

Town of Stettler

COUNCIL MEETING

AUGUST 2, 2022

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, AUGUST 2nd, 2022
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of July 19th, 2022 5-13
4. **Citizens Forum**
5. **Delegations**
6. **Administration**
 - (a) Tax Public Auction Date – November 22, 2022 14-15
 - (b) CAO Reports 16-20
 - (c) Meeting Dates
 - Tuesday, August 16 – Council – 6:30pm
 - Tuesday, September 6 – Council – 6:30pm
 - Tuesday, September 13 – COW – 4:30pm
 - Tuesday, September 20 – Council – 6:30pm
 - **Wednesday, September 21-Friday, September 23 – Alberta Municipalities Conference - Calgary**
 - Tuesday, October 4 – Council – 6:30pm
 - Tuesday, October 11 – COW – 4:30pm
 - **Tuesday, October 18 – Organizational Meeting – 6:30pm (Council to Follow)**
 - Tuesday, October 18 – Council – 6:30pm
 - Tuesday, November 1 – Council – 6:30pm
 - Tuesday, November 8 – COW – 4:30pm
 - Tuesday, November 15 – Council – 6:30pm
 - **Tuesday, November 22 – Tax Public Auction – 1:00pm**
 - **Monday, December 5 – Regional Water Meeting – 1:00pm**
 - Tuesday, December 6 – Council – 6:30pm
 - **Tuesday, December 13 – 2023 Interim Budget Workshop – 4:30pm**
 - Tuesday, December 13 – COW – 4:30pm
 - Tuesday, December 20 – Council – 6:30pm
 - (d) Accounts Payable in the amount of \$1,590,357.33 21-43
(\$169,022.80 + \$600.00 + \$157,495.41 + \$31,557.26 + \$116,065.19 + \$283,844.38
\$704,303.06 + \$5,204.28 + \$122,264.95)

COUNCIL AGENDA
AUGUST 2nd, 2022
PAGE 2

7. **Council**
 - (a) Meeting Reports
8. **Minutes**
 - (a) Stettler Waste Management Authority – June 24, 2022 44-48
9. **Public Hearing**
10. **Bylaws**
11. **Correspondence**
 - (a) Alberta CARE Conference – September 7-9th, 2022 49-51
12. **Items Added**
13. **In-Camera Session**
14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 19th, 2022 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors K. Baker, G. Lawlor
S. Pfeiffer, T. Randell & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins
Manager of Recreation & Culture B. Robbins

Media (2)

Absent:

Councillor Barros

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

12a) Waste Management Contract

Motion 22:07:07

Moved by Councillor Baker to approve the agenda as amended.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held July 5th, 2022

Councillor Pfeiffer advised that the Communities in Bloom Judging Day should be listing as starting at 8:45am on Monday, July 25th under 6(b) 'Meeting Dates' on Page 10.

Motion 22:07:08

Moved by Councillor Pfeiffer that the Minutes of the Regular Meeting of Council held on July 5th, 2022 be approved as amended.

MOTION CARRIED
Unanimous

- (b) Business Arising from the July 5, 2022 Minutes

None

4. **Citizen's Forum:**

- (a) None

5. **Delegations:**

- (a) 6:35pm – Stettler FC U17 Girls – Alberta Soccer Provincial Champions

Mayor Nolls welcomed Coach B. Robbins and the Stettler FC U17 Girls Soccer Team to the meeting.

On behalf of Council, Mayor Nolls congratulated the team on their first-place win at the Alberta Soccer Association Girls U17 Tier IV Rural Provincial Championship.

Council socialized with team members and shared refreshments.

Mayor Nolls thanked the Stettler FC U17 Girls Soccer Team for attending the meeting and representing their community in the Provincial Championship.

The Stettler FC U17 Girls Soccer Team left the meeting at 6:53 p.m.

- (b) 6:53pm – Byron Geddes, Executive Director of the Regional Board of Trade & Donna Morris, Project Manager of the Stettler Regional Board of Trade – Taste of the Heartland 2022

Mayor Nolls welcomed B. Geddes & D. Morris to the meeting.

B. Geddes and D. Morris advised The Agricultural Industry is one of the major industries that formulate the Stettler region and is so important to our local economy. In order to celebrate this industry, the Stettler Regional Board of Trade along with the County of Stettler have worked hard to create a 3-part event for guests to learn from the ground up how agriculture is not just a career, but a lifestyle. East Central Alberta is ripe with local produce, and we are lucky enough to capitalize on the quality of items available to us. The annual Taste of the Heartland event encompasses hands-on farm to fork VIP educational tours followed by a long table plated dinner in the middle of Stettler's historic main street, showing how these local ingredients can create a fine dining experience. During the long table dinner, the Heartland Market will give producers the opportunity to showcase their role in our food supply and promote what is available to consumers right here in our own backyard.

Due to the removal of the pandemic restrictions, the decision was made to host the Taste of the Heartland event once again on August 13, 2022. Plans are underway to showcase four local farms giving guests the opportunity to understand how our produce is cared for and processed before hosting up to 130 guests for a four-course plated meal. The County of Stettler has been charged with the planning and undertaking of the farm tours and the Stettler Board of Trade is taking on the Long Table Dinner and Heartland Market.

To start our portion of the evening, we will welcome guests to our historic main street in Stettler with a cocktail hour where they can peruse and discuss with local producers at the Heartland Market. This opportunity will allow local vendors to showcase their lifestyles and promote their off-farm enterprises. Three beverage vendors will be onsite providing cocktails, all of which utilize area fruits and grains to produce their various drinks. Fireside Winery from Stettler, Back 40 Distillery from Camrose, and one other vendor to be confirmed, will offer top of the line cocktails showcasing how Alberta can produce quality ingredients in a variety of forms. During the cocktail hour, we will host the Signature Chef competition where up to three guest chefs will showcase their culinary talents utilizing a basket of local ingredients with a surprise twist, creating a delicious hors d'oeuvre, wetting our appetite for the coming meal.

The cocktail hour will be followed by the main event, the Long Table Dinner. Three celebrity chefs will prepare a three-course meal fit for kings and queens utilizing the generous resources of Brenda's Cozy Café as our main kitchen. Chef Brenda Murray herself will once again take on the role of head chef with partners Chef Shania Scammel from The CCR Restaurant and Bar in Consort, and Chef Tyson Wright from the Hart House Wine and Tapas in Camrose. The

unprecedented talent from these three chefs is second to none and partnered with the delectable local ingredients, this is a meal you won't want to miss.

The Taste of the Heartland was created to be a break-even event introduced simply to promote our local agricultural industry. The previous two events have hosted over 100 and 130 guests to the table respectively each year and this year's event is just under 70% sold out with guests coming from around the province to partake. It has taken some bumps and bruises along the way however our goal is to make this an annual event to celebrate our local economy for years to come. Farming will never end and the technologies and changes to the industry is something we want to continue to showcase as a Shop Local promotion.

An event of this proportion is not able to operate without the assistance of partners. The Board of Trade is requesting a partnership of \$2,500 for this year's event and the permission to include this amount as a continual line item in future budgets presented annually by the Stettler Regional Board of Trade. In recognition of this continued partnership, the Board of Trade would continue to promote the Town of Stettler as a founding partner on the Taste of the Heartland website as well as in any promotions going forth.

The Taste of the Heartland experience is priced as follows:

- \$25 for the VIP Bus Tour
- \$60 for the Long Table Dinner
- \$75 for both

Mayor Nolls thanked B. Geddes & D. Morris for their informative presentation.

Motion 22:07:09

Moved by Councillor Smith that Town Council support the "Taste of the Heartland" event on August 13, 2022 in the amount of \$2,500, with funding to come from the Community Development account and further, that this support be a line item in future Community Development budgets.

MOTION CARRIED
Unanimous

B. Geddes & D. Morris left the meeting at 7:04 pm.

6. **Administration:**

(a) Central Alberta Selects Ice Rental Fee 2022-23

Mayor Nolls welcomed Manager of Recreation & Culture B. Robbins.

B. Robbins advised that the Central Alberta Selects (CAS) are a "AA" league hub center as defined by Hockey Alberta, offering a competitive regional team at the U18, U15 and U13 levels. Players from the Stettler Minor Hockey Association are eligible to try out/play for each of these teams as a result of the Stettler Minor Hockey association (SMHA) being included within their regional boundaries. The CAS teams are administered under the Lacombe Minor Hockey Association.

CAS teams currently practice and play games where ice is available within the region. This has included Lacombe, Blackfalds, Glive, Alix, Big Valley, etc. Periodically, games

are played in Stettler but it is rare based on dates required by the league that CAS teams play in and conflicts with SMHA ice availability overall.

SMHA has indicated that they are in favour of working with CAS to find more ice time within Stettler for their teams due to the volume of SMHA resident players that are playing on CAS teams.

One of the challenges to giving CAS ice, in addition to availability, is the per hour cost to rent ice at the Stettler Recreation Centre (SRC) which classes teams at this level which are regionalized to pay the Adult/Junior B hourly rental of \$160.00 (2022). CAS teams do not currently fit within the current SMHA subsidized rate of \$80.00 as a result of the SMHA rate being subsidized 50% as per Town of Stettler policy for Stettler youth sport.

The Parks and Leisure Services Department are currently working on a new recommendation to Policy X-1(d) which would take effect at the start of the 2023-24 hockey season, but as a result of the Stettler Lightning taking a second years leave of absence, the SRC does have some excess ice that will be available for rent as a result during the 2022-23 hockey season.

CAS teams are current charged \$103/hour in Lacombe as they are given the local youth rate since Lacombe is the hub center for CAS teams. CAS teams are currently charged \$140.25/hour in Blackfalds. Lacombe and Blackfalds would be our two closest comparable facilities, relative to type and usage. CAS teams are required to send in their ice slot availability by August 1st to the South Central Alberta Hockey League.

The Parks & Leisure Services Department are proposing a rate of \$110/hour, plus GST. As a result, a one-hour practice slot will cost CAS teams \$137.50 plus GST, which covers the cost of one 15-minute flood. A 2.5 hour game slot will cost CAS teams \$302.50 plus GST with the addition of a 15 minute flood at the conclusion of the booking.

While there is never a guarantee that a Town or County resident is successful in making a CAS team, the rate we are proposing would apply to all CAS teams regardless. The Parks & Leisure Services Department highlights the additional economic impact to our community by having these teams playing games within our community.

Motion 22:07:10

Moved by Councillor Lawlor that Town Council agree to rent ice to the Central Alberta Selects, administered and managed by the Stettler Minor Hockey Association at a rate of \$110.00 per hour plus GST for the 2022-2023 hockey season, starting October 1st.

