

Town of Stettler

COUNCIL MEETING

OCTOBER 2, 2018

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 2, 2018
6:30 P.M.
AGENDA

1. Agenda Additions

2. Agenda Approval

3. Confirmation of Minutes

(a) Minutes of the Regular Council Meeting of September 18, 2018 5-10

(b) Business Arising from the September 18, 2018 Council Minutes

4. Citizens Forum

5. Delegations

(a) 6:35 p.m. – Jane Skocdopole & Rhonda O’Neil – Stettler Public Library

(b) 6:45 p.m. – Leona Thorogood – Stettler Hospital Foundation 11-22

6. Administration

(a) 2018 Capital Budget – Snow Dump Expansion Report to follow

(e) Meeting Dates

- Tuesday, October 16 – Council – 6:30pm
- Tuesday, November 6 – Council – 6:30pm
- Tuesday, November 13 – COW – 4:30pm
- Tuesday, November 20 – Council – 6:30pm
- Saturday, December 1 – Stettler Festival of Lights
- Tuesday, December 4 – Council – 6:30pm
- Monday, December 10 – Regional Water Meeting – 1:00pm - 2019 Rates
- Tuesday, December 11 – 2019 Interim Budget Discussion – 3:00pm
- Tuesday, December 11 – COW – 4:30pm
- Tuesday, December 18 – Council – 6:30pm
- Tuesday, January 8 – Council – 6:30pm
- Tuesday, January 15 – COW – 4:30pm
- Tuesday, January 22 – Council – 6:30pm (Cancel – 2019 Jiffy Lube Alberta Scotties Banquet – January 22, 2019)

(f) Accounts Payable in the amount of \$141,576.70 + \$7,361.34 + 23-39
\$367,541.17 + \$2,000,000.00 + \$87,639.38 + \$98,104.35 + 92,415.06
= \$2,794,638.00

7. Council

(a) Meeting Reports

8. Minutes
9. Public Hearing
10. Bylaws
 - (a) Bylaw 2107-18 – Land Use Bylaw 2060-15 – Rezoning Lot 27, Block A, Plan 9222138 – 4601-47ave 40-41
 - (b) Bylaw 2108-18 – Land Use Bylaw 2060-15 – Linear Park Designation 42-43
 - (c) Bylaw 2110-18 – Smoking Bylaw Amendment Cannabis 44-50
11. Correspondence
 - (a)
12. Items Added
13. In-Camera Session
14. Adjournment

MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, SEPTEMBER 18, 2018 IN THE MUNICIPAL OFFICE, COUNCIL CHAMBERS

Present: Mayor Sean Nolls
Councillors C. Barros, A. Campbell, G. Lawlor, S. Pfeiffer
Assistant CAO S. Gerlitz
Press (0)

Absent: Councillors M. Fischer, W. Smith and CAO G. Switenky

Call to Order: Mayor S. Nolls called the meeting to order at 6:30 p.m.

1/2. Agenda Additions/Approval:

Motion 18:09:18 Moved by Councillor Barros to approve the agenda as presented.
MOTION CARRIED
Unanimous

3. Confirmation of Minutes:

(a) Minutes of the Regular Meeting of Council held September 4, 2018

Page 13 – delete “Carried” from Motion 18:09:12

Motion 18:09:19 Moved by Councillor that the Minutes of the Regular Meeting of Council held on September 4, 2018 be approved as amended.

MOTION CARRIED
Unanimous

(b) Business Arising from the September 4, 2018 Meeting Minutes - None

(c) Minutes of the Regular Committee of the Whole Meeting held September 11, 2018

Motion 18:09:20 Moved by Councillor Lawlor that the Minutes of the Regular Committee of the Whole Meeting held on September 11, 2018 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the September 11, 2018 Committee of the Whole Meeting Minutes - none

4. **Citizen's Forum:** (a) Citizen's Forum - none

5. Delegations: (a) None

6. Administration: (a) Subdivision Application #2018-04 - SMH Management & Canalta Real Estate Services Ltd. Civic: 6714 & 6710 – 49 Avenue

Assistant CAO S. Gerlitz highlighted the subdivision application #2018-04 - SMH Management & Canalta Real Estate Services Ltd - 6714 & 6710 – 49 Avenue. The proposed subdivision is to relocate the existing lot line of Two (2) Highway Commercial parcels (Bond-o and the vacant parcel to be developed). Due to future

development plans on the vacant lot (6710 – 49 Avenue) the applicant would like to realign the lot line to correspond to future needs. It was noted that the Town of Stettler has received no objections.



General discussion took place regarding parking requirements. It was noted that the proposed subdivision application meets all the requirements set forth in the Land Use Bylaw.

Motion 18:09:21

Moved by Councillor Campbell that the Town of Stettler approved Subdivision 2018-04 to relocate existing lot lines (parcel 1: +/- 0.094 hectare, parcel 2: +/- 0.20 hectare) as shown on the Proposed Subdivision map that has been evaluated in terms of Section 654 of the Municipal Government Act. Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, referral agency comments, the Town of Stettler's statutory planning documents, and other related municipal planning documents. That the application be approved as per Tentative Plan subject to:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. That the application is consistent with the policies of the Municipal Development Plan; and
3. That the application is consistent with the Land Use Bylaw 2060-15.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

4. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
5. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
6. The owner/applicant must ensure that any development complies with the terms of the Highway Commercial Design Guidelines.

7. The owner/applicant must ensure that any development on the newly created parcel must be serviced by Town of Stettler water and sanitary services coming off 67 Street located inside the East property boundary.

8. The owner/applicant must use the existing accesses on 67 Street and 49 Avenue, no new accesses will be permitted.

9. The owner/applicant is responsible for making suitable arrangements with utility companies for provision of all services and/or necessary easements for utility rights-of-way.

MOTION CARRIED
Unanimous

- (b) 2018 AUMA Convention – Red Deer – September 25-28, 2018

Assistant CAO S. Gerlitz highlighted the information and resolutions for the AUMA Convention to be held in Red Deer from September 25-28, 2018. Council agreed to accept for information

- (c) Request for Input - Regional Fire Chief, M. Dennis Appraisal by Sept 24, 2018.

CAO requested any input be forwarded to him by September 24.

- (d) Request for Input – Director of Operations, M. Robbins Appraisal by Sept 24, 2018.

CAO requested any input be forwarded to him by September 24.

- (e) Meeting Dates

- Monday, September 24 - Joint Town/County Meeting – County Office – 6:15 p.m. (Agenda to be determined by Mayor, Reeve and CAO's)
- Wednesday – Friday, September 26 – 28 – AUMA Convention – Red Deer
- October 2 & 3 - Rural Crime Safety Workshop – Camrose – GL
- Tuesday, October 2 – Council – 6:30pm
- Tuesday, October 9 – COW – 4:30pm
- Tuesday, October 16 – Council – 6:30pm (Organizational Meeting)
- Tuesday, November 6 – Council – 6:30pm
- Tuesday, November 13 – COW – 4:30pm
- Tuesday, November 20 – Council – 6:30pm
- December 1 – Stettler Festival of Lights
- Tuesday, December 4 – Council – 6:30pm
- Monday, December 10 – Regional Water Meeting – 1:00pm - 2019 Rates
- Tuesday, December 11 – 2019 Interim Budget Discussion – 3:00pm
- Tuesday, December 11 – COW – 4:30pm
- Tuesday, December 18 – Council – 6:30pm
- Tuesday, January 8 – Council – 6:30pm
- Tuesday, January 15 – COW – 4:30pm
- Tuesday, January 22 – Council – 6:30pm (Cancel – 2019 Jiffy Lube Alberta Scotties – January 22 – 27, 2019)

General Discussion took place regarding the Festival of Lights Banquet on Saturday, December 1, 2018. Mayor Nolls summarized the discussion by adding that the Festival

of Light Banquet goes to support the Stettler Hospital Foundation which is a great benefit to entire community. Mayor Nolls authorized that Town of Stettler to purchase a table at the Festival of Lights, Saturday, December 1 as per policy VIII-4:

The Town of Stettler shall pay directly or reimburse Council Members for tickets to attend such events where in the Mayor's discretion Council's attendance and/or representation is considered of a paramount nature, and Town Council absence would be politically inappropriate/sensitive under the circumstances.

(e) Accounts Payable in the amount of \$558,428.94

Motion 18:09:22

Moved by Councillor Barros that Accounts Payable in the amounts of \$94,777.06, \$73,577.55, \$41,645.01, \$42,998.37, \$18,853.96, \$286,576.99 for the period ending September 14, 2018 for a total amount of \$558,428.94 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

(f) CAO Report – August 31, 2018

Motion 18:09:23

Moved by Councillor Lawlor that the Town of Stettler Council accepts the CAO Reports for July as presented.

MOTION CARRIED
Unanimous

(g) Bank Reconciliation – August 31, 2018

Motion 18:09:24

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the Bank Reconciliation to August 31, 2018.

MOTION CARRIED
Unanimous

(h) 2018 Budget - Expense / Revenue Statement – August 31, 2018

Motion 18:09:25

Moved by Councillor Barros that the Town of Stettler Council accept the 2018 Budget - Expense / Revenue Statement – August 31, 2018 for information.

