

Town of Stettler

COUNCIL MEETING

JULY 6, 2021

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, JULY 6th, 2021
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of June 15th, 2021 5-16
4. **Citizens Forum**
5. **Delegations**
6. **Administration**
 - (a) Request for Decision – Subdivision 2021-03 17-23
 - (b) 2021 Capital Budget - Type 4 Highway 12 Intersection (South Side Only) – Tender Award 24-25
 - (c) 2021 Capital Budget – Trackless Tender Award 26
 - (d) 2021 Capital Budget – Tandem Tender Award 27
 - (e) Clearview Public Schools - School Resource Officer Agreement 28-43
 - (f) 2021 Capital Budget Addition – Columbarium 44-47
 - (g) 2021 Reserve Allocations – Succession Planning – Vacation Accrual Reserves 48-54
 - (h) Steel Wheel Stampede Pancake Breakfast 55
 - (i) 2021 Municipal Election Council Meeting Rescheduling – October 19th, 2021 to October 26th, 2021 Verbal
 - (j) Meeting Dates
 - Tuesday, July 20 – Council 6:30pm
 - Tuesday, August 3 – Council – 6:30pm
 - Tuesday, August 17 – Council – 6:30pm
 - Tuesday, September 7 – Council – 6:30pm
 - Tuesday, September 14 – COW – 4:30pm
 - Tuesday, September 21 – Council – 6:30pm
 - Tuesday, October 5 – Council – 6:30pm
 - Tuesday, October 12 – COW – 4:30pm
 - **Tuesday, October 26 – Council Swearing-In Ceremony – 2:00pm**

- **Tuesday, October 26 – Organizational Meeting – 6:30pm**
- **Tuesday, October 26 – Council – Following Organizational Meeting**
- **Friday, November 5 – Council Orientation – 9:00am–4:00pm – SRC (HUB)**

(k) Accounts Payable in the amount of \$641,052.26 56-69
 (\$57,378.16 + \$38,719.79 + \$33,221.55 + \$451,732.76 + \$60,000)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

10. **Bylaws**

11. **Correspondence**

(a) AUMA – Casual Legal: A Slippery Slope – Alberta Court Dismisses Slip & Fall Claim Against Municipality 70-71

(b) Seniors' Week Thank You Cards 72

(c) Town of Ponoka – Request to Municipalities for Letters of Support 73-74

(d) Letters of Support for the RCMP: Available Upon Request

- Town of Turner Valley
- City of Fort Saskatchewan
- Cypress County
- County of Forty Mile No 8.
- Village of Holden
- Lac La Biche County
- Town of Beaverlodge
- Village of Rockyford
- Town of Thorsby
- Town of Viking
- Village of Standard
- Town of Fairview

12. **Items Added**

13. **In-Camera Session**

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JUNE 15th, 2021 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors A. Campbell, C. Barros, G. Lawlor, M. Fischer, S. Pfeiffer & W. Smith

CAO G. Switenky

Director of Planning & Developing L. Graham

Executive Director of the Regional Board of Trade S. Benjamin

Director of Operations M. Robbins

Manager of Recreation & Culture B. Robbins

Communications Officer L. Angus

Planning & Development Summer Student J. Brausen

Media (3)

Absent:

Assistant CAO S. Gerlitz

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

CAO G. Switenky advised that 13 (a) Unsightly Property Legal Opinion – Third Party Information – FOIP – Section 16 has been moved to the July 6th, 2021 Council Meeting.

Motion 21:06:09

Moved by Councillor Smith to approve the agenda as amended.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held June 1st, 2021

Motion 21:06:10

Moved by Councillor Fischer that the Minutes of the Regular Meeting of Council held on June 1st, 2021 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the June 1st, 2021 Minutes

None

- (c) Minutes of the Committee of the Whole Meeting held June 8th, 2021

Motion 21:06:11

Moved by Councillor Lawlor that the Minutes of the Regular Meeting of Council held on June 8th, 2021 be approved as presented.

MOTION CARRIED
Unanimous

- (d) Business Arising from the June 8th, 2021 Minutes

None

4. **Citizen's Forum:**

- (a) None

5. **Delegations:**

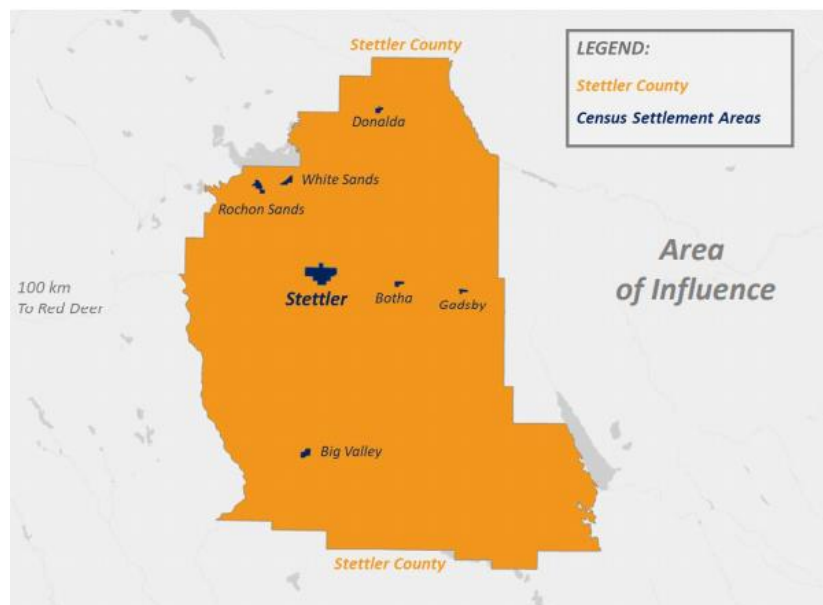
- (a) 6:35 p.m. – Director of Planning & Development Leann Graham and Executive Director of the Stettler Regional Board of Trade Stacey Benjamin – Market Analysis Executive Summary

Mayor Nolls welcomed Director of Planning & Development L. Graham and Executive Director of the Regional Board of Trade S. Benjamin.

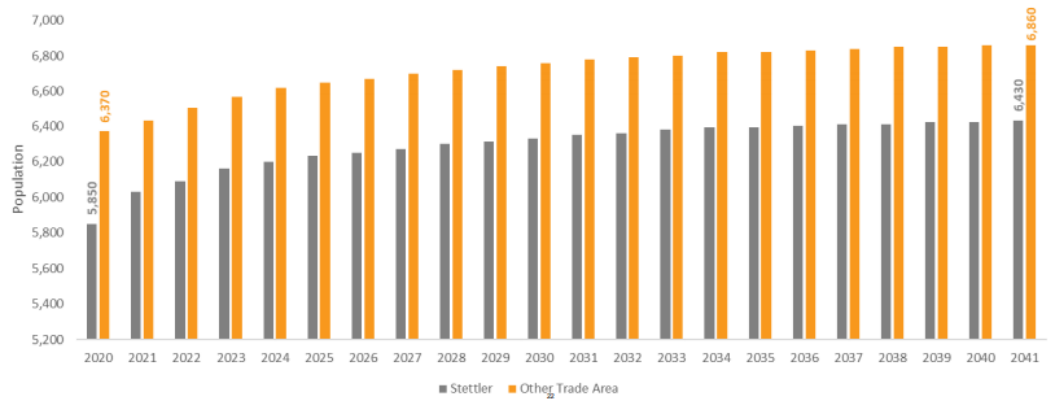
L. Graham & S. Benjamin advised that urbanMetrics was engaged by the Town of Stettler and Stettler Regional Board of Trade to prepare a *Commercial Market Analysis* to assess current and future opportunities in the retail and industrial sectors. The purpose of the assignment was to provide Stettler with an updated community profile and understanding of local demographic and economic trends. It also provides information about an updated trading area and economic development/employment opportunities. Key questions included:

- What demographic, economic and social characteristics does the Town have?
- Who relies on the Town's commercial facilities?
- What opportunities exist to provide an improved and/or more comprehensive service level to the broader community?
- What opportunities exist to attract new industrial and commercial users and how can Stettler support growth and expansion in these sectors?

The Core Trade Area is the primary geographic draw of market support for businesses in the Town of Stettler. A broader "Area of Influence" has been identified, which includes lands to the east of the Trade Area.



Population Characteristics show that the Trade Area is defined by slow and stable population growth, and that Stettler is aging at a faster rate than the Alberta average. The Trade Area is forecasted to grow to almost 13,300 residents by 2041, an increase of over 1,000 residents. Approximately 54% of this growth will be the Town of Stettler.



By 2041, the Trade Area is forecasted to grow to over 4,900 jobs – an increase of 600 over present day. Growth is expected to occur in Institutional (health, education, administration) and Retail/Service positions. Little change, or modest declines are anticipated in the Primary industries and industrial sectors.

The following retail trends were noted:

1. e-Commerce is changing retail
2. COVID-19 is accelerating change
3. Growth of one-stop shop merchandisers
4. Service-based uses driving growth
5. Focus on growing small businesses

Stettler contains over 830,000 square feet of commercial space, and a 6.2% vacancy rate is indicative of a healthy and balanced commercial environment. Downtown Stettler contains over 50% of the Town’s commercial space, and is the primary destination for services and specialized goods. Stettler’s West End contains the Town’s large-format retailers, and is the primary destination for most day-to-day shopping needs.

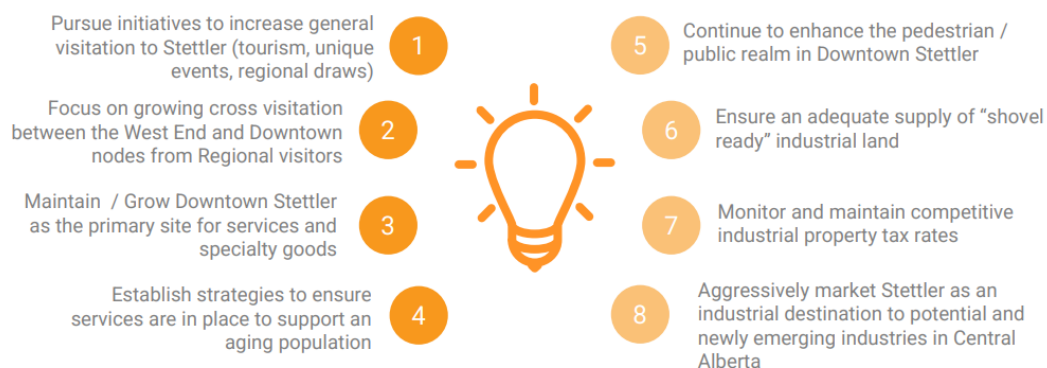
Industrial trends Included:

1. Industrial Growth Focused in Major Cities
2. Logistics and Distribution Driving Industrial Growth
3. Stettler Serves a Local/Regional Industrial Market
4. Diversification of Export-Based Sectors Could Drive Demand Growth

Approximately 195 acres of vacant industrial land has been identified to support future growth. Based on historical growth patterns, this represents over 40 years of capacity. To support new industrial growth, the Town of Stettler should focus on the following:



Based on the information provided, urbanMetrics has issued the following recommendations:



Discussion ensued regarding industrial land use compared to other communities and the scope of the sample size for the study. S. Benjamin noted that a consideration of the study was that less visitors were attending the Stettler Region due to COVID-19 restraints.

Motion 21:06:12

Moved by Councillor Barros that the Town of Stettler Council accepts the Commercial Market Analysis for information.

MOTION CARRIED
Unanimous

Mayor Nolls thanked L. Graham and S. Benjamin for their presentation, and commended S. Benjamin for her tremendous work at the Stettler Regional Board of Trade throughout her career.

S. Benjamin left the meeting at 6:45 p.m.

6. **Administration:**

(a) Committee of the Whole Recommendations – June 8th, 2021

Motion 21:06:13

Moved by Councillor Pfeiffer that the Town of Stettler proceed with a Canada Day fireworks display under the same format as 2020, with the slogan, "This Canada Day, let's launch summer in Stettler with a bang!"

MOTION CARRIED
Unanimous

(b) Highway 12 (80 St.) Type 4 Intersection – Change of Scope (AT)

Mayor Nolls welcomed Director of Operations M. Robbins to the meeting.

M. Robbins advised that a 2021 Capital Budget has been approved to build the south half of a Type IV Intersection on Highway 12 at 80th Street for \$600,000.

The intersection was designed with a driving speed of 50 km/h and submitted for approval to AT. During the permit application submission, the project was tendered to secure a contractor. AT has approved the intersection; however, they require it to be constructed to meet a 70 km/hr design speed. This includes building longer tapers into the intersection, Changing the design and increasing quantities will have an impact on the contract value and material pricing.

Tagish Engineering tendered the project, with 7 companies submitting bids. Bids ranged from \$576,000 to \$937,000. The

estimated scope change is \$200,000, and to stay compliant with the New West Partnership Trade Agreement (NWPTA) between AB, BC, SK and MB; open and competitive tendering is required for construction values of \$200,000 or higher.

M. Robbins concluded that goals for the intersection have been clarified between Alberta Transportation and Administration.

Motion 21:06:14

Moved by Councillor Fischer that the Town of Stettler Council does not award the 2021 – Highway 12 West Intersection tender to any company due to change in scope of the project from a 50 km/hr design speed to a 70 km/hr design speed as recommended by Alberta Transportation and directs administration to retender the project with the new design speeds.

MOTION CARRIED
Unanimous

Mayor Nolls thanked M. Robbins for her presentation.

M. Robbins left the meeting at 6:56 p.m.

(c) 2021 Capital Budget – Baseball Diamond Utility Vehicle Tender

Mayor Nolls welcomed Manager of Recreation & Culture B. Robbins to the meeting.

B. Robbins advised that the baseball diamond utility vehicle (side by side) was originally approved in the 2020 Capital Budget, but was not purchased due to COVID-19 and was therefore carried forward to the 2021 Capital Budget for \$32,000.

Summary of Tenders

Tenders were sent to 3 local dealers and to Oak Creek Golf and Turf

Verbal in February

Hand delivered written tender document to sales reps - May 26

Reminder phone calls - June 8

Tender closing – 3:00pm – Friday, June 11, 2021

A total of 2 tenders were received:

- Oak Creek (Toro) - \$37,781.25
- Stettler Future AG (Kubota) - \$21,000

GST not included

Motion 21:06:15

Moved by Councillor Campbell that the Town of Stettler Council accept the tender from Stettler Future Ag Inc. for the Kubota baseball diamond Utility Vehicle (side by side) in the amount of \$21,000.00 with funding to come from the 2021 Capital Budget.

MOTION CARRIED
Unanimous

(d) 2021 Capital Budget – Turf Aerator Tender Award

B. Robbins advised that the Turf Aerator for ball and soccer field maintenance was approved in the 2021 Capital Budget for \$11,000.

Summary of Tenders

Tenders were sent to 3 local dealers and to Oak Creek Golf and Turf

Verbal in February

Hand delivered written tender document to sales reps - May 26

Reminder phone calls - June 8

Tender closing – 3:00pm – Friday, June 11, 2021

A total of 2 tenders were received:

- Oak Creek (Toro) - \$12,300
- Stettler Future AG (Kubota) - \$5,000

GST not included

Motion 21:06:16

Moved by Councillor Smith that the Town of Stettler Council accept the tender from Stettler Future Ag Inc. for the Kubota Turf Aerator in the amount of \$5000.00 with funding to come from the 2021 Capital Budget.

MOTION CARRIED
Unanimous

B. Robbins left the meeting at 7:00 p.m.

9. Public Hearing: (a) 7:00 p.m. – Bylaw 2142-21

Mayor Nolls declared the Public Hearing open at 7:00 p.m. by welcoming members of Council, CAO G. Switenky, Director of Planning & Development L. Graham, Communications Officer L. Angus, Planning & Development Summer Student J. Brausen, East Central Review Reporter S. Salkeld, Stettler Independent Reporter K. Sabo, Stettler Local Reporter C. Ellis, and Stantec Consulting Representative S. Stafford. CAO Switenky advised that the purpose of the Public Hearing is to allow all interested parties an opportunity to address Council for the purposes of the Area Structure Plan Amendment.

CAO Switenky advised that the applicant has requested the amendment to accommodate the development of a 432 unit seniors residential development, “Wellings of Stettler” that will include multi-unit row housing developed in 3 phases with phase one consisting of a Group Use Facility (clubhouse) and 154 dwelling units. The proposed amendment was advertised in the Stettler Independent on May 27 and June 3.

Mayor Nolls highlighted the Rules of Conduct that will be followed during the Public Hearing:

- Written submissions will be tabled and read into the record
- The Public Hearing is the opportunity for the public to comment on the proposed bylaw only
- Participants wishing to speak to this bylaw must give their names for the record
- Anyone wishing to support or oppose the amendment will be given the opportunity to speak for up to 5 minutes
- Council may ask questions of the speakers after each presentation for clarification purposed, or direct questions to other presenters
- There will be no debating between Council, participants or presenters
- During question period, any questions from the floor must be directed through the Chair

Mayor Nolls asked Director of Planning and Development L. Graham if any written submissions were received. No written submissions were received and read.

