

Town of Stettler

COUNCIL MEETING

JANUARY 2, 2018

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
JANUARY 2, 2018
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of December 19, 2017 5-11
 - (b) Business Arising from the December 19, 2017 Council Minutes
4. **Citizens Forum**
5. **Delegations**
 - (a) None
6. **Administration**
 - (a) 2018 FCM Membership 12-15
 - (b) CAO Report 16-21
 - (c) Accounts Payable in the amount of \$796,842.47 22-38
7. **Council**
 - (a) Meeting Reports
8. **Minutes**
 - (a) Stettler Waste Management Authority Meeting of December 8, 2017 39-41
9. **Public Hearing**
 - (a) None
10. **Bylaws**
 - (a) None
11. **Correspondence**
 - (a) Solar Program Denied in Sylvan Lake 42-44

**COUNCIL AGENDA
JANUARY 2, 2018
PAGE 2**

12. **Items Added**
13. **In-Camera Session**
14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, DECEMBER 19, 2017 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Sean Nolls

Councillors C. Barros, A. Campbell, M. Fischer, G. Lawlor, S. Pfeiffer & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz

Press (2)

Absent: None

Call to Order: Mayor S. Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 17:12:14 Moved by Councillor Pfeiffer to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 5, 2017

Motion 17:12:15 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on December 5, 2017 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the December 5, 2017 Meeting Minutes

None

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45 P.M. – MLA, Rick Strankman

This item was dealt with later in the meeting.

6. **Administration:** (a) 2018 Interim Operating Budget

CAO G. Switenky highlighted Section 242 of the *Municipal Government Act (MGA)* requires Council to adopt an operating budget for each calendar year. Section 242 further states that a Council may adopt an interim operating budget for part of a calendar year. Since the Town's 2018 Operating Budget will not be adopted until March/April 2018, an interim operating budget is required to provide legal expenditure authority per Section 248 of the MGA.

The interim operating budget is not used to set definitive property tax rates; rather it is used as the authority to provide services, programs and overall corporate continuity. It is further used by Council to justify the setting of all municipal utility rates for the subsequent year. An interim operating budget ceases to have any effect when the operating budget and tax/mill rate bylaw is adopted.

Council and Senior Administration held an Interim Operating Budget Session on December 12th, 2017 at which time Council reviewed the financial impacts on three consecutive years of organizational activities 2018–2020. Administration now requires Council to adopt an Interim Operating Budget for the year 2018.

The three-year Interim Operating Budget forecasts the following property tax increases for municipal purposes:

2018 2% (subject to further detailed review prior to setting the 2018 tax rate)

2019 2%

2020 2%

And also forecasts the following municipal utility Bylaw rate increases effective January 1, 2018:

- In Town Water Rate: +\$0.01 per m³ (\$2.78 to \$2.79)
- Flat Water fee: to remain at \$10.00 per month
- Flat Sewer fee: +\$0.25 per month (\$22.00 to \$22.25)
- Residential Garbage pick-up: +\$0.25 (\$23.00 to \$23.25)
- Residential Recycling pick-up: to remain at \$6.25 per month

The 2018 interim operating budget estimates the combined amount available for capital expenditure purposes to be \$1,026,905 (General \$581,467 & Utility \$445,438).

Mayor Nolls summarized the discussion by adding that the 2018 Interim Operating Budget is a fiscally responsible budget in light of current economic times and the quality of services residents expect from the Town. The proposed utility increase signifies the actual cost to provide services to our ratepayers.

Motion 17:12:16

Moved by Councillor Smith that the Town of Stettler Council adopt, per Section 242(2) of the Municipal Government Act, the Draft 2018–2020 Operating Budget Estimates with expenditures totaling \$17,318,754, and Revenues totaling \$18,345,659 and Amount Available for Capital of \$1,026,905 for the year 2018 as an Interim Operating Budget for that part of 2018 prior to the Operating Budget being adopted by Council.

MOTION CARRIED

Unanimous

5. **Delegations:**

(a) 6:45 P.M. – MLA, Rick Strankman

Mayor Nolls welcomed MLA, Rick Strankman to the meeting.

MLA R. Strankman brought general greetings.

Mayor Nolls inquired on equitable police funding, our police force services over 12,000 residents, not just the Town of Stettler. Urban Communities over 5000 population are the only local governments required to pay for police services. As rural crime is increasing, more officers are required and a system needs to be looked at for more equitable police funding. It was agreed that a more defined timeline for discussions with all stakeholders is required.

Mayor Nolls thanked MLA, Rick Strankman for attending the meeting and his general feedback.

Delegation members departed the meeting at 7:04 p.m.

6. **Administration Cont'**: (b) 2017 Expense/Revenue Summary – November 30, 2017

Motion 17:12:17

Moved by Councillor Barros that the Town of Stettler Council accept the 2017 Expense/Revenue Summary as of November 30, 2017 as presented.

MOTION CARRIED
Unanimous

(c) 2017 Capital Budget Summary – November 30, 2017

Motion 17:12:18

Moved by Councillor Fischer that the Town of Stettler Council accept the 2017 Capital Budget Summary as of November 30, 2017 as presented.

MOTION CARRIED
Unanimous

(d) Meeting Dates

- Tuesday, January 2 – Council Meeting – 6:30pm
- Tuesday, January 9 – Committee of the Whole Meeting – 4:30pm
- Tuesday, January 16 – Council Meeting – 6:30pm
- **Thursday, January 25 – 2018 Council Strategy Meeting – 3:00pm – 6:00pm**
- **Tuesday, January 30 – 2018 Capital Budget Deliberations – 3:00pm**
- Tuesday, February 6 – Council Meeting – 6:30pm
- Tuesday, February 13 – Committee of the Whole Meeting – 4:30pm
- Tuesday, February 20 – Council Meeting – 6:30pm

(e) Bank Reconciliation as of November 30, 2017

Motion 17:12:19

Moved by Councillor Barros that the Town of Stettler Council accept the Bank Reconciliation as of November 30, 2017 as presented.

MOTION CARRIED
Unanimous

(f) Accounts Payable in the amount of \$715,856.28

Motion 17:12:20

Moved by Councillor Pfeiffer that Accounts Payable in the amounts of \$85,240.74, \$348,374.13, \$259.44, \$2,585.69, \$80,781.96, \$54.50, \$23.10 (voided), \$60,000.00 & \$138,582.92 for the period ending December 15, 2017 for a total amount of \$715,856.28 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

- Dec 6 - 100 Men Club
- Dec 8 - SWMA

- Tagish Luncheon
- Dec 8 - Reviewed budget and signed cheques.
- Dec 12 - Interim Operating Budget
- Dec 13 - Toured Innisfail and Ponoka Recreation Centres re: LED lighting.
- Dec 13 - Central Alberta Mayors Meeting
- Dec 15 - Reviewed Council agenda and signed cheques.
- Dec 16 - Gear-up Kick Flip into Christmas Gala
- Dec 18 - Ambulance Association
- Dec 19 - Christmas Lunch at Town Shop

(b) Councillor Barros

- Dec 16 - Gear-Up Dueling Pianos

(c) Councillor Campbell

- Dec 6 - Ramada Christmas Thank You
- Dec 7 - Red Deer Regional Municipal Users Group
- Dec 11 - Regional Water
- Dec 12 - Interim Operating Budget
- Dec 15 - Red Deer Watershed Alliance

(d) Councillor Fischer

- Dec 6 - 100 Good Men Function
- Dec 8 - Regional Waste Management
 - Regional Fire Authority
 - Campus Alberta – review of handbook.
- Dec 11 - Regional Water Commission
- Dec 12 - Interim Operating Budget
- Dec 13 - Toured Innisfail Recreation Complex checking out new LED Lighting systems and new ice making technology.
 - Library Meet and Greet
 - Christmas Carol Festival

(e) Councillor Lawlor

- Dec 6 - 100 Men Club Fundraising
- Dec 12 - Stettler Board of Trade
 - Interim Operating Budget
- Dec 13 - Library Meet & Greet/Meeting
- Dec 18 - Ambulance Authority

(f) Councillor Pfeiffer

- Dec 8 - Stettler Waste Management
- Dec 12 - Board of Trade
 - Interim Operating Budget
- Dec 13 - Library Meet & Greet
- Dec 18 - FCSS

(g) Councillor Smith

- Dec 6 - 100 Men Fundraising Evening
- Dec 12 - Interim Operating Budget
- Dec 13 - Library Meet & Greet
 - Community Christmas Choir
- Dec 18 - FCSS

8. **Minutes:**

(a) Heartland Beautification Meeting of November 30, 2017

- (b) Regional Water Services Committee Meeting of December 11, 2017

Motion 17:12:21

Moved by Councillor Fischer that the Town of Stettler Council accept the minutes, items 8(a) & 8(b) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

- (a) None

10. **Bylaws:**

- (a) Bylaw 2099-17 – Water Rates

Mayor Nolls explained that Bylaw 2099-17 is a bylaw to amend Bylaw 1856-02, being a bylaw relating to the water system of the Town of Stettler, including the fixing of rates, charges and conditions for the supply of potable water.