Future rates for similar teams or organizations such as CAS will be brought forward for Council consideration as part of the full recommendation Policy X-1(d) as a “non-local youth rate.”

MOTION CARRIED
Unanimous

Mayor Nolls thanked B. Robbins for his thorough presentation.

(b) 2022 Capital Budget – Water Reservoir Painting Tender Award

Mayor Nolls welcomed Director of Operations M. Robbins to the meeting.

M. Robbins advised that there is an approved 2021 capital budget of \$50,000 to paint the exterior of the Water Reservoir. In September of 2021, Town Council awarded the request for quotation (RFQ) to AlumaSafway Inc. in the amount of \$41,173.15. Scheduling issues arose and the contractor was not able to complete the work before the outside temperatures dropped and hoarding would have been required and was not included in the work. The decision to delay the work to summer of 2022 was agreed to between AlumaSafway and the Town.

May 2022, AlumaSafway requested an approved expenditure for product price increases, which the terms of the quotation allows for. The revised quote is \$98,000-\$105,000. Administration has been unsuccessful negotiating a reasonable price increase to complete the work and therefore is recommending cancelling the RFQ award to AlumaSafway and sending the project out for new quotations. AlumaSafway Inc. agrees to these terms.

On June 7, 2022, Town Council cancelled the AlumaSafway request for quotation (RFQ) and directed administration to obtain new quotes for 2022 completion.

Summary of Quotations:

The RFQ was posted on Alberta Purchasing Connection and advertised locally. Two quotes were received for the work as follows:

AG Creations Inc.	\$37,000.00
United Supreme Group Inc.	\$447,442.00

Reference checks for AG Creations came back favorably and the company submitted a bid bond with the request for quotation to secure the work and has the appropriate insurance requirements.

Motion 22:07:11

Moved by Councillor Randell that Town Council award the RFQ of the Water Reservoir Painting to AG Creations Inc. in the amount of \$37,000 and includes a contingency amount of \$13,000 to cover any unexpected repairs required, funded through the 2022 Capital Budget.

MOTION CARRIED
Unanimous

(c) 2022 Capital Budget – Sidewalk Tender Award

M. Robbins advised that there is an approved 2022 Capital Budget of \$130,000 to replace miscellaneous sections of concrete throughout the town to ensure compliance with Council Policy XV-3(a) – Sidewalk and Pathways Inspection and Maintenance.

Tender Summary:

The following tenders were received on July 15, 2022.

Tender prices exclude GST.

- | | |
|-------------------------------|--------------|
| • Jo's Concrete Services Ltd. | \$112,160.00 |
| • Hadley Contracting | \$123,850.22 |

Motion 22:07:12

Moved by Councillor Pfeiffer that Town Council award the 2022 Sidewalk Replacement tender to Jo's Concrete Services Ltd. in the amount of \$112,160.00, and approves expenditures up to \$130,000, excluding gst with funding provided by the 2022 Capital Budget.

MOTION CARRIED
Unanimous

B. Robbins & M. Robbins left the meeting at 7:16pm.

- (d) TD & Vision Credit Union Bank Reconciliations – June 30, 2022

Motion 22:07:13

Moved by Councillor Lawlor that Town Council approve the TD Bank Reconciliation and the Vision Credit Union Bank Reconciliation as of June 30, 2022 as presented.

MOTION CARRIED
Unanimous

- (e) 2022 Tax Receivable Report – June 30, 2022

Motion 22:07:14

Moved by Councillor Smith that Town Council approve the 2022 Tax Receivable Report as of June 30, 2022 as presented.

MOTION CARRIED
Unanimous

- (f) 2022 Budget Expense/Revenue Statement – June 30, 2022

Motion 22:07:15

Moved by Councillor Baker that Town Council approve the 2022 Budget Expense/Revenue Statement as of June 30, 2022 as presented.

MOTION CARRIED
Unanimous

- (g) 2022 Capital Budget – June 30, 2022

Motion 22:07:16

Moved by Councillor Lawlor that Town Council approve the 2022 Capital Budget as of June 30, 2022 as presented.

MOTION CARRIED
Unanimous

- (h) 2022 Tax Penalty Pardon Request

CAO G. Switenky advised that the Town Office received a Tax Penalty Pardon Request following the tax payment deadline of June 30th, 2022.

Town Council reviewed the 2022 Tax Communication Summary, which provided an overview of where the tax deadline was advertised, and how frequently. Council also reviewed Section 347 of the *Municipal Government Act*, which states:

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

Discussion ensued.

Motion 22:07:17

Moved by Councillor Lawlor that Town Council deny the tax penalty pardon request for Roll #315108000 in alignment with Council's commitment to equitability for all ratepayers as per Section 347 of the *Municipal Government Act*.

MOTION CARRIED
1 Opposed

(j) Meeting Dates

- **Sunday, July 24 – Communities in Bloom Judges Meet & Greet – 6:00pm – Boston Pizza**
- **Monday, July 25 – Communities in Bloom Judging Day**
 - Meet at Town Office at 8:45am
 - Lunch at the Stettler Town & Country Museum at 12:15pm
 - Awards Supper at the HUB at 6:00pm
- Tuesday, August 2 – Council – 6:30pm
- Tuesday, August 16 – Council – 6:30pm
- Tuesday, September 6 – Council – 6:30pm
- Tuesday, September 13 – COW – 4:30pm
- Tuesday, September 20 – Council – 6:30pm
- **Wednesday, September 21-Friday, September 23 – Alberta Municipalities Conference – Calgary**
- Tuesday, October 4 – Council – 6:30pm
- Tuesday, October 11 – COW – 4:30pm
- **Tuesday, October 18 – Organizational Meeting – 6:30pm (Council to Follow)**
- Tuesday, October 18 – Council – 6:30pm
- Tuesday, November 1 – Council – 6:30pm
- Tuesday, November 8 – COW – 4:30pm
- Tuesday, November 15 – Council – 6:30pm
- **Monday, December 5 – Regional Water Meeting – 1:00pm**
- Tuesday, December 6 – Council – 6:30pm
- **Tuesday, December 13 – 2023 Interim Budget Workshop**
- Tuesday, December 13 – COW – 4:30pm
- Tuesday, December 20 – Council – 6:30pm

(k) Accounts Payable in the amount of \$226,409.64

Motion 22:07:18

Moved by Councillor Randell that the Accounts Payable in the amount of \$226,409.64 (\$116,659.55 + \$109,750.09) for the period ending July 19th, 2022 for having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

July 6 – Talk of the Town
July 8 – Signed Cheques at the Town Office
July 13 – Talk of the Town
July 13 – Tagish Golf Tournament
July 15 – Welcome for U15 Girls Ball Tournament
July 15 – Signed Cheques at the Town Office
July 16 – Welcome for the P&H Elevator Society AGM
July 16 – Meeting with Finance Minister Travis Toews

(b) Councillor Baker

June 24 – Stettler Waste Management Authority Meeting
June 24 – Stettler Fire Advisory Meeting
July 14 – Municipal Planning Commission

(c) Councillor Barros

Report to be presented at a later date.

(d) Councillor Lawlor

July 7 – Municipal Planning Commission

(e) Councillor Pfeiffer

July 7 – Municipal Planning Commission
July 13 – Tagish Golf Tournament
July 14 – Municipal Planning Commission
July 16 – Meeting with Minister of Finance Travis Toews

(f) Councillor Randell

July 7 – Municipal Planning Commission
July 13 – Tagish Golf Tournament
July 14 – Municipal Planning Commission
July 18 – Stettler Museum Meeting

(g) Councillor Smith

July 14 – Heartland Beautification Meeting

Motion 22:07:19

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) None

9. **Public Hearing:** (a) None

10. **Bylaws:** (a) None

11. **Correspondence:** (a) Stettler Public Library – Plan of Service

Motion 22:07:20

Moved by Councillor Lawlor that the Town of Stettler Council accept the Correspondence item (a) as presented.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) Waste Management Contract

CAO G. Switenky advised that due to increased operating costs, specifically fuel and processing, the Town's valued waste management contractor is proposing a rate increase.

Motion 22:07:21

Moved by Councillor Lawlor that the Town of Stettler Council approve and authorize Administration to add a reasonable monthly inflationary cost factor adjustment, effective July 2022, to the service contract with C&S Disposal to fairly recognize the unexpected and excessively high increase in waste/recycling collection and transportation costs, under the current economic circumstances.

MOTION CARRIED
Unanimous

13. **In-Camera Session:** (a) None

14. **Adjournment:**

Motion 22:07:22

Moved by Councillor Baker that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:54 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Steven Gerlitz

From: Rachel Morbeck

Date: July 28, 2022

Re: Tax Public Auction Date

The following shows the timeline that has to be followed in order for the Town of Stettler to hold the Tax Public Auction for the remaining properties in the tax recovery process:

Date	Action
Mar. 23/21	Prepared Tax Arrears List and sent notification to owners
Aug. 2/22	Council to set Reserve Bid and sale conditions
Sept. 8/22	Send ad to Alberta Gazette (send in 10 working days before ad)
Sept. 30/22	Advertise Public Auction in the Alberta Gazette
Oct. 11/22	Send copy of ad to registered property owners and all parties having an interest in the property
Nov. 10/22	Advertise Public Auction in the Stettler Independent
Nov. 22/22	Public Auction at the Town Office at 1:00 p.m.

- Section 418 of the MGA states that the Public Auction must be held between April 1, 2022 and March 31, 2023.
- Under Section 419 of the MGA Council must set a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.
- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.
- The Town may apply for ownership of the property if it is not sold at the public auction.
- After the Town takes title to the property the property owner can regain title to the property if all taxes are paid before the Town sells the property.
- The following property will go to the Public Auction on November 22, 2022 unless taxes are paid prior to the sale:

Lot/Block/Plan	Civic Address	Land	Improvements	Total
17-20-7922597	6211 – 39 Avenue	63,380	172,210	235,590
21-33-0427042	5304 – 50 Avenue	36,420	185,360	221,780

Recommendation:

That the Town of Stettler Council set the 2022 Tax Public Auction date as November 22, 2022 and approve using the 2022 assessment values as the reserve bids for all 2022 tax sale properties and that the terms for the sale be cash or certified cheque.

