

# Town of Stettler

**COUNCIL MEETING**

**NOVEMBER 1, 2022**

**6:30 P.M.**

**BOARD ROOM**



# TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH  
QUALITY OF LIFE FOR OUR  
RESIDENTS AND VISITORS  
THROUGH LEADERSHIP AND  
THE DELIVERY OF EFFECTIVE,  
EFFICIENT AND AFFORDABLE  
SERVICES THAT ARE SOCIALLY  
AND ENVIRONMENTALLY  
RESPONSIBLE

**TOWN OF STETTLER  
REGULAR COUNCIL MEETING  
TUESDAY, NOVEMBER 1<sup>st</sup>, 2022  
6:30 P.M.  
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of October 18<sup>th</sup>, 2022 5-9

4. **Citizens Forum**

5. **Delegations**

6. **Administration**

(a) 2022 Capital Budget – Hydrovac Purchase 10

(b) 2022 Capital Budget – Backhoe Purchase 11-12

(c) 2022 Capital Budget – Flushing Unit Purchase 13

(d) CAO Reports 14-19

(e) Meeting Dates

- Tuesday, November 8 – COW – 4:30pm
- Tuesday, November 15 – Council – 6:30pm
- **Tuesday, November 22 – Tax Public Auction – 1:00pm**
- **Monday, December 5 – Regional Water Meeting – 1:00pm**
- Tuesday, December 6 – Council – 6:30pm
- **Tuesday, December 13 – 2023 Interim Budget Workshop – 3:00pm**
- Tuesday, December 13 – COW – 4:30pm
- Tuesday, December 20 – Council – 6:30pm
- Tuesday, January 3 – Council – 6:30pm
- **Monday, January 9 – 2023 Strategic Planning Workshop – 2:00pm**
- **Tuesday, January 10 – 2023 Capital Budget Council Deliberations – 3:00pm**
- Tuesday, January 10 – COW – 4:30pm
- Tuesday, January 17 – Council – 6:30pm
- Tuesday, February 7 – Council – 6:30pm
- Tuesday, February 14 – COW – 4:30pm
- Tuesday, February 21 – Council – 6:30pm
- Tuesday, March 7 – Council – 6:30pm
- Tuesday, March 14 – COW – 4:30pm
- Tuesday, March 21 – Council – 6:30pm
- Tuesday, April 4 – Council – 6:30pm
- Tuesday, April 11 – COW – 4:30pm
- Tuesday, April 18 – Council – 6:30pm

**COUNCIL AGENDA  
NOVEMBER 1<sup>st</sup>, 2022  
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(f) Accounts Payable in the amount of \$364,745.18 (\$77,848.75 + \$46,566.03 + \$140,116.62 + \$12,672.04 + \$87,541.74	20-33
<b>7. <u>Council</u></b>	
(a) Meeting Reports	
<b>8. <u>Minutes</u></b>	
(a) Stettler District Ambulance Association Meeting – October 17, 2022	34-35
<b>9. <u>Public Hearing</u></b>	
<b>10. <u>Bylaws</u></b>	
<b>11. <u>Correspondence</u></b>	
(a) Stettler Festival of Lights – Thank You Letter	36
(b) Government of Alberta – Premier Announces New Cabinet	37-39
<b>12. <u>Items Added</u></b>	
<b>13. <u>In-Camera Session</u></b>	
<b>14. <u>Adjournment</u></b>	

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, OCTOBER 18<sup>th</sup>, 2022 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:**

Mayor S. Nolls

Councillors C. Barros, G. Lawlor, K. Baker,  
S. Pfeiffer, T. Randell & W. Smith

CAO G. Switenky  
Assistant CAO S. Gerlitz  
Director of Planning & Development L. Graham  
Planning & Operations Clerk A. Stormoen

Media (0)

**Absent:**

**Call to Order:**

Mayor Nolls called the meeting to order at 6:38 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 22:10:21**

Moved by Councillor Barros to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held October 4<sup>th</sup>, 2022

**Motion 22:10:22**

Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on October 4<sup>th</sup>, 2022 be approved as presented.

MOTION CARRIED  
Unanimous

- (b) Business Arising from the October 4<sup>th</sup>, 2022 Minutes

None

- (c) Minutes of the Committee of the Whole Meeting of October 11<sup>th</sup>, 2022

**Motion 22:10:23**

Moved by Councillor Smith that the Minutes of the Committee of the Whole Meeting held on October 11<sup>th</sup>, 2022 be approved as presented.

MOTION CARRIED  
Unanimous

- (d) Business Arising from the October 11<sup>th</sup>, 2022 Minutes

4. **Citizen's Forum:** (a) None

5. **Delegations:** (a) None

6. **Administration:**

- (a) Bank Reconciliations – September 30, 2022

**Motion 22:10:24**

Moved by Councillor Lawlor that Town Council approve the Bank Reconciliations as of September 30, 2022 as presented.

MOTION CARRIED  
Unanimous

(b) 2022 Budget Summary – September 30, 2022

**Motion 22:10:25**

Moved by Councillor Baker that Town Council approve the 2022 Budget Summary as of September 30, 2022 as presented.

MOTION CARRIED  
Unanimous

(c) 2022 Capital Budget Summary – September 30, 2022

**Motion 22:10:26**

Moved by Councillor Lawlor that Town Council approve the 2022 Capital Budget Summary as of September 30, 2022 as presented.

MOTION CARRIED  
Unanimous

(j) Meeting Dates

- Tuesday, November 1 – Council – 6:30pm
- Tuesday, November 8 – COW – 4:30pm
- Tuesday, November 15 – Council – 6:30pm
- **Tuesday, November 22 – Tax Public Auction – 1:00pm**
- **Monday, December 5 – Regional Water Meeting – 1:00pm**
- Tuesday, December 6 – Council – 6:30pm
- **Tuesday, December 13 – 2023 Interim Budget Workshop – 3:00pm**
- Tuesday, December 13 – COW – 4:30pm
- Tuesday, December 20 – Council – 6:30pm

(d) Accounts Payable in the amount of \$557,451.95

**Motion 22:10:27**

Moved by Councillor Baker that the Accounts Payable in the amount of \$557,451.95 (\$339,811.71 + \$4153.02 + \$213,487.22) for the period ending October 18<sup>th</sup>, 2022 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

- October 5 – Talk of the Town
- October 7 – Signed Cheques at the Town Office
- October 11 – Committee of the Whole Meeting
- October 12 – Talk of the Town
- October 14 – Regional Emergency Advisory Meeting
- October 15 – Pheasant Festival Banquet Welcome Speech
- October 17 – Stettler District Ambulance Association

(b) Councillor Baker

- October 11 – Stettler Regional Board of Trade Meeting
- October 11 – Committee of the Whole Meeting
- October 12 – Municipal Planning Commission Meeting
- October 13 – Stettler Airport Master Plan Open House

(c) Councillor Barros

October 6 – Heartland Beautification Committee Meeting  
October 11 – Committee of the Whole Meeting  
October 12 – Municipal Planning Commission Meeting

(d) Councillor Lawlor

October 11 – Stettler Regional Board of Trade Meeting  
October 11 – Committee of the Whole Meeting  
October 12 – Municipal Planning Commission Meeting  
October 13 – Stettler Airport Master Plan Open House  
October 14 – Regional Emergency Advisory Committee  
October 17 – Stettler District Ambulance Association

(e) Councillor Pfeiffer

October 11 – Stettler Regional Board of Trade Meeting  
October 11 – Committee of the Whole Meeting  
October 13 - Stettler Airport Master Plan Open House  
October 14 – Regional 12/21 Waterline Completion Celebration  
October 17 – Stettler FCSS Meeting

(f) Councillor Randell

October 11 – Committee of the Whole Meeting  
October 12 – Municipal Planning Commission Meeting

(g) Councillor Smith

October 6 – Heartland Beautification Meeting  
October 11 – Committee of the Whole Meeting  
October 12 – Municipal Planning Commission Meeting  
October 13 – Stettler Airport Master Plan Open House  
October 14 - Regional 12/21 Waterline Completion Celebration  
October 17 – Stettler FCSS Meeting

**Motion 22:10:28**

Moved by Councillor Randell that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED  
Unanimous

8. **Minutes:**

(a) Parkland Regional Library Board – September 15, 2022

**Motion 22:10:29**

Moved by Councillor Lawlor that the Town of Stettler Council accept the Minutes (a) as presented.