1. That Bylaw 1856-02 is amended as follows:

SCHEDULE "A" – WATER TARIFF

Delete Section 1 in its entirety and replace Section 1 to read as follows:

1. Metered Rates Jan 1/18

In-Town Customer \$2.79
- Variable Component
Consumption per m³

In-Town Customer \$10.00
- Fixed Component
Flat Fee Per Month

Hwy 12/21 Agreement Rate as per Water Model
- Consumption per m³
- Subject to Annual True-up

Shirley McClellan Regional Water Services Commission Rate as per Water Model
- Consumption per m³
- Subject to Annual True-up

Motion 17:12:22

Moved by Councillor Smith that the Town of Stettler Council give first reading to Bylaw 2099-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:23

Moved by Councillor Lawlor that the Town of Stettler Council give second reading to Bylaw 2099-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:24

Moved by Councillor Barros that the Town of Stettler Council give permission for third and final reading to Bylaw 2099-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:25

Moved by Councillor Fischer that the Town of Stettler Council give third and final reading to Bylaw 2099-17 as presented.

MOTION CARRIED
Unanimous

(b) 2100-17 re: Sewer Rates

Mayor Nolls explained that Bylaw 2100-17 is a bylaw to amend Bylaw 1604, being a bylaw to provide for the levying of sewer service rates and for the collection thereof.

Whereas pursuant to the provisions of the Municipal Government Act, Chapter M26 of the RSA and amendments thereto.

1. Delete Sections 2(a) & 2(b) in their entirety and replace Sections 2(a) & 2(b) to read as follows:

2(a) Single Family Residential Dwellings – Flat Rate
\$22.25 per month.

2(b) All Other Sewer Services – 40% of water bill/month
or \$22.25 per month whichever is greater.

In the case of a property where no meter or other exact means exist to determine the quantity of water used, or where a meter ceases to operate, the Town shall make an estimate of such quantity for the purpose of determining the sewer charge.

Motion 17:12:26

Moved by Councillor Pfeiffer that the Town of Stettler Council give first reading to Bylaw 2100-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:27

Moved by Councillor Campbell that the Town of Stettler Council give second reading to Bylaw 2100-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:28

Moved by Councillor Smith that the Town of Stettler Council give permission for third and final reading to Bylaw 2100-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:29

Moved by Councillor Lawlor that the Town of Stettler Council give third and final reading to Bylaw 2100-17 as presented.

MOTION CARRIED
Unanimous

(c) 2101-17 re: Waste Control/Garbage Rates

Mayor Nolls explained that Bylaw 2101-17 is a bylaw to amend Bylaw 1706-94.

1. That Schedule "A" of Bylaw 1706-94, the "Waste Control Bylaw" shall be and is hereby amended as follows:

(a) In Schedule "A", the Residential Premises Fee be changed from \$23.00 to \$23.25 per month.

Motion 17:12:30

Moved by Councillor Barros that the Town of Stettler Council give first reading to Bylaw 2101-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:31

Moved by Councillor Fischer that the Town of Stettler Council give second reading to Bylaw 2101-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:32

Moved by Councillor Pfeiffer that the Town of Stettler Council give permission for third and final reading to Bylaw 2101-17 as presented.

MOTION CARRIED
Unanimous

Motion 17:12:33

Moved by Councillor Campbell that the Town of Stettler Council give third and final reading to Bylaw 2101-17 as presented.

MOTION CARRIED
Unanimous

11. **Correspondence:** (a) Clearview Board of Trustees Invitation

Motion 17:12:34

Moved by Councillor Fischer that correspondence item 11(a) be accepted for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.

14. **Adjournment:**

Motion 17:12:35

Moved by Councillor Smith that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:34 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: January 2, 2018

Re: Federation of Canadian Municipalities (FCM) – 2018 Membership

Recommendation

That the Town of Stettler Council approves maintaining the Town's annual membership in the amount of \$1,448.55 (including \$143.74 payment to the Optional Legal FCM Defense Fund) with the Federation of Canadian Municipalities (FCM) for the year 2018

Background Information

The Federation of Canadian Municipalities (FCM) has once again sent letters to municipalities to consider the renewal of their annual membership. Highlights of Jenny Gerbasi, FCM President, Councillor for the City of Winnipeg, MB – include:

- FCM has been the national voice for Canada's local governments
- By municipalities working together, we can make a real impact on the federal scene.
- Secured the Building Canada Fund, Gas Tax Fund and GST Rebate that municipalities use for local infrastructure.
- Municipalities must continually improve our core infrastructure, protect our environment, build our economies and keep our communities safe

The FCM is devoted to Strong Cities, Strong Communities and a Strong Canada by providing local action on environmental sustainability through the FCM Green Fund, establishing building blocks on rural sustainability and building stronger communities around the world.

The FCM has the following Standing Committees which work directly with the Federal Government on key issues such as a commitment to long-term infrastructure planning, an ongoing commitment to legislate the Gas Tax, and Rural community health care:

- Economic Action Plan
- Infrastructure – long-term planning and financing; Gas Tax Fund visibility
- Housing
- Policing
- Green Economy
- Northern
- Rural

NEW for 2018 – OPTIONAL Legal FCM Defense Fund - \$143.74 (5952 x \$0.0230 = \$136.90 + 5% GST = \$143.74)

In 1997, FCM established a Legal Defense Fund to cover the legal costs of defending municipal jurisdiction over rights-of-way management. Since then, the scope of the Fund has evolved and is now a critical tool in advancing the national legal interests of municipalities in a broad range of cases that have implications for the municipal sector.

The Fund, which covers legal costs incurred by FCM in its role as intervener, has been instrumental in setting important legal precedents on key local issues. It is also used by FCM to obtain proactive legal opinions on emerging policy files of concern to local governments. The Fund is supported by FCM members on a voluntary basis.

The criteria for the use of the Fund include whether a case is in the national interest, whether it is precedent-setting, whether FCM's membership has a relatively unified position on the issue being litigated, and the

likelihood of success. The Fund is only to be used to cover costs incurred directly by FCM related to the application for intervener status on behalf of the broader municipal sector, it is not intended to fund individual municipal legal issues or provincial mandated issues. When a request for assistance from the Fund is received, FCM convenes a group of experts — representing a cross-section of municipalities of all sizes and regions — to assess the request and provide input. This ensures that all municipal perspectives are taken into account as a collective position is developed. What's more, the pooling of resources is a very cost-effective way of addressing legal concerns. It provides the municipal sector as a whole with the best legal advice available, at a fraction of the cost of proceeding on an individual basis.

Recent National Applications:

In 2015 FCM defended the municipal sector's interests before the CRTC rights-of-way dispute with Bell Canada. After a successful decision, the Commission approved the terms and conditions for Bell's access to right-of-way (municipal land), and set an important precedent for all municipalities in their dealings with telecom companies.

FCM Membership

Total Member Municipalities – 1976

Alberta – Total Members – 260 representing 98.42% of the population

The 2018 Annual Conference and Trade show will take place at the Halifax Convention Center from May 31- June 3, 2018 (2017 – Ottawa – Mayor Richards, Councillor Fischer and CAO Switenky – Total cost \$9,947.09 – Registration, Flights, Hotel, Meals

The Town of Stettler has been a member of FCM for many years and has valued the FCM's municipal lobby voice and program accomplishments at the Federal Level.

Financial Implications

2018 - \$1,379.58 (diff = \$193.82 (16% increase / no DCM Legal Defense Payment - \$136.90 – Total payment = \$1,242.68 - diff = \$56.92 = 4.8% increase) - Membership Fee – April 1, 2018 to March 31, 2019 (Municipal dues calculated with a base fee of \$360.00 (\$10 Increase) plus a per capita tax of \$926.81 (population 5952 x \$0.1483) plus Optional FCM Legal Defense Fund of \$143.74 (population 5952 x \$0.0230)

- Increase summary:

- Base fee = \$10 (\$360 - \$350)
- Per Cap Calculation = \$46.92 (\$882.68 - \$835.76 / rate & population increase)
- FCM Legal Defense Fund = \$136.90

2017 - \$1,185.76 - Membership Fee – April 1, 2017 to March 31, 2018 (Municipal dues calculated with a base fee of \$350.00 plus a per capita tax of \$835.76 (population 5748 x \$0.1454)

2016 - \$1,159.09 - Membership Fee – April 1, 2016 to March 31, 2017 (Municipal dues calculated with a base fee of \$340.00 plus a per capita tax of \$819.09 (population 5748 x \$0.1425)

2015 - \$1,133.00 Membership Fee – April 1, 2015 to March 31, 2016 (Municipal dues calculated with a base fee of \$330.00 plus a per capita tax of \$803.00 (population 5748 x \$0.1397)

2014 - \$1,111.33

2013 - \$1,090.81

2012 - \$1,027.47

2011 - \$993.50

2010 - \$977.25

Alternatives to the Recommendation

- That Council does not renew membership in the Federation of Canadian Municipalities
- That Council does not participate in the Optional FCM Legal Defense Fund (\$136.90)

