

Town of Stettler

COUNCIL MEETING

August 7, 2018

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
AUGUST 7, 2018
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

- (a) Minutes of the Regular Council Meeting of July 17, 2018 5-13
- (b) Business Arising from the July 17, 2018 Council Minutes

4. **Citizens Forum**

5. **Delegations**

- (a) 6:35pm – Stettler Storm U16 Ladies Softball Team – “C” Division Provincial Gold Medal – Calahoo, Alberta – July 14/15, 2018

6. **Administration**

- (a) Property for Sale - 4928-50 Street (Old Pool Hall) 15
- (b) Community Hall Sound System Upgrade(s) 16-21
- (c) West Stettler Park – Safety Concern on Bridges Verbal
- (d) Bank Reconciliation – June 30, 2018 22
- (e) 2018 Tax Receivable – June 30, 2018 23
- (f) CAO Reports for July 24-29
- (g) Meeting Dates
- Tuesday, August 21 – Council – 6:30pm
 - Tuesday, September 4 – Council – 6:30pm
 - Tuesday, September 11 – COW – 4:30pm
 - Tuesday, September 18 – Council – 6:30pm
 - Wednesday – Friday, September 26 – 28 – AUMA Convention – Red Deer
 - Tuesday, October 2 – Council – 6:30pm
 - Tuesday, October 9 – COW – 4:30pm
 - Tuesday, October 16 – Council – 6:30pm (Organizational Meeting) -
(Section 192 - not later than 2 weeks after the 3rd Monday, October 15)
 - Tuesday, November 6 – Council – 6:30pm
 - Tuesday, November 13 – COW – 4:30pm
 - Tuesday, November 20 – Council – 6:30pm
 - Tuesday, December 4 – Council – 6:30pm

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- Monday, December 10 – Regional Water Meeting – 1:00pm - 2019 Rates
- Tuesday, December 11 – 2019 Interim Budget Discussion – 3:00pm
- Tuesday, December 11 – COW – 4:30pm
- Tuesday, December 18 – Council – 6:30pm
- Tuesday, January 8 – Council – 6:30pm
- Tuesday, January 15 – COW – 4:30pm
- Tuesday, January 22 – Council – 6:30pm (**Cancel – 2019 Jiffy Lube Alberta Scotties – January 22 – 27, 2019**)

(h) Accounts Payable in the amount of \$149,142.96 + \$80,261.04 + \$272,680.95 - \$11.87 + \$15,797.59 + \$33,153.67 = \$551,024.34 30-43

7. **Council**

(a) Meeting Reports

8. **Minutes**

(a) Minutes of the Red Deer River Municipal User Group Regular Meeting 44-47

9. **Public Hearing**

10. **Bylaws**

(a) Bylaw 2107-18 – Land Use Bylaw 2060-15 - Rezoning – Lot 27, Block A, Plan 9222138 – 4601-47ave 48-55

(b) Bylaw 2108-18 – Land Use Bylaw 2060-15 – Linear Park Designation 56-62

(c) Bylaw 2109-18 – Land Use Bylaw 2060-15 – C1A District 63-69

11. **Correspondence**

(a) Update to Stakeholders on the Legalization of Cannabis 70-71

(b) Community Cannabis Conversation 72

(c) Invitation to join Chancellor of the University of Alberta, Mr. Douglas Stollery - Community Conversation in Stettler 73

(d) RCMP Central AB District Rural Crime Safety Workshop - October 2 and 3 74

(e) Hon. R. Notley, Premier of Alberta - Thank you for your support on the Trans Mountain Pipeline Expansion Project 75-76

(f) ICIP - Community Culture Recreation Infrastructure - Stettler / Ponoka Community Multi-Season Recreation / Wellness Facilities 77

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12. **Items Added**
13. **In-Camera Session**
14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 17, 2018 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Sean Nolls

Councillors A. Campbell, M. Fischer, G. Lawlor, S. Pfeiffer & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz

Press (3)

Absent: Councillor Barros

Call to Order: Mayor S. Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Addition: 5(c) 6:45pm – Stettler Storm U19 Ladies Softball Team – Provincial Gold Medal – Sherwood Park – July 6-8, 2018.

Motion 18:07:15 Moved by Councillor Fischer to approve the agenda as amended.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held July 3, 2018

Motion 18:07:16 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on July 3, 2018 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the July 3, 2018 Meeting Minutes

4. **Citizen's Forum:** (a) Citizen's Forum

5. **Delegations:** (a) 6:35pm – Elizabeth Morton, Gold Medal in Northern Alberta Long Course Swimming on June 15-17 in Edmonton, AB.

Mayor Nolls welcomed Elizabeth Morton, Gold Medalist at the Northern Alberta Long Course Swimming Provincials in Edmonton – June 15-17, 2018 to Council

Mayor Nolls recognized and congratulated Elizabeth Morton, for doing a great job in representing Stettler and for winning the Gold Medal in the 50m Breaststroke at the Northern Alberta Long Course Swimming Provincials in Edmonton – June 15-17, 2018.

(b) 6:40pm – Rhapsody Girls & Tiny Tenors Choir, First Place in 14 & Under Provincial Choral Class held in Edmonton, AB.

Mayor Nolls welcomed the Rhapsody Girls and Tiny Tenors Choir, Provincial Choir Champions and their parents to Council.

Choir Conductor Rhonda Sylvester introduced the members of the Choir in attendance. They further thanked parents for their support and effort throughout the year.

Mayor Nolls recognized and congratulated the Stettler Rhapsody Girls and Tiny Tenors for representing Stettler and for winning Gold in the 14 and under Provincial Choral Class held in Edmonton on May 27.

(c) 6:45pm – Stettler Storm U19 Ladies Softball Team – Provincial Gold Medal – Sherwood Park – July 6-8, 2018.

Mayor Nolls welcomed the Stettler Storm U19 Ladies Softball Team Players, Coaches, Managers and their parents to Council.

Head Coach Rick Stotz introduced the players, assistant coaches and managers in attendance. They further thanked their managers, assistant coaches, players and parents for their support and effort throughout the year.

Mayor Nolls recognized and congratulated the Stettler Storm U19 Ladies Softball Team for representing Stettler and for winning the 2018 the Provincial Championship recently held in Sherwood Park from July 6-8, 2018.

Mayor Nolls temporarily recessed the meeting at 6:45 p.m. to allow Council Members to individually congratulate and speak to all our Provincial Champs. Photos of our Provincial Champions were taken.

Snacks and refreshments were provided.

Delegation members departed the meeting at 7:00 p.m.

Mayor Nolls reconvened the meeting at 7:00 p.m.

6. **Administration:**

(a) 2018 Capital Budget – SRC Control System Upgrades (Phase 1)

CAO g. Switenky advised that the 2018 Capital Budget approved by Council had a budget of \$41,000 to upgrade the Control System (Phase 1 only) in the SRC. The Scope of the entire Project encompasses the entire facility over 3 Phases, over a multiple year period.

Phase 1

- Replacement of the existing Delta Building Automation System
 - Pool - Primary Heating Water System
 - Pool – Air Handling Unit
 - Pool – Change Room Air Handling Unit
 - Pool – Office Roof Top Unit
 - Pool - Secondary Heating Water System
 - Pool – Domestic Hot Water
 - Rec Centre – Roof Top Unit
 - Arena – Zamboni Domestic Hot Water
 - Arena – Blue & Red Slab Field Points

Phase 2

- Expansion of Phase 1 Building Automation System
 - HUB Roof Top Unit
 - Main Floor Entry Roof Top Unit
 - Main Floor South Roof Top Unit
 - Main Floor Fitness Roof Top Unit
 - 2nd Floor South Wing Roof Top Unit
 - 2nd Floor Meeting Rooms Roof Top Unit
 - 2nd Floor West Roof Top Unit
 - Library Roof Top Unit

Phase 3

- Expansion of Phase 1 Building Automation System
 - Arena Change Room Make Up Air Unit
 - Zamboni Room

The Tender was advertised through the Alberta Purchasing Connection.

The Tender included:

- A non-mandatory pre-tender site meeting – May 1, 2018
- Tender closing date – May 15, 2018 – 2:00 p.m.
- Tender Construction Schedule – September 2018.

CAO G. Switenky highlighted the tenders received:

	Phase 1	Phase 2	Phase 3	Total (w/o GST)
• A-Tech	\$61,790	\$51,386	\$44,491	\$157,667
• Johnson Controls	\$91,200	\$66,800	\$41,500	\$199,500
• Serv-All Mechanical Services	\$149,019	\$96,266	\$34,275	\$279,560
• Environmental Dynamics	\$157,606	\$101,305	\$86,183	\$345,094

General discussion took place regarding the tender price significantly exceeding the proposed budget amount.

Motion 18:07:17

Moved by Councillor Smith that the Town of Stettler Council does not award the 2018 Capital Budget – SRC Control System Upgrades to any company due to all tenders received have been determined to be significantly in excess of the 2018 Capital Budget amount of \$41,000 (Phase 1) and directs administration to notify all companies that the project will not be awarded.

MOTION CARRIED
Unanimous

(b) 2018 Capital Budget – Sidewalk Replacement Program

CAO G. Switenky advised that the 2018 Capital Budget approved by Council had a Budget of \$130,000 to replace miscellaneous sections of concrete throughout the Town to ensure compliance with Council Policy XV-3(a) – Sidewalk and Pathways Inspection and Maintenance. The 2018 Capital Budget also included \$30,000 to install a new concrete sidewalk for headstones at the Cemetery. The Tenders did not include quantities for the cemetery, it only included small estimates of quantities to establish base pricing. The Town of Stettler reserves the right to modify quantities as per the contract documents. Tender prices exclude GST.

CAO G. Switenky highlighted the following tenders received:

- Olds Concrete Services \$89,430.00
- Greg Patterson \$109,500.00
- Proform Concrete Services \$141,663.50

Motion 18:07:18

Moved by Councillor Fischer that the Town of Stettler Council award the 2018 Sidewalk Replacement tender to Olds Concrete Services in the amount of \$89,430.00, excluding GST and approves expenditures up to the Capital Budget approved amount of \$130,000 for miscellaneous sidewalk replacement and \$30,000 for the

concrete headstone sidewalk at the Cemetery for a total combined expenditure of \$160,000, excluding GST. Funding provided by the 2018 Capital Budget.

MOTION CARRIED
Unanimous

(c) 2018 Capital Budget – Water & Sewer Replacement – 50A Avenue

CAO G. Switenky advised that the 2018 Capital Budget approved by Council had a Budget of \$233,400 to replace the water and sewer mains and services in the easement of 50A Avenue at 43 Street. The budget included replacing both north and south sides of 50A Avenue. Tender prices exclude GST. During the design stage, when all utility companies located their lines, it was noted that all the shallow utility companies will be required to either support their existing facilities or install temporary facilities in order for the Town to replace the sanitary and water mains. In the 20 foot easement are Water, Sewer, Power, Gas, Telus and Shaw. This requires significant involvement and it was decided to only complete the south portion at this time because of the tight timelines. The north portion of sanitary and water replacements were tendered as a 2019 construction window within the tender in order to set an accurate budget for 2019. (To note, the north section construction cost is \$95,436.00).

CAO G. Switenky highlighted the following tenders received and budget implications to complete the south section only in 2018:

- Wally's Backhoe Services \$89,743.50
- Elite Site Services \$93,339.75
- Urban Dirtworks \$122,674.99
- GS Construction \$181,095.00
- PSA Construction \$192,292.80
- Rock Hard Contractors Incomplete Bid

Budget Evaluation:

- Tendered price to complete the south section only (2018) \$89,740.00
- Contingency \$10,000.00
- Engineering \$20,000.00
- Reinstatement of Landscaping/Fencing \$20,000.00
- Total Expenditure 2018 \$139,740.00

Motion 18:07:19

Moved by Councillor Campbell that the Town of Stettler Council award the 2018 – 50A Avenue (43 Street) Water and Sanitary Replacements tender to Wally's Backhoe Services in the amount of \$89,740.00, with a contingency of \$10,000, for a construction cost of \$99,470, excluding GST. Administration recommends utilizing Tagish Engineering for engineering services up to \$20,000 and allows \$20,000 for landscape and fence reinstatement (using local companies) for a total project expenditure of \$139,740.00, with funding from the 2018 Capital Budget.

MOTION CARRIED
Unanimous

(d) 2018 Tax Public Auction Date – October 11, 2018

Assistant CAO S. Gerlitz advised that the following shows the timeline that has to be followed in order for the Town of Stettler to hold the Tax Public Auction for the remaining properties in the tax recovery process

Date	Action
March 28/17	Prepared Tax Arrears List and sent notification to owners
July 17/18	Council to set Reserve Bid and sale conditions
Aug. 15/18	Send ad to Alberta Gazette (send in 10 working days before ad)
Aug. 31/18	Advertise Public Auction in the Alberta Gazette
Aug. 30/18	Send copy of ad to registered property owners and all parties having an interest in the property
Sept. 26/18	Advertise Public Auction in the Stettler Independent
Oct. 11/18	Public Auction at the Town Office at 1:00 p.m.

- Section 418 of the MGA states that the Public Auction must be held between April 1, 2018 and March 31, 2019.
- Under Section 419 of the MGA Council must set a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.
- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.
- The Town may apply for ownership of the property if it is not sold at the public auction.
- After the Town takes title to the property the property owner can regain title to the property if all taxes are paid before the Town sells the property.
- The following property will go to the Public Auction on October 11, 2018 unless axes are paid prior to the sale:

Lot/Block/Plan	Civic Address	Land	Improvements	Total
11-40-2442AE	4508 – 49 Avenue	60,500	22,620	83,120

Motion 18:07:20

Moved by Councillor Pfeiffer that the Town of Stettler Council set the 2018 Tax Public Auction date as October 11, 2018 and approve using the 2018 assessment values as the reserve bids for all 2018 tax sale properties and that the terms for the sale be cash or certified cheque.

MOTION CARRIED
Unanimous

(e) 2018 Tax Public Auction Date for Designated Mobile Homes – October 11, 2018

Assistant CAO S. Gerlitz advised that the following shows the timeline that has to be followed in order for the Town of Stettler to hold the Tax Public Auction for the remaining properties in the manufactured home tax recovery process:

Date	Action
March 31/17	Prepared Tax Arrears List
July 17/18	Council to set Reserve Bid and sale conditions
Aug. 30/18	Send copy of ad to registered property owners, owner of M/H Park and all parties having an interest in the property
Sept. 26/18	Advertise Public Auction in the Stettler Independent
Oct. 11/18	Public Auction at the Town Office at 1:00 p.m.

- Section 436.09 of the MGA states that the Public Auction must be held between April 1, 2018 and March 31, 2019.
- Under Section 436.1 of the MGA Council must set a reserve bid that is as close as reasonably possible to the market value of the designated manufactured home and any conditions that apply to the sale.
- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.
- The Town may apply for ownership of the designated manufactured home if it is not sold at the public auction.
- After the Town takes title to the designated manufactured home the property owner can regain title to the designated manufactured home if all taxes are paid before the Town sells the property.
- The following designated manufactured homes will go to the Public Auction on October 11, 2018 unless the taxes are paid prior to the sale:

Civic Address	Land	Improvements	Total
#8 – 6017 – 52 Avenue	0	19,170	19,170
#47 – 6017 – 52 Avenue	0	16,470	16,470

Motion 18:07:21

Moved by Councillor Smith that the Town of Stettler Council set the 2018 Tax Public Auction date as October 11, 2018 and approve using the 2018 assessment values as the reserve bids for all designated manufactured home Tax Public Auction properties and that the terms of sale be cash or certified cheque.

