

Town of Stettler

COUNCIL MEETING

JUNE 5, 2018

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
JUNE 5, 2018
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of May 15, 2018 5-12
 - (b) Business Arising from the May 15, 2018 Council Minutes
4. **Citizens Forum**
5. **Delegations**
 - (a) 6:35 p.m. - Lee Hardman, Director of Emergency Management and Chad Jackson, Deputy Director of Emergency Management 13
6. **Administration**
 - (a) 2018 Capital Budget – Backhoe 14-15
 - (b) Cancellation of July/August Committee of the Whole Meetings 16
 - (c) Physical Supply – Electricity (2021-2023) 17-34
 - (d) Communities in Bloom Judges – July 8-10, 2018 35-38
 - (e) Meeting Dates
 - Wednesday, June 6 – Seniors Week – Lunch Social – Willow Creek Lodge – 12:00 pm (MF, CB, GL)
 - Thursday June 7 – Seniors Week – Lunch Social – The Hub – 1:00 pm (MF, WS)
 - Friday, June 8 – Town/County Pancake Breakfast (all Council)
 - Friday, June 8 – Seniors Week – Lunch Social – Points West Living – 12:00 pm (MF, SP, AC)
 - Tuesday, June 12 – Committee of the Whole – 4:30 pm
 - Tuesday, June 19 – Council – 6:30pm
 - Wednesday, June 20 – Council Facility Tour – 9:00 am
 - Sunday, July 8 – Communities in Bloom Judges Arrive
 - Monday, July 9 – Communities in Bloom Judges Day – 8:30am
 - Tuesday, July 10 – Committee of the Whole – 4:30 pm
 - Tuesday, July 17 – Council – 6:30pm
 - Tuesday, August 7 – Council – 6:30pm

**COUNCIL AGENDA
JUNE 5, 2018
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- (f) Accounts Payable in the amount of \$54,605.25 + \$3,946.54 + \$120,399.63 + \$30,989.06 + \$35,507.52 + \$57,337.05 + \$5,000.00 + \$2,131.58 + \$35,560.04 + \$23,469.71 + \$227,262.95 = \$596,209.33 39-59
- (g) CAO Reports for May 2018 60-65
- 7. **Council**
 - (a) Meeting Reports
- 8. **Minutes**
 - (a) Stettler District Ambulance Association – May 14, 2018 66-67
- 9. **Public Hearing**
- 10. **Bylaws**
- 11. **Correspondence**
 - (a) P&H Elevator Preservation Society 68-71
 - (b) 2018 G7 Leaders' Summit RCMP Resource Requirements 72
 - (c) FCM Advocacy Fund 73-74
 - (d) AUMA Open Letter – President Morishita – Trans Mountain Pipeline 75-76
- 12. **Items Added**
- 13. **In-Camera Session**
- 14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MAY 15, 2018 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor Sean Nolls

Councillors C. Barros, A. Campbell, M. Fischer, G. Lawlor, S. Pfeiffer & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins

Press (2)

Absent: None

Call to Order: Mayor S. Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 18:05:16 Moved by Councillor Smith to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held May 1, 2018

Motion 18:05:17 Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on May 1, 2018 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the May 1, 2018 Meeting Minutes

(c) Minutes of the Committee of the Whole held May 8, 2018

Motion 18:05:18 Moved by Councillor Pfeiffer that the Minutes of the Committee of the Whole held on May 8, 2018 be approved as presented.

MOTION CARRIED
Unanimous

(d) Business Arising from the May 8, 2018 Committee of the Whole Minutes

4. **Citizen's Forum:** (a) No one was present at the Citizen's Forum

5. **Delegations:** (a) 6:45pm Brenda Barritt – Program Manager, Stettler Learning Centre

This item was dealt with later in the meeting.

6. **Administration:** (a) 2018 Operating Budget

This item was dealt with later in the meeting.

(b) Airport License of Operation Agreement – Stettler Car Club 2018

Director of Operations M. Robbins advised that the Stettler Car Club has requested from the Town a License of Occupation for the airport, for the period of July 13, 2018 to July 15, 2018 and approximately the same time each year, for the next four years, until 2022, for the ¼ Mile Shoot Out with a Lease amount of \$1200.00 per year paid to the Town of Stettler.

Motion 18:05:19

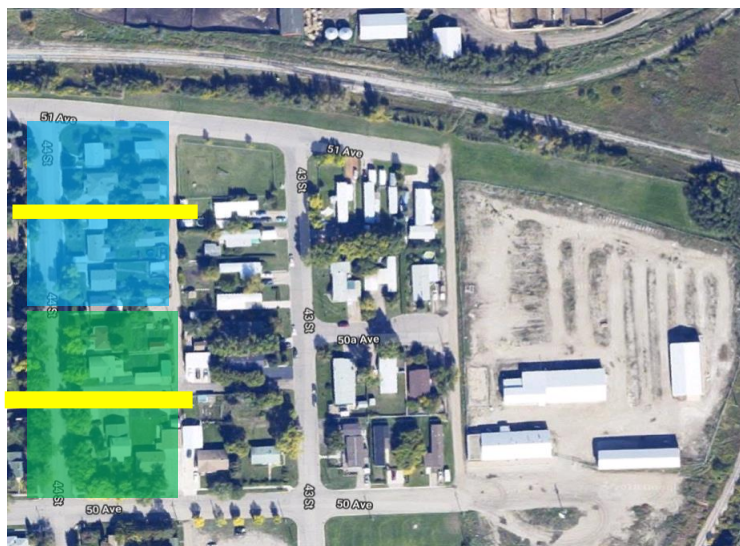
Moved by Councillor Fischer that the Town of Stettler Council agree to the License of Occupation with the Stettler Car Club for the airport, for the period of July 13, 2018 to July 15, 2018 and approximately the same time each year, for the next four years, until 2022, for the ¼ Mile Shoot Out with a Lease amount of \$1200.00 per year paid to the Town of Stettler.

MOTION CARRIED
Unanimous

(c) 2018 Capital Budget – Emergent Water and Sewer

Director of Operations M. Robbins advised that over the past six months, staff have been monitoring a saturated spot in an easement behind 4213 50A Avenue. May 7th staff prepared to repair a small leak and excavated at the saturated location. The pipe material of the water main is old irrigation type pipe which is not suitable for the depth of bury, nor the pressures of the water system in town. The pipe was distorted in shape, cracked all through the pipe and deteriorated. A repair clamp was successful installed to try to control the leak, however because the pipe is egg shaped we expect this to be a very temporary measure.

The best option currently is to explore a complete replacement of the water main. This work involves the relocation of fences, sheds, and trees; and requires the cooperation of ATCO Electric and AltaGas whose facilities are in the easement. The sanitary main which is directly adjacent to the watermain in the easement is being proposed to be replaced at the same time. The mobile homes on the north side of 50A Avenue are also serviced via easement in the back yards and through old record drawings exploration, we have found it is of the same material and we propose replacing both locations this year.



A preliminary cost estimate has been completed to set a budget amount. Each 6-home section has cost of \$97,250 plus engineering costs of 20%, for a total per section cost of \$116,700.

Total project budget request is \$233,400, excluding GST.

Motion 18:05:20

Moved by Councillor Smith that the Town of Stettler Council approves proceedings with construction design and tender with an expected budget of \$233,400 funded through the 2018 Capital Budget.

MOTION CARRIED
Unanimous

Director of Operations M. Robbins left the meeting at 6:45 p.m.

Delegations:

- (a) 6:45pm Brenda Barritt – Program Manager, Stettler Learning Centre

Brenda Barritt, Program Manager of the Stettler Adult Learning Council entered the meeting at 6:45 p.m.

Mayor Nolls welcomed B. Barritt to the meeting.

B. Barritt explained that she has been the Program Manager for 5 years and started as a tutor with the organization.

Highlights of the presentation included:

- Community Adult Learning Program is funded by Innovation and Advanced Education.
- One of 3 Provincial Campus Alberta Central Programs – funded and staffed by Red Deer College and Olds College.
- The program in Stettler provides:
 - Literacy and Fundamental Learning
 - Reading, writing, numeracy
 - Digital Skills
 - Life Skills
 - English Language Learning
 - Pursuing various grant options to assist new comers into the community
- Family Literacy
 - Encourage programs that include child and parent
- Community Capacity Building
 - Fundamental programs that benefit community members such as Wills and Estates Planning
 - Program offers a variety of Workplace Skills training such as Management Skills and Communication
- Connections to Postsecondary Education
 - Partnerships with various Post-Secondary Colleges to offer online diplomas and certificates including License Practical Nurse, Health Care Aid, and Business Administration
- The primary goal of the Stettler Adult Learning Program is to act has a centralized hub and connect people with various programs.
- Volunteer Tutor Program – matched dedicated and trained volunteer tutors with students who wish to develop basic skills (improving basic reading, writing and math skills)
- Regular community consultation and dialog make sure program stays current and relevant

- Stettler Adult Learning Council employs 5 management staff and 4-10 contracted facilitators and is governed by volunteers and community leaders
- Stettler Learning Centre currently runs a very tight budget with very little room to innovate or do more of something without letting go of current activities or finding new funds
- Building a Community Vision for Stettler Learning Centre – May 22, 2018 – Stettler Recreation Centre
 - Building a longer term (3-5 year) direction:
 - What does an engaged citizen of Stettler look like?
 - What are barriers or vulnerabilities to being so?
 - What role can SLC play?
 - Emerging Themes
 - Mental Health
 - Digital Literacy
 - Employment support and readiness

It was noted that over 800 people have taken various Programs offered through the Stettler Learning Centre.

Mayor Nolls thanked B. Barritt for her very informative presentation and congratulated her on the great job she does for the Stettler Learning Centre and the Community. The Stettler Learning Centre is a great benefit to the community.

B. Barritt departed the meeting at 7:15 p.m.

6. Administration (a) 2018 Operating Budget

CAO G. Switenky presented the 2018 Operating (Tax) Budget and reviewed the information presented in the package. The 2018 Operating (Tax) Budget has been prepared based on the approved 3 year 2018 – 2020 Interim Operating Budget (December 19th, 2017), the approved 2017 Capital Budget (January 30th, 2018) as well as several subsequent individual budget adjustments that are considered necessary to improve forecasting accuracy. CAO G. Switenky highlighted the summary of the 2018 Budget with a total expenditure of \$17,605,327 and a total tax levy of \$8,422,257

Total 2018 Budget	17,605,327			
Total Revenue Other Than Taxes	9,183,070	52.16%		
Total 2018 Tax Levy	8,422,257	47.84%		
Residential		3,563,614	61.60%	42.31%
Non Residential		2,072,454	35.82%	24.61%
County of Stettler Annexation		149,007	2.58%	1.77%
DIP (Provincial Industrial Assessment New 2018)		412	0.01%	0.00%
Total Tax Levy Required for Municipal Operations		5,785,487	100.00%	
ASFF School		2,322,377		27.57%
Senior Lodges		314,393		3.73%
		8,422,257		100.00%

Town Council considered a number of taxation options at its 2018 Operating Budget and Tax Rate session held on May 8, 2018. At this session, a Summary of 2018 Property Tax Options were reviewed which quantified cumulative financial/budgetary impacts at various alternative percentage tax increases over 2017 levels. The 2017 Operating (Tax) Budget and Tax Rate Bylaw are based on the following municipal tax percentage increase over 2017 amounts collected:

- Residential +2.00%
- Non-Residential +2.00%

CAO G. Switenky highlighted the Town's sample residential property with an assessed value of \$274,230 will see a

combined 2018 property tax including school, seniors housing and (previously approved) municipal utilities increase of \$74.04 (1.91%).

Mayor Nolls summarized the discussion by indicating this is a responsible operating budget in these economic times. It reflects Council's intent to be fiscally responsible and accountable to our residents.

Motion 18:05:21

Moved by Councillor Fischer that the Town of Stettler adopt, as per Section 242(1) of the Municipal Government Act, the 2018 Operating Budget for the Town of Stettler as presented with combined expenditures and transfers totaling \$17,605,327 and with average municipal property tax class increases as follows:

- Residential 2%
- Non-Residential 2%

MOTION CARRIED
Unanimous

(d) Annual Appraisal – Steven Gerlitz, Assistant CAO

CAO, G. Switenky advised that Assistant CAO S. Gerlitz annual evaluation is coming up and encouraged members of Council to provide comment towards the evaluation.

(e) CAO Report

CAO G. Switenky provided departmental highlights of the monthly organizational report to Council.

Motion 18:05:22

Moved by Councillor Pfeiffer that the Town of Stettler accept the CAO Report for the month of April.

MOTION CARRIED
Unanimous

(f) Meeting Dates

- Wednesday, May 16 – Signing of Proclamation for Seniors Week – Willow Creek Lodge – 11:00 am
- Monday, June 4 – Seniors Week – Lunch Social - Paragon Place – 12:00 pm (CB, GL)
- Tuesday June 5 – Seniors Week – Lunch Social – Heart Haven Lodge – 12:00 pm – (MF)
- Tuesday, June 5- Council - 6:30 pm
- Wednesday, June 6 – Seniors Week – Lunch Social – Willow Creek Lodge – 12:00 pm (MF, CB, GL)
- Thursday June 7 – Seniors Week – Lunch Social – The Hub – 1:00 pm (MF, WS)
- Friday, June 8 – Town/County Pancake Breakfast (all Council)
- Friday, June 8 – Seniors Week – Lunch Social – Points West Living – 12:00 pm (MF, SP, AC)
- Tuesday, June 12 – Committee of the Whole – 4:30 pm
- Tuesday, June 19 – Council – 6:30pm
- Wednesday, June 20 – Council Facility Tour – 9:00 am

(g) Bank Reconciliation as of April 30, 2018

Motion 18:05:23

Moved by Councillor Barros that the Town of Stettler Council accept the Bank Reconciliation as of April 30, 2018 as presented.

MOTION CARRIED
Unanimous

(h) Statement of Revenue & Expenses as of April 30, 2018

Motion 18:05:24

Moved by Councillor Campbell that the Town of Stettler Council approve the Statement of Revenue & Expenses as presented.

MOTION CARRIED
Unanimous

(i) 2018 Capital Budget Summary as of April 30, 2018

Motion 18:05:25

Moved by Councillor Fischer that the Town of Stettler Council approve the 2018 Capital Budget Summary as presented.

MOTION CARRIED
Unanimous

(j) Accounts Payable in the amount of \$180,669.33

Motion 18:05:26

Moved by Councillor Lawlor that Accounts Payable in the amounts of \$64,050.79, \$13,267.27, \$79,649.55 & \$23,701.72 for the period ending May 11, 2018 for a total amount of \$180,669.33 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous with the abstention
of Councillor Pfeiffer on cheque
72777 in the amount of
\$3,449.84

7. **Council:**

Mayor and Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

- May 2 - SWS Meeting
- May 3 - "Talk of the Town" with Stacey Benjamin
- May 4 - Red Deer Municipal Group Meeting
- May 7 - reviewed COW agenda
- May 8 - COW Meeting
- May 10 - "Talk of the Town" with Lee Penner
- May 11 - Signed cheques
 - Reviewed Council Agenda
 - Met with Grade 1's with Greg & Angela
- May 14 - Attended a Finance Class with Grade 11/12 students
 - SDAA Meeting

(b) Councillor Barros

- May 2 - Casino for Hospital Foundation
- May 3 - Beautification Meeting
- May 8 - COW Meeting
- May 9 - Hospital Foundation Meeting
- May 14 - Plants 700 plants into pots for Beautification Committee

(c) Councillor Campbell

- May 4 - Mugs Source Water Protection Toolkit Workshop
- May 8 - Operating Budget
- COW Meeting

(d) Councillor Fischer

- May 2 - "Window Guy" at McHappy Day
- May 8 - Budget Presentation
- COW Meeting

(e) Councillor Lawlor

- May 2 - "Filling Orders" at McHappy Day

(f) Councillor Pfeiffer

- May 8 - Stettler Board of Trade Meeting
- Operating Budget Meeting
- COW Meeting
- May 14 - FCSS Meeting

(g) Councillor Smith

- May 3 - Beautification Meeting
- May 8 - Budget Meeting
- COW Meeting
- May 11 - Airport Master Plan Development Meeting
- May 14 - FCSS Meeting

Motion 18:05:27

Moved by Councillor Barros that the Town of Stettler approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:**

(a) None

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) Bylaw 2106-18 – 2018 Tax Rate Bylaw

Mayor Nolls introduced Bylaw 2106-18.

Motion 18:05:28

Moved by Councillor Smith that Bylaw 2106-18 be given 1st Reading.

MOTION CARRIED
Unanimous

Motion 18:05:29

Moved by Councillor Lawlor that Bylaw 2106-18 be given 2nd Reading.

MOTION CARRIED
Unanimous

Motion 18:05:30

Moved by Councillor Barros that Bylaw 2106-18 proceed to 3rd and Final Reading.

MOTION CARRIED
Unanimous

Motion 18:05:31

Moved by Councillor Pfeiffer that Bylaw 2106-18 be given 3rd and Final Reading.

MOTION CARRIED
Unanimous

- 11. **Correspondence:** (a) None
- 12. **Items Added:** (a) None
- 13. **In-Camera Session:** (a) There was no In-Camera Session at this meeting.
- 14. **Adjournment:**

Motion 18:05:32

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:51 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: June 5, 2018

Re: Appointment of Director of Emergency Management and Deputy Director of Emergency Management

Recommendation

That the Town of Stettler appoints Lee Hardman as Director of Emergency Management and Chad Jackson as Deputy Director of Emergency Management.

Background Information

The Town of Stettler is currently a partner of the Stettler Regional Emergency Management Agency which oversees emergency management responsibilities for all municipalities within the County of Stettler boundaries. John Bishop is the current Director of Emergency Management and Phil Holton and Terry Best are a Deputy Directors for all municipalities within the region. With the imminent retirement of John Bishop as the Director of Protective Services / Emergency Management of the County of Stettler, as well as the retirement for both Terry Best and Phil Holton, effective the end of June 2018, it is recommended Lee Hardman be appointed the Director of Emergency Management and Chad Jackson be appointed the Deputy Director of Emergency Management. This program involves preparedness for, response to, and recovery from, emergencies and disasters.

Policy / Legislation

The Alberta Emergency Management Act

Communication

- Terry Best. Deputy Director of Emergency Management

Documentation

- N/A

MEMORANDUM

Date: May 18, 2018
To: Greg Switenky
CAO
From: Melissa Robbins
Director of Operational Services
Re: Backhoe Purchase

Background:

2018 Capital Budget includes \$170,000 to purchase a new backhoe with attachments. The intention is to sell/trade in the existing 2007 JCB Backhoe, with an estimated value of \$30,000-\$35,000.

Request for Proposal:

A request for proposal was sent out for bid and all units except for the JCB were evaluated in the shop yard. The following proposals were received:

Lift Boss (JCB)	\$122,229.38	Trade value \$25,000
Rocky Mountain Equipment (CASE)	\$135,900	Trade value \$30,000
Finning (CAT)	\$152,000	Trade value \$29,925
Brandt (John Deere)	\$156,588	Trade value \$30,000

Equipment Evaluation:

All companies except for Lift Boss (JCB) supplied demo models to the Town yard for evaluation. Operator evaluation in order of preference was CAT, CASE and John Deere. All proposals submitted met the specifications of the bid sheets.