Town/tax/taxrecovery/timelinememo.doc

TO: Town of Stettler Council

DATE: 2022 08 02

FROM: Greg Switenky
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – JUNE 2022

ADMINISTRATION – CAO – GREG SWITENKY

1. Meetings: Town Council, Committee of the Whole, Stettler Waste Management Authority, SRC Expansion Committee, and daily office staff information sharing sessions.
2. 2022 Community Builders Ceremony.
3. Rotary Club Farmers Appreciation Dinner, and the Stettler Health Services Foundation Scramble Golf Fundraiser.
4. Virtual: Session with Mayor Nolls, and the Minister of Justice and Solicitor General Honourable Tyler Shandro respecting provincial policing and police grant funding.
5. Virtual: 2022 Alberta Municipalities Summer Municipal Leaders' Caucus.
6. Virtual: Session with Mayor Nolls, and Dr. Jennifer Bestard, AHS Central Zone Medical Director, and Janice Steward, AHS Chief Zone Officer for the Central Zone, respecting two 24-hour closures of the Emergency Department at the Stettler Hospital.
7. Staff Team Building Slow-pitch game and Summer Staff Luncheon.
8. Ongoing liaison and information sharing with County Administration; working on community development and strengthening collaborative working relationships.
9. Ongoing organizational succession planning considerations.
10. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/Ratepayer concerns.

ADMINISTRATION – ASSISTANT CAO – STEVEN GERLITZ

1. Meetings attended included: Council, Staff, Box Clever website mapping, Clean Energy Improvement Program, Communities in Bloom
2. Projects worked on included:
 - Clean Energy Improvement Program – Bylaw and Municipal Agreement
 - Website Interactive Mapping tool – from Economic Development Conference
 - 2023 Interim Budget
 - 2022 Operating Budget (Revenue / Expense summary) – June 30, 2022
 - 2022 Capital Budget summary – June 30, 2022

**CAO REPORT
JUNE 2022
PAGE 2**

- 2022 Reserves – June 30, 2022
- 2022 Federal / Provincial Grants update – June 30, 2022
- 2022 Regional Water Summary – June 30, 2022
- Garbage and Recycling Inquiries – municipal inquiries
- Council Agenda prep
- Council / Committee of the Whole Minutes
- AP Invoices and sign checks
- Ratepayer issues and concerns

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

Meetings attended: Internal Meeting Room Committee Meeting, Safety Day Planning

Projects:

- 53 Street Water Replacement construction continues
- 44 Street Back Alley Watermain replacement construction continues
- Midtown servicing continues
- 44 Ave Road Rehab Phase 3 construction completed
- Pavement Patching completed
- Lift Station-Water Reservoir Pump Upgrades
- Water Reservoir Painting
- Sidewalk Replacement Tender
- Neptune 360 Transition
- Water meter Reading contractor secured
- Warranty replacement of mainstreet streetscape trees
- Lien Prompt payment webinar
- Bulk water station payment system upgrades

TRANSPORTATION – SARAH MCCRINDLE

- Sweeper out for Canada fire works
- Cremations and graves as needed
- Open and close columbarium for funeral
- Swept streets
- Line painting
- Took bricks over to the hospital
- Traffic light inspection
- Took down the bill board in the boulevard by Smitty's
- Alley grading
- Fixed manholes on 44ave by the arena
- Cleaned catch basins after the rain
- Dug a ditch to drain the water from the Parkdale outdoor rink
- Contractor moved in and screened black dirt in the shop yard
- Dug a ditch in West Stettler to help water drain by the new berms we built in the winter
- Hauled dirt for parks

**CAO REPORT
JUNE 2022
PAGE 3**

- Hauled mulch for parks
- Pulled a bench in West Stettler for parks
- Worked on the compost at the transfer site
- Landscaping at the firehall for a week
- Picked up barricades from the new service road when the painting was done
- Swept airport after the shoot out
- Hauled extra material from the yard to the regional dump
- Helped water department with clean up in the back of the shop yard
- Asphalt patching
- Dealt with the police on the theft of the backhoe
- Attended safety day

DIRECTOR OF PLANNING & DEVELOPMENT – LEANN GRAHAM

1. Building Permit Activity to Date

	2021 Permits to June 30, 2021	2022 Permits to June 30, 2022
Institutional	\$2,868,560.00	\$479,000.00
Industrial	\$0.00	\$1,100,000.00
Commercial	\$166,900.00	\$410,889.62
Residential	\$2,600,885.00	\$862,835.00
Total	\$6,349,545.00	\$2,852,724.62

2. Projects:

- Master Servicing Study and Off-site Levies
- Floodway Matters
- IDP & SE ASP RFP
- Mid Town Estates Development
- Wellings Development
- Economic Development Committee Initiative
- Corporate Identity Initiatives
- North West ASP
- Community Builders
- Internal Meeting Room
- Safety Day
- CAO and Administrative Matters
- AE Kennedy Maintenance
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries

3. Meetings:

- Safety Day meetings
- JHSC Meeting
- IDP & SE ASP Meetings

**CAO REPORT
JUNE 2022
PAGE 4**

- MPC Meetings
- Internal Meeting Room
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Council and Committee Meetings
- Staff and Department Head

DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING

Meetings

- Heartland Beautification
- Triathlon
- Ball tournament meetings/Provincials
- Joint health and safety
- After council
- Rates philosophy
- Cemetery Columbarium expansion
- Morning staff meetings

Projects

- Vandalism cleanup
- Building alarm issues from door replacement
- Tree trimming and removal
- Stump grinding
- Storm cleanup
- Replaced fire suppression at Community Hall
- Canada Day preparations
- Opened spray park
- Music in the park preparations
- Gopher control
- Regular mowing and weed eating
- Line marking for Soccer and Ball
- Steel wheels stampede parade
- Block party trailer
- Planting memories area in WSP
- Tree planting
- Memorial benches

June was a busy month. A big thank you to the Water treatment plant for lending us their 2 mowers for a few days to help us stay on top of the grass cutting.

WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS

Report to be presented at a later date.

WATER – GRANT MCQUAY

- 1) Rounds, readings, locates and meters.
- 2) Dig site repair.
- 3) Weekly cleaning of WTS sanitary tank's and CL17 analyzer bottles changed out.
- 4) Curbstop repairs
- 5) Weekly water distribution sampling for bacti and chlorine residuals.
- 6) Weekly testing for lift station emergency system.
- 7) Sewer backups.
- 8) Cleaned and repaired old sewer dump station.
- 9) Cleaned grease off walls in lift station wet wells and diluted grease mat with treated water. Cleaned out Manholes to A lift station.
- 10) Installed a switch for running off of generator at Reservoir during a power outage.
- 11) Service leak repairs
- 12) Sucked out Sani tank at WTP.
- 13) Cleaned out Screen in manhole #2.
- 14) Cleaned and repaired Water dispenser.
- 15) Weekly Wastewater sampling.
- 16) Weekly Wastewater treatment.
- 17) Aeration building trouble shooting and repairs.
- 18) Hydrant painting and numbers.
- 19) Shop clean up.
- 20) Landscaping, road work and bridge replacement at Wetlands.

REGIONAL FIRE CHIEF – MARK DENNIS

Report to be presented at a later date.



Greg Switenky
CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76228	76258
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Active Network	76228	2022-07-15	\$63.06

Invoice Description	Invoice Number	Invoice Amount	
Parks Visa Payment Returned	CB2021SEP 0013	\$63.06	

Algae Control Canada	76229	2022-07-15	\$4,882.50

Invoice Description	Invoice Number	Invoice Amount	
Sewer Grease & Smell Control P	INV-20464	\$4,882.50	

ALS Canada Ltd.	76230	2022-07-15	\$1,484.25

Invoice Description	Invoice Number	Invoice Amount	
Shop Oil Sample Kits	WC466595	\$1,484.25	

ATCO Electric Ltd.	76231	2022-07-15	\$687.13

Invoice Description	Invoice Number	Invoice Amount	
Street Light Replace HPS Fixtu	3013396	\$687.13	

Bissett, Ken	76232	2022-07-15	\$700.00

Invoice Description	Invoice Number	Invoice Amount	
Other Programs 2 Cornhole Boar	162015	\$700.00	

Canada Post Corporation	76233	2022-07-15	\$3,077.67

Invoice Description	Invoice Number	Invoice Amount	
Water Bill Postage	9827894750	\$1,538.36	
Water Bills Postage	9830793388	\$1,539.31	

Centratech Technical Services	76234	2022-07-15	\$4,393.79

Invoice Description	Invoice Number	Invoice Amount	
Comm Hall Range Guard Suppress	136687	\$4,393.79	

Challenger Clean Systems Ltd.	76235	2022-07-15	\$1,244.25

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Laundry Detergent,	11727	\$1,244.25	

