

Town of Stettler

COUNCIL MEETING

APRIL 5, 2022

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

TOWN OF STETTLER
 REGULAR COUNCIL MEETING
 TUESDAY, APRIL 5th, 2022
 6:30 P.M.
 AGENDA

1. Agenda Additions
2. Agenda Approval
3. Confirmation of Minutes
 - (a) Minutes of the Regular Council Meeting of March 15th, 2022 5-9
4. Citizens Forum
5. Delegations
 - (a) 6:35pm – Rocky Ross, Monty Gertner & Ty Wilson - Stettler Agricultural Society – Legacy Arena Project 10-27
 - (b) 6:50pm – Cheryl Barros & Malcolm Fischer – Community Builders – 2022 Monuments Verbal
6. Administration
 - (a) Master Servicing Study 28-29
 - (b) 2022 Capital Budget – Paving Tender 30-31
 - (c) 2022 Budget Summary – February 28, 2022 32-33
 - (d) Bank Reconciliation – December 31, 2022 34-35
 - (e) Bank Reconciliation – January 31, 2022 36
 - (f) Bank Reconciliation – February 28, 2022 37
 - (g) Meeting Dates
 - Wednesday, April 6 (SRC Meeting Room) – Friday, April 8 – Virtual Economic Developers Alberta Conference – Council Chambers
 - Friday, April 8 – Trade Show Preparations – 12:00pm
 - Friday, April 8 - Sunday, April 10 – Stettler Trade Show
 - Tuesday, April 12 – COW – 4:30pm
 - Tuesday, April 19 – Council – 6:30pm
 - Tuesday, April 26 – Regional Water Meeting – 1:00pm
 - Tuesday, May 3 – Council – 6:30pm
 - Tuesday, May 10 – 2022 Tax Deliberations – 3:00pm
 - Tuesday, May 10 – COW – 4:30pm
 - Tuesday, May 17 – Council – 6:30pm

- Tuesday, June 7 – Council – 6:30pm
- Tuesday, June 14 – COW – 4:30pm
- Tuesday, June 21 – Council – 6:30pm

(g) Accounts Payable in the amount of \$1,161,920.20 (\$3,834.53 + \$6,473.92 + \$61,715.41 + \$127,339.84 + \$190,721.79 + \$290,937.99 + \$342,243.97 + \$1,536.89 + \$61,884.39 + \$73,694.58)	38-57
7. <u>Council</u>	
(a) Meeting Reports	
8. <u>Minutes</u>	
(a) Stettler District Ambulance Association – March 21, 2022	58-64
9. <u>Public Hearing</u>	
10. <u>Bylaws</u>	
(a) Bylaw 2148-22 – Off-Site Levies for Wastewater Infrastructure	65-78
11. <u>Correspondence</u>	
(a) STARS – Town of Stettler Impact Report	79-89
(b) Alberta Municipalities – Alberta Provincial Police Service	90-124
(c) Alberta Municipalities – Allocation of the Local Government Fiscal Framework	125-172
(d) Stettler Waste Management Authority – Financial Statements for the Year Ended December 31, 2021	173-189
(e) National Police Federation – Proposal to Join Our Call to Action	190
(f) Town of Fox Creek – Letter to Alberta Utilities Re: Increasing Utility Fees	191
(g) Alberta Public Works Association – National Public Works Week	192-193
12. <u>Items Added</u>	
13. <u>In-Camera Session</u>	
14. <u>Adjournment</u>	

MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MARCH 15th, 2022 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS

Present: Mayor S. Nolls

Councillors K. Baker, C. Barros, G. Lawlor,
S. Pfeiffer, & W. Smith

CAO G. Switenky

Media (2)

Absent: Councillor T. Randell

Call to Order: Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. Agenda Additions/Approval:

Motion 22:03:09 Moved by Councillor Baker to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. Confirmation of Minutes:

(a) Minutes of the Regular Meeting of Council held March 1, 2022

Motion 22:03:10 Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on March 1, 2022 be approved as amended.

MOTION CARRIED
Unanimous

(b) Business Arising from the March 1, 2022 Minutes

None

4. Citizen's Forum: None

5. Delegations: (a) 6:35 – Malcolm Fischer - Coast to Coast Vintage Car Tour – August 22-23, 2022 – Sponsorship Request

M. Fischer advised that the Coast-to-Coast Vintage Car Tour will be coming through Stettler in August of this year, these tours dating back to 1967. Each car dips front wheels in the Atlantic at St. Johns, NFLD and then about 40 days later, does likewise at Victoria, BC. This is an entourage of some 50 cars, most pulling small trailers, carrying about 125 people, from across Canada, who will visit our fair town Monday and Tuesday, August 22 and 23. Typically, when they visit Alberta towns, it is customary (as has been the case in places like Ponoka and Wetaskiwin in previous tours) for the town and local car clubs to host a bit of a reception and also one of the meals for participants. The car clubs involved will be the Central Alberta Vintage Auto Club and the Ponoka Piston Poppers. Tour participants talk long and loud of the places they have visited across the country, and often return with friends to those most liked.

No Stettler business will be asked for a nickel of sponsorship as it is well known to the Coasters representatives to, "Come and bring your wallets."

The Town committee discussions have taken a few productive turns and the latest have focused on this type of schedule thus far while these people are in Stettler:

- Arriving around lunch time on the Monday (of course, arrivals can be spread out over sometime)
- Camping spots have been booked at our town campground for both nights
- Having been directed to Alberta Prairie, they intend to finalize a full train ride and meal,
- Our discussions thus far have been that the Town host a reception – a wine and cheese type gathering – to be held at the campground. Arrangements have been made to borrow a large tent from the high school with zip-in walls in case of inclement weather. No town staff will be asked to do any of the set-up, etc.
- Discussions with the P&H Elevator Preservation Society are ongoing and may include a Tuesday morning tour and various demonstrations, and possibly a “coffee and pie” time afterward
- Other morning local tours will be arranged as deemed desirable by their representatives
- Board of Trade Executive Director Byron Geddes has suggested distributing a “goodie bag” for each participant with various discount coupons inside. It is hoped these might be used for their Tuesday lunch, with the afternoon deliberately left unplanned so they might visit **Stettler's** great shopping venues.
- Hosted Tuesday supper: Ponoka Piston Poppers car club pig roast for participants, with Central Alberta Vintage Auto Club sponsoring potatoes, bean dishes, salads, etc. prepared at the SRC by the Penalty Box. Current thinking is to have this event in the parking lot of the Community Hall with Growlers and **Farmers' Market** easily accessed. Hoping to discuss using the **Ag Society's** picnic tables, and asking to have the Community Hall washrooms available along with the hall itself in case of inclement weather. No kitchen use required, and hopefully, no tables and chairs needed either. If so, set-up and tear-down to be done by car club volunteers.

The request to the Town of Stettler/Board of Trade would be:

- sponsoring the wine and cheese for the welcome reception Monday evening, and
- donation of the Community Hall bathrooms access, and hall itself for dining if weather is inclement.

General discussion took place regarding the event with regards to the tourism and economic benefits this event would bring to the Town of Stettler.

Mayor Nolls thank Mr. Fischer for his excellent presentation and congratulated him and his committee for attracting the prestigious Canadian event to the Town of Stettler.

Motion 22:03:11

Moved by Councillor Lawlor that the Coast-to-Coast Vintage Car Tour – August 22-23, 2022 – Sponsorship Request be tabled to the next Committee of the Whole meeting.

MOTION CARRIED
Unanimous

M. Fischer left the meeting at 6:50 p.m.

6. Administration: (a) 2022 Capital Budget Summary – March 8, 2022 (after Provincial Budget – February 24, 2022)

S. Gerlitz, Assistant CAO advised that the 2022 Capital Budget has been updated following the 2022 Provincial Budget presentation on February 24, 2022 in which the Basic Municipal Grant (BMTG) and the Municipal Sustainability Capital Grant (MSI) was blended resulting in a total loss of \$357,120 to the Town of Stettler to the 2022 Capital Budget since it was adopted in February.

Motion 22:03:12

Moved by Councillor Barros that the Town of Stettler 2022 Capital Budget Summary – March 8, 2022 following the 2022 Provincial Budget be accepted for information.

MOTION CARRIED
Unanimous

- (b) CAO Reports

Motion 22:03:13

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the CAO Reports as presented.

MOTION CARRIED
Unanimous

- (c) Meeting Dates

- Tuesday, April 5 – Council – 6:30pm
- Wednesday, April 6-Friday, April 8 – Virtual Economic Developers Alberta Conference – Council Chambers
- Friday April 8-10 – Stettler Trade Show
- Tuesday, April 12 – COW – 4:30pm
- Tuesday, April 19 – Council – 6:30pm
- Monday, April 25 – Regional Water Meeting – 1:00pm
- Tuesday, May 3 – Council – 6:30pm
- Tuesday, May 10 – 2022 Tax Deliberations – 3:00pm
- Tuesday, May 10 – COW – 4:30pm
- Tuesday, May 17 – Council – 6:30pm
- Tuesday, June 7 – Council – 6:30pm
- Tuesday, June 14 - COW – 4:30pm
- Tuesday, June 21 – Council – 6:30pm

- (d) Accounts Payable in the amount of \$160,778.08

Motion 22:03:14

Moved by Councillor Barros that the Accounts Payable in the amount of \$160,778.08 (\$1,536.89 + \$5,157.44 + \$11,618.61 + 142,465.14) for the period ending March 11th, 2022 for having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. Council: Councillors outlined highlights of meetings they attended.

- (a) Mayor Nolls

- March 2 – Talk of the Town
- March 4 – Sign cheques
- March 9-10 – AM Municipal Leaders Conference – Edmonton
- March 10 – Awards Gala
- March 11 – Sign cheques and review Council agenda
- March 11 – HYC Bowl for kids

- (b) Councillor Baker
 - March 2 – Board of Trade Mixer
 - March 8 – Board of Trade
 - March 9 – MPC
 - March 10 – Awards Gala – set-up
- (c) Councillor Barros
 - March 2 – Hospital Foundation
 - March 3 – Beautification Committee
 - March 9 – MPC
 - March 11– HYC Bowl for kids
 - March 15 – Community Builders Committee
- (d) Councillor Lawlor
 - March 11– HYC Bowl for kids
- (e) Councillor Pfeiffer
 - March 8 – Stettler Board of Trade
 - March 9 - MPC
- (f) Councillor Randell – no report
- (g) Councillor Smith
 - March 3 – Beautification Committee
 - March 7 – Igloo field trip for Grade 2
 - March 8 – Museum Casino
 - March 11– HYC Bowl for kids

Motion 22:03:15

Moved by Councillor Lawlor that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. Minutes:

(a) Parkland Regional Library Board – February 24, 2022 - meeting notes

Motion 22:03:16

Moved by Councillor Pfeiffer that the Parkland Regional Library Board – February 24, 2022 – meeting notes be accepted for information.

MOTION CARRIED
Unanimous

9. Public Hearing:

None

10. Bylaws:

None

11. Correspondence:

(a) Crime Stoppers – letter to Municipalities

Motion 22:03:17

Moved by Councillor Smith that the Town of Stettler Council accept the Correspondence items (a) as presented.

MOTION CARRIED
Unanimous

12. Items Added:

None

13. In-Camera Session:

None

14. Adjournment:

Motion 22:03:18

Moved by Councillor Barros that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:40 p.m.

Mayor

Assistant CAO



STETTLER DISTRICT AGRICULTURAL SOCIETY
PO Box 257, 4516 52nd Street Stettler AB T0C 2L0
Phone: 403-742-6288 stettleragsociety1907@gmail.com

March 10, 2022

'The Legacy Project'

Attention:

Mayor Sean Nolls	Councillor Gord Lawlor
Councillor Cheryl Barros	Councillor Scott Pfeiffer
Councillor Kurt Baker	Councillor Wayne Smith
Councillor Travis Randell	

Dear Mayor and Council;

Many of you may be familiar with the history of Stettler District Agricultural Society, its origins, events, programs and importance to the community for over one hundred years. Through countless volunteer hours from Board of Directors to Event organizers and continued community support, Stettler Agricultural Society has an unwavering goal of supporting our region and community. Through collaboration with groups, organizations and government we recognize that Stettler can continue to offer a vibrant, active and diverse lifestyle to its residents.

Stettler Agricultural Society must continue to evolve and be sustainable through diversifying what it offers to the Community and in particular to our Agricultural Industry at all levels. Recognizing the long and storied history it has with the Cattle Industry and Rodeo Community, it needs to support the changing environment and needs that exist for today's participants and supporters.

Stettler District Agricultural Societies major asset is its people, everyone involved at the decision making level understand their community and the needs of the individual/s and groups that are accessing the facilities. Even though the past two years has been devastating in almost all aspects of everyone's day to day life, the Society has worked tirelessly through the demands of closures and restrictions to develop new and innovative programs to maintain stability and sustainability. This has created a collaborative relationship with so many Industry groups and individuals, that it has identified how much more successful the Ag Society could be with the added requests to host major events. Alberta High School Rodeo Association has encouraged and worked closely with Stettler District Agricultural Society over the past two years in order to successfully keep their programs going, while other venues that were scheduled to host them indicated that they couldn't accommodate them. It has also brought major cattle events and sales to Stettler Agricultural Society too, with Provincial Breed Association Junior shows and National events coming this summer.

In order to achieve the support and attract Provincial and National organizations/Associations and groups, the outdoor arena facility requires a complete upgrade and expansion. We have lost bids to two Provincial events this past year due to concerns over safety for both competitors and livestock. The Board of Directors is dedicated to making this happen, and has committed infrastructure dollars from Society funds and the Society was recently successful in getting a matching Community Facility Enhancement Grant from the Province specifically to begin refurbishing the outdoor facility.

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We are approaching Town of Stettler to ask for their support of this project, with dollars and/or in-kind grant so that we can be open for events that we are committed to by spring of 2022.

We have included in this presentation an actual design that will be used for the development and improvement of the arena and addition of two smaller arenas.

The 'Legacy Project' committee is led by Rocky Ross and Monty Gertner, and welcome any Town Council members that feel they would like to provide input to consider attending meetings, receiving updates via email in order to understand the importance and scope of the project. This multi-use agricultural facility will be the most prominent and unrivalled in Central Alberta, drawing on participants from regional, provincial and national areas of the country.

The Agricultural Society is dealing directly with the manufacturer (2W) in order to get the best price possible, and to have them as a consultant and to ensure that there is a relationship ongoing after the project is completed. The cost of the rebuild will be \$203,977.25 for the steel and an additional estimated cost of \$100,000.00 for ground work, electrical upgrade, water lines and grader/loader work.

Stettler District Agricultural Society has been successful in their application for a CFEP grant and the Society will also contribute dollars, the funds confirmed to date are:

Government of Alberta CFEP Grant	\$37,700.00
Stettler District Agricultural Society	\$37,700.00

We have just recently had two local Companies contribute substantial donations that have enabled us to apply for the Stabilize Donation Matching 2.0 Pledge program delivered by the provincial government. This has provided matching funds in the amount of \$100,000.00

We have continued to apply for and seek to obtain additional grant and corporate dollars to support this exciting project; we hope Town of Stettler Council members will recognize the crucial importance that the Society is attaching to completing this construction, and all that it will offer and provide for the future of agriculture in our community. We hope that you will give it full support and consider the ways in which you can partner with us to achieve this goal.

Sincerely;

Dwayne Martin – President
Stettler District Agricultural Society

Stettler District Agricultural Society
 4516 52nd Street PO Box 257
 Stettler AB T0C 2L0

Stettler District Agricultural Society Events – impact on community	Attendance
Stettler Agricultural Society approved Farmers Markets May – December 2020/21 Attendance	22,500
Youth Leadership (Clinics, Alberta Young Simmental Cattle Assoc. Youth Workshops)	3,060
4-H Leadership Programs	1,100
High School Rodeo (Junior and Senior)	3,450
Settler Junior Rodeo Series – Five (5) Events July and August	3,600
Stettler Agricultural Society Ranch Rodeo	300
Stettler Homestead Market (Small Animal, Horticulture)	1,200
Stettler Agricultural Society Fall Fair/Cultural Days	1,235
Cattle Shows (The Immortals, Heartland Bull Congress)	1,120
Stettler Pickleball	975
Trade Shows	1,120
Agricultural Education (Market Buds, Livestock Photography)	270
Agricultural Issues/Workshops (Partnership with Battle River Research Group)	130
Community Events (Dog Walking, the Amazing Race)	180

***Please note that** these are the attendance numbers for the past fiscal year 2020/21 and it is a reflection of the affect that COVID had on our facility and programs due to restrictions and capacity regulations.

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Also note that in the past three (3) years that Stettler Agricultural Society has created partnerships with: -

- Stettler Public Library, Stettler Museum, County of Stettler, Stettler Board of Trade, Town of Stettler to deliver the Cultural Days program in the community
- We partner with FCSS to support 'Volunteer Appreciation and the Summer Fun program to the Community
- We partner with Stettler Library and McMan Family Resource Network Stettler and Area – to deliver our Market Buds Program at our Farmers Market
- We collaborate with Heartland Youth Centre for support through our recycling program
- We have proposed collaboration with FCSS and Stettler Food Bank and the Library to create Community Kitchens, offering the use of our newly upgraded kitchen facility at no cost to deliver the program
- We Partnership with Battle River Research Group to offer education, workshops and conferences to promote and teach Regenerative farming practices to both rural and urban populations.

Events that are not hosted by Stettler District Agricultural Society, but are held at our facilities are:

- Stettler Steel Wheel Stampede - with an attendance of over 2,000
- IODE – Rummage Sale with and attendance of over 1,000
- Stettler Auction – Two sales held here with attendance of over 2,000
- Stettler Dodge – Indoor Sale 700
- Rocky Ross Roping Schools – Six per year with an attendance overall of 1,200
- Canadian All Girls Rodeo – with an attendance of 500

The Ag Society recognizes the importance of collaboration with community partners and stakeholders, to better serve the rural and urban population.

Estimate Report



2/1/2022 4:47:51 PM

2W Livestock Equipment Ltd.
1530-21 Avenue
PO BOX 430
Nanton AB T0L 1R0
Canada

Estimate: Q000000130
Salesperson:
Quote Date: 2/1/2022
Expiration Date: 3/3/2022
Terms: Net 30 Days
Customer Currency: CAD

403-646-2133

Customer: 256

STETTLER DISTRICT AG SOCIETY
4516 52 STREET
BOX 257
STETTLER AB T0C 2L0
Canada

Phone:

Line	Qty	Item	Description	Net Weight	Unit Price	Ext Price
10	1.000	W90003473-Dark Grey	Arena 502 Panel	41.75	151.690000	151.69
11	21.000	W90003477-Dark Grey	Arena 510 Panel	2,350.07	289.080000	6,070.68
1	31.000	S90000019-Dark Grey	Arena 510 Panel with 4' Plastic	4,790.42	543.180000	16,838.58
8	148.000	W90003478-Dark Grey	Arena 512 Panel	18,950.66	308.220000	45,616.56
9	4.000	W90003479-Dark Grey	Arena 514 Panel	599.17	434.390000	1,737.56
12	1.000	W90003814-Dark Grey	Bucking Chute 3 Section Left	5,042.67	18,669.640000	18,669.64
13	1.000	W90003813-Dark Grey	Bucking Chute 3 Section Right	5,042.67	18,669.640000	18,669.64
14	2.000	W90003195-Red	Corral 500 32" Alley Control Frame	161.21	249.150000	498.30
15	5.000	W90003197-Red	Corral 500 32" Alley Control Gate	665.98	507.870000	2,539.35
16	9.000	W90003615-Red	Corral 500 32" Block Door	3,012.89	921.580000	8,294.22
17	5.000	W90003214-Red	Corral 500 Bracket Panel Mount Male	74.31	116.600000	583.00
23	2.000	W90005940-Red	Corral 500 M 2 Way 500 F 1 Way Post	53.01	108.350000	216.70
4	7.000	W90003189-Red	Corral 500 Post 2 Way	180.69	71.830000	502.81
5	52.000	W90003190-Red	Corral 500 Post 3 Way	1,544.17	86.240000	4,484.48
18	5.000	W90003191-Red	Corral 500 Post 4 Way	167.89	102.190000	510.95
19	2.000	W90003209-Dark Grey	Corral 502 Panel	70.21	146.960000	293.92
20	2.000	W90003751-Dark Grey	Corral 503 Panel	84.74	146.960000	293.92
21	1.000	W90003106-Dark Grey	Corral 510 Gate	146.09	287.500000	287.50
22	6.000	W90003183-Dark Grey	Corral 510 Gate Panel 4'x7' Horse Back L	1,123.21	555.830000	3,334.98
24	6.000	W90003183-Dark Grey	Corral 510 Gate Panel 4'x7' Horse Back L	1,123.21	555.830000	3,334.98
6	13.000	W90003203-Dark Grey	Corral 510 High Pole Gate 9'6" Horse Bac	3,381.58	787.380000	10,235.94
25	16.000	W90003174-Dark Grey	Corral 510 Panel	2,176.36	255.530000	4,088.48
2	12.000	W90003107-Dark Grey	Corral 512 Gate	2,050.92	348.150000	4,177.80
7	43.000	W90003204-Dark Grey	Corral 512 High Pole Gate 9'6" Horse Bac	12,733.50	820.930000	35,299.99
3	50.000	W90003175-Dark Grey	Corral 512 Panel	7,960.96	287.540000	14,377.00
26	2.000	W90003750-Red	Rodeo Corner Panel	774.16	1,434.290000	2,868.58

Estimate Report



2/1/2022 4:47:51 PM

2W Livestock Equipment Ltd.
1530-21 Avenue
PO BOX 430
Nanton AB T0L 1R0
Canada

Estimate: Q000000130
Salesperson:
Quote Date: 2/1/2022
Expiration Date: 3/3/2022
Terms: Net 30 Days
Customer Currency: CAD

403-646-2133

Customer: 256

STETTLER DISTRICT AG SOCIETY
4516 52 STREET
BOX 257
STETTLER AB T0C 2L0
Canada

Phone:

Total Weight: 74,302.50

Sale Amount: 203,977.25
Order Disc(0.0000%): 0.00
Surcharge: N/A
Sales Tax: 10,198.86
Misc Charges: 0.00
Total Amount: 214,176.11

DOMINION



PIPE & PILING

Dominion Pipe and Piling - Edmonton
6515 - 34 Street NW
Edmonton, AB T6B 2V8
Phone: 780-465-0671

February 10, 2022
2:00:03PM
Page 1 of 1

Quotation No. 210202201

Bill To CASH SALES DOMINION PIPE & PILING EDMONTON **Ship To** Stettler AG Society
6515 - 34 STREET
EDMONTON, AB T6B 2V8
Phone: **Phone:**
ATTN:

Customer P.O. #: **F.O.B.:** Delivered **Ship Via:** Carrier (truck)
Terms: Cash/Debit/Credit Card **Due Date:** 02/11/2022
Sales 1: Gabrielle Spisak **Sales 2:** **Quote Date:** 02/10/2022
Contract:

Order Qty	Description	Width	Length	Total Ft	Weight	Price	UM	Extension	Tax
3	24 OD X .375 A252 GR 3 SPIRAL PIPE A252 GR 3 40' or 60' lengths Stk Delta, BC - FOB Stettler		40'	120'	11,364.80	\$118.38	F	\$14,205.60	E

Total Weight 11,364.80

Subtotal Taxable \$ 14,205.60

GST: 5.00% \$ 710.28

Total \$ 14,915.88

Messages:

- * ALL SALES ARE FINAL
- * PREPAYMENT REQUIRED BY CASH, DEBIT CARD or CREDIT CARD
- * NO CHEQUES

Material subject to prior sale and price increase at time of order

"Subject to any freight and or mill increases at the time of shipment"
"Material subject to availability at the time of order"

Thank you for allowing us the opportunity to quote. We appreciate your business.



Red Deer Varsteel
 292 Burnt Park Drive
 Red Deer County - Burnt Lake Industrial Park
 Red Deer, AB T4S 2L4
 Phone: 403-340-8377

February 10, 2022
 10:15:14AM
 Page 1 of 1

Quotation No. 210202204

Bill To CASH SALES RED DEER
 292 BURNT PARK DRIVE
 RED DEER COUNTY - BURNT LAKE INDUSTRIAL
 PARK

Ship To Stettler Ag Society
 Stettler Ag Society - COD
 , AB
 Phone:
 ATTN:

Customer P.O. #: Stettler Ag Society
 Terms: Cash/Debit/Credit Card
 Sales 1: Michael Mickey
 Contract:

F.O.B.:
 Sales 2:

Ship Via: Customer Pick up
 Due Date: 02/11/2022
 Quote Date: 02/10/2022

Order Qty	Description	Width	Length	Total Ft	Weight Price	UM	Extension Tax
17	1 1/2 X 1 1/2 X .125 H.S.S. ASTMA500 GR C		24'	408'	901.68 \$4.23	F	\$1,725.84 E

Total Weight 901.68

Subtotal Taxable \$ 1,725.84
 GST: 5.00% \$ 86.29
 Total \$ 1,812.13

Messages:

- * ALL SALES ARE FINAL
- * PREPAYMENT REQUIRED BY CASH, DEBIT OR CREDIT CARD
- * NO CHEQUES

"Subject to any freight and or mill increases at the time of shipment"
 "Material subject to availability at the time of order"

Thank you for allowing us the opportunity to quote. We appreciate your business.



Stettler District Agricultural Society
4516 - 52nd Street
Stettler, AB ToC 2Lo

March 14, 2022

Dear Sean,

Thank you for taking my phone call over the weekend, I really appreciate you taking the time to hear about our project and see if you are able to help us get this completed for our spring/summer rentals.

I have had Alana include in the email the drawings of the new arena. In the renderings it appears that the grandstands are new, however I can confirm that we will not be updating those as they have passed inspection and are deemed safe for use.

The work to be completed;

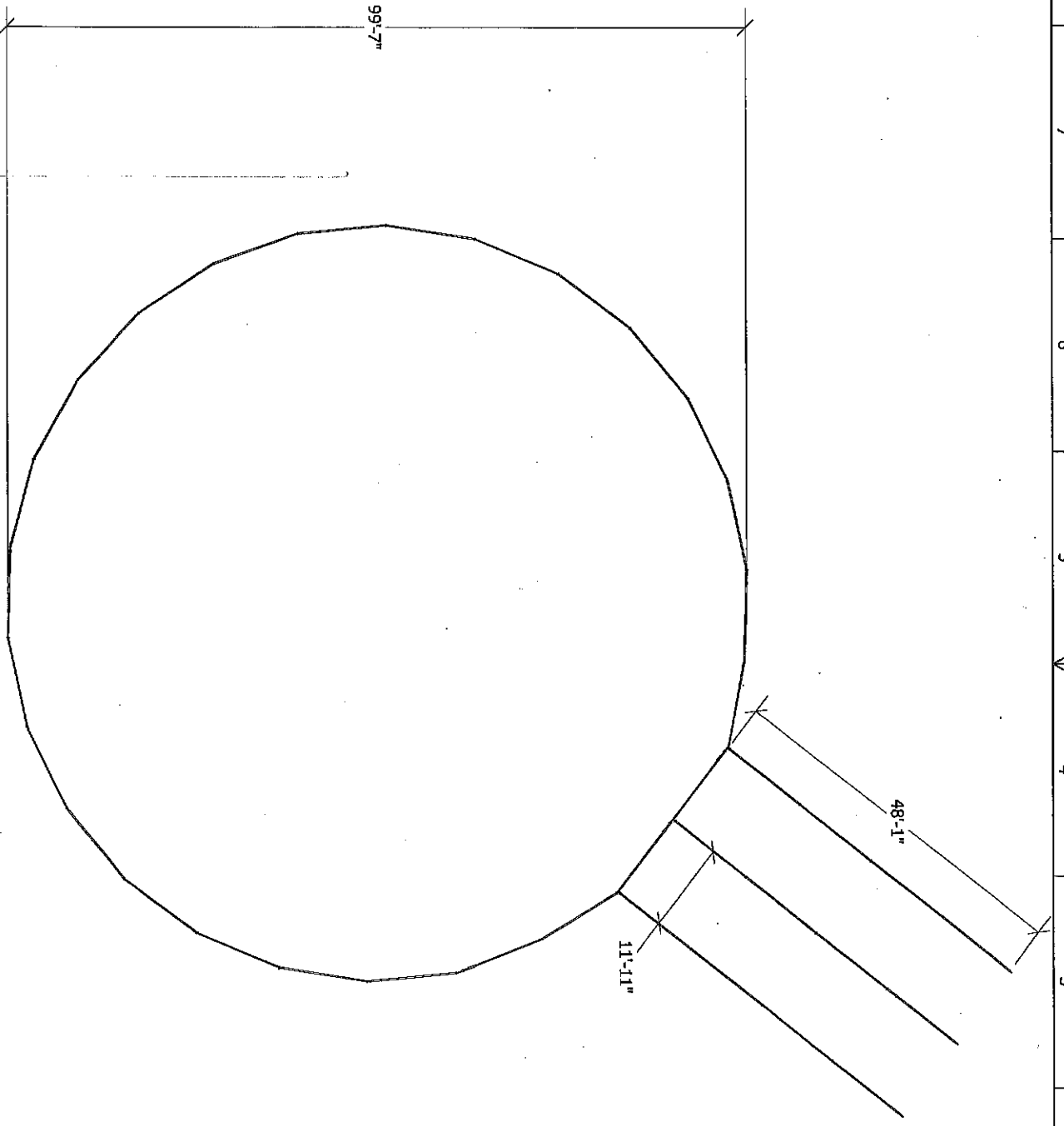
- ▶ Add sand to the new outdoor arena set up
- ▶ Move the above head power line that goes across the current arena to a ground line(work to be completed by Bagshaw under the approval from ATCO
- ▶ Additional power outlets to be added throughout the grounds
- ▶ upgrade the current water line to a bigger line and add additional spigots
- ▶ Grade the existing road ways that run through the grounds and add gravel as needed to allow for better drainage. Keeping the same system for drainage to the west of the arena that has been in place for years. Grade the old track to remove the outer ridge.
- ▶ Upgrade the main east entrance. Remove the chain link fence and install a new gated entrance and digital sign to highlight events.
- ▶ Create a more ecstastically pleasing look to the grounds by way of trees, green space and fencing.

We intend to have the arena complete by the end of May this year with the remaining projects to be completed through the spring and summer.

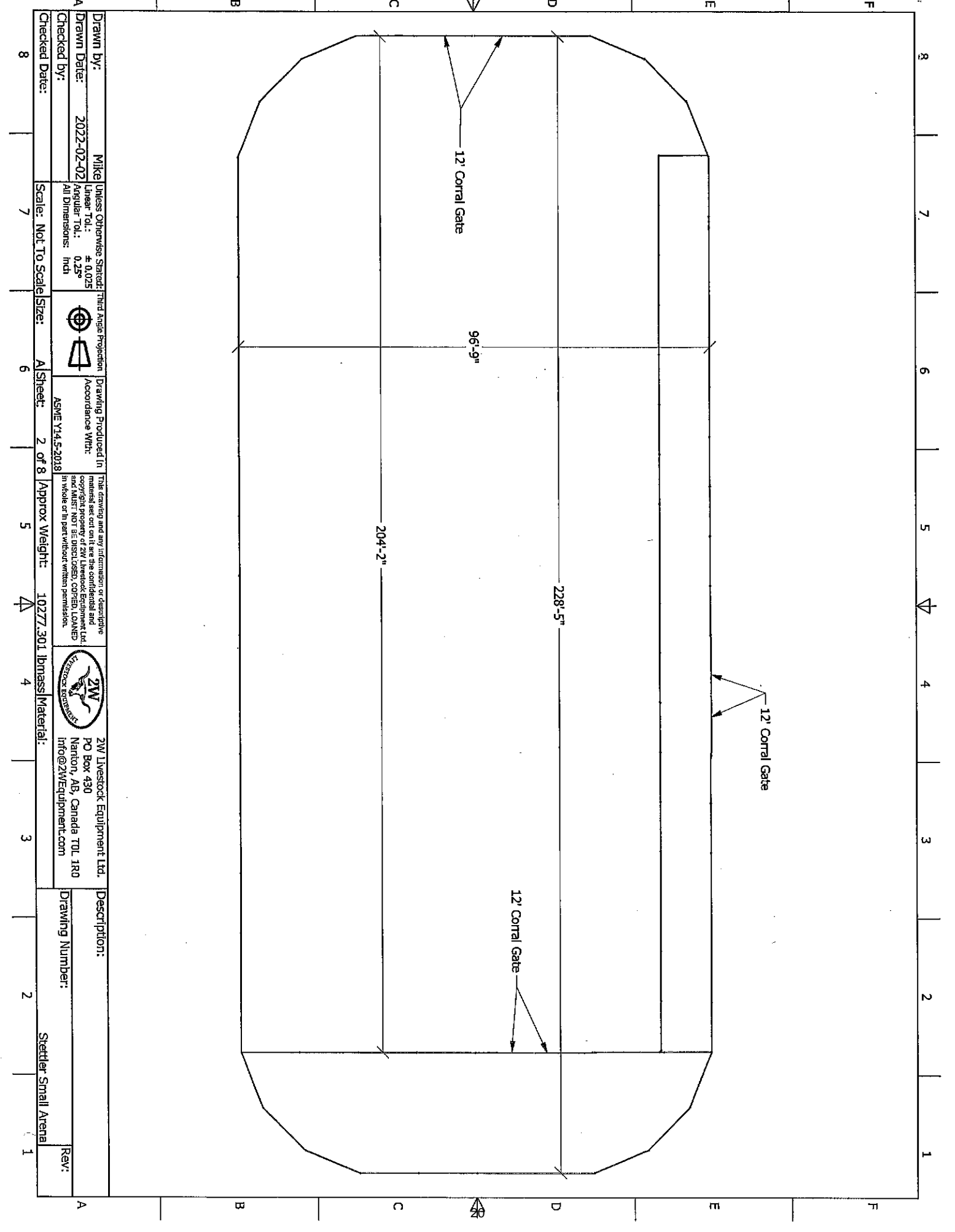
Sincerely yours,

Ty Wilson 780-781-7144
Director

Monty Gertner 403-741-6193
Grounds Committee



Drawn by:	MIKE	Unless Otherwise Stated:	Third Angle Projection	Drawing Produced in	This drawing and any information or descriptive material set out on it are the confidential and copyright property of 2W Livestock Equipment Ltd. In whole or in part without written permission.		2W Livestock Equipment Ltd. PO Box 430 Nanton, AB, Canada T0L 1R0 info@2WEquipment.com	Description:	Stettler Round Pen 100ft				
Drawn Date:	2022-02-02	Linear Tol.:	± 0.025	Conformance With:	ASME Y14.5-2018		2W Livestock Equipment Ltd.	Drawing Number:	Stettler Round Pen 100ft				
Checked by:	All Dimensions:	Angular Tol.:	0.25°	ASME Y14.5-2018	In whole or in part without written permission.		PO Box 430	Rev:	A				
Checked Date:	8	Scale:	Not To Scale	Size:	A		Sheet:	1 of 8		Approx Weight:	5516.598 lbmass	Material:	