MOTION CARRIED
Unanimous

(i) 2018 Capital Budget Summary – August 31, 2018

Motion 18:09:26

Moved by Councillor Campbell that the Town of Stettler Council accept the 2018 Capital Budget Summary – August 31, 2018 for information.

MOTION CARRIED
Unanimous

7. Council: Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

- Sept 6 - Talk of the Town
- Sept 7 - Sign Cheques, Agenda
- Sept 11 - Committee of the Whole
- Sept 12 - Community Orchard BBQ
- Sept 13 - Talk of the Town
- Sept 14 - Sign Cheques, Agenda

(b) Councillor Barros

- Sept 6 - Heartland Beautification Committee
- Sept 11 - Committee of the Whole
- Sept 12 - Community Orchard BBQ

(c) Councillor Campbell

- Sept 6 - ATCO – Spruce Meadows
- Sept 11 - Committee of the Whole

(d) Councillor Fischer – no report

(e) Councillor Lawlor

- Sept 11 - Board of Trade
- Sept 11 - Committee of the Whole
- Sept 13 - Parkland Regional Library
- Sept 14 - Willow Creek Residents Association
- Sept 18 - Board of Trade Gala Awards

(f) Councillor Pfeiffer

- Sept 11 - Board of Trade
- Sept 11 - Committee of the Whole
- Sept 12 - Community Orchard BBQ
- Sept 17 - FCSS
- Sept 18 - Board of Trade Gala Awards

(g) Councillor Smith – no report

Motion 18:09:27

Moved by Councillor Barros that the Town of Stettler approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. Minutes: (a) None

9. Public Hearing: (a) None

10. Bylaws: (a) None

11. Correspondence: (a) Letter from Mayor Grant Creasey, City of Lacombe - Sustane Technology Landfill Facility

Motion 18:09:28

Moved by Councillor Pfeiffer that the Town of Stettler accept Correspondence (a) for information.

MOTION CARRIED
Unanimous

12. Items Added: (a) None

13. In-Camera Session: (a) There was no In-Camera Session at this meeting.

14. Adjournment:

Motion 18:09:29

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:18 p.m.

Mayor

Assistant CAO

STETTLER HEALTH SERVICES FOUNDATION
Financial Statements
For The Year Ended March 31, 2018

* Kendra Walgenbach, CPA, CA
* Chris Annand, CPA, CA
* Naomi Roth, CPA, CGA

* Guy Chapman, CPA, CA, CFP
Krystal Stoutenberg, CPA, CA
Kamron Kossowan, CPA

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INDEPENDENT AUDITOR'S REPORT

To the Members of Stettler Health Services Foundation

We have audited the accompanying financial statements of Stettler Health Services Foundation, which comprise the statement of financial position as at March 31, 2018 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenue from fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Stettler Health Services Foundation as at March 31, 2018 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Stettler, Alberta
July 17, 2018

Chapman and Co.
PROFESSIONAL ACCOUNTANTS LLP

STETTLER HEALTH SERVICES FOUNDATION
Statement of Revenues and Expenditures
For The Year Ended March 31, 2018

| | 2018 | 2017 |
|--|-------------------|--------------------|
| REVENUE | | |
| Donations | \$ 343,928 | \$ 18,113 |
| Fundraising (<i>Schedule 1</i>) | 106,777 | 95,153 |
| Grants | 18,000 | 14,350 |
| Interest and other income | 5,651 | 4,491 |
| TV rental income | 10,588 | 10,890 |
| | <u>484,944</u> | <u>142,997</u> |
| EXPENDITURES | | |
| Bursaries and scholarships | 500 | 500 |
| Capital projects (<i>Note 7</i>) | 241,738 | 168,958 |
| Interest, bank and credit card charges | 1,919 | 1,761 |
| Office and professional fees | 5,936 | 6,016 |
| Physician travel allowance | - | 8,000 |
| Wages and benefits | 13,272 | 13,205 |
| | <u>263,365</u> | <u>198,440</u> |
| SURPLUS (DEFICIT) FOR THE YEAR | <u>\$ 221,579</u> | <u>\$ (55,443)</u> |

STETTLER HEALTH SERVICES FOUNDATION

Fundraising

(Schedule 1)

For The Year Ended March 31, 2018

| | 2018 | 2017 |
|-------------------------------|-------------------|------------------|
| REVENUE | | |
| 50/50 draws | \$ 4,715 | \$ 5,420 |
| An Affair For The Heart | - | 1,959 |
| Festival of Lights | 155,188 | 129,952 |
| Golf Tournament | - | 7,105 |
| Run Around The Zone | - | 2,525 |
| Scarecrow Run or Golf | 905 | - |
| | <u>160,808</u> | <u>146,961</u> |
| EXPENDITURES | | |
| 50/50 draws | 1,925 | 2,900 |
| Festival of Lights | 51,787 | 46,281 |
| Golf Tournament expenses | - | 2,553 |
| Run Around The Zone | - | 74 |
| Scarecrow Run or Golf | 319 | - |
| | <u>54,031</u> | <u>51,808</u> |
| NET FUNDRAISING INCOME | \$ 106,777 | \$ 95,153 |

STETTLER HEALTH SERVICES FOUNDATION
Statement of Changes in Net Assets
For The Year Ended March 31, 2018

| | General Fund | Restricted Funds | 2018 | 2017 |
|---------------------------------------|-------------------|---------------------|-------------------|-------------------|
| NET ASSETS - BEGINNING OF YEAR | \$ 563,574 | \$ 31,116 | \$ 594,690 | \$ 650,133 |
| Surplus (deficit) for the year | 60,604 | 160,975 | 221,579 | (55,443) |
| NET ASSETS - END OF YEAR | \$ 624,178 | \$ 192,091 | \$ 816,269 | \$ 594,690 |

STETTLER HEALTH SERVICES FOUNDATION
Statement of Financial Position
As At March 31, 2018

| | 2018 | 2017 |
|---|---------------------|---------------------|
| ASSETS | | |
| CURRENT ASSETS | | |
| Cash and short term investments <i>(Note 3)</i> | \$ 817,241 | \$ 496,670 |
| Accounts receivable | 73 | 1,181 |
| Goods and services tax receivable | 955 | 839 |
| | <u>818,269</u> | 498,690 |
| PHYSICIAN LOANS RECEIVABLE | - | 100,000 |
| FUNDS HELD IN TRUST <i>(Note 4)</i> | <u>409,338</u> | 993,645 |
| | <u>\$ 1,227,607</u> | <u>\$ 1,592,335</u> |
| LIABILITIES AND NET ASSETS | | |
| CURRENT LIABILITIES | | |
| Accounts payable | \$ 2,000 | \$ 4,000 |
| FUNDS HELD IN TRUST <i>(Note 4)</i> | <u>409,338</u> | 993,645 |
| | <u>411,338</u> | 997,645 |
| NET ASSETS | | |
| General fund | 624,178 | 563,574 |
| Restricted funds <i>(Note 5)</i> | 192,091 | 31,116 |
| | <u>816,269</u> | 594,690 |
| | <u>\$ 1,227,607</u> | <u>\$ 1,592,335</u> |

STETTLER HEALTH SERVICES FOUNDATION
Statement of Cash Flow
For The Year Ended March 31, 2018

| | 2018 | 2017 |
|---|--------------------------|--------------------------|
| OPERATING ACTIVITIES | | |
| Surplus (deficit) for the year | \$ 221,579 | \$ (55,443) |
| Changes in non-cash working capital: | | |
| Accounts receivable | 1,108 | 609 |
| Accounts payable | (2,000) | 2,000 |
| Goods and services tax payable | (116) | 201 |
| | <u>(1,008)</u> | <u>2,810</u> |
| Cash flow from (used by) operating activities | <u>220,571</u> | <u>(52,633)</u> |
| INVESTING ACTIVITY | | |
| Loan payments | <u>100,000</u> | <u>-</u> |
| INCREASE (DECREASE) IN CASH FLOW | 320,571 | (52,633) |
| Cash - beginning of year | <u>496,670</u> | <u>549,303</u> |
| CASH - END OF YEAR (Note 3) | <u>\$ 817,241</u> | <u>\$ 496,670</u> |

STETTNER HEALTH SERVICES FOUNDATION
Notes to Financial Statements
For The Year Ended March 31, 2018

1. ORGANIZATION

Stettler Health Services Foundation is a not-for-profit organization that solicits and receives donations on behalf of the health services in the Stettler area and uses these funds for capital projects and other programs in the community. The Foundation is a registered charity under the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

Property and equipment

Property and equipment are recorded as expenditures in the year of acquisition.

Restricted fund

The Foundation follows the restricted fund method of accounting for contributions. Externally restricted contributions are recognized as revenue when they are received in the fund corresponding to the purpose for which they were donated. Unrestricted contributions are recognized in the general fund.

Financial instruments

Financial instruments consist of cash, short-term investments, accounts receivable, loans receivable, accounts payable and accruals. Due to the short-term nature of these items, carrying values approximate fair value.

Contributed time and services

The Foundation receives significant donated time and services from its Board members and other community volunteers. The value of donated time and services are not recorded in the financial statements as fair market values are not readily subject to audit verification.

Comparative figures

Certain comparative amounts have been reclassified to conform to the current year's presentation.