MOTION CARRIED
Unanimous

(f) 2018 Revenue / Expenses Summary – June 30, 2018

Motion 18:07:22

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the Statement of Revenue & Expenses as presented.

MOTION CARRIED
Unanimous

(g) 2018 Capital Budget Summary – June 30, 2018

Motion 18:07:23

Moved by Councillor Fischer that the Town of Stettler Council approve the 2018 Capital Budget Summary as presented.

MOTION CARRIED
Unanimous

(h) Meeting Dates

- Tuesday, August 7 – Council – 6:30pm
- Tuesday, August 21 – Council – 6:30pm
- Tuesday, September 4 – Council – 6:30pm
- Tuesday, September 11 – COW – 4:30pm
- Tuesday, September 18 – Council – 6:30pm
- Wednesday – Friday, September 26 – 28 – AUMA Convention – Red Deer
- Tuesday, October 2 – Council – 6:30pm
- Tuesday, October 9 – COW – 4:30pm
- Tuesday, October 16 – Council – 6:30pm (Organizational Meeting)
- Tuesday, November 6 – Council – 6:30pm
- Tuesday, November 13 – COW – 4:30pm
- Tuesday, November 20 – Council – 6:30pm
- Tuesday, December 4 – Council – 6:30pm
- Monday, December 10 – Regional Water Meeting – 1:00pm - 2019 Rates
- Tuesday, December 11 – 2019 Interim Budget Discussion – 3:00pm
- Tuesday, December 11 – COW – 4:30pm
- Tuesday, December 18 – Council – 6:30pm
- Tuesday, January 8 – Council – 6:30pm
- Tuesday, January 15 – COW – 4:30pm
- Tuesday, January 22 – Council – 6:30pm (**Cancel – 2019 Jiffy Lube Alberta Scotties – January 22 – 27, 2019**)

(i) Accounts Payable in the amount of \$769,793.80

Motion 18:07:24

Moved by Councillor Lawlor that Accounts Payable in the amounts of \$268,051.65, \$309,715.23, \$90,331.72, \$85,927.78, \$542.25, \$15,225.17 for the period ending July 13, 2018 for a total amount of \$769,793.80 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

Councillor Pfeiffer declared a Conflict of Business and abstained from voting on Cheque #72979 – Pfeiffer House of Music.

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

- July 5 - Talk of the Town

- July 6 - Signed Cheques
- July 9 - 8:30am meeting at Town Office with CIB Judges
 - Lunch with CIB Judges
 - Signed Declaration for Drowning Prevention Week
 - Supper & Awards with CIB Judges at the Hub
- July 11 - Attended Taggish Golf Tournament with CAO Greg Switenky
- July 12 - Talk of the Town with Rob Spencer
- July 13 - Signed Cheques
 - Reviewed Agenda
- July 14 - Attended Rimby Parade with Councilor Fischer

(b) Councillor Barros

No Report.

(c) Councillor Campbell

- July 9 - CIB Tour
 - Supper & Awards at the Hub
- July 12 - MPC Meeting

(d) Councillor Fischer

- July 14 - Attended Rimby Parade and activities with Mayor Nolls

(e) Councillor Lawlor

- July 8 - Met Larry & Bernadette (CIB Judges) for a Greeting Supper
- July 9 - CIB Judging Day
 - Lunch at the Town Office
 - Supper & Awards at the Hub
- July 11 - Interviews for replacement library manager
- July 12 - Interviews for replacement library manager
 - MPC Meeting

(f) Councillor Pfeiffer

- July 4 - Points West Living – 5th Anniversary
- July 7 - Spruce Meadows' – Queen Elizabeth Cup – ATCO Guest
- July 10 - FCSS – Annual Strategic Meeting
- July 12 - MPC Meeting

(g) Councillor Smith

- July 10 - FCSS – Annual Strategic Meeting
- July 16 - Museum Meeting

Motion 18:07:25

Moved by Councillor Pfeiffer that the Town of Stettler approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:**

(a) Post-Secondary & Workplace Meeting Minutes

Motion 18:07:26

Moved by Councillor Fischer that the Town of Stettler accept the minutes (a) for information

MOTION CARRIED
Unanimous

9. **Public Hearing:**

(a) None

10. **Bylaws:** (a) None
11. **Correspondence:** (a) Hon. Kathleen Ganley – Minister of Justice and Solicitor General – Police Funding
(b) Parkland Regional Library – 2017 Annual Report Highlights

Motion 18:07:27

Moved by Councillor Smith that the Town of Stettler accept Correspondence (a-b) for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) Labour – Section 16(1) – FOIP
(b) Legal – Section 27(1) – FOIP

Motion 18:07:28

Moved by Councillor Lawlor that the Town of Stettler Council proceed into an In-Camera Session with the CAO and Assistant CAO, present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 7:44 p.m.

Motion 18:07:29

Moved by Councillor Fischer that the Town of Stettler Council returns to the regular meeting.

MOTION CARRIED
Unanimous at 8:30 p.m.

14. **Adjournment:**

Motion 18:07:30

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:30 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Greg Switenky
From: Leann Graham
Date: August 3, 2018
Re: Offer to Purchase 4928 – 50 Street – Old Pool Hall

Background:

In the summer of 2017 the Town of Stettler was engaged in the process of acquiring the land title to the Old Pool Hall building by way of Tax Forfeiture. In October of 2017 the Town of Stettler received a clear title of the property and on April 30, 2018 Wally's Backhoe Services began the demolition of the Old Pool Hall; the site was backfilled and graded to its finished state on May 16, 2018.

On July 3, 2018 Town of Stettler Council made a motion to proceed with the sale of 4928-50 Street by way of a notice of property for sale by sealed bid, in accordance with the Municipal Government Act. Administration advertised the land for sale on July 19 and 26 with the acceptance of Sealed Bids closing on August 2, 2018.

The Property Today:

4928 – 50 Street
Lot 7, Block 7, Plan RN54
Vacant Parcel
Size 25' x120' (3,000 Square Feet)
Zoned C1: Commercial Central
The Town of Stettler Assessed Value of the property is \$42,840

Based on the unique aspect of the foundation from the Old Pool Hall building as well as the shoring braces remaining in place below grade, any new development will require significant engineering on the foundation. Through conversations with our structural engineer and local contractors the potential exists for additional costs upwards of \$50,000 over and above what a typical foundation would cost.

Summary of Bids Received

Dave Hargreaves and Cindy Jensen:	\$10,000.00
Laurie Hooper:	\$21,000.00

Recommendation:

That Town of Stettler Council accept the bid received from Laurie Hooper for \$21,000.00 and direct administration to enter into a Land Sale Agreement.

Alternative:

That Town of Stettler Council reject all bids and retain the land until market conditions improve.

MEMORANDUM

To: Town Council
From: Greg Switenky
Date: July 11, 2018
Re: Community Hall Sound System Upgrade(s)

Background:

The 2018 Capital Budget included \$290,000 for HVAC and lighting upgrades at the Community Hall. Based on engineering specification prepared to address long standing concerns, the tenders came in substantially over budget. As a result Council decided to reject all tenders and directed Administration to research alternative approaches that could be more affordable and reasonable considering the complicated circumstances existing with the existing system(s) at the hall.

Opportunity:

One item that was not originally included in the above project scope was to address the quality of the sound system within the hall. Earlier in 2018 Councillor Pfeiffer (having considerable years of sound system experience as the owner of Pfeiffer House of Music) helped to identify and install affordable improvements to the sound system at the HUB. Given the success and quality of this smaller sound system configuration/installation project, Administration requested that he help identify needs and cost estimates for similar sound upgrades that could be included in Council's 2019 Capital Budget considerations.

Budget Impact:

Based on a configuration and equipment supply recommendation from Pfeiffer House of Music, the cost estimate/quotation is \$5,884 plus GST for primary sound upgrades to the basic system in the hall, and an additional \$4,471 plus GST for additional materials to enhance the audience experience and enjoyment of "Theatre" performances in the hall.

Under the circumstances, Council could consider to utilizing Culture Reserve Funds to get all or part of this project completed in 2018 (rather than waiting until 2019); and prior to the HAT's performances booked later in the fall.

Recommendation:

That the Town of Stettler Council approves \$5,884 in Capital upgrades to the primary sound system at the Community Hall as an addition to the 2018 Capital Budget with funding to come from the Culture Reserve. And additionally approves \$4,471 from Culture Reserve Funds to purchase optional Non-Capital extra sound equipment and supplies to enhance Theatre performances. And further authorizes Administration in accordance with the Town's Purchasing of Goods and Services Policy to locally sole source both acquisitions from Pfeiffer House of Music as specified within their quotation.

July 3, 2018

Hello Allan and Greg,

Please find enclosed QUOTATION for an upgrade for the sound system at the Stettler Community Hall:

UPGRADE includes new MAIN SPEAKERS, MIXER AND MICROPHONES for TOWN HALL:

<u>SPEAKERS:</u> QSC K10 Powered Speakers – List \$1070.ea	SPEC. @ \$949. =	\$1898.
2 x K10.2 Yoke Mounting System	@ \$195.ea =	\$ 390.
QSC Touch Mix 16 Channel Digital Mixer with Touch screen	List \$1640. SPEC.	\$1399.
QSC TMR-1 Mounting bracket for mounting in rack at hall		\$ 125.
Mixer can be wirelessly controlled with an IPAD if desired.		
1 x DH-UUX25 25' Hybrid speaker cable		\$112.
1 x DH-UUX75 75' Hybrid speaker cable		\$232.
1 x PS4X4PRO Power Conditioner		\$199.

WIRELESS Handheld Microphone System:

1 x Shure BLX24R/SM58-H9 Handheld wireless microphone system	Reg. \$529.	SPEC. @\$449.
2 x YORKVILLE MS206 Microphone stands w/Boom		@. \$60. = \$120.

INSTALLATION

Installation of speakers, mixer, cabling, etc. \$960.

We would supply 2 men and would ask for 1 additional man from your staff for 1 day.

SUBTOTAL \$5884. + GST

CABLES, ADDITIONAL MICROPHONES, SNAKE & MONITORS (OPTIONAL – for Theatre use)

3 x N6XX 6' Micorphone cable	@ \$ 20. = \$ 60.
3 x N25XX 25' Microphone Cable	@ \$ 26. = \$ 78.
3 x N50XX 50' Microphone cable	@ \$50. \$ 150.
2 x YAMAHA DBR10 Powered monitors (for stage use)	Reg. \$720. Ea Spec. @ \$519.ea = \$1038.

SNAKE – MULTI-CHANNEL CABLE (from mixer to stage) (OPTIONAL)

12 x XLR/4XLR Returns 12 channels Rapco Horizon "Concert Series" Model S12x4-75 \$495.

*(I have allowed 75' from front to back of room allowing for some extra cable-
100' is available)*

3 x SHURE MX393/O Boundary Microphones (for stage use – theatre) @ \$400. = \$1200.

(OPTIONAL)

2 x SHURE BLX14R/MX53 Bodypack Wireless microphone set with earset

Reg. \$909. Spec. @ \$725. = \$1450.

SUBTOTAL (OPTIONAL EXTRAS) \$4471 + GST

TOTAL WITH ALL OPTIONS \$10355 + GST

Thank you for the opportunity to provide you with a quote for an upgrade to existing sound system for the Stettler Community Hall.

Best Regards,

Scott Pfeiffer

PFEIFFER HOUSE OF MUSIC – Ph. 403-742-3777

TOWN OF STETTLER

Prepared by: Department Heads Number: VII-4
Adopted by: Town of Stettler Council Original Policy: 1987 05 19
Previous Policy: 2010 04 06
Current Policy: 2010 06 15

Title: **Purchasing of Goods and Services**

Purpose: To provide guidelines to ensure that Town of Stettler purchasing is carried out in an efficient, economical, fair and legislatively compliant manner.

Policy Statement: Major considerations in purchasing goods or services are:

1. Expenditures must be provided for in the operating or capital budget and processed through the internal purchase order system.
2. Expenditures must be made in accordance with the Budget Policy.
3. Quality, price and service.
4. All supplies shall be quoted FOB Stettler.
5. Subject to compliance with **NWPTA**** & **AIT***** local suppliers are allowed a pre-tax price differential as follows:
 - a. Amounts from \$0 - \$15,000 a pre-tax price differential of 10%.
 - b. Purchases of goods between \$15,001 - \$75,000, and construction contracts valued up to \$200,000 a pre-tax price differential of \$1,500.
 - c. No local preference is permitted as follows:
 - * On projects that are wholly or partially funded by Provincial or Federal Government Grants.
 - ** The **New West Partnership Trade Agreement (NWPTA)** between the provinces of Alberta, British Columbia and **Saskatchewan** includes a set of procurement thresholds unique to the MASH sector that require open and competitive tendering for goods and services above \$75,000 and above \$200,000 for construction.

*** Concurrently, under the provisions of the pan-Canadian *Agreement on Internal Trade (AIT)* procurement thresholds require municipalities purchasing goods valued at \$100,000 or more and construction project tenders of \$250,000 or more must be open and treat all suppliers the same.

The APC (Alberta Purchasing Connection) system has been established as an acceptable/open web based procurement site to assist the MASH Sector in complying with provincial and national purchasing regulations.

6. Purchasing Authority:

Budgeted expenditures up to \$5,000.00 may be approved at the Department Head level. Budgeted expenditures between \$5,001.00 and \$25,000.00 may be approved by the Chief Administrative Officer (CAO), or designate.

Purchases of \$10,000 or less shall, where practical and economical, be supported and/or compared with quotations from alternative suppliers (for the same or similar goods or services). The determination of practical and economical varies depending on the type and the amount of the purchase and therefore shall be at the discretion of the appropriate level of purchasing authority. For simplified purposes authorized purchasers shall attempt to utilize local suppliers on a somewhat rotational basis provided quality and pricing is competitively acceptable. It is acknowledged that for continuity purposes certain contractors/tradespersons are more familiar with servicing internal components/systems within equipment, facilities and utility infrastructure.

All purchases greater than \$10,000 must be procured utilizing either a competitive tender or a request for proposal (RFP) process. Such purchases may be offered on either an open or an invitational basis (subject to **NWPTA** or AIT) depending on, but not limited to, the following general factors:

- The urgency/timing of the need for the procurement.
- Advice of professional/technical agency assisting in the procurement process.
- The nature of the specified procurement being subject to an authorized dealer district.
- Consideration of future repairs, maintenance and servicing costs (total cost of ownership).
- Organizational compatibility to assist staff operators, mechanic and office technicians.

- Organizational support for functional and quality characteristics (of selective brands) based on past performance and servicing.
- Balancing relative fairness with practicality.
- Availability/competitiveness of area suppliers/regional market.
- Consideration of shipping time and/or transportation constraints.

All tender/RFP offers exceeding the sum of \$25,000.00 shall be received by Administration and submitted to Council for final approval/acceptance. However purchases over \$25,000 of an immediate/urgent nature can be authorized by the CAO, or designate, based upon support/authorization obtained via a telephone and/or electronic poll of available Council Members (must be a majority). Under this circumstance the CAO's decision to proceed with the purchase shall be presented for (belated) authoritative review at a subsequent Council Meeting.

Administration may under certain circumstances deem it appropriate to sole source a purchase quotation from a single supplier. Relative to the purchasing authority levels within this policy, the appropriate level of authorization is required and must be supported with practical and/or reasonable rationale for the purchase decision; the general factors previously noted in this policy shall be taken into consideration by the appropriate level of purchasing authority prior to the authorization of a sole source supply.