Communication

- Greg Switenky – CAO

Documentation

- Copy of FCM Invoice and background information

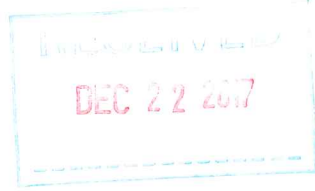


FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

**Membership Invoice
2018-2019
Facture d'adhésion**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440



Switenky, Greg
Town of Stettler
P.O. Box 280
Stettler, Alberta T0C 2L0
Canada

INVOICE/FACTURE: INV-09047-H5J6F4
DATE: 11/21/2017
ACCOUNT/COMPTE: 18128
DUE DATE/DATE LIMIT: 04/01/2018

<u>ITEM/DESCRIPTION</u>	<u>QTY/QTE</u>	<u>RATE/TAUX</u>	<u>TAX/TAXE</u>	<u>TOTAL</u>
Base fee per your population/ Taux de base selon votre population	1	\$360.0000	\$18.00	\$378.00
Per capita dues calculated per your population/Frais de cotisation calculés selon votre population	5,952	\$0.1483	\$44.13	\$926.81
OPTIONAL Legal Defense Fund/OPTIONNEL Fonds de défense juridique	5,952	\$0.0230	\$6.84	\$143.74

360.00
882.68
136.90

SUBTOTAL/SOUS-TOTAL: \$1,379.58
GST/TPS: \$68.97
TOTAL: \$1,448.55
PAID AMOUNT/MONTANT PAYÉ: \$0.00
BALANCE DUE/MONTANT DÛ: \$1,448.55

PAYMENT/PAIEMENT

By cheque
payable to the **Federation of Canadian Municipalities**

Par chèque
à l'ordre de : **Fédération canadienne des municipalités**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3

**By Electronic Funds Transfer/
Par transfert électronique de fonds**

Royal Bank of Canada (RBC)
90 Sparks St, Ottawa, ON K1P 5T7
Transit Number/Numéro de transit: 00006

Account Number/Numéro de compte: 1006063

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca

Ref No. / No. de référence : 18128

BE PART OF BUILDING TOMORROW'S CANADA

JOIN fcm.ca TODAY

18128

December 11, 2017

Dear Mr. Greg Switenky,

Enclosed you will find important details on how the Town of Stettler can renew its membership to the Federation of Canadian Municipalities in 2018-2019 — and be a part of making history.

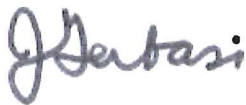
In this package you'll find FCM's membership brochure, which lays out how being a member of FCM benefits your municipality. You'll also find an invoice to help keep our united voice strong.

This year's invoice includes an annual voluntary contribution to FCM's Legal Defense Fund. For 20 years, the fund has been a critical tool in defending the national legal interests of Canada's local governments. It's completely voluntary and member-supported.

Local governments face a pivotal moment. We've already won unprecedented federal investments in local priorities. How those investments are delivered has the potential to transform our cities and communities. So we need a strong and united municipal voice at the table. Your membership is more important than ever. Together, we can build tomorrow's Canada.

For more information on the benefits of being a member, and on FCM's Legal Defense Fund, go to fcm.ca/membership.

Sincerely,



Jenny Gerbasi
FCM President

TO: Town of Stettler Council

DATE: 2018 01 02

FROM: Greg Switenky
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – DECEMBER 2017

ADMINISTRATION – Greg Switenky

1. Meetings: Town Council, Aquatic Centre Lifeguard Meeting, Department Head and Staff information sharing sessions.
2. 2018 Interim Operating Budget Presentation.
3. Regional Water Services Advisor Committee – 2018 Planning.
4. Travel to Innisfail to look at newly installed LED lighting in arenas.
5. Town Staff Christmas Luncheon and Employee Service Recognition Awards Presentations.
6. Ongoing internal orientation, guidance and communication of new Council Roles and Responsibilities within our organization.
7. Pre-Planning for 2018 Strategic Planning Session and CUPE Negotiations.
8. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/ratepayer concerns.
9. Ongoing liaison and information sharing with County Administration to strengthen working relationships.

FINANCE & LEGISLATIVE – Steven Gerlitz

1. Meetings attended included: Council, Committee of the Whole – 2018 Interim Budget, Staff, Department Head, Joint Health and Safety Committee, Bylaw Enforcement Administration, Tagish Christmas Lunch, Long Service Awards Lunch.
2. Projects worked on included:
 - Canpak Contract Extension – automated waste pickup – resident education program
 - 2018 Operating and Capital Budget
 - 2017 RCMP & Community Officer Costing
 - 2017 Operating and Capital Budget review – December 31, 2017 (pre audit)
 - 2017 MSI, BMTG, FGT updates – December 31, 2017 (pre audit)
 - 2017 Regional water allocations – December 31, 2017 (pre audit)
 - Council Agenda prep

- Council Minutes
- AP Invoices and sign checks
- Ratepayer issues and concerns
- CAO Vacation coverage

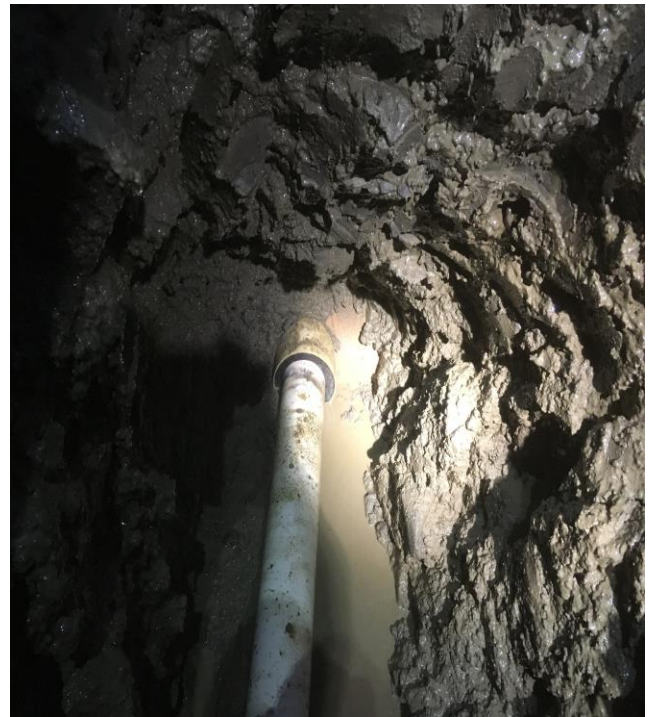
TRANSPORTATION – Ivan Wilford

1. Sign repairs and installations
2. Graves and cremations
3. Worked with the parks department on some large tree removals
4. Finished filling in the dog park pathway as it was frozen and not too soft to drive on
5. Lots of sanding icy roads and lanes
6. Did a complete round of residential snow removal to get the ice off of the roads
7. Graded the cemetery road a couple times when it was nice to get rid of washboard
8. Sidewalk sanding
9. Equipment repairs
10. Hauled crushed concrete to the shop
11. Hauled clay from hydrovac dump site to meadowlands fill area
12. WHIMIS binder was updated
13. Hauled black dirt to tree Orchard Park by the mall
14. Started on hazard assessment and safety manual review

WATER – Grant McQuay

- 1 Regular rounds, readings, locates and Bacterial sampling/Chlorine residual & turbidity testing.
- 2 Meter replacement program

- 3 Spread concrete chips on lagoon roads
- 4 Curbstop repairs/replacement
- 5 6406 42 ave sewer service repair
- 6 Dig site maintenance
- 7 Cattail removal from creek at wetlands
- 8 Weekly cleaning of sanitary tank at Water Transfer Station
- 9 Outdoor Rinks
- 10 Flushed & winterized dead end water mains
- 11 A lift station, replaced u-joints on pump 1
- 12 Monitoring wells measurements
- 13 Pipefitting/ plumbing analyzer supply & drain lines for Big Valley leg at Water Transfer Station



WATER TREATMENT PLANT – Gates Bilodeau

1. Distribution operators on East line have been cooperating with plant operator to ensure that 12/21 operators and their communities get water. Stantec has been working on automating the system. 12/21 operators are maintaining reservoir levels- but we still are not able to get them full. 12/21 Commission cut a valve into the top of the line at the site of the new equalization chamber location. Preparing for when the equalization chamber is put on line in early spring 2018.
2. Contractors replaced outside lights on the exterior of the main water plant.
3. Contractors finished installing camera and safety emergency pull stations.
4. Operators finished servicing reverse flush pumps. After service was completed they checked calibration to ensure feed rates.
5. Operators completed a Hypochlorite clean/ Muriatic Acid clean on the membrane pre strainers, and pressure washed out the fine strainer.
6. Caustic heater that was just purchased for the Pall cleaning tank was sent back to the supplier. One of the heating coils had to have a pin point leak or bad weld as it filled with water. Installed old heater, temporarily again. Old heater has only about 60 to 70 % efficiency due to coils corroding.
7. Working with chemical suppliers on prices and bids for the 2018 year.
8. 2018 WTP schedule for operators along with ensuring paper work and information is ready for June's Alberta Environment Approval Renewal Process.

DIRECTOR OF OPERATIONS – Melissa Robbins

1. Meetings:
 - Department Head
 - Regional Water Meeting
 - Council Meeting
 - Provincial Flood Damage Assessment
 - Xmas Luncheon and Staff Recognition
2. Projects:
 - Lagoon Cell 6 – 100% complete
 - Master Servicing Study – Final Draft review and comments (continuing)
 - 2018 Capital Budget Completed
 - 54 Avenue FAC Inspection
 - Emerson Subdivision Next Phase Design
 - Updated AutoCAD Base map to reflect 2017 construction
 - AT committed to updating Esso corner (61 Street & Hwy 12) with concrete medians to improve traffic flow in 2018

DIRECTOR OF PARKS & LEISURE – Lee Penner

1. Meetings: Beautification, Town Council Facility Tour, Final Eat Live Play Intervention and Innisfail Arena Tour.
2. Skate with Santa was again very successful with 300 people attending. The Grinch stole the show causing trouble everywhere he went.
3. Final inspection off the ice plant has been completed and the project stayed within budget.