The Town currently owns two JCB Backhoes and it has been our experience that getting service reps out to site is very difficult, parts are costly and not readily available. It is not uncommon to have to wait 6-8 weeks to receive parts from JCB. To confirm this point, JCB did not provide the level of service as the other suppliers with respect to delivering a demo unit to evaluate.

Based on the evaluation of the models and the prices received, the preferred model is the CASE from Rocky Mountain Equipment. The trade in values received for the backhoe are very reasonable and for ease of disposal, administration would recommend trading the 2007 backhoe in with the purchase of the new unit. The trade in value of \$30,000 includes GST.

Attachments and Warranty:

The proposals included providing pricing for 2 attachments and an additional 5 year warranty.

4 in 1 loader bucket	\$5,300
18 inch heavy duty bucket	\$1,200
5 year warranty with premium travel	<u>\$12,500</u>
Total attachments and warranty	\$19,000

Total Expenditure:

	2018 Tier III model	\$135,900.00
+	<u>attachments and warranty</u>	<u>\$ 19,000.00</u>
	subtotal	\$154,900.00
-	<u>Trade in</u>	<u>\$ 28,571.43</u>
	Total Cost	\$126,328.57

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the purchase of the backhoe, with the following attachments (4 in 1 bucket, 18 inch bucket, 5 year warranty for a total cost of \$19,000) to Rocky Mountain Equipment for a total purchase price of \$154,900, excluding GST., and the Town further agrees to trade in the existing 2007 JCB backhoe for \$28,571.43 for a total expenditure of \$126,328.57, excluding GST, funded through the 2018 Capital Budget.

MEMORANDUM

To: Town of Stettler Council

From: Greg Switenky

Date: June 5, 2018

Re: Cancellation of Summer Committee Meetings

Recommendation

To cancel the July and August Committee of the Whole Meetings

Background Information

Traditionally the July and August Committee of the Whole Meetings have been cancelled due to a lower work load over the summer. A special meeting may be called, if necessary to deal with any emerging issue(s).

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: June 5, 2018

Re: Physical Supply – Electricity (2021-2023)

Recommendation

That the Town of Stettler Council ratify Administration entering into an Electricity Physical Supply Contract with Capital Power for the three (3) year period 2021 - 2023; at a base rate of \$43.92 MWh, load following basis with +25% threshold variance price protection.

Background Information

Administration has been working with Energy Associations International (EAI) for the physical supply of electricity to the Town of Stettler for 2021 - 2023 respectively. Our current agreement with Enmax expires December 31, 2018 at a cost of \$58.29 / MWh, load following +20%. The Town of Stettler also has a subsequent Agreement with Enmax for the supply of Power for 2019-2020 at a cost of \$53.10 / MWh.

Market Conditions

Administration and EAI considered many current and long term market conditions:

- Current price of oil
- Wholesale production cost of electricity @ \$58/MWh from a coal plant
- Anticipated changes to Green House Gas emissions penalty costs will impact future markets
- Current Electricity Market
 - CAL 19 (2019) 12 month high \$58.00 / MWh – 12 month low \$46.75 / MWh
 - CAL 20 (2020) 12 month high \$59.00 / MWh – 12 month low \$51.75 / MWh
- Alberta will lose approximately 14% of its coal fired generation over coming years
- Expected Volume (2021-2023) – 5591 MWh

Administration agreed with EAI that it was a good time in the market to procure electric supply for 2021 - 2023. This term will offer price and budget stability to serve the Town of Stettler's load profile requirements at a unit price lower than the current wholesale cost of coal fired electricity generation in Alberta which is currently \$58/MWh, rising to as much \$80/MWh.

With that in mind, Administration authorized the "Town of Stettler Electricity RFP"

- Release of RFP – Friday, May 11, 2018
- Close Date - Monday, May 16, 2018 @ 10.00am
- Market Date - Thursday, May 24, 2018
- Firm Bid Round (Time Sensitive) - Thursday, May 24, 2018 @ 10:00am (3 companies that submitted pricing to RFP were invited to the Firm Bid Round)
- 3 year cost evaluation ranking
 - 1.Capital Power
 - 2.Enmax
 - 3.Direct Energy

Financial Implications

Capital Power – 3 year Contract (2021-2023) - \$43.92/MWh/year + \$3.00/MWh EAI Management Fee + \$0.25/MWh Capital Power Administration Fee

- \$263,256 total cost per year (5581 x \$47.17/MWh)

Enmax – 2 year Contract (2019 & 2020) - \$53.10/MWh/year + \$3.00/MWh EAI Management Fee

- \$313,094 total cost per year (5581 x \$56.10)

Current costs

- Enmax - \$58.29/MWh + \$3.00/MWh EAI Management Fee (5 Year Contract – 2014 to 2018)
- \$342,059 – total cost per year (5581 x \$61.29)

Difference in price from current cost: (includes EAI \$3.00 Fee)

- Current Cost \$61.29 – (2021-2023) cost \$47.17 = \$14.12
- Total savings from Current Cost – \$14.12 x 5581 = \$78,803

Alternatives to the Recommendation

Points to Ponder

Communication

- Mayor Nolls
- Greg Switenky – CAO
- Thomas Glenwright – EAI
- Michelle McCarry – EAI

Documentation

- Copy of Agreement signed with Capital Power – May 24, 2018

MASTER ELECTRICITY SERVICES AGREEMENT

- between -

Town of Stettler ("Customer")	Billing Address	Address for Notices
	Box 280 5031 50 Street Stettler Alberta T0C 2L0 Attention: Greg Switenky Title: CAO Phone: 403 742 8305 Fax: Email:	Same as Billing Address Yes Other:

- and -

CP ENERGY MARKETING L.P. ("Capital Power")	Address for Notices	Address for Payments
	Capital Power Suite 1200, 401-9 th Avenue SW Calgary, Alberta T2P 3C5 Attention: Legal Counsel Phone: 403-717-8931 Fax: 403-717-8936 Email: notices@capitalpower.com with a copy to: cpccustomeroperations@capitalpower.com	Capital Power 11 th Floor 1200 – 10423 101 Street NW Edmonton, AB T5H 0E9 Attention: Commodity Settlements Phone: 780-392-5295 Fax: 780-392-5226 Email: settle@capitalpower.com
	Acceptable Forms of Payment	
EFT/ACH/Wire Wire Transfer to: Royal Bank of Canada #003 10107 Jasper Avenue Edmonton, AB T5K 1W9 Transit 03749 Account: 100-826-7 General Deposits		

This Master Electricity Services Agreement sets forth the terms and conditions upon which Capital Power will provide Retail Services (as hereinafter defined) to the Customer in exchange for the Customer paying for such Retail Services. Each of the following Schedules will upon execution in the spaces provided below by the Customer and Capital Power form the "Agreement" which will be binding upon both Parties in accordance with its terms:

- this Agreement;
- the Energy Plan(s); and
- the General Terms and Conditions;
- the Notice of Appointment of Retailer.

The Customer understands and agrees that, notwithstanding the delivery to Capital Power of this Agreement duly executed by the Customer; this Agreement will only become effective between the Parties on the date on which this Agreement is countersigned by Capital Power.

The Parties have each executed this Agreement as of the date shown underneath their respective signatures below.

TOWN OF STETTLER

Per: Steven Berlitz
 Name: Steven Berlitz
 Title: Asst. CAO
 Date: May 24, 2018

CP ENERGY MARKETING L.P., by its general partner,
 CP ENERGY MARKETING INC.

Per: Josh Campbell
 Name: Josh Campbell
 Title: VP, Commodity Portfolio Management
 Date: May 24, 2018

ORG.	5/24/18	CW
LGL	5/24/18	JML
RSK.	5/24/18	
CR.	5/24/18	
DOC.	5/24/2018	Booper

**MASTER ELECTRICITY SERVICES AGREEMENT
GENERAL TERMS AND CONDITIONS**

1. CAPITAL POWER AS RETAILER

The Customer authorizes and appoints Capital Power to act as its exclusive Retailer and to enroll the Sites with Capital Power as Retailer with the applicable Wire Services Provider. Customer appoints Capital Power as its exclusive agent during the Effective Period to deal with all applicable third parties on Customer's behalf as may be necessary for Capital Power to perform the Retail Services, and authorizes Capital Power as its agent during the Effective Period to take such actions Capital Power deems necessary to satisfy its obligations under this Agreement. The Customer will sign and return to Capital Power any Notice of Appointment of Retailer as may be required to effect the intent of this Agreement, in the form attached hereto.

2. INVOICING AND PAYMENT

- 2.1 The Customer agrees to pay Capital Power the Fees for the Retail Services provided by Capital Power under this Agreement. Payment will be made without deduction or set-off of any kind.
- 2.2 After the end of each calendar month throughout the Effective Period, Capital Power will deliver an invoice to the Customer for the Fees payable by the Customer for that calendar month or portion thereof, together with all other amounts payable by or to the Customer under this Agreement, including (a) any additional charges or fees specified in an attached Energy Plan; (b) any unpaid invoice amounts, applicable late payment charges and adjustments; and (c) Taxes. Invoices are due and payable on the Payment Date set out in the Energy Plan.
- 2.3 Fees are subject to adjustments that may be made from time to time by Capital Power or by the applicable Load Settlement Agent, the Independent System Operator, the applicable Wire Services Provider or any other party that provides services to Capital Power or the Customer in relation to the supply of electricity and the provision of Retail Services, in accordance with the terms of this Agreement and the Alberta Utilities Commission Rule 021 - *Settlement System Code*, as may be amended from time to time.
- 2.4 A late payment charge is payable on all amounts due under this Agreement which remain unpaid after the Payment Date based on the Interest Rate, compounded monthly and calculated on a daily basis from and after the Payment Date to the date of actual payment. Customer will in addition pay all costs incurred or charged by Capital Power as a result of Customer's failure to pay an invoice when due. In the event that the Customer disputes an invoice amount, the Customer will nevertheless pay to Capital Power the full amount of the invoice on the Payment Date.

3. TERM

- 3.1 This Agreement is in force and effect for the duration of the Effective Period. Capital Power will provide Retail Services to the Sites commencing on the Start Date set out in the applicable Energy Plan, and will continue to do so until the End Date specified in the applicable Energy Plan, subject to: (a) the earlier termination of this Agreement, the applicable Energy Plan or the Site, as hereinafter provided; and (b) any Renewal Term as specified below; (c) Customer providing Capital Power with thirty (30) days written notice of intent to terminate this agreement.
- 3.2 Each Energy Plan will automatically renew on a month to month basis after the End Date specified therein (the "Renewal Term"), unless a Party has provided the other with at least thirty (30) days written notice prior to the End Date of its intention to terminate the applicable Energy Plan. If a Party does not provide at least thirty (30) days written notice of its intention to terminate the applicable Energy Plan, the Parties will negotiate in good faith during the thirty (30) day period prior to the End Date to determine the Contract Price that will apply during the Renewal Term for the Sites under that Energy Plan. If the Parties have not agreed to the Contract Price for the Renewal Term by the End Date, then the Customer will pay to Capital Power the product of the Customer's Actual Consumption multiplied by the Renewal Charge for each hour throughout the Renewal Term. Other Charges will still apply.
- 3.3 Upon the termination or expiration of this Agreement, or one or more Energy Plans hereunder, Capital Power will de-enroll the applicable Sites and upon de-enrollment will have no further responsibility for the Sites or the electricity supplied to the Sites. If the Customer wishes to obtain electricity services for the Sites from a new retailer, the Customer will be solely responsible for making any such arrangements.

4. CREDIT AND PERFORMANCE ASSURANCE

- 4.1 During the Effective Period, the Customer and if applicable the party providing credit support or otherwise guaranteeing the obligations of the Customer (the "Guarantor") will be subject to Capital Power's ongoing credit review and will promptly provide upon Capital Power's request, from time to time, such financial information as Capital Power may request to enable Capital Power to make a current credit assessment. If the Customer does not provide the financial information when requested, or if Capital Power has reason to believe that the Customer is, or will be, unable or unwilling to pay for its obligations under this Agreement as they become due, then if so requested and whether or not an Event of Default has occurred, the Customer will within three (3) Business Days of Capital Power's written request provide Capital Power with Performance Assurance to secure Customer's obligations under this Agreement. If Capital Power requests additional Performance Assurance at any other time during the Effective Period, the Customer will provide such additional Performance Assurance in accordance with this section. Upon

requesting Performance Assurance and for so long thereafter as Customer has failed to provide the requested Performance Assurance, Capital Power may in addition to any other rights or remedies available to it, and without notice to the Customer, suspend performance of any or all of its obligations under this Agreement, including without limitation, its obligation to act as the Customer's Retailer for the Sites, and Capital Power may de-enroll the Customer with respect to the Sites until such Performance Assurance has been received. The Customer is solely liable for all costs and expenses incurred in obtaining and providing the Performance Assurance.

- 4.2 Customer hereby pledges to Capital Power as security for Customer's obligations under this Agreement, and grants to Capital Power a present and continuing first priority security interest in, lien on and right of set-off against all Performance Assurance transferred to or received by Capital Power under this Agreement. Customer agrees to take such actions as Capital Power reasonably requires to perfect Capital Power's first priority security interest in, lien on and right of set-off against such Performance Assurance.
- 4.3 On the expiry or termination of this Agreement according to its terms, and upon full and final satisfaction of all of the Customer's obligations under this Agreement, Capital Power will promptly return to the Customer any remaining Performance Assurance received from the Customer and still held by Capital Power at that time.

5. REPRESENTATIONS AND WARRANTIES

5.1 Each of the Customer and Capital Power represent and warrant as of the date of execution of this Agreement, for the balance of the Effective Period and upon execution of each Energy Plan that:

- (a) it is a corporation or a partnership (as the case may be), duly incorporated or formed and validly existing or registered in the jurisdiction of its incorporation or formation;
- (b) the execution, delivery and performance of this Agreement has been duly authorized by all necessary actions and this Agreement constitutes a valid and binding obligation enforceable against it in accordance with its terms, except as enforcement may be limited by bankruptcy, reorganization, insolvency, moratorium or other laws affecting the enforcement of creditors' rights generally;
- (c) this Agreement does not violate or conflict with any constating documents, nor does it violate or conflict with any applicable court, regulatory or other order, ruling, directive, or similar document, or any material contractual restriction applicable to it;
- (d) it is entering into this Agreement in the ordinary course of its business and as principal on its own behalf and not as agent, trustee or in any other representative capacity for or on behalf of any other person; and
- (e) it is not a non-resident of Canada as such term is defined in the Income Tax Act (Canada), or if it is a non-resident of Canada all payments made by it to Capital Power under this Agreement will be made without any deduction or withholding for or on account of any Tax.

5.2 The Customer represents and warrants as of the date of execution of this Agreement, for the balance of the Effective Period and upon execution of each Energy Plan that:

- (a) it is the owner of the Sites with full right and authority to accept the delivery of and to consume the contracted quantities of electricity at the Sites. The location and description of each of the Sites are correctly described in Energy Plan(s) to this Agreement as revised from time to time;
- (b) it has made and will make all decisions and assessments regarding this Agreement without relying upon any advice, recommendation, information or other representation (other than as expressly set out herein) provided to it by Capital Power and all such decisions have been made with a full and complete understanding of the risks associated therewith and is ready, willing and able to assume all such risks; and
- (c) no Event of Default and no condition, event or act which with notice or the lapse of time or both would constitute an Event of Default, has occurred and is continuing or will occur by reason of its entering into or performing its obligations under this Agreement.

6. EVENTS OF DEFAULT AND TERMINATION

6.1 The occurrence of any of the following events constitutes an event of default ("Event of Default") under this Agreement:

- (a) a Party fails to perform its obligations in accordance with this Agreement if the failure is not remedied, in the case of any payment, on or before the third (3rd) Business Day after written notice of such failure to pay is given, and in the case of any other obligation hereunder unless otherwise stated, on or before the fifth (5th) Business Day after written notice of such failure is given;
- (b) the Customer revokes or amends the appointment of Capital Power as its exclusive Retailer for the Sites;

- (c) the Customer or its Guarantor fails to provide Performance Assurance within three (3) Business Days of Capital Power's written request;
- (d) a Party or a Guarantor is the subject of an Insolvency Event;
- (e) a Party or its Guarantor is subject to a default, event of default or other similar condition or event in respect of borrowed money where such indebtedness is of an amount at least equal to 3% of such Party's or its Guarantor's Equity;
- (f) a representation or warranty made by a Party in this Agreement is untrue or misleading in any material respect when made, deemed to be made or repeated; or
- (g) a Party assigns or purports to assign this Agreement to any other party without complying with the provisions of Section 13.2.

6.2 If an Event of Default occurs and is continuing in relation to a Party or its Guarantor (the "Defaulting Party") and the Event of Default is not cured within the relevant cure period, if any, provided for in this Agreement, then the other Party (the "Non-Defaulting Party") may upon written notice immediately terminate this Agreement in its entirety, or terminate those Site(s) or Energy Plan(s) adversely affected by the Event of Default. Notice of termination will be effective as of the termination date specified in the notice, which termination date may not be earlier than the date of the Event of Default and not more than twenty (20) days from the date the notice is given (the "Early Termination Date"). If this Agreement is terminated in whole or in part, Capital Power will in good faith calculate the Early Termination Payment in accordance with Section 6.3 and deliver to the Customer within five (5) Business Days of the Early Termination Date a written notice of the amount of the Early Termination Payment and all Unpaid Amounts and Costs payable by the Customer or Capital Power hereunder (collectively, the "Liquidation Amount"). Within two (2) Business Days following Capital Power's written notice of the Liquidation Amount, either Capital Power or the Customer, as applicable, will pay such amount to the other Party.

- 6.3 (a) If: (i) Capital Power terminates this Agreement, in whole or in part, upon a Customer Event of Default, a Change in Law or an account change under Section 12; or (ii) Customer cancels or terminates this Agreement (except pursuant to a Capital Power Event of Default), then Customer will pay Capital Power the following Early Termination Payment: (1) (Contract Value plus Costs) minus Market Value, so long as the Contract Value plus Costs is greater than the Market Value. If the Contract Value plus Costs is less than the Market Value, this value will be deemed to be zero; PLUS (2) the Remaining Contract Volume multiplied by the Retail Charge.
- (b) If: (i) Customer terminates this Agreement upon a Capital Power Event of Default; or (ii) Capital Power cancels or terminates this Agreement (except pursuant to a Customer Event of Default), then Capital Power will pay the following Early Termination Payment: (1) Market Value minus Contract Value, so long as the Market Value is greater than the Contract Value. If the Market Value is less than the Contract Value, this value will be deemed to be zero; MINUS (2) the Remaining Contract Volume multiplied by the Retail Charge.

6.4 Capital Power may, on the occurrence of an Event of Default by the Customer or in the event of the early termination of this Agreement in whole or in part by Capital Power, realize and/or draw upon any Performance Assurance for the purpose of satisfying any payment obligation of the Customer hereunder, including the Liquidation Amount.

6.5 At its sole option and without notice to the Customer, Capital Power may net or set-off against the Liquidation Amount: (a) any amounts owing to the Customer by Capital Power under any other agreement between the Parties and their Affiliates; or (b) any Performance Assurance provided by the Customer under this Agreement.

