

Town of Stettler

COUNCIL MEETING

MAY 17, 2022

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, MAY 17th, 2022
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of May 3rd, 2022 5-8
 - (b) Minutes of the Committee of the Whole Meeting of May 10th, 2022 9-10
4. **Citizens Forum**
5. **Delegations**
 - (a) 6:35pm – Laurence Fisher – Stettler Dirt Riders Association – Motor Sport Park Proposal 11-15
6. **Administration**
 - (a) 2022 Tax Budget 16-32
 - (b) Seniors Week 2022 33-34
 - (c) CAO Reports 35-40
 - (d) Bank Reconciliation – April 30, 2022 41
 - (e) Vision Credit Union Bank Reconciliation – April 30, 2022 42
 - (f) Meeting Dates
 - Tuesday, May 17 – Council – 6:30pm
 - **Monday, June 6-Friday, June 10 – Seniors' Week**
 - Tuesday, June 7 – Council – 6:30pm
 - **Saturday, June 11 – Town & County Pancake Breakfast**
 - Tuesday, June 14 – COW – 4:30pm
 - Tuesday, June 21 – Council – 6:30pm
 - Tuesday, July 5 – Council – 6:30pm
 - Tuesday, July 12 – COW – 4:30pm
 - Tuesday, July 19 – Council – 6:30pm
 - Tuesday, August 2 – Council – 6:30pm
 - Tuesday, August 9 – COW – 4:30pm
 - Tuesday, August 16 – Council – 6:30pm
 - Tuesday, September 6 – Council – 6:30pm
 - Tuesday, September 13 – COW – 4:30pm
 - Tuesday, September 20 – Council – 6:30pm

**COUNCIL AGENDA
MAY 17, 2022
PAGE 2**

- **Wednesday, September 21-Friday, September 23 – Alberta Municipalities Conference - Calgary**
- Tuesday, October 4 – Council – 6:30pm
- Tuesday, October 11 – COW – 4:30pm
- **Tuesday, October 18 – Organizational Meeting – 6:30pm (Council to Follow)**
- Tuesday, October 18 – Council – 6:30pm
- Tuesday, November 1 – Council – 6:30pm
- Tuesday, November 8 – COW – 4:30pm
- Tuesday, November 15 – Council – 6:30pm
- **Monday, December 5 – Regional Water Meeting – 1:00pm**
- Tuesday, December 6 – Council – 6:30pm
- **Tuesday, December 13 – 2023 Interim Budget Workshop – 4:30pm**
- Tuesday, December 13 – COW – 4:30pm
- Tuesday, December 20 – Council – 6:30pm

(g) Accounts Payable in the amount of \$461,819.92 43-53
(\$4,527.33 + \$200,486.57 + \$168,044.76 + \$86,737.21 + \$2,024.05)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

10. **Bylaws**

(a) Bylaw 2149-22: Tax Penalty 54-55

(b) Bylaw 2150-22: 2022 Taxation Rates 56-57

11. **Correspondence**

(a) Town of Coaldale – Increasing Utility Fees 58-59

(b) Town of Mundare – Alberta Provincial Police Force 60-61

12. **Items Added**

13. **In-Camera Session**

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MAY 3rd, 2022 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor S. Nolls

Councillors K. Baker, C. Barros,
S. Pfeiffer, T. Randell & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz

Media (1)

Absent: Councillor G. Lawlor

Call to Order: Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 22:05:01 Moved by Councillor Baker to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held April 19, 2022

Motion 22:05:02 Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on April 19, 2022 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the April 19, 2022 Minutes

4. **Citizen's Forum:** (a) None

5. **Delegations:** (a) 6:35pm – Carson Hvenegaard & Sarah Skinner – Battle River Watershed Alliance Update

Mayor Nolls welcomed C. Hvenegaard and S. Skinner to the meeting.

C. Hvenegaard and S. Skinner advised that Alliance Management oversees Watershed engagement, stewardship and management. The Battle River Watershed Alliance offers the services of:

- Conserving water quality and quantity
- Balancing economic, social and ecological priorities
- Engaging with citizens about watershed issues and solutions
- Creating and responding to environmental regulations
- Planning and action for a healthy and resilient watershed

The Battle River Watershed Alliance also offers Education Programs, such as:

- Discover Your Wetland
- Waste in our Watershed Tour

- X-Stream Science

C. Hvenegaard and S. Skinner provided an overview of the Watershed Management and Planning model, as well as stewardship programs and workshops.

C. Hvenegaard and S. Skinner outlined the Alliance's different funding streams, and how to help the BRWA.

Motion 22:05:03

Moved by Councillor Pfeiffer that Town of Stettler Council accept the presentation for information.

MOTION CARRIED
Unanimous

Mayor Nolls thanked C. Hvenegaard and S. Skinner for their presentation.

C. Hvenegaard and S. Skinner left the meeting at 7:03 p.m.

6. **Administration:** (a) 2022 Budget Summary

Motion 22:05:04

Moved by Councillor Barros that the Town of Stettler Council accept the 2022 Budget Summary as of March 31, 2022 as presented.

MOTION CARRIED
Unanimous

- (g) Meeting Dates

- Tuesday, May 10 – 2022 Tax Deliberations – 3:00pm

- Tuesday, May 10 – COW – 4:30pm
- Tuesday, May 17 – Council – 6:30pm
- Tuesday, June 7 – Council – 6:30pm

- Tuesday, June 11 – Town & County Pancake Breakfast

- Tuesday, June 14 - COW – 4:30pm
- Tuesday, June 21 – Council – 6:30pm
- Tuesday, July 5 – Council – 6:30pm
- Tuesday, July 12 – COW – 4:30pm
- Tuesday, July 19 – Council – 6:30pm
- Tuesday, August 2 – Council – 6:30pm
- Tuesday, August 9 – COW – 4:30pm
- Tuesday, August 16 – Council – 6:30pm
- Tuesday, September 6 – Council – 6:30pm
- Tuesday, September 13 – COW – 4:30pm
- Tuesday, September 20 – Council – 6:30pm

- Wednesday, September 21-Friday, September 23 – Alberta Municipalities Conference – Calgary

- Tuesday, October 4 – Council – 6:30pm
- Tuesday, October 11 – COW – 4:30pm
- Tuesday, October 18 – Organizational Meeting – 6:30pm (Council to Follow)
- Tuesday, October 18 – Council – 6:30pm
- Tuesday, November 1 – Council – 6:30pm
- Tuesday, November 8 – COW – 4:30pm
- Tuesday, November 15 – Council – 6:30pm

- Monday, December 5 – Regional Water Meeting – 1:00pm

- Tuesday, December 6 – Council – 6:30pm

- Tuesday, December 13 – 2023 Interim Budget Workshop

- Tuesday, December 13 – COW – 4:30pm
- Tuesday, December 20 – Council – 6:30pm

(d) Accounts Payable in the amount of \$5,216,309.51

Motion 22:05:05

Moved by Councillor Randell that the Accounts Payable in the amount of \$5,216,309.51 (\$471.40 + \$5,065,365.24 + \$56,579.33 + \$24,298.92 + \$51,287.61 + \$18,307.01) for the period ending May 3rd, 2022 for having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

April 20 – Talk of the Town
April 20 – Taste of the Heartland Meeting
April 20 – Meeting with Rob Grandfield & Alistair Drummond
April 21 – County of Stettler Housing Authority Meeting
April 22 – Signed Proclamation for Volunteer Appreciation Week
April 22 – Signed Cheques at the Town Office
May 1 – Hike for Hospice
May 3 – Signed Cheques at the Town Office

(b) Councillor Baker

April 28 – Administrative Professionals Day Luncheon

(c) Councillor Barros

April 23 – Stettler Health Foundation Diane Palmer Retirement
April 25 – Community Builders Meeting
April 28 – Administrative Professionals Day Luncheon
May 1 – Hike for Hospice

(d) Councillor Lawlor

Report to be presented at a later date.

(e) Councillor Pfeiffer

April 25 – Portfolio Presentations at William E. Hay

(f) Councillor Randell

April 21 – County of Stettler Housing Authority
April 25 – Stettler Museum Annual General Meeting
April 27 – Portfolio Presentations at William E. Hay
April 28 – Administrative Professionals Day Luncheon

(g) Councillor Smith

April 22 – Stettler Airport Board Meeting
April 26 – Regional Water Meeting
April 28 – Administrative Professionals Luncheon
April 29 – Year of the Garden Proclamation Signing
April 29 – Emergency Preparedness Week Proclamation Signing

Motion 22:05:06

Moved by Councillor Baker that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) Regional Water Services Commission Meeting – April 26, 2022

Motion 22:05:07

Moved by Councillor Pfeiffer that the Minutes (a) be accepted as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** None

10. **Bylaws:** (a) None

11. **Correspondence:** (a) Canadian Gelbvieh Association – Funding Request
(b) National Police Federation – Your Police, Your Future: Listening to Albertans

Motion 22:05:08

Moved by Councillor Randell that the Town of Stettler Council accept the Correspondence items (a-b) as presented.

MOTION CARRIED
Unanimous

12. **Items Added:** None

13. **In-Camera Session:** (a) None

14. **Adjournment:**

Motion 22:05:09

Moved by Councillor Smith that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:17 p.m.

Mayor

Assistant CAO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
MAY 10, 2022

Present: Mayor S. Nolls

Councillors K. Baker, C. Barros, G. Lawlor, S. Pfeiffer, T. Randell & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz

Media (1)

Call to Order: Mayor Nolls called the meeting to order at 5:15 p.m.

1. Agenda Additions/Deletions
2. Agenda Approval

Moved by Councillor K. Baker that the agenda be approved as presented.

MOTION CARRIED
Unanimous

3. Items from 2022 Operating Budget for Funding Clarification

CAO Switenky advised that Town Council has received several funding requests under the 2022 Operating Budget, and that further clarification is required.

Stettler Agricultural Society – Legacy Project Request

CAO G. Switenky advised that at the April 5, 2022 Regular Meeting of Council, delegates from the Stettler Agricultural Society gave a presentation on the scope of the Legacy Project, which included a request for support from the Town of Stettler.

Potential avenues for support were identified as:

- Development Permit (complete)
- Trees on Ag Society Land (100 Spruce Trees, approximately \$20,000)
- Trees on Town Land
- Front Entrance (approximately \$15,000)

Council discussion ensued at the April 12, 2022 Committee of the Whole meeting regarding the type of trees, locations of trees, the growing cycle of various types of trees, the soil conditions for planting trees, and the constraints of planting trees on Town property with gas lines and town infrastructure. Following discussion, concerns were expressed by the Committee about the placement of trees. It was also noted that more information is needed regarding the front entrance request.

Mayor Nolls opened the discussion by commenting on the current status of the work being completed by the Agricultural Society. The work currently being done looks fantastic and a benefit to the Town of Stettler. Mayor Nolls was also encouraged by the working relationship with the Agricultural Society and the adjacent landowner, who is also in the development process.

Council reviewed Policy VIII-4 – Miscellaneous Request for Funds – Fundraising Initiatives. It was noted that the Town of Stettler receives numerous funding requests and requests for gift in kind

COMMITTEE MINUTES

MAY 10, 2022

PAGE 2

using municipal resources. The purpose of the Policy is to establish a guideline for processing requests for Municipal funds from individuals or groups. In general, as a Municipal body, the Town of Stettler Council will not provide support to any individual or group requesting financial assistance, use of Town facilities, or the purchase of anything relating to an event, sponsorship, or recognition etc. scheme for the purpose of raising funds. Town Council is proud of the numerous individuals and groups voluntarily working to serve, support and enhance the high quality of life within our community. All groups represent a good cause and each has determined its own mechanism(s) to generate local funds to be used to support their goals.

In light of Policy VIII-4, it was mutually agreed that the Legacy Project being completed by the Stettler Agricultural Society is very good and a great benefit to the Agricultural Society and the community, however the Town of Stettler would not be in a position to provide financial or gift in kind support. The Parks and Leisure Department would continue to look at trees along municipal boulevards as part of their regular tree replacement program.

Stettler Museum

CAO G. Switenky advised that the 2022 Budget includes \$42,000 for the Stettler Museum which is an increase of \$8000 from 2021 Museum Requisition. The increase is a result of the Museum purchasing land from the County of Stettler. It was noted that the cost of the land is \$15,000 per year. Also included in the 2022 Museum budget is reserve allocations for new facility upgrades. The County of Stettler Museum funding budget for 2022 is \$30,000.

Council discussion took place regarding current museum funding from the Town and the County, the purchase of additional land from the County by the Museum and using Town of Stettler tax dollars for a museum reserve fund for a new Administration building. It was also noted that the Museum just had their 2022 Organizational Meeting to include new Board Members including Secretary/Treasurer. Following discussion, Council agreed that Council's representative on Museum Board should encourage the Board to reconsider the Museum's 2022 Operational Budget to include the cost of the new acquired land out of current resources not additional funding from the Town and County.

4. Additions

5. Adjournment

Moved by Councillor G. Lawlor that the Committee of the Whole Meeting be adjourned.

MOTION CARRIED
Unanimous at 5:36 p.m.

Mayor

Assistant CAO

Stettler Dirt Riders Association

Motor Sport Park

07-09-39-19w4

Stettler, Alberta.



May 6th, 2022

Prepared By;

SDRA Board Member

Laurence Fisher

INTRODUCTION

Stettler is an active community with excellent recreational facilities, ball diamonds, soccer fields, skate park, walking paths, ice rink, tennis courts, the list goes on. We should be very proud of our facilities. With the help of the Municipalities, we would like to add one more jewel in the crown of Stettler's recreational facilities.

The SDRA (Stettler Dirt Riders Assn.) is entering into our 5th season of motocross track rejuvenation. As a group of volunteers, we have made vast improvements in the functionality of the MX track & the related attributes. Our resources are limited & we are looking for support in regards to upgrades & also annual maintenance. We have had increasing membership each year & had 120 families attend the track in 2021 & 30 annual memberships. Some families camp at the track & come from Calgary, Rimbey, & 1 family from B.C.