PARKS & LEISURE SERVICES FOREMAN – Allan King

1. Meetings: Joint health and safety, mid-management and operational, and a tour of Innisfail arena researching L.E.D. lighting and the real Ice system.
2. Projects: Outdoor rink by the arena, tree removals/pruning and chipping, and arena operations.
3. With the milder December weather we have been able to concentrate heavily on the summer storm damage that happened to the trees. We have caught up on approximately 30% of the concern and request sheets pertaining to trees.
4. I hope everyone has had a merry Christmas and a Happy New year.

PLANNING & DEVLEOPMENT CLERK – Angela Stormoen

1. Building Permit Activity to Date

	2016 Permits to Dec 31, 2016	2017 Permits to Dec 31, 2017
Institutional	\$267,814.00	\$2,215,490.00
Industrial	\$776,000.00	\$801,168.00
Commercial	\$841,200.00	\$754,000.00
Residential	\$1,969,790.00	\$1,933,866.00
Total	\$3,854,804.00	\$5,704,524.00

2. Projects:
 - 46 Avenue Industrial Development
 - AE Kennedy Maintenance
 - Portable Sign Inspection and Enforcement
 - Planning & Development Inquiries
 - Planning and Development update with Director of Planning and Development
 - Christmas Food Bank Collection
 - Staff Christmas Luncheon
3. Meetings:
 - Development Inquiry Meeting / Staff and Department Head

REGIONAL FIRE CHIEF – Mark Dennis – N/A

Steve Gerlitz
Assistant CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72264
Cheque Date	First	Last		72322

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
A.A.M.D. & C.	72264	2017-12-22	\$19,202.00

	Invoice Description	Invoice Number	Invoice Amount

	Misc Dept Equip Fuel	PF-6524-65714	\$11,873.40
	Shop Supplies - Grease Tubes	PF-6531-65797	\$90.80
	Park/Trans/Water Diesel Marked	PF-6538-65863	\$2,124.17
	Parks/Trans/Water Hydraulic Oi	PF-6474-65152	\$822.09
	Pars/Tran/Water Diesel Marked	PF-6490-65249	\$3,889.22
	Trans Hydraulic Oil #42	PF-6491-65307	\$67.23
	Trans Hydraulic Oil #86	PF-6502-65444	\$174.79
	Water Trans Hydraulic Oil #108	PF-6511-65550	\$160.30

A.A.M.D.C.	72265	2017-12-22	\$5,828.88
	Invoice Description	Invoice Number	Invoice Amount

	Trans Filters for Unit #182	944965811	\$40.91
	Trans Mirror Ass Unit #182	944992592	\$261.91
	Trans Curb runners	1498946	\$253.70
	Snow BRem lades Rental Grader	1499904	\$975.16
	Trans Sign	1121-50003694	\$138.68
	Trans Signs	1121-50003714	\$1,982.51
	WTP Gate Inspection	85115	\$655.55
	Water Trans Brass Stock	1892390	\$1,031.56
	Water Trans Blades #152A	1500513	\$488.90

Acklands - Grainger Inc.	72266	2017-12-22	\$677.24
	Invoice Description	Invoice Number	Invoice Amount

	Pool Facility Janitor Supplies	9610953441	\$200.60
	Pool Facility Janitor Supplies	96218109730	\$476.64

Action Plumbing & Excavating	72267	2017-12-22	\$1,730.66
	Invoice Description	Invoice Number	Invoice Amount

	Shop Build top for bench	W28420	\$113.75
	SRC Hose filttings #38	I020315	\$14.36
	SRC Delta toilet flush valve	I020124	\$140.11
	SRC Repair Roof Leak	I020308	\$81.14
	SRC Viewing Sink Repair	I020322	\$17.17
	Pool 3/4 HP Motor	I020133	\$1,092.00
	Pool Equip Repair Parts	I020017	\$219.45
	Community Hall Fixture Repairs	I020329	\$7.53
	Community Hall Fixture Repairs	I020332	\$8.40
	Community Hall Fixture Repairs	I020334	\$36.75

Alberta Boilers Safety Assoc.	72268	2017-12-22	\$49.50
	Invoice Description	Invoice Number	Invoice Amount

	SRC ABSA Registration	20176293	\$49.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																																																																	
AMSC Insurance Services Ltd.	72269	2017-12-22	\$107.51																																																																																	
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Bagshaw Electric Ltd.	72270	2017-12-22	\$2,793.31																																																																																	
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
P&L Janitor Supplies		001-056547	\$175.77
Parks Janitor Supplies		001-055545	\$879.59
=====			
Burmac Mechanical 2000	72274	2017-12-22	\$8,233.61
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Fire Joint In Floor Heating	B41966	\$96.39	
Hydrovac Nozzle	89715	\$42.38	
Sewer Repair 4704-51 St	B41978	\$3,217.59	
Sewer Auger Blockage4704-51st	B42521	\$399.00	
SRC Replace Arena Heater	B41976	\$4,478.25	
=====			
Cal-Trac Contracting Ltd.	72275	2017-12-22	\$3,402.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Snow/Lagoons Grader Rental	303340	\$3,402.00	
=====			
Can Pak Environmental Inc.	72276	2017-12-22	\$24,081.27
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Dec Waste & Recycling Collecti	35746	\$24,081.27	
=====			
Canadian Tire #671	72277	2017-12-22	\$1,017.30
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Christmas Tree Timer	2938	\$29.39	
Parks Christmas Decorations	2945	\$39.08	
SRC Tools chest for Carpentry	2963	\$839.99	
Downtown Park Christmas Lights	2939	\$108.84	
=====			
Cervus Contractors Equipment	72278	2017-12-22	\$2,842.23
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Trans Seal kit unit #54	HI28842	\$170.43	
Parks & Trans Filters #157-117	VI60215	\$520.67	
Trans R.F. Hub Seal Unit #54	VI60403	\$66.42	
Trans Bobcat Trade Inspection	VW26299	\$552.73	
Trans Bobcat Bucket	VI60573	\$1,884.71	
=====			
Chapman Riebeek	72279	2017-12-22	\$720.65
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Bylaw Nov Legal Services	2017.12.12	\$720.65	
=====			
Chemical International	72280	2017-12-22	\$78.75
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
SRC Janitor Supplies	104714	\$78.75	
=====			
ClearTech Industries Inc.	72281	2017-12-22	\$3,556.98
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
WTP Chemicals & Container Dep	729603	\$3,223.77	
WTP Chemicals & Container Dep	729214	\$3,871.71	
=====			
Combat Spraying Ltd.	72282	2017-12-22	\$1,323.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
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Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Cemetery/Park Portable Pumpout	5695		\$1,323.00
Communications Group	72283	2017-12-22	\$6,115.12
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt/Fire Rescue 6 iPhones	375003495	\$6,115.12	
Corporate Payment Systems	72284	2017-12-22	\$11,485.96
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Supplies/Cords	2017.12.05.292	\$1,606.85	
P&L Parks Tree Main Materials	2017.12.05.343	\$755.17	
Shop Shelving Brackets/Valve S	2017.12.05.623	\$216.39	
Fire Joint Computer Maintenanc	2017.12.05.655	\$667.98	
Roads Nails/Glue/Gloves/Batter	2017.12.05.727	\$267.12	
Admin/Council AUMA Meals	2017.12.05.758	\$2,419.93	
Water Trans Asset Man/Duty Pum	2017.12.05.748	\$2,207.07	
Pool Facility Freight/Supplies	2017.12.05.762	\$891.33	
Staff Christmas Party Supplies	2017.12.05.763	\$597.62	
SRC Parks Tap Repair/Glue	2017.12.05.764	\$226.38	
Fitness Area Supplies/Prizes	2017.12.05.768	\$2,027.28	
GIS Software & File Conv App	2017.12.05.147	\$1,143.27	
Dave's Electric	72285	2017-12-22	\$2,708.23
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Install Recpts	766	\$314.23	
Fire Joint Narrow Beam Light	779	\$2,394.00	
Dean's Machine Inc.	72286	2017-12-22	\$1,059.92
Invoice Description	Invoice Number	Invoice Amount	
Shop Tools Build Adaptor	40578	\$134.40	
Trans Build collar for Frame42	40571	\$93.55	
Water Build pin for #152A	40557	\$351.70	
Water Remove & Install Bushing	40629	\$131.25	
Water Reservoir Build inserts	40573	\$349.02	
GT Hydraulic & Bearing	72287	2017-12-22	\$972.11
Invoice Description	Invoice Number	Invoice Amount	
Parks/Trans/Water Ass Filters	000-291692	\$176.61	
Trans/Snow Removal Parts	000-291268	\$406.83	
Parks/trans/Water Ass Filters	000-291364	\$90.00	
Trans Cab Filters #2	000-291813	\$12.94	
Water Exhaust Extension #3	000-291638	\$189.63	
Sewer U-Joints A Lift	000-291751	\$90.93	
SRC Hose for valves #38	000-291621	\$5.17	
Heartland Auto Supply	72288	2017-12-22	\$3,490.51
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Flagging Tape	352693	\$93.35	
Fire Joint Batteries	353521	\$128.86	
Shop Supplies & Tools	351025	\$2,610.48	
Hydrovac DEF Fluid	353860	\$81.84	
Trans Deck lights Unit #174	353886	\$10.76	
Trans 5/8 Bolts Unit #39	353676	\$13.23	
Christmas Tree Cord	353725	\$76.05	
Trans Safety Clothing	354137	\$67.26	
Water Trans Eye Bolts	352469	\$33.03	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shop Supplies & Tools	355660		\$248.40
Shop Band Clamps & Air Fitting	356890		\$23.04
Shop Bandsaw blade & minilight	K55660		\$91.61
Hydrovac Hose Clamps	356617		\$12.60

