a separate account. The amount paid goes to the tax arrears and all costs and expenses as required under s. 427(2). The municipality must notify the previous owner if there is money remaining and return any excess to the previous owner. The property is then the municipality's to do with as they wish.

3. Do Nothing:

Taxes and penalties continue to accrue, and remain on the municipalities' books as a growing liability. The municipality cannot dispose of the property or rent, license or lease it. This option does not allow the property to revert to the municipality after the 15 year time period. However the Town has the option of "Tax Forfeiture" Title at any time moving forward provided the taxes remain in arrears. Taxes and penalties remain a secure priority upon title.

It was noted that the property is currently for sale.

When a property is not sold, a municipality is entitled to possess the property from the date on which a parcel of land is offered for sale at public auction. If the municipality should rent or lease a property before selling or acquiring it under section 425(1), and in the process generate revenue equal to or exceeding the taxes in arrears plus any costs or lawful expenses incurred by the municipality, the municipality must return the title and any surplus revenues to the previous owner. The owner must honour the remaining term of the lease. There is a substantial difference between the titles the municipality receives to properties not sold at public auction (and subsequently transferred to the municipality), and the title that the municipality receives should it purchase the property under section 425(1)(b). In the first situation (Tax Forfeiture Title), the Certificate of Title retains the Tax Forfeiture clause and in the second (Clear Title) it does not. In the latter situation, the municipality can use or dispose of the property, the same as any other clear title landowner.

It was noted that the estimated taxes are \$799 per year (Municipal, ASFF and Senior's Housing) and the total debt outstanding is \$5,049.66

General discussion took place the Town of Stettler proceeding with the "Tax Forfeiture" vs the status quo. Under the status quo, the property would remain with the current owner. The property would continue to pay taxes and penalties to the Town and the owner would continue to be responsible for the general upkeep of the property. The current owner would continue to try to sell the property. Upon sale, any debt owing to the municipality would have to be paid by the new owners, through a Tax Certificate.

Motion 18:11:06

Moved by Councillor Barros that the Town of Stettler following the Tax Sale Public Auction on October 11, 2018 for the following property: Lot 11, Block 40, Plan 2442AE - 4508 – 49 Avenue, elect to refrain from taking Title to the property through Tax Forfeiture, at this time. The Town of Stettler reserves the right to reconsider taking the Title to the property through Tax Forfeiture at some point in the future.

MOTION CARRIED
Unanimous

5. Delegations: (a) 4:35 p.m. – Sgt P. Penny – Detachment Commander – Stettler RCMP

Mayor Nolls welcomed Sgt P. Penny – Detachment Commander, Stettler RCMP to the meeting at 4:45 p.m.

Sgt Penny provided Council with an update on various initiatives through the Department through the year:

- Crime Reduction Symposium – Camrose – Councillor Lawlor attend for the Town of Stettler - some interesting discussion and a great networking opportunity.
- Follow-up with individuals on various court order conditions. Some good success.
- Search Warrants – 7 completed since April
- Hot Spot Target Patrols – specific directed enforcement – good results

13. In-Camera Session: (a) RCMP Staffing - Third party Liability – Section 16(1)(ii) – FOIP
- Motion 18:11:07 Moved by Councillor Fischer that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO and Sgt P. Penny – Detachment Commander – Stettler RCMP present to discuss the In-Camera items.
- MOTION CARRIED
Unanimous at 5:07 p.m.
- Motion 18:11:08 Moved by Councillor Smith that the Town of Stettler Council return to the regular meeting.
- MOTION CARRIED
Unanimous at 5:23 p.m.
6. Administration: (e) Meeting Dates
- Tuesday, November 13 – COW – 4:30pm
 - Tuesday, November 20 – Council – 6:30pm
 - Saturday, December 1 – Stettler Festival of Lights
 - Tuesday, December 4 – Council – 6:30pm
 - Monday, December 10 – Regional Water Meeting – 1:00pm - 2019 Rates
 - Tuesday, December 11 – 2019 Interim Budget Discussion – 3:00pm
 - Tuesday, December 11 – COW – 4:30pm
 - Tuesday, December 18 – Council – 6:30pm
 - Tuesday, January 8 – Council – 6:30pm
 - Tuesday, January 15 – COW – 4:30pm
 - Tuesday, January 22 – Council – 6:30pm (Cancel – 2019 Jiffy Lube Alberta Scotties Banquet – January 22, 2019)
- (f) Accounts Payable in the amount of \$417,735.92
- Motion 18:11:09 Moved by Councillor Campbell that Accounts Payable in the amounts of \$520.00 + \$61,010.83 + \$59,798.49 + \$952.58 + \$96,350.63 + \$120,400.85 + \$36,073.50 + \$42,629.04 for the period ending November 6, 2018 for a total amount of \$417,735.92 having been paid, be accepted as presented.
- MOTION CARRIED
Unanimous
- (f) CAO Report
- Motion 18:11:10 Moved by Councillor Pfeiffer that the CAO Report be accepted as presented.
- MOTION CARRIED
Unanimous
7. Council: Mayor and Councillors outlined highlights of meetings they attended.
- (a) Mayor Nolls
- Oct 18 - Talk of the Town
 - Oct 18 - County of Stettler Housing Authority
 - Oct 19 - Resident meeting to discuss transportation
 - Oct 19 - Sign cheques
 - Oct 25 - Talk of the Town
 - Oct 25 - Community Awards Gala
 - Oct 26 - Sign cheques
 - Oct 27 - Kinettes Central Alberta Conf. - greetings
 - Nov 1 - Talk of the Town

- Nov 2 - Sign cheques
- Nov 5 - Resident meeting – engine retarder brakes
- Nov 6 - AHS meeting – CT scanner, Hospice, Reno's
- Nov 6 - No Stone Left Alone Ceremony – cemetery

(b) Councillor Barros

- Oct 25 - Community Awards Gala
- Nov 1 - HBC

(c) Councillor Campbell

- Oct 24 - Charleen Retirement Party
- Nov 1 - RDRWA Fall Forum – Sylvan Lake
- Nov 6 - No Stone Left Alone Ceremony – cemetery

(d) Councillor Fischer

- Oct 18 - Talk of the Town
- Oct 24 - Charleen Retirement Party
- Oct 25 - Community Awards Gala
- Oct 27 - Hospice Fundraising Event – Brenda's
- Nov 1 - Volunteer Supper – sponsored by Lodges
- Nov 6 - No Stone Left Alone Ceremony – cemetery

(e) Councillor Lawlor

- Oct 16 - Stettler Public Library
- Oct 24 - Parkland Regional Library – Advocacy
- Oct 25 - Talk of the Town

(f) Councillor Pfeiffer

- Oct 22 - FCSS – Budget
- Oct 24 - Charleen Retirement Party
- Nov 6 - No Stone Left Alone Ceremony – cemetery

(g) Councillor Smith

- Oct 22 - FCSS – Budget
- Oct 26 - Airport
- Oct 26 - Airport – Strategic Planning
- Nov 1 - HBC

Motion 18:11:11

Moved by Councillor Lawlor that the Town of Stettler approve the Council Reports as presented.

MOTION CARRIED
 Unanimous

- 8. Minutes: (a) None
- 9. Public Hearing: (a) None
- 10. Bylaws: (a) None
- 11. Correspondence:
 - (a) AUMA (RMRF) – Minimum wage and lengthy leaves: Alberta's not so new - Employment Standard Code
 - (b) Letter from J. Ferguson – RCMP Assistant Commissioner – AUMA follow up
 - (c) Legalizing Cannabis cost estimate for Red Deer just under \$400,000
 - (d) Battle River Watershed Alliance – Municipal Funding Request

Motion 18:11:12

Moved by Councillor Barros that Correspondence (a) – (f) be accepted for information

MOTION CARRIED
Unanimous

12. Items Added:

(a) None

14. Adjournment:

Motion 18:11:13

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 5:42 p.m.

Mayor

Assistant CAO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
November 13, 2018

Present: Councillors C. Barros, A. Campbell, G. Lawlor, S. Pfeiffer & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz
Board of Trade (BOT) Executive Director S. Benjamin

Absent: Mayor S. Nolls, Councillor M. Fischer

Call to Order: Deputy Mayor G. Lawlor called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions - None

2. Agenda Approval

Moved by Councillor S. Pfeiffer that the agenda be approved as presented.

MOTION CARRIED
Unanimous

3. Discussion – Councillor 1/3 Tax Exemption

CAO G. Switenky advised Council on changes in the 2017 Federal Budget that would affect council's current municipal officer's expense allowance. Under the current federal tax legislation, up to one-half of a municipal councillor's total remuneration can be excluded from income (tax free). The 2017 Federal Budget eliminates the councillor tax exemption effective in 2019 tax year.

General discussion took place regarding the elimination of the 1/3 tax exemption. It was agreed to accept this for information for now.

4. Stacey Benjamin – Boomtown Trail

Deputy Mayor Lawlor welcomed Stacey Benjamin, Executive Director – Stettler Board of Trade to the meeting at 4:55 p.m.

S. Benjamin reported that the Board of Trade received a letter dated October 4, 2018 from Brenda Knight, Chair Boomtown Trail. The letter goes on to say that after several year of hiatus the Boom Town Trail is being restricted through a dedicated working group. The Boomtown Trail works together to bring tourists to the Highway 21 and 56 corridor and to enjoy what each community has to offer from various attractions to a multitude of events

Financial Implications:

- Annual membership fee - \$50.00
- Annual \$0.10 per capital fee \$595.20
- Annual Metis Nation of Alberta fee - \$100.00

General discussion took place regarding the benefits of the Board of Trade being a member municipality of the Boomtown Trail. Following discussion, it was agreed to have the Boomtown Trail membership fee included in the Board of Trade 2019 Interim Operating Budget.

5. Additions
6. In-camera - None
7. Adjournment

Moved by Councillor Campbell that the Committee of Whole Meeting be adjourned.

MOTION CARRIED
Unanimous at 5:25 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: November 20, 2018

Re: 7:00 p.m. – Winnie Bissett, Executive Director - 2019 Heartland Youth Centre (HYC) Budget

Recommendation

That the Town of Stettler Council accept the Heartland Youth Centre (HYC) 2019 Operating Budget as presented, and further approves that a contribution to the HYC in the amount of \$50,000 be included in the Town's 2019 Operating Budget.

Background Information

Heartland Youth Centre (HYC) Winnie Bissett, Executive Director will be in at 7:00 pm to present the 2019 HYC Budget to Council.

A copy of the Heartland Youth Centre (HYC) 2019 Budget and Cover letter is included in this report.

Financial Implications

2019 Budget - \$50,000 (addition of \$10,000, Initial amount in 2013 was based on close to a 1% tax increase – 2019 - \$56,365)

Actual

2018 - \$40,000
2017 - \$40,000
2016 - \$40,000
2015 - \$40,000
2014 - \$40,000
2013 - \$40,000
2012 - \$32,500
2011 - \$4,500
2010 - \$4,500
2009 - \$4,000
2008 - \$4,000

Highlights of 2019 Budget:

	<u>2019 Budget</u>	<u>2018 Budget</u>
Total Revenue -	\$89,700	\$88,200
Total Expense -	\$354,590	\$327,255
Fundraising -	\$180,000	\$140,700
Surplus/ (deficit)	(\$84,890)	(\$98,355)

Alternatives to the Recommendation

- Substitute Another Amount –
That the Town of Stettler Council accept the Heartland Youth Centre (HYC) 2019 Operating Budget as presented, and further approves that a contribution to the HYC in the amount of \$_____ be included in the Town's 2019 Operating Budget.

Communication

- Greg Switenky – CAO
- Winnie Bissett – HYC Executive Director

Documentation

- Copy of Stettler Heartland Youth Centre (HYC) 2019 Budget and background information



Stettler & District
Boys & Girls Club

HEARTLAND YOUTH CENTER

5002 – 47 Street, Box 876 Stettler AB T0C 2L0
Phone 403-742-KIDS (5437)
Email hycstett@telus.net



Big Brothers Big Sisters
of Stettler

October 2, 2018

Dear Greg,

The Heartland Youth Center Board of Directors is very appreciative of not only the financial support but also the community support that Town Council gives our organization each year. As per our discussion, the HYC Board met October 1, and wish to put forward this letter of request for increased funding to Mayor Nolls and Council.

The HYC relies on many sources of income in order to meet its annual budget requirements to support the Boys and Girls Club and Big Brothers Big Sisters programs; as well as operating the HYC facility. Some of these sources of income, such as grant opportunities vary each year. The Town of Stettler funding is our most consistent, secure income that we receive. This consistency of funding, along with our continued effort of fundraising and grant writing, enables the HYC to offer a wide variety of mentoring and leadership programs to its membership of over 275 youth each year.

As we are working on the 2019 budget, the HYC Board of Directors would like to request Council to consider increasing the Town/County contribution to \$50 000. Given the economy the last few years, HYC has operated with a deficit of \$19 619 (2017) and \$21 964 (2016). The Awesome Auction, HYC's major annual fundraiser, has seen a decline in net profit. From 2011-2014 this event was raising on average \$116 000/year; since 2015 the Auction is averaging a net of \$91 600, with this year's event raising \$88 000. Less fundraising dollars coupled with the increasing minimum wage, and trying to be competitive in a small rural market for qualified staff is requiring the HYC Board to address and budget for an increase in program staff wages.

In order to cover these shortfalls, HYC has been able to draw on its investments of fundraised dollars rather than from the Thompson Legacy fund. The Thompson Legacy fund intent is for capital purchases and major facility maintenance as needed.

Our request for an additional \$10 000/year is to help mitigate the shortfall and we will continue to search other funding opportunities. The additional requested \$10 000 will be in line with the funding formula that was established some time ago.

We look forward to attending Council on November 20 to discuss our budget and share our success of the past year. If you have any questions prior to our Council presentation please contact me at 403-742-7653.

Thank you for considering our request.