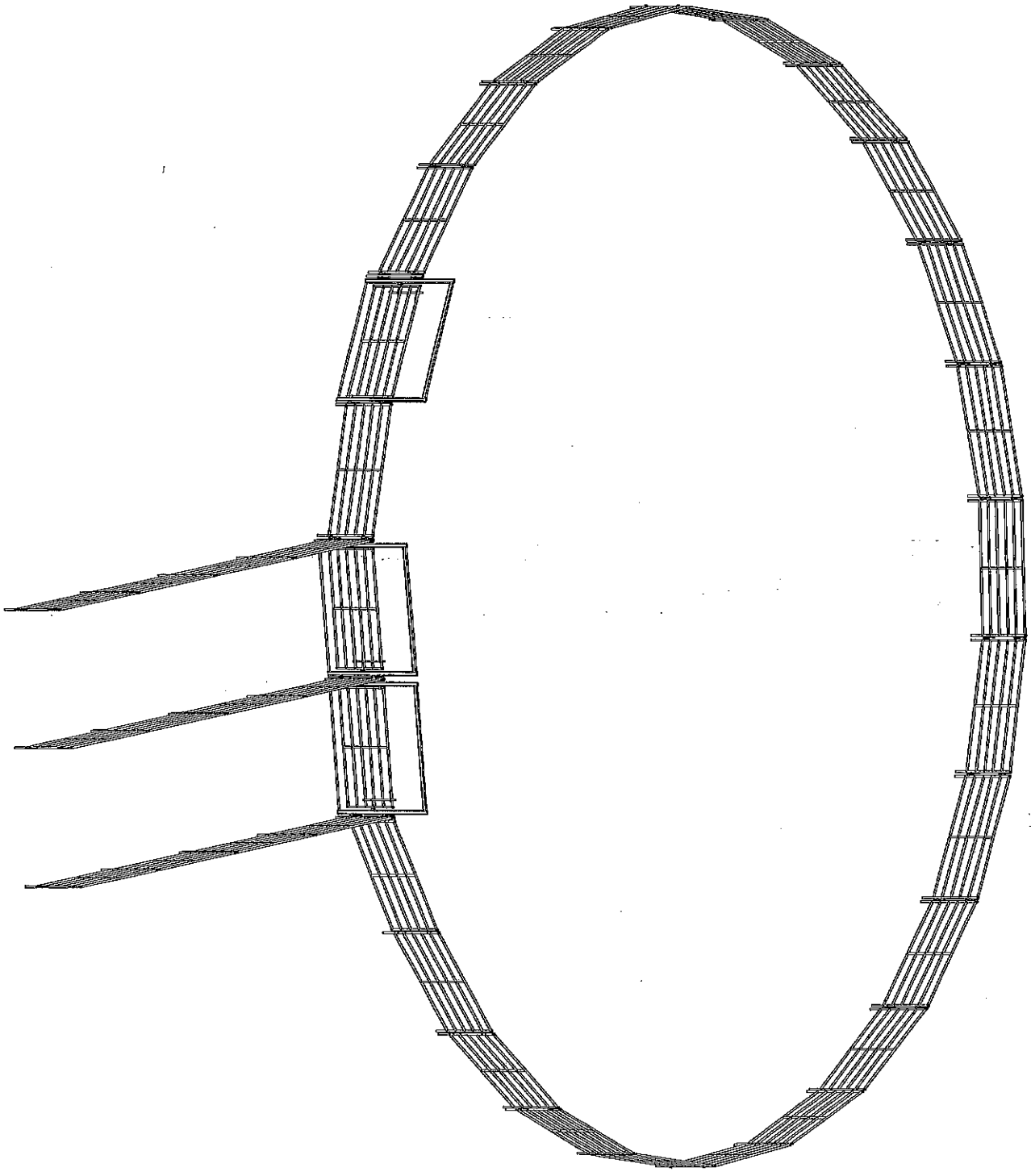
Drawn by: MIKE
 Linear Tol.: ± 0.025
 Angular Tol.: 0.25°
 All Dimensions: Inch

Drawing Produced in Accordance With: ASME Y14.5-2018
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 PO Box 430
 Nanton, AB, Canada T0L 1R0
 info@2WEquipment.com

Description:
 Drawing Number: Stettler Small Arena
 Rev: 1

Checked by: Mike
 Checked Date: 2022-02-02
 Scale: Not To Scale
 Size: A
 Sheet: 2 of 8
 Approx Weight: 10277.301 lbmass
 Material:



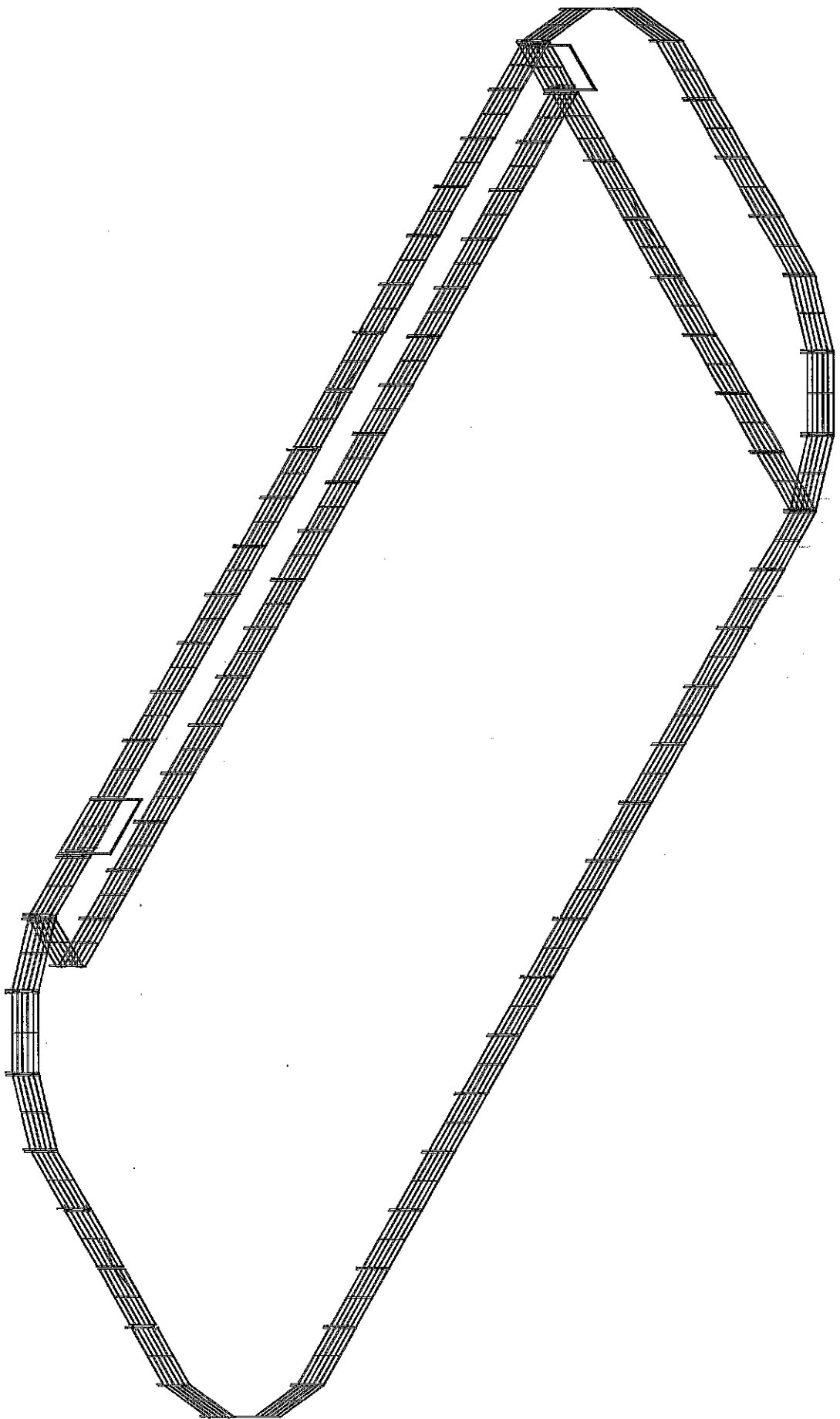
Drawn by:	Mike	Unless Otherwise Stated: Third Angle Projection	Drawing Produced in Accordance With:	ASME Y14.5-2018	This drawing and any information or descriptive material set out on it are the confidential and copyright property of 2W Livestock Equipment Ltd. and MUST NOT BE DISCLOSED, COPIED, LOANED or in whole or in part without written permission.	2W Livestock Equipment Ltd. PO Box 430 Nanton, AB, Canada T0L 1R0 Info@2WEquipment.com	Description:	Stettler Round Pen 100FT
Drawn Date:	2022-02-02	Linear Tol.: ± 0.025	Angular Tol.: ± 0.25°	All Dimensions: inch			Drawing Number:	Rev:
Checked by:		Scale: Not To Scale	Sheet: 3 of 8	Approx Weight: 5516.598 lbmass	Material:			
Checked Date:								

8 7 6 5 4 3 2 1

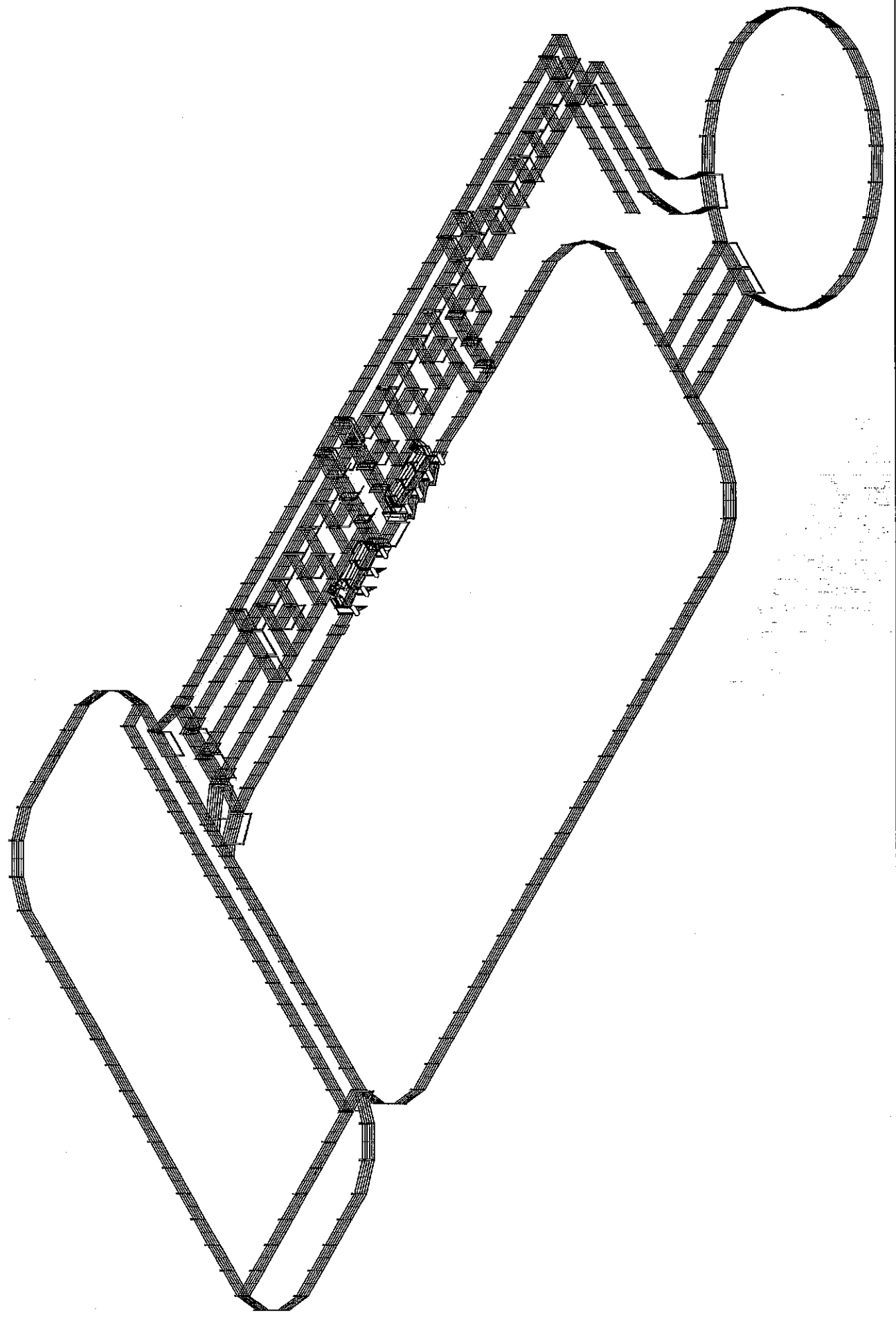
F E D C B A

8 7 6 5 4 3 2 1

F E D C B A



Drawn by: Mike Drawn Date: 2022-02-02 Checked by: Checked Date:	Unless Otherwise Stated: Linear Tol.: ± 0.025" Angular Tol.: 0.25° All Dimensions: Inch	Third Angle Projection Drawing Produced In Accordance With: ASME Y14.5-2018	This drawing and any information or descriptive material contained on it is the confidential property of 2W Livestock Equipment Ltd. and MUST NOT BE DISCLOSED, COPIED, LOANED or otherwise used in whole or in part without written permission.	2W Livestock Equipment Ltd. PO Box 430 Nanton, AB, Canada T0L 1R0 info@2WEquipment.com	Description: Drawing Number: Stettler Small Arena Rev:
Scale: Not To Scale	Size: A	Sheet: 4 of 8	Approx Weight: 10277.301 lbmass	Material:	



Drawn by: Mike
 Drawn Date: 2022-02-02
 Checked by:
 Checked Date: 8

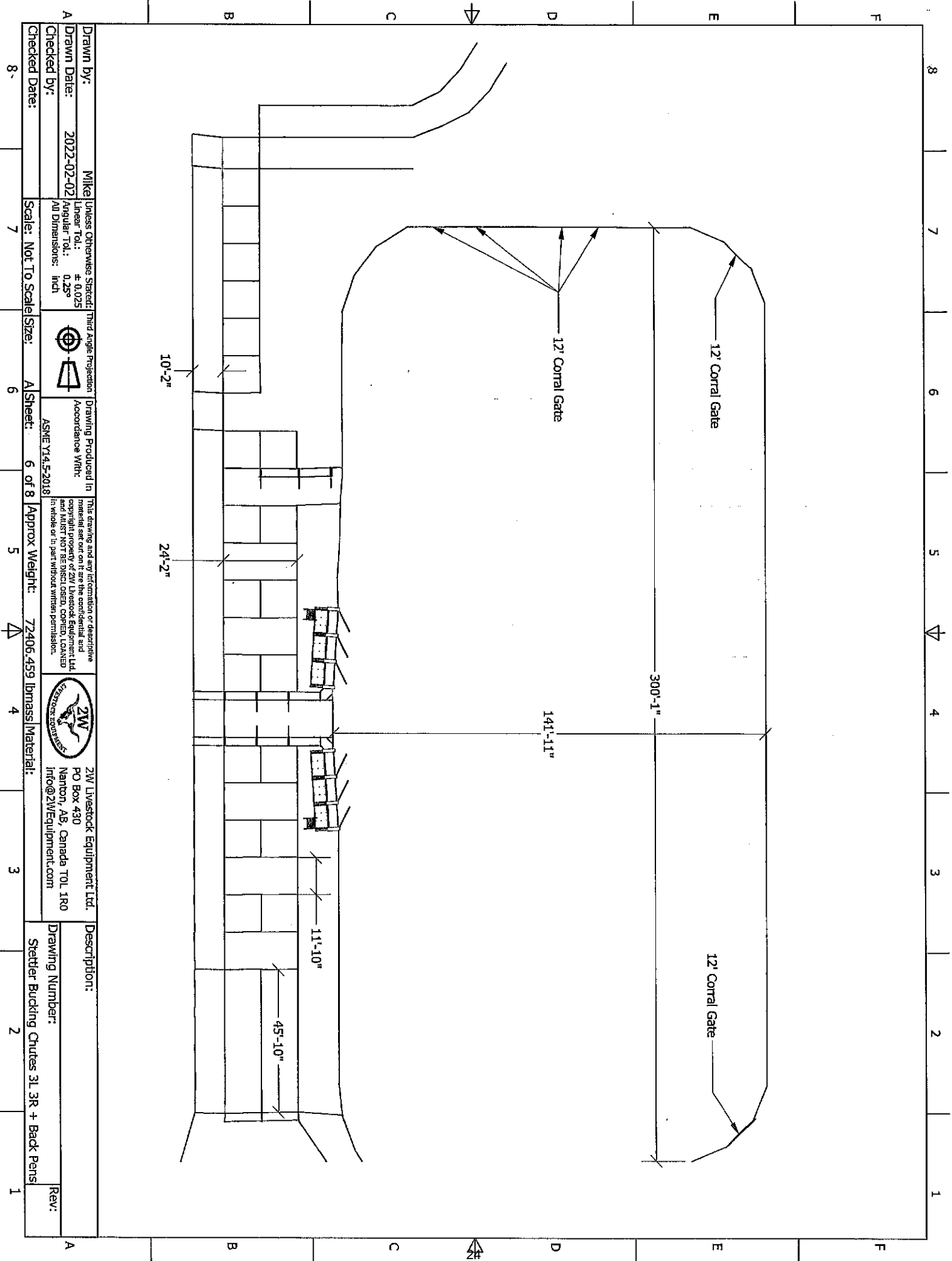
Unless Otherwise Stated: Third Angle Projection
 Linear Tol: ± 0.025
 Angular Tol: 0.25°
 All Dimensions: Inch

Drawing Produced In Accordance With: ASME Y14.5-2018
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Description:
 Drawing Number: Shettler Bucking Chutes 3L 3R + Back Pens
 Rev: 1

A	8	7	6	5	4	3	2	1
B	7	6	5	4	3	2	1	
C	6	5	4	3	2	1		
D	5	4	3	2	1			
E	4	3	2	1				
F	3	2	1					



Drawn by: Mike

Drawn Date: 2022-02-02

Checked by: All Dimensions: Inch

Scale: Not To Scale Size: A

Sheet: 6 of 8 Approx Weight: 72406.459 lbmass Material:

Unless Otherwise Stated: Third Angle Projection

Linear Tol: ± 0.025
Angular Tol: 0.25°

Drawing Produced in Accordance With: ASME Y14.5-2018

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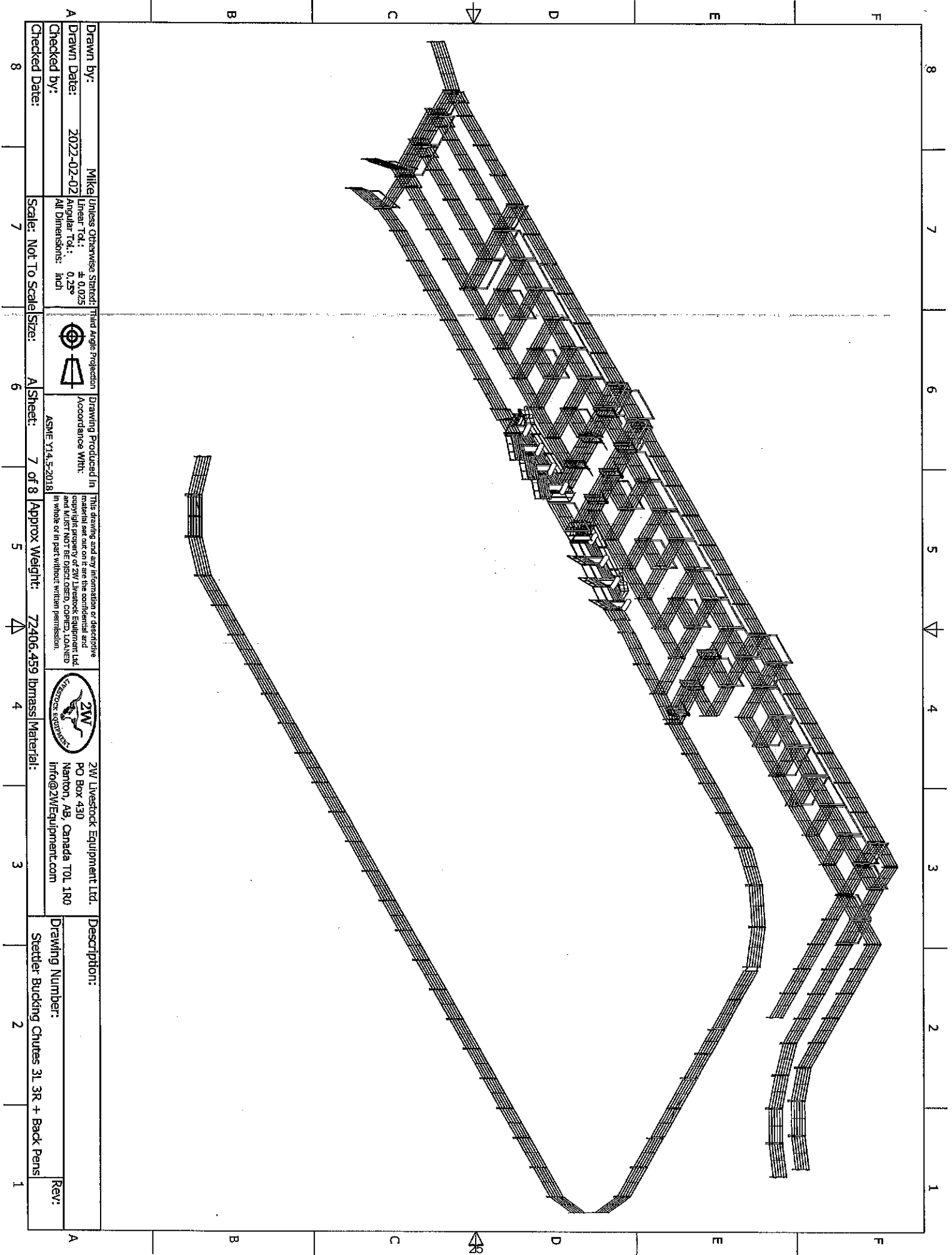
Description:

Drawing Number:

Stetter Bucking Chutes 3L 3R + Back Pens

Rev:

1



Drawn by: Mike
 Drawn Date: 2022-02-02
 Checked by:
 Checked Date: 8

Unless Otherwise Stated:
 Linear Tol: ± 0.025
 Angular Tol: 0.25°
 All Dimensions: Inch

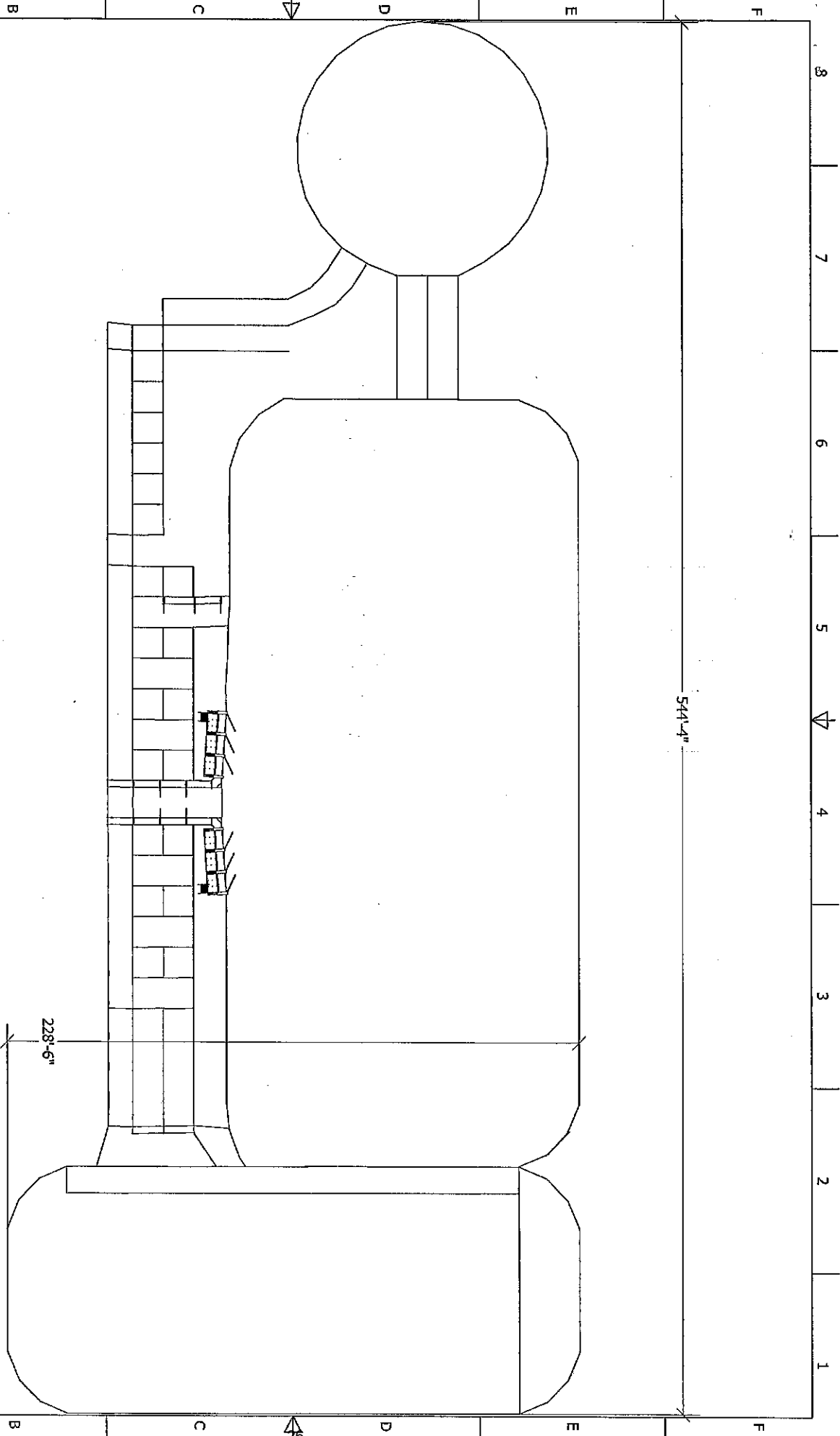
Third Angle Projection
 Drawing Produced in Accordance With: ASME Y14.5-2018
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Scale: Not To Scale
 Size: A
 Sheet: 7 of 8
 Approx Weight: 72406.459 lbmass
 Material:

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Description:
 Drawing Number:
 Stetter Bucking Chutes 3L 3R + Back Pens

Rev:



544'-4"

228'-6"

Drawn by: Mike
 Drawn Date: 2022-02-02
 Checked by: [Blank]
 Checked Date: 8

Unless Otherwise Stated: Third Angle Projection
 Linear Tol: ± 0.025
 Angular Tol: 0.25°
 All Dimensions: Inch

Drawing Produced In Accordance With: ASME Y14.5-2018
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Scale: Not To Scale
 Size: A
 Sheet: 8 of 8
 Approx Weight: 72406.459 lbmass
 Material: [Blank]

Description:
 Drawing Number:
 Rev:

Skettler Bucking Chutes 3L 3R + Back Pens

1

SHEET
3D-A

DRAWING NUMBER
10592B

DRAWING BY
Ted Kyte

CUSTOMER
Stettler Ag Society

LOCATION

CREATION DATE
2/21/2020 5:14:21 PM

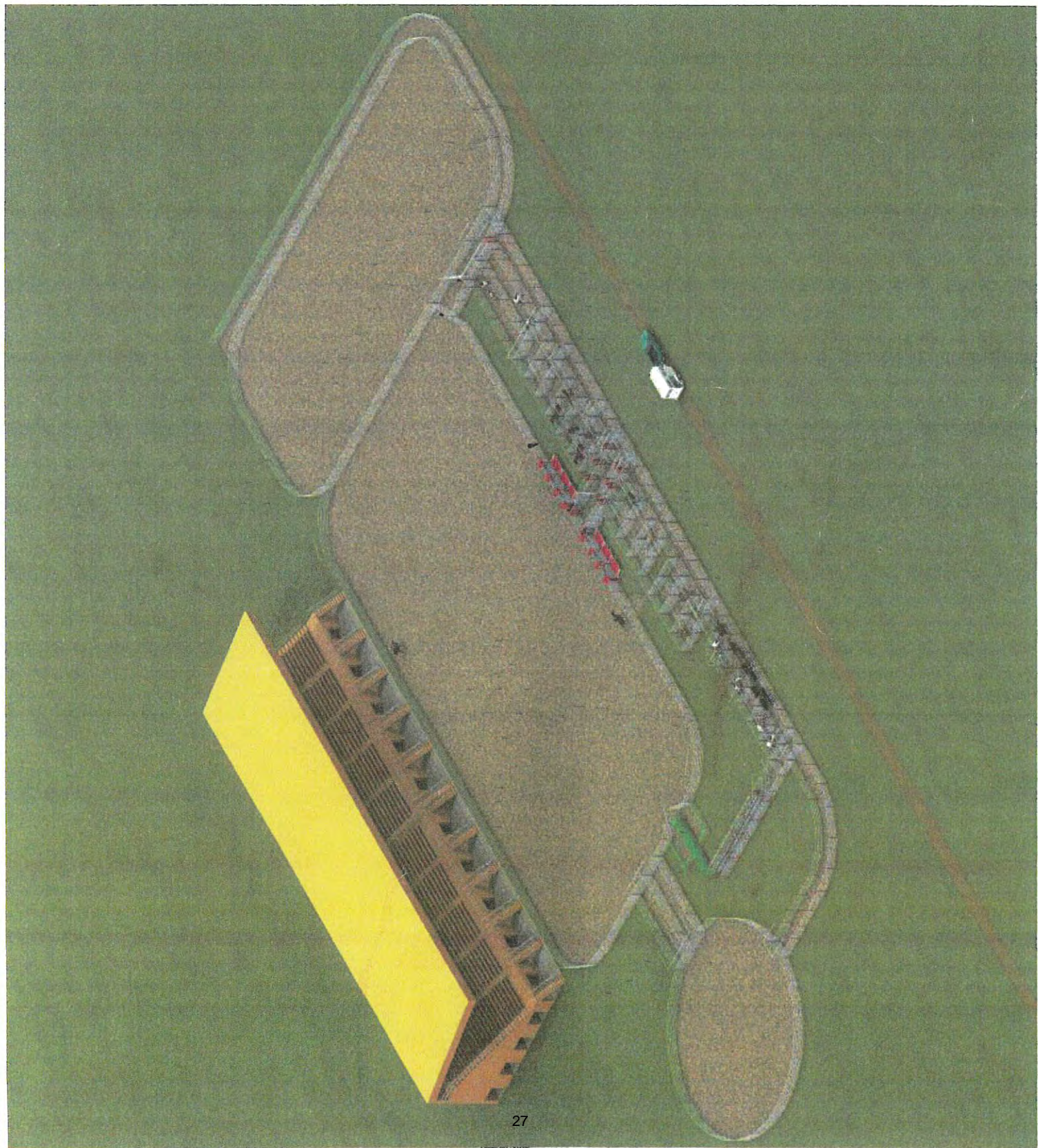
LAST REV DATE
Feb 15 2020

CORRAL DESIGNS .COM

P.O. Box 484
Nanton Alberta
Canada T0L1R0
Phone 403-646-3281

Email:
info@corraldesigns.com

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Corral Designs
For Over 25 Years
Web Page
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at the top

MEMORANDUM

Date: March 23, 2022

To: Greg Switenky
CAO

From: Melissa Robbins
Director of Operational Services
Leann Graham
Director of Planning and Development

Re: Regional Master Servicing Study
Offsite Levy Bylaw Repeal and Replace

Background

Master Servicing Study:

The Town and County of Stettler received a Regional Collaboration Grant of \$240,000 to complete a master servicing study in 2015. Preparation of the report included staff and council representation from both Town and County, and stakeholder consultation through the process.

The study is a detailed report that includes a total evaluation of the transportation, water, wastewater, and storm infrastructure that currently exists within the Town and surrounding County lands. The report will be a resource available to staff/developers when evaluating capacity needs of the existing system, upgrades to consider when completing replacements, plus provides initial engineering information to start the design process for future development. Because of the large amount of technical information included in the report, administration has prepared a summary for report adoption.

Offsite Levy Bylaw:

In 2007 the Town of Stettler contracted Tagish Engineering to prepare a Future Growth Assessment and Sanitary Sewer Collection System Report. This report included a review of our existing system as well as upgrades required to service the future collection areas identified. In 2008 Town of Stettler Council adopted the Off-site Levy Bylaw 1972-08. At that time the levy amount was set at \$5,000.00 per gross developable acre. Since 2008 the Town has collected \$286,918.90 in off site levies and has a commitment through existing Development Agreements for an additional \$151,648.00.

Based on the 2019 Regional Master Servicing Study administration has prepared a new Off-site Levy Bylaw that accounts for an increase from \$5,000 a gross developable acre to \$6,555.23 per gross developable acre. The new bylaw includes additional provisions regarding the calculation and collection of the off-site levies as well as the annual review and reporting that is now required under the Municipal Government Act. The schedules in the bylaw include the "2019 Regional Master Servicing Study Summary", the offsite

levy rates applicable by development area and corresponding map indicating the development areas.

Recommendations:

Administration respectfully recommends that Town of Stettler Council:

1. Adopt the 2019 Master Servicing Study as presented.
2. Proceed to first reading of the Off-site Levy Bylaw 2148-22 to repeal and replace Bylaw 1972-08.

MEMORANDUM

Date: April 1, 2022

To: Greg Switenky
CAO

From: Melissa Robbins
Director of Operational Services

Re: 2022 Paving Tender

Background:

2022 Capital Budget includes \$750,000 to rehabilitate 44 Avenue from 39-50 Street, \$150,000 for asphalt repair patches and \$100,000 for pathway expansions.

Tender Evaluation:

Tender packages were put together by Tagish Engineering and advertised on the Alberta Purchasing Connection. The tender included asphalt costs for the pathway expansion but will require additional expenditures for town staff to construct the base work and complete drainage improvements required for the pathway location.

Summary of Tenders Received by Tagish Engineering:

- TJ Paving \$696,616.50
- Border Paving \$828,404.50
- Central City Asphalt. \$826,508.75

Tenders do not include gst or contingency.

Budget Expenditures:

Project	Budget	Tender Value (TJ Paving)	Contingency	Engineering (Tagish)	Additional Costs (TJ Paving and other suppliers)	Total Expected Expenditure
44 Avenue Rehab	750,000	590,706.50	75,000	46,000	-	\$711,706.5
Asphalt Patching	150,000	87,145.00	-	8,000	Add repair areas to expend budget amount (\$54,855)	\$150,000
Pathway Program	100,000	18,765.00	-	3,000	65,000	\$86,765
Totals	1,000,000	696,616.50	75,000	57,000	119,855	948,471.50

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the 2022 Paving Tender to TJ Paving in the amount of \$696,616.50, plus a contingency of \$75,000, allowing expenditure increases to budget amounts for asphalt repairs up to \$150,000 for a total maximum expenditure to TJ Paving of \$826,471.50 as outlined in the table above, utilizing Tagish Engineering for engineering services of \$57,000 with project funding of \$948,471.50 from the 2022 Capital Budget.