Mayor Nolls asked if there were any verbal submissions – none were received.

L. Graham clarified the purpose of the Area Structure Plan in review.

Mayor Nolls asked Council if they had any questions and confirmed that there were no future representations to be made.

Mayor Nolls closed the Public Hearing at 7:04 p.m

- (e) 2021 Capital Budget Summary – May 31, 2021

Motion 21:06:17

Moved by Councillor Smith that the Town of Stettler Council approve the 2021 Capital Budget Summary as of May 31, 2021 as presented.

MOTION CARRIED
Unanimous

- (f) 2021 Revenue/Expense Summary – May 31, 2021

Motion 21:06:18

Moved by Councillor Fischer that the Town of Stettler Council approve the 2021 Revenue/Expense Summary as of May 31, 2021 as presented.

MOTION CARRIED
Unanimous

- (g) CAO Reports

Motion 21:06:19

Moved by Councillor Fischer that the Town of Stettler Council accept the CAO Reports as presented.

MOTION CARRIED
Unanimous

- (h) Bank Reconciliation – April 30, 2021

Motion 21:06:20

Moved by Councillor Lawlor that the Town of Stettler Council approve the Bank Reconciliation as of April 30, 2021 as presented.

MOTION CARRIED
Unanimous

- (i) Bank Reconciliation – May 31, 2021

Motion 21:06:21

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the Bank Reconciliation as of May 31, 2021 as presented.

MOTION CARRIED
Unanimous

- (j) Meeting Dates

- Tuesday, July 6 – Council – 6:30pm
- Tuesday, July 20 – Council – 6:30pm

- Tuesday, August 3 – Council – 6:30pm
- Tuesday, August 17 – Council – 6:30pm

(k) Accounts Payable in the amount of \$626,480.92

Motion 21:06:22

Moved by Councillor Smith that the Accounts Payable in the amount of \$626,480.92 (\$4,749.90 + \$138,896.46 + \$215,139.92 + \$34,827.95 + \$2,500 + \$230,366.69) for the period ending June 15th, 2021 for having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

(b) 7:15 p.m. – Bylaw 2143-21

Mayor Nolls declared the Public Hearing open at 7:15 p.m. by welcoming members of Council, CAO G. Switenky, Director of Planning & Development L. Graham, Communications Officer L. Angus, Planning & Development Summer Student J. Brausen, East Central Review Reporter S. Salkeld, Stettler Independent Reporter K. Sabo, Stettler Local Reporter C. Ellis, and Stantec Consulting Representative S. Stafford.

CAO Switenky advised that the purpose of the Public Hearing is to allow all interested parties an opportunity to address Council for the purposes of the Land Use Bylaw Amendment.

CAO Switenky advised that the applicant is proposing to amend the Land Use Bylaw and rezone the abovementioned parcels from UR: Urban Reserve and C2: Highway Commercial to R2B: Multi-Unit Residential District. The applicant has requested the amendment to accommodate the development of a 432 unit seniors residential development “Wellings of Stettler” that will include multi-unit row housing developed in 3 phases with phase one consisting of a Group Use Facility (clubhouse) and 154 dwelling units. The proposed amendment was advertised in the Stettler Independent on May 27 and June 3.

Mayor Nolls highlighted the Rules of Conduct that will be followed during the Public Hearing:

- Written submissions will be tabled and read into the record
- The Public Hearing is the opportunity for the public to comment on the proposed bylaw only
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 - Anyone wishing to support or oppose the amendment will be given the opportunity to speak for up to 5 minutes
 - Council may ask questions of the speakers after each presentation for clarification purposed, or direct questions to other presenters
 - There will be no debating between Council, participants or presenters
 - During question period, any questions from the floor must be directed through the Chair

Mayor Nolls asked Director of Planning and Development L. Graham if any written submissions were received. No written submissions were received and read.

Mayor Nolls asked if there were any verbal submissions – none were received.

Mayor Nolls asked Council if they had any questions and confirmed that there were no future representations to be made.

Mayor Nolls closed the Public Hearing at 7:18 p.m.

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

May 26 – Economic Development Committee
May 26 – Talk of the Town
June 2 – Talk of the Town
June 3 – Physician Meet & Greet Lunch
June 4 – Seniors' Week Proclamation Signing
June 4 – Signed Cheques at the Town Office
June 7 – Committee of the Whole Meeting
June 9 – Talk of the Town
June 9 – Stettler Regional Board of Trade Strategic Planning
June 11 – Signed Cheques at the Town Office
June 14 – Stettler Regional Board of Trade Director Interviews

(b) Councillor Barros

June 3 – Heartland Beautification Meeting
June 4 – Physician Meet & Greet Lunch and Supper
June 8 – Committee of the Whole Meeting
June 12 – Community Garden Weeding

(c) Councillor Campbell

June 8 – Committee of the Whole Meeting

(d) Councillor Fischer

June 4 – Physician Meet & Greet Lunch
June 8 – Committee of the Whole Meeting
June 9 – Stettler Community Builders Plaque Work
June 11 - Stettler Community Builders Text Work
June 15 - Stettler Community Builders Text Work

(e) Councillor Lawlor

June 4 – Physician Meet & Greet Lunch
June 8 – Stettler Regional Board of Trade Meeting
June 8 – Committee of the Whole Meeting
June 9 – Stettler Regional Board of Trade Strategic Planning
June 14 – Stettler Regional Board of Trade Director Interviews

(f) Councillor Pfeiffer

June 8 – Stettler Regional Board of Trade Meeting
June 8 – Committee of the Whole Meeting
June 9 – Stettler Regional Board of Trade Strategic Planning
June 14 - Stettler Regional Board of Trade Director Interviews

(g) Councillor Smith

June 3 – Heartland Beautification Meeting
June 8 – Committee of the Whole Meeting
June 11 – Stettler Airport Meeting
June 12 – Community Garden Weeding

Motion 21:06:23

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:**

(a) None

10. **Bylaws:**

(a) Bylaw 2142-21

Mayor Nolls advised that Bylaw 2142-21 is a bylaw to amend the West Stettler Highway 12 South Area Structure Plan for the SE ¼ 1-39-20-W4.

L. Graham advised that all feedback received regarding the amendment has been positive in nature.

Motion 21:06:24

Moved by Councillor Smith that the Town of Stettler Council give second reading to Bylaw 2142-21.

MOTION CARRIED
Unanimous

Motion 21:06:25

Moved by Councillor Lawlor that the Town of Stettler Council give third and final reading to Bylaw 2142-21.

MOTION CARRIED
Unanimous

(b) Bylaw 2143-21

Mayor Nolls advised that Bylaw 2143-21 is a bylaw to amend Bylaw 2060-15 and further advised Council that only a second reading of the bylaw will be considered at this time as recommended by administration.

Motion 21:06:26

Moved by Councillor Barros that the Town of Stettler Council give second reading to Bylaw 2143-21.

MOTION CARRIED
Unanimous

Mayor Nolls thanked L. Graham for her presentations.

L. Graham and J. Brausen left the meeting at 7:35 p.m.

11. **Correspondence:**

- (a) Stettler Public Library – 2021 Update Letter
- (b) Smoky Lake County – Letter to Minister Madu RE: Support to Retain the Royal Canadian Mounted Police (RCMP) in Alberta
- (c) Village of Milo – Letter to Minister Madu RE: Support for the RCMP
- (d) Improvement District No. 9 – Letter to Minister Madu RE: Support for the RCMP
- (e) Village of Caroline – Letter to Minister Madu RE: Support for the RCMP
- (f) Town of Stavely – Letter to Minister Madu RE: Proposed Provincial Police Service
- (g) Red Deer County – Letter to Minister Madu RE: Proposed Alberta Provincial Police Services
- (h) Village of Lougheed – Letter to Premier Kenney RE: Royal Canadian Mounted Police and Provincial Policing

- (i) Town of Nanton – Letter to Minister Madu RE: Support for the RCMP

Motion 21:06:27

Moved by Councillor Fischer that Town Council accept the Correspondence items (a-i) for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) Labour – FOIP – Section 16(1)

Motion 21:06:28

Moved by Councillor Campbell that Town Council move into an In-Camera session with the CAO present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 7:38 p.m.

L. Angus left the meeting at 7:38 p.m.

Motion 21:06:29

Moved by Councillor Fischer that Town Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:02 p.m.

Motion 21:06:30

Moved by Councillor Fischer that Town Council approve 2021 salary grid adjustments for the position of Director of Planning & Development as recommended by the CAO to appropriately reflect the current level of experience, knowledge, qualifications and responsibilities.

MOTION CARRIED
Unanimous

Motion 21:06:31

Moved by Councillor Campbell that Town Council authorize an amendment to the Employee Health & Wellness Policy to include the following:

Retired from the Town of Stettler employees drawing funds from the retirement pension plan (LAPP), and who had worked for the Town for ten (10) or more years, shall be issued upon request a free standard general public use pass to allow access for the retiree and their spouse/partner to utilize Town of Stettler recreation facilities. Private use of facilities and/or programs will be subject to normal rates and charges.

This retiree wellness general pass shall be issued by the Parks & Leisure Office to current and future eligible Town retirees on a continuing basis provided that the retiree has made a request to the Town's Chief Administrative Officer or designate.

Active Volunteer Fire Department Members having served for more than two (2) years, as recommended by the Fire Chief, will be issued a family pass upon registering with the Parks & Leisure Office.

MOTION CARRIED
Unanimous

14. **Adjournment:**

Motion 21:06:32

Moved by Councillor Campbell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at _____ p.m.

Mayor

Assistant CAO

Agenda Item:

Issue:

Applicant: Nautical Lands Group c/o Stantec Consulting

Subdivision Applicant: #2021-03

Legal: Lot 8, Block 2, Plan 2022777

Civic: 7201 – 48 Avenue

Proposed Subdivision: Phase 1 Multi Unit Residential Development – Subdivision of the Roadways for Land Title Registration

Recommendation:

That the application for subdivision as shown on the Tentative Plan has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, it is recommended that the application be approved as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with the Land Use Bylaw 2060-15.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
3. The owner/applicant shall enter into and comply with the terms and conditions of, a development agreement with and to the satisfaction of the Town of Stettler, in accordance with Section 655 of the Municipal Government Act, as amended, with regard to all municipal improvements such as water supply, sewage disposal, storm water management, on/off-site roads including pedestrian systems, streetlights and other utilities as may be required.
4. Easements for servicing and drainage shall be obtained by the Town of Stettler upon subdivision.
5. The Applicant shall prepare and submit to the Town for approval, at no cost to the Town, engineering design drawings that are required for the construction of municipal improvements.
6. The issuance of a Construction Completion Certificate for the municipal improvements to the Town's satisfaction, pursuant to the subdivision development agreement referenced above.

Notes:

Any existing instruments on the land title in favor of the users of lease roads, pipelines or other oil and gas facilities or other infrastructure shall be carried forward to the land title of the proposed parcel.

IMPLICATIONS OF RECOMMENDATION

General:

The applicant has requested the subdivision to accommodate phase 1 (154 units) of the development of a 432 unit seniors residential development "Wellings of Stettler" that will include multi-unit row housing developed in 3 phases with phase one consisting of a Group Use Facility (clubhouse) and 154 dwelling units. Attached is the proposed subdivision plan which identifies Phase 1 inside the grey hatched line. The subdivision will not create individual lots for each unit but rather blocks that are separated by registered road right of ways. The model for Wellings developments is the Seniors Rental Market, these units will not individually for sale but rather for rent and therefore there is not a requirement for individual land titles with each unit.

BACKGROUND

Key Issues:

The properties in question are UR: Urban Reserve parcels that are currently vacant hay land and the change in use to R2B: Multi-Unit Residential is consistent with the intent of the West Stettler Highway 12 South Area Structure Plan.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw, the West Stettler Highway 12 South Area Structure Plan, the Municipal Development Plan, and the Intermunicipal Development Plan

Technical Review:

External Agencies:

Apex Utilities – No Objections
Telus Communications – No Objections
Atco Electric – No Objections
County of Stettler –No objections
Alberta Transportation – No concerns

Technical Considerations (as per application):

Topography – Flat/Rolling
Soil Characteristics – Sandy/Clay
Storm Water Collection and Disposal –conditional as part of the Development Agreement.
Accessibility to Road – 48 Avenue
Water supply, sewage and solid waste disposal – conditional as part of the Development Agreement.
The use of the land in the vicinity of the site – Residential, Commercial and Public Use

Alternatives:

Defeat the application, stating reasons

Author:

Leann Graham, Director of Planning and Development

Town of Stettler

SCHEDULE 1 FORM A

<p>APPLICATION FOR SUBDIVISION APPROVAL</p> <p><input type="checkbox"/> By plan of subdivision</p> <p><input type="checkbox"/> By other instrument</p> <p>Tick whichever applies</p>	FOR OFFICE USE ONLY	
	DATE of receipt of Form A as completed	FILE No.
	Fees submitted:	Receipt No.

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THE SUBJECT OF THE APPLICATION OR BY AN AUTHORIZED PERSON ACTING ON HIS BEHALF

1. Name of Registered owner of land to be subdivided Address and Phone No.
Steven Vaughn Wilfort Box 1582 Stettler, AB T0C 2L0
Name in block capitals

2. Authorized person acting on behalf of registered owner Address and Phone No.
Shane Stafford / Stantec Consulting 1100-4900 50 Street Red Deer Alberta T4n 1X7 - 403.392.0170
Name in block capitals

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED
 All / part of the SE ¼ sec. 1 twp. 39 range 20 west of 4 meridian
 Being all/parts of lot 8 block 2 Reg. Plan No. 202 2777 C.O.T. No. 202 270 823+1
 Area of the above parcel of land to be subdivided 1.96 ha

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of the Town of Stettler, or _____

b. Is the land situated immediately adjacent to the municipal boundary? Yes _____ No X
 If "yes" the adjoining municipality is _____

c. Is the land situated within 0.5 miles of the right-of-way of a Highway? Yes X No _____
 If "yes", the Highway is No. Highway 12 the Secondary Road is No. _____

d. Is the land situated within 0.5 miles of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? Yes X No _____
 If "yes", state its name Redwillow Creek

e. Is the proposed parcel within 1.5 km of a sour gas facility? Yes _____ No X

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED
 Describe:

a. Existing use of land Vacant

b. Proposed use of the land Residential development

c. The existing designated use of the land as classified under a land use bylaw or a zoning bylaw UR - Urban Reserve District

d. The long term designated use of the land if different from "c." R2B - Multi-Unit Residential District

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) Flat

b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc - sloughs, creeks, etc.)
None

7. EXISTING BUILDINGS ON THE LAND PROPOSED TO BE SUBDIVIDED.
 Describe any building, historical or otherwise, and any structures on the land and whether they are to be retained, demolished or removed:
None

8. WATER AND SEWER SERVICES
 If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage disposal
n/a

9. REGISTERED OWNER OR PERSON ACTING ON HIS BEHALF
 I, Shane Stafford herby certify that I: am the registered owner
(Full name in block capitals) am authorized to act on behalf of the registered owner
 and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of facts relating to his/her application for subdivision approval

Address 1100-4900 50 Street Red Deer Alberta T4n 1X7 Signature Shane Stafford
 Phone No. 403.392.0170 Date May 28, 2021



10. FURTHER RELEVANT INFORMATION REQUIRED (Pursuant to Section 4(5) Part 1 of the Subdivision and Development Regulation:

- a. Proposed land use classification (if amendment required)
R2B - Multi-Unit Residential District
- b. Total number of parcel is being created 2
- c. Size of parcel being created
- d. Proposed use and size (acres) of remaining lands in title Residential
- e. Proposed disposition of reserves: (Please indicate your preference)
 - Land dedication (location and areas to be shown on sketch)
 - Cash-in-lieu (see note)
 - Deferment (by caveat)
 - Not applicable (eg: existing title less than two acres, first parcel out of quarter section, reserves previously provided)

NOTE: In the event that the Subdivision Approving Authority (Stettler Town Council) rules in favour of taking money in place of municipal and school reserve or any of them, the registered owner will be notified by the authority to provide, at the owner's expense, appraisal of the land referred to in the subdivision application.

11. RIGHT OF ENTRY

The Current Government regulations require that land characteristics be taken into account when subdivision applications are dealt with. A visual inspection of the area proposed for subdivision is necessary to determine these characteristics. As the owner, or person in possession of the land proposed for subdivision, please indicate, below, your views regarding an authorized person of the Town of Stettler Subdivision Approving Authority entering upon your land to carry out a visual inspection.