Sincerely,

Brenda Esquirol

HYC Board Treasurer



Stettler & District
Boys & Girls Club

HEARTLAND YOUTH CENTER

5002 – 47 Street, Box 876 Stettler AB T0C 2L0

Phone 403-742-KIDS (5437)

Email hycstett@telus.net



Big Brothers Big Sisters
of Stettler

November 2, 2018

Dear Mayor Nolls and Town Council,

The Heartland Youth Center is home to the Boys and Girls Club and the Big Brothers Big Sisters program in Stettler, and has been providing programs for youth since 1983. The Youth Center offers programs and activities and mentorship to youth ages 6-18.

The HYC Board of Directors and myself, would like to extend our sincere gratitude for your contribution and support towards this busy youth serving organization. Enclosed is a copy of our 2019 budget along with some information about the Youth Center. I trust that Council will continue to see us as an important part of the community and will continue to provide funding in the years to come.

We look forward to attending Council on November 20 to not only discuss our budget but share with you some stories of youth who have been impacted by their involvement at the Youth Center.

If you should have any questions regarding our budget please do not hesitate to contact myself or the Board Treasurer, Brenda Esquirol.

Sincerely,

Winnie Bissett

HYC Executive Director

hycstett@telus.net

HEARTLAND YOUTH CENTER BUDGET 2019

PROGRAM REVENUE	
Summer student grants	10 000
Program/membership fees	29 000
Town of Stettler	50 000
GST	700
Total	\$89 700
OPERATING EXPENSES	
Personnel	\$273 640
Program	33 500
Administration/ Facility	47 450
Total	\$354 590
Deficit	\$264 890
2019 Projected fundraising	\$180 000
Projected shortfall	\$84 890
2019 Capital projects: Flooring – 1 room	

HEARTLAND YOUTH CENTER FUNDRAISING

	2017 Budget	actual Dec 31/17	2018 Budget	actual Oct. 10/ 18	2018 Projection	2019 Budget
AWESOME AUCTION	\$75 000	\$95 506	\$80 000	\$86 876	\$86 876	\$80 000
BOWL FOR KIDS	\$10 000	\$15 919	\$10 000	\$15 200	\$15 200	\$12 000
RENTALS	\$1 700	\$1 429	-----	\$100	\$100	\$500
UNITED WAY	\$18 000	\$18 708	\$18 000	\$13 053	\$18 753	\$17 500
BGC GRANTS/OTHER GRANTS	\$12 000	\$36 664	\$17 200	\$28 960	\$29 960	\$35 000
GENERAL/MEMORIAL DONATIONS	\$2 500	\$2 479	\$2 500	\$7 316	\$7 800	\$3 500
CORPORATE DONATIONS	\$3 500	\$4 043	\$5 000	\$2 213	\$3 213	\$4 500
SPECIAL EVENTS/MISC. (West jet raffle; other)	\$5 000	\$8 185	\$8 000	\$7 000	\$7 000	\$7 000
TOTAL	\$127 700	\$182 933	\$140 700	\$160 718	\$168 902	\$160 000
OTHER Operating Revenue (program fees, Town cont., student grants)	\$87 700	\$92 405	\$88 200	\$73 734	\$87 651	\$89 700
CASINO	\$20 000	\$23 894 (Dec '16)	N/A	N/A	N/A	\$20 000 (July-Sept 2019)
Total of all income	\$235 400	\$299 232	\$228 900	\$235 452	\$256 553	\$269 700

Notes:

- Rentals – was the \$ that the Scouts paid for their share of utilities; their program folded and no longer use the facility
- BGC and other grants – difficult to predict as vary each year
- Special events – most of that total is West Jet raffle – not guaranteed to have it each year
- United Way – full application this year – have reduced funding
- Casino – estimated amount – assuming \$ have gone down from 2016; we are scheduled July – Sept 2019 so would receive \$ just before year end 2019

MEMORANDUM

To: Greg Switenky, CAO
From: Steven Gerlitz, Asst. CAO
Date: November 20, 2018
Re: 7:15 p.m. – Stettler & District Handibus Society 2019 Budget – Cindy MacDonell, Chairperson & Judy McKnight, Coordinator

Recommendation

That the Town of Stettler Council accept the Stettler & District Handibus Society 2019 Operating Budget as presented, and further approves that a contribution to the Handibus Society in the amount of \$25,000 be included in the Town's 2019 Operating Budget.

Background Information

Cindy MacDonell, Chairperson and Judy McKnight, Coordinator of the Stettler & District Handibus Society will be in at 7:15 pm to present the 2019 Stettler & District Handibus Society Budget to Council.

A copy of the Stettler & District Handibus Society 2019 Budget is included in this report.

Financial Implications

2019 Budget - \$25,000

Actual

2018 - \$25,000

2017 - \$20,000

2016 - \$20,000 – *Additional request of \$10,000 – Medical Van - Motion 16:01:21 - Moved by Councillor Campbell that the Town of Stettler Council accept the Stettler & District Handibus Society 2016 Operating Budget as presented, and further approves that a contribution to the Handibus Society in the amount of \$20,000 be included in the Town's 2016 Operating Budget.*

Respecting their request for additional funding, Town Council suggested that the Stettler & District Handibus Society firstly make an application to FCSS. It is Council's hope that FCSS will be able to find a way to provide some additional financial assistance in accordance with their mandate.

2015 - \$20,000

2014 - \$20,000

2013 - \$20,000

2012 - \$15,790, 2011 - \$15,790

Highlights of the 2019 Budget include:

	<u>2019 Budget</u>	<u>2018 Budget</u>
• Total Revenue	\$116,800	\$111,014
• Total Expense	\$141,310	\$138,074
• Surplus/ (Deficit)	(\$24,510)	(\$27,060)

Alternatives to the Recommendation

- That the Town of Stettler Council accept the Stettler & District Handibus Society additional funding request of \$_____ within the 2019 Budget.

Communication

- Greg Switenky – CAO

Documentation

- Copy of Stettler & District Handibus Bus Society 2019 Budget and background information

HANDIBUS SOCIETY EXPENSES	Accumulated Sept End Total	PROJECTED TO YEAR END	CURRENT BUDGET 2018	2019
Administration		:- 9 X12		
SALARIES/WAGES				\$21.25 \$19.75 \$18.25
Coord/Bkkpr/Disp Wages	\$22,113.00	\$29,484.00	29,484.00	\$30,940.00
Full Time Driver Wages	\$19,882.01	\$26,509.35	39,000.00	\$40,290.00
Part Time Wages	\$19,219.54	\$25,626.05	18,200.00	\$18,980.00
Employer Contributions				
Coordinator	\$4,209.66	\$5,612.88	8,000.00	\$8,000.00
Drivers	\$4,752.73	\$6,336.97	8,000.00	\$8,000.00
Office Casual fill in	\$0.00	\$0.00	0.00	\$0.00
TOTAL	\$70,176.94	\$93,569.25	102,684.00	\$106,210.00
OFFICE EXPENSE				
Telephone	\$946.91	\$1,262.55	1,800.00	\$1,600.00
Rent	\$2,182.95	\$2,910.60	3,000.00	\$3,000.00
Office Supplies/Copying	\$981.60	\$1,308.80	2,000.00	\$1,500.00
Driver Expense	\$104.75	\$139.67	500.00	\$500.00
Auditing	\$670.00	\$670.00	750.00	\$750.00
P.R./Advertising	\$42.30	\$56.40	350.00	\$350.00
Van Expenses (Parking etc)	\$0.00	\$0.00	200.00	\$200.00
Miscellaneous	\$0.00	\$0.00	100.00	\$100.00
TOTAL	\$4,928.51	\$6,348.01	8,700.00	\$8,000.00
BUS EXPENSES				
Fuel	\$8,441.51	\$11,255.35	12,000.00	\$12,000.00
Rprs/Tires/Mtnc/Insp	\$8,192.66	\$10,923.55	9,000.00	\$9,000.00
Insurance - vehicles & office	\$2,708.04	\$2,708.04	3,000.00	\$3,000.00
Radio License	\$147.00	\$147.00	150.00	\$150.00
GST Paid	\$1,288.98	\$1,718.64	1,500.00	\$1,600.00
Garage Utilities	\$822.04	\$1,096.05	1,200.00	\$1,200.00
Insurance for garage	\$117.28	\$117.28	100.00	\$150.00
TOTAL	\$21,717.51	\$27,965.91	26,950.00	\$27,100.00
EXPENDITURES	\$96,822.96	\$127,883.17	138,334.00	\$141,310.00
REVENUE				
Passenger Fares	\$19,808.31	\$26,411.08	30,000.00	\$30,000.00
Van Fares	\$11,802.69	\$15,736.92	17,000.00	\$17,000.00
Interest Income	\$600.87	\$801.16	1,000.00	\$1,000.00
GST Rebate	\$239.78	\$239.78	750.00	\$800.00
Expense Recovery Coop rebate WCB refund Town utilities portion & Miscl. Income	\$2,022.09	\$2,696.12	3,500.00	\$3,500.00
Casino Funds	\$1,000.00	\$1,000.00	10,000.00	\$7,500.00
TOTAL	\$35,473.74	\$46,885.06	62,250.00	\$59,800.00
TOTAL (DEFICIT) SURPLUS	(\$61,349.22)	(\$80,998.11)	(76,084.00)	\$81,510.00
			Budget	
Town funding	\$25,000.00	\$25,000.00	\$20,000.00	\$25,000.00
County funding	\$20,000.00	\$20,000.00	\$16,764.00	\$20,000.00
Superfluity donations to year end	\$9,000.00	\$12,000.00	\$12,000.00	\$12,000.00
TOTAL FUNDING	\$54,000.00	\$57,000.00	\$48,764.00	\$57,000.00
				<24,510.00>

STETTLE & DISTRICT HANDIBUS SOCIETY

STATISTICS

October YEAR 2018 10.0

		Accum		Total			
		Total	Total	To Date	Prior Yr		
Walk ons	VAN	49	0	49	69	-29%	
	BUS	3676	462	4138	4792	-14%	
	Total	3725	462	4187	4861	-14%	
Lifts	VAN	10	0	10	9	11%	
	BUS	1023	187	1210	1044	16%	
	Total	1033	187	1220	1053	16%	
Total Passengers	VAN	59	0	59	75	-21%	
	BUS	5049	649	5698	5127	11%	
	Total	5108	649	5757	5202	11%	
Total Kilometers	VAN	17595	2302	19897	20587	-3%	
	BUS	16339	2496	18835	16606	13%	
	Total	33934	4798	38732	37193	4%	
Kilometers/Trip	VAN	279.29	N/A	315.83	284.09	11%	
	BUS	3.24	3.85	3.31	3.16	5%	
Fuel Used (Litres)	VAN	1650	244	1894	2032.85	-7%	
	BUS	5878	847	6725	5342	26%	
	Total	7528	1091	8619	7374.85	17%	
Litres per 100/km	VAN	9.38	10.6	9.52	10.37	-8%	
	BUS	35.98	33.93	35.7	36.03	-1%	

SCH'D STOPS		JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	To Date			
Willow Creek	am	4	4	3	4	3	7	3	12	4	12			56	41	37%	
	pm	23	25	23	11	26	16	22	32	18	29			225	117	92%	
Heart Haven	am	14	10	7	6	10	8	9	11	6	9			90	173	-48%	
	pm	26	28	18	16	15	31	14	20	10	11			189	138	37%	
Paragon	am	9	9	5	19	16	4	5	12	11	9			99	68	46%	
	pm	29	38	28	40	43	35	28	48	23	48			360	284	27%	
Walmart	am	1	2	2	4	3	3	1	5	2	1			24	25	-4%	
	pm	33	21	23	17	20	18	11	15	3	14			175	187	-6%	
Points West		41	25	26	23	15	14	16	22	14	14			210	341	-38%	
Medicals		177	178	115	84	151	124	126	237	155	241			1588	1218	30%	
MONTHLY COSTS																	
Salaries/Wages		7504	7649	7663	9295	7920	7944	7522.23	7283	7398	7917			78095	74626	5%	
Office/Driver/Misc		434	367	362	400	1044	407	1067.2	413	424	839			5757	6053	-5%	
Bus Expenses		2153	4039	2100	1789	1801	1623	1508.85	1125	3321	2798			22258	18797	18%	
TOTAL		10091	12055	10125	11484	10765	9974	10098.3	8821	11143	11554	0	0	106110	99476	7%	
Total KM		3904	1884	4855	4728	5114	4197	3425	3241	2586	4798			38732	37193	4%	
Total Trips		643	628	574	535	605	494	426	688	515	649			5757	5202	11%	
COST PER KM		2.58	6.40	2.09	2.43	2.11	2.38	2.95	2.72	4.31	2.41			2.74	2.67	3%	
COST/TRIP		15.69	19.20	17.64	21.47	17.79	20.19	23.70	12.82	21.64	17.80			18.42	19.12	-4%	
TICKETS SOLD		21	27	40	20	28	18	11	18	14	20			217	164	32%	
County Psgs		6	2	6	16	10	8	12	10	7	0			77	117	-34%	
County KM		6	101	405	508	714	242	528	529	195	0			3228	4585	-30%	
Medical Trips		6	0	13	9	10	9	8	3	4	7			69	77	-10%	
Passengers		7	0	15	10	10	10	10	3	6	8			79	88	-10%	
Kilometers		1775	0	2716	1969	1742	2364	1554	518	720	2302			15660	15516	1%	
Lifts		1	0	3	1	0	1	2	0	0	1			9	12	-25%	