6.6 Subject to Section 7(f), the rights and remedies of the Parties under this Agreement are cumulative and in addition to, and not in substitution for any rights or remedies at Law. Any single or partial exercise by a Party of any right or remedy for default or breach of any term, covenant or condition of this Agreement does not waive, alter or prejudice any other right or remedy which such Party may be lawfully entitled to for the same default or breach, except as specified elsewhere in this Agreement.

6.7 The Parties acknowledge and agree that the Liquidation Amount provided for under this Agreement represent genuine and commercially reasonable determinations of the costs and damages arising from the relevant event in circumstances where actual damages are difficult or impossible to measure and that such amounts are not to be construed under any circumstances as a penalty.

7. CUSTOMER ACKNOWLEDGEMENTS

The Customer hereby acknowledges and agrees with Capital Power as follows:

- (a) it will perform and comply with all Laws in relation to the supply and delivery of electricity and the provision of Retail Services for the Sites, including the requirements of Wire Services Providers, that are necessary to be performed or complied with in order for the Customer to receive electricity at the Sites;
- (b) it will immediately advise Capital Power in writing of any material change or information that may affect its standing or the performance of its obligations hereunder, including any material adverse change to its business, financial condition or operations;

- (c) electricity consumed under this Agreement is generated, transmitted, distributed and measured by third parties and accordingly, Capital Power does not assume any responsibility or liability for the generation, transmission, delivery or measurement of electricity consumed or to be consumed under this Agreement, nor the quality of any such electricity. Capital Power does not guarantee that such electricity will be free from disconnection, curtailment, interruption or reduction, or from variations in voltage or frequency which are attributable to the operations or failure of any generating unit or the Interconnected Electric System;
- (d) electricity consumed under this Agreement will be metered by metering equipment supplied and maintained by the applicable Wire Services Provider(s);
- (e) electricity consumption at the Sites will be determined on the basis of the applicable load settlement information provided by the applicable Load Settlement Agent and that information will be deemed to be accurate for the purposes of this Agreement. Customer acknowledges that the Load Settlement Agent may adjust its determination of electricity consumption at the Sites in accordance with the *Settlement System Code*, and that such adjustments will be captured in the Customer's invoice under this Agreement. If the Customer requests that Capital Power seek confirmation of electricity consumption or correction of an error, the Customer will be responsible for costs incurred by Capital Power in connection therewith; and
- (f) NO WARRANTY, DUTY OR REMEDY, WHETHER EXPRESSED, IMPLIED OR STATUTORY, IS GIVEN OR INTENDED TO ARISE OUT OF THIS AGREEMENT EXCEPT AS OTHERWISE EXPRESSLY STATED HEREIN, AND CAPITAL POWER SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

8. CONFIDENTIALITY

- 8.1 Customer will provide Capital Power with any information reasonably requested by Capital Power regarding the Sites. Customer will promptly notify Capital Power in writing of any changes in the provided or requested information.
- 8.2 Customer consents to the use and disclosure of its personal and Site information by Capital Power throughout the Effective Period solely for the purpose of providing the Retail Services to the Site(s) and authorizes Capital Power to take such actions it deems necessary to satisfy its obligations under this Agreement. Customer will designate Capital Power to the Wire Service Provider, as appropriate, as an authorized recipient of Customer's current and historical energy billing and usage data for the Site(s).
- 8.3 Customer agrees to keep all terms and provisions of this Agreement, including the pricing offered to Customer, confidential and not to disclose them to any third parties without the prior written consent of Capital Power or as otherwise provided for in this Agreement. Capital Power will keep confidential all Customer identifying information and Site information that is not otherwise publicly available. Each Party will have the right to disclose such information to its Affiliates and its Affiliates' employees, agents, advisors and independent contractors who have a need to know such information and who agree to hold such information in the strictest confidence. Capital Power will also have the right to disclose information respecting Customer, including this Agreement, to brokers, agents, consultants or other third parties that are representing Customer in the purchase of electricity only if Customer has specifically identified such brokers, agents, consultants or other third parties to Capital Power. Furthermore, Capital Power may make such other disclosures to third parties of information, including aggregate consumption data, provided they are in a manner that cannot be reasonably expected to specifically identify Customer. If disclosure of a Party's confidential information is sought through process of a court, or a provincial or federal regulatory agency or other legal compulsion, the Party receiving such request will notify the other Party immediately, where reasonable practicable to do so, to afford the other Party the opportunity to oppose such disclosure or otherwise obtain a protective order or other relief as may be available. The Party receiving such disclosure request will reasonably cooperate with the other Party, at the other Party's expense, in its attempts to obtain such protections.
- 8.4 Customer further authorizes Capital Power to utilize Customer's name for publicity and marketing purposes.

9. FORCE MAJEURE

Except for the obligation to make payments when due, neither Party will be considered in default of the performance of any of its obligations under this Agreement if such inability was caused by a Force Majeure, but only to the extent and for the time period that the performance of such obligation is so prevented or delayed. A Party affected by a Force Majeure will give notice to the other Party of such Force Majeure as soon as reasonably possible in the circumstances, providing a description of the nature, cause and expected duration of the Force Majeure, and will similarly give written notice to the other Party of the end of the Force Majeure. The Parties agree to take reasonable commercial action to minimize the effects and duration of any Force Majeure.

10. INDEMNIFICATION

- 10.1 The Customer agrees to indemnify and save Capital Power, its Affiliates, and their respective directors, officers, employees, agents, and each of them, harmless from and against any and all actions, claims, costs, damages, expenses and/or liabilities to which they, or any of them, may be subject, or may suffer or incur, which are caused by or which arise:

- (a) directly or indirectly from the Customer failing to perform any of its obligations under this Agreement;
- (b) from any damage, injury or loss, howsoever caused, which is suffered or sustained by the Customer or any other any party or property either on, or brought on to, any Site;
- (c) as a result of the escape of electricity brought on to the Sites;
- (d) as a result of the installation, maintenance and operation, or failure of operation of the equipment owned or used for the generation, transmission or distribution of electricity consumed under this agreement;
- (e) as a result of any disconnection of electricity service to the Sites; or
- (f) as a result of Capital Power acting as Customer's agent pursuant to this Agreement, except to the extent that Capital Power's actions were grossly negligent or not authorized by the Customer pursuant to this Agreement.

10.2 Neither Party will be liable to the other Party for any damage, injury or loss resulting from, either directly or indirectly:

- (a) the loss of profits, sales, production or output from a Party's business or operations, howsoever caused; or
- (b) special, incidental, consequential, exemplary, punitive or any other indirect damages of any kind whatsoever.

11. CHANGE IN LAW

If as a consequence of:

- (a) the coming into force of any Law or a change in the application or interpretation of any Law or the making of any order by any governmental or regulatory authority after the date of this Agreement, the performance of any payment obligation or any other material obligation of a Party becomes unlawful or unenforceable;
- (b) the material alteration of the composition or the method of calculation or determination of the Alberta Pool Price (including any unbundling of or additions to components of the Alberta Pool Price) after the date of this Agreement; or
- (c) the Alberta Pool Price ceasing to be generally recognized as an accurate indication of the hourly wholesale market price of electricity for intra-Alberta transactions,

(each, a "Change in Law"), then either Party may notify the other Party that it wishes to renegotiate the terms and conditions of this Agreement to preserve the original intent, commercial objectives and economic benefits and positions of each of the Parties. Such notice will set out the date of occurrence of the Change in Law together with information establishing that a Change in Law has occurred. In the event that the Parties are unable in good faith to renegotiate the terms and conditions of this Agreement within ten (10) Business Days after such notice is delivered, then either party may terminate this Agreement in its entirety, or terminate those Site(s) or Energy Plan(s) adversely affected by the Change in Law in accordance with Article 6 of this Agreement and upon thirty (30) days prior written notice to the other party. In such event, Capital Power will in good faith calculate the Liquidation Amount as set out in Section 6.2 and either Capital Power or the Customer, as applicable, will pay such amount to the other Party within two (2) Business Days following Capital Power's written notice of the Liquidation Amount as provided herein.

12. CHANGES IN THE CUSTOMER'S ACCOUNT

12.1 SITE CHANGES

- (a) Adding Site(s): Customer will provide written notice to Capital Power of all new sites Customer owns or operates in the Province of Alberta. Capital Power is under no obligation to provide Retail Services to any such new site based on the Fees then applicable to any current Site(s) under subsisting Energy Plan(s), but may do so in its sole discretion. If a new site is contemplated, and Capital Power has not agreed to incorporate the new site under an existing Energy Plan based on the Fees then applicable, Capital Power and Customer will negotiate to either amend the Fees and the applicable Energy Plan to account for such new site(s), or enter into a new Energy Plan for the new site based on Fees to be determined. If negotiations to add the new site are not successful within ten (10) Business Days of Customer's notice to add the new site, the new site will not be added to this Agreement.
- (b) Removing Site(s): Customer will provide written notice to Capital Power of any Sites Customer no longer owns or operates in the Province of Alberta. Capital Power is under no obligation to continue providing Retail Services to the remaining Site(s) based on the Fees then applicable, but may do so in its sole discretion. If a Site is removed, and Capital Power has not agreed to continue providing Retail Services to the remaining Site(s) based on the Fees then applicable, Capital Power and Customer will negotiate to amend the Energy Plan(s) and Fees applicable to the remaining Site(s). If the Parties cannot agree to the terms of amendment within ten (10) Business Days of Customer's notice to remove a Site, Capital Power may terminate this Agreement in its entirety, or terminate those other Site(s) or Energy Plan(s) adversely affected by a Site removal in accordance with Article 6 of this Agreement.

- (c) Relocating Site(s): Customer may relocate a Site under this Agreement if: (i) the location of the new site is within the Province of Alberta and can be served by Capital Power; (ii) Customer provides Capital Power with written notice at least twenty (20) Business Days prior to such relocation; (iii) electricity consumption at the new site is a similar Consumption Profile and quantity to the original Site as determined by Capital Power; and (iv) Capital Power provides Customer with written approval for such relocation. Customer agrees to pay all charges for the original Site prior to de-selection of the Site by the Wire Service Provider. If Customer fails to abide by the terms of this Section then Customer will continue to be obligated to perform its obligations under this Agreement with respect to all of the Sites and Capital Power will not be liable to Customer for any failure in the provision of retail electricity services at the new Site.
- (d) Enrollment and De-enrollment Process: Customer's written request to add, remove or relocate Site(s) will identify the Site(s) and, in the case of the addition of Site(s), will set out the same type of information for the new Sites as captured in the Energy Plan for existing Sites. If Site(s) are added, removed or relocated Capital Power will prepare and issue to the Customer a revised Energy Plan reflecting the then current Site list. This Agreement will continue to apply to a Site that has been removed from this Agreement until Capital Power has been de-enrolled by the applicable Wire Services Provider as the Retailer of record for that Site. This Agreement will not apply to a site that has been added to this Agreement until that site has been enrolled with Capital Power as the Retailer of record by the applicable Wire Services Provider. Capital Power will apply to the applicable Wire Services Provider to enroll or de-enroll, as applicable, the Site with Capital Power as Retailer or record.
- (e) Site Change Fee: Customer acknowledges and agrees that in the event that a Site is added or removed in accordance with this Article 12, the Site Change Fee shall be payable to Capital Power for each Site that has been added or removed. The Customer will be invoiced for the applicable Site Change Fee on its next monthly invoice following the addition or removal of a Site.

12.2 CHANGES IN ELECTRICITY USAGE

In the event that Customer's:

- (a) Actual Consumption changes materially relative to Customer's Forecasted Electricity Consumption Profile; or
- (b) Consumption Profile changes relative to Customer's Forecasted Electricity Consumption Profile,

as determined by Capital Power acting in a commercially reasonable manner, then Capital Power is under no obligation to continue providing Retail Services to the applicable Site(s) based on the Fees then applicable, but may do so in its sole discretion. If Capital Power does not wish to continue providing Retail Services to the applicable Sites, Capital Power will advise the Customer in writing of the change in electricity usage, and the Parties will then negotiate to amend the Fees and the applicable Energy Plan to account for the change in electricity usage. If the Parties cannot agree to the terms of amendment within ten (10) Business Days of Capital Power's notice of the change in electricity usage, then Capital Power may terminate this Agreement in its entirety, or terminate the applicable Site(s) or Energy Plan(s) in accordance with Article 6 of this Agreement.

13. MISCELLANEOUS PROVISIONS

- 13.1 Notices. All invoices, notices, demands, and communications ("Notices") to be given under this Agreement will be in writing and will be given or made either by courier, regular mail, e-mail or facsimile; provided that notice under Section 6 may not be given by e-mail. Notices given by courier, e-mail or facsimile will be deemed to have been delivered on the next Business Day following delivery or transmission, as the case may be. Notices given by regular mail will be deemed to have been delivered three (3) Business Days after the date of mailing. The facsimile numbers, postal and e-mail address of the Parties for Notices are as set out in the Cover Sheet. A Party may change its contact information for Notices by giving Notice to the other Party in the manner provided in this Section.
- 13.2 Successor and Assigns. This Agreement will enure to the benefit of and be binding upon the Parties hereto and their respective successors and permitted assigns. Capital Power may assign this Agreement in whole or in part with notice to Customer. Customer may assign this Agreement in whole or in part with the prior written consent of Capital Power and, provided that Capital Power is satisfied with the creditworthiness of any proposed assignee, Capital Power will not unreasonably withhold or delay such consent.
- 13.3 No Partnership or Joint Venture. Nothing in this Agreement will constitute or be deemed to constitute a partnership, joint venture or fiduciary relationship between the Parties to this Agreement.
- 13.4 Survival. Notwithstanding the termination of this Agreement, it is understood and agreed that all payment obligations, confidentiality obligations and indemnity obligations hereunder will survive the termination of this Agreement and will continue in full force and effect.
- 13.5 Joint and Several Liability. If this Agreement has been executed by more than one party as the Customer, the liability of such parties executing this Agreement is joint and several and every reference in this Agreement to the "Customer" will be construed as meaning each party who has executed it as well as all of them. This Agreement is binding on those parties who have executed it

notwithstanding that it may remain unexecuted by any other party who intended to be a Customer pursuant to the terms and conditions hereunder.

- 13.6 **Waiver.** No provision of this Agreement will be deemed to be waived unless such waiver is expressed in writing. Any waiver of any default committed by a Party will not extend to or be taken to affect any other default hereunder unless stated in writing.
- 13.7 **Further Assurances.** Without further consideration, each Party will from time to time do all such further acts and execute and deliver all such further documents as may be reasonably required in order to perform and carry out the terms and conditions of this Agreement.
- 13.8 **Language.** In this Agreement, words importing the singular will include the plural and words importing the masculine will include the feminine or neuter, or vice versa, as the context, or the number of, or gender of the Parties from time to time so requires.
- 13.9 **Entire Agreement.** This Agreement contains the entire agreement between the Customer and Capital Power concerning the subject matter hereof and it replaces any prior written or oral agreement between the Parties concerning the foregoing. There are no representations, rights or obligations existing between the Parties that have not been contained in this Agreement regarding the subject matter hereof. Unless otherwise stated herein, this Agreement may only be amended by written instrument signed by the Parties.
- 13.10 **Severability.** Should any provision or portion of this Agreement be declared by a court of competent jurisdiction as void, voidable, or unenforceable for any reason whatsoever, such provision or portion, as the case may be, will be considered separate and severable from the remaining provisions of this Agreement and the remainder of this Agreement will be deemed to remain in force and be binding upon the Parties as though the said provision or portion thereof had not been included.
- 13.11 **Single Agreement.** All Retail Services are provided by Capital Power with reliance on the fact that this Agreement and all validly executed Energy Plans form a single agreement between the Parties (collectively referred to as the "Agreement").
- 13.12 **Eligible Financial Contract.** The Parties intend that this Agreement constitute an "eligible financial contract" under and in all proceedings related to the *Bankruptcy and Insolvency Act* (Canada), the *Companies' Creditors Arrangement Act* (Canada) or the *Winding-up and Restructuring Act* (Canada), as the same may be amended, restated, replaced, or re-enacted from time to time, and will be treated similarly under and in all proceedings related to any bankruptcy, insolvency or similar law (regardless of the jurisdiction of application or competence of such law) or any ruling, order, directive or pronouncement made pursuant thereto.
- 13.13 **Governing Law.** This Agreement will be governed by and construed in accordance with the laws of the Province of Alberta and applicable federal laws of Canada, without reference to choice of law doctrine that would apply the laws of other jurisdictions. Each Party irrevocably attorns and submits to the exclusive jurisdiction of the Courts of Alberta and applicable courts of appeal.
- 13.14 **Counterparts.** This Agreement may be executed by facsimile, .pdf or original counterpart and all such executed counterparts when taken together will form one and the same agreement. A signature delivered by facsimile will be deemed to be an original signature.

14. DEFINED TERMS

Capitalized terms used in this Agreement are as defined below, or as defined in the Energy Plan if not defined below.

Act means the *Electric Utilities Act* (Alberta).

Actual Consumption means the aggregate quantity of metered electricity at the relevant Sites during a specified period of time.

Affiliate has the meaning given to it in the *Business Corporations Act* (Alberta).

Alberta Power Pool means the power pool, as that term is defined in the Act.

Alberta Pool Price means, with respect to an hour, the price of electricity for that hour established and reported by the Independent System Operator for physical electricity exchanged through the Alberta Power Pool.

Business Day means a day on which commercial banks in Calgary and Edmonton, Alberta are open for regular commercial business.

Consumption Profile means the Customer's pattern of electricity consumption over the relevant period, which includes consideration of the timing and amount of electricity consumption during a relevant period or periods.

Contract Price means the charge for electricity only for a Site, as set out in the Energy Plan for that Site.

Contract Quantity means the quantity or quantities of electricity (expressed in MW or MWh) that the Customer has agreed to purchase at some or all of the Sites for the periods specified in the applicable Energy Plan(s).

Contract Value means the Contract Price plus the Retail Charge multiplied by the Remaining Contract Volume, for all terminated Sites and Energy Plans.

Costs means brokerage fees, commissions and other similar transaction costs and expenses reasonably incurred by or on behalf of Capital Power in terminating, liquidating or obtaining any arrangement pursuant to which it has hedged its obligations, and legal fees, expenses and costs, if any, incurred in connection with enforcing its rights and collecting any Unpaid Amounts under this Agreement, including for certainty all reasonable out-of-pocket costs and legal fees (on a solicitor-client basis) incurred by Capital Power which result from the early termination of this Agreement.

DBRS means DBRS Limited or its successor.

Defaulting Party is defined in Section 6.2.

Early Termination Date is defined in Section 6.2.

Early Termination Payment is an amount payable by one Party to the other Party if there is an early termination of this Agreement, calculated in accordance with Section 6.3.

Effective Date means the earlier of: (a) the date on which a copy of this Agreement that has been executed by the Customer is countersigned by Capital Power; (b) the date on which the first Site is enrolled with Capital Power as Retailer by the applicable Wire Services Provider; and (c) the Start Date.

Effective Period means the period of time that this Agreement is in force and effect, commencing on the Effective Date and continuing until the end of the Term under the last subsisting Energy Plan.