=====
 Heartland Glass Ltd. 72289 2017-12-22 \$1,909.21

Invoice Description	Invoice Number	Invoice Amount
Office 12 - Door Locks	102265	\$1,598.94
Trans Keys cut #2	102319	\$7.35
Arena Keys Cut	102356	\$8.66
SRC Keys Cut	102327	\$19.32
SRC Lock Cylinders	102352	\$218.24
SRC Dressing Room Lock Repair	102415	\$15.75
Community Hall Lock Repair	102411	\$40.95

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 Heartland Overdoor 72290 2017-12-22 \$1,599.42

Invoice Description	Invoice Number	Invoice Amount
Shop Change door tracking	0414	\$1,599.42

=====
 Heartland Stationers (2014) Lt 72291 2017-12-22 \$3,446.22

Invoice Description	Invoice Number	Invoice Amount
Office 2 Staplers	9576	\$75.52
Office Stationery	9613	\$9.98
Office Photocopier Paper	9739	\$471.98
Office Case of Legal Paper	9778	\$83.89
Office Laminate Pouches	9797	\$93.25
Fire Joint Ltrl Filing Cabinet	9614	\$593.25
Water Trans Paper/Toner	9716	\$204.59
P&D Laminating Sheets	9844	\$20.95
Fitness Area Stationery	9626	\$158.47
Fitness Area Stationery	9627	\$47.20
SRC Laminator & White Board	9659	\$1,005.23
Office Stamps	9936	\$36.70
Office Stationery	9894	\$165.15
Office Computer Keyboard Tray	9943	\$320.25
Office 2 Binders	9976	\$33.43
Shop Label Maker Tape	10011	\$56.60
SRC Stationery	9946	\$36.70
SRC Ice Paint	9991	\$33.08

=====
 IJD Inspections Ltd. 72292 2017-12-22 \$753.51

Invoice Description	Invoice Number	Invoice Amount
P&D Nov Building Permits	ST2017-11	\$753.51

=====
 Industrial Machine Inc. 72293 2017-12-22 \$163.17

Invoice Description	Invoice Number	Invoice Amount
SRC Ball Valve Unit #38	29826	\$163.17

=====
 J.K. Engineering Ltd. 72294 2017-12-22 \$26,250.00

Invoice Description	Invoice Number	Invoice Amount
Lagoon Aeration Bldg Manuals	2017.12.04	\$26,250.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Jen Express	72295	2017-12-22	\$331.67

Invoice Description	Invoice Number	Invoice Amount	
Shop/Trans/Water Trns Freight	11399	\$296.02	
Trans Freight	11453	\$35.65	
=====			
John Deere Financial	72296	2017-12-22	\$350.56

Invoice Description	Invoice Number	Invoice Amount	
Fire Equip Repair Parts	447821	\$87.88	
Trans Engine Gaskets #39	444423	\$63.47	
Trans Seals & Clamps #39	446817	\$23.16	
Trans Engine Gaskets #39	449933	\$158.66	
Trans Engine Gaskets #39	449938	\$17.39	
=====			
Lori's Leather & Repair	72297	2017-12-22	\$29.40

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Boot Repair	3899	\$29.40	
=====			
Nu Edge Construction Ltd.	72298	2017-12-22	\$217,471.43

Invoice Description	Invoice Number	Invoice Amount	
TS84-2017 Sewage Lagoon Upgrad	PP#3.2017	\$61,610.22	
TS80-2016 Sewage Lagoon Upgrad	PP#6	\$155,861.21	
=====			
OK Tire Stettler	72299	2017-12-22	\$103.59

Invoice Description	Invoice Number	Invoice Amount	
P&L Tire repair #88	IN038683	\$103.59	
=====			
Penner, Lee	72300	2017-12-22	\$211.73

Invoice Description	Invoice Number	Invoice Amount	
SRC Canada day events supplies	2017.12.15	\$211.73	
=====			
Poulin's Professional Pest Con	72301	2017-12-22	\$170.63

Invoice Description	Invoice Number	Invoice Amount	
WTP Fly light bug Glue Traps	1014801	\$170.63	
=====			
Priore, Emma	72302	2017-12-22	\$1,900.00

Invoice Description	Invoice Number	Invoice Amount	
Community Hall Dec Hall Janitor	2017.12.01	\$1,900.00	
=====			
Raw Tools Ltd.	72303	2017-12-22	\$902.48

Invoice Description	Invoice Number	Invoice Amount	
Shop Tools Impact Wrench	18789	\$902.48	
=====			
RE Fire	72304	2017-12-22	\$568.23

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint 4 - Com Duffle Bags	0109	\$568.23	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Renown Industries Limited	72305	2017-12-22	\$1,475.88
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemical Transfer Pump	289368	\$1,475.88	
Rollies Vac Systems (1991)	72306	2017-12-22	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	17905	\$315.00	
Schwartz Home Building Centre	72307	2017-12-22	\$1,798.22
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Materials	673407	\$39.67	
Shop Shelf Brackets & Hooks	675567	\$104.70	
Shop Plywood for Shelves	675649	\$82.93	
Shop Wood Screws	675673	\$7.62	
Shop Hooks	675770	\$2.82	
Shop Paint Rollers	675843	\$10.36	
Shop Extension Cord	675923	\$13.22	
Shop Paint Supplies	674461	\$40.85	
Trans Shop Bay Wall Materials	675181	\$438.18	
Trans Drill bit & Screws	675193	\$16.99	
Trans shop wall peg board	675321	\$100.77	
Shop Paint Supplies	675376	\$38.21	
Shop Bay Door Weather Strip	675672	\$45.34	
Christmas Tree Base Materials	674329	\$30.90	
SRC Art Room Coat Rack	674330	\$77.36	
SRC Ice Plant Room Materials	674999	\$597.98	
Shop Pegboard Hooks	676088	\$60.95	
Shop Lumber & Screws Door Repa	677304	\$35.88	
SRC Header Trench Boards	676730	\$53.49	
Shanes Instrument Services Ltd	72308	2017-12-22	\$36,353.59
Invoice Description	Invoice Number	Invoice Amount	
WTP Disbribution Pump Adjust	20043	\$1,449.00	
WTP install Camera & pull Stat	20037	\$8,896.93	
WTP Communication Equipment	20044	\$26,007.66	
Sobeys Captial Inc.	72309	2017-12-22	\$239.39
Invoice Description	Invoice Number	Invoice Amount	
P&L Coffee Supplies	2076011	\$239.39	
Stettler Fire Department	72310	2017-12-22	\$19,886.45
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Sep/Oct/Nov Honorar	2017.11.30	\$19,886.45	
Stettler Flooring	72311	2017-12-22	\$81.51
Invoice Description	Invoice Number	Invoice Amount	
SRC Painting Supplies	58950	\$81.51	
Stettler Home Hardware	72312	2017-12-22	\$530.61
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Office Hooks, tape, wipes	110615		\$36.40
Office Bottled Water	110625		\$15.75
Office Pitcher & Key rings	110676		\$13.10
Office Extension Cord/Tape	110858		\$20.45
Trans Bottle Water Refill	110602		\$7.50
Trans Shop Supplies	110831		\$7.02
Trans Ladder	110790		\$157.49
Christmas Tree Extension Cord	110792		\$83.99
SRC Tool Kit	110624		\$146.99
SRC Hole Saw Mandrel	110769		\$14.69
Community Hall Tools & Plates	111069		\$27.23
=====			
Stettler Motors (1998) Ltd.	72313	2017-12-22	\$308.22
Invoice Description	Invoice Number	Invoice Amount	
Shop Door Wire Harness #48	185298	\$177.68	
Shop Vaccum Sensor #48	185364	\$130.54	
=====			
Stettler Regional Board of Tra	72314	2017-12-22	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
Staff Christmas Party Prizes	472	\$100.00	
Staff Christmas Party Prizes	469	\$400.00	
=====			
Stettler Sales & Rentals Ltd.	72315	2017-12-22	\$308.96
Invoice Description	Invoice Number	Invoice Amount	
Trans Metal for Grader	113728	\$18.17	
Trans Metal for Snow Gate	114102	\$12.60	
Trans Metal for bucket #117	114191	\$140.43	
Trans Metal for bucket	114206	\$137.76	
=====			
Sweeney, Cheri	72316	2017-12-22	\$1,971.00
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt Oct 2016 Janitor Serv	608976	\$162.00	
Fire Jnt Nov 2016 Janitor Serv	608975	\$81.00	
Fire Jnt Dec 2016 Janitor Serv	608977	\$54.00	
Fire Jnt Jan Jantior Service	608978	\$40.50	
Fire Joint Apr Janitor Service	608979	\$189.00	
Fire Joint May Janitor Service	608980	\$175.50	
Fire Joint Jun Janitor Service	608981	\$202.50	
Fire Joint Jul Janitor Service	908982	\$121.50	
Fire Joint Aug Janitor Service	2017.08.31	\$243.00	
Fire Joint Sep Janitor Service	608984	\$175.50	
Fire Joint Oct Janitor Service	608985	\$162.00	
Fire Joint Nov Janitor Service	608986	\$202.50	
Fire Joint Dec Janitor Service	608987	\$162.00	
=====			
Tagish Engineering Ltd.	72317	2017-12-22	\$15,990.48
Invoice Description	Invoice Number	Invoice Amount	
TS85-Emmerson Estates	15873	\$2,724.44	
TS83 - 55 St West Land W&S	15871	\$1,974.58	
TS78 - 51st Ave Reconstruction	15869	\$1,777.55	
TS80-2016 Sewage Lagoon Upgrad	15870	\$6,651.19	
TS84-2017 Sewage Lagoon Upgrad	15872	\$2,862.72	
=====			
United Farmers of Alberta	72318	2017-12-22	\$161.25
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Fire Regional Antifreeze	210906346		\$74.61
Water Trans Trailer Materials	304250037		\$59.79
Water Trans Box of Screws	304250098		\$15.32
Water Trans PVC Pipe	304250298		\$11.53