- I am in favour of an inspection of the property
or
- I am opposed to an inspection of the property

12. PLEASE INDICATE

If the land that is the subject of the subdivision application is situated within 1,000 feet of land which is used or authorized f or use as

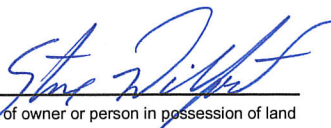
- | | YES | NO |
|--|--------------------------|-------------------------------------|
| a. A landfill for the disposal of garbage refuse, or | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| b. A sewage treatment plant or a sewage lagoon, or | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| c. A livestock feeding lot | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

13. AUTHORIZATION

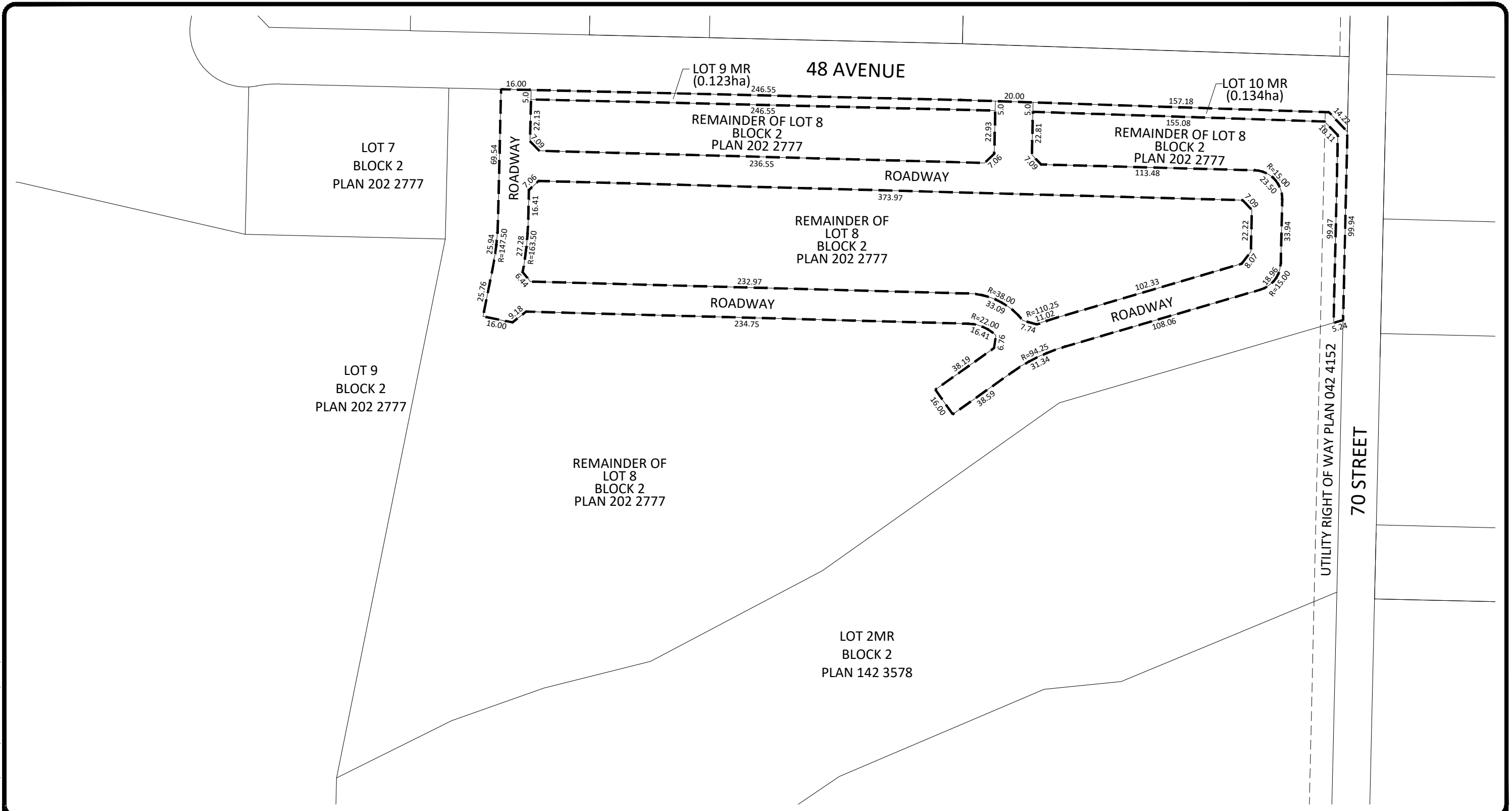
If applicable, to act on behalf of the registered owner:

I (We) hereby authorize Shane Stafford / Stantec Consulting

to act on my (our) behalf on matters pertaining to this application for subdivision.



Signature of owner or person in possession of land



Town of Stettler
 Tentative Subdivision Plan
 Wellings of Stettler

Note:
 Area to be subdivided is outlined thus: - - - - -
 and contains 1.96 ha
 Roadway Dedication: 1.70ha
 Municipal Reserve Dedication 0.257 ha

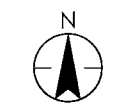
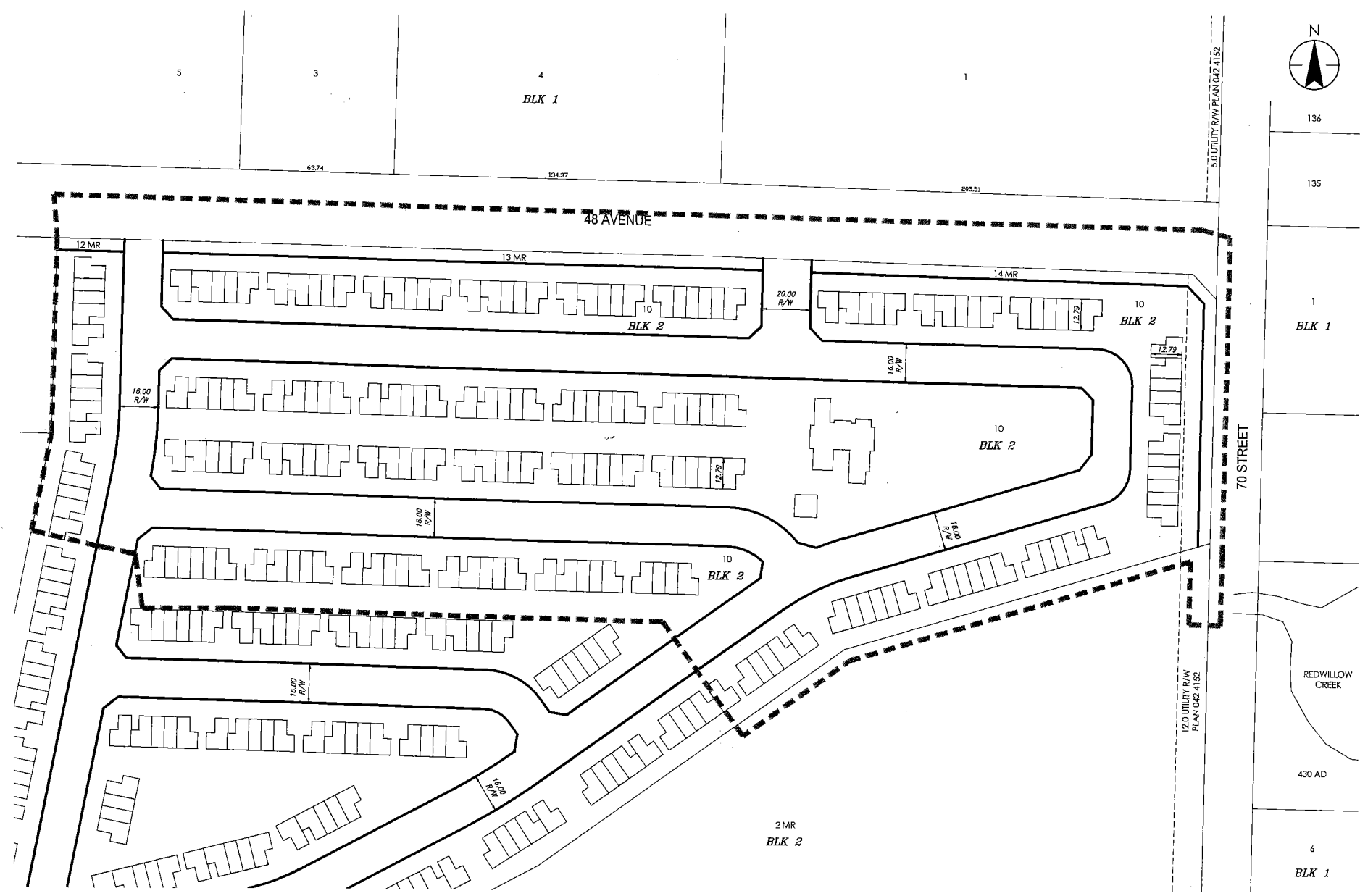
Prepared for:
 Nautical Lands Group
 DRAWN BY: SAS
 CHECKED BY:
 SCALE: NTS
 PROJECT #: 1161109610

May, 2021

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The Contractor shall verify and be responsible for all dimensions. DO NOT scale the drawing - any errors or omissions shall be reported to Stantec without delay. The Copyrights to all designs and drawings are the property of Stantec. Reproduction or use for any purpose other than that authorized by Stantec is forbidden.

Legend



Revision	By	Appd	YYYYMMDD
G			
F			
E			
D			
C			
B			
A	AS/MZ	CG	2021.06.21
Issued			
File Name: 09A10_cv			
	AB	LG	CG
	Dwn	Dign	Chd.
			YYYYMMDD

Permit/Seal

**PRELIMINARY
NOT FOR
CONSTRUCTION**

Not for permits, pricing or other official purposes. This document has not been completed or checked and is for general information or comment only.

Client/Project
NAUTICAL LANDS GROUP

WELLINGS OF STETTLER PHASE 1

STETTLER AB CANADA

Title
PLAN OF SUBDIVISION

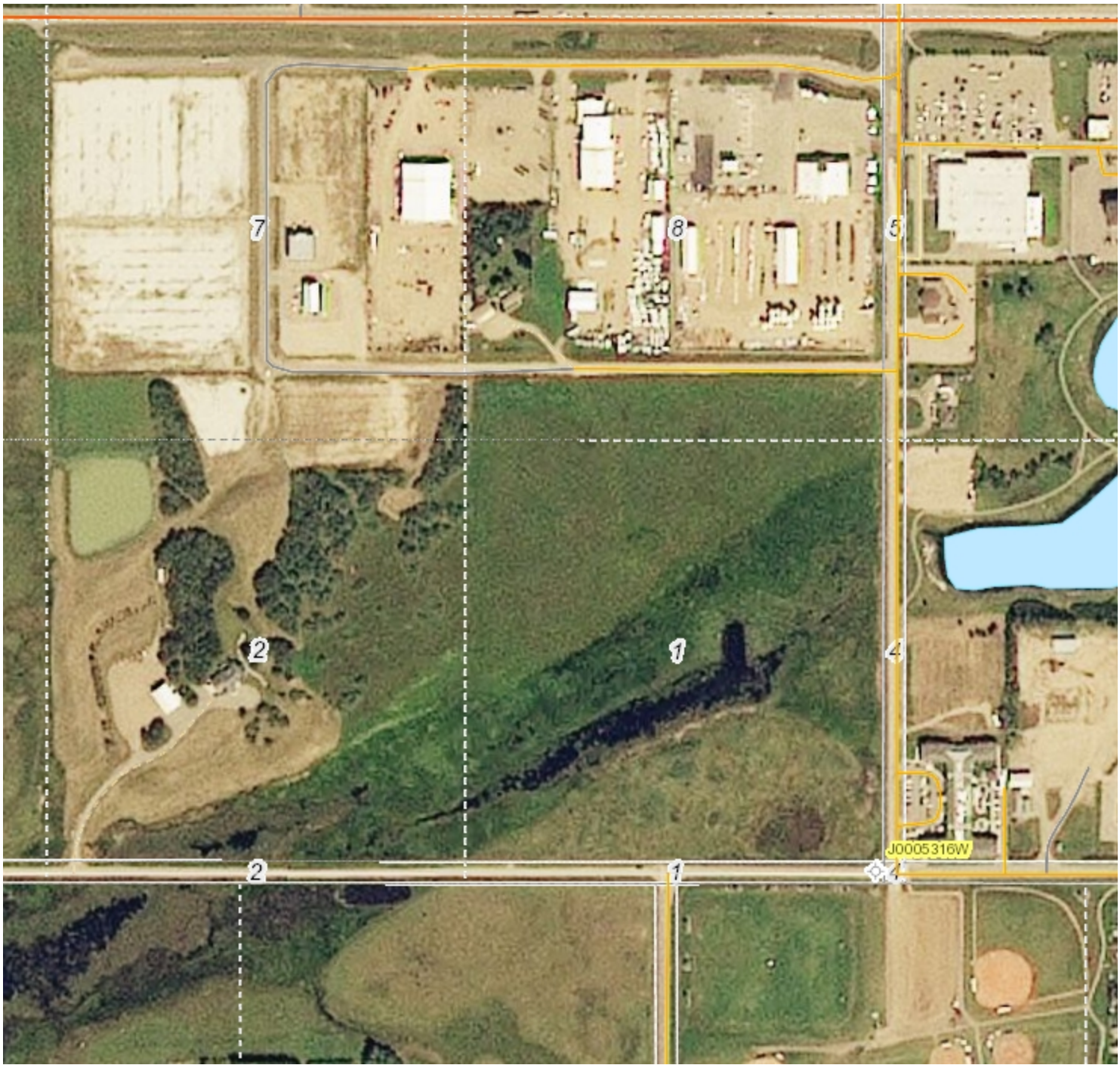
Project No.
1161109610

Scale
1:1000

Revision Sheet
0 3 of 18

Drawing No.
02

C:\1161109610\1161109610_01\Other\Working\020_01\stetler_1\stetler_1\stetler_1.dwg
 2021.06.21 11:58:47 AM



Abandoned Well Map

Base Data provided by: Government of Alberta

Author: XXX

Printing Date: 5/28/2021

Date Date (if applicable)

Legend

- ◆ Abandoned Well (Large Scale)
- Revised Well Location (Large Scale)
- Revised Location Pointer
- Paved Road (20K)**
 - Primary Divided
 - Primary Undivided 4L
 - Primary Undivided 2L
 - Primary Undivided 1L
 - Interchange Ramp
 - Secondary Divided
 - Secondary Undivided 4L

The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations and restrictions applicable to this document, please refer to the AER Copyright & Disclaimer webpage: <http://www.aer.ca/copyright-disclaimer>.

Scale: 9,027.98

0.14 Kilometers 0

Projection and Datum:

WGS84 Web Mercator Auxiliary Sphere



MEMORANDUM

Date: June 30, 2021

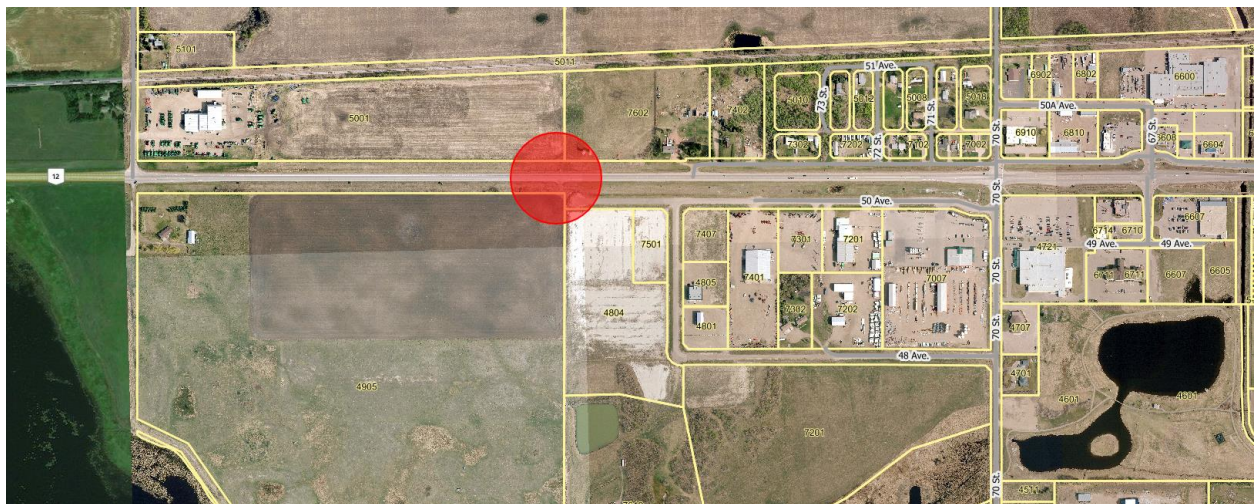
To: Greg Switenky
CAO

From: Melissa Robbins
Director of Operations

Re: Highway 12 Type IV South half Intersection

Background:

2021 Capital Budget approved project to build the south half of a Type IV Intersection on Highway 12 at 80 Street for \$600,000. This project was previously tendered with a design speed of 50 km/hr. As presented at the June 15th Town Council meeting, the project was approved by AT at a 70 km/hr design, requiring a large scope change, and therefore all tenders were rejected. The project was redesigned and tendered again, closing June 30th.



Tender Summary:

The following tenders were received:

Watson's Welding	\$612,139.71
Wally's Backhoe Services	\$690,686.75
In-Line Contracting Partnership	\$713,288.00
Ruby Rock Asphalt Works Ltd.	\$837,858.66
Central City Asphalt Ltd.	\$851,789.34

Tender Evaluation:

This project is large in scope and requires a very capable contractor with strong project management and past project experience. Due to these factors, all tenders were evaluated on the following criteria.