End Date means the date on which Capital Power will stop providing Retail Services to the Site(s) identified in an Energy Plan, as set out in that Energy Plan.

Energy Plan means the Schedule to this Agreement that details, among other things, the product, Contracted Quantity, Contract Price, Consumption Profile and applicable Customer Sites.

Equity means the shareholders' equity including retained earnings, total partnership capital, net assets, or total capital and reserves, as the case may be, of the Party or its Guarantor, as shown on its most recent audited financial statements, in Canadian dollars (or equivalent in other currency).

Event of Default is defined in Section 6.1.

Excess Quantity means the amount by which the Actual Consumption exceeds the Contract Quantity for the relevant period of time; provided however that with respect to a Load Following Product (as defined in an applicable Energy Plan), Excess Quantity means the amount by which the Actual Consumption exceeds the Upper Threshold Consumption for the relevant period of time.

Fees mean, collectively, the sum of (a) all of the charges for electricity for all of the Sites, calculated in accordance with the Energy Plan for each such Site; PLUS (b) all Other Charges,

Forecasted Electricity Consumption means Capital Power's forecast of the Customer's annual electricity consumption over the relevant period, which includes consideration of the timing and amount of electricity consumption during a relevant period or periods, and which forecast may be developed by Capital Power in its discretion based on parameters that may include, without limiting the generality of the foregoing (i) the Customer's historical electricity consumption profile; and (ii) the customer's own forecast of its electricity consumption profile

Forecasted Electricity Consumption Profile means Capital Power's forecast of the Customer's pattern of electricity consumption over the relevant period, which includes consideration of the timing and amount of electricity consumption during a relevant period or periods, and which forecast may be developed by Capital Power in its discretion based on parameters that may include, without limiting the generality of the foregoing (i) the Customer's historical electricity consumption profile; and (ii) the customer's own forecast of its electricity consumption profile.

Force Majeure means any event or cause that is beyond the reasonable control of the claiming party that results in such claiming party being unable to perform or fulfill its obligations under this Agreement. A Force Majeure will not include: (a) a lack of financial resources or available funds, or similar financial predicament or economic hardship; (b) loss of Customer's business market; (c) a failure to pay an amount due under this Agreement, or an event attributable thereto; or (d) an event caused by an act, omission or breach of this

Agreement or breach of Laws (whether as a result of negligence or otherwise) by the party claiming Force Majeure.

Guarantor is defined in Section 4.1.

Independent System Operator has the meaning given to it in the Act.

Insolvency Event means any one or more of the following events: (a) a Party or its Guarantor becomes insolvent or admits in writing to any party of its inability to pay its debts as they become due; (b) a Party or its Guarantor institutes or has instituted against it any proceeding under any Canadian or foreign bankruptcy or insolvency laws or other similar law affecting creditors' rights, including without limitation, the *Bankruptcy and Insolvency Act* (Canada), the *Companies' Creditors Arrangement Act* (Canada) and the *Winding-Up and Restructuring Act* (Canada) or any plan of arrangement law under any corporations statute where the corporation proposes or intends to propose an arrangement involving a compromise or conversion of liabilities with respect to any class of creditors of the corporation; (c) a Party or its Guarantor makes a general assignment for the benefit of its creditors, applies for or becomes subject to the appointment of or taking of possession of any of its assets by a custodian, receiver, bailiff, receiver-manager, trustee, liquidator or other entity with similar powers; (d) a Party or its Guarantor takes any steps for, or becomes the subject of, any proceeding for liquidation, winding-up, dissolution, or other termination of its existence; or (e) a Party or its Guarantor consolidates or amalgamates with, or merges into or with, or transfers all or substantially all of its assets to another entity and at the time of such event: (i) the resulting entity fails to assume all of the obligations of such Party, or its Guarantor, as the case may be, under this Agreement and any Performance Assurance; or (ii) the resulting entity's creditworthiness is weaker than that of such Party, or its Guarantor, as the case may be, as determined by the other Party acting in a commercially reasonable manner.

Interconnected Electric System has the meaning given to it in the Act.

Interest Rate means the interest rate payable by the Customer for amounts that are due but remain unpaid, and is equal to the Prime Rate plus 1% per annum, compounded monthly.

Laws means legislation, regulations, rules, codes, instructions, policies, pronouncements and other directives of any regulatory and governmental authorities applicable to customers, all as amended, replaced, repeated, restated or re-enacted from time to time, which relate to the supply and delivery of electricity and the provision of Retail Services in Alberta.

Letter of Credit means one or more irrevocable, transferable, stand-by letters of credit issued by a Schedule "1" Canadian bank, or a major United States commercial bank with a permanent branch office in Canada, that holds a credit rating of at least: (a) A3 from Moody's; (b) A- from S&P; or (c) A(low) from DBRS.

Liquidation Amount is defined in Section 6.2.

Load Settlement Agent is the party conducting load settlement calculations for a particular area.

Management Fee is an amount payable in addition to the Contract Price, and is specified in the Energy Plan applicable to a Site.

Market Value means the amount, as determined by Capital Power as of the Early Termination Date, a bona fide third party would pay for the Remaining Contract Volume at the current market prices, for all terminated Sites and Energy Plans. In determining Market Value, Capital Power may consider, among other things, quotations from leading dealers in the wholesale energy industry, Capital Power's internally developed forward price valuations and other bona fide offers from either third parties or Affiliates of Capital Power, all as commercially available to Capital Power and adjusted for the length of the remainder of the applicable Term(s) and differences in transmission costs, volume and other factors, as Capital Power reasonably determines.

Moody's means Moody's Investors Services Inc. or its successor.

MWh means megawatt hours.

Non-Defaulting Party is defined in Section 6.2.

Other Charges means all applicable charges, fees, assessments or allocations relating to the electricity consumed by the Customer at the Sites, including without limitation, any and all applicable Alberta Power Pool charges, energy charges, transmission or distribution costs and charges, other distribution costs and charges (including franchise fees), tariffs, trading charges, competition transition charges, debt reduction charges, control area services charges, inadvertent energy flows, location differentials, transmission and distribution losses, unaccounted for energy, transmission congestion charges, loss charges and fees, and any other charges, costs or matters incidental thereto.

Party means either Capital Power or the Customer and **Parties** means Capital Power and the Customer collectively.

Payment Date means the date that amounts invoiced to Customer are due, as set out in the Energy Plan.

Performance Assurance means one or more of: (a) a payment guarantee from Customer's Guarantor; (b) a Letter of Credit; (c) a prepayment; or (d) other security or transfer of collateral, all in a form, amount and term acceptable to Capital Power in its sole discretion.

Prime Rate means the rate of interest expressed as a rate per annum, which is used by the Royal Bank of Canada as a reference rate for the purpose of determining rates of interest charged by it on Canadian dollar commercial demand loans made by it in Canada and which is quoted as its prime rate or prime lending rate.

Remaining Contract Volume means the amount of electricity in MWh that Capital Power would have supplied to Customer had this Agreement, Site(s) or Energy Plan(s) not been terminated, and is the sum of the remaining Contract Quantity that would have been supplied after the Early Termination Date to the end of the applicable Term(s), for all terminated Sites and Energy Plans.

Renewal Charge means the charge for physical electricity only during a Renewal Term, and is equal to the Alberta Pool Price plus \$5/MWh.

Renewal Term has the meaning given to it in Section 3.2 of this Agreement.

Retail Charge is an amount payable in addition to the Contract Price, and is specified in the Energy Plan applicable to a Site.

Retailer has the meaning given to it in the Act, and for the purpose of this Agreement means Capital Power.

S&P means the Standard & Poor's Rating Group, a division of The McGraw-Hill Companies, Inc., or its successor.

Site(s) means all or any one of the Customer site locations that are listed in the Energy Plan(s) as may be revised from time to time and **Site** means any one of them, as the context requires.

Site Change Fee means an amount payable by the Customer to Capital Power in the event that a Site is added or removed in accordance with Article 12 hereof, and is specified in the Energy Plan applicable to a Site.

Shortfall Quantity means the amount by which the Contract Quantity exceeds the Actual Consumption for the relevant period of time; provided however that with respect to a Load Following Product (as defined in an applicable Energy Plan), Shortfall Quantity means the amount by which the Lower Consumption Threshold exceeds the Actual Consumption for the relevant period of time.

Start Date means the date on which Capital Power expects to commence providing Retail Services to the Site(s) identified in an Energy Plan, as set out in that Energy Plan.

Taxes means any or all value added, goods and services, property, occupation, severance, generation, first use, conservation, energy, transmission, utility, gross receipts, privilege, sales, use, excise and other taxes, governmental charges, licenses, fees, permits and assessments, other than taxes based on net income or net worth.

Term means the period during which Capital Power will provide Retail Services for the Site(s) under an Energy Plan, commencing on the Start Date and ending on the End Date specified in that Energy Plan, and as may be extended by any Renewal Term. For certainty, different Terms may apply to different Energy Plans and the Sites under those Energy Plans.

Unpaid Amount means all amounts that are payable or which may become payable (whether matured or maturing, contingent or otherwise) under this Agreement that remain unpaid and, in the case of Capital Power, includes all Other Charges that Capital Power may incur in relation to the Customer or the Sites prior to the time that all of the Sites which are enrolled with Capital Power as retailer are de-enrolled.

Weighted Average Alberta Pool Price means the average price calculated by volumetrically weighting the Alberta Pool Price by Customer's actual hourly consumption.

Wire Services Provider means the owner of an electric distribution system or a party with whom the owner has made arrangements to perform the relevant duties or functions of the owner under the Act.

THIS ENERGY PLAN MUST BE RETURNED TO CAPITAL POWER SIGNED BY CUSTOMER BY 12:00 NOON MOUNTAIN TIME ON 05/24/2018 OR THE CONTRACT PRICE IS SUBJECT TO CHANGE.

**MASTER ELECTRICITY SERVICES AGREEMENT
ENERGY PLAN**

This Energy Plan is entered into between Capital Power and the Customer and is attached to form part of the Master Electricity Services Agreement made effective as of the date of Capital Power's countersignature. Capitalized terms used herein are defined in the Agreement unless otherwise defined herein. In the event of a conflict between this Energy Plan and any other part of this Agreement, this Energy Plan will prevail.

More than one Energy Plan may be in effect at one time. Each Energy Plan will be numbered consecutively, and each amendment to an existing Energy Plan will also be numbered consecutively. Details of this Energy Plan are as follows:

- 1. Energy Plan No.: 1 of 1
- 2. Amendment to existing Energy Plan? No
- 3. If yes, this is Amendment:
- 4. Payment Date: 30 Calendar Days after the date of the invoice
- 5. Product Selection

For the purposes of this Energy Plan, the Customer has chosen the following product (select one):

<input type="checkbox"/>	Hourly Index	<input type="checkbox"/>	Load Following (Hourly)
<input type="checkbox"/>	Structured Blocks	<input checked="" type="checkbox"/>	Load Following (Yearly)
		<input type="checkbox"/>	Load Following (Monthly)

6. Site List

This Energy Plan is applicable to the following Customer Sites: Please see attached site list.

7. Product Description, Terms and Conditions

See following pages.

Load Following (Yearly)

Term	Start Date: 1/1/2021 End Date: 12/31/2023
Retail Charge (\$/MWh)	\$0.25 / MWh
Management Fee (\$/MWh)	\$3.00 / MWh
Site Change Fee (\$/Site)	\$0.00 / Site
Upper Consumption Threshold (UCT) +25 % of Contract Quantity	
Lower Consumption Threshold (LCT) -25 % of Aggregate Quantity	

Contract Year	Contract Price (\$/MWh)	Contract Quantity (MWh)	LCT (MWh)	UCT (MWh)
2021	\$43.92	5,581	4,186	6,976
2022	\$43.92	5,581	4,186	6,976
2023	\$43.92	5,581	4,186	6,976

Capital Power will arrange for the supply and Customer will purchase electricity for the Site(s) specified above for the Term. Fees payable under this product option are comprised of the following:

- (I) **Actual Consumption:** For each Load Profile Hour during the Term (being an hour during the Term in which the Customer has agreed to purchase a Contract Quantity at a fixed Contract Price, as set out above), the Customer will pay to Capital Power an amount equal to the product obtained by multiplying (a) the Contract Price, and (b) the Actual Consumption for that hour.
- (II) **Annual Actual Consumption in excess of the Upper Consumption Threshold:** If the Actual Consumption for any year during the Term exceeds the Upper Consumption Threshold set out above, then in addition to the amounts payable under (I), there will be an adjustment between the Customer and Capital Power equal to the product obtained by multiplying (a) the amount by which the Actual Consumption in that year exceeds the Upper Consumption Threshold, and (b) the difference between the Weighted Average Alberta Pool Price and the Contract Price for that year. If that calculation yields a positive amount, the Customer will pay Capital Power that amount in addition to the amount payable under (I). If that calculation yields a negative amount, Capital Power will credit that amount against the amount payable by Customer under (I) above.
- (III) **Annual Actual Consumption is less than the Lower Consumption Threshold:** If the Actual Consumption for any year during the Term is less than the Lower Consumption Threshold set out above, then in addition to the amounts payable under (I), there will be an adjustment between the Customer and Capital Power equal to the product obtained by multiplying (a) the amount by which the Lower Consumption Threshold exceeds the aggregate Actual Consumption for that year, and (b) the difference between Contract Price and the Weighted Average Alberta Pool Price for that year. If that calculation yields a positive amount, the Customer will pay Capital Power that amount in addition to the amount payable under (I). If that calculation yields a negative amount, Capital Power will credit that amount against the amount payable by Customer under (I)
- (IV) **Retail Charge:** For each hour during the term, the Customer will also pay to Capital Power an amount equal to the Retail Charge multiplied by the greater of (a) the Contract Quantity, and (b) the Actual Consumption for that hour.
- (V) **Management Fee:** For each hour during the Term, the Customer will also pay to Capital Power an amount equal to the Management Fee multiplied by the greater of (a) the Contract Quantity, and (b) the Actual Consumption for that hour; or (ii) the Customer will also pay to Capital Power an amount equal to the Management Fee on a dollar per site charge, as identified in the Energy Plan.
- (VI) In addition, Customer is responsible for Other Charges, Taxes, and all other amounts specified in Agreement.

[Execution page follows]

Execution and Delivery


This Energy Plan must be returned by the Customer to Capital Power on or before the date and time first indicated above, and is otherwise subject to change. This Energy Plan is binding and effective on the date it is executed by both Capital Power. Upon execution by the Customer and Capital Power, this Energy Plan will attach to and form part of the Agreement.

IN WITNESS WHEREOF the parties hereto have executed this Energy Plan as of the 24th day of May, 2018.

TOWN OF STETTLER

By: Steven Gerlitz
Name: Steven Gerlitz
Date: May 24, 2018

CP ENERGY MARKETING L.P.
by its general partner
CP ENERGY MARKETING INC

By: 
Name: Josh Campbell
VP, Commodity Portfolio Management
Date: May 24, 2018

NOTICE OF APPOINTMENT OF RETAILER

TO: ATCO ("Wire Services Provider")

and

CP Energy Marketing L.P.


Appointment:

The undersigned, confirms that it has entered into an Electricity Purchase Agreement with CP Energy Marketing L.P. ("Capital Power"). The undersigned hereby gives the Wire Services Provider notice that it has authorized and appointed Capital Power as its retailer for all purposes relating to the supply, delivery and consumption of electricity to the service address, or addresses, as set out below ("Service Address").

Authority:

The undersigned hereby gives Capital Power the authority to do whatever may be required with respect to the electricity supply, delivery and consumption of electricity at the Service Address, including entering into any electricity contract on its behalf.

The undersigned hereby directs the Wire Services Provider to release to Capital Power any and all information in the Wire Services Provider's possession and control relating to the supply, delivery, transportation and consumption of electricity to the Service Address, including without limitation, commencement dates and consumption history for the Service Address.

Customer Name: Town of Stettler				
Customer Address:	Box 280 5031 50 Street Street Address	Stettler City	Alberta Province	T0C 2L0 Postal Code
Wire Site ID#:	See attached site list			
Date:	<u>May 24/18</u>	Signature:		

SCHEDULE A – Site List

Start Date	End Date	Site ID	Site Description	Site Address	WSP
1/1/2021		0010004834557	SE 5-39-19-W4	SE 5-39-19-W4 AB X0X 0X0	ATCO
1/1/2021		0010009510780	Street Lights	4904 49 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010011897257	4905 51 Street	4905 51 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010017692926	1 TOWN OF STETTTLER STREETLIGHTS STETTTLER	TOWN OF STETTTLER STREETLIGHTS	ATCO
1/1/2021		0010018504545	4900 50 ST , Stettler	4900 50 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010022050032	Stettler Sewer Lagoon	SW-7-39-19-4	ATCO
1/1/2021		0010028078971	2 TOWN OF STETTTLER STREETLIGHTS STETTTLER	TOWN OF STETTTLER STREETLIGHTS	ATCO
1/1/2021		0010028800527	3 TOWN OF STETTTLER STREETLIGHTS STETTTLER	TOWN OF STETTTLER STREETLIGHTS	ATCO
1/1/2021		0010032874420	SE 5-39-19-W4	SE 5-39-19-W4 AB X0X 0X0	ATCO
1/1/2021		0010034233536	Sports Park	6811 44 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010040535527	62 Street, Between 4 (West Stettler Soccer)	4702 62 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010042486822	5031 50 St- Joint office Bldg	5031B 50 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010044315458	Outdoor Rink	6202 44 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010046229522	SE 1-39-20-W4 WEST GATE BUSINESS P	SE 1-39-20-W4 WEST GATE BUSINESS P AB X0X 0X0	ATCO
1/1/2021		0010141126441	6200 44 AVE , Stettler	6200 44 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010195589312	Airport	7-35-38-20-4	ATCO
1/1/2021		0010205428818	Outdoor Rink	6202 44 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010252569440	Outdoor Rink	6202 44 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010303374110	Street Lights	5911 50A AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010364510417	Sewer	4919A 44 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010369254210	Fire	4805 47 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010369842415	Main Street Park	4941 50 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010414109312	Water Treatment Plant	SW-27-38-22-4	ATCO
1/1/2021		0010447749378	Outdoor Rink	6202 44 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010452268311	FD Communication Tower	5201 51A AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010456012215	Cemetery	NE-31-38-19-4	ATCO
1/1/2021		0010456993717	Parks-Lions	4621A 62 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010464504612	Airport	SE-35-38-20-4	ATCO
1/1/2021		0010466264416	Street Lights	LIGHT-4922 50 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010466474915	SENTINEL LIGHT-5110-61ST	SHOP-5104 61 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010466662716	Airport	SE-35-38-20-4	ATCO
1/1/2021		0010467645615	Airport	SE-35-38-20-4	ATCO
1/1/2021		0010467841312	SENTINEL LIGHT-5110-61ST	SHOP-5104 61 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010467974518	SENTINEL LIGHT 5110 61 Street	SHOP-5104 61 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010468399815	map 169-5	LIGHT-4922 50 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010469215912	SENTINEL LIGHT 5110 61 Street	SHOP-5104 61 ST STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010469322815	Airport	AIRPORT LIGHTS MAP 169-0	ATCO
1/1/2021		0010515600811	Parks Sharpe	4919 50 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010517824215	Sewer	6123 51 AVE STETTTLER AB X0X 0X0	ATCO
1/1/2021		0010547591317	Sewer	4919 58 ST Stettler SEWER LIFT STETTTLER	ATCO
1/1/2021		0010548273617	2-23-01-00-00-582 - Fire	SIREN	ATCO