MOTION CARRIED  
Unanimous

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) Bylaw 2152-22 – Rezoning Application

Mayor Nolls welcomed Director of Planning & Development L. Graham and Planning & Operations Clerk A. Stormoen to the meeting.

L. Graham and A. Stormoen advised that an applicant is proposing to rezone the following parcel from C2: Commercial Highway to R1: Residential Low Density.

Existing Zoning Map



Proposed Zoning Map



The applicant has requested the rezoning to aid in the sale of the property. The purchaser intends to occupy one unit while their parents will occupy the second. The property is currently leased and occupied as two residential units. The existing building contains two units which are currently split as one commercial and one residential unit and is reflected as such in the Town’s tax assessment. The rezoning would transition both units to residential use dwelling, duplex (existing) as listed in the R1: Residential Low Density District. The construction of the building proves to be of residential appearance and historically has been utilized as both commercial and residential uses in each unit.

The Residential Low Density District is both conducive with the existing residential development in the area along 48 Avenue SE and across Hwy 56 along 48 Avenue NW as well as the existing and proposed uses on this parcel.

Following 1<sup>st</sup> Reading, a public hearing will be set for the rezoning on November 15, 2022 followed by 2<sup>nd</sup> and 3<sup>rd</sup> reading. Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw and the Municipal Development Plan.

**Motion 22:10:30**

Moved by Councillor Lawlor that the Town of Stettler Council give 1<sup>st</sup> reading to Land Use Bylaw Amendment 2152-22.

MOTION CARRIED  
 Unanimous

Mayor Nolls thanked A. Stormoen and L. Graham for their excellent presentation.



A. Stormoen and L. Graham left the meeting at 7:03 p.m.

11. **Correspondence:** (a) Alberta Health Services – AHS Contacting Patients on Surgical Waitlist in the Central Zone to Confirm Surgical Waitlist Status  
(b) Alberta Transportation – Alberta Municipalities Meeting

**Motion 22:10:31**

Moved by Councillor Smith that the Town of Stettler Council accept the Correspondence items (a-b) as presented.

MOTION CARRIED  
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) None

14. **Adjournment:**

**Motion 22:10:32**

Moved by Councillor Pfeiffer that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 7:07 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Assistant CAO

# Memo

Date: October 27, 2022  
To: Greg Switenky  
CAO  
From: Melissa Robbins  
Director of Operational Services  
Re: Hydrovac Purchase

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## **Background:**

Approved 2022 Capital Budget includes purchase of a new hydrovac for \$600,000.

## **Request for Proposal:**

Request for proposals (RFP) were sent out for hydrovacs on the Alberta Purchasing Connection. The following proposals were received:

Rival Hydrovac (Rival)	\$639,900.00
Industrial Machine Inc.	\$813,320.00
Superior North America (RamVac)	\$616,659.00 (did not meet spec)
FST Canada Inc. (TruVac)	\$497,785.00 (did not meet spec)

## **Equipment Evaluation:**

Comparing the two low bidder models, the RamVac only has a reach of 12-17 feet, with the Rival reaching 25 feet which is our minimum reach specification. Therefore, the based on the minimal price difference, the Rival is better suited for our needs and meets the RFP specifications. Warranty prices will be explored at the time of the hydrovac delivery which is expected to be April 2023. Because of the unpredictable price fluctuations, Rival will not quote warranty prices until the unit is built. Approximate cost of extended 5-year warranty is \$7,000. Warranty purchase options to be considered at time of delivery.

## **Recommendation:**

Administration respectfully recommends that Town of Stettler Council award the purchase of the hydrovac from Rival Hydrovac for a purchase price of \$639,900 excluding gst., funded through the 2022 Capital Budget.

# Memo

Date: October 27, 2022  
To: Greg Switenky  
CAO  
From: Melissa Robbins  
Director of Operational Services  
Re: Backhoe Purchase

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## **Background:**

August 2022, the Town's Case backhoe was stolen from the shop yard. Insurance values the unit at \$140,786 and has instructed us to proceed with replacement of the unit. In the 10 year capital budget, administration planned to replace this backhoe in 2023 for \$250,000.

## **Request for Proposal:**

A request for proposal (RFP) was posted on the Alberta Purchasing Connection. The following proposals were received and include pricing for a thumb and 42" bucket.

Rocky Mountain Equipment (Case)	\$229,838
Finning (CAT)	\$232,200
Brandt (John Deere)	\$283,600
Designcon International Ltd. (John Deer)	\$350,654

## **Equipment Evaluation:**

We did not evaluate the machines for purchase for this RFP because we used to own a Case backhoe and to switch equipment manufacturer's we would have to modify or purchase all new attachments which substantially increases the purchase amount.

## **Attachments and Warranty:**

At this time, administration recommends purchasing the following:

Base model with attachments	\$229,838
Breaker	\$9,250 (this is normally priced around \$14,000)
5 year warranty	<u>\$14,900</u>

Total purchase price	\$253,988
Insurance claim	<u>-\$140,786</u>
Total required expenditure	\$113,202

**Recommendation:**

Administration respectfully recommends that Town of Stettler Council award the purchase of the backhoe including breaker and 5-year warranty to Rocky Mountain Equipment for a total purchase price of \$253,988, excluding gst., funded partially through insurance claim of \$140,786 with the balance of \$113,202 funded through the 2023 Capital Budget.

# Memo

Date: October 25, 2022  
To: Greg Switenky  
CAO  
From: Melissa Robbins  
Director of Operational Services  
Re: Recommendation of Trailer Mounted Sewer Flusher

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**History:**

Approved 2022 capital budget is \$200,000 to purchase a new Trailer Mounted Sewer Flushing Unit.

**Summary of RFP’s received on October 5, 2022:**

The Request for Proposal (RFP) was posted on Alberta Purchasing Connection and the following submissions were received.

Supplier	Brand	Unit Price
Superior North America Inc.	Sewer Equipment Co.	\$163,271.00
FST Canada Inc.	US Jetting	\$172,594.45
Westvac Industrial Ltd.	Vac-Con	\$155,900.00

We are not considering the Westvac Industrial unit as it did not meet specifications. Of the two remaining models, both meet specifications and therefore the Sewer Equipment Co. unit is being recommended for purchase. Public Works has hired a contractor who operates this same model with good success for cleaning and clearing blocked sewer lines.

**Attachments and Warranty:**

Base model	\$163,271.00
Wireless Remote Pendant	\$9,542.00
3 year extended warranty	<u>\$5,595.00</u>
Total Expenditure	\$178,408.00

**Recommendation:**

Administration respectfully recommends that Town of Stettler Council award the Request for Proposal to Superior North America Inc. for the purchase of a 2023 Sewer Equipment Trailer Mounted Flushing unit with a wireless remote pendant and 3-year extended warranty for \$178,408.00, excluding gst funded through the 2022 Capital Budget.

**TO:** Town of Stettler Council

**DATE:** 2022 11 01

**FROM:** Greg Switenky  
CAO

## **CHIEF ADMINISTRATIVE OFFICER'S REPORT – OCTOBER 2022**

### **ADMINISTRATION – CAO – GREG SWITENKY**

1. Meetings: Town Council, Organizational Meeting, Committee of the Whole, SDAA Meeting, Joint Health & Safety Committee, and daily office staff information sharing sessions.
2. Stettler Regional Emergency Management Advisory Committee.
3. SRC updating opportunities/conceptual planning review with specialized consultant.
4. Ongoing local property taxation discussions with ATCO.
5. Seasonal Events/Mainstreet closure logistical planning with Town Operations & Board of Trade staff.
6. Parkland Regional Library Services 2022 & 2023 budget requisition discussions with Board appointed Councillor Lawlor to better understand financial impacts, equitable fairness, and PRLS policy implications for population figures being used/proposed.
7. Ongoing liaison and information sharing with County Administration; working on community development and strengthening collaborative working relationships.
8. Ongoing organizational succession planning considerations.
9. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/Ratepayer concerns.