VAN MAINTENANCE EXPENSES & INCOME COMPARISON CHART 2018

MONTH	EXPENSES					INCOME			Profit or Loss
	Fuel	Maintenance	Insurance	Part time wages	Total Expenses	Van trips Income	Medical Discount Income	Monthly Total Income	
JANUARY	\$183.48	\$312.85	\$0.00	\$1,389.68	\$1,886.01	\$1,527.44	\$100.00	\$1,627.44	-\$258.57
FEBRUARY	\$71.28	\$259.84	\$426.59	\$706.00	\$1,463.71	\$677.75	\$0.00	\$677.75	-\$785.96
MARCH	\$351.76	\$0.00	\$0.00	\$1,120.25	\$1,472.01	\$1,184.00	\$100.00	\$1,284.00	-\$188.01
APRIL	\$284.28	\$0.00	\$0.00	\$992.37	\$1,276.65	\$2,551.00	\$100.00	\$2,651.00	\$1,374.35
MAY	\$355.61	\$74.01	\$0.00	\$1,062.96	\$1,492.58	\$717.00	\$100.00	\$817.00	-\$675.58
JUNE	\$283.73	\$481.24	\$0.00	\$1,122.51	\$1,887.48	\$2,055.50	\$150.00	\$2,205.50	\$318.02
JULY	\$209.95	\$194.13	\$0.00	\$980.69	\$1,384.77	\$610.00	\$150.00	\$760.00	-\$624.77
AUGUST	\$136.91	\$0.00	\$0.00	\$988.61	\$1,125.52	\$1,767.50	\$0.00	\$1,767.50	\$641.98
SEPTEMBER	\$157.86	\$0.00	\$0.00	\$1,279.91	\$1,437.77	\$1,240.00	\$100.00	\$1,340.00	-\$97.77
OCTOBER	\$290.35	\$966.60	\$0.00	\$1,219.66	\$2,476.61	\$1,324.00	\$0.00	\$1,324.00	-\$1,152.61
NOVEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DECEMBER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	\$2,325.21	\$2,288.67	\$426.59	\$10,862.64	\$15,903.11	\$13,654.19	\$800.00	\$14,454.19	-\$1,448.92

MEMORANDUM

To: Greg Switenky, CAO
From: Steven Gerlitz, Assistant CAO
Date: November 20, 2018
Re: 2018 Annual Staff Recognition/Retention Bonus

Historical Background:

Over the past number of years Council has considered an annual Christmas/Recognition/Retention bonus for all Town Staff as follows:

2007	-	\$250 in local Heart of Alberta Dollars
2008	-	\$200 in local Heart of Alberta Dollars
2009	-	\$250 in local Heart of Alberta Dollars
2010	-	\$250 in local Heart of Alberta Dollars
2011	-	\$300 in local Heart of Alberta Dollars
2012	-	\$300 in local Heart of Alberta Dollars
2013	-	\$325 in local Heart of Alberta Dollars
2014	-	\$325 in local Heart of Alberta Dollars
2015	-	\$325 in local Heart of Alberta Dollars
2016	-	\$325 in local Heart of Alberta Dollars
2017	-	\$325 in local Heart of Alberta Dollars

2018 Perspective

Stettler has always been a “showcase community” and a great model of sustainability in rural Alberta. We are very lucky to live in a place where our Mission Statement means so much towards our daily lives; *“We will provide a high quality of life for our residents and visitors through leadership and the delivery of effective, efficient and affordable services that are socially and environmentally responsible”*

Yes Stettler is a great place to Live Work and Play. 2018 will be simply remembered as a year of continued growth, where we all work together because that is just what we do. Stettler is a community that is strong, vibrant and innovative thanks to the residents, community groups, and community





leaders. Council has always stood strongly behind our investment and ongoing commitment to infrastructure in roads, water, sewer, parks and recreation, libraries, and unsightly properties being cleaned and being put back into a useable state to name a few. This ongoing commitment means the entire organization receives a clear direction, and gives the residents in the Town of Stettler a clear view of our performance. The employees working in our organization are

appreciative of having good secure jobs and embraced our 8th Annual Food Bank Fill-Up (1/2 ton truck) challenge to help prevent hunger and improve dignity for those less fortunate and in need. In addition Town employees at our annual Christmas luncheon will also attempt to collectively raise and donate approximately \$600 to a local organization (the Hospice Society) in 2018.

Leadership



Staff continues to focus on our Town of Stettler safety program and safe work practices; this was recognized this year in our annual safety day event with guest speaker Collin Fetter from Brownlee LLP to speak to staff about cannabis in the workplace followed by a superior team building activity.

The primary nature (business) of our organization is to

provide/deliver basic services to our residents. Once again in 2018 our residents did not express any desire to receive reduced levels of services given our local economic conditions or their financial situation; rather they continue to expect the usual high level of services from our Town and its employees.

Our employees share in Council's pride respecting that our services, utilities, programs and facilities are provided at a good value to our residents and our tax base. We are proud that our taxation and utility rates compare very favorably amongst Alberta municipalities making our community a more affordable place to live.

A significant share of the overall 2019 - 2021 Interim Operating Budget is committed to human resources (39%). Town Council understands and appreciates that our most valuable resource are our employees: energetic, innovative, appreciative workers who care equally about providing great service for municipal residents while working safely and effectively with others. Our employees constantly strive to be the best they can be in the performance of their jobs and responsibilities.



Senior Administration works hard at promoting a healthy, civil, respecting and appreciative culture in the workplace. Municipal services are enhanced by employing and maintaining a well-trained, experienced and dedicated team, therefore the retention of knowledgeable staff is considered a very high priority within our organization. The Town of Stettler is proud to offer its employees not just a job, but a career.

Town Council has assisted greatly by being a genuine champion for its employees.

With this in mind, Senior Administration is proud of the many accomplishments and progress made throughout our entire organization in 2018. A few of the many results achieved, and cooperative efforts with community volunteers are mentioned below:

Planning and Development

There have been 10 new dwellings and just over \$5 million in total permit values.

Land Use Bylaw and Smoking Bylaw were amended to address the legalization of Cannabis and the impacts on our community.

Land Use Bylaw was amended to address Portable Signs along Highway 12.

Land Sale and Lease

Continued lease with Alberta Health Services for the A.E. Kennedy building, the increased lease rates will yield \$1,859,788.75 over the ten year term.

Cash Land Leases secured with a revenue value of approximately \$10,000.00 annually

Bylaw Enforcement – Compliance Property

We have been diligent in working on compliance properties over the past year(s). We have a number of success stories in the area of compliance with a minor orders being complied with by the landowners as well as major compliance properties remedied by way of cooperation.

The successful demolition and sale of the old pool hall, this property had been under compliance for 8 years prior to the Town retaining title by tax forfeiture and the subsequent demolition took place.



COMPLIANCE PROPERTY STATS IN STETTLER

Nuisance Bylaw, Stop Order - Land Use, And Weed Act Orders Only For 2018:

Compliance orders issued:	30
Alberta Weed Act orders issued:	9
Stop orders issued:	4
Written Letters:	68
Inspection Notices:	7
Remedial Action Visits:	2
TOTAL ORDERS AND LETTERS:	120

Bylaw Enforcement - Animal Control

Animal Control has experienced some significant challenges in 2018 regarding responsible pet ownership primarily dogs off leash. Several incidents have occurred with injury to other animals as well as individuals, these incidents have resulted in \$4,900 in fines. Continued education and public awareness has been the primary focus, through information and leashes given out at tradeshow as well as a feature page in Town Life.

ANIMAL CONTROL STATS IN STETTLER

January 1, 2018—November 1, 2018

Number of tickets issued	21
Total value of penalties issued	\$4,900
Number of warnings given	59
Dog bites causing injury to person	4
Dog bites causing injury/death to animal	3
Called in concerns to Town Office	26

Projects, Initiatives and Service Delivery

- Central Office – the office staff strive to provide exceptional customer service and a high level of accuracy for utility bills, property tax notices, animal licensing, business licensing, vendor payments, payroll processing and financial reporting just to name a few
- A quick review of some of the highlights from the Parks and Leisure services department for 2018 are renovations to the men's washroom at the Lions campground, hosting batman "A" female provincials, and phase 1 of the community orchard completion. We also had renovations done at the S.R.C. which include an upgraded sound system, reflective insulated ceiling, and LED lights. Other accomplishments this year include hosting many community events such as music in the park, kids can fish, and Canada day.... Twice. We also did more work in West Stettler park such as the walking path bridges and trench clean up from the pathway lighting. We also built some new bleachers for ball and hosted provincial play downs.



- Community Orchard – staff installed water service for drip irrigation system

- Outdoor Skating rinks – staff are exploring locations to have an outdoor skating rink available in the center to eastern parts of town. We have evaluated the "pirate park" on 45 Street, the "train park" on Highway 12 as well as potentially locating it on the School grounds.
- Town life production – completed almost entirely by Town staff.
- Town staff assisted with barricades and road closures for block parties, parade and main street hot dog sales, etc.



- Sourcing a tree for the Gem of Main Street in December. Parks and Public Works in collaboration with Heartland Industries sets up and decorates the tree for Christmas.
 - Thorough crack filling program completed by Public works help extend and delay pavement replacements.
- Canadian Tire pathway connection completed, including bridge installation.



- Highway 12 and 61 Street (Esso Corner) traffic reconfiguration completed in cooperation with Alberta Transportation.
- Water service leaks – this year the Town repaired a significant number of water leaks on services throughout town.
- Airport – staff repaired the south hangar road using crushed concrete and town equipment.
- PW completed “tonnes” of asphalt repairs on local roads.
- WTP – is currently fully staffed. Staff have been working diligently as the Hwy 12/21 Equalization tank was commissioned and still requires daily monitoring of the system as the commission transitions to a completed project.
- Snow Dump Expansion completed with significant town forces.
- Staff cleaned out all the aeration piping on Cells A and B at the lagoons to ensure continued treatment occurs.
- Christmas party planning – continued to be handled internally and is planned for Nov. 23 at the Hub.



- Staff identify all sidewalk and pothole repairs needed on all streets in town. Installing concrete swales at intersections in the downtown area, prevents potholes from occurring at the water line.



- Safety Training – Fire department led fire extinguisher safety training at a regular safety meeting this summer.



Stettler Regional Fire Department

TEACHING



In 2018 firefighters went to different schools in the Town and County to teach fire safety to children of all age groups. They used the Safety House to teach children what to do in the event of a fire in their homes. The Safety House could be

described as a large doll house in which children have to detect the various hazards and come up with solutions to mitigate them.

CHARITIES

The Department's main charity is the Food Drive which it organizes every year to collect food. It is involved with the Charity Check Stop and this is the second year firefighters entered the Calgary Stair Climb to collect money for cancer.



FIRE INSPECTIONS

Completed fire safety inspections on assembly types of occupancy such as Day Care facilities, Schools, Hospital, Senior Lodges and Commercial buildings. But for the lodges, most fire inspections are done by request. Completed plans review on all new

construction and change of occupancy regarding Commercial and Industrial buildings.

FIRE INVESTIGATION



There were multiple structure fires this year which had to be investigated for cause and determination. This information is sent to the Alberta Fire Commissioner Office and is added to all the other investigations sent in by other Departments in the Province of Alberta. The information in combination with the insurance company's data helps the province to create stats concerning fire loss in the province.

1001 LEVEL 1 COURSE

This year new recruits and some of the senior firefighters finished their 1001 level 1 training program which certifies firefighters to be level 1 firefighters. This is half of the training that a professional firefighter needs. The course is run from the beginning of February to the end of May. All participants passed the final provincial exam. This year the Stettler Hotel was gracious enough to let us use their stairwell for hose advancement training.



RECRUITMENT

We are currently in the process of recruitment. We recruit using social media and by word of mouth. We encourage our firefighters to talk to individuals they think might be an asset to the Department. An information meeting is set up on November 21, 2018 and we are gearing up to provide them with another 1001 Level 1 course in the beginning of next year.

TRAINING

We have a very dedicated group of Fire Fighters on staff with lots of positive momentum in training. We have made progress in creating a core commitment toward physical fitness and awareness of the importance of realistic hands-on training to promote sustainability. We have send multiple students to the Lakeland College in Vermillion for fire training. Chief Dennis and two firefighters attended the Fire Department Instructors Conference and came back with some excellent training during the summer for the rest of the firefighters.



EMERGENCY CALL OUTS

To date we have 209 recorded calls for the Stettler Regional FD. These included structure fires, Motor Vehicle Incidents, grass and brush fires, medical calls etc.

Financial Implications

2018 - \$22,500
2017 - \$22,200
2016 - \$21,615
2015 - \$21,000
2014 - \$20,770
2013 - \$20,445

Conclusion:

Given the current global pricing downturn impacting further growth in Alberta's rural oil and gas sectors, our community remains fortunate to have a diverse local economy including, relatively strong agricultural sectors, health and education employment sectors, and regional retail and service sectors. It is always a challenge to retain our trained operational staff (even when there are fewer lucrative jobs in other local industries or other communities). Whether we like it or not we always have to compete for good people in our local market place. Retention of knowledgeable and experienced operational staff is a key to our performance and our continued success as a municipal organization.

Universal employee recognition benefits approved by Council are a positive tool for creating pride and job satisfaction within the entire workplace.

Recommendation: That the Town of Stettler Council recognize the efforts of its entire team of valued employees through the award of a \$325 Christmas Bonus to be paid in (local) Heart of Alberta Dollars per full time employee (prorated for part time employees) as an appreciation for their continued effort, commitment and loyalty, as well as appreciation for the overall level of organizational accomplishment and dedication in 2018.