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 Wet Water Industries Ltd. 72319 2017-12-22 \$233.79

Invoice Description	Invoice Number	Invoice Amount
Fire Joint Solar Salt Delivere	105586	\$233.79

=====
 WFR Wholesale Fire & Rescue Lt 72320 2017-12-22 \$21,091.60

Invoice Description	Invoice Number	Invoice Amount
Fire Joint Sling & Freight	BI-109869	\$2,784.26
Fire Deluge extruded rubber	BI-109721	\$4,640.63
Fire 8 Hoses	BI-109722	\$2,217.52
Fire Rescue 3-Bullet Blades	BI-109894	\$4,374.02
Fire Rescue Cutters Edge	BI-109893	\$7,075.17

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 Woody's Automotive Ltd. 72321 2017-12-22 \$2,126.67

Invoice Description	Invoice Number	Invoice Amount
Shop & Parks Wiper Blades #48	599150	\$105.76
Shop Rubber Gloves	599151	\$13.63
Shop Deep Socket	599376	\$23.91
Shop Windshield Washer Fluid	597624	\$25.12
Shop Hand Towels	597820	\$98.24
Shop Cleaning Wipes	598201	\$24.23
Shop Welding Cable ends #114	596669	\$83.83
Shop Rear Brake Shoes #48	596678	\$235.02
Shop Rear Whl Cyl #48	596705	\$42.15
Shop Rubber Gloves	597076	\$20.98
Shop Tap	597355	\$7.25
Shop Drill Bits	597477	\$13.34
Shop Floor Jack	598305	\$1,207.50
Trans Alt Wire Terminal #39	597873	\$5.61
Trans Alt for Unit #39	596522	\$109.17
Trans Valve seals #39	597563	\$31.90
Water Trans rear tail light #3	598016	\$43.43
Sewer Battery Charger B Lift	598530	\$36.74
SRC Zip Ties	597976	\$23.27

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 WTS Manufacturing & Sales Inc. 72322 2017-12-22 \$203.07

Invoice Description	Invoice Number	Invoice Amount
Shop/Water Trans Repair Parts	953	\$203.07

 Total Cheques \$469,353.86

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72323
Cheque Date	First	Last		72374

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
A.A.M.D. & C.	72323	2017-12-29	\$1,105.57

Invoice Description	Invoice Number	Invoice Amount	

Shop Fuel Nozzle, Grease Tubes	PF-6543-65908	\$221.60	
Parks/Trans/Water 15W40 Oil	PF-6560-66087	\$883.97	

A.A.M.D.C.	72324	2017-12-29	\$6,770.90

Invoice Description	Invoice Number	Invoice Amount	

Trans Grader Blades & Hardware	1501993	\$1,552.95	
Trans Breakaway Anchors	1121-50004257	\$352.25	
Water TRans Water Ser Fittings	73104682-00	\$4,865.70	

Action Plumbing & Excavating	72325	2017-12-29	\$8,863.89

Invoice Description	Invoice Number	Invoice Amount	

SRC Ice making boiler replacem	W28478	\$8,863.89	

Alberta Whitewater Association	72326	2017-12-29	\$630.00

Invoice Description	Invoice Number	Invoice Amount	

Pool Kayak Instructor	2017.10.16	\$630.00	

APEX Supplementary Pension Pla	72327	2017-12-29	\$371.03

Invoice Description	Invoice Number	Invoice Amount	

Supplementary Pension Plant TR	PP26-17	\$371.03	

Bagshaw Electric Ltd.	72328	2017-12-29	\$2,531.24

Invoice Description	Invoice Number	Invoice Amount	

SRC Install Emergency Lighting	20120A	\$2,453.01	
Pool Repair Heater	20118A	\$78.23	

Black Press Group Ltd.	72329	2017-12-29	\$608.20

Invoice Description	Invoice Number	Invoice Amount	

P&D Dev Permits & Council Bus	33328348	\$608.20	

Bond-O Communications Ltd.	72330	2017-12-29	\$49.88

Invoice Description	Invoice Number	Invoice Amount	

SRC Office Phone repair	BONDOIN110094	\$49.88	

Bounty Onsite Inc.	72331	2017-12-29	\$947.98

Invoice Description	Invoice Number	Invoice Amount	

Water Trans Gloves	001-057047	\$8.60	
SRC Janitor Supplies	001-056891	\$939.38	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Brenda's Country Catering	72332	2017-12-29	\$438.64
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Meeting Lunch	2771	\$235.46	
Shop Lunch	2788	\$203.18	
Broadport Canada Inc.	72333	2017-12-29	\$6,336.75
Invoice Description	Invoice Number	Invoice Amount	
Annual Web License & Hosting f	1340	\$6,336.75	
Brownlee LLP	72334	2017-12-29	\$1,656.96
Invoice Description	Invoice Number	Invoice Amount	
Admin Legal Smith Corresponden	456394	\$1,656.96	
Burmac Mechanical 2000	72335	2017-12-29	\$1,252.26
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Peressure Valves	90029	\$265.13	
Water Trans BV Drain Line Fitt	90044	\$109.79	
Water TRans BV Line Fittings	90032	\$173.63	
Water Trans Pressure Reducing	90069	\$108.15	
Water Trans Blockage 6406-42av	B42022	\$595.56	
Cal-Trac Contracting Ltd.	72336	2017-12-29	\$2,533.13
Invoice Description	Invoice Number	Invoice Amount	
Wetlands - Hired Trackhoe	303346	\$2,533.13	
Campbell, Al	72337	2017-12-29	\$185.00
Invoice Description	Invoice Number	Invoice Amount	
Council Travel & Subsistence	2017.12.15	\$185.00	
Canadian Union of Public Emplo	72338	2017-12-29	\$437.50
Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP26-17	\$437.50	
ClearTech Industries Inc.	72339	2017-12-29	\$3,362.99
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals & Cont	731433	\$3,362.99	
Clearview Public Schools	72340	2017-12-29	\$51.85
Invoice Description	Invoice Number	Invoice Amount	
Shop Vacuum Bags	5297	\$51.85	
Coffee Tree	72341	2017-12-29	\$301.03
Invoice Description	Invoice Number	Invoice Amount	
Council Orgainization Meeting	2017.10.24	\$301.03	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Contact Safety Service Ltd.	72342	2017-12-29	\$112.88

Invoice Description	Invoice Number	Invoice Amount	
Community Hall Fire Extinguish	6426	\$112.88	

Corporate Payment Systems	72343	2017-12-29	\$17,235.17

Invoice Description	Invoice Number	Invoice Amount	
Park Re-Register #127 of Gov	2017.12.29.221	\$84.45	
Council Budge Mtg Supplies/Sho	2017.12.29.221	\$3,660.19	
BOT Corporate Visa	2017.12.29.BOT	\$339.28	
SVWS Corporate Visa	2017.12.29.SVW	\$5.99	
Cemetery Weed Eaters/Skate wit	2017.12.29.343	\$1,688.80	
WTP 2-Office Chairs/Safety kit	2017.12.29.275	\$1,022.29	
Shop Garbage Cans	2017.12.29.623	\$94.47	
Trans Online Training/Grease G	2017.12.29.727	\$1,315.50	
Water & Sewer Training Asset	2017.12.29.748	\$560.83	
SRC Travel & Subsistence	2017.12.29.758	\$137.76	
SRC Stamps	2017.12.29.760	\$89.25	
Pool Facility Coffee Maker/Lau	2017.12.29.762	\$2,166.36	
Eng Admin CET Designation Fee	2017.12.29.763	\$345.00	
SRC Electrical Tape/Zip Ties	2017.12.29.764	\$56.60	
Council/Admin Emerging Trends	2017.12.29.767	\$730.16	
Fitness Area Gym Supplies	2017.12.29.768	\$266.28	
GIS Plotter Ink & Parts Refund	2017.12.29.854	\$1,381.40	
Fire Travel & Subsistence	2017.12.29.655	\$25.29	
Fire Joint Meals, Spray, Oil C	2017.12.29.292	\$3,265.27	