2022 Budget Summary - February 28, 2022

Revenue	2021 Operating Budget May 2021 (not included \$645,000 Operating Capital Budget)	2022 Interim Operating Budget (no operating capital budget)	2022 Operating (Interim) Actual - February 28, 2022	Variance	%	Notes
Administration	\$280,020.00	\$272,020.00	\$57,292.99	\$214,727.01	78.94%	\$35000 (sale of equip - glover)
	Inter Dept Utility Transfer - \$250,000					
Police	\$495,308.00	\$548,804.00	\$3,270.17	\$545,533.83	99.40%	MSI Operating - \$52,448
	Traffic Fines - Budget - \$60,000					
	Provincial Grant - \$347,000					
	Community Resource Program - Clearview \$40,000 / County - \$43,356					
Fire	\$449,247.00	\$452,321.00	\$9,766.62	\$442,554.38	97.84%	
Disaster Services	\$0.00	\$0.00	\$0.00	\$0.00		
Bylaw Enforcement	\$109,950.00	\$109,950.00	\$109,740.00	\$210.00	0.19%	
	Business Licenses Budget - \$86,250 / Animal License Budget \$21,700					
Roads, Streets, Walks, Lights	\$63,800.00	\$64,535.00	\$0.00	\$64,535.00	100.00%	
Airport	\$10,880.00	\$10,880.00	\$0.00	\$10,880.00	100.00%	
Drainage	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
Water Supply & Distribution	\$3,147,358.00	\$3,148,438.00	\$245,372.86	\$2,903,065.14	92.21%	
	Metered sale of water (Budget - \$1,962,728 - Actual \$139,796.63 = 7% - end of January - 8%)					
	Metered out of Town (Budget - \$1,070,000 - Actual \$98,270.57 = 9% - end of January - 8%)					
	Bulk water (Budget - \$40,000)					
Sewer	\$950,701.00	\$950,701.00	\$71,196.39	\$879,504.61	92.51%	
	Sewer Service Charges (Budget - \$888,681 - Actual \$71,196.39 = 8% - end of January - 8%)					
Garbage Collection & Disposal	\$836,789.00	\$839,812.00	\$73,116.09	\$766,695.91	91.29%	SWMA haul rebate - \$26,619
	Residential Garbage Revenue (2022 Budget - \$636,975 - Actual \$51,496.05 = 8% - end of January - 8%)					
	Recycling Revenue (Budget 2022 - \$171,210 - Actual \$14,182.54 = 8% - end of January - 8%)					
FCSS	\$157,148.00	\$157,148.00	-\$13,095.00	\$170,243.00	108.33%	
Cemetery	\$23,600.00	\$23,600.00	\$3,950.00	\$19,650.00	83.26%	
Planning & Development	\$44,500.00	\$44,500.00	\$4,378.59	\$40,121.41	90.16%	
	Building Permits (Budget - \$30,000 - Actual - \$3,334.08)					
Economic Development - BOT	\$232,125.00	\$137,420.00	\$49,595.14	\$87,824.86	63.91%	Brochure Adv / Event Rev
Subdivision Land	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	100.00%	Subdivision Fees
Land, Housing & Rentals	\$282,015.00	\$278,580.00	\$48,063.04	\$230,516.96	82.75%	
	AE Kennedy Health Unit - \$205,300					
	Ambulance Station - \$20,100					
	SRC - Library - Budget - \$42,000					
Recreation - General	\$3,000.00	\$3,000.00	-\$408.00	\$3,408.00	0.00%	
Recreation Programs	\$22,700.00	\$26,190.00	-\$5,428.47	\$31,618.47	120.73%	Ball / Soccer
Facilities	\$952,732.00	\$1,009,465.00	\$64,267.39	\$945,197.61	93.63%	County / Pool / SRC Rev (Covid)
Community Hall	\$30,000.00	\$40,000.00	\$1,555.95	\$38,444.05	96.11%	
Senior's Center	\$20,875.00	\$22,875.00	\$8,075.08	\$14,799.92	64.70%	\$6000 Casino
Parks	\$115,650.00	\$120,650.00	\$546.91	\$120,103.09	99.55%	
	Lions Campground - Budget - \$120,000 - actual - \$546.91					
Operating Contingency	\$4,529.00	\$0.00	\$0.00	\$0.00	0.00%	
Taxes / Penalties	\$8,677,404.00	\$8,737,622.00	\$0.00	\$8,737,622.00	100.00%	
Other Revenue	\$1,938,350.00	\$2,078,400.00	\$253,642.84	\$1,824,757.16	87.80%	
	Franchise Fee - GAS (Budget - \$1,065,000 - Actual \$135,527.58 = 7% - end of February - 16%)					
	Franchise Fee - ELECTRIC (Budget - \$805,000 - Actual \$77,756.78 = 10% - end of January - 8%)					
	Return on Investments (Budget - \$140,000 - Actual - \$5595.83)					
Total Revenue	\$18,850,681.00	\$19,078,911.00	\$228,229.99	\$18,094,012.41	94.84%	

Expense	2021 Operating Budget May 2021 (not included \$645,000 Operating Capital Budget)	2022 Interim Operating Budget (no operating capital budget)	2022 Operating (Interim) Actual - February 28, 2022	Variance	%	Notes
Council & Legislative	\$221,630.00	\$222,640.00	\$36,253.66	\$186,386.34	83.72%	
Council Honorarium (Budget - \$153,640)						
Council per diem - Budget - \$27,000						
Council travel & subsistence - Budget - \$22,000)						
Council membership Conferences (Budget - \$16,000 - Actual \$6519.38 = 41% - AM membership)						
Administration	\$1,294,932.00	\$1,234,618.00	\$87,082.91	\$1,147,535.09	92.95%	
Police	\$1,264,942.00	\$1,277,089.00	-\$4,851.51	\$1,281,940.51	100.38%	
RCMP - Contract Billings (2022 - \$1,087,211)						
Fire	\$794,059.00	\$917,264.00	\$20,412.79	\$896,851.21	97.77%	
Disaster Services	\$33,080.00	\$33,530.00	\$0.00	\$33,530.00	100.00%	
Bylaw Enforcement	\$192,716.00	\$196,777.00	\$17,991.04	\$178,785.96	90.86%	
Common Services	\$156,733.00	\$159,815.00	\$13,580.39	\$146,234.61	91.50%	
Roads, Streets, Walks, Lights	\$2,032,829.00	\$1,949,578.00	\$120,208.18	\$1,829,369.82	93.83%	
Airport	\$47,635.00	\$49,187.00	\$882.66	\$48,304.34	98.21%	
Water Supply & Distribution	\$3,078,025.00	\$3,094,431.00	\$194,238.00	\$2,900,193.00	93.72%	
Sewer	\$706,865.00	\$721,420.00	\$80,406.22	\$641,013.78	88.85%	
Garbage Collection & Disposal	\$724,917.00	\$748,219.00	\$23,604.97	\$724,614.03	96.85%	
FCSS	\$196,435.00	\$196,435.00	\$49,108.75	\$147,326.25	75.00%	
Cemetery	\$65,790.00	\$64,290.00	\$1,677.97	\$62,612.03	97.39%	
Planning & Development	\$330,035.00	\$421,345.00	\$38,322.33	\$383,022.67	90.90%	
Comm Services -Handi Bus	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	100.00%	
Economic Development	\$679,030.00	\$587,646.00	\$51,647.22	\$535,998.78	91.21%	
Subdivison Land	\$55,820.00	\$56,620.00	\$5,659.22	\$50,960.78	90.00%	
Land, Housing & Rentals	\$44,890.00	\$44,760.00	\$1,302.84	\$43,457.16	97.09%	
Recreation - General	\$151,470.00	\$146,025.00	\$22,576.16	\$123,448.84	84.54%	
Recreation Programs	\$84,740.00	\$81,320.00	\$2,726.09	\$78,593.91	96.65%	
Facilities	\$2,375,397.00	\$2,507,648.00	\$214,471.40	\$2,293,176.60	91.45%	
Culture	\$334,162.00	\$354,497.00	\$76,616.93	\$277,880.07	78.39%	Parkland, Library, Museum
Community Hall	\$107,546.00	\$107,397.00	\$9,009.30	\$98,387.70	91.61%	
Senior's Center	\$13,330.00	\$13,280.00	\$922.01	\$12,357.99	93.06%	
Parks	\$630,581.00	\$658,412.00	\$16,546.77	\$641,865.23	97.49%	
Operating Contingency	-\$220,000.00	-\$210,000.00	\$0.00	-\$210,000.00	100.00%	WTP Gross Recovery, Tran to Res
WTP gross recovery - (\$210,000) (JE made at end of year prior to Audit)						
Available for Capital from 2022 Operating Budget for 2022 Capital Budget - \$698,353 (Water \$54,007 + Utility \$320,874 (sewer, waste, recycling) + Tot \$323,472) = \$698,353						
Requisitions	\$2,684,629.00	\$2,721,315.00	\$0.00	\$2,721,315.00	100.00%	
ASFF (Budget - \$2,168,932 - Actual - \$)						
ASFF Separate School (Budget - \$178,725 - Actual - \$)						
County of Stettler Senior Lodges (Budget - \$372,742 - Actual - \$)						
Total Expense	\$18,107,218.00	\$18,380,558.00	\$1,080,396.30	\$17,300,161.70	-94.12%	
Surplus / Deficit	\$743,463.00	\$698,353.00	-\$95,497.71			

**TOWN OF STETTLER
BANK RECONCILIATION
AS OF December 31, 2021**

Net Balance at End of Previous Month	\$	12,445,553.88
ADD: General Receipts (summarized below)		1,610,525.57
Interest Earned (Prime 2.45% less 1.90% = 0.55%)		5,938.71
Investments Matured		-
SUBTOTAL		14,062,018.16
LESS: General Disbursements		1,938,727.50
Payroll		442,947.78
Investments		-
Debenture Payments		157,402.04
Returned Cheques		734.21
Bank Charges		1,051.83
SUBTOTAL		2,540,863.36
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	11,521,154.80
Balance at End of Month - Bank		11,661,003.36
ADD: Outstanding Deposits		33,134.44
LESS: Outstanding Cheques		172,983.00
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	11,521,154.80
INVESTMENTS:		
US Bank Account		500,000.00
SUBTOTAL		500,000.00
TOTAL CASH ON HAND AND ON DEPOSIT	\$	12,021,154.80

THIS STATEMENT SUBMITTED TO COUNCIL THIS 1st DAY OF March 2022

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	322,419
4	Utility	AR	275,020
5	ATCO	Franchise	60,529
6	Apex	Franchise	89,578
7	SRC	Ice Rental	21,074
8	BOT	Heartland Dollars	22,640
9	Federal Gov't	GST	53,532
10	BOT	Salary Reversal	21,101
11	Lirbary	Salary Reversal	25,296
12	HWY 12/21	Water	28,707
13	AB Trans	AB Trans	12,034
14	Ambulance	Rent-Ambulance Station	20,108
15	SMRW	Water	112,674
16	Gov't of AB	Step Grant	31,163
17	Gov't of AB	FCSS	13,095
18	Gov't of AB	RCMP Grant	347,616
19	Gov't of AB	STIP	39,287

19	GOVT OF AB	STIP	33,207
20	AE Kennedy	Rent	16,879
21	Other		97,774
22		Total	1,610,526

**TOWN OF STETTLER
BANK RECONCILIATION
AS OF January 31, 2022**

Net Balance at End of Previous Month	\$	11,521,154.80
ADD: General Receipts (summarized below)		1,748,072.47
Interest Earned (Prime 2.45% less 1.90% = 0.55%)		5,953.94
Investments Matured		-
SUBTOTAL		13,275,181.21
LESS: General Disbursements		827,504.39
Payroll		272,916.99
Investments		-
Debenture Payments		-
Returned Cheques		1,817.99
Bank Charges		813.34
SUBTOTAL		1,103,052.71
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	12,172,128.50
Balance at End of Month - Bank		12,097,714.81
ADD: Outstanding Deposits		115,409.66
LESS: Outstanding Cheques		40,995.97
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	12,172,128.50
INVESTMENTS:		
US Bank Account		500,000.00
SUBTOTAL		500,000.00
TOTAL CASH ON HAND AND ON DEPOSIT	\$	12,672,128.50

THIS STATEMENT SUBMITTED TO COUNCIL THIS 5th DAY OF April 2022

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	266,834
4	Utility	AR	268,669
5	ATCO	Franchise	59,457
6	Apex	Franchise	110,034
7	SRC	Ice Rental	24,433
8	BOT	Heartland Dollars	11,250
9	BOT	Salary Reversal	34,149
10	Lirbary	Salary Reversal	12,796
11	HWY 12/21	Water	30,896
12	AB Trans	AB Trans	79,066
13	Appolo Lodge	Beautification Donation	15,000
14	Sr Drop In	Rent for Hub	6,300
15	County of Stettler	Intermunicipal Devel	15,509
16	County of Stettler	Rec Agreement	434,293
17	County of Stettler	Fire Agreement	245,315
18	AE Kennedy	Rent	16,879
19	Other		117,192
20		Total 36	1,748,072

**TOWN OF STETTLER
BANK RECONCILIATION
AS OF February 28, 2022**

Net Balance at End of Previous Month	\$ 12,172,128.50
ADD: General Receipts (summarized below)	1,128,311.14
Interest Earned (Prime 2.45% less 1.90% = 0.55%)	5,616.83
Investments Matured	-
SUBTOTAL	13,306,056.47
LESS: General Disbursements	1,007,554.23
Payroll	270,683.15
Investments	-
Debenture Payments	-
Returned Cheques	152.00
Bank Charges	1,338.77
SUBTOTAL	1,279,728.15
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$ 12,026,328.32
Balance at End of Month - Bank	12,447,127.35
ADD: Outstanding Deposits	30,307.96
LESS: Outstanding Cheques	451,106.99
	451,106.99
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$ 12,026,328.32
<u>INVESTMENTS:</u>	
US Bank Account	500,000.00
SUBTOTAL	500,000.00
TOTAL CASH ON HAND AND ON DEPOSIT	\$ 12,526,328.32

THIS STATEMENT SUBMITTED TO COUNCIL THIS 5th DAY OF April 5, 2022

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	290,608
4	Utility	AR	250,869
5	ATCO	Franchise	81,645
6	Apex	Franchise	142,304
7	Gov't of Canada	GST	43,214
8	Lirbary	Salary Reversal	25,787
9	SMRWSC	Water	53,220
10	Hwy 12/21	Water	34,332
11	Glover Trucks	Sale of Vehicle	36,772
12	Spartan Control	Returned Actuators	14,459
13	AE Kennedy	Rent	16,879
14	Other		<u>138,222</u>
15		Total	1,128,311

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	76044
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Receiver General for Canada	76044	2022-03-14	\$61,715.41

Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP05-22	\$53,027.83	
Town Tax Remittance	PP05-22.	\$3,674.92	
BOT Tax Remittance	PP05-22.BOT	\$2,276.68	
Library Tax Remittance	PP05-22.LIBRAR	\$2,735.98	

	Total Cheques		\$61,715.41
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	76045
Cheque Date	First	Last		76054

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ECA Review	76045	2022-03-18	\$997.24

Invoice Description		Invoice Number	Invoice Amount

Mun Plan IDP & SEASP ads		787	\$997.24

Linde Canada	76046	2022-03-18	\$415.01

Invoice Description		Invoice Number	Invoice Amount

Pool Facility Service Call Rep		68890352	\$415.01

Lipka, Kristina	76047	2022-03-18	\$88.50

Invoice Description		Invoice Number	Invoice Amount

WTR Refund Util AC Credit Bal		2022.03.05	\$88.50

NextGen Automation	76048	2022-03-18	\$400.32

Invoice Description		Invoice Number	Invoice Amount

Office/Water Bill Photocopies		392196	\$400.32

Orion Safety Equipment Ltd.	76049	2022-03-18	\$545.98

Invoice Description		Invoice Number	Invoice Amount

WTP Yearly lanyard Inspection		62300	\$22.00
WTP Yearly Certification SLR		62304	\$523.98

Purolator Courier Ltd.	76050	2022-03-18	\$595.31

Invoice Description		Invoice Number	Invoice Amount

WTP Freight to Caro & Orion		449880682	\$595.31

Rairdan Services Inc.	76051	2022-03-18	\$313.95

Invoice Description		Invoice Number	Invoice Amount

Mun Plan IDP & SEASP ads		W105	\$313.95

Schwartz Home Building Centre	76052	2022-03-18	\$30.66

Invoice Description		Invoice Number	Invoice Amount

Trans Building Materials		815409	\$30.66

Toms Boots & Western Wear	76053	2022-03-18	\$251.95

Invoice Description		Invoice Number	Invoice Amount

Roads Work Boots D.Wilford		8579	\$251.95

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Woody's Automotive Ltd.	76054	2022-03-18	\$195.61

Invoice Description	Invoice Number	Invoice Amount
Shop 2 boxes of Nitrile gloves	754699	\$66.97
Shop 8 jugs of washer fluid	756928	\$39.48
Trans Hood Struts unit #137	756310	\$57.67
Water Fan belt pulley unit#135	755888	\$22.84
Parks Oil Filter for Zamboni	754989	\$8.65

Total Cheques \$3,834.53

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	76055
Cheque Date	First	Last		76062

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Baker, Allison	76055	2022-03-25	\$40.29

Invoice Description		Invoice Number	Invoice Amount

Water Refund Util AC Cr Bal		2022.03.15	\$40.29

Canada Post Corporation	76056	2022-03-25	\$1,694.10

Invoice Description		Invoice Number	Invoice Amount

Bylaw & Water Billing Postage		9817265452	\$1,694.10

Chan, Connie	76057	2022-03-25	\$80.81

Invoice Description		Invoice Number	Invoice Amount

Water Refund Util AC Cr Bal		2022.03.22	\$80.81

John's Mens Wear	76058	2022-03-25	\$94.50

Invoice Description		Invoice Number	Invoice Amount

Fire Joint Alterations		1-288586	\$10.50
Fire Joint Weber Tie Bar		1-289572	\$42.00
Fire Joint Alterations		1-290185	\$42.00

Nemetz, Corinne	76059	2022-03-25	\$94.49

Invoice Description		Invoice Number	Invoice Amount

SRC Clothing Allowance		2022.03.16	\$94.49

Receiver General for Canada	76060	2022-03-25	\$70,860.94

Invoice Description		Invoice Number	Invoice Amount

Town Tax Remittance		PP06-22	\$62,220.23
Town Tax Remittance		PP06-22.	\$3,582.56
BOT Tax Remittance		PP06-22.BOT	\$2,276.68
Library Tax Remittance		PP06-22.LIBRAR	\$2,781.47

Toms Boots & Western Wear	76061	2022-03-25	\$230.95

Invoice Description		Invoice Number	Invoice Amount

Roads Work Books		8505	\$230.95

Woodcraft by Dave Ltd.	76062	2022-03-25	\$598.50

Invoice Description		Invoice Number	Invoice Amount

Community Builders Project		22122	\$598.50

Total Cheques			\$73,694.58
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	76064
Cheque Date	First	Last		76066

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Nemetz, Corinne	76064	2022-04-01	\$1,409.29

Invoice Description		Invoice Number	Invoice Amount

A/R Payrol		2022.03.25	\$1,409.29

County of Stettler Housing Ath	76065	2022-04-01	\$186,336.50

Invoice Description		Invoice Number	Invoice Amount

Seniors Lodges 1st Qtr Payment		2022REQ02.1	\$93,168.25
Seniors Lodges 2nd Qtr Payment		2022-REQ02.2	\$93,168.25

Red Deer River Watershed Allia	76066	2022-04-01	\$2,976.00

Invoice Description		Invoice Number	Invoice Amount

Water 2022 Funding Contributio		0000290	\$2,976.00

		Total Cheques	\$190,721.79

			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	EFT0004449
Cheque Date	First	Last		EFT0004458

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Barnes, Roger	EFT0004449	2022-03-08	\$25.00

	Invoice Description	Invoice Number	Invoice Amount
	march phone allowance	2022.03.01	\$25.00

Benoit, Morgan	EFT0004450	2022-03-08	\$107.50

	Invoice Description	Invoice Number	Invoice Amount
	fall protection training	2022.02.22	\$107.50

Dahl, Steven	EFT0004451	2022-03-08	\$50.00

	Invoice Description	Invoice Number	Invoice Amount
	march tool allowance	2022.03.01	\$50.00

Dodd, Sonia	EFT0004452	2022-03-08	\$275.00

	Invoice Description	Invoice Number	Invoice Amount
	march phone allowance	2022.03.01	\$25.00
	travel BLS recert	2022.02.24	\$250.00

Gerlitz, Steven	EFT0004453	2022-03-08	\$100.00

	Invoice Description	Invoice Number	Invoice Amount
	march phone travel allowance	2022.03.01	\$100.00

Graham, Leann	EFT0004454	2022-03-08	\$175.00

	Invoice Description	Invoice Number	Invoice Amount
	march phone travel allowance	2022.03.01	\$175.00

Robbins, Brad	EFT0004455	2022-03-08	\$100.00

	Invoice Description	Invoice Number	Invoice Amount
	march travel allowance	2022.03.01	\$100.00

Somerville, Andrew	EFT0004456	2022-03-08	\$184.39

	Invoice Description	Invoice Number	Invoice Amount
	travel&subsistence training	2022.02.07	\$184.39

Stormoen, Angela	EFT0004457	2022-03-08	\$150.00

	Invoice Description	Invoice Number	Invoice Amount
	march travel allowance	2022.03.01	\$150.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Switenky, Greg	EFT0004458	2022-03-08	\$370.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
march phone travel allowance	2022.03.01	\$370.00	
Total Cheques			\$1,536.89
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number EFT0004482	EFT0004517
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Boilers Safety Assoc.	EFT0004482	2022-03-22	\$341.50

Invoice Description		Invoice Number	Invoice Amount

WTP 2022 Boiler Registration		20225021	\$341.50

Acklands - Grainger Inc.	EFT0004483	2022-03-22	\$954.17

Invoice Description		Invoice Number	Invoice Amount

Pool Facility 6 Dispensers		9223768715	\$31.00
Pool Facility Janitor Supplies		9207078933	\$99.05
Pool Facility 16 Air Filters		9215743106	\$824.12

Alberta Animal Services	EFT0004484	2022-03-22	\$14,306.76

Invoice Description		Invoice Number	Invoice Amount

Feb Bylaw Enforcement		11935	\$14,306.76

Alberta Municipal Health & Saf	EFT0004485	2022-03-22	\$630.00

Invoice Description		Invoice Number	Invoice Amount

Misc Dept Health & Safety Comm		9547	\$630.00

AMSC Insurance Services Ltd.	EFT0004486	2022-03-22	\$230,067.13

Invoice Description		Invoice Number	Invoice Amount

BOT Insurance		40404	\$1,705.77
Stettler Flying Club Insurance		40405	\$1,356.27
Heartland Youth Center Insuran		40407	\$3,513.22
Misc Dept Insurance		40406	\$223,491.87

APEX Supplementary Pension Pla	EFT0004487	2022-03-22	\$424.87

Invoice Description		Invoice Number	Invoice Amount

Supplementary Pension Plan Tr		PP05-22	\$424.87

Bounty Onsite Inc.	EFT0004488	2022-03-22	\$3,000.12

Invoice Description		Invoice Number	Invoice Amount

Water 200 Meter Gaskets		001-123540	\$86.10
Water 6 Hard Hats		001-123211	\$368.36
SRC Janitor Supplies		001-123039	\$899.00
SRC Janitor Supplies		001-123232	\$393.15
SRC Ice Melt		001-123264	\$116.58
SRC Janitor Supplies		001-123476	\$702.85
SRC 144 AA Batteries		001-123660	\$85.73
SRC Metal First Aid Kit		001-123034	\$52.26
SRC Pen Light & Screwdriver		001-123095	\$48.92
Trans Pipe for Crosswalk Light		001-122881	\$247.17

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Brenda's Country Catering	EFT0004489	2022-03-22	\$167.16
Invoice Description	Invoice Number	Invoice Amount	
Roads Staff retirement lunch	3759	\$167.16	
Brenntag Canada Inc.	EFT0004490	2022-03-22	\$3,784.20
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals & Drum Deposit	46477446	\$4,414.20	
Brownlee LLP	EFT0004491	2022-03-22	\$136.66
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Compliance Legal 49Ave	519489	\$136.66	
Canadian Union of Public Emplo	EFT0004492	2022-03-22	\$605.00
Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP05-22	\$605.00	
Caro Analytical Services	EFT0004493	2022-03-22	\$191.62
Invoice Description	Invoice Number	Invoice Amount	
WTP Water Analysis	IC2203132	\$154.44	
WTP Water Analysis	IC2203193	\$37.18	
Chapman Riebeek	EFT0004494	2022-03-22	\$133.35
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Feb Legal Services	2203019	\$133.35	
Chemtrade West Limited Partner	EFT0004495	2022-03-22	\$10,608.65
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	93293936	\$10,608.65	
Contact Safety Service Ltd.	EFT0004496	2022-03-22	\$446.51
Invoice Description	Invoice Number	Invoice Amount	
WTP Hydro test SCBA Cylinder	11691	\$446.51	
Digitex Canada Inc.	EFT0004497	2022-03-22	\$197.82
Invoice Description	Invoice Number	Invoice Amount	
P&L Photocopies 02.04-03.03	IN811923	\$197.82	
Dillon Consulting	EFT0004498	2022-03-22	\$5,381.25
Invoice Description	Invoice Number	Invoice Amount	
Mun Plan IDP & SEASP Prof Serv	252493	\$2,714.25	
Mun Plan IDP & SEASP Prof Serv	252494	\$2,667.00	
East Central Alberta Catholic	EFT0004499	2022-03-22	\$41,671.36
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Sep School 1st Qtr Requisition	12504		\$41,671.36
Foot, Kyle	EFT0004500	2022-03-22	\$15.41
Invoice Description	Invoice Number	Invoice Amount	
Water Travel & Subsistence	2022.02.25	\$15.41	
Heartland Overdoor	EFT0004501	2022-03-22	\$393.75
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage Door Repair	2022-011	\$393.75	
i. d. Apparel	EFT0004502	2022-03-22	\$4,286.05
Invoice Description	Invoice Number	Invoice Amount	
SRC Staff Uniforms	107866	\$4,286.05	
Just Containers and Storage In	EFT0004503	2022-03-22	\$7,192.50
Invoice Description	Invoice Number	Invoice Amount	
Sewer used 40' HC Sea Can	2855	\$7,192.50	
Just Safety Supplies & Service	EFT0004504	2022-03-22	\$457.55
Invoice Description	Invoice Number	Invoice Amount	
Roads Safety Clothing	6760	\$457.55	
Keiths Refrigeration	EFT0004505	2022-03-22	\$2,961.94
Invoice Description	Invoice Number	Invoice Amount	
Health Unit HVAC repair	21547	\$115.50	
Pool Facility Air Valve	21495	\$483.95	
SRC Install new burner assembl	21510	\$2,362.49	
Loomis Express	EFT0004506	2022-03-22	\$490.34
Invoice Description	Invoice Number	Invoice Amount	
WTP Freight from Atlas Copco	9868976	\$490.34	
Municipal Property Consultants	EFT0004507	2022-03-22	\$10,917.81
Invoice Description	Invoice Number	Invoice Amount	
March 2022 Assessor & Camalot	17155	\$10,917.81	
OK Tire Stettler	EFT0004508	2022-03-22	\$49.83
Invoice Description	Invoice Number	Invoice Amount	
Trans Repair tire leak #174	IN083801	\$26.78	
Parks Repair tire leak unit#88	IN084173	\$23.05	
Peavey Mart	EFT0004509	2022-03-22	\$88.16
Invoice Description	Invoice Number	Invoice Amount	
Roads PVC Rainsuit	3004356003	\$62.99	
Trans Acet tip cleaner	2008284003	\$25.17	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
The Soap Stop	EFT0004510	2022-03-22	\$290.56
Invoice Description	Invoice Number	Invoice Amount	
SRC 2 mop buckets	479866	\$290.56	
Stettler Building Supplies Ltd	EFT0004511	2022-03-22	\$155.73
Invoice Description	Invoice Number	Invoice Amount	
SRC Front Door Repair Material	AG9884	\$155.73	
Stettler Dodge Ltd.	EFT0004512	2022-03-22	\$148.25
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Fan shroud #135	153223	\$148.25	
Stettler & District Handibus	EFT0004513	2022-03-22	\$375.84
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage Feb Utilities	3609	\$375.84	
Stettler Telephone Answering S	EFT0004514	2022-03-22	\$136.50
Invoice Description	Invoice Number	Invoice Amount	
WTP Mar Working Alone Monitori	148	\$136.50	
Stingray Radio Inc.	EFT0004515	2022-03-22	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
Misc Department FebAdvertising	470483-2	\$546.00	
Switenky, Greg	EFT0004516	2022-03-22	\$526.87
Invoice Description	Invoice Number	Invoice Amount	
Admin/Council Travel & Subsist	2022.03.11	\$526.87	
Wheels On	EFT0004517	2022-03-22	\$162.75
Invoice Description	Invoice Number	Invoice Amount	
Trans Industrial Fall Protecti	83377	\$162.75	
Total Cheques			\$342,243.97

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	EFT0004518
Cheque Date	First	Last		EFT0004556

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
4L Communications Inc.	EFT0004518	2022-03-29	\$340.19

	Invoice Description	Invoice Number	Invoice Amount

	Shop Repair spare cell phone	STTLRIN10446	\$135.45
	Trans iPhone SE & Sim Card	STTLRIN10544	\$204.74

Action Plumbing & Excavating	EFT0004519	2022-03-29	\$468.04

	Invoice Description	Invoice Number	Invoice Amount

	Fire Joint Thaw Frozen Sewer	W37400	\$389.29
	SRC 10 Solid DL Pipes	I029959	\$78.75

APEX Supplementary Pension Pla	EFT0004520	2022-03-29	\$424.87

	Invoice Description	Invoice Number	Invoice Amount

	Supplementary Pension Plan Tr	PP06-22	\$424.87

Apple Fitness Store Ltd.	EFT0004521	2022-03-29	\$1,800.28

	Invoice Description	Invoice Number	Invoice Amount

	Fitness Area Equip Repairs & W	IN00025375	\$1,569.23
	Fitness Area Equip Repair Part	IN00025480	\$231.05

Bagshaw Electric Ltd.	EFT0004522	2022-03-29	\$1,404.40

	Invoice Description	Invoice Number	Invoice Amount

	Fire Joint 4 125v Conn Body	IC031944	\$252.25
	SRC Zamboni Propane	IC031749	\$574.15
	SRC Reconnect Exhaust Fan	W12470	\$87.86
	SRC Zamboni Propane	IC032354	\$411.91
	Water Troubleshoot Pumps	W12501	\$78.23

Baharally, Charlene	EFT0004523	2022-03-29	\$80.00

	Invoice Description	Invoice Number	Invoice Amount

	Fitness Area CPR Training Rece	2022.03.21	\$80.00

Black Press Group Ltd.	EFT0004524	2022-03-29	\$959.21

	Invoice Description	Invoice Number	Invoice Amount

	Trans Operator Advertisement	34221264	\$959.21

Stettler Regional Board of Tra	EFT0004525	2022-03-29	\$300.00

	Invoice Description	Invoice Number	Invoice Amount

	P.R. Prizes for Photo Contest	1828	\$300.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Brenda's Country Catering	EFT0004526	2022-03-29	\$129.41

Invoice Description	Invoice Number	Invoice Amount	
P.R. Brownlee Emerging Trends	3769	\$129.41	

Canadian Union of Public Emplo	EFT0004527	2022-03-29	\$660.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP06-22	\$660.00	

Canoe Procurement Group of Can	EFT0004528	2022-03-29	\$28,688.82

Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Gas Oil etc	PF-10030-97240	\$14,679.81	
Shop Starting Fluid	PF-10047-97374	\$109.17	
Trans/Water DEP pump for Tote	PF-10072-97545	\$2,244.96	
Parks/Trans/Water Diesel Marke	PF-10073-97512	\$5,829.09	
Trans Diesel Fuel Conditioner	PF-10093-97690	\$35.53	
Trans Air Filters for #145	A102556	\$189.36	
Trans Air Filter Assembly #182	AB098859	\$1,145.25	
Trans Wear Guides unit #145	AB102194	\$338.27	
Trans Wear Guides unit #145	AB102197	\$219.01	
Trans Sign Materials	AB100515	\$1,659.00	
Water Repair tire unit #81	AB099737	\$55.60	
Water Repair tire unit #152	AB101744	\$319.62	
Water New Hinge/Hood Motor#152	AB100620	\$2,114.14	
SRC Drain hose assembly	AB099152	\$77.94	

Capital Power	EFT0004529	2022-03-29	\$80,000.10

Invoice Description	Invoice Number	Invoice Amount	
Feb Power Bill	5172302	\$73,867.81	
Affiliate Feb Power Bill	5172299	\$6,132.29	

Caro Analytical Services	EFT0004530	2022-03-29	\$158.43

Invoice Description	Invoice Number	Invoice Amount	
WTP Water Analysis	IC2205855	\$37.18	
WTP Water Analysis	IC2205846	\$121.25	

Cas Tech Inc.	EFT0004531	2022-03-29	\$2,179.59

Invoice Description	Invoice Number	Invoice Amount	
Computer MSI 17" Notebook	220000001102	\$2,179.59	

Center Ice Concession	EFT0004532	2022-03-29	\$100.80

Invoice Description	Invoice Number	Invoice Amount	
HBC Meeting Meals	141	\$100.80	

CentralSquare Canada Software	EFT0004533	2022-03-29	\$43,083.12

Invoice Description	Invoice Number	Invoice Amount	
Computer Diamond Support &	343346	\$43,083.12	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Chamco Industries Ltd.	EFT0004534	2022-03-29	\$38,120.25

Invoice Description	Invoice Number	Invoice Amount	
Water Vertical Turbine Pump	6023869ABS	\$38,120.25	

Clearview Public Schools	EFT0004535	2022-03-29	\$2,700.94

Invoice Description	Invoice Number	Invoice Amount	
Joint Office Feb Expenses	6538	\$2,700.94	

Commercial Truck Equipment Cor	EFT0004536	2022-03-29	\$11,686.31

Invoice Description	Invoice Number	Invoice Amount	
Fire Rescue 1 Electronic Siren	CA-0004628105	\$7,517.18	
Fire Repair Generator	CA-0004628140	\$1,794.59	
Fire Repair Generator	CA-0004628141	\$1,905.81	
Rescue 14 new winter front	CA-0004628520	\$468.73	

County of Stettler	EFT0004537	2022-03-29	\$60,165.00

Invoice Description	Invoice Number	Invoice Amount	
Emergency Response 20-198	IVC035549	\$4,410.00	
Emergency Response 21-116	IVC036169	\$5,670.00	
Emergency Response 21-119	IVC037492	\$8,190.00	
Emergency Response 21-123	IVC037495	\$1,575.00	
Emergency Response 21-125	IVC037487	\$2,520.00	
Emergency Response 21-126	IVC037488	\$4,095.00	
Emergency Response 21-127	IVC037489	\$1,417.50	
Emergency Response 21-128	IVC037490	\$2,835.00	
Emergency Response 21-149	IVC037432	\$1,417.50	
Emergency Response 21-158	IVC036171	\$1,260.00	
Emergency Response 21-172	IVC036173	\$4,725.00	
Emergency Response 21-175	IVC037437	\$3,150.00	
Emergency Response 20-186	IVC035547	\$2,362.50	
Emergency Response 21-209	IVC037434	\$1,260.00	
Emergency Response 21-020	IVC035565	\$1,890.00	
Emergency Response 21-096	IVC036255	\$1,575.00	
Emergency Response 21-130	IVC037500	\$1,890.00	
Emergency Response 21-182	IVC037436	\$9,922.50	

GT Hydraulic & Bearing	EFT0004538	2022-03-29	\$2,569.68

Invoice Description	Invoice Number	Invoice Amount	
Fire Tools/mounting plate/out	000-368759	\$1,010.82	
Trans Seal Kit, Bearings, Bloc	000-368550	\$1,532.31	
Water Pump oil reservoir plug	000-368687	\$6.16	
Pool Office HVAC Belt	000-368843	\$16.35	
Pool Mechanical Compressor Rep	000-368982	\$4.04	

Heartland Auto Supply	EFT0004539	2022-03-29	\$1,969.90

Invoice Description	Invoice Number	Invoice Amount	
Rescue Unit 5 Lights	001-504008	\$1,599.53	
Shop Supplies & Tools	001-504421	\$186.89	
Trans Replace backup alarm#145	001-506018	\$27.67	
Trans Tools Snip Set	001-505249	\$71.10	
Water Replace water pump #135	001-505601	\$84.71	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Heartland Express	EFT0004540	2022-03-29	\$125.54
Invoice Description	Invoice Number	Invoice Amount	
Shop Freight	12799	\$43.01	
Shop Freight	12823	\$44.02	
Trans Freight	12901	\$38.51	
Hi Way 9 Express Ltd.	EFT0004541	2022-03-29	\$80.60
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Freight	12454875	\$40.30	
Fire Joint Freight	12305608	\$40.30	
Stettler Home Hardware	EFT0004542	2022-03-29	\$70.76
Invoice Description	Invoice Number	Invoice Amount	
Office 5 water refills	128194	\$26.25	
Trans 3 water refills	128025	\$11.25	
Plan & Dev Flat Wonder Super	128009	\$25.19	
SRC Plunger	128052	\$8.07	
i. d. Apparel	EFT0004543	2022-03-29	\$110.25
Invoice Description	Invoice Number	Invoice Amount	
Roads 7 - Jackets	108411	\$110.25	
IJD Inspections Ltd.	EFT0004544	2022-03-29	\$471.18
Invoice Description	Invoice Number	Invoice Amount	
P & D Building Permits	02-2022	\$471.18	
Infor (Canada) Ltd.	EFT0004545	2022-03-29	\$1,021.78
Invoice Description	Invoice Number	Invoice Amount	
Computer F9 Annual Maintenance	P-100802-CA02B	\$1,021.78	
Ingenious Software (Kootenay M	EFT0004546	2022-03-29	\$2,970.45
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Fire Pro 2 Service	7934	\$2,970.45	
Kathy's Printing Service	EFT0004547	2022-03-29	\$1,783.95
Invoice Description	Invoice Number	Invoice Amount	
Water Bills Interlined Envs	5889	\$1,783.95	
Lawlor, Gord	EFT0004548	2022-03-29	\$78.00
Invoice Description	Invoice Number	Invoice Amount	
Council Parkland Regional Libr	2022.03.01	\$78.00	
Nolls, Sean	EFT0004549	2022-03-29	\$619.86
Invoice Description	Invoice Number	Invoice Amount	
Council Municipal Leaders Cauc	2022.03.11	\$619.86	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
R & E Elevator Ltd.	EFT0004550	2022-03-29	\$328.50