### **ADMINISTRATION – ASSISTANT CAO – STEVEN GERLITZ**

1. Meetings attended included: Council, Staff, Department Head, Economic Development Committee, Stettler – Film Destination process, Web-Map updates, Internal Meeting Room updates, Benefits updates, Clean Energy Improvement Program
2. Projects worked on included:
  - Clean Energy Improvement Program – Bylaw and Municipal Agreement
  - Website Interactive Mapping tool – from Economic Development Conference
  - 2023 Interim Budget
  - 2022 Operating Budget (Revenue / Expense summary) – September 30, 2022
  - 2022 Capital Budget summary – September 30, 2022
  - 2022 Reserves – September 30, 2022
  - 2022 Federal / Provincial Grants update – September 30, 2022

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- 2022 Regional Water Summary – September 30, 2022
- Garbage and Recycling Inquiries – municipal inquiries
- Council Agenda prep
- Council / Committee of the Whole Minutes
- AP Invoices and sign checks
- Ratepayer issues and concerns

**DIRECTOR OF OPERATIONS – MELISSA ROBBINS**

Meetings attended: Department Head, AB Env. Flood hazard assessment, Internal meeting room

Projects:

- Flood hazard mapping – Alberta Environment
- Internal office meeting room
- Operating Budget 2023-2025
- Airport Master Plan Open House
- On Call training preparation
- Okoppe parking lot – layout
- AT engineering work – highway 56 and 12 partial rehab, four pedestrian crossings
- Moonlight Madness planning
- Staff holiday party planning
- Wellings drawing review
- Sidewalk replacements – working with contractor
- Neptune 360 upgrade
- Highway 12/21 Commission WTP tour

**TRANSPORTATION – SARAH MCCRINDLE**

- Swept streets as needed
- Grader out when needed
- Asphalt patching
- Watered the patch on 46 ave to control the dust for the homeowner
- Haul excess material out of the shop yard
- Flush problem storm lines with the hydrovac
- Open and close the columbarium as needed
- Staff in the transportation dept got their hepatitis vaccinations for working around the hydrovac
- Dug out and relandscaped an outdoor rink in the meadowlands park between 66st and 68st.
- Line painting
- RFP closed for the new backhoe
- Went to red deer to look at a new case backhoe
- Ground all the sidewalk trip hazards from the sidewalk list
- Dug out a little bit of a soft spot on the ATCO diamond at the new sport park and then added new shale

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- Filled out our personal safety evaluations
- Dug graves and filled them as needed
- Installed columbarium wreaths as needed
- Put asphalt millings on the road in the new section at the cemetery.
- Winterized our big asphalt roller
- Installed snow fence
- Had the mechanic go thru the big sander for the tandem truck and make sure all was good for the winter
- Had the mechanic go thru the little sander for the one ton truck to make sure all was good for the winter
- Dug and filled cremations as needed
- Traffic light and pedestrian crosswalk monthly inspection
- Turned on the heaters at all the boxes for the traffic lights. Lined up with a contractor to do the yearly inspections on all the traffic lights
- Picked up and placed cement blocks for the parks department at the dog park
- Installed the Public Parking sign and post at the Okoppe parking lot on 49st
- Installed a fence along the south edge of the property at the Okoppe parking lot
- Helped the water dept on a water break
- Helped the water dept with work out at the lagoons
- Picked the Christmas tree for main street
- Put the sander on the one ton truck
- Hauled clay into the yard
- Hauled crushed concrete into the yard
- Installed parking curb stones along the new fence at the Okoppe parking lot
- Pushed up gravel that was hauled in from a local contractor

**DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING**

**Meetings:**

- Morning staff meetings
- Heartland beautification
- CARA
- After council

**Projects:**

- Fish clean up in WSP
- Orchard water off
- Remembrance Day preparations
- Operating budget 2023-2025
- Campground closed for the season and water blown out
- Mowing at Water Treatment Plant
- Orchard pruning and staking
- Memorial bench
- Regular shifts at the SRC minor hockey and figure skating are in full swing

**DIRECTOR OF PLANNING & DEVELOPMENT – LEANN GRAHAM**



1. Building Permit Activity to Date

	2021 Permits to September 30, 2021	2022 Permits to September 30, 2022
<b>Institutional</b>	\$2,868,560.00	\$479,000.00
<b>Industrial</b>	\$65,000.00	\$1,135,000.00
<b>Commercial</b>	\$365,900.00	\$919,139.00
<b>Residential</b>	\$3,368,178.00	\$2,505,645.00
<b>Total</b>	<b>\$6,658,638.00</b>	<b>\$5,038,784.00</b>

2. Projects:

- Floodway Review
- IDP & SE ASP
- Mid Town Estates Development
- Wellings Development
- Economic Development Committee Initiative
- Corporate Identity Initiatives
- North West ASP
- Internal Meeting Room
- CAO and Administrative Matters
- AE Kennedy Maintenance
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries

3. Meetings:

- JHSC Meeting
- MPC Meetings
- Internal Meeting Room
- Alberta Environment Meeting
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Council and Committee Meetings
- Staff and Department Head

**WATER – GRANT MCQUAY**

- 1) Rounds, readings, locates and meters.
- 2) Dig site repair.
- 3) Weekly cleaning of WTS sanitary tank's and CL17 analyzer bottles changed out.
- 4) Curbstop repairs
- 5) Weekly water distribution sampling for bacti and chlorine residuals.
- 6) Weekly testing for lift station emergency system.
- 7) Sewer backups and repairs.
- 8) Berm repair at Lagoons, raised overflow.

- 9) Winterized air release manholes
- 10) Finished flushing and winterizing hydrants
- 11) Service leak repairs
- 12) Sucked out WTP Manhole and listening tube in Erskine.
- 13) Cleaned out Screen in manhole #2.
- 14) Repaired Water dispenser.
- 15) Weekly Wastewater sampling.
- 16) Weekly Wastewater treatment.
- 17) Aeration building and cells A & B trouble shooting and repairs.
- 18) Hydrant repairs.
- 19) Quarterly water samples THM, HAA's.
- 20) Turbidity analyzers cleaned and calibrated, winterized facilities and completed quarterly maintenance.

### **REGIONAL FIRE CHIEF – MARK DENNIS**

1. Training
  - Vehicle extrication skill review, Rope rescue practical exercise at G3 elevator, new recruit training.
2. Fire Department Operations
  - Meetings- Bearcom AFRRCS, Fire Advisory
  - Alberta municipal affairs -AFRRCS
  - Fire Training tower project - Security lighting and security camera ongoing
  - Ongoing fire fighter payroll submission, incident invoicing, incident investigations, fire cause determination submission to AB gov, Safety Codes inspections regarding fire code.
  - Completed CVIP on Engine 12 and serviced
  - Trouble shoot engine 224 Station 2 Big Valley
  - Schedule non destructive testing for Tower 10
  - Repair tank level gauge tower 10
  - Schedule service for rescue 14 West Stock frame and Alignment
  - Repaired back up camera on engine 11 ongoing ordered parts
  - Brush 16 out of service 12 weeks, pump failure parts on order
  - Budget
1. Regional Fire Department Incident Summary
  - September incidents 38 - 5 Motor vehicle incident, 3 Vehicle fires, 10 alarm calls, 9 medical first response, 8 wildland fires, 3 vehicle fires, and 3 public services.