MEMORANDUM

To: Steven Gerlitz
From: Leann Graham
Prepared By: Penni Doucette
Date: November 1, 2018
Re: Dog & Cat License Fees for 2019

Background

Town administration has conducted a review of our existing Dog & Cat Licenses and Rates. The Dog Bylaw 2050-14 & Cat Bylaw 2049-14 were passed in March of 2014; the license fees did not change from the previous bylaw. Below is the number of Dog and Cat licenses currently registered as well as the potential revenue for 2019:

Animal Type	Number of 2016 Licenses	Number of 2017 Licenses	Number of 2018 Licenses	Potential Revenue 2019 *(based on 2018 licenses)
DOG – Unaltered	43	45	39	\$20,500.00
DOG – Altered	722	762	742	
CAT – Unaltered	4	0	0	\$6,175.00
CAT – Altered	238	262	247	
TOTAL	1007	1069	1028	\$26,675.00

In reviewing Dog Bylaw 2050-14 & Cat Bylaw 2049-14 license rates, administration compared the rates to those of other municipalities similar in population size:

	Dog Unaltered	Dog Altered	Cat Unaltered	Cat Altered	Replacement Tag	Discount Rate
Bonnyville	\$65.00	\$20.00	\$50.00	\$10.00	\$5.00	n/a
Vermilion	\$55.00	\$25.00	\$55.00	\$25.00	\$10.00	n/a
St. Paul	\$20.00	\$10.00	\$20.00	\$10.00	\$5.00	n/a
Innisfail	\$40.00	\$30.00	\$40.00	\$30.00	\$10.00	\$10.00 off*
Blackfalds	\$60.00	\$45.00	\$60.00	\$45.00	\$6.00	\$30.00 off**
Stettler	\$50.00	\$25.00	\$50.00	\$25.00	\$10.00	\$10.00 off*
Average	\$48.00	\$26.00	\$48.00	\$24.00	\$7.20	\$8.00

*Discount rate is from December 1 - January 31

**Discount rate is from January 1 - January 31

Recommendation

That Town Council set the 2019 Dog & Cat License fees at the same rate as 2018:

- \$25 for an altered dog or cat
- \$50 for an unaltered dog or cat
- \$10 for a replacement tag
- \$10 Discount between December 1 – January 31

Alternatives

That Town Council increase or decrease the Dog & Cat License fees for 2019.

MEMORANDUM

To: Steven Gerlitz
From: Leann Graham
Prepared By: Penni Doucette
Date: November 1, 2018
Re: Business License Fees 2019



Background

Each year Town of Stettler Council sets the Business License Fees for the upcoming year; administration has conducted a review of our existing Business Licenses and the Business License Bylaw 1807-99. As of November 1, 2018 we have the following number of Active Business Licenses:

Business Type	Number Of Licenses			Potential 2019 Revenue
Resident (Rate \$150/year):	2016	2017	2018	*Based on 2018 Licenses
Commercial	408	400	399	\$59,850
Home Occupation	72	70	61	\$9,150
Non- Resident (Rate \$350/year)	42	45	42	\$14,700
TOTAL	522	515	494	\$83,700

In reviewing the Business License Bylaw 1807-99 our existing rates for 'resident' businesses and 'non-resident' businesses were compared to those of other municipalities in Alberta. The following table illustrates this comparison:

Municipality	Resident fee	Non Resident Fee
Ponoka	\$100.00	\$250.00
Lacombe	\$150.00	\$350.00
Bonnyville	\$200.00	\$400.00
Westlock	\$100.00	\$200.00
Devon	\$100.00	\$250.00
Olds	\$100.00	\$200.00
Wainwright	\$100.00	\$200.00
Red Deer	\$108.00	\$420.00
Camrose	\$150.00	\$300.00
Peace River	\$150.00	\$300.00
AVERAGE	\$125.80	\$287.00
Town of Stettler	\$150.00	\$350.00

The last change to the Business License Bylaw 1807-99 was in November 2013, which increased the business license fees from \$325.00 to \$350.00 for 'non-resident' and from \$125.00 to \$150.00 for 'resident' businesses.

Recommendation

That Town Council set the 2019 Business License fees as the same rate as 2018, \$150.00 for a Resident License and \$350.00 for a Non-Resident License.

2018 Budget Summary

31-Oct-18

Revenue	2018 Budget	Actual 31/10/2018	Variance	%	Notes
Administration	\$306,363	\$249,664.80	\$56,698.20	81.49%	
Clearview swimming pool - \$13,315)					
White Sands Contract - \$32,000)					
Inter Dept Utility Transfer - \$250,000)					
Police	\$587,187	\$504,430.52	\$82,756.48	85.91%	MSI Operating - \$53,680
Traffic Fines (Budget - \$80,000 / \$48,896 - 61% - 2017 Total Fines - \$62,341)					
Provincial Grant - \$347,208					
Community Resource Program - \$101,423					Clearview 50% / County 25%
Fire	\$391,754	\$312,784.90	\$78,969.10	79.84%	
Disaster Services	\$0	\$0.00	\$0.00	0.00%	
Bylaw Enforcement	\$110,650	\$109,423.04	\$1,226.96	98.89%	Animal / Business License
Business Licenses (Budget - \$86,250 - Actual \$83,548.04 (97%) / Animal License - Budget \$23,200 - Actual \$19,775					
Roads, Streets, Walks, Lights	\$272,400	\$78,671.41	\$193,728.59	28.88%	
Roads Frontage - Pavement (Budget - \$67,460)					
Airport	\$10,610	\$10,876.86	-\$266.86	102.52%	
Drainage	\$0	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,037,542	\$2,414,874.19	\$622,667.81	79.50%	
Metered sale of water (Budget - \$2,057,770 / Actual - \$1,434,336 - 70%)					
Metered out of Town (Budget - \$819,410 / Actual - \$889,570- 109%)					
Bulk water (Budget - \$40,000 / Actual \$21,073 - 53%)					
Sewer	\$948,010	\$698,468.70	\$249,541.30	73.68%	
Sewer Service Charges (Budget - \$880,000 / Actual \$668,233- 76%)					
Garbage Collection & Disposal	\$801,615	\$589,962.17	\$211,652.83	73.60%	SWMA haul rebate - \$23,000
Residential Garbage Revenue (Budget - \$609,615 / Actual \$445,705 - 73%)					
Recycling Revenue (Budget - \$162,000 / Actual - \$123,029 - 76%)					
FCSS	\$157,148	\$157,148.00	\$0.00	100.00%	
Cemetery	\$19,400	\$19,311.55	\$88.45	99.54%	
Planning & Development	\$44,500	\$42,940.83	\$1,559.17	96.50%	
Building Permits (Budget - \$30,000 / Actual - \$25,910 - 86%)					
Economic Development - BOT	\$237,760	\$265,909.59	-\$28,149.59	111.84%	
Subdivision Land	\$2,000	\$3,089.99	-\$1,089.99	154.50%	Subdivision Fees
Land, Housing & Rentals	\$268,612	\$231,150.41	\$37,461.59	86.05%	
Health Unit - \$190,582					
Ambulance Station - \$20,100					
SRC - Library - Budget - \$42,000					
Recreation - General	\$3,520	\$3,753.57	-\$233.57	106.64%	
Recreation Programs	\$22,300	\$20,694.29	\$1,605.71	92.80%	Ball / Soccer
Facilities	\$1,101,000	\$479,267.52	\$621,732.48	43.53%	County Partnership - \$474,500
Community Hall	\$52,000	\$27,491.91	\$24,508.09	52.87%	
Senior's Center	\$16,500	\$20,178.86	-\$3,678.86	122.30%	
Parks	\$90,650	\$89,312.86	\$1,337.14	98.52%	
Lions Campground - Budget - \$90,000 / Actual - \$83,813 - 93%)					
Operating Contingency	\$0	\$0.00	\$0.00	0.00%	
Taxes / Penalties	\$8,485,708	\$8,487,945.09	-\$2,237.09	100.03%	Incl Business Taxes / Penalties
Other Revenue	\$1,693,110	\$1,259,856.10	\$433,253.90	74.41%	
Franchise Fee - GAS (Budget - \$939,000 / Actual - \$642,930 - 68%)					
Franchise Fee - ELECTRIC (Budget - \$664,110 / Actual - \$499,758 - 75%)					
Return on Investments (Budget - \$90,000 / Actual - \$98,652 - 110%)					
Total Revenue	\$18,660,339	\$16,077,207.16	\$2,583,131.84	86.16%	

Expense	2018 Budget	Actual 31/10/2018	Variance	%	Notes
Council & Legislative	\$206,390	\$168,526.57	\$37,863.43	81.65%	
Council Honorarium (Budget - \$146,690 / Actual - \$124,285 - 85%)					
Council per diem - Budget - \$27,000					
Council travel & subsistance - Budget - \$16,000/ Actual - \$14,916 - 93%)					
Council membership Conferences (Budget - \$14,000 / Actual - \$16,026 - 114%)					
Administration	\$1,153,405	\$875,087.75	\$278,317.25	75.87%	Admin, Office, Computer, Assess
Police	\$1,335,743	\$643,336.99	\$692,406.01	48.16%	
RCMP - Contract Billings (Budget - \$1,141,849)					
Fire	\$835,760	\$487,817.53	\$347,942.47	58.37%	
Disaster Services	\$17,219	\$856.60	\$16,362.40	4.97%	
Bylaw Enforcement	\$187,181	\$134,753.78	\$52,427.22	71.99%	
Common Services	\$146,907	\$108,235.53	\$38,671.47	73.68%	Shop
Roads, Streets, Walks, Lights	\$2,041,344	\$1,411,325.22	\$630,018.78	69.14%	
Airport	\$48,165	\$40,027.85	\$8,137.15	83.11%	
Water Supply & Distribution	\$2,861,228	\$1,866,257.20	\$994,970.80	65.23%	
Sewer	\$754,073	\$499,750.50	\$254,322.50	66.27%	
Garbage Collection & Disposal	\$717,620	\$428,499.33	\$289,120.67	59.71%	
FCSS	\$196,435	\$196,435.00	\$0.00	100.00%	
Cemetery	\$64,990	\$39,516.02	\$25,473.98	60.80%	
Planning & Development	\$357,885	\$229,656.21	\$128,228.79	64.17%	
Comm Services -Handi Bus	\$25,000	\$25,000.00	\$0.00	100.00%	
Economic Development	\$592,597	\$388,636.84	\$203,960.16	65.58%	Ec Dev, BOT. HBC
Subdivison Land	\$53,440	\$164,948.57	-\$111,508.57	308.66%	Unsightly Property
Land, Housing & Rentals (47343)	\$40,800	\$20,737.30	\$20,062.70	50.83%	
Recreation - General	\$136,550	\$98,330.13	\$38,219.87	72.01%	
Recreation Programs	\$73,190	\$66,054.41	\$7,135.59	90.25%	
Facilities	\$2,214,347	\$1,582,000.29	\$632,346.71	71.44%	
Culture	\$319,574	\$320,450.46	-\$876.46	100.27%	Parkland, Library, Museum
Community Hall	\$118,749	\$83,935.25	\$34,813.75	70.68%	
Senior's Center	\$13,870	\$9,049.65	\$4,820.35	65.25%	
Parks	\$645,870	\$471,523.37	\$174,346.63	73.01%	
Operating Contingency	\$864,825	\$0.00	\$864,825.00	0.00%	WTP Gross Recovery, Tran to Res
WTP gross recovery - (\$240,000) (JE made at end of year prior to Audit)					
Available for Capital from 2018 Operating Budget for 2018 Capital Budget - \$1,026,905 (Water \$176,314 + Utility \$277,932 (sewer, waste, recycling) + Total Available for Capital - \$570,579) + Contingency - Utility - \$30,000 / Salaries - \$50,000 = \$1,104,825					
Requisitions	\$2,637,182	\$2,056,608.15	\$580,573.85	77.99%	
ASFF (Budget - \$2,145,576 - Actual - \$1,609.12 - 75%)					
ASFF Separate School (Budget - \$176,801 - Actual - \$132,771 - 75%)					
County of Stettler Senior Lodges (Budget - \$314,393 - Actual \$314,393 - 100% Actual)					
Total Expense	\$18,660,339	\$12,417,356.50	\$6,242,982.50	66.54%	
Surplus / Deficit	\$0	\$3,659,850.66	-\$3,659,850.66		