We have the opportunity to join the CAMS (Central Alberta Motocross Series) which is a series of points races at Rimbey, Rocky Mountain House, Drumheller & Alix. These events bring dozens of families & individual racers to their towns for 2 or 3 days, bolstering the local economy. Our track would require some dirt work upgrades & a set of starting gates in order to participate. We have contacted local construction companies to see how they might be able to help us with the dirt work & we have a fund-raising event scheduled for May 13th to fund the purchase of the starting gates (approx. \$13 000US). Our board of directors is excited to work towards putting Stettler "on the map" by hosting our first Motocross event in the spring of 2023.

Goal for upgrades.

Our goal is to have the County provide the equipment & operator(s) to shape & prepare the road access & have the Town provide the materials. We are looking to upgrade approximately 575m of vehicle roadway. This will allow safe access for both track patrons & maintenance equipment. The Town has a stockpile nearby & we would ask that the Town load the material in to one of their gravel trucks & place the material while the county grades it into place.

(The picture on the next page shows the proposed upgrade).

Goals for annual maintenance.

We struggle to keep up with mowing. We are asking that the Town provide mowing of the parking & staging areas 1 or 2 times per year & the County provide mowing of the infield 1 or 2 times per year. This would drastically reduce the fire hazard & increase the aesthetics.

(The picture on page 4 shows mowing areas).



Green line indicates proposed access upgrade.

County mows inside the green area. (Requires a rough-cut mower as there is some sage brush)

Town mows inside the red area. (Light to medium duty mowing)



SDRA Board Members

Lee Bishke- President	403-741-4210
Ryan Anderson – Vice President	403-396-9424
Jackie Anderson – Secretary	403-896-5225
Lori Bischke	403-741-4211
Tom Fisher	403-741-8807
Bruce & Louise Holden	403-740-9340
Laurence Fisher	403-323-0687

Find us on facebook at “Stettler MX Track”

MEMORANDUM

To: Town of Stettler Council
From: Administration
Date: May 17, 2022
Re: 2022 Tax Budget

That the Town of Stettler Council adopt, as per Section 242(1) of the Municipal Government Act, the 2022 Operating Budget for the Town of Stettler as presented with combined expenditures and transfers totaling \$20,239,289 and with average municipal property tax class changes as follows:

- Residential 0%
- Non-Residential 0%

Highlights of the 2022 Budget (After Council Budget Deliberations – May 10, 2022 – 0% Res / 0% Non-Res)

Total 2022 Budget	20,239,289					
Total Revenue Other Than Taxes	11,449,289	56.57%				
Total 2022 Tax Levy	8,790,000	43.43%			2021 Actual	2022 New
Residential	3,755,718	62.48%	42.73%	3,738,953	16,767	
Non Residential	2,254,970	37.52%	25.65%	2,253,822	1,145	
Total Tax Levy Required for Municipal Operations	6,010,688	100.00%		5,992,775	17,912	
DIP (Provincial Industrial Assessment New 2018)	938		0.01%		6,010,687	
ASFF School	2,393,802		27.23%			
Senior Lodges	372,673		4.24%			
Requisition under levy (ASFF - \$10,689 / Seniors -\$1210)	11,899		0.14%			
	8,790,000		100.00%			

COVID-19 Impact – 2022

In 2022, COVID-19 continues to take an unprecedented toll on our economy and the uncertainty into the Town of Stettler finances. The on again / off again restrictions, closures of our facilities, and cancellation of recreational programming, has resulted in very uncertain potential revenue losses over the last 2+ years. Our immediate priority is the health of our residents but we must also start looking to the future and planning for recovery. We will continue to act in the best interests of our taxpayers while ensuring the Town of Stettler remains the true "Heart of Alberta." This budget assumes that programming revenue will not be back to pre-COVID-19 2019 levels, but we expect some level of revenue programming growth as we return to a more normalized time through the year. This budget also assumes that no additional closures of facilities, or restrictions will be implemented by the province as a result of additional waves of COVID-19. As such no additional revenue adjustments due to COVID-19 have been made from the 2022 interim budget adopted in December 2021. Nontax revenue impairment is real but not expected to be permanent given the nature of the services that the Town provides.

Budget Summary			
Revenue	Total Budget	Difference	%
2021 Budget (May 2021)	\$18,850,681		
2022 Interim Budget (Dec 2021)	\$19,078,911	\$228,230	1.21%
2022 Budget (May 2022 - Adjustments + 2022 Op Capital)	\$20,239,289	\$1,160,378	6.08%
Expenses			
2021 Budget (May 2021)	\$18,107,218		
2022 Interim Budget (Dec 2021)	\$18,380,558	\$273,340	1.51%
2022 Budget (May 2022 - Adjustments + 2022 Op Capital)	\$19,539,718	\$1,159,160	6.31%
Available fo Capital = 1% tax = \$59,928 (\$37,390 Res / \$22,538 Non Res)			
2021 Budget (May 2021)	\$743,463		
2022 Interim Budget (Dec 2021)	\$698,353	-\$45,110	-0.76%
2022 Budget (May 2022 - Adjustments + 2022 Op Capital)	\$699,571	\$1,218	0.02%

But What does it mean.....

2022 Property Tax Comparison							
Residential property - 1976 - 1,080 square foot bungalow, developed upstairs and downstairs with unattached garage							
2022 Assessment	263,370		2021 Assessment	263,650	-280	-0.11%	
	Tax Rate	Amount		Tax Rate	Amount	Difference	% Change
Municipal Rate	6.8362	\$1,800	Municipal Rate	6.8886	\$1,817	-\$17	-0.92%
Senior Housing	0.4714	\$124	Senior Housing	0.4668	\$123	\$1	0.88%
Education	2.6233	\$691	Education	2.5972	\$685	\$6	0.90%
Total Taxes		\$2,615	Total Taxes		\$2,625	-\$10	-0.36%
Non Residential property - 1972 Industrial Building							
2022 Assessment	644,420		2021 Assessment	617,420	27,000	4.37%	
	Tax Rate	Amount		Tax Rate	Amount	Difference	% Change
Municipal Rate	9.1351	\$5,887	Municipal Rate	9.0052	\$5,560	\$327	5.88%
Senior Housing	0.4714	\$304	Senior Housing	0.4668	\$288	\$16	5.40%
Education	3.9523	\$2,547	Education	3.6812	\$2,273	\$274	12.06%
Total Taxes		\$8,738	Total Taxes		\$8,121	\$617	7.59%

A closer Look

Total Revenue Other Than Taxes - \$11,449,289

Total Revenue Other Than Taxes	\$11,449,289		
Utility (water, sewer, garbage, recycling)	\$4,938,951	Inter Dep Transfer	\$250,000
2022 Capital Budget - Operating Reserves	\$1,108,000	RCMP Grant	\$347,000
Franchise Fees (power & gas)	\$1,870,000	RCMP - fines / other	\$66,000
Provincial / Federal / Municipal / School Partners	\$1,817,373	MSI Operating - RCMP	\$52,448
Board of Trade / Economic Development	\$181,920	School Resource Officer	\$83,356
Bylaw - Animal Licenses	\$21,700	Fire - County	\$390,068
Bylaw - Business Licenses	\$92,650	Fire Villages	\$27,253
Airport	\$6,380	Airport County	\$4,500
Cemetery	\$23,600	FCSS	\$157,148
Planning and Development	\$44,500	County Recreation	\$439,600
Land and Facility Rentals	\$278,580		\$1,817,373
Parks (soccer and ball)	\$26,190		
SRC - Arena	\$273,365		
SRC - Fitness	\$37,500		
SRC - Pool	\$259,000		
Community Hall	\$40,000		
Campground	\$120,000		
Return on Investment / Penalties	\$202,000		
Misc Revenue	\$107,580		
Total	\$11,449,289		

Current/Relevant Municipal Budget Considerations:

Updated revenue and expenditure forecasting from the previously approved 2022 Interim Operating Budget has resulted in an **increase of \$1,218** being available for the 2022 Capital Budget. Provided Town Council approves a **0%** property tax increase in both classes, the amount estimated as available for capital (from operating) in 2022 will **increase** to **\$699,571** from **\$698,353**, an increase of \$1,218 (\$6,837 municipal nontax adjustments to the 2022 Interim Budget / (-\$5,619) from revised municipal tax estimates at 0%)

Town of Stettler - 2022 Budget Adjustments						
	Municipal	Water, Sewer, Garbage	DIP	ASFF	Housing	
Revenues						
2022 Tax Adjustment - Council Adjustment						
2022 Tax Adjustment from assessment (\$6,016,307 - \$6,010,688)	\$ (5,619)					
DIP (designated industrial property - province - \$916 - \$938)			\$ 22			
Housing Authority Req (\$372,742 -\$372,673)					\$ (69)	
Education Tax - Residential (\$1,425,302 - \$1,431,269)				\$ 5,967		
Education Tax - Non-Res (\$922,355 - \$962,533)				\$ 40,178		
Over / Under Requisitions (ASFF \$10,689.22 / Seniors\$1209.86)	\$ 11,899					
2022 Capital Budget - Operating Projects (non TCA) (due from res)	\$ 1,108,000					
Total Revenues	\$ 1,114,280	\$ -	\$ 22	\$ 46,145	\$ (69)	\$ 1,160,378
Expenses						
DIP (designated industrial property - province - \$916 - \$916 - do not remit if under \$1000)			\$ (916)			
Separate School Requisition (\$178,725 - \$168,749)				\$ (9,976)		
Public School Requisition (\$2,168,932 - \$2,225,053)				\$ 56,121		
Housing Authority Req (\$372,742 - \$372,673)					\$ (69)	
Salary - Water/Wastewater Foreman		\$ 6,000				
2022 Capital Budget - Operating Projects (non TCA) (op expense)	\$ 1,108,000					
Total Expenses	\$ 1,108,000	\$ 6,000	\$ (916)	\$ 46,145	\$ (69)	\$ 1,159,160
Overall Change	\$ 6,280	\$ (6,000)	\$ 938	\$ -	\$ -	
2022 Interim Budget - Amount Available for Capital	\$ 323,472	\$ 374,881	\$ -	\$ -	\$ -	\$ 698,353
2022 Final Budget - Amount Available for Capital	\$ 329,752	\$ 368,881	\$ 938	\$ -	\$ -	\$ 699,571
	\$ 1,218					\$ 1,218

Summary of Property Taxation Options for 2022									
CPI - Alberta 6.5% (All Items - March 2021 to March 2022)									
Municipal Taxes Only:					All Tax Authorities:			Interim Budget Impact	Revised 2022 Available for Capital
Option	Residential	Non-Residential	New Taxes Pre-existing	New Taxes New Growth	Residential	Non-Residential	New Taxes Pre-existing		
								\$ 698,353	\$ 6,837
#1	0.00%	0.00%	\$ -	\$ 17,912	#1	0.55%	1.60%	\$ 81,998	#1 \$ (5,619) \$ 699,571

- Consistent or enhanced funding for Community Partners:

Seniors Housing (no over/under)	\$372,673	(+\$4,561 or 1.24% increase 2021 - \$368,112)
Library	\$250,117	(+11,625 or 4.87% increase 2021 - \$238,492)
Parkland Regional Library	\$50,890	(\$0.00 - 0% increase 2021 - \$50,890)
Board of Trade -Net	\$324,776	(-\$530 or 0.16% decrease 2021 - \$325,306)
Joint Landfill (+\$3 - \$65-\$68)	\$404,736	(\$17,856 or 4.62% increase 2021 - \$386,880)
Heartland Youth Centre	\$50,000	(Consistent with 2021)
Museum	\$42,000	(+\$8,000 or 4.87% increase 2021 - \$34,000)
FCSS	\$196,435	(Consistent with 2021)
Handi-Bus	\$25,000	(Consistent with 2021)
Heartland Beautification	\$22,200	(Consistent with 2021)

- Amount available for the 2022 Capital Budget (\$5,765,096) from the Interim Operating Budget (adopted in December 2021) + 2022 (Tax) Budget (May 2022):

2022 Budget (May 2022)	2022 Interim Budget (Dec 2021)	Diff	
General Reserve	\$330,690	\$323,472	\$7,218
Water Surplus	\$54,007	\$54,007	\$0.00
Other Surplus (waste, sewer)	<u>\$314,874</u>	<u>\$320,874</u>	<u>(\$6,000)</u>
	\$699,571	\$698,353	(\$1,218)

- County of Stettler No. 6 Recreation Contribution Partnership

	Assessment	Agreement %	% (\$) Amount	Town of Stettler Budget	Actual Paid by County of Stettler	Assessment Diff	Budget Diff	% Diff	Capital (35% \$93,300) + (65% \$173,600)	Available for Capital	Operating
2015	1,619,422,100	0.03170%	\$513,356.81	\$513,300.00	\$513,451.54	0	0	0.00%	\$266,900	\$118,400	\$128,000
2016	1,564,948,030	0.03170%	\$496,088.53	\$496,000.00	\$495,612.29	-54,474,070	-17,300	-3.37%	\$266,900	\$118,400	\$110,700
2017	1,486,850,730	0.03170%	\$471,331.68	\$471,500.00	\$471,008.25	-78,097,300	-24,500	-4.94%	\$266,900	\$118,400	\$86,200
2018	1,497,109,550	0.03170%	\$474,583.73	\$474,000.00	\$473,521.29	10,258,820	2,500	0.53%	\$266,900	\$118,400	\$88,700
2019	1,487,837,630	0.03170%	\$471,644.53	\$471,600.00	\$470,979.71	-9,271,920	-2,400	-0.51%	\$266,900	\$118,400	\$86,300
2020	1,361,294,500	0.03170%	\$431,530.36	\$431,500.00	\$430,433.44	-126,543,130	-40,100	-8.50%	\$266,900	\$118,400	\$46,200
2021	1,373,106,660	0.03170%	\$435,274.81	\$431,500.00	\$434,292.69	11,812,160	0	0.00%	\$266,900	\$118,400	\$46,200
2022	1,386,837,727	0.03170%	\$439,627.56	\$439,600.00		13,731,067	8,100	1.88%	\$266,900	\$118,400	\$54,300
2023	1,400,706,104	0.03170%	\$444,023.83	\$444,000.00		13,868,377	4,400	1.00%	\$266,900	\$118,400	\$58,700
2024	1,414,713,165	0.03170%	\$448,464.07	\$448,500.00		14,007,061	4,500	1.01%	\$266,900	\$118,400	\$63,200

- Business Licenses/Tax maintained at \$150 per year / \$350 Non-Resident Fee;
- Continue enhance RCMP funding to support local initiatives and peak periods.
- Council continues to financially support the recruitment/relocation process for healthcare workers to our community, as well as strategic efforts to further along provincially planned upgrades to the Stettler Health Care/Hospital Facilities which are progressing.
- Stettler residents and visitors enjoy a high level of services and community facilities while local property taxes have consistently remained below the provincial average for similar sized municipalities (per Alberta Municipal Affairs most recent Financial Indicator Graphs)
- High quality water at affordable rates (\$1.4420 m³ & \$1.3960 m³) to Regional partners.
- High quality municipal utility services at affordable rates for our local customers:
 - ✓ Flat Water Rate remains at \$10 per month
 - ✓ **Water Rate** no increase (\$2.82)
 - ✓ **Sewer Rate** no increase (\$22.75)
 - ✓ **Garbage Rate** no increase (\$23.75)
 - ✓ **Recycling Rate** no change (\$6.50)
- Total - \$63.00 per month + \$2.82 water consumption (\$63.00 per month in 2021)

Fundamentals of the Property Assessment System

Property assessment is the process of assigning a dollar value to a property for the purpose of taxation. The Municipal Government Act defines property as a parcel of land, an improvement, or a parcel of land and an improvement to the land. An improvement is defined as a structure or items attached to a structure that would be transferred by a sale of the structure. Examples of an improvement may include a building, driveway, landscaping, manufactured home or machinery and equipment.