STETTLER HEALTH SERVICES FOUNDATION
Notes to Financial Statements
For The Year Ended March 31, 2018

3. CASH

| | <u>2018</u> | <u>2017</u> |
|---|-------------------|-------------------|
| Bank - Chequing | \$ 772,478 | \$ 125,932 |
| Bank - TV rental | 13,325 | 29,784 |
| Bank - Casino | 496 | 495 |
| Guaranteed investment certificate, interest rate of 0.90%, matured November 08, 2017 | - | 103,445 |
| Guaranteed investment certificate, interest rate of 0.90%, matured November 08, 2017 | - | 206,393 |
| Guaranteed investment certificate, interest rate of 1.15%, matures November 13, 2018 | 20,442 | 20,220 |
| Guaranteed investment certificate, interest rate of 0.60%, matures March 28, 2019 | 10,500 | 10,401 |
| | <u>\$ 817,241</u> | <u>\$ 496,670</u> |

4. FUNDS HELD IN TRUST

Stettler Health Services Foundation administers funds for RMH Health Centre Donation Committee and Sylvan Lake and Area Urgent Care Committee. The funds are held in separate accounts and consist of bank accounts and GIC investments. Revenues and expenditures in these accounts are not included as revenues and expenditures in these financial statements.

| | |
|--|-------------------|
| RMH Health Centre Donation Committee | \$ 200,003 |
| Sylvan Lake and Area Urgent Care Committee | <u>209,335</u> |
| | <u>\$ 409,338</u> |

5. RESTRICTED FUNDS

| | <u>2018</u> | <u>2017</u> |
|----------------------------|-------------------|------------------|
| Casino funding | \$ 496 | \$ 495 |
| Johnson Bursary | 20,442 | 20,220 |
| Scheerschmidt Estate funds | 160,653 | - |
| Weisenburger Bursary | 10,500 | 10,401 |
| | <u>\$ 192,091</u> | <u>\$ 31,116</u> |

6. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks.

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

STETTLER HEALTH SERVICES FOUNDATION
Notes to Financial Statements
For The Year Ended March 31, 2018

7. CAPITAL PROJECTS

The following capital items were purchased in the current year.

| | | |
|-------------|---|-------------------|
| 2016-02-339 | Baby bassinets (2) | \$ 3,400 |
| 2016-04-345 | iRes panda blanket | 14,029 |
| 2016-07-360 | Patio fence and brick - privacy and window curtains | 56,080 |
| 2016-12-364 | Laproscopey equipment tray (2) | 35,000 |
| 2017-04-365 | Wound surface therapy mattresses (2) | 9,326 |
| 2017-04-366 | Silt lamp lenses | 879 |
| 2017-04-367 | AIRVO 2 nasal high flow therapy | 2,846 |
| 2017-04-368 | SureSigns monitor | 2,817 |
| 2017-04-369 | Hysterscope (2) | 11,180 |
| 2017-04-370 | 5mm 30 degree laparoscope lense | 3,304 |
| 2017-04-371 | Transfer cart | 1,328 |
| 2017-04-372 | Anesthetic cart | 2,849 |
| 2017-04-373 | Hillrom bed | 15,745 |
| 2017-04-375 | New Icare ic100 | 4,895 |
| 2017-04-376 | Chair alarms (2) | 818 |
| 2017-04-377 | Chair alarm pads (2) | 830 |
| 2017-04-378 | Central park bench | 1,971 |
| 2017-04-379 | Mobile chart rack | 2,430 |
| 2017-04-381 | Bedside cabinet and dresser | 2,826 |
| 2017-04-382 | Overbed tables | 2,244 |
| 2017-04-383 | Temporal artery thermometer | 575 |
| 2017-04-384 | CADD pump | 3,362 |
| 2017-04-385 | Comfort slings (4) | 1,392 |
| 2017-04-386 | Small hygiene sling | 310 |
| 2017-04-387 | Medium hygiene slings (2) | 646 |
| 2017-04-388 | Stryker Power-Pro XT hydraulic cot | 16,500 |
| 2017-04-389 | LUCAS 3 chest compression system | 14,083 |
| 2017-04-390 | Accumax VPC mattresses (19) | 14,478 |
| 2017-04-391 | Wifi installation | 8,884 |
| 2017-04-392 | Replacement televisions (2) | 1,042 |
| 2017-04-393 | Equipment and furniture for Heritage House patio | 5,245 |
| 2017-04-394 | Padded chest belts (2) | 424 |
| | | <u>241,738</u> |
| | | <u>\$ 241,738</u> |

8. COMMITMENTS

Projects approved prior to March 31, 2018 for which expenditures have yet to be incurred by the foundation are as follows:

| | | |
|-------------|----------------------------------|------------------|
| 2017-04-374 | Plum A pump with heavy duty pole | \$ 6,926 |
| 2017-04-380 | Plum A pump with heavy duty pole | 6,926 |
| 2017-10-395 | Automated external defibrillator | 4,000 |
| 2018-01-396 | Ventilator | 35,000 |
| | | <u>52,852</u> |
| | | <u>\$ 52,852</u> |

STETTLER HEALTH SERVICES FOUNDATION
Notes to Financial Statements
For The Year Ended March 31, 2018

9. SUBSEQUENT EVENTS

Subsequent to year-end, the following additional projects were approved by the board of directors:

| | | | |
|-------------|-------------------------------|-----------|----------------|
| 2018-04-397 | Laparoscope sets (2) | \$ | 36,386 |
| 2018-04-398 | Pulse oximeter with pink case | | 730 |
| 2018-04-400 | LG 55" TV with wall mount | | 909 |
| 2018-04-401 | Terry vest with leg harness | | 877 |
| 2018-04-402 | Melody massage chair | | 399 |
| 2018-04-403 | Wheelchairs | | 6,995 |
| 2018-04-404 | Folding chairs (4) | | 300 |
| 2018-04-405 | Treatment table | | 6,000 |
| 2018-04-406 | Small Liko hygiene sling | | 310 |
| 2018-04-407 | Small Liko original HB sling | | 274 |
| 2018-04-408 | Dresser with 3 drawers (15) | | 6,315 |
| 2018-04-409 | Overbed tables (15) | | 5,280 |
| 2018-04-410 | Accumax mattresses (10) | | 7,620 |
| 2018-04-411 | BiPap machine | | 4,750 |
| 2018-04-412 | Hillrom ceiling lifts (9) | | 47,466 |
| 2018-04-413 | Regency care chairs (2) | | 9,990 |
| 2018-04-414 | Electric piano | | 1,999 |
| | | | <u>1,999</u> |
| | | <u>\$</u> | <u>136,600</u> |

| | | | | |
|-------------|------------|------------|---------------|---------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID | GENERAL |
| Vendor Name | First | Last | Cheque Number | First |
| Cheque Date | 2018-09-25 | 2018-09-25 | | Last |

