

Town of Stettler

COUNCIL MEETING
NOVEMBER 15, 2022
6:30 P.M.
BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 15th, 2022
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of November 1, 2022 5-10
4. **Citizens Forum**
5. **Delegations**
 - (a) 6:35pm – Judy McKnight & Bill Gerlock – Stettler Handi-Bus Budget 2023 11-21
 - (b) 6:50pm – Winnie Bisset, Melanie Koch, Ruby MacDonell, Amanda Nelson & Mayah Smith – Heartland Youth Centre 2022 Budget 22-29
6. **Administration**
 - (a) 2023 Dog & Cat Licenses 30
 - (b) 2023 Business Licenses 31
 - (c) Subdivision 2022-01 – Request for Decision 32-34
 - (d) 2022 Budget – Revenue/Expense Statement – October 31st, 2022 35-36
 - (e) 2022 Budget – Capital Budget Summary – October 31st, 2022 37-39
 - (f) Meeting Dates
 - **Tuesday, November 22 – Tax Public Auction – 1:00pm**
 - **Monday, December 5 – Regional Water Meeting – 1:00pm**
 - Tuesday, December 6 – Council – 6:30pm
 - **Tuesday, December 13 – 2023 Interim Budget Workshop – 3:00pm**
 - Tuesday, December 13 – COW – 4:30pm
 - Tuesday, December 20 – Council – 6:30pm
 - Tuesday, January 3 – Council – 6:30pm
 - **Monday, January 9 – 2023 Strategic Planning Workshop – 2:00pm**
 - **Tuesday, January 10 – 2023 Capital Budget Council Deliberations – 3:00pm**
 - Tuesday, January 10 – COW – 4:30pm
 - Tuesday, January 17 – Council – 6:30pm
 - Tuesday, February 7 – Council – 6:30pm
 - Tuesday, February 14 – COW – 4:30pm
 - Tuesday, February 21 – Council – 6:30pm
 - Tuesday, March 7 – Council – 6:30pm

**COUNCIL AGENDA
NOVEMBER 15th, 2022
PAGE 2**

- Tuesday, March 14 – COW – 4:30pm
- Tuesday, March 21 – Council – 6:30pm
- Tuesday, April 4 – Council – 6:30pm
- Tuesday, April 11 – COW – 4:30pm
- Tuesday, April 18 – Council – 6:30pm

(g) Accounts Payable in the amount of \$2,749,142.93 40-47
(\$46,610.32 + \$86,528.20 + \$2,500,000 + \$4,616.74 + \$77,235.77 + \$34,151.90)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

(a) 7:00pm – Bylaw 2152-22 – Amending Land Use Bylaw 2060-15 Verbal

10. **Bylaws**

(a) Bylaw 2152-22 – Rezoning C2 to R1 – Lot 4 to 5, Block 7 Plan 4621155 48-57

(b) Bylaw 2153-22 – Rezoning from I: Industrial to P: Public Use - West Part of Block PT Y, 58-64
Plan 2442AE

(c) Bylaw 2154-22 – 2023 Business Tax 65-66

11. **Correspondence**

(a) Brownlee LLP – Save the Date: Emerging Trends in Municipal Law 67

(b) Communities in Bloom 2022 – Town of Stettler 68-69

(c) Town of Fox Creek – Letter to Minister Shandro Re: Victim Services Redesign 70-71

(d) Alberta Municipal Affairs – Minister of Municipal Affairs Introduction 72

(e) Apex Utilities – Total Revenues Derived from Delivery Tariff 73-74

12. **Items Added**

13. **In-Camera Session**

(a) Land – Disposal of Land - Section 33(c) - FOIP

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, NOVEMBER 1st, 2022 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors C. Barros, G. Lawlor, K. Baker,
S. Pfeiffer, T. Randell & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins

Media (1)

Absent:

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 22:11:01

Moved by Councillor Baker to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held October 18th, 2022

Motion 22:11:02

Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on October 18th, 2022 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the October 18th, 2022 Minutes

4. **Citizen's Forum:** (a) None

5. **Delegations:** (a) None

6. **Administration:**

- (a) 2022 Capital Budget – Hydrovac Purchase

Mayor Nolls welcomed Director of Operations M. Robbins to the meeting.

M. Robbins advised that there is an approved 2022 Capital Budget of \$600,000 for the purchase of a new hydrovac.

Request for Proposal:

Request for proposals (RFP) were sent out for hydrovacs on the Alberta Purchasing Connection. The following proposals were received:

Rival Hydrovac (Rival)	\$639,900.00
Industrial Machine Inc.	\$813,320.00
Superior North America (RamVac)	\$616,659.00 (did not meet spec)
FST Canada Inc. (TruVac)	\$497,785.00 (did not meet spec)

Comparing the two low bidder models, the RamVac only has a reach of 12-17 feet, with the Rival reaching 25 feet which is the minimum reach specification. Therefore, based

on the minimal price difference, the Rival is better suited for Town needs and meets the RFP specifications. Warranty prices will be explored at the time of the hydrovac delivery, which is expected to be April 2023. Because of the unpredictable price fluctuations, Rival will not quote warranty prices until the unit is built. Approximate cost of extended 5-year warranty is \$7,000. Warranty purchase options to be considered at time of delivery.

Motion 22:11:03

Moved by Councillor Pfeiffer that Town Council award the purchase of the hydrovac from Rival Hydrovac for a purchase price of \$639,900 excluding gst., funded through the 2022 Capital Budget.

MOTION CARRIED
Unanimous

(b) 2022 Capital Budget – Backhoe Purchase

M. Robbins advised that in August 2022, the Town of Stettler’s Case backhoe was stolen from the shop yard. Insurance values the unit at \$140,786 and has instructed Administration to proceed with replacement of the unit. In the ten-year capital budget, administration had planned to replace this backhoe in 2023 for \$250,000.

Request for Proposal:

A request for proposal (RFP) was posted on the Alberta Purchasing Connection. The following proposals were received and include pricing for a thumb and 42” bucket.

Rocky Mountain Equipment (Case)	\$229,838
Finning (CAT)	\$232,200
Brandt (John Deere)	\$283,600
Designcon International Ltd. (John Deer)	\$350,654

Administration did not evaluate the machines for purchase for this RFP. Switching equipment manufacturers from Case would require modifying or purchasing all new attachments, which substantially increases the purchase amount.

Attachments and Warranty:

At this time, administration recommends purchasing the following:

Base model with attachments	\$229,838
Breaker	\$9,250 (this is normally priced around \$14,000)
5 year warranty	<u>\$14,900</u>
Total purchase price	\$253,988
Insurance claim	<u>-\$140,786</u>
Total required expenditure	\$113,202

Motion 22:11:04

Moved by Councillor Barros that Town Council award the purchase of the backhoe including breaker and 5-year warranty to Rocky Mountain Equipment for a total purchase price of \$253,988, excluding GST, funded partially through insurance claim of \$140,786 with the balance of \$113,202 funded through the 2023 Capital Budget.

MOTION CARRIED
Unanimous

(c) 2022 Capital Budget Summary – Flushing Unit Purchase

M. Robbins advised that there is an approved 2022 Capital Budget of \$200,000 to purchase a new Trailer Mounted Sewer Flushing Unit.

Summary of RFP's received on October 5, 2022:

The Request for Proposal (RFP) was posted on Alberta Purchasing Connection and the following submissions were received.

Supplier	Brand	Unit Price
Superior North America Inc.	Sewer Equipment Co.	\$163,271.00
FST Canada Inc.	US Jetting	\$172,594.45
Westvac Industrial Ltd.	Vac-Con	\$155,900.00

The Westvac Industrial unit is not being considered as it did not meet specification. Of the two remaining models, both meet specifications; therefore, the Sewer Equipment Co. unit is being recommended for purchase. Public Works has hired a contractor who operates this same model with good success for cleaning and clearing blocked sewer lines.

Attachments and Warranty:

Base model	\$163,271.00
Wireless Remote Pendant	\$9,542.00
3 year extended warranty	<u>\$5,595.00</u>
Total Expenditure	\$178,408.00

Motion 22:11:05

Moved by Councillor Smith that Town Council award the Request for Proposal to Superior North America Inc. for the purchase of a 2023 Sewer Equipment Trailer Mounted Flushing unit with a wireless remote pendant and 3-year extended warranty for \$178,408.00, excluding GST, funded through the 2022 Capital Budget.

MOTION CARRIED
Unanimous

Mayor Nolls thanked M. Robbins for her excellent work on all three projects.

M. Robbins left the meeting at 6:43 p.m.

(d) CAO Reports

Motion 22:11:06

Moved by Councillor Lawlor that Town Council approve the CAO Reports as presented.

MOTION CARRIED
Unanimous

(e) Meeting Dates

- Tuesday, November 8 – COW – 4:30pm
- Tuesday, November 15 – Council – 6:30pm
- **Tuesday, November 22 – Tax Public Auction – 1:00pm**
- **Monday, December 5 – Regional Water Meeting – 1:00pm**
- Tuesday, December 6 – Council – 6:30pm
- **Tuesday, December 13 – 2023 Interim Budget Workshop – 3:00pm**
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- Tuesday, March 14 – COW – 4:30pm
- Tuesday, March 21 – Council – 6:30pm
- Tuesday, April 4 – Council – 6:30pm
- Tuesday, April 11 – COW – 4:30pm
- Tuesday, April 18 – Council – 6:30pm

Motion 22:11:07

Moved by Councillor Randell that Town Council cancel the November 8th Committee of the Whole Meeting.

MOTION CARRIED
Unanimous

- (f) Accounts Payable in the amount of \$364,745.18

Motion 22:11:08

Moved by Councillor Barros that the Accounts Payable in the amount of \$364,745.18 (\$77,848.75 + \$46,566.03 + \$140,116.62 + \$12,672.04 + \$87,541.74) for the period ending November 1st, 2022 having been paid, be accepted as presented.

Councillor Pfeiffer abstained from voting on EFT0005291.

MOTION CARRIED
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

- (a) Mayor Nolls

October 19 – Economic Development Committee
October 19 – Talk of the Town
October 20 – Fire Advisory Meeting
October 20 – Stettler Business Awards Gala
October 21 – Signed Cheques at the Town Office
October 28 – Family Violence Prevention Month Proclamation Signing
October 28 – Talk of the Town
October 28 – Signed Cheques at the Town Office
October 31 – Meeting with ATCO

- (b) Councillor Baker

October 20 – Fire Advisory Meeting
October 28 – Stettler Board of Trade Seasonal Events Meeting

- (c) Councillor Barros

October 19 – Stettler Health Foundation Meeting
October 20 – Fire Advisory Meeting
October 20 – Stettler Business Awards Gala

- (d) Councillor Lawlor

October 19 – Economic Development Committee
October 20 – Stettler Business Awards Gala
October 31 – Meeting with ATCO

(e) Councillor Pfeiffer

October 19 – Economic Development Committee
October 25 – Performing Arts Centre Advisory Meeting
October 28 – Stettler Board of Trade Seasonal Events Meeting

(f) Councillor Randell

October 19 – Economic Development Committee
October 20 – County of Stettler Housing Authority

(g) Councillor Smith

October 20 – Stettler Business Awards Gala
October 22 – Community Orchard Tree Staking

Motion 22:11:09

Moved by Councillor Lawlor that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:**

- (a) Stettler District Ambulance Association Meeting – October 17, 2022

Motion 22:11:10

Moved by Councillor Baker that the Town of Stettler Council accept the Minutes (a) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

- (a) None

10. **Bylaws:**

- (a) None

11. **Correspondence:**

- (a) Stettler Festival of Lights – Thank you Letter
(b) Government of Alberta – Premier Announces New Cabinet

Motion 22:11:11

Moved by Councillor Lawlor that the Town of Stettler Council accept the Correspondence items (a-b) as presented.

MOTION CARRIED
Unanimous

12. **Items Added:**

- (a) None

13. **In-Camera Session:**

- (a) None

14. **Adjournment:**

Motion 22:11:12

Moved by Councillor Barros that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:13 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: November 15, 2022

Re: 6:35 p.m. – Stettler & District Handibus Society 2023 Budget – Judy McKnight, Coordinator

Recommendation

That the Town of Stettler Council accept the Stettler & District Handibus Society 2023 Operating Budget as presented, and further approves that a contribution to the Handibus Society in the amount of \$25,000 be included in the Town's 2023 Operating Budget.

Background Information

Judy McKnight, Coordinator of the Stettler & District Handibus Society will be in at 6:35 pm to present the 2023 Stettler & District Handibus Society Budget to Council.

A copy of the Stettler & District Handibus Society 2023 Budget is included in this report.

Financial Implications

2023 Budget - \$25,000

Actual

2022 - \$25,000

2021 - \$25,000

2020 - \$25,000

2019 - \$25,000

2018 - \$25,000

2017 - \$20,000

2016 - \$20,000 – *Additional request of \$10,000 – Medical Van - Motion 16:01:21 - Moved by Councillor Campbell that the Town of Stettler Council accept the Stettler & District Handibus Society 2016 Operating Budget as presented, and further approves that a contribution to the Handibus Society in the amount of \$20,000 be included in the Town's 2016 Operating Budget.*

Respecting their request for additional funding, Town Council suggested that the Stettler & District Handibus Society firstly make an application to FCSS. It is Council's hope that FCSS will be able to find a way to provide some additional financial assistance in accordance with their mandate.