Internal tenders and RFP's shall be coordinated through the Assistant CAO, or designate, to allow for broader organizational input, direction and consistency. Where professional/technical external agencies are utilized to undertake a procurement process on behalf of the Town, they must be advised to follow the requirements of this Purchasing Policy.

**TOWN OF STETTLER
BANK RECONCILIATION
AS OF JUNE 30, 2018**

Net Balance at End of Previous Month	\$	5,534,050.14
ADD: General Receipts (summarized below)		6,445,375.76
Interest Earned		8,765.66
Investments Matured		-
SUBTOTAL		11,988,191.56
LESS: General Disbursements		1,770,088.40
Payroll		291,528.33
Investments		-
Debenture Payments		102,215.59
Returned Cheques		1,870.79
Bank Charges		1,560.71
SUBTOTAL		2,167,263.82
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	9,820,927.74
Balance at End of Month - Bank		9,806,526.29
ADD: Outstanding Deposits		133,088.57
LESS: Outstanding Cheques		118,687.12
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	9,820,927.74
INVESTMENTS:		
\$U.S. Money Market Account		-
SUBTOTAL		-
TOTAL CASH ON HAND AND ON DEPOSIT	\$	9,820,927.74

THIS STATEMENT SUBMITTED TO COUNCIL THIS 7th DAY OF AUGUST 2018

MAYOR

ASSISTANT CAO

GENERAL RECEIPTS SUMMARY		
Tax	AR	5,367,172
Utility	AR	300,519
SMRWSC	Water	0
Hiway 12/21	Water	32,099
Alta Gas	Franchise	65,492
ATCO	Franchise	55,724
GST	GST Refund	11,427
Various	Equipment Sale	56,951
SVWS	Salary Repay	12,600
Board of Trade	Salary Repay	12,143
County of Stettler	Fire Agreement	28,626
Heartland Youth	Auction Proceeds	60,685
Grant	MPAG	247,616
Grant	POG	100,000
		0
Other		94,322
	Total	6,445,376

**TOWN OF STETTLER
TAXES RECEIVABLE
AS OF JUNE 30, 2018**

STATUS OF PROPERTY	2017 # OF PROPERTIES	2018 # OF PROPERTIES	CURRENT TAXES	ARREARS TAXES	TOTAL TAXES
Property under agreement	9	10	15,531.98	77,209.78	92,741.76
Property to be offered for sale in 2018	5	3	1,141.23	5,066.71	6,207.94
Property to be offered for sale in 2019	7	14	17,465.77	45,436.06	62,901.83
Installment Plan Property	916	927	1,333,135.66	0.00	1,333,135.66
All Other Property	<u>214</u>	<u>225</u>	<u>519,451.50</u>	<u>52,370.82</u>	<u>571,822.32</u>
Sub-total Property Taxes	1151	1179	1,886,726.14	180,083.37	2,066,809.51
Business Taxes	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TAXES RECEIVABLE 2018		1179	\$1,886,726.14	\$180,083.37	\$2,066,809.51
TOTAL TAXES RECEIVABLE 2017	1151		\$1,658,866.60	\$173,810.08	\$1,832,676.68

**PERCENTAGE OF CURRENT PROPERTY TAXES OUTSTANDING
AS OF JUNE 30, 2017**

	<u>2017</u>	<u>2018</u>	
Current Taxes Outstanding	\$ 1,658,866.60	\$ 1,886,726.14	
Less Tax Payment Plan	<u>1,196,813.45</u>	<u>1,333,135.66</u>	
Net Current Taxes Outstanding	\$ 462,053.15	\$ 553,590.48	
Property Tax Levy	\$ 8,299,653.33	\$ 8,562,919.37	*includes Business Tax Levy \$6,300 & Demolition Expense \$34,873

% of Current Taxes Receivable

2018 =	6.46%	June 30
2017 =	5.57%	June 30
2016 =	5.31%	June 30

Penalty Schedule

- 3% Penalty on Current Balance After 4:30 p.m. June 29, 2018
- 9% Penalty on Current Balance After 4:30 p.m. July 31, 2018
- 12% Penalty on Total Balance After December 31, 2018

TO: Town of Stettler Council

DATE: 2018 08 07

FROM: Greg Switenky
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – JULY 2018

ADMINISTRATION – CAO – Greg Switenky

1. Meetings: Town Council, Safety & Employee Management Advisory Committee, Department Head and Staff information sharing sessions.
2. Communities in Bloom – Town organizational orientation for Judges.
3. Fire extinguisher training – In-house.
4. SRC lighting, sound and ceiling modernization upgrades.
5. Complete Expression of Interest for Major Alberta Infrastructure Funding – Collaborative Fieldhouse/Recreation Wellness Centre with Ponoka.
6. Red Deer River Municipal Users Group – Informative tour of Dickson Dam.
7. Joint Hosting with the County of a Regional Workshop for ICF's & IDP's presented by Alberta Municipal Affairs.
8. Tagish Engineering Client Appreciation Event – Environmental Study.
9. Ongoing internal orientation, guidance and communication of new Council Roles & Responsibilities within our organization.
10. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/ratepayer concerns.
11. Ongoing liaison and information sharing with County Administration to strengthen working relationships.

ADMINISTRATION – ASSISTANT CAO - Steven Gerlitz

1. Meetings attended included: Council, Department Head, Staff, Joint Health and Safety, Fire Extinguisher training, SRC Modernization Lighting, Sound and Ceiling, Clearview Coffee, Communities in Bloom Judges, ICIP Expression of Interest, and Town Life
2. Projects worked on included:
 - 2018 Revenue/Expense Budget Summary (June 30, 2018)
 - 2018 Capital Budget Summary (June 30, 2018)
 - 2018 Capital Budget - Community Hall Tender – HVAC and Lighting
 - 2018 Capital Budget – Controls for Pool Tender

- Automated Waste Bins Rollout (ongoing)
- ICIP – Expression of Interest
- Town Life
- Compost Bins / Recycling
- Council & Committee of the Whole Agenda prep
- Council Minutes
- AP Invoices and sign checks
- Ratepayer issues and concerns

TRANSPORTATION – Ivan Wilford

1. Sign repairs and installations
2. Graves and cremations
3. Some line painting
4. Haul sweepings
5. Cleaned off catch basins
6. Street sweeping and lane grading
7. Crack filling
8. Cleaned up gravel pile at the school
9. Hauled asphalt millings to the shop yard
10. Rip up and re-oil 70st north of lottery building
11. Did up a list of trees for parks listing sight line problems around town
12. Asphaltting
13. Rip up and re-oil cemetery road
14. Haul gravel to west side of west Stettler Park
15. Replace culvert across intersection at 61st and Hwy 12 (Esso corner)
16. Paved trench at Esso
17. Turned compost
18. Swept after fireworks
19. Swept airport after shoot out
20. Hydrovac lines for locates for new pathway and storm line
21. Built pathway along HWY12 from Canadian ire to 62st. put up pathway closed signs till the bridge is installed
22. Installed a storm line for new pathway
23. Installed 3 new 50km signs in east end coming off the ring road

WATER – Grant McQuay

1. Regular rounds, readings, locates and Bacterial sampling/Chlorine residual & turbidity testing.
2. Meter replacement program
3. Curbstop repair.
4. Water main replacement.
5. Sewer main flushing.
6. Weekly cleaning of sanitary tank at Water Transfer Station
7. Water leak repairs.
8. Facility maintenance.
9. Monitoring wells and weir measurements

10. Lagoon sampling.
11. Repairs to aeration piping at Lagoons cell B.
12. Sewer main replacement.
13. Dig site maintenance.

WATER TREATMENT PLANT SUPERVISOR – Chris Saunders

1. Water Treatment Plant fire drill completed. Had a new test button added to the control room SCADA to test audible and visual alarms as they did not work during the drill due to a faulty fuse.
2. Contacted distributor of Watchwater Products in the USA to have them ship us up some free samples to do some jar testing on our raw water. Hoping to replace the expensive algacide that we currently use that causes us manganese problems with its use. Goal is to decrease chemical costs and loading of foulants on the Micro Filtration units.
3. Installing gauges on the AMIAD filters upstream of micro filters so that we will be able to optimize filters and troubleshoot problems with the filters. At this time the only way to find out if and where the problems may be is to open up each filter which is labour intensive. Will also help with troubleshooting micro filtration units.
4. 2010B Mixer VFD burned up and was replaced with a new less expensive LENZE VFD. At the same time 2020B Mixer VFD was also replaced with a Lenze VFD. The Cutler-Hammer VFD removed from 2020 Mixer has been put on a shelf as a backup VFD.
5. 2010C mixer motor has been installed and is now operational.
6. Grit pump #2 back in service. Pump motor meggered good (was not tripping breaker). Looks like either a faulty moisture probe in motor or bad wiring to probe was holding out the starting of pump. Probe has been jumpered out to be able to run pump. If pump trips breaker in future it won't be reset unless pump is meggered first.
7. Troubleshooting logic loop problems in plant control. Discrepancies found between operating manual and actual HMI control. Further investigation needed with Shane from Quality Controls.

DIRECTOR OF OPERATIONS – Melissa Robbins

1. Meetings:
 - Red Willow Creek Re-alignment Study-MPE field work completed.
 - Department Head
 - Joint Health and Safety
 - Hearing Test – Safety Requirement
 - 50A Avenue 43 Street Pre-tender Meeting
 - Working with all shallow utility companies for 50A Avenue 43 Street Water/Sewer replacements
 - Communities in Bloom Judges – Council Chambers

- Safety Meeting – Fire Extinguisher Training
- Award of Sidewalk Replacement Tender
- Town Life – Fall edition prep meeting

2. Projects:

- Award of 50A Avenue 43 Street water/sewer replacements
- Highway 12 Pathway Construction
- Airport GPS Approach runway survey
- Lagoon Aeration Building piping repairs
- Communication Plan – meet onsite with Comm Group – initial assessment
- Design of Hwy 12 and 61 Street improvements (Esso corner)
- Responding to many residents concerns over high water consumption
- Traffic Counter set out on 49 Street and 54 Street to address resident concerns over speeding

INTERM DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING

1. Meetings: Safety meetings, contractor site meetings, joint health and safety, Heartland beatification, council, communities in bloom, department head, and Town Life.
2. Projects: Community orchard and gardens, West Stettler trench, bleacher building, ice making, header trench repair on the blue side, A.A.R.F.P. symposium, green spaces, tree maintenance, beaver control, fence repairs at the Sports Park, Canada Day, and Canada Day 2.0 fireworks.
3. We had 135 students plus instructors for the symposium which ran from July 22-27. Drip irrigation is in at the orchard. Canada Day was rescheduled to the 20th and was very well attended.
4. Things are progressing with the new responsibilities, and unfortunately some things have fallen through the cracks, but I would like to thank everyone for their patience and understanding. I would also like to thank Sonia, Jacque, Steven, Desirae, and Roger for taking on bigger roles to help things along. I hope everyone is having a fantastic summer!

DEVELOPMENT & PLANNING OFFICER – LEANN GRAHAM

1. Building Permit Activity to Date

	2017 Permits to July 31, 2017	2018 Permits to July 31, 2018
Institutional	\$2,164,565.00	\$310,659.00
Industrial	\$125,000.00	\$80,000.00
Commercial	\$396,000.00	\$2,155,101.00
Residential	\$838,780.00	\$806,105.00
Total	\$3,524,345.00	\$3,351,865.00

2. Projects:

- AE Kennedy Maintenance
- Jewel Investments Development
- Vision Credit Union
- 47 Avenue Re-Zoning
- Pool Hall Land Sale
- Portable Signs
- Canalta Development
- McDonald's Deficiencies
- Cannabis Inquiries
- Maternity Leave Replacement for Planning & Operations Clerk
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries

3. Meetings:

- MPC Meeting
- ICF/IDP Training
- Town Life Meeting
- Landowner Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Staff and Department Head

REGIONAL FIRE CHIEF – Mark Dennis

1. Training

- Level one staging of fire apparatus for a multi-unit response
- Assume command / Strategic decision making
- Tactical priorities / Offensive and defensive action planning
- Fast attack IC procedures
- Apparatus seat assignment training for response to MVA and Structure fires

2. Fire Department Operations

- Completed installation of ignition sense modules in fire apparatus for exhaust ventilation system
- Tender 25 CVIP
- Ordered replacement throttle cable for Engine 211
- Complete Rescue 14 CVIP and full service, changed to synthetic oil as per CAT service tech recommendation. This has resolved the injector issues causing poor engine performance
- Sent in two Scott air packs to Guillevin International for repair
- Coordinate with Scott Safety Technician to complete safety recall on all Scott air pack X3 SEMS console. The work is scheduled to be completed in August at the Stettler fire station.

- Schedule repair and annual pump service work on Tower 10, Engine 11 and Engine 12 for August 13 and 14 to be completed by Commercial Emergency Equipment EVT
 - Working with FP2 software to complete pay roll interface with Diamond
 - Schedule fire smart meeting in August with Scenic Sands community representative
 - Currently working on multiple time sensitive fire investigation reports for the Fire Commissioners Office
 - Started to prep for external 2107-2108 external fire discipline safety codes audit
 - Completed County of Stettler 2019-2021 Operating and Capital budget
3. Regional Fire Department Incident Summary
- Total calls 44 - 5 motor vehicle accidents, 7 alarm calls, 5 Structure fires, 20 medical first response, 7 wild land fires



Greg Switenky
CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72992
Cheque Date	First	Last		73012

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands - Grainger Inc.	72992	2018-07-20	\$380.97

Invoice Description		Invoice Number	Invoice Amount

Pool Janitor Supplies		9815370805	\$14.20
Pool Janitor Supplies		9823129375	\$366.77

Active Network	72993	2018-07-20	\$11,733.64

Invoice Description		Invoice Number	Invoice Amount

SRC Max Galary Software		4200009735	\$11,733.64

Alberta Fire Chief's Associati	72994	2018-07-20	\$495.88

Invoice Description		Invoice Number	Invoice Amount

Fire Jnt Pumping & Aerial Appa		IN18-312	\$495.88

Bills Farm Supplies Inc.	72995	2018-07-20	\$25.40

Invoice Description		Invoice Number	Invoice Amount

WTP Husquavarna Parts		IA20871	\$25.40

Bright Solutions	72996	2018-07-20	\$2,907.45

Invoice Description		Invoice Number	Invoice Amount

SRC Light Covers		1806556	\$2,907.45

Central Alberta Co-op Ltd.	72997	2018-07-20	\$510.00

Invoice Description		Invoice Number	Invoice Amount

Parks Grass Seed		4212591	\$510.00

Corrosion Technologies	72998	2018-07-20	\$1,970.85

Invoice Description		Invoice Number	Invoice Amount

WTP Cathodic Protection Survey		18-07-252	\$1,970.85

Crop Management Network	72999	2018-07-20	\$120.83

Invoice Description		Invoice Number	Invoice Amount

Wtr Trns Reimburse for Water		2018.07.17	\$120.83

Future Ag Inc	73000	2018-07-20	\$248.26

Invoice Description		Invoice Number	Invoice Amount

WTP Bearings & Seals #122		IS51203	\$98.33
WTP Center Hub #122		IS51203A	\$149.93

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Heartland Glass Ltd.	73001	2018-07-20	\$1,933.32

Invoice Description	Invoice Number	Invoice Amount	
SRC Install New Steel Door	102968	\$1,824.17	
SRC Service call to repair doo	103049	\$109.15	
McRae Holdings	73002	2018-07-20	\$52.50

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Reimburse for Water	2018.07.17	\$52.50	
Nuvison Electrical & Instrume	73003	2018-07-20	\$999.35