Corrosion Technologies	76236	2022-07-15	\$1,438.50

Invoice Description	Invoice Number	Invoice Amount	
WTP Cathodic Protection Survey	290	\$1,438.50	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Diverse Signs N Designs Inc.	76237	2022-07-15	\$96.67
Invoice Description	Invoice Number	Invoice Amount	
Sewer Warning Sign for Pipe in	9055	\$96.67	
ECA Review	76238	2022-07-15	\$2,534.38
Invoice Description	Invoice Number	Invoice Amount	
P&L Music in the Park Ad	4141	\$1,237.96	
Office Land Taxes due ad	3984	\$797.80	
P&L Canada Day Advertising	3985	\$498.62	
Elsasser, Ross	76239	2022-07-15	\$12,495.00
Invoice Description	Invoice Number	Invoice Amount	
Canada Day Fireworks	2022	\$12,495.00	
Heartland Youth Centre	76240	2022-07-15	\$48,712.22
Invoice Description	Invoice Number	Invoice Amount	
2022 HYC Auction Proceeds	2022	\$48,712.22	
Hoisting Ltd.	76241	2022-07-15	\$3,085.38
Invoice Description	Invoice Number	Invoice Amount	
Shop & Sewer Hoist Inspections	25411	\$3,085.38	
Innov8 Digital Solutions	76242	2022-07-15	\$203.22
Invoice Description	Invoice Number	Invoice Amount	
P&L 06.06 to 07.05 Photocopies	IN351738	\$203.22	
Johnston, David	76243	2022-07-15	\$14.44
Invoice Description	Invoice Number	Invoice Amount	
Water Refund Util AC#111790.08	2022.07.11	\$14.44	
Linde Canada	76244	2022-07-15	\$1,567.33
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals	11062293	\$348.23	
Pool Facility Chemicals	11311508	\$1,219.10	
Loop	76245	2022-07-15	\$7,791.00
Invoice Description	Invoice Number	Invoice Amount	
Ec Dev Website Hosting	L-163	\$7,791.00	
Ornamental Bronze Limited	76246	2022-07-15	\$470.40
Invoice Description	Invoice Number	Invoice Amount	
Cemetery Niche Wreath With Vas	101371	\$470.40	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parkland Nursery & Landscape S	76247	2022-07-15	\$5,180.96
Invoice Description	Invoice Number	Invoice Amount	
HBC Memorial Trees/Parks Trees	17889	\$5,180.96	
Randall, Gregory	76248	2022-07-15	\$651.00
Invoice Description	Invoice Number	Invoice Amount	
Refund Tax Roll Overpayment	2022.06.30	\$651.00	
Receiver General for Canada	76249	2022-07-15	\$65,568.12
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP14-22	\$49,141.79	
Town Tax Remittance	PP14-22.	\$9,709.48	
BOT Tax Remittance	PP14-22.BOT	\$2,873.26	
Library Tax Remittance	PP14-22.LIBRAR	\$3,704.06	
Library Interest Payment	PP10-22.LIBRAR	\$139.53	
Receiver General for Canada	76250	2022-07-15	\$327.23
Invoice Description	Invoice Number	Invoice Amount	
Garnishee	PP14-22	\$327.23	
Romar Power Sports	76251	2022-07-15	\$68.12
Invoice Description	Invoice Number	Invoice Amount	
Parks repair pars mower hub	220630-13	\$68.12	
Royal Canadian Legion #59	76252	2022-07-15	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
Covid-19 Relief Contribution	2149	\$150.00	
ShareCanada	76253	2022-07-15	\$464.54
Invoice Description	Invoice Number	Invoice Amount	
Shop Sample pack for new spray	25334	\$464.54	
Simon, Kimberly	76254	2022-07-15	\$600.00
Invoice Description	Invoice Number	Invoice Amount	
Other Jul 6 Park Entertainment	2022.05.11	\$600.00	
Stettler Muffler 2003 Ltd.	76255	2022-07-15	\$10.04
Invoice Description	Invoice Number	Invoice Amount	
Trans Exhaust Clamps #45	9601	\$10.04	
Town of Stettler - Petty Cash	76256	2022-07-15	\$227.90
Invoice Description	Invoice Number	Invoice Amount	
A/P Lotto Tickets/Bylaw Postag	2022.07.13	\$227.90	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Woodcraft by Dave Ltd.	76257	2022-07-15	\$598.50
=====			
Invoice Description		Invoice Number	Invoice Amount

BOT 2 Communi Builders Plaques		22263	\$598.50
=====			
Work Authority	76258	2022-07-15	\$235.20
=====			
Invoice Description		Invoice Number	Invoice Amount

Fire Joint 1 pair of Boots		758872	\$235.20
=====			
	Total Cheques		\$169,022.80

			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76259	76259
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Simon, Kimberly	76259	2022-07-15	\$600.00

Invoice Description	Invoice Number	Invoice Amount	
Other Jul 6 Park Entertainment	2022.05.11	\$600.00	

	Total Cheques		\$600.00
		-----	-----

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76260	76272
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	76260	2022-07-22	\$56.00

Invoice Description		Invoice Number	Invoice Amount

Bylaw and P&D Searches		2022.06.30	\$56.00

Algae Control Canada	76261	2022-07-22	\$2,100.00

Invoice Description		Invoice Number	Invoice Amount

Sewer Lagoon Chemicals		INV-20484	\$2,100.00

Blue Grass Sod Farm Ltd.	76262	2022-07-22	\$945.00

Invoice Description		Invoice Number	Invoice Amount

Water Warranty Tree Replacemen		L56768	\$945.00

Constant Crisis	76263	2022-07-22	\$650.00

Invoice Description		Invoice Number	Invoice Amount

Other Event Park Entertainment		2022	\$650.00

Frere, Lewis	76264	2022-07-22	\$600.00

Invoice Description		Invoice Number	Invoice Amount

Other Event Park Entertainment		2022	\$600.00

Hennel, Barb	76265	2022-07-22	\$320.00

Invoice Description		Invoice Number	Invoice Amount

Fitness Area Instructor		2022.07.12	\$320.00

Infinity Automations Ltd.	76266	2022-07-22	\$332.06

Invoice Description		Invoice Number	Invoice Amount

WTP SCADA Support		2001	\$241.50
Water Trans SCADA Support		2002	\$90.56

Purolator Courier Ltd.	76267	2022-07-22	\$801.22

Invoice Description		Invoice Number	Invoice Amount

Fire/WTP/Water/Eng Admin/Parks		450925169	\$801.22

Receiver General for Canada	76268	2022-07-22	\$101.99

Invoice Description		Invoice Number	Invoice Amount

BOT Interest Payment		2022.07.06.BOT	\$101.99

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rost, Ethan	76269	2022-07-22	\$1,609.59
=====			
Invoice Description		Invoice Number	Invoice Amount
Refund Overpayment on Tax Roll		2022.07.18	\$1,609.59
=====			
Schwartz Home Building Centre	76270	2022-07-22	\$103.50
=====			
Invoice Description		Invoice Number	Invoice Amount
Airport Grab Bar		823499	\$60.88
Water Parts for sewer dump		823364	\$16.41
Water Bridge Paint Sewer dump		823384	\$26.21
=====			
Stanley Black & Decker Canada	76271	2022-07-22	\$1,599.27
=====			
Invoice Description		Invoice Number	Invoice Amount
SRC Service Call Repair Librar		0906575524	\$1,599.27
=====			
Watson Welding Ltd.	76272	2022-07-22	\$106,846.56
=====			
Invoice Description		Invoice Number	Invoice Amount
TS103 44th St Lane Replacement		PPC#2 TS103	\$106,846.56
=====			
		Total Cheques	\$116,065.19
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76273	76284
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Active Network	76273	2022-07-29	\$11,774.52

Invoice Description	Invoice Number	Invoice Amount	

P&L Membership Cards	22021640	\$262.32	
P&L Active Net Annual Software	4200011579	\$11,512.20	

ATCO Electric Ltd.	76274	2022-07-29	\$1,456.45

Invoice Description	Invoice Number	Invoice Amount	

Street Light Replace HPS Fixtu	3013824	\$769.32	
Street Light Replace HPS Fixtu	3013857	\$687.13	

Konecranes Canada Inc.	76275	2022-07-29	\$1,732.50

Invoice Description	Invoice Number	Invoice Amount	

WTP Cranes Yearly Inspection	191772867	\$1,732.50	

Linde Canada	76276	2022-07-29	\$348.23

Invoice Description	Invoice Number	Invoice Amount	

Pool Facility Chemicals	30143214	\$348.23	

Maruk, Steve	76277	2022-07-29	\$758.96

Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Training in Lethbri	2022.05.30	\$758.96	

Paradis, Micheal	76278	2022-07-29	\$114.50

Invoice Description	Invoice Number	Invoice Amount	

P&D Refund Building Permit Fee	2022.07.25	\$114.50	

Prairie Junction RV Resort	76279	2022-07-29	\$28.35

Invoice Description	Invoice Number	Invoice Amount	

HBC Rentals for CIB Lunch	2022.07.19	\$28.35	

Receiver General for Canada	76280	2022-07-29	\$69,942.61

Invoice Description	Invoice Number	Invoice Amount	

Town Tax Remittance	PP15-22	\$55,361.54	
Town Tax Remittance	PP15-22.	\$8,362.29	
BOT Tax Remittance	PP15-22.BOT	\$2,773.17	
Library Tax Remittance	PP15-22.LIBRAR	\$3,445.61	

Receiver General for Canada	76281	2022-07-29	\$327.23

Invoice Description	Invoice Number	Invoice Amount	

Garnishee	PP15-22	\$327.23	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Smith, Christopher J.	76282	2022-07-29	\$3,525.37

Invoice Description	Invoice Number	Invoice Amount	
Refund Tax Roll Overpayment	2022.07.24	\$3,525.37	

TJ Paving Ltd.	76283	2022-07-29	\$603,374.34

Invoice Description	Invoice Number	Invoice Amount	
TS105 44th Av (50 St - Hwy12)	PPC#1-TS105	\$603,374.34	

Top Shot Concrete Inc.	76284	2022-07-29	\$10,920.00

Invoice Description	Invoice Number	Invoice Amount	
Sewer Manhole Repair	3267	\$10,920.00	

Total Cheques			\$704,303.06
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0004886	EFT0004915
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0004886	2022-07-19	\$14,306.76