### **WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS**

1. Nova Chemicals was out on Oct 12<sup>th</sup> for a tour of our plant. They came out to see our operation and ask questions on how we dealt with algae as they were having problems at their facility and hoping to get some ideas on how to combat it. They enjoyed their visit and offered a tour of their facility to our staff also.

2. 12/21 Commission was out to tour the plant on Oct 14<sup>th</sup>. It was a large group of approximately 30 people. They all seemed to be enthusiastic with their questions and seemed to enjoy the tour. Many stragglers seemed to really enjoy the tour staying to continue asking questions and needed to be prodded to catch up with the rest of the group that were gathering at the bus. All in all, it was a good tour!
3. A new VFD for pump for pump 3102A, micro filter forwarding pump, has been sourced and is on order with an ETA of approximately 4-6 months.
4. Many of the communities being served were showing lower residual chlorine numbers. The duty operator started to lower the ammonia feed to combat this. The numbers continued to drop so further troubleshooting was required. It was found that the ammonia pumps capacities had increased quite a bit most likely due to the dropping ambient temperatures. This increased the ammonia dosage as well. The pumps were recalibrated to adjust for the increased capacity. The residual chlorine numbers of the communities all came back up with a couple taking a little longer to do so. All of the communities were in compliance during this time. The numbers leaving the plant were all in compliance during this time.
5. There were a couple of minor communication problems with the micro filter racks. One was rectified by replacing a communication card with a spare that was on hand.
6. The yearly fire extinguisher checks, maintenance and certification was carried out by Contact Safety.
7. We had a water treatment chemical vendor come up to do some jar testing with their products and have added them to our list of companies who will receive our bid letters this year.
8. Regular monthly maintenance carried out



Greg Switenky  
CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76403	76427
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	76403	2022-10-21	\$60.96
-----			
Invoice Description		Invoice Number	Invoice Amount
Admin and P&D Discharges		2022.09.30	\$60.96
-----			
Altus Group	76404	2022-10-21	\$50.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Admin Refund Complaint Fee		2022.10.14	\$50.00
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C. R. Glass Ltd.	76405	2022-10-21	\$99.75
-----			
Invoice Description		Invoice Number	Invoice Amount
Trans Install door glass grade		5435	\$99.75
-----			
Canada Post Corporation	76406	2022-10-21	\$1,527.84
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Invoice Description		Invoice Number	Invoice Amount
Water Billing Postage		9840558582	\$1,527.84
-----			
Corspraying	76407	2022-10-21	\$8,099.05
-----			
Invoice Description		Invoice Number	Invoice Amount
Pest & Weed Control Contract		2244	\$5,709.38
Pest & Weed Control Contract		2252	\$2,389.67
-----			
Fastimes Towing	76408	2022-10-21	\$231.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Park Tow Fire Truck #49 to		4286	\$231.00
-----			
Gary Moe Chevrolet Buick GMC	76409	2022-10-21	\$250.68
-----			
Invoice Description		Invoice Number	Invoice Amount
Park Door Latch & Cable #127		242444	\$250.68
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Innov8 Digital Solutions	76410	2022-10-21	\$201.79
-----			
Invoice Description		Invoice Number	Invoice Amount
P&L Photocopies 09.06 to 10.05		IN369660	\$201.79
-----			
John Deere Financial	76411	2022-10-21	\$25.82
-----			
Invoice Description		Invoice Number	Invoice Amount
Shop Air Filter for Hydraulic		1579520	\$25.82

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Legacy Monuments Ltd.	76412	2022-10-21	\$399.00
Invoice Description	Invoice Number	Invoice Amount	
Cemetery Memorial Tree Park	TREE PARK 2022	\$399.00	
Purolator Courier Ltd.	76413	2022-10-21	\$1,261.11
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Freight	451631794	\$1,261.11	
Receiver General for Canada	76414	2022-10-21	\$54,797.28
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP21-22	\$42,194.13	
Town Tax Remittance	PP21-22.	\$8,150.50	
BOT Tax Remittance	PP21-22.BOT	\$1,824.78	
Library Tax Remittance	PP21-22.LIBRAR	\$2,627.87	
Receiver General for Canada	76415	2022-10-21	\$30.00
Invoice Description	Invoice Number	Invoice Amount	
Garnishee	PP21-22	\$30.00	
Receiver General for Canada	76416	2022-10-21	\$327.23
Invoice Description	Invoice Number	Invoice Amount	
Garnishee	PP21-22	\$327.23	
Romar Power Sports	76417	2022-10-21	\$20.22
Invoice Description	Invoice Number	Invoice Amount	
Park Stud bolts for mower blad	220927-4	\$20.22	
Snap On Tools	76418	2022-10-21	\$387.45
Invoice Description	Invoice Number	Invoice Amount	
Shop New Creeper for Shop	09232260750	\$387.45	
Stars Foundation	76419	2022-10-21	\$12,000.00
Invoice Description	Invoice Number	Invoice Amount	
Stars Donation	2022	\$12,000.00	
Supply Co.	76420	2022-10-21	\$1,498.22
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt 10 Flipak Containers	INV-000749	\$758.21	
Fire Jnt 7 Red Flipak Containe	INV-000760	\$227.56	
Fire Jnt 10 Flipak Containers	INV-000795	\$512.45	
Town of Stettler - Petty Cash	76421	2022-10-21	\$236.45
Invoice Description	Invoice Number	Invoice Amount	
Office Lotto Tickets/Bylaw Pos	2022.10.19	\$236.45	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Twilite Music Services	76422	2022-10-21	\$4,882.50
Invoice Description	Invoice Number	Invoice Amount	
Staff Party Entertainment	CK4PTD	\$4,882.50	
Uline Canada Corporation	76423	2022-10-21	\$70.88
Invoice Description	Invoice Number	Invoice Amount	
SRC 2 Table casters	11090332	\$70.88	
Watson, Jason	76424	2022-10-21	\$460.96
Invoice Description	Invoice Number	Invoice Amount	
Water Refund Util AC Cr Bal	2022.10.17	\$460.96	
Wog, Tracy	76425	2022-10-21	\$36.23
Invoice Description	Invoice Number	Invoice Amount	
Water Refund Util AC Cr Bal	2022.10.13	\$36.23	
Xylem Canada Company	76426	2022-10-21	\$437.39
Invoice Description	Invoice Number	Invoice Amount	
WTP Float Switch	3558378425	\$437.39	
Yakelashek, Sheree	76427	2022-10-21	\$149.93
Invoice Description	Invoice Number	Invoice Amount	
Wellness Network Event Door Pr	2022.10.17	\$149.93	
Total Cheques			\$87,541.74

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76429	76435
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Active Network	76429	2022-10-28	\$5,756.10
-----			
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	P&L Software Maintenance	4200011791	\$959.35
	P&L Software Maintenance	4200011792	\$959.35
	SRC Software Maintenance	4200011793	\$959.35
	Com Hall Software Maintenance	4200011886	\$959.35
	P&L Software Maintenance	4200011838	\$959.35
	SRC Software Maintenance	4200011839	\$959.35
-----			
Cianfarani, Tony	76430	2022-10-28	\$31.60
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	Fire Joint Hose, crimp fee, re	2022.10.26	\$31.60
-----			
Gary Moe Chevrolet Buick GMC	76431	2022-10-28	\$436.15
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	Fire 2 Display Batw/exch	243250	\$436.15
-----			
MISA Prairies	76432	2022-10-28	\$78.75
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	Computer MISA Membership	300006341	\$78.75
-----			
Stettler Auto Works Ltd.	76433	2022-10-28	\$533.40
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	Fire Hired Tow Truck Fire Call	362034	\$533.40
-----			
TJ Paving Ltd.	76434	2022-10-28	\$69,915.94
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	TS105 44th Ave Holdback Releas	PPC#3-TS105	\$69,915.94
-----			
Woody's Automotive Ltd.	76435	2022-10-28	\$1,096.81
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	Fire Joint 2 Oil Filters/Wrenc	784016	\$61.60
	Shop Janitor Supplies	786357	\$191.63
	Shop Supplies	786115	\$82.49
	Shop Washer Hose #48	787047	\$0.86
	Hydrovac Lock pin for hose ree	787161	\$3.03
	Trans New ground cable #174	785953	\$13.14
	Water Reservoir Oil & Filters	784864	\$387.09
	Parks Duct Tape	784731	\$22.64
	Parks Seat Covers	785147	\$257.25
	Parks Blade hub seal #178	785619	\$14.87
	Parks Fuel cap #81	786162	\$26.34
	Parks Oil Filter #81	786234	\$5.25
	Parks Oil Filter #8	786424	\$5.25