Tendered Price – the lowest priced tender receives full points, with all other tenders proportionally discounted at a calculated rate based on the tender spread amount.	/50
Project Experience – to be awarded full points contractors must have references for three similar sized projects and have either completed one successful project for the Town or have proficiency with highway intersection improvements.	/40
Supervisory Personnel – to be awarded full points, a strong supervisory team must be available for the project, including identifying key personnel roles and their experience.	/10
Total Score	/100

The engineer has evaluated the tenderers as follows:

Wally’s Backhoe Services Ltd.	88.4/100
In-Line Contracting Partnership	75.1/100
Central City Asphalt	74.8/100
Ruby Rock Asphalt Works Ltd.	73.2/100
Watson’s Welding	69.9/100

This location is a primary highway and is highly visible and public in nature. Based on the tender evaluations, administration is recommending Wally’s Backhoe Services Ltd.

Budget Evaluation:

Tendered Price	\$690,686.75
Contingency 10%	\$69,000.00
Engineering	<u>\$82,925.00</u>
Total:	\$842,611.75

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the 2021 – Highway 12 West Intersection tender to Wally’s Backhoe Services Ltd. in the amount of \$690,686.75, excluding gst, approves a contingency amount of \$69,000, utilizes Tagish Engineering for engineering services up to \$82,925.00 for a total budget expenditure of \$842,611.75 funded through the 2021 Capital Budget.

MEMORANDUM

Date: June 29, 2021

To: Greg Switenky
CAO

From: Melissa Robbins
Director of Operational Services

Re: Recommendation of Municipal Sidewalk Tractor

History:

Approved 2021 capital budget is \$160,000 to purchase a new Municipal Sidewalk Tractor.

Summary of RFP's received on May 25, 2021:

The RFP was posted on Alberta Purchasing Connection and the following submissions were received for a base model municipal sidewalk tractor. Various attachments were priced separately and a line item for the trade in value of the existing 2008 Trackless municipal sidewalk tractor was included in the proposals.

Supplier	Brand	Base model Price:	Trade in Value:	Unit Cost
Superior Truck Equipment Inc.	Willie	\$130,790.00	\$17,500	\$113,290.00
CubeX Equipment Ltd.	MacLean	\$125,647.00	\$8,000	\$117,647.00
FST Canada Inc.	Trackless	\$142,935.00	\$12,500	\$130,435.00
Westvac Industrial Ltd.	Holder	\$174,013.00	declined	\$174,013.00

Demo models were provided by the lowest three bidders. Westvac was not included because of the cost of the base model. Staff evaluations of all machines were completed, and the Willie was the preferred model because of pricing, serviceability, ride functions and overall operations. Reference checks from other municipalities who own the Willie municipal tractor were all positive.

The following attachments are recommended for purchase at this time:

Base model	\$130,790
Rotary angle broom	\$15,065
Rear sand spreader	\$7,545
5 position blade	\$10,845
Small boom mounted water tank	\$1,975
Water tank adaptor for PW ex. water tank	\$500
<u>3 year extended warranty/3000 hours</u>	<u>\$3,300</u>
Purchase price	\$170,020
<u>Trade in Value</u>	<u>\$17,500</u>
Total Expenditure	\$152,520

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the proposal to Superior Trucks Equipment Inc. for the purchase of a 2021 Willie Municipal Sidewalk Tractor with all specified attachments and 3 year extended warranty for \$170,020, and trade in the existing 2008 Trackless for \$17,500, for a total budget expenditure of \$ 152,520.00, excluding gst funded through the 2021 Capital Budget.

MEMORANDUM

Date: June 29, 2021

To: Greg Switenky
CAO

From: Melissa Robbins
Director of Operational Services

Re: Recommendation of Tandem Purchase

History:

Approved 2021 capital budget is \$200,000 to purchase a new Tandem. Because of the known delivery delays with obtaining a new 2021 tandem, optional proposals were accepted for in stock tandems.

Summary of RFP's received on May 25, 2021:

The RFP was posted on Alberta Purchasing Connection. Industrial Machine Inc., Viking Cives Ltd., Glover International Trucks Ltd., and New West Freightliner all submitted multiple proposals ranging from 2019-2021 models with varying pricing of \$155,000 - \$237,500.

The delivery dates of 2021 models from all dealerships the second quarter of 2022. Based on that and the current state of the existing 2009 tandem, administration is recommending the purchase of a new 2020 tandem, with Renn gravel box with sander connection capability from Glover International Trucks Ltd. The truck was viewed in Red Deer and meets all our required specifications and has a one month delivery. The truck price is \$186,096.25 excluding gst.

The engine and injectors and major components have a 3 year standard warranty. Glover International offers an extended 5 year engine and major component warranty for \$9,539.00. This will extend the warranty on the tandem to 8 years. All warranties commence upon delivery of unit to Stettler as identified in the bill of sale.

Administration will explore options for disposal of the existing 2009 tandem either through posting for sale/consignment or selling in the Town's surplus equipment sale. Estimated value of the 2009 tandem is \$25,000.

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the Tandem RFP to Glover International Trucks Ltd. for the purchase of a 2020 International HX615 chassis with Renn gravel box and attachments in the amount of \$186,096.25, excluding gst and purchase the additional 5 year warranty for \$9,539 funded through the 2021 Capital Budget.

SCHOOL RESOURCE OFFICER AGREEMENT

THIS AGREEMENT made this ___ day of _____ 2021

Between

THE TOWN OF STETTLER
(hereinafter called the “Town”)

and

THE COUNTY OF STETTLER-COUNTY
(hereinafter called the “County”)

and

THE CLEARVIEW SCHOOL DIVISION
(hereinafter called the “Clearview”)

WHEREAS the Town provides police services through the Royal Canadian Mounted Police (RCMP) for the residents of the Town of Stettler; and

WHEREAS Clearview ~~School Division~~ is in partnership for School Resource Officer Services (hereinafter called SRO) in the participating schools located within the Town ~~of Stettler~~ and ~~the Stettler~~ County; and

WHEREAS the Town, the County, and Clearview ~~School Division~~ (hereinafter called the Parties) are desirous of entering into an agreement to provide School Resource Officer (SRO) Services;

WHEREAS the Parties are desirous to establish a steering committee to provide direction to the School Resource Officer(s) and the School Resource Officer Program.

NOW THEREFORE, in consideration of the mutual provisions and covenants contained within this agreement, the parties agree as follows:

1. SERVICE PROVIDED

- (1) The Town agrees to provide R.C.M.P. Services for School Resource Officer(s) effective September 1, 2021 forward to Clearview ~~School Division~~, and more particularly agrees to make its best effort to:
 - (a) Provide the agreed upon School Resource Officer Position(s) being Members of the Stettler R.C.M.P. within this agreement and;
 - (b) Agrees to invoice and collect funds from the ~~Stettler~~ County and Clearview ~~School Division~~ as per ~~Appendix A Section 4~~ of this annual Funding Agreement,
 - (c) Pay the costs of the ~~RCMP R.C.M.P.~~ members to the Federal Government.
 - (d) The provision of SRO services is provided through the available RCMP staff determined through the policing agreement between the Town of Stettler and the RCMP.

2. SCHOOL RESOURCE OFFICER STEERING COMMITTEE

- (1) There shall be constituted a committee comprised of representation from each Party that will be called the School Resource Officer Steering Committee (hereinafter called the "Committee").
- (2) The parties will be or will appoint representatives to the committee as follows:
 - (a) The Town shall appoint (1) one ~~administrative~~ member (e.g. councillor)
 - (b) The County shall appoint (1) one ~~administrative~~ member (e.g. councillor)

- (c) The Detachment Commander or Acting Detachment Commander of the Stettler detachment will be a member, and the School Resource Officer as an administrative resource staff member.
 - (d) The School Principals shall appoint (2) two members
 - (e) The School Division shall appoint (1) central office ~~administrative~~ member and one member (e.g. trustee)
 - (f) Each of the Parties may appoint (1) one administrative resource staff who will not have a vote
- (3) Each representative will hold office at the pleasure of the Party appointing them, and parties may send alternates to any committee meeting in case of a temporary absence of the appointed representative.
 - (4) Each Committee representative (excluding administrative resource staff) may vote on all committee issues, subject to any limitations contained in the Education Act or Municipal Government Act.
 - (5) A chairperson and vice-chairperson shall be chosen by the committee representatives at ~~the~~ ~~after~~ ~~every~~ Committee's annual organizational meeting. The chairperson shall preside over all meetings of the Committee and the vice-chairperson shall act as a chairperson only in the absence of the chairperson.
 - (6) Committee meetings will be held at least semi-annually, including one meeting prior to Sept 1 and one in late spring; additional meetings may be called at the discretion of the Chairperson or at the request of any three representatives of the Committee. All representatives must receive reasonable notice of any Committee meeting.
 - (7) A Quorum consists of at least 51% of committee members, excluding administrative resource staff.
 - (8) Neither the Committee nor any representative of the Committee will have any power to pledge credit of the Committee, the Town, the County and Clearview ~~School Division~~ in connection with any matter whatsoever. Nor shall the Committee or any Representative have the power to authorize any expenditures to be charged against the Committee, Clearview, the Town, and the County.
 - (9) A Minute Book shall be kept and Minutes shall be recorded therein by the Recording Secretary, and kept by Clearview. All Board members and member Municipalities shall receive an agenda package at least four days

prior to the next meeting. Draft minutes should be sent to members and member municipalities as soon as possible after a meeting.

- (10) The duties of the Committee are:
 - (a) To review prior to September 1st of each year the School Resource Officer funding arrangement; the mission-vision-goals statement as outlined in Appendix B; and this agreement, for the purpose of determining improvements, necessary revisions, and continued success of the program.
 - (b) To develop plans and make recommendations to the Parties to this agreement regarding the effective and coordinated delivery of crime prevention and life safety education.
 - (c) The Committee's role regarding School Resource Officer(s) is totally advisory. The Committee cannot commit any Party to any action regarding any duties of the School Resource Officer(s) or financial commitments on behalf of the participating parties.
 - (d) The Committee is responsible for periodic monitoring, assessments and recommendations for adjustments of this Agreement, ensuring the Agreements goals and objectives are being met.
 - (e) The Committee shall advise regarding the accountability of the SRO position, including expectations surrounding items such as details around the SRO reporting to work, tracking days, monthly/quarterly/annual reporting expectations, and similar.
- (11) Costs associated with the Parties Committee Representatives membership on the Committee shall be borne by the respective Parties.

3. DAY TO DAY ADMINISTRATION

- (1) For the R.C.M.P., the Non-Commissioned Officer in Charge (NCO/IC) of Stettler Detachment or the person acting in that position (hereinafter referred to as the "Detachment Commander") will be responsible for the day to day administration of the Agreement. The Detachment Commander may delegate duties and authority to another Non-Commissioned Officer to be responsible in this area.
- (2) For the Town, the Chief Administration Officer (hereinafter referred to as the "CAO") or a designate acting for the CAO, will be responsible for the

day to day administration of this Agreement.

- (3) For the County, the Chief Administration Officer (hereinafter referred to as
- (4) the “CAO”) or a designate acting for the CAO, ~~the County Manager~~
(~~hereinafter referred to as the County~~ ~~¶~~
- (5) ~~Manager~~) or a designate acting for the County Manager, will be
responsible
for the day to day administration of this Agreement.
- (6) For the School Division, the School Principals or a designate will be responsible for the day to day administration of this Agreement at their respective schools.
- (7) The School Resource Officer(s) will be responsible to the NCO/IC of the Stettler RCMP detachment or the person acting in that position.

4. ANNUAL FUNDING

See Appendix A.

5. OTHER

This agreement constitutes the entire Agreement between the parties hereto relating to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties.

This agreement may be altered or amended in any of its provisions when any such changes ~~reduced~~ are provided in writing and signed by all parties hereto, but not otherwise.

The parties hereto do agree to do such things and execute such further documents, agreements and assurances as may be necessary from time to time in order to carry out the terms and conditions of this agreement in accordance with their true intent.

This agreement will not be assignable by either a person, firm or corporation without prior written consent of the other parties.

~~Any and all claims, demands, actions and costs whatsoever, legally and properly claimed against any Party to this agreement, their employees, trustees, councilors or agents, associated with the performance or action, or lack of performance or action, on behalf of the R.C.M.P. School Resource Officer(s) or the Committee shall be shared by the Parties. ¶~~

Termination of the Agreement shall not affect the validity of any provisions which are, expressly or by implication, to survive or to take effect on or after such termination.

Any changes to this Agreement shall be evidenced in writing by way of an addendum to this Agreement, which is signed and dated by both parties by an authorized representative of each party to the Agreement.

6. CANCELLATION/TERMINATION

~~Clearview School Division~~, the Town or the County may terminate its participation in this Agreement by delivering notice in writing to the other parties and shall provide at least six (6) months notification to this effect.

The cost sharing parties will recognize and respect that termination on a relatively short six-month notice will result in the assumption of future reassigned RCMP costs to the remaining

parties. Therefore, acting in good faith, Cancellation/Termination cannot be served upon parties prior to **the following step:**

An ad-hoc committee of two trustee representatives of Clearview, two council representatives of the Town, and two council representatives of the County (with respective administration representatives), will meet to consult prior to the formal notice being provided, and endeavor to seek resolutions to concerns brought forward.

And further, the six-month notice period served by an exiting party must end on either the last day of June or the last day of December to afford the remaining parties at least minimal time to consider and plan for community policing service levels and interim budgetary impacts.

This Agreement will ensure to the benefit of and will be binding upon the parties hereto and their respective successors and assigns.

Notwithstanding all termination provisions in this Agreement, it is understood and accepted by each Party that it cannot terminate its obligations with the other parties, costs associated with any judgment, order or award under the “Insurance and Liability” provisions of this agreement if the cause of the judgment, order or award occurred wholly or in part prior to the Party terminating its participation in this agreement.

7. TERM OF AGREEMENT

- (1) This Agreement shall ensue for the benefit of all Parties and remain in effect unless otherwise superseded, amended, or rescinded and may be amended with the joint written agreement of each Party.

8. INSURANCE AND LIABILITY

- ~~(8.1)~~ The parties to this Agreement shall be solely responsible for obtaining appropriate third-party liability insurance with regards to their respective obligations under this Agreement., and be of at least \$5,000,000 comprehensive liability for each occurrence, **unless in consultation with the respective Parties insurance provider(s) a higher amount is reasonable to the agreement.**

8.2 Legal costs for any and all claims, demands, actions and costs whatsoever, legally and properly claimed against any Party to this agreement, their employees, trustees, councilors or agents, associated with the performance or action, or lack of performance or action, on behalf of the RCMP School Resource Officer(s) shall be shared by the Parties, unless a finding of fault is determined in which case the legal costs will be prorated between the Parties based on the finding of fault where so legally determined.

8.3 The RCMP is self insured and does not hold private insurance coverage, and confirmed to the Parties internal liability coverage with no policy limits.

8.4 Should a finding of fault be legally determined and damages determined, each party will be responsible for damages caused by the conduct of its employees or agents in carrying out the provisions of this Arrangement based on the finding of fault where so legally determined.

¶

~~(2) Where an event occurs that creates a liability due to the actions of the RCMP or SRO, the RCMP shall be liable for all costs relating to these actions, and hold harmless Clearview School Division, the Town of Stettler, and the County of Stettler.¶~~

¶

~~(3) The RCMP shall be liable to Clearview School Division for all losses, costs, damages, and expenses whatsoever which the Clearview School Division may sustain, pay or incur, as a result of or in connection with a breach by the RCMP, or its employees or agents, of any of its obligations assumed under this Agreement, or as a result of or in connection with the provision of Services by the RCMP, its employees or agents, and for any acts, errors or omissions or acts of negligence, which result in harm to Clearview School Division or its students or any individuals who are in receipt of Services by the RCMP, or for any willful harm, misconduct, or crimes by the RCMP relating to the provision of the Services, and without limiting the generality of the foregoing, the RCMP shall reimburse Clearview Public Schools for any financial losses, or damages, whether direct or indirect, in failing to comply with the RCMP's obligations under the terms and conditions of this Agreement.¶~~

¶

~~(4) RCMP shall indemnify and save harmless Clearview School Division, its employees and agents, of and from all manner of actions, causes of action, proceedings, claims, demands, losses, costs (on a solicitor and their own client full indemnity basis), damages and expenses whatsoever which may be brought or made against Clearview School Division which the Client or the above described individuals may sustain or incur as a result of or in connection with the breach by the RCMP of any of its obligations under this Agreement or as a result of or in connection with the provision of Services.¶~~

¶

~~(5) Clearview shall receive annually a Certificate of Insurance from RCMP evidencing coverage for Commercial General Liability insurance in the amount of \$5,000,000 per occurrence and a proof of Insurance for Abuse liability for a minimum of \$2,000,000 per occurrence. Further, the RCMP shall add Clearview as an Additional Insured within the CGL and Abuse policy.~~

9. OCCUPATIONAL HEALTH AND SAFETY REQUIREMENTS

- (1) The Parties acknowledges that the Clearview School Division is an employer as defined in the Occupational Health and Safety Act, and that the SRO (while not an employee of Clearview) will endeavor, as a condition of this Agreement, comply with the Occupational Health and Safety Act, R.S.A. 2000, c. 0-2 and the regulations thereto, and any successor legislation, in the performance of the Services under this Agreement.