2015 - \$20,000

2014 - \$20,000

2013 - \$20,000

2012 - \$15,790, 2011 - \$15,790

Alternatives to the Recommendation

- That the Town of Stettler Council accept the Stettler & District Handibus Society additional funding request of \$_____ within the 2023 Budget.

Communication

- Greg Switenky – CAO

Documentation

- Copy of Stettler & District Handibus Bus Society 2023 Budget and background information

HANDBUS SOCIETY EXPENSES	PROJECTED TO YEAR END 2022	CURRENT BUDGET 2022	2023 BUDGET
Administration			
SALARIES/WAGES			
Coord/Bkkpr/Disp Wages	\$33,651.96	\$33,652.00	\$34,622.00
Driver Wages	\$47,961.81	\$44,105.00	\$44,579.00
Employer Contributions			
Coordinator	\$5,281.44	\$7,500.00	\$8,000.00
Drivers	\$3,477.42	\$4,000.00	\$4,500.00
TOTAL	\$90,372.63	\$89,257.00	\$91,701.00
OFFICE EXPENSE			
Telephone	\$139.77	\$200.00	\$200.00
Rent	\$3,600.00	\$3,600.00	\$4,800.00
Office Supplies/Copying	\$2,006.94	\$2,400.00	\$2,400.00
Driver Expense	\$275.00	\$400.00	\$400.00
Auditing	\$700.00	\$750.00	\$750.00
P.R./Advertising	\$0.00	\$100.00	\$100.00
Miscellaneous	\$0.00	\$100.00	\$100.00
TOTAL	\$6,721.71	\$7,550.00	\$8,750.00
BUS EXPENSES			
Bus Lease	\$16,814.00	\$16,814.00	\$16,814.00
Fuel	\$14,843.72	\$12,700.00	\$16,000.00
Rprs/Tires/Mtnc/Insp	\$4,103.09	\$4,000.00	\$4,000.00
Insurance - vehicles & office	\$3,447.57	\$4,000.00	\$5,500.00
Radio License	\$158.12	\$150.00	\$160.00
GST Paid	\$2,143.59	\$2,500.00	\$2,500.00
Garage Utilities	\$1,625.96	\$2,000.00	\$2,000.00
Insurance for garage	\$104.08	\$150.00	\$150.00
TOTAL	\$43,240.13	\$42,314.00	\$47,124.00
EXPENDITURES	\$140,334.47	\$139,121.00	\$147,575.00
REVENUE			
Bus Lease (Donated Funds)	\$16,814.00	\$16,814.00	\$16,814.00
Passenger Fares	\$23,203.13	\$20,000.00	\$25,000.00
Other Donations	\$8,500.00	\$0.00	\$10,000.00
Interest Income	\$507.63	\$400.00	\$500.00
GST Rebate	\$1,000.00	\$1,300.00	\$1,300.00
Expense Recovery Coop rebate WCB refund Town utilities portion & Misc. Income	\$4,654.47	\$3,500.00	\$4,500.00
Casino Funds	\$0.00	\$7,000.00	\$5,000.00
MARD Grant	\$9,400.99	\$9,400.99	\$0.00
C.I.P. Grant	\$12,800.00	\$0.00	\$12,629.00
TOTAL	\$76,880.22	\$58,414.99	\$75,743.00
TOTAL (DEFICIT) SURPLUS	(\$63,454.25)	(\$80,706.01)	
Town funding	\$25,000.00	\$25,000.00	\$25,000.00
County funding	\$20,000.00	\$20,000.00	\$20,000.00
Superfluity donations to year end	\$12,000.00	\$12,000.00	\$12,000.00
TOTAL FUNDING	\$57,000.00	\$57,000.00	\$57,000.00
		\$115,414.99	\$132,743.00
		\$139,121.00	\$147,575.00
		-\$23,706.01	\$14,832.00

HANDIBUS - FIVE YEAR STATISTICAL COMPARISON

					2017	2018	2019	2020	2021
PASSENGERS									
Walk - ons					5,792	4,960	4,948	2,536	2,634
Lifts					1,255	1,474	1,863	1,009	1,563
TOTAL					7,047	6,434	6,811	3,545	4,197
EXPENSES									
Wages - Coordinator & Drivers					90,092	91,655	91,526	82,832	86,663
Office - Phone, Rent, Supplies, Advertising, Audit					6,860	6,701	6,950	6,760	8,397
Drivers - Medicals, CPR, Abstracts					562	165	520	355	150
Bus - Repairs, Insurance, Radio License, Utilities					11,438	12,663	14,118	15,335	11,006
Fuel					9,590	8,601	10,474	7,298	9,950
Bus Lease								9,341	16,815
TOTAL					118,542	119,785	123,588	121,921	132,981
Total Kilometers					46,038	42,912	42,805	29,093	18,980
KM / Trip					3.22	3.26	3.31	4.06	4.52
Litres of Fuel					9,972	9,842	10,096.13	7,784	8,221
Litres Per / 100 KM					36.25	35.9	34.61	43.19	43.31
Cost Per Trip					18.71	18.77	17.83	34.51	29.04
Cost Per KM					2.57	2.97	2.93	4.19	6.42
Medical Appt's					1,442	1,975	2,581	1,199	1,534
Tickets Sold					226	261	248	144	170
SCHEDULED STOPS									
Willow Creek	AM			46	74	153	24	36	
	PM			139	272	233	35	23	
Heart Haven	AM			216	105	112	15	12	
	PM			166	206	146	26	25	
Paragon Place	AM			89	116	80	36	59	
	PM			347	395	355	63	72	
Walmart	AM			33	36	21	4	2	
	PM			231	197	122	17	8	
Points West	AM&PM			398	233	339	246	584	
County Stats									
Passengers					131	77	14	51	79
Kilometers					5,387	3,511	771	1,491	75
City Medical Trips									
Trips					94	75	76	60	0
Kilometers					20,224	16,738	20,118	14,431	0
County of Stettler Funding					16,764	20,000	20,000	20,000	20,000
Town of Stettler Funding					20,000	25,000	25,000	25,000	25,000
Superfluity Donations					19,500	19,000	19,000	12,000	12,000
MARD Grant									20,000

**STETTLER & DISTRICT HANDIBUS
SOCIETY**

FINANCIAL INFORMATION

Year ended December 31, 2021

STETTLER & DISTRICT HANDIBUS SOCIETY
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December 31, 2021

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COMPILATION ENGAGEMENT REPORT

To the Management of
Stettler & District Handibus Society

On the basis of information provided by management, we have compiled the statement of financial position of Stettler & District Handibus Society as at December 31, 2021, the statements of operations and changes in net assets for the year then ended, and note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

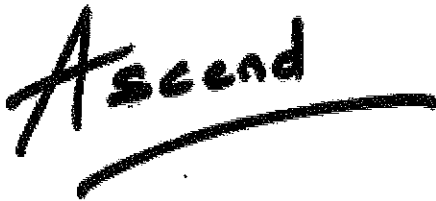
Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

COMPILATION ENGAGEMENT REPORT, continued

Readers are cautioned that the financial information may not be appropriate for their purposes.

A handwritten signature of the word "Ascend" in a cursive, black ink style. The letter "A" is large and stylized, with a long horizontal stroke that extends under the rest of the word. The word "scend" is written in a smaller, more standard cursive script.

Ascend LLP
Chartered Professional Accountants
Independent Member Firm of
PORTER HÉTU INTERNATIONAL
Stettler, Alberta
April 23, 2022

STETTLER & DISTRICT HANDIBUS SOCIETY
STATEMENT OF OPERATIONS
Year ended December 31, 2021

	2021	2020
Revenues		
Transportation grants	\$ 65,000	\$ 45,000
Donations	25,025	20,462
Client fees	19,011	17,565
Expense recovery	3,824	3,406
Interest income	358	341
Wage subsidy	-	17,168
Van fees - medical travel	-	9,425
Recognized portion of deferred revenue - Casino	(795)	5,096
	112,423	118,463
Expenditures		
Wages and benefits	86,662	82,833
Equipment lease	16,014	10,676
Automotive	13,226	14,693
Insurance	5,340	4,847
Utilities	4,097	3,858
Rent	3,600	3,600
Office supplies	2,468	1,865
GST expense	1,341	1,159
Accounting and legal	700	700
Advertising and promotion	346	300
Subscriptions, permits and licenses	153	150
Telephone	133	295
Interest and bank charges	-	30
	134,080	125,006
Deficiency of revenues over expenditures from operations	(21,657)	(6,543)
Other income (expense)		
Gain on sale of equipment	32,500	-
Excess (deficiency) of revenues over expenditures	\$ 10,843	\$ (6,543)

The accompanying note is an integral part of these financial statements

STETTLER & DISTRICT HANDIBUS SOCIETY
STATEMENT OF CHANGES IN NET ASSETS
Year ended December 31, 2021

	2021	2020
Net Assets, beginning of year	\$ 103,506	\$ 110,049
Excess (deficiency) of revenues over expenditures	10,843	(6,543)
Net Assets, end of year	\$ 114,349	\$ 103,506

STETTLER & DISTRICT HANDIBUS SOCIETY
STATEMENT OF FINANCIAL POSITION
December 31, 2021

	2021	2020
ASSETS		
Current		
Cash	\$ 32,829	\$ 28,301
Short term investment	80,169	75,178
Accounts receivable	970	-
Restricted cash - Casino	15,739	14,944
GST receivable	469	516
	\$ 130,176	\$ 118,939
LIABILITIES AND FUND BALANCES		
Current		
Accounts payable and accrued liabilities	\$ 88	\$ 489
Deferred revenue - Casino	15,739	14,944
	15,827	15,433
Net Assets	114,349	103,506
	\$ 130,176	\$ 118,939

On behalf of the board

Victoria Douge Member

STETTLER & DISTRICT HANDIBUS SOCIETY
NOTE TO THE FINANCIAL INFORMATION
December 31, 2021

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions.

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: November 15, 2022

Re: 6:50 p.m. – Winnie Bissett, Executive Director - 2023 Heartland Youth Centre (HYC) Budget

Recommendation

That the Town of Stettler Council accept the Heartland Youth Centre (HYC) 2023 Operating Budget as presented, and further approves that a contribution to the HYC in the amount of \$50,000 be included in the Town's 2023 Operating Budget.

Background Information

Heartland Youth Centre (HYC) Winnie Bissett, Executive Director will be in at 6:50 pm to present the 2023 HYC Budget to Council.

A copy of the Heartland Youth Centre (HYC) 2023 Budget and Cover letter is included in this report.

Financial Implications

2023 Budget - \$50,000

Actual

2022 - \$50,000
2021 - \$50,000
2020 - \$50,000
2019 - \$50,000
2018 - \$40,000
2017 - \$40,000
2016 - \$40,000
2015 - \$40,000
2014 - \$40,000
2013 - \$40,000
2012 - \$32,500
2011 - \$4,500
2010 - \$4,500
2009 - \$4,000
2008 - \$4,000

Alternatives to the Recommendation

- Substitute Another Amount –
That the Town of Stettler Council accept the Heartland Youth Centre (HYC) 2023 Operating Budget as presented, and further approves that a contribution to the HYC in the amount of \$_____ be included in the Town's 2023 Operating Budget.

Communication

- Greg Switenky – CAO
- Winnie Bissett – HYC Executive Director

Documentation

- Copy of Stettler Heartland Youth Centre (HYC) 2023 Budget and background information

November 7, 2022

Dear Mayor Nolls and Town Council,

The Heartland Youth Center is home to the Boys and Girls Club and the Big Brothers Big Sisters program in Stettler, and has been providing programs for youth since 1983. The Youth Center offers programs and activities and mentorship to youth ages 6-18.

The HYC Board of Directors and myself, would like to extend our sincere gratitude for your contribution and support towards this busy youth serving organization. Enclosed is a copy of our 2023 budget along with some information about the Youth Center. I trust that Council will continue to see us as an important part of the community and will continue to provide funding in the years to come.

We look forward to attending Council on November 15 to not only discuss our budget but share with you some stories of youth who have been impacted by their involvement at the Youth Center.

In 2022, HYC memberships have soared to an all time high of 331 currently, (and year end is Dec 31). As well, we are seeing the needs of some of the members (whether financial, social, behavioral, mental health) have also grown.

Although covid related restrictions have ended, the impact of the lockdown combined with financial pressures on families, and rising mental health concerns amongst youth continues to impact and affect youth in our community. Our staffing needs have increased both in terms of number of staff needed for ratios to attendance but also in terms of the higher needs of some of the individual youth.

Our Board and myself continue to enhance and develop our main fundraisers, Bowl for Kids and the Awesome Auction, as well as seeking out other funding opportunities. As you will note in the attached fundraising budget, our projections are conservative but ambitious!

If you should have any questions regarding our budget please do not hesitate to contact me.