Invoice Description	Invoice Number	Invoice Amount	
WTP Electrical Work at WTP	654	\$999.35	
Pro Sound & Communications Ltd	73004	2018-07-20	\$29,255.12

Invoice Description	Invoice Number	Invoice Amount	
Arena Sound System PP#02-18	300	\$29,255.12	
Purolator Courier Ltd.	73005	2018-07-20	\$314.84

Invoice Description	Invoice Number	Invoice Amount	
Fire/Wtr Trns/WTP Freight	438447553	\$314.84	
Red Entertainment Inc.	73006	2018-07-20	\$472.50

Invoice Description	Invoice Number	Invoice Amount	
Park Entertainment July 25th	00018028	\$472.50	
Renegade Station	73007	2018-07-20	\$2,200.00

Invoice Description	Invoice Number	Invoice Amount	
Park Entertainment July 20th	2018.06.20	\$2,200.00	
Richards Consulting and Associ	73008	2018-07-20	\$735.00

Invoice Description	Invoice Number	Invoice Amount	
Pool Hall Engineering Fees	11266	\$735.00	
Stettler Vet Clinic	73009	2018-07-20	\$191.12

Invoice Description	Invoice Number	Invoice Amount	
June Vet Clinic Fees	753468	\$32.55	
June Vet Clinic Fees	753219	\$32.55	
June Vet Clinic Fees	753114	\$126.02	
Stettler Waste Management	73010	2018-07-20	\$92,256.00

Invoice Description	Invoice Number	Invoice Amount	
2018 2nd Qtr Requisition	SWM-0001118	\$92,256.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Teresa's Catering	73011	2018-07-20	\$2,182.43
=====			
Invoice Description	Invoice Number	Invoice Amount	
HBC - CIB Meals	139	\$2,182.43	
=====			
Turtle Club Truck Wash	73012	2018-07-20	\$157.50
=====			
Invoice Description	Invoice Number	Invoice Amount	
Ec Dev Wash Parade Truck	4997	\$63.00	
Ec Dev Wash Parade Truck	5062	\$37.80	
Ec Dev Wash Parade Truck	5135	\$32.76	
Ec Dev Wash Parade Truck	5244	\$23.94	
Total Cheques			\$149,142.96
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2018-07-24	2018-07-24		Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0000414	2018-07-24	\$13,285.25

Invoice Description		Invoice Number	Invoice Amount

June Bylaw Enforcement		11714	\$13,285.25
=====			
A.U.M.A.	EFT0000415	2018-07-24	\$6,352.50

Invoice Description		Invoice Number	Invoice Amount

Council Convention Registratio		18-0018-0142-0	\$577.50
Council Convention Registratio		18-0018-0143-0	\$577.50
Council Convention Registratio		18-0018-0144-0	\$577.50
Council Convention Registratio		18-0018-0145-0	\$577.50
Council Convention Registratio		18-0018-0146-0	\$577.50
Council Convention Registratio		18-0018-0147-0	\$577.50
Council Convention Registratio		18-0018-0148-0	\$577.50
Admin Convention Registratio		18-0018-0149-0	\$577.50
Admin Convention Registratio		18-0018-0150-0	\$577.50
P&D Convention Registratio		18-0018-0151-0	\$577.50
Eng Admin Convention Registrat		18-0018-0152-0	\$577.50
=====			
Black Press Group Ltd.	EFT0000416	2018-07-24	\$3,437.40

Invoice Description		Invoice Number	Invoice Amount

P&D P&L Other Events Advertisi		33412053	\$584.08
HBC P&L Trans Wtr Trns Advert		33456547	\$2,158.47
Office & P&D Advertising		33478368	\$694.85
=====			
Brownlee LLP	EFT0000417	2018-07-24	\$5,638.98

Invoice Description		Invoice Number	Invoice Amount

Sewer Lagoon Professional Serv		465934	\$5,638.98
=====			
Burmac Mechanical 2000	EFT0000418	2018-07-24	\$16,016.63

Invoice Description		Invoice Number	Invoice Amount

Trans Torch Propane		91410	\$26.20
Water Curb Stop Repair		B43303	\$104.41
Water Auger & Camera 6009-51av		B43460	\$1,006.95
Water Attempt to Locate Water		B43119	\$4,209.03
Water Trans Curbstop Materials		91569	\$16.05
Water Trans Curbstop Materials		91436	\$442.74
Arena's 5 Unit Heaters		B42899	\$10,211.25
=====			
Canada Colors and Chemicals Li	EFT0000419	2018-07-24	\$7,633.92

Invoice Description		Invoice Number	Invoice Amount

WTP Chemicals & Containers		V293950	\$1,748.04
WTP Chemicals & Containers		V293511	\$5,885.88

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Cheri's Ultimate Cleaning Serv	EFT0000420	2018-07-24	\$1,374.99
Invoice Description	Invoice Number	Invoice Amount	
Joint Fire Jan & Feb Janitor	859451	\$396.90	
Joint Fire Mar & Apr Janitor	859452	\$354.38	
Joint Fire May & Jun Janitor	859453	\$496.13	
Fire Jnt July 4,11,16 Janitor	859454	\$127.58	
ClearTech Industries Inc.	EFT0000421	2018-07-24	\$11,856.44
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals & Containers	753773	\$13,299.63	
Clearview Public Schools	EFT0000422	2018-07-24	\$1,819.68
Invoice Description	Invoice Number	Invoice Amount	
June Joint Office Expenses	5547	\$1,819.68	
Dennis, Mark	EFT0000423	2018-07-24	\$29.59
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Hose, Donuts Council	2018.07.11	\$29.59	
IJD Inspections Ltd.	EFT0000424	2018-07-24	\$3,607.64
Invoice Description	Invoice Number	Invoice Amount	
P&D May Building Permits	ST2018-05	\$2,718.42	
P&D June Building Permits	ST2018-06	\$577.22	
SVWS Electrical Permit	WS18-014E	\$312.00	
King, Allan	EFT0000425	2018-07-24	\$550.00
Invoice Description	Invoice Number	Invoice Amount	
Community Hall Stairs	2018.07.13	\$550.00	
Loomis Express	EFT0000426	2018-07-24	\$153.25
Invoice Description	Invoice Number	Invoice Amount	
Trans Freight	7756394	\$70.44	
Trans Freight	7769740	\$37.96	
Trans Freight	7783561	\$44.85	
Morrison Hershfield Limited	EFT0000427	2018-07-24	\$939.75
Invoice Description	Invoice Number	Invoice Amount	
Lagoon Prof Service Aeration	271872	\$939.75	
Municipal Property Consultants	EFT0000428	2018-07-24	\$6,805.31
Invoice Description	Invoice Number	Invoice Amount	
July 2018 Assessor	17109	\$6,805.31	
Rally Rentals	EFT0000429	2018-07-24	\$34.87
Invoice Description	Invoice Number	Invoice Amount	
Shop Mig Welder Liner	19575	\$34.87	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rollies Vac Systems	EFT0000430	2018-07-24	\$315.00

Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	18491	\$315.00	

Stettler Dodge Ltd.	EFT0000431	2018-07-24	\$289.09

Invoice Description	Invoice Number	Invoice Amount	
Water Trans E-vap canister #73	138152	\$289.09	

Stettler Telephone Answering S	EFT0000432	2018-07-24	\$120.75

Invoice Description	Invoice Number	Invoice Amount	
WTP Jul Working Alone Monitori	104	\$120.75	

Total Cheques			\$80,261.04
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	73013
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
AltaLIS Ltd.	73013	2018-07-27	\$283.50

Invoice Description	Invoice Number	Invoice Amount	
GIS Urban Cadastral Subscripti	50585	\$283.50	

Aviation Visual Aids	73014	2018-07-27	\$562.07

Invoice Description	Invoice Number	Invoice Amount	
Airport Windssocks & Runway Bul	71816	\$562.07	

Bagshaw Electric Ltd.	73015	2018-07-27	\$2,416.53

Invoice Description	Invoice Number	Invoice Amount	
Trans Cord & Ends #147	285927	\$53.24	
Bulk Water Stn Test Valve	20597A	\$78.23	
Sewer Control System Battery &	20589A	\$568.03	
SRC Wire Covering	285961	\$68.94	
Pool ReplaceHeating Unit Motor	20553A	\$911.68	
Pool Replace speed sensor Comb	20585A	\$736.41	

Bills Farm Supplies Inc.	73016	2018-07-27	\$241.96

Invoice Description	Invoice Number	Invoice Amount	
Shop 2 cycle oil	IA21268	\$30.43	
Park Weedeater String	IA20667	\$68.24	
Parks Trimerline	IA20972	\$143.29	

Boald Construction Management	73017	2018-07-27	\$162,930.46

Invoice Description	Invoice Number	Invoice Amount	
SRC #1755 Low Emissive Ceiling	PP#1-18	\$162,930.46	

Dave's Electric	73018	2018-07-27	\$6,237.79

Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt Bldg Exhaust System	893	\$226.80	
Fire Jnt Bldg Exhaust System	894	\$75.60	
Fire Jnt Bldg Exhaust System	895	\$604.80	
Fire Jnt Bldg Exhaust System	896	\$931.57	
Fire Jnt Bldg Exhaust System	897	\$1,648.69	
Fire Jnt Bldg Exhaust System	898	\$340.20	
Fire Jnt Bldg Exhaust System	899	\$1,014.64	
Fire Jnt Bldg Exhaust System	900	\$620.05	
Fire Jnt Bldg Exhaust System	901	\$491.40	
Fire Jnt Bldg Exhaust System	902	\$284.04	

Elsasser, Ross	73019	2018-07-27	\$11,644.50

Invoice Description	Invoice Number	Invoice Amount	
Canada Day Fireworks	2018-02	\$11,644.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Neale, Michael Peter	73020	2018-07-27	\$401.60
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Air Brake Course	2018.07.19	\$401.60	
Nordstrom, Patrick & Krista	73021	2018-07-27	\$5,776.53
Invoice Description	Invoice Number	Invoice Amount	
Refund Double Tax Payment	2018.07.24	\$5,776.53	
Nu Edge Construction Ltd.	73022	2018-07-27	\$18,432.75
Invoice Description	Invoice Number	Invoice Amount	
TS80 2016 Sewer Lagoon Upgrad	PP#8	\$18,432.75	
Prairie Junction RV Resort	73023	2018-07-27	\$22.05
Invoice Description	Invoice Number	Invoice Amount	
HBC Napkins for CIB Lunch	2018.07.03	\$22.05	
Quokka Systems Consulting	73024	2018-07-27	\$103.95
Invoice Description	Invoice Number	Invoice Amount	
Parks Travel in Alberta Listin	24066-2018	\$103.95	
Receiver General for Canada	73025	2018-07-27	\$58,047.11
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP15-18	\$41,919.13	
Town Tax Remittance	PP15-18.	\$14,183.18	
BOT Tax Remittance	PP15-18.BOT	\$1,503.63	
SVWS Tax Remittance	PP15-18.SVWS	\$441.17	
Ross, Erin	73026	2018-07-27	\$450.00
Invoice Description	Invoice Number	Invoice Amount	
Park Entertainment Aug 1st	2018.06.01	\$450.00	
Schultz, Iris Estate of	73027	2018-07-27	\$3,738.22
Invoice Description	Invoice Number	Invoice Amount	
Refund Taxes Double Payment	2018.07.06	\$2,628.03	
Refund Taxes Double Payment	2018.07.06.2	\$1,110.19	
Stettler District Ambulance	73028	2018-07-27	\$200.87
Invoice Description	Invoice Number	Invoice Amount	
SRC A.E.D. Batteries	SALES000000000	\$200.87	
Stettler Flooring	73029	2018-07-27	\$497.82
Invoice Description	Invoice Number	Invoice Amount	
SRC Blue Arena Painting Suppli	60238	\$377.38	
SRC Blue Arena Painting Suppli	60540	\$20.79	
SRC Blue Arena Painting Suppli	60651	\$10.40	
Community Hall Carpet Repair	60600	\$89.25	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Tenzer, Debra & John	73030	2018-07-27	\$11.87

=====			
Invoice Description	Invoice Number	Invoice Amount	

Water Refund Util AC Cr Bal	2017.10.20	\$11.87	
=====			
Woody's Automotive Ltd.	73031	2018-07-27	\$681.37

Invoice Description	Invoice Number	Invoice Amount	

Fire Fuse & ATC Holder	616173	\$15.59	
Shop Towels	614051	\$19.31	
Shop Towels	614052	\$57.93	
Shop Windshield Fluid	613921	\$19.57	
Shop Pail Pump Hose	615972	\$10.52	
Shop Rubber Gloves	613660	\$19.40	
Shop Soldering Iron	614528	\$84.64	
Shop 20mm Wrench	615523	\$14.32	
Trans Air Filter #50	614463	\$86.06	
Trans Radio #54	615337	\$153.67	
Trans 30 amp relay #147	616222	\$9.91	
WTP Belts	614053	\$28.58	
WTP Loctite	614410	\$11.46	
Water Trans Sampling Wipes	614374	\$121.62	
Parks Trailer Plugs #111	616062	\$28.79	
Total Cheques			\$272,680.95
			=====

Audit Trail Code: PMVPY00000436
* Voided transactions

Chequebook ID	Type	Number	Date	Paid To/Rcvd From	Description	Amount
* GENERAL	Cheque	72000	2018-07-25	Tenzer, Debra & John		\$11.87
	1 Transaction(s)				Total	\$11.87

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000068
Cheque Date	First	Last		ONL000071

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000068	2018-07-27	\$6,821.40

	Invoice Description	Invoice Number	Invoice Amount

	Joint Office June Gas Bill	201806-3693	\$294.03
	Fire Joint June Gas Bill	201806-3687	\$139.69
	Town Shop June Gas Bill	201806-3694	\$112.94
	Airport June Gas Bill	201806-3686	\$69.50
	WTP June Gas Bill	201806-3689	\$1,163.51
	Water Trans June Gas Bill	201806-3684	\$79.81
	Sewer 1 June Gas Bill	201806-3685	\$182.28
	Sewer 2 June Gas Bill	201806-3692	\$118.01
	SRC & Pool June Gas Bill	201806-3691	\$4,314.26
	Comm Hall June Gas Bill	201806-3690	\$168.72
	Lions Park June Gas Bill	201806-3688	\$98.69
	Gear Up June Gas Bill	201806-3679	\$79.96

Corporate Payment Systems	ONL000069	2018-07-27	\$7,023.78
	Invoice Description	Invoice Number	Invoice Amount

	BOT Corp Visa	2018.07.05.BOT	\$1,876.80
	Safety Day Supplies, Office Co	2018.07.05.221	\$1,495.43
	Fire Joint Supplies, Rescue To	2018.07.05.292	\$795.68
	SRC & Parks Supplies	2018.07.05.343	\$36.63
	Trans Training, Tips for Cutte	2018.07.05.623	\$1,342.32
	Shop Supplies & Trans Tools	2018.07.05.727	\$115.87
	Water Trans Assest Management	2018.07.05.748	\$176.13
	Public Relations Parade Candy	2018.07.05.758	\$309.58
	Pool Programs Goods for Resale	2018.07.05.762	\$59.16
	Eng Admin Truck Wash/Safety Da	2018.07.05.763	\$82.60
	SRC Extension Cord, Floor Dry	2018.07.05.764	\$117.06
	P&L Supplies, SRC Towels Fitne	2018.07.05.768	\$466.86
	SVWS Internet, Car Magnets	2018.07.05.854	\$149.66