1/1/2021	0010550256318	Traffic Signals	5000 50 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010550269210	Traffic Signals	5100 50 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010572280710	Community Hall	5101 46 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010578516252	Outdoor Rink	6202 44 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010593339218	Sewer Lagoons	NW-7-39-19-4	ATCO
1/1/2021	0010593542014	Airport	SE-35-38-20-4	ATCO
1/1/2021	0010593574610	Airport	SE-35-38-20-4	ATCO
1/1/2021	0010593937915	Shop	SHOP-5104 61 ST STETTLER AB	ATCO
1/1/2021	0010660709216	Christmas Lights	CHRISTMAS LIGHTS STETTLER	ATCO
1/1/2021	0010692247215	Parks-Lions	4621A 62 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010708191815	Water Trans	4805 47 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010715638217	Sewer Lagoons	NE-12-39-20-4	ATCO
1/1/2021	0010736283217	Traffic Signals	5701 50 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010737197712	Water Trans	NE-34-38-20-4	ATCO
1/1/2021	0010779065981	5110 44 Ave	5110 44 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010796626072	Water Dispenser	5110 44 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010855600521	Outdoor Rink	6202 44 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010860500648	Spray Park	4620 62 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010917540055	5000 51 ST , Stettler	5000 51 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010936585115	Stettler Recreation Center (SRC)	6202 44 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010980447646	Airport	7-35-38-20-4	ATCO
1/1/2021	0010990397215	Aeration Pond	4502 70 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010529676917	Stettler Curling Club	4501 52 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010370524612	Stettler Community Support Centre & FCSS	4720 50 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010016485720	Superfluity Shop	5015B 50 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010511705415	Royal Canadian Legion	5010 51 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010736526217	Royal Canadian Legion	5012 51 ST STETTLER AB X0X 0X0	ATCO
1/1/2021	0010880555473	Stettler Regional Board of Trade	6606 50 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010451199918	Stettler Regional Child Care Centre	5702 48 AVE STETTLER AB X0X 0X0	ATCO
1/1/2021	0010031547488	Summer Village of White Sands CJ Waterwell	NW-92M-27-40-20-4	ATCO
1/1/2021	0010233585512	Summer Village of White Sands Multi Purpose Community	PLAN 4117MC BLOCK MR LOT 2	ATCO
1/1/2021	0010610790714	Summer Village of White Sands Lake View Water Pump	22 FRONT ST WHITE SANDS SV AB X0X 0X0	ATCO
1/1/2021	0010593620215	Stettler Museum	6502 44 AVE STETTLER AB X0X 0X0	ATCO

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Assistant CAO

Date: June 5, 2018

Re: Communities in Bloom Judges Visit – July 8-10, 2018

The Communities in Bloom Judges will be here on July 8-10 this year. The Town of Stettler will compete in the International Challenge – Medium Category. The judges will be Larry Hall, Retired Educator – Buena Vista, Sask. and Bernadette Solon Conservation Architect and Heritage Consultant - Mullingar, County Westmeath Ireland

Communities in Bloom is about greening through environmental, natural heritage conservation and horticultural actions that involves citizens, businesses, institutions, and municipalities.

The program is focused on environmental stewardship through enhancement of green spaces

Communities benefit from:

- Increased civic pride and community involvement.
- Beautification of the entire community
- Improved landscaping, floral displays, tree canopy, and tidiness
- Mobilization of citizens, local groups, businesses and municipality working together
- Networking & exchange of information
- Enhanced community facilitating economic development & tourism readiness
- Valuable information and feedback from a professional evaluation by the judges.

The Communities in Bloom Symposium and Awards Ceremony will take place September 26-29, 2018 in Sherwood Park.

Judging Days Agenda:

8:30 AM

Judges arrive for Mayor's welcome in Council Chambers. Councillor's comments are welcome. Departments present their progress in making Stettler a better community. Judges opportunity for questions.

9:30 AM

Judges begin their tour with Allan King and Rob Spencer.

12:00 Noon

Lunch at the Stettler Town and Country Museum

1:00PM

Second half of tour.

3:00 PM

Judges Time Off

6:00 PM

Dinner and Awards Presentations

7:30 PM

Tour of Stettler Recreation Centre facilities (pool, fitness area, rinks, ice plant, conference rooms, library, etc.)

2018 International Judge



Larry Hall
Retired Educator

Buena Vista, SK Canada

Larry was born and raised in Saskatchewan and intends to remain in the province that he loves. After high school graduation he completed his B Ed. and a post graduate diploma in educational administration from the University of Regina. In 1999 he retired from working in the education field. As an elementary school science teacher he had students studying tree types and care, planting mustard seeds that had been in space and selling bedding plants in the spring to help fund their outdoor schools.

Throughout his career in education he was then as he is now committed to volunteer work. While teaching he became a volunteer speed skating coach for the Regina speed skating club and that grew into becoming the provincial coach which allowed him to work with a number of skaters who became Olympians. This also allowed him the opportunity to coach in China on two separate occasions once in 1986 and a return invitation in 1988. Both of these experiences were in the Jilin province of China which is the twin province of Saskatchewan. It was a great pleasure to have been selected to provide the coaching knowledge to their skaters and coaches but also a privilege to having been a representative of his province.

Presently Larry is the president of the Last Mountain Lake Culture Centre. This is a 5000 square foot building housing two galleries, the municipal library, and artist studios. The facility has three part time employees and also offers many art related classes and concerts. He is also the treasurer for the local United Church and has coached girls' volleyball teams for the last 11 years. He believes this makes our community a better place to live and finds that fulfilling. He has just become a member of the national judges committee which will be evaluating the judges' role in the CIB program.

Those are present activities but after retirement he was the mayor of his village. During his 9 years in this role the village became involved in the communities in bloom program. This introduction to the CIB program convinced him that every community can benefit by being involved in the communities in bloom program. It was this that motivated Larry and his wife to become provincial judges which they have been for the last 7 years. As mayor he recognized the significant role a council has to play in allowing the program have its greatest impact.

Larry looks forward to discussing issues from a municipal and CIB committee point of view.

2018 International Judge



Bernadette Solon

Conservation Architect and
Heritage Consultant

Mullingar, County Westmeath
Ireland

Bernadette Solon is our judge from Ireland. She lives in Mullingar the capital town of Westmeath and the administrative headquarters of the county. Since her graduation as an architect, Bernadette has had various careers - university lecturer for over 20 years, architect of Westmeath Local Authority, conservation officer and heritage officer and now, since retiring, a Tidy Towns adjudicator and more recently a Communities in Bloom judge. While a university lecturer she was invited as a visiting professor to the University of Lincoln, Nebraska.

She believes that events such as Heritage Week, Tidy Towns, National Tree Week, Biodiversity Week and Communities in Bloom are vital to raise our awareness of the natural and built heritage. She is heartened to see the work undertaken by community volunteers and states that their commitment enhances the lives of all around them and should be enthusiastically encouraged. She has assisted numerous communities and voluntary groups over the years and has advised on aspects of architectural conservation, construction methods, hard and soft landscaping design, streetscape, street furniture and signage, indigenous plants, etc. In addition to lecturing to university students she has, while working for her Local Authority, given talks to schools, community groups, and members of the public and has regularly organized seminars on such topics as protected structures, raised bogs, and, old graveyards. She also arranged exhibitions on a variety of subjects e.g. 1916 -2016 (an art exhibition celebrating Ireland's Easter Rising 1916), Children's Photographs - Street Heritage, and, WWI - The Westmeath Connection. She has produced drawings for two books - The Little Book of Westmeath and Lough Ree - a short historical tour.

She is a member of the all-Ireland Follies Trust and enjoys visiting the numerous structures which have been assisted in their consolidation and repair by the Trust both in the North and South of Ireland.

Bernadette has three wonderful children and two amazing grandchildren! She thoroughly enjoyed celebrating Canada's 150th with Communities in Bloom and the various communities she visited during the 2017 evaluations.

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	EFT0000215
Cheque Date	First	Last		EFT0000234

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Accu-Flo Meter Service Ltd.	EFT0000215	2018-05-15	\$210.00

Invoice Description	Invoice Number	Invoice Amount	
Water Meter Washers & Seals	72677	\$210.00	

Automated Aquatics Canada Ltd.	EFT0000216	2018-05-15	\$222.60

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals/Freigh	000080717	\$222.60	

Brenda's Country Catering	EFT0000217	2018-05-15	\$527.63

Invoice Description	Invoice Number	Invoice Amount	
Pub Relat Prof Admin Luncheon	2912	\$527.63	

Brownlee LLP	EFT0000218	2018-05-15	\$4,110.91

Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Aeration Legal Se	463068	\$4,110.91	

Canada Colors and Chemicals Li	EFT0000219	2018-05-15	\$4,921.35

Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals & Containers	V291112	\$5,288.85	

Clearview Public Schools	EFT0000220	2018-05-15	\$2,149.57

Invoice Description	Invoice Number	Invoice Amount	
Joint Office April Expenses	5468	\$2,149.57	

Joe Johnson Equipment	EFT0000221	2018-05-15	\$240.94

Invoice Description	Invoice Number	Invoice Amount	
Street Cleaner #6 Filters	P24879	\$240.94	

Keen Klean	EFT0000222	2018-05-15	\$420.00

Invoice Description	Invoice Number	Invoice Amount	
Shop April Janitor Services	211881	\$420.00	

Lifesaving Society	EFT0000223	2018-05-15	\$1,096.74

Invoice Description	Invoice Number	Invoice Amount	
Pool Programs Adv Materials	IN91095	\$846.74	
Pool Trainer Original	IN91372	\$250.00	

Loomis Express	EFT0000224	2018-05-15	\$71.65

Invoice Description	Invoice Number	Invoice Amount	
WTP Freight	7675158	\$71.65	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rocky Mountain Phoenix	EFT0000227	2018-05-15	\$623.70
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Protective Clothing	IN0108196	\$45.15	
Fire Joint Protective Clothing	IN0109268	\$578.55	
Rollies Vac Systems	EFT0000228	2018-05-15	\$315.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Landfill April Pumpout	18222	\$315.00	
Shanes Instrument Services Ltd	EFT0000229	2018-05-15	\$21,833.44
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Programming Configuration	20111	\$1,984.50	
WTP VFD Updates & Pump Control	20112	\$1,431.43	
WTP VFD Updates & Programs Cha	20113	\$3,055.50	
Water Communication Project	20067	\$1,502.01	
Water Communication Project	20085	\$13,860.00	
Switenky, Greg	EFT0000230	2018-05-15	\$195.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Admin ACFA - AGM Mileage	2018.05.03	\$195.00	
Trinus Technologies Inc	EFT0000231	2018-05-15	\$1,279.95
=====			
Invoice Description	Invoice Number	Invoice Amount	
Computer Tech Support	P354-20434	\$38.06	
Computer Tech Support	P354-20502	\$190.31	
Computer & P&L Routers	P34898-20463	\$1,051.58	
Wajax Industries Limited	EFT0000232	2018-05-15	\$14,995.49
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire #210 Pierce Velocity Repa	LM1513	\$1,712.99	
Equip Excavator Tamper #108A	U71455	\$13,282.50	
Wet Water Industries Ltd.	EFT0000233	2018-05-15	\$76.89
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Jun Wtr Treat Equip	108894	\$76.89	
WTS Manufacturing & Sales Inc.	EFT0000234	2018-05-15	\$64.89
=====			
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Pipe Storage Mater	1065	\$64.89	
Total Cheques			\$54,605.25
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000044
Cheque Date	First	Last		ONL000047

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rogers	ONL000044	2018-05-11	\$55.59

Invoice Description		Invoice Number	Invoice Amount

Fire Jnt Apr 19 to May 18		1877741935	\$55.59

Shaw Direct	ONL000045	2018-05-11	\$82.92

Invoice Description		Invoice Number	Invoice Amount

Joint Office TV 4.26 to 5.25		2018.04.24	\$82.92

Telus Communications	ONL000046	2018-05-11	\$2,662.77

Invoice Description		Invoice Number	Invoice Amount

Telus Apr 22 to May 21		2018.04.23.TOW	\$2,662.77

Telus Mobility Inc.	ONL000047	2018-05-11	\$1,145.26

Invoice Description		Invoice Number	Invoice Amount

Telus Apr 22 to May 21		2018.04.21	\$1,145.26

Total Cheques			\$3,946.54

			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72798
Cheque Date	First	Last		72834

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount															
969754 Alberta Ltd.	72798	2018-05-16	\$390.00															
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Safety Luncheon Meals</td> <td>002</td> <td>\$260.00</td> </tr> <tr> <td>HBC Meeting Lunch</td> <td>001</td> <td>\$130.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Safety Luncheon Meals	002	\$260.00	HBC Meeting Lunch	001	\$130.00						
Invoice Description	Invoice Number	Invoice Amount																
Safety Luncheon Meals	002	\$260.00																
HBC Meeting Lunch	001	\$130.00																
Acklands - Grainger Inc.	72799	2018-05-16	\$696.49															
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Pool Facility Air Filter</td> <td>9752494113</td> <td>\$38.87</td> </tr> <tr> <td>Pool Facility Safety Supplies</td> <td>9761141572</td> <td>\$53.63</td> </tr> <tr> <td>Pool Facility Air Filters</td> <td>9753852053</td> <td>\$603.99</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Pool Facility Air Filter	9752494113	\$38.87	Pool Facility Safety Supplies	9761141572	\$53.63	Pool Facility Air Filters	9753852053	\$603.99			
Invoice Description	Invoice Number	Invoice Amount																
Pool Facility Air Filter	9752494113	\$38.87																
Pool Facility Safety Supplies	9761141572	\$53.63																
Pool Facility Air Filters	9753852053	\$603.99																
Active Network	72800	2018-05-16	\$6,098.14															
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>SRC Max Galaxy Software</td> <td>2004405</td> <td>\$6,098.14</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	SRC Max Galaxy Software	2004405	\$6,098.14									
Invoice Description	Invoice Number	Invoice Amount																
SRC Max Galaxy Software	2004405	\$6,098.14																
Bagshaw Electric Ltd.	72801	2018-05-16	\$1,596.50															
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Shop 6-T5 Light Bulbs</td> <td>283692</td> <td>\$43.79</td> </tr> <tr> <td>Pool Replace Chlorine Room Fan</td> <td>20427A</td> <td>\$497.59</td> </tr> <tr> <td>Pool Rewire Chlorine Room Fan</td> <td>20409A</td> <td>\$838.87</td> </tr> <tr> <td>Lions Campground Shower Light</td> <td>20400A</td> <td>\$216.25</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Shop 6-T5 Light Bulbs	283692	\$43.79	Pool Replace Chlorine Room Fan	20427A	\$497.59	Pool Rewire Chlorine Room Fan	20409A	\$838.87	Lions Campground Shower Light	20400A	\$216.25
Invoice Description	Invoice Number	Invoice Amount																
Shop 6-T5 Light Bulbs	283692	\$43.79																
Pool Replace Chlorine Room Fan	20427A	\$497.59																
Pool Rewire Chlorine Room Fan	20409A	\$838.87																
Lions Campground Shower Light	20400A	\$216.25																
Bills Farm Supplies Inc.	72802	2018-05-16	\$1,185.78															
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Trans Whl Studs & Nuts #39</td> <td>IA19446</td> <td>\$67.00</td> </tr> <tr> <td>Trans Power Strg Pump #39</td> <td>IA19492</td> <td>\$1,118.78</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Trans Whl Studs & Nuts #39	IA19446	\$67.00	Trans Power Strg Pump #39	IA19492	\$1,118.78						
Invoice Description	Invoice Number	Invoice Amount																
Trans Whl Studs & Nuts #39	IA19446	\$67.00																
Trans Power Strg Pump #39	IA19492	\$1,118.78																
Bobcat of Red Deer	72803	2018-05-16	\$644.00															
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Park Checkover trade in #157</td> <td>VW26828</td> <td>\$179.92</td> </tr> <tr> <td>Parks Filters Unit #157</td> <td>VI61794</td> <td>\$464.08</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Park Checkover trade in #157	VW26828	\$179.92	Parks Filters Unit #157	VI61794	\$464.08						
Invoice Description	Invoice Number	Invoice Amount																
Park Checkover trade in #157	VW26828	\$179.92																
Parks Filters Unit #157	VI61794	\$464.08																
Canadian Tire #671	72804	2018-05-16	\$72.00															
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Composting Spray Paint</td> <td>3161</td> <td>\$9.02</td> </tr> <tr> <td>Arena Extension Cord</td> <td>3146</td> <td>\$62.98</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Composting Spray Paint	3161	\$9.02	Arena Extension Cord	3146	\$62.98						
Invoice Description	Invoice Number	Invoice Amount																
Composting Spray Paint	3161	\$9.02																
Arena Extension Cord	3146	\$62.98																
Caro Analytical Services	72805	2018-05-16	\$399.00															
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>WTP Water Analysis</td> <td>IC1804997</td> <td>\$399.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	WTP Water Analysis	IC1804997	\$399.00									
Invoice Description	Invoice Number	Invoice Amount																
WTP Water Analysis	IC1804997	\$399.00																