Invoice Description		Invoice Number	Invoice Amount

Bylaw June Enforcement		11955	\$14,306.76

APEX Supplementary Pension Pla	EFT0004887	2022-07-19	\$424.87

Invoice Description		Invoice Number	Invoice Amount

Supplementary Pension Plan Tr		PP14-22	\$424.87

Apple Fitness Store Ltd.	EFT0004888	2022-07-19	\$1,087.28

Invoice Description		Invoice Number	Invoice Amount

Fitness Area Equipment & Gym W		IN00028433	\$1,087.28

Stettler Regional Board of Tra	EFT0004889	2022-07-19	\$1,699.69

Invoice Description		Invoice Number	Invoice Amount

PR 2022 Trade Show Booth Renta		1957	\$1,699.69

Branded Marketing & Promo Inc.	EFT0004890	2022-07-19	\$169.71

Invoice Description		Invoice Number	Invoice Amount

Fire Joint 7 Shirts		FG5038	\$169.71

Brownlee LLP	EFT0004891	2022-07-19	\$333.27

Invoice Description		Invoice Number	Invoice Amount

Bylaw Professional Services		533745	\$333.27

Bunzl Cleaning & Hygiene	EFT0004892	2022-07-19	\$1,980.20

Invoice Description		Invoice Number	Invoice Amount

SRC Sealer for Lacrosse		131511	\$1,980.20

C & S Disposal	EFT0004893	2022-07-19	\$25,741.63

Invoice Description		Invoice Number	Invoice Amount

Jun Waste/Recycling/Compost		2549	\$25,741.63

Canadian Union of Public Emplo	EFT0004894	2022-07-19	\$907.50

Invoice Description		Invoice Number	Invoice Amount

Union Dues		PP14-22	\$907.50

Capital Power	EFT0004895	2022-07-19	\$81,196.97

Invoice Description		Invoice Number	Invoice Amount

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
May Power Bill	5173867		\$76,559.49
Affiliates May Power Bill	5173880		\$4,637.48
Central Alberta Co-op Ltd.	EFT0004896	2022-07-19	\$882.00
Invoice Description	Invoice Number	Invoice Amount	
Parks Grass Seed	42110286	\$882.00	
Central Sharpening	EFT0004897	2022-07-19	\$220.50
Invoice Description	Invoice Number	Invoice Amount	
Parks Sharpen Chipper Blades	29494	\$220.50	
Combat Spraying Ltd.	EFT0004898	2022-07-19	\$1,197.00
Invoice Description	Invoice Number	Invoice Amount	
Parks Portable Toilet Rentals	7117	\$1,197.00	
Ember Graphics	EFT0004899	2022-07-19	\$1,459.50
Invoice Description	Invoice Number	Invoice Amount	
Other Events Canada Day Poster	5140	\$357.00	
Wellness Network Trailer Decal	5170	\$1,102.50	
ESC Automation	EFT0004900	2022-07-19	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
P&L EnteliWEB Tech Support	SRVCE0138722	\$315.00	
Glover International Trucks Lt	EFT0004901	2022-07-19	\$397.72
Invoice Description	Invoice Number	Invoice Amount	
Trans REprogram Tandem & Repai	271011S	\$397.72	
Keiths Refrigeration	EFT0004902	2022-07-19	\$422.06
Invoice Description	Invoice Number	Invoice Amount	
Health Unit Check T-Stat Chang	21863	\$173.26	
SRC Repair Library RTU	21857	\$248.80	
Loomis Express	EFT0004903	2022-07-19	\$49.61
Invoice Description	Invoice Number	Invoice Amount	
WTP Freight	10053648	\$49.61	
NextGen Automation	EFT0004904	2022-07-19	\$262.70
Invoice Description	Invoice Number	Invoice Amount	
Office & Wtr Billing 5.30-6.29	420368	\$262.70	
Northstar Trucking Ltd.	EFT0004905	2022-07-19	\$2,963.49
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Washed Rock	322423	\$2,333.49	
Parks & Trans 6 Concrete Bloke	322456	\$630.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Norwood Foundry Limited	EFT0004906	2022-07-19	\$835.38
Invoice Description	Invoice Number	Invoice Amount	
Roads 4 Extension Rings	44063	\$835.38	
Oakcreek Golf & Turf Inc.	EFT0004907	2022-07-19	\$994.02
Invoice Description	Invoice Number	Invoice Amount	
Parks Hydraulic Tubes & Belts	2302597	\$994.02	
The Soap Stop	EFT0004908	2022-07-19	\$381.47
Invoice Description	Invoice Number	Invoice Amount	
SRC Janitor Supplies	482252	\$381.47	
Spray Lake Sawmills (1980) Ltd	EFT0004909	2022-07-19	\$6,308.09
Invoice Description	Invoice Number	Invoice Amount	
HBC & Parks Premium Mulch	153868	\$6,308.09	
Stingray Radio Inc.	EFT0004910	2022-07-19	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Jun Advertising	470483-6	\$546.00	
Tietge, Richard	EFT0004911	2022-07-19	\$202.14
Invoice Description	Invoice Number	Invoice Amount	
WTP Travel & Subsistence	2022.07.08	\$202.14	
Trinus Technologies Inc	EFT0004912	2022-07-19	\$1,468.98
Invoice Description	Invoice Number	Invoice Amount	
Computer Bulk Water email	P354-35841	\$649.69	
Computer HP Switch Password re	P354-35842	\$43.31	
Computer Anti Virus/email/back	R75292-35795	\$775.98	
Valley Green Landscaping	EFT0004913	2022-07-19	\$2,257.50
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Landscape Repair	03799	\$1,890.00	
Bylaw Compliance Enforcement	03831	\$367.50	
Wheels On	EFT0004914	2022-07-19	\$488.25
Invoice Description	Invoice Number	Invoice Amount	
WTP Industrail Fall Training	85653	\$162.75	
WTP Confined Space/Rescue Trai	84777	\$162.75	
WTP Confined Space/Rescue Trai	85546	\$162.75	
WTS Manufacturing & Sales Inc.	EFT0004915	2022-07-19	\$7,996.12
Invoice Description	Invoice Number	Invoice Amount	
Sewer Metal bridges @ wetlands	2382	\$5,161.12	
Comm Dev Projects 2 Heart Shap	2386	\$2,835.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
-------------	---------------	-------------	---------------

	Total Cheques		\$157,495.41
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0004916	EFT0004958
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands - Grainger Inc.	EFT0004916	2022-07-26	\$547.81

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Pool Facility Filter	9355941809	\$99.69
	Pool Facility Janitor supplies	9337611561	\$378.59
	Pool Facility Janitor Supplies	9357473207	\$69.53

Action Plumbing & Excavating	EFT0004917	2022-07-26	\$1,845.80

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	WTP Summit Elite oil & Freight	I030565	\$777.00
	SRC Build 2 roof flashings	I030621	\$258.62
	SRC Flush Vavle	I030583	\$610.28
	SRC 4 Hose Clamps	I030519	\$8.82
	Comm Hall Sink Strainers	I030543	\$191.08

Air Liquide Canada Inc.	EFT0004918	2022-07-26	\$465.07

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Shop Compressed Gas	74474952	\$221.44
	Water Compressed Gas	74540852	\$243.63

Bagshaw Electric Ltd.	EFT0004919	2022-07-26	\$312.90

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	WTP Reconnect Pump Motor	W12844	\$312.90

Bounty Onsite Inc.	EFT0004920	2022-07-26	\$4,232.42

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Roads Wash head, wood handle	001-128011	\$44.36
	WTP Scott Mas & Nitrile Gloves	001-126943	\$975.30
	WTP Ear Plugs	001-127455	\$29.52
	Water Paint for hydrants	001-127506	\$394.79
	Water Rake for dig trailer	001-127186	\$15.26
	Water Aeration building repair	001-127298	\$8.02
	Water Paint for bridges @ wetl	001-127619	\$165.44
	Water Paint for bridges @ wet	001-127696	\$82.72
	SRC Janitor Supplies	001-127105	\$812.26
	SRC Janitor supplies	001-127689	\$812.74
	Comm Hall Janitor Supplies	001-127290	\$133.43
	Comm Hall 2 Dyson Vac Filters	001-127847	\$82.66
	Comm Hall Janitor supplies	001-127516	\$152.86
	Parks Eye Wash Station	001-127366	\$24.32
	Parks 3 Rainsuits	001-127271	\$235.68
	Parks 1 rainsuit	001-127635	\$97.98
	Parks 1 rainsuit	001-127695	\$102.14
	Parks Birdseye safety t-shirt	001-127733	\$34.15
	Parks Safety supplies gloves	001-127830	\$28.79

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Brownlee LLP	EFT0004921	2022-07-26	\$3,683.51

Invoice Description	Invoice Number	Invoice Amount	
Sewer Professional Fees Lagoon	533283	\$3,683.51	

Burmac Mechanical 2000	EFT0004922	2022-07-26	\$6,957.31

Invoice Description	Invoice Number	Invoice Amount	
WTP Rerout Heating Duct	B49590	\$6,943.53	
WTP Repair Parts	102696	\$11.97	
Water Reservoir Repair Parts	102837	\$1.81	

Canadian Tire #671	EFT0004923	2022-07-26	\$821.86

Invoice Description	Invoice Number	Invoice Amount	
HBC Potting Soil	0039	\$115.45	
Parks Potting Soil	0041	\$138.54	
Parks Tools	0032	\$53.66	
Parks 2 Wheel Barrows/Potting	0050	\$453.52	
Parks Gopher Control Products	0031	\$60.69	

Canoe Procurement Group of Can	EFT0004924	2022-07-26	\$20,230.81

Invoice Description	Invoice Number	Invoice Amount	
Trans/Water/Parks Gasoline	PF-10349-99905	\$568.03	
Shop Grease Tubes	PF-10362-10000	\$79.67	
Shop Grease Tubes	PF-10401-10031	\$119.71	
Shop Valve stem caps/Oil Modif	AB120113	\$89.05	
Trans Traffice Paint Solvent B	AB116700	\$921.03	
Water Inventory	AB116667	\$3,003.64	
Water Inventory	AB117825	\$2,316.45	
SRC Scrubber Parts & Freight	AB120005	\$52.33	
Parks Tire Repair Mower #178	AB117525	\$59.81	
Equip Gas, Oil, etc.	PF-10339-99811	\$13,940.22	

Caro Analytical Services	EFT0004925	2022-07-26	\$191.62

Invoice Description	Invoice Number	Invoice Amount	
WTP Water Analysis	IC2214674	\$37.18	
WTP Water Analysis	IC2214944	\$154.44	

ClearTech Industries Inc.	EFT0004926	2022-07-26	\$14,947.80

Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals & Container Dep	INV1028974	\$12,882.66	
WTP Chemicals & Container Dep	INV1030524	\$3,713.64	

Clearview Public Schools	EFT0004927	2022-07-26	\$2,859.41

Invoice Description	Invoice Number	Invoice Amount	
Joint Office June Expenses	6670	\$2,859.41	

Combat Spraying Ltd.	EFT0004928	2022-07-26	\$2,835.00

Invoice Description	Invoice Number	Invoice Amount	
Parks Portable Toilet Rentals	7128	\$735.00	
Parks Portable Toilet Rentals	7127	\$2,100.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Digitex Canada Inc.	EFT0004929	2022-07-26	\$89.59

Invoice Description	Invoice Number	Invoice Amount	
P&L Photocopies 06.04-06.27	IN841073	\$89.59	

Gitzel & Company	EFT0004930	2022-07-26	\$1,312.50

Invoice Description	Invoice Number	Invoice Amount	
Admin LAPP Audit	68251	\$1,312.50	

GT Hydraulic & Bearing	EFT0004931	2022-07-26	\$2,164.41

Invoice Description	Invoice Number	Invoice Amount	
Trans/Water/Parks Misc Filters	000-375586	\$309.81	
Trans Replace Battery #137	000-375040	\$160.65	
Sewer Lift B Engine Parts/Hydr	000-375228	\$924.00	
Trans Replace Hydraulic Hose	000-376388	\$284.84	
Water 8 Ball Bearings	000-375606	\$47.38	
Pool Facility 6 Belts	000-376241	\$436.91	
Spray Park O-Rings	000-375325	\$0.82	

Gyro Ag Ltd.	EFT0004932	2022-07-26	\$1,284.00

Invoice Description	Invoice Number	Invoice Amount	
Sewer HR Angle & Channels	2755	\$77.99	
Water HR Angle 44W	2771	\$18.69	
Parks New Blades for Toro Mowe	2752	\$869.95	
Parks New Blades Mower #100	2880	\$317.37	