County of Stettler	72344	2017-12-29	\$5,892.13

Invoice Description	Invoice Number	Invoice Amount	
Disaster 4th Qtr Services	COS-002129	\$5,892.13	

Digitex Canada Inc.	72345	2017-12-29	\$213.05

Invoice Description	Invoice Number	Invoice Amount	
SRC Photocopies	IN388778	\$213.05	

Diverse Signs N Designs Inc.	72346	2017-12-29	\$15.75

Invoice Description	Invoice Number	Invoice Amount	
SRC Public Skate Advertising	4437	\$15.75	

GT Hydraulic & Bearing	72347	2017-12-29	\$1,001.57

Invoice Description	Invoice Number	Invoice Amount	
Hydrovac Roller chain Unit#162	000-291879	\$81.90	
Hydrovac Roller Chain Unit#162	000-291887	\$255.30	
Trans Batteries Unit #145	000-291972	\$546.00	
Trans Hose Repair Unit#42D	000-291895	\$118.37	

Guillevin International Co.	72348	2017-12-29	\$5,350.80

Invoice Description	Invoice Number	Invoice Amount	
Fire 14 Scott Respirator Face	0407-469303	\$5,350.80	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Heartland Auto Supply	72349	2017-12-29	\$93.16

Invoice Description	Invoice Number	Invoice Amount	
Shop Chain Hooks	357669	\$12.32	
Shop Solder	357771	\$17.05	
Shop Spray Paint	357784	\$9.74	
HYdrovac T-Bolt Clamps #162	357681	\$12.60	
Trans Trailer PLug #86	357178	\$11.90	
Trans Wire Plug Unit #145	358042	\$29.55	

Hi Way 9 Express Ltd.	72350	2017-12-29	\$104.86

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Freight	11739636	\$35.90	
Water Trans Freight	20011217	\$68.96	

Jen Express	72351	2017-12-29	\$35.65

Invoice Description	Invoice Number	Invoice Amount	
Shop Freight	11573	\$35.65	

Kathy's Printing Service	72352	2017-12-29	\$21.00

Invoice Description	Invoice Number	Invoice Amount	
HBC Green Tips	3691	\$21.00	

Keiths Refrigeration	72353	2017-12-29	\$601.84

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Change Filters Furn	17374	\$601.84	

Praxair Distribution	72354	2017-12-29	\$232.16

Invoice Description	Invoice Number	Invoice Amount	
Pool FacilityCylinder Rental	80442575	\$232.16	

Purolator Courier Ltd.	72355	2017-12-29	\$214.46

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint /WTP/Water Freight	436441461	\$214.46	

Receiver General for Canada	72356	2017-12-29	\$38,433.77

Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP26-17	\$30,571.15	
Town Tax Remittance	PP26-.17.	\$6,847.64	
BOT Tax Remittance	PP26-17.BOT	\$1,014.98	

Schwartz Home Building Centre	72357	2017-12-29	\$151.59

Invoice Description	Invoice Number	Invoice Amount	
SRC Painting Supplies	678602	\$111.12	
SRC Paint	678692	\$40.47	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shirley McClellan Regional Wat	72358	2017-12-29	\$9,846.22
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trsf Stn Util Jul/Aug/Sep	SMRWSC-000624	\$9,846.22	
Stetter and District Community	72359	2017-12-29	\$80.00
Invoice Description	Invoice Number	Invoice Amount	
Admin Training	721	\$80.00	
Stettler Flooring	72360	2017-12-29	\$83.41
Invoice Description	Invoice Number	Invoice Amount	
SRC Painting Supplies	59061	\$83.41	
Stettler Home Hardware	72361	2017-12-29	\$58.79
Invoice Description	Invoice Number	Invoice Amount	
Office Canada Flag	111134	\$37.79	
Office Bottled Water	111162	\$21.00	
Stettler Regional Board of Tra	72362	2017-12-29	\$200.00
Invoice Description	Invoice Number	Invoice Amount	
Honorarium Heartland Dollars	510	\$200.00	
Stettler Sales & Rentals Ltd.	72363	2017-12-29	\$87.61
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Jackhammer Parts	114274	\$87.61	
Stettler Waste Management	72364	2017-12-29	\$90,768.00
Invoice Description	Invoice Number	Invoice Amount	
Joint Landfill 4th Qtr Requist	SWM-0000986	\$90,768.00	
Switenky, Erin	72365	2017-12-29	\$97.50
Invoice Description	Invoice Number	Invoice Amount	
Christmas Honorarium	2017.12.27	\$97.50	
Trinus Technologies Inc	72366	2017-12-29	\$38.06
Invoice Description	Invoice Number	Invoice Amount	
Computer Tech Support	P354-19317	\$38.06	
United Farmers of Alberta	72367	2017-12-29	\$184.68
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Boards Material #3	304253514	\$184.68	
Van Houtte Coffee Services Inc	72368	2017-12-29	\$97.88
Invoice Description	Invoice Number	Invoice Amount	
Office Coffee	72206014-2018	\$97.88	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Wajax Industries Limited	72369	2017-12-29	\$9,425.85

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Excavation Impleme	U69496	\$3,511.20	
Water Trans Excavation Impleme	U69497	\$5,914.65	

Wells Furniture	72370	2017-12-29	\$241.50

Invoice Description	Invoice Number	Invoice Amount	
Council Service Recognition	22366	\$241.50	

Williams Engineering	72371	2017-12-29	\$5,355.00

Invoice Description	Invoice Number	Invoice Amount	
SRC Ice PLant Renewal	0076235	\$5,355.00	

Woody's Automotive Ltd.	72372	2017-12-29	\$24.50

Invoice Description	Invoice Number	Invoice Amount	
Shop Paint Markers	599782	\$12.10	
Shop Spray Paint	599952	\$12.40	

Zimmermann, Melissa	72373	2017-12-29	\$480.00

Invoice Description	Invoice Number	Invoice Amount	
Fitness Instructor 11.20-12.20	2017.12.20	\$480.00	

Zuk, Olivia	72374	2017-12-29	\$97.50

Invoice Description	Invoice Number	Invoice Amount	
Christmas Honorarium	2017.12.27	\$97.50	

Total Cheques			\$225,311.14
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72375
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Dodd, Sonia	72375	2017-12-29	\$211.73

Invoice Description	Invoice Number	Invoice Amount	

SRC Petty Cash Canada Day Exp	2017.12.17	\$211.73	

Total Cheques			\$211.73
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number ONL000007	ONL000009
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000007	2017-12-28	\$22,731.76

Invoice Description	Invoice Number	Invoice Amount	

Joint Office Nov Gas Bill	201711-3693	\$1,326.11	
Fire Joint Nov Gas Bill	201711-3687	\$1,095.92	
Town Shop Nov Gas Bill	201711-3694	\$778.22	
Airport Nov Gas Bill	201711-3686	\$215.65	
WTP Nov Gas Bill	201711-3689	\$6,158.70	
Water Trans Nov Gas Bill	201711-3684	\$221.16	
Sewer 1 Nov Gas Bill	201711-3685	\$231.23	
Sewer 2 Nov Gas Bill	201711-3692	\$220.00	
SRC Nov Gas Bill	201711-3691	\$11,424.01	
Community Hall Nov Gas Bill	201711-3690	\$515.82	
Parks Lions Nov Gas Bill	201711-3688	\$225.51	
Gear Up Nov Gas Bill	201711-3679	\$319.43	

Enmax Energy Corporation	ONL000008	2017-12-28	\$79,065.03

Invoice Description	Invoice Number	Invoice Amount	

Nov Power Bill	17-2739279	\$79,065.03	

Shaw Cablesystems GP	ONL000009	2017-12-28	\$168.95

Invoice Description	Invoice Number	Invoice Amount	

Fitness & Pool Area Cable TV	2017.12.01	\$168.95	

Total Cheques			\$101,965.74
			=====

**MINUTES OF THE REGULAR STETTLER WASTE MANAGEMENT AUTHORITY MEETING
HELD ON FRIDAY, DECEMBER 8, 2017 AT 10:00 A.M., IN THE COUNCIL CHAMBERS OF
THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA**

PRESENT: Wayne Nixon, County of Stettler Councillor (Chairperson)
Cheri Neitz, County of Stettler Councillor
Sean Nolls, Town of Stettler Councillor
Malcolm Fischer, Town of Stettler Councillor (Vice Chairperson)
Scott Pfeiffer, Town of Stettler (Alternate)
Sandra Schell, Village of Big Valley
Paul McKay, Village of Donalda
CAO Carla Tuck, Village of Gadsby (2nd Alternate)
Dan Hiller, Summer Village of Rochon Sands
Carl Cornelssen, Summer Village of White Sands
John Pearson, Stettler Member at Large
Grace Fix, Volunteer Recycling Member

Other: Rene Doucette, Manager/SWMA Representative
Greg Switenky, Town of Stettler CAO
Yvette Cassidy, County of Stettler Assistant CAO
(SWMA Assistant CAO)
Jarrett Kushner, County of Stettler Help Desk Technician
Marlene Hanson, County of Stettler Executive Assistant

ABSENT: Fred Entwisle, Village of Gadsby
Tim Fox, County of Stettler CAO (SWMA CAO)

CALL TO ORDER

The meeting was called to order at 10:00 a.m., Friday, December 8, 2017 by Chairperson Wayne Nixon.