Town of Stettler
2018 Capital Budget Summary 31-Oct-18

		Project	Actual Project Complete Cost / Council Tender Cost / Budget cost	2018 Budget Expense - Approved by Council	Difference from Budget to Actual	Actual - Project Expenses - October 31, 2018	Utility Surplus 2018 Interim Operating Budget (Rates) - \$454,246	Available for Capital 2018 Interim Operating Budget (taxes)- \$570,579	General Reserve 4-15-00-00-74-700	Total Other Reserves (for capital purposes)	2018 Operating Budget	Debenture / Local Improvement	Grants - MSI - \$928,623 + \$561,531 + \$53,680 = \$1,543,834	Grants - FGT (\$328,277)	Grants - BMTG (\$60 per cap x 5952 = \$357,120)	Other	Total	
EQT	6-12-03-00-30-630	Computer Replacement Program	14,000.00	14,000.00	0.00	\$4,462.64				14,000.00							14,000.00	
EQT	6-12-02-30-03-630	Council - Board Room Chairs	11,000.00	11,000.00	0.00			5,500.00								5,500.00	Clearview	11,000.00
EQT	6-12-02-30-00-630	Office - Envelope Folding Machine	14,500.00	10,000.00	-4,500.00	\$14,500.00				14,500.00								14,500.00
BLDG	6-12-00-20-01-620	Office - Front Door Replacement	11,768.30	15,000.00	3,231.70	\$11,768.30		5,884.15								5,884.15	Clearview	11,768.30
EQT	6-12-03-00-30-630	Computer - Server Replacement	20,000.00	10,000.00	-10,000.00	\$20,000.00				20,000.00								20,000.00
Op	2-23-02-00-02-561	Fire Miscellaneous Equipment	27,000.00	27,000.00	0.00			27,000.00										27,000.00
Res	6-23-99-91-00-764	2001 Fire Engine Replace-2026-\$1M	100,000.00	100,000.00	0.00		100,000.00											100,000.00
Op	2-32-09-00-01-244	Sidewalk replacement program (yearly)	130,000.00	130,000.00	0.00	\$122,032.04		55,000.00			75,000.00							130,000.00
Op	2-32-09-00-03-244	New in 2017 - 2019 Operating Budget Pathway Rehab (2017 Council Direction / 2019 make part of Operational Budget) - April 3 - Motion 18:04:04	50,000.00	50,000.00	0.00				50,000.00									50,000.00
LIMP	6-32-09-60-00-660	Increase Amount Space issue / engineering / contractor	200,000.00	200,000.00	0.00	\$16,957.48		200,000.00										200,000.00
LIMP	6-32-03-60-00-660	Snow Dump Expansion	100,000.00	100,000.00	0.00			100,000.00										100,000.00
Op	2-32-21-00-04-536	Pavement Patching - April 3 - Motion 18:04:04	90,000.00	90,000.00	0.00	\$2,790.14	45,000.00		45,000.00									90,000.00
ENG W/S/T	6-66-00-00-13-610	Land Development Emmerson Subdivision Land Development	8,655.35	1,000,000.00	991,344.65	\$8,655.35	8,655.35											8,655.35
ENG C/T	6-32-21-10-22-610	Curb/Paving 51st Avenue - 57-59th Street Cement and Paving - April 3 - Motion 18:04:04	545,562.00	765,000.00	219,438.00	\$352,748.38							545,562.00					545,562.00
Op	2-32-21-00-05-536	Safety Issue (location north/south road by creek) Cemetery Road Guard Rail	6,500.00	6,500.00	0.00	\$1,657.10				6,500.00								6,500.00
LIMP	6-56-00-60-00-660	Just about out of Plots on existing sidewalk Cemetery Headstone Sidewalk	24,700.00	30,000.00	5,300.00	\$24,700.00				24,700.00								24,700.00
ENG W/S	6-41-11-10-20-610	Project Continues - 2nd Block Water & Sewer replacement - 51Ave 59-61 Street - April 3 - Motion 18:04:03	819,020.00	820,000.00	980.00	\$634,145.39							133,623.00	328,277.00	357,120.00			819,020.00
ENG W	6-41-14-10-01-610	Ongoing maintenance Water Reservoir Exterior and Insulation	50,000.00	50,000.00	0.00			10,000.00		40,000.00								50,000.00
ENG W	6-41-11-10-21-610	Water supply to Repp (fire Control and Looping across the highway) Watermain Looping along 50th Avenue Service Road (Repp Subdivision) - NOT GOING TO BE DONE DUE TO TENDER COSTS - MOTION #18:04:05	13,392.89	200,000.00	186,607.11	\$13,392.89	13,392.89											13,392.89
OP	2-41-15-00-00-554	Fire - currently using attachment to hydrant Fire Hydrant Nozzle Replacement	15,000.00	15,000.00	0.00		15,000.00											15,000.00
ENG Lag	6-42-01-10-11-610	Ongoing maintenance Lagoon - Desludging Cells A,B, C, D	350,000.00	350,000.00	0.00								350,000.00					350,000.00
ENG Lag	6-42-01-10-15-610	Ongoing maintenance Lagoon - Armor Banks of Cells 7, 8, 9	125,000.00	125,000.00	0.00		125,000.00											125,000.00

		Project	Actual Project Complete Cost / Council Tender Cost / Budget cost	2018 Budget Expense - Approved by Council	Difference from Budget to Actual	Actual - Project Expenses - Sept 30, 2018	Utility Surplus 2018 Interim Operating Budget (Rates) - \$454,246	Available for Capital 2018 Interim Operating Budget (taxes) - \$570,579	General Reserve 4-15-00-00-74-700	Total Other Reserves (for capital purposes)	2018 Operating Budget	Debenture / Local Improvement	Grants - MSI - \$928,623 + \$561,531 + \$53,680 = \$1,543,834	Grants - FGT (\$328,277)	Grants - BMTG (\$60 per cap x 5952 = \$357,120)	Other	Total
ENG S	6-42-00-10-20-610	Sewer Dump behind SCC is closed - temp at lagoon - more suitable location required New Sewer Dump	115,000.00	115,000.00	0.00		115,000.00										115,000.00
ENG Storm	6-37-00-10-08-610	Esso Road Storm Management - 51Ave - 61st Street	75,000.00	75,000.00	0.00								75,000.00				75,000.00
EQT	6-31-11-30-15-630	Equipment Backhoe	154,978.00	170,000.00	15,022.00	\$154,978.00	126,406.57									28,571.43	trade in 154,978.00
EQT	6-31-11-30-28-630	Trailer for new roller Asphalt Roller Trailer	15,094.65	20,000.00	4,905.35	\$15,094.65							15,094.65				15,094.65
EQT	6-31-11-30-23-630	Traffic Line Painter	10,707.50	12,500.00	1,792.50	\$10,707.50	10,707.50										10,707.50
EQT	6-32-10-10-01-610	Christmas Decorations	12,000.00	12,000.00	0.00		12,000.00										12,000.00
EQT	6-31-11-30-01-630	Hydrovac Camera	15,645.00	15,000.00	-645.00	\$15,645.00	15,645.00										15,645.00
EQT	6-31-11-30-32-630	Tamper for Excavator	12,650.00	17,500.00	4,850.00	\$12,650.00							12,650.00				12,650.00
EQT	6-33-00-30-02-630	replace Airport Beacon	17,500.00	17,500.00	0.00			17,500.00									17,500.00
EQT	6-41-01-30-00-630	WTP - Safety Supplies (Drum Barrel Cart)	12,445.34	12,000.00	-445.34	\$12,445.34	12,445.34										12,445.34
BLDG	6-41-01-20-19-620	WTP - Membrane Autopsy	18,000.00	18,000.00	0.00		18,000.00										18,000.00
BLDG	6-41-01-20-20-620	WTP - Dual Chemical Feed Line	25,000.00	25,000.00	0.00					25,000.00							WTP Reserve (Bal 20171231 - \$30,698) 25,000.00
ENG W	6-41-01-10-01-610	WTP - Waste Pond Dredging	350,000.00	350,000.00	0.00	\$1,950.00										350,000.00	AMWWP/ Debenture 350,000.00
BLDG	6-41-01-20-21-620	WTP - 400mm Distribution Line Valve	250,000.00	250,000.00	0.00											250,000.00	AMWWP/ Debenture 250,000.00
Op	2-74-99-91-00-764	Arts and Culture Program - \$15,000 - not a priority in 2017 - reserve balance December 31, 2017 - \$47,000	15,000.00	15,000.00	0.00			15,000.00									15,000.00
EQT	6-74-14-30-03-630	Started 2017 - carry Forward \$180,000 (total project \$290,000) Community Hall - New MUA units with proper ducting and difusers. New LED lights. New ceiling tiles/ sound system review	110,000.00	110,000.00	0.00	\$14,370.00	110,000.00										JE Balance to Community Hall reserve Account at year end 110,000.00
BLDG	6-73-11-20-06-620	TAME Grant SRC Upgrade (Tame Grant) - LED Light Replacement - Lights Arena Old building and pool. Low Emissivity Ceiling - Motions - 18:05:04 and 18:05:05	471,969.45	375,936.00	-96,033.45	\$471,969.45			213,089.15		65,058.30					193,822.00	TAME Grant 471,969.45
EQT	6-73-11-30-13-630	replacing existing Concession Deep Fryer	10,000.00	10,000.00	0.00	\$1,663.67		10,000.00									10,000.00
EQT	6-73-11-30-09-630	heaters hanging from ceiling 5 Arena Space Heaters - Heat Exchangers have rusted through	9,725.00	20,000.00	10,275.00	\$9,725.00		9,725.00									9,725.00
EQT	6-73-11-30-08-630	SRC tech update - Hub and Studio Room sound systems, phone charging stations, blinds for Studio Room. Red and Blue arena sound system - Arena \$65,635 / HUB - \$5131 - Total - \$70,766	78,666.86	45,000.00	-33,666.86	\$78,666.86		48,666.86	30,000.00								78,666.86
EQT	6-73-11-30-14-630	Lee to explain Real Ice - New technology to take air bubbles out of water to make ice	46,000.00	46,000.00	0.00			46,000.00									46,000.00
EQT	6-73-11-30-02-630	Scheduling software update required (web based) - compatible with central office Upgrade Scheduling Software - To continue to provide online services to patrons and have support for software. Current version no longer supported.	17,200.14	19,646.21	2,446.07	\$17,200.14		17,200.14									17,200.14
EQT	6-73-12-30-00-630	To go with paddle board - classes and rentals 10 Kayaks - To provide additional recreational water activities to the aquatic centre	10,000.00	10,000.00	0.00			10,000.00									10,000.00
BLDG	6-73-12-20-16-620	Software and maintenance updates Pool Controls	41,000.00	41,000.00	0.00	\$13,150.00				41,000.00							SRC Building Maintenance - balance 20171231 \$41,560.47 41,000.00
LIMP	6-77-82-60-00-660	Flag Poles at Sports Parks - Flags are needed for hosting provincials - April 3 - Motion 18:04:06	28,983.45	30,000.00	1,016.55	\$28,983.45		28,983.45									28,983.45

ENG	6-77-03-10-00-610		Campground Overlay - Alligator cracking occurring, which means base failure,	60,000.00	60,000.00	0.00		60,000.00										60,000.00		
EQT	6-77-02-30-05-630	Replace 1980 - JD1140 - used at ball diamonds	Parks Tractor	61,000.00	100,000.00	39,000.00	\$61,000.00		61,000.00									61,000.00		
WTP		Addition - April 17 - Motion 18:04:28 - Water Reservoir Replacement Pump	Water Reservoir Replacement Pump	30,187.00	30,187.00	0.00	-\$11,842.74	30,187.00										30,187.00		
Water / Sewer		Addition - May 15 - Motion 18:05:20 - Water and Sewer Replacement	4203-50A Ave - Motion 18:05:20	233,400.00	233,400.00	0.00	\$7,335.00						233,400.00					233,400.00		
SRC	6-73-11-20-09-620	Addition - June 19, Motion 18:06:25	SRC Header Replacement	26,319.56	26,000.00	-319.56	\$26,319.56		26,319.56									26,319.56		
Parks	6-77-05-20-00-620	Addition August 7 - Motion 18:08:05	West Stettler Park - Safety Concern - bridges	18,061.80	20,000.00	1,938.20	\$18,061.80		18,061.80									18,061.80		
Reg Approval - Red Willow Creek		Addition - April 3 - motion 18:04:07 - Red Willow Creek - Fieldhouse Design	Engineering - Regulatory Approval - Fieldhouse Concept	111,000.00	90,000.00	-21,000.00	\$44,907.87	111,000.00										111,000.00		
Total 2018 Capital Budget				5,188,632.29	6,510,169.21	1,321,536.92	\$2,232,790.26	928,439.65	711,840.96	293,089.15	230,700.00		140,058.30	0.00	1,365,329.65	328,277.00	357,120.00	833,777.58	5,188,632.29	
Council Motion - 18:02:04 - Feb 6, 2018				\$6,110,582.21		43%		1,024,825.00	1,640,280.61										6,510,169.21	
Additions - April 17 - Motion - 18:04:28				\$30,187.00					-615,455.61										-1,321,536.92	
Addition - May 15 - Motion - 18:05:20				\$233,400.00																
Addition - April 3 - Motion 18:04:07				\$90,000.00																
Addition - June 19 - Motion 18:06:25				\$26,000.00																
Addition - August 7 - Motion 18:08:05				\$20,000.00																
Total 2018 Capital Budget				\$6,510,169.21				Water 424,799.46												
Difference (Actual vs Council Budget)				-\$1,321,537																
For Information / Discussion Purposes																				
2017 Carry Forward																				
				Brought forward from 2017 Budget Carry Forward	2017 Approved Amount (with tender amount updates)		Actual - Project Expenses - Sept 30, 2018	Utility Available for Capital Reserve	Tax Available for Capital Reserve	Transfer From General Reserves	Transfer From Other Reserves		2018 Operating Budget	Debenture / Local Improve	Grants - MSI - \$928,623 + \$561,531 + \$53,680 = \$1,543,834	Grants - FGT (\$328,277)	Grants - BMTG (\$60 per cap x 5952 = \$357,120)	Other	Total	
ENG W/S	6-41-11-10-19-610		Motion 17:03:04 - Sewer / Water Main 51 Ave 57 to 59 Street (Total Budget \$970,000 (450,000+520,000) Contract Price - \$737,042 - \$232,958 under budget - 2017 Carry Forward - Melissa 20/12/17 - \$25,000 Engineering and final work.	\$25,000.00	25,000.00		\$15,025.50						CAP-8973				25,000.00		25,000.00	
ENG W/S	641111012610 / 642001014610		Motion 17:02:27 - Sewer / Water - 50 Ave back alley between 55-56 Street - (Total Budget \$500,000 (250,000+250,000) \$78,217 Under Budget - 2017 Carry Forward - Melissa 20/12/17 - \$10,000 Engineering and final work.	\$10,000.00	10,000.00								CAP-8974				10,000.00		10,000.00	
ENG T	6-32-09-60-00-660		Pathway System Improvements (AG Society - \$200,000) - Reserve balance December 31, 2016 - \$167,982.00 Motion - 17:06:13 - June 20, 2017 - 2017 Carry Forward - Melissa 20/12/17 - \$41,014.73	\$41,014.73	41,014.73						41,014.73								41,014.73	
BLDG	6-41-01-20-16-620		WTP - Slide Gate Valve Replacement - 2017 Carry Forward - Melissa 20/12/17 - \$50,000	\$50,000.00	50,000.00		\$33,375.00	50,000.00											50,000.00	
BLDG	6-41-01-20-01-620		WTP - Intake Ladders and Extension Platform - 2017 Carry Forward - Melissa 20/12/17 - \$14,000	\$14,000.00	14,000.00		\$14,000.00	14,000.00											14,000.00	
EQT	6-33-00-10-01-630		Airport - GPS Approach - 2017 Carry Forward - Melissa 20/12/17 - \$40,000	\$40,000.00	40,000.00			20,000.00										20,000.00	County	40,000.00
EQT	6-56-00-30-00-630		Cemetery Vacuum Mower - 2017 Carry Forward - Lee - 20/12/17 - \$24,000	\$24,000.00	24,000.00			24,000.00												24,000.00