How is property assessed?

Depending on the type of property, assessments are determined using either a market value based standard or a regulated procedure-based standard.

Market Value Standard

The majority of properties in Alberta are assessed using the market value standard which estimates the value a property would likely sell for on the open real estate market. The method to calculate market value can be performed using one of three approaches:

- The sales comparison approach involves the analysis of recent sale prices of similar properties to determine the most probable price that a property would sell for on the open market between a willing buyer and seller. It is best suited to types of property that sell frequently (e.g. residential).
- The income approach may be used when there is insufficient sales data available and the property is income producing. This approach involves the capitalization of the expected future income to be generated by the property to determine its value. It is often used to assess property such as retail buildings, hotels, apartment buildings or rental office buildings.
- The cost approach is used when there is a limited amount of sales or rental information available or the property is a special use property. The cost approach is based on the principle that a buyer would not pay any more to purchase a property than it would cost to buy similar vacant land and build the same buildings or structures. It requires the assessor to calculate the market value of the land using the sales comparison approach and then add the cost to construct the improvements. The last step requires the assessor to subtract an amount that reflects the existing depreciation of the current buildings and structures.

What are the types and classes of property?

All properties are assigned to an assessment class for the purposes of applying a tax rate. The Municipal Government Act provides for four classes of property:

Class 1 – residential

Class 2 – non-residential

Class 3 – farmland

Class 4 – machinery and equipment

Class 1 - Residential property consists of land and improvements where the primary use of the property is for housing. It is assessed by the municipal assessor using a market value standard.

Class 2 – Non-residential property

Non-residential property generally consists of land and improvements where the primary use of the property is for business purposes. This includes properties such as commercial, retail and industrial or linear properties. Within the non-residential property class, there is a sub-category called designated industrial property. Designated industrial property is assessed by the provincial assessor and other non-residential property is assessed by the municipal assessor.

Designated industrial property is a new classification that was created in 2017. It is assessed using the regulated procedure standard and includes the following types of property:

- facilities regulated by the Alberta Energy Regulator, the Canadian Energy Regulator, or Alberta Utilities Commission;
- linear property (oil and gas wells and pipelines, railways, telecommunications and electric power systems) assessed by the province;
- property designated as a 'major plant' by the Alberta Machinery and Equipment Assessment Minister's Guidelines (for example, large refineries, upgraders, pulp and paper mills); and
- land and improvements associated with property regulated by the Alberta Energy Regulator, Alberta Utilities Commission or Canadian Energy Regulator and major plants.

Class 3 – Farmland

Class 4 – Machinery and equipment

Machinery and equipment (M&E) property is assessed under the regulated procedure based standard. M&E are the components or equipment within commercial and industrial properties where manufacturing or processing occurs. M&E property includes objects such as storage tanks, separators, compressors, chemical injectors, metering equipment, ovens, mixers, grinders and other equipment.

- The Town of Stettler does not tax for M&E Property (Bylaw 1752.96 - \$3,097,890 assessment (exempt)- \$28,300 potential tax if not exempt)

Assessment sub-classes

A municipality may create sub-classes within certain assessment classes to further categorize properties and/or to assign different tax rates within a class. A council may, by bylaw:

- divide class 1 (residential) into sub-classes on any basis it considers appropriate. Common examples include residential and vacant residential; and
- divide class 2 (non-residential) into three sub-classes as follows:
 - vacant non-residential property;
 - small business property (fewer than 50 full-time employees); and
 - other non-residential property.

Legislative Requirements

The 2022 Operating Budget and Tax Rate Bylaw #2150-22 has been prepared based on the 3-year 2022 – 2024 Interim Operating Budget approved December 21st, 2021, the 2022 Capital Budget approved on February 1st, 2022 as well as several subsequent individual budget adjustments that are considered necessary to improve forecasting accuracy.

Section 353 of the *Municipal Government Act* authorizes a Council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures set out in the budget of the municipality. Administration recommends that the 2022 Operating Budget be adopted by Town Council prior to the 2022 Tax Rate Bylaw being given all required readings.

	2021 Tax Budget	%	2022	%	Difference	
Residential	542,353,460	68.39%	548,959,340	68.94%	6,605,880	68.94%
Farmland	420,560	0.05%	426,010	0.05%	5,450	0.05%
Industrial	74,928,730	9.45%	70,916,610	8.91%	(4,012,120)	8.91%
Commercial	160,176,200	20.20%	160,567,800	20.17%	391,600	20.17%
GIPOT	3,123,160	0.39%	3,118,100	0.39%	(5,060)	0.39%
DIP (Provincial Industrial)	204,000	0.03%	200,280	0.03%	(3,720)	0.03%
Linear	11,847,960	1.49%	12,042,800	1.51%	194,840	1.51%
Total Taxable	793,054,070	100.00%	796,230,940	100.00%	3,176,870	
Total Growth & Inflation	2,570,220	0.32%	3,176,870	0.40%		Net Change
Growth	6,800,810	0.86%	2,578,020	0.32%		Growth
Inflation	(4,230,590)	-0.53%	598,850	0.08%		Inflation / (Deflation)
Revised Total Taxable	793,054,070		796,230,940			
Total Exempt	172,760,800		177,477,070			
Total Assessment	965,814,870		973,708,010			

Assessment Comparison

Overall Assessment values for 2022 assessment purposes increased by (\$3,176,870) (0.40%) over 2021 including \$2,578,020 (0.32%) due to new construction/linear growth and Property Assessment increased in market value of 0.08% (\$598,850). The Annexation Agreement between the Town of Stettler and the County of Stettler expired on December 31, 2019 therefore the assessment from the annexed properties have been included in the assessment totals presented.

Assessment Valuation and the Financial Impact on Municipal Property Taxation

For 2022 property assessment/tax calculation purposes, pre-existing residential properties appreciated by an average of 0.77% (residential properties with a change in assessment percentage of less than 0.77% will pay a lower municipal tax in 2022, while residential properties that experienced more assessment increase than 0.77% will pay more municipal tax than in 2021) while pre-existing non-residential properties also depreciated by -1.59% (non-residential properties with a change in assessment percentage of less than -1.59% will pay a higher municipal tax in 2022, while non-residential properties that experienced more of a depreciation in assessment than -1.59% will pay less municipal tax than in 2021).

The -1.59% valuation requires further interpretation. The total 2021 non-residential property assessment (including growth) was \$235,104,930. In 2022, with the recommended 0% tax increase, those same properties have an overall property assessment of \$231,359,120. That means that those same properties had an overall depreciation in assessment of \$3,745,810 (\$235,104,930 - \$231,359,120). However, not all non-residential properties experienced a reduction in assessment, in fact a very select few non-residential properties experienced a reduction in assessment of \$3,405,240 (91% of the total depreciation in assessment from 2021 to 2022).

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Residential	0.77%	-0.73%	-1.15%	-0.34%	0.89%	-0.13%	-0.65%	2.09%	1.50%	0.58%	0.07%	0.26%	0.69%	9.48%	37.38%	19.45%
Non-Residential	-1.59%	-0.07%	-0.22%	0.52%	0.39%	0.70%	0.85%	1.47%	1.56%	1.49%	3.16%	1.44%	1.03%	5.79%	15.28%	14.92%

In considering the fair, equitable and transparent treatment of properties in both tax classes, a base split municipal tax rate is calculated and then utilized to ensure that the cumulative amount of municipal taxes collected from pre-existing properties in each property tax class is the same amount as was collected in the previous year **[2022 - \$5,992,776 / 2021 - \$5,992,775]**. Following this, Council's desired and approved tax rate change(s) for each class are independently applied and a new split tax rate is calculated for each class.

In this way Town Council can achieve a desired and relatively accurate outcome from each property tax class without any municipal tax burden shifting between classes due to assessment valuation variations. There is tax shifting occurring within each tax class as the individual property assessments change.

2022 Municipal Property Taxation

The 2022 Interim Operating Budget previously authorized a **0%** tax increase for municipal purposes from both tax classes with the school and housing authority estimated tax impacts being extra. In 2022, COVID-19 continues to take an unprecedented toll on our economy and the uncertainty into the Town of Stettler finances. The on again / off again restrictions, closures of our facilities, and cancellation of recreational programming, has resulted in very uncertain potential revenue losses over the last 2+ years. In light of our current economic conditions due the uncertainty of COVID-19, Administration is proposing (recommending) a **0%** increase to the Residential and Non-Residential municipal tax levy.

A Summary of 2022 Property Taxation Options has been prepared to quantify some alternative cumulative financial/budgetary impacts at various reasonable taxation increases over 2021 levels.

Summary of Property Taxation Options for 2022										
CPI - Alberta 6.5% (All Items - March 2021 to March 2022)										
Option	<u>Municipal Taxes Only:</u>				<u>All Tax Authorities:</u>				Interim	Revised 2022
	Residential	Non-Residential	New Taxes Pre-existing	New Taxes New Growth	Residential	Non-Residential	New Taxes Pre-existing	Budget Impact	Available for Capital	
								\$ 698,353	\$ 6,837	
#1	0.00%	0.00%	\$ -	\$ 17,912	#1	0.55%	1.60%	\$ 81,998	#1 \$ (5,619)	\$ 699,571
#2	1.00%	1.00%	\$ 59,928	\$ 18,091	#2	1.24%	2.29%	\$ 141,925	#2 \$ 55,404	\$ 760,594
#3	-1.00%	-1.00%	\$ (59,928)	\$ 17,733	#3	-0.15%	0.91%	\$ 22,070	#3 \$ (64,810)	\$ 640,380
#4	1.00%	0.00%	\$ 37,390	\$ 18,069	#4	1.24%	1.60%	\$ 119,387	#4 \$ 32,844	\$ 738,034
#5	0.00%	-1.00%	\$ (22,538)	\$ 17,890	#5	0.55%	0.91%	\$ 59,459	#5 \$ (27,262)	\$ 677,928
#6	1.00%	-1.00%	\$ 14,851	\$ 18,068	#6	1.24%	0.91%	\$ 96,849	#6 \$ 10,305	\$ 715,495
#7	-0.79%	-2.33%	\$ (82,052)	\$ 17,732	#7	0.00%	0.00%	\$ (54)	#7 \$ (86,935)	\$ 618,255

Administration has presented the 2022 Operating (Tax) Budget and Tax Rate Bylaw based on the following assumptions as authorized during the 2022 Interim Budget process and COVID-19 uncertainty:

- Average 0% municipal tax increase to pre-existing residential properties**
- Average 0% municipal tax increase to pre-existing non-residential properties.**

With a 0% 2022 property tax increase, as presented, **no additional revenue** will be generated for municipal purposes from pre-existing 2021 taxpayers, and an additional \$17,912 (\$16,767 Res / \$1,145 Non-Res) will be generated for municipal purposes from new construction growth.

Municipal Tax Revenue - 2022								
Town of Stettler								
				2021	2021	2022	2022	
				Residential/P/F	Non-Residential	Residential/P/F	Non-Residential	Total
Actual 2021 Assessment				\$ 542,774,020	\$ 250,280,050			\$ 793,054,070
								\$ 598,850
2022 Assessment on pre-existing 2021 properties						\$ 546,932,620	\$ 246,720,300	\$ 793,652,920
New Construction Assessment for 2022						\$ 2,452,730	\$ 125,290	\$ 2,578,020
						\$ 549,385,350	\$ 246,845,590	\$ 796,230,940
				0.00%	0.00%			
2021 Municipal Taxes, per combined levy worksheet (growth incl)				\$ 3,738,953	\$ 2,253,822			\$ 5,992,775
actual per 1-99-01-00-01-111				\$ 5,967,433				
				\$ (25,342)				
				\$ (25,342)				
Option #1 -								
2022 Municipal Tax Increase - Existing Res		0.00%	Increase			\$ -		\$ -
2022 Municipal Tax Increase - Existing N-Res		0.00%	Increase				\$ -	\$ -
2022 Municipal Taxes - New Construction Res		\$ 6.8362	Base Mill Rate +		Increase above	\$ 16,767		\$ 16,767
2022 Municipal Taxes - New Construction N-Res		\$ 9.1351	Base Mill Rate +		Increase above		\$ 1,145	\$ 1,145
								\$ 17,912
Base Mill Rates:								
2021 Municipal Tax on Existing Residential		\$ 6.8362	Base Mill Rate			\$ 3,738,951		\$ 3,738,951
2021 Municipal Tax on Existing Non-Residential		\$ 9.1351	Base Mill Rate				\$ 2,253,826	\$ 2,253,826
								\$ 5,992,776
Total Municipal Property Tax Revenue						\$ 3,755,718	\$ 2,254,970	\$ 6,010,688

2022 Combined Property Taxation

Municipal taxes are the primary component (roughly 70%) of the annual property tax notice. However, the other substantial component is the Education Property Tax Requisition (roughly 25%).