Sorted By: Vendor ID

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| APEX Supplementary Pension Pla | EFT0000573 | 2018-09-25 | \$374.85 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Supplementary Pension Plan Tr | PP19-18 | \$374.85 | |
| ----- | | | |
| Black Press Group Ltd. | EFT0000574 | 2018-09-25 | \$1,019.66 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| P&D & Other Events Advertising | 33496817 | \$1,019.66 | |
| ----- | | | |
| Border Paving Ltd. | EFT0000575 | 2018-09-25 | \$20,518.20 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Roads Hotmix Asphalt | 61255 | \$1,214.85 | |
| Roads Hotmix Asphalt | 61256 | \$2,436.24 | |
| Roads Hotmix Asphalt | 61278 | \$1,213.92 | |
| Roads Hotmix Asphalt | 61279 | \$1,997.96 | |
| Roads Hotmix Asphalt | 61296 | \$1,234.47 | |
| Roads Hotmix Asphalt | 61340 | \$1,307.37 | |
| Roads Hotmix Asphalt | 61429 | \$2,487.64 | |
| Roads Cold Mix Asphalt | 61317 | \$2,917.17 | |
| Roads Cold Mix Asphalt | 61339 | \$1,509.23 | |
| Roads Cold Mix Asphalt | 61383 | \$1,490.31 | |
| Roads Cold Mix Asphalt | 61428 | \$2,709.04 | |
| ----- | | | |
| Burmac Mechanical 2000 | EFT0000576 | 2018-09-25 | \$632.46 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Weld Header in Red Arena | B43585 | \$623.23 | |
| Water Trans Assorted Fittings | 91903 | \$9.23 | |
| ----- | | | |
| Canadian Union of Public Emplo | EFT0000577 | 2018-09-25 | \$770.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Union Dues | PP19-18 | \$770.00 | |
| ----- | | | |
| Center Ice Concession | EFT0000578 | 2018-09-25 | \$113.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| HBC Meeting Lunch | 008 | \$113.00 | |
| ----- | | | |
| Chamco Industries Ltd. | EFT0000579 | 2018-09-25 | \$30,681.53 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Wtr Reservoir Pump Rebuild | 6015250ADR | \$27,190.80 | |
| Wtr Res Install & Commsn Pump | 6015259ADR | \$3,490.73 | |
| ----- | | | |
| Commercial Aquatic Supplies | EFT0000580 | 2018-09-25 | \$520.47 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Pool Facility Equip Rpir Parts | 150549 | | \$520.47 |
| Contact Safety Service Ltd. | EFT0000581 | 2018-09-25 | \$58.80 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Park New 2.5lb Fire Extinguish | 7403 | | \$58.80 |
| Doucette, Penni | EFT0000582 | 2018-09-25 | \$831.13 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Admin Training EE Course LGAA | 2018.09.12 | | \$795.00 |
| Trans BBQ Salad Supplies | 2018.09.18 | | \$36.13 |
| East Central Alberta Catholic | EFT0000583 | 2018-09-25 | \$48,214.68 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 3rd Qtr 2018 School Requistion | 7526 | | \$48,214.68 |
| Fischer, Malcolm | EFT0000584 | 2018-09-25 | \$250.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Council Atco Travel & Subsis | 2018.09.06 | | \$250.00 |
| Heartland Stationers (2014) Lt | EFT0000585 | 2018-09-25 | \$729.28 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Office Stationery | 12033 | | \$47.48 |
| Office Certificates | 12201 | | \$12.23 |
| Fire Joint Notebook | 12073 | | \$16.76 |
| Trans Printer Ink & Pens | 12106 | | \$67.07 |
| Water Trans Toner & Staples | 12180 | | \$111.25 |
| P&L Stationery | 12101 | | \$318.61 |
| Pool Battery Backup | 12121 | | \$155.88 |
| i. d. Apparel | EFT0000586 | 2018-09-25 | \$200.97 |
| Invoice Description | Invoice Number | Invoice Amount | |
| HBC Walk N Roll T-Shirts | 87728 | | \$200.97 |
| KaizenLAB Inc. | EFT0000587 | 2018-09-25 | \$864.99 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Lagoon Sampling | INV0034604 | | \$864.99 |
| Lifesaving Society | EFT0000588 | 2018-09-25 | \$1,111.52 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Pool Lifesaving Instructor Pac | 3291 | | \$195.65 |
| 20 Pool Can Lifesaving Manuals | 3329 | | \$771.87 |
| Pool InstructorRecertification | 3375 | | \$144.00 |
| Loomis Express | EFT0000589 | 2018-09-25 | \$60.94 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Shop Freight | 7873355 | | \$60.94 |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|---------------------------------|----------------|----------------|---------------|
| Municipal Property Consultants | EFT0000590 | 2018-09-25 | \$6,805.31 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sept 2018 Assessor | 17111 | \$6,805.31 | |
| Newcap Radio | EFT0000591 | 2018-09-25 | \$651.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Misc Department Advertising | 242243-8 | \$546.00 | |
| HBC Walk N Roll Advertising | 279821-1 | \$105.00 | |
| R & E Elevator Ltd. | EFT0000592 | 2018-09-25 | \$295.63 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Joint Office Elevator Maintena | 18321 | \$295.63 | |
| Rural Municipalities of Albert | EFT0000593 | 2018-09-25 | \$5,508.34 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Control Lever Repair#145 | 90607217 | \$512.20 | |
| Trans Control Lever repair#145 | 90609024 | \$171.48 | |
| Trans Filters #182 | 945516183 | \$264.66 | |
| Trans Cab Filter #182 | 945517691 | \$46.55 | |
| Water Trans Coupling | 73106034-00 | \$2,256.70 | |
| Water Trans Repair Clamps | 73106159-00 | \$728.41 | |
| Wtr Trans B Lift force main | 73106251-00 | \$1,046.99 | |
| Bylaw 2019 Cat & Dog Tags | 1806208 | \$481.35 | |
| RMA Fuel Ltd. | EFT0000594 | 2018-09-25 | \$19,236.79 |
| Invoice Description | Invoice Number | Invoice Amount | |
| MIsc Dept Fuel | PF-7002-70841 | \$13,309.86 | |
| Water Trans & Reservoir Oil | PF-7020-71047 | \$124.64 | |
| Sewer 10W30 OIL | PF-7034-71174 | \$74.79 | |
| Parks/Trans/Water Diesel Marke | PF-7041-71238 | \$4,790.09 | |
| Park/Shop/Trans/Water Oil | PF-7043-71263 | \$937.41 | |
| Stettler Dodge Ltd. | EFT0000595 | 2018-09-25 | \$202.95 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Cooler Line #145 | 139155 | \$202.95 | |
| Stettler & District Handibus | EFT0000596 | 2018-09-25 | \$141.17 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Bus Garage Aug Utilities | 2753 | \$141.17 | |
| Stettler Telephone Answering S | EFT0000597 | 2018-09-25 | \$120.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Sept Working Alone Monitor | 106 | \$120.75 | |
| Trinus Technologies Inc | EFT0000598 | 2018-09-25 | \$802.99 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Computer Anti-Virus/email Host | R26184-21712 | \$574.61 | |
| SRC Office Network Tech Support | P354-21715 | \$228.38 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Turgeon, Glenn | EFT0000599 | 2018-09-25 | \$23.35 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Roads Cupe Clothing Allowance | 2018.09.10 | \$23.35 | |
| ----- | | | |
| Wet Water Industries Ltd. | EFT0000600 | 2018-09-25 | \$76.89 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Joint Oct Wtr Treat Equip | 111512 | \$76.89 | |
| ----- | | | |
| Williams Engineering | EFT0000601 | 2018-09-25 | \$759.05 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Arena Lighting | 0082611 | \$759.05 | |
| ----- | | | |
| Total Cheques | | | \$141,576.70 |
| ===== | | | |

| | | | | |
|-------------|-------|------|---------------|-----------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID | GENERAL |
| Vendor Name | First | Last | Cheque Number | ONL000087 |
| Cheque Date | First | Last | | ONL000088 |

Sorted By: Vendor ID

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|-------------------------------|----------------|----------------|---------------|
| ===== | | | |
| Access Gas Services Inc. | ONL000087 | 2018-09-21 | \$6,736.12 |
| | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Joint Office Aug Gas Bill | 201808-3693 | \$233.16 | |
| Fire Joint Aug Gas Bill | 201808-3687 | \$128.42 | |
| Town Shop Aug Gas Bill | 201808-3694 | \$76.50 | |
| Airport Aug Gas Bill | 201808-3686 | \$69.03 | |
| WTP Aug Gas Bill | 201808-3689 | \$1,259.60 | |
| Water Trans Aug Gas Bill | 201808-3684 | \$61.89 | |
| Sewer 1 Aug Gas Bill | 201808-3685 | \$93.61 | |
| Sewer 2 Aug Gas Bill | 201808-3692 | \$73.97 | |
| SRC Aug Gas Bill | 201808-3691 | \$4,407.22 | |
| Community Hall Aug Gas Bill | 201808-3690 | \$145.48 | |
| Parks Lions Aug Gas Bill | 201808-3688 | \$125.38 | |
| Gear Up August Gas Bill | 201808-3679 | \$61.86 | |
| ===== | | | |
| United Farmers of Alberta | ONL000088 | 2018-09-21 | \$625.22 |
| | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Street Clean Gloves | 304281765 | \$25.18 | |
| Roads Cement Powder, Gloves | 304284557 | \$65.05 | |
| Water Trans B Lift Camlock | 304283455 | \$49.84 | |
| Water Trans Insulat Styrofoam | 304280968 | \$477.61 | |
| Parks Memorial Bench Hardware | 304282803 | \$7.54 | |
| | | | |
| | | ----- | |
| | Total Cheques | \$7,361.34 | |
| | | ===== | |

| | | | | |
|-------------|-------|------|---------------|---------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID | GENERAL |
| Vendor Name | First | Last | Cheque Number | 73135 |
| Cheque Date | First | Last | | 73164 |