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Commercial Aquatic Supplies	72806	2018-05-16	\$2,093.25
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility 22" Wheelchair	148548	\$2,093.25	
Evoqua Water Technologies Ltd.	72807	2018-05-16	\$1,925.68
Invoice Description	Invoice Number	Invoice Amount	
WTP 1 Actuator PSN	903540640	\$1,925.68	
Fer-Marc Equipment Ltd.	72808	2018-05-16	\$447.89
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Repair Parts #135	92448	\$447.89	
Government of Alberta	72809	2018-05-16	\$78.75
Invoice Description	Invoice Number	Invoice Amount	
P&D MGA Books	E196823	\$78.75	
Heartland Glass Ltd.	72810	2018-05-16	\$2,713.73
Invoice Description	Invoice Number	Invoice Amount	
Trans Keys cut #86	102737	\$18.90	
Water Install rear window #2	102752	\$219.45	
Health Unit Replace Door	102803	\$2,475.38	
John Deere Financial	72811	2018-05-16	\$91.35
Invoice Description	Invoice Number	Invoice Amount	
Parks Soccer Field String	506516	\$91.35	
Kendell, Terina & Greg	72812	2018-05-16	\$247.00
Invoice Description	Invoice Number	Invoice Amount	
Refund May Tax Installment	2018.05.14	\$247.00	
Konecranes Canada Inc.	72813	2018-05-16	\$1,465.80
Invoice Description	Invoice Number	Invoice Amount	
WTP Crane Yearly Inspection	191677845	\$1,465.80	
MedTech Wristbands Canada	72814	2018-05-16	\$165.44
Invoice Description	Invoice Number	Invoice Amount	
Pool Programs 500 Wristbands	63268	\$165.44	
Miazga, Gerard	72815	2018-05-16	\$1,071.00
Invoice Description	Invoice Number	Invoice Amount	
Office Arborite Repairs	078696	\$1,071.00	
Newton, Jacqui	72816	2018-05-16	\$217.35
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SRC Petty Cash Supplies		2018.05.09	\$217.35
Northland Radiator Service Ltd	72817	2018-05-16	\$316.84
Invoice Description	Invoice Number	Invoice Amount	
Trans Repair Oil Cooler #168	188735	\$316.84	
Parkland Nursery & Landscape S	72818	2018-05-16	\$756.84
Invoice Description	Invoice Number	Invoice Amount	
HBC Orchard Trees	10857	\$756.84	
Perry Warner Plumbing	72819	2018-05-16	\$2,472.91
Invoice Description	Invoice Number	Invoice Amount	
Sub Lnd Dev Relocate Gas Line	9524	\$2,472.91	
PrairieTech Propagation	72820	2018-05-16	\$420.00
Invoice Description	Invoice Number	Invoice Amount	
HBC Orchard Trees & Donation	1806	\$420.00	
Praxair Distribution	72821	2018-05-16	\$447.01
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals	82883604	\$447.01	
Raw Tools Ltd.	72822	2018-05-16	\$366.94
Invoice Description	Invoice Number	Invoice Amount	
Shop High Wheel Creeper	21294	\$366.94	
Receiver General for Canada	72823	2018-05-16	\$55,976.98
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP10-18	\$45,053.11	
Town Tax Remittance	PP10-18.	\$9,396.97	
BOT Tax Remittance	PP10-18.BOT	\$1,347.92	
SVWS Tax Remittance	PP10-18.SVWS	\$178.98	
Schwartz Home Building Centre	72824	2018-05-16	\$80.25
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Jaw Saw Blades	687274	\$37.77	
Park Ball Diamond Materials	689228	\$31.47	
Soccer Field Paint Mixer	688942	\$14.16	
Shier, Caeleigh	72825	2018-05-16	\$62.17
Invoice Description	Invoice Number	Invoice Amount	
Refund Utility AC Credit Balan	2018.05.11	\$62.17	
Spray Lake Sawmills (1980) Ltd	72826	2018-05-16	\$19,212.16
Invoice Description	Invoice Number	Invoice Amount	
Parks - Mulch & Donation	INV118989	\$4,925.05	
Parks Mulch & Donation	INV118990	\$4,632.43	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks - Mulch & Donation	INV118991		\$4,884.09
Parks - Mulch	INV118950		\$4,770.59
Stettler Home Hardware	72827	2018-05-16	\$2,542.54
Invoice Description	Invoice Number	Invoice Amount	
Office Batteries	112224	\$69.88	
Office Bottled Water	112373	\$21.00	
Trans Bottled Water	112139	\$7.50	
Trans Jigsaw Blades	112252	\$8.07	
Trans Sign Material Bolts	112175	\$13.44	
Trans Sandwich Board Hinges	112249	\$22.62	
Trans Sign Bolts & Nuts	112262	\$23.21	
SRC Janitor Supplies	112356	\$25.89	
SRC Drain Snake	112301	\$29.39	
SRC Step Ladder	112360	\$66.14	
Parks Line marking paint	112415	\$2,255.40	
Stettler Motors (1998) Ltd.	72828	2018-05-16	\$208.78
Invoice Description	Invoice Number	Invoice Amount	
Shop Seat Belt Assembly #48	189703	\$208.78	
Thibault, Laura	72829	2018-05-16	\$493.50
Invoice Description	Invoice Number	Invoice Amount	
Sewer Jet main sewer line	2018.05.07	\$493.50	
Tirecraft	72830	2018-05-16	\$91.35
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Tire Repair #152	22271	\$91.35	
Town of Stettler - Petty Cash	72831	2018-05-16	\$109.40
Invoice Description	Invoice Number	Invoice Amount	
Town Office Petty Cash Lotto	2018.05.14	\$109.40	
United Rentals of Canada Inc.	72832	2018-05-16	\$162.28
Invoice Description	Invoice Number	Invoice Amount	
Park Limit Switch & Term #168	156212297-001	\$162.28	
UPS Canada	72833	2018-05-16	\$78.26
Invoice Description	Invoice Number	Invoice Amount	
A Lift Angle Drive Parts	1075164283	\$78.26	
Williams Engineering	72834	2018-05-16	\$15,002.27
Invoice Description	Invoice Number	Invoice Amount	
SRC Lighting Upgrades Pro Fee	0079979	\$4,612.27	
SRC Low Emissivity Ceiling Pro	0079984	\$1,228.75	
SRC Center Controls Upgr Pro F	0079950	\$1,443.75	
Com Hall HVAC Upgrade Prof Fee	0079926	\$7,717.50	
Total Cheques			\$120,399.63

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number First	Last
Cheque Date	2018-05-23	2018-05-23		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Air Liquide Canada Inc.	EFT0000235	2018-05-23	\$85.07

Invoice Description	Invoice Number	Invoice Amount	
Shop Yearly Bottle Lease	68196628	\$85.07	

Alberta Animal Services	EFT0000236	2018-05-23	\$13,285.25

Invoice Description	Invoice Number	Invoice Amount	
April Bylaw Enforcement	11705	\$13,285.25	

APEX Supplementary Pension Pla	EFT0000237	2018-05-23	\$374.85

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan Tr	2018.05.08	\$374.85	

Apple Fitness Store Ltd.	EFT0000238	2018-05-23	\$126.00

Invoice Description	Invoice Number	Invoice Amount	
Fitness Area Gym Repairs	E69381	\$126.00	

Burmac Mechanical 2000	EFT0000239	2018-05-23	\$73.57

Invoice Description	Invoice Number	Invoice Amount	
Shop Furnance Filter	90977	\$45.52	
Water Lagoon Building Pump	91104	\$28.05	

Canadian Union of Public Emplo	EFT0000240	2018-05-23	\$935.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	2018.05.08	\$935.00	

Dean's Machine Inc.	EFT0000241	2018-05-23	\$105.00

Invoice Description	Invoice Number	Invoice Amount	
Trans Press Hub Apart #39	41069	\$105.00	

Ember Graphics	EFT0000242	2018-05-23	\$136.50

Invoice Description	Invoice Number	Invoice Amount	
HBC Orchard Site Banner	13277	\$136.50	

Freightliner of Red Deer Inc.	EFT0000243	2018-05-23	\$39.12

Invoice Description	Invoice Number	Invoice Amount	
Hydrovac Brake Valve #162	417670	\$223.61	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GT Hydraulic & Bearing	EFT0000244	2018-05-23	\$5,444.11
=====			
Invoice Description	Invoice Number	Invoice Amount	
Hydrovac CUIP inspection #162	999-020916	\$373.09	
Trans, Water, Parks Ass Filter	000-296118	\$234.26	
Trans Equipment Repair Parts	000-295710	\$4,770.55	
Water Hydrant Testing	000-296765	\$33.45	
Parks Suction Hose #16	000-296603	\$32.76	
=====			
Heartland Stationers (2014) Lt	EFT0000245	2018-05-23	\$912.79
=====			
Invoice Description	Invoice Number	Invoice Amount	
Office Stationery	11004	\$33.25	
Office Stationery	11026	\$510.77	
Office Stationery	11066	\$19.28	
Trans Clipboards	11133	\$28.25	
Cemetery & Parks Stationery	11030	\$41.83	
P&D Business Cards	110006	\$24.08	
P&D Stationery	11117	\$57.75	
P&D Stationery	11130	\$6.67	
Eng Office Supplies	11120	\$10.71	
P&L Stationery	11014	\$180.20	
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Hi Way 9 Express Ltd.	EFT0000246	2018-05-23	\$122.63
=====			
Invoice Description	Invoice Number	Invoice Amount	
Trans Freight	31288821	\$122.63	
=====			
Howe, Kelly	EFT0000247	2018-05-23	\$159.78
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Petty Cash Phone Coffee Ma	2018.04.29	\$159.78	
=====			
Jen Express	EFT0000248	2018-05-23	\$476.60
=====			
Invoice Description	Invoice Number	Invoice Amount	
Shop & Parks Freight	12441	\$74.19	
Trans/Water/Trans/ParkFreight	12390	\$328.21	
Trans Freight	12485	\$37.10	
Trans Freight	12566	\$37.10	
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Keiths Refrigeration	EFT0000249	2018-05-23	\$1,391.25
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Invoice Description	Invoice Number	Invoice Amount	
Health Unit Check Heat	16484	\$115.50	
SRC Repair MUA Unit	17487	\$1,044.75	
SRC Repair Blue Rink MUA	17494	\$231.00	
=====			
Municipal Property Consultants	EFT0000250	2018-05-23	\$6,805.31
=====			
Invoice Description	Invoice Number	Invoice Amount	
May 2018 Assessor	17107	\$6,805.31	
=====			
National Pressure	EFT0000251	2018-05-23	\$26.20
=====			
Invoice Description	Invoice Number	Invoice Amount	
Trans Burner Nozzle #7	1602217	\$26.20	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Penner, Lee	EFT0000252	2018-05-23	\$53.73

Invoice Description	Invoice Number	Invoice Amount	
Safety Lunch Supplies	2018.05.09	\$53.73	

Stettler & District Handibus	EFT0000253	2018-05-23	\$226.82

Invoice Description	Invoice Number	Invoice Amount	
April Handi Bus Garage Utiliti	2622	\$226.82	

Trinus Technologies Inc	EFT0000254	2018-05-23	\$209.48

Invoice Description	Invoice Number	Invoice Amount	
Computer AntiVirus Email Hosti	R26184-20656	\$209.48	

Total Cheques			\$30,989.06
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000048
Cheque Date	First	Last		ONL000052

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Access Gas Services Inc.	ONL000048	2018-05-23	\$18,695.88
Invoice Description	Invoice Number	Invoice Amount	

Joint Office April Gas Bill	201804-3693	\$1,250.45	
Fire Joint April Gas Bill	201804-3687	\$891.28	
Town Shop April Gas Bill	201804-3694	\$667.83	
Airport April Gas Bill	201804-3686	\$163.63	
WTP April Gas Bill	201804-3689	\$5,534.40	
Water Trans April Gas Bill	201804-3684	\$222.98	
Sewer 1 April Gas Bill	201804-3685	\$424.50	
Sewer 2 April Gas Bill	201804-3692	\$239.98	
SRC April Gas Bill	201804-3691	\$8,422.48	
Community Hall April Ga Bill	201804-3690	\$412.49	
Lions Park April Gas Bill	201804-3688	\$204.37	
Gear Up April Gas Bill	201804-3679	\$261.49	
=====			
Poulin's Professional Pest Con	ONL000049	2018-05-23	\$198.45
Invoice Description	Invoice Number	Invoice Amount	

WTP Monthly Pest Control	1044344	\$198.45	
=====			
Shaw Cablesystems GP	ONL000050	2018-05-23	\$174.20
Invoice Description	Invoice Number	Invoice Amount	

May Fitness/Pool May TV	2018.05.01	\$174.20	
=====			
United Farmers of Alberta	ONL000051	2018-05-23	\$1,470.94
Invoice Description	Invoice Number	Invoice Amount	

Trans Shovels, tip cleaner, gl	304263835	\$67.99	
Trans Plywood for signs	304263831	\$52.49	
Trans wood for sandwich boards	304264650	\$153.17	
Trans cement powder	304265901	\$11.01	
Drainage Culverts	304265541	\$845.19	
Water Trans Sea Can Const Mate	304264774	\$277.14	
Water Trans Saw Blade	304264794	\$13.64	
Soccer Field Bolt Anchor	304266017	\$8.32	
Soccer Field Twine for Fields	304265753	\$41.99	
=====			
Workers' Compensation Board -	ONL000052	2018-05-23	\$14,968.05
Invoice Description	Invoice Number	Invoice Amount	

WCB 2018 Installment	22931441	\$14,968.05	
	Total Cheques	\$35,507.52	
		=====	

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72835
Cheque Date	First	Last		72849

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	72835	2018-05-25	\$285.00

Invoice Description	Invoice Number	Invoice Amount	
Admin Tax Arrears/P&D Searches	2018.04.30	\$285.00	

Campbell, Al	72836	2018-05-25	\$40.00

Invoice Description	Invoice Number	Invoice Amount	
Council MUGS Tool Kit Workshop	2018.05.15	\$40.00	

Fix, Grace	72837	2018-05-25	\$91.47

Invoice Description	Invoice Number	Invoice Amount	
HBC Supplies & Materials	2018.05.22	\$91.47	

Guillevin International Co.	72838	2018-05-25	\$414.94

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint - Helmet	0407-470497	\$414.94	

Knibb Developments Ltd.	72839	2018-05-25	\$35,043.75

Invoice Description	Invoice Number	Invoice Amount	
WTP Slide Gate	10695	\$35,043.75	

Lakeland College	72840	2018-05-25	\$1,250.00

Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt 10 - Awareness Train	0000020451	\$1,250.00	

Larson's Auto Electric 2010	72841	2018-05-25	\$292.46

Invoice Description	Invoice Number	Invoice Amount	
Trans Starter Motor Unit #109	IN904315	\$292.46	

Miller, Cam	72842	2018-05-25	\$92.82

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint - Training Meals	2018.05.13	\$92.82	

Shirley McClellan Regional Wat	72843	2018-05-25	\$9,874.90

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trsf Stn Jan/Feb/Mar Utili	SMRWSC-000740	\$9,874.90	

Sim-Tech Service	72844	2018-05-25	\$1,199.99

Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																		
Fire Joint Pressure Washer Par	5005		\$1,199.99																		
Spencer, Rob	72845	2018-05-25	\$664.36																		
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>HBC Com Garden Supplies</td> <td>2018.05.15</td> <td>\$394.63</td> </tr> <tr> <td>HBC Com Garden Supplies</td> <td>2018.05.17</td> <td>\$95.97</td> </tr> <tr> <td>HBC Blooms Container Contest S</td> <td>2018.05.18</td> <td>\$173.76</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	HBC Com Garden Supplies	2018.05.15	\$394.63	HBC Com Garden Supplies	2018.05.17	\$95.97	HBC Blooms Container Contest S	2018.05.18	\$173.76						
Invoice Description	Invoice Number	Invoice Amount																			
HBC Com Garden Supplies	2018.05.15	\$394.63																			
HBC Com Garden Supplies	2018.05.17	\$95.97																			
HBC Blooms Container Contest S	2018.05.18	\$173.76																			
Spray Lake Sawmills (1980) Ltd	72846	2018-05-25	\$4,821.18																		
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Parks Mulch for tree beds</td> <td>INV119187</td> <td>\$4,821.18</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Parks Mulch for tree beds	INV119187	\$4,821.18												
Invoice Description	Invoice Number	Invoice Amount																			
Parks Mulch for tree beds	INV119187	\$4,821.18																			
Stettler Flooring	72847	2018-05-25	\$1,072.21																		
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>SRC Painting Supplies</td> <td>60034</td> <td>\$900.88</td> </tr> <tr> <td>SRC Blue Arena Paint</td> <td>60170</td> <td>\$171.33</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	SRC Painting Supplies	60034	\$900.88	SRC Blue Arena Paint	60170	\$171.33									
Invoice Description	Invoice Number	Invoice Amount																			
SRC Painting Supplies	60034	\$900.88																			
SRC Blue Arena Paint	60170	\$171.33																			
Tomko Sports Systems Alberta	72848	2018-05-25	\$581.81																		
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Ball Diamond Materials</td> <td>18072</td> <td>\$581.81</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Ball Diamond Materials	18072	\$581.81												
Invoice Description	Invoice Number	Invoice Amount																			
Ball Diamond Materials	18072	\$581.81																			
Walker, Timothy	72849	2018-05-25	\$1,612.16																		
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Fire - Joint - Training Meals</td> <td>2018.03.03</td> <td>\$287.38</td> </tr> <tr> <td>Fire - Joint - Training</td> <td>2018.04.14</td> <td>\$402.28</td> </tr> <tr> <td>Fire - Joint - Training Meals</td> <td>2018.05.09</td> <td>\$125.50</td> </tr> <tr> <td>Fire - Joint - Training Meals</td> <td>2018.05.12</td> <td>\$469.36</td> </tr> <tr> <td>Fire - Joint - Training Meals</td> <td>2018.05.13</td> <td>\$327.64</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Fire - Joint - Training Meals	2018.03.03	\$287.38	Fire - Joint - Training	2018.04.14	\$402.28	Fire - Joint - Training Meals	2018.05.09	\$125.50	Fire - Joint - Training Meals	2018.05.12	\$469.36	Fire - Joint - Training Meals	2018.05.13	\$327.64
Invoice Description	Invoice Number	Invoice Amount																			
Fire - Joint - Training Meals	2018.03.03	\$287.38																			
Fire - Joint - Training	2018.04.14	\$402.28																			
Fire - Joint - Training Meals	2018.05.09	\$125.50																			
Fire - Joint - Training Meals	2018.05.12	\$469.36																			
Fire - Joint - Training Meals	2018.05.13	\$327.64																			
Total Cheques			\$57,337.05																		

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72850
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Hagen, Dave	72850	2018-05-25	\$5,000.00

Invoice Description	Invoice Number	Invoice Amount	
Scurity Release - DP3017-2017	2018.05.16	\$5,000.00	

	Total Cheques	\$5,000.00	-----
		=====	

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72851
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Nelson, Tyler	72851	2018-05-25	\$2,131.58

Invoice Description	Invoice Number	Invoice Amount	
Payroll Remittance	PP11-18	\$2,131.58	

Total Cheques			\$2,131.58
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	First
Cheque Date	2018-05-29	2018-05-29		Last

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Black Press Group Ltd.	EFT0000255	2018-05-29	\$1,906.23

Invoice Description	Invoice Number	Invoice Amount	

Trans/WTP/P&D/HBC/P&L Adv	33433312	\$1,906.23	

Stettler Regional Board of Tra	EFT0000256	2018-05-29	\$795.62

Invoice Description	Invoice Number	Invoice Amount	

Water Trans Employee Recogniti	647	\$100.00	
HBC 2019 Trade Show Booth	635	\$695.62	

Hach Sales & Service Ltd.	EFT0000257	2018-05-29	\$10,622.33

Invoice Description	Invoice Number	Invoice Amount	

WTP Service/Repair Hach Analyz	164025	\$10,622.33	

Heartland Auto Supply	EFT0000258	2018-05-29	\$1,243.77

Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Repair Reparts	001-380735	\$180.03	
Fire Joint Repair Parts	001-381255	\$95.83	
Shop Supplies & Tools	001-380069	\$396.33	
Shop 3/4" Clevis	001-381305	\$23.62	
HydroVac Lights, Clamps & Hose	001-380283	\$54.46	
Trans Gear Box Oil #109	001-380599	\$15.01	
Trans Engine Oil #80	001-381252	\$15.22	
Trans DEF Fluid	001-382243	\$81.84	
Trans Pump Oil Unit #80	001-380194	\$6.77	
Trans Brake Caliper #45	001-381174	\$92.56	
Trans Wiper Blade Unit #45	001-381815	\$17.09	
Trans Air Blowers & Bungee Str	001-381929	\$54.41	
Trans Blow gun & fitting	001-381983	\$65.16	
Trans Pipe Nipple Unit #42	001-381957	\$2.44	
Water Hydraulic Fittings #108A	001-382303	\$31.69	
SRC Janitor Supplies	364293	\$17.21	
Parks Diff Fluid #83	001-380532	\$45.01	
Parks Fuel Filter Unit #168	001-380120	\$14.99	
Parks Fan BElt Tensioner #168	001-380403	\$22.09	
Parks Hydraulic Fitting #16	001-381544	\$12.01	