Invoice Description	Invoice Number	Invoice Amount	
Joint Office Reg Maintenance	25391	\$328.50	

Robbins, Brad	EFT0004551	2022-03-29	\$446.25

Invoice Description	Invoice Number	Invoice Amount	
P & L 2022 ARPA Membership	2022.03.17	\$446.25	

Robbins, Melissa	EFT0004552	2022-03-29	\$364.26

Invoice Description	Invoice Number	Invoice Amount	
Eng Admin Water/Waste Conferen	2022.03.28	\$364.26	

Stettler Equipment Sales & Ren	EFT0004553	2022-03-29	\$1,497.03

Invoice Description	Invoice Number	Invoice Amount	
Fire Rescue Sithl CMR Chainsaw	132439	\$1,470.00	
Trans Bob Lens unit #117	132522	\$27.03	

Trinus Technologies Inc	EFT0004554	2022-03-29	\$749.44

Invoice Description	Invoice Number	Invoice Amount	
Computer Anti Virus/email/back	R71762-34583	\$749.44	

Uptown Office Supply Ltd.	EFT0004555	2022-03-29	\$430.80

Invoice Description	Invoice Number	Invoice Amount	
Office Stationery	03106B	\$27.07	
Office Stationery	03135B	\$14.68	
Office Business Cards	03176B	\$29.36	
Office Stationery	03189B	\$56.24	
Office 100 T4 Envelopes	03214B	\$33.60	
WTP Stationery	03279B	\$144.04	
Water Desk Calendar	03183B	\$8.35	
P&D Postcard Cardstock/Labels	03219B	\$39.86	
P&L Stationery	03167B	\$77.60	

Yost, Dustin & Maria Cristine	EFT0004556	2022-03-29	\$1,800.00

Invoice Description	Invoice Number	Invoice Amount	
Community Hall March Janitor	2022.03.01	\$1,800.00	

Total Cheques			\$290,937.99
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	EFT0004557
Cheque Date	First	Last		EFT0004568

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount						
Barnes, Roger	EFT0004557	2022-04-05	\$25.00						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>SRC Apr Phone Allowance</td> <td>2022.04.01</td> <td>\$25.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	SRC Apr Phone Allowance	2022.04.01	\$25.00
Invoice Description	Invoice Number	Invoice Amount							
SRC Apr Phone Allowance	2022.04.01	\$25.00							
Dahl, Steven	EFT0004558	2022-04-05	\$50.00						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Shop Apr Tool Allowance</td> <td>2022.04.01</td> <td>\$50.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Shop Apr Tool Allowance	2022.04.01	\$50.00
Invoice Description	Invoice Number	Invoice Amount							
Shop Apr Tool Allowance	2022.04.01	\$50.00							
Dodd, Sonia	EFT0004559	2022-04-05	\$25.00						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Pool Apr Phone Allowance</td> <td>2022.04.01</td> <td>\$25.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Pool Apr Phone Allowance	2022.04.01	\$25.00
Invoice Description	Invoice Number	Invoice Amount							
Pool Apr Phone Allowance	2022.04.01	\$25.00							
Stettler FCSS	EFT0004560	2022-04-05	\$49,108.75						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>FCSS 2nd Qtr 2022 Requisition</td> <td>2022.04.01</td> <td>\$49,108.75</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	FCSS 2nd Qtr 2022 Requisition	2022.04.01	\$49,108.75
Invoice Description	Invoice Number	Invoice Amount							
FCSS 2nd Qtr 2022 Requisition	2022.04.01	\$49,108.75							
Gerlitz, Steven	EFT0004561	2022-04-05	\$100.00						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Admin/Office Apr Trv/Phone All</td> <td>2022.04.01</td> <td>\$100.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Admin/Office Apr Trv/Phone All	2022.04.01	\$100.00
Invoice Description	Invoice Number	Invoice Amount							
Admin/Office Apr Trv/Phone All	2022.04.01	\$100.00							
Graham, Leann	EFT0004562	2022-04-05	\$175.00						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>P&D Apr Trvl & Phone Allowance</td> <td>2022.04.01</td> <td>\$175.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	P&D Apr Trvl & Phone Allowance	2022.04.01	\$175.00
Invoice Description	Invoice Number	Invoice Amount							
P&D Apr Trvl & Phone Allowance	2022.04.01	\$175.00							
Parkland Regional Library	EFT0004563	2022-04-05	\$13,131.84						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Library 2nd Qtr Requisition</td> <td>220226</td> <td>\$13,131.84</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Library 2nd Qtr Requisition	220226	\$13,131.84
Invoice Description	Invoice Number	Invoice Amount							
Library 2nd Qtr Requisition	220226	\$13,131.84							
QM Contracting	EFT0004564	2022-04-05	\$1,575.00						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>Wtr Billing March Meter Reader</td> <td>931396</td> <td>\$1,575.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	Wtr Billing March Meter Reader	931396	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount							
Wtr Billing March Meter Reader	931396	\$1,575.00							
Robbins, Brad	EFT0004565	2022-04-05	\$100.00						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> <tr> <td>P&L Apr Travel Allowance</td> <td>2022.04.01</td> <td>\$100.00</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount	P&L Apr Travel Allowance	2022.04.01	\$100.00
Invoice Description	Invoice Number	Invoice Amount							
P&L Apr Travel Allowance	2022.04.01	\$100.00							
Stettler Public Library	EFT0004566	2022-04-05	\$62,529.25						
<table border="0"> <tr> <td>Invoice Description</td> <td>Invoice Number</td> <td>Invoice Amount</td> </tr> </table>				Invoice Description	Invoice Number	Invoice Amount			
Invoice Description	Invoice Number	Invoice Amount							

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Library 2nd Qtr Requisition		2022.04.01	\$62,529.25
Stormoen, Angela	EFT0004567	2022-04-05	\$150.00
=====			
Invoice Description		Invoice Number	Invoice Amount
P&D April Travel Allowance		2022.04.01	\$150.00
Switenky, Greg	EFT0004568	2022-04-05	\$370.00
=====			
Invoice Description		Invoice Number	Invoice Amount
Admin/Office Apr Trvl/Phone Al		2022.04.01	\$370.00
Total Cheques			\$127,339.84
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000515
Cheque Date	First	Last		ONL000517

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shaw Cablesystems GP	ONL000515	2022-03-18	\$109.15

Invoice Description		Invoice Number	Invoice Amount

Fitness Area Apr Cable TV		2022.03.01	\$109.15

United Farmers of Alberta	ONL000516	2022-03-18	\$22.03

Invoice Description		Invoice Number	Invoice Amount

Drainage GLV PVC		SOINV2936149	\$18.89
Water CC Box extensions		SOINV2932734	\$3.14

Workers' Compensation Board -	ONL000517	2022-03-18	\$6,342.74

Invoice Description		Invoice Number	Invoice Amount

WCB 1st 2022 Installment		25395802	\$6,342.74

		Total Cheques	\$6,473.92

			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000518
Cheque Date	First	Last		ONL000522

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000518	2022-03-25	\$51,943.94

	Invoice Description	Invoice Number	Invoice Amount

	Joint Office Feb Gas Bill	202202-3693	\$1,806.88
	Fire Joint Feb Gas Bill	202202-3687	\$1,281.74
	Town Shop Feb Gas Bill	202202-3694	\$1,139.52
	Airport Feb Gas Bill	202202-3686	\$325.12
	WTP Feb Gas Bill	202202-3689	\$8,595.26
	Water Trans Feb Gas Bill	202202-3684	\$344.58
	Sewer 1 Feb Gas Bill	202202-3685	\$448.17
	Sewer 2 Feb Gas Bill	202202-3692	\$307.99
	SRC & Pool Feb Gas Bill	202202-3691	\$36,353.50
	Community Hall Feb Gas Bill	202202-3690	\$591.41
	Parks Lions Feb Gas Bill	202202-3688	\$257.06
	Gear Up Feb Gas Bill	202202-3679	\$492.71

Corporate Payment Systems	ONL000519	2022-03-25	\$9,223.26
	Invoice Description	Invoice Number	Invoice Amount

	Trans Training, Snow Removal	2022.03.07.727	\$1,087.08
	Sewer Training, Asset Mapping	2022.03.07.149	\$1,407.39
	BOT Corporate Visa	2022.03.07.BOT	\$2,075.99
	GIS Seat Cushion/Books/Paper	2022.03.07.425	\$648.95
	Fire Rescue Work Platform/Fire	2022.03.07.292	\$1,438.22
	Street Light Power/Apex	2022.03.07.492	\$696.87
	Fire Joint Freight/Fire Meals	2022.03.07.655	\$348.81
	Pool Acrobat Standard DC Softw	2022.03.07.762	\$214.07
	SRC Threaded Rod/Guage Kit	2022.03.07.764	\$51.93
	Office Coffee & Pop/Emerging T	2022.03.07.767	\$203.31
	Fitness Area Janitor supplies/	2022.03.07.768	\$221.57
	P&L Subscription/REP Confreren	2022.03.07.981	\$829.07

Poulin's Professional Pest Con	ONL000520	2022-03-25	\$354.94
	Invoice Description	Invoice Number	Invoice Amount

	WTP Monthly Pest Control	1450786	\$198.45
	SRC Monthly Pest Control	1450647	\$156.49

Shaw Cable	ONL000521	2022-03-25	\$73.50
	Invoice Description	Invoice Number	Invoice Amount

	Com Hall WiFi 04.17 to 05.16	2022.03.17	\$73.50

Shaw Cable	ONL000522	2022-03-25	\$288.75
	Invoice Description	Invoice Number	Invoice Amount

	SRC WiFi 04.15 to 05.14	2022.03.15	\$288.75

Total Cheques			\$61,884.39
			=====

MINUTES OF THE STETTLER DISTRICT AMBULANCE ASSOCIATION MEETING HELD ON MONDAY, MARCH 21, 2021 COMMENCING AT 10:00 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE.

PRESENT: Dave Grover, County of Stettler Councillor (Chairperson)
Justin Stevens, County of Stettler Councillor
Gord Lawlor, Town of Stettler Councillor (Vice Chairperson)
Sean Nolls, Town of Stettler Councillor
Blaine Brinson, Summer Village of Rochon Sands
Ed Waugh, Summer Village of White Sands
Amber Hoogenberg, Village of Big Valley

Other: Linda Borg, Shift Supervisor
Yvette Cassidy, Chief Administrative Officer (Joined at 10:02 a.m.)
Andrew Brysiuk, Director of Municipal Services
Marlene Hanson, Executive Assistant

ABSENT: Doug Brooker, Village of Donalda

CALL TO ORDER

The meeting was called to order at 10:00 a.m. on Monday, March 21, 2022 by Chairperson Dave Grover.

AGENDA ADDITIONS AND APPROVAL

01.03.21.22

Moved by Amber Hoogenberg

“that the March 21, 2022 Stettler District Ambulance Association Meeting agenda be approved with the addition of:

- Operational Policy 3.22 Cleaning and Disinfecting of Medical Equipment and Vehicles.” Carried Unanimously

MINUTE APPROVAL

02.03.21.22

Moved by Blaine Brinson

“that the November 15, 2021 Stettler District Ambulance Association Meeting Minutes be approved as presented.” Carried Unanimously

DELEGATIONS

None

BUSINESS ARISING FROM THE MINUTES

None

Yvette Cassidy joined the meeting at 10:02 a.m.

NEW BUSINESS

Purchase of a New Ambulance:

It was noted that:

- Hours of work and the core flex system have been researched determining the areas lacking the most resources (created 3 phases), then submitted to the Province. Phase 1 - services that need immediate attention (trucks and employees); Phase 2 – SDAA are in – will receive more money or a shift change (Yvette Cassidy stated that at the Rural Municipalities of Alberta Conference it was noted that Alberta Health Services (AHS) is supplying trucks and perhaps if none are available SDAA could purchase one from AHS.) (Linda Borg noted that SDAA requires a new ambulance immediately).

- 03.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association Board approve purchasing a 2022 Ford E450 7.3 L Premium V8 Gas Engine Ambulance, from Crestline with Demers Ambulance Manufacturer Inc., Beloeil, Quebec in the amount of \$247,235.00.” Carried Unanimously
- Board Policy 2.5 Client and Family Advocate Job Description:
 The Member at Large’s voting rights would be at the direction of the Board and remuneration, allowances and travel expense reimbursement according to policy. The position will be locally advertised and appointed by this Board.
- 04.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association Board adopt Stettler District Ambulance Association Policy and Procedure Manual's Board Policy 2.5 – Patient and Family Advocate, as amended to be a non voting member; and advertise locally to fill the Client and Family Advocate position.” Carried Unanimously
- Operational Policy 3.53 Half-Masting the Flag:
- 05.03.21.22 Moved by Amber Hoogenberg**
 “that the Stettler District Ambulance Association Board adopt Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.53 – Half-Masting the Flag, as presented.” Carried Unanimously
- Policy Review Every 3 Years Due:
- 06.03.21.22 Moved by Blaine Brinson**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Administration Policy 1.2 - Social Media.” Carried Unanimously
- 07.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Administration Policy 1.4 - Collection, Access, Use and Disclosure of Information.” Carried Unanimously
- 08.03.21.22 Moved by Ed Waugh**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Administration Policy 1.5 – Communications.” Carried Unanimously
- 09.03.21.22 Moved by Sean Nolls**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Administration Policy 1.8 - Policy Development and Administration.” Carried Unanimously
- 10.03.21.22 Moved by Justin Stevens**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Administration Policy 1.9 - Multiple Invoicing Process and Follow up.” Carried Unanimously
- 11.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Board Policy 2.1 - Chief Administration Officer.” Carried Unanimously

- 12.03.21.22 Moved by Justin Stevens**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Board Policies 2.2 - Board Chairperson and 2.3 - Board Vice Chairperson.”
 Carried Unanimously
- 13.03.21.22 Moved by Sean Noll**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Board Policy 2.4 - Board Member.”
 Carried Unanimously
- 14.03.21.22 Moved by Amber Hoogenberg**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.10 - Inter-Facility Transfers.”
 Carried Unanimously
- 15.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.16 - Notification of Manager & Supervisor.”
 Carried Unanimously
- 16.03.21.22 Moved by Blaine Brinson**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.17 - Electronic Patient Care Report (ePCR) Audit.”
 Carried Unanimously
- 17.03.21.22 Moved by Sean Nolls**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.18 - Alberta Health Services Audits and Processes.”
 Carried Unanimously
- 18.03.21.22 Moved by Ed Waugh**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.29 - Selecting and Purchasing Medical Devices and Equipment.”
 Carried Unanimously
- 19.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.35 - Shift Start and End Procedures.”
 Carried Unanimously
- 20.03.21.22 Moved by Justin Stevens**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.36 - Station Duties.”
 Carried Unanimously
- 21.03.21.22 Moved by Amber Hoogenberg**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.41 - Responding and Clearing from an EMS Event.”
 Carried Unanimously

- 22.03.21.22 Moved by Sean Nolls**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.42 - Precepting Students.” Carried Unanimously
- 23.03.21.22 Moved by Ed Waugh**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.45 - Newton Cradle Transfers within Stettler District Ambulance Association.” Carried Unanimously
- 24.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.47 - Third Practitioner Request for Calls.” Carried Unanimously
- 25.03.21.22 Moved by Blaine Brinson**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.10 - Job Description – Primary Care Paramedic.” Carried Unanimously
- 26.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.11 - Job Description – Advanced Care Paramedic.” Carried Unanimously
- 27.03.21.22 Moved by Sean Nolls**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.13 - Job Description – Advanced Care Paramedic Supervisor.” Carried Unanimously
- 28.03.21.22 Moved by Sean Nolls**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.14 - Job Description – Responsible Designate.” Carried Unanimously
- 29.03.21.22 Moved by Ed Waugh**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.15 - Job Description – Out of Scope Manager.” Carried Unanimously
- 30.03.21.22 Moved by Amber Hoogenberg**
 “that the Stettler District Ambulance Association accept, as amended changing Director of Municipal Services to Chief Administrative Officer’s designate, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.17 - Safe Disclosure/Whistleblower.” Carried Unanimously
- 31.03.21.22 Moved by Sean Nolls**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.18 - Vacation Time.” Carried Unanimously

- 32.03.21.22 Moved by Justin Stevens**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.19 - Shift Exchanges.” Carried Unanimously
- 33.03.21.22 Moved by Ed Waugh**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.21 - Sick Leave.” Carried Unanimously
- 34.03.21.22 Moved by Sean Nolls**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.24 - Uniform Etiquette.” Carried Unanimously
- 35.03.21.22 Moved by Amber Hoogenberg**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.25 - Uniform Standards.” Carried Unanimously
- 36.03.21.22 Moved by Gord Lawlor**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.26 - Orientation of New Employees.” Carried Unanimously
- 37.03.21.22 Moved by Blaine Brinson**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.27 - Registration Renewal.” Carried Unanimously
- 38.03.21.22 Moved by Sean Nolls**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.1 - Workplace Health and Safety.” Carried Unanimously
- 39.03.21.22 Moved by Amber Hoogenberg**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.2 - Respectful Workplaces and the Prevention of Harassment and Violence.” Carried Unanimously
- 40.03.21.22 Moved by Ed Waugh**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.3 - Fatigue Management.” Carried Unanimously
- 41.03.21.22 Moved by Blaine Brinson**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.4 - Working Alone.” Carried Unanimously
- 42.03.21.22 Moved by Justin Stevens**
 “that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.5 - Occupational Exposure to Blood and Body Fluids.” Carried Unanimously

43.03.21.22 Moved by Amber Hoogenberg
“that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.6 - Respectful Workplaces and the Prevention of Harassment and Violence: Type 1 (External Party).” Carried Unanimously

44.03.21.22 Moved by Blaine Brinson
“that the Stettler District Ambulance Association accept, as presented, Stettler District Ambulance Association Policy and Procedure Manual's Health and Safety Policy 5.7 - Respectful Workplaces and Prevention of Harassment and Violence: Type II (Patient to Worker).” Carried Unanimously

Operational Policy 3.22 Cleaning and Disinfecting of Medical Equipment and Vehicles:

45.03.21.22 Moved by Sean Nolls
“that the Stettler District Ambulance Association Board adopt the Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.53 – Cleaning and Disinfecting of Medical Equipment and Vehicles, as presented.” Carried Unanimously

REPORTS

Payment Register, Bank Reconciliation and Year to Date Budget Reports:

46.03.21.22 Moved by Gord Lawlor
“that the Stettler District Ambulance Association’s Payments Register for the payments posted between November 1, 2021 and February 28, 2022, attached and forming part of these minutes, to be approved as presented.” Carried Unanimously

47.03.21.22 Moved by Sean Nolls
“that the Stettler District Ambulance Association’s Bank Reconciliation for the periods ending September 29, October 29, November 30, December 31, 2021 and January 31 and February 28, 2022, attached and forming part of these minutes, to be approved as presented.” Carried Unanimously

48.03.21.22 Moved by Gord Lawlor
“that the Stettler District Ambulance Association’s Year to Date Budget for the month ending February 28, 2022, attached and forming part of these minutes, to be approved as presented.” Carried Unanimously

Manager's Report:

49.03.21.22 Moved by Amber Hoogenberg
“that the Stettler District Ambulance Association received for information the Manager’s Report for the quarter ending of March, 2022.” Carried Unanimously

50.03.21.22 Moved by Blaine Brinson
“that the Stettler District Ambulance Association received for information the Quarterly Newsletter for the quarter ending of March, 2022.” Carried Unanimously

CONSENT AGENDA ITEMS

None

IN-CAMERA SESSION

None

NEXT MEETING

The next meeting of the Stettler District Ambulance Association is scheduled for Monday, June 20, 2022 at 10:00 a.m.

ADJOURNMENT

51.03.21.22

Moved by Justin Stevens

“that the Stettler District Ambulance Association Meeting adjourn at 11:46 a.m.”

Carried Unanimously

Chairperson

Administrator

DRAFT

BYLAW 2148-22

A BYLAW OF THE TOWN OF STETTLER, IN THE PROVINCE OF ALBERTA, BEING A BYLAW TO AUTHORIZE THE COLLECTION OF OFF-SITE LEVIES FOR WASTEWATER INFRASTRUCTURE RELATED TO FUTURE GROWTH BY WAY OF SUBDIVISION AND DEVELOPMENT OF LAND.

WHEREAS, section 648 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto, allows the council of a Municipality to impose and collect payment of a levy in respect of land that is to be developed or subdivided;

WHEREAS, an Off-site Levy structure has been established in accordance with the requirements of the Alberta Regulation 187-2017, an amendments thereto, known as the Off-site Levies Regulation

WHEREAS, the Council of the Town of Stettler deems it necessary and expedient to collect an Off-site Levy to pay for capital cost of wastewater infrastructure required for future growth and development within the Town and County.

WHEREAS, existing residential, commercial and industrial taxpayers of the Town have already received and paid for appropriate utility services; and

NOW THEREFORE, the Municipal Council of the Town of Stettler duly assembled enacts as follows:

Short Title

1. This Bylaw shall be know and referred to as the “Off-site Levy Bylaw”

Purpose

2. The purpose of this Bylaw shall be the collection of funds to pay for all or part of the capital cost of any or all of the following:
 - a) New or expanded facilities for the treatment, movement of disposal of wastewater (Sanitary).

Levy Rates and Calculation Methodology

3. Council has authorized a 2019 Regional Master Servicing Study which describes infrastructure improvements and provides cost estimates which can be used to indicate how the amount of levy was determined and that expenditures for wastewater infrastructure and all related facilities to be recovered from owners, occupants and developers of lands within the Town and County limits: and
4. The Off-site Levy is hereby established and imposed on the basis of the method set out in the report attached hereto as Schedule “A” “2019 Regional Master Servicing Study Summary”, be and is hereby deemed to form part of this Bylaw.
5. Off-site Levy rates shall be established and charged as indicated in Schedule “B”.
6. For the purpose of calculating and imposing off-size levies, the developable lands shall be divided up into areas as shown on Schedule “C” of this Bylaw.

7. The Town of Stettler shall update the Off-site Levy model used to determine the Off-site Levy rates contained within this Bylaw annually and shall amend this Bylaw correspondingly in accordance with section 606 and Section 648 of the Municipal Government Act.

Collection of Levies

8. The Levy imposed herein shall be paid upon the issuance of a Development permit in respect of the Lands, or
9. The Levy imposed herein shall be paid before the registration of a subdivision pursuant to the Land Title Act, or
10. The Levy imposed herein shall be paid upon the execution of a development Agreement entered into and complied with by the owner or occupier of the lands with the Town of Stettler, which agreement shall provide for the payment of levies imposed as specified pursuant to this Bylaw.
11. All funds collected pursuant to this Bylaw herein shall be accounted for in a special fund for each category of infrastructure and expended only as permitted under the provisions of the Municipal Government Act.
12. An off-site levy for the purposes of wastewater infrastructure provision shall be paid on undeveloped and/or redeveloped land within the limits of the Town and County that is to be developed for residential, commercial, industrial or other purposes, payable by Developers to the Town of Stettler at a rate of \$6,555.23 per gross acre of development as described in Schedule "B" and "C" of this Bylaw.
13. Where prior to the passage of this Bylaw a Development Agreement making provision for the payment of Levies pursuant to a Bylaw has been entered into between the Town and the Owner or Occupier of the land subject to the development, Levies were imposed on the land and collected as a result of the then existing Off-site Levy Bylaw, the provision of the Off-site Levy Bylaw which established the amount of the Levy shall continue in force as if this Bylaw or any intervening Off-site Levy Bylaw had not been enacted.
14. Where a development or subdivision is to be completed in multiple stages, the Off-site Levy applicable to each stage shall be calculated on the basis of the Off-site Levy Bylaw in force at the time that the stage of development or subdivision is commenced.

Administration

15. Council hereby delegates the Chief Administrative Officer the duty and authority to enforce and administer this Bylaw.

Severability

16. If any portion of the Bylaw is declared or found to be invalid for any reason the remaining provisions of the Bylaw shall continue in full force and effect.

Repeal

17. Bylaw 1972-08 and all amendments thereto, are hereby repealed.

READ a first time this ___ day of April, A.D. 2022.

Advertised _____ and _____

READ a second time this ___ day of _____, 2022.

READ a third time and finally passed this ___ day of _____, 2022.

Mayor

Assistant CAO

Schedule “A”
2019 REGIONAL MASTER SERVICING STUDY SUMMARY

2019 Regional Master Servicing Study Summary

Purpose:

- Evaluate all infrastructure servicing to determine possibilities of joint infrastructure servicing to support future land uses along the shared border between the County of Stettler and Town of Stettler.
- Undertake an analysis of existing infrastructure along the shared border to support future development.
- Plan infrastructure development for long term development and provide interim options.
- Evaluate both municipalities existing policy context including all statutory documents and plans adopted by both municipalities. Ensure all servicing concepts support the existing plans.

Methodology:

- Evaluate all current infrastructure networks and identify challenges that exist.
- Identify gaps and overlaps in the servicing and provide recommendations.
- Identify constraints with existing and future systems to achieve joint servicing opportunities.
- Analyze servicing concepts to identify the optimal servicing concept for the study area without consideration of municipal boundaries.
- Provide recommendations to enable existing and future joint servicing opportunities that mitigate constraints with integrating the municipal servicing systems.
- Evaluate the existing offsite levy bylaw and recommend any necessary changes to the bylaw based on the outcome of the study.
- Provide recommendations for overall storm water servicing as it relates to Red Willow Creek.
- Provide infrastructure phasing strategies and timelines, based on existing slow growth trends in the region, and direct development phasing accordingly.

Report Recommendations:

1. Infrastructure Servicing Plan
 - a. Water:
 - i. No oversize improvements are required within the existing system to service the associated growth areas.
 - ii. Multiple recommendations to existing system that require modifications to meet fire flow, capacity issues.

- iii. Required infrastructure to service new developments and therefore those costs will be borne by the developers of those properties.

b. Storm Water

- i. Storm water retention ponds are proposed to serve new developments to manage stormwater drainage to meet Red Willow Creek outfall capacity of 2.3 l/s/ha. High level design is included for future developable lands. Developments not reaching Red Willow Creek drainage basin will be required to manage stormwater to predevelopment flow rates as established in the current standards.

c. Wastewater

- i. Recommended pipe upgrades through regular wastewater main replacements to be considered as part of regular replacement programs.
- ii. The project growth for the 25 year horizon will require capacity upgrades to Lift Station's A and B. There are also minor pipe size upgrades required upstream of Lift Station B.

2. Transportation

- a. The existing arterial road network (Highways 12 and 56) will be sufficient to accommodate the anticipated future growth.
- b. Intersection improvements and new installations will be required along both highways as development occurs. Based on the existing traffic volumes on both highways, an Alberta Transportation standard for a Type IV intersection may be required. Costs of intersection upgrades to be born by developers. Cost sharing options via endeavors to assist to be evaluated through development agreements. Intersection requirements at each location will need to be confirmed with a traffic impact assessment at the time of development.
- c. Re-alignment of Highway 56 was considered in the plan.
- d. Future road networks are generally shown for collector road networks within the plan.

3. Off-site Levies

- a. A review of the existing offsite levy bylaw from 2008 was reviewed. The existing levy and contributing areas were reviewed and compared to the newly identified 25 year development area. The plan includes recommendations to include both a water offsite levy and a wastewater offsite levy. The report includes numerous inclusions and recommendations summarized below.

Item No	Phase	Costs
Water Supply Network	Highway 12 from 61 Street to Town Reservoir 2080m of 350mm Main	\$5,012,800
Total Water Supply Network		\$5,012,800
Wastewater Treatment Facilities	Additional Storage Pond (completed in 2010)	\$694,617
	Upgrade Lagoon Transfer Pumping System and Wetland Expansion	\$2,000,000
	Lift Station A Upgrades	\$1,825,000
	Lift Station B Upgrades	\$3,625,000
Sanitary Sewer Trunks	44 Ave from 62 St to Hwy 56	\$1,449,600
	52 Ave from 62 St to 57 St	\$528,660
	Future 55 Ave from 62 St to 57 St	\$423,940
	Future 55 Ave from 57-48 Street	\$861,040
Total Wastewater Upgrades		\$11,407,857

The report included a review of stormwater upgrades, however, generally, stormwater management is done by each developer and so for the purpose of the offsite levy review was not included for consideration.

Associated Engineering Infrastructure Servicing Levy Summary

Summary	Cost
Total Water Supply Network	\$5,012,800
Total Wastewater Treatment Facilities	\$11,407,857
Total Infrastructure Servicing Improvements	\$16,420,657
Levy Boundary Area	1,161 ha or 2,868 acres
Levy Cost	\$14,143.55/Ha or \$5,725/acre

Staff Recommendation for Offsite Levies:

When evaluating what a municipality should include in their costs for offsite levy bylaws, it's important to consider lands impacted and infrastructure improvements required that are feasible for our community.

Water Supply

The water supply network improvement recommended in the report changes a 300mm watermain to a 375mm watermain at a cost of \$5,012,800 for the purpose of providing increased capacity to the Water Reservoir. In lieu of completing this line upgrade, as regular watermain replacements are completed, consideration to upsize piping that supplies the reservoir is a more feasible solution to increase capacity without requiring an offsite levy to accomplish this.

Administration is not recommending a water offsite levy at this time.

Wastewater

The wastewater offsite levy evaluation in the report includes sanitary trunk mains that should be accomplished through development agreements and twinning the force mains to the lagoons, which was previously completed. The existing wetland is sized for a population of 8,200, which is greater than the expected 25 year growth area and therefore should be excluded. The balance of project costs for the sanitary lagoon cell 9 construction completed in 2010 is included. Upgrades to both lift stations A & B will be required to service the 25 year growth area identified in the report.

Staff recommended wastewater offsite levy inclusions:

Wastewater Treatment Facilities	Additional Storage Pond (completed in 2010)	\$694,617
Wastewater Collection	Lift Station A Upgrades	\$1,825,000
Wastewater Collection	Lift Station B Upgrades	\$3,625,000
Total Wastewater Improvements		\$6,144,617

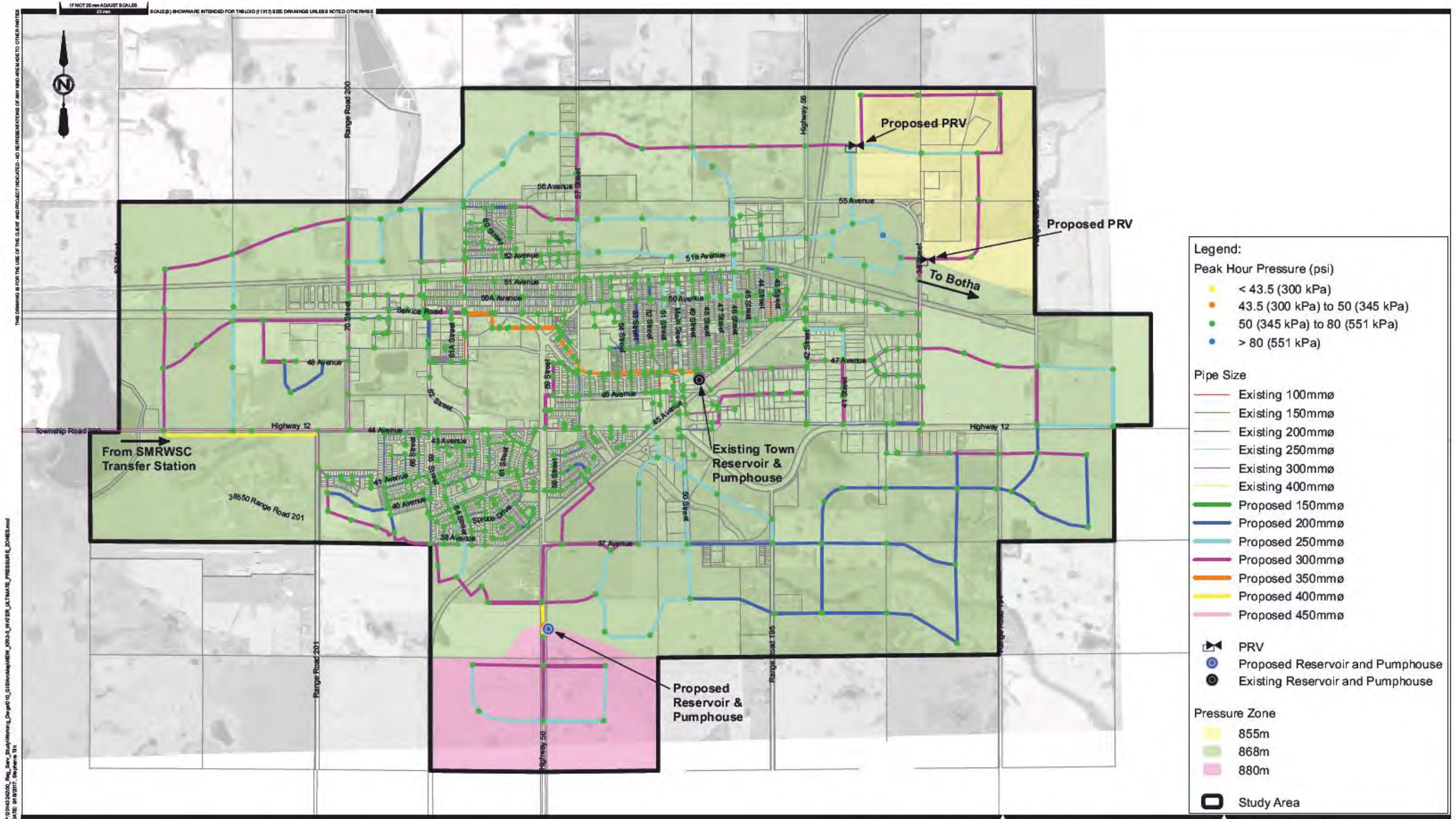
Levy Boundary Area

Discussions through the project included multiple wastewater levy rates based on proximity to required improvements at lift stations, but staff felt that all undeveloped lands should pay a fair uniform levy rate for simplicity and ease of developers to plan for and understand. The consultant included all lands currently developed and undeveloped in the plan area for a total of 1,161 ha. The improvements required for growth should be paid for by the lands that will develop and require the capacity upgrade and not applied universally across all land in the plan. The affected accumulation of lands available for development within the plan area is 380 ha.

Wastewater Offsite Levy Summary

Summary	Cost
Total Wastewater Improvements	\$6,144,617
Levy Boundary Area	380 ha or 937 acres
Levy Cost	\$16,170/ha or \$6,555/acre

Timing of construction versus the collection of levy funds will be a future decision point that may require interim borrowing for financing or other considerations for funding as improvements will have to be started before the 25 year growth area is fully developed.