A rough breakdown is as follow:

- Municipal – 70% of total property tax notice
- ASFF - 25% of total property tax notice
- Seniors - 5% of property tax notice

ASFF (Alberta School Foundation Fund)

Education tax has a significant impact on the overall amount of property taxes collected from both tax classes. The average percentage changes necessary from pre-existing 2021 tax classes are as follows; based on the actual 2022 Education Property Tax Requisition:

	<u>Residential</u>	<u>Non-Residential</u>
Municipal	0%	0%
Education	1.78%	5.82%

ASFF History

Due to the Provincial Election on April 16, 2019, the Provincial ASFF payment was not finalized by the Province until October 2019. For the 2019 Budget, Administration had estimated the ASFF payment to increase by 4% based on prior year's summaries. (\$2,322,377 / 2,415,272 = \$92,895 / 4%). The final ASFF Requisition was determined by the Province in October 2019 to be \$2,314,984 leaving an over levy collection of \$100,162 to be applied in 2020.

Due to the financial uncertainty of COVID-19, the Province of Alberta maintained the 2019 - 2021 ASFF Requisition at existing levels (2019 - \$2,314,984 / 2020 - \$2,326,436 / 2021 - \$2,315,601. This decrease of \$10,835 from 2020 to 2021 is due to a slight decrease of \$3,549,915 in the Town of Stettler Equalized Assessment from 2020 to 2021 used to calculate the ASFF Requisition. (\$794,196,072 - \$797,745,987)

- 2018 – Actual - \$2,322,377
- 2019 – **Actual - \$2,314,984 Oct 2019** / Budget \$2,415,272 (\$92,895 / 4% in from 2018 – May 2019)
 - ASFF (paid to AB) - \$2,145,181
 - Separate (paid to AB) - \$169,803
 - Total - \$2,314,984
 - Residential (collected from tax) - \$1,456,713 - \$42,439 over levy
 - Non-Residential (collected from tax) - \$958,433 - \$57,723 over levy
 - Total - \$2,415,146 - \$100,162
- 2020 - **Actual - \$2,326,436** / Budget \$2,327,097 (\$2,226,935 + \$100,162)
 - ASFF (paid to AB) - \$2,158,958
 - Separate (paid to AB) - \$167,478
 - Total - \$2,326,436
 - Residential (collected from tax) - \$1,351,912 + \$42,439 over levy
 - Non-Residential (collected from tax) - \$870,423 + \$57,723 over levy
 - Total (tax + 2019 over levy) - \$2,222,335 + \$100,162
 - Total - \$2,322,497
 - 2020 under levy (\$2,326,436 - \$2,322,497) - \$3,939
- 2021 - **Actual - \$2,315,601** / Budget \$2,319,540 (\$2,315,601 + \$3,939)
 - ASFF (paid to AB) - \$2,148,647
 - Separate (paid to AB) - \$166,954
 - Total - \$2,315,601
 - Residential (collected from tax) - \$1,411,705
 - Non-Residential (collected from tax) - \$897,146
 - Total (tax + 2020 under levy) - \$2,308,851
 - 2021 under levy (\$2,319,540 - \$2,308,851) - \$10,689

ASFF Requisition 2022

- **2022 - Budget - \$2,393,802 + \$10,689 (Section 305 assessment changes from 2021)**
 - ASFF (paid to AB) - \$2,225,053
 - Separate (paid to AB) - \$168,749
 - Total - \$2,393,802
 - Residential (collected from tax) - \$1,431,269 + \$9,941 under levy
 - Non-Residential (collected from tax) - \$962,533 + \$748 under levy
 - Total (tax + 2021 under levy) - \$2,393,802 + \$10,689
 - Total - \$2,404,491

2019		2020		2021		2022 Budget			
Provincial Requisition (paid)		Provincial Requisition (paid)		Provincial Requisition (paid)		Provincial Requisition (paid)	Diff	%	
Public	\$2,145,181	Public	\$2,158,958	Public	\$2,148,915	Public	\$2,225,053	\$76,138	3.54%
Separate	\$169,803	Separate	\$167,478	Separate	\$166,686	Separate	\$168,749	\$2,063	1.24%
Total	\$2,314,984	Total	\$2,326,436	Total	\$2,315,601	Total	\$2,393,802	\$78,201	3.38%
Tax Revenue (collected)		Tax Revenue (collected)		Tax Revenue (collected)		Tax Revenue (collected)			
Residential	\$1,456,713	Residential	\$1,351,912	Residential	\$1,411,705	Residential	\$1,441,210	\$29,505	2.09%
Non-residential	\$958,433	Non-residential	\$870,423	Non-residential	\$897,146	Non-residential	\$963,281	\$66,135	7.37%
Total	\$2,415,146	Total	\$2,222,335	Total	\$2,308,851	Total	\$2,404,491	\$95,640	4.14%
under/over	\$100,162	2019 overlevy	\$100,162	2021 Budget	\$2,319,540	under/over	\$10,689		
		Total	\$2,322,497	2021 Under Levy	-\$10,689				
		2020 Under Levy	\$3,939						

The impact on each property class is broken down as follows (\$2,404,491 - \$2,308,851) = **\$95,640**:

Residential

The **entire** Residential property class for the 2022 requisition for school purposes will increase by **\$29,505** with previously **existing properties in 2021** increasing by \$25,063 representing a 1.78% increase and the remaining \$4,442 will be generated from new residential construction growth.

Non-Residential

The **entire** Non-residential property class for the 2022 requisition for school purposes will increase by **\$66,135** with previously **existing properties in 2021** increasing by \$52,954 representing a 5.82% increase and the remaining \$13,181 will be generated from new non-residential construction growth.

Combined property Tax Impact

A multi-year comparison of the average financial impact on each “Previously existing” property tax class based on the combined “Real Dollar” property tax increase (from all tax authorities) is as follows:

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	Total
Residential	0.55%	1.16%	-1.83%	2.46%	2.70%	1.98%	1.68%	2.97%	1.11%	2.23%	6.39%	2.99%	2.14%	26.53%
Non-Residential	1.60%	0.90%	-3.38%	2.64%	2.86%	1.92%	1.44%	3.58%	3.55%	1.48%	5.64%	1.26%	0.54%	24.03%
Combined Levy	0.94%	1.07%	-2.42%	2.53%	2.76%	1.96%	1.59%	3.17%	1.96%	1.98%	6.15%	2.42%	1.59%	25.70%

Options:

1. Town Council may desire to change expenditure allocations for any purposes within the proposed 2022 Operating (Tax) Budget thereby changing the projected amount available for capital purposes.
2. Town Council may consider changing the percentage increase / decrease for either property tax class which will result in a corresponding enhancement or a reduction in the projected amount available for capital purposes. The impact of a 1% change in either class is as follows:

Residential Class 1% change equals:	+/- \$37,390
Non-Residential Class 1% change equals:	+/- <u>\$22,538</u>
Combined 1% change:	+/- \$59,928 (½% - \$29,964)

Sample Properties

To better appreciate the changes in total taxes over the years and between assessment classes, several property tax bills have been included.

	2021	2022	\$ Change	% Change	2020	2019	2018	2017	2016	2015	2014	2013
1976 1,080 square ft. bungalow house, developed upstairs and downstairs with a 1 ½ unattached car garage												
#206129009	2021	2022	\$ Change	% Change	2020	2019	2018	2017	2016	2015	2014	2013
Assessment	263,650	263,370	-280	-0.11%	265,680	271,400	274,230	272,290	273,200	270,410	265,140	260,480
Taxes:												
Municipal	1,817	1,800	-17	-0.94%	1,817	1,847	1,824	1,791	1,760	1,696	1,648	1,596
School	685	691	6	0.88%	660	720	702	677	670	660	649	675
Seniors	123	124	1	0.81%	118	114	110	102	96	87	78	72
Total Taxes	2,625	2,615	-10	-0.38%	2,595	2,681	2,636	2,571	2,526	2,443	2,375	2,343
1976 Double Wide Mobile Home 22' x 54' on owned lot:												
#204214000	2021	2022	\$ Change	% Change	2020	2019	2018	2017	2016	2015	2014	2013
Total Assessment	133,150	134,030	880	0.66%	133,380	133,740	132,790	131,310	130,010	130,290	127,850	127,190
Total Taxes	1,325	1,331	6	0.45%	1,302	1,321	1,276	1,240	1,202	1,177	1,145	1,144
1964 Residence in Parkdale:												
#831550002	2021	2022	\$ Change	% Change	2020	2019	2018	2017	2016	2015	2014	2013
Total Assessment	198,880	200,600	1,720	0.86%	200,900	205,820	204,600	201,370	202,610	203,060	199,750	194,690
Total Taxes	1,979	1,992	13	0.66%	1,962	2,032	1,966	1,901	1,873	1,834	1,789	1,751
1983 Highway Commercial property:												
	2021	2022	\$ Change	% Change	2020	2019	2018	2017	2016	2015	2014	2013
Total Assessment	801,900	876,350	74,450	9.28%	803,880	808,910	798,600	759,670	754,830	738,480	710,320	692,600
Total Taxes	10,548	11,882	1,334	12.65%	10,469	10,878	10,516	9,776	9,598	9,299	8,762	8,324
1972 Industrial building:												
	2021	2022	\$ Change	% Change	2020	2019	2018	2017	2016	2015	2014	2013
Total Assessment	617,420	644,420	27,000	4.37%	616,230	623,890	616,720	614,950	611,520	607,830	602,760	602,130
Taxes:												
Municipal	5,560	5,887	327	5.88%	5,544	5,656						
School	2273	2547	274	12.05%	2207	2473						
Seniors	288	304	16	5.56%	274	261						
Total Taxes	8,121	8,738	617	7.60%	8,025	8,390	8,120	7,914	7,775	7,653	7,435	7,237

Town of Stettler									
Annual Financial Incremental Impact on Average Residential Customer:									
	2020	2020	Diff	2021	2021	Diff	2022	2022	Diff
Assessment	-2.11%	\$265,680		-0.76%	\$263,650		-0.11%	\$263,370	
ASFF		\$660	-\$60.00		\$685	\$25.00		\$691	\$6.00
Seniors		\$118	\$4.00		\$123	\$5.00		\$124	\$1.00
Municipal Tax Levy		\$1,817.00	-\$30.00		\$1,817.00	\$0.00		\$1,800.00	-\$17.00
Water Rate per Cubic Meter Based on 17 M3 per Month	\$2.82x 17m3 x 12	\$575.28	\$4.08	\$2.82x 17m3 x 12	\$575.28	\$0.00	\$2.82x 17m3 x 12	\$575.28	\$0.00
Water Fixed Rate - \$10.00 per Month	\$10 x 12	\$120.00	\$0.00	\$10 x 12	\$120.00	\$0.00	\$10 x 12	\$120.00	\$0.00
Sewer Fixed Rate per Month	\$22.75 x 12	\$273.00	\$3.00	\$22.75 x 12	\$273.00	\$0.00	\$22.75 x 12	\$273.00	\$0.00
Garbage Fixed Rate per Month	\$23.75 x 12	\$285.00	\$3.00	\$23.75 x 12	\$285.00	\$0.00	\$23.75 x 12	\$285.00	\$0.00
Recycling Fixed Rate	\$6.50 x 12	\$78.00	\$0.00	\$6.50 x 12	\$78.00	\$0.00	\$6.50 x 12	\$78.00	\$0.00
Total (Municipal Only)		\$3,148.28	-\$19.92		\$3,148.28	\$0.00		\$3,131.28	-\$17.00
Overall Percentage Change			-0.63%			0.00%			-0.54%
Total - Municipal / ASFF / Seniors		\$3,926.28	-\$75.92		\$3,956.28	\$30.00		\$3,946.28	-\$10.00
Overall Percentage Change - Municipal / ASFF / Seniors			-1.90%			0.76%			-0.25%
			-\$75.92			\$30.00			-\$10.00