Heartland Auto Supply	EFT0004933	2022-07-26	\$3,619.52

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Jig Saw Blades	001-515667	\$81.89	
Fire Joint Thinner/6 12V Batte	001-515900	\$1,200.52	
Fire 12V Commerical Start/Core	001-515825	\$991.94	
Shop Supplies/Filters & Fuel P	001-514262	\$1,192.99	
Trans Tools	001-515742	\$87.19	
Trans Hard Hat	001-514797	\$47.59	
WTP Spark Plugs unit #151	001-514328	\$29.15	
Water Wetland Bridge Paint	001-515224	\$168.97	
Water Wetlands Bridge Paint	001-515397	\$262.54	
SRC Hydraulic oil for Zamboni	001-515598	\$131.77	
Parks Wiper Blade unit #157	001-516187	\$20.54	

Heartland Express	EFT0004934	2022-07-26	\$163.21

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Freight	13252	\$163.21	

Heartland Glass Ltd.	EFT0004935	2022-07-26	\$69.30

Invoice Description	Invoice Number	Invoice Amount	
Park 24 keys cut	107413	\$69.30	

Hi Way 9 Express Ltd.	EFT0004936	2022-07-26	\$395.60

Invoice Description	Invoice Number	Invoice Amount	
Shop Freight	31839294	\$44.73	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shop Freight	32163960		\$44.73
Shop Freight	32173998		\$44.73
Shop Freight	32175585		\$44.73
Trans Freight	32166076		\$108.76
Water Trans Freight	20168735		\$107.92

=====
 Stettler Home Hardware EFT0004937 2022-07-26 \$583.35

Invoice Description	Invoice Number	Invoice Amount
Office 3 water refills	129383	\$15.75
Office 3 water refills	129550	\$15.75
Office Planter Casters	129424	\$113.32
Shop 3 water refills	129268	\$7.50
Shop 2 water refills	129429	\$7.50
Shop 2 water refills	129615	\$7.50
Airport Building Grab Bar	129310	\$30.44
Water Sealant	129521	\$10.17
Water 10 Paint Brushes	129549	\$28.25
Water Disposable Gloves	129551	\$22.04
Water Sumblock	129264	\$27.28
Water Hand Spreader	129298	\$23.09
Water Insect Repellent	129612	\$19.29
P&L Trailer Lock	129524	\$30.44
Other Events Canada Flag	129598	\$15.09
Parks Plant Food	129299	\$92.15
Parks Marking Flag Tape	129536	\$17.84
Parks Line Paint	129540	\$58.00
Parks Insecticide Foam & Screw	129355	\$41.95

=====
 Levitt Safety EFT0004938 2022-07-26 \$89.79

Invoice Description	Invoice Number	Invoice Amount
WTP Service Air Cart & Freight	5391074-00	\$89.79

=====
 Lifesaving Society EFT0004939 2022-07-26 \$247.32

Invoice Description	Invoice Number	Invoice Amount
Pool Programs Swim Badges	18774	\$247.32

=====
 Municipal Property Consultants EFT0004940 2022-07-26 \$6,915.99

Invoice Description	Invoice Number	Invoice Amount
July 2022 Assessor	17159	\$6,915.99

=====
 OK Tire Stettler EFT0004941 2022-07-26 \$178.83

Invoice Description	Invoice Number	Invoice Amount
Parks New tires #178	IN087937	\$158.93
Parks Tire Repair mower #178	IN088117	\$19.90

=====
 Peavey Mart EFT0004942 2022-07-26 \$776.30

Invoice Description	Invoice Number	Invoice Amount
Office Planter Bldg Materials	2001084004	\$52.45
Office Planter Bldg Materials	2001270003	\$106.97
Water Box Building Materials	3006885004	\$31.47
Wellness Cargo Straps for Trai	3008373004	\$103.37
Other Events Flag Pole	30095254003	\$163.78
Parks Grass Seed/Util Knife	2003360004	\$56.26
Parks Rope & Knives	2001420005	\$78.50
Parks Pitch Forks & Boots	4009814004	\$115.46

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks rainsuit	3006751003		\$68.24
Perry, Desirae	EFT0004943	2022-07-26	\$265.00
Invoice Description	Invoice Number	Invoice Amount	
SRC Travel to Courses	2022.07.20	\$265.00	
Pfeiffer, Scott	EFT0004944	2022-07-26	\$80.00
Invoice Description	Invoice Number	Invoice Amount	
Council Travel & Subsistence	2022.06.28	\$80.00	
Rally Rentals	EFT0004945	2022-07-26	\$290.67
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Oxygen Bottle	31231	\$63.00	
Shop Round Chalk	31267	\$3.68	
Shop Welder Tips	31292	\$10.50	
Shop Oxygen Bottle	31319	\$63.00	
Water Trans Acetelyn Bottle	31200	\$101.85	
Sewer Guide for cutting metal	31182	\$48.64	
Rollies Vac Systems	EFT0004946	2022-07-26	\$651.00
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	22061	\$336.00	
Comm Hall Grease Sump Pumpout	22081	\$315.00	
Stettler Agri-Centre	EFT0004947	2022-07-26	\$104.42
Invoice Description	Invoice Number	Invoice Amount	
Parks Tools	18188S	\$104.42	
Stettler Building Supplies Ltd	EFT0004948	2022-07-26	\$2,415.66
Invoice Description	Invoice Number	Invoice Amount	
Office Planter Bldg Materials	AH6033	\$138.45	
Office Planter Bldg Materials	AH6053	\$45.73	
Office Planter Bldg Materials	AH6054	\$16.78	
Office Planter Bldg Materials	AH6091	\$981.97	
Office Planter Bldg Materials	AH6627	\$40.35	
Cemetery Concrete	AH5744	\$40.89	
Parks Concrete for Memorial Be	AH6532	\$27.26	
Wellness Bldg Materials Block	AH5249	\$365.14	
SRC Sealant	AH6349	\$37.76	
SRC Roof Repair Materials	AH6405	\$39.89	
SRC Roof Sealant	AH6620	\$350.70	
SRC Drill	AH5215	\$330.74	
Stettler Dodge Ltd.	EFT0004949	2022-07-26	\$637.81
Invoice Description	Invoice Number	Invoice Amount	
WTP Bolts & Gaskets #151	154072	\$435.33	
WTP O2 Sensor #151	154153	\$115.85	
WTP Wiring Pigtail #151	154165	\$86.63	
Stettler Equipment Sales & Ren	EFT0004950	2022-07-26	\$175.44
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Trans Air Filter Bobcat #117	134233		\$107.10
Trans Air Filter Bobcat #117	134593		\$68.34
Stettler Flooring	EFT0004951	2022-07-26	\$21.80
Invoice Description	Invoice Number	Invoice Amount	
SRC Gym Paint wall repair	72117	\$21.80	
Stettler & District Handibus	EFT0004952	2022-07-26	\$190.42
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage June Utilities	3698	\$190.42	
Stettler Telephone Answering S	EFT0004953	2022-07-26	\$136.50
Invoice Description	Invoice Number	Invoice Amount	
WTP Jul Working Alone Monitori	152	\$136.50	
Tagish Engineering Ltd.	EFT0004954	2022-07-26	\$72,490.33
Invoice Description	Invoice Number	Invoice Amount	
TS105 - 44th Ave (50 St Hwy12)	19271	\$7,771.88	
TS104 - Hwy 12 West Intersecti	19270	\$452.46	
TS106 - 53rd St Water Replace	19272	\$8,463.91	
TS103 - 44 St Land Replacement	19269	\$7,289.17	
TS109 - Lagoon Transfer St Reh	19321	\$3,730.01	
TS105 - 44th Ave (50 St-Hwy12)	19318	\$24,740.50	
TS106 - 53rd St Water Replace	19319	\$17,695.02	
TS108 - Water Reservoir Upgrad	19320	\$2,347.38	
Vortex Production Services Ltd	EFT0004955	2022-07-26	\$3,040.98
Invoice Description	Invoice Number	Invoice Amount	
WTP Repair Mechancial Seal Pum	SPS0212977	\$3,040.98	
Wally's Backhoe Services Ltd.	EFT0004956	2022-07-26	\$119,517.62
Invoice Description	Invoice Number	Invoice Amount	
TS106 - 53rd St Watermain Repl	PPC#2-TS106	\$119,517.62	
WTS Manufacturing & Sales Inc.	EFT0004957	2022-07-26	\$4,205.70
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon 8" Pipe	2375	\$66.15	
Water Wetland Bridge Grating	2400	\$4,139.55	
Yost, Dustin & Maria Cristine	EFT0004958	2022-07-26	\$1,800.00
Invoice Description	Invoice Number	Invoice Amount	
Comm Hall July Hall Janitor	2022.07.01	\$1,800.00	
Total Cheques			\$283,844.38

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0004959	EFT0004970
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
APEX Supplementary Pension Pla	EFT0004959	2022-07-29	\$424.87

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan Tr	PP15-22	\$424.87	

Battle River Rock & Gravel Inc	EFT0004960	2022-07-29	\$32,550.00

Invoice Description	Invoice Number	Invoice Amount	
Roads Dirt Screening	PPC#1-2022	\$25,725.00	
Roads Additional Screen Work	20287	\$6,825.00	

Black Press Group Ltd.	EFT0004961	2022-07-29	\$3,069.09

Invoice Description	Invoice Number	Invoice Amount	
Office/Trans/Water/P&D/P&L	34280960	\$3,069.09	

Canadian Union of Public Emplo	EFT0004962	2022-07-29	\$907.50

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP15-22	\$907.50	

Capital Power	EFT0004963	2022-07-29	\$78,382.48

Invoice Description	Invoice Number	Invoice Amount	
June Power Bill	5174415	\$73,419.64	
Affiliate's June Power Bill	5174419	\$4,962.84	

Cas Tech Inc.	EFT0004964	2022-07-29	\$1,593.38

Invoice Description	Invoice Number	Invoice Amount	
Roads/Sewer/Computer MS Office	220000001792	\$1,593.38	

Central Sharpening	EFT0004965	2022-07-29	\$162.75

Invoice Description	Invoice Number	Invoice Amount	
SRC Sharpen Ice Knife	29387	\$162.75	

Cheri's Ultimate Cleaning Serv	EFT0004966	2022-07-29	\$1,745.65

Invoice Description	Invoice Number	Invoice Amount	
Shop June Janitor Services	184704	\$1,063.15	
Shop July Janitor Services	184705	\$682.50	