~~10. CONFIDENTIALITY & OWNERSHIP OF DOCUMENTS~~

~~¶~~

- ~~(1) During the term of this Agreement or at any time thereafter, information communicated to or acquired by the RCMP in the course of carrying out the services or otherwise, shall not be divulged nor made use of by the RCMP for any other purpose unless the prior written authorization is granted by Clearview School Division. All such information acquired by the RCMP shall be treated as confidential. Any documentation, or information, whether provided in hard copy or electronic form, by Clearview School Division to the RCMP, for use in carrying out the Services shall remain the property of Clearview School Division and shall be surrendered to the client upon termination of this Agreement where reasonable.~~

~~¶~~

- ~~(2) The RCMP shall not copy, or otherwise reproduce, any of Clearview School Division's documents, records, resources or materials except as required to carry out the Services under this Agreement.~~

11. DISPUTE RESOLUTION BY THE PARTIES

- (1) It is the general principle that disputes concerning this agreement or the provision of services shall be resolved in a way that seeks consensus.
- (2) Where a disagreement on the agreement arises, resolution shall be found in the following order:
 - 11.2.1. Solutions to disagreements will first be sought through consensus between the members of the SRO Steering Committee;
 - 11.2.2. In the event consensus is not possible, decisions may be appealed to the Superintendent and CAOs of the parties, who together will seek consensus on a solution;
 - 11.2.4. In the event consensus is not possible, decisions may be appealed to a committee of two trustee representatives of Clearview, two council representatives of the Town, and two council representatives of the County, who will seek consensus on a solution. Superintendent or representatives will present information relating to the dispute to the joint committee. The joint committee may elect to determine the wishes of their respective local governments prior to making a determination.

11.2.5. In the event consensus is not possible, the matter shall be referred to a mediator mutually agreed to by all parties for binding mediation. Costs for mediation shall be born equally between the three parties with costs of legal representation born by the respective party.

11.3. Where all parties agree:

11.3.1. steps for resolution of disagreement may be fast-tracked to any step in the process

11.3.2. an alternative resolution process may be used.

12. CONFIDENTIALITY AND FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY OBLIGATIONS

(1) During the term of this Agreement or at any time thereafter, it is the intent of the agreement that information communicated to or acquired by the RCMP in the course of carrying out the services or otherwise, shall not be divulged nor made use of by the RCMP for any other purpose unless the prior written authorization is granted by Clearview. All such information acquired by the RCMP shall be treated as confidential. Any documentation, or information, whether provided in hard copy or electronic form, by Clearview to the RCMP, for use in carrying out the Services shall remain the property of Clearview and shall be surrendered to the client upon termination of this Agreement where reasonable.

~~(1) Where the legislative provisions of the Federal Privacy Act specific to the role of the SRO services take precedence over the legislative provision of the FOIP Act, it is acknowledged the Federal Privacy Act shall be used to ensure overall compliance with this Section, provided the Clearview is able to meet the minimum standards under the FOIP Act.~~

(2) Clearview shall ensure the RCMP is made aware of acknowledges that the Freedom of Information and Protection of Privacy Act, R.5.A. 2000, c. F-25, and amendments thereto and regulations thereof ("FOIP Act") as they apply to all information and records relating to, or obtained, generated, collected or provided under or pursuant to the terms and conditions of this Agreement. The RCMP shall endeavor to covenants and agrees that they understands and will abide by the requirements of both the privacy and access provisions of the Freedom of Information and Protection of Privacy Act, of Alberta and any regulations thereto and shall both respect and maintain privacy and confidentiality entitlements of students, parents, staff, of the Client, all in accordance with the requirements of the Freedom of Information and Protection of Privacy Act and any Clearview-School Division policies or regulations related thereto.

- (3) All records collected, created or maintained by the RCMP in the performance of the Services will be under the custody and control of the Clearview ~~School Division~~ insofar as the access and privacy provisions of the FOIP Act are concerned.
- (4) ~~The RCMP shall endeavor to ensure~~ No personal information may be collected by the RCMP unless the collection is _____ authorized under this Agreement as being necessary for the provision of Services, or the _____ collection is expressly authorized by Clearview ~~School Division~~, in writing, in advance of any collection taking place.
- (5) The RCMP shall ~~endeavor to ensure~~ that no use or disclosure may be made of the personal information obtained by or provided to the RCMP for any purpose other than _____ what is _____ needed to carry out this Agreement unless the RCMP has received the prior express _____ written authorization for doing so from the client.
- (6) The RCMP acknowledges that all records created or maintained by the RCMP in the performance of the ~~Services~~ ~~under this agreement~~, including records as defined within the FOIP Act, are the _____ property of Clearview ~~Public Schools~~, and shall be maintained in accordance with _____ Clearview ~~Public School's~~ requirements and any applicable statutory requirements.
- (7) ~~Where the legislative provisions of the Federal Privacy Act specific to the role of the SRO services take precedence over the legislative provision of the FOIP Act, it is acknowledged the Federal Privacy Act shall be used to ensure overall compliance with this Section, provided the Clearview is able to meet the minimum standards under the FOIP Act.~~

13. ADDRESSES FOR NOTIFICATIONS

Any notices or correspondence in writing with regards to this Agreement shall be delivered by personal delivery addressed to the Principal at the following addresses:

- a) Town of Stettler
1st Flr, 5031 – 50 St
Stettler, AB T0C 2L0
- b) ~~County of Stettler~~ ~~Stettler County~~
6602 – 44 Ave
Stettler, AB T0C 2L0
- c) Clearview School Division
2nd Flr, 5031 – 50 St
Stettler, AB T0C 2L0

IN WITNESS WHEREOF the authorized officers of the Town, County, and Clearview School Division have hereunto affixed their signatures and corporate seals on the day and the year first written above.

Mayor

Town of Stettler

Chief Administrative Officer

Mayor

County of Stettler~~Stettler County~~

County Manager

Board Chair

Clearview School Division

Superintendent

~~_____
Detachment Commander~~

RCMP

~~_____
_____~~ 

APPENDIX A

SCHOOL RESOURCE OFFICER PROGRAM FUNDING

1. The real cost to supply a RCMP Member to the position of SRO is directly based upon quarterly/annual billings from the RCMP to the Town of Stettler.
 - a. In 2021 the full cost of a Member to the Town of Stettler at 70% is budgeted at \$131,444.
 - b. For the purposes of calculating program funding for the SRO, the initial cost share to the Clearview School Division shall be capped at \$40,000 per calendar year; representing 1/3 of an initially capped cost base set at \$120,000.
 - c. For interpretive clarity, and simplicity of billings to Clearview, Town invoicing shall be prorated \$16,000 for the period September to December (due by September 15th), and \$24,000 for the period January to June (due January 15th).
2. Recognizing the community benefits of having a full-time SRO position dedicated to Clearview, the Town of Stettler and the County of Stettler shall equally share the remaining full cost (net of Clearview's \$40,000). This municipal contribution represents over 2/3rds of the cost for an SRO position being funded from local community budgets.
3. The initial SRO cost base capped at \$120,000 for calculating program funding shall be used for the calendar years starting in September 2021, January 2022 and January 2023.
4. For the calendar years January 2024 and beyond this cost shared base (capped initially at \$120,000) shall be revisited in good faith, and set once every two (2) years thereafter by Town Administration to better reflect shared funding fairness and equity in relation to current RCMP costs.
5. Program funding and billing administrative disagreements shall be referred to Dispute Resolution for transparency of fairness and consensus building between the parties.
6. Where the RCMP Member normally assigned to the SRO position is not available, the RCMP Detachment Commander will endeavor to utilize other Members as substitutes to perform some basic SRO services/presence. Clearview and the RCMP shall cooperate in good faith under these circumstances to communicate service level disruptions, and to establish reasonable alternative expectations.
7. Recognizing a learning school year may be up to 200 days, the parties would have a normal expectation of a minimum of 125 days of service in schools be provided, with more days as

possible to meet service delivery guidelines under Appendix B “Mission, Vision, Values, Beliefs and Goals”.

8. Reasonable training opportunities may be done and included in the days of minimum service delivery, and such days reviewed either before or after the training opportunities with the Steering Committee for fairness under the agreement.

APPENDIX B

SRO: Mission, Vision, Values, Beliefs & Goals

Our Purpose

The Mission, Vision, Shared Values, Common Beliefs and Goals of the School Resource Officer (SRO) Program for the Town of Stettler, ~~the County of Stettler~~ and Clearview School Division describes the purpose of this School Resource Officer program.

Our Mission

The School Resource Officer Program is committed to directing, supporting and overseeing the work of the School Resource Officer in ~~their~~ roles as educator, counselor, liaison and law enforcement officer.

Our Vision

The students of Stettler and ~~County of Stettler~~ will be positive, responsible, contributing citizens of safe, secure and caring school community environments.

Our Shared Values

- Open and honest communication, teamwork and mutual respect
- Compassion and an uncompromising concern for the welfare of all people
- Honor, integrity and truthfulness
- Preserving peace and upholding the law
- Respecting diversity, cultural sensitivity and the unbiased and respectful treatment of others
- Mutual problem solving, shared decision making, consultation and partnerships

Our Common Beliefs

- We believe that this program will make for safer schools and a safer community.
- We believe the role of the School Resource Officer includes that of educator, investigator, liaison, counselor, and law enforcement officer.
- We believe that with education, information, and support, students will make positive choices and healthy lifestyle decisions.
- We, the SRO Committee, believe we are collectively accountable to the RCMP, Town of Stettler, ~~County of Stettler~~, and the participating schools.
- We believe in earning trust from students, parents, schools and our partners in order to effectively fulfill our Mission
- We believe in proactive law enforcement and the prevention of crime.
- We believe in holding ourselves to the highest standards of moral and ethical conduct.
- We believe in demonstrating professionalism and leadership in the pursuit of excellence.

Our Goals:

Collaborating with our partners, the SRO program will accomplish the following goals:

GOAL 1 - The SRO will regularly meet with Clearview staff designated to discuss all relevant plans, programming, scheduling, coordination of activities, and program measures.

GOAL 2 - The SRO will develop strong relationships with and serve as a positive role model for students.

GOAL 3 - The SRO will attend school events, such as dances and sporting events, maintaining order and acting as a deterrent to alcohol, drugs, and unwelcome attendees.

GOAL 4 -The SRO will research, develop, implement, and/or assist with school programs and community education opportunities related to community priorities, including drugs, suicide, cyberbullying and bullying prevention.

GOAL 5 - School safety will be enhanced through the SRO's involvement in violence threat assessment teams, crisis intervention and critical incident debriefings. The SRO will be familiar with and participate in regular reviews of each school's Emergency Response Plan, and assist with school "lockdowns" and other emergency exercises.

GOAL 6 - The SRO will develop partnerships and liaise with individuals and agencies inside and outside of the schools, including law enforcement and government agencies, for the purpose of furthering the goals of this initiative.

GOAL 7 - The SRO will be proactive and visible in the community during those times when schools are not in operation through the development of foot and bike patrols, participation in community events, and involvement in traffic enforcement and as otherwise directed by the Detachment Commander.

GOAL 8 - The SRO will investigate or assist the schools in investigations of incidents relating to Criminal, Provincial, or Bylaw offences **where such assistance is requested.**

GOAL 9 - The SRO will collect, analyze and report to the committee on predetermined criteria established to measure the success of the program.

GOAL 10 - The SRO will be involved with various community groups (e.g. Rural Crime Watch) to provide information and expertise in the areas of Crime Prevention and Safe Schools and Communities.

GOAL 11 - The SRO will be responsible to the Stettler Detachment and to the administrative teams of the Town of Stettler, **County of Stettler**, and participating schools of the Clearview School Division ~~No. 71~~.

Goal 12 - The SRO reports to the local detachment supervisor, and as such the work of the Committee will be consultative and supportive to the work of the SRO respecting the role of delegation, responsibility, and accountability; concerns if any may be discussed openly in the Committee and resolved if needed through the dispute resolution process.

Goal 13 - The SRO shall endeavor to perform their duties with the provisions of protection of privacy provided in this agreement to the best of their abilities and in appreciation of their role as both SRO and an RCMP officer.

MEMORANDUM

To: Greg Switenky, CAO
From: Steven Gerlitz – Assistant CAO
Date: July 6, 2021
Re: 2021 Capital Budget – Addition – Columbarium

Recommendation

That the Town of Stettler approve the addition of the columbarium to the 2021 Capital Budget and accept the quote from Sunset Memorial and Stone in the amount of \$18,666 with funding to come from the 2021 Capital Budget.

Background Information

The last columbarium was ordered from Sunset Memorial and Stone in 2019 as part of the 2019 Capital Budget. Due to COVID -19 delivery was not till 2021. As such a limited number of spots are available in the columbarium at the cemetery, and a new columbarium has been ordered. Delivery is expected to be 6 months to 1 year. The next columbarium was not expected to be ordered until the 2023 Capital Budget.



June 24, 2021

Town of Stettler
Box 280 5031 – 50 Street
Stettler, AB
Contact: Alan King (Head of Parks & Cemeteries)

Dear Alan,

Sunset Memorial & Stone Ltd. is pleased to provide a cost comparison quotation for two Grand Legacy columbaria in \$CDN:

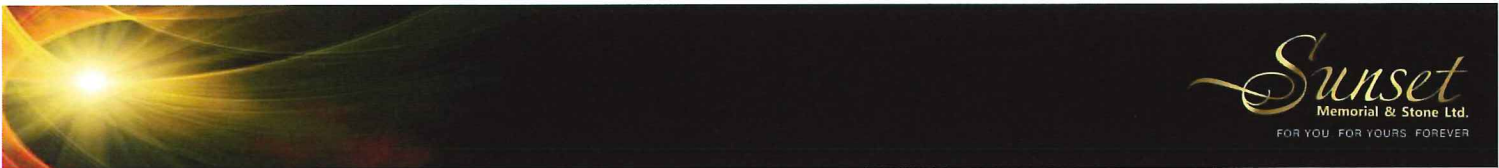
Option	Columbarium Description	Qty	Unit Price	Price per Niche
1	Grand Legacy NLID 30 Niche 3 wide x 5 high Double-Sided Configuration	1	\$18,666.40	\$622.21
2	Grand Legacy NLID 48 Niche 6 wide x 4 high Double-Sided Configuration	1	\$24,240.19	\$505.00

Columbarium Specifications:

Figure 1 - Sunset’s Grand Legacy NLID 30 niche dimension drawing.
Figure 2 - Sunset’s Grand Legacy NLID 48 niche dimension drawing.
Figure 3 - Nylene niche dimensions

Columbarium Features:

- Our Nylene niches offer several advantages over commonly used aluminum or granite niches (*Figure 4*).
- Sunset’s industry standard 16” nominal niche depth allows for the interment of two large urns, which depending on urn size, can double the urn capacity of the columbarium (*Figure 5*).
- The individual granite shutters are held away from the core structure using our unique bracket design, eliminating niche condensation, and freezing of the shutters to the columbarium (*Figure 6*).
- Each niche will come with a key-locked inner anodized aluminum security door, which reduces cemetery operating expenses by eliminating the need for any staff to be on-site when a granite shutter is removed for inscription. This is a standard feature in all our commercial models and details can be seen in *Figure 7*.
- Accessories and spare parts (per unit):
 - 2 Impala granite shutters.
 - 5 keys to enable staff to unlock the niche inner aluminum security doors.
 - 1 security tool to remove the screws on the bronze rosettes.
 - 2 spare bronze rosettes complete with screws.
- Warranty includes lifetime on granite and 10 years workmanship (see sample Warranty on P.11).



Terms and Conditions:

1. Columbarium exterior (walls, base, and roof) to be polished Imperial Grey granite.
2. Shutters to be polished Impala granite unless otherwise requested.
3. The shutters are configured for inscription; therefore, no holes will be drilled for bronze wreath attachments.
4. Rosettes will be bronze floral style.
5. A Sunset representative will oversee the manufacturing, delivery, and installation of the columbarium.
6. Sample concrete foundation drawings will be supplied upon placement of an order.
7. Sunset strongly recommends that a Professional Engineer authorized to work in the province of Alberta stamp your foundation drawings.
8. Crane costs can vary dramatically depending on site conditions and proximity of the crane to the foundation. To develop this estimate, we have assumed that we can get both a crane and 53-foot flat deck transport truck to within 25 feet of the foundation with a lift that is free and clear of any obstructions (i.e., tree branches or power lines). If this is not the case, surcharges may apply.
9. Price does not include taxes or a concrete foundation.
10. Payment terms: 50% at time of order, balance within 30 days of completion.

The above quotation will be honored for 6 months from the date of this letter. If you have any questions or concerns with the information above, please do not hesitate to call me at (800) 363-3392 or email me at aaron@sunsetstone.com

If you wish to proceed with an order, please sign and date in the space provided below and return to me at your earliest convenience.

Thank you for your consideration and we look forward to your reply.