Sincerely,



Winnie Bissett

HYC Executive Director

hycstett@telus.net



Ruby MacDonell

HYC Board Treasurer

HEARTLAND YOUTH CENTER BUDGET 2023

OPERATING EXPENSES	
Personnel	\$320 726
Program	41 150
Admin (insur., audit, fees)	25 850
Facility (util., main., insur.)	33 100
Total	\$420 826
PROGRAM REVENUE	
Summer Student grants	9 500
Program/membership fees	32 600
Town of Stettler	50 000
Casino funds (utilities)	17 000
Casino funds (fac. Insur.)	3 800
GST rebate	800
Total	113 700
Deficit	\$307 126
2023 Projected fundraising	\$197 400
Projected shortfall	\$109 726

HYC revenue 2022-2023				
	2021 Acutal	2022 Budget	2022 Oct actual - Net	2023 Budget
AWESOME AUCTION		<i>1. 50000</i>	\$ 75,157.00	\$ 60,000.00
AA online	\$ 38,545.00	<i>2. 20000</i>		
BOWL FOR KIDS	\$ 1,650.00	\$ 12,000.00	\$ 29,671.00	\$ 15,000.00
RENTALS	\$ -	\$ -	\$ 400.00	\$ 400.00
UNITED WAY	\$ 15,081.00	\$ 15,000.00	\$ 15,241.00	\$ 15,000.00
BGC GRANTS/OTHER GRANTS	\$ 143,599.00	\$ 60,000.00	\$ 105,730.00	\$ 60,000.00
GENERAL/MEMORIAL DONATIONS	\$ 8,907.00	\$ 6,000.00	\$ 15,680.00	\$ 6,000.00
CORPORATE DONATIONS	\$ 9,409.00	\$ 5,500.00	\$ 3,554.00	\$ 5,500.00
SPECIAL EVENTS/MISC.	\$ 14,590.00	\$ 13,000.00	\$ 1,825.00	\$ 2,000.00
Landlord			\$ 9,783.00	\$ 12,500.00
	\$ 481.00	\$ -	\$ -	
Interest	\$ 400.00	\$ 1,000.00	\$ 1,023.00	\$ 1,000.00
Casino 2023				\$ 20,000.00
TOTAL FUNDRAISING	\$ 232,662.00	<i>\$ 162,500.00</i>	\$ 258,064.00	\$ 197,400.00
OTHER		<i>\$ 132,500.00</i>		
Operating Revenue (program fees, Town cont., student grants, applied casino funds)	\$ 96,005.00	\$ 101,800.00	\$ 105,852.00	\$ 113,700.00
CEWS	\$ 63,314.00		\$ -	
		<i>1. 264300</i>		
Total of all income	\$ 391,981.00	<i>2. 234300</i>	\$ 363,916.00	\$ 311,100.00
Notes:				
2022 Awesome Auction - proposing a Live option #1; and an online option #2				
2022 Capital expense - 2 A/C split units for gamesroom and craft room				
2023- Capital expense - gamesroom flooring/ gym paint?/ north end d end downspouts/drainage				
2023- 3rd quarter - Casino - \$20 000?				

BE THE
SPARK
THAT
IGNITES
POTENTIAL



CONTACT US



403-742-5437



hyc.bbbs@telus.net



Heartland Youth Center | Facebook



Big Brothers
Big Sisters
OF STETTLER

MENTORING
VOLUNTEER
OPPORTUNITIES
AVAILABLE

ABOUT US

Big Brothers Big Sisters of Stettler has served young people in our community for over 40 years. Our organization provides the gold standard of mentoring to youth between the ages of 6 and 18 who face adverse childhood experiences.

OUR MISSION

Big Brothers Big Sisters of Stettler is part of a not for profit organization, Heartland Youth Center, that serves young people who are in need of an additional consistent and supportive developmental relationship (mentor).

OUR IMPACT



Greater social emotional competence

Improved mental health & well-being



Increased educational engagement & employment readiness

1:1 MATCHES

In the Community

An adult mentor 18+ be matched with a little aged 6 or older. Through regular 2-4 hour weekly outings in the community, they will develop a relationship that is built on trust and common interests, and is supported by our dedicated Mentoring Coordinator.

GROUP OPPORTUNITIES

Teen Mentoring

Teen mentors will be matched either one on one or in a group and will spend an hour a week in one of our schools (town or county) with a group of elementary children and are supported by our dedicated Mentoring Coordinator. Teens will also receive reference letters and can apply for scholarships through our agency.

Rainbows

The RAINBOWS™ program helps children (Grades K-9) to heal a loss by encouraging participants to share their feelings with caring facilitators and other children who have suffered similar grief 1x per week over lunch. These are small groups that we train facilitators to run in the school. We also run a parent group.

In School Mentoring

Either a teen 14-18 or an adult 18+ will be matched with a little in a local elementary school. Through 1 hour weekly meetings they will develop a relationship that is built on trust and common interests, and is supported by our dedicated Mentoring Coordinator and the school.

Community Boys Group

We have many boys that wait 2-4 years for a Big Brother or male mentor, so we have incorporated a monthly group for boys to spend time in the community learning about future jobs or careers that might spark an interest. We have screened male volunteers to help out with this group.





Stettler & District

Heartland Youth Center presents

2022-2023 AFTER SCHOOL PROGRAMS

FOR 6 - 18 YEARS

TO REGISTER:

Scan QR code or go to

<https://forms.office.com/r/hgwDm1xvcn>

to complete the online form

CALL 742-5437, EMAIL HYC.BGC@TELUS.NET

OR STOP BY HYC 5002 - 47 STREET FOR MORE INFO



MONDAY

AFTER SCHOOL DROP IN

SUPERVISED FREE PLAY IN GAMES ROOM, GYM, COMPUTER ROOM & BACKYARD
6 - 12 YEARS
3:30 - 6:00PM
SEPT 26 - JUNE 12 \$40.00

DROP IN PROGRAM INCLUDES 3 OPTIONAL, STRUCTURED BREAKOUT SESSIONS:

- SEPT - MAR: EXPLORE CRAFTS
- JAN - MAR: EXPLORE MOVEMENT & WELLNESS
- APR - JUNE: EXPLORE OUTDOORS

LEAD UP VOLUNTEERS

LEADERSHIP DEVELOPMENT THROUGH VOLUNTEERING
13 - 18 YEARS FREE
3:30 - 6:00PM
YOUTH CHOOSES DURATION

TUESDAY

KEYSTONE CLUB

YOUTH-LED PROGRAM TO DEVELOP LEADERSHIP AND CONFLICT RESOLUTION SKILLS THROUGH VOLUNTEERISM & SERVICE IN THE COMMUNITY
14 - 18 YEARS
3:30 - 6:00PM
SEPT 20 - JUNE 13
FREE PROGRAM AND TRANSPORTATION

TORCH CLUB

YOUTH-LED PROGRAM TO DEVELOP LEADERSHIP AND CONFLICT RESOLUTION SKILLS THROUGH VOLUNTEERISM & SERVICE IN THE COMMUNITY
11 - 14 YEARS
3:30 - 6:00PM
SEPT 20 - JUNE 13
FREE PROGRAM AND TRANSPORTATION

WEDNESDAY

KID POWER

GROUP GAMES, CRAFTS & OUTINGS TO TEACH FRIENDSHIP SKILLS
6 - 8 YEARS
3:30 - 6:00PM
SEPT 28 - JUNE 14 \$40.00

TASTEBUDS

DEVELOP COOKING SKILLS, AND LEARN ABOUT NUTRITION & FOOD SAFETY
3:30 - 6:00PM
\$20.00

- #1: SEPT 28 - DEC 21, 8 - 12 YRS
- #2: JAN 11 - MAR 22 8 - 12 YRS
- #3: APR 5 - JUNE 14 11-18 YRS

YOUTH MAY ONLY SIGN UP FOR 1 SESSION PER YEAR

LEAD UP VOLUNTEERS

LEADERSHIP DEVELOPMENT THROUGH VOLUNTEERING
13 - 18 YEARS FREE
3:30 - 6:00PM
YOUTH CHOOSES DURATION

THURSDAY

TEEN DROP IN

OPEN USE OF GAMES ROOM, COMPUTER ROOM, GYM AND ART ROOM. COOKING, ART PROJECTS, GUESTS & OTHER SPECIAL EVENTS
12 - 18 years
3:30 - 6:00pm
SEPT 29 - JUNE 15
FREE PROGRAM AND TRANSPORTATION

ART ATTACK

ART EXPLORATION THROUGH A VARIETY OF MEDIUMS
6 - 12 YEARS
3:30 - 6:00PM
#1: SEPT 29 - DEC 15 \$20
#2: JAN 5 - MAR 23 \$20
#3: APR 6 - JUNE 15 \$20

LEAD UP VOLUNTEERS

LEADERSHIP DEVELOPMENT THROUGH VOLUNTEERING
13 - 18 YEARS FREE
3:30 - 6:00PM
YOUTH CHOOSES DURATION

FRIDAY

AFTER SCHOOL DROP IN

SUPERVISED FREE PLAY IN GAMES ROOM, GYM, COMPUTER ROOM & BACKYARD
6 - 12 YEARS
3:30 - 6:00PM
(2:30 - 6:00 FOR CKCS)
SEPT 30 - JUNE 16 \$40.00

DROP IN PROGRAM INCLUDES 3 OPTIONAL, STRUCTURED BREAKOUT SESSIONS:

- SEPT - MAR: EXPLORE THEATRE
- JAN - MAR: EXPLORE SCIENCE
- APR - JUNE: EXPLORE SPORTS

LEAD UP VOLUNTEERS

LEADERSHIP DEVELOPMENT THROUGH VOLUNTEERING
13 - 18 YEARS FREE
3:30 - 6:00PM
YOUTH CHOOSES DURATION

- HYC ANNUAL MEMBERSHIP FEE AND FORM REQUIRED (\$20/CHILD/YEAR OR \$45/FAMILY OF 3+ CHILDREN/YEAR)
- OPTIONAL TRANSPORTATION AVAILABLE FROM IN-TOWN SCHOOLS FOR \$40/YEAR (FREE FOR KEYSTONE, TORCH, TEEN DROP IN & LEAD UP VOLUNTEERS)
- SUBSIDIES AVAILABLE FOR ALL FAMILIES UPON REQUEST. NO CHILD WILL BE TURNED AWAY FOR A LACK OF FUNDS.
- 12 YEAR OLDS MUST CHOOSE EITHER AFTER SCHOOL DROP IN OR TEEN DROP IN. THEY MAY NOT ATTEND BOTH.
- DAILY SNACK IS PROVIDED IN ALL PROGRAMS

Heartland Youth Center presents



Stettler & District

DAY CAMPS 2022 - 2023

Date	Theme	Age	Cost
October 7	Fall Fest!	6 - 12	\$20.00
November 9	Bake & Bowl	11 - 18	\$20.00
November 10	Hike & Seek	6 - 18	\$20.00
December 9	Christmas Kindness	6 - 12	\$20.00
January 30	Mission Impossible	6 - 12	\$20.00
January 31	Frosty Fun	6 - 12	\$20.00
February 16	Tubing at Canyon Ski Hill	11 - 18	\$20.00
February 17	Ice Sculptures & Sledding	6 - 12	\$20.00
March 10	Superheroes	6 - 12	\$20.00
March 27	Through the Decades	11 - 18	\$20.00
March 28	Beach Life	8 - 18	\$20.00
March 29	Telus World of Science	6 - 18	\$20.00
March 30	Dinner & Movie	11 - 18	\$20.00
March 31	Around the World	6 - 12	\$20.00
May 5	Theatre Arts	6 - 12	\$20.00
May 19	Trip to Spirit's Respite Ranch	6 - 18	\$20.00

TO REGISTER FOR THESE DAY CAMPS:

Register using this link: <https://forms.office.com/r/hgwDm1xvcn>

or scan the QR code . Registration opens Sept 13 at 10am.

If you have already completed registration for this school year, you can email Sara at hyc.bgc@telus.net to add your child to specific day camps (you do not have to fill out the online form each time).

Spaces are limited. First come²⁹ first served.



MEMORANDUM

To: Greg Switenky
From: Leann Graham
Prepared By: Roxann Anderson
Date: November 9, 2022
Re: Dog & Cat License Fees for 2023

Background

Town administration has conducted a review of our existing Dog & Cat Licenses and Rates. The Dog Bylaw 2050-14 & Cat Bylaw 2049-14 were passed in March of 2014; the license fees did not change from the previous bylaw. Below is the number of Dog and Cat licenses currently registered as well as the potential revenue for 2022:

Animal Type	Number of 2020 Licenses	Number of 2021 Licenses	Number of 2022 Licenses	Potential Revenue 2023 *(based on 2022 licenses)
DOG – Unaltered	41	44	62	\$19,700.00
DOG – Altered	707	673	664	
CAT – Unaltered	0	0	1	\$6,850.00
CAT – Altered	286	287	272	
TOTAL	1035	999	999	\$26,550.00

In reviewing Dog Bylaw 2050-14 & Cat Bylaw 2049-14 license rates, administration compared the rates to those of other municipalities similar in population size:

	Dog Unaltered	Dog Altered	Cat Unaltered	Cat Altered	Replacement Tag	Discount Rate
Bonnyville	\$65.00	\$20.00	\$50.00	\$10.00	\$5.00	n/a
Vermilion	\$55.00	\$25.00	\$55.00	\$25.00	\$10.00	n/a
St. Paul	\$20.00	\$10.00	\$20.00	\$10.00	\$5.00	n/a
Innisfail	\$50.00	\$30.00	\$50.00	\$30.00	\$10.00	\$10.00 off*
Blackfalds	\$60.00	\$45.00	\$60.00	\$45.00	\$6.00	\$30.00 off**
Stettler	\$50.00	\$25.00	\$50.00	\$25.00	\$10.00	\$10.00 off*
Average	\$50.00	\$26.00	\$50.00	\$26.00	\$7.20	\$8.00

*Discount rate is from December 1 - January 31

**Discount rate is from January 1 - January 31

Recommendation

That Town Council set the 2023 Dog & Cat License fees at the same rate as 2022:

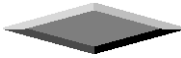
- \$25 for an altered dog or cat
- \$50 for an unaltered dog or cat
- \$10 for a replacement tag
- \$10 Discount between December 1 – January 31

Alternatives

That Town Council increase or decrease the Dog & Cat License fees for 2023.