Introductions were made

AGENDA ADDITIONS AND APPROVAL

56.12.08.17 Moved by Sean Nolls

“that the December 8, 2017 agenda for the Stettler Waste Management Authority Meeting be approved with the following additions:

1. Mattress Recycling.” Carried Unanimously

MINUTES APPROVAL

57.12.08.17 Moved by Malcolm Fischer

“that the November 7, 2017 Stettler Waste Management Authority Meeting minutes be approved, as amended to show Malcolm Fischer as the Vice Chairperson.” Carried Unanimously

MANAGER’S REPORT

None

It was reported that rebuilding of the Take-it or Leave-it Building will be started right away. Reconstruction will include anchoring and interior lights.

58.12.08.17 Moved by Sandra Schell

“that the Stettler Waste Management Authority accept the verbal Take-it or Leave-It report, as presented.” Carried Unanimously

FINANCIALS

Accounts Payable – Cheque Register, Accounts Payable - Bank Direct Debits, Accounts Payable Direct Debit - Visa, Monthly Bank Reconciliation and Year to Date Budget Report:

59.12.08.17

Moved by Paul McKay

“that the Accounts Payable - Cheque Register (cheque 3602 to 3636); Accounts Payable - Bank Direct Debits for the months of September, October and November, 2017; Accounts Payable Direct Debit – Visa for the months of September and October, 2017; Monthly Bank Reconciliations for the periods ending September 30 and October 31, 2017; and Year to Date Budget Report for the period ending October 31, 2017, attached and forming part of these minutes, be approved as presented.”

Carried Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES

Administration Policy AD 2.23 – Rate of Inflation – Hauling Credits:

60.12.08.17

Moved by Sandra Schell

“that the Stettler Waste Management Authority approve the Stettler Waste Management Policy's Administration AD 2.23 – Rate of Inflation – Hauling Credits policy, as presented.”

Carried Unanimously

Administration Policy AD 2.24 – Repair and Replacement Costs at Transfer Stations:

61.12.08.17

Moved by Carl Cornelssen

“that the Stettler Waste Management Authority approve the Stettler Waste Management Policy's Administration AD 2.24 – Repair and Replacement Costs at Transfer Stations policy, as presented.”

Carried Unanimously

Disaster Plans Specific to Our SWMA Sites:

An oral report was given, noting that Terry Best and Rene Doucette are working on the plans, and Rene will be taking the required course along with listing all equipment.

Recycling Fridges:

An oral report was given noting that they are still attempting to get ahold of the contractor. Suggested that Administration draft a letter for the Contractor to sign and return.

Mattress Recycling:

Grace Fix gave a verbal update on the Mattress Recycling Program. A Pilot Program consists of 1 sea-can bin located at the Stettler Landfill and she is attempting to fundraise for \$6,000 to purchase another bin including transport charges. Superfluity will support if necessary. It was noted that there are ongoing costs consisting of transportation charges to Re-matt in Calgary and the \$14.00 recycling fee per mattress for services. Volumes appear to be around \$9,000 up to \$13,000. It was noted that this Mattress Project saves landfill space and money.

The 2018 recycling budget has been increased to \$15,000 but will require an addition increase of \$13,000, bring it up the \$28,000.

In Rural Transfer sites, it is up to operators to give the resident a choice as to where they wish to take the mattress (drop-off at the non recycling transfer station or to deliver to recycle at the Stettler Landfill).

62.12.08.17 Moved by Paul McKay
"that the Stettler Waste Management Authority Board accept the Mattress Recycling item for information." Carried Unanimously

NEW BUSINESS

2018-20 Budget:

Malcolm Fischer requested that when major purchases are required that the board be given prior notification before the items are presented at the Committee Level.

63.12.08.17 Moved by Paul McKay
"that the Stettler Waste Management Authority Board approves the three-year Budget for the period of 2018, 2019 and 2020 as amended to include the increase for mattress recycling, attached to and forming a part of these minutes." Carried Unanimously

2018 Requisition:

64.12.08.17 Moved by Sandra Schell
"that the Stettler Waste Management Authority Board approve a \$62.00 per capita Operating Requisition effective January 1, 2018." Carried Unanimously

2018 Cost of Living Adjustment:

It was noted that transfer site operator's will be affected by the minimum wage increase which has been calculated into the Budget.

65.12.08.17 Moved by Malcolm Fischer
"that the Stettler Waste Management Authority Board approve a Cost of Living increase to all staff, effective January 1, 2018 at the rate of 1.3% as per the current (October 2016) Consumer Price Index for Alberta." Carried Unanimously

RECYCLING REPORT

Trying to be Idle-Free:

There are two posters that need to find a suitable location. Let Grace Fix know suggestions.

66.12.08.17 Moved by Sean Nolls
"that the Stettler Waste Management Recycling Report dated December 8, 2017 be received for information." Carried Unanimously

NEXT MEETING

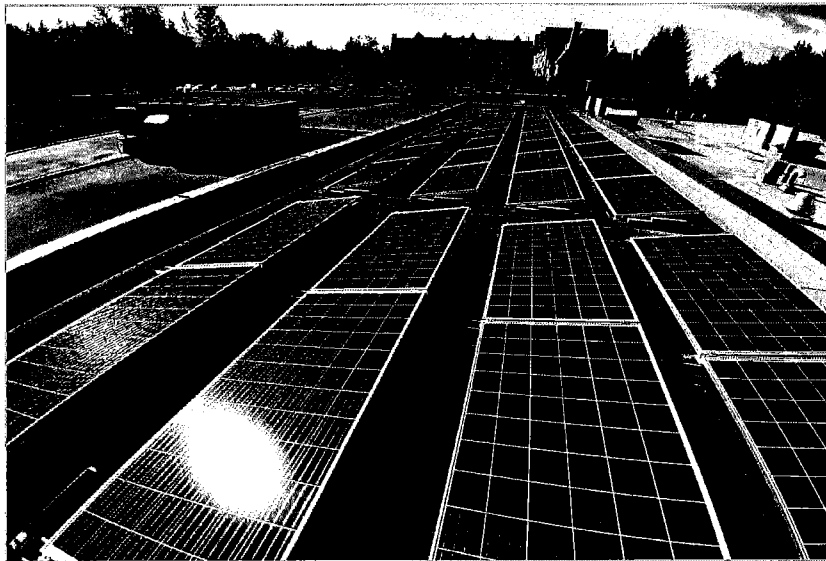
The next meeting is scheduled for March 16, 2018 at 10:00 a.m.

ADJOURNMENT

67.12.08.17 Moved by Malcolm Fischer
"that the Stettler Waste Management Authority Meeting be adjourned at 10:55 a.m." Carried Unanimously

Chairperson

SWMA Chief Administrative Officer



Solar program denied in Sylvan Lake

Town Council defeated a motion to joining
the Alberta Municipal Solar Program

MEGAN ROTH / Dec. 14, 2017 11:30 a.m. / LOCAL
NEWS / NEWS

Council has once again voted against joining the Alberta Municipal Solar Program (AMSP). The option was brought before Council at the last regular meeting on Dec. 11.

Council defeating the motion to join the program has nothing to do with being environmental friendly or not, according to Coun. Jas Payne it has everything to do with cost.

“The cost [and rebates] isn’t a benefit right now,” explained Payne.

The program is offering rebates for the installation of solar panels, depending on the solar capacity of the panels.

It was recommended the solar panels be used at the Municipal Operations Building, for an amount not to exceed \$35,000 for the installation and the panels.

The estimated payback period for the solar panels would be 17.5 years, based on the rebates, initial costs and deferral of power consumption.

Coun. Megan Chernoff Hanson agreed with Payne, saying the payback period is much higher than expected.

"The idea is great, but our money can be put to better use bettering our environment right now," said Hanson.

Another issue facing the solar program is the technology behind it. According to Payne, who has done research into the subject, the solar technology isn't at a point right now where it makes sense for Council to invest.

While solar panels have made vast improvements over the past 10 years or so, Payne says there is still more that needs to be done, before he will be willing to agree to the program.

“[Solar power] is still in its infancy... The technology isn’t there yet, in 10 years it will be,” said Payne.

Council agreed while now is not the time to sign up for the program, it isn’t opposed to looking into the AMSP again in the future.

Director of Planning and Development Ken Kalirai says in the future pricing may change which could help Council make their decision.

“It doesn’t have to be decided on right now. Council may hold off for a few years and there is a chance it’ll get cheaper,” Kalirai explained.

In the meantime, Council and administration will be looking at other options to go green. This could include using LED lightbulbs in the Municipal Operations Building. According to Betty Osmond, chief administrative officer, these options will be looked at for the building during an upcoming renovations review.

“This program is supported by Alberta Urban Municipalities Association (AUMA),” said Osmond. “The idea is you have to start somewhere.”

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