Heartland Promotions Inc.	EFT0000259	2018-05-29	\$441.00

Invoice Description	Invoice Number	Invoice Amount	

HBC Beautiful Yard Signs	406	\$441.00	

IJD Inspections Ltd.	EFT0000260	2018-05-29	\$756.24

Invoice Description	Invoice Number	Invoice Amount	

P&D Gas Permit	ST18-050G	\$109.50	
P&D April Building Permits	ST2018-04	\$646.74	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Joe Johnson Equipment	EFT0000261	2018-05-29	\$72.56

Invoice Description	Invoice Number	Invoice Amount	
Trans Links for Chain #6	P24802	\$72.56	

Keiths Refrigeration	EFT0000262	2018-05-29	\$1,260.00

Invoice Description	Invoice Number	Invoice Amount	
WTP Repair Air Dryer	18010	\$1,260.00	

Loomis Express	EFT0000263	2018-05-29	\$40.27

Invoice Description	Invoice Number	Invoice Amount	
Park General Freight	7689413	\$40.27	

Nolls, Sean	EFT0000264	2018-05-29	\$130.00

Invoice Description	Invoice Number	Invoice Amount	
Council MUGS Toolkit Workshop	2018.05.15	\$130.00	

Rural Municipalities of Albert	EFT0000265	2018-05-29	\$2,044.61

Invoice Description	Invoice Number	Invoice Amount	
Fire Repairs Unit #210	LM1513	\$1,712.99	
Trans Bearing Unit #145	90552044	\$99.21	
Trans Pin Unit #145	90552960	\$122.91	
Water Work Lamp Assm #152	90544035	\$116.97	

RMA Fuel Ltd.	EFT0000266	2018-05-29	\$15,634.48

Invoice Description	Invoice Number	Invoice Amount	
Misc Departments Fuel	PF-6764-68332	\$12,580.68	
Water Trans Equip Oil	PF-6784-68455	\$678.49	
Trans/Parks/Water Diesel Gas	PF-6789-68518	\$2,375.31	

Stettler Sales & Rentals Ltd.	EFT0000267	2018-05-29	\$612.93

Invoice Description	Invoice Number	Invoice Amount	
Trans Metal for Sign Holders	115165	\$108.11	
Trans Metal for sign stand	115178	\$11.32	
P&D Lift for Gas Line Relocate	115389	\$493.50	

Total Cheques			\$35,560.04
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000053
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Corporate Payment Systems	ONL000053	2018-05-30	\$23,469.71

Invoice Description	Invoice Number	Invoice Amount
BOT Corp Visa	2018.05.07.BOT	\$1,438.23
Council Conf Reg/Trade Show/Of	2018.05.07.221	\$1,575.05
P&L Training/SRC Training, Con	2018.05.07.343	\$1,601.39
Shop - Rope clothes line	2018.05.07.623	\$9.44
Shop Cat Food, Coffee, Boots	2018.05.07.727	\$149.63
Wtr Trns Training, I pad charg	2018.05.07.748	\$827.47
P&L Training, Office Supplies,	2018.05.07.760	\$2,525.50
Pool Software Main Program/Equ	2018.05.07.762	\$966.31
SRC Hinge, Hall Table Repair	2018.05.07.764	\$76.04
Fitness Area Indoor Tri Materi	2015.05.07.768	\$454.31
GIS Plotter Parts/SVWS Xplorne	2018.05.07.854	\$182.62
Fire Joint Training/Fire Trvl	2018.05.07.655	\$4,725.64
Fire Joint Training/ Fire Trvl	2018.05.07.292	\$8,938.08

	Total Cheques	\$23,469.71
		=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	72852
Cheque Date	First	Last		72868

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Associated Engineering AB Ltd.	72852	2018-05-31	\$1,071.00

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
WTP Plant Capital Assistance	374145	\$1,071.00	

Bagshaw Electric Ltd.	72853	2018-05-31	\$749.12

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Fire Joint 6 - Lamps	284070	\$150.89	
WTP 50 Air Filters & 4 Fuses	284504	\$318.99	
WTP 3 Fuses & 4 Lamps	284643	\$77.33	
SRC Trade Show Booth Lights	284113	\$168.00	
SRC 2-Exhaust Fan Belt	284093	\$12.96	
Campground T-8 Ballast	284157	\$20.95	

Border Paving Ltd.	72854	2018-05-31	\$3,686.25

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Roads 2 Loads of Cold Mix	58579	\$2,330.62	
Roads Cold Road Mix Repair	58624	\$1,355.63	

C. R. Glass Ltd.	72855	2018-05-31	\$1,311.45

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Hydrovan Install Windshield #1	24507	\$577.50	
Water Trans Sea Can Door	24556	\$733.95	

Combat Spraying Ltd.	72856	2018-05-31	\$2,126.25

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Ball & Soccer Portable Pumpout	5835	\$2,126.25	

Digital Postage On Call	72857	2018-05-31	\$3,150.00

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Office Postage	2018.05.29	\$3,150.00	

East Central Alberta Heritage	72858	2018-05-31	\$105.00

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
2018 Sewer Line Crossing Fee	C18-21	\$105.00	

Patterson, Greg	72859	2018-05-31	\$27,069.00

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Sidewalks Life & Relay Bricks	928037	\$27,069.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Pro Sound & Communications Ltd	72860	2018-05-31	\$36,750.00
Invoice Description	Invoice Number	Invoice Amount	
Arena Sound System PP#01-18	299	\$36,750.00	
Purolator Courier Ltd.	72861	2018-05-31	\$205.58
Invoice Description	Invoice Number	Invoice Amount	
WTP & Water Trans Freight	437859623	\$205.58	
Re:Sound	72862	2018-05-31	\$35.49
Invoice Description	Invoice Number	Invoice Amount	
Socan Licensing fees for Music	170361	\$35.49	
Receiver General for Canada	72863	2018-05-31	\$59,022.89
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP11-18	\$45,522.67	
Town Tax Remittance	PP11-18.	\$11,650.19	
BOT Tax Remittance	PP11-18.BOT	\$1,460.39	
SVWS Tax Remittance	PP11-18.SVWS	\$389.64	
Stettler Steel Wheel Stampede	72864	2018-05-31	\$10,000.00
Invoice Description	Invoice Number	Invoice Amount	
2018 Community Develop Funding	201843	\$10,000.00	
Stettler Town & County Museum	72865	2018-05-31	\$34,000.00
Invoice Description	Invoice Number	Invoice Amount	
2018 Museum Grant	2018	\$34,000.00	
Sweeney, Cheri	72866	2018-05-31	\$1,500.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Hall Post Demolition Clea	119403	\$1,500.00	
Wally's Backhoe Services Ltd.	72867	2018-05-31	\$45,874.50
Invoice Description	Invoice Number	Invoice Amount	
Pool Hall Demolition	4511	\$36,225.00	
Pool Hall Fill Post Demolition	4609	\$9,649.50	
Woody's Automotive Ltd.	72868	2018-05-31	\$606.42
Invoice Description	Invoice Number	Invoice Amount	
Shop Engine Anti Freeze	607713	\$207.38	
Shop Windshield Washer Fuild	607934	\$56.56	
Shop Caliper Batteries	608247	\$11.45	
Shop 3" Cut off wheels	608626	\$48.11	
Shop Brake Fluid	609739	\$43.94	
Shop Screw Remover	608907	\$13.06	
Trans Fuel Filter Unit #80	609317	\$30.89	
Trans Brake Hardware #45	609154	\$13.36	
Trans Engine Filter #80	609199	\$11.18	
Trans Fuel Filter #7	609066	\$30.89	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Trans Trailer Plug #10	610057		\$9.60
Parks Fuel Filter #168	607723		\$7.96
WTP Lawn Mower Belt Lab Suppli	609075		\$122.04
	Total Cheques		\$227,262.95

TO: Town of Stettler Council

DATE: 2018 06 05

FROM: Greg Switenky
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – MAY 2018

ADMINISTRATION – Greg Switenky

1. Meetings: Town Council, Committee of the Whole, Safety & Employee Management Advisory Committee, Department Head and Staff information sharing sessions.
2. 2018 Operating (Tax) Budget Presentation & Workshop.
3. Met with 90 Grade one students from the Stettler Elementary School to discuss their projects to build a Town on the floor within their classrooms.
4. Alberta Capital Finance Authority – AGM in Edmonton.
5. Organizational retail electricity procurement process with Energy Associates International (EAI) for the years 2021 to 2023. Undertaken given favorable long term market conditions/fundamentals; which provide an opportunity to crystalize lower future consumption costs.
6. Rural Transportation Pilot Project; application & funding (for 2 years x \$50,000), in partnership with the Handibus Society and the County of Stettler.
7. Federation of Canadian Municipalities Convention in Halifax.
8. Retirement luncheon for Lee Penner, Director of Parks & Leisure Services. Recognizing and appreciating his 31 years of dedicated service to the Town of Stettler.
9. Ongoing internal orientation, guidance and communication of new Council Roles and Responsibilities within our organization.
10. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/ratepayer concerns.
11. Ongoing liaison and information sharing with County Administration to strengthen working relationships.

FINANCE & LEGISLATIVE – Steven Gerlitz

1. Meetings attended included: Council, Committee of the Whole, Department Head, Staff, Joint Health and Safety, EAI – 2021 & 2022 Electrical Pricing RFP and Tender
2. Projects worked on included:
 - 2018 Tax Budget follow-up

- 2018 Tax Insert
- FOIP Reporting (Town of Stettler & White Sands)
- EAI – 2021 & 2022 Electrical Pricing RFP and Tender
- Council Agenda prep
- Council Minutes
- AP Invoices and sign checks
- Ratepayer issues and concerns

TRANSPORTATION – Ivan Wilford

1. Sign repairs and installations
2. Graves and cremations
3. Hauled wood to regional from yard
4. Equipment clean up
5. One week of lane clean up
6. 1st Round of grading almost completed
7. Regraded a couple of lanes using laser level
8. Finished boulevard and street sweeping
9. Cold lake pumping complete and removed pump
10. Black dirt repairs from winter plowing were done
11. Completed highway and boulevard sweeping for Carillion
12. Hauled some scrap metal to Hensels salvage
13. Moved mulch around for parks at tree orchard
14. Hauled some black dirt to a couple town lots
15. Started line painting
16. Started on sidewalk repair list

WATER – Grant McQuay

1. Regular rounds, readings, locates and Bacterial sampling/Chlorine residual & turbidity testing.
2. Meter replacement program.
3. Curbstop repair.
4. Hydrant inspections and repair.
5. Sewer main flushing.
6. Weekly cleaning of sanitary tank at Water Transfer Station.
7. Water leak repairs.
8. Facility maintenance.
9. Spring lane cleanup
10. Monitoring wells and weir measurements.
11. Lagoon sampling.
12. Main Valve repair.
13. Dig site maintenance.

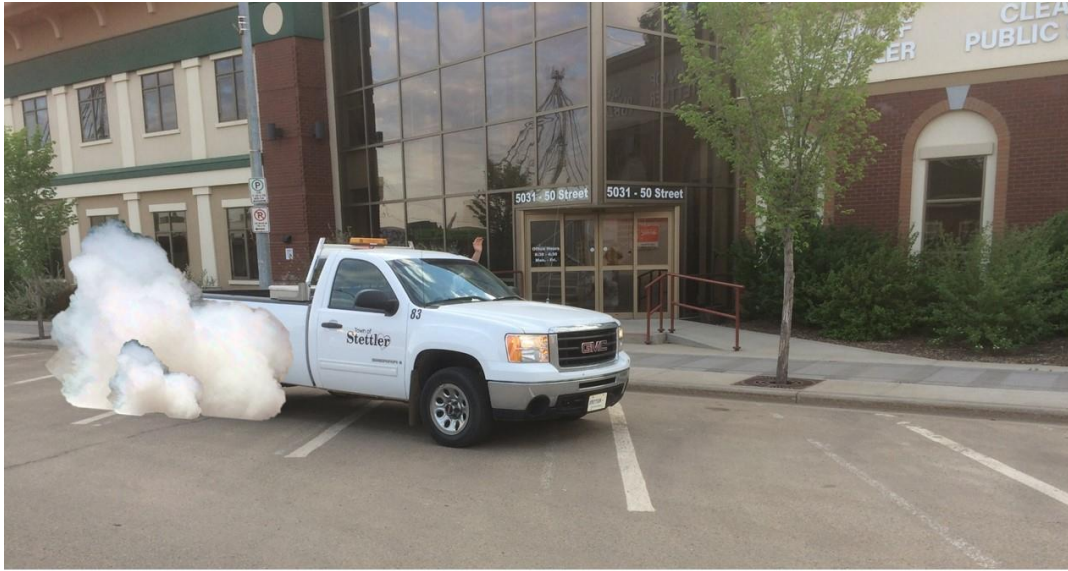
DIRECTOR OF OPERATIONS – Melissa Robbins

1. Meetings:
 - Met with MPE – terms of reference for Red Willow Creek RFP
 - Department Head
 - Joint Health and Safety
 - Staff Interviews (2)
 - Associated Engineering – Gates ongoing support
 - Concerns and Requests Meeting – modifying tracking system
 - Council Meeting – emergent water and sewer 50A Avenue
 - AltaGAS – upcoming capital project review/conflict resolution
 - Peters Industrial Development Agreement Finalization
 - WSP – Lagoon Desludging planning meeting
 - Airport Rental Agreement – Stettler Car Club
 - Review of multiple event road closures – rodeo, parade, downtown events, neighborhood block parties.

2. Projects:
 - 51 Avenue Road works – 50% of concrete work completed
 - 50A Avenue emergent water and sanitary replacements
 - Red Willow Creek – RFP is open, closing June 13th
 - Master Servicing Study – reviewing final draft
 - Telus – ULA Assignments
 - Town Communication Project – site installs complete, waiting on old Telus Tower installs to commission project, determining suitability for generator power back up
 - Lagoon Aeration Building and piping repairs
 - Development Drainage Plan reviews
 - Backhoe RFP Selection with Transportation Foreman

DIRECTOR OF PARKS & LEISURE – Lee Penner – Final Report





PARKS & LEISURE SERVICES FOREMAN – Allan King

1. Meetings: Safety meetings, Heartland Beautification, Operational meetings and Minor Ball meetings.
2. Projects: Tree pruning/planting/pick up, Community orchard, Lane clean up, clean up West Stettler trenches, ongoing renovations of the SRC.
3. We have been busy with training of the summer casuals and getting them up to speed. It looks like we will have a great crew this year! With being slightly understaffed with Dustin in the Philippines and Roger's dad passing away in Newfoundland we have been delayed opening the spray park and the Town flowers. I am hopeful to have it opened by the first of June and the same with the flowers.
4. With Lee's retirement I will need your help and patience as I learn my new role. I have some big shoes to fill but welcome the opportunity. I want to thank you all for this opportunity. I hope everyone is enjoying the warm weather!

DEVELOPMENT & PLANNING OFFICER – LEANN GRAHAM

1. Building Permit Activity to Date

	2017 Permits to May 31, 2017	2018 Permits to May 31, 2018
Institutional	\$1,314,565.00	\$39,850.00
Industrial	\$125,000.00	\$80,000.00
Commercial	\$186,000.00	\$655,101.00
Residential	\$316,715.00	\$498,045.00
Total	\$1,942,280.00	\$1,272,996.00

2. Projects:

- AE Kennedy Maintenance
- Jewel Investments Development
- Vision Credit Union
- 57 Street Subdivision Application
- 50 Street Subdivision Application
- Pool Hall – Demolition
- Safety Codes Council Audit Review and Work plan
- Entrepreneurs and Innovators Social
- Maternity Leave Replacement for Planning & Operations Clerk
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries

3. Meetings:

- Entrepreneurs and Innovators
- Town Council
- Foremost Site Meeting
- Interview Madison Hall
- Dual Dragons Walk Through – Post Demolition Work
- Green Sheets Program Meeting
- Safety Luncheon
- M&J Apartments Site Inspections
- Safety Codes Council Audit Review
- 4019 – 50 Street Subdivision
- Municipal Planning Commission
- 5807 – 50 Avenue Redevelopment
- BOT Business Mixer – Cannabis Conversation
- Grade One Classroom Visit
- Master Servicing Study – Levy Review
- BOT Industrial Social - Entrepreneurs and Innovators
- Landowner Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Staff and Department Head

REGIONAL FIRE CHIEF – Mark Dennis

1. Training:

- Practical JPR training at donated residential structure May 2, 7, 9
- JPR live fire training at City of Red Deer fire training facility
- Final practical exam 3rd party proctor testing at the City of Red Deer fire training facility
- May 14 Final exam review

- May 16 1001 level 1 theory final exam
- May 23, 26, 28, 30 NFPA 427 Dangerous goods responder operations level

2. Fire Department Operations:

- Monitored spring wild fire conditions and implemented a fire ban in areas of concern
- Attended Alberta Fire Chiefs conference in Edmonton
- Inspected Red Willow pork farm provided assistance toward completion of Fire Safety Plan
- Changing FD supply valve at Red Willow water station and ordering new hard suction hose for FD connection
- Working on spiral piping for exhaust ventilation system at Station 1
- Attended hands on Fire Department Instructors conference in Indianapolis
- Repaired Tenders 35 rear tail board, front monitor, pump tested and serviced.
- Ordered parts for valve repair on Engine 11
- Repaired swivel valve on Engine 11 booster reel
- Still trouble shooting light tower issue on Engine 12
- Tender 25 scheduled for tail board repair last week of May

3. Regional Fire Department Incident Summary:

- Total calls 15 - 4 motor vehicle accidents, 2 alarm calls, 4 Medical first response, 5 wild land fires



Greg Switenky
CAO

MINUTES OF THE STETTLER DISTRICT AMBULANCE ASSOCIATION MEETING HELD ON MONDAY, MAY 14, 2018 COMMENCING AT 10:10 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA.

PRESENT: Wayne Nixon, County of Stettler Councillor (Chairperson)
Cheri Neitz, County of Stettler Councillor
Sean Nolls, Town of Stettler Councillor (joined the meeting at 10:26 a.m.)
Blaine Brinson, Summer Village of Rochon Sands
Carl Cornelssen, Summer Village of White Sands
Dwayne Grover, Village of Big Valley

Other: Linda Borg, Shift Supervisor
Yvette Cassidy, Chief Administrative Officer
Marlene Hanson, Executive Assistant

ABSENT: Gord Lawlor, Town of Stettler Councillor (Vice Chairperson)
Paul McKay, Village of Donalda
Dan Tuck, Village of Gadsby

Other: Greg Switenky, Town of Stettler CAO

CALL TO ORDER

The meeting was called to order at 10:10 a.m. on Monday, May 14, 2018 by Chairperson Wayne Nixon.