MEMORANDUM

To: Greg Switenky
From: Leann Graham
Prepared By: Roxann Anderson
Date: November 9, 2022
Re: Business License Fees 2023



Background

Each year Town of Stettler Council sets the Business License Fees for the upcoming year; administration has conducted a review of our existing Business Licenses and the Business License Bylaw 1807-99. As of November 1, 2022, we have the following number of Active Business Licenses:

Business Type	Number Of Licenses			Potential 2022 Revenue
Resident (Rate \$150/year):	2020	2021	2022	*Based on 2023 Licenses
Commercial	423	445	445	\$66,750.00
Home Occupation	58	42	46	\$6,900.00
Non- Resident (Rate \$350/year)	73	50	62	\$21,700.00
TOTAL	554	537	553	\$95,350.00

In reviewing the Business License Bylaw 1807-99 our existing rates for 'resident' businesses and 'non-resident' businesses were compared to those of other municipalities in Alberta. The following table illustrates this comparison:

Municipality	Resident fee	Non Resident Fee
Ponoka	\$100.00	\$250.00
Lacombe	\$147.00	\$412.00
Bonnyville	\$200.00	\$400.00
Westlock	\$100.00	\$200.00
Devon	\$100.00	\$250.00
Olds	\$125.00	\$225.00
Wainwright	\$100.00	\$200.00
Red Deer	\$111.60	\$433.90
Camrose	\$157.50	\$315.00
Peace River	\$150.00	\$300.00
AVERAGE	\$129.11	\$298.59
Town of Stettler	\$150.00	\$350.00

The last change to the Business License Bylaw 1807-99 was in November 2013, which increased the business license fees from \$325.00 to \$350.00 for 'non-resident' and from \$125.00 to \$150.00 for 'resident' businesses.

Recommendation

That Town Council set the 2023 Business License fees as the same rate as 2022, \$150.00 for a Resident License and \$350.00 for a Non-Resident License.



Request For Subdivision

Agenda Item:

Issue:

Applicant: Ardyn Kay
Subdivision Applicant: #2022-01
Legal: Block PT Y, Plan 2442AE
Civic: 4408 – 47 Avenue
Proposed Subdivision: Two Parcels (+/- 5.37 acres and +/- 10.96 acres)

Recommendation:

That the application for a two (2) parcel subdivision as shown on the Tentative Plan has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, it is recommended that the application be approved as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with the Land Use Bylaw 2060-15.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.

Notes:

Any existing instruments on the land title in favor of the users of lease roads, pipelines or other oil and gas facilities or other infrastructure shall be carried forward to the land title of the proposed parcel.

IMPLICATIONS OF RECOMMENDATION

General:

The applicant is proposing to subdivide the above-mentioned lot as per a sale agreement for the 5.37 acre vacant parcel. The purchaser intends to donate this parcel of land to the Town of Stettler for public use.

As per the sale agreement and the purchaser’s intent, the applicant has also applied to rezone the 5.37 acre parcel from I: Industrial to P: Public Use. The subdivision and rezoning applications are being processed concurrently. In preparation of the passing of subdivision and rezoning by Town of Stettler Council, administration has begun the legal proceedings to prepare an agreement with the purchaser.

Although identified in the Off-site Levy Bylaw the 5.87 acre parcel is to remain undeveloped and designated public use, therefore will not be subject to Off-site levies. The remaining 10.96 acres of industrial lands will be subject to servicing and Off-site Levies at the time of development.

The subdivision application is before council today for consideration as well as the 1st reading for rezoning Land Use Bylaw Amendment Bylaw 2153-22.

BACKGROUND

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the:
Town of Stettler Land Use Bylaw 2060-15.
The Town of Stettler Municipal Development Plan.

Technical Review:

External Agencies:

Apex Utilities – No Objections

Telus Communications – No Objections

Atco Electric – No Objections

County of Stettler – Requested clarification for proposed sewage system on new parcels

Adjacent Landowners:

Notice circulated October 11, 2022

No response received

Technical Considerations (as per application):

Topography – Rolling

Soil Characteristics – Sandy/Clay

Storm Water Collection and Disposal – N/A

Accessibility to Road – 47 Avenue

Water supply, sewage and solid waste disposal – N/A

The use of the land in the vicinity of the site – Residential (DC4) and Industrial

Alternatives:

Defeat the application, stating reasons

Author:

Angela Stormoen for Leann Graham, Director of Planning and Development



Town of Stettler

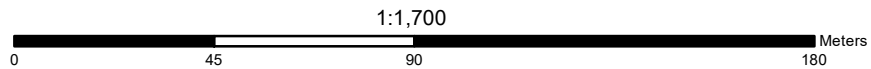


Photo taken Spring 2020
Intended for general information only,
the Town of Stettler is not responsible
for any errors or omissions.
Datum: NAD 83
Projection: UTM Zone 12

2022 Budget Summary - October 31, 2022

Revenue	2022 Operating Budget	2022 Operating Actual - October 31, 2022	Variance	%	Notes
Administration	\$272,020.00	\$238,676.88	\$33,343.12	12.26%	
Inter Dept Utility Transfer - \$250,000)					
Police	\$548,804.00	\$58,036.93	\$490,767.07	89.42%	MSI Operating - \$52,448
Traffic Fines - Budget - \$60,000 - Actual - \$35,167 - 59%					
Provincial Grant - \$347,000					
Community Resource Program - Clearview \$40,000 / County - \$43,356					
Fire	\$599,321.00	\$245,842.49	\$353,478.51	58.98%	
Disaster Services	\$0.00	\$0.00	\$0.00		
Bylaw Enforcement	\$109,950.00	\$117,055.82	-\$7,105.82	-6.46%	
Business Licenses Budget - \$86,250 - Actual \$93,690 / Animal License Budget \$21,700 - Actual \$21,770					
Roads, Streets, Walks, Lights	\$269,535.00	\$67,100.00	\$202,435.00	75.11%	
Airport	\$10,880.00	\$10,531.06	\$348.94	3.21%	
Drainage	\$0.00	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,783,438.00	\$2,327,127.42	\$1,456,310.58	38.49%	
Metered sale of water (Budget - \$1,962,728 - Actual \$1,365,448 = 70% - end of September - 75%)					
Metered out of Town (Budget - \$1,070,000 - Actual \$842,669 = 79% - end of September - 75%)					
Bulk water - Budget - \$40,000 - Actual - \$24,048 - 60%					
Sewer	\$950,701.00	\$680,538.30	\$270,162.70	28.42%	
Sewer Service Charges (Budget - \$888,681 - Actual \$660,345 = 74% - end of September - 75%)					
Garbage Collection & Disposal	\$839,812.00	\$621,799.99	\$218,012.01	25.96%	SWMA haul rebate - \$26,619
Residential Garbage Revenue (2022 Budget - \$636,975 - Actual \$463,714 = 73% - end of September - 75%)					
Recycling Revenue (Budget 2022 - \$171,210 - Actual \$128,777 = 75% - end of September - 75%)					
FCSS	\$157,148.00	\$104,766.00	\$52,382.00	33.33%	
Cemetery	\$23,600.00	\$23,755.66	-\$155.66	-0.66%	
Planning & Development	\$58,500.00	\$45,375.38	\$13,124.62	22.44%	
Building Permits (Budget - \$30,000 - Actual - \$30,382)					
Economic Development - BOT	\$137,420.00	\$149,298.31	-\$11,878.31	-8.64%	
Subdivision Land	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Land, Housing & Rentals	\$278,580.00	\$233,001.11	\$45,578.89	16.36%	
AE Kennedy Health Unit - \$205,300					
Ambulance Station - \$20,100					
SRC - Library - Budget - \$42,000					
Recreation - General	\$3,000.00	\$2,931.50	\$68.50	0.00%	
Recreation Programs	\$26,190.00	\$16,727.63	\$9,462.37	36.13%	Ball / Soccer
Facilities	\$1,056,465.00	\$449,886.26	\$606,578.74	57.42%	County / Pool / SRC
Community Hall	\$95,000.00	\$22,274.96	\$72,725.04	76.55%	
Senior's Center	\$22,875.00	\$17,623.46	\$5,251.54	22.96%	\$6000 Casino
Parks	\$125,650.00	\$108,754.91	\$16,895.09	13.45%	
Lions Campground - Budget - \$120,000 - Actual - \$106,255 - 89%					
Operating Contingency	\$11,899.00	\$0.00	\$11,899.00	0.00%	
Taxes / Penalties	\$8,778,101.00	\$8,783,976.06	-\$5,875.06	-0.07%	
Other Revenue	\$2,078,400.00	\$1,612,490.69	\$465,909.31	22.42%	
Franchise Fee - GAS (Budget - \$1,065,000 - Actual \$804,679 = 76% - end of September - 75%)					
Franchise Fee - ELECTRIC (Budget - \$805,000 - Actual \$552,658 = 69% - end of September - 75%)					
Return on Investments (Budget - \$140,000 - Actual - \$174,130 - 124%)					
Total Revenue	\$20,239,289.00	\$15,937,570.82	35\$4,301,718.18	78.75%	

Expense	2022 Interim Operating Budget (no operating capital budget)	2022 Operating Actual - October 31, 2022	Variance	%	Notes
Council & Legislative	\$222,640.00	\$170,743.15	\$51,896.85	23.31%	
Council Honorarium (Budget - \$153,640)					
Council per diem - Budget - \$27,000					
Council travel & subsistence - Budget - \$22,000)					
Council membership Conferences (Budget - \$16,000 - Actual \$12,474 = 78% - AM membership)					
Administration	\$1,141,978.00	\$799,139.03	\$342,838.97	30.02%	
Police	\$1,277,089.00	\$454,259.25	\$822,829.75	64.43%	
RCMP - Contract Billings (2022 - \$1,087,211)					
Fire	\$1,064,264.00	\$461,114.48	\$603,149.52	56.67%	
Disaster Services	\$33,530.00	\$390.88	\$33,139.12	98.83%	
Bylaw Enforcement	\$196,777.00	\$142,835.50	\$53,941.50	27.41%	
Common Services	\$282,530.00	\$186,650.82	\$95,879.18	33.94%	
Roads, Streets, Walks, Lights	\$2,154,578.00	\$1,192,719.38	\$961,858.62	44.64%	
Airport	\$49,187.00	\$13,641.17	\$35,545.83	72.27%	
Water Supply & Distribution	\$3,729,431.00	\$2,336,694.28	\$1,392,736.72	37.34%	
Sewer	\$727,420.00	\$537,835.64	\$189,584.36	26.06%	
Garbage Collection & Disposal	\$748,219.00	\$539,061.49	\$209,157.51	27.95%	
FCSS	\$196,435.00	\$196,435.00	\$0.00	0.00%	
Cemetery	\$64,290.00	\$37,452.08	\$26,837.92	41.75%	
Planning & Development	\$430,270.00	\$411,236.05	\$19,033.95	4.42%	
Comm Services -Handi Bus	\$25,000.00	\$25,000.00	\$0.00	0.00%	
Economic Development	\$587,646.00	\$422,454.34	\$165,191.66	28.11%	
Subdivison Land	\$56,620.00	\$42,652.31	\$13,967.69	24.67%	
Land, Housing & Rentals	\$44,760.00	\$15,483.13	\$29,276.87	65.41%	
Recreation - General	\$146,025.00	\$139,324.19	\$6,700.81	4.59%	
Recreation Programs	\$81,320.00	\$91,510.00	-\$10,190.00	112.53%	
Facilities	\$2,554,648.00	\$1,577,603.91	\$977,044.09	38.25%	
Culture	\$354,497.00	\$343,227.81	\$11,269.19	3.18%	Parkland, Library, Museum
Community Hall	\$137,397.00	\$73,932.01	\$63,464.99	46.19%	
Senior's Center	\$13,280.00	\$6,235.98	\$7,044.02	53.04%	
Parks	\$663,412.00	\$477,412.80	\$185,999.20	28.04%	
Operating Contingency	\$489,571.00	\$0.00	\$489,571.00	100.00%	WTP Gross Recovery, Tran to Res
WTP gross recovery - (\$210,000) (JE made at end of year prior to Audit)					
Available for Capital from 2022 Operating Budget for 2022 Capital Budget - \$699,571 (Water \$54,007 + Utility \$314,874 (sewer, waste, recycling) + Total Available for Capital - \$330,690) = \$699,571					
Requisitions	\$2,766,475.00	\$2,109,373.65	\$657,101.35	23.75%	
ASFF (Budget - \$2,225,053 - Actual - \$1,611,687 - 72%)					
ASFF Separate School (Budget - \$168,749 - Actual - \$125,014 - 74%)					
County of Stettler Senior Lodges (Budget - \$372,673 - Actual - \$372,673 - 100%)					
Total Expense	\$20,239,289.00	\$12,804,418.33	\$7,434,870.67	63.27%	
Surplus / Deficit	\$0.00	\$3,133,152.49			