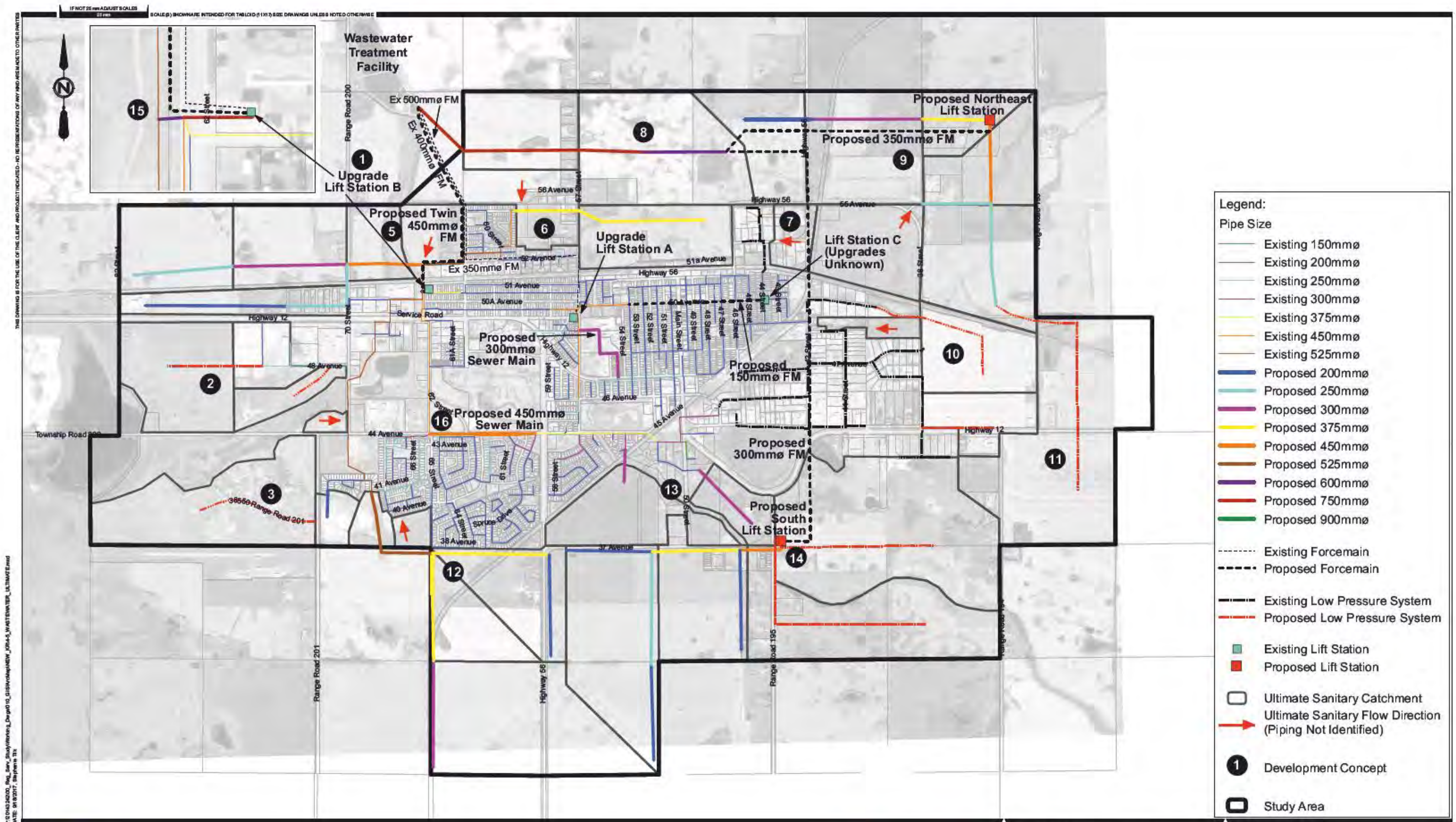


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AE PROJECT No.	20143242	FIGURE No. A-5
SCALE	1:25,000	COMMUNITY OF STETTLER
APPROVED		
DATE	SEPTEMBER 2017	
REV		
DESCRIPTION	ISSUED FOR DRAFT	WATER ULTIMATE DISTRIBUTION NETWORK PEAK HOUR PRESSURE

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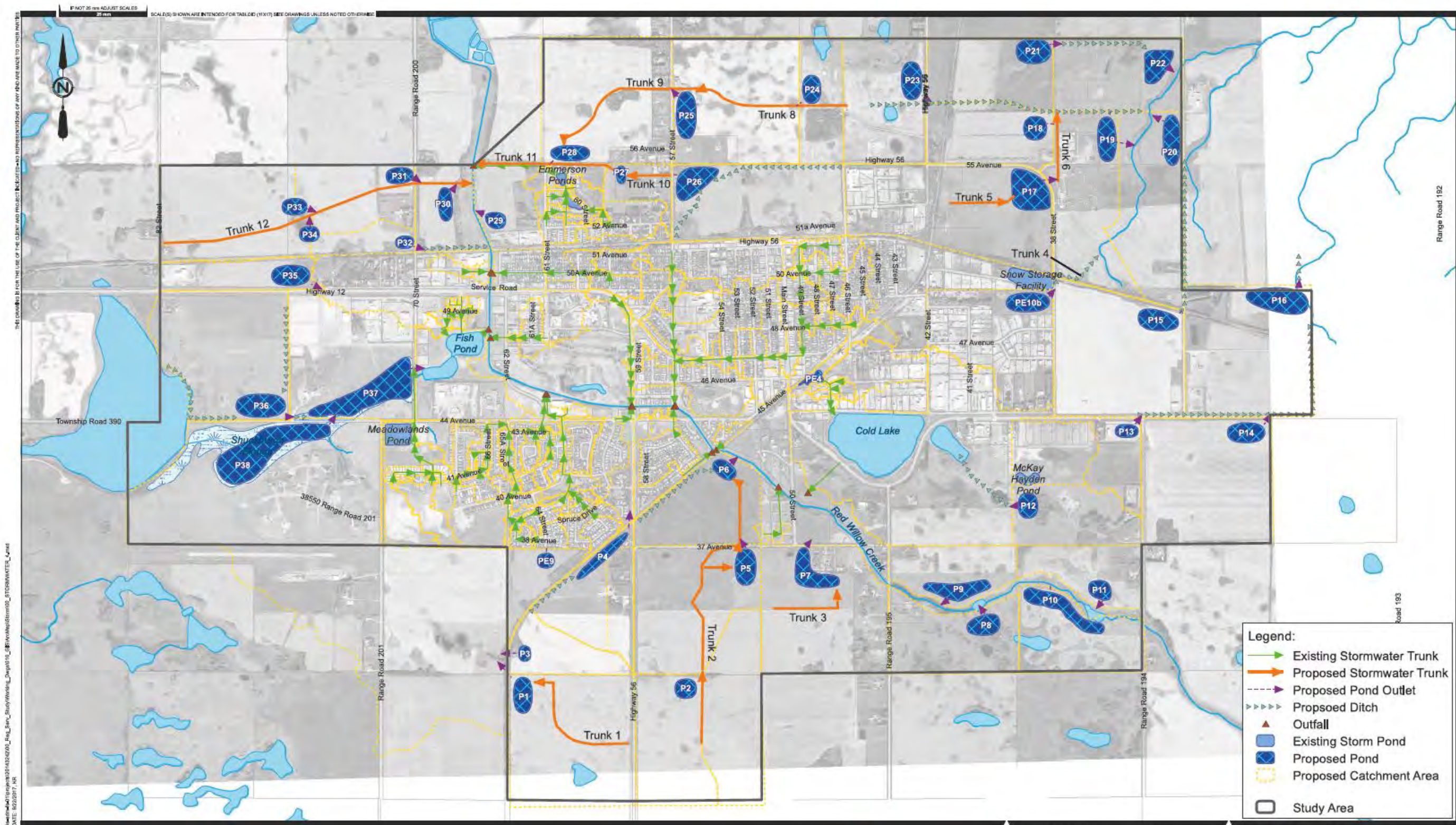


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AE PROJECT No. 20143242
 SCALE 1:25,000
 APPROVED
 DATE SEPTEMBER 2017
 REV
 DESCRIPTION ISSUED FOR REPORT

FIGURE No. B-5
 COMMUNITY OF STETTLER
 WASTEWATER
 ULTIMATE WASTEWATER COLLECTION SYSTEM



NOT TO BE USED FOR THE USE OF THE CLIENT AND PROJECT BACKLOG AND REPRESENTATIONS OF ANY AND ARE MADE TO OTHER PARTIES.
 SCALE(S) UNKNOWN ARE INTENDED FOR TAILOR (1:1X17) SEE DRAWINGS UNLESS NOTED OTHERWISE.
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 APPROVED SEPTEMBER 2017
 DATE REV ISSUED FOR REPORT
 DESCRIPTION

FIGURE No. C-11
 COMMUNITY OF STETTLER
 STORMWATER
 FUTURE MANAGEMENT FACILITIES

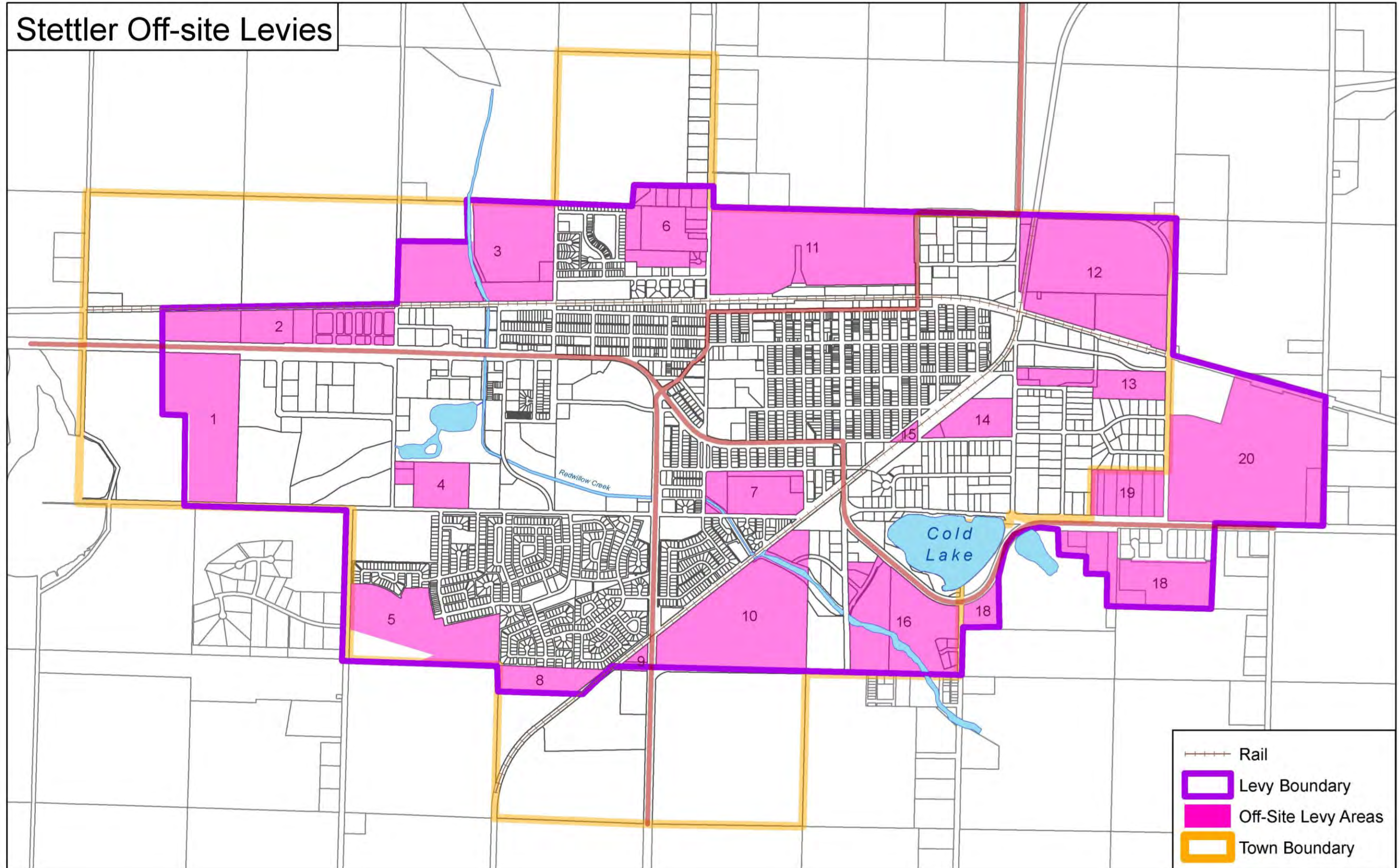
Schedule "B"
OFF-SITE LEVY RATES PER GROSS DEVELOPMENT AREA
*See schedule "C" Map of Development Areas

TABLE 2
SUMMARY OF OFFSITE LEVIES PER DEVELOPMENT AREA

DEVELOPMENT BENEFIT AREA	GROSS LEVY AREA (Ac)	LEVY RATE PER GROSS DEVELOPABLE ACRE	TOTAL LEVY FOR BENEFIT AREA
1	56.46	\$6,555.23	\$370,108.29
2	43.21	\$6,555.23	\$283,251.49
3	75.14	\$6,555.23	\$492,559.98
4	20.31	\$6,555.23	\$133,136.72
5	51.02	\$6,555.23	\$334,447.83
6	48.31	\$6,555.23	\$316,683.16
7	22.5	\$6,555.23	\$147,492.68
8	14.18	\$6,555.23	\$92,953.16
9	3.15	\$6,555.23	\$20,648.97
10	88.82	\$6,555.23	\$582,235.53
11	108.44	\$6,555.23	\$710,849.14
12	101.56	\$6,555.23	\$665,749.16
13	21.88	\$6,555.23	\$143,428.43
14	17.52	\$6,555.23	\$114,847.63
15	4.19	\$6,555.23	\$27,466.41
16	61.21	\$6,555.23	\$401,245.63
17	7.19	\$6,555.23	\$47,132.10
18	43.89	\$6,555.23	\$287,709.04
19	21.61	\$6,555.23	\$141,658.52
20	126.77	\$6,555.23	\$831,006.51
TOTAL	937.36	\$6,555.23	\$6,144,610.38

Schedule "C"
OFF-SITE LEVY AREAS

Stettler Off-site Levies



ALLY IMPACT REPORT

TOWN OF
STETTLE

STARS[®]





- **STARS** PRESIDENT AND CEO, ANDREA ROBERTSON

With you by our side, we are all **STARS**.

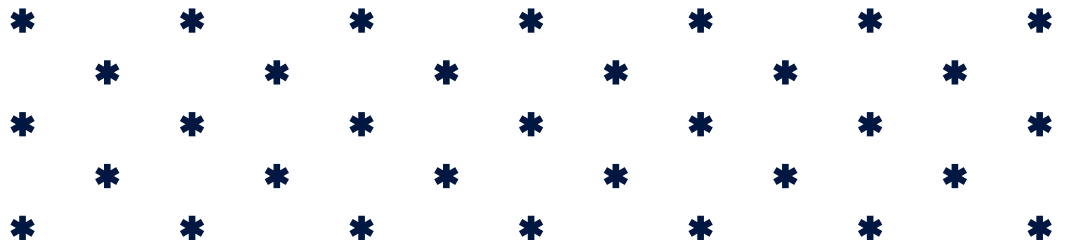
On behalf of everyone at **STARS**, thank you for your unwavering support throughout the unprecedented events of the past year.

STARS has always made it a priority to be ready for the unexpected, and through the COVID-19 pandemic, our crews have cared for and transported critically ill patients battling the virus. Our COVID-19-related calls peaked at 18 per cent of our total missions in November 2020. With your support, we were able to deliver highly specialized, rapid critical care while keeping our crews safe with personal protective equipment and training. Even with the pandemic, motor vehicle collisions, recreational incidents, mental health and other medical emergencies did not stop. We continue to provide care and transport to those patients who live, work, and play throughout Western Canada.

Since 1985, our success has been grounded in partnerships with our allies. Your contribution has played a significant role in **STARS'** ability to be there when patients need us most. It's only together that we can put the right tools in the hands of the best talent. This doesn't just save time, it saves lives. Thank you!

Sincerely,

Andrea Robertson
President and CEO
STARS





TOWN OF STETTLER

ALLIES IN SAVING LIVES

In 2021, the Town of Stettler generously contributed \$11,904 towards **STARS** flight operations from the Edmonton and Calgary bases that serve the central region of Alberta - **THANK YOU**. With your partnership we continue fighting for the lives of people who work, play, and travel across the prairie provinces.

2020 and 2021 have been unprecedented years for every sector of industry, non-profit organizations, and communities. That is why many things at **STARS** have looked different, including how we prepare for a mission, our community education training endeavors, our day-to-day work environments, and how we engage with our colleagues and the community. While these current environmental challenges prevented our in-person camaraderie, the commitment to the safety of our communities remains, and your support has never wavered. We are so grateful that we can continue to play a vital role in your safety values during these challenging times.

We are sincerely grateful for your commitment, which helped **STARS** carry out 2,994 flights across Western Canada during the past year, with 1,436 in Alberta alone. Our Emergency Link Centre (ELC) handled 32,702 emergency requests (an average of 90 per day), with 9,430 being industry related calls. Due to COVID-19 our mobile education and community outreach programs have been interrupted to accommodate provincial health restrictions. Despite that, our crew still facilitated education and training for 1,757 medical personnel across the Western provinces.

As a leading healthcare organization, we must always lead by example, and the safety of our air medical crew, pilots and patients remains at the forefront of every decision we make. In the first week of November 2020, slightly more than 18 per cent of all **STARS** missions across the Prairies were related to patients with confirmed or suspected COVID-19. On Sept. 24, 2021 we reached a one-day record, transporting six COVID-19 patients in one day. When you support STARS, you ride along with us on every mission.

For more than 36 years, **STARS** success has been grounded in community partnerships and donations. We are committed to continuing those alliances and providing life-saving services well into the future, for your children, your grandchildren, and beyond.

THANK YOU



TOWN OF STETTLER

2021 MISSION STATISTICS

TOWN of STETTLER / Stettler County @ Dec. 31, 2021	2017	2018	2019	2020	2021	TOTAL
Near Alix (within Stettler County)					1	1
Near Bashaw (within Stettler County)					1	1
Near Big Valley		1		1		2
Near Byemoor				1		1
Near Mirror (within Stettler County)			1		1	2
Town of Stettler Hospital (critical inter-facility transfers)	3	9	9	13	16	50
Town of Stettler (scene calls)	7	5	2	3	1	18
TOTAL served by (2) bases: Calgary & Edmonton	10	15	12	18	20	75



In 2021 because of your support, **STARS** was able to carry out 20 critical inter-facility and scene missions near the Town of Stettler, and the rural hospital that serves your residents and area. Thank you for helping to support the residents of the Town of Stettler in the communities where they live, work and play.

Your gifts make an impact and help improve and enhance our responsiveness to every patient's unique situation. Within the last year, because of the generous support from you, **STARS** initiated a pilot project which launched our transport physicians as Emergency Link Centre consultants, ensured our crews were equipped with safe and effective PPE materials for each mission, and successfully navigated through an unprecedented, world-wide pandemic while keeping all six **STARS** bases mission ready.

Thank you for your steadfast commitment to STARS since 1993. Your commitment helps **STARS** maintain the highest level of critical care for your residents and ensures that health and safety is of the utmost priority.





- **STARS** VERY IMPORTANT PATIENT, GLEN RECKNELL
AND **STARS** FLIGHT PARAMEDIC TROY PAULS

VIP STORY

Friendships come in many forms and often have unique beginnings. But there are few with a start quite like the friendship between Troy Pauls, a **STARS** flight paramedic, and Glen Recknell, a **STARS** Very Important Patient.

One summer, Recknell was enjoying his grandson's birthday at a lake when he decided to take a ride on a jet ski. After travelling roughly five kilometres away from the family campsite, he crashed into a sandbar. The momentum tossed him in the air and the hard landing left Recknell with a severe injury to his spinal cord.

"I woke up with water splashing over my face and I couldn't feel anything below my neck," he said. "I knew immediately I was paralyzed."

Fortunately, a family member happened to be following behind and positioned a lifejacket under Recknell's head to keep the water from covering his face. They went for help and a short time later, firefighters and paramedics arrived and transported Recknell to shore.

"That's when I saw the beautiful red **STARS** helicopter and their air medical crew waiting for me. It's a sight I will never forget. I thought then that maybe I would live: **STARS** is here."

Recknell was transported to a trauma centre from the lake in 45 minutes, a trip which would take well over three hours by ground.

One week later, Pauls was back at the same hospital for another mission when he ran into a member of Recknell's family and was updated on his status.

The two men have had several opportunities to get together over the years, but one moment that stands out for Pauls was Recknell's VIP visit to the base.

"I was completely stunned when he came to the base and was able to stand up after months of incredible physiotherapy and hard work," said Pauls.

"His attitude remains positive despite his circumstances, and Dawn – who has been by his side since high school – continues to be a devoted partner," said Pauls. "They are truly inspiring people."

"I know in my heart if it wasn't for **STARS** I wouldn't be here today," said Recknell. "Before my accident we didn't know much about **STARS**. Now we understand just how vital they are to all of us. They need us, and we need them."

WHERE YOUR SUPPORT GOES



TIME

18%



TOOLS

20%



TALENT

62%

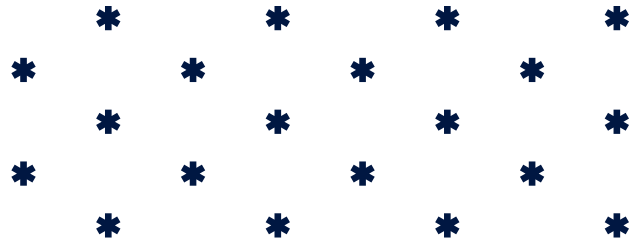
Time can be the difference between life and death, or between intervention and irreversible effects. The sooner our **STARS** crews are able to be there to care for a patient, the better their chance of survival. Saving time saves lives.

Your support means our crews have the right tools to care for critically ill and injured patients throughout Western Canada. This ranges from single-use syringes all the way up to our helicopters. The advanced medical and aviation equipment we use helps save lives.

Our people are our biggest asset. Our nurses, paramedics, and physicians go through intense and on-going training to be **STARS** crew members. Their commitment to being the best in trauma care saves lives.

CREW HIGHLIGHT

STUART GRANT



At **STARS** with the help of our allies, the expertise of our crew is one of three critical areas where we are able to constantly innovate: time, tools, talent. We focus on hiring the best talent to care for our critically ill and injured patients. Stuart Grant, one of our flight nurses' experience with **STARS** has come full circle.

After completing a degree in biology, Grant decided to further his education and entered an emergency medical technician (EMT) program.

“It was during my ambulance practicum that I had my first true exposure to **STARS**,” Grant said, referring to a call for help from a local hospital needing assistance with a patient in the emergency department. “**STARS** had been dispatched and when they arrived, I fully expected to step aside and become a spectator.”

Instead, the **STARS** crew kept him involved and coached him through assisting the patient. “This left a lasting impression on me,” he said. “This experience gave me a goal for where I wanted to be.”

Throughout his time in the EMT program, and in his experience volunteering in the emergency department of a hospital, he was exposed to what it really looks like to care for the critically ill and injured.

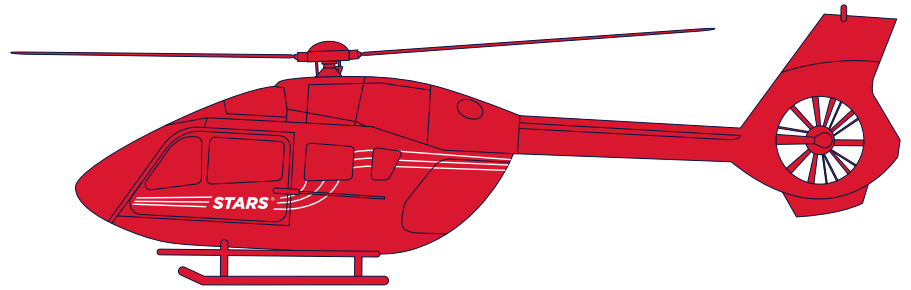
Grant enrolled in the University of Calgary nursing program and began working in urgent care centres. He continued to Mount Royal University where he took the advanced critical care nursing program and began studying to become an advanced care paramedic. He did this while working as a registered nurse on trauma and triage teams.

In December 2019, Grant officially joined the **STARS** crew.

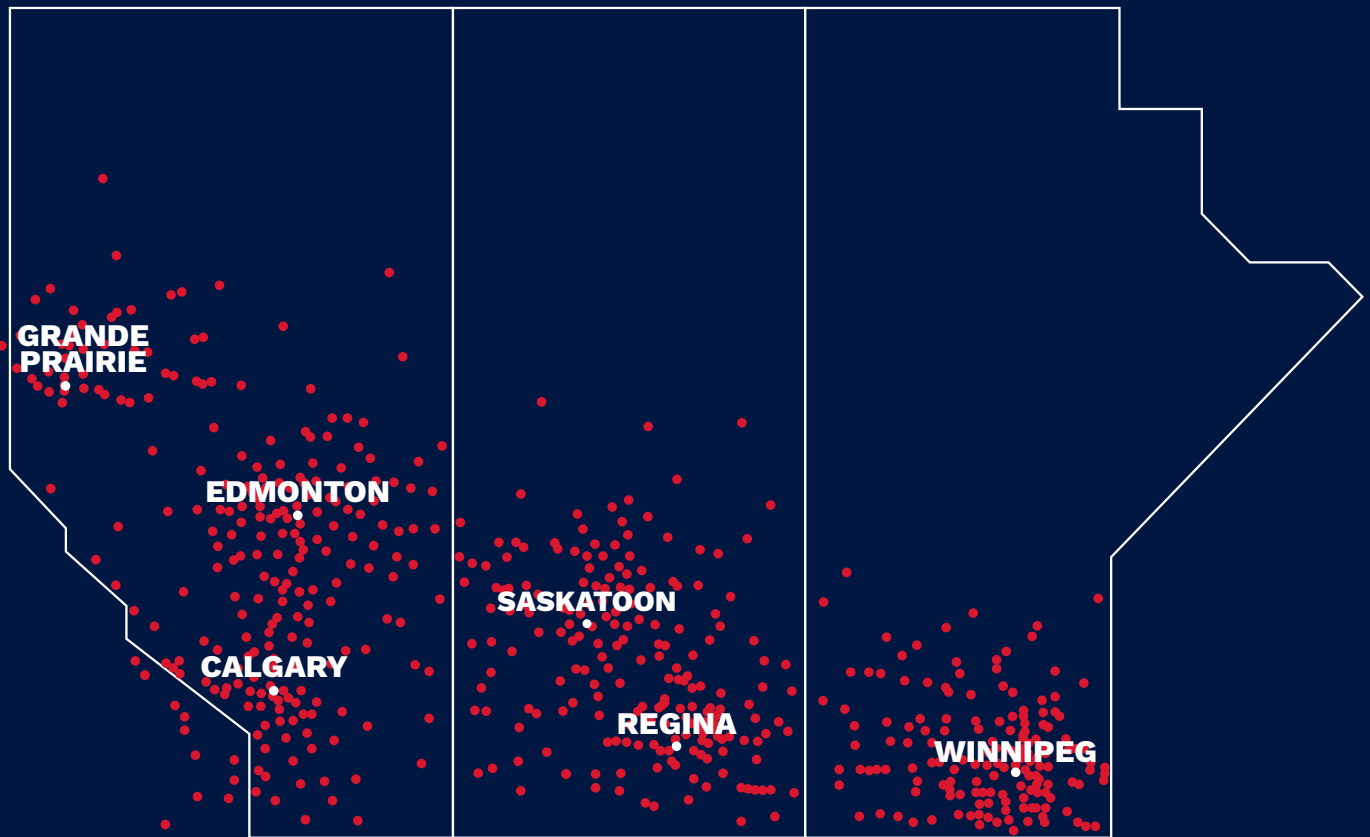
“Since the start, **STARS** realized that the combination of a critical care nurse and advanced care paramedic brings unique experience and training,” Grant said. “For myself, the blend of training benefits my patients, no matter which uniform I am wearing.”



OUR MISSION LOCATIONS



STARS is proud to provide critical care to the ill and injured throughout Western Canada. From eastern British Columbia to Manitoba, we are able to be there for the next patient who needs us most thanks to support from our allies.



2020/21 Missions from Alberta

Since 1985, STARS has flown more than **45,000** missions across Western Canada.

Below are **1,436 STARS missions** carried out during 2020/21 from our bases in Calgary, Edmonton and Grande Prairie.

- * **Alberta** Airdrie **2** Alberta Beach **1** Aldersyde **1** Alexander First Nation **1** Alexis Nakota Sioux Nation **3** Andrew **2** Arrowwood **1** Ashmont **1** Athabasca **13** Atikameg **3** Balzac **1** Banff **16** Barrhead **7** Bashaw **2** Bassano **4** Bawlf **1** Beaumont **1** Beaver Mines **1** Beaverlodge **5** Beiseker **2** Bentley **2** Berwyn **1** Bezanson **1** Big Valley **1** Black Diamond **13** Blackie **1** Blairmore **13** Blue Ridge **1** Bonanza **2** Bonnyville **18** Bow Island **3** Boyle **5** Bragg Creek **3** Brazeau Dam **1** Brooks **20** Burmis **4** Busby **1** Byemoor **1** Cadotte Lake **3** Calling Lake **1** Camrose **17** Canmore **7** Cardiff **1** Cardston **3** Carmangay **1** Caroline **6** Carseland **2** Carstairs **1** Carvel **2** Caslan **1** Castor **8** Champion **1** Chauvin **2** Cheadle **3** Cherhill **2** Chestermere **1** Chipman **1** Claresholm **8** Clear Prairie **1** Cleardale **2** Cline River **3** Clive **1** Cochrane **2** Cold Lake **24** Condor **1** Consort **1** Cooking Lake **2** Coronation **4** Cowley **2** Cremona **1** Crooked Creek **1** Darwell **2** Daysland **1** De Winton **4** Debolt **2** Delburne **1** Delia **1** Devon **1** Dewberry **1** Didsbury **14** Dixonville **2** Donnelly **1** Drayton Valley **19** Driftpile **2** Drumheller **17** Duffield **1** Dunvegan **1** Eden Valley First Nation **5** Edson **7** Elbow Falls PRA **8** Elk Island Park **1** Elk Point **9** Elnora **2** Enilda **1** Evansburg **5** Exshaw **5** Fairview **5** Fallis **1** Foremost **1** Fort Macleod **7** Fort McMurray **1** Fort Saskatchewan **2** Fox Creek **12** Frog Lake **3** Galahad **2** Ghost Lake **1** Gibbons **1** Gift Lake **4** Girouxville **4** Gleichen **10** Goodfare **1** Goodfish Lake **5** Grande Cache **13** Grande Prairie **11** Granum **2** Grassland **1** Grimshaw **3** Grouard **1** Grovedale **8** Gull Lake **1** Gunn **1** Guy **1** Hanna **14** Hardisty **1** Hattonford **1** Hespero **2** High Prairie **19** High River **13** Hines Creek **1** Hinton **9** Hondo **1** Horse Lake First Nation **3** Horseshoe Lake **1** Hussar **1** Hythe **2** Indus **1** Innisfail **6** Irma **1** Irricana **3** Island Lake **1** Jasper **6** Kananaskis Village **2** Kapasiwin **1** Kavanagh **3** Kehewin Cree Nation **2** Keoma **2** Killam **3** Kitscoty **1** La Glace **4** Lac Cardinal **1** Lac La Biche **12** Lac la Nonne **2** Lacombe **3** Lake Louise **4** Lamont **3** Langdon **2** Lavoy **1** Leduc **8** Legal **2** Lethbridge **78** Linden **1** Little Buffalo **3** Little Smoky **3** Lloydminster **8** Lodgepole **1** Lomond **2** Longview **3** Ma-Me-O Beach **2** Manning **2** Mannville **1** Maskwacis **2** Mayerthorpe **7** McLennan **6** Medicine Hat **10** Meeting Creek **1** Millarville **2** Millet **5** Milo **1** Mirror **1** Mission Beach **1** Morley **2** Mossleigh **1** Mulhurst **4** Muskeg River **5** Myrnam **1** Nanton **3** Neerlandia **3** New Sarepta **4** Newbrook **3** Nisku **1** Nojack **1** Nordegg **1** North Cooking Lake **3** O'Chiese First Nation **5** Olds **15** Onoway **1** Oyen **3** Paul First Nation **2** Peace River **6** Pearce **1** Peers **2** Penhold **1** Picture Butte **1** Pincher Creek **12** Ponoka **9** Priddis **3** Provost **4** Raymond **2** Red Deer **54** Redwater **11** Rich Lake **1** Rich Valley **1** Rimbey **10** Rivière Qui Barre **1** Rochester **2** Rocky Mountain House **16** Rockyford **2** Ross Haven **1** Saddle Lake Cree Nation **4** Salt Prairie **2** Sandy Beach **3** Sangudo **1** Saskatchewan River Crossing **7** Seba Beach **2** Sherwood Park **1** Siksika Nation **3** Slave Lake **4** Smith **1** Smoky Lake **18** Spirit River **6** Spring Lake **1** Springbank **3** Spruce Grove **1** St. Paul **26** Standard **1** Steeper **1** Stettler **12** Stoney Nakota First Nation **6** Stony Plain **2** Strachan **8** Strathmore **29** Sturgeon Lake Cree Nation **2** Sunchild First Nation **11** Sundre **9** Sunset House **2** Swan Hills **2** Sylvan Lake **4** Taber **6** Tangent **1** Teepee Creek **4** Thorhild **1** Thorsby **2** Three Hills **14** Tofield **12** Tomahawk **1** Travers **2** Trout Lake **2** Turner Valley **2** Two Hills **7** Valhalla **3** Valleyview **15** Vauxhall **2** Vegreville **15** Vermilion **9** Viking **5** Vulcan **9** Wabamun **4** Wabasca **4** Wainwright **12** Waiparous **2** Wanham **3** Warburg **2** Waskatenau **1** Water Valley **3** Waterton Park **1** Westrose **2** Westlock **22** Wetaskiwin **41** Whitecourt **12** Wildwood **3** Woking **1** Worsley **3** Ya Ha Tinda Ranch **2** Youngstown **3**
- * **British Columbia** Altona **2** Canal Flats **2** Cranbrook **8** Creston **1** Dawson Creek **5** Edgewater **1** Elkford **1** Fernie **6** Field **4** Fort Steele **1** Golden **8** Invermere **9** Kimberley **1** Mount Robson **1** Radium Hot Springs **2** Sparwood **3** Sunset Prairie **2** Taylor **2** Tumbler Ridge **1** Wonowon **1**

Our fiscal year runs from April through March. Missions may have been scene calls in the area closest to the listed communities.

YEAR IN REVIEW 2020/2021

STARS EMERGENCY LINK CENTRE

32,702 EMERGENCY REQUESTS HANDLED

9,430 INDUSTRY CALLS

90 AVERAGE EMERGENCY REQUESTS A DAY

EDUCATION

1,757 PERSONNEL TRAINED

Due to COVID-19 our mobile education and community outreach programs have been interrupted to accommodate provincial health restrictions.



MISSIONS

2,994 YEARLY MISSIONS

1,436 AB 901 SK 657 MB

45K+ SINCE 1985

8 AVERAGE MISSIONS A DAY

ALLY FUNDING BREAKDOWN



* FUNDRAISING

* GOV'T FUNDING

FUNDING

40,359 ANNUAL DONORS

\$10M APPROXIMATE ANNUAL COST/BASE

INCIDENT TYPES



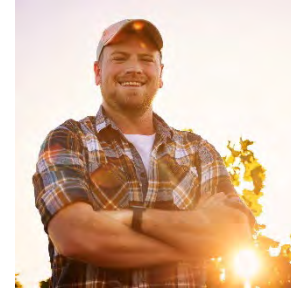
Do you have questions about what we do or what it means to be an ally? Feel free to reach out.

GLEND A FARNDEN

Sr. Municipal Relations Liaison
STARS Foundation
780-512-6205
gfarnden@stars.ca

Alberta Provincial Police Service

Developing an
official policy
position for Alberta
Municipalities



Session Outline

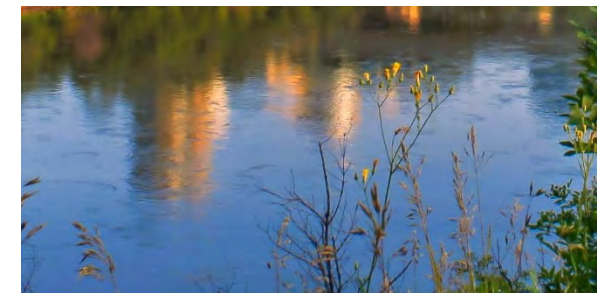
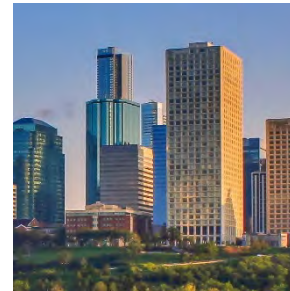
- Introduction to policing in Alberta
- Overview of the proposed Alberta Provincial Police Service (APPS) model
- Alberta Municipalities advocacy to date
 - Principles for a Provincial Police Service
- Member evaluation of proposed model and policy development
 - Survey questions
- Next steps and wrap-up

Online Policing Hub

The screenshot shows the top portion of a website. In the top left corner is the logo for Alberta Municipalities, featuring a stylized grid of squares in blue and yellow, with the text "Alberta Municipalities Strength In Members" below it. To the right of the logo is a horizontal navigation menu with the following items: "Advocacy Resources", "Products & Services", "About us", "News", and "Membership". In the top right corner, there are three additional links: "Media", "Events", and "Jobs". The main content area has a large blue background with the words "POLICING HUB" in large, white, bold, sans-serif capital letters. Below this, on the right side, is a yellow rectangular box containing the text "Learn more about the Alberta Provincial Police Service that is being proposed by the Alberta provincial government" followed by a right-pointing arrow. At the bottom left of the page, there is a breadcrumb trail: "Home / Advocacy Resources / Social Issues / Policing Hub".