System: 2022-10-28 8:50:08 AM  
User Date: 2022-10-28

Town Of Stettler  
CHEQUE DISTRIBUTION REPORT  
Payables Management

Page: 2  
User ID: Veronica

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks Blade Hub Dust Seal #178	787121		\$25.37
	Total Cheques		----- \$77,848.75 =====



Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005250	EFT0005304
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands - Grainger Inc.	EFT0005250	2022-10-25	\$1,049.97
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Pool 6 Panel Filters	9455377292	\$68.29	
Pool 2 Squeegees	9450356200	\$119.60	
Pool Janitor Supplies	9447602435	\$269.62	
Pool 6 Please Air Filters	9447113458	\$592.46	
=====			
Action Plumbing & Excavating	EFT0005251	2022-10-25	\$1,959.34
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
WTP Yearly Boiler Maintenance	W38654	\$1,861.68	
Pool 4 Hose Clamps/Nylon Tubin	I030975	\$97.66	
=====			
APEX Supplementary Pension Pla	EFT0005252	2022-10-25	\$424.87
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Supplementary Pension Plan Tr	PP21-22	\$424.87	
=====			
Aurora Flags and Banners Inc.	EFT0005253	2022-10-25	\$1,031.80
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Fire Joint 8 Flags	20124011	\$1,031.80	
=====			
Black Press Group Ltd.	EFT0005254	2022-10-25	\$1,162.38
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
P&D Advertising	34322073	\$1,162.38	
=====			
Border Paving Ltd.	EFT0005255	2022-10-25	\$4,328.50
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Roads Asphalt hot mix	72605	\$1,320.75	
Roads Asphalt	72546	\$3,007.75	
=====			
Bounty Onsite Inc.	EFT0005256	2022-10-25	\$5,424.46
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Bylaw Inspection Supplies	001-131437	\$106.29	
Shop Battery Isolator Switch	001-130944	\$20.09	
Trans Sidewalk marking paint	001-131058	\$23.07	
Trans White marking paint	001-130778	\$23.07	
Trans Orange Safety Paint	001-131296	\$19.33	
WTP 4 Cases of nitrile gloves	001-131576	\$95.30	
WTP Janitor Supplies	001-131536	\$202.65	
WTP Safety Supplies & Filters	001-131598	\$456.81	
Water RV antifreeze winterizin	001-131233	\$569.86	
Water White Marking Paint	001-131710	\$70.71	
Water Rags for dig trailer	001-131822	\$27.03	
Water SS Bolts for hydrants	001-131930	\$480.27	
Water Safety Supplies/Gaskets	001-130511	\$944.95	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Water Pick & Handle	001-130784		\$49.39
SRC Sticky pad for ice	001-131337		\$87.29
SRC Janitor supplies	001-131168		\$82.14
SRC Janitor Supplies	001-131243		\$861.36
SRC Dispencer Battereis	001-131374		\$77.62
SRC Janitor Supplies	001-131511		\$134.24
SRC Janitor Supplies	001-131881		\$1,050.46
Parks Blade hu seal #172	001-131771		\$11.70
Lions Parks 2 Caution Signs	001-130730		\$88.20
=====			
Burmac Mechanical 2000	EFT0005257	2022-10-25	\$53.07
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
WTP ABS Parts	103458	\$17.59	
Water Water line valve	103399	\$35.48	
=====			
Canadian Tire #671	EFT0005258	2022-10-25	\$25.49
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
SRC Battery for Caliper	0138	\$7.65	
Parks Spray Park Repair Parts	0135	\$17.84	
=====			
Canadian Union of Public Emplo	EFT0005259	2022-10-25	\$742.50
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Union Dues	PP21-22	\$742.50	
=====			
Canoe Procurement Group of Can	EFT0005260	2022-10-25	\$29,762.87
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Misc Dept Aug Fuel	PF-10531-10169	\$13,062.53	
Trans Mount New Grader Tires	AB128939	\$923.58	
Trans Grader Filters unit #145	AB128765	\$149.49	
Trans New Tires for Grader#145	AB129020	\$8,015.15	
Trans New Door Window Grader	AB129247	\$1,592.36	
Snow Removal Snow Fences	AB133595	\$234.95	
Water Repair clamps & couplers	AB130625	\$3,788.09	
SRC Janitor Supplies	AB129655	\$163.20	
Parks Tire Repair Mower #178	AB131760	\$60.81	
Parks New leaf springs #127	AB131554	\$898.28	
Parks New front tires #178	AB131572	\$687.86	
Shop Chev Delo Syn HD 75w90	PF-10542-10189	\$186.57	
=====			
Caro Analytical Services	EFT0005261	2022-10-25	\$424.51
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
WTP Water Analysis	IC2223878	\$37.18	
WTP Water Analysis	IC2223890	\$154.44	
WTP Water Analysis	IC2224982	\$232.89	
=====			
Cas Tech Inc.	EFT0005262	2022-10-25	\$336.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Pool Microsoft Office Business	220000002180	\$336.00	
=====			
CentralSquare Canada Software	EFT0005263	2022-10-25	\$499.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Computer Diamond Conference	362212	\$499.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Chapman Riebeek	EFT0005264	2022-10-25	\$370.64
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Sep Legal Services	2210031	\$370.64	
Chemtrade West Limited Partner	EFT0005265	2022-10-25	\$10,565.37
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	93432148	\$10,565.37	
ClearTech Industries Inc.	EFT0005266	2022-10-25	\$21,589.30
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	INV1040163	\$5,220.64	
WTP Chemicals & Container Dep	INV1040515	\$2,879.42	
WTP Chemicals	INV1040934	\$10,694.25	
WTP Chemicals & Container Dep	INV1041841	\$3,713.64	
WTP1	INV1043222	\$4,071.36	
Clearview Public Schools	EFT0005267	2022-10-25	\$2,157.87
Invoice Description	Invoice Number	Invoice Amount	
Sep Joint Office Expenses	6705	\$2,157.87	
Combat Spraying Ltd.	EFT0005268	2022-10-25	\$945.00
Invoice Description	Invoice Number	Invoice Amount	
Park Portable Toilet Rentals	7198	\$945.00	
Dean's Machine Inc.	EFT0005269	2022-10-25	\$1,672.37
Invoice Description	Invoice Number	Invoice Amount	
Trans Steel Bar for Tarp Weigh	46066	\$90.72	
Water Repair valve block on	46652	\$57.75	
Sewer Machine Special nut for	46589	\$1,437.27	
Parks Machine O-Ring Groove in	46643	\$86.63	
ESC Automation	EFT0005270	2022-10-25	\$1,839.60
Invoice Description	Invoice Number	Invoice Amount	
Pool Software Maintenance	SCPAY0123431	\$1,839.60	
GT Hydraulic & Bearing	EFT0005271	2022-10-25	\$4,334.74
Invoice Description	Invoice Number	Invoice Amount	
Shop Mower Wheel Bearings	000-380410	\$2,694.06	
Trans/Water/Parks Filters	000-380411	\$402.50	
Trans New Battery for Sander	000-382102	\$167.54	
SRC Exhaust Belt Dressing Room	000-380937	\$28.79	
Skate Park 4 6V DC Batteries	000-381445	\$1,041.85	
Hach Sales & Service Ltd.	EFT0005272	2022-10-25	\$10,108.47
Invoice Description	Invoice Number	Invoice Amount	
WTP AMC & Particle Counter	301162	\$4,742.85	
WTP AF7000 Motor Gearbox Assbl	302203	\$5,365.62	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Heartland Auto Supply	EFT0005273	2022-10-25	\$1,980.82
-----			
	Invoice Description	Invoice Number	Invoice Amount
	Shop Supplies & Tools	001-522402	\$570.31
	Shop Sawzall Blades	001-522989	\$17.53
	Shop New Wheel Bearing #48	001-523922	\$358.11
	Trans Fuel Injector & Air Filt	001-522444	\$71.60
	Trans Trailer plug & tail ligh	001-522522	\$90.94
	Trans New lights for drop deck	001-522732	\$9.26
	Trans Tools	001-522495	\$93.61
	Traffic Signal Repair Parts	001-523185	\$53.59
	Water Rear Diff Friction Modif	001-522622	\$31.44
	Water Grease Nipples for Loade	001-522351	\$24.68
	Water Carabiners for tandem ch	001-523059	\$12.02
	Water New trailer plug #135	001-524163	\$7.88
	Water Trailer wiring flat deck	001-524164	\$12.39
	Sewer Flywheel for Lift B Moto	001-522497	\$198.10
	Parks Hydraulic oil for Zambon	001-522053	\$131.77
	Parks Transmission oil unit #4	001-524262	\$76.86
	Parks Oil Filter unit #81	001-524386	\$9.91
	Parks Wiper blades for unit #3	001-523429	\$18.63
	Parks Oil Pan Gasket #88	001-523430	\$109.73
	Parks Front Diff Pinion Seal	001-523610	\$52.19
	Parks New Becon Light Switch	001-523640	\$9.82
	Roads Okkope Parking Lot	001-523060	\$20.45
-----			
Heartland Express	EFT0005274	2022-10-25	\$49.25
-----			
	Invoice Description	Invoice Number	Invoice Amount
	Shop Freight for mower parts	13670	\$49.25
-----			
Hi Way 9 Express Ltd.	EFT0005275	2022-10-25	\$938.14
-----			
	Invoice Description	Invoice Number	Invoice Amount
	Shop Freight from Joe Johnson	31853727	\$44.73
	Trans Freight from Phoenix Fen	32243617	\$108.76
	Trans Freight from WR Meadows	66024192	\$620.40
	Waters Freight from Superior	12551161	\$164.25
-----			
i. d. Apparel	EFT0005277	2022-10-25	\$3,328.98
-----			
	Invoice Description	Invoice Number	Invoice Amount
	PR Town Branded Apparel	110978	\$1,997.47
	PR Town Branded Apparel	111120	\$1,000.76
	Trans Town branding Safety	111691	\$236.25
	Water Logo for Safety Vests	111312	\$94.50
-----			
Joe Johnson Equipment	EFT0005278	2022-10-25	\$986.40
-----			
	Invoice Description	Invoice Number	Invoice Amount
	Trans Dirt Shoes & side shield	P52070	\$986.40
-----			
KaizenLAB Inc.	EFT0005279	2022-10-25	\$54.32
-----			
	Invoice Description	Invoice Number	Invoice Amount
	Sewer Lagoon Sampling	INV0081153	\$54.32