Town of Stettler
2022 Capital Budget Summary

31-Oct-22

G/L	Project	Actual Project Complete Cost / Council Tender Cost / Budget cost	2022 Budget Expense - Approved by Council	Difference between Actual and Budget Amount	Actual - Project Expenses - October 31, 2022	Utility (Water) Avail for Capital Interim Operating Budget (Rates) \$54,007	Utility (other) Avail for Capital Interim Operating Budget (Rates) \$320,874	Available for Capital 2022 Interim Operating Budget (taxes) \$311,853	General Reserve 4-15-00-00-74-700	Total Other Reserves (for capital purposes)	2022 Operating Budget	Debenture / Local Improvement	Grants - MSI \$649,945	Grants - FGT (\$356,384)	Grants - BMTG - 2022 Budget \$0.00 (\$60 per cap x 5952)	Other	Total	
Operating Capital Projects included in 2022 Interim Operating Budget - 1-32-99-91-00-920 / 2-32-99-91-00-764 - Transfer to/from operating reserve																		
Op-tran	2-32-09-00-03-244	Pathway rehab (2017 council direction)	\$50,000.00	\$50,000							\$50,000.00						\$50,000.00	
Op-tran	2-32-09-00-00-244	Sidewalk replacement program (yearly)	\$75,000.00	\$75,000	\$21.97						\$75,000.00						\$75,000.00	
2022 Capital Budget - Operational Projects (non TCA)																		
ADM	2-12-04-00-05-252	Community Builders (pre build 10 hearts)	\$25,000.00	\$25,000						\$25,000.00	Culture						\$25,000.00	
ADM	2-61-05-00-00-252	Computer replacement program	\$14,000.00	\$14,000	\$11,166.81		\$14,000.00										\$14,000.00	
FIRE	2-23-02-00-02-561	2001 Fire Engine Replace-2026-\$1M	\$100,000.00	\$100,000			\$100,000.00										\$100,000.00	
FIRE	2-23-02-00-02-561	Replace Deputy Fire Chief Truck (2023) - Reserve in 2022 - County Invoice 2023	\$23,500.00	\$23,500				\$23,500.00									\$23,500.00	
FIRE	2-23-02-00-02-561	Replace Fire Chief Truck (2023) - Reserve 2022 - County Invoice 2023	\$23,500.00	\$23,500				\$23,500.00									\$23,500.00	
Op-tran	2-32-09-00-01-244	Sidewalk replacement program (yearly)	\$55,000.00	\$55,000				\$55,000.00									\$55,000.00	
Op-tran	2-32-21-00-03-536	Pavement patching	\$150,000.00	\$150,000			\$150,000.00										\$150,000.00	
Water	2-41-15-00-00-554	Wetland Pumphouse Upgrades	\$175,000.00	\$175,000			\$175,000.00										\$175,000.00	
WTP	2-41-01-00-04-252	Membrane Replacement (build reserve)	\$50,000.00	\$50,000		\$10,000.00	\$10,000.00	\$30,000.00									\$50,000.00	
WTP	2-41-01-00-06-252	Misc. Pump Replacement	\$100,000.00	\$100,000	\$60,789.79		\$100,000.00										\$100,000.00	
WTP	2-41-01-00-07-252	Caustic CIP (cleaning in place) tank heater	\$35,000.00	\$35,000	\$13,914.20	\$35,000.00											\$35,000.00	
WTP	2-41-01-00-08-252	PCL (programmable logic controller) Upgrades	\$75,000.00	\$75,000	\$13,748.76		\$75,000.00										\$75,000.00	
WTP	2-41-01-00-09-252	Compressors	\$200,000.00	\$200,000	\$19,259.60	\$200,000.00											\$200,000.00	
HUB	2-73-11-02-03-239	Undercounter ice making machine	\$4,000.00	\$4,000					\$4,000.00								\$4,000.00	
SRC	2-73-11-02-04-239	Arena Scoreclock replacement (both) with blue tooth consoles with dressing room timers	\$28,000.00	\$28,000					\$28,000.00								\$28,000.00	
Pool	2-73-13-03-03-252	Mechanical room replacement components	\$15,000.00	\$15,000					\$15,000.00								\$15,000.00	
Hall	2-74-14-00-02-252	Hardwood floor refinishing (dance floor)	\$15,000.00	\$15,000					\$15,000.00	Culture							\$15,000.00	
Park	2-77-82-00-01-519	Ball diamond backstop fence (2 diamonds)	\$5,000.00	\$5,000					\$5,000.00								\$5,000.00	
Culture	2-74-99-91-00-764	Culture reserve account	\$15,000.00	\$15,000			\$15,000.00										\$15,000.00	
2022 Capital Budget - Operational Projects (non TCA)			\$1,233,000.00	\$1,233,000.00	\$0.00	\$118,901.13	\$245,000.00	\$639,000.00	\$132,000.00	\$52,000.00	\$40,000.00	\$0.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$1,233,000.00	
2022 Capital Budget - Capital Projects (TCA)																		
FIRE	6-23-00-30-09-630	Replace extraction hydraulic pump	\$19,000.00	\$19,000				\$9,500.00								\$9,500.00	County	\$19,000.00
FIRE	6-23-00-10-00-610	Fire Hall Traffic Signals	\$15,000.00	\$15,000				\$7,500.00								\$7,500.00	County	\$15,000.00
OP	6-32-09-60-01-660	Pathway (new construction)	\$86,765.00	\$100,000	-\$13,235.00		\$100,000.00											\$100,000.00
OP	6-32-21-10-15-610	44 Avenue overlay from Hwy 12 to 38St - CAPP	\$711,706.50	\$750,000	-\$38,293.50	\$711,420.58							\$750,000.00					\$750,000.00
OP	6-33-00-00-10-610	Airport runway - secure STIPfunding - \$1,618,096 - \$1,213,572 STIP - Town - \$202,262 / County \$202,262	\$1,618,096.00	\$1,618,096					\$202,262.00							\$1,415,834.00	Strategic Transportation Infrastructure (STIP) Grant \$1,213,572 / County = \$202,262	\$1,618,096.00
Water	6-41-11-10-03-610	Watermain cast iron replacement 53rd street between 48-51 avenue - CAPP	\$852,759.03	\$950,000	-\$97,240.97	\$765,129.07		\$135,616.02					\$504,137.21	\$172,537.68	\$137,709.09			\$950,000.00
Equip	6-31-11-00-33-630	Hydovac - CAPP	\$639,900.00	\$600,000									\$600,000.00					\$600,000.00
Equip	6-31-11-00-50-650	2 - Pick-up trucks	\$90,000.00	\$90,000				\$40,000.00		\$50,000.00	Common Services - Equipment							\$90,000.00
Equip	6-31-11-30-15-630	Trailer mounted flusher	\$178,408.00	\$200,000				\$200,000.00										\$200,000.00
SRC	6-77-81-10-00-610	Outdoor arena refurbishment (new boards)	\$104,210.00	\$94,000	\$10,210.00				\$94,000.00									\$94,000.00
Park	6-77-02-30-01-630	Toro mower replacement	\$96,000.00	\$96,000					\$96,000.00									\$96,000.00
2022 Capital Budget - Capital Projects (TCA)			\$4,411,844.53	\$4,532,096.00	-\$138,559.47	\$1,476,549.65	\$0.00	\$100,000.00	\$392,616.02	\$392,262.00	\$50,000.00	\$0.00	\$0.00	\$1,254,137.21	\$772,537.68	\$137,709.09	\$1,432,834.00	\$4,532,096.00
2022 Total Capital Budget			\$5,644,844.53	\$5,765,096.00		\$1,595,450.78	\$245,000.00	\$739,000.00	\$524,616.02	\$444,262.00	\$90,000.00	\$125,000.00	\$0.00	\$1,254,137.21	\$772,537.68	\$137,709.09	\$1,432,834.00	\$5,765,096.00
Council Motion - February 1, 2022			\$5,765,096.00	28.26%				\$686,734.00	\$1,508,616.02									\$5,765,096.00
2022 Capital Additions			\$0.00						-\$821,882.02									\$0
Total 2022 Capital Budget			\$5,765,096.00															
Difference (Actual vs Council Budget)			-\$120,251.47															

		2021 Carry Forward																	
		Brought forward from 2021 Budget Carry Forward	2021 Carry Forward Amounts	Difference between Actual and Budget Amount	Actual - Project Expenses - October 31, 2022	Utility (Water) Avail for Capital	Utility Available for Capital Reserve	Tax Available for Capital Reserve	Transfer From General Reserves	Transfer From Other Reserves	2022 Operating Budget	Debenture / Local Improvement	Grants - MSI \$649,945	Grants - FGT (\$356,384)	Grants - BMTG - 2022 Budget \$0.00 (\$60 per cap x 5952)	Other	Total		
2021 Carry Forward - Operational Projects (non TCA)																			
Planning	2-61-02-00-06-239	SE ASP (regional grant with County)	\$54,649.06	\$23,922.39	\$54,649.06					\$0.00	Planning - SE ASP					\$54,649.06	Grant	\$54,649.06	
Lagoon	6-42-01-10-12-610	Lagoon upgrade (legal)	\$1,708.50	\$1,708.50	\$68,846.25				\$1,708.50									\$1,708.50	
parks	2-77-05-00-02-239	Parks - West Stettler Park - Imp (2019 Strategic Plan) - Allan - January 6, 2020 - carry forward balance - \$25,000 - 2020 Power & Water Feature - 2021 Carry Forward \$50,000 to 2022 - Greg - January 6, 2022	\$50,000.00	\$50,000.00				\$50,000.00										\$50,000.00	
Op-storm	2-77-05-00-02-239	Concept planning for West Stettler Park - Phase 2 - no planning in 2021 - Carry Forward \$50,000 to 2022 - Melissa Jan 7, 2022	\$50,000.00	\$50,000				\$46,253.07		\$3,746.93	West Stettler Planning Reserve							\$50,000.00	
			\$156,357.56	\$125,630.89	\$0.00	\$123,495.31	\$0.00	\$0.00	\$96,253.07	\$1,708.50	\$3,746.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,649.06	\$0.00	\$156,357.56
2021 Carry Forward - Capital Projects (TCA)																			
2020 MSP	6-32-21-10-23-610	MSP - Type 4 Intersection (Hwy 12 at 80st-south side only) - Carry Forward Balance to 2022 - Melissa January 7, 2022 (\$842,611.75-\$442,526.24 = \$400,085.51 carry forward	\$400,085.51	\$400,085.51	\$350,308.87					\$283,651.66	Municipal Operating Support Transfer MOST - \$198,718.75 Land Development - \$84,932.91			\$116,433.85				\$400,085.51	
FIRE	6-23-00-00-30-630	2 way radio system replacement AFRRCS (Alberta 1st Responder Communication System) in 2021 - Tender in Dec 2021 - Carry Forward Balance (\$180,450) to 2022 for tender approval - Mark - January 7, 2022	\$180,450.00	\$180,450			\$60,150.00			\$120,300.00	Fire Capital Reserve							\$180,450.00	
FIRE	6-23-00-00-33-630	38' 3 Storey drill tower - firefighter training - Carry Forward Balance to complete in 2022 (\$165,000 - \$151,863.08 = \$13,136.96) - Mark, January 7, 2022	\$13,136.96	\$13,136.96	\$110,373.83			\$6,568.48								\$6,568.48	County	\$13,136.96	
Op	6-41-11-10-15-610	Mainstreet streetscape (48-49ave includes watermain and services) - Carry Forward \$40,000 - Melissa - January 7, 2022	\$40,000.00	\$40,000	\$1,200.40									\$40,000.00				\$40,000.00	
Water	6-41-14-10-01-610	water reservoir exterior and insulation - 2018 Carry Forward - (Melissa - December 20) - (Melissa Dec 30/19 - carry forward balance - \$50,000 - 0 = \$50,000) - (Melissa January 4, 2021 - carry forward balance \$50,000 - Carry Forward \$50,000 to 2022 - Melissa January 7, 2022	\$50,000.00	\$50,000.00	\$39,413.00		\$10,000.00			\$40,000.00	Water Reservoir Coat							\$50,000.00	
Water	6-41-11-10-05-610	Install additional fire hydrants 46th street - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$30,000	\$13,150.52	\$13,150.52	\$13,150.52		\$13,150.52											\$13,150.52	
Water	6-41-11-10-12-610 (CAP13555)	Watermain replacement east of 44th street between 49-50ave - project delayed due to supply issues and telus line - Carry Forward Balance (\$280,000-\$24,656.34 = \$255,353.66 - Melissa - January 7, 2022	\$255,353.66	\$255,353.66	\$202,190.43									\$255,353.66				\$255,353.66	
Water	6-41-11-30-02-630	Water meter data collection upgrade - Carry Forward Balance (\$35,000-\$4437.50 = \$30,562.50 - Melissa January 10, 2022	\$30,562.50	\$30,562.50			\$30,562.50											\$30,562.50	
Sanitary	6-42-00-00-12-610 (CAP13557)	Lift station upgrades (2021) - Carry Forward \$300,000 - Melissa Jan 10, 2022	\$300,000.00	\$300,000	\$10,642.53								\$300,000.00					\$300,000.00	
WTP	6-41-04-10-00-610	Pig vault rehab - Carry Forward \$175,000	\$175,000.00	\$175,000		\$175,000.00												\$175,000.00	
WTP	6-41-01-00-21-610	Low lift valve automatic actuators - Carry Forward balance - \$100,000-\$53,625.12 = \$46,374.88	\$46,374.88	\$46,374.88	-\$13,770.00					\$46,374.88	WTP = Small Capital Reserve							\$46,374.88	
Op	6-32-21-10-14-610	"Okoppe" Parking Lot Upgrade (50th Avenue / 49th Street) - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$44,715.19 (\$60,000 - \$15,284.81) - January 10, 2022 - Melissa - carry forward balance - \$44,715.19-\$16,699.57 = \$28,015.62	\$28,015.62	\$28,015.62	\$4,333.05			\$28,015.62										\$28,015.62	
Sewer	6-42-00-10-05-610	Lift station pump upgrades (2020) - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$299,242.50 (\$300,000-\$757.50) - January 10, 2022 - Melissa - Carry forward balance - \$299,242.50	\$299,242.50	\$299,242.50	\$14,010.04									\$299,242.50				\$299,242.50	