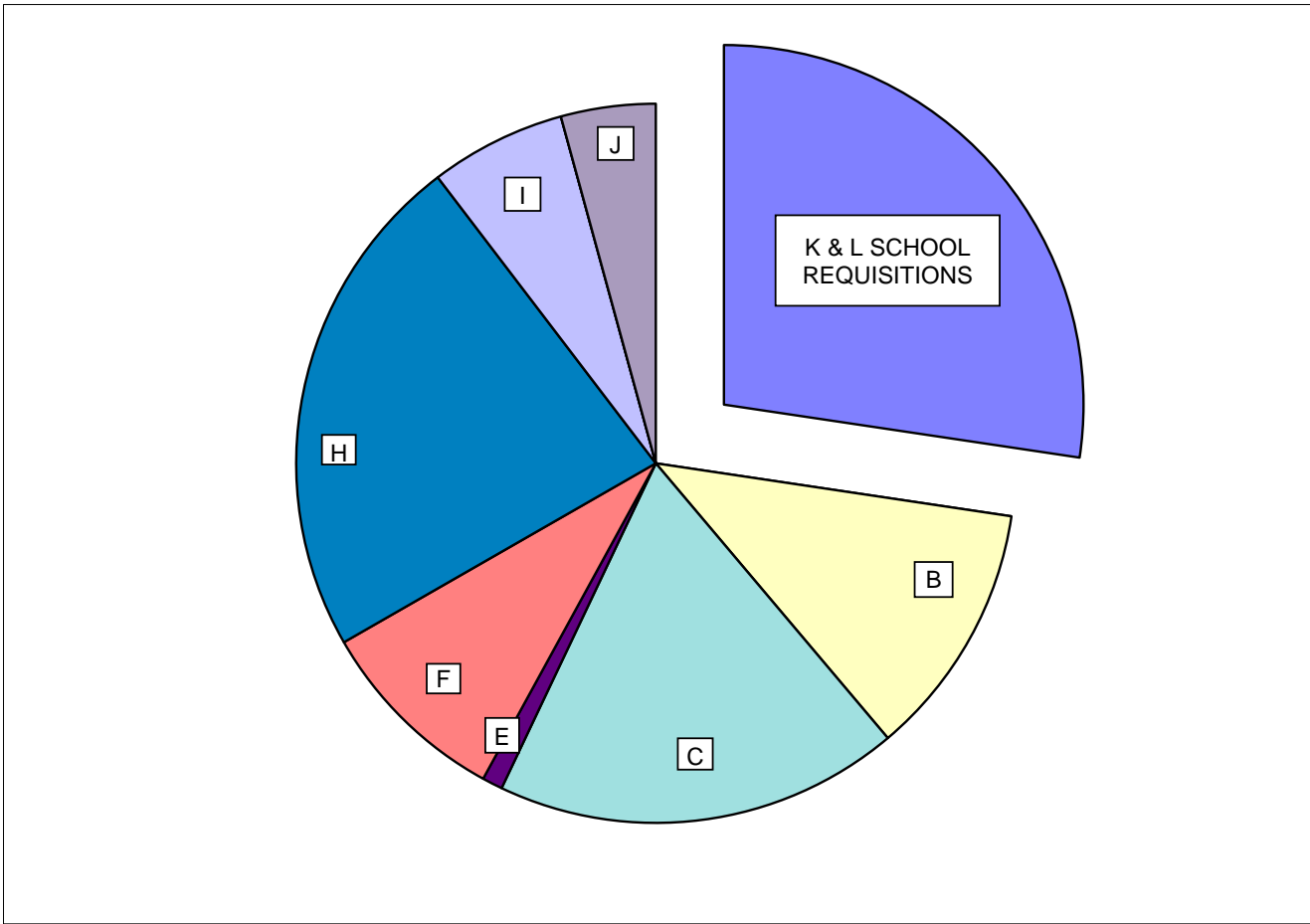
20.00 m³	Totals		Water			Sanitary Sewer			Waste					Year Bylaw Updated	Population
Municipality	Typical User /month	Typical User per year	Minimum or Fixed Charge /month	/m³	Water Total /month	Minimum or Fixed Charge /month	/m³	Sanitary Sewer Total /month	Storm Sewer /month	General Admin Fee	Solid Waste /month	Recycling /month	Yard Waste (Composting) /month		
Mean:	\$139.46	\$1,673.48	\$24.65	\$2.59	\$72.27	\$19.18	\$1.78	\$42.74	\$5.08	\$3.90	\$21.00	\$5.71	\$2.90		6,941
Median (46):	\$139.16	\$1,669.92	\$21.58	\$2.74	\$72.25	\$19.08	\$1.53	\$39.38	\$5.25	\$4.70	\$20.08	\$5.50	\$2.90		5,252
Bonnyville	\$80.78	\$969.36	\$12.88	\$1.92	\$51.28		\$0.64	\$12.80			\$13.16	\$3.54		2022	5,417
Delburne	\$91.58	\$1,098.96	\$28.35	\$1.45	\$57.35	\$13.50		\$13.50			\$16.00	\$4.73		2022	892
St. Paul	\$94.76	\$1,137.12	\$14.38	\$1.60	\$46.38	\$8.38	\$1.20	\$32.38			\$13.50	\$2.50		2022	5,827
Crowsnest Pass	\$97.03	\$1,164.36	\$34.54		\$34.54	\$34.54		\$34.54			\$24.81	\$3.14		2021	5,565
Bawlf	\$101.80	\$1,221.60	\$51.30		\$51.30	\$32.00		\$32.00			\$13.00	\$5.50		2021	422
Sedgewick	\$103.13	\$1,237.56	\$13.63	\$1.77	\$35.40	\$35.06		\$35.06			\$32.67			2022	811
Vegreville	\$103.17	\$1,238.04	\$5.50	\$3.34	\$72.30	\$4.70	\$0.39	\$5.87	\$6.00	\$5.00	\$7.00	\$7.00		2022	5,708
Big Valley	\$107.50	\$1,290.00	\$25.00	\$2.70	\$79.00	\$20.00		\$20.00			\$8.50			2021	346
Banff	\$113.50	\$1,362.04	\$5.35	\$1.02	\$25.75	\$16.87	\$2.54	\$67.67			\$20.08			2022	7,851
Drumheller	\$114.11	\$1,369.34	\$17.06	\$2.17	\$60.53	\$14.16	\$2.28	\$50.58				\$3.00		2022	7,982
Barrhead	\$119.24	\$1,430.88	\$30.00	\$2.37	\$77.40	\$10.50	\$0.83	\$27.09			\$14.75			2022	4,579
Stettler	\$119.40	\$1,432.80	\$10.00	\$2.82	\$66.40	\$22.75		\$22.75			\$23.75	\$6.50		2022	5,952
Red Deer	\$121.40	\$1,456.80	\$16.25	\$1.61	\$48.45	\$19.75	\$1.65	\$49.45			\$19.00	\$4.50		2022	100,418
Veteran	\$126.00	\$1,512.00	\$15.00	\$3.65	\$88.00	\$14.00		\$14.00			\$24.00			2021	207
Donalda	\$129.00	\$1,548.00	\$25.00	\$3.50	\$95.00			\$11.00			\$23.00			2021	219
Redcliff	\$129.47	\$1,553.64	\$45.58	\$1.06	\$66.78	\$38.25		\$38.25			\$24.44			2022	5,600
Trochu	\$132.15	\$1,585.80	\$15.00	\$3.62	\$87.40	\$5.00	\$0.80	\$21.00			\$19.25	\$4.50		2022	1,058
Rocky Mtn. House	\$134.22	\$1,610.64	\$29.75	\$1.64	\$62.55	\$14.15	\$1.50	\$44.15			\$27.52			2021	6,635
Hanna	\$134.80	\$1,617.60	\$27.50	\$2.94	\$86.30	\$15.00	\$0.30	\$21.00			\$27.50			2022	2,559
Killam	\$135.50	\$1,626.00	\$22.50	\$1.85	\$59.50	\$20.00	\$1.10	\$42.00			\$34.00			2022	989
Jasper	\$135.92	\$1,631.07	\$20.67	\$0.70	\$34.67	\$12.67	\$2.20	\$56.67			\$28.67	\$15.92		2022	5,236
Camrose	\$137.92	\$1,655.04	\$27.74	\$2.02	\$68.14	\$27.77	\$0.90	\$45.77			\$15.21	\$6.00	\$2.80	2022	18,742
Ponoka	\$138.80	\$1,665.60	\$19.94	\$2.78	\$75.54	\$22.07	\$0.72	\$36.47			\$20.12	\$6.67		2022	7,229
Carstairs	\$139.52	\$1,674.24	\$14.00	\$2.91	\$72.20		\$1.75	\$43.32			\$24.00			2022	4,077
Slave Lake	\$140.63	\$1,687.56	\$30.03	\$1.80	\$66.03	\$24.11	\$1.45	\$53.11			\$15.05	\$6.44		2020	6,651
Westlock	\$141.06	\$1,692.72	\$23.85	\$3.03	\$84.45	\$7.59	\$0.91	\$25.77	\$3.00	\$2.00	\$25.84			2022	5,101
Didsbury	\$141.25	\$1,695.00	\$18.65	\$3.60	\$90.65	\$9.10	\$1.10	\$31.10			\$12.50	\$4.00	\$3.00	2021	5,268
Drayton Valley	\$143.20	\$1,718.40	\$20.50	\$2.20	\$64.50		\$2.75	\$55.00		\$4.70	\$19.00			2022	7,235
Sylvan Lake	\$143.49	\$1,721.88	\$37.91	\$0.80	\$53.91	\$24.33	\$2.50	\$64.33			\$19.00	\$6.25		2020	14,816
Castor	\$144.05	\$1,728.56	\$70.00	\$3.30	\$91.05	\$30.00		\$30.00			\$23.00			2021	929
Coronation	\$145.00	\$1,740.00	\$49.00	\$3.00	\$109.00	\$20.50		\$20.50			\$15.50			2021	940
Consort	\$149.41	\$1,792.93	\$42.25	\$4.69	\$109.41	\$12.00		\$12.00			\$28.00			2022	729
Three Hills	\$149.50	\$1,794.00	\$17.50	\$3.35	\$84.50	\$21.50	\$0.95	\$40.50			\$17.50	\$7.00		2021	3,212
Devon	\$154.46	\$1,853.52	\$13.46	\$1.55	\$44.46	\$35.00	\$1.85	\$72.00	\$8.00		\$30.00			2022	6,578
Peace River	\$158.26	\$1,899.12	\$9.26	\$5.07	\$110.66		\$1.53	\$30.60			\$17.00			2021	6,842
Penhold	\$161.75	\$1,941.00	\$17.30	\$1.46	\$46.50	\$14.75	\$3.65	\$87.75	\$5.50		\$22.00			2022	3,277
Wainwright	\$162.63	\$1,951.56	\$19.00	\$4.01	\$99.20	\$19.75	\$1.00	\$37.75	\$5.00		\$14.50	\$6.18		2022	6,270
Bowden	\$164.00	\$1,968.00	\$10.00	\$3.00	\$70.00	\$10.00	\$3.10	\$72.00			\$11.00	\$11.00		2022	1,240
Bashaw	\$169.45	\$2,033.40	\$30.00	\$3.69	\$103.80	\$20.00		\$51.90			\$13.75			2022	830
Innisfail	\$174.20	\$2,090.40	\$10.00	\$2.71	\$64.20	\$10.00	\$3.60	\$82.00	\$3.00		\$20.00	\$5.00		2022	7,847
Vermilion	\$176.33	\$2,115.96	\$36.72	\$3.56	\$107.92	\$11.32	\$1.76	\$46.52			\$18.80	\$3.09		2022	4,084
Blackfalds	\$177.27	\$2,127.24	\$28.22	\$2.77	\$83.62	\$14.88	\$3.12	\$64.80			\$28.85			2021	9,328
Lacombe	\$180.26	\$2,163.12	\$28.57	\$2.63	\$81.17	\$21.35	\$2.82	\$66.47			\$32.62			2022	13,057
Daysland	\$190.38	\$2,284.56	\$46.83	\$2.00	\$86.83	\$42.55	\$1.00	\$62.55			\$38.00	\$3.00		2021	824
Alix	\$200.18	\$2,402.16	\$35.00	\$3.15	\$98.00	\$26.25	\$2.25	\$71.25			\$25.00	\$5.93		2020	734
Olds	\$207.53	\$2,490.36	\$12.83	\$2.99	\$72.63	\$18.40	\$4.61	\$110.60			\$24.30			2022	9,184
Legend:															
population 4000-8000															
pop'n and regional comparable															
regional comparables															

Water, Sewer, Garbage & Recycling							
Net Budget Impacts							
	2019	2020 Post COVID - May 2020	2020 Pre COVID - Dec 2019	2021	2022	2023	2024
	\$10/month plus 590,000 m ³ @ \$2.8000 m ³	\$10/month plus 590,000 m ³ @ \$2.8200m ³	\$10/month plus 590,000 m ³ @ \$2.8200m ³	\$10/month plus 590,000 m ³ @ \$2.8200m ³	\$10/month plus 590,000 m ³ @ \$2.8200 m ³	\$10/month plus 590,000 m ³ @ \$2.8400 m ³	\$10/month plus 590,000 m ³ @ \$2.8600 m ³
Revenue - Water	\$ 3,128,812	\$ 3,032,318	\$ 3,147,098	\$ 3,147,358	\$ 3,148,438	\$ 3,161,323	\$ 3,180,628
Expenditures - Water	\$ 3,033,843	\$ 3,095,880	\$ 3,095,880	\$ 3,078,025	\$ 3,094,431	\$ 3,094,476	\$ 3,103,571
Net Budget Impact	\$ 94,969	\$ (63,562)	\$ 51,218	\$ 69,333	\$ 54,007	\$ 66,847	\$ 77,057
Net Depreciation, not included	\$ 299,040	\$ 298,358	\$ 298,358	\$ 300,468	\$ 293,011	\$ 297,329	\$ 293,386
Debenture Principal, included	\$ 148,220	\$ 154,780	\$ 154,780	\$ 161,640	\$ 163,700	\$ 170,890	\$ 154,000
Plus R.O.I. Included in Exp.	\$ 235,000	\$ 230,000	\$ 230,000	\$ 220,000	\$ 210,000	\$ 200,000	\$ 191,000
Debenture Interest, included in Exp.	\$ 87,300	\$ 80,660	\$ 80,660	\$ 73,720	\$ 66,470	\$ 59,190	\$ 52,020
	2019	2020	2020	2021	2022	2023	2024
	@ \$22.50/month	@ \$22.75/month	@ \$22.75/month	@ \$22.75/month	@ \$22.75/month	@ \$23.00/month	@ \$23.25/month
Revenue - Sewer	\$ 941,490	\$ 905,963	\$ 950,675	\$ 950,701	\$ 950,701	\$ 956,912	\$ 965,043
Expenditures - Sewer	\$ 714,907	\$ 642,607	\$ 642,607	\$ 706,865	\$ 727,420	\$ 718,037	\$ 712,241
Net Budget Impact	\$ 226,583	\$ 263,356	\$ 308,068	\$ 243,836	\$ 223,281	\$ 238,875	\$ 252,802
Debenture Princ & Int	\$ 226,280	\$ 160,940	\$ 160,940	\$ 160,900	\$ 160,860	\$ 153,500	\$ 153,470
	2019	2020	2020	2021	2022	2023	2024
	2190/month	2190/month	2190/month	2228/month	2235/month	2240/month	2245/month
	@ \$23.50/month	@ \$23.75/month	@ \$23.75/month	@ \$23.75/month	@ \$23.75/month	@ \$24.00/month	@ \$24.25/month
Revenue - Garbage	\$ 648,725	\$ 655,790	\$ 655,790	\$ 666,125	\$ 668,602	\$ 677,240	\$ 685,918
Expenditures - Garbage	\$ 593,120	\$ 600,632	\$ 642,566	\$ 590,180	\$ 610,510	\$ 632,430	\$ 636,796
Net Budget Impact	\$ 55,605	\$ 55,158	\$ 13,224	\$ 75,945	\$ 58,092	\$ 44,810	\$ 49,122
	2019	2020	2020	2021	2022	2023	2024
	2160	2160	2160	2188	2195	2200	2205
	@ \$6.50/month	@ \$6.50/month	@ \$6.50/month	@ \$6.50/month	@ \$6.50/month	@ \$6.75/month	@ \$7.00/month
Revenue - Recycling	\$ 168,480	\$ 168,870	\$ 168,870	\$ 170,664	\$ 171,210	\$ 178,200	\$ 184,800
Expenditures - Recycling/Compost	\$ 148,815	\$ 122,234	\$ 151,450	\$ 134,737	\$ 137,709	\$ 140,667	\$ 143,699
Net Budget Impact	\$ 19,665	\$ 46,636	\$ 17,420	\$ 35,927	\$ 33,501	\$ 37,533	\$ 41,101
Combined Net Budget Impact:	\$ 396,822	\$ 301,588	\$ 389,930	\$ 425,041	\$ 368,881	\$ 388,065	\$ 420,082
	\$ 679,528	\$ 247,659	\$ 635,497	\$ 318,422	\$ 330,690	\$ 425,601	\$ 502,129
	\$ 1,076,350	\$ 549,247	\$ 1,025,427	\$ 743,463	\$ 699,571	\$ 813,666	\$ 922,211
1/2% Municipal Tax Increase		\$ 29,964					
\$.01 increase in Municipal Water		\$ 5,902					
\$1 increase in Flat Fee Municipal WATER		\$ 29,820					
\$.01 increase in Municipal Water (COM SEWER)		\$ 1,160					
\$.05 increase in Flat Fee Municipal SEWER		\$ 1,234					
\$.05 increase in Flat Fee Municipal GARBAGE		\$ 1,341					
\$.05 increase in Flat Fee Municipal RECYCLING		\$ 1,317					