IJD Inspections Ltd.	EFT0004967	2022-07-29	\$980.85

Invoice Description	Invoice Number	Invoice Amount	
P&D Building Permits	06-2022	\$980.85	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Nolls, Sean	EFT0004968	2022-07-29	\$77.00

Invoice Description	Invoice Number	Invoice Amount	
Council Travel & Subsistence	2022.07.19	\$77.00	

Pfeiffer, Scott	EFT0004969	2022-07-29	\$77.00

Invoice Description	Invoice Number	Invoice Amount	
Council Travel & Subsistence	2022.07.19	\$77.00	

Uptown Office Supply Ltd.	EFT0004970	2022-07-29	\$2,294.38

Invoice Description	Invoice Number	Invoice Amount	
Office Stationery	03934B	\$30.79	
Office Staitonery	04006B	\$79.40	
Fire Joint Stationery	03941B	\$176.72	
Fire Joint Stationery	04028B	\$60.25	
Trans Stationery	03947B	\$82.32	
Trans Stationery	03963B	\$43.55	
Trans Staples	04088B	\$2.36	
Trans Stationery	03961B	\$19.19	
WTP Stationery	04016B	\$48.59	
Computer 3 Xerox Drums	03928B	\$1,237.95	
SRC Paper	03997B	\$39.80	
SRC Stationery	04027B	\$127.01	
SRC Office Chair	04121B	\$346.45	
Total Cheques			\$122,264.95
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	EFT000554
Cheque Date	First	Last		EFT000559

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Corporate Payment Systems	EFT000554	2022-07-22	\$29,710.40

	Invoice Description	Invoice Number	Invoice Amount

	BOT Corp Visa	2022.07.05.BOT	\$814.13
	GIS Training Books/Computer	2022.07.05.425	\$3,679.33
	Council & Admin Conference	2022.07.05.767	\$2,710.70
	Sewer Asset Management/Used Pi	2022.07.05.149	\$3,354.89
	WTP O Ring Set/Laundry Supples	2022.07.05.832	\$317.48
	Other Programs Games & Tools	2022.07.05.312	\$2,064.91
	Pool Postage/Watering Can/Tide	2022.07.05.762	\$689.12
	SRC Novastar Series Controller	2022.07.05.981	\$1,994.99
	Fitness Area Special Event Sup	2022.07.05.768	\$107.98
	SRC Janitor supplies/BOT Parad	2022.07.05.343	\$72.37
	Roads & Sewer Laptops	2022.07.05.164	\$4,873.89
	Staff Summer Luncheon/Fire	2022.07.05.492	\$794.48
	Fire Joint Aple Airpods/Steali	2022.07.05.655	\$679.95
	Fire Joint Regustration & Memb	2022.07.05.292	\$7,556.18

Poulin's Professional Pest Con	EFT000555	2022-07-22	\$511.43

	Invoice Description	Invoice Number	Invoice Amount

	WTP Monthly Pest Control	1484558	\$198.45
	SRC Monthly Pest Control	1474240	\$156.49
	SRC Monthly Pest Control	1484422	\$156.49

Shaw Cable	EFT000556	2022-07-22	\$73.50

	Invoice Description	Invoice Number	Invoice Amount

	Com Hall 08-17 to 09-16 WiFi	2022.07.17	\$73.50

Shaw Cable	EFT000557	2022-07-22	\$288.75

	Invoice Description	Invoice Number	Invoice Amount

	SRC 08.15 to 09.14 WiFi	2022.07.15	\$288.75

Shaw Cablesystems GP	EFT000558	2022-07-22	\$109.15

	Invoice Description	Invoice Number	Invoice Amount

	Fitness Area Aug Cable TV	2022.07.01	\$109.15

United Farmers of Alberta	EFT000559	2022-07-22	\$864.03

	Invoice Description	Invoice Number	Invoice Amount

	Street Clean Airseed Hoses	SOINV3412726	\$149.92
	Airport ProGlo	SOINV3469195	\$41.99
	Water Bldg Materials Seacan	SOINV3370330	\$434.17
	SRC Nuts & bolts	SOINV3428078	\$80.50
	Parks 4 Tie Downs	SOINV3433592	\$188.96

	Total Cheques	42	\$31,557.26
=====			

**MINUTES OF THE REGULAR STETTLE WASTE MANAGEMENT AUTHORITY MEETING
HELD ON FRIDAY, JUNE 24, 2022 AT 10:03 A.M., IN THE COUNCIL CHAMBERS OF THE
COUNTY OF STETTLE NO. 6 ADMINISTRATION BUILDING, STETTLE, ALBERTA AND
VIA TELECONFERENCE.**

PRESENT: Ernie Gendre, County of Stettler Councillor (Chairperson)
Kurt Baker, Town of Stettler Councillor
Cheryl Barros, Town of Stettler (Vice Chairperson)
Sean Nolls, Town of Stettler Councillor (Alternate)
(Joined the meeting at 10:07 a.m.)
Amber Hoogenberg, Village of Big Valley
Rick Nelson, Village of Donalda
Dan Hiller, Summer Village of Rochon Sands
(Executive Committee Member)
Bill Sanchuck, Summer Village of White Sands
Mark Fox, Stettler Member at Large
Grace Fix, Recycling Representative
(Heartland Beatification Committee)

Other: Rene Doucette, Manager/SWMA Representative
Greg Switenky, Town of Stettler CAO
Yvette Cassidy, County of Stettler CAO (SWMA CAO)
Michelle Hoover, Legislative Assistant
Jarrett Kushner, Manager of Information Systems
Marlene Hanson, County of Stettler Executive Assistant

ABSENT: Justin Stevens, County of Stettler Councillor

CALL TO ORDER

The meeting was called to order at 10:03 a.m., Friday, June 24, 2022 by Chairperson Ernie Gendre.

AGENDA ADDITIONS AND APPROVAL

33.06.24.22 Moved by Kurt Baker
“that the June 24, 2022 agenda for the Stettler Waste Management Authority Meeting be approved with the following additions:
1. Award Styrofoam Recycling Tender to be moved to follow the Recycling Report.” Carried Unanimously

MINUTE APPROVAL

34.06.24.22 Moved by Amber Hoogenberg
“that the March 25, 2022 Stettler Waste Management Authority Meeting minutes be approved as presented.” Carried Unanimously

DELEGATIONS

None

Sean Nolls joined the meeting at 10:07 a.m.

MANAGER'S REPORT

Rene Doucette identified:

- Landfill Fence (to assist with blowing garbage), if purchased, would be drawn from the Reserves account. At the moment, individuals are being hired to clean-up the garbage blown. Prefer to have a fence put up, then to clean the area up. Would require 900 feet of fence, 20 feet high.

- Rene Doucette will research further.
- Big Valley Transfer Site's burn pit
 - Rene will research, tender and report at a future meeting.

35.06.24.22 Moved by Dan Hiller
 "that the Stettler Waste Management Manager's Report dated June 24, 2022 be received for information." Carried Unanimously

FINANCIALS

Payment Register, Bank Reconciliation, Reserves and Year to Date

Budget Reports:

36.06.24.22 Moved by Dan Hiller
 "that the Stettler Waste Management Authority's payments Register for the payments posted between March 1 and May 31, 2022; the Bank Reconciliation and Reserves for the periods ending March 31 and April 29, 2022; and the Year to Date Budget for the month ending April 30, 2022 (all attached and forming part of these minutes) Reports to be approved as presented." Carried Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES

None

NEW BUSINESS

Award Landfill Review and Update:

- Original Design Report – Yvette Cassidy to contact Alberta Environment to locate the report.
- The Study will remain in effect unless the landfill classification changes (based on tonnage of waste accepted).

Christa Cornelssen joined the meeting at 10:30 a.m. noting that \$15,000 has been budgeted for the study.

37.06.24.22 Moved by Dan Hiller
 "that the Stettler Waste Management Authority authorize adding a budget line of \$50,000 to complete Phase 2 of the Post Closure Analysis into the 2023 Budget." Carried Unanimously

38.06.24.22 Moved by Grace Fix
 "that the Stettler Waste Management Authority award a contract to Associated Engineering, Calgary, Alberta for the Financial Review regarding closure and post closure of the Stettler Landfill subject to the terms and conditions of the Request for Proposal and submitted proposal under Task 'A' for a total project cost of \$12,558.88 plus GST." Carried Unanimously

Consent to Provide a Letter of Support to AEP for a Setback Variance:

An air photo was made available.

39.06.24.22 Moved by Rick Nelson
 "that the Stettler Waste Management Authority provide a letter of support as the Council for the County of Stettler No. 6 has approved the submission of a consent request application to AEP to vary the setback from a non-operating landfill and an operating waste transfer site located in the SW 33-38-18 W4M from 300 metres to 140 metres to allow for the subdivision of a parcel from the NW 28-38-18 W4M." Carried Unanimously

Addition to Signing Authority:

40.06.24.22

Moved by Grace Fix

“that the Stettler Waste Management Authority’s Signing Authority be one of Chairperson Ernie Gendre, Vice Chairperson Cheryl Barros, Appointed Representative Kurt Baker or Appointed Representative Justin Stevens and the SWMA Chief Administrative Officer Yvette Cassidy or Director of Municipal Services Andrew Brysiuk or Niki Thorsteinsson, Director of Communications.” Carried Unanimously

REPORTS:

Stettler SWMA Alberta May 2022 LCA:

41.06.24.22

Moved by Amber Hoogenberg

“that the Stettler Waste Management Authority received for information the Stettler SWMA Alberta May 2022 LCA (Textile Recycling Diversion Report – Diabetes Canada).” Carried Unanimously

Recycling Report:

Grace Fix identified that the report should read June 24 not March 25.

In regard to the following motion:

09.01.21.22 Moved by Grace Fix

“that the Stettler Waste Management Authority Board amend the proposed 2022 Budget to increase the recycling expense by \$8,000 (for Styrofoam recycling and a roll off bin) to \$48,000 with funds to be drawn in the amount of \$8,000 from Reserves.”

It was noted that the treated wood is not recycling, therefore, it does not belong in the recycling budget. The above motion only refers to Styrofoam.

The Treated Wood motion reads:

28.03.25.22 Moved by Grace Fix

“that the Stettler Waste Management Authority Committee approve a 6 month trial Treated Wood Management Program by renting a 30 yard bin from Five Star, Stettler, Alberta; and advertise an educational campaign to help the public be informed.”

It was noted that this motion does not clarify a dollar figure or identify where the funds are to be drawn from. (Rene Doucette note that treated wood expenses have been applied to the ‘Stettler Hauling Account’ which is set-up for charges for hauling from the Stettler Transfer Site to the Main Landfill.)