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Kathy's Printing Service	EFT0005280	2022-10-25	\$5,110.35
Invoice Description	Invoice Number	Invoice Amount	
PR Town Life - Fall 2022	6147	\$4,320.75	
P&L Wellness Event Bags	6130	\$789.60	
Keiths Refrigeration	EFT0005281	2022-10-25	\$525.00
Invoice Description	Invoice Number	Invoice Amount	
WTP Compressor Repairs	22110	\$273.00	
Pool Pull & Clean Flame Sensor	22135	\$252.00	
Lifesaving Society	EFT0005282	2022-10-25	\$225.00
Invoice Description	Invoice Number	Invoice Amount	
Pool 5 Swim Instructor Exams	20203	\$225.00	
Mountainview Systems Ltd.	EFT0005283	2022-10-25	\$173.25
Invoice Description	Invoice Number	Invoice Amount	
Drainage Calibrate Laser Level	VI-028550	\$173.25	
Municipal Property Consultants	EFT0005284	2022-10-25	\$6,915.99
Invoice Description	Invoice Number	Invoice Amount	
Oct 2022 Assessor	17162	\$6,915.99	
Mutual Propane Ltd.	EFT0005285	2022-10-25	\$994.61
Invoice Description	Invoice Number	Invoice Amount	
Sewer Propane for pump shack	A-002127	\$994.61	
Nolls, Sean	EFT0005286	2022-10-25	\$276.11
Invoice Description	Invoice Number	Invoice Amount	
Water Refund Util AC Cr Bal	2022.10.14	\$276.11	
NSC Minerals Ltd.	EFT0005287	2022-10-25	\$6,239.63
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Road Salt	SXP294049	\$6,239.63	
Oakcreek Golf & Turf Inc.	EFT0005288	2022-10-25	\$992.66
Invoice Description	Invoice Number	Invoice Amount	
Park Brake cables for #9	2311716	\$621.89	
Parks New Bearings & seal for	2311885	\$370.77	
OK Tire Stettler	EFT0005289	2022-10-25	\$457.45
Invoice Description	Invoice Number	Invoice Amount	
Water Trans tire repair #135	IN090928	\$27.83	
Parks New Tires for mower #172	IN089361	\$429.62	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Peavey Mart	EFT0005290	2022-10-25	\$165.06
-----			
Invoice Description	Invoice Number	Invoice Amount	
Trans Tools	2001933003	\$64.64	
Spray Park RV Antifreeze	2003056003	\$100.42	
Pfeiffer House of Music	EFT0005291	2022-10-25	\$359.54
-----			
Invoice Description	Invoice Number	Invoice Amount	
SRC INstall Microphone input	0101222	\$359.54	
Rollies Vac Systems	EFT0005292	2022-10-25	\$336.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	22170	\$336.00	
Somerville, Andrew	EFT0005293	2022-10-25	\$1,213.89
-----			
Invoice Description	Invoice Number	Invoice Amount	
Computer Travel & Subsistence	2022.10.14	\$1,213.89	
Stettler & District Handibus	EFT0005297	2022-10-25	\$180.58
-----			
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage Sep Utilities	3750	\$180.58	
Stettler Agri-Centre	EFT0005294	2022-10-25	\$657.13
-----			
Invoice Description	Invoice Number	Invoice Amount	
Trans Chain	20887S	\$36.33	
Cemetery Hedge Trimmer	20584S	\$446.25	
Parks Carb rebuild kit #92	20688S	\$150.92	
Parks Air Filter for leaf blow	20842S	\$3.78	
Parks Sharpening Files	20434S	\$19.85	
Stettler Building Supplies Ltd	EFT0005295	2022-10-25	\$91.80
-----			
Invoice Description	Invoice Number	Invoice Amount	
SRC Treated Lumber	AJ0973	\$23.61	
SRC Drywall mud knife	AJ1179	\$38.83	
SRC Memorial Bench concrete	AJ2064	\$29.36	
Stettler Equipment Sales & Ren	EFT0005296	2022-10-25	\$587.04
-----			
Invoice Description	Invoice Number	Invoice Amount	
Trans Bobcat Filters #117	136493	\$450.54	
SRC Rent Sod Cutter	136838	\$136.50	
Stettler Home Hardware	EFT0005276	2022-10-25	\$644.57
-----			
Invoice Description	Invoice Number	Invoice Amount	
Office 3 water refills	130459	\$15.75	
Office 3 Water refills	130614	\$15.75	
Office Deck Padding	130417	\$14.53	
Trans 3 water refills	130575	\$11.25	
WTP Exhaust Fan Motor	130617	\$178.49	
SRC Weather Proof outlet cover	130489	\$23.08	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SRC Janitor Supplies	130627		\$36.99
SRC 1 Canada Flag	130444		\$39.89
SRC Memorial Bench Screws	130550		\$4.50
SRC 1 Alberta & 6 Canada Flags	130596		\$307.58
SRC Chainsaw file	130454		\$6.27
=====			
Stettler Telephone Answering S	EFT0005298	2022-10-25	\$136.50
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----			
WTP Oct Working Alone Monitori	155	\$136.50	
=====			
Stettler Vet Clinic	EFT0005301	2022-10-25	\$1,949.81
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Sep Vet Clinic Fees	808750	\$238.33	
Sep Vet Clinic Fees	808786	\$238.33	
Sep Vet Clinic Fees	808943	\$357.79	
Sep Vet Clinic Fees	809028	\$715.01	
Sep Vet Clinic Fees	809132	\$113.01	
Sep Vet Clinic Fees	809251	\$268.07	
Sep Vet Clinic Fees	809494	\$19.27	
=====			
Trinus Technologies Inc	EFT0005299	2022-10-25	\$775.98
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Computer Anti Virus/email/back	R77860-36632	\$775.98	
=====			
Uptown Office Supply Ltd.	EFT0005300	2022-10-25	\$643.86
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Office Stationery	04531B	\$72.01	
Office Stationery	04602B	\$127.68	
Fire Joint mailing tubes	04501B	\$20.79	
Trans Stationery	04664B	\$62.33	
WTP Stationery	04703B	\$258.32	
Water Stationery	04504B	\$10.32	
P&L Office Supplies	04646B	\$82.95	
Fitness Stationery	04582B	\$9.46	
=====			
Westvac Industrial Ltd.	EFT0005302	2022-10-25	\$365.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Equip Hydrovac Hose Reel	P01610	\$365.00	
=====			
Wet Water Industries Ltd.	EFT0005303	2022-10-25	\$153.78
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Fire Joint Nov Wtr Treat Equip	AR42464	\$76.89	
Fire Joint Oct Wtr Treat Equip	AR41674	\$76.89	
=====			
Yost, Dustin & Maria Cristine	EFT0005304	2022-10-25	\$1,800.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Comm Hall Oct Hall Janitor	2022.10.01	\$1,800.00	
=====			
Total Cheques			\$140,116.62