Sorted By: Vendor ID

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|---------------|----------------|----------------|
| Acklands - Grainger Inc. | 73135 | 2018-09-21 | \$539.62 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Pool Facility Janitor Supplies | | 9889800422 | \$539.62 |
| ----- | | | |
| Alberta Land Titles | 73136 | 2018-09-21 | \$40.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Admin & P&D Searches | | 2018.08.31 | \$40.00 |
| ----- | | | |
| Bills Farm Supplies Inc. | 73137 | 2018-09-21 | \$137.01 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Park Blvd/Ditches Equip Repair | | IA22153 | \$88.71 |
| Shop Water Fill Hose | | IA22728 | \$48.30 |
| ----- | | | |
| Bobcat of Red Deer | 73138 | 2018-09-21 | \$6,837.17 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Trans Filters 500 Ser for #117 | | VI62930 | \$302.17 |
| Trans Filters #117 | | VI62945 | \$245.50 |
| Equipment 84" Sweeper | | VE05898 | \$6,289.50 |
| ----- | | | |
| Caro Analytical Services | 73139 | 2018-09-21 | \$127.05 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| WTP Water Analysis Biannual | | IC1813242 | \$127.05 |
| ----- | | | |
| Central Alberta Co-op Ltd. | 73140 | 2018-09-21 | \$850.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Parks Grass Seed | | 4213004 | \$680.00 |
| Parks Grass Seed | | 4213014 | \$170.00 |
| ----- | | | |
| Dave's Electric | 73141 | 2018-09-21 | \$1,777.72 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Fire Joint Prep Bay for Lights | | 907 | \$178.41 |
| Fire Joint Finish Interior T5 | | 908 | \$537.18 |
| Fire Joint Install new Packs | | 909 | \$937.65 |
| Fre Jnt Install WP Door Button | | 947 | \$124.48 |
| ----- | | | |
| Godbersen, Jody & Kenneth | 73142 | 2018-09-21 | \$500.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Water Refund part of Cr Bal | | 2018.09.13 | \$500.00 |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Government of Alberta Prov Ass | 73143 | 2018-09-21 | \$432.47 |
| Invoice Description | Invoice Number | Invoice Amount | |
| 2018 DIP Requisition | 2018.09.17 | \$432.47 | |
| Hansel's Excavating Ltd. | 73144 | 2018-09-21 | \$2,643.38 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sewer Repair Force Main B Lift | 6832 | \$2,643.38 | |
| Heartland Glass Ltd. | 73145 | 2018-09-21 | \$12,466.97 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Joint Office Front Door Replac | 103291 | \$12,356.72 | |
| Parks Lins Replace/Repair Lock | 103256 | \$110.25 | |
| Heartland Overdoor | 73146 | 2018-09-21 | \$9,252.79 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Shop Blue Pooly Door Panels | 2018-086 | \$9,252.79 | |
| Hogg, Rena | 73147 | 2018-09-21 | \$309.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sewer Damage Claims 4613-58st | 2018.09.18 | \$309.75 | |
| Stettler Home Hardware | 73159 | 2018-09-21 | \$506.82 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Office Bottled Water | 113732 | \$21.00 | |
| Office Bottled Water | 113973 | \$15.75 | |
| Trans Bottled Water | 113800 | \$11.25 | |
| Trans Bottled Water | 113889 | \$7.50 | |
| Trans Bottled Water | 113990 | \$7.50 | |
| Trans Lock Set | 113917 | \$16.79 | |
| Trans Bottled Water | 113696 | \$11.25 | |
| Cemetery Insecticide | 113688 | \$34.62 | |
| Cemetery Insecticide | 113776 | \$36.71 | |
| Ec Dev Stain for Outside Bench | 113878 | \$67.67 | |
| SRC Painting Materials | 113969 | \$60.60 | |
| Parks Flower Fertilizer | 113770 | \$16.26 | |
| Parks Flower Fertilizer | 113867 | \$31.48 | |
| Lins Campground Shower Curtain | 113666 | \$25.16 | |
| Lins Campground 2-Replacement | 113657 | \$45.12 | |
| Soccer Goal Post Paint | 113885 | \$49.08 | |
| Soccer Goal Post Paint | 113895 | \$49.08 | |
| Levitt Safety | 73148 | 2018-09-21 | \$750.11 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP PPE & Freight | 5342551-00 | \$750.11 | |
| Proform Precast Products Inc. | 73149 | 2018-09-21 | \$448.83 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Drainage Manhole Barrell | 330249 | \$448.83 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Receiver General for Canada | 73150 | 2018-09-21 | \$46,918.19 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Town Tax Remittance | PP19-18 | \$37,525.43 | |
| Town Tax Remittance | PP19-18. | \$7,565.87 | |
| BOT Tax Remittance | PP19-18.BOT | \$1,409.21 | |
| SVWS Tax Remittance | PP19-18.SVWS | \$417.68 | |
| ----- | | | |
| Recreation Facility Personnel | 73151 | 2018-09-21 | \$549.98 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Training Dev Policy&Proced | SK2002-02478 | \$274.99 | |
| SRC Training Dev Policy/Proced | SK2002-02724 | \$274.99 | |
| ----- | | | |
| Rempe, Tara | 73152 | 2018-09-21 | \$391.38 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Joint Food for Open House | 2018.09.03 | \$240.38 | |
| Fire Joint Food for Open House | 2018.09.10 | \$151.00 | |
| ----- | | | |
| Shadowhawk Inc. | 73153 | 2018-09-21 | \$2,627.10 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Ser Holmatro Rescue Tool | SH7352 | \$2,627.10 | |
| ----- | | | |
| Snap On Tools | 73154 | 2018-09-21 | \$472.45 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Trans Torque Wrench | 08241841655 | \$472.45 | |
| ----- | | | |
| Sobeys Captial Inc. | 73155 | 2018-09-21 | \$73.53 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Office Coffee Room Supplies | 042434 | \$73.53 | |
| ----- | | | |
| Son, Jonggyu | 73156 | 2018-09-21 | \$48.28 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Refund Cr Bal Util AC | 2018.09.14 | \$48.28 | |
| ----- | | | |
| Stantec Consulting Ltd. | 73157 | 2018-09-21 | \$717.89 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Trans New SCADA System | 1294333 | \$717.89 | |
| ----- | | | |
| Stettler Flooring | 73158 | 2018-09-21 | \$48.57 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Painting Supplies | 61250 | \$48.57 | |
| ----- | | | |
| Turtle Club Truck Wash | 73160 | 2018-09-21 | \$46.62 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Ec Dev Wash Parade Truck | 5550 | \$28.98 | |
| Ec Dev Wash Parade Truck | 5670 | \$17.64 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| W.R. Meadows of Western Canada | 73161 | 2018-09-21 | \$1,127.07 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Roads Asphalt Primer | 120005064 | \$1,127.07 | |
| ----- | | | |
| Wally's Backhoe Services Ltd. | 73162 | 2018-09-21 | \$270,868.28 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| TS86 Wtr 51 Ave Water&Sanitary | PPC#2-TS86 | \$270,868.28 | |
| ----- | | | |
| Woodcraft by Dave Ltd. | 73163 | 2018-09-21 | \$5,304.92 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Downtown Parks Jimmy's Sign | 18329 | \$5,304.92 | |
| ----- | | | |
| Woody's Automotive Ltd. | 73164 | 2018-09-21 | \$727.22 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Joint Short Cap Light | 621254 | \$9.96 | |
| Shop Laundry Detergent | 621319 | \$62.85 | |
| Shop Contact Cleaner & Grease | 621738 | \$15.84 | |
| Shop First Aid Kit #37 | 621006 | \$80.02 | |
| Shop Lower Ball Joint #48 | 622215 | \$36.39 | |
| Shop Washer Fluid | 622006 | \$32.00 | |
| Shop Rubber Gloves | 621651 | \$18.88 | |
| Trans Parks Front Whl Seals | 621496 | \$35.01 | |
| Water Front end parts #135 | 619986 | \$268.74 | |
| Wtr Reservoir Battery Charger | 620083 | \$101.70 | |
| Wtr Reservoir Relay & Fuse | 620322 | \$20.93 | |
| Water Lift Station Invertor | 622152 | \$62.99 | |
| Parks Pinion Seal #8 | 620222 | \$42.39 | |
| Parks Wiper Blades #49 | 620742 | \$25.03 | |
| Total Cheques | | | \$367,541.17 |
| | | | ----- |

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|-------------|-------|------|---------------|-----------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID | GENERAL |
| Vendor Name | First | Last | Cheque Number | ONL000089 |
| Cheque Date | First | Last | | ONL000090 |

Sorted By: Vendor ID

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|---------------------------|--------------------------------|----------------|----------------|
| Corporate Payment Systems | ONL000089 | 2018-09-28 | \$10,852.97 |
| ----- | | | |
| | Invoice Description | Invoice Number | Invoice Amount |
| | ----- | | |
| | BOT Corp Visa | 2018.09.05.BOT | \$1,017.69 |
| | Fire Joint Brokerage/Bylaw Sup | 2018.09.05.221 | \$235.72 |
| | SVWS Corp Visa | 2018.09.05.SVW | \$1.16 |
| | SRC Tools, Pool Laundry, Parks | 2018.09.05.343 | \$167.79 |
| | Trans New Plate #86, Water Flo | 2018.09.05.623 | \$20.35 |
| | Roads Batteries | 2018.09.05.727 | \$31.46 |
| | Water Trans Asset Management | 2018.09.05.748 | \$335.22 |
| | Public Relations - Snacks | 2018.09.05.758 | \$48.20 |
| | Pool Postage, Batteries, Ladde | 2018.09.05.762 | \$562.29 |
| | SRC Chair Repair, Park Toy Rep | 2018.09.05.764 | \$76.12 |
| | Fitness Area Dumbbell Rack, Ha | 2018.09.05.768 | \$1,054.32 |
| | WTP Training & Memberships | 2018.09.05.832 | \$1,527.98 |
| | GSI Training SVWS Internet | 2018.09.05.854 | \$1,345.29 |
| | HBC Sumposium Registration | 2018.09.05.981 | \$1,337.44 |
| | Fire Joint Training | 2018.09.05.655 | \$1,870.90 |
| | Fire Joint Computer Maintenanc | 2018.09.05.292 | \$1,221.04 |
| ----- | | | |
| Enmax Energy Corporation | ONL000090 | 2018-09-28 | \$76,786.41 |
| | Invoice Description | Invoice Number | Invoice Amount |
| | ----- | | |
| | August Power Bill | 18-2794026 | \$76,786.41 |
| | ----- | | |
| | Total Cheques | | \$87,639.38 |
| | ===== | | |

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|-------------|-------|------|---------------|---------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID | GENERAL |
| Vendor Name | First | Last | Cheque Number | 73166 |
| Cheque Date | First | Last | | 73189 |