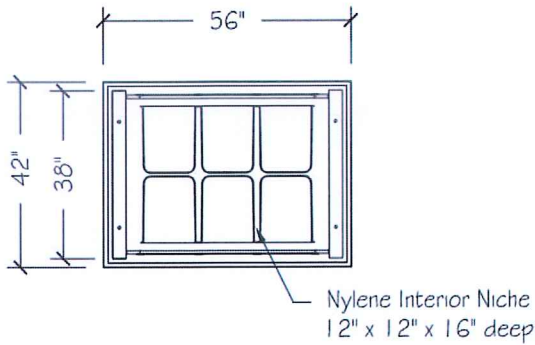
Sincerely,

Aaron Murphy, C.E.T.
Columbarium Estimator

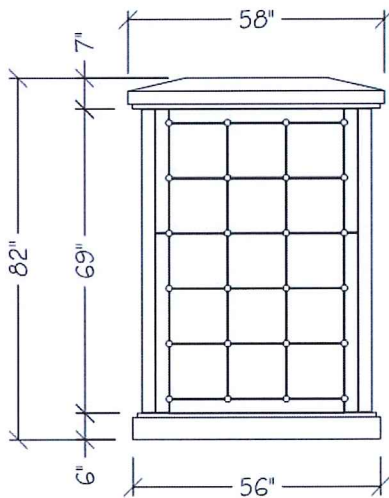
Customer Name

Date

Signature



top view without roof



front view

Specifications

Grey granite base - polished top with edge detail
 - rock pitched sides

Grey granite roof - polished finish with sloping top and edge detail

Grey granite side walls - polished finish

Granite doors - polished surface
 optional colours available

Interior niche features Sunset's key locked security door

Total weight of Columbarium is 5,140 pounds



picture of installed 30 niche Grand Legacy

This plan and design are, and at all times remain, the exclusive property of Sunset Memorial & Stone Ltd and cannot be used or reproduced without written consent.

Grand Legacy Columbarium
 16" deep Nylene interior niche
 30 niches

3300 - 8th Street SE
 Calgary, AB T2G 5S7
 1-800-363-3393
 sunsetstone.com
 columbariumUSA.com



Figure 1: Sunset's Grand Legacy 30 Niche 3 x 5 Double-Sided Columbarium Dimensions

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz – Assistant CAO

Date: July 6, 2021

Re: 2021 Reserve Allocations – Succession Planning and Vacation Accrual Reserves

Recommendation

1. That the Town of Stettler approve the following restricted reserve allocations from the General Reserve:
 - o (new) Succession Planning Reserve - \$300,000
 - o (new) Vacation Accrual Reserve - \$163,058
 - o General Reserve – (\$463,058)

2. That the Town of Stettler approve the computer financial software training required by the new IT Coordinator in the amount of \$7,200 with funding to come from the Succession Planning Reserve in the 2021 Operating Budget

Background Information

- 2020 Financial Statement – Restricted Reserves Balance - \$8,547,083 (balance does not change just some reallocating of reserve amounts)
 - o 2021 General Reserve Balance - \$1,314,997 - December 31, 2021
 - 2020 General Reserve Ending Balance - \$2,147,258 - December 31, 2020
 - (new) Succession Planning Reserve – (\$300,000)
 - (new) Vacation Accrual Reserve – (\$163,058)
 - 2021 Capital Budget – (\$369,223)

Town of Stettler

2021 Reserves

31-May-21

Capital Reserves		31-Dec-18	31-Dec-19	31-Dec-20	2021 Additions	2021 Deletions	31-Dec-21
4-16-00-00-12-760	Computer	\$37,059.84	\$7,987.74	-\$0.26		\$0.00	-\$0.26
4-16-00-00-24-760	Disaster Services	\$6,008.00	\$0.00	\$0.00			\$0.00
4-16-00-00-31-760	Chain Link Fence	\$9,646.00	\$9,646.00	\$9,646.00			\$9,646.00
4-16-00-00-43-760	Compost Bins/Pads	\$2,880.20	\$2,880.20	\$2,880.20			\$2,880.20
4-16-00-00-56-760	Cemetery	\$2,497.40	\$2,497.40	\$2,497.40			\$2,497.40
4-16-00-00-61-760	GIS System	\$6,703.29	\$6,703.29	\$6,703.29			\$6,703.29
4-16-00-01-23-760	Fire Capital	\$350,298.99	\$510,448.99	\$670,598.99	\$100,000.00	-\$120,300.00	\$650,298.99
4-16-00-03-74-760	Senior Centre	\$19,250.00	\$19,250.00	\$19,250.00			\$19,250.00
4-16-00-01-31-760	Common Service - Equipment	\$20,000.00	\$104,565.13	\$73,188.73		-\$32,000.00	\$41,188.73
4-16-00-02-32-760	Streets Improvement	\$0.00	\$10,200.00	\$10,200.00			\$10,200.00
4-16-00-01-33-760	Airport Capital	\$0.00	\$14,527.72	\$14,527.72			\$14,527.72
4-16-00-01-37-760	Drainage	\$29,581.72	\$54,581.72	\$54,581.72			\$54,581.72
4-16-00-01-74-760	Community Hall	\$221,522.77	\$33,440.71	\$0.00			\$0.00
4-16-00-01-77-760	Campground Expansion	\$20,986.21	\$20,986.21	\$20,986.21			\$20,986.21
4-16-00-02-77-760	ML Sport Park	\$16,418.68	\$16,418.68	\$16,418.68			\$16,418.68
4-16-00-03-32-760	Cemetery Road	\$148,342.90	\$148,342.90	\$148,342.90			\$148,342.90
4-16-00-03-73-760	Recreation Agreement	\$0.00	\$266,900.00	\$533,800.00	\$266,900.00		\$800,700.00
4-16-00-02-41-760	WTP	\$30,698.18	\$22,545.21	\$22,545.21			\$22,545.21
4-16-00-03-41-760	Water Dispensing System	\$3,220.28	\$3,220.28	\$3,220.28			\$3,220.28
4-16-00-01-42-760	Sewer capital	\$13,900.00	\$13,900.00	\$13,900.00			\$13,900.00
4-16-00-05-77-760	Downtown Park	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-04-77-760	Fishing Pier	\$8,780.00	\$8,780.00	\$8,780.00			\$8,780.00
4-16-00-07-41-760	East Industrial Loop Water	\$3,893.82	\$3,893.82	\$3,893.82			\$3,893.82
Total Capital Reserves		\$951,688.28	\$1,281,716.00	\$1,635,960.89	\$366,900.00	-\$152,300.00	\$1,850,560.89

Operating Reserves		31-Dec-18	31-Dec-19	31-Dec-20	2021 Additions	2021 Deletions	31-Dec-21
4-15-00-00-21-700	RCMP Criminal Records Fee	\$62,685.38	\$69,728.38	\$70,938.20		-\$10,000.00	\$60,938.20
4-15-00-00-23-700	Rescue Unit	\$132,243.16	\$155,910.16	\$180,856.90			\$180,856.90
4-15-00-00-31-700	Land Farmed Site	\$7,650.00	\$7,650.00	\$7,650.00			\$7,650.00
4-15-00-00-32-700	Walking Path	\$67,982.14	\$67,982.14	\$35,817.14		-\$10,000.00	\$25,817.14
4-15-00-00-43-700	Landfill Site Maintenance	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-00-42-700	Sewer General	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-00-56-700	Perpetual Care Fund	\$48,079.08	\$51,644.08	\$55,144.08			\$55,144.08
4-15-00-00-61-700	West Stettler Planning	\$3,746.93	\$3,746.93	\$3,746.93		-\$3,746.93	\$0.00
4-15-00-00-64-700	BOT - Community Events	\$11,000.00	\$35,663.62	\$47,609.24			\$47,609.24
4-15-00-06-64-700	BOT Events			\$3,477.98			\$3,477.98
4-15-00-00-69-700	Building Maintenance	\$33,000.00	\$35,200.00	\$37,400.00			\$37,400.00
4-15-00-00-73-700	SRC - Building Maintenance	\$9,210.47	\$9,210.47	\$9,210.47			\$9,210.47
4-15-00-00-74-700	Culture (2017 Community Hall Carry Forward)	\$111,000.00	\$126,000.00	\$128,203.17			\$128,203.17
4-15-00-00-97-700	General	\$1,767,304.24	\$2,041,520.24	\$2,147,258.24		-\$369,223.39	\$1,778,034.85
4-16-00-01-12-760	Office Building Software	\$7,825.15	\$7,825.15	\$2,825.15			\$2,825.15
4-15-00-01-21-700	RCMP Contract	\$230,000.00	\$325,230.38	\$325,230.38			\$325,230.38
4-15-00-01-23-700	Fire - Telus Tower	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-31-700	Salt Shed	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-32-700	Street Light Replacement	\$68,789.84	\$97,899.84	\$97,899.84			\$97,899.84
4-15-00-01-64-700	Beautification	\$13,138.98	\$13,138.98	\$13,138.98			\$13,138.98
4-15-00-01-41-700	Coat Exterior Reservoir	\$40,000.00	\$40,000.00	\$40,000.00		-\$40,000.00	\$0.00
4-15-00-01-42-700	Sewer Offsite	\$272,565.90	\$286,918.90	\$286,918.90			\$286,918.90

4-15-00-01-61-700	SE Industrial Plan	\$50,000.00	\$50,000.00	\$50,000.00			\$50,000.00
4-15-00-01-66-700	Land Development	\$1,136,813.25	\$1,071,554.77	\$1,071,554.77			\$1,071,554.77
4-15-00-01-73-700	Playground Program	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-01-77-700	Tree maintenance	\$5,950.00	\$5,950.00	\$5,950.00			\$5,950.00
4-15-00-01-69-700	Health Unit	\$12,500.00	\$12,500.00	\$12,500.00			\$12,500.00
4-15-00-01-74-700	Seniors HUB	\$917.33	\$5,056.33	\$4,589.59			\$4,589.59
4-15-00-02-23-700	Regional Squad Unit	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-02-32-700	Gravel	\$35,300.00	\$35,300.00	\$35,300.00			\$35,300.00
4-15-00-02-61-700	Cold lake Survey	\$13,250.00	\$13,250.00	\$13,250.00			\$13,250.00
4-15-00-02-64-700	BOT - Physician Recruitment	\$0.00	\$0.00	\$5,491.00			\$5,491.00
4-15-00-02-73-700	SRC Projector System	\$2,712.06	\$2,712.06	\$2,712.06			\$2,712.06
4-15-00-02-77-700	Community Orchard	\$13,657.78	\$10,609.78	\$10,142.03			\$10,142.03
4-15-00-03-12-700	ARB	\$6,000.00	\$6,000.00	\$6,000.00			\$6,000.00
4-15-00-03-41-700	WTS Operations	\$81,129.09	\$81,129.09	\$129.09			\$129.09
4-15-00-03-61-700	Planning	\$0.00	\$55,000.00	\$50,223.88		-\$38,640.62	\$11,583.26
4-15-00-05-64-700	Marketing Plan	\$0.00	\$20,000.00	\$20,000.00			\$20,000.00
4-15-00-03-64-700	Parade Float	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-04-64-700	Trade Show	\$68,689.40	\$95,007.05	\$95,007.05			\$95,007.05
4-15-00-04-77-700	In memorium	\$23,361.14	\$23,361.14	\$23,361.14			\$23,361.14
4-15-00-03-77-700	Memorial Park	\$4,864.44	\$4,864.44	\$4,864.44			\$4,864.44
4-15-00-04-32-700	Slurry Seal	\$3,942.42	\$3,942.42	\$3,942.42			\$3,942.42
4-15-00-05-41-700	Well Building	\$50,000.00	\$50,000.00	\$50,000.00			\$50,000.00
	Admin Sucession Planning			\$0.00			\$0.00
	PY - Vacation Accrual			\$0.00			\$0.00
	COVID Municipal Operating Support transfer (MOST)			\$607,693.00		-\$493,785.19	\$113,907.81
4-15-00-06-41-700	Water Plant - Desludging		\$70,000.00	\$140,000.00	\$70,000.00		\$210,000.00
4-15-00-07-41-700	Water Plant - Small Capital		\$50,000.00	\$50,000.00	\$50,000.00	-\$100,000.00	\$0.00
Total Operating Reserves		\$4,401,308.18	\$5,047,506.35	\$5,762,036.07	\$120,000.00	-\$1,065,396.13	\$4,816,639.94
4-15-00-00-98-700	Utilities - Other	\$455,317.82	\$740,295.81	\$434,447.65	\$358,172.00	-\$722,281.17	\$70,338.48
4-15-00-00-96-700	Utilities - Water	\$836,000.49	\$841,502.58	\$499,292.44	\$55,149.00	-\$428,498.52	\$125,942.92
4-15-00-00-95-700	Contingency Reserve - Interim Budget - Available for Capital	\$232,674.74	\$303,847.50	\$215,346.04	\$235,518.00	-\$372,977.71	\$77,886.33
Total Interim Budget - Available for Capital (rates /tax)		\$1,523,993.05	\$1,885,645.89	\$1,149,086.13	\$648,839.00	-\$1,523,757.40	\$274,167.73
Total Operating Reserves		\$5,925,301.23	\$6,933,152.24	\$6,911,122.20	\$768,839.00	-\$2,589,153.53	\$5,090,807.67
Total Capital & Operating Reserves		\$6,876,989.51	\$8,214,868.24	\$8,547,083.09	\$1,135,739.00	-\$2,741,453.53	\$6,941,368.56

**TOWN OF STETTLER
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2020**

9. TANGIBLE CAPITAL ASSETS

Net Book Value	<u>2020</u>	<u>2019</u>
Land	\$ 1,525,999	\$ 1,525,999
Land Improvements	3,622,201	3,838,181
Buildings	40,256,578	41,400,487
Engineered Structures		
Distribution Systems - Roads	16,486,607	18,900,540
Distribution Systems - Water	8,919,441	8,517,857
Distribution Systems - Wastewater	11,942,650	12,248,995
Distribution Systems - Storm	3,370,139	3,436,104
Machinery & Equipment & Furnishings	4,035,830	3,792,596
Vehicles	<u>1,795,827</u>	<u>1,702,055</u>
Total	<u>\$ 91,955,272</u>	<u>\$ 95,362,814</u>

10. EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>2020</u>	<u>2019</u>
Tangible Capital Assets (Schedule 2)	\$ 187,963,645	\$ 187,227,976
Accumulated Amortization (Schedule 2)	(96,008,373)	(91,865,162)
Long Term Debt (Note 7)	<u>(5,004,359)</u>	<u>(5,482,521)</u>
Total	<u>\$ 86,950,913</u>	<u>\$ 89,880,293</u>

11. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2020</u>	<u>2019</u>
Unrestricted Surplus (deficit)	\$ 2,529,995	\$ 2,524,885
Restricted Funds (Note 6)	8,547,083	8,214,868
Equity in Tangible Capital Assets (Note 10)	<u>86,950,913</u>	<u>89,880,293</u>
Total	<u>\$ 98,027,991</u>	<u>\$ 100,620,046</u>

**TOWN OF STETTLER
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2020**

4. LONG-TERM INVESTMENTS

	<u>2020</u>	<u>2019</u>
AMFC Shares, at Cost	\$ 40	\$ 40
Total	<u>\$ 40</u>	<u>\$ 40</u>

5. DEFERRED REVENUE

	<u>2020</u>	<u>2019</u>
Municipal Sustainability Initiative	\$ 765,017	\$ 984,716
New Deal Communities	552,114	548,067
Police Assistance	87,520	86,904
Basic Municipal Transportation	135,889	93,769
Municipal Stimulus Program	100,000	-
Alberta Community Partnership Grant	200,000	-
Other	116,008	85,730
Other - P&L	20,368	16,799
Other - BOT	95,952	78,520
Total	<u>\$ 2,072,868</u>	<u>\$ 1,894,505</u>

Conditional grants are deferred until the prescribed expenditures are made.