AGENDA ADDITIONS AND APPROVAL

09.05.14.18 Moved by Blaine Brinson
"that the May 14, 2018 Stettler District Ambulance Association Meeting agenda be approved as presented." Carried Unanimously

MINUTE APPROVAL

10.05.14.18 Moved by Dwayne Grover
"that the February 26, 2018 Stettler District Ambulance Association Meeting Minutes be approved as presented." Carried Unanimously

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

11.05.14.18 Moved by Cheri Neitz
Workplace Violence Prevention and Response Policy:
"that the Stettler District Ambulance Association amend Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.2 – Workplace Violence Prevention and Response Policy, as presented." Carried Unanimously

12.05.14.18 Moved by Blaine Brinson
Fatigue Management Policy:
"that the Stettler District Ambulance Association amend Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.3 – Fatigue Management, as presented." Carried Unanimously

Sean Nolls joined the meeting at 10:26 a.m.

Power Load Capability Systems for Stryker Power Cots:

13.05.14.18

Moved by Dwayne Grover

“that the Stettler District Ambulance Association approve the purchase of one Stryker Power Load Model Lifting System \$23,100.00 + \$4,732.06 + \$1,300 equipment and modifications being a grand total of \$29,132.06 from Stryker, Hamilton, Ontario.”

Carried Unanimously

14.05.14.18

Moved by Cheri Neitz

“that the Stettler District Ambulance Association enter into a maintenance Agreement with ProCare Services Agreement through Styker, Hamilton, Ontario, for a 5 year term with an annual payment of \$6,781.60.”

Carried Unanimously

REPORTS

Accounts Payable Cheque Register; Direct Debit – Visa; Accounts Payable - Bank Direct Debit; Bank Reconciliation; and Year to Date Budget Reports:

15.05.14.18

Moved by Carl Cornelssen

“that the Accounts Payable Cheque Register (cheque #4087 to #4110); Direct Debit – Visa for the months of February, March and April, 2018; Accounts Payable - Bank Direct Debit for the months of February, March, April and May, 2018; Bank Reconciliation for the period ending January 31, February 28, and March 31, 2018; and Year to Date Budget for the month ending March 31, 2018, attached and forming part of these minutes, be approved as presented.”

Carried Unanimously

Manager's Report and Quarterly Newsletter:

16.05.14.18

Moved by Sean Nolls

“that the Stettler District Ambulance Association Manager's Report dated May 14, 2018 and the Quarterly Newsletter dated May, 2018, be received for information.”

Carried Unanimously

NEXT MEETING

The next meeting of the Stettler District Ambulance Association is scheduled for Monday, June 18, 2018 at 10:00 a.m.

ADJOURNMENT

17.05.14.18

Moved by Dwayne Grover

“that the Stettler District Ambulance Association Meeting adjourn at 10:55 a.m.”

Carried Unanimously

Chairperson

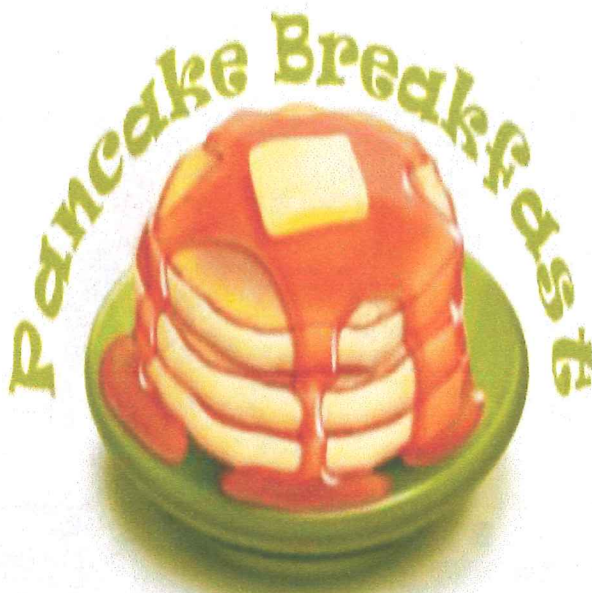
Administrator

P & H ELEVATOR PRESERVATION SOCIETY

Spring 2018

Celebrating our Thirteenth Year

Issue # 28



Stettler P&H Elevator
May 27th, 2018
8:00am - 1:00pm
at the P&H Elevator

Threshing Demonstration

Come see how harvesting was done in 1887!

Flour Making and Bread Baking

Made fresh in a wood burning stove.

Rope Making Demonstration

EVERYONE WELCOME!

Admission by Donation

There will be raffle tickets available for a handmade quilt.

<http://www.stettlergrainelevator.com>
stettlergrainelevator@gmail.com



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P & H Elevator Activities

- **Christmas Party:** The year started with our annual winter get together. We were pleased with the 120+ folks that came and enjoyed the evening. We thank Marie Bignell, our caterer for an excellent supper and all those folks that contributed items for our door prizes.
- **Winter Projects:** Over the winter we worked on a number of small projects. We built more shelves, cleaned and organized the office basement and completed the Memorial Wall.
- **Trade Show:** We had a booth again this year in the local Trade Show. The exposure of the Elevator Project to the public is the reason for our participation. It is always interesting for the volunteers to meet and chat with old and new friends.
- **Spring Clean-up:** Our days between now and May 15 will be busy as we do spring cleaning. The buildings need to be swept and vacuumed, the displays tidied up and yard work completed.
- **Alberta Prairie Season Opener May 19:** Our summer activities including Elevator Tours and the Snack Bar are beginning. We plan to provide the Tours and Snack Bar services for the 50+ train excursions. The ladies at the Snack Bar could use more help, if you could spare 2 –3 hours on the occasional day it would be a big help to them. We could also use Elevator tour guides and do not worry about not being familiar with the grain business, we would be happy to bring you up to speed. Both of these tasks can be very interesting, meeting and conversing with literally people from around the world.



P & H Elevator Preservation Society

- **Pancake Breakfast:** We will be hosting the Pancake Breakfast Fund raiser on May 27th. Activities could include sawing wood with an old buzz saw, and possibly cooking pancakes using an old wood-coal kitchen cook stove. The plan is to step back in time (75+ years) and show how the wheat in the bundle is threshed (by the Little Giant) then milled in the Stone Grist mill and the flour is made into bread and cooked in the wood & coal kitchen stove. The wood sawed with the buzz saw would be used in the stove.
- **Summer Student:** We have been approved for a summer student under the Service Canada Hire a Summer Student program. This program is a cost sharing program. As in the past summer students have been a great help to us. Unfortunately the government in their wisdom chose to reduce the number of weeks and number of hours for all of the applicants. Our time was cut back to 8 weeks and 30 hours per week. This will have a significant impact on the students as well as our operations. The students have 14 to 16 weeks to earn sufficient funds to continue their studies and to take on a job that is less than half time is questionable.
- **School Tours:** We have school tours booked again this year and are expecting 200 plus students to visit and tour the Elevator complex. We are pleased to welcome them and teach them about Agriculture and where some of their food comes from.
- **Feed Shed Addition:** To date we have progressed as follows:
 - Basement was dug, footings & basement walls constructed
 - Septic tank & hook-up to the Town sewer line completed
 - Main floor constructed, along with the walls & roof

- The metal roof along with soffit, fascia & flashing are completed
- Windows & building wrap have been installed
- The electrical service installed, & gas service is almost finished
- We have the cedar siding on hand & are presently priming it

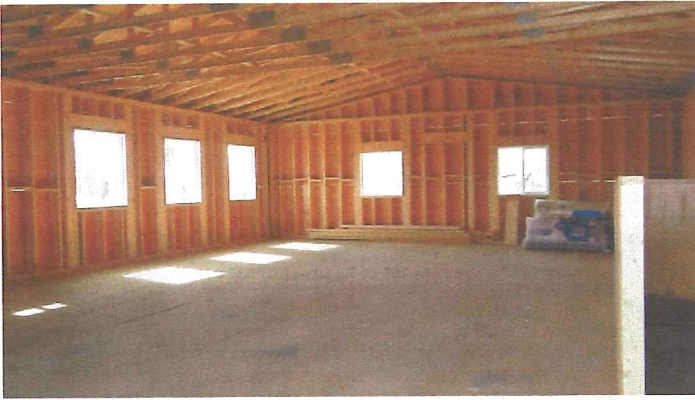


- **Feed Shed work still to be completed:**
 - Basement Floor
 - Electrical
 - Drywall
 - Floor covering
 - Plumbing & heating
 - Siding & painting
 - The estimated costs of the remaining work include:
 - Basement: 1200 sq. ft. @ \$9.00/ sq. ft.
 - Insulation: 2600 sq. ft. @ \$1.50/ sq. ft.
 - Drywall: 5400 sq. ft. @ \$2.60/ sq. ft.
 - Flooring: 1200 sq. ft. @ \$5.00/ Sq. ft.

The priming, painting and installation of the cedar siding will be done by volunteers. We also will help contractors whenever possible with their tasks. There are also many other tasks such as landscaping, clean up and finishing details that will be completed by volunteers.

“Like Us” on FaceBook!





➤ **Feed Shed Fund Raiser:** The campaign continues and we are looking for donations and suggestions for ways to generate funds. Please pass along any ideas you may have. Here are a few ways you can be part of raising funds:

- Renew your annual membership \$20.00 (if you have not done so)
- Purchase a lifetime membership \$150

Please note charitable receipts cannot be given for Memberships

- Help with the Snack Bar & Elevator Tours
- Volunteer for ongoing activities
- Donations to help purchase materials & labor.

Please indicate that your donations are for the Feed Shed Project so that we can recognize your contribution at a later date. Also please indicate if you would like a charitable receipt.

To date all materials and labor have been paid. We presently have approximately \$12,000 of funds to continue the Feed Shed development.

- **Summer Tours:** The Elevator complex will be open for tours on train days and most other days during the summer. Various demonstrations, including Threshing will be carried out a number of times during the summer.
- **Volunteers & Work Bees:** With the construction project we are in serious need of more volunteers to help carry out the many activities we will have on the go this

summer. We will match activities to your interests. We do not ask for any commitments but would appreciate even an hour or two or a day or two at your convenience. A real sense of accomplishment is realized when one can look back and see the results of their efforts. These results can be enjoyed now and by future generations. Stop by for a coffee and see what we are working on.

➤ **A Request:** At present we store our grain bundles in the Little Giant Shed. However we would like to use that space to display more donated items. This would be possible if we could find another storage space for the bundles. Several possibilities could include:

- If we could find a sea-can (container) that we could rent or possibly buy (at a reasonable price)
- If someone had extra space in a building, the bundle rack could be rolled into the space.

The main requirement for the space is that it is mouse proof.

➤ **Donations:**



Thanks to Joe Baltimore for building & donating a solid Oak Hay Rack to easily move the wood stove outside to cook bread, buns, pies, pancakes, coffee, etc..





A beautiful Quilt (88" X 106") has been donated to us by Denise Sefton from Fort St. John, B.C. We plan to raffle the quilt & several other items this summer with the draw being made August 25 (Harvest Supper) Tickets available.

- **Memberships:** Thank you to everyone who has paid their annual dues. If you haven't paid your dues we would appreciate your support for another year

Annual Membership
Memberships Appreciated

P & H Elevator Society
 Box 1437, Stettler, AB. T0C 2L0
 Membership 2018
 Annual - \$20.00, Lifetime - \$150.00

Name: _____

Address: _____

Postal Code: _____

Telephone: _____

Email: _____

In Memorial

The following names have been added to our memorial board.

Les Langille donated by:
 Kathleen Kossowan & Sue Mitchell

Ron Schwartzenberger donated by:
 OI, MacDonalds Resort

Vi Gilmore donated by:
 OI, MacDonalds Resort

Mitch Mitchell donated by:
 Stan Eichhorn

➤ **In Memorial Wall:**



The Memorial is now complete including lighting

Coffee Stop ☕

Wed and Thurs Morning 9:00 --- 11:00
Everyone Welcome

Anyone that would like to receive their Newsletter via e-mail, please send your e-mail address to:

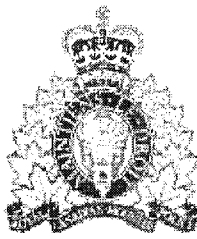
stettlergrainelevator@gmail.com

Check out our website and give us your comments. Also follow us on Facebook.

Website

www.stettlergrainelevator.com

Royal Canadian Mounted Police



Gendarmerie royale du Canada

Commanding Officer
"K" Division

Commandant
de la division "K"

May 1, 2018

Mayors and Chief Administrative Officers
Municipal Contract Partners
Province of Alberta

Dear Mayors and Policing Partners:

RE: 2018 G7 Leaders' Summit RCMP Resource Requirements

As you are aware, the Government of Canada will be hosting the G7 Leaders' Summit which will be occurring on June 8 and 9, 2018, in the Charlevoix Region of Quebec.

The purpose of this letter is to formalize Royal Canadian Mounted Police (RCMP) communications on this matter and highlight any impact it may have on your Municipal Police Service.

In accordance with the Emergencies and Events provisions under Article 9.1 of your Municipal Police Service Agreement (MPSA), the RCMP may, in consultation, temporarily withdraw up to 10 percent of the Members of any Municipal Police Service (including any necessary equipment) to deal with an emergency or event. The cost of the withdrawal and redeployment of these resources, including salary, transportation and maintenance for the duration of the entire event, is being 100 percent funded by the Government of Canada.

We continue to work on the exact number of resources that will be required and remain mindful of the importance of having minimal impact to our front line service delivery. We have restricted annual leave, rescheduled regular training, and maximized redeployments from our federal and administrative business lines to lessen the impact across Alberta.

Redeployments from your Service will occur in direct consultation with the Detachment and District Commanders to ensure minimal disruption to the policing standards for your community. The Detachment Commander will ensure this balance is maintained and will continue to update you on any resourcing requests.

As Canada prepares to host world leaders at this important event I appreciate your support and we will continue to communicate with your office as we obtain further details regarding the RCMP commitment to this initiative.

Yours truly,

A handwritten signature in black ink, appearing to read "T.G. Shean".

T.G. (Todd) Shean, M.O.M.
Deputy Commissioner
Commanding Officer "K" Division

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445

Canada



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Special Advocacy Fund

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

Switenky, Greg
Town of Stettler
P.O. Box 280
Stettler, Alberta T0C 2L0
Canada



INVOICE/FACTURE: ORD-18793-M1L2J7

DATE: 05/04/2018

ACCOUNT/COMPTE: 18128

HST # / No. de TVH: 11891 3938 RT0001
QST # / No. de TVQ: 1202728231 TQ 0001

ITEM/DESCRIPTION	RATE/TAUX	TAX/TAXE	TOTAL
Contribution year 1 // année 1	\$400.00	\$20.00	\$420.00
Contribution year 2 // année 2	\$400.00	\$20.00	\$420.00
SUBTOTAL/SOUS-TOTAL:			\$800.00
GST/TPS:			\$40.00
TOTAL:			\$840.00

Learn all about FCM's Special Advocacy Fund and your voluntary contribution:
<http://fcm.ca/advocacyfund>

PAYMENT / PAIEMENT

By cheque payable to / Par chèque à l'ordre de
Federation of Canadian Municipalities
Fédération canadienne des municipalités

**By Electronic Funds Transfer/
Par transfert de fonds électronique**

Royal Bank of Canada (RBC)
90 Sparks St, Ottawa, ON K1P 5T7
Transit Number/Numéro de transit: 00006
Account Number/Numéro de compte: 1006063
accountsreceivable@fcm.ca

Choose your preferred payment option below / Veuillez choisir votre option de paiement: Acct# 18128

Option 1 - Full payment / Paiement complet

Payment Amount / Montant Payé

OR / OU

Option 2 - Partial payment / paiement partiel

Due immediately - Year 1 - contribution /
Échéance immédiate - contribution - année 1

Due April 1st, 2019 - Year 2 - contribution /
Échéance le 1er avril 2019 - contribution - année 2

2018 FCM Membership - \$1,448.55.
(Includes \$143.74 payment to the
Optional FCM Legal Defence
Fund)

Now we need to take the next step

► **What is the Special Advocacy Fund?**

The last federal election was a turning point that propelled municipal priorities onto the national agenda like never before. The next election is a vital opportunity to build on those gains. To ensure we have the right tools to seize this moment, FCM's Board of Directors has approved a 2-year Special Advocacy Fund. This fund is supported by FCM members using a fee structure similar to how membership fees are determined.

► **What will the fund be used for?**

The Special Advocacy Fund will drive FCM's largest and most ambitious campaign ever, reaching out to every federal party. It means an intensive, multi-faceted strategy that integrates polling, detailed platform development, sustained outreach, and an innovative communications and media plan. It means an extended campaign that keeps municipal priorities front-and-centre heading into Election 2019, as well as in the crucial first months of a new government.

► **Is the fund mandatory?**

The Special Advocacy Fund is voluntary, and not tied to FCM membership. However, it's a vital opportunity for municipalities to take our historic progress to new heights and to continue to deliver for Canadians the same way we always have — together.



Open letter to municipalities from AUMA President Barry Morishita

0 0 0

Submitted by jsargent on Fri, 2018-05-25 07:03

To my fellow community leaders:

For months now, we have been following with interest, concern, and consternation the debate between Alberta and B.C. about the Trans Mountain pipeline. We have heard much about how the project will benefit residents of Alberta, of B.C., of Canadians overall. We have heard much about the potential environmental impacts and the economic benefits, and why one doesn't take precedence over the other.

The voice missing in this discussion, though, is our voice. It is time to speak out because, as municipal leaders, we know the true impacts of energy development.

We know firsthand the disruption a project of this scope and scale can have to the communities all along the route.

We know that, as municipalities, we are the first responders to emergency events and have to always keep the safety of our communities in mind.

We know the challenge making sound decisions in land use planning to balance growth and protecting the environment.

Simply put, we have a lot of experience making these tough decisions.

What we also know is that many of our friends and neighbours in our own communities are still struggling to get back to work.

We know that our residents are tapped out and simply cannot afford to pay more in property taxes to build and maintain the roads, water and sewer treatment plants, and recreation needs of our communities.

We know the dangers of shipping materials by road and by rail compared to a pipeline.



We know that fear cannot impede progress, and as leaders, we must often make decisions that may not always be supported by everyone, but are important ones that will help move our communities forward.

It is because of all this that AUMA members voted strongly in favour of a [resolution put forward by the City of Spruce Grove supporting the Trans Mountain Pipeline](#). We recognize the money that pays for health care, roads, policing, and other critical services our residents rely on, all comes from one taxpayer, and that taxpayer lives in our communities. The increased taxes and royalties from the Trans Mountain Pipeline – federally, provincially, and locally - means less money coming out of the pockets of our residents.

Supporting the Trans Mountain Pipeline doesn't mean looking away while reaping the economic benefits. As municipal leaders, we are the ones who will be on the ground to ensure that our communities are respected as the pipeline is constructed, that the needs of the environment are honoured, and that the appropriate safety measures are put in place to protect our citizens.

This pipeline project is bigger than all of us, yet it can mean so much to our communities. For this reason, I invite all municipal leaders and their communities to step up and lend our voice in support of the Trans Mountain Pipeline.

Barry Morishita
AUMA President
Mayor, City of Brooks

AUMA / AMSC 300-8616 51 Ave, Edmonton, AB, T6E 6E6

Main line: 780-433-4431

Toll-free within Alberta: 310-AUMA (2862)