Sorted By: Vendor ID

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Auton, Troy | 73167 | 2018-09-28 | \$579.80 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | ----- | ----- | |
| Fire Joint-Training, road test | 2018.09.21 | \$579.80 | |
| ----- | | | |
| Bagshaw Electric Ltd. | 73168 | 2018-09-28 | \$3,948.11 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | ----- | ----- | |
| WTP - mini lamps | 288260 | \$76.82 | |
| WTP - remote keypad | 288685 | \$267.34 | |
| Health unit - led lighting | 20754A | \$3,097.50 | |
| Rec - propane | 288495 | \$80.92 | |
| Rec - pot lights | 289183 | \$71.32 | |
| Rec - light switch | 289154 | \$12.95 | |
| Pool - replace heat detector | 20721A | \$341.26 | |
| ----- | | | |
| Campbell, Al | 73169 | 2018-09-28 | \$250.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | ----- | ----- | |
| Council-mileage Spruce Meadows | 20180913 | \$250.00 | |
| ----- | | | |
| Canadian Recreation Solutions | 73170 | 2018-09-28 | \$2,667.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | ----- | ----- | |
| Park- replace playground equip | 1568 | \$2,667.00 | |
| ----- | | | |
| Diverse Signs N Designs Inc. | 73171 | 2018-09-28 | \$125.23 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | ----- | ----- | |
| HBC - Go Bagless decals | 5089 | \$125.23 | |
| ----- | | | |
| DNR Pressure Welding Ltd. | 73172 | 2018-09-28 | \$18,964.89 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | ----- | ----- | |
| Parks - Bridge welding | WD1000124 | \$18,964.89 | |
| ----- | | | |
| ECA Review | 73173 | 2018-09-28 | \$1,042.34 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | ----- | ----- | |
| Pl&Dev - Public Use Ad Sign | 1841573A | \$877.28 | |
| P&L - Recruitment Ad | 182167C | \$165.06 | |
| ----- | | | |
| Howe, Gerald | 73174 | 2018-09-28 | \$159.04 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | ----- | ----- | |
| Roads - Cupe Clothing Allowanc | 2018.09.17 | \$159.04 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Hurley, Sara | 73175 | 2018-09-28 | \$84.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Pl&Dev - SDAB Training mileage | 2017.10.16 | \$84.00 | |
| MPE Engineering Ltd | 73176 | 2018-09-28 | \$15,976.26 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Drainage - Red Willow Study | 4360-000-00-03 | \$15,976.26 | |
| Newton, Jacqui (Petty Cash) | 73178 | 2018-09-28 | \$278.21 |
| Invoice Description | Invoice Number | Invoice Amount | |
| P&L - Petty Cash Reimbursment | 2018.09.24 | \$278.21 | |
| N.S. Pawliuk & Son Contracting | 73177 | 2018-09-28 | \$19,950.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sewer - 12" AC valve insertion | 14588 | \$19,950.00 | |
| Patterson, Greg | 73179 | 2018-09-28 | \$25,935.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Cemetery - install sidewalk | 931464 | \$25,935.00 | |
| Peterson, Chase | 73180 | 2018-09-28 | \$57.12 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Pool - Coveralls | 2018.09.20 | \$57.12 | |
| Red Deer River Watershed Allia | 73181 | 2018-09-28 | \$2,976.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water-2018 Funding Contributio | 0000213 | \$2,976.00 | |
| Rushton Agencies | 73182 | 2018-09-28 | \$225.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| HBC - Repair Cafe Insurance | 2018.09.24 | \$225.00 | |
| Stetter and District Community | 73183 | 2018-09-28 | \$405.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fitness area - Fall/Winter Adv | 757 | \$405.00 | |
| Sumas Environmental Services I | 73184 | 2018-09-28 | \$630.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP - Chemical Drum Disposal | N826154 | \$630.00 | |
| Superior Truck Equipment Inc. | 73185 | 2018-09-28 | \$111.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Equip - Door Latches Unit#162 | S123947 | \$111.50 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Town of Stettler - Petty Cash | 73186 | 2018-09-28 | \$142.65 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Joint/Office-patch/supply | 2018.09.24 | \$142.65 | |
| ----- | | | |
| Tru-Fence | 73187 | 2018-09-28 | \$315.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Trans - Fence repair | 2122 | \$315.00 | |
| ----- | | | |
| Valley Green Landscaping | 73188 | 2018-09-28 | \$299.25 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sidewalks - repair sprinkler | 1895 | \$299.25 | |
| ----- | | | |
| Adam Volker Construction Ltd | 73166 | 2018-09-28 | \$2,955.03 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Com Hall - repair loading dock | 164 | \$2,955.03 | |
| ----- | | | |
| WFR Wholesale Fire & Rescue Lt | 73189 | 2018-09-28 | \$27.92 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire - Throttle Control | 111618 | \$27.92 | |
| ----- | | | |
| Total Cheques | | | \$98,104.35 |
| | | | ===== |

| | | | | |
|-------------|------------|------------|---------------|---------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID | GENERAL |
| Vendor Name | First | Last | Cheque Number | First |
| Cheque Date | 2018-10-02 | 2018-10-02 | | Last |

Sorted By: Vendor ID

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|---------------|----------------|----------------|
| Action Plumbing & Excavating | EFT0000602 | 2018-10-02 | \$2,131.44 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| WTP PVC Leak Repair | | W29843 | \$1,412.06 |
| Pool Shower Control Piston Car | | I021692 | \$719.38 |
| ----- | | | |
| Automated Aquatics Canada Ltd. | EFT0000603 | 2018-10-02 | \$166.66 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Pool Facility Chemicals/Freigh | | 0000083732 | \$166.66 |
| ----- | | | |
| Bounty Onsite Inc. | EFT0000604 | 2018-10-02 | \$2,874.38 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Roads Gloves | | 001-069468 | \$32.97 |
| Roads Gloves Cleaning Painter | | 001-069762 | \$33.74 |
| WTP 2 Respirators, Gloves | | 001-069484 | \$582.86 |
| Water Trans Gloves Ratchet Sus | | 001-069883 | \$26.72 |
| Cemetery Eye Wash Replacement | | 001-070491 | \$17.28 |
| SRC Air Filters | | 001-070134 | \$597.65 |
| SRC Janitor Supplies | | 001-069738 | \$393.75 |
| SRC Tab Quick Pin | | 001-070144 | \$1.94 |
| SRC Blue Rink Heater Cord | | 001-070588 | \$5.94 |
| SRC Safety Supplies | | 001-070589 | \$19.51 |
| SRC Janitor Supplies | | 001-069992 | \$58.84 |
| SRC Janitor Supplies | | 001-070202 | \$620.04 |
| Comm Hall Janitor Supplies | | 001-070233 | \$396.30 |
| Comm Hall Janitor Supplies | | 001-070534 | \$36.10 |
| Parks Safety Supplies | | 001-070012 | \$50.74 |
| ----- | | | |
| Can Pak Environmental Inc. | EFT0000605 | 2018-10-02 | \$28,463.17 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Sept Waste Collection/Recyclin | | 49896 | \$24,758.39 |
| August Composting Bins | | 49870 | \$3,704.78 |
| ----- | | | |
| Center Ice Concession | EFT0000606 | 2018-10-02 | \$120.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| HBC Lunch Meeting | | 009 | \$120.00 |
| ----- | | | |
| Central Sharpening | EFT0000607 | 2018-10-02 | \$260.40 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| SRC Zamboni Blades | | 27040 | \$260.40 |
| ----- | | | |
| Chapman Riebeek | EFT0000608 | 2018-10-02 | \$428.51 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Bylaw June 2018 Legal Services | | 2018.07.06 | \$428.51 |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Combat Spraying Ltd. | EFT0000609 | 2018-10-02 | \$2,079.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Cemetery & Parks Portable Rent | 6017 | \$2,079.00 | |
| Ember Graphics | EFT0000610 | 2018-10-02 | \$1,097.40 |
| Invoice Description | Invoice Number | Invoice Amount | |
| HBC Comm Orchard Sup&Donations | 14216 | \$1,081.65 | |
| SRC Elevator Decal | 14172 | \$15.75 | |
| Fischer, Malcolm | EFT0000611 | 2018-10-02 | \$446.70 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Council Recycling Conference | 2018.09.21 | \$446.70 | |
| Hach Sales & Service Ltd. | EFT0000612 | 2018-10-02 | \$523.23 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Lab Supplies & Freight | 175922 | \$283.93 | |
| WTP Chemical Testing Supplies | 176381 | \$70.25 | |
| WTP Test Kit Lab Supplies | 174387 | \$169.05 | |
| Heartland Auto Supply | EFT0000613 | 2018-10-02 | \$1,559.63 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Joint Batteries, Cleaners | 001-391905 | \$104.79 | |
| Fire Joint 4-First Aid Kits | 001-392686 | \$167.96 | |
| Shop Supplies | 001-391252 | \$565.43 | |
| Hydrovac Fuse & Relay #162 | 001-391549 | \$9.30 | |
| Trans Light socket & rad cap#2 | 001-392103 | \$17.56 | |
| Trans Battery for Brakes #116 | 001-393298 | \$21.75 | |
| Trans Pipe Caps & Plugs #145 | 001-393352 | \$60.67 | |
| Trans Plug for Radio Unit #117 | 001-393509 | \$1.65 | |
| WTP 6" Wire Wheel | 001-392720 | \$53.02 | |
| WTP Inline Lubriator Air Tools | 001-392766 | \$61.41 | |
| Wtr Trns Wiper Blades #3 & 135 | 001-393378 | \$59.47 | |
| Parks Beacon & Mount #37 | 001-392778 | \$436.62 | |
| Hi Way 9 Express Ltd. | EFT0000614 | 2018-10-02 | \$230.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Freight | 11897851 | \$154.79 | |
| Park General Freight | 11896565 | \$37.98 | |
| Park General Freight | 11879644 | \$37.98 | |
| IJD Inspections Ltd. | EFT0000615 | 2018-10-02 | \$1,909.77 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Plan & Dev Gas Permit | ST18-114G | \$94.50 | |
| Plan & Dev Electrical Permit | ST18-117E | \$208.00 | |
| Plan & Dev Electrical Permit | ST18-111E | \$156.00 | |
| Plan & Dev Building Permits & | ST2018-08 | \$1,451.27 | |
| Jen Express | EFT0000616 | 2018-10-02 | \$802.88 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans & Water Freight | 13363 | \$140.72 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Shop & Trans Freight | 13475 | | \$111.29 |
| Shop & Water Freight | 13536 | | \$550.87 |
| ===== | | | |
| Joe Johnson Equipment | EFT0000617 | 2018-10-02 | \$28,712.25 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sewer Line Camera | U00422-2 | \$12,285.00 | |
| Hydrovac Camera Jetscan | U00422 | \$16,427.25 | |
| ===== | | | |
| Keiths Refrigeration | EFT0000618 | 2018-10-02 | \$957.97 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Service Call Library RTU | 18493 | \$483.00 | |
| SRC Serv Call Library Thermo S | 18506 | \$474.97 | |
| ===== | | | |
| Tagish Engineering Ltd. | EFT0000619 | 2018-10-02 | \$17,088.31 |
| Invoice Description | Invoice Number | Invoice Amount | |
| TS90 61st & Hwy 12 Intersectio | 16476 | \$1,382.54 | |
| TS86 51 Ave Water & Sanitary R | 16475 | \$15,705.77 | |
| ===== | | | |
| Trinus Technologies Inc | EFT0000620 | 2018-10-02 | \$574.61 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Computer Anti-Virus/email Host | R26184-21502 | \$574.61 | |
| ===== | | | |
| Yost, Dustin & Maria Cristine | EFT0000621 | 2018-10-02 | \$1,988.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Community Hall Sept Hall Janit | 2018.09.01 | \$1,800.00 | |
| Community Hall Extra Cleaning | 2018.09.20 | \$188.00 | |
| Total Cheques | | | \$92,415.06 |
| | | | ===== |