Poulin's Professional Pest Con	ONL000070	2018-07-27	\$396.90
	Invoice Description	Invoice Number	Invoice Amount

	WTP Monthly Pest Control	1070849	\$198.45
	WTP Monthly Pest Control	1061770	\$198.45

United Farmers of Alberta	ONL000071	2018-07-27	\$1,555.51
	Invoice Description	Invoice Number	Invoice Amount

	Fire Joint Training Supplies	304274523	\$1,076.04
	Water Trans Strap Ratchet	304275990	\$52.48
	Water Trans Valve Boiler Drain	304276678	\$6.08
	Water Trans Aeration Pipe Clea	304274521	\$72.36
	HBC Lumber	304276378	\$566.94
	P&L Comm Orchard Sign Posts	304276416	\$283.44

	Total Cheques		\$15,797.59
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2018-07-31	2018-07-31		Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																																															
Action Plumbing & Excavating	EFT0000433	2018-07-31	\$2,897.79																																																															
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Fire Joint Build 10" Collars</td> <td>I021476</td> <td>\$129.43</td> </tr> <tr> <td>WTP Boiler leak repair</td> <td>W29475</td> <td>\$1,870.05</td> </tr> <tr> <td>SRC Flush Valve</td> <td>I021409</td> <td>\$301.92</td> </tr> <tr> <td>SRC Vlave & Plumber Putter</td> <td>I021449</td> <td>\$274.48</td> </tr> <tr> <td>Comm Hall Fixture Repair Parts</td> <td>I021396</td> <td>\$199.58</td> </tr> <tr> <td>Comm Hall Fixture Repair Part</td> <td>I021397</td> <td>\$8.40</td> </tr> <tr> <td>Parks Ball Diamond Hose Repair</td> <td>I021372</td> <td>\$19.43</td> </tr> <tr> <td>Soccer Field Washroom Repair</td> <td>W29604</td> <td>\$94.50</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Fire Joint Build 10" Collars	I021476	\$129.43	WTP Boiler leak repair	W29475	\$1,870.05	SRC Flush Valve	I021409	\$301.92	SRC Vlave & Plumber Putter	I021449	\$274.48	Comm Hall Fixture Repair Parts	I021396	\$199.58	Comm Hall Fixture Repair Part	I021397	\$8.40	Parks Ball Diamond Hose Repair	I021372	\$19.43	Soccer Field Washroom Repair	W29604	\$94.50																																				
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APEX Supplementary Pension Pla	EFT0000434	2018-07-31	\$374.85																																																															
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Barnes, Roger	EFT0000435	2018-07-31	\$120.74																																																															
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Border Paving Ltd.	EFT0000436	2018-07-31	\$7,274.61																																																															
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Bounty Onsite Inc.	EFT0000437	2018-07-31	\$5,168.83																																																															
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks Tools		001-064330	\$56.28
Parks Bug Spray		001-064846	\$105.32
Parks Safety PPE		001-064003	\$17.77
Parks Safety Supplies		001-067204	\$28.30
=====			
Can Pak Environmental Inc.	EFT0000438	2018-07-31	\$2,847.54
Invoice Description	Invoice Number	Invoice Amount	
June Compost Bins	46553	\$2,847.54	
=====			
Canadian Red Cross	EFT0000439	2018-07-31	\$120.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Advanced Aquatic Supplies	CRC-068814	\$40.00	
Pool Advanced Aquatics Supplie	CRC-071329	\$80.00	
=====			
Canadian Union of Public Emplo	EFT0000440	2018-07-31	\$880.00
Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP015-18	\$880.00	
=====			
Digestco Ltd.	EFT0000441	2018-07-31	\$2,279.24
Invoice Description	Invoice Number	Invoice Amount	
Sewer Chemicals	40776	\$2,279.24	
=====			
Digitex Canada Inc.	EFT0000442	2018-07-31	\$256.19
Invoice Description	Invoice Number	Invoice Amount	
P&L Photocopies	IN450876	\$256.19	
=====			
Fischer, Malcolm	EFT0000443	2018-07-31	\$145.00
Invoice Description	Invoice Number	Invoice Amount	
Council Travel Rimbey Parade	2018.07.14	\$145.00	
=====			
Hach Sales & Service Ltd.	EFT0000444	2018-07-31	\$1,239.63
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	167380	\$1,239.63	
=====			
Hall, Maddie	EFT0000445	2018-07-31	\$117.13
Invoice Description	Invoice Number	Invoice Amount	
SRC Cupe Clothing Allowance	2018.04.04(2)	\$117.13	
=====			
Hi Way 9 Express Ltd.	EFT0000446	2018-07-31	\$1,039.16
Invoice Description	Invoice Number	Invoice Amount	
Shop Freight	11867005	\$54.03	
Trans Freight	31364852	\$955.03	
Hi Way 9 Freight	20025689	\$30.10	
=====			
Keiths Refrigeration	EFT0000447	2018-07-31	\$115.50
Invoice Description	Invoice Number	Invoice Amount	
Health Unit Check Air Flow	18266	\$115.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Northstar Trucking Ltd.	EFT0000448	2018-07-31	\$1,059.39

Invoice Description	Invoice Number	Invoice Amount	
Lanes Gravel	316967	\$639.39	
WTP 10 yds of sand	316888	\$420.00	
=====			
Spencer, Rob	EFT0000449	2018-07-31	\$225.39

Invoice Description	Invoice Number	Invoice Amount	
HBC Com Orchard Supplies	2018.07.10	\$225.39	
=====			
Stenlund, Wayne	EFT0000450	2018-07-31	\$51.40

Invoice Description	Invoice Number	Invoice Amount	
Shop Cupe Clothing Allowance	2018.07.20	\$51.40	
=====			
Stettler & District Handibus	EFT0000451	2018-07-31	\$139.30

Invoice Description	Invoice Number	Invoice Amount	
HandiBus June Utilities	2699	\$139.30	
=====			
Stettler Sales & Rentals Ltd.	EFT0000452	2018-07-31	\$129.65

Invoice Description	Invoice Number	Invoice Amount	
Fire Joit 2 Chisels	116879	\$46.34	
Fire Joint Concrete Bit	116952	\$54.60	
Cemetery Concrete Gun	116708	\$28.71	
=====			
Trinus Technologies Inc	EFT0000453	2018-07-31	\$4,568.81

Invoice Description	Invoice Number	Invoice Amount	
Computer Email Hosting/Antivir	R26184-21189	\$574.61	
SRC Tech Support	P354-21260	\$761.25	
Office Watchguard Router	R35228-21226	\$3,232.95	
=====			
Wet Water Industries Ltd.	EFT0000454	2018-07-31	\$303.52

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Aug Wtr Treat Equip	110253	\$76.89	
Fire Joint Solar Salt Delivere	110263	\$226.63	
=====			
Yost, Dustin & Maria Cristine	EFT0000455	2018-07-31	\$1,800.00

Invoice Description	Invoice Number	Invoice Amount	
July 2018 Hall Janitor	2018.07.01	\$1,800.00	

Total Cheques			\$33,153.67
			=====

Minutes of the Red Deer River Municipal User Group Regular Meeting held on July 19, 2018 1:30 PM, DICKSON DAM, Administration Building

1.0 Call to Order: Co-Chair Jean Bota called the meeting to order at 1:30PM

Attendance: T. Ainscough - City of Red Deer, G. Bates - Town of Innisfail, R. Fraser - Town of Innisfail, J. Lazzari - Town of Oyen, R. Hoyt – Acadia Valley, J. Slemp – Special Areas, M. Dawe – City of Red Deer, G. Campion – Town of Hanna, G. Switenky – Town of Stettler, M. Fischer – Town of Stettler, G. Lawler – Town of Stettler, A. Campbell – Town of Stettler, S. Pfeiffer – Town of Stettler, T. Sandgathe – Town of Innisfail, R. Wildeman – Town of Three Hills, C. Reeds – Town of Trochu, B. Chandler – Village of Delburne, G. Parsons – Town of Sylvan Lake, J. Bota – Red Deer County, T. Besuijen – Village of Alix, B. Knight – Lacombe County, J. Garbutt – Town of Drumheller, M. Dennis – Town of Stettler, R. Poole – Town of Blackfalds, D. Drohomerski – Town of Drumheller, R. Stuart – Town of Bowden, M. Muzychka – Town of Olds.

2.0 Adoption of Agenda

2.1 Approval of Agenda

MOTION: G. Campion moved that the agenda for the July 19, 2018 Red Deer. River Municipal User Group Meeting be adopted as presented

Carried unanimously.

3.0 Confirmation of Minutes

3.1 Confirmation of minutes of the Regular Meeting of May 17, 2018

MOTION: R. Poole moved that the Red Deer River Municipal User Group Meeting minutes of May 17, 2018 be adopted as presented.

Carried unanimously.

3.2 Business arising from minutes of May 17, 2018: None.

4.0 Financial

4.1 Financial Statements to June 30, 2018

K. Ryder, Executive Director, provided an overview of the unaudited financial statements to June 30, 2018 as follows:

Balance Statement: Closing Surplus – \$54,566.64

Statement of Revenue and Expenses – Revenue - \$35,653.97; Expenses - \$38,482.16

Surplus (Loss) for Year – (\$2828.19).

K. Ryder advised that the current cash on hand balance is \$89,966.45. No discussion or questions on financials.

MOTION: T. Besuijen moved to accept the Financial Report to June 30, 2018 as presented.

Carried unanimously.

5.0 Presentations:

5.1 Mr. Carlin Soehn, Alberta Environment and Parks, Operations Infrastructure Manager – Central Operations and staff provided a presentation on the overall structure, construction and an update of the day to day operations of the Dickson Dam. After this presentation a site tour was conducted where specific operating features of the Dam was pointed out.

Highlights of presentation and tour:

- (i) The Dam construction began in February 1980 with a peak workforce of over 500 employed in the construction of the main dam, spillways, diversion tunnels and reservoir dykes.
- (ii) The storage of water behind the newly constructed dam began in the summer of 1983.
- (iii) The dam and the reservoir it created (Glennifer Lake) were officially dedicated on July 12, 1984.
- (iv) The crest elevation of the dam is 952.5 metres with a full service level being 948 metres.
- (v) When full the dam's capacity is approximately 202,000 Dam³. (1 Dam³ = 1000 cubic metres)

Benefits of the Dam:

- (i) Assured Water Supply, minimum flow is 16 cubic metres per second.
- (ii) Water Quality: the release of additional flow into the river in the winter months improves water quality for both human consumption and for fisheries.
- (iii) Power Generation: The dam is equipped with a hydroelectric power-generating station that is currently leased by the Province to a private electric company. This generation system produces 15 megawatts of electricity as the water passes through the tunnel network. Once the water has completed the power generating task it carries on downstream unchanged. Hydropower is a clean, nonpolluting source of power and is renewable.
- (iv) Meeting the Apportionment: The dam is able to provide some flexibility to control downstream water supply which can assist the provincial government in maintaining a share of 50% of the natural flow into the Province of Saskatchewan from the South Saskatchewan River Basin.
- (v) Recreation and Wildlife: Glennifer Lake is one of Central Alberta's most popular recreation areas, providing opportunities water activities. The lake and surrounding area provides valuable habitat for birds and wildlife.

Site Tour: The site tour provided members with a firsthand look at the size and scope of the dam structure, reservoir size in mass and depth. The group was also shown the massive gates that are undergoing replacement at this time.

6.0 Executive Director Report:

6.1 Presentation of handouts and links to:

- 6.1.1 **Strengthening the Resilience of the Canadian Water Sector –**
[Click here](#) Dalhousie University – Final Report
- 6.1.2 **A New Base Line for Water Infrastructure Risk in Canada –**
[Click here](#) - Water Canada Report

Motion: G. Campion moved to accept the Executive Director's report for information.

Carried unanimously

7.0 Executive Committee Recommendations: *None*

8.0 Agenda Additions: *None*

9.0 Municipal Project Review: *Time did not permit this.*

10.0 Correspondence & Articles:

10.1 Handouts at meeting.

10.2 Feel free to suggest presentations and topics for Keith.

11.0 Next Meeting : September 20, 2018

12.0 Adjournment:

MOTION: A. Campbell moved to adjourn the meeting at 4:21 PM.

Carried unanimously

Unapproved



Request For Decision

Agenda Item:

Issue:

Application for Rezoning
Legal: Lot 27, Block A, Plan 9222138
Civic: 4601 – 47 Ave
Applicant: Gordon J Nelson
Proposed rezoning from DC4: Urban Reserve Direct Control to UR: Urban Reserve

Recommendation:

That Council gives first reading to Bylaw 2107-18 to rezone Lot 27, Block A, Plan 9222138 from DC4: Urban Reserve Direct Control to UR: Urban Reserve.

General:

The applicant is proposing to rezone this parcel from DC4: Urban Reserve Direct Control to UR: Urban Reserve. The applicant has requested the rezoning to accommodate having goats throughout the summer months.

Background:

In 2008 the property was zoned Urban Reserve; a group of property owners in the area requested the Town to rezone the land to a residential zoning, it was determined at the time that the intention of the area was to transition to Industrial and Council approved a rezoning to a DC4: Direct Control Urban Reserve to maintain the Urban Reserve purpose but to also allow for property enhancement as approved by Council.

In May of 2018 the Town received a complaint regarding the presence of Goats at 4601 – 47 Avenue and the disturbance they were causing. Through the process of Bylaw Enforcement the property Owner advised that they would like to have goats on their property during the summer months and the ones that are present will be leaving by October 15, 2018.

During this conversation the property owner was advised that under the current zoning DC4 "farming" is not a permitted or discretionary use and therefore would not allow for the property owner to have goats or any form of livestock. The owner in turn has applied to have property rezoned back to Urban Reserve to allow for a "Farming" use.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw and Municipal Development Plan.

Land Use Bylaw Implications:

Definitions:

“FARMING” means the raising or production of crops, or animals, and includes a single residence for the farmer, but does not include a “Confined Feeding Operation as defined by the Natural Resources Conservation Board.

Land Use District Purpose:

Section 92: DC4 - Direct Control Urban Reserve District

92.1 Purpose:

The general purpose of this district is to provide an area that is compatible with residential and industrial land uses; while maintaining the long term plan as set forth in the Municipal Development Plan to have this area transition to Industrial land use.

(Full Land Use Bylaw District Excerpt Attached)

Section 91: UR Urban Reserve District

91.1 Purpose:

To reserve land for future subdivision and development until an Area Structure Plan is prepared for and approved by Council.