<https://www.abmunis.ca/advocacy-resources/social-issues/policing-hub>

Introduction to Policing in Alberta



The Alberta Police Act

- Establishes who is responsible for providing police services
- Establishes police oversight and governance bodies
- Sets out police officer qualifications, authorities, and duties
- Establishes process for handling police officer complaints and discipline



Responsibility for Providing Police Services

Urban and specialized municipalities with populations of 5,000 and over

- Contract an existing police service (MPSA)
- Establish a municipal police service
- Establish a regional police service with other municipalities

Urban and specialized municipalities with populations under 5,000 and municipal districts and counties

- Receive police services as part of the RCMP contract for provincial policing (PPSA)

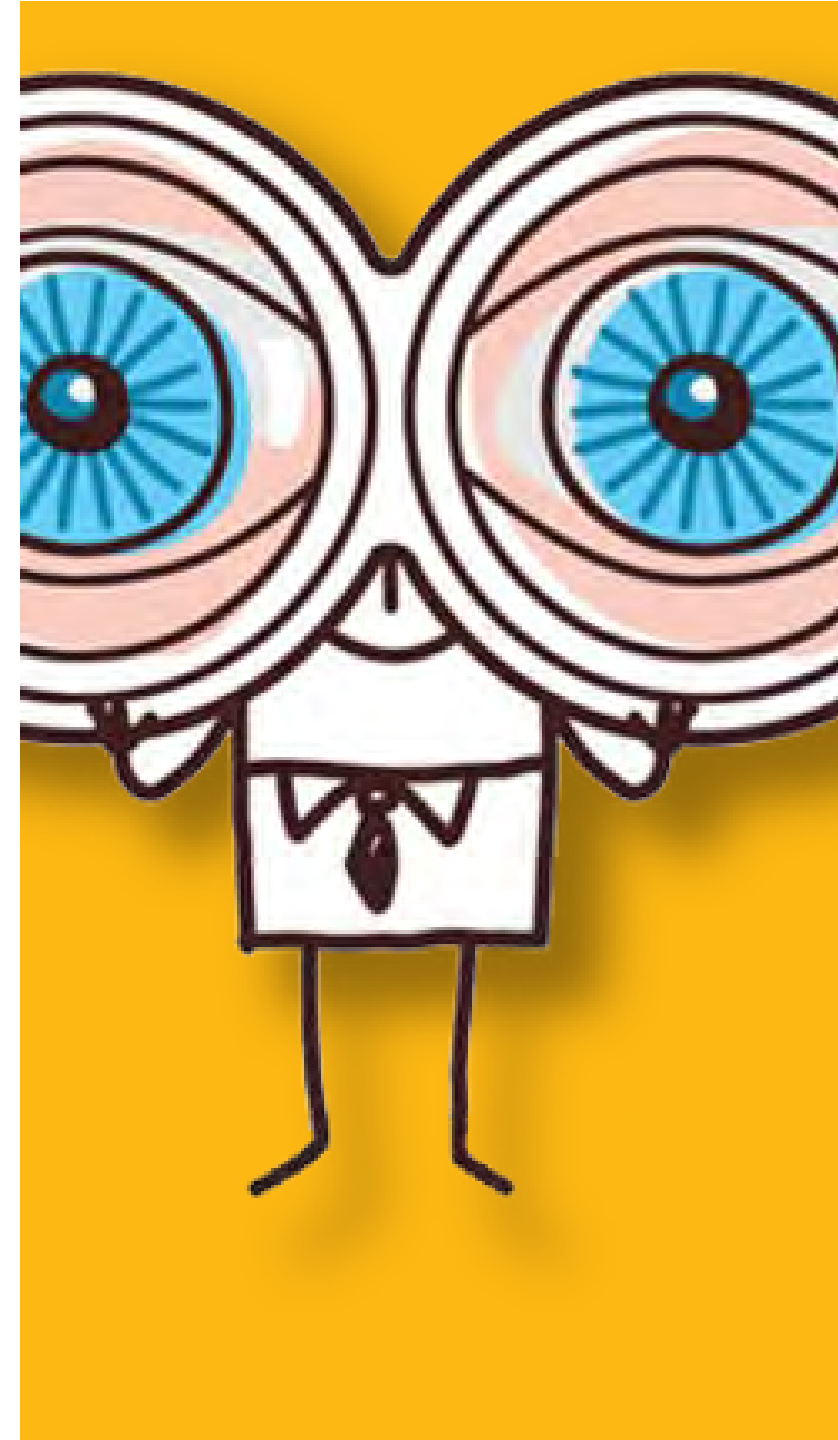
Police Oversight and Governance

Provincial:

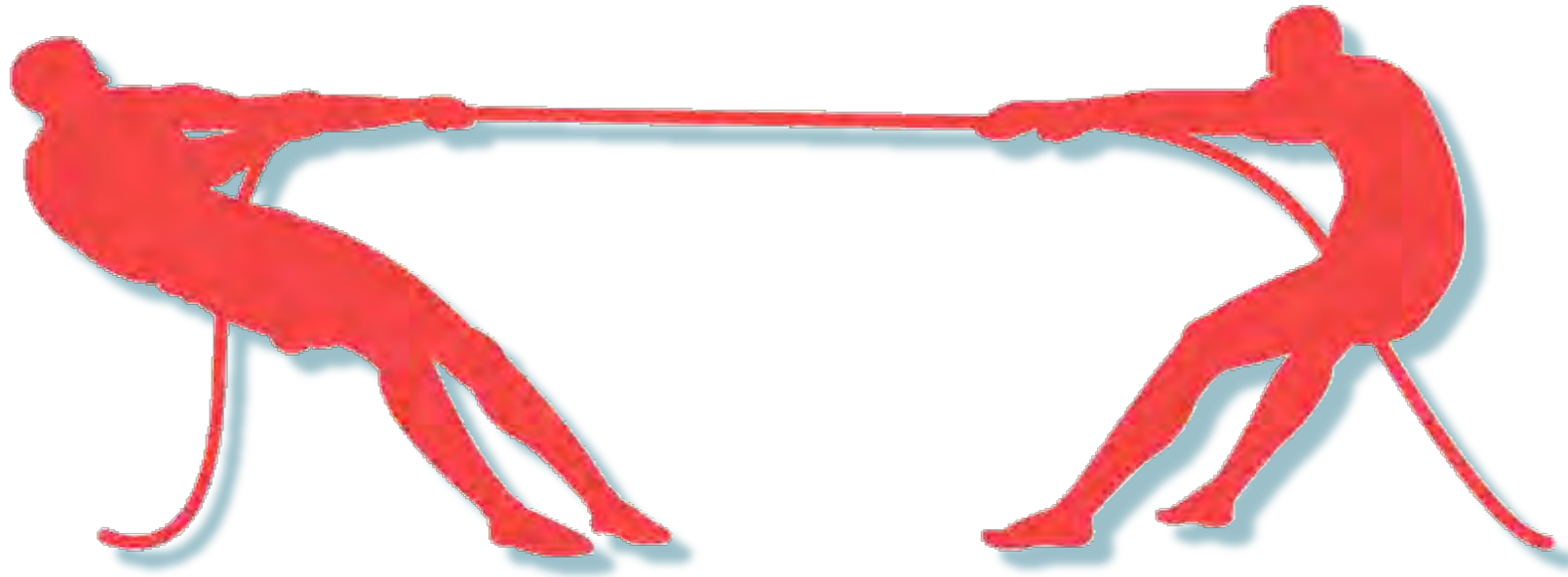
- Director of Law Enforcement
- Alberta Law Enforcement Review Board

Municipal and Civilian:

- Police Commissions
- Policing Committees
- RCMP Community Advisory Committees



Provincial Police Act vs. Federal RCMP Act



Paying for Police Services

Responsibility for providing policing services

4(1) As part of providing provincial policing services generally,

- (a) every municipal district and, subject to subsection (6), a specialized municipality, and
- (b) every town, village and summer village that has a population that is not greater than 5000,

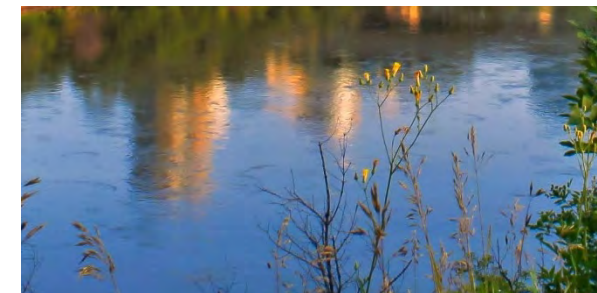
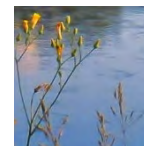
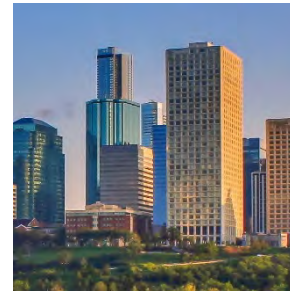
shall, subject to subsection (3), receive general policing services provided by the provincial police service and shall pay a cost for these services if required by the regulations.



Alberta's Police Funding Model Today

Municipal Population	Policing Arrangement	Responsibility for policing costs
Over 50,000	Stand-alone or regional municipal police service	Municipality pays 100% Grants provided by the Government of Alberta
Over 15,000	Municipal Police Service Agreement (MPSA) with RCMP	Municipality pays 90% Federal Government pays 10% Grants provided by the Government of Alberta
5,001 to 15,000	Municipal Police Service Agreement (MPSA) with RCMP	Municipality pays 70% Federal Government pays 30% Grants provided by the Government of Alberta
5,000 and under	Provincial Police Service Agreement (PPSA) with RCMP	Municipality does not pay for policing. Municipality pays a percentage of policing costs as per the new police funding model. Provincial government pays the remainder of policing costs up to 70% Federal Government pays 30%

Overview of the Proposed Alberta Provincial Police Service



Fair Deal Panel

Recommendation 14: Create an Alberta Police Service to replace the RCMP



PricewaterhouseCoopers (PwC) Feasibility Study

Three sections:

1. Executive Summary

2. Current State

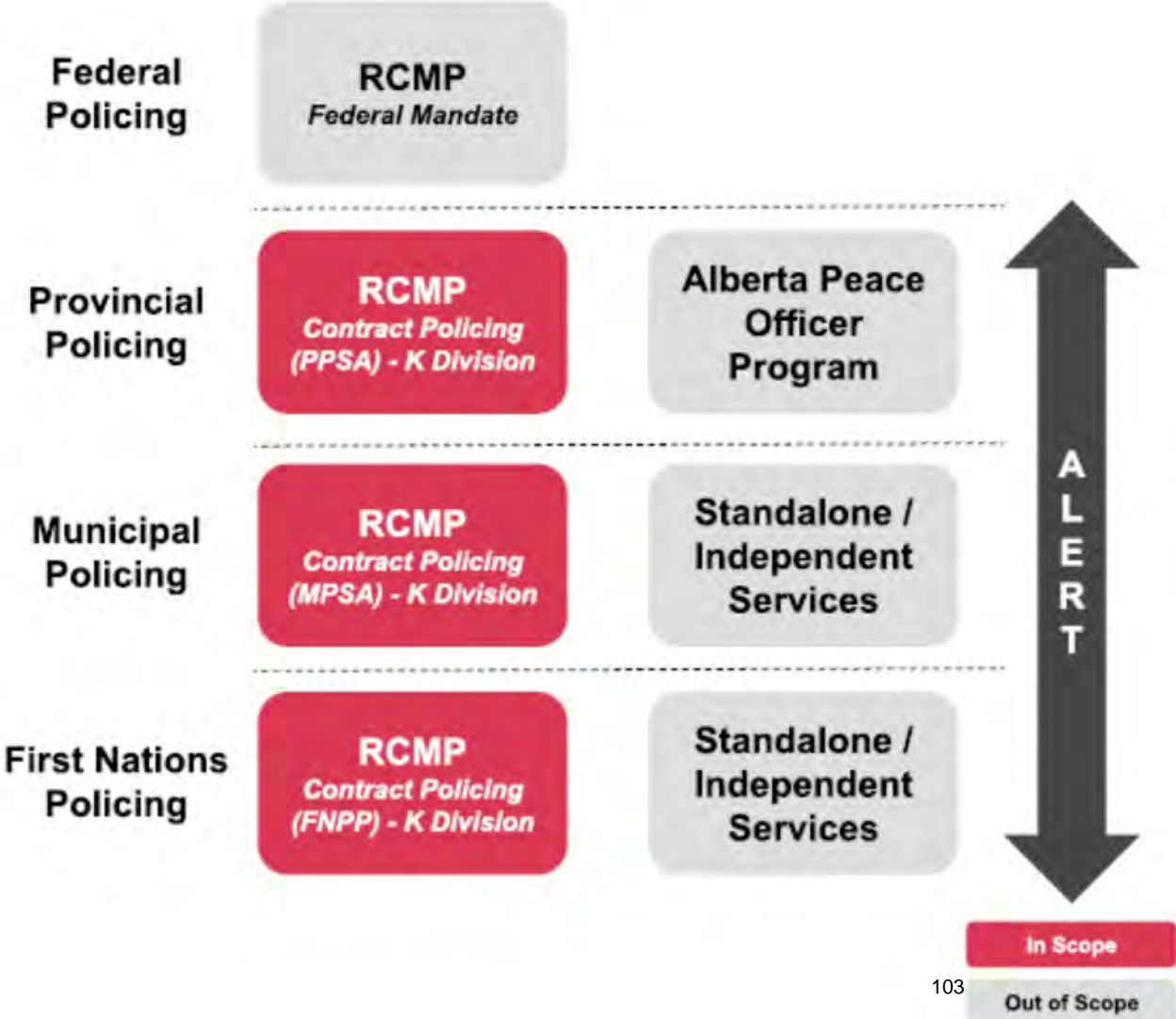
- Information on current costs, deployment, compensation, equipment, etc.

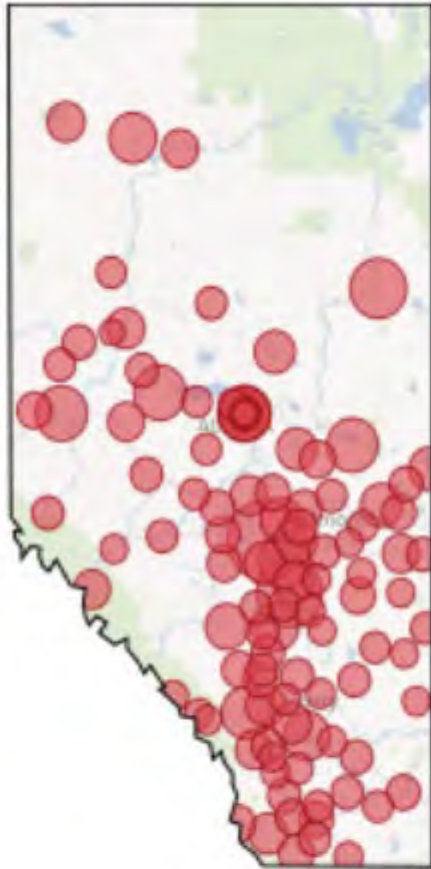
3. Future State

- Proposal for an APPS service delivery model with recommendations on governance, deployment, costing, training, etc.

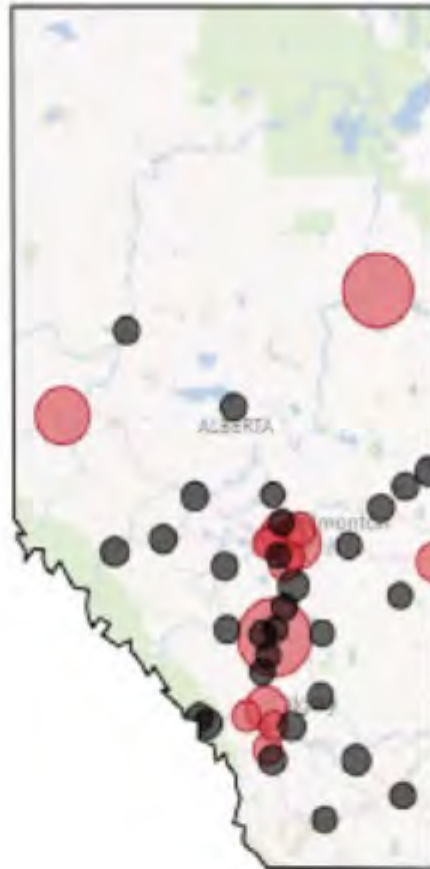


PwC Study: Current State





RCMP Detachment ●
PPSA - 107 Detachments



MPSA Type ● Muni<15k ● Muni>15k
MPSA - 41 Detachments

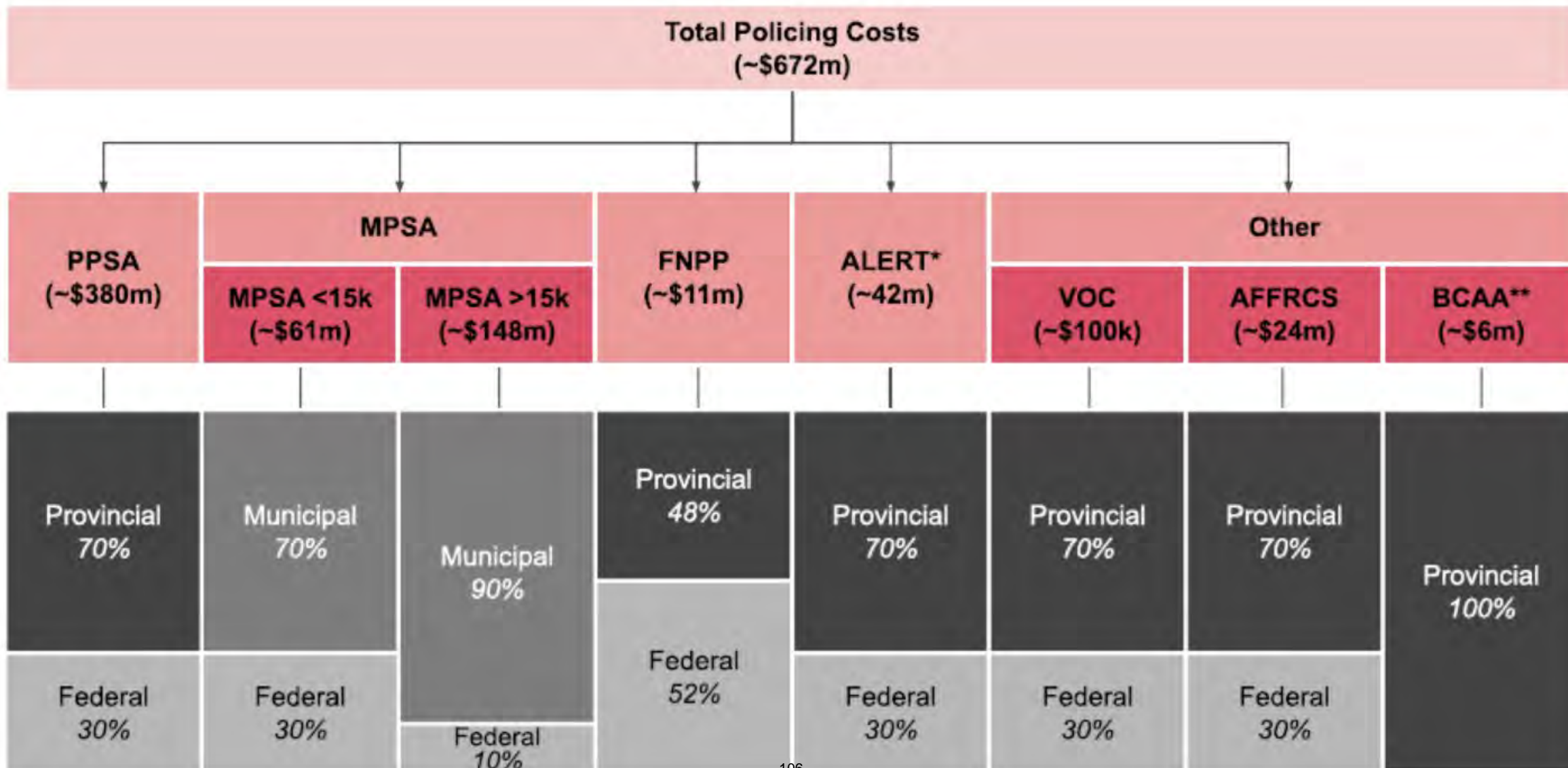


RCMP Detachment ●
FNPP - 16 Detachments

PWC Study: RCMP Staffing in Alberta

Contract Policing	Regular Member	Civilian Member	Public Service Employee	Total
PPSA	1,480	162	547	2,189
MPSA	1,314	2	5	1,321
FNPP	63	1	9	73
ALERT	149	12	29	190
Other	32	-	5	37
Contract policing subtotal:	3,038	177	595	3,810
Internal Services/non-contract	59	13	148	220
Total :	3,097	190	743	4,030

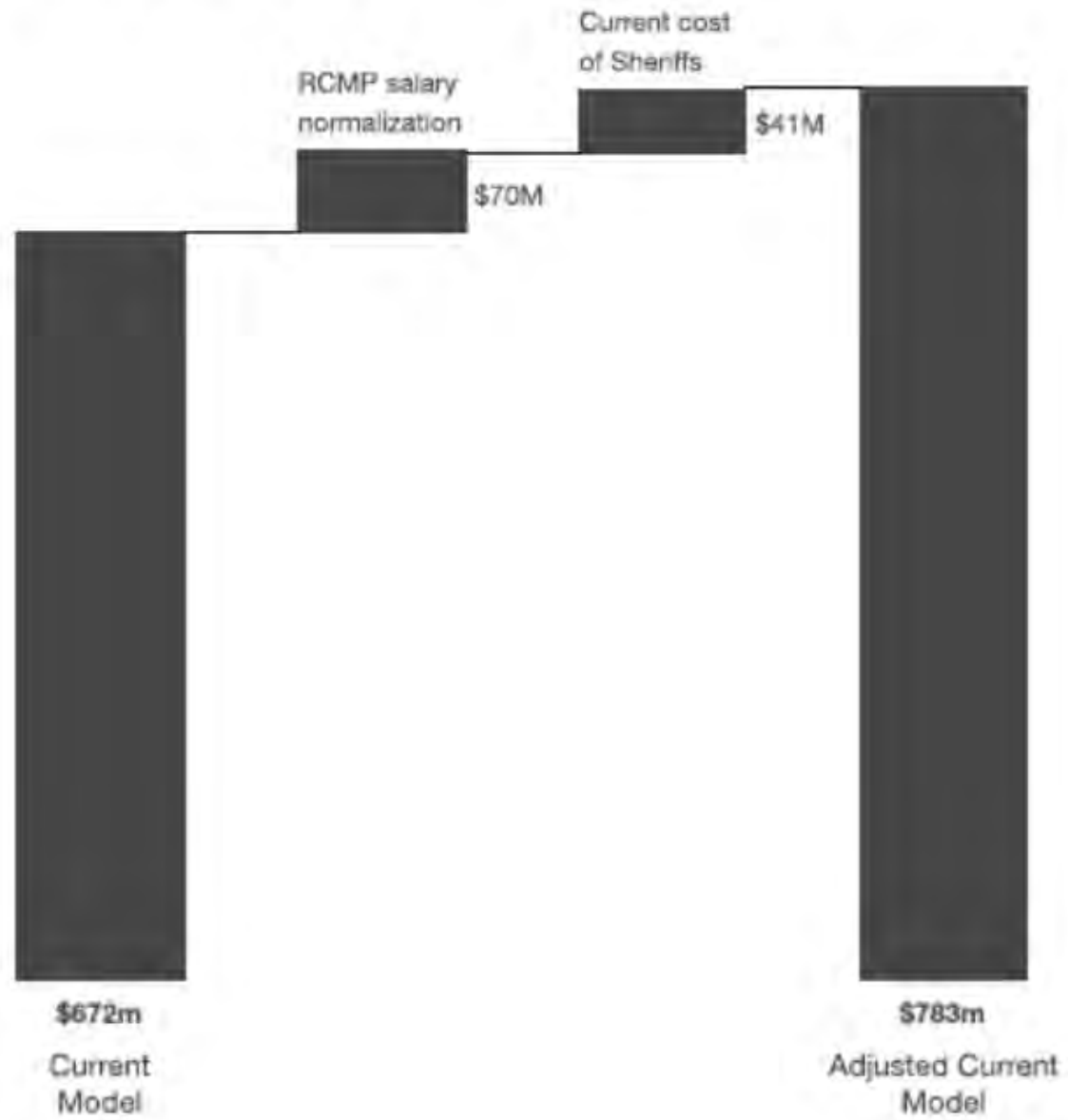
PwC Study: Current costs of RCMP Policing in Alberta



PwC Study: Proposed Future State

FTE Summary by Employee Type	Model A	Model B	RCMP (2020)	RCMP (2022)
Level 1 Members	1,613	3,153	3,097	3,173
Level 2 Members	1,540	-	-	-
Public Service Employees	1,036	1,036	933	990
Total Employees:	4,189	4,189	4,030	4,163
Detachments	113	113	113	113

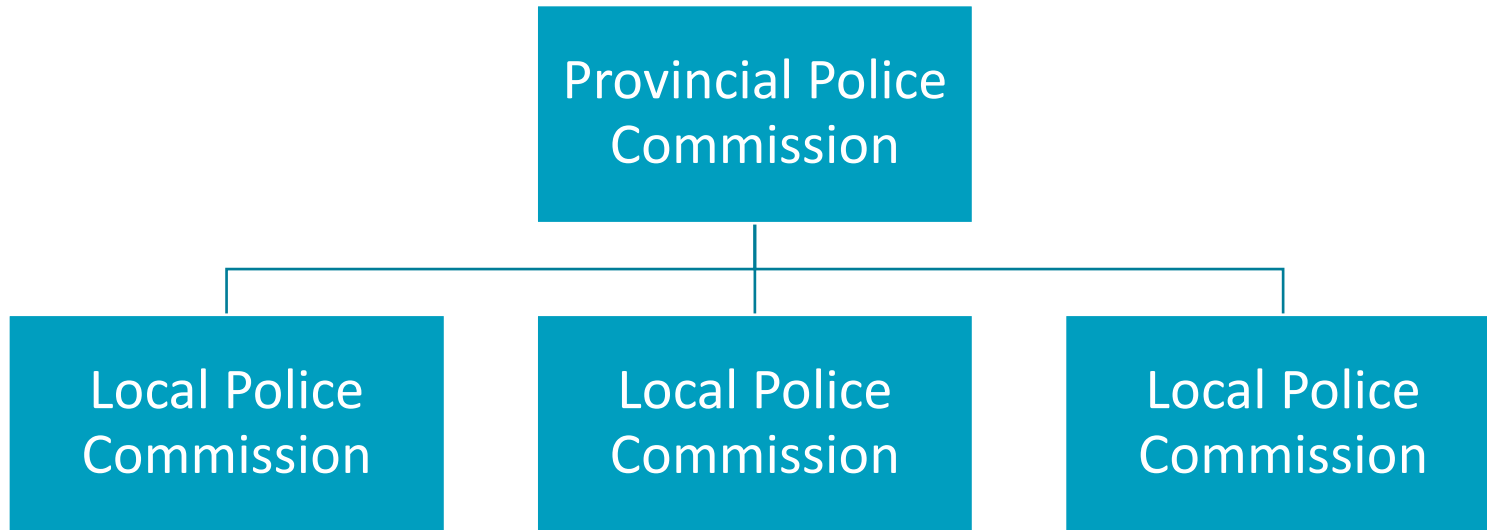
Current State Costs



Future State Costs



PwC Study: Proposed Governance

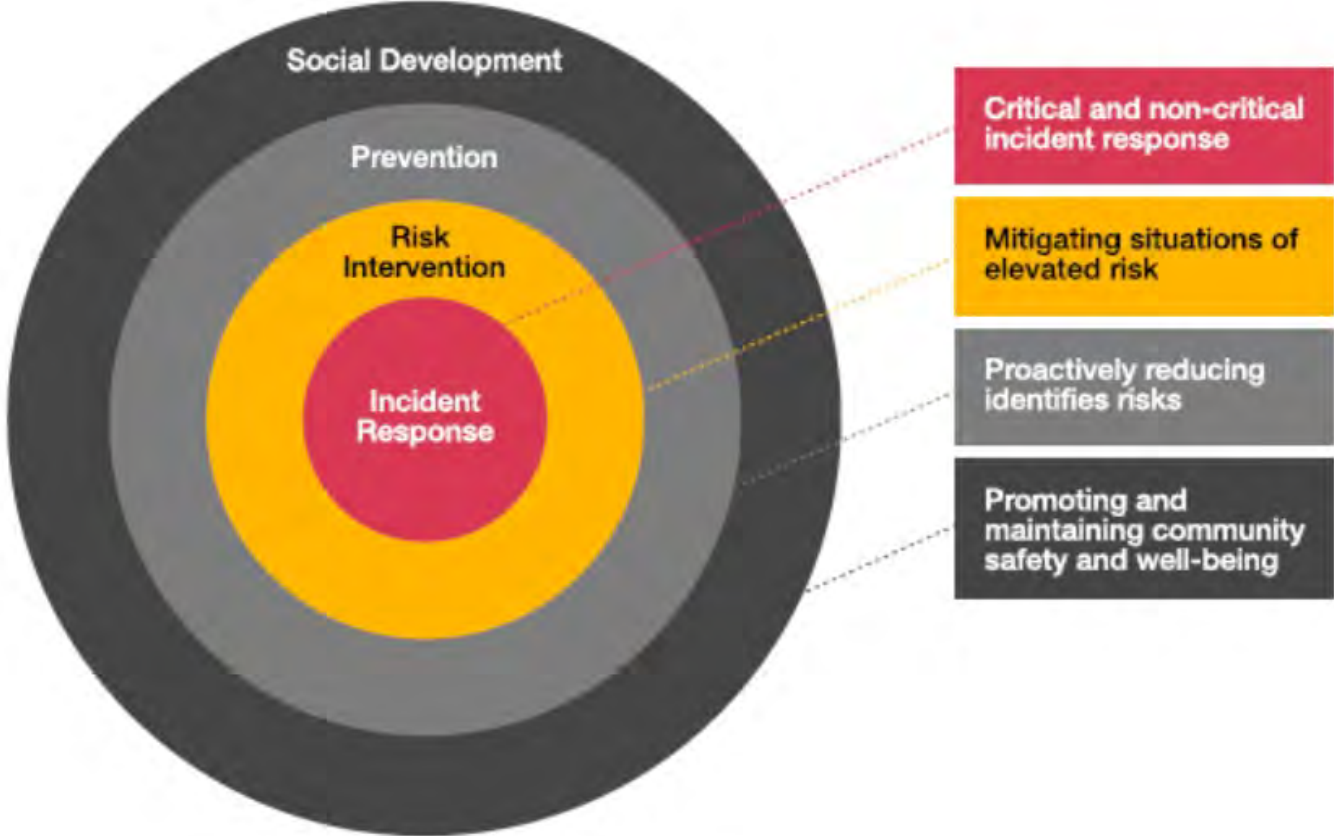


Provincial Police

Commission Composition:

- 1-2 members representing rural communities
- 1-2 members representing urban communities
- 2-3 members representing Indigenous communities
- 2 members representing the Ministry of Justice and Solicitor General

PwC Study: Community Safety and Well-being Plans



PwC Study: Training and Recruitment

- Standardized training
- Recruitment from home communities
- Use of Edmonton and Calgary Police Services training facilities
- Recruitment plan?



PwC Study: Other Recommendations

- Mental health and addictions response teams
- Expanded role for ALERT
- Shared approach for specialized services
- Provincial forensic and lab service
- Mental health and well-being for police members and their families

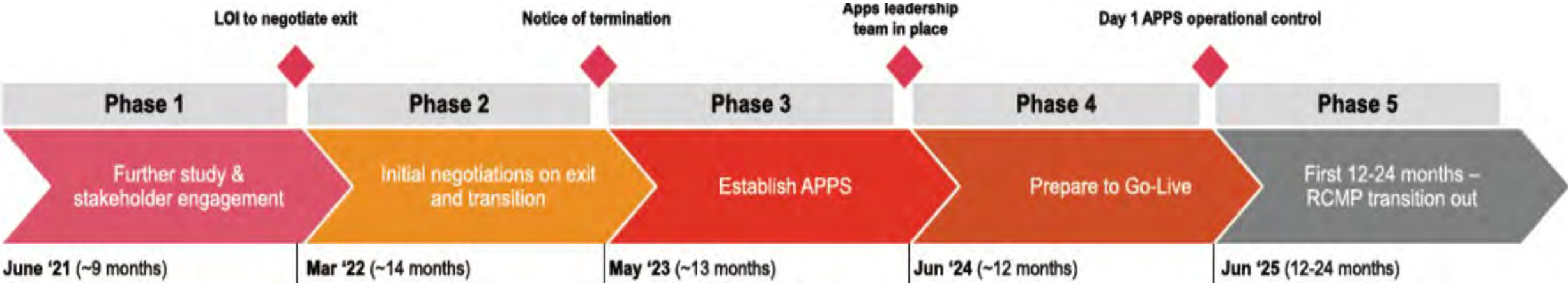


PwC Study: Transition Costs

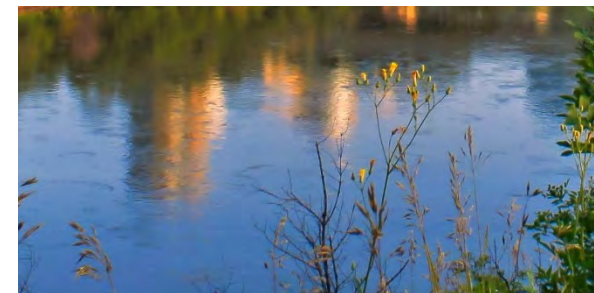
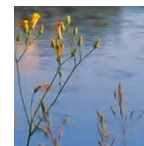
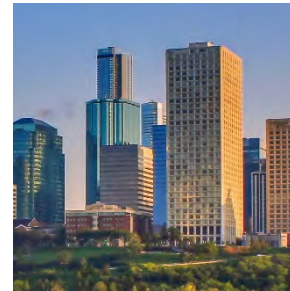
- **\$366 million over six years**
 - **\$241 million in operating costs**
 - **\$125 million in capital expenditures**



PwC Study: Transition Roadmap



Advocacy to Date



ABMunis Actions

- February 2021 Virtual Summit on Policing
- Principles for a Provincial Police Service
- Summary and analysis of PwC study
- January 2022 Virtual Summit on Policing
- List of Key Questions for Engagement



Principles for a Provincial Police Service

Police Governance and Oversight

- Meaningful municipal input on local policing priorities
- Municipal representation on governance and oversight bodies
- Regular reporting on PPS performance to municipalities

Police Service Levels

- Minimum standard of policing for all Albertans that exceeds current performance
- Metrics co-created with municipalities to demonstrate standard is met/exceeded
- Public reporting on PPS performance

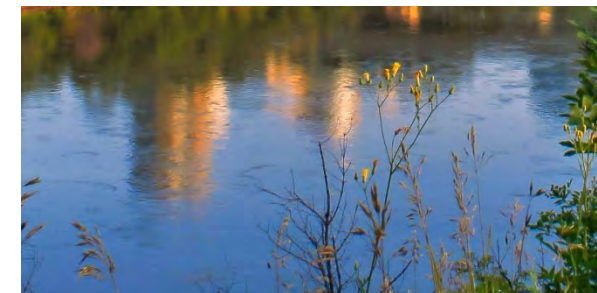
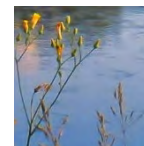
Policing Costs

- Municipalities must not bear any of the costs to transition to a new PPS
- Police funding must be based on fairness, transparency, and predictability
- Municipal policing costs must be at least 5% less than current costs
- All municipalities must pay an equitable share of policing costs
- Municipalities must retain the ability to negotiate contracts with a PPS

Questions or comments?