6-41-14-20-01-620 - CAP-11503	Water Reservoir Pump Upgrades - (Melissa Dec 30/19 - carry forward balance - \$150,000 - \$210.00 = \$149,790) - Melissa January 4, 2021 carry forward balance - \$149,490 (\$149,700 - \$210) - January 10, 2022 - Carry forward balance - Melissa - \$149,490	\$149,490.00	\$149,490.00		\$12,869.79									\$149,490.00					\$149,490.00
6-56-00-60-01-660	2021 Capital Budget Addition - Columbarium - Paid 1/2 in 2021 Balance due on delivery (\$18,666c - \$9,333.20 = \$9,332.80 - Allan - January 7, 2022	\$9,333.20	\$9,333.20	\$0.00	\$9,333.20			\$9,333.20											\$9,333.20
2021 Carry Forward - Capital Projects (TCA)		\$1,990,195.35	\$1,990,195.35	\$0.00	\$754,055.66	\$175,000.00	\$113,863.02	\$43,917.30	\$0.00	\$490,326.54	\$0.00	\$0.00	\$0.00	\$704,843.66	\$455,676.35	\$0.00	\$6,568.48	\$0.00	\$1,990,195.35
2021 Total Carry Forwards		\$2,146,552.91	\$2,115,826.24	-\$138,559.47	\$2,473,001.75	\$175,000.00	\$113,863.02	\$140,170.37	\$1,708.50	\$494,073.47		\$0.00	\$0.00	\$704,843.66	\$455,676.35	\$0.00	\$61,217.54	\$0.00	\$2,146,552.91
2022 Total Capital Budget (including Carry Forwards)		\$7,791,397.44	\$7,880,922.24		31.38%	\$420,000.00	\$852,863.02	\$664,786.39	\$445,970.50	\$584,073.47		\$125,000.00	\$0.00	\$1,958,980.87	\$1,228,214.03	\$137,709.09	\$1,494,051.54		0.00
2022 Total Capital Budget Difference From Budget to Actual			-\$89,524.80					\$1,937,649.41		\$1,030,043.97		Total Grants Available		\$1,958,980.87	\$1,228,214.03	\$137,709.09			2,146,552.91
								Total Reserves		\$2,967,693.38		Balance - December 31, 2022		\$0.00	\$0.00	\$0.00			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	76201
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Town of Stettler	76201	2022-11-10	\$2,500,000.00

Invoice Description	Invoice Number	Invoice Amount
Transfer money from TD to VCU	2022.11.08	\$2,500,000.00
	Total Cheques	\$2,500,000.00

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76436	76442
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Algae Control Canada	76436	2022-11-04	\$6,814.50

Invoice Description		Invoice Number	Invoice Amount

Sewer Chemicals		INV-20540	\$6,814.50
=====			
Central Alberta Fire Protectio	76437	2022-11-04	\$619.50

Invoice Description		Invoice Number	Invoice Amount

SRC Sprinkler Inspection		12074	\$619.50
=====			
Douglas, Megan	76438	2022-11-04	\$99.70

Invoice Description		Invoice Number	Invoice Amount

SRC Clothing Allowance		2022.10.17	\$99.70
=====			
Northbridge Suety Limited	76439	2022-11-04	\$20,412.97

Invoice Description		Invoice Number	Invoice Amount

TS103 44 St Holdback Release		PPC#4 TS103	\$20,412.97
=====			
Receiver General for Canada	76440	2022-11-04	\$48,161.87

Invoice Description		Invoice Number	Invoice Amount

Town Tax Remittance		PP22-22	\$37,997.55
Town Tax Remittance		PP22-22.	\$5,843.95
BOT Tax Remittance		PP22-22.BOT	\$1,824.78
Library Tax Remittance		PP22-22.LIBRAR	\$2,495.59
=====			
Receiver General for Canada	76441	2022-11-04	\$327.23

Invoice Description		Invoice Number	Invoice Amount

Garnishee		PP22-22	\$327.23
=====			
Sienna's Cleaning	76442	2022-11-04	\$800.00

Invoice Description		Invoice Number	Invoice Amount

Shop Oct Janitor 8 Cleans		2022.10.31	\$800.00

		Total Cheques	\$77,235.77
			=====

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID CU GENERAL CU GENERAL
 Vendor Name First Last Cheque Number 76443 76447
 Cheque Date First Last

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Craftsman Floors Ltd.	76443	2022-11-10	\$13,279.35

Invoice Description		Invoice Number	Invoice Amount

Com Hall & Hub Refinish/Seal		B8997	\$13,121.85
Senors Hub Floor Repair		B8998	\$157.50

Kirton, Connor	76444	2022-11-10	\$78.05

Invoice Description		Invoice Number	Invoice Amount

Water Refund UT AC Cr Bal		2022.11.09	\$78.05

Stettler Regional Board of Tra	76445	2022-11-10	\$72,776.00

Invoice Description		Invoice Number	Invoice Amount

BOT 2022 Grant - Final		2022-FINAL	\$72,776.00

Town of Stettler - Petty Cash	76446	2022-11-10	\$279.30

Invoice Description		Invoice Number	Invoice Amount

Office Halloween Supplies/Lott		2022.11.08	\$279.30

Woodcraft by Dave Ltd.	76447	2022-11-10	\$115.50

Invoice Description		Invoice Number	Invoice Amount

PR Gift Box Consol General		22400	\$115.50

Total Cheques			\$86,528.20
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005305	EFT0005317
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Bagshaw Electric Ltd.	EFT0005305	2022-10-31	\$1,378.86

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Shop Plasma Cutter Contactor	IC038372	\$130.32
	Trans Battery Disconnect Cable	IC038033	\$26.70
	WTP 3/4" Flex Seal & Connector	IC038574	\$43.45
	WTP Fan Motor	IC038576	\$199.50
	SRC Wire Track	IC038534	\$38.15
	Pool Changed leisure pump seal	W12956	\$550.99
	Pool Leisure pump seal (spare)	IC038463	\$268.80
	Parks Lions Replace Breaker	W12905	\$120.95
	-----	-----	-----
Bearcom Canada Corp.	EFT0005306	2022-10-31	\$181.12

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Fire Joint Repair Radio	5444924	\$60.38
	Fire Joint Minitor V Battery	5452229	\$120.74
	-----	-----	-----
Brugman, Etienne J. L.	EFT0005307	2022-10-31	\$48.91

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Fire Joint Conference Meals	2022.10.20	\$48.91
	-----	-----	-----
Heartland Glass Ltd.	EFT0005308	2022-10-31	\$229.90

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Health Unit repair door	107653	\$229.90
	-----	-----	-----
IJD Inspections Ltd.	EFT0005309	2022-10-31	\$2,836.97

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Bylaw Building Investigation	4412	\$231.01
	P&D Building Permits & Inspect	09-2022	\$2,605.96
	-----	-----	-----
Rocky Mountain Phoenix	EFT0005310	2022-10-31	\$3,892.41

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Fire Repair Suspension Rescue#	IN026598	\$3,892.41
	-----	-----	-----
Scott, Graham	EFT0005311	2022-10-31	\$271.00

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	GIS Conference Oct 16 to 18th	2022.10.19	\$271.00
	-----	-----	-----
Shanes Instrument Services Ltd	EFT0005312	2022-10-31	\$14,436.20

	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	WTP Spare parts for raw water	20636	\$14,436.20

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Tagish Engineering Ltd.	EFT0005313	2022-10-31	\$10,370.98
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	TS103 - 44 St Lane Replacement	19472	\$77.68
	TS106-53rd St Water Replacemen	19473	\$2,633.42
	TS108-Water Reservoir Upgrades	19474	\$3,051.59
	TS109-Lagoon Trsfir Stn Rehab	19475	\$4,608.29
=====			
Tietge, Richard	EFT0005314	2022-10-31	\$161.67
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	WTP CUPE Clothing Allowance	2022.10.24	\$161.67
=====			
Vanlanduyt, Lara	EFT0005315	2022-10-31	\$269.33
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Office Lunch Room Supplies	2022.10.25	\$269.33
=====			
WTS Manufacturing & Sales Inc.	EFT0005316	2022-10-31	\$11.55
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Fire Joint 1/4" Round Bar	2505	\$11.55
=====			
Yost, Dustin	EFT0005317	2022-10-31	\$63.00
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	SRC CUPE Clothing Allowance	2022.10.18	\$63.00
=====			
	Total Cheques		\$34,151.90
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005348	EFT0005360
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0005348	2022-11-15	\$14,306.76

Invoice Description	Invoice Number	Invoice Amount	
Bylaw Oct Enforcement	11978	\$14,306.76	

Baharally, Charlene	EFT0005349	2022-11-15	\$254.00

Invoice Description	Invoice Number	Invoice Amount	
Fitness Area Travel & Subsiste	2022.11.02	\$254.00	

Cas Tech Inc.	EFT0005350	2022-11-15	\$194.25

Invoice Description	Invoice Number	Invoice Amount	
Computer 5 HDMI Cables	220000002353	\$194.25	

CentralSquare Canada Software	EFT0005351	2022-11-15	\$2,595.55

Invoice Description	Invoice Number	Invoice Amount	
Computer Limited Use User Main	364249	\$2,469.60	
Computer Miscrosoft SQL Annual	366070	\$125.95	

ECA Review	EFT0005352	2022-11-15	\$398.90

Invoice Description	Invoice Number	Invoice Amount	
RCMP Clerk Job Ad	7508	\$398.90	

Hymers, Kim	EFT0005353	2022-11-15	\$102.99

Invoice Description	Invoice Number	Invoice Amount	
Admin - Travel & Subsistence	2022.10.12	\$102.99	

NextGen Automation	EFT0005354	2022-11-15	\$450.84

Invoice Description	Invoice Number	Invoice Amount	
Office/Water Billing Postage	449514	\$450.84	

Olson, Pat	EFT0005355	2022-11-15	\$250.00

Invoice Description	Invoice Number	Invoice Amount	
WTP CUPE Clothing Allowance	2022.10.31	\$250.00	

Pfeiffer House of Music	EFT0005356	2022-11-15	\$691.94

Invoice Description	Invoice Number	Invoice Amount	
Com Hall New Microphone System	110122	\$691.94	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shanes Instrument Services Ltd	EFT0005357	2022-11-15	\$25,167.67
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	WTP Instrumentation Work	20646	\$6,242.07
	Sewer Trouble shoot failure @	20643	\$1,761.38
	Wtr Reservoir Trouble shoot co	20645	\$6,963.52
	Sewer Lagoon Trouble shoot mot	20644	\$10,200.70
=====			
Stingray Radio Inc.	EFT0005358	2022-11-15	\$682.50
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Misc Dept Oct Advertising	470483-10	\$682.50
=====			
Sutton Septic Service	EFT0005359	2022-11-15	\$262.50
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Landfill Pumpout	3559M	\$262.50
=====			
Trinus Technologies Inc	EFT0005360	2022-11-15	\$1,252.42
=====			
	Invoice Description	Invoice Number	Invoice Amount
	-----	-----	-----
	Computer Anti-Virus/Email/Back	R78860-36886	\$775.98
	Computer Trinus Tech Support	P354-36922	\$476.44
=====			
	Total Cheques		\$46,610.32
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000591
Cheque Date	First	Last		ONL000594

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Poulin's Professional Pest Con	ONL000591	2022-11-04	\$354.94

Invoice Description		Invoice Number	Invoice Amount

WTP Monthly Pest Control		1512093	\$198.45
SRC Monthly Pest Control		1512202	\$156.49
=====			
Rogers	ONL000592	2022-11-04	\$117.60

Invoice Description		Invoice Number	Invoice Amount

Fire Jnt Data Plan 10.19-11.18		2550033854	\$117.60
=====			
Telus Communications	ONL000593	2022-11-04	\$2,962.00

Invoice Description		Invoice Number	Invoice Amount

Telus Oct 22 to Nov 21, 2022		2022.10.23	\$2,962.00
=====			
Telus Mobility Inc.	ONL000594	2022-11-04	\$1,182.20

Invoice Description		Invoice Number	Invoice Amount

Telus Mobility Oct 22 - Nov 21		2022.10.21	\$1,182.20

		Total Cheques	\$4,616.74
			=====



Request For Decision

Agenda Item:

Issue:

Application for Rezoning – Bylaw 2152-22
Legal: Lot 4 to 5, Block 7, Plan 4621KS
Civic: 4709 – 58 Street
Applicant: Antonia Choriatis
Proposed rezoning from C2: Commercial Highway to R1: Residential Low Density

Recommendation:

That Council gives 2nd and 3rd reading to Land Use Bylaw Amendment 2152-22 rezoning Lots 4-5, Block 7, Plan 4621KS from C2: Commercial Highway to R1: Residential Low Density.