(Full Land Use Bylaw District Excerpt Attached)

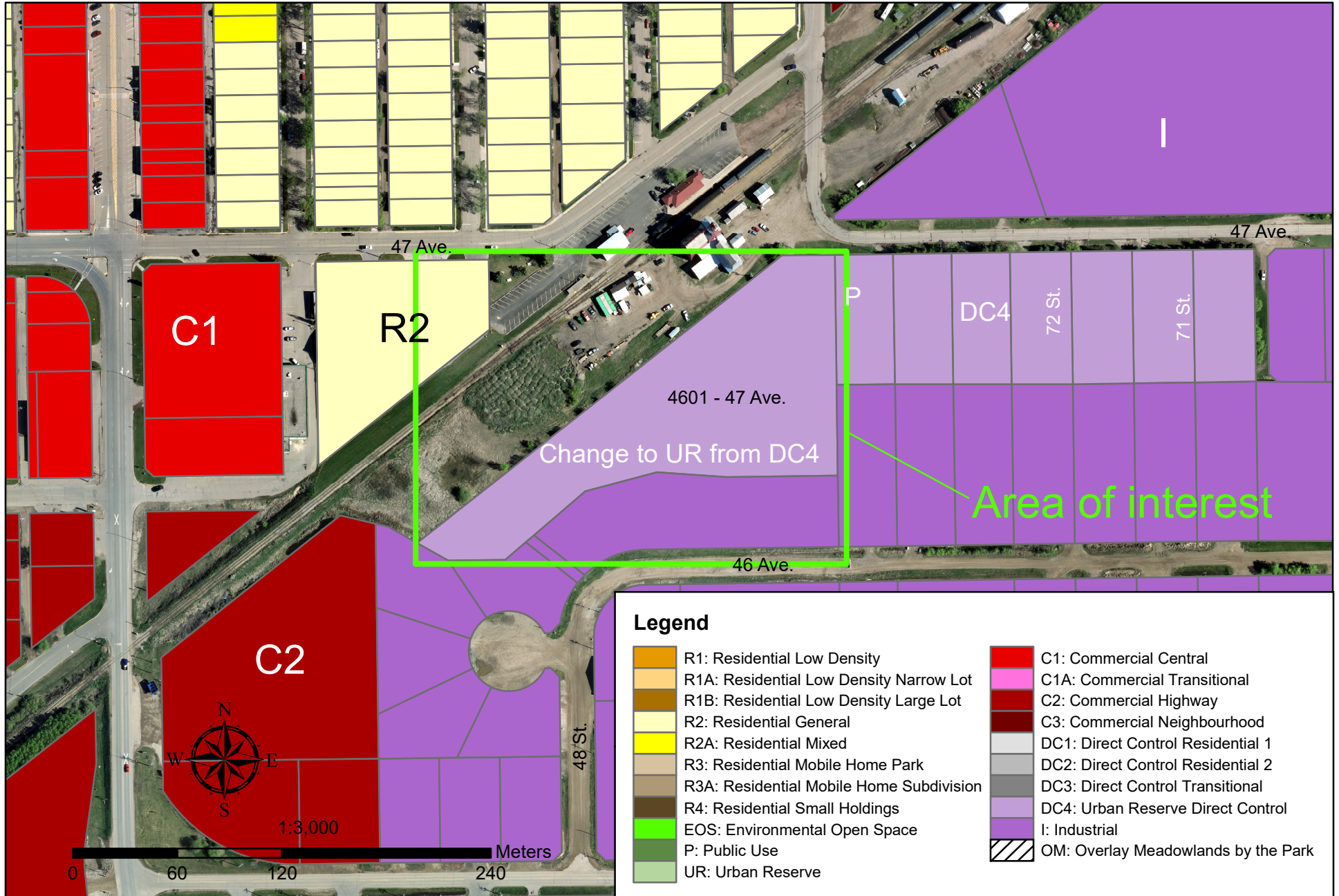
Alternatives:

Council does not proceed to give this Bylaw first reading.

Author:

Leann Graham, Director of Planning and Development

Proposed Re-zoning



TOWN OF STETTLER
Land Use Bylaw No. 2018-11

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

I/We hereby make application to amend the Land Use Bylaw

APPLICANT

NAME: Gordon J Nelson TELEPHONE: 403 430 0101 - Sally
ADDRESS: Box 94 4601-47 ave
Stettler AB T0C2L0

OWNER OF LAND

NAME: Gordon J Nelson TELEPHONE: 403 430 0101 - Sally
ADDRESS: Box 94
Stettler AB T0C2L0

LEGAL DESCRIPTION

LOT: 27 BLOCK: A REGISTERED PLAN 9222138
QTR/LSD: _____ SEC: _____ TWP: _____ RNG: _____ M: _____

CERTIFICATE OF TITLE: _____

AMENDMENT PROPOSED

FROM: Direct Control
TO: Light Residential

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT: *we are the only large acreage over here. There is the Pkeltwater to the north drainage ditch & highway to the west and industrial to the south and our neighbors to the east do not object. We would like to have a few goats in the summer time. Before zoning we were zoned agricultural industrial. Feel we should have been grandfathered.*

I/We enclose \$ 100.00 being the application fee *changed to direct control*

DATE: June 22, 2018 SIGNED: Gordon J Nelson

Town/forms/bldg/applicationforamenmen-landusebylaw

Section 92: DC4 - Direct Control Urban Reserve District

92.1 Purpose:

The general purpose of this district is to provide an area that is compatible with residential and commercial and industrial land uses; while maintaining the long term plan as set forth in the Municipal Development Plan to have this area transition to commercial or Industrial land use.

92.2 Uses:

Permitted Uses	Discretionary Uses
Existing residences and accessory buildings at the time of the passage of this bylaw Such improvements necessary to existing residences as deemed by Council to be compatible with this area Such industrial uses as deemed by Council to be compatible with the area	

92.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Building Design and Landscaping	Unless otherwise specified by Council, regulations pertaining to setbacks, building design, building height, minimum yards, minimum parcel area, floor area and maximum parcel coverage shall be the same as outlined in the Land Use Bylaw for similar type developments.
Outdoor Storage and Display	Unless otherwise specified by Council, all outdoor storage shall be screened. Unless otherwise specified by Council, storage is not allowed in a minimum front yard. Unless otherwise specified by Council, garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.
Access	As established by Council in order to safely serve both vehicular and pedestrian traffic.

Section 91: UR Urban Reserve District

91.1 Purpose:

To reserve land for future subdivision and development until an Area Structure Plan is prepared for and approved by Council.

91.2 Uses:

Permitted Uses	Discretionary Uses
Building Demolition Farming	Accessory Use Communication Tower Uses that will not, in the opinion of the Municipal Planning Commission: materially alter the use of the land from that existing on the date that the land was designated to this land use district; or conflict with urban expansion Signs Utility Building

91.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Outdoor Storage and Display	Shall be screened. Garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels. Garbage storage shall be confined to a designated area on the parcel.
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BYLAW 2107-18

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:

(a) That Lot 27, Block A, Plan 9222138 DC4: Urban Reserve Direct Control to UR: Urban Reserve

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this ____ day of _____ A.D. 2018.

NOTICE OF ADVERTISEMENT published _____ & _____, 2018.

Public Hearing held _____, 2018.

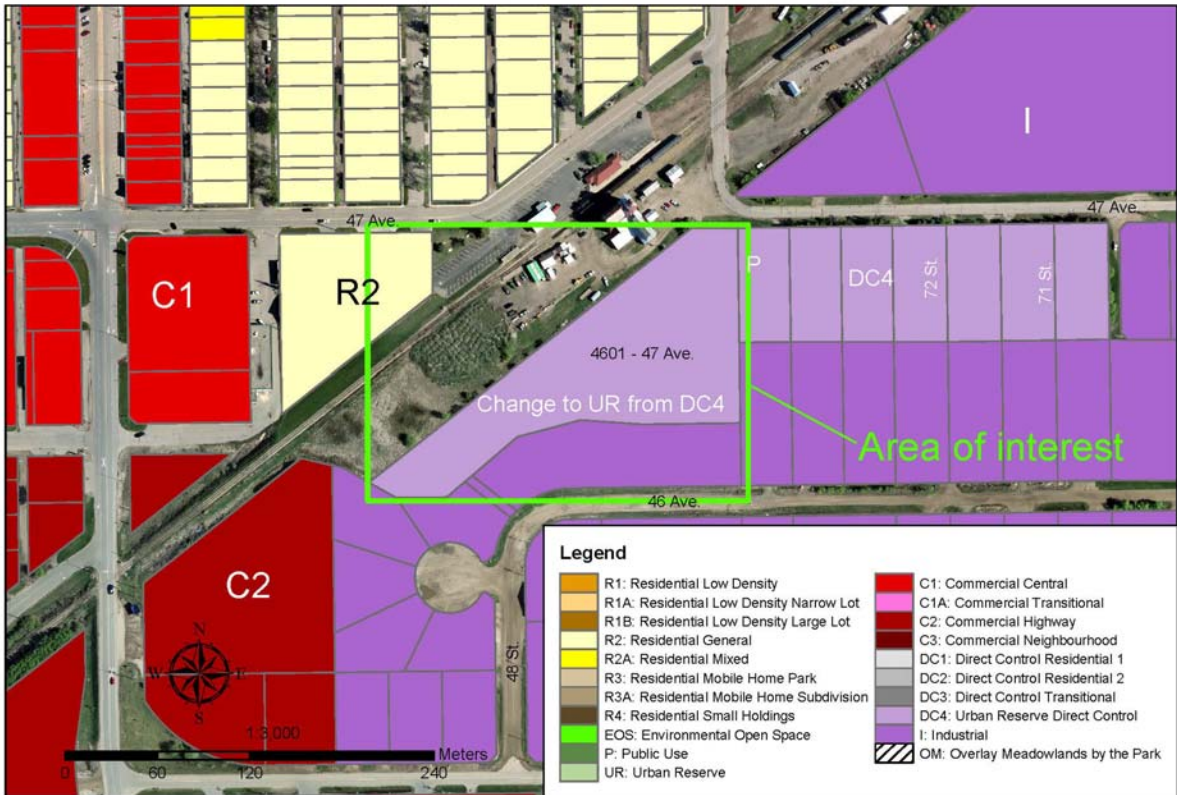
READ a second time this ____ day of _____ A.D. 2018.

READ a third time and finally passed this ____ day of _____ A.D. 2018.

Mayor

Assistant CAO

Proposed Re-zoning



Agenda Item:

Issue:

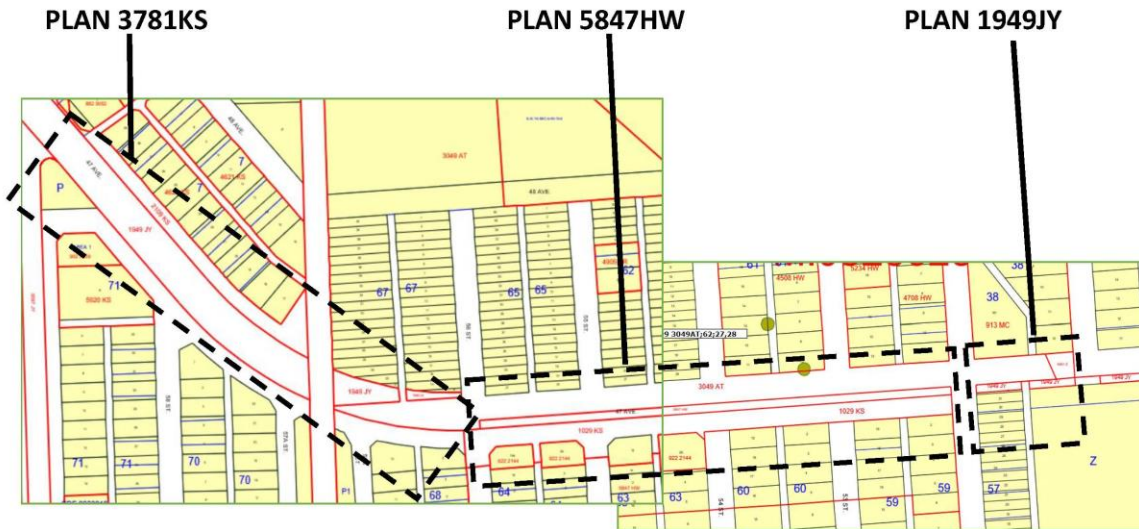
Proposed Public Use District - Parkland Designation

Legal: All that land within the Road Right of Way of Plans 3781KS, 5847HW and 1949JY; including and East of Lot P, Plan 3781KS(Pergola), including Plan 5847HW North of 47 Avenue and South of Highway 12, including Plan 1949JY North of 47 Avenue and South of Highway 12 to the Westerly Boundary of 51 Street.

Civic: 5804 – 47 Avenue to 5100 – 47 Avenue

Recommendation:

That Council gives first reading to Bylaw 2108-18 to designate all that land within the Road Right of Way of Plans 3781KS, 5847HW and 1949JY; including and East of Lot P, Plan 3781KS, including Plan 5847HW North of 47 Avenue and South of Highway 12, including Plan 1949JY North of 47 Avenue and South of Highway 12 to the Westerly Boundary of 51 Street as the P: Public Use District.



The proposed designation of this land to P: Public Use was a result of Council's conversation with the intention to identify this land as a linear park. Due to the nature of the area with mature trees, meandering pathways, residential on both sides of the boulevard, an adjacent playground (train park tot lot), as well as a large portion being with the school zone a P: Public Use zoning is conducive to this area. This designation will provide for similar park like feel as the pathway along 44 Avenue south of the RCMP, SRC and Museum.

Background:

At the July 3, 2018 Regular Council Meeting, Administration was directed to prepare a land use bylaw amendment designating the boulevard land between 56 and 77

5804 – 47 Avenue (Pergola) and 5100 – 47 Avenue (West Boundary of 51 Street)
as P: Public Use to identify this land as park land.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw and Municipal Development Plan.

Land Use Bylaw Implications:

Section 70: Portable and Inflatable Signs

70.2 Portable Sign regulations include:

70.2.1 No portable signs shall be located in the environmental open space
or public use districts

Alternatives:

Council does not proceed to give this Bylaw first reading.

Author:

Leann Graham, Director of Planning and Development

Section 89: P Public Use District

89.1 Purpose:

To provide for an area for the development of public land, which are compatible with the adjacent surroundings.

89.2 Uses:

Permitted Uses	Discretionary Uses
Building Demolition Campground Community Hall Day Care Facility Golf Course Institutional Use Museum Nursing Home Park Public Use Religious Assembly School Signs (Public)	Accessory Use Cemetery Communication Tower Lagoon Parking Lot (public) Recreation Facility Trade/Commercial School Utility Building

89.3

Site Regulations:

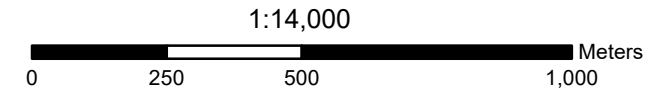
In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	40%
Floor Area	n/a
Minimum Parcel Area	n/a
Maximum Building Height	A maximum of four storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m.
Front Yard Setback	Equal to or greater than the building height.
Side Yard Setback	Equal to or greater than the building height.
Rear Yard Setback	Equal to or greater than the building height.
Accessory Buildings	Section 34 of this Bylaw.