LIMP	6-77-12-00-60-660	Downtown Park-Jimmy's sign & east wall - 2017 Carry Forward - Lee - 20/12/17 - \$12,969.45 (\$15,000-\$2,030.55)	\$12,969.45	12,969.45		\$5,052.30	12,969.45														12,969.45
EQT	6-74-14-30-02-630	Community Hall - HVAC - 2017 Carry Forward - Lee - 20/12/17 - \$180,000	\$180,000.00	180,000.00		\$17,150.00	130,000.00		50,000.00	Community Hall Reserve - Transfer from Culture Reserve 2017 (bal \$97,000)	JE Balance to Community Hall reserve Account at year end							180,000.00			
EQT	6-73-11-20-00-630	SRC Upgrades - Phase 2 - Ice Plant - Motion 17:04:17 - April 18, 2017 \$Total Contract \$1,294,565.00 - Budget \$919,100 = \$375,465 over budget Motion 17:04:17 - 2017 Carry Forward Balance - Lee - 20/12/17 - \$1,294,565 \$1,138,224.65 = \$156,340.35	\$182,388.67	156,340.35		\$182,388.67					182,388.67										182,388.67
EQT	6-41-11-30-03-630	SCADA Water Communication System - 2017 Carry Forward Balance - Melissa - 20/12/17 - \$120,500 - \$31,604.70 = \$88,895.30	\$88,895.30	88,895.30		\$39,113.59	88,895.30														88,895.30
OP	2-32-21-00-05-536	61 Street - Highway 12 (esso corner) - 2017 Carry Forward Balance - Melissa - 20/12/17 - \$120,500 - \$6835.50 = \$7000	\$7,000.00	7,000.00					7,000.00												7,000.00
ENG S	6-42-01-10-13-610	Lagoon - Cell 5 Rehabilitation - 2017 Carry Forward - Melissa 20/12/17 - \$75,000 - Enginerring and final work.	\$75,000.00	75,000.00			75,000.00												0.00	AMWWP	75,000.00
Total 2017 Carry Forward			\$750,268.15	\$724,219.83		\$306,105.06	247,895.30	166,969.45	7,000.00	91,014.73	182,388.67	0.00	0.00	0.00	0.00	35,000.00	20,000.00				750,268.15

Prior Years Carry Forward																					
LIMP	6-32-09-60-00-660	Pathway Root Barrier - \$12,481.15 (Carry Forward \$7518.85 to 2017 Capital Budget - Campground pathway done in 2016 - Highway 12 poplars remain in 2017 - Lee - Dec 2, 2016) - 2017 Carry Forward Balance - Lee - 20/12/17 - \$7,518.85	\$7,518.85	\$7,518.85			7,518.85														7,518.85
EQT	6-31-11-30-15-630	Backhoe Jack Hammer - Budget - \$13000 (carry Frd - 2017 - Melissa Dec 5, 2016) - 2017 Carry Forward Balance - Melissa - 20/12/17 - \$15,000 - bachhoe hammer not required but hammer maybe required for excavator	\$15,000.00	\$15,000.00			15,000.00														15,000.00
OP	2-61-02-00-03-239 2-61-02-00-06-239	IDP & South East ASP - Carry Forward to 2017 Capital Budget - Melissa Dec 5, 2016 - Budget \$50,000 transfer to Planning Reserve) - 2017 Carry Forward Balance - Melissa - 20/12/17 - \$50,000 - IDP and ASP to be done in 2018	\$50,000.00	\$50,000.00					50,000.00	SE ASP Plan Reserve											50,000.00
BLDG	6-73-11-20-08-620	SRC - Additional Security Cameras - \$7000 - Carry Forward to 2017 Capital Budget - Lee Dec 2, 2016 - 2017 Carry Forward Balance - Lee - 20/12/17 - \$7,000	\$7,000.00	\$7,000.00			7,000.00														7,000.00
EQT	6-24-00-30-00-630	Siren - Budget \$2500 - carry forward to 2017 - Mark - Nov 25, 2016 - 2017 Carry Forward - Mark - 20/12/2017	\$2,500.00	\$2,500.00					2,500.00	Disaster											2,500.00
Total Prior Years Carry Forward			\$82,018.85	\$82,018.85	\$0.00	14,518.85	15,000.00	0.00	52,500.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82,018.85
Total 2018 Capital Budget (inc Carry Forwards)			\$6,020,919.29	\$7,316,407.89		\$2,538,895.32	1,190,853.80	893,810.41	300,089.15	374,214.73	322,446.97	0.00	1,365,329.65	328,277.00	392,120.00	853,777.58					82,018.85
Total Water						492,799.46	2,084,664.21		674,303.88		2,758,968.09			1,790,571.00	404,996.00	415,398.00					
Total Reserves												2,758,968.09			425,241.35	76,719.00	23,278.00				
Total Grants Avail for 2018														1,790,571.00	404,996.00	415,398.00					
Balance Forward to 2019														425,241.35	76,719.00	23,278.00					

2018 projects ongoing

Sewer Camera			\$11,700.00																		0.00
Lagoon - Legal Services Aeration Bld			\$30,482.43																		0.00
Water - 54 Ave - Local Improvement			-\$5,999.94																		0.00
Lagoon Cell 6			\$15,061.78																		0.00
2018 projects ongoing	\$0.00		\$51,244.27																		0.00
2018 Statement of Capital Activity - january 31, 2018			\$2,590,139.59																		

**TOWN OF STETTLER
BANK RECONCILIATION
AS OF OCTOBER 31, 2018**

Net Balance at End of Previous Month	\$	8,250,801.63
ADD: General Receipts (summarized below)		1,092,363.06
Interest Earned (Prime 3.7% less 1.65% = 2.05%)		18,500.44
Investments Matured		-
SUBTOTAL		9,361,665.13
LESS: General Disbursements		1,082,533.42
Payroll		282,685.57
Investments		-
Debenture Payments		-
Returned Cheques		2,158.04
Bank Charges		1,210.89
SUBTOTAL		1,368,587.92
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	7,993,077.21
Balance at End of Month - Bank		8,100,070.76
ADD: Outstanding Deposits		7,635.75
LESS: Outstanding Cheques		114,629.30
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	7,993,077.21
INVESTMENTS:		
ATB Financial - 1 Year Non-Redeemable GIC (2.73%) Maturing Sept.25/19		2,000,000.00
SUBTOTAL		2,000,000.00
TOTAL CASH ON HAND AND ON DEPOSIT	\$	9,993,077.21

THIS STATEMENT SUBMITTED TO COUNCIL THIS 20th DAY OF NOVEMBER 2018

MAYOR

ASSISTANT CAO

GENERAL RECEIPTS SUMMARY		
Tax	AR	248,495
Utility	AR	340,568
SMRWSC	Water	0
Hiway 12/21	Water	55,449
Alta Gas	Franchise	57,599
ATCO	Franchise	56,330
Alberta Transportation	Emergency Calls	12,974
Foremost	SRC Passes	11,511
AHS	AHS Rental	15,959
Clearview Schhol	Shared Cost	13,313
Library	Salary Repay	33,991
BOT	Salary Repay	13,531
SVWS	Fire Agreement	35,186
FCSS	4th 1/4 Grant	37,137
BOT	Pheasant Festival	12,214
Other		148,106
	Total	1,092,363.42

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	73269
Cheque Date	First	Last		73292

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																								
Alberta Elevating Devices	73269	2018-11-09	\$619.50																								
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Jnt Office Elevator Inspection</td> <td>ZR00041635</td> <td>\$309.75</td> </tr> <tr> <td>SRC Elevator Inspection Fee</td> <td>ZR00041631</td> <td>\$309.75</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Jnt Office Elevator Inspection	ZR00041635	\$309.75	SRC Elevator Inspection Fee	ZR00041631	\$309.75															
Invoice Description	Invoice Number	Invoice Amount																									
Jnt Office Elevator Inspection	ZR00041635	\$309.75																									
SRC Elevator Inspection Fee	ZR00041631	\$309.75																									
Alberta Invasive Species Counc	73270	2018-11-09	\$157.50																								
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>P&D Membership & Conference</td> <td>2017258</td> <td>\$157.50</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	P&D Membership & Conference	2017258	\$157.50																		
Invoice Description	Invoice Number	Invoice Amount																									
P&D Membership & Conference	2017258	\$157.50																									
Atlas Copco Compressors Canada	73271	2018-11-09	\$5,842.55																								
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>WTP PM Kit & Cooler Combi</td> <td>642736</td> <td>\$5,842.55</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	WTP PM Kit & Cooler Combi	642736	\$5,842.55																		
Invoice Description	Invoice Number	Invoice Amount																									
WTP PM Kit & Cooler Combi	642736	\$5,842.55																									
Big Hill Services Ltd.	73272	2018-11-09	\$2,523.59																								
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>SRC Outdoor rink repair materi</td> <td>23671</td> <td>\$2,523.59</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	SRC Outdoor rink repair materi	23671	\$2,523.59																		
Invoice Description	Invoice Number	Invoice Amount																									
SRC Outdoor rink repair materi	23671	\$2,523.59																									
County of Stettler	73273	2018-11-09	\$4,901.25																								
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Emergency Response 18-122</td> <td>IVC028777</td> <td>\$750.00</td> </tr> <tr> <td>Emergency Response 18-121</td> <td>IVC028790</td> <td>\$2,152.50</td> </tr> <tr> <td>Emergency Response 18-144</td> <td>IVC028792</td> <td>\$768.75</td> </tr> <tr> <td>Emergency Response 18-129</td> <td>IVC028793</td> <td>\$1,230.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Emergency Response 18-122	IVC028777	\$750.00	Emergency Response 18-121	IVC028790	\$2,152.50	Emergency Response 18-144	IVC028792	\$768.75	Emergency Response 18-129	IVC028793	\$1,230.00									
Invoice Description	Invoice Number	Invoice Amount																									
Emergency Response 18-122	IVC028777	\$750.00																									
Emergency Response 18-121	IVC028790	\$2,152.50																									
Emergency Response 18-144	IVC028792	\$768.75																									
Emergency Response 18-129	IVC028793	\$1,230.00																									
ESRI Canada	73274	2018-11-09	\$1,071.00																								
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>GIS Basic Single Annual Renewa</td> <td>90129253</td> <td>\$1,071.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	GIS Basic Single Annual Renewa	90129253	\$1,071.00																		
Invoice Description	Invoice Number	Invoice Amount																									
GIS Basic Single Annual Renewa	90129253	\$1,071.00																									
Stettler Home Hardware	73287	2018-11-09	\$203.60																								
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Office Flashlight Batteries</td> <td>114414</td> <td>\$11.01</td> </tr> <tr> <td>Office 3 Bottles of Water</td> <td>114292</td> <td>\$15.75</td> </tr> <tr> <td>Office 3 Bottles of Water</td> <td>114481</td> <td>\$16.50</td> </tr> <tr> <td>Trans Shop Supplies & Bottled</td> <td>114397</td> <td>\$20.60</td> </tr> <tr> <td>Parks 3 Canada Flags</td> <td>114547</td> <td>\$113.37</td> </tr> <tr> <td>Comm Hall Sound System Parts</td> <td>114372</td> <td>\$17.58</td> </tr> <tr> <td>Comm Hall Rcptcl Covers</td> <td>114531</td> <td>\$8.79</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Office Flashlight Batteries	114414	\$11.01	Office 3 Bottles of Water	114292	\$15.75	Office 3 Bottles of Water	114481	\$16.50	Trans Shop Supplies & Bottled	114397	\$20.60	Parks 3 Canada Flags	114547	\$113.37	Comm Hall Sound System Parts	114372	\$17.58	Comm Hall Rcptcl Covers	114531	\$8.79
Invoice Description	Invoice Number	Invoice Amount																									
Office Flashlight Batteries	114414	\$11.01																									
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Comm Hall Sound System Parts	114372	\$17.58																									
Comm Hall Rcptcl Covers	114531	\$8.79																									
Icon Energy Services Ltd	73275	2018-11-09	\$657.30																								
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Park Annual Inspection #168</td> <td>17448</td> <td>\$657.30</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Park Annual Inspection #168	17448	\$657.30																		
Invoice Description	Invoice Number	Invoice Amount																									
Park Annual Inspection #168	17448	\$657.30																									