6. RESTRICTED FUNDS

Reserves for operating and capital activities changed as follows:

<u>Operating Reserves</u>	<u>2019</u>	<u>Increases</u>	<u>Decreases</u>	<u>2020</u>
RCMP (Records Check)	69,728	5,219	4,009	70,938
Rescue Van	155,910	24,947		180,857
Land Farmed Site	7,650			7,650
Walking Pathway	67,982		32,165	35,817
Landfill Site Maintenance	3,000			3,000
Perpetual Care	51,644	3,500		55,144
West Stettler Planning	3,747			3,747
BOT Community Event	35,664	11,946		47,610
Building Maintenance	35,200	2,200		37,400
SCR Building Maintenance	9,211			9,211
Culture	126,000	169,808	167,605	128,203
Office Automation	7,825		5,000	2,825
RCMP Contract	325,230			325,230
Street Light Replacement	97,900			97,900
Mun 2000 Beautification	13,139			13,139
Coat Exterior Reservoir	40,000			40,000
Sewer Offsite	286,919			286,919
SE Industrial Planning	50,000			50,000
Land Development	1,071,555			1,071,555
Health Unit	12,500			12,500

**TOWN OF STETTLER
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2020**

Playground Program	3,000			3,000
Tree Maintenance	5,950			5,950
Senior HUB	5,056		466	4,590
Gravel	35,300			35,300
Cold Lake Survey	13,250			13,250
Physician Recruit	-	5,491		5,491
SRC Projection System	2,712			2,712
Community Orchard	10,610		468	10,142
ARB	6,000			6,000
WTS Operations	81,129		81,000	129
Planning	55,000	32,000	36,776	50,224
Memorial Park	4,864			4,864
Provincial Grant	-	607,693		607,693
Slurrey Seal	3,942			3,942
Trade Show	95,007			95,007
In Memorium	23,361			23,361
Water Well Building	50,000			50,000
Marketing Plan	20,000			20,000
WTP Waste Pond	70,000	70,000		140,000
BOT Events	-	3,478		3,478
WTP Valve/Small Capital	50,000			50,000
General Reserve	2,041,520	632,304	526,566	2,147,258
Available for Capital	303,848	377,884	466,386	215,346
Utilities - Other	740,296	436,792	677,796	499,292
Utilities - Water	841,503	31,444	438,499	434,448
Total Operating Reserves	\$ 6,933,152	\$ 2,414,706	\$ 2,436,736	\$ 6,911,122

Capital Reserves	2019	Increases	Decreases	2020
Admin Equipment/Computer	7,988	26,900	34,888	-
Disaster Services	-			-
Chainlink Fence	9,646			9,646
Compost Bins/Pads	2,880			2,880
Cemetery	2,497			2,497
GIS System	6,703			6,703
Fire Equipment	510,449	160,150		670,599
Common Services Equipment	104,565	12,466	43,842	73,189
Drainage	54,582			54,582
Sewer	13,900			13,900
Street Improvement	10,200			10,200
Airport Capital	14,528			14,528
Community Hall	33,441		33,441	-
Campground Expansion	20,986			20,986
WTP	22,545			22,545
Senior Centre	19,250			19,250
ML Sports Park	16,419			16,419
Cemetery Road	148,343			148,343
Water Dispensing System	3,220			3,220
Recreation Agreement	266,900	266,900		533,800
Fishing Pier	8,780			8,780
East Industrial Loop	3,894			3,894
Total Capital Reserves	\$ 1,281,716	\$ 466,416	\$ 112,171	\$ 1,635,961

**TOWN OF STETTLER
NOTES TO THE FINANCIAL STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2020**

TOTAL RESTRICTED FUNDS \$ 8,214,868 \$ 2,881,122 \$ 2,548,907 \$ 8,547,083

DRAFT
For discussion purposes only

MEMORANDUM

Date: July 6, 2021

To: Greg Switenky
CAO

From: Lara Angus
Communications Officer

Re: Steel Wheel Stampede – Town & County Pancake Breakfast

Background:

Following Alberta's transition into the third and final stage of the COVID-19 reopening plan, the Steel Wheel Stampede has advised that this year's festivities will proceed. These festivities include the Town & County Pancake Breakfast, which will take place on **Saturday, July 17th**. The County of Stettler is responsible for organizing this year's event and has requested participation from both Councils to ensure that service proceeds efficiently.

Volunteer Timeline:

Prep & Setup: 6:30 a.m. – 8:30 a.m.

Service: 8:30 a.m. – 10:00 a.m.

Steel Wheel Stampede Schedule:

Pancake Breakfast: 8:30 a.m. – 10:00 a.m.

Parade: 3:00 p.m.

Rodeo: 6:30p.m.

- Bareback Riding
- Saddle Bronc Riding
- Bull Riding

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	75595
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Receiver General for Canada	75595	2021-06-18	\$57,378.16

Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP12-21	\$48,663.18	
Town Tax Remittance	PP12-21.	\$3,966.82	
BOT Tax Remittance	PP12-21.BOT	\$1,831.25	
Library Tax Remittance	PP12-.21.LIBRA	\$2,916.91	
	Total Cheques		\$57,378.16
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	75596
Cheque Date	First	Last		75613

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	75596	2021-06-25	\$46.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/P&D Discharges	2021.05.31	\$46.00	

Cal-Trac Contracting Ltd.	75597	2021-06-25	\$2,100.00

Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Grader Rental	303843	\$2,100.00	

ElectroGas Monitors Ltd.	75598	2021-06-25	\$614.25

Invoice Description	Invoice Number	Invoice Amount	
Fire Gas Alert 02 Sensor	SO-5327	\$614.25	

Future Ag Inc	75599	2021-06-25	\$27,316.80

Invoice Description	Invoice Number	Invoice Amount	
Parks Kubota RTV & Aerator	2021.06.17	\$27,316.80	

Heartland Industries Inc.	75600	2021-06-25	\$1,008.00

Invoice Description	Invoice Number	Invoice Amount	
Water Hire Picker & Rigger	35734	\$1,008.00	

Helgeton, Ross	75601	2021-06-25	\$55.49

Invoice Description	Invoice Number	Invoice Amount	
Lanes Reimburse landowner for	2021.06.12	\$55.49	

Holman, Shona	75602	2021-06-25	\$100.00

Invoice Description	Invoice Number	Invoice Amount	
Water Return Water Deposit	2021.06.18	\$100.00	

Ornamental Bronze Limited	75603	2021-06-25	\$922.95

Invoice Description	Invoice Number	Invoice Amount	
Cemetery Niche wreath with Vas	97711	\$462.00	
Cemetery Niche Wreath With Vas	97640	\$460.95	

Peavey Mart	75604	2021-06-25	\$787.00

Invoice Description	Invoice Number	Invoice Amount	
Roads Grass Seed	3007506003	\$83.99	
Roads Grass Seed	3007507003	\$83.99	
Roads Grass Seed	3007508003	\$220.49	
Sewer Impact for dig trailer	3008004004	\$304.48	
Parks Pitch Fork	3007509003	\$52.49	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks Ratchet Straps		300751003	\$41.56
Purolator Courier Ltd.	75605	2021-06-25	\$529.56
Invoice Description		Invoice Number	Invoice Amount
Fire Jnt/WTP/Water Trns Freigh		447643420	\$529.56
Richards, Dianna	75606	2021-06-25	\$2,132.85
Invoice Description		Invoice Number	Invoice Amount
Refund tax payment pd twice		2021.06.15	\$2,132.85
Schroeder, Robert	75607	2021-06-25	\$580.87
Invoice Description		Invoice Number	Invoice Amount
Refund May & Jun Tax Installme		2021.06.10	\$580.87
Schwartz Home Building Centre	75608	2021-06-25	\$319.60
Invoice Description		Invoice Number	Invoice Amount
Shop Trim & Weather Stripping		794129	\$47.23
Trans Lag Screws		794298	\$4.78
Trans 15 bags of cement powder		794715	\$267.59
Sharpe, Brandon	75609	2021-06-25	\$332.76
Invoice Description		Invoice Number	Invoice Amount
Water Refund Over Estimated Wa		2021.06.21	\$332.76
Western Pro Sporting & Supply	75610	2021-06-25	\$393.75
Invoice Description		Invoice Number	Invoice Amount
Park Pitching rubbers		1421	\$393.75
Woody's Automotive Ltd.	75611	2021-06-25	\$905.91
Invoice Description		Invoice Number	Invoice Amount
Shop Flex Seal		718733	\$25.23
Shop Bug wash & tie downs		719987	\$42.79
Shop Plastic cable ties		720790	\$13.87
Shop Cylinder Flexib		719858	\$20.46
Shop 9/16 Socket		721412	\$18.05
Shop Engine Hoist		721902	\$375.47
Hydro Vac Muffler Clamps #162		720503	\$3.55
Trans Oil seal unit #137		719271	\$40.10
Trans Wire plug unit #117		719431	\$5.65
Trans Rear brake pads unit #45		720785	\$91.71
Trans Pin unit #6		720236	\$1.20
Water 12V Power Plug unit #108		720970	\$4.77
SRC Box of rags		720522	\$14.05
Parks Copper Anti-Seize		720429	\$16.47
Parks Radiator unit #87		718618	\$191.09
Parks Idler Pulley Unit #87		718870	\$41.45
Wortley, Fred	75612	2021-06-25	\$300.00
Invoice Description		Invoice Number	Invoice Amount
Jul 7 Entertainment in thePark		2021	\$300.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Town of Stettler - Petty Cash	75613	2021-06-25	\$274.00
Invoice Description	Invoice Number	Invoice Amount	
Office Storage boxes/postage/L	2021.06.21	\$274.00	
	Total Cheques		\$38,719.79

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number EFT0003587	EFT0003639
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Accu-Flo Meter Service Ltd.	EFT0003587	2021-06-29	\$981.75

Invoice Description	Invoice Number	Invoice Amount	

Wtr Tns Meter Reading belt cli	97322	\$981.75	
=====			
Action Plumbing & Excavating	EFT0003588	2021-06-29	\$1,666.56

Invoice Description	Invoice Number	Invoice Amount	

Shop Drain Acid	I028160	\$94.08	
WTP Air Handling Unit Repair	W35775	\$1,111.09	
Health Unit Wax Seal	I028156	\$9.85	
Pool Mechanical Seal & Ring	I028101	\$247.21	
Park Ball Diamond Silicone	I028259	\$35.70	
Lions Campground Flat Washer	I028133	\$11.13	
Park Ball Diamond Tempus Meter	I028260	\$157.50	
=====			
Alberta Fire Chief's Associati	EFT0003589	2021-06-29	\$1,414.63

Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Essentials for Fire	IN21-453	\$1,414.63	
=====			
APEX Supplementary Pension Pla	EFT0003590	2021-06-29	\$369.92

Invoice Description	Invoice Number	Invoice Amount	

Supplementary Pension Plan Tr	PP12-21	\$369.92	
=====			
Bagshaw Electric Ltd.	EFT0003591	2021-06-29	\$890.29

Invoice Description	Invoice Number	Invoice Amount	

Sewer B-Lift Electric Fan moto	W11932	\$555.96	
SRC Vacuum Cord Repair	IC022973	\$10.12	
Comm Hall Emergency Light Repa	W11912	\$304.23	
Spray Park PVC Junction Box	IC023393	\$19.98	
=====			
Black Press Group Ltd.	EFT0003592	2021-06-29	\$2,372.69

Invoice Description	Invoice Number	Invoice Amount	

Misc Dept Advertising	34088750	\$2,372.69	
=====			
Bond-O Communications Ltd.	EFT0003593	2021-06-29	\$204.75

Invoice Description	Invoice Number	Invoice Amount	

Wtr Trns Power Converter #108	BONDOIN127682	\$204.75	
=====			
Border Paving Ltd.	EFT0003594	2021-06-29	\$9,674.71

Invoice Description	Invoice Number	Invoice Amount	

Roads Hot Mix	68982	\$1,151.89	
Roads Asphalt	69074	\$1,148.36	
Roads Hot Mix	69117	\$1,605.24	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Roads Hot Mix	69133		\$1,154.54
Roads Asphalt	69180		\$707.36
Roads 2 loads of Cold Mix	68866		\$2,648.37
Roads Cold Mix	68925		\$1,258.95
=====			
Bounty Onsite Inc.	EFT0003595	2021-06-29	\$2,073.01
=====			
Invoice Description	Invoice Number	Invoice Amount	
P&L Covid-19 Supplies	001-111973	\$292.26	
Trans Shop Supplies	001-112336	\$76.45	
Trans Sawzall Blades	001-112651	\$20.78	
Trans Black Rustoleum Paint	001-112437	\$19.67	
Wtr Trns Stainless Steel Bolts	001-111833	\$32.29	
Water Trans Marking Paint	001-112700	\$162.87	
Health Unit Receptacle	001-112386	\$189.00	
SRC Janitor Supplies	001-111758	\$1,084.19	
Parks Safety Supplies for Casu	001-111915	\$162.85	
Parks Hearting Protection	001-112272	\$32.65	
=====			
Brenda's Country Catering	EFT0003596	2021-06-29	\$137.34
=====			
Invoice Description	Invoice Number	Invoice Amount	
PR Ec Dev Conference	3654	\$137.34	
=====			
Burmac Mechanical 2000	EFT0003597	2021-06-29	\$87.21
=====			
Invoice Description	Invoice Number	Invoice Amount	
Water Trans CC Extensions	099604	\$29.87	
Water Trans CC Extensions	099714	\$57.34	
=====			
Canadian Union of Public Emplo	EFT0003598	2021-06-29	\$770.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP12-21	\$770.00	
=====			
Cas Tech Inc.	EFT0003599	2021-06-29	\$1,358.70
=====			
Invoice Description	Invoice Number	Invoice Amount	
Computer Imaging drum/fuser ki	2358	\$942.90	
Computer Microsoft Office 365	2306	\$415.80	
=====			
ClearTech Industries Inc.	EFT0003600	2021-06-29	\$15,590.76
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	870451	\$8,420.68	
WTP Chemicals & Container Dep	870604	\$7,188.65	
=====			
Clearview Public Schools	EFT0003601	2021-06-29	\$1,789.41
=====			
Invoice Description	Invoice Number	Invoice Amount	
Joint Office May Expenses	6385	\$1,789.41	
=====			
East Central Alberta Catholic	EFT0003602	2021-06-29	\$41,869.47
=====			
Invoice Description	Invoice Number	Invoice Amount	
2nd Qtr School Requisition	11451	\$41,869.47	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GT Hydraulic & Bearing	EFT0003603	2021-06-29	\$1,560.34

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Elbow	000-355392	\$121.70	
Shop Equip Repair Parts/Hydro	000-354139	\$1,050.75	
Trans/Water/Parks Assorted Fil	000-353998	\$382.60	
Spray Park O-Rings	000-355439	\$5.29	
=====			
Gyro Ag Ltd.	EFT0003604	2021-06-29	\$34.46

Invoice Description	Invoice Number	Invoice Amount	
Trans Equip Air Filter unit #1	1975	\$13.94	
Parks Carb Kit unit #92	2046	\$20.52	
=====			
Heartland Auto Supply	EFT0003605	2021-06-29	\$1,692.26

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Supplies	001-482820	\$885.28	
Shop/TrAns/Hydrovac Rubber glo	001-480668	\$587.45	
Hydrovac clamps & Fittings#162	001-481879	\$39.20	
Trans Head light unit #2	001-481266	\$16.44	
Trans Pins & Bolts Unit #6	001-481711	\$3.95	
Sewer Fan Belt A Lift	001-480496	\$11.72	
Parks Oil & Funnel Unit #11	001-480378	\$26.69	
Parks Fittings & Grease Line #	001-480491	\$5.43	
Parks Fan Belt & Pulleys #87	001-480748	\$100.61	
Parks Wiper blade unit #83	001-481841	\$15.49	
=====			
Heartland Express	EFT0003606	2021-06-29	\$99.45

Invoice Description	Invoice Number	Invoice Amount	
Trans Freight	11859	\$37.63	
Water Trans Freight	11834	\$61.82	
=====			
Heartland Glass Ltd.	EFT0003607	2021-06-29	\$9.45

Invoice Description	Invoice Number	Invoice Amount	
Park 2 keys cut & 6 key ids	106448	\$9.45	
=====			
Heartland Promotions Inc.	EFT0003608	2021-06-29	\$617.40

Invoice Description	Invoice Number	Invoice Amount	
HBC Idle free stickers	598	\$617.40	
=====			
Hi Way 9 Express Ltd.	EFT0003609	2021-06-29	\$442.92

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Freight	12322267	\$38.42	
Trans Freight	31911034	\$30.46	
Trans Freight	31930678	\$234.37	
Water Trans Freight	31232135	\$78.75	
Parks Freight	31924570	\$30.46	
Parks Freight	31892351	\$30.46	
=====			
Stettler Home Hardware	EFT0003610	2021-06-29	\$911.59