General:

The applicant is proposing to rezone the above-mentioned parcel from C2: Commercial Highway to R1: Residential Low Density. The applicant has requested the rezoning to aid in the sale of the property. The purchaser intends to occupy one unit while their parents will occupy the second unit. The property is currently leased and occupied as two residential units.

The existing building contains two units which are currently split as one commercial and one residential unit and is reflected as such in the Town's tax assessment. The rezoning would transition both units to residential use dwelling, duplex (existing) as listed in the R1: Residential Low Density District. The construction of the building proves to be of residential appearance and historically has been utilized as both commercial and residential uses in each unit.

The Residential Low Density District is both conducive with the existing residential development in the area along 48 Avenue southeast and across Hwy 56 along 48 Avenue northwest as well as the existing and proposed uses on this parcel.

Following 1st Reading a public hearing will be set for the rezoning on November 15, 2022 followed by 2nd and 3rd reading.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw and the Municipal Development Plan.

Land Use Bylaw Implications:

Land Use District Purpose:
Section 85 C2: Commercial Highway District
85.1 Purpose:

To provide an area for commercial uses which are compatible with the area, adjacent to a major thoroughfare, which requires large open spaces for parking by clientele, for display of merchandise, or both, which will create an attractive environment, primarily accessible to motor vehicles.

Section 73 R1: Residential Low Density District

73.1 Purpose:

To provide an area for single detached residential development.

(Full Land Use Bylaw District Excerpts Attached)

Alternatives:

Defeat the application stating reasons.

Author:

Angela Stormoen for Leann Graham, Director of Planning and Development

Section 73: R1 Residential Low Density District

73.1 Purpose:

To provide an area for single detached residential development.

73.2 Uses:

Permitted Uses	Discretionary Uses
Accessory Building Building Demolition Dwelling, Single Detached Home Occupation Public Assembly Public Use	Accessory Uses Bed and Breakfast Facility Dwelling, Duplex (Existing) Sign Utility Building

73.3

Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	40%
Minimum Floor Area	100 square metres
Maximum Building Height	10.0 m
Minimum Parcel Area	Interior Parcels 550 square metres Corner Parcels 600 square metres
Double Fronting Yards	A site abutting two streets or more shall have a front yard on each street and two side yards in accordance with the setback requirements of the Bylaw.
Front Yard Setback	Dwelling – 6.5 m
Side Yard Setback	Dwelling – 1.5 m except where it abuts a public roadway 3.0 m, or as required by the Alberta Building Code, whichever is greater.
Rear Yard Setback	Dwelling - 7.5 m except on corner or double fronting lots.
Landscaping	35% of Site Area.
Parking	A two car parking area shall be provided to the rear, side or front of the dwelling. Notwithstanding, in the case of a dwelling fronting onto an arterial road, the parking area shall access from the lane where one is provided.
Accessory Buildings	Section 34 of this Bylaw.

Section 85: C2 Commercial Highway District

85.1 Purpose:

To provide for an area for commercial uses which are compatible with the area, adjacent to a major thoroughfare, which requires large open areas for parking by clientele, for display of merchandise, or both, which will create an attractive environment, primarily accessible to motor vehicles.

85.2 Uses:

Permitted Uses	Discretionary Uses
Animal Services Automobile and RV Sales and Rental Automobile Repair Garage Automobile Service Station Automobile Supply Store Bank / Financial Institution Building Demolition Cannabis Retail Sales Caterer Clinic Convenience Food Store Contracting Services – Minor Farm Supply Store Florist Shop Food and/or Beverage Service Facility Gas Bar Handicraft Business Hotel Laundromat Light Equipment Repair / Rental Motel Office Building Personal Service Shop Pharmacy Public Use Restaurant – All Types Retail Store Shopping Centre Sign Theatre – Movie Truck and Mobile Home Sales and Rental Truck Stop Vehicle Wash Veterinary Clinic	Accessory Use All Permitted Uses within the I District Communication Tower Dry Cleaning and Laundry Plant / Depot Dwelling Units Above Ground Floor Business Gaming or Gambling Establishment Parking Facility Recreational Amusement Park Recreation Facility Recycling Depot Similar Use Tanker Truck Washing Facility Taxi / Bus Depot Temporary Mobile Commercial Sales Utility Building

85.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Minimum Parcel Frontage	15 m adjacent to a service or local road 46 m without a service road
Maximum Building Height	A maximum of four full storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m.
Front Yard Setback	9.0 m adjacent to a service or local road
Side Yard Setback	3.0 m
Rear Yard Setback	3.0 m
Landscaping	Section 48 of this Bylaw. An average width of 3.0 m adjacent to the property line over the full length of the perimeter of the site, excluding access and egress points, shall be landscaped.
Parking and Loading	Part 8 of this Bylaw.
Outdoor Storage	All outdoor storage shall be screened All outdoor display shall be screened from residential districts. Storage is not allowed in front yard. Garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.

4709 – 58 Street

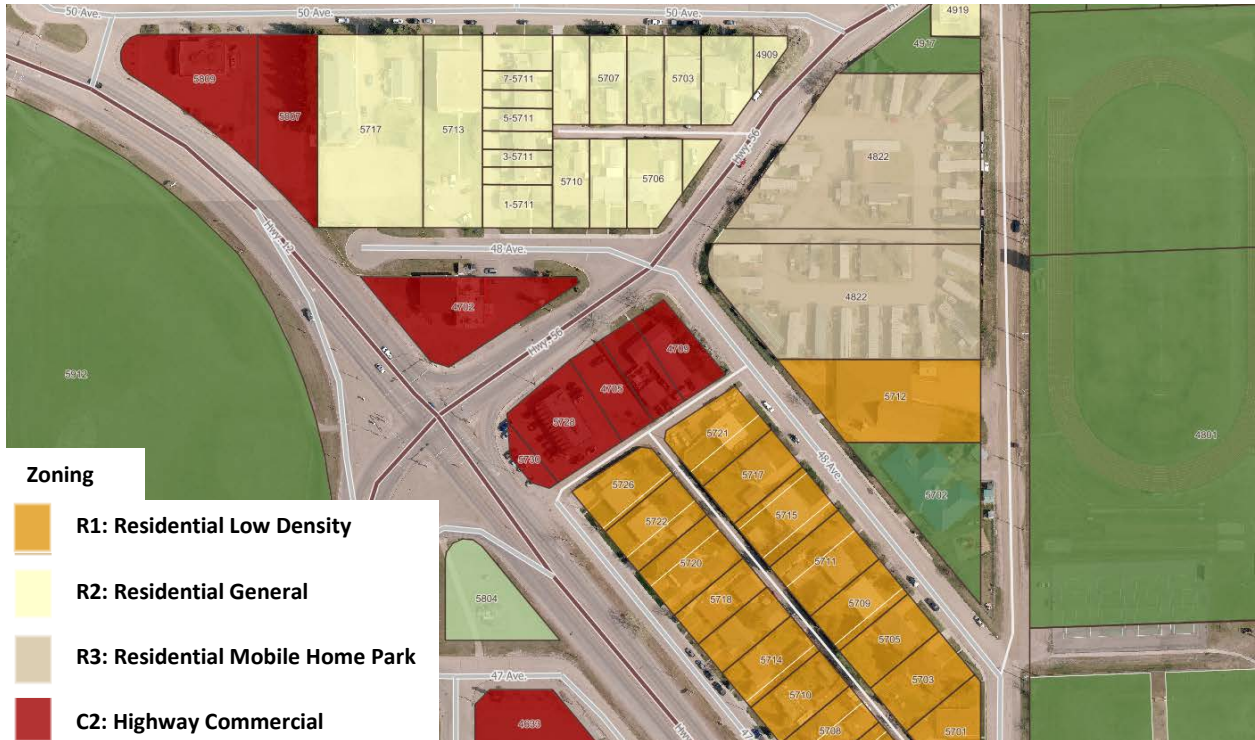
View from 48 Avenue looking west



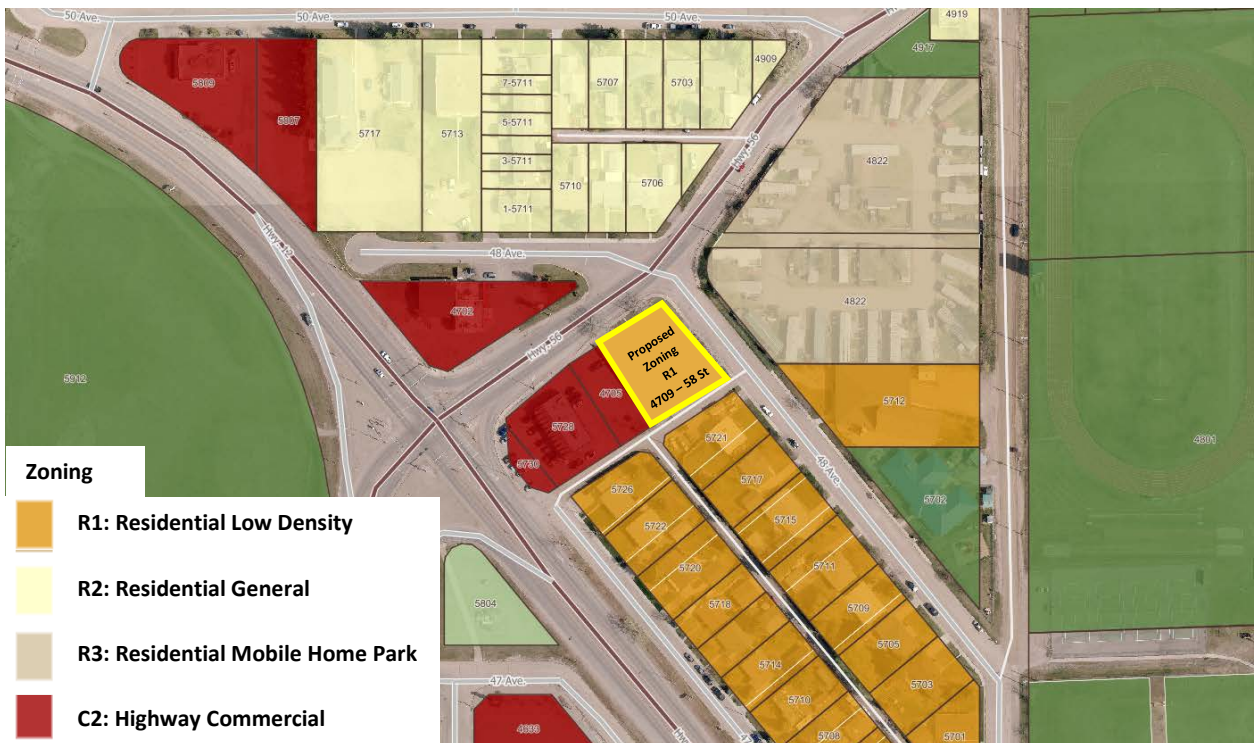
View from Hwy 56 looking southeast



Existing Zoning Map



Proposed Zoning Map



BYLAW 2152-22

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:

(a) That Lot 4 to 5, Block 7, Plan 4621KS from C2: Commercial Highway to R1: Residential Low Density

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this 18th day of October A.D. 2022.

NOTICE OF ADVERTISEMENT published October 27 & November 15, 2022.

Public Hearing held November 15, 2022 at 7:00 P.M.

READ a second time this _____ day of _____ A.D. 2022.