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Legacy Monuments Ltd.	73276	2018-11-09	\$535.50
Invoice Description	Invoice Number	Invoice Amount	
Cemetery Memorial Tree Materia	LMTREE PARK 20	\$535.50	
Next Compression Corp	73277	2018-11-09	\$420.00
Invoice Description	Invoice Number	Invoice Amount	
WTP Compressor Oil	51162	\$420.00	
Pfeiffer House of Music	73278	2018-11-09	\$11,571.48
Invoice Description	Invoice Number	Invoice Amount	
Comm Hall Sound Systems Upgrad	63409	\$1,783.95	
Comm Hall Sound System Upgrade	63428	\$9,787.53	
Phase 3 Electric Ponoka Ltd.	73279	2018-11-09	\$336.00
Invoice Description	Invoice Number	Invoice Amount	
Water Comm Tower Battery Heate	39575	\$336.00	
Praxair Distribution	73280	2018-11-09	\$232.16
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Cylinder Rental	71843061	\$232.16	
Pro Sound & Communications Ltd	73281	2018-11-09	\$6,891.70
Invoice Description	Invoice Number	Invoice Amount	
Arena Sound System Updgrade	PP#03	\$6,891.70	
Purolator Courier Ltd.	73282	2018-11-09	\$230.70
Invoice Description	Invoice Number	Invoice Amount	
P&D/WTP/Water Trans Freight	439531334	\$230.70	
The Re-Covery Room	73289	2018-11-09	\$353.72
Invoice Description	Invoice Number	Invoice Amount	
Park & Water Trans Seat Repair	2018.10.26	\$353.72	
Receiver General for Canada	73283	2018-11-09	\$43,562.64
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP22-18	\$35,472.61	
Town Tax Remittance	PP22-18.	\$6,741.47	
BOT Tax Remittance	PP22-18.BOT	\$1,348.56	
Romar Power Sports	73284	2018-11-09	\$202.81
Invoice Description	Invoice Number	Invoice Amount	
Park Fleet Equip Diff Oil #131	70752	\$60.42	
Parks Hour Meter Unit #131	70801	\$142.39	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler & District Senior	73286	2018-11-09	\$1,151.13
Invoice Description	Invoice Number	Invoice Amount	
Seniors Hub Casino Fund Expens	2018.11.05	\$1,151.13	
Shirley McClellan Regional Wat	73285	2018-11-09	\$27,181.93
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trsf Stn Jul/Aug/Sep	SMRWSC-000828	\$11,162.18	
Wtr Trsf Stn 2nd Debenture	SMRWSC-000827	\$16,019.75	
Stettler Waste Management	73288	2018-11-09	\$92,256.00
Invoice Description	Invoice Number	Invoice Amount	
Jnt Landfill 3rd Qtr Requistio	SWM-0001204	\$92,256.00	
United Rentals of Canada Inc.	73290	2018-11-09	\$935.67
Invoice Description	Invoice Number	Invoice Amount	
Trans Annual Inspection #168	161891165-001	\$935.67	
Weldco-Beales Mfg. Inc.	73291	2018-11-09	\$2,197.44
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trans Blades & Hardware152	3SI74270	\$2,197.44	
Yellow Pages	73292	2018-11-09	\$52.87
Invoice Description	Invoice Number	Invoice Amount	
Office Oct Directory Advert	18-6532695	\$52.87	
Total Cheques			\$204,088.04

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000100
Cheque Date	First	Last		ONL000103

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Poulin's Professional Pest Con	ONL000100	2018-11-09	\$198.45

Invoice Description	Invoice Number	Invoice Amount	

WTP Monthly Pest Control	1098280	\$198.45	
=====			
Rogers	ONL000101	2018-11-09	\$54.60

Invoice Description	Invoice Number	Invoice Amount	

Fire Jnt Data Plan 10.19-11.18	1941669524	\$54.60	
=====			
Telus Communications	ONL000102	2018-11-09	\$2,697.87

Invoice Description	Invoice Number	Invoice Amount	

Telus Comm Oct22 to Nov 21	2018.10.23	\$2,697.87	
=====			
Telus Mobility Inc.	ONL000103	2018-11-09	\$1,060.42

Invoice Description	Invoice Number	Invoice Amount	

Telus Mobility Oct 22 - Nov 21	2018.10.21	\$1,060.42	

	Total Cheques		\$4,011.34
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2018-11-13	2018-11-13		Last

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0000736	2018-11-13	\$13,285.25

Invoice Description	Invoice Number	Invoice Amount	
Bylaw Oct Enforcement	11738	\$13,285.25	

Alberta One-Call Corporation	EFT0000737	2018-11-13	\$176.40

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Oct 1st Calls	IN146509	\$176.40	

Aurora Flags and Banners Inc.	EFT0000738	2018-11-13	\$729.08

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint AB CND Custom Flags	20117981	\$729.08	

Bhimani, Akbar	EFT0000739	2018-11-13	\$612.84

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Training/CUPE Clothin	2018.10.30	\$612.84	

Stettler Regional Board of Tra	EFT0000740	2018-11-13	\$1,500.00

Invoice Description	Invoice Number	Invoice Amount	
Admin Retirement Recognition	875	\$1,500.00	

Cas Tech Inc.	EFT0000741	2018-11-13	\$99.75

Invoice Description	Invoice Number	Invoice Amount	
Computer Xerox waste cartridge	29630	\$99.75	

Clearview Public Schools	EFT0000742	2018-11-13	\$2,598.13

Invoice Description	Invoice Number	Invoice Amount	
Admin Bldg Insurance 9-18 8-19	5640	\$2,598.13	

Freightliner of Red Deer Inc.	EFT0000743	2018-11-13	\$181.67

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Spring wear pad #3	426347	\$181.67	

GT Hydraulic & Bearing	EFT0000744	2018-11-13	\$6,642.75

Invoice Description	Invoice Number	Invoice Amount	
Shop/Equip/Trans Repair Parts	000-305047	\$6,186.95	
Parks/Trans/Water Ass Filters	000-305579	\$429.54	
WTP 6 O-Rings	000-305450	\$26.26	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Heartland Stationers (2014) Lt	EFT0000745	2018-11-13	\$1,618.75
Invoice Description	Invoice Number	Invoice Amount	
Office Chair Mat	12579	\$73.45	
Office Stationery	12733	\$6.09	
Shop Stationery	12740	\$62.84	
WTP Stationery	12528	\$184.49	
Water Trans Stationery	12731	\$68.84	
P&D Stationery	12617	\$166.99	
P&L Bookcase	1244 HS	\$659.40	
P&L Stationery	12632	\$233.97	
P&L Sharp EL2607 Calculator	12666	\$141.68	
P&L Stationery	12745	\$21.00	
Hi Way 9 Express Ltd.	EFT0000746	2018-11-13	\$190.82
Invoice Description	Invoice Number	Invoice Amount	
Shop Freight	11873242	\$54.03	
Water Trans Freight	6484584	\$136.79	
Joe Johnson Equipment	EFT0000747	2018-11-13	\$380.12
Invoice Description	Invoice Number	Invoice Amount	
Street Clean Hydraulic Filter6	P27577	\$190.06	
Trans Hydraulic Filter #6	P29591	\$190.06	
McCallum, Neil	EFT0000748	2018-11-13	\$117.00
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns CUPE Clothing Allowan	2018.11.02	\$117.00	
Newcap Radio	EFT0000749	2018-11-13	\$651.00
Invoice Description	Invoice Number	Invoice Amount	
Misc Department Advertising	242243-10	\$546.00	
HBC Repair Cafe Advertising	286435-1	\$105.00	
Triple "A" Electric Ltd.	EFT0000750	2018-11-13	\$28,059.15
Invoice Description	Invoice Number	Invoice Amount	
SRC Lightling Upgrades/Holdbac	PP05-18	\$28,059.15	
Ventnor, Dale	EFT0000751	2018-11-13	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
Roads CUPE Clothing Allowance	2018.10.31	\$250.00	
White Ice (1995) Ltd.	EFT0000752	2018-11-13	\$317.89
Invoice Description	Invoice Number	Invoice Amount	
SRC Snow Pit Nozzles	20907	\$317.89	
WTS Manufacturing & Sales Inc.	EFT0000753	2018-11-13	\$817.47
Invoice Description	Invoice Number	Invoice Amount	
Shop/Airport/Wtr Trns Rep Part	1185	\$817.47	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
-------------	---------------	-------------	---------------

	Total Cheques		\$58,228.07
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	73293
Cheque Date	First	Last		73316

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands - Grainger Inc.	73293	2018-11-16	\$1,074.01

Invoice Description	Invoice Number	Invoice Amount	

Pool Safety Supplies	9936916155	\$149.69	
Pool Safety Supplies	9936883793	\$302.07	
Pool Janitor Supplies	9922937504	\$622.25	

Alberta Land Titles	73294	2018-11-16	\$118.00

Invoice Description	Invoice Number	Invoice Amount	

Admin P&D Searches	2018.10.31	\$118.00	

Big Game Source for Sports	73295	2018-11-16	\$259.49

Invoice Description	Invoice Number	Invoice Amount	

Wtr Re-imburse Do Not Consume	2018.11.13	\$259.49	

Bond-O Communications Ltd.	73296	2018-11-16	\$396.31

Invoice Description	Invoice Number	Invoice Amount	

Trans 2 way radio mic	BONDOIN114825	\$42.00	
Trans Antenna #37	BONDOIN114943	\$133.83	
WTP iPhone Screen & Case	BONDOIN113985	\$89.23	
Pool Phone repairs & installs	BONDOIN116170	\$131.25	

Campbell, Al	73297	2018-11-16	\$117.50

Invoice Description	Invoice Number	Invoice Amount	

Council RDRWA Fall Forum	2018.11.01	\$117.50	

Canadian Tire #671	73298	2018-11-16	\$440.97

Invoice Description	Invoice Number	Invoice Amount	

Trans Dewalt Impact Wrench	3360	\$419.99	
Com Hall Projector Remote Batt	3395	\$20.98	

Caro Analytical Services	73299	2018-11-16	\$596.40

Invoice Description	Invoice Number	Invoice Amount	

WTP Water Analysis	IC1817069	\$299.25	
WTP Water Analysis	IC1817070	\$99.75	
WTP Water Analysis	IC1817159	\$197.40	

Commercial Truck Equipment Cor	73300	2018-11-16	\$217.04

Invoice Description	Invoice Number	Invoice Amount	

Fire Circuit Board & Freight	CA-0004485907	\$217.04	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Corspraying	73301	2018-11-16	\$3,037.56

Invoice Description Invoice Number Invoice Amount			

Subd Land Dev Reverse Spraying	201883		\$707.96
Pest & Weed Control Kelly Qtr	2018121		\$1,008.00
Pest & Weed Control Emmerson	2018122		\$945.00
Pest & Weed Control Chemicals	2018123		\$376.60

County of Stettler	73302	2018-11-16	\$29,127.12

Invoice Description Invoice Number Invoice Amount			

Fire Village Agreements SVRS	IVC028811		\$8,033.52
Fire Village Agreements SVWS	IVC028812		\$17,592.96
Fire Village Agreements Gadsby	IVC028816		\$3,500.64

Future Ag Inc	73303	2018-11-16	\$92.12

Invoice Description Invoice Number Invoice Amount			

WTP Throttle Cable #122	IS53486		\$92.12

Hill, Jennifer	73304	2018-11-16	\$27.09

Invoice Description Invoice Number Invoice Amount			

Water Refund Util AC Cr Balanc	2018.11.09		\$27.09

Kathy's Printing Service	73305	2018-11-16	\$31.50

Invoice Description Invoice Number Invoice Amount			

HBC Environ Action/Green tips	4243		\$31.50

Kennedy, Anita	73306	2018-11-16	\$2,700.00

Invoice Description Invoice Number Invoice Amount			

Christmas Party Entertainment	2018.11.14		\$2,700.00

Lansdell, Carol Linda	73307	2018-11-16	\$41.48

Invoice Description Invoice Number Invoice Amount			

Water Refund Util AC Cr Bal	2018.11.14		\$41.48

Manx Construction Ltd.	73308	2018-11-16	\$4,767.00

Invoice Description Invoice Number Invoice Amount			

Wtr Level Waste Material 5lave	2080		\$4,767.00

Meridian OneCap Credit Corp	73309	2018-11-16	\$749.44

Invoice Description Invoice Number Invoice Amount			

SRC Dec/Jan/Feb Photocopier	181201 454801		\$749.44

Pumps & Pressure	73310	2018-11-16	\$77.23

Invoice Description Invoice Number Invoice Amount			

Fire Jnt Pail Liquid TruckWash	IN676623		\$77.23

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Receiver General for Canada	73311	2018-11-16	\$42,148.09

Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP23-18	\$34,499.03	
Town Tax Remittance	PP23-18.	\$6,373.55	
BOT Tax Remittance	PP23-18.BOT	\$1,275.51	

Stettler Flooring	73312	2018-11-16	\$250.38

Invoice Description	Invoice Number	Invoice Amount	
Fitness Area Paint & Materials	61483	\$161.13	
Com Hal Carpet Repair Material	61649	\$89.25	

Superior Truck Equipment Inc.	73313	2018-11-16	\$1,902.72

Invoice Description	Invoice Number	Invoice Amount	
Equip Hydrovac Control #162	S124532	\$1,406.62	
Equip Hydrovac Filters #162	S124729	\$496.10	

TLG Backhoe Service	73314	2018-11-16	\$892.50

Invoice Description	Invoice Number	Invoice Amount	
Trns Case Backhoe FrostBucket	1505	\$892.50	

Town of Stettler - Petty Cash	73315	2018-11-16	\$157.80

Invoice Description	Invoice Number	Invoice Amount	
Office Wreath Donation Lotto	2018.11.14	\$157.80	

Work Authority	73316	2018-11-16	\$2,822.28

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Uniforms	484952	\$2,192.31	
Fire Joint Uniforms	487796	\$629.97	

Total Cheques			\$92,044.03
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2018-11-20	2018-11-20		Last

Sorted By: Vendor ID

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
APEX Supplementary Pension Pla	EFT0000754	2018-11-20	\$374.85

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan	PP23-18	\$374.85	

Automated Aquatics Canada Ltd.	EFT0000755	2018-11-20	\$177.95

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals	0000084433	\$177.95	

Border Paving Ltd.	EFT0000756	2018-11-20	\$169,752.10

Invoice Description	Invoice Number	Invoice Amount	
TS87 2018 Paving Program	PP#3-2018	\$169,752.10	

Bounty Onsite Inc.	EFT0000757	2018-11-20	\$2,987.99

Invoice Description	Invoice Number	Invoice Amount	
Shop Degreaser	001-073876	\$98.90	
Shop Cleaner Degreaser	001-073887	\$98.90	
Hydrovac Valve for wand #162	001-072924	\$82.69	
Trans Alignment bar #145	001-073766	\$20.05	
Trans Marking Paint	001-073544	\$14.93	
WTP Paper Towel & Filters	001-073556	\$448.37	
Water Trans Gloves	001-072653	\$99.74	
Water Trans Excavator Tools	001-072933	\$38.34	
SRC Ice Melt	001-072585	\$148.39	
SRC Janitor Supplies	001-072982	\$585.37	
SRC Janitor Supplies	001-073298	\$275.09	
SRC Janitor Supplies	001-073661	\$838.03	
SRC Crescent Wrench	001-073292	\$54.64	
Fitness Area Shoe Covers	001-072544	\$67.47	
Communit Hall Janitor Supplies	001-073299	\$208.47	