Member evaluation of proposed model and policy development



Principle: Police Governance and Oversight

- Meaningful municipal input on local policing priorities
- Municipal representation on governance and oversight bodies
- Regular reporting on PPS performance to municipalities

Go to [menti.com](https://www.menti.com) and use the code 8536 6064.

Principle: Police Service Levels

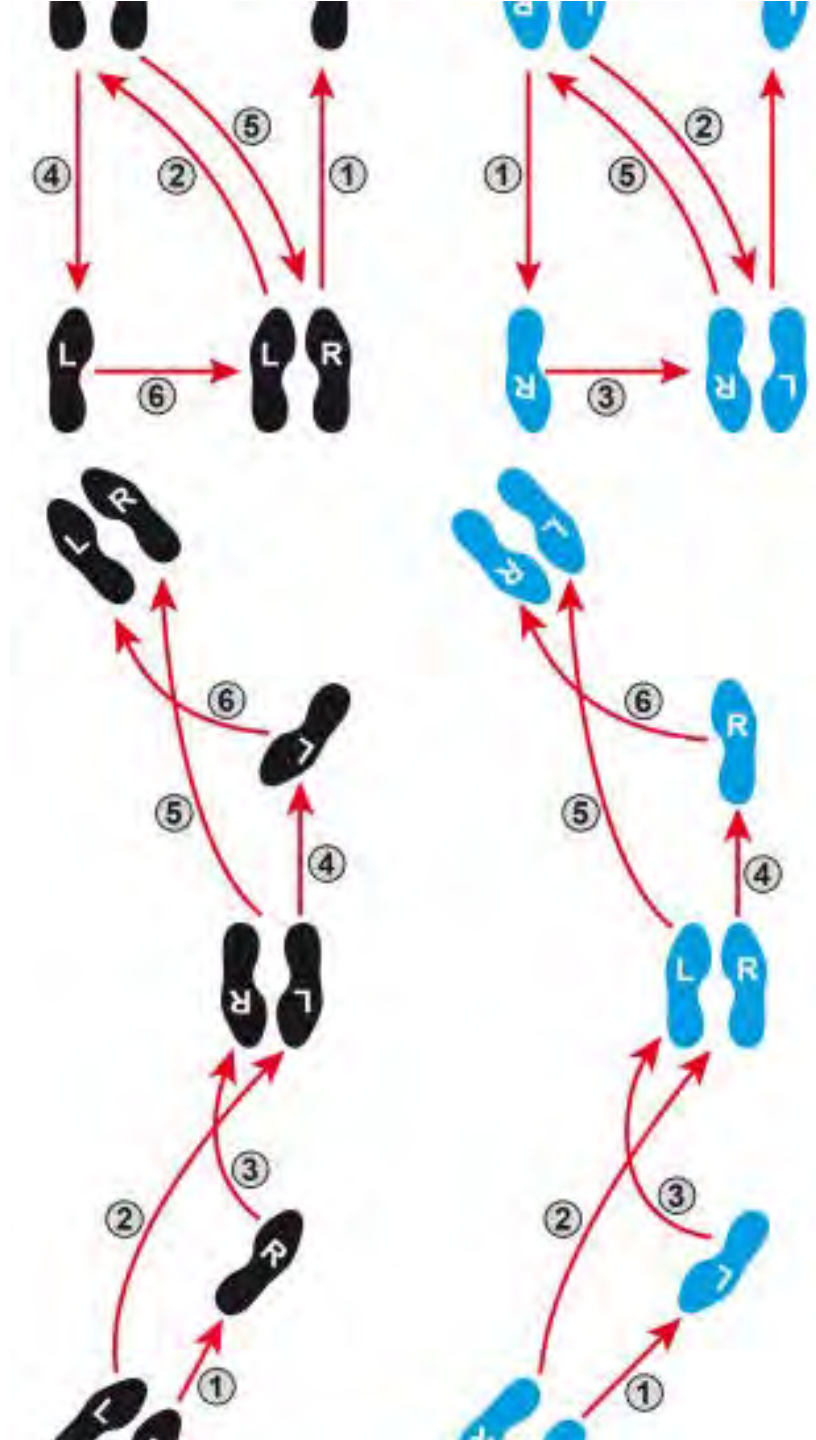
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Next Steps

- Send RFD to Minister of Justice and Solicitor General
 - Determine advocacy strategy based on response
- Issue a public statement on our position
- Develop a communications strategy to raise awareness of our position
- Seek meetings with key government officials to reiterate our position
- Update members through the Weekly



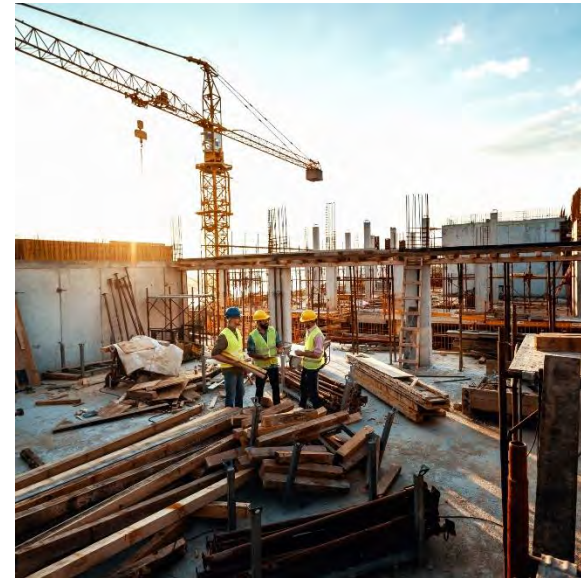
How You Can Help...

- Attend the public engagement ‘town hall’ meetings
- Use ABMunis’ RFD and key questions when speaking to local reporters
- Share social media posts
- Watch for media reports and further updates

Allocation of the Local Government Fiscal Framework

Spring 2022 Municipal Leaders' Caucus

March 10, 2022



Why this session is important?

- LGFF will be the primary source of infrastructure funding starting in 2024.
- Municipal Affairs plans to start engaging municipalities on the design of the LGFF allocation formula this year.
- Learn what our research has found and our proposal for allocation.
- Help us formalize our position on LGFF allocation.



Agenda

Part 1

Overview of the Local Government Fiscal Framework

Part 2

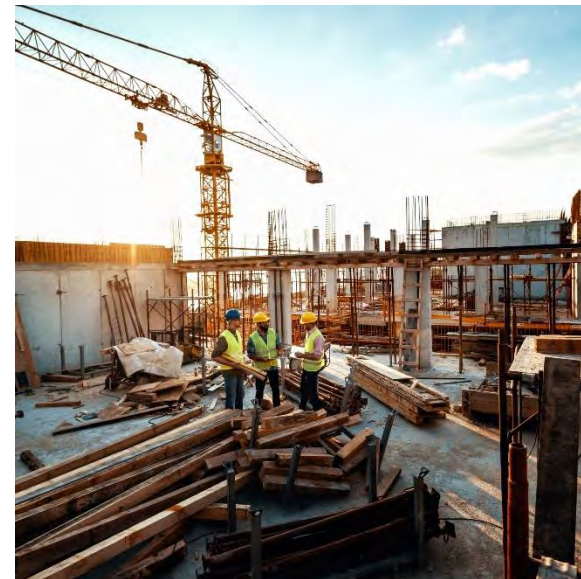
Preliminary Concept for Allocation of the Local Government Fiscal Framework

- a) Q&A
- b) Provide your input

PART 1

Overview of the Local Government Fiscal Framework

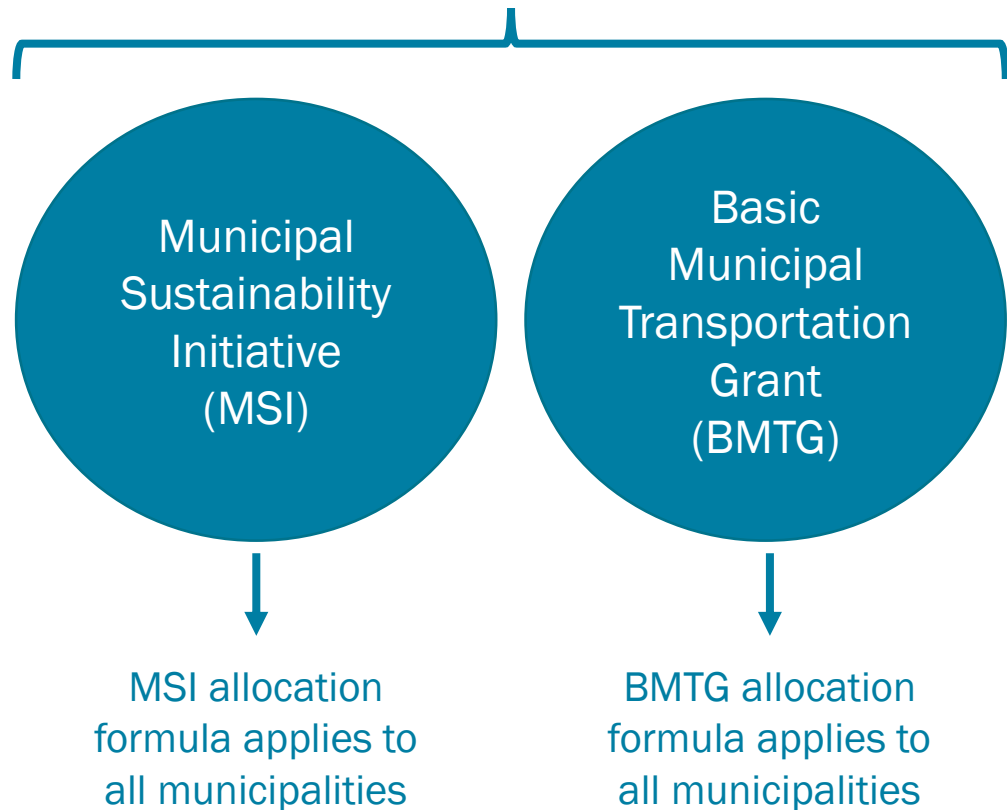
The Funding Pot



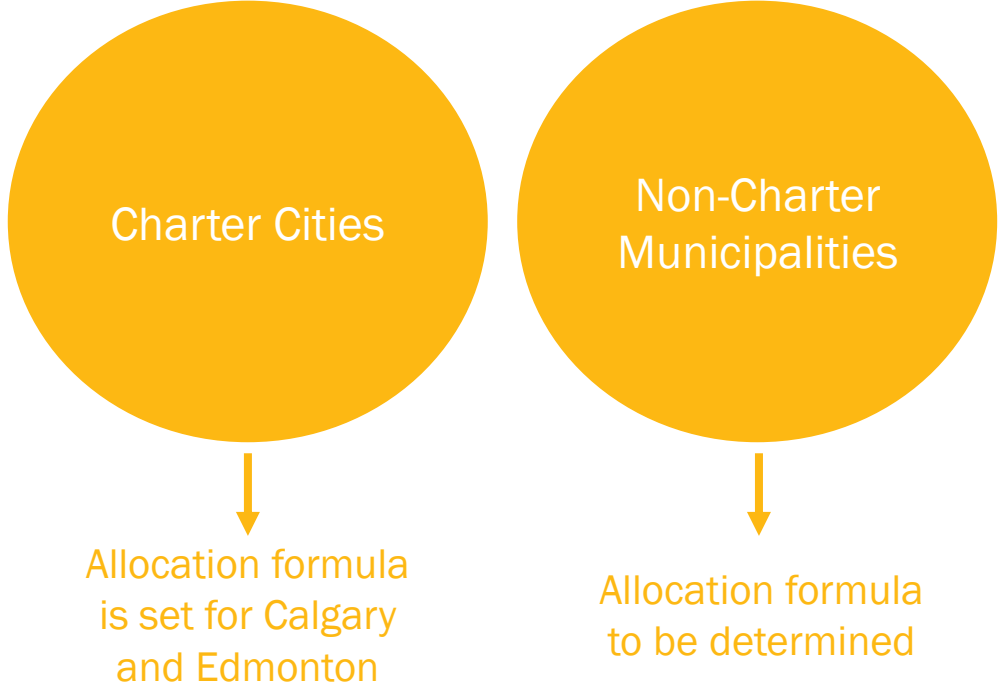
Today versus the future

Today

Starting in 2024



Local Government Fiscal Framework



An Overview of LGFF: The Funding Pot

Starting in 2024

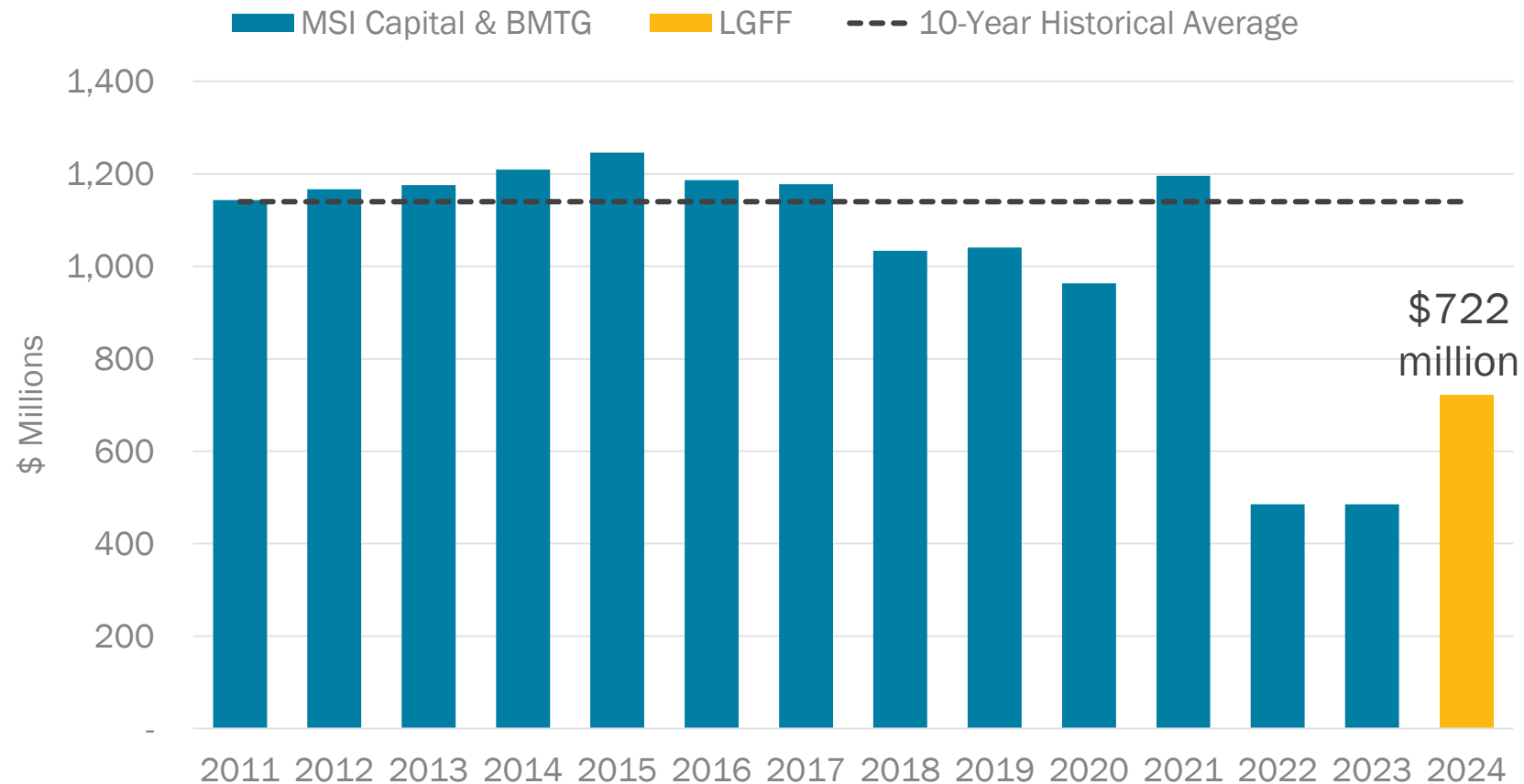
Local Government Fiscal Framework

Charter Cities

Non-Charter
Municipalities

- ✓ Funding will grow with Alberta's economy, not political priorities of the day.
- ✓ Funding pot will grow at 50% of changes in provincial revenue (*ABMunis continues to seek removal of the 50% limit*).
- ✓ Increased predictability – you will always know your next two years of funding.
- ✓ Legislated for improved stability and transparency.
- ✗ Funding level is inadequate. LGFF will be 37% less than the annual average of MSI and BMTG funding over the last ten years.

At its start, LGFF will deliver 37% less funding than the annual average of MSI and BMTG over the last 10 years



An Overview of LGFF: The Funding Pot

Starting in 2024

Local Government Fiscal Framework

Charter Cities

**\$382
million**

Non-Charter
Municipalities

**\$340
million**

Today's focus...
how to allocate this
funding pot?

- ✓ Increased predictability – you will always know your next two years of funding.
- ✓ Funding will grow with Alberta's economy, not political priorities of the day.
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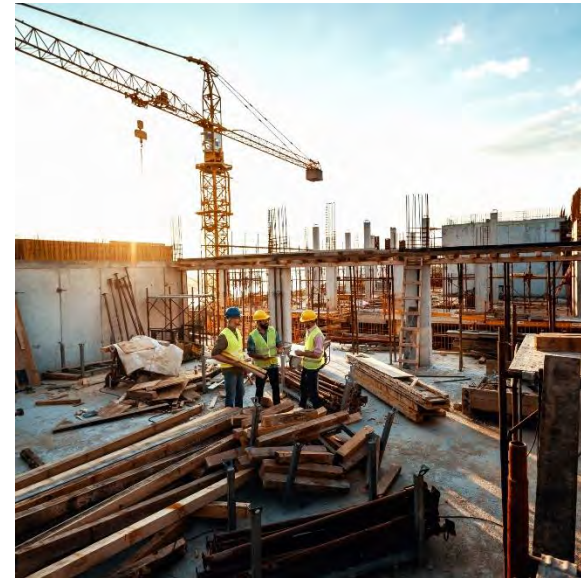
ABMunis' Municipal Financial Health Working Group

- Sought applications for representatives in May 2021.
- 11 representatives met monthly since August 2021.
- Deliverables include:
 1. Recommend a framework of metrics to provide a holistic assessment of a municipality's financial health for comparability purposes.
 2. Recommend the methodology for allocation of the Local Government Fiscal Framework for the non-charter municipalities.
 3. Recommend messaging and materials for explaining municipal finances to stakeholders (e.g. provincial officials and media).

PART 2

Local Government Fiscal Framework

Preliminary Concept for Allocation



Keep in mind

- Allocation is entirely separate from how the funding pot is determined.
- We are only talking about capital funding.
- Allocation excludes the charter cities.
- This is a complicated issue!
- There is no perfect formula.



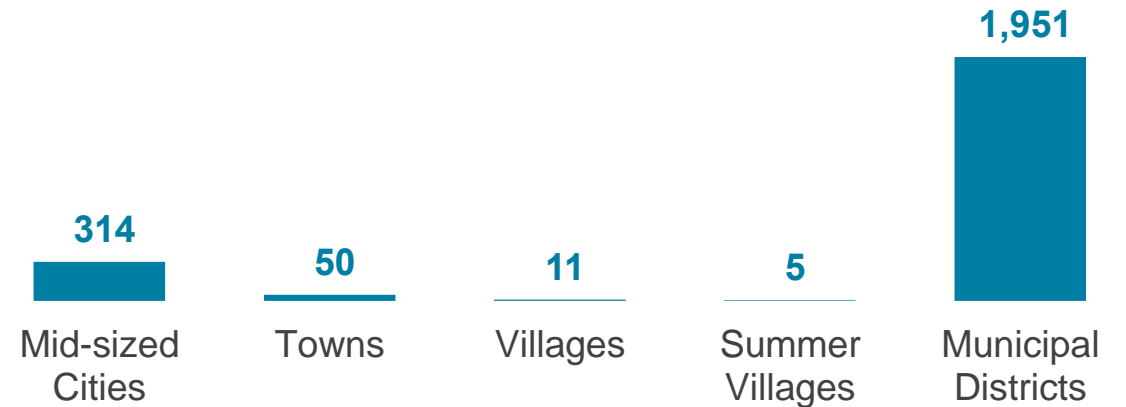
What is the current status of an allocation formula for LGFF?

- **You are the first to see this proposal!**
- We wanted your input before it is presented to Alberta Municipal Affairs and the Rural Municipalities of Alberta.
- Plan to engage Municipal Affairs and RMA this spring.

What does KM of road include?

- Linear kilometres of road under your municipality’s boundary.
- Reported by municipalities annually.
- Does not account for the type of road surface or number of lanes.

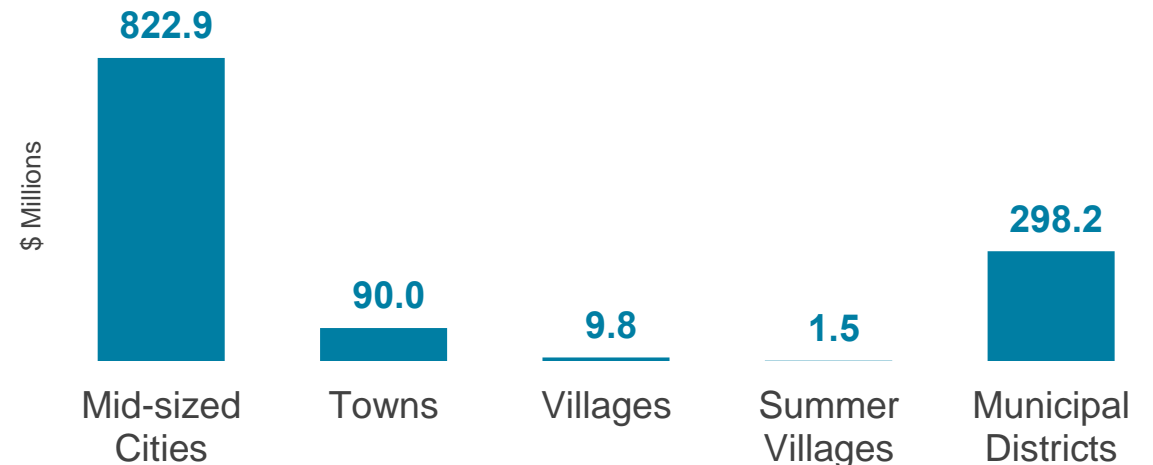
KM of Local Roads
Average by Municipal Type (2018)



What is tangible capital assets (TCA)?

- The value of non-financial assets owned by your municipality that have a useful life beyond one year.
- Examples include roads, water lines, buildings, vehicles, park equipment, etc.
- Reported by municipalities annually based on historical cost and the depreciated amount.

Tangible Capital Assets (historical cost)
Average by Municipal Type (2018)



ABMunis' principles for LGFF allocation

Transparent and simple

- Easily linked to the broader goals of the program.
- Easy for municipal officials to understand why a municipality's funding differs from other municipalities.

Equitable funding for all municipalities

- “Equitable” may involve factors such as existing infrastructure, fiscal capacity to fund infrastructure, geography, or other factors.
- Funding should correspond to infrastructure needs, while providing a meaningful amount to all municipalities.
- Formula factors should be based on needs that are common to municipalities, rather than attempting to recognize unique local factors (e.g. tourism).

Balance predictability and stability with responsiveness to changing needs

- Minimize significant year-to-year swings in allocations (excluding impact from changes in provincial revenue).
- Formula factors should be responsive to evolving needs within individual municipalities (e.g. community growth).

Neutral to local decisions

- The formula should not incent practices that would significantly increase a municipality's funding.
- In cases of municipal restructuring, funding should continue during a transition period to minimize influence on local decisions regarding dissolution or amalgamation.

ABMunis' goals for LGFF allocation

The LGFF allocation formula should:

1. Account for the scope of existing infrastructure in each municipality,
2. Account for growth pressures in each municipality,
3. Account for each municipality's fiscal capacity to fund infrastructure, and
4. Support the principles of effective asset management.

Concerns with the MSI Capital formula

MSI Capital Formula

Base amount of \$110,000 each, except for summer villages which is \$55,000.

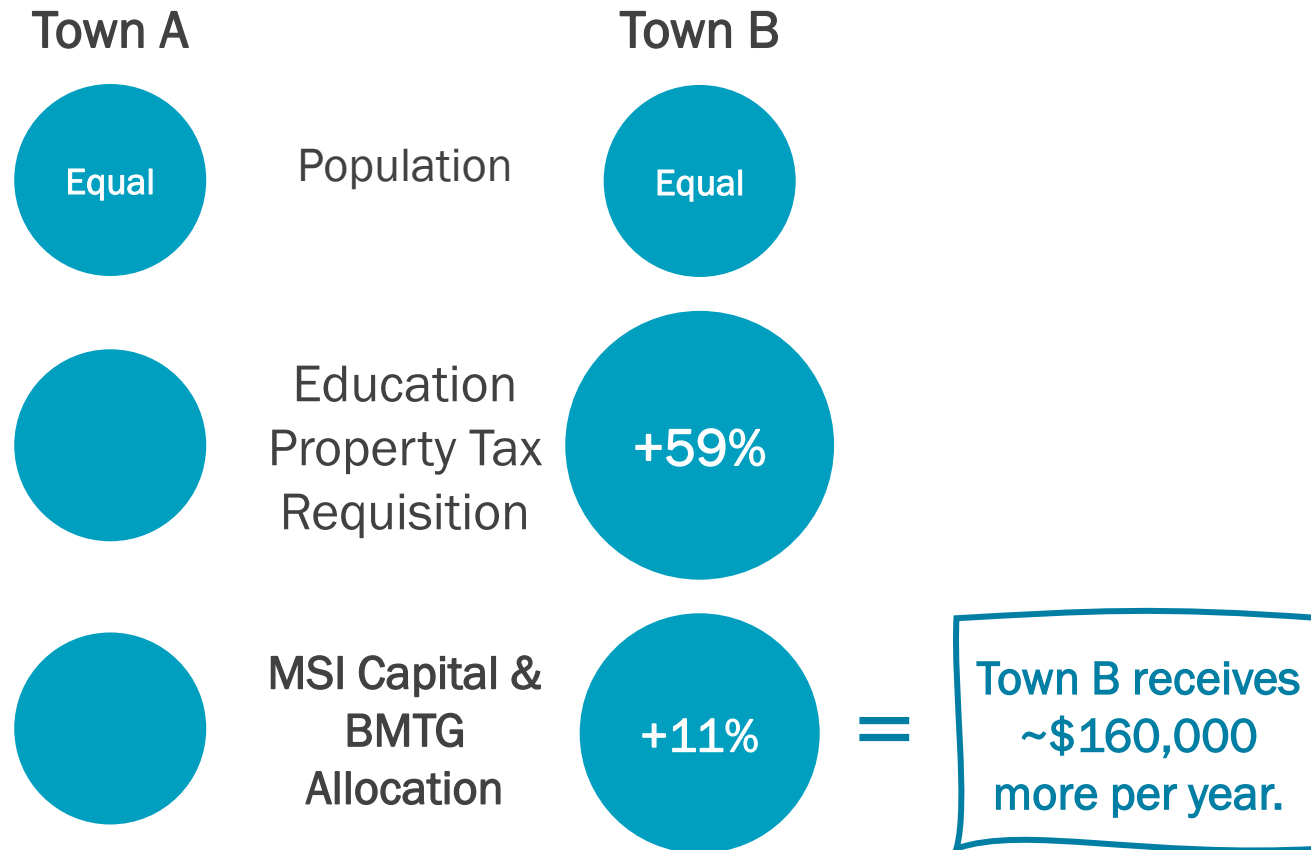
Remainder is allocated based on:

- 48% population
- 48% education property taxes
- 4% KM of roads

Concerns

- Almost half is allocated based on the principle of returning education tax dollars to each municipality.
- Municipalities with higher assessment receive higher funding with no direct correlation to infrastructure needs.
- Small municipalities report that the base amount is insufficient to fund high cost projects.
- Limited consideration of cost differences between municipalities for infrastructure.

An example of how MSI supports high assessment municipalities



Note 1: The example is based on actual data for two Alberta towns. The degree of difference in funding for similar sized municipalities ranges from 0-50%. This above-example is representative of the more common differences in funding.

Note 2: The example excludes KM of road for purposes of simplicity and that it only represents 4% of MSI Capital.

Note 3: Calculations are based on 2018 data with a funding pool of \$340 million.



Urban municipalities with lower education taxes per capita tend to have older infrastructure

Cities, Towns, & Villages	Top 50	Lowest 50
Education tax requisition per capita	\$368 - \$1,282	\$98 - \$210
Who makes this up this group?	Primarily cities and larger towns	Primarily villages under 500 pop.
Average remaining value of TCA	64%	54%

Municipal Districts	Top 30	Lowest 30
Education tax requisition per KM of road	\$2,383 - \$32,568	\$433 - \$2,133
Average remaining value of TCA	47%	45%

Based on calculations using Municipal Affairs' 2018 financial information return data.



Concerns with the BMTG formula

BMTG Formula

- Non-charter cities and urban service areas receive a fixed rate per capita and fixed rate per KM of primary highway under the municipality's jurisdiction.
- Towns, villages, summer villages, and improvement districts receive a fixed rate per capita.
- Municipal districts is based on KM of road, population, equalized assessment, and terrain.

Concerns

- Not compatible with LGFF because the BMTG formula sets the size of the funding pool. LGFF's funding pool is set based on changes in provincial revenue.
- Different formulas for each type of municipality without explanation.
- Funding for municipal districts has been fixed since the early 2000's.
- Limited consideration of cost differences between municipalities for infrastructure.

Evaluation of MSI Capital and BMTG against the principles and goals for LGFF

Principles for LGFF Allocation	MSI	BMTG
1. Transparent and simple.	✓	X
2. Balance predictability and stability with responsiveness to changing needs.	✓	X
3. Equitable funding for all municipalities.	X	X
4. Neutral to local decisions.	✓	✓

Goals for LGFF Allocation	MSI	BMTG
1. Accounts for the scope of existing infrastructure assets in each municipality.	Partial	Partial
2. Accounts for growth pressures in the municipality.	✓	Partial
3. Accounts for the municipality's fiscal capacity to fund infrastructure.	X	X
4. Supports the principles of effective asset management.	X	✓

What formula options did ABMunis consider?

Types of formula variables considered

Existing Infrastructure

- Assessment
- Education tax requisitions
- KM of road
- KM of water, wastewater, and storm drainage mains
- Population
- Tangible capital assets

Growth Needs

- Population
- Population including shadow populations

Equitable Outcomes

- Assessment per Capita
- Assessment per KM of road, water, wastewater, and storm drainage mains infrastructure
- Assessment per TCA
- Base amount
- Debt limit available
- Distance to major centres
- Own-source revenue to assessment
- Property taxes
- Remaining value of TCA
- Reserve levels available

Pros and cons: existing infrastructure

Existing Infrastructure

- Assessment
- Education tax requisitions
- KM of road
- KM of water, wastewater, and storm drainage mains
- Population
- Tangible capital assets

← No direct correlation with infrastructure needs.

← No direct correlation with infrastructure needs.

← Indicates scope of road infrastructure, but not the costs.

← Does not support the principle of full-cost recovery utilities.

← Strong correlation with infrastructure costs, particularly in urbans.

← Direct correlation with infrastructure costs, but not current values.

Pros and cons: growth needs

Accounts for changes in community size that will necessitate more funding, but may not capture needs for industrial development.

Growth Needs

- Population
- Population including shadow populations

Same as population but indicates additional needs based on workforce. Shadow population data is not available.

Pros and cons: fiscal capacity (equity)

Equitable Outcomes

Challenges in comparisons based on different municipal types. →

Does not account for the full scope of infrastructure and does not support the principle of full cost recovery through utility fees. →

Offers potential, but concern with too much linkage to TCA. →

Minimum funding for every municipality. Helps small municipalities. →

Violates the principle of neutrality in local decisions. →

Challenge to quantify. Some already receive northern living allowance. →

Indicates the revenue burden on ratepayers & potential capacity. →

Violates the principle of neutrality in local decisions. →

Does not align with the goal of effective asset management practices. →

Violates the principle of neutrality in local decisions. →

- Assessment per Capita
- Assessment per KM of road, water, wastewater, and storm drainage mains infrastructure
- Assessment per TCA
- Base amount
- Debt limit available
- Distance to major centres
- Own-source revenue to assessment
- Property taxes
- Remaining value of TCA
- Reserve levels available

Narrowing of the formula variables

Existing Infrastructure

- Assessment
- Education tax requisitions
- KM of road
- KM of water, wastewater, and storm drainage mains
- Population
- Tangible capital assets

Growth Needs

- Population
- Population including shadow populations

Equitable Outcomes

- Assessment per Capita
- Assessment per KM of road, water, wastewater, and storm drainage mains infrastructure
- Assessment per TCA
- Base amount
- Debt limit available
- Distance to major centres
- Own-source revenue to assessment
- Property taxes
- Remaining value of TCA
- Reserve levels available

Recommendation

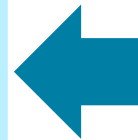
Principle/Goal	Formula Variable
Equitable funding	Base amount
Scope of infrastructure & growth pressures	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

←

- Guarantee's a minimum level of funding for every municipality.
- Supports equitable outcomes for small municipalities.

Recommendation

Principle/Goal	Formula Variable
Equitable funding	Base amount
Growth pressures & scope of infrastructure	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment



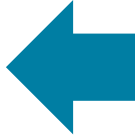
- Accounts for changes in community size.
- Well-accepted practice in grant funding.
- Reliable source of data.

Recommendation

Principle/Goal	Formula Variable
Equitable funding	Base amount
Growth pressures & scope of infrastructure	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

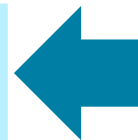
• Offsets a weakness in TCA if a municipality has old road infrastructure with low TCA value.

• Roads account for 39% of municipal infrastructure.



Recommendation

Principle/Goal	Formula Variable
Equitable funding	Base amount
Growth pressures & scope of infrastructure	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

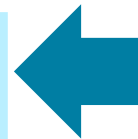


- Accounts for all infrastructure.
- Accounts for cost differences.
- Offsets weakness in the KM of road variable, which does not account for the type, size, or cost of the road.
- Audited by an external body.