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID GENERAL	GENERAL
Vendor Name	First	Last	Cheque Number ONL000584	ONL000588
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Access Gas Services Inc.	ONL000584	2022-10-21	\$12,084.22
Invoice Description	Invoice Number	Invoice Amount	
-----			
Office Joint Sep Gas Bill	202209-3693	\$390.57	
Fire Joint Sep Gas Bill	202209-3687	\$163.94	
Town Shop Sep Gas Bill	202209-3694	\$117.63	
Airport Sep Gas Bill	202209-3686	\$84.48	
WTP Sep Gas Bill	202209-3689	\$1,434.10	
Water Trans Sep Gas Bill	202209-3684	\$72.53	
Sewer 1 Sep Gas Bill	202209-3685	\$117.13	
Sewer 2 Sep Gas Bil	202209-3692	\$75.43	
SRC Sep Gas Bill	202209-3691	\$9,227.35	
Comm Hall Sep Gas Bill	202209-3690	\$211.84	
Parks Lions Sep Gas Bill	202209-3688	\$107.84	
Gear Up Sep Gas Bill	202209-3679	\$81.38	
=====			
Shaw Cable	ONL000585	2022-10-21	\$73.50
Invoice Description	Invoice Number	Invoice Amount	
-----			
Comm Hall WiFi 11.17 to 12.16	2022.10.17	\$73.50	
=====			
Shaw Cable	ONL000586	2022-10-21	\$288.75
Invoice Description	Invoice Number	Invoice Amount	
-----			
SRC WiFi 11.14 to 12.14	2022.10.15	\$288.75	
=====			
Shaw Cablesystems GP	ONL000587	2022-10-21	\$109.15
Invoice Description	Invoice Number	Invoice Amount	
-----			
Fitness Area Nov Cable TV	2022.10.01	\$109.15	
=====			
United Farmers of Alberta	ONL000588	2022-10-21	\$116.42
Invoice Description	Invoice Number	Invoice Amount	
-----			
Roads Nail Pegs	SONIV3780130	\$15.69	
SRC Grease Gun	SOINV3784693	\$41.99	
Parks Zip Ties	SOINV3740715	\$58.74	
	Total Cheques		\$12,672.04
			=====



Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000589
Cheque Date	First	Last		ONL000590

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Corporate Payment Systems	ONL000589	2022-10-28	\$32,835.01
-----			
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	SRC Janitor Supplies	2022.10.05.343	\$28.26
	BOT Corporate Visa	2022.10.05.BOT	\$1,200.32
	Fitness Area Special Event Sup	2022.10.05.768	\$1,233.99
	WTP Toggle Switches, Bushing	2022.10.05.832	\$217.67
	Fire Joint Training Meals/Supp	2022.10.05.655	\$3,661.09
	GIS Training/Subscriptions/Off	2022.10.05.425	\$608.01
	Water Trans Level 1 Training	2022.10.05.149	\$4,377.68
	Admin Trvl & Sub AM Convention	2022.10.05.758	\$11,363.73
	P&L Office Supplies/Hall suppl	2022.10.05.981	\$546.69
	Admin Trvl & Sub Property Tax	2022.10.05.492	\$432.92
	P&D AM Convention Room	2022.10.05.164	\$1,061.18
	Fire Trvl & Sub AM Convention	2022.10.05.292	\$1,888.79
	Eng Admin Trvl & Sub AM Conven	2022.10.05.763	\$1,385.50
	Okoppe Parking Lot Stones	2022.10.05.764	\$272.17
	Pool Office & Janitor Supplies	2022.10.05.762	\$334.31
	Shop Coffee/New Transmission	2022.10.05.623	\$2,180.84
	Computer - Laptop/Admin Traini	2022.10.06.767	\$2,041.86
-----			
Workers' Compensation Board -	ONL000590	2022-10-28	\$13,731.02
	Invoice Description	Invoice Number	Invoice Amount
	-----		
	WCB 4th 2022 nstallment	25827761	\$6,864.99
	WCB 5th 2022 Installment	25889134	\$6,866.03
			-----
	Total Cheques		\$46,566.03
			=====

**MINUTES OF THE SPECIAL STETTLER DISTRICT AMBULANCE ASSOCIATION MEETING HELD ON MONDAY, OCTOBER 17, 2022 COMMENCING AT 3:30 P.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE.**

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**PRESENT:** Dave Grover, County of Stettler Councillor (Chairperson)  
Justin Stevens, County of Stettler Councillor  
Gord Lawlor, Town of Stettler Councillor (Vice Chairperson)  
Sean Nolls, Town of Stettler Councillor (joined the meeting at 3:33 p.m.)  
Blaine Brinson, Summer Village of Rochon Sands  
Ed Waugh, Summer Village of White Sands  
Amber Hoogenberg, Village of Big Valley  
Doug Brooker, Village of Donalda  
David Guba, Member-At-Large (Patient and/or Family Advocate)

**Other:** Greg Switenky, Town of Stettler CAO  
Kristie Vallet, Village of Donalda CAO  
Yvette Cassidy, Chief Administrative Officer  
Andrew Brysiuk, Director of Municipal Services  
Christa Cornelssen, Director of Corporate Services  
Michelle Hoover, Legislative Assistant  
Marlene Hanson, Executive Assistant

**ABSENT:**

**Other:** Linda Borg, Shift Supervisor  
Janet Chaney, Rural Acute Care Manager for Stettler Hospital and Care Centre

**CALL TO ORDER**

The meeting was called to order at 3:30 p.m. on Monday, October 17, 2022 by Chairperson Dave Grover.

Introductions were completed.