BYLAW 2107-18

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:

(a) That Lot 27, Block A, Plan 9222138 DC4: Urban Reserve Direct Control to UR: Urban Reserve

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this 7th day of August A.D. 2018.

NOTICE OF ADVERTISEMENT published August 16 & August 23, 2018.

Public Hearing held September 4, 2018.

READ a second time this _____ day of _____ A.D. 2018.

READ a third time and finally passed this _____ day of _____ A.D. 2018.

Mayor

Assistant CAO

Proposed Re-zoning



BYLAW 2108-18

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:

- (a) That All that land within the Road Right of Way of Plans 3781KS, 5847HW and 1949JY including and East of Lot P, Plan 3781KS(Pergola), including Plan 5847HW North of 47 Avenue and south of Highway 12, including Plan 1949JY North of 47 Avenue and south of Highway 12 to the Westerly Boundary of 51 Street as the P: Public Use District.

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this 7th day of August A.D. 2018.

NOTICE OF ADVERTISEMENT published August 16 & August 23, 2018.

Public Hearing held September 4, 2018.

READ a second time this _____ day of _____ A.D. 2018.

READ a third time and finally passed this _____ day of _____ A.D. 2018.

Mayor

Assistant CAO

Proposed Re-zoning



BYLAW NO. 2110-18

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO REPEAL AND REPLACE BYLAW NO. 1898-04 OF THE SAID TOWN.

A BYLAW OF THE TOWN OF STETTLER, IN THE PROVINCE OF ALBERTA, RESPECTING SMOKE-FREE PUBLIC PLACES AND WORKPLACES.

WHEREAS, health officials have determined that secondhand tobacco and cannabis smoke is a health hazard or discomfort for many persons;

AND WHEREAS, the Council of the Town of Stettler deems it expedient and appropriate to limit the effects of secondhand smoke for residents and visitors to the Town of Stettler;

AND WHEREAS, the Council deems it expedient and appropriate to regulate the smoking of tobacco and cannabis products in public places and workplaces within the Town of Stettler; and, in accordance with the *Municipal Government Act R.S.A. 2000 c. M-26 as amended*, has the authority to pass bylaws respecting:

- a) the safety, health and welfare of people and the protection of people and property;
- b) people, activities and things in, on or near a public place or place that is open to the public;
- c) businesses, business activities and persons engaged in business;

NOW THEREFORE, the Council of the Town of Stettler, duly assembled, hereby enacts as follows:

SECTION 1 - SHORT TITLE

- 1.1 This Bylaw may be cited as the “Smoking Bylaw”.

SECTION 2 - DEFINITIONS

In this Bylaw:

- 2.1 **“Ashtray”** means a receptacle for tobacco ashes and for cigar and cigarette butts;
- 2.2 **“Building”** includes anything constructed or placed on, in, over or under land, whether permanent or temporary, into which a Person could enter;
- 2.3 **“Town”** means the Town of Stettler;
- 2.4 **“Town Building”** means any of the buildings owned, leased, operated or occupied by the Town of Stettler;

- 2.5 **“Cannabis”** means cannabis plant, fresh cannabis, dried cannabis, cannabis oil and cannabis plant seeds and any other substance defined as cannabis in the *Cannabis Act* (Canada) and its regulations, as amended from time to time and includes edible products that contain cannabis.
- 2.6 **“Council”** means the Council of the Town of Stettler;
- 2.7 **“Educational Institution”** means a public or private school or post-secondary institution;
- 2.8 **“Employee”** includes a person who:
- a) performs any work for or supplies any services to any Employer; or
 - b) receives any instructions or training in the activity, business, work, trade, occupation or profession of the Employer.
- 2.9 **“Employer”** includes any person who as the owner, proprietor, manager, superintendent or overseer of any activity, business, work, trade, occupation or profession, has control over or direction of, or is directly or indirectly responsible for the employment of a person therein;
- 2.10 **“General Manager”** means the chief administrative officer or his delegate;
- 2.11 **“Health Care Institution”** means a public hospital, and the land with which it is contained;
- 2.12 **“Municipal Tag”** means a ticket or similar document issued by the Town pursuant to the *Municipal Government Act R.S.A. 2000, c. M-26, as amended*, and as referred to in Section 8 below;
- 2.13 **“Peace Officer”** means a person appointed as a Bylaw Enforcement Officer pursuant to the Municipal Government Act, to do any act or perform any duties under this bylaw and includes a member of the Royal Canadian Mounted Police and, when authorized, a Special Constable;
- 2.14 **“Person”** includes an individual, proprietorship, corporation or society;
- 2.15 **“Private Residence”** means a self contained living premise for domestic use of one or more persons and is provided with a separate private entrance from the exterior of a building or from a common hall, lobby or stairway, but does not include any portion of such area used as a workplace with the exception of a hotel room or motel room;
- 2.16 **“Proprietor”** means the owner, or his agent or representative of a Public Place referred to in this bylaw, and includes any person in charge thereof or anyone who controls, governs or directs the activity carried on therein, where applicable includes;

- a) the person who ultimately controls, governs or directs the activity carried on within any premises referred to in this Bylaw and includes the person usually in charge thereof;
- b) a Regional Health Authority Board appointed pursuant to the provisions of the Regional Health Authority Act;
- c) the Board of Governors, Board of Trustees, or President of an Educational Institution;

2.17 **“Public”** means any person other than the owner, lessee, proprietor or employer of a particular building or place;

2.18 **“Public Building”** means any enclosed building or structure as defined in this bylaw to which the public can and does have access by right or by invitation, whether or not:

- a) all classes of the public are invited;
- b) the proprietor has the right to exclude any particular person;
- c) payment, membership or the performance of some formality is required prior to access;
- d) the public has access to the building only at certain times, or from time to time;
- e) a member of the public has access only if they are a member or if they are accompanied by a member;
- f) Subject to subsection j) and k) below, if the public has access only to a portion of the building or structure, the entire building or structure shall be deemed to be a Public Building;
- g) a public premises where food or beverages are served that is not fully contained within an enclosed building; and
- h) an outside extension of an eating or drinking establishment regardless of whether it is covered;
- i) **Buildings owned and operated by the Town of Stettler**

Where a building includes a private residence, the following shall apply:

- j) that portion of the building containing the private residence shall be deemed to not be a public building;
- k) If a building contains two or more private residences, those common areas of the building including washrooms, corridors, reception areas, elevators, escalators, foyers, hallways, stairways, lobbies, laundry rooms and enclosed parking garages shall be deemed to be a public building;

2.19 **“Public Place”** means:

- a) **Public Buildings and those areas within 6m of an entrance or exit to a Public Building;**
- b) **Public Transportation Vehicles and Public Transportation Vehicle Shelters;**
- c) **Educational Institution;**