2022 OPERATING BUDGET

		Revenues	Expenditures
1	COUNCIL	-	222,640
2	ADMINISTRATION / GENERAL	8,361,108	1,141,978
3	FIRE DEPARTMENT	599,321	1,064,264
4	POLICE SERVICES	548,804	1,277,089
5	EMERGENCY MGMT. SERVICES	-	33,530
6	AMBULANCE SERVICES	-	-
7	BYLAW & ENFORCEMENT	109,950	196,777
8	SHOP & COMMON SERVICES	-	159,815
9	TRANSPORTATION SERVICES	269,535	2,154,578
10	AIRPORT	10,880	49,187
11	WATER & SUPPLY	3,783,438	3,729,431
12	UTILITY ROI	-	(210,000)
13	SANITARY SEWER	950,701	727,420
14	WASTE MANAGEMENT	839,812	748,219
15	FCSS	157,148	196,435
16	CEMETERY	23,600	64,290
17	LAND PLAN. & DEVELOPMENT	58,500	552,985
18	COMMUNITY SERVICES	-	25,000
19	ECONOMIC DEVELOPMENT	137,420	587,646
20	PROPERTY SUBDIVISION	2,000	56,620
21	PROPERTY RENTAL	278,580	44,760
22	PARKS AND LEISURE	1,234,180	3,445,405
23	CULTURE	95,000	505,174
24	STATUTORY REQUISITION	2,779,312	2,766,475
25	CONTRIBUTION TO CAPITAL	-	699,571
	TOTALS	<u>20,239,289</u>	<u>20,239,289</u>

**TOWN OF STETTLER
2022 TAX DOLLAR BREAKDOWN**



	<u>Non-Tax Revenue</u>	<u>Expenditures</u>	<u>Net (Revenue) Expenditure</u>	<u>Tax Funding Required</u>	
A. General Government	2,350,420.00	1,364,618.00	(985,802.00)		0.0%
B. Protective Services	1,258,075.00	2,571,660.00	1,313,585.00	1,009,556.82	11.5%
C. Roads, Streets, Transportation	280,415.00	2,363,580.00	2,083,165.00	1,601,018.16	18.2%
D. Water, Sewer, Garbage Services	5,573,951.00	4,995,070.00	(578,881.00)		
E. Community Services	180,748.00	285,725.00	104,977.00	80,680.16	0.9%
F. Subdivision, Land & Development	197,920.00	1,197,251.00	999,331.00	768,036.66	8.7%
G. Building & Land Rentals	278,580.00	44,760.00	(233,820.00)		
H. Parks & Leisure	1,329,180.00	3,950,579.00	2,621,399.00	2,014,678.34	22.9%
Under/Over Levy	-		(11,899.00)		
I. Capital Exp. Funding	-	699,571.00	699,571.00	537,655.86	6.1%
Totals	<u>11,449,289.00</u>	<u>17,472,814.00</u>	<u>6,011,626.00</u>	<u>6,011,626.00</u>	<u>68.4%</u>
Designated Industrial Property (DIP)			-	-	0.0%
J. Seniors Lodges Requisition		372,673.00	1,209.86	373,882.86	4.3%
K. Separate School		168,748.56	17,186.99	185,935.55	2.1%
L. Alberta School Foundation Fund		2,225,052.96	(6,497.77)	2,218,555.19	25.2%
Totals	-	<u>2,766,474.52</u>	11,899.08	<u>2,778,373.60</u>	<u>31.6%</u>
Grand Total		<u>20,239,288.52</u>		<u>8,789,999.60</u>	<u>100.0%</u>

MEMORANDUM

Date: May 17, 2022

To: Greg Switenky
CAO

From: Lara Angus
Communications Officer

Re: Seniors' Week 2022

Background:

Historically, the Town of Stettler and County of Stettler Councils have partnered to celebrate Seniors' Week by visiting our community's facilitated care centres and the HUB Senior Centre to socialize and deliver fruit trays. Throughout the COVID-19 pandemic, the safety of our senior residents has become an utmost priority, resulting in socially distanced gestures in lieu of visits.

Following initial contact with management from each facility, there is a desire to resume social events this year. However, community health standards as well as the health conditions of each centre must be met in order for these visits to proceed. In the case of the HUB Users Group, Stettler & District FCSS has invited Town and County Council to attend their Seniors' Week Luncheon, which includes a presentation on Elder Abuse Prevention.

In 2021, the Town and County of Stettler partnered with the Stettler Public Library to share resources and create care packages for each facilitated care resident. This partnership was extremely successful and appreciated by all participants. Stettler Public Library has tentatively agreed to organize a similar program this year following approval from both Councils.

Considering the unique circumstances of this year's event, Administration respectfully recommends the following:

1. Town of Stettler Council declare Seniors' Week in Stettler on May 30th, 11 AM at Willow Creek Lodge.
2. Town of Stettler Council tentatively plans social visits to each listed facility, with the understanding that these events may be cancelled in light of the ongoing public health situation.
3. Town of Stettler Council approves the partnership with the Stettler Public Library to create care packages for facilitated care residents.

Monday, May 30th: Seniors' Week Proclamation Signing – Willow Creek Lodge – 11:00am

Monday, June 6th: Paragon Place Lodge Visit - 11:00am-12:00pm

Tuesday, June 7th: Stettler Recreation Centre HUB Visit – 11:00am-2:00pm (followed by Fraud Prevention presentation by FCSS)

Wednesday, June 8th: Heart Haven Lodge Visit - 11:00am-12:00pm

Thursday, June 9th: Points West Lodge Visit - 11:00am-12:00pm

Friday, June 10th: Willow Creek Lodge Visit - 11:00am-12:00pm

Friday, June 10th: Care Package Delivery (Administration)

TO: Town of Stettler Council

DATE: 2022 05 17

FROM: Greg Switenky
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – APRIL 2022

ADMINISTRATION – CAO – GREG SWITENKY

1. Meetings: Town Council, Committee of the Whole, Joint Health & Safety Committee, and daily office staff information sharing sessions.
2. Annual Trade Show Booth and public engagement.
3. Municipal presentation/Q&A with Grade Six Classes at SES. Mayor Nolls along with Councillors Pfeifer, Baker, as well as myself were peppered with great questions.
4. 2021 Audited Financial Statement Presentation to Council.
5. 2021 water supply cost true-up meeting with Water Commissions partners.
6. Commence working with EAI to assess indicative pricing opportunities to procure a new natural gas contract for 2023 and beyond.
7. Ongoing liaison and information sharing with County Administration; working on community development and strengthening collaborative working relationships.
8. Ongoing organizational succession planning considerations.
9. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/Ratepayer concerns.

ADMINISTRATION – ASSISTANT CAO – STEVEN GERLITZ

1. Meetings attended included: Council, Committee of Whole, Staff, Department Head, Staff Social Committee, Internal Meeting Room Committee, Energy Associates International (EAI) Natural Gas RFP, 2021 Financial Audit – Auditor, Regional Water – True-up Costing, RCMP invoice summary presentation, Stats Canada – municipal census review, Community Energy Infrastructure Program webinar (CEIP), Electric Vehicle Charging Station – Expression of interest.
2. Projects worked on included:
 - FOIP 2021 Summary Report
 - Economic Development Committee – follow-up on priorities, tax incentive bylaw info, clean energy program, electric vehicle charging stations
 - Energy Associates International (EAI) Natural Gas RFP
 - 2021 Regional water true-up rates (regional water meeting – April 26 – 1:00pm)
 - 2021 Financial Audit – Financial Statements – December 31, 2021 (C-Run)

**CAO REPORT
APRIL 2022
PAGE 2**

- 2021 Financial Audit – Financial Information Return – December 31, 2021 (C-Run)
- 2021 Financial Audit - Capital Budget Summary – December 31, 2021 (C-Run)
- 2021 Financial Audit - Operating Budget Summary – December 31, 2021 (C-Run)
- 2021 Financial Audit - Reserves Update – December 31, 2021 (C-Run)
- 2021 Financial Audit – Fed / Prov Grant Updates – December 31, 2021 (C-Run)
- 2022 Tax Budget – Council scenarios
- 2022 Operating Budget (Revenue / Expense summary) – April 30, 2022
- 2022 Capital Budget summary – April 30, 2022
- 2022 Reserves – April 30, 2022
- 2022 Federal / Provincial Grants update – April 30, 2022
- Garbage and Recycling Inquiries – municipal inquiries
- Council Agenda prep
- Council Minutes
- AP Invoices and sign checks
- Ratepayer issues and concerns

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

Meetings attended: Airport Master Plan Committee, Staff Interview for Shop Helper and Level II WTP Operator, independent legal call for Aeration Building, Airport Board meeting, Staff Social Event planning meeting, Internal Meeting Room Committee Meeting, Golf Course meeting, PW Duty Schedule shifts, Policy and Union review meeting, Regional Water Meeting.

Projects:

- 53 Street Water Replacement Tender Award
- Lagoon Aeration Litigation prep for mediation
- Industrial area – culvert inspections
- 5302 42 Street – plan and prepare for ditch improvements/coordinate with landowner
- Trade Show
- Airport Master Plan Revisions
- ICS 200 Training
- Golf Course Water needs evaluation
- New water service request for 4818 62 Street
- Master Servicing Study/Offsite Levy evaluation
- Midtown servicing
- 44 Ave Road Rehab Phase 3 Tender and award

TRANSPORTATION – SARAH MCCRINDLE

- Boulevard sweeping
- Street sweeping
- Started on first round of lane grading
- Snow removal
- Sidewalk snow removal
- Steam frozen catch basins
- Made a list of landscaping that needs to be done from snow removal
- Dug cremations and graves

**CAO REPORT
APRIL 2022
PAGE 3**

- Hydrovac training for new employees
- Put out goose crossing signs on 44ave by Stettler Dodge to Aspen ford
- Put tarps back on tandems
- Removed all the snow fence and posts
- Traffic light inspection
- Changed the mold board on the grader
- New employee took his class 3 license training and passed his road test!
- Winterized the old steamer so it can sit outside till next spring
- Hauled the Town of Stettler float and barricades to the arena for the trade show
- Made up a list of goods that will be in the town sale in June
- Turned the compost pile and cleaned up rows out at the transfer site
- Installed some columbarium wreaths out at the cemetery
- Cleaned up and took off the little sander from the one-ton truck...put the sander back on for the last snow fall
- Audiometric testing for all staff
- Got all equipment ready for lane cleanup
- Continual training for new staff by reading manuals and training in that equipment
- Aggregate hauling on line course for transportation and water dept
- Cleaned debris off of catch basins
- Pushed up gravel that was hauled into the yard by a local contractor
- Tamped graves that were dug in the winter and put grass seed on them
- Repaired broken garbage cans that were replaced thru out the winter
- Hauled sweepings from the yard
- Took skid steer to the water treatment plant to help unload a pump
- Pushed up concrete site
- Hauled away excess clay from the cemetery
- Lane cleanup
- Had gravel hauled out to the water treatment plant road and the grader went out to grade afterwards
- Swept up town parking lots
- Started sweeping the edges of all the back alleys and out at the cemetery

DIRECTOR OF PLANNING & DEVELOPMENT – LEANN GRAHAM

1. Building Permit Activity to Date

	2021 Permits to April 30, 2021	2022 Permits to April 30, 2022
Institutional	\$2,868,560.00	\$0.00
Industrial	\$0.00	\$1,100,000.00
Commercial	\$166,900.00	\$279,065.00
Residential	\$975,885.00	\$537,250.00
Total	\$4,724,545.00	\$1,916,315.00

2. Projects:

- Master Servicing Study and Off-site Levies
- Floodway Matters
- IDP & SE ASP RFP
- Mid Town Estates Development
- Wellings Development
- Economic Development Committee Initiative
- Corporate Identity Initiatives
- North West ASP
- Community Builders
- Tradeshow
- Internal Meeting Room
- Golf Course
- CAO and Administrative Matters
- AE Kennedy Maintenance
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries

3. Meetings:

- JHSC Meeting
- IDP & SE ASP Meetings
- MPC Meetings
- Economic Development Meeting
- CIC Meeting
- Tradeshow
- Golf Course Meeting
- Internal Meeting Room
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Council and Committee Meetings
- Staff and Department Head

DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING

1. **Meetings:** Red cross/lifesaving transition, after council, department head, committee of the whole, ball diamond usage, golf course wants and needs (how the town can help), heartland beautification, policy & union questions/review, and AARFP conference.
2. **Projects:** Started ball diamond and soccer maintenance, aerated playfields, lane cleanup, trade show, sealed arena floors for lacrosse, garbage cleanup throughout the town, working through concern and complaint forms, compost bins, and some tree pruning.
3. Winter doesn't seem to want to let go as of yet. The summer casuals start May 4th and we will be moving back to the shop for the first time in 2 years. I personally am looking forward to having more

interaction between departments and getting to know all the new faces and reacquainting with old friends.

WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS

1. A new gantry was purchased so that we can work on the micro filter feed pumps without needing to hire a crane. The heating ductwork above the pumps will be rerouted so that the gantry can be set up above the pumps.
2. The potassium permanganate pump has been installed and is waiting on a new solenoid valve before the system can be put into service.
3. High Lift pump motor was rebuilt and has been reinstalled and the pump is back in service. Shaft current was arching in the upper bearing causing the bearing to fail. A new grounding ring was added to the upper bearing while being rebuilt to combat this issue.
4. The old service water pump that was replaced was deemed too expensive to rebuilt to be used as a backup pump.
5. The fluoride analyzer is still out of service as we seek help from the ABB service technicians in troubleshooting the problem.
6. Continued to feed carbon to treat odours in the raw water.
7. Ongoing interviewing for the vacant position at the plant. There has only been one certified operator apply for the position as on this date.
8. Pigging of the water line from the water treatment plant to the town of Stettler has been scheduled for May 2nd. Aquatech Divers have been scheduled to clean and inspect the plant clearwell and transfer station cells on May 9-10th. The settling tanks have been scheduled to be cleaned on May 16th and 18th
9. Derek Schowalter has been hired in a 6 month summer contract to complete his practicum for the NAIT Water and Waste Water technician Course that he started last fall. He started April 25th and has completed his orientation and is currently finishing up his required safety courses.
10. Routine monthly maintenance has been completed.

WATER – GRANT MCQUAY

- 1) Rounds, readings, locates and meters.
- 2) Problem sewer main flushing program started.
- 3) Weekly cleaning of WTS sanitary tank's and CL17 analyzer bottles changed out.
- 4) Curbstop repairs
- 5) Weekly water distribution sampling for bacti and chlorine residuals.
- 6) Weekly testing for lift station emergency system.
- 7) Sewer backups.
- 8) Hydrant Inspections and repairs.
- 9) Dig sites packed/repared.
- 10) Nitrite sampling and dead end water line flushing.
- 11) Service leak repairs
- 12) Lane cleanup
- 13) Sucked out WTP Sani tank

REGIONAL FIRE CHIEF – MARK DENNIS

Report to be presented at a later date.

A handwritten signature in black ink, appearing to be 'Greg Switenky', written in a cursive style.

Greg Switenky
CAO

**TOWN OF STETTLER
BANK RECONCILIATION
AS OF April 30, 2022**

Net Balance at End of Previous Month	\$	11,030,835.35
ADD: General Receipts (summarized below)		1,069,211.18
Interest Earned (Prime 2.45% less 1.90% = 0.55%)		7,988.83
Investments Matured		-
SUBTOTAL		12,108,035.36
LESS: General Disbursements		5,941,572.23
Payroll		271,556.84
Investments		-
Debenture Payments		-
Returned Cheques		1,121.76
Bank Charges		1,049.69
SUBTOTAL		6,215,300.52
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	5,892,734.84
Balance at End of Month - Bank		6,309,297.07
ADD: Outstanding Deposits		29,707.48
LESS: Outstanding Cheques		446,269.71
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	5,892,734.84
INVESTMENTS:		
US Bank Account		500,000.00
SUBTOTAL		500,000.00
TOTAL CASH ON HAND AND ON DEPOSIT	\$	6,392,734.84

THIS STATEMENT SUBMITTED TO COUNCIL THIS 5th DAY OF May 17, 2022

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	258,798
4	Utility	AR	262,111
5	ATCO	Franchise	74,811
6	Apex	Franchise	120,646
7	Gov't of AB	FCSS	39,287
8	Auction Mart	Lease	11,355
9	County of Stettler	Fire Agreement	37,574
10	Library	Salary Reversal	12,347
11	SMRWSC	Water	56,124
12	Hwy 12/21	Water	27,734
13	BOT	Salary Reversal	27,130
14	AE Kennedy	Rent	17,186
15	Other		124,108
16		Total	1,069,211

TOWN OF STETTLER
BANK RECONCILIATION for Vision Credit Union
AS OF April 30, 2022

Net Balance at End of Previous Month	\$	-
ADD: General Receipts (summarized below)		5,000,000.00
Interest Earned (Prime 3.20% less 1.60% = 1.60%)		-
Investments Matured		-
SUBTOTAL		5,000,000.00
LESS: General Disbursements		-
Payroll		-
Investments		-
Debenture Payments		-
Returned Cheques		-
Bank Charges		-
SUBTOTAL		-
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	<u>5,000,000.00</u>
Balance at End of Month - Bank		5,000,000.00
ADD: Outstanding Deposits		-
LESS: Outstanding Cheques		-
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	<u>5,000,000.00</u>
TOTAL CASH ON HAND AND ON DEPOSIT	\$	<u>5,000,000.00</u>

THIS STATEMENT SUBMITTED TO COUNCIL THIS 5th DAY OF May 17, 2022

MAYOR

ASSISTANT CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number 76116	76129
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Algae Control Canada	76116	2022-05-06	\$7,519.05

Invoice Description	Invoice Number	Invoice Amount	
Sewer Grease Zilla A Lilt Stat	INV-20424	\$7,519.05	

Coffee Tree	76117	2022-05-06	\$130.22

Invoice Description	Invoice Number	Invoice Amount	
Airport Meeting Lunch	2022.04.22	\$130.22	

Corner Appliance Service	76118	2022-05-06	\$60.06

Invoice Description	Invoice Number	Invoice Amount	
Pool 2 Belts	2022.04.25	\$60.06	

Highway 12 Sales Inc.	76119	2022-05-06	\$6,831.25

Invoice Description	Invoice Number	Invoice Amount	
Wellness Network Cargo Trailer	2022.04.26	\$6,831.25	

Ken-Mar Concrete	76120	2022-05-06	\$12,481.56

Invoice Description	Invoice Number	Invoice Amount	
Lanes Import Gravel	510	\$12,481.56	

Linde Canada	76121	2022-05-06	\$348.23

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals	70137059	\$348.23	

Receiver General for Canada	76122	2022-05-06	\$61,724.79

Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP09-22	\$51,190.41	
Town Tax Remittance	PP09-22.	\$5,193.85	
BOT Tax Remittance	PP09-22.BOT	\$2,276.68	
Library Tax Remittance	PP09-22.LIBRAR	\$2,885.21	
BOT Remittance	2021.BOT	\$178.64	

Receiver General for Canada	76123	2022-05-06	\$327.23

Invoice Description	Invoice Number	Invoice Amount	
Garnishee	PP09-22	\$327.23	

Toms Boots & Western Wear	76124	2022-05-06	\$217.30

Invoice Description	Invoice Number	Invoice Amount	
Roads CSA Work Boot	8544	\$217.30	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Uline Canada Corporation	76125	2022-05-06	\$3,908.31

Invoice Description	Invoice Number	Invoice Amount	
WTP Gantry & Freight	10251434	\$3,908.31	

Wolseley Canada Inc.	76126	2022-05-06	\$5,704.57

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Hydrant Parts	6871892	\$3,913.18	
Water Trans Hydrant Parts	6880556	\$1,791.39	

Leckie, Neil	76127	2022-05-06	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Pool May Phone Allowance	2022.05.01	\$25.00	

Peterson, Chase	76128	2022-05-06	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Pool May Phone Allowance	2022.05.01	\$25.00	

Stettler Waste Management	76129	2022-05-06	\$101,184.00

Invoice Description	Invoice Number	Invoice Amount	
Joint Landfill 1st Qtr Requisi	SWM0003229	\$101,184.00	

Total Cheques			\$200,486.57
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	76130
Cheque Date	First	Last		76133

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Alberta Hotel and Lodging Asso	76130	2022-05-13	\$414.75
=====			
Invoice Description		Invoice Number	Invoice Amount

Parks 2022 AB Campground Listi		467610	\$414.75
=====			
Cheri's Ultimate Cleaning Serv	76131	2022-05-13	\$737.10
=====			
Invoice Description		Invoice Number	Invoice Amount

Fire Joint Feb/Mar/Apr Janitor		579846	\$737.10
=====			
Krankup Karaoke	76132	2022-05-13	\$550.00
=====			
Invoice Description		Invoice Number	Invoice Amount

PR Provide Profesional Karaoke		798801	\$550.00
=====			
Purolator Courier Ltd.	76133	2022-05-13	\$322.20
=====			
Invoice Description		Invoice Number	Invoice Amount

WTP/Water Trans Freight		450404347	\$322.20
=====			
		Total Cheques	-----
			\$2,024.05
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	EFT0004651
Cheque Date	First	Last		EFT0004684

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
4L Communications Inc.	EFT0004651	2022-05-10	\$167.97

Invoice Description	Invoice Number	Invoice Amount	

Park Case, Screen, Protector,C	STTLRIN11219	\$167.97	

Action Plumbing & Excavating	EFT0004652	2022-05-10	\$9,718.67

Invoice Description	Invoice Number	Invoice Amount	

Pool Facility Service Boiler	W37793	\$9,718.67	

APEX Supplementary Pension Pla	EFT0004653	2022-05-10	\$424.87

Invoice Description	Invoice Number	Invoice Amount	

Supplementary Pension Plan Tr	PP09-22	\$424.87	

Barnes, Roger	EFT0004654	2022-05-10	\$25.00

Invoice Description	Invoice Number	Invoice Amount	

SRC May Phone Allowance	2022.05.01	\$25.00	

Stettler Regional Board of Tra	EFT0004655	2022-05-10	\$535.00

Invoice Description	Invoice Number	Invoice Amount	

Misc DepProfessional Admin Day	`1919	\$360.00	
HBC Upcycling prizes	1921	\$175.00	

Brugman, Etienne J. L.	EFT0004656	2022-05-10	\$2,898.58

Invoice Description	Invoice Number	Invoice Amount	

Fire Joint I Am Responding Sub	2022.04.27	\$2,898.58	

C & S Disposal	EFT0004657	2022-05-10	\$23,683.50

Invoice Description	Invoice Number	Invoice Amount	

April Waste/Recycling/Compost	2302	\$23,683.50	

Canadian Union of Public Emplo	EFT0004658	2022-05-10	\$715.00

Invoice Description	Invoice Number	Invoice Amount	

Union Dues	PP09-22	\$715.00	

Capital Power	EFT0004659	2022-05-10	\$85,599.06

Invoice Description	Invoice Number	Invoice Amount	

March Power Bill	5172910	\$78,243.38	
Affiliate March Power Bills	5172912	\$7,355.68	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Center Ice Concession	EFT0004660	2022-05-10	\$214.21

Invoice Description	Invoice Number	Invoice Amount	
HBC Meeting Meals	152	\$88.20	
SRC Luncheon - Ice Out	149	\$126.01	

Chamco Industries Ltd.	EFT0004661	2022-05-10	\$25,709.03

Invoice Description	Invoice Number	Invoice Amount	
WTP Rebuild Highlift Pump Moto	6020406ADR	\$14,412.30	
WTP SparePump Assessment	6020408ADR	\$2,150.40	
WTP Potable Water Pump Capital	6020268ADR	\$9,146.33	

Cheri's Ultimate Cleaning Serv	EFT0004662	2022-05-10	\$1,960.87

Invoice Description	Invoice Number	Invoice Amount	
Shop March Janitor Service	579842	\$853.12	
Shop April Janitor Service	579847	\$1,107.75	

Dahl, Steven	EFT0004663	2022-05-10	\$50.00

Invoice Description	Invoice Number	Invoice Amount	
Shop May Tool Allowance	2022.05.01	\$50.00	

Dodd, Sonia	EFT0004664	2022-05-10	\$125.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Pool May Phone/Trvl Allo	2022.05.01	\$125.00	

Dolan, Lori	EFT0004665	2022-05-10	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Pool May Phone Allowance	2022.05.01	\$25.00	

Gerlitz, Steven	EFT0004666	2022-05-10	\$100.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Office May Phone/Trvl Al	2022.05.01	\$100.00	

Graham, Leann	EFT0004667	2022-05-10	\$175.00

Invoice Description	Invoice Number	Invoice Amount	
P&D May Phone & Trvl Allowance	2022.05.01	\$175.00	

Heartland Overdoor	EFT0004668	2022-05-10	\$466.68

Invoice Description	Invoice Number	Invoice Amount	
Shop 6 New gate remotes	2022-055	\$466.68	

Hi Way 9 Express Ltd.	EFT0004669	2022-05-10	\$187.45

Invoice Description	Invoice Number	Invoice Amount	
Trans Freight from WR Meadows	6597543	\$187.45	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Howe, Graham	EFT0004670	2022-05-10	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Cemetery/SRC May Phone Allowan	2022.05.01	\$25.00	
Just Safety Supplies & Service	EFT0004671	2022-05-10	\$2,489.84
Invoice Description	Invoice Number	Invoice Amount	
Shop Safety Supplies	6806	\$232.98	
Roads & Water Safety Supplies	6801	\$810.71	
Parks Safety Supplies	6805	\$1,446.15	
Magnified Training Services Lt	EFT0004672	2022-05-10	\$1,467.50
Invoice Description	Invoice Number	Invoice Amount	
Trans Class 3 Training& Permit	3936	\$1,467.50	
Mountainview Systems Ltd.	EFT0004673	2022-05-10	\$1,879.50
Invoice Description	Invoice Number	Invoice Amount	
Sewer 2 Magna-Trak Locators	SI73159	\$1,879.50	
NextGen Automation	EFT0004674	2022-05-10	\$395.08
Invoice Description	Invoice Number	Invoice Amount	
Office/Water Billing Photocopi	405608	\$395.08	
QM Contracting	EFT0004675	2022-05-10	\$1,575.00
Invoice Description	Invoice Number	Invoice Amount	
Water April Meter Reader	931397	\$1,575.00	
Robbins, Brad	EFT0004676	2022-05-10	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
P&L May Travel Allowance	2022.05.01	\$100.00	
Shanes Instrument Services Ltd	EFT0004677	2022-05-10	\$2,371.95
Invoice Description	Invoice Number	Invoice Amount	
Water Trns/WTP Instrumentation	20579	\$2,371.95	
Spartan Controls Ltd.	EFT0004678	2022-05-10	\$456.16
Invoice Description	Invoice Number	Invoice Amount	
WTP Probe Cable	90460613	\$456.16	
Standage, Maddie	EFT0004679	2022-05-10	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
P&D May Travel Allowance	2022.05.01	\$150.00	
Stingray Radio Inc.	EFT0004680	2022-05-10	\$546.00
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Misc Dept April Advertising	470483-4		\$546.00
Superior North America Inc.	EFT0004681	2022-05-10	\$1,655.89