Recommendation

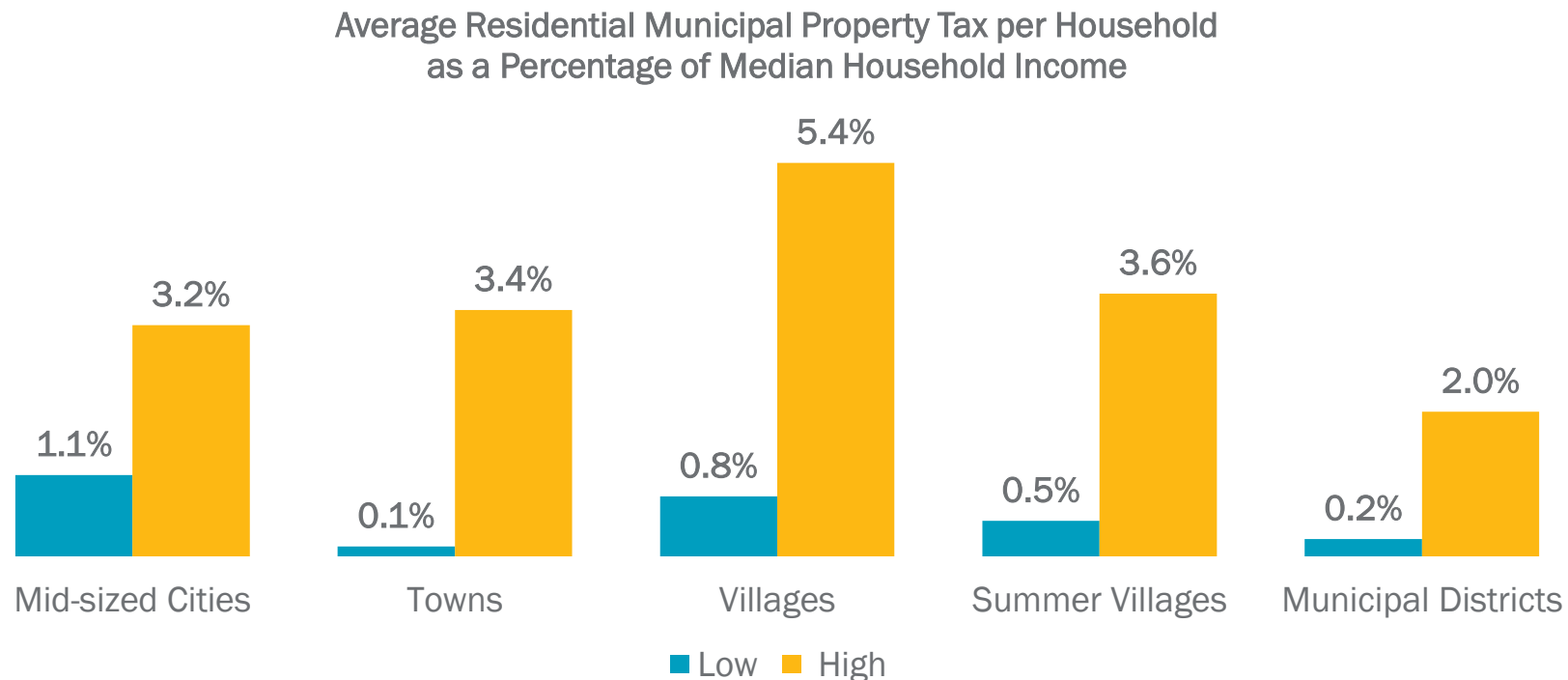
Principle/Goal	Formula Variable
Equitable funding	Base amount
Growth pressures & scope of infrastructure	Population
Scope of infrastructure	Kilometres of local roads
Scope of infrastructure	Tangible capital assets
Equitable funding	Own-source revenue to assessment

- Indicates capacity to generate revenue compared to other municipalities.
- Accounts for a municipality's full scope of revenue sources, which ensures that LGFF does not incentivize changes in local taxation policies.



Why do we care about equitable funding?

The level of residential municipal property taxes varies across Alberta. Some communities pay more in municipal property taxes as a percentage of their household income than others...but that isn't the full story.



Based on calculations using Municipal Affairs' 2018 financial information return data for equalized assessment, number of dwellings/residences, and municipal residential property tax rates and Statistics Canada's 2015 data for median household income. Figures for municipal districts is only based on residential assessment for comparison purposes (i.e. excludes property taxes on farmland).

What is Own-Source Revenue?

All sources of revenue that a municipal government has control over to manage its financial affairs.

Revenues Included

- Municipal property tax
- Business tax
- Business revitalization zone
- Special tax
- Local improvement tax
- Sales to other governments
- Sales and user charges
- Penalties and costs on taxes
- Licenses and permits
- Fines
- Franchise and concession contracts
- Returns on investments and rentals
- Developer agreements & levies
- Other revenues

Sales and User Charges consists of:

- Council, legislative, general administration
- Police
- Fire
- Disaster, emergency, ambulance
- Bylaws enforcement Equipment pool
- Roads, streets, lights,
- Airport
- Public transit
- Storm sewers and drainage

- Water supply and distribution
- Wastewater treatment
- Waste management
- Family and community support
- Daycare
- Cemeteries
- Land use planning
- Economic/agricultural development
- Subdivision and land development
- Land/building rentals
- Parks and recreation
- Culture, libraries, museums
- Other

Revenues Excluded

- Well drilling equipment tax
- Insurance proceeds
- Net gain on sale of TCA
- Contributed and donated assets
- Federal transfers
- Provincial transfers
- Local government transfers
- Transfers from local boards
- User charges for gas utility systems
- User charges for electricity utility systems

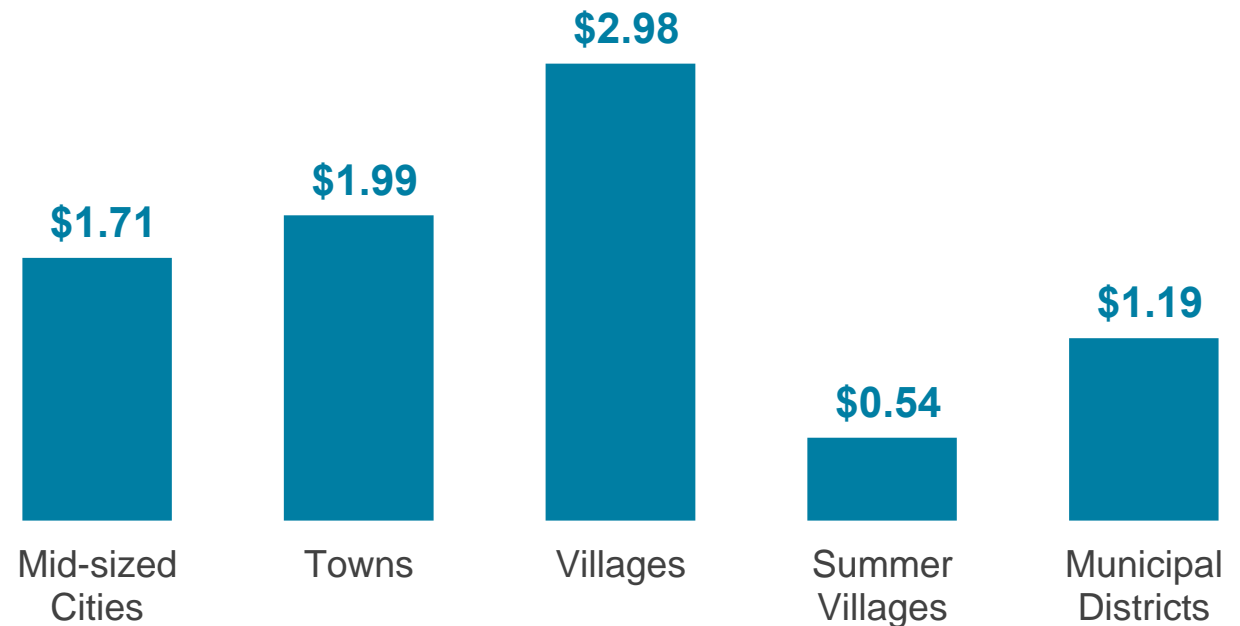


Own-Source Revenue to Assessment highlights municipalities that have more or less capacity to generate additional revenue for infrastructure

The average village collects \$3 in own-source revenue for every \$100 in assessment.

This is notably higher than other municipalities and indicates that most villages have less capacity to raise additional revenue for infrastructure in comparison to other municipalities.

Own-Source Revenue per \$100 in Assessment
(Average by municipal type, 2018)



How would Own-Source Revenue to Assessment work?

	Own-Source Revenue	Assessment	Own-Source Revenue per \$100 in Assessment	What does this mean?	Result
	Provincial Average		\$1.80		
Municipality A	\$10,000,000	\$750,000,000	\$1.30	Below the provincial average -- higher capacity to raise revenue.	Receives zero or less funding under this formula variable.
Municipality B	\$8,000,000	\$325,000,000	\$2.50	Above the provincial average -- less capacity to raise revenue.	Receives a higher top-up of funding under this formula variable. This supports more equitable outcomes in quality of infrastructure.

Evaluation against the principles and goals for LGFF

Principles for LGFF Allocation

- | | |
|--|---|
| 1. Transparent and simple. | ✓ |
| 2. Balance predictability and stability with responsiveness to changing needs. | ✓ |
| 3. Equitable funding for all municipalities. | ✓ |
| 4. Neutral to local decisions. | ✓ |

Goals for LGFF Allocation


- | | |
|---|---|
| 1. Accounts for the scope of existing infrastructure assets in each municipality. | ✓ |
| 2. Accounts for growth pressures in the municipality. | ✓ |
| 3. Accounts for the municipality's fiscal capacity to fund infrastructure. | ✓ |
| 4. Supports the principles of effective asset management. | ✓ |

Funding proportions by formula variable

Formula Variable	MSI Capital	MSI Capital + BMTG	LGFF
Base amount – standard	\$110,000	\$110,000	TBD
Base amount – summer villages	\$55,000	\$55,000	TBD
Population	48% →	58%	TBD
Education tax requisitions (MSI) / Assessment (BMTG)	48% →	30%	-
KM of local roads	4% →	12%	TBD
KM of provincial highway	- →	~1%	-
Terrain	- →	~1%	-
Tangible capital assets	-	-	TBD
Own-source revenue to assessment	-	-	TBD

Note: Percentages are based on 2018 figures after the allocation of \$34,595,000 in base funding.

The proposed allocation formula may result in changes in individual funding compared to the MSI and BMTG formulas

Funding may  for municipalities that have:

- Above average TCA in comparison to assessment
- Less capacity to raise revenue

Funding may  for municipalities that have:

- Above average education tax requestions in comparison to TCA

Final comments

- This is a complicated issue!
- There is no perfect formula.
- Technical approach to improve upon today's funding formulas.
- Focus on integrity in data.
- Focus on supporting equitable outcomes in the state of infrastructure across Alberta.



Questions

Time for your input!

1. Go to:

www.menti.com

2. Enter code:

Your municipality must be a regular member to vote.

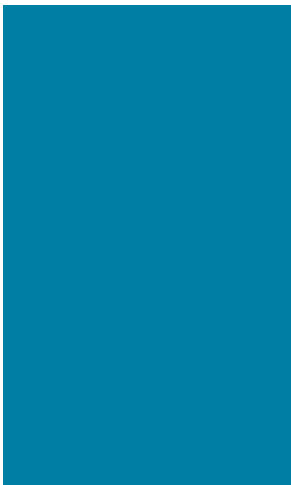


Question 1

A component of the MSI Capital formula is founded on the principle of returning tax dollars to each municipality based on the amount of your education tax requisition (48% of MSI Capital).

Do you support moving away from a focus of returning tax dollars to each municipality and instead focus on funding municipalities based on:

- scope of infrastructure,
- growth pressures, and
- capacity to fund infrastructure compared to other municipalities?



Question 2

Is population the best variable to account for growth needs?

Potential Variables for Growth Needs

- *Population*
- Population including shadow populations

Question 3

Is the combination of population, kilometres of road and tangible capital assets the best variables to account for existing infrastructure?

Potential Variables for Existing Infrastructure

- Assessment
- Education tax requisitions
- *KM of road*
- KM of water, wastewater, and storm drainage mains
- *Population*
- *Tangible capital assets*

Question 4

Is the combination of a base amount plus own-source revenue to assessment the best variables to provide equitable levels of funding to municipalities that have less capacity to raise revenue?

Potential Variables to Support Equitable Outcomes

- Assessment per Capita
- Assessment per KM of road, water, wastewater, and storm drainage mains infrastructure
- Assessment per TCA
- **Base amount**
- Debt limit available
- Distance to major centres
- **Own-source revenue to assessment**
- Property taxes
- Remaining value of TCA
- Reserve levels available

Question 5

If you have concerns with any of the proposed formula variables, please tell us which one(s) and why.

If you have suggestions for alternative variables for allocating LGFF, please enter that information on your device.



Question 6

Changing to a new allocation formula could cause an individual municipality's funding to increase or decrease by up to 15% compared to the amount it would receive under the MSI allocation formula.

Based on the proposed principles and goals for allocation, could you support a formula that may result in your municipality receiving up to 15% more or less funding compared to maintaining the MSI allocation formula?

Principles for LGFF Allocation

Transparent and simple.

Predictability, stability, and responsiveness.

Equitable funding for all municipalities.

Neutral to local decisions.

Goals for LGFF Allocation

Existing infrastructure

Growth pressures in the municipality.

Support those with less fiscal capacity.

Supports effective asset management.

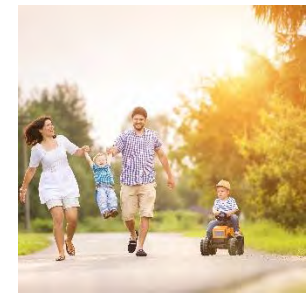
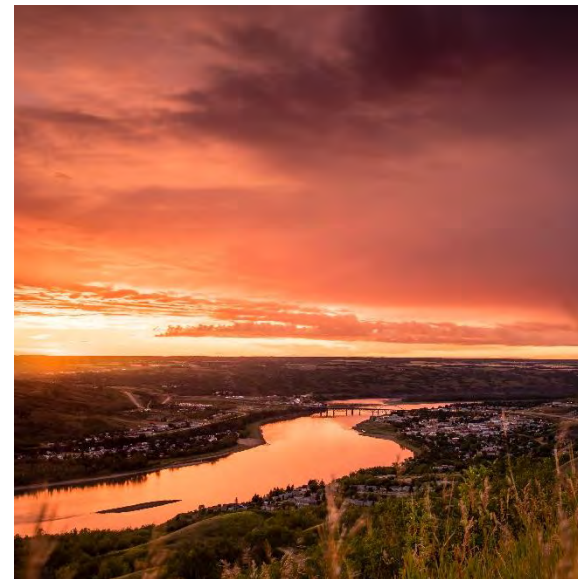
**Send questions or
input to:
advocacy@abmunis.ca**

300, 8616 51 Avenue NW
Edmonton, AB T6E 6E6

abmunis.ca

hello@abmunis.ca

310-MUNI



STETTLER WASTE MANAGEMENT AUTHORITY
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021

STETTLER WASTE MANAGEMENT AUTHORITY

TABLE OF CONTENTS AS AT DECEMBER 31, 2021

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Schedule 1 - Changes in Accumulated Surplus	7
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INDEPENDENT AUDITORS' REPORT

TO: The Members
Stettler Waste Management Authority

Qualified Opinion

We have audited the financial statements of Stettler Waste Management Authority, which comprise the statement of financial position as at December 31, 2021 and the statements of operations, changes in net financial assets (debt) and cash flows for the year then ended, and notes and schedules to the financial statements, including a summary of significant accounting policies.

As explained in Note 5, future site closure and post closure obligations cannot be reliably determined at this time, so adequate provision for these costs may not be recorded.

In our opinion, except for the effect of adjustments, which might have determined to be necessary related to closure and post closure obligations, as described in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Authority as at December 31, 2021, the results of its operations, change in its net financial assets (debt) and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Qualified Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Municipal Financial Statements* section of our report. We are independent of the authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the ability of the authority to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the authority's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditors' report. However, future events or conditions may cause the authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Stettler, Alberta

March 25, 2022

Gitzel & Company
CHARTERED PROFESSIONAL ACCOUNTANTS

STETTLER WASTE MANAGEMENT AUTHORITY

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2021

	2021	2020
FINANCIAL ASSETS		
Cash (Note 3)	\$ 1,731,748	\$ 1,373,840
Cash held for post closure care liability (Note 3)	624,169	586,765
Accounts receivable	60,976	265,897
GST receivable	<u>8,569</u>	<u>12,933</u>
	<u>2,425,462</u>	<u>2,239,435</u>
LIABILITIES		
Accounts payable and accrued liabilities	90,904	131,342
Post closure care liability (Note 5)	<u>624,169</u>	<u>586,765</u>
	<u>715,073</u>	<u>718,107</u>
NET FINANCIAL ASSETS (DEBT)	<u>1,710,389</u>	<u>1,521,328</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 6)	1,113,919	1,263,209
Prepaid expenses	<u>5,412</u>	<u>8,058</u>
	<u>1,119,331</u>	<u>1,271,267</u>
ACCUMULATED SURPLUS (Schedule 1)	\$ <u>2,829,720</u>	\$ <u>2,792,595</u>

APPROVED ON BEHALF OF THE BOARD:



Director

STETTLER WASTE MANAGEMENT AUTHORITY

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2021

	Budget	2021	2020
REVENUES			
Commercial and contracts	\$ 430,000	\$ 414,547	\$ 872,169
Interest	8,000	14,025	15,190
Other	2,550	2,356	550
Gain (loss) on disposal of assets	<u>-</u>	<u>3,917</u>	<u>1,850</u>
	<u>440,550</u>	<u>434,845</u>	<u>889,759</u>
EXPENDITURES			
Administration	60,000	60,000	60,000
Advertising	1,200	-	-
Amortization	125,000	148,608	150,621
Bad debts (recoveries)	100	2,486	4,212
Bin replacement	7,000	6,864	5,948
Closure & post closure care	37,404	37,404	37,404
Contract hauling	55,505	51,346	52,638
Engineering	2,500	-	-
Insurance	10,000	9,937	13,671
Interest	2,000	1,397	1,538
Machinery - fuel	68,000	85,976	64,993
Machinery - repairs	40,000	39,574	49,420
Maintenance	89,600	23,312	83,399
Office	6,000	4,244	8,616
Professional fees	7,100	6,976	5,000
Recycling	37,000	49,545	46,883
Telephone, freight & postage	6,000	6,784	5,170
Travel, meetings and training	4,500	474	1,583
Utilities	10,000	8,059	8,169
Wages and benefits	683,300	647,477	659,471
Water sampling	<u>21,000</u>	<u>17,872</u>	<u>17,775</u>
	<u>1,273,209</u>	<u>1,208,335</u>	<u>1,276,511</u>
OPERATING SURPLUS (DEFICIT)	(832,659)	(773,490)	(386,752)
REQUISITIONS (Note 4)	<u>810,615</u>	<u>810,615</u>	<u>810,615</u>
EXCESS OF REVENUES OVER EXPENDITURES	\$ <u>(22,044)</u>	<u>37,125</u>	<u>423,863</u>
ACCUMULATED SURPLUS - BEGINNING OF YEAR		<u>2,792,595</u>	<u>2,368,732</u>
ACCUMULATED SURPLUS - END OF YEAR		\$ <u>2,829,720</u>	\$ <u>2,792,595</u>

STETTLER WASTE MANAGEMENT AUTHORITY

STATEMENT OF CHANGES IN FINANCIAL ASSETS (DEBT)

FOR THE YEAR ENDED DECEMBER 31, 2021

	2021	2020
EXCESS (SHORTFALL) OF REVENUES OVER EXPENSES	\$ <u>37,125</u>	\$ <u>423,863</u>
Acquisition of tangible capital assets	(11,701)	(45,883)
Proceeds on disposal of tangible capital assets	16,300	4,850
Amortization of tangible capital assets	148,608	150,621
Net (gain) loss on sale of tangible capital assets	<u>(3,917)</u>	<u>(1,850)</u>
	<u>149,290</u>	<u>107,738</u>
Net use (acquisition) of prepaid assets	<u>2,646</u>	<u>(2,775)</u>
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	189,061	528,826
NET FINANCIAL ASSETS (DEBT) - BEGINNING OF YEAR	<u>1,521,328</u>	<u>992,502</u>
NET FINANCIAL ASSETS (DEBT) - END OF YEAR	\$ <u>1,710,389</u>	\$ <u>1,521,328</u>

STETTLER WASTE MANAGEMENT AUTHORITY

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2021

	2021	2020
OPERATING ACTIVITIES		
Excess of revenues over expenditure	\$ 37,125	\$ 423,863
Non-cash items included		
Amortization	148,608	150,621
(Gain) loss on disposal of capital assets	(3,917)	(1,850)
Changes in non-cash current assets and liabilities		
Accounts receivable	209,285	143,234
Prepaid expenses	2,646	(2,775)
Accounts payable and accrued liabilities	<u>(40,438)</u>	<u>(45,966)</u>
Cash provided by operating activities	<u>353,309</u>	<u>667,127</u>
FINANCING ACTIVITIES		
Callable debt repaid	<u>-</u>	<u>-</u>
Cash provided by (used in) financing activities	<u>-</u>	<u>-</u>
INVESTING ACTIVITIES		
Purchase of tangible capital assets	(11,701)	(45,883)
Proceeds from sale of tangible capital assets	<u>16,300</u>	<u>4,850</u>
Cash provided by (used in) investing activities	<u>4,599</u>	<u>(41,033)</u>
CHANGES IN CASH AND EQUIVALENTS DURING THE YEAR	357,908	626,094
CASH AND EQUIVALENTS – BEGINNING OF YEAR	<u>1,373,840</u>	<u>747,746</u>
CASH AND EQUIVALENTS – END OF YEAR	<u>1,731,748</u>	<u>1,373,840</u>
CASH AND CASH EQUIVALENTS IS MADE UP OF:		
Cash in bank	2,355,917	1,960,605
Less: restricted portion of cash (Note 3)	<u>(624,169)</u>	<u>(586,765)</u>
	\$ <u>1,731,748</u>	\$ <u>1,373,840</u>

STETTLER WASTE MANAGEMENT AUTHORITY

SCHEDULE 1 - CHANGES IN ACCUMULATED SURPLUS

FOR THE YEAR ENDED DECEMBER 31, 2021

	2021					
	Equity in Tangible Assets	Reserves for Capital Purposes	Reserves for Operating Purposes	Unrestricted Net Assets	Total	2020 Total
BALANCE – BEGINNING OF YEAR	\$ 1,263,209	\$ 1,352,856	\$ 7,721	\$ 168,809	\$ 2,792,595	\$ 2,368,732
Excess (deficiency) of revenue over expenditures	-	-	-	37,125	37,125	423,863
Tangible capital assets purchased	11,701	-	-	(11,701)	-	-
Disposal of tangible capital assets	(12,383)	-	-	12,383	-	-
Amortization expense	(148,608)	-	-	148,608	-	-
Transfer to reserves	-	171,032	48	(171,080)	-	-
BALANCE – END OF YEAR	<u>\$ 1,113,919</u>	<u>\$ 1,523,888</u>	<u>\$ 7,769</u>	<u>\$ 184,144</u>	<u>\$ 2,829,720</u>	<u>\$ 2,792,595</u>

STETTLER WASTE MANAGEMENT AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting and Auditing Board of the Chartered Professional Accountants of Canada.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of significant accounting policies summarized below.

(a) Reporting Entity

The Stettler Waste Management Authority is an unincorporated, public sector, non-profit organization that operates a landfill site and transfer stations on behalf of its member municipalities and is governed by the Code of Practices for Landfills. It is funded by requisitions paid by member municipalities and by charges billed to users. Its intended community of service is Stettler and surrounding areas. The authority's activities are not taxable under the Income Tax Act.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

(c) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

Significant areas requiring the use of management's estimates are the obligation for post closure care and the amortization of the landfill waste cells. The amount of the post closure obligation was estimated by management at December 31, 2021. Significant changes in the costs or timing of post closure care could result in a change to this obligation. Estimated useful life of landfill cells are based on expected waste volumes. If volumes available vary from the estimated capital assets and equity in capital assets will change.

Amortization is based on the estimated useful lives of property and equipment. These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

(d) Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand and accounts with banks.

STETTLER WASTE MANAGEMENT AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(e) Landfill Closure and Post-Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the authority is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for based on a charge of \$3 per capita per year in agreement with the East Central Regional Health Authority.

(f) Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

(g) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset is amortized on a straight-line basis over the estimated useful life as follows:

	YEARS
Buildings	25 - 50
Equipment	5 - 20
Vehicles	10 - 25
Engineering Structures	
Landfill cells	Volume Based
Other	15 - 25

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also recorded as revenue.

STETTLER WASTE MANAGEMENT AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

(h) Reserves for Future Expenditures

Reserves are established at the discretion of Board to set aside funds for future operating and capital expenditures. Transfers to and/or from operating reserves are reflected as an adjustment to the respective fund.

(i) Equity in Tangible Capital Assets

Equity in tangible capital assets represents the authority's remaining net investment in its total tangible capital assets after deducting the portion financed by third parties through debt.

(j) Contributions

Contributions are recorded using the deferral method. Restricted contributions related to expenses of future periods are deferred and recognized as revenue in the period in which the related expenses are incurred. All other contributions are reported as revenue of the current period.

(k) Revenue Recognition

The authority recognizes revenue when it is realized or realizable and earned. The authority considers revenue realized or realizable and earned when services have been provided to a customer, the price for the service is fixed or determinable and collection is reasonably assured.

(l) Financial Instruments

A financial instrument is any contract that gives rise to a financial asset of one party and a financial liability or equity instrument of another party.

Financial instruments of the authority consist of cash, accounts receivable, accounts payable, due to related parties and callable debt. These financial instruments held for trading are measured at their carrying value since it is comparable to their fair values due to their short maturities.

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of any write-down would be recognized in net income.

The Authority recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

It is the policy of the Authority not to disclose fair value information on financial assets and liabilities for which fair value is not readily obtainable.

STETTLER WASTE MANAGEMENT AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

(m) Pensions

Pension costs included in these statements comprise the cost of employer contributions for current service of employees during the year. The authority participates in the Local Authorities Pension Plan.

2. ACCOUNTING PRONOUNCEMENTS PUBLISHED BUT NOT YET ADOPTED

The following accounting standards have been issued by the Chartered Professional Accountants of Canada but are not yet effective. Management is currently evaluating the effect of adopting these standards on the financial statements.

(a) Section PS 1201 - Financial Statement Presentation

This section provides guidance on general reporting principles and disclosure of information in financial statements. Effective for the fiscal years beginning on or after April 1, 2022.

(b) Section PS 2601 - Foreign Currency Translation

This section establishes standards on how to account for and report transactions that are denominated in foreign currency. Effective for the fiscal years beginning on or after April 1, 2022.

(c) Section PS 3041 - Portfolio Investments

This section establishes standards on how to account for and report portfolio investments in government financial statements. Effective for the fiscal years beginning on or after April 1, 2022.

(d) Section PS 3050 – Loans Receivable

This section establishes standards on how to account for and report loans receivable in government financial statements. The standards apply to loans to borrowers outside of the government reporting entity. Effective for the fiscal years beginning on or after April 1, 2022.

(e) Section PS 3160 – Public Private Partnerships

This section establishes standards on accounting for public private partnerships between public and private sector entities where the public sector entity procures infrastructure using a private sector partner. Effective for the fiscal years beginning on or after April 1, 2023.

(f) Section PS 3450 – Financial Instruments

This section establishes guidance on the recognition, measurement and disclosure requirements for financial instruments. Effective for the fiscal years beginning on or after April 1, 2022.

(g) Section PS 3280 – Asset Retirement Obligations

This section establishes standards on how to account for a liability for retirement of a tangible capital asset. Effective for the fiscal years beginning on or after April 1, 2022.

STETTLER WASTE MANAGEMENT AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

2. ACCOUNTING PRONOUNCEMENTS PUBLISHED BUT NOT YET ADOPTED - Continued

(h) Section PS 3400 – Revenue

This new section establishes standards on how to account for and report on revenue. Specifically, it differentiates between revenue arising from transactions that include performance obligations and transactions that do not have performance obligations. Effective for the fiscal years beginning on or after April 1, 2023.

(i) Section PSG – 8 – Purchased Intangibles

This section establishes standards on how to recognize and record purchased intangibles that meet the definition of an asset. Effective for the fiscal years beginning on or after April 1, 2023

3. CASH AND CASH EQUIVALENTS

	2021	2020
Cash on hand	\$ 50	\$ 50
Accounts with bank	<u>2,355,867</u>	<u>1,960,555</u>
	<u>\$ 2,355,917</u>	<u>\$ 1,960,605</u>

Cash in the amount of \$624,169 (2020 - \$586,765) is restricted for the post closure care liability.

4. RELATED PARTY TRANSACTIONS / ECONOMIC DEPENDENCE

The authority has a contractual obligation with the County of Stettler to pay \$ 60,000 (2020 - \$60,000) for administrative services on a quarterly basis based on actual costs.

At year end, \$ 7,573 (2020 - \$187,168) was receivable from related parties and \$ 43,097 (2020 - \$78,823) was owing to related parties for various trade accounts payable.

Related party transactions are recorded at exchange amount with regular terms of payment.

The authority relies on requisitions received from its member municipalities. During the year, the authority received the following requisitions:

	2021	2020
County of Stettler No. 6	\$ 361,790	\$ 361,790
Town of Stettler	386,880	386,880
Village of Big Valley	22,490	22,490
Village of Donalda	14,235	14,235
Summer Village of Rochon Sands	9,165	9,165
Summer Village of White Sands	<u>16,055</u>	<u>16,055</u>
	<u>\$ 810,615</u>	<u>\$ 810,615</u>

STETTLER WASTE MANAGEMENT AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

5. POST CLOSURE CARE LIABILITY

The present value of potential reclamation costs have been estimated at \$624,169. The liability is increased annually based on the amount of waste added to the site. The estimated length of time needed for post-closure care is undetermined. Funds needed for closure and post-closure are expected to be obtained through tipping fees and annual requisitions from member municipalities. Future costs may include drainage control, water quality and leachate monitoring, and final cover and vegetation.

6. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	2021	2020
Land	\$ 101,678	\$ -	\$ 101,678	\$ 101,678
Buildings	338,123	156,534	181,589	188,596
Engineering structures	553,214	547,336	5,878	6,545
Equipment	1,448,838	938,527	510,311	608,279
Vehicles	538,495	224,032	314,463	358,111
	<u>\$ 2,980,348</u>	<u>\$ 1,866,429</u>	<u>\$ 1,113,919</u>	<u>\$ 1,263,209</u>

7. EQUITY IN TANGIBLE CAPITAL ASSETS

	2021	2020
Tangible capital assets (Note 6)	\$ <u>1,113,919</u>	\$ <u>1,263,209</u>

8. CAPITAL RESERVES

Reserves are comprised of the following:

	2021	2020
Equipment replacement	\$ 1,078,103	\$ 945,288
Cell development	279,927	254,967
Vehicle replacement	80,284	74,257
New landfill development	85,574	78,344
	<u>\$ 1,523,888</u>	<u>\$ 1,352,856</u>

9. OPERATING RESERVE

Reserve is comprised of:

	2021	2020
Reserve for future expenditures	\$ <u>7,769</u>	\$ <u>7,721</u>

STETTLER WASTE MANAGEMENT AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

10. FINANCIAL INSTRUMENTS

The authority is exposed to various risks through its financial instruments. The following analysis provides a measure of the authority's risk exposure and concentrations at the balance sheet date.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of the changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. It is management's opinion that the authority is not exposed to significant currency or other price risk.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market rates.

The authority has fixed rate debt which is subject to fair value risk, as the value will fluctuate as a result of changes in market rates.

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

The authority's accounts receivable are subject to normal industry credit risks. The carrying value of accounts receivable reflects management's assertion of the credit risk associated with these customers.

Operating Lines of Credit

At December 31, 2021 the authority had short-term bank credit facilities aggregating \$ 2,500 (2020 - \$2,500) of which \$ NIL (2020 - \$NIL) had been drawn down. Credit facilities bear interest at 19.5%. They are reviewed annually and secured by specific assets of the authority.

Unless otherwise noted, the carrying value of the financial instruments approximate fair value.

STETTLER WASTE MANAGEMENT AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2021

11. LOCAL AUTHORITIES PENSION PLAN

Employees of the authority participate in the Local Authorities Pension Plan (LAPP), which is covered by the Alberta Public Sector Pension Plans Act. The plan serves about 275,863 people and 433 employers. It is financed by employer and employee contributions and investment earnings of the LAPP fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The authority is required to make current service contributions to the Plan of 9.39% of pensionable earnings up to the Canada Pension Plan Year's Maximum Pensionable Earnings and 13.84% for the excess. Employees of the authority are required to make current service contributions of 8.39% of pensionable salary up to the year's maximum pensionable salary and 12.84% on pensionable salary above this amount.

Total current service contributions by the Authority to the plan in 2021 were \$ 43,207 (2020 - \$45,095). Total current service contributions by employees to the plan in 2021 were \$ 38,994 (2020 - \$40,768).

At December 31, 2020, the Plan disclosed an actuarial surplus of \$5.0 billion.

12. BUDGET AMOUNTS

The budget was prepared by the authority with the Board of Directors' approval. It is presented for information purposes only and has not been audited.

13. APPROVAL OF FINANCIAL STATEMENTS

The board of directors has approved these financial statements.

From: Colin Buschman <cbuschman@npf-fpn.com>
Sent: March 28, 2022 10:58 AM
To: Sean Nolls <snolls@stettler.net>
Cc: townoffice <townoffice1@stettler.net>
Subject: Proposal to Join Our Call to Action - NPF

Dear Mayor Nolls and Town of Stettler Council,

I am writing to you today, with a proposal to join our Call to Action to the Government of Alberta to halt the idea of a new provincial police service and to invest the proposed new monies into underfunded critical services within Alberta. This injection of funding would have a larger and more immediate impact within our communities to improve community safety and the health and well-being of all Albertans.

As you are aware, the Government of Alberta is reviewing the possibility of transitioning away from the RCMP to a new Alberta Provincial Police Service (APPS). Last year, they released a [Transition Study](#), which outlined potential exorbitant costs, including \$366 million in one-time transition costs over six-years and \$139 million in additional policing costs annually, increasing with inflation. With that said, over just a six-year period costs would total over \$1.2 billion.

Through polling that the NPF has conducted over the past year, it is clear that Albertans feel the same with. An overwhelming 84% of Albertans support retaining the RCMP and believe the Government of Alberta should instead focus on addressing the root causes of crime and improving social services.

As the Government of Alberta continues to consult and push the idea of a new and expensive police service forward, now is the time for all impacted stakeholders to come together to tell the government that the proposed money would be better invested into critical services to address under resourcing, staffing shortages, and the lack of social support programs.

Attached to this email is a draft of the Call to Action to the government for your review.

Our goal is to have stakeholders sign on and to release publicly at the end of April in a joint effort.

If you are interested in signing onto the Call to Action, please reply to this email and include your logo for use which will be added to the Call to Action, before April 15, 2022.

If you have any questions, comments, or concerns, please don't hesitate to contact me.

Colin Buschman

Western Government Relations Advisor | Conseiller, Relations Gouvernementales de l'ouest

National Police Federation | Fédération de la Police Nationale

(236) 233-8100



<https://npf-fpn.com>



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 National Police Federation



March 23, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: INCREASING UTILITY FEES

Dear Utilities Commission,

There has been a growing concern in our community, and likely across the province, of the rising utility fees for both natural gas and electricity.

Over the course of the past two years, our residents have dealt with the strain of the pandemic, rising costs of groceries, rising gas prices, and job insecurity. Now they can add the stress of maintaining utilities in their homes to that list.

But it is not just residents that are struggling with these rising costs. Also greatly effected are the non-profits of our community and our province. Our non-profits offer us services that are greatly needed for our physical, mental, and social wellbeing however these services are now in jeopardy as they focus what funds they have on paying utility fees.

Instead of retaining funds for savings, for food, to pay rent or a mortgage, or to offer services that improve a community's wellness, people are being forced to pay exorbitant delivery charges to maintain utility services.

We at the Town of Fox Creek believe now is not the time to be taking more and more money from the pockets of Albertans, now is the time to support our people.

So, with the abovementioned in mind, the Town of Fox Creek would like to strongly encourage the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit the corporations are making off Albertans.

Your time and consideration of our residents and non-profits is greatly appreciated.

Sincerely,

Mayor Sheila Gilmour
Town of Fox Creek
sheila@foxcreek.ca

cc The Honourable Sonya Savage, Minister of Energy
Todd Loewen, MLA
Alberta Municipalities



March 12, 2022

Attention: Honourable Mayor,
Members of Council and Chief Administrative Officers

Re: National Public Works Week, May 12-21, 2022 – “Ready & Resilient”

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year’s theme is “Ready & Resilient.” Within every public works professional lies a superhero, which is dramatically represented in this year's poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62nd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public’s awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year’s theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to

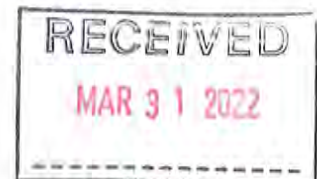
office@publicworks.ca or by mail to:

APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in blue ink, appearing to read 'Mike Haanen', is written over a light blue horizontal line.

Mike Haanen, APWA President





National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2022.

[Insert Full Name of Premier]

[SEAL]