Brenda's Country Catering	EFT0000758	2018-11-20	\$446.31

Invoice Description	Invoice Number	Invoice Amount	
Public Relations Food & Bev	3056	\$94.08	
Public Relations Food & Bev	3081	\$52.45	
Fire Joint Meeting Lunch	3061	\$213.15	
Shop Staff BBQ Salad	3046	\$86.63	

Brownlee LLP	EFT0000759	2018-11-20	\$1,719.64

Invoice Description	Invoice Number	Invoice Amount	
Sewer Aeration Bldg Legal Ser	471440	\$1,719.64	

Burmac Mechanical 2000	EFT0000760	2018-11-20	\$137.27

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Fittings	92354	\$15.18	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Water Trans Gauge Fittings	92460		\$122.09
Canadian Union of Public Emplo	EFT0000761	2018-11-20	\$715.00
Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP23-18		\$715.00
Center Ice Concession	EFT0000762	2018-11-20	\$252.00
Invoice Description	Invoice Number	Invoice Amount	
HBC Meeting Lunch	012		\$132.00
HBC Meeting Lunch	014		\$120.00
Central Sharpening	EFT0000763	2018-11-20	\$100.80
Invoice Description	Invoice Number	Invoice Amount	
SRC Zamboni Blade Sharpening	27139		\$100.80
Clear Water Controls Inc.	EFT0000764	2018-11-20	\$1,300.15
Invoice Description	Invoice Number	Invoice Amount	
WTP Troubleshoot Vacuum Regula	10063		\$1,300.15
Clearview Public Schools	EFT0000765	2018-11-20	\$3,471.83
Invoice Description	Invoice Number	Invoice Amount	
Joint Office October Expenses	5660		\$3,471.83
Communications Group	EFT0000766	2018-11-20	\$14,988.75
Invoice Description	Invoice Number	Invoice Amount	
Water Communication Radios	244001067-1		\$14,988.75
Digitex Canada Inc.	EFT0000767	2018-11-20	\$170.28
Invoice Description	Invoice Number	Invoice Amount	
SRC Photocopies	IN483508		\$170.28
Expanse Inc.	EFT0000768	2018-11-20	\$177,339.75
Invoice Description	Invoice Number	Invoice Amount	
Sidewalk Pedestrian Bridge	4002		\$177,339.75
Heartland Auto Supply	EFT0000769	2018-11-20	\$1,454.44
Invoice Description	Invoice Number	Invoice Amount	
Fire Equipment Repair Parts	001-394176		\$215.16
Shop Safety/Supplies/Tools	001-396612		\$679.77
Hydrovac DPE Fluid #162	001-398979		\$77.30
Trans Gear Lube #11	001-397006		\$31.46
Trans Gear Lube #143	001-397035		\$15.73
Trans Backup Light #86	001-396599		\$10.36
Trans Horn #42	001-396717		\$15.95
Trans Defrost fan #39	001-396876		\$145.17
Water Trans Dig Trailer Materi	001-397160		\$17.43
Water Trans Wiper Blade #73	001-397648		\$15.34
Water TRans Quick LInks #3	001-398611		\$6.89
Sewer U-Joints BLift	001-397594		\$63.34

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SRC Antifreeze #68		001-399141	\$11.54
Parks Gear Lube Unit #132		001-398711	\$59.88
Parks Wire #37		001-395779	\$78.66
Parks Grease Lines #9		001-396598	\$2.78
Parks Oil Filter #131		001-397680	\$7.68
=====			
Hi Way 9 Express Ltd.	EFT0000770	2018-11-20	\$37.98
=====			
Invoice Description	Invoice Number	Invoice Amount	

Water Trans Freight	11873227	\$37.98	
=====			
IJD Inspections Ltd.	EFT0000771	2018-11-20	\$5,054.46
=====			
Invoice Description	Invoice Number	Invoice Amount	

P&D Sep & Oct Building Permits	ST2018-10	\$5,054.46	
=====			
Jen Express	EFT0000772	2018-11-20	\$476.19
=====			
Invoice Description	Invoice Number	Invoice Amount	

Trans Freight	13850	\$74.19	
Trans Freight	13974	\$359.66	
Trans Freight	14031	\$42.34	
=====			
KaizenLAB Inc.	EFT0000773	2018-11-20	\$864.99
=====			
Invoice Description	Invoice Number	Invoice Amount	

Sewer Sampling	INV0036248	\$864.99	
=====			
Lawlor, Gord	EFT0000774	2018-11-20	\$1,123.70
=====			
Invoice Description	Invoice Number	Invoice Amount	

Council Travel & Subsistence	2018.09.13	\$79.00	
Council Travel & Subsistence	2018.10.03	\$965.70	
Council Travel & Subsistence	2018.10.19.	\$79.00	
=====			
Lifesaving Society	EFT0000775	2018-11-20	\$157.00
=====			
Invoice Description	Invoice Number	Invoice Amount	

Pool Programs Advanced Aquatic	3827	\$157.00	
=====			
Municipal Property Consultants	EFT0000776	2018-11-20	\$6,805.31
=====			
Invoice Description	Invoice Number	Invoice Amount	

NOv Assessor	17113	\$6,805.31	
=====			
NSC Minerals Ltd.	EFT0000777	2018-11-20	\$4,967.78
=====			
Invoice Description	Invoice Number	Invoice Amount	

Snow Removal Road Salt	SXP236503	\$4,967.78	
=====			
OK Tire Stettler	EFT0000778	2018-11-20	\$26.78
=====			
Invoice Description	Invoice Number	Invoice Amount	

Park Tire Repair #87	IN046678	\$26.78	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																											
Rural Municipalities of Albert	EFT0000779	2018-11-20	\$9,216.15																											
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RMA Fuel Ltd.	EFT0000780	2018-11-20	\$15,026.58																											
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Rocky Mountain Phoenix	EFT0000781	2018-11-20	\$2,098.03																											
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Rollies Vac Systems	EFT0000782	2018-11-20	\$315.00																											
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Stettler Building Supplies Ltd	EFT0000784	2018-11-20	\$123.64																											
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Stettler Registry Services Ltd	EFT0000785	2018-11-20	\$39.90																											
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Tagish Engineering Ltd.	EFT0000787	2018-11-20	\$20,873.16
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	TS91 49th Ave Reconstruction	16566	\$4,035.78
	TS92 Snow Dump Expansion	16567	\$3,663.75
	TS87 2018 Road Construction Pr	16565	\$6,373.55
	TS86 51st Ave Water & Sanitary	16564	\$6,800.08
=====			
Trinus Technologies Inc	EFT0000788	2018-11-20	\$574.61
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Computer Anti-Virus Email Host	R26184-22215	\$574.61
=====			
WSP Canada Inc.	EFT0000789	2018-11-20	\$11,468.38
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Sewer Engineering Services	0777175	\$705.08
	Sewer Lagoon Cell B Desluding	0785407	\$10,763.30
=====			
	Total Cheques		\$455,060.50
			=====

MEMORANDUM

To: Steven Gerlitz
From: Penni Doucette
Date: November 13, 2018

Re: Business Tax Fees for 2019



Background

Each year Town of Stettler Council sets the Business Tax Fees for the upcoming year; administration has conducted a review of our existing Business Taxes and the Business Tax Bylaw 2098-17. As of November 13, 2018 we have the following number of Active Business Tax rolls:

Business Type	Number Of Licenses			Potential 2019 Revenue
(Rate \$150/year):	2016	2017	2018	*Based on 2018 Licenses
Business roll:	43	43	43	\$6,450.00
TOTAL	43	43	43	\$6,450.00

The last change to the Business Tax Bylaw 2061-15 was in November 2013, which increased the business tax fees from \$125.00 to \$150.00 for business tax rolls.

Recommendation

That Town Council set the 2019 Business Tax fees as the same rate as 2018, \$150.00 per applicant.

BYLAW 2111-18

WHEREAS under the provisions of the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, or repealed and replaced from time to time a Council is authorized to pass a bylaw providing for the assessment of any or all businesses carried on within its area and for the payment by any person carrying on any such business of a tax upon the assessment thereof to be known as a business tax.

AND WHEREAS the Town of Stettler having passed Bylaw No. 1783-97 to assess certain businesses within the Town of Stettler;

AND WHEREAS the Town of Stettler wishes to fix the 2019 Business Tax Mill Rate for the purposes of levying a Business Tax in 2019;

NOW THEREFORE the Municipal Council of the Town of Stettler, duly assembled, enacts as follows:

1. That the tax rate for Business Tax in the Town of Stettler shall be fifteen (15.0) mills on the business assessment for the taxation year 2019.
2. That the Assistant CAO of the Town of Stettler is hereby authorized and empowered to levy and collect the rate herein affixed in accordance with the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, or repealed and replaced from time to time.
3. The 2019 Business Tax Levy is for ordinary Municipal expenditures.
4. This bylaw shall come into force and effect on the date of final passing thereof.

READ a first time this 20th day of November, A.D. 2018.

READ a second time this 20th day of November, A.D. 2018.

READ a third time and finally passed this 20th day of November, A.D. 2018.

MAYOR

ASSISTANT CAO



AUMA response to proposed Bill 23: An Act to Renew Local Democracy in Alberta

0 0 0

Submitted by jsargent on Tue, 2018-11-06 12:15

AUMA has been calling for amendments to the Local Authorities Election Act for a number of years. We are pleased to see that the proposed Bill 23 generally reflects the recommendations we made based on the input from our members and creates the general alignment of rules at local and provincial levels.

We believe our small communities will appreciate the Province's amendment regarding a proposal for all municipal election candidates to open a bank account regardless of whether or not they spend any money will now be limited to only those candidates who spend or receive more than \$4,000.

We did note a few new provisions to the Bill that were not discussed previously. AUMA will need to discuss these new provisions with our members and get their feedback.

Finally, while disappointed that the enabling of tax credits for individual donations to municipal campaigns wasn't addressed, AUMA is encouraged that the tax credit isn't necessarily off the table. We hope there will still be some consideration on this matter, and we look forward to ongoing discussions with the province.

AUMA looks forward to working with the Province and our members on implementing the changes once Bill 23 is passed, including the development of a change management strategy to ensure Albertans are able to participate in fair, transparent, and well-run elections in 2021.

Barry Morishita
President, AUMA
Mayor, City of Brooks

AUMA / AMSC 300-8616 51 Ave, Edmonton, AB, T6E 6E6

Main line: 780-433-4431

Toll-free within Alberta: 310-AUMA (2862)

Renewing Local Democracy in Alberta

Updating laws for local elections to create more transparency and accountability.

Introduction

Bill 23, *An Act to Renew Local Democracy in Alberta* would make it easier for municipalities and school boards to get big money out of elections, enforce election-related laws, and find out who is behind third-party advertising.

Albertans, municipal associations, school boards, Métis Settlements, Alberta's election commissioner and municipalities have all contributed to this proposed legislation.



- Potential candidates may accept up to \$2,000 in donations before the campaign period to cover low-cost pre-campaigning like door knocking and brochures.
- Candidate spending limits would be determined by regulation after consulting with stakeholders.
- Candidate spending limits would be based on the size of the municipality and school board.

If you're thinking of running

Potential candidates can check municipalaffairs.alberta.ca for more information on proposed new rules.

Getting big money out

Elections should be decided by Albertans and not by those with the deepest pockets.

Under the proposed legislation:

- Contributors can donate up to \$4,000 province-wide for municipal campaigns, as well as up to \$4,000 for school board campaigns.
- Corporate and union donations have been banned so that only individual Albertans would be able to make campaign contributions in municipal elections.
- Campaign periods would be reduced to one year, from Jan. 1 to Dec. 31 in the year of the election.
- Campaign fundraising and contributions would also be limited to only that period.

Enforcing laws



Laws must be enforceable to be effective. New powers would be given to the provincial elections commissioner to investigate complaints.

Under the proposed legislation:

- The Alberta elections commissioner will be empowered to investigate, prosecute, and enforce rules related to campaign finance and third-party advertising.
- General administration of local elections would remain the responsibility of each local jurisdiction.

Know who is behind ads

Albertans should know who is behind third-party election advertising.

Under the proposed legislation:

- Government would require transparency from third parties that receive contributions and advertise to promote or oppose a candidate.
- Third parties would be required to register with each local jurisdiction in which they intend to advertise.

Third-party advertising

A third party advertisement is an advertisement in any broadcast, print, electronic or other medium that has the purpose of promoting, supporting or opposing a candidate in the election.

Accountability and transparency

Albertans should know more about who they are voting for.

Under the proposed legislation:

- Campaign disclosure statements would be required from all candidates, including self-funded candidates.
- The fundraising function loophole that allows candidates to raise funds without disclosing their donors would be closed.
- Candidates would be required to disclose names and addresses of those who contribute more than \$50, down from \$100 under current legislation.
- The definition of what qualifies as an expense under disclosure rules would be clarified.
- Campaign activities at voting stations would be restricted.

New rules for school authorities

Campaign finance and disclosure rules would now apply to candidates for school boards.

Under the proposed legislation:

- Province-wide contribution limits of \$4,000 and disclosure rules would apply to school boards.
- Candidate spending limits would be determined after consulting with stakeholders. Limits would be based partially on the size of the school board.

Easier to vote

It would be easier for eligible Albertans to vote.

Under the proposed legislation:

- Communities of more than 5,000 would be required to hold advanced votes to provide more opportunities for residents to cast ballots.
- Voting would be allowed in more locations, for people who can't get to traditional polling places.



What did Albertans say?

Over 1500 Albertans participated in consultation on Bill 23 – *An Act to Renew Local Democracy in Alberta*.

90 per cent of survey respondents agreed corporate and union donations should be banned in local elections.

85 per cent of survey respondents agreed individual contribution limits should be lowered to \$4,000.

94 per cent of survey respondents agreed there should be rules and transparency around third-party advertisers.