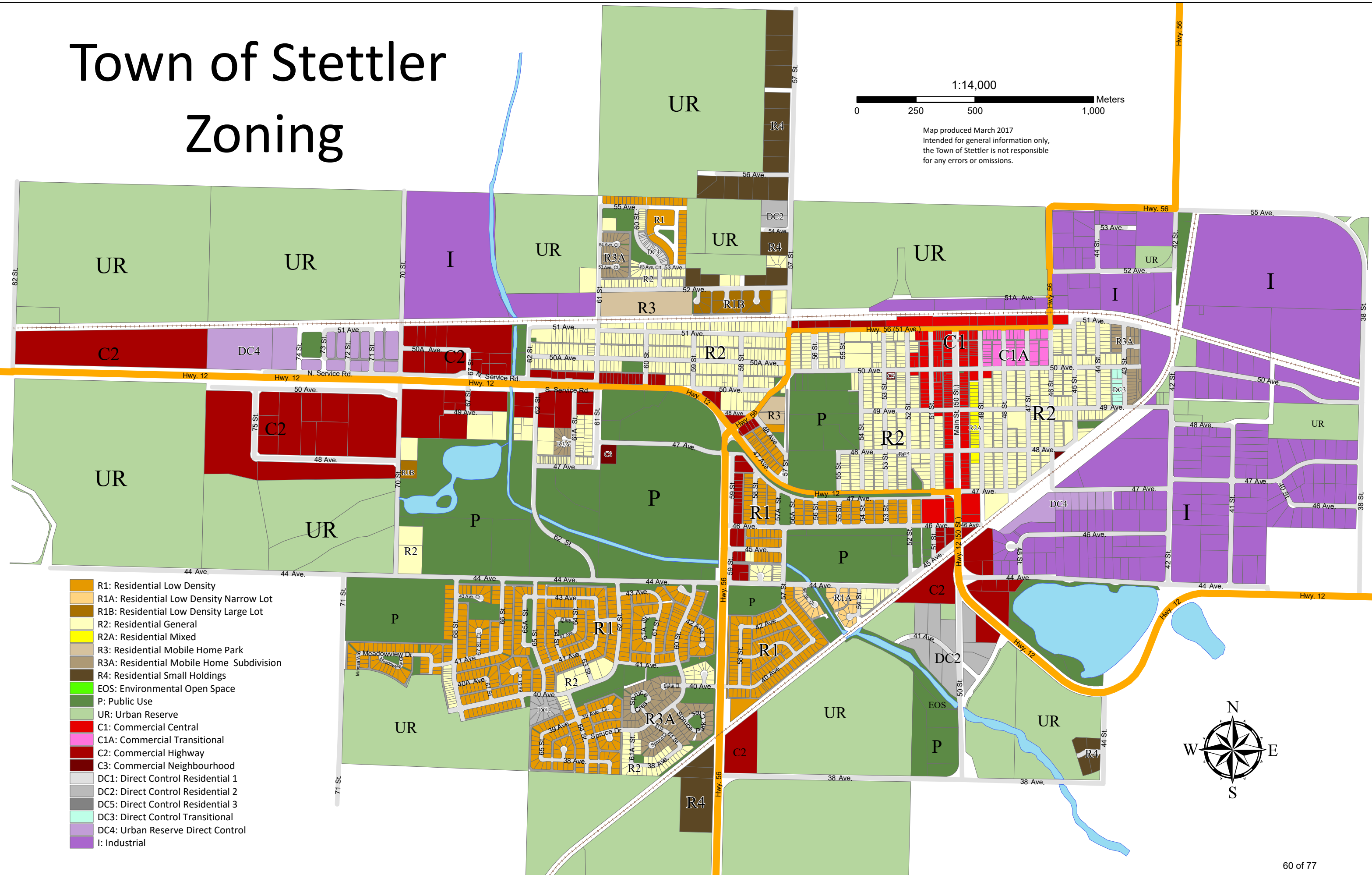
Proposed Re-zoning



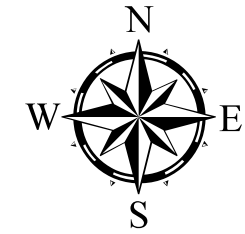
Town of Stettler Zoning



Map produced March 2017
Intended for general information only,
the Town of Stettler is not responsible
for any errors or omissions.



- R1: Residential Low Density
- R1A: Residential Low Density Narrow Lot
- R1B: Residential Low Density Large Lot
- R2: Residential General
- R2A: Residential Mixed
- R3: Residential Mobile Home Park
- R3A: Residential Mobile Home Subdivision
- R4: Residential Small Holdings
- EOS: Environmental Open Space
- P: Public Use
- UR: Urban Reserve
- C1: Commercial Central
- C1A: Commercial Transitional
- C2: Commercial Highway
- C3: Commercial Neighbourhood
- DC1: Direct Control Residential 1
- DC2: Direct Control Residential 2
- DC5: Direct Control Residential 3
- DC3: Direct Control Transitional
- DC4: Urban Reserve Direct Control
- I: Industrial



BYLAW 2108-18

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:

- (a) That All that land within the Road Right of Way of Plans 3781KS, 5847HW and 1949JY including and East of Lot P, Plan 3781KS(Pergola), including Plan 5847HW North of 47 Avenue and south of Highway 12, including Plan 1949JY North of 47 Avenue and south of Highway 12 to the Westerly Boundary of 51 Avenue.

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this ____ day of _____ A.D. 2018.

NOTICE OF ADVERTISEMENT published _____ & _____, 2018.

Public Hearing held _____, 2018.

READ a second time this ____ day of _____ A.D. 2018.

READ a third time and finally passed this ____ day of _____ A.D. 2018.

Mayor

Assistant CAO

Proposed Re-zoning





Request For Decision

Agenda Item:

Issue:

Applicant: Tandem Electric & Controls
Proposed Land Use Bylaw Amendment – Amending C1A: Central Transitional District

Recommendation:

That Council gives first reading to Bylaw 2109-18 to Amend Land Use Bylaw 2060-15 that Part 10: LAND USE DISTRICTS Section 84 Amending C1A: Commercial Transitional District to include “Contracting Services – Minor” and “Contracting Services – Major” as Discretionary Uses.

General:

Tandem Electric & Controls has requested to amend the C1A: Commercial Transitional District to allow for “Contracting Services” in order to accommodate their current business operations at a new location 5003 – 47 Street (Former ATCO Electric). The current zoning does not allow for Contracting Services however the nature of the former ATCO Electric location is suited for this type of use with the existing office, shop and yard.

Upon further discussion and review by administration the proposed amendment will subsequently rectify additional properties within the C1A district. There are currently five (5) existing businesses operating within a block radius of the property in question that do not conform to the C1A District (see attached map). Therefore the recommendation is to include “Contracting Services – Minor” and “Contracting Services – Major” as Discretionary Uses within the C1A District.

Discretionary Uses are approved by Municipal Planning Commission (MPC) and are subject to a provision that a development permit MAY be issued after MPC has given due consideration for neighboring land with or without conditions as set in the Land Use Bylaw.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw and Municipal Development Plan.

Land Use Bylaw Implications:

Definitions:

“**CONTRACTING SERVICES, MAJOR**” means a development used for commercial and industrial service support and construction. Typical uses include oilfield support services, laboratories, cleaning and maintenance contractors, building construction, surveying, landscaping, concrete, electrical, excavation, drilling, heating, plumbing, paving, road construction, sewer or similar services of a construction nature which require on-site storage space for materials, mobile equipment or vehicles normally

associated with the contractor service. Any sales, display, office or technical support service areas shall be necessary to the principal general contractor use.

“CONTRACTING SERVICES, MINOR” means a development used for the provision of electrical, plumbing, heating, painting, catering other contractor services and the accessory sales of goods normally associated with contractor services where all materials are kept within an enclosed building, and no fleet storage of more than four vehicles or pieces of mobile equipment.

Section 84: C1A Commercial Transitional District

84.1 Purpose:

To provide an area for mixed residential and commercial use, with businesses offering a variety of goods and services which are compatible with residential activities, where a transition to the central commercial district is intended.

84.2 Uses:

Permitted Uses	Discretionary Uses
Animal Services	Accessory Use
Apartment	Contracting Services – Major
Building Demolition	Contracting Services - Minor
Clinic	Parking Facility
Convenience Food Store	Similar Use
Dwelling - Rowhouse	Utility Building
Dwelling Units Above Ground Floor	Veterinary Clinic
Business	
Food and Beverage Service Facility	
Florist Shop	
Office Building	
Personal Service Shop	
Public Use	
Recreation Facility	
Restaurant	
Retail Store	
Sign	

84.3

Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	100% provided that provision has been made for on-site parking, loading, and waste disposal to the satisfaction of the Development Officer / Municipal Planning Commission.
Minimum Parcel Area	Maximum Parcel Coverage: 100% provided that provision has been made for on-site parking, loading, and waste disposal to the satisfaction of the Development Officer / Municipal Planning Commission.

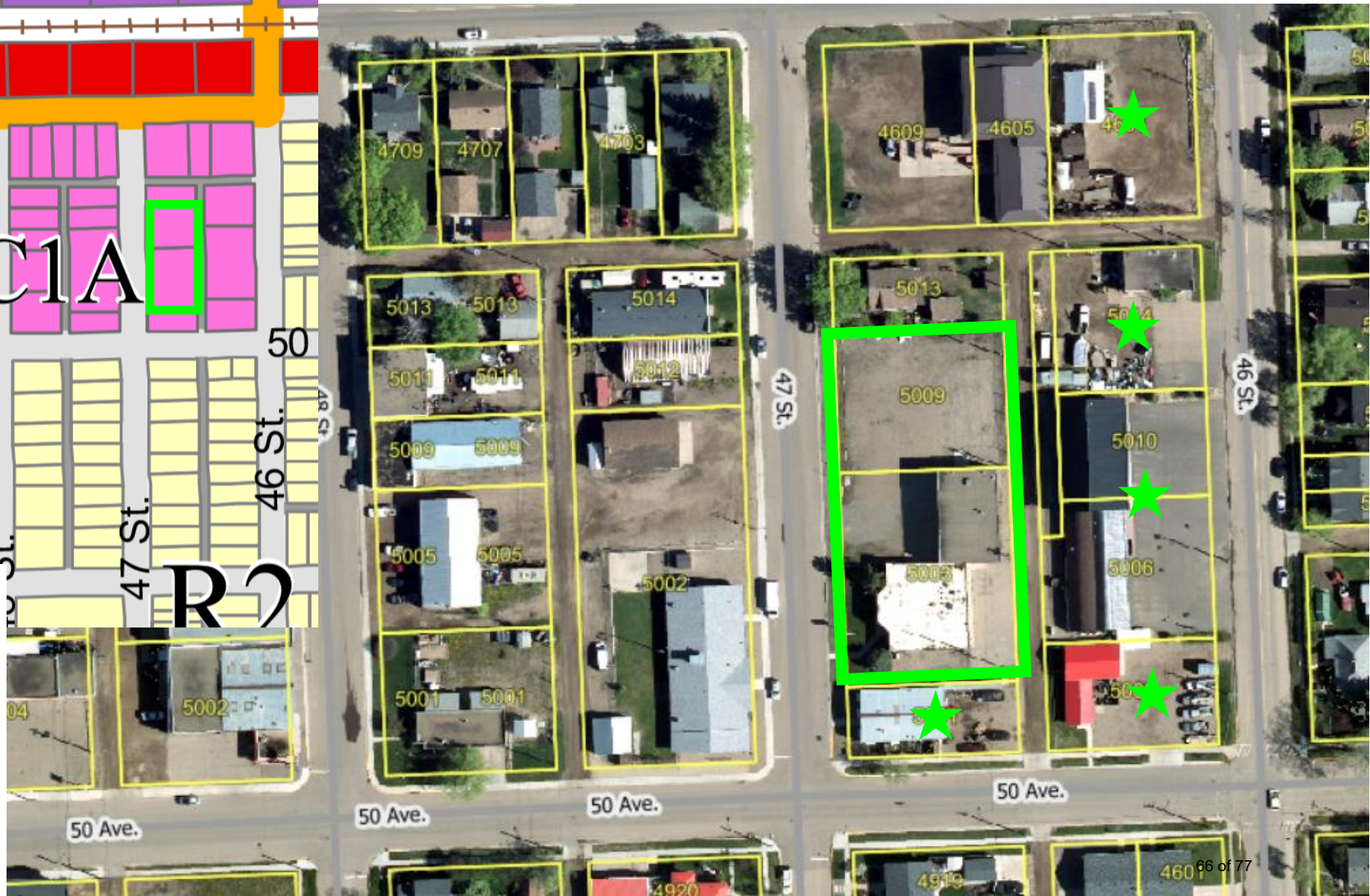
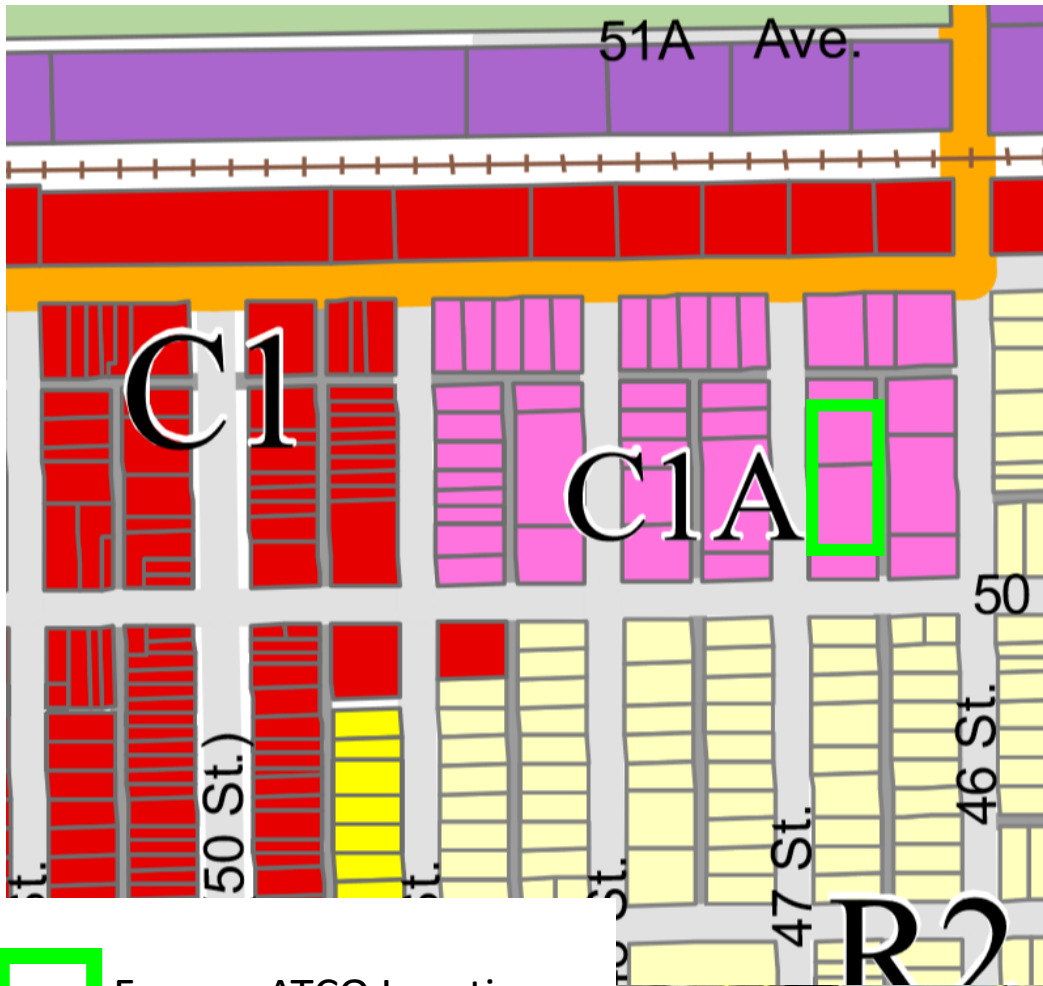
Maximum Building Height	A maximum of four full storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m
Front Yard Setback	Nil.
Side Yard Setback	Nil.
Rear Yard Setback	Shall be provided for parking and loading spaces.
Parking and Loading	Part 8 of this Bylaw.
Outdoor Storage and Display	Outdoor Storage and Display: Outdoor storage or display is not permitted, except for existing businesses as at September 1, 2006.
Dwelling Unit Entrance	Dwelling units shall have an entrance separate for the entrance to any commercial component of the building.

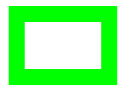
Alternatives:


Council does not proceed to give this Bylaw first reading.