Sean Nolls noted that in regard to budgeting, the items should always be budgeted for, rather than adding during the year. In order to create, the budget should have funds available. Also noted that the motions should be correct for all members to be aware of what they are voting on and for future identification.

Grace Fix explained that:

- for treated wood the amount was not specified and it should have been.
- Styrofoam item was presented last fall and approved at the same meeting that the Budget was approved. The budget was amended to include the Styrofoam and placed in the budget prior to approval.
- Lean-to verses sea-can – Lean-to may be less expensive. She recommends a lean-to as it can always be used for other items that are being collected.
- Costs – Recycling is \$48,000 (1.5%) of a 1.3 million dollar budget, not being unbalanced as far as being too much.

- Each time items are presented, there is resistance, and however, the public appreciates the programs.

In response:

- Mark Fox identified that there are two costs involved: for doing nothing and for doing something – along with risks.
- Rick Nelson noted lots of cardboard is being thrown out, suggesting maybe need more bins around town. (This is a County of Stettler issue not allowing cardboard in the burn pile and recycling costs additional funds – needs to be addressed as cannot continue to burn and landfill cardboard.)
- Ernie Gendre identified that compacted items take less space in the landfill, therefore, feels the numbers are inaccurate. (Grace agreed that her figures are not based on being compacted items (styrofoam/mattresses do not compact much).)

CONSENT AGENDA ITEMS

Mattress Recycling:

It was identified that Stettler Waste Management Authority is still operating under the April 1, 2020 Service Agreement with Better Be Gone Mattress who had notified in March that with fuel costs increasing, the current \$1.25 per km charge is proposed to increase to \$1.70 per km. The change has not been acknowledged or an agreement to ratify entered into. Better Be Gone Mattress has been billing according to the increased rates

In regard to financial procedures:

- Yvette Cassidy noted that at the end of the year, if budgeted amounts have not been used, a formal request must be made as amounts do not automatically transfer into the New Year’s budget. It was noted that every year, Recycling has gone over budget with that amount being drawn from Operations.
- Christa Cornelssen noted that she requires budget numbers in September, October at the latest – as later impacts all of the other stakeholders. The proper time to set the budget is by December, however, discussions can occur in September.
- It was noted that when a budget is set, we need to stay within that set budget.

Sean Nolls and Kurt Baker left the meeting at 11:45 a.m.

42.06.24.22

Moved by Grace Fix

“that the Stettler Waste Management Authority approve continuing with the April 1, 2020 Better Gone Mattress Recycling Service Agreement, without an updated service agreement; and to accept the increase in transportation (fuel costs) from \$1.25 per km to \$1.70 per km; and should the budget figure reach \$23,000 prior to the end of 2022, the Mattress Recycling Program is to be temporarily closed until January, 2023.” Carried Unanimously

REPORTS continued . . .

Recycling Report continued . . .

43.06.24.22

Moved by Amber Hoogenberg

“that the Stettler Waste Management Authority Recycling Report dated June 24, 2022 be received for information.” Carried Unanimously

44.06.24.22

Moved by Grace Fix

“that the Stettler Waste Management Authority approve funding the Treated Wood Six-month Trial Project in the amount of \$6,000, by going over budget in the Stettler Hauling account.”

In Favour: Amber Hoogenberg, Rick Nelson, Dan Hiller, Grace Fix, Cheryl Barros, Bill Sanchuck and Mark Fox

Opposed: Ernie Gendre

Carried

Amber Hoogenberg left the meeting at 11:54 a.m.

NEW BUSINESS continued . . .

Award Styrofoam Recycling Tender:

45.06.24.22

Moved by Grace Fix

“that the Stettler Waste Management Authority award the Styrofoam Recycling contract to Styro-Go Canada Inc., Calgary, Alberta for a monthly scheduled pick-up service flat rate of \$375 per month plus GST (total monthly charge of \$393.75/yearly charge of \$4,500) with no minimum or maximum of volume of material, subject to the terms and conditions of the request for proposal and submitted proposal; and that SWMA provide a storage shelter for the Styrofoam at the Stettler Transfer Site; and that the combined 2022 pick-up and storage shelter costs, not to exceed the \$8,000 budgeted amount.”

In Favour: Rick Nelson, Dan Hiller, Grace Fix, Cheryl Barros, Bill Sanchuck and Mark Fox

Opposed: Ernie Gendre

Carried

Ernie Gendre shared pictures of the Regina Landfill showing the height of the mounds, etc.

Greg Switenky left the meeting at 11:58 a.m.

NEXT MEETING

The next meeting is scheduled for September 23, 2022 at 10:00 a.m.

ADJOURNMENT

46.06.24.22

Moved by Grace Fix

“that the Stettler Waste Management Authority Meeting be adjourned at 12:01 p.m.”

Carried Unanimously

Chairperson

SWMA Chief Administrative Officer

22nd Annual Alberta CARE Conference

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Cell: 1-780-668-6767
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Management Employees
- Public Works Employees
- Landfill Operators
- Government Waste Management Agencies
- Community Recycling Associations and Non-Profit Groups
- Waste Management Businesses
- Environmental Organizations
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction
Going once...
Going twice...

Beginning September 7th
Ending September 8th at 8pm

22nd Annual Alberta CARE Conference

September 7th-9th
2022

Accommodations

Executive Royal Hotel
8450 Sparrow Drive
Leduc, Alberta
780-986-1840

Group Block - #090622ABC



Telford Lake

Blackgold Rodeo



Alberta CARE

22nd Annual Alberta CARE Conference

September 7th- 9th
2022

Executive Royal Hotel
8450 Sparrow Drive
Leduc, Alberta



Fred Johns Park



Leduc Public Library



Civic Centre

Tuesday, September 6th

New HHW Course - 9:00 a.m. - 4:00 p.m.
Register with executivedirector@albertacare.org

Composting Course - 9:00 a.m. to 4:00 p.m. - register with
executivedirector@albertacare.org

Wednesday, September 7th

8:00 a.m. - NOON DRONE Training Session for Landfills
Register with executivedirector@albertacare.org

9:00 a.m. - 5:00 p.m. Registration and Exhibit Set Up

11:00 a.m. Light Lunch and Refreshments

12:30 p.m. TOUR #1

- DEMO - Wood Chipping - Edge Equipment & Canadian Wood Recycling
- Tour Altroot Compost to Regeneration Facility
(Bus Provided for Tour)

OR

GOLF - Red Tail Landing Club - 18 holes
Tee Time 12:30 p.m. to Start *(Travel on your own)*

OR

TOUR #2

- Blackgold River Tour on the North Saskatchewan River
(Limited Seating) (Bus Provided for Tour)

5:00 p.m. COCKTAILS (Cash Bar)

6:00 p.m. Welcoming Remarks from the Mayor
Welcoming Remarks from the Legislature

6:30 p.m. BUFFET BANQUET

8:00 p.m. Entertainment



Thursday, September 8th

7:00 a.m. Exhibit Viewing & Buffet Breakfast

8:15 a.m. Welcome - Tom Moore, Chairman, Alberta CARE

8:30 a.m. Environmental Strategies and Accomplishments
Mayor Bob Young, City of Leduc, AB

9:15 a.m. Composting to Regenerative Nutrient Dense Soil
Altroot Ltd., Brian Wonnacott & Colby Hansen

10:00 a.m. Waste to Energy - A few Considerations
Mark Parker, Waste Sector Lead, Prairies
Morrison Hershfield

10:45 a.m. ARMA Regulatory Changes
Ed Gugenheimer, Chief Executive Officer
Alberta Recycling Management Authority

NOON BUFFET LUNCH

1:30 p.m. TOUR #3



- DEMO - Shredder/Compactor/Baler/Wrap
- Leduc Regional Landfill Public Drop Off
- Leduc Spray Leachate
- Leduc Eco Centre/ RV Sani Station
(Buses Loading at 1:15 p.m.)

OR

More GOLF - Leduc Golf and New Country Club
18 holes
(Travel on your own)

OR

- Blackgold River Tour on the North Saskatchewan River
(Limited Seating) (Bus Provided for Tour)

5:00 p.m. COCKTAILS

6:30 p.m. BUFFET BANQUET

8:00 p.m. Silent Auction Ends

9:00 p.m. HOSPITALITY EVENING - Hosted by K&K Recycling

\$525.00 Registration Per Person
Register 3 or more Delegates
and receive a....

10% Discount!

Friday, September 9th

7:00 a.m. Exhibit Viewing & Hot Buffet Breakfast

8:30 a.m. Bio Medical Waste Management
GM Pearson, Bio Waste Specialist

9:30 a.m. Alberta Extended Producer Responsibility
Program Status Update Going Into 2023
Dave McKenna, Director of Waste Policy Section
for Alberta Environment and Parks

10:30 a.m. Closing Remarks
Tom Moore, Chairman, Alberta CARE
(Coffee Side Board All Morning)



Main Street Leduc



Leduc Rec Centre



Telford Lake



Heritage Grain Elevator

This Conference is Alberta Environment approved
for Continuing Education Units

Cancellation Deadline
August 26th 2022

Printed on 100% Post-Consumer Recycled Paper

50



ALBERTA Coordinated Action for
Recycling Enterprises (CARE)
1-780-980-8089 Office
1-780-668-6767 Cell

Registration Form

ALBERTA CARE Conference 2022

September 7th-9th, 2022 Executive Royal Hotel
8450 Sparrow Drive Leduc, Alberta
Block of Rooms under #090622ABC

Names: _____

Organization: _____

Address: _____

Email Address: _____ Phone: _____

NO CHARGE FOR TOURS:

Please indicate the number attending Wednesday Tour #1 _____

Please indicate the number attending Wednesday Tour #2 _____

Please indicate the number attending Thursday Tour #3 _____

Golf Fees 18 Holes \$93.93 with Cart (GST included) \$ _____

Sub Total \$ _____

Conference Fee: \$525.00 p.p \$ _____

LESS 10% (if 3 or more attend) \$ _____

GST \$ _____

Spouses or Guests attending meals:

Breakfast Buffet @ \$25.00 p.p. \$ _____

Luncheon @ 35.00 p.p. \$ _____

Buffet @ 60.00 p.p. \$ _____

TOTAL \$ _____

MAIL PAYMENT TO: Alberta CARE, 5212 49 Street, Leduc, Alberta T9E 7H5
EMAIL: executivedirector@albertacare.org or for information call Cell: 780-668-6767

Please indicate any food allergies: _____