**AGENDA ADDITIONS AND APPROVAL**

**86.10.17.22**

**Moved by Blaine Brinson**

“that the October 17, 2022 Special Stettler District Ambulance Association Meeting agenda be approved as presented.” Carried Unanimously

**NEW BUSINESS**

**Purchase of a New Ambulance:**

CAO Cassidy identified the need for a second ambulance purchase. Administration has investigated and may borrow from the bank, Alberta Capital Finance or work with Alberta Health Services that may fund some of the costs of the second ambulance.

Sean Nolls joined the meeting at 3:33 p.m.

Christa Cornelssen reported that a 30% deposit is required when ordering, remaining due when delivered. Capital Finance rate (4.85% for 3-year term – rate changes daily being determined upon approval) is higher than through the bank (around 6%) – quoted rate is fixed.

**87.10.17.22**

**Moved by Amber Hoogenberg**

“that the Stettler District Ambulance Association authorize and direct Administration to purchase the 2022 Ford Demer Gas Ambulance from Crestline Coach Ltd. for a total price of \$256,815.00.” Carried Unanimously

**IN-CAMERA SESSION**

**88.10.17.22 Moved by Blaine Brinson**  
“that the Stettler District Ambulance Association enter into an in-camera session at 3:44 p.m. to discuss items exempt from disclosure in the Freedom of Information and Protection of Privacy Act as:  
Section 25: Disclosure harmful to economic and other interests of a public body  
RE: AHS Contract Update.” Carried Unanimously

**89.10.17.22 Moved by Sean Nolls**  
“that the Stettler District Ambulance Association exit out of in-camera at 4:12 p.m.” Carried Unanimously

The meeting reconvened.

AHS Contract Extension:  
**90.10.17.22 Moved by Gord Lawlor**  
“that the Stettler District Ambulance Association approve the extension to the Alberta Health Services’ Contract, as presented and for Administration to endorse the agreement.” Carried Unanimously

Administration was thanked for a job well done.

**NEXT MEETING**

The next meeting of the Stettler District Ambulance Association is scheduled for Monday, December 16, 2022 at 10:00 a.m.

**91.10.17.22 Moved by Sean Nolls**  
“that the Stettler District Ambulance Association approve the Press Release, as presented and authorize to publicize.” Carried Unanimously

**ADJOURNMENT**

**92.10.17.22 Moved by Ed Waugh**  
“that the Stettler District Ambulance Association Meeting adjourn at 4:14 p.m.” Carried Unanimously

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Chairperson

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Administrator

# STETTLER FESTIVAL OF LIGHTS

November 29- December 3, 2022



Dear Town of Stettler,

Thank you for supporting the 25th annual Stettler Festival of Lights. Over the past 24 years Stettler Festival of Lights has raised \$1,458,030.00 to enhance patient care at the Stettler Hospital and Care Centre. We can only attribute this tremendous success to the wonderful donors and community members, like you, who have helped volunteer and fund the purchase of many important health care enhancements and needs.

Through your support the money raised this year will go a long way towards purchasing an ultrasound machine for the Stettler Hospital. This will greatly enhance patient safety in the ER and Labour and Delivery.

Thank you once again for supporting the Stettler Festival of Lights and enhancing health care in your community. Please find your charitable receipt attached below.

A handwritten signature in black ink that reads "Cheryl Barros".

Cheryl Barros  
Board Chair, Stettler Health Services Foundation

A handwritten signature in black ink that reads "Amy Roberts".

Amy Roberts  
Festival of Lights Chairperson

# Premier announces new cabinet

October 21, 2022 [Media inquiries](#)

Alberta's Premier has announced her new cabinet, with a focus on ensuring Albertans' interests and priorities are well represented.

Twenty-four members of the Government of Alberta's cabinet are being introduced to Albertans in advance of their taking the oath of office.

The new cabinet represents a strong mix of rural and urban MLAs from every geographic region of the province, each of whom the Premier recognizes as a strong advocate for their community and province. They are committed to standing up for Albertans, growing our economy and addressing affordability.

## **Joining the Premier and Minister of Intergovernmental Affairs in cabinet are:**

1. Deputy Premier and Minister of Skilled Trades and Professions – Kaycee Madu
2. Deputy Premier and Minister of Infrastructure – Nathan Neudorf
3. President of Treasury Board and Minister of Finance – Travis Toews
4. Minister of Jobs, Economy and Northern Development – Brian Jean
5. Minister of Justice – Tyler Shandro
6. Minister of Health – Jason Copping
7. Minister of Energy – Pete Guthrie
8. Minister of Environment and Protected Areas – Sonya Savage
9. Minister of Technology and Innovation – Nate Glubish
10. Minister of Affordability and Utilities – Matt Jones
11. Minister of Municipal Affairs – Rebecca Schulz
12. Minister of Transportation and Economic Corridors – Devin Dreeshen
13. Minister of Public Safety – Mike Ellis
14. Minister of Agriculture and Irrigation – Nate Horner
15. Minister of Forestry, Parks and Tourism – Todd Loewen
16. Minister of Trade, Immigration and Multiculturalism – Rajan Sawhney
17. Minister of Education – Adriana LaGrange
18. Minister of Advanced Education – Demetrios Nicolaidis
19. Minister of Service Alberta and Red Tape Reduction – Dale Nally

20. Minister of Indigenous Relations – Rick Wilson
21. Minister of Seniors, Community and Social Services – Jeremy Nixon
22. Minister of Children’s Services – Mickey Amery
23. Minister of Mental Health and Addictions – Nicholas Milliken
24. Minister of Culture – Jason Luan

“I am thrilled to be working with this strong, determined, united group of MLAs. Alberta’s future is bright – but there’s a lot of work to be done. Our team will work every day to gain your trust, make bold changes and continue to build the most innovative, entrepreneurial and welcoming province in the world. I want to thank our entire team for their tireless dedication to Albertans and we’re looking forward to the days ahead.”

*Premier of Alberta*

**Caucus leadership positions will include:**

1. Whip (Minister without portfolio) – Brad Rutherford
2. House Leader (Minister without portfolio) – Joseph Schow
3. Deputy House Leaders – Kaycee Madu, Mickey Amery, David Hanson

**Ministers will be assisted in their work by the following parliamentary secretaries:**

1. Parliamentary Secretary for Ukrainian Refugee Settlement – Jackie Armstrong-Homeniuk
2. Parliamentary Secretary for EMS Reform – RJ Sigurdson
3. Parliamentary Secretary for Rural Health – Tany Yao
4. Parliamentary Secretary for Economic Corridors – Shane Getson
5. Parliamentary Secretary for Tourism – Miranda Rosin
6. Parliamentary Secretary for Agrifood Development – Glenn van Dijken
7. Parliamentary Secretary for Multiculturalism – Devinder Toor
8. Parliamentary Secretary for Status of Women – Tanya Fir
9. Parliamentary Secretary for Community Outreach – Muhammad Yaseen
10. Parliamentary Secretary for Procurement Transformation – David Hanson
11. Parliamentary Secretary for Small Business – Martin Long

**New government committees will be chaired by:**

1. Economy and Affordability Cabinet Policy Committee – Jason Nixon

2. Alberta First Cabinet Policy Committee – Garth Rowswell
3. Social Services Cabinet Policy Committee – Searle Turton
4. Building Communities Cabinet Policy Committee – Pat Rehn
5. Legislative Review Committee Chair – Jason Stephan

**Treasury Board members will include:**

1. Travis Toews
2. Matt Jones
3. Nate Glubish
4. Rebecca Schulz
5. Devin Dreeshen
6. Jordan Walker
7. Rick Wilson
8. Nathan Neudorf
9. Pete Guthrie

Cabinet members will be sworn in on the morning of Monday, Oct. 24 at 11 a.m. and will then begin receiving briefings from their departments.

## **Media inquiries**

**[Rebecca Polak](#)**

780-983-6837

Director of Daily Communications and Press Secretary to the Premier

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