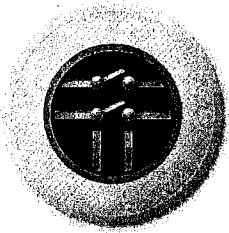
Author:

Leann Graham, Director of Planning and Development



 Former ATCO Location

-  Stettler Electric
- Keith's Refrigeration
- Solution Corp.
- Ampko Electric
- Larson's Auto Electric



TANDEM™
Electric and Controls

Tandem Electric & Controls Ltd.

4302 - 44th Avenue, Box 22 Stettler, Alberta T0C 2L0
Chris Miller 403-741-8770 Steve Statz 403-741-4208

August 2, 2018

Town of Stettler

ATTENTION: Leanne Graham

RE: Property zoning at 5509-47st. Stettler Alberta.

Leanne,

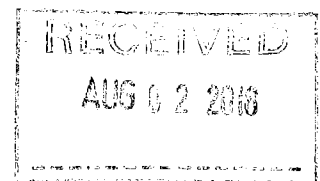
We at Tandem Electric & Controls Ltd. are currently looking into the purchase of the above listed property. It will provide our company the room needed to continue to expand, with a large office space, ample yard space and be able to help protect our assets with a fenced yard area. It has come to our attention that the current zoning of the property may not be adequate for our needs. We are a service company, as well as a production company. I would estimate that 95% of our operations onsite would be contained within the walls of the facility. In our operations, we may have the odd job that is performed outside of our walls, but still within the fenced area. We feel that our operations would not differ much from the businesses that are currently residing on the East, West and North side of the property in question, and are requesting that counsel look into the possibility of re zoning the area to allow us to move our operations here.

Thank you for your time.

If you have any questions or concerns, please contact me.

Chris Miller

Managing Partner,
Tandem Electric & Controls Ltd.
403-741-8770



BYLAW 2109-18

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Part 10: LAND USE DISTRICTS Section 84 Amending C1A: Commercial Transitional District to include "Contracting Services – Minor" and "Contracting Services – Major" as Discretionary Uses.

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this ____ day of _____ A.D. 2018.

NOTICE OF ADVERTISEMENT published _____ & _____, 2018.

Public Hearing held _____, 2018.

READ a second time this ____ day of _____ A.D. 2018.

READ a third time and finally passed this ____ day of _____ A.D. 2018.

Mayor

Assistant CAO

Section 84: C1A Commercial Transitional District

84.1 Purpose:

To provide an area for mixed residential and commercial use, with businesses offering a variety of goods and services which are compatible with residential activities, where a transition to the central commercial district is intended.

84.2 Uses:

Permitted Uses	Discretionary Uses
Animal Services	Accessory Use
Apartment	Contracting Services – Major
Building Demolition	Contracting Services - Minor
Clinic	Parking Facility
Convenience Food Store	Similar Use
Dwelling - Rowhouse	Utility Building
Dwelling Units Above Ground Floor	Veterinary Clinic
Business	
Food and Beverage Service Facility	
Florist Shop	
Office Building	
Personal Service Shop	
Public Use	
Recreation Facility	
Restaurant	
Retail Store	
Sign	

84.3

Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	100% provided that provision has been made for on-site parking, loading, and waste disposal to the satisfaction of the Development Officer / Municipal Planning Commission.
Minimum Parcel Area	Maximum Parcel Coverage: 100% provided that provision has been made for on-site parking, loading, and waste disposal to the satisfaction of the Development Officer / Municipal Planning Commission.
Maximum Building Height	A maximum of four full storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m
Front Yard Setback	Nil.
Side Yard Setback	Nil.

Rear Yard Setback	Shall be provided for parking and loading spaces.
Parking and Loading	Part 8 of this Bylaw.
Outdoor Storage and Display	Outdoor Storage and Display: Outdoor storage or display is not permitted, except for existing businesses as at September 1, 2006.
Dwelling Unit Entrance	Dwelling units shall have an entrance separate for the entrance to any commercial component of the building.

From: JSG DM & Associate DM [<mailto:jsg.dmandassociatedm@gov.ab.ca>]
Sent: Thursday, July 19, 2018 11:37 AM
To: JSG DM & Associate DM <jsg.dmandassociatedm@gov.ab.ca>
Cc: Tanya Bowerman <tanya.bowerman@gov.ab.ca>
Subject: Update to stakeholders on the legalization of cannabis

Dear mayors, reeves, city/town/county/village managers, and chief administrative officers:

Recently, the Government of Canada passed legislation to legalize, regulate, and restrict access to non-medical cannabis. Federal Bill C-45: the *Cannabis Act* received Royal Assent on June 21, 2018. When the Act comes into force on October 17, 2018, cannabis may be legally purchased and possessed by adults across Canada, subject to rules and regulations established by provincial and local authorities.

Following our previous communication which highlighted areas where municipalities will be able to shape how cannabis may be sold and consumed within their community, this email is to provide an overview of how the Government of Alberta has prepared for legalization, and to let municipal governments know where they can find information and resources to support them as cannabis becomes legal in their own communities.

In response to the federal government's decision to legalize cannabis, and following extensive engagement with Albertans, the Government of Alberta released the Alberta Cannabis Framework, which outlines what to expect when cannabis becomes legal in our province. In November of last year, Bill 26: *An Act to Control and Regulate Cannabis* was passed in the Alberta legislature, giving the Alberta Gaming and Liquor Commission (AGLC) authority for oversight, distribution and retail licensing, enabling online sales, and creating restrictions on youth possession and public consumption. In February 2018, the *Gaming, Liquor and Cannabis Regulation*, which establishes the specific requirements for cannabis retail operations in Alberta, was announced. Detailed information on all of Alberta's policies and regulations applicable to cannabis, as well as the roles and responsibilities of different levels of government, is available online at www.alberta.ca/cannabis.

In the coming weeks, you may see advertising and educational materials aimed at informing Albertans about legalized cannabis. Public education is an important aspect of our system. Our government, along with the federal and municipal governments and the AGLC, will be creating public awareness about the rules around legalized cannabis, responsible use, its risks, and potential health impacts.

The Government of Alberta will continue to work with municipalities and municipal organizations to ensure that the information necessary to facilitate the ongoing development and implementation of new bylaws and processes is available where needed.

If you have any questions, please feel free to contact Tanya Bowerman, Executive Director of Corporate Planning, Policy, and Administration with Alberta Treasury Board and Finance. She can be reached by email at tanya.bowerman@gov.ab.ca.

The Government of Alberta looks forward to continued discussions with municipal governments and communities as we collectively adapt to cannabis legalization over the coming months and years.

Yours truly,

Philip Bryden, Q.C.
Deputy Minister of Justice and
Deputy Solicitor General

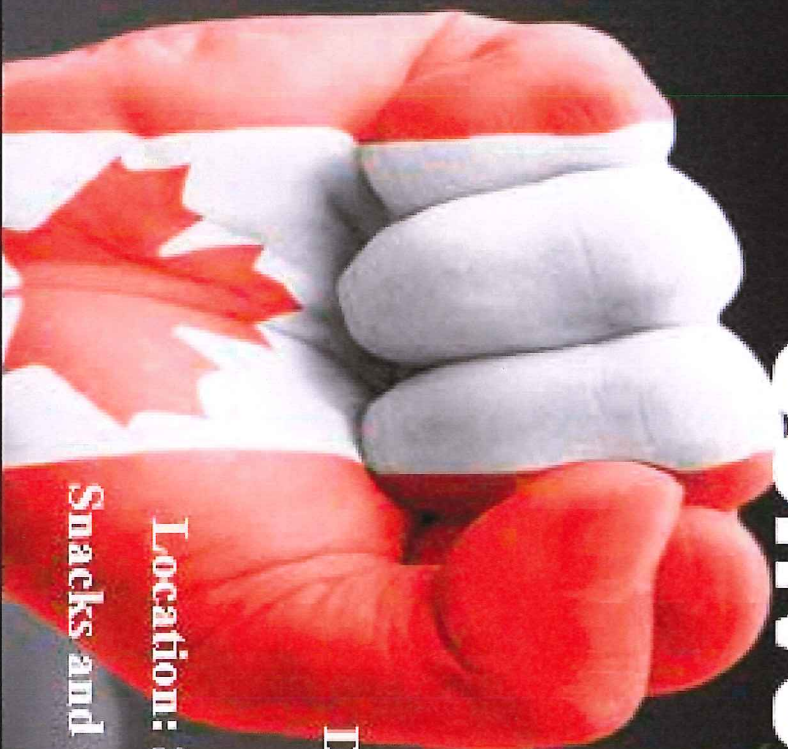
cc: Tanya Bowerman

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Please join us for a...

Community Cannabis

Conversation



Date: Wednesday, August 8th, 2018

Time: 6:00pm

Location: Stettler Legion Hall (5010 51st Stettler, AB)

Snacks and coffee will be provided by Buzzed and Baked

Stettler & District Family and Community Support Services will be hosting a conversation open to the community about the legalization and concerns related to cannabis. After a short discussion of Cannabis facts and details of the legalization process, the discussion will be opened to the public where a panel of stakeholders will be present to address any questions or concerns.

The Stakeholders Panel will consist of the RCMP, Town of Stettler, County of Stettler, Alberta Health Services Mental Health and Addictions, Stettler & District Board of Trade and Turning Point.

Aug 7
Council



Douglas R. Stollery
CHANCELLOR
UNIVERSITY OF ALBERTA

**You are invited to join the
Chancellor of the University of Alberta,
Mr. Douglas Stollery
Monday, October 1, 2018
for a Community Conversation
in Stettler**

**2:00PM – 3:30PM
Stettler Town Office
5031-50 Street
Stettler, AB**

[Click here to RSVP](#) by September 26, 2018

Steven Gerlitz

From: Greg Switenky
Sent: July-30-18 9:30 AM
To: Steven Gerlitz
Subject: FW: RCMP Central AB District Rural Crime Safety Workshop - October 2 and 3

Hey Steven,

Can we please get this on the August 7th Council Agenda as Correspondence?

Thanks,

Greg Switenky

CAO

(w) 403-742-8305

(c) 403-740-9569

gswitenky@stettler.net



From: Philip PENNY [mailto:philip.penny@rcmp-grc.gc.ca]
Sent: Thursday, July 26, 2018 12:18 PM
To: Greg Switenky <GSwitenky@stettler.net>; ycassidy@stettlercounty.ca
Subject: RCMP Central AB District Rural Crime Safety Workshop - October 2 and 3

Yvette/Greg,

My District has organized the a/n workshop/symposium to provide information to the communities about Rural Crime and the actions we've taken to address it. My understanding is that this will be held in Camrose.

I've been asked to canvas the Municipal and County leaders to determine interest in attending the workshop and forwarding the names of those who will be attending. They have asked that each provide a maximum of 2 participants to ensure there's enough room to accommodate every community/representative.

If you could provide me with the name(s) of those attending before **August 13th**, I can forward the information to my superiors.

Thanks kindly!

Phil

Sgt P.A. Penny
Stettler RCMP
Box 1298 Stettler, AB

Steven Gerlitz

Subject: FW: Thank you for your support on the Trans Mountain Pipeline Expansion Project

Steven Gerlitz
Assistant CAO
(w) 403-742-8305
(c) 403-741-6108
sgerlitz@stettler.net



From: Greg Switenky
Sent: August-01-18 9:49 AM
To: Steven Gerlitz <sgerlitz@stettler.net>
Subject: FW: Thank you for your support on the Trans Mountain Pipeline Expansion Project

Hey Steven,
Can you please add this to Correspondence for August 7th.
Thanks,
Greg

From: Office of the Premier [<mailto:Premier@gov.ab.ca>]
Sent: Tuesday, July 31, 2018 2:58 PM
To: townoffice
Subject: Thank you for your support on the Trans Mountain Pipeline Expansion Project

July 31, 2017

Mayor Sean Nolls
Town of Stettler
townoffice@stettler.net

Dear Mayor Nolls,

Thank you for being a signatory to the Alberta Urban Municipalities Association's letter in support of the Trans Mountain Pipeline Expansion Project. I'm proud to have partners like you and the Town of Stettler to stand with us in our fight to keep Canada working. I sincerely appreciate your support, and apologize for the delay in sharing my personal thanks with you.

Everywhere I go, I make the case that Alberta's access to markets for our energy products is in Canada's best interest and I know that you, along with your colleagues, have been doing the same. Our energy industry has helped us build a Canada of hope, and offered opportunity for millions of working people from every province and territory. In today's uncertain world, our energy industry is critical to every Canadian's economic security and stability. That is why it is so important that Canada be able to reach new markets for its most valuable commodity.

The recently announced federal acquisition of this project has put the Trans Mountain project back in gear, and with it, we expect to see growth and investment return to Alberta, helping us overcome the \$40 million per day that delays to this project were costing the Canadian economy. That is money that will be going to schools, hospitals, roads, and many other things that are important to Albertans and Canadians.

I'm very optimistic there is a way forward for all of us. We can protect our environment. We can fight climate change. We can protect good energy industry jobs. We can build the infrastructure that connects us to the world. And we can improve the health and education services that make our province and country one of the envies of the world.

This is a critical moment for our country, and your support matters. It matters to me and it matters to working people everywhere. Thank you for your continued advocacy on this issue. You have my word that we will not waver in our defense of our energy industry, and the hundreds of thousands of working people it supports.

Thank you again for sharing your support.

Sincerely,
Rachel Notley
Premier of Alberta

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Steven Gerlitz

From: INFRAS Alberta ICIP <alberta.icip@gov.ab.ca>
Sent: August-02-18 1:12 PM
To: Steven Gerlitz
Cc: Greg Switenky; albert.flootman@ponoka.ca; Wes Amendt; rick.bonnett@ponoka.ca; Sean Nolls; ! YCASSIDY; ! CHARLIECUTFORTH
Subject: RE: ICIP - Community Culture Recreation Infrastructure - Stettler / Ponoka Community Multi-Season Recreation / Wellness Facilities

Thank you for your Expression of Interest to the Investing in Canada Infrastructure Program (ICIP).

Your submission will be reviewed by program staff and we may be in touch to assist with you with any outstanding information, if necessary. Regarding the timelines on the status of your submission, you can expect to receive more information during the fall of this year. In the meantime, please feel free to contact us with any questions you may have.

ICIP is a competitive, merit based program and applications will be evaluated against stated federal and provincial program outcomes. The Government of Alberta will endorse successful projects, which will then be submitted to Infrastructure Canada for federal approval.

Please note the federal government will prioritize projects primarily aimed at supporting vulnerable populations and Indigenous populations living Off-Reserve for the Community, Culture, and Recreation stream.

Thank you again for your interest in the ICIP.

Stakeholder Relations
Alberta Infrastructure

From: Steven Gerlitz [mailto:sgerlitz@stettler.net]
Sent: Tuesday, July 31, 2018 4:30 PM
To: INFRAS Alberta ICIP
Cc: Greg Switenky; albert.flootman@ponoka.ca; Wes Amendt; rick.bonnett@ponoka.ca; Sean Nolls; ! YCASSIDY; ! CHARLIECUTFORTH
Subject: ICIP - Community Culture Recreation Infrastructure - Stettler / Ponoka Community Multi-Season Recreation / Wellness Facilities

Hello

Please accept this Expression of Interest under the ICIP - Community Culture Recreation Infrastructure Program for the Stettler / Ponoka Community Multi-Season Recreation / Wellness Facilities. This Expression of Interest is submitted on behalf of the Town of Ponoka, Town of Stettler, Ponoka County, County of Stettler #6.

This dual community expression of interest is a very unique concept that will realize substantial savings and economies of scale in the combined design, tendering and construction phases. There are four municipalities (two urban and two rural) partnering with this Expression of Interest on behalf of their greater communities.

We look forward to hearing from you