- d) Health Care Institution and
 - e) Workplaces and those areas within 6m of an entrance or exit to a Workplace;
- 2.20 **“Public Space”** means any place to which the public has access as of right or by invitation, expressed or implied. This includes:
- a) parks and playgrounds;
 - b) green spaces;
 - c) streets and lanes;
 - d) sidewalks;
 - e) pathways;
 - f) right of ways;
 - g) common spaces;
 - h) parking lots;
 - i) municipal reserve property;
 - j) environmental reserve property;
 - k) all Town of Stettler owned buildings and land.
- 2.21 **“Public Transportation Vehicle”** means a school bus, a bus owned or operated by or on behalf of the Town of Stettler, a taxicab, limousine or other similar vehicle which is being used by a passenger or passengers for hire or which is being offered for hire;
- 2.22 **“Public Transportation Vehicle Shelter”** means any structure with a roof designed to protect a passenger from the elements while waiting for a school bus, a bus owned or operated by or on behalf of the Town of Stettler, a taxicab, limousine or other similar vehicles;
- 2.23 **“Public Use District Land”** means land within the Town of Stettler that is designated Public Use as described in the Land Use Bylaw 2060-15, as amended from time to time;
- 2.24 **“Tobacco Product”** means a product composed of whole or in part of tobacco, including tobacco leaves and any extract of tobacco leaves.
- 2.25 **“Sign”** means a sign as prescribed in Section 5;
- 2.26 **“Smoke” or “Smoking”** means to inhale, exhale, burn, or have control over a lighted cigarette, cigar, pipe, hooka pipe, vaporizer or other lighted smoking implement designed to burn or heat tobacco, cannabis or any other weed or substance for the purpose of inhaling or tasting of its smoke or emissions.
- 2.27 **“Violation Ticket”** means a ticket issued pursuant to *Part II of the Provincial Offences Procedure Act, R.S.A. 2000 c. P-34, as amended* and regulations thereunder, and as referred to in Section 9 of this bylaw;

2.28 **“Workplace”** means any enclosed area of a building or structure in which an employee works and includes washrooms, corridors, lounges, eating areas, outdoor patios, reception areas, elevators, escalators, foyers, hallways, stairways, enclosed walkways, amenity areas, lobbies, laundry rooms and enclosed parking garages utilized by an employee. Without limiting the generality of the foregoing:

- a) a place is a Workplace whether or not the employee is employed by the proprietor of the premises at which the employee works;
- b) subject to clause d) below, if an employee works in any portion of a building, the entire building shall be deemed to be a workplace;
- c) home offices that employ non-residents or that require public access shall be deemed to be a workplace; and
- d) any portion of a building that is used exclusively as a private residence, including a hotel room or a motel room shall not be deemed to be a workplace.

SECTION 3 - GENERAL PROVISIONS

CANNABIS

3.1 For the regulations regarding the Smoking of Cannabis within the limits of the Town of Stettler

3.1.1 The smoking of Cannabis is strictly prohibited in or on the following places:

- a) Public Building;
- b) Public Place;
- c) Public Space;
- d) Public Transportation Vehicles and Public Transportation Vehicle Shelters;
- e) Public Use District Land

TOBACCO

3.3 For the regulations regarding the Smoking of Tobacco within the limits of the Town of Stettler

3.3.1 No Person may Smoke Tobacco within the following prescribed distances:

- a) 6m of an entrance or exit to a Public Building;
- b) 6m of an entrance or exit to a Public Place;
- c) Public Transportation Vehicles and Public Transportation Vehicle Shelters; and
- d) 6m of an entrance or exit to a Workplace.

SECTION 4 - ASHTRAYS

- 4.1 The proprietor and employer of every Public Place shall ensure that no ashtrays are placed or allowed to remain in any Public Place.
- 4.2 The proprietor and employer of every Public Place, if employees or members of the public from time to time gather to smoke at a location outside the Public Place, ensure that ashtrays are placed more than 6m from the entrance or exit of the Public Place.

SECTION 5 - SIGNS

- 5.1 The proprietor and employer of every Public Place shall ensure that signs are posted conspicuously and in accordance with this bylaw so as to clearly identify that smoking is prohibited.
- 5.2 The proprietor and employer of every Workplace, Public Building or Town Building shall ensure that:
 - a) signs are posted at every entrance to the Workplace, Public Building or Town Building;
 - b) signs are posted at the entrance to each washroom; and,
 - c) signs are posted in the vicinity of any seating area where food or beverages are sold or consumed.
- 5.3 The signs referred to in this bylaw shall consist of graphic symbols that comply with the provisions of this section.
- 5.4 The following graphic symbol shall be used to indicate the areas where smoking is prohibited pursuant to this bylaw:



on a white background with the circle and the interdictory stroke in red.

- 5.5 The graphic symbol referred to in Subsection 5.4 shall include the text "Town of Stettler Smoking Bylaw" not less than 1.3 centimeters in height for signs with letter height of 2.54 centimeters, and not less than one-quarter (1/4) of the height of the letters on all other letters of the sign.

- 5.6 The graphic symbol referred to in Subsection 5.4 shall include the text “No Smoking” in letters at least five (5%) percent of the diameter of the circle or symbol, and of a letter height not less than 2.54 cm.
- 5.7 The lettering of signs may be in either upper or lower case or combination thereof but the words “letter height” when used in Subsections 5.5 and 5.6 shall mean the actual height of a letter whether it is in upper or lower case.
- 5.8 In addition to the graphic symbol referred to in Subsection 5.4 there may be added appropriate symbols such as directional arrows.
- 5.9 With respect to size of the graphic symbol, the diameter of the circle in the symbol referred to in Subsection 5.4 shall be a minimum of 15 cm.
- 5.10 Deviations from the colour or content of the signs prescribed by this section that do not affect the substance or that do not mislead do not invalidate the signs.
- 5.11 Notwithstanding that the graphic symbol in Subsection 5.4 is a cigarette, it shall be deemed to include a reference to a lighted cigar, cigarette, pipe or other lighted smoking equipment.
- 5.12 No person shall remove, alter, conceal, deface or destroy any sign posted pursuant to this bylaw.

SECTION 6 – PENALTIES

- 6.1 Any corporation which fails or neglects to perform the duties or requirements imposed upon it under the provisions of this bylaw is guilty of an offence and liable on summary conviction to a fine not exceeding ten thousand dollars (\$10,000).
- 6.2 Any individual, other than a corporation, who contravenes any of the provisions or requirements of this bylaw is guilty of an offence and liable on summary conviction to a fine not exceeding one thousand dollars (\$1,000).
- 6.3 The specified fine for an offence committed pursuant to this bylaw is established at:

| | |
|--------------|-----------|
| Individual | \$250.00 |
| Corporations | \$1000.00 |
- 6.4 In the case of an offence that is of a continuing nature, a contravention shall constitute a separate offence in respect of each day, or part of a day, on which that offence continues.

SECTION 7 – MUNICIPAL TAGS

- 7.1 A Peace Officer is hereby authorized and empowered to issue a municipal tag to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.
- 7.2 A municipal tag may be issued to such person:
- a) either personally;
 - b) by mailing a copy to such person at his last known post office address, or
 - c) if upon a corporation, by serving the municipal tag by mailing a copy by registered mail, or serving a person who is the agent, representative, or a person in charge of the Designated Public Place.
- 7.3 The municipal tag shall be in a form approved by the General Manager and shall state:
- a) the name of the person;
 - b) the offence;
 - c) the municipal or legal description of the land on or near where the offence took place, including the date and time;
 - d) the appropriate penalty for the offence as specified in Section 6 of this bylaw;
 - e) that the penalty shall be paid within 30 days of the issuance of the municipal tag;
 - f) any other information as may be required by the General Manager.
- 7.4 Where a municipal tag is issued pursuant to Section 7 of this bylaw, the person to whom the municipal tag is issued may, in lieu of being prosecuted for the offence, pay the penalty to the Town the penalty specified within the time period indicated on the municipal tag.
- 7.5 Nothing in this bylaw shall prevent a Peace Officer from immediately issuing a violation ticket.

SECTION 8 - VIOLATION TICKET

- 8.1 In those cases where a municipal tag has been issued and if the penalty specified on a municipal tag has not been paid within the prescribed time, then a Peace Officer is hereby authorized and empowered to issue a violation ticket pursuant to *Part II of the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34 as amended*.
- 8.2 Notwithstanding Section 7 of this bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a violation ticket pursuant to *Part II of the Provincial Offences Procedure Act, R.S.A. 2000, c.P-34, as amended*, to any person who the Peace Officer has reasonable grounds to believe has contravened any provision of this bylaw.

SECTION 9 - SEVERABILITY

- 9.1 If any section or sections of this bylaw or parts thereof are found in any court of law to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this bylaw shall be deemed to be separate and independent therefrom and to be enacted as such.

SECTION 10 - ENFORCEMENT

- 10.1 For the enforcement of this bylaw, a Peace Officer, upon producing proper identification, may at all reasonable hours, enter any Designated Public Place and may make examinations, investigations and inquiries.
- 10.2 A Peace Officer is a Designated Officer for the purposes of *ss. 542 – 545 of the Municipal Government Act, R.S.A. 2000, c.M-26, as amended.*

SECTION 11 - EFFECTIVE DATE

- 11.1 This bylaw shall come into effect all as of _____

Read a first time this ___ day of October, 2018

Read a second time this ___ day of _____, 2018.

Read a third and final time this ___ day of _____, 2018.

Mayor

CAO