Invoice Description	Invoice Number	Invoice Amount	
Street Clean 64 Broom Wafers	24116S	\$1,328.21	
Street Clean 2 Attachments	24259S	\$283.16	
Street Clean Connector 7 Pin	24278S	\$44.52	
Switenky, Greg	EFT0004682	2022-05-10	\$370.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Office May Phone/Trvl Al	2022.05.01	\$370.00	
Westvac Industrial Ltd.	EFT0004683	2022-05-10	\$1,619.20

Invoice Description	Invoice Number	Invoice Amount	
Equip Hydrovac Sensor & Harnes	P1325	\$1,619.20	
Wheels On	EFT0004684	2022-05-10	\$162.75

Invoice Description	Invoice Number	Invoice Amount	
Trans Industrial Fall Protecti	84191	\$162.75	
Total Cheques			\$168,044.76
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	EFT0004685
Cheque Date	First	Last		EFT0004702

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands - Grainger Inc.	EFT0004685	2022-05-17	\$100.71

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Janitor Supplies	9290577213	\$100.71	

Angus, Lara	EFT0004686	2022-05-17	\$669.83

Invoice Description	Invoice Number	Invoice Amount	
Admin AB Municipal Communicati	2022.05.06	\$584.42	
PR Staff Party Game Supplies	2022.05.10	\$85.41	

Auton, Ezra	EFT0004687	2022-05-17	\$8.80

Invoice Description	Invoice Number	Invoice Amount	
Trans Parts for Water Truck #2	2022.05.10	\$8.80	

Barnes, Roger	EFT0004688	2022-05-17	\$250.00

Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2022.05.05	\$250.00	

Bond-O Security	EFT0004689	2022-05-17	\$579.50

Invoice Description	Invoice Number	Invoice Amount	
Office Security System Repair	BONDOIN124811	\$115.50	
SRC Repair Door Contact on	BONDOIN124816	\$348.50	
SRC Fixed Zones on Security	BONDOIN124638	\$115.50	

Burmac Mechanical 2000	EFT0004690	2022-05-17	\$16,947.09

Invoice Description	Invoice Number	Invoice Amount	
WTP Fabrication Parts	102368	\$10.59	
WTP Compressors Relocation	B49170	\$16,936.50	

Digitex Canada Inc.	EFT0004691	2022-05-17	\$418.53

Invoice Description	Invoice Number	Invoice Amount	
P&L Photocopies 04.04-05.03	IN826841	\$418.53	

Heartland Glass Ltd.	EFT0004692	2022-05-17	\$3,269.65

Invoice Description	Invoice Number	Invoice Amount	
Shop Key Cut	107299	\$3.41	
Cemetery Shed Door Deadbolt	107301	\$55.60	
SRC 13 Keys cut	107252	\$38.59	
Parks Lions Repins & 6 Keys cu	107285	\$3,172.05	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Howe, Graham	EFT0004693	2022-05-17	\$41.96
Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2022.05.02	\$41.96	
i. d. Apparel	EFT0004694	2022-05-17	\$1,343.16
Invoice Description	Invoice Number	Invoice Amount	
PR 16 Trade Show Jackets	108775	\$1,343.16	
Loomis Express	EFT0004695	2022-05-17	\$193.80
Invoice Description	Invoice Number	Invoice Amount	
WTP Freight from Altas Copco	9971826	\$193.80	
Rally Rentals	EFT0004696	2022-05-17	\$28.93
Invoice Description	Invoice Number	Invoice Amount	
Shop Welding Gloves	30571	\$28.93	
Rollies Vac Systems	EFT0004697	2022-05-17	\$336.00
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	21911	\$336.00	
Stettler & District Handibus	EFT0004698	2022-05-17	\$282.70
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage April Utilities	3656	\$282.70	
Stettler Telephone Answering S	EFT0004699	2022-05-17	\$136.50
Invoice Description	Invoice Number	Invoice Amount	
WTP May Working Alone Monitori	150	\$136.50	
Tagish Engineering Ltd.	EFT0004700	2022-05-17	\$37,612.76
Invoice Description	Invoice Number	Invoice Amount	
TS105-44 Ave (50 St-Hwy12)	19172	\$4,524.94	
TS105 44 Ave (50 ST - Hwy 12)	19222	\$1,595.82	
TS104 - Hwy 12 West Intersecti	19221	\$1,224.72	
TS106 - 53 St Water Replacemen	19173	\$17,187.18	
TS107-2022 Water/Sewer Pump	19174	\$6,471.72	
TS106-53 St Water Replacement	19223	\$3,743.33	
TS103-44 St Lane Replacements	19220	\$432.05	
TS107-2022 Water/Sewer Pump	19224	\$2,433.00	
Vortex Production Services Ltd	EFT0004701	2022-05-17	\$20,890.29
Invoice Description	Invoice Number	Invoice Amount	
Water Trsf Stn Pump & Motor Re	SPS0211737	\$20,890.29	
Wally's Backhoe Services Ltd.	EFT0004702	2022-05-17	\$3,627.00
Invoice Description	Invoice Number	Invoice Amount	
WTP 3/4" Road Crush	1430	\$3,627.00	51

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
-------------	---------------	-------------	---------------

	Total Cheques		\$86,737.21
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000532
Cheque Date	First	Last		ONL000533

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Telus Communications	ONL000532	2022-05-06	\$3,025.45

Invoice Description		Invoice Number	Invoice Amount

Telus Apr 22 to May 21		2022.04.23	\$3,025.45
=====			
Telus Mobility Inc.	ONL000533	2022-05-06	\$1,501.88

Invoice Description		Invoice Number	Invoice Amount

Telus Mobility Apr 22 - May 21		2022.04.21	\$1,501.88

		Total Cheques	\$4,527.33
			=====

BYLAW 2149-22

A BYLAW OF THE TOWN OF STETTLER TO PROVIDE A PENALTY TO BE APPLIED TO UNPAID TAXES AND TO PROVIDE FOR MONTHLY TAX PAYMENTS.

WHEREAS authority is granted under the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended or replaced from time to time, to allow payment of taxes by installment; and

WHEREAS authority is granted under the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended or replaced from time to time, to allow a penalty to be added to current taxes remaining unpaid after the date shown on the tax notice; and

WHEREAS authority is granted under the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended or replaced from time to time, authorizes a further penalty for non-payment of taxes;

NOW THEREFORE THE COUNCIL OF THE TOWN OF STETTLER ENACTS AS FOLLOWS:

1. In this bylaw,
 - (a) "Current Taxes" means the Taxes levied, penalties applied, and amounts/charges added to the individual tax roll accounts in the current taxation year by the Town.
 - (b) "Last working day" means by 4:30 p.m. on the last weekday of the month providing it is not a statutory holiday (as defined by the Province of Alberta). If the last weekday of the month is a statutory holiday the last working day shall be the weekday prior to the Statutory Holiday.
 - (c) "Taxes" means all tax levies, penalties and other amounts applied against an individual tax roll account by the Town and without in any way restricting the generality of the foregoing, shall include business taxes and supplementary business taxes, property taxes, special taxes, frontage taxes, local improvement taxes, education requisition taxes, housing authority requisition taxes; penalties applied, and other amounts/charges/utility account transfers added to the individual tax roll accounts.
 - (d) "Taxpayer" means a person liable to pay taxes;
 - (e) "Town" means the Town of Stettler;
 - (f) "Weekday" means any day from Monday to Friday inclusive.
2. Except as hereinafter set forth, in section 3, all Taxes levied by the Town in each year hereafter shall be paid as per the due date on the tax notice in the year when levied and there shall be added to the Current Taxes by way of penalty, an amount equal to three (3%) per centum of the amount of such Current Taxes remaining unpaid on the last working day of June in the said year. A further penalty of nine (9%) per centum (compounded) shall be added the first working day of August by way of penalty to any Current Taxes unpaid by the last working day of July.
3. A taxpayer may elect to pay taxes on a monthly installment basis for any tax accounts by signing an agreement with the Assistant Chief Administrative Officer or designate.
 - (a) The Assistant Chief Administrative Officer or designate shall in December, prior to each taxation year, send a monthly property tax payment installment estimate to all taxpayers paying property taxes on a monthly installment basis. Ratepayers shall make monthly payments in accordance with this estimate until the Town of Stettler levies the annual property tax; at which time the monthly payments will be adjusted to ensure that the sum total of all twelve (12) monthly payments shall equal the total annual property taxes levied on the tax account.

- (b) The Assistant Chief Administrative Officer or designate reserves the right to establish the estimated monthly tax payment installment amounts until such time as taxes are levied in a given year.
 - (c) Monthly property tax installment payments shall be due on the first working day of each month from January to December.
 - (d) After two (2) monthly installment payments are defaulted by the above taxpayer, the Assistant Chief Administrative Officer or designate shall cancel the said Monthly Installment Agreement and all taxes owing shall be due and payable in accordance with this bylaw.
 - (e) A taxpayer who elects to pay taxes on a monthly installment basis shall have all previous years' taxes paid prior to signing the Monthly Installment Agreement.
4. In the event that any Taxes remain unpaid after the last working day of December of the year, there shall be added thereto by way of penalty an amount equal to Twelve (12%) per centum (compounded) of the entire amount unpaid, and this amount will be added to individual tax roll accounts on the first working day of January of the next succeeding year and in each succeeding year thereafter so long as such taxes or a portion thereof remains unpaid.
5. Bylaw No. 2141-21 is hereby repealed.

READ a first time this 17th day of May, A.D. 2022.

READ a second time this 17th day of May, A.D. 2022.

READ a third time and finally passed this 17th day of May, A.D. 2022.

Mayor

Assistant CAO

BYLAW 2150-22

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF STETTLER IN THE PROVINCE OF ALBERTA FOR THE 2022 TAXATION YEAR.

WHEREAS, the Town of Stettler has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council Meeting held on May 17, 2022; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Stettler for 2022 total \$20,239,289; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$11,449,289 and the balance of \$8,790,000 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are;

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$1,323,859.90
Non-Residential	901,193.06
East Central Alberta Catholic Separate School Regional Division No. 16 (CSSRD)	
Residential/Farmland	107,408.88
Non-Residential	<u>61,339.68</u>
Total School Requisitions	\$2,393,801.52
Senior Foundation	372,673.00

Designated Industrial Property (DIP) 937.82; and

WHEREAS, the Council of the Town of Stettler is required each year to levy on the assessed value of all property, tax (mill) rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, or repealed and replaced from time to time; and

WHEREAS, the assessed value of all property in the Town of Stettler as shown on the assessment roll is:

	<u>Assessment</u>
Residential/Farmland	\$549,385,350
Non-Residential	231,484,410
Designated Industrial Properties	12,243,080
GIPO	<u>3,118,100</u>
Total	<u>\$796,230,940</u>

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Town of Stettler, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Stettler:

	Tax Levy	Assessment	Tax (Mill) Rate
General Municipal – Farmland/Residential	3,755,718	549,385,350	6.8362
General Municipal – Non-Residential	2,254,970	246,845,590	9.1351
ASFF			
Residential/Farmland	1,317,817	507,267,322	2.6233
Non-Residential	900,738	227,476,825	3.9523
CSSRD			
Residential/Farmland	123,393	42,118,028	2.6233
Non-Residential	62,543	16,250,665	3.9523
Seniors Foundation	373,883	793,112,840	0.4714
Designated Industrial Properties (DIP)	938	12,243,080	0.0766

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this 17th day of May, A.D. 2022.

READ a second time this 17th day of May, A.D. 2022.

READ a third time and finally passed this 17th day of May, A.D. 2022.

Mayor

Assistant Chief Administrative Officer

May 9, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106
Street Edmonton,
Alberta T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Coaldale joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout the public and private spheres, and we urge the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Coaldale and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

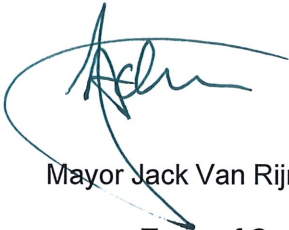
It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or being forced to stop their services to our communities due to the increasing costs of utilities.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Town of Coaldale is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jack Van Rijn', with a large, sweeping flourish underneath.

Mayor Jack Van Rijn

cc: Town of Coaldale Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek



TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: reception@mundare.ca

www.mundare.ca

May 9, 2022

The Honourable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

Re: Alberta Provincial Police Force

Town council discussed the Alberta Provincial Police Service Transition Study after attending a municipal engagement session. Based on the information provided, Town Council cannot support the transition to a provincial police force.

The information provided at the engagement session did not provide enough information that a provincial police force would provide a better service than what we currently receive. In fact, it raised a question if our service level will be reduced. Under the proposed Hub model, we do not know if our detachment would lose members to work in the service hub.

What was evident from the session is that the Provincial cost to operate a provincial police force would increase. As per the information provided, the Province currently pays \$399 million for police services and the cost of the provincial police force would be between \$538-562 million, however there was no information provided as to how this extra cost would be funded.

As you are aware, as of April 1, 2020, municipalities that receive policing under the Provincial Police Services Agreement (PPSA) are required to pay a portion of the policing costs. In 2023/2024, that portion will be 30%. It stands to reason that the costs to these municipalities would increase with the implementation of a provincial police force.

The requirement to pay for policing puts enormous pressure on our budget. In 2023, it is estimated that the town will pay \$47,740 which is equal to about a 0.5 mill based on the 2022 assessment. Further increases in policing costs may result in reduced services to our residents.

We believe that before the Province makes any decision on the transition to a provincial police force, it is imperative that further information be provided to municipalities on how our current service will be affected and how the transition and increased operating expenses will be funded.

Council would also like to raise the issue of fine and penalty revenue. The intent of Section 162 of the Traffic Safety Act is that fines and penalties should be distributed on the basis of who pays for policing, however, this section does not apply to PPSA communities. We hereby ask that section 162 be amended to allow for the distribution of fines and penalties to PPSA communities at the same percentage that they pay for police services.

We thank you for considering our requests.

Sincerely yours,



Cheryl Calinoiu
Mayor

cc: Honourable Jason Kenney, Premier
MLA Jackie Armstrong-Homeniuk, Vegreville-Fort Saskatchewan
Alberta Municipalities
AB Munis
RMA