Invoice Description	Invoice Number	Invoice Amount	
Office 3 water refills	124797	\$15.75	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Office 2 water refills	124961		\$10.50
Shop 2 water refills	124764		\$7.50
Trans Garden Sprayer	124829		\$31.49
SRC Janitor Supplies	124794		\$43.50
Parks 6 Canada Flags	124777		\$226.74
Parks Tools	124762		\$454.89
Parks Landscape Rake	124804		\$83.99
Parks Grass Seed	124922		\$14.16
Lions Campground Janitor Suppl	124958		\$22.02
Parks West Stettler Paint for	124717		\$1.05
=====			
IJD Inspections Ltd.	EFT0003611	2021-06-29	\$2,219.43
Invoice Description	Invoice Number	Invoice Amount	
P&D May Building Permits	ST2021-05	\$2,219.43	
=====			
Joe Johnson Equipment	EFT0003612	2021-06-29	\$495.94
Invoice Description	Invoice Number	Invoice Amount	
Street Clean Tensioner unit #6	P36830	\$495.94	
=====			
KaizenLAB Inc.	EFT0003613	2021-06-29	\$429.87
Invoice Description	Invoice Number	Invoice Amount	
WTP Lagoon	INV0060071	\$429.87	
=====			
King, Allan	EFT0003614	2021-06-29	\$168.00
Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2021.05.31	\$168.00	
=====			
Lifesaving Society	EFT0003615	2021-06-29	\$657.10
Invoice Description	Invoice Number	Invoice Amount	
Pool Advanced Aquatics	14292	\$90.00	
Pool Advanced Aquatics	14293	\$567.10	
=====			
Loomis Express	EFT0003616	2021-06-29	\$178.94
Invoice Description	Invoice Number	Invoice Amount	
Office Freight	9481485	\$53.56	
Trans & WTP Freight	9501704	\$125.38	
=====			
Maxwell, Darin	EFT0003617	2021-06-29	\$543.11
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Training in Calgar	2021.06.14	\$543.11	
=====			
Municipal Property Consultants	EFT0003618	2021-06-29	\$6,800.85
Invoice Description	Invoice Number	Invoice Amount	
June 2021 Assessor	17146	\$6,800.85	
=====			
New West Freightliner	EFT0003619	2021-06-29	\$125.62
Invoice Description	Invoice Number	Invoice Amount	
Trans Engine Seals unit #2	X108004860:01	\$125.62	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Northstar Trucking Ltd.	EFT0003620	2021-06-29	\$294.00
Invoice Description	Invoice Number	Invoice Amount	
Drainage Cement	321038	\$294.00	
Oakcreek Golf & Turf Inc.	EFT0003621	2021-06-29	\$223.71
Invoice Description	Invoice Number	Invoice Amount	
Park Seat switch unit #178	2267344	\$223.71	
OK Tire Stettler	EFT0003622	2021-06-29	\$491.97
Invoice Description	Invoice Number	Invoice Amount	
Park New tires unit #172	IN074445	\$491.97	
Receiver General for Canada	EFT0003623	2021-06-29	\$120,000.00
Invoice Description	Invoice Number	Invoice Amount	
RCMP 4th Qtr billing Jan-Mar21	7003121	\$120,000.00	
Rural Municipalities of Albert	EFT0003624	2021-06-29	\$12,080.55
Invoice Description	Invoice Number	Invoice Amount	
Shop Tire for Wheel Dolly	AB058493	\$30.45	
Trans Rocker switch unit #182	AB060194	\$118.09	
Trans 3- Stay Back	AB060106	\$125.16	
Trans Tire Repair unit #6	AB060377	\$106.71	
Trans2 Hospital Signs	AB060115	\$99.86	
Water Trans 4 couplings	AB058608	\$2,444.15	
Wtr Trns Stock for water mains	AB058609	\$3,446.45	
Water Trans coupling for stock	AB058633	\$566.57	
Water Trans CC Stock	AB061300	\$3,731.07	
Sewer Chain hoists for Lift St	AB060992	\$1,412.04	
RMA Fuel Ltd.	EFT0003625	2021-06-29	\$16,361.49
Invoice Description	Invoice Number	Invoice Amount	
Trans/Water/Park Diesel Marked	PF-9284-91485	\$522.83	
Trans/Water/Park Diesel Marked	PF-9297-91618	\$4,671.91	
Trans/Water/Park Diesel Marked	PF-9348-91938	\$1,951.58	
Misc Equip Gas Oil	PF-9281-91437	\$9,215.17	
RTS Services Inc.	EFT0003626	2021-06-29	\$227.07
Invoice Description	Invoice Number	Invoice Amount	
Com Hall Line Locate	19128	\$227.07	
Stettler Agri-Centre	EFT0003627	2021-06-29	\$318.34
Invoice Description	Invoice Number	Invoice Amount	
Trans 1 set of harrows	12622S	\$251.16	
WTP Battery Unit #173	12496S	\$61.94	
Parks Chain Saw OIL	12807S	\$14.69	
Stettler Building Supplies Ltd	EFT0003628	2021-06-29	\$281.73
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SRC Wheelbarrow	AF2860		\$178.49
SRC Building materials	AF3407		\$103.24
Stettler Flooring	EFT0003629	2021-06-29	\$113.30
Invoice Description	Invoice Number	Invoice Amount	
SRC Painting Supplies	69253		\$113.30
Stettler & District Handibus	EFT0003630	2021-06-29	\$214.74
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage May Utilities	3475		\$214.74
Stettler Public Library	EFT0003631	2021-06-29	\$1,000.00
Invoice Description	Invoice Number	Invoice Amount	
PR Seniors Week Goodie Bags	B024		\$1,000.00
Stettler Telephone Answering S	EFT0003632	2021-06-29	\$120.75
Invoice Description	Invoice Number	Invoice Amount	
WTP June WTP Working Alone	139		\$120.75
Tagish Engineering Ltd.	EFT0003633	2021-06-29	\$22,348.91
Invoice Description	Invoice Number	Invoice Amount	
TS00-2021 Lagoon Berm Elevatio	18600		\$172.94
TS102-44th Ave Road Repairs	18603		\$4,271.39
TS104-Hwy 12 West Intersection	18605		\$1,142.79
TS103-44 Lane Replacements	18604		\$2,541.66
TS97-61 St Laneway Replacement	18601		\$6,346.22
TS98-2020 Downtown Streetscape	18602		\$7,873.91
Turgeon, Glenn	EFT0003634	2021-06-29	\$79.94
Invoice Description	Invoice Number	Invoice Amount	
Roads CUPE Clothing Allowance	2021.06.15		\$79.94
Uptown Office Supply Ltd.	EFT0003635	2021-06-29	\$991.15
Invoice Description	Invoice Number	Invoice Amount	
Office Stationery	01163		\$80.33
Office Sationery	01196		\$518.46
Office Stationery	01276		\$188.58
Office 4-Poster Boards	01292		\$3.36
Office Stationery	01307		\$73.84
P&D Stationery	01234		\$13.60
P&L Stationery	01145		\$59.69
P&L Stationery	01248		\$53.29
Wally's Backhoe Services Ltd.	EFT0003636	2021-06-29	\$163,593.68
Invoice Description	Invoice Number	Invoice Amount	
TS98-2020 Downtown Streetscape	PP#1 TS98		\$163,593.68
Wet Water Industries Ltd.	EFT0003637	2021-06-29	\$76.89
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Fire Joint Jul Wtr Treat Equip	AR30891		\$76.89
=====			
WTS Manufacturing & Sales Inc.	EFT0003638	2021-06-29	\$12,876.61
=====			
Invoice Description	Invoice Number	Invoice Amount	

Water 12 Tree Grates Downtown	1998	\$12,600.00	
Sewer Metal for trailer	1989	\$276.61	
=====			
Yost, Dustin & Maria Cristine	EFT0003639	2021-06-29	\$1,800.00
=====			
Invoice Description	Invoice Number	Invoice Amount	

Comm Hall June Hall Janitor	2021.06.01	\$1,800.00	

	Total Cheques		\$451,732.76
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000432
Cheque Date	First	Last		ONL000438

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000432	2021-06-25	\$12,635.59

	Invoice Description	Invoice Number	Invoice Amount

	Joint Office May Gas Bill	202105-3693	\$710.41
	Fire Joint May Gas Bill	202105-3687	\$452.05
	Town Shop May Gas Bill	202105-3694	\$236.92
	Airport May Gas Bill	202105-3686	\$119.13
	WTP May Gas Bill	202105-3689	\$3,372.31
	Water Trans May Gas Bill	202105-3684	\$113.06
	Sewer 1 May Gas Bill	202105-3685	\$180.99
	Sewer 2 May Gas Bill	202105-3692	\$164.22
	SRC May Gas Bill	202105-3691	\$6,709.31
	Comm Hall May Gas Bill	202105-3690	\$285.67
	Parks Lions May Gas Bill	202105-3688	\$130.39
	Gear Up May Gas Bill	202105-3679	\$161.13

Corporate Payment Systems	ONL000433	2021-06-25	\$12,973.86
	Invoice Description	Invoice Number	Invoice Amount

	Water Trans Asset Management	2021.06.07.149	\$122.61
	Trrans Tin Snips, Traffic Sign	2021.06.07.727	\$39.14
	WTP Shade Cloth Install Materi	2021.06.07.832	\$1,897.46
	BOT Corp Visa	2021.06.07.BOT	\$1,050.75
	Other Programs Survey Mail	2021.06.07.312	\$701.84
	Park Flowers/Admin Covid Suppl	2021.06.07.343	\$747.02
	GIS Maker Plus Stylus Pens	2021.06.07.425	\$503.03
	Pool Red Cross Training	2021.06.07.762	\$625.80
	Park Sprinkler repair parts/to	2021.06.07.764	\$32.44
	Council Memberships/PR Town LI	2021.06.07.767	\$1,474.34
	Fitness Area Tools, Training,	2021.06.07.768	\$420.69
	Fitness Area Standard Pro Mont	2021.06.07.981	\$322.63
	Fire Joint Pail of Truck Wash	2021.06.07.292	\$2,419.49
	Fire Joint iPhone 12 Pro 256GB	2021.06.07.655	\$1,979.34
	Shop Pump Spray Jug	2021.06.07.623	\$39.89
	SVWS Corp Visa	2021.06.07.SVW	\$618.48

Rogers	ONL000434	2021-06-25	\$170.10
	Invoice Description	Invoice Number	Invoice Amount

	Fire Joint 6.19-7.18 Data Plan	2329662895	\$170.10

Shaw Cable	ONL000435	2021-06-25	\$73.50
	Invoice Description	Invoice Number	Invoice Amount

	Comm Hall Jul 17-Aug 16 WiFi	2021.06.17	\$73.50

Shaw Cable	ONL000436	2021-06-25	\$288.75
	Invoice Description	Invoice Number	Invoice Amount

	SRC Jul 15 to Aug 14 Wifi	2021.06.15	\$288.75

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shaw Cablesystems GP	ONL000437	2021-06-25	\$109.15

=====			
Invoice Description	Invoice Number	Invoice Amount	

Fitness area Apr Cable TV	2021.06.01	\$109.15	
=====			
United Farmers of Alberta	ONL000438	2021-06-25	\$6,970.60

Invoice Description	Invoice Number	Invoice Amount	

Trans 15-40 Engine Oil	SOINV1803606	\$1,030.46	
Trans Culvert & Couplers	SOINV1889457	\$4,651.35	
Trans Culvert	SOINV1896810	\$600.59	
Water Trans Straps for 135	SOINV1811310	\$67.18	
Water Trans Grass Seed	SOINV1859032	\$456.75	
Parks Grease	SOINV1815820	\$120.75	
Parks Sprinkler Parts	SOINV1889149	\$43.52	
Total Cheques			\$33,221.55
			=====

Audit Trail Code: CMXFR00000015
 * Voided Transaction

From Chequebook ID	To Chequebook ID	Number	Transfer Date	Posting Date	Amount

Description					

GENERAL	MARKET CORP	666472106290001	2021-06-29	2021-06-29	\$60,000.00
BOT Grant 2021-03					

Account Number	Account Description	Debit	Credit

3-01-00-00-00-121	Bank - General Operating	\$0.00	\$60,000.00
3-01-00-00-00-128	Bank - Board of Trade	\$60,000.00	\$0.00
		-----	-----
		\$60,000.00	\$60,000.00

Total Transfers: 1



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CASUAL LEGAL: A Slippery Slope: Alberta Court dismisses slip and fall claim against municipality

June 16, 2021

A Slippery Slope: Alberta Court dismisses slip and fall claim against municipality

By Jeffrey Daniels

Reynolds Mirth Richards Farmer LLP

AMSC Casual Legal Service Provider

In a recent decision by the Alberta Court of Queen's Bench, a municipality successfully relied on sections 530 and 531(1) of the *Municipal Government Act* to have a personal injury claim dismissed.

The claim was brought after a slip and fall on a municipal lane resulted in the plaintiff suffering serious injuries. Early one February morning, the plaintiff was walking to work on her regular route when she encountered an icy and "impassable" patch of sidewalk. To avoid the icy patch, she stepped onto the lane where she slipped on black ice and fell. The plaintiff's injuries included a fractured vertebrae and broken arm.

The municipality sought summary dismissal of the claim, relying on sections 530 and 531(1) of the *Municipal Government Act*.

Section 530 provides that municipalities are not liable for damage caused by a system of inspection or maintenance, including the manner in which inspections and maintenance are performed, or the frequency, infrequency, or absence of inspections and maintenance.

Section 531(1) provides that a municipality is only liable for an injury caused by snow, ice or slush on roads or sidewalks if the municipality is grossly negligent.

The Court reviewed the municipality's snow removal policy and determined there was no obligation for the municipality to attend to the particular stretch of sidewalk or lane where the accident occurred, or to perform spot checks or inspections.

The Court emphasized the high standard that must be met to establish gross negligence, which has been described in past cases as "very great negligence" and "very marked departure from standards

by which the responsible and competent people typically govern themselves.” The Court reviewed past cases where gross negligence was established for slippery walkways and extracted four common elements:

1. the danger posed by the hazard is obvious;
2. there is a persistent presence of the danger in that it must exist for at least some period of time;
3. there is actual or imputed knowledge on the part of the municipality or its employees; and
4. even with knowledge, the municipality must have a meaningful opportunity to remedy the situation.

Importantly, there was no evidence the municipality had knowledge of the icy lane. Furthermore, environmental records showed it was possible the slippery patch was caused by precipitation the evening prior to the accident, which meant that no municipal employees were on duty and capable of discovering the hazard prior to the accident. The Court dismissed the case, concluding: “not doing something about a thing it does not know about and cannot know about cannot be the basis of a finding of gross negligence.”

To access AMSC’s Casual Legal Helpline, AUMA members can call toll-free to 1-800-661-7673 or email casuallegal@amsc.ca and reach the municipal legal experts at Reynolds Mirth Richards and Farmer LLP. For more information on the Casual Legal Service, please contact riskcontrol@auma.ca, or call 310-AUMA (2862) to speak to AUMA’s Risk Management staff. Any Regular or Associate member of the AUMA can access the Casual Legal Service.

DISCLAIMER: This article is meant to provide information only and is not intended to provide legal advice. You should seek the advice of legal counsel to address your specific set of circumstances. Although every effort has been made to provide current and accurate information, changes to the law may cause the information in this article to be outdated.

[Back to news](#)

June 2021

To the Town of Stetler, County
of Stetler, Public Library,
and kids in the community,

Thank you so much for the
fruit trays, and goodie
packets that you sent the
seniors during seniors week.
While handing them out, residents
faces lit up and many commented
how much they appreciate being
remembered. Thank you for
the time + effort that would have
been involved. It was all
very appreciated.

—Pamela West Living Stetler—

"This is the day the Lord has made;
We will rejoice and be glad in it."

Psalms 118:24 (NKJV)

Kids at
Town + County
who made the
"stuff" for us Seniors
with thanks !!

wish



June 24, 2021

Dear Mayor/Reeve:

Ponoka Town Council is reaching out to other smaller rural communities like ours to voice our concerns regarding the COVID-19 pandemic. We wish to share with you our concerns for our business community as we believe you may be experiencing similar issues. We would also like to propose a solution for these concerns and are requesting your support.

Over the last sixteen months, our small town businesses have experienced an extremely tough rollercoaster ride amid a long string of lockdowns and restrictions. As we all know they, unlike urban businesses, already face a different kind of challenge because they do not have the larger population base that businesses in the larger cities can draw on.

Even now that restrictions are being lifted, it takes much longer for these small, rural businesses to recover and bounce back; and given that they have been hit with successive waves of shut downs over the past several months, the damage has been cumulative. We worry that a number of our small businesses may not survive. And we worry about the terrible impact that losing these businesses would have on our community considering they are an integral part of our town's economy. They not only run businesses, they are consumers too. They buy houses and pay taxes. They are also an important part of our social fabric, as many of them sponsor sports teams, coach our young athletes, and are leaders, friends and neighbours in our community. We are deeply concerned about the potential loss of these businesses.

In response to these concerns, we have begun writing letters to the Premier, our MLA, and our MP. We are requesting additional funding be given to rural municipalities. This money would be specifically earmarked for small businesses and distributed to them through municipal councils. Our position is that local municipal councils understand the unique needs of their communities and their businesses, and therefore are in the best position to distribute these additional dollars most effectively.

Our frustration with government has been that their actions and solutions always appear to be a one-size-fits-all measure with the emphasis tilted toward the larger cities in our province. We understand that we are all hurting, but we also can see that there is a tone deafness in particular when it comes to small businesses in rural Alberta. Our concern is that these small, rural businesses are the lifeblood of this province yet they have always contributed disproportionately more to our GDP than they have ever received back in compensation. They are struggling and hurting now. It is time we do something for them or we will soon find that not only will some of them be gone, but small towns in this province may start to disappear along with them.

.../2

Follow Town of Ponoka online at:
www.ponoka.ca



Town of Ponoka
200, 5604 – 50 Street
Ponoka, AB T4J 1G5
Main: 403-783-4431
Fax: 403-783-6745



Rural Municipalities

June 24, 2021

Page 2.

Ponoka Town Council is asking for your support by simply requesting that you join us in writing letters to our Premier, your MLA and MP requesting more financial help for small, rural businesses. This will remind our provincial and federal governments that the rural communities in this province are hurting, and hurting badly.

Finally, please feel free to contact the Mayor's Office in the Town of Ponoka for further discussion on how we could collectively pursue other possible solutions in the future.

Yours sincerely,

Ponoka Town Council.

Follow Town of Ponoka online at:
www.ponoka.ca



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