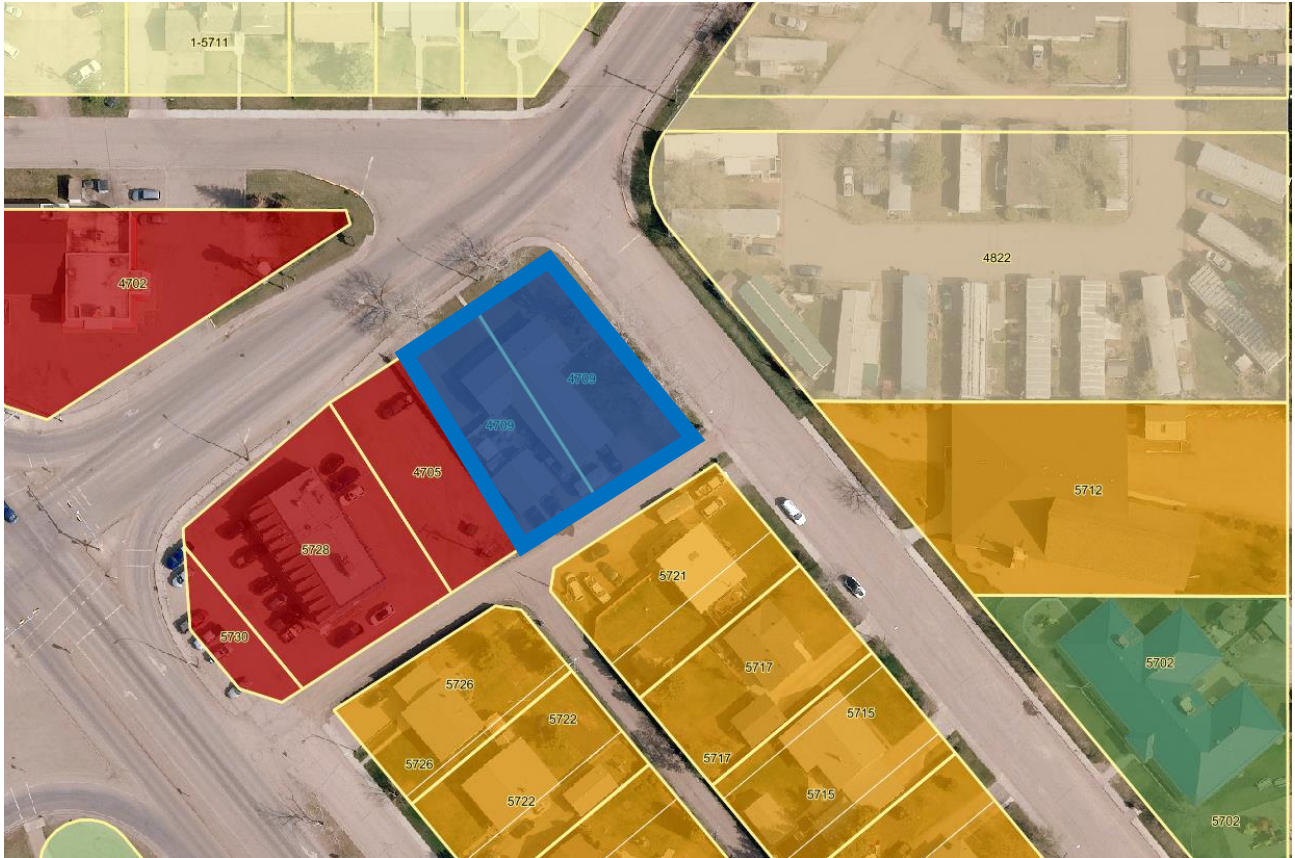
READ a third time and finally passed this _____ day of _____ A.D. 2022.

Mayor

Assistant CAO

Schedule A

Proposed Rezoning



TOWN OF STETTLER
PUBLIC NOTICE

BYLAW 2512-22

Public Notice is hereby given that it is the intention of the Municipal Council of the Town of Stettler to pass Bylaw 2152-22 amend Land Use Bylaw 2060-15 as follows:

Rezone: Lot 4 to 5, Block 7, Plan 4621KS
from C2: Highway Commercial to R1: Residential Low Density

Proposed Zoning Map



A copy of Bylaw 2512-22 may be viewed at the Town Office during regular hours of business.

A Public Hearing in the matter of Bylaw 2512-22 will be held at the Council Chambers, Stettler Town Office, 5031 - 50 Street on Tuesday, November 15, 2022, at the hour of 7:00 P.M. when written or oral presentations for or against the bylaw will be received.

Leann Graham
Director of Planning & Development

Advertise: October 27, 2022 and November 3, 2022



Request For Decision

Agenda Item:

Issue:

Application for Rezoning – Bylaw 2153-22
Legal: West Part of Block PT Y, Plan 2442AE
Civic: West Part of 4408 – 47 Avenue
Applicant: Ardyn Kay
Proposed rezoning from I: Industrial to P: Public Use

Recommendation:

That Council consider the application and give 1st Reading to Land Use Bylaw Amendment 2153-22 request to rezone West Part of Block PT Y, Plan 2442AE from I: Industrial to P: Public Use.

General:

The applicant is proposing to rezone the above-mentioned parcel from I: Industrial to P: Public Use. The applicant has requested the rezoning to aid in the sale of the 5.37 acre parcel. The purchaser has been the initiator of the sale and intends to donate this parcel of land to the Town of Stettler for public use.

The rezoning and subdivision applications have been accepted by administration with the Town of Stettler and are being processed concurrently. The rezoning application is before Council today for 1st Reading. The subdivision application is also being presented to Council today for consideration.

Following 1st Reading a public hearing will be set for the rezoning on December 15, 2022 followed by 2nd reading. Administration respectfully recommends that Council not proceed to 3rd and final reading of the Land Use Bylaw Amendment Bylaw 2153-22 until such time the subdivision is registered and the purchaser has entered into an agreement with the Town of Stettler.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw and the Municipal Development Plan.

Land Use Bylaw Implications:

Land Use District Purpose:

Section 87 I: Industrial District

87.1 Purpose:

To provide an area for industrial uses and other uses herein listed, which are compatible with the area.

Section 89 P: Public Use District

89.1 Purpose:

To provide for an area for the development of public land, which are compatible with adjacent surroundings.

(Full Land Use Bylaw District Excerpts Attached)

Alternatives:

Defeat the application stating reasons.

Author:

Angela Stormoen for Leann Graham, Director of Planning and Development

Section 87: I Industrial District

87.1 Purpose:

To provide an area for industrial uses and other uses herein listed, which are compatible with the area.

87.2 Uses:

Permitted Uses	Discretionary Uses
Accessory Building Autobody and Repair Shop Automobile Repair Garage Automobile Supply Store Building Demolition Cannabis Retail Sales Contracting Services – Major Contracting Services - Minor Feed Mills and Grain Elevators Industry / Manufacturing – Small Scale Laboratory Signs Storage – Indoor Temporary Structure Transport / Truck Operation Utility Building Vehicle Wash Veterinary Clinic	Abattoir Accessory Use Aggregate Stockpiling Aggregate Stockpiling – Temporary Aggregate Storage Area All those uses listed as either permitted or discretionary uses with the C1 & C2 Districts Asphalt Plant – Portable Asphalt Processing and Storage Automobile and RV Sales and Rentals Auto Wrecker Bottled Gas Sales and Storage Bulk Chemical Storage Bulk Fuel Station Cannabis Production Caterer Communication Tower Concrete Manufacturing / Plant Construction Yard Industry / Manufacturing – Large Scale Industry – Petrochemical Landfill Operation Livestock Auction Mart Oilfield Support Services Propane Transfer Facility Public Use Railway Use Restaurant Salvage Yard Seed Cleaning Plant Similar Use Storage – Outdoor Tanker Truck Wash Facility Truck and Mobile Home Sales and Rental

87.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Minimum Parcel Frontage	15.2 m
Maximum Building Height	A maximum of four full storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m
Front Yard Setback	9.0 m
Side Yard Setback	0 m except where it abuts a public roadway or residential district – 3.0 m, or as required in the Alberta Building Code, whichever is greater.
Rear Yard Setback	0 m except where it abuts a public roadway or residential district – 3.0 m, or as required in the Alberta Building Code, whichever is greater.
Outdoor Storage and Display	All outdoor storage and display shall be screened from residential districts. Storage is not allowed in the front yard. Garbage storage shall be confined to a designated area on the parcel. Garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.

Section 89: P Public Use District

89.1 Purpose:

To provide for an area for the development of public land, which are compatible with the adjacent surroundings.

89.2 Uses:

Permitted Uses	Discretionary Uses
Building Demolition	Accessory Use
Campground	Cemetery
Community Hall	Communication Tower
Day Care Facility	Lagoon
Golf Course	Parking Lot (public)
Institutional Use	Recreation Facility
Museum	Trade/Commercial School
Nursing Home	Utility Building
Park	
Public Use	
Religious Assembly	
School	
Signs (Public)	

89.3

Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	40%
Floor Area	n/a
Minimum Parcel Area	n/a
Maximum Building Height	A maximum of four storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m.
Front Yard Setback	Equal to or greater than the building height.
Side Yard Setback	Equal to or greater than the building height.
Rear Yard Setback	Equal to or greater than the building height.
Accessory Buildings	Section 34 of this Bylaw.

BYLAW 2153-22

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:

(a) That Part of Block PT Y, Plan 2442AE from I: Industrial to P: Public Use

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this _____ day of _____ A.D. 2022.

NOTICE OF ADVERTISEMENT published _____ & _____, 2022.

Public Hearing held _____, 2022 at _____ P.M.

READ a second time this _____ day of _____ A.D. 2022.

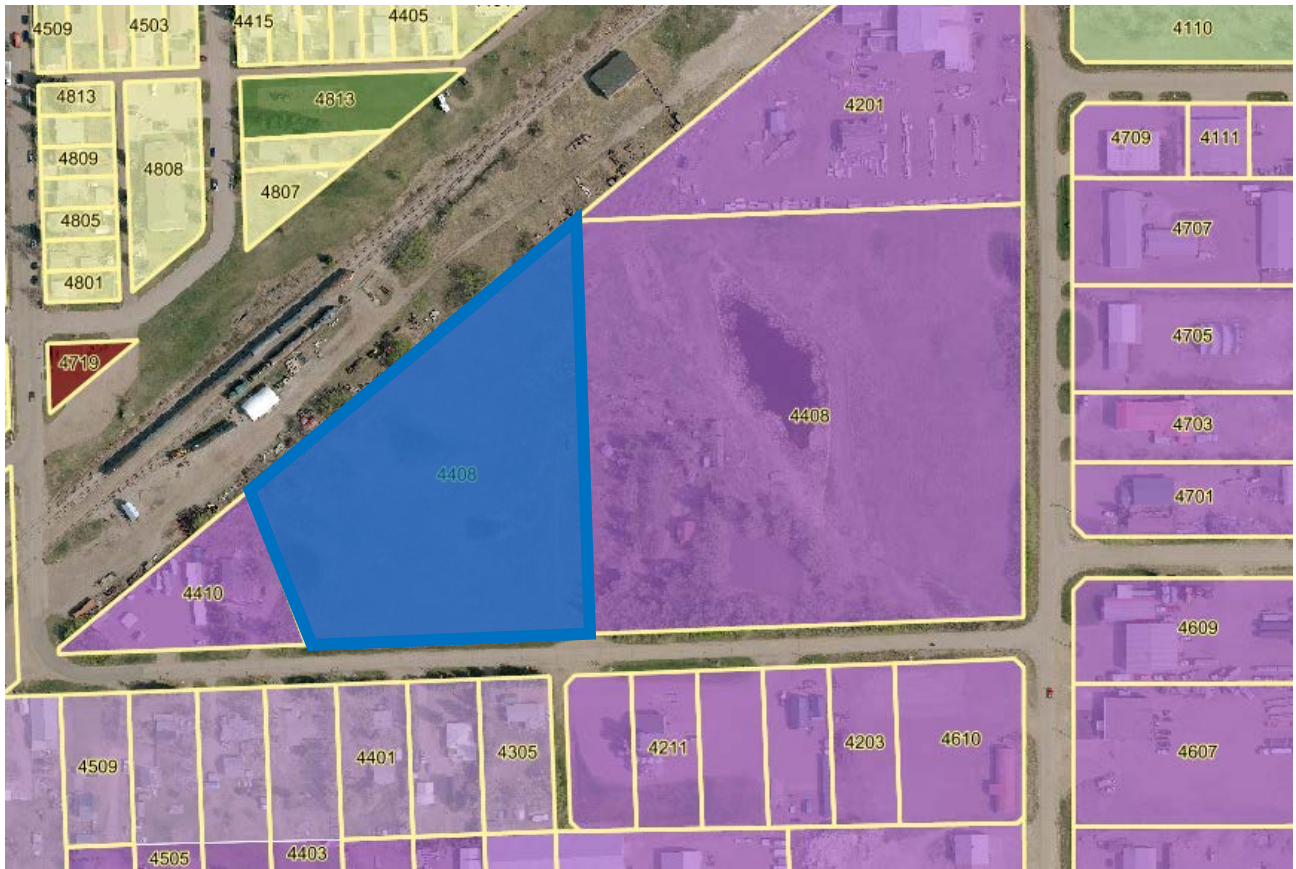
READ a third time and finally passed this _____ day of _____ A.D. 2022.

Mayor

Assistant CAO

Schedule A

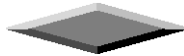
Proposed Rezoning



To: Steven Gerlitz
From: Rachel Morbeck
Date: November 15, 2022

MEMORANDUM

Re: Business Tax Fees for 2023



Background

Each year Town of Stettler Council sets the Business Tax Fees for the upcoming year; administration has conducted a review of our existing Business Taxes and the Business Tax Bylaw 2121-19. As of October 5, 2022, we have the following number of Active Business Tax rolls:

Business Type	Number Of Licenses			Potential 2023 Revenue
(Rate \$150/year):	2020	2021	2022	*Based on 2022 Licenses
Business roll:	43	41	41	\$6,150.00
TOTAL	43	41	41	\$6,150.00

The last change to the Business Tax Bylaw, was in November 2013, which increased the business tax fees from \$125.00 to \$150.00 for business tax rolls.

Recommendation

That Town Council set the 2023 Business Tax fees as the same rate as 2022, \$150.00 per applicant.

BYLAW 2154-22

WHEREAS under the provisions of the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, or repealed and replaced from time to time a Council is authorized to pass a bylaw providing for the assessment of any or all businesses carried on within its area and for the payment by any person carrying on any such business of a tax upon the assessment thereof to be known as a business tax.

AND WHEREAS the Town of Stettler having passed Bylaw No. 1783-97 to assess certain businesses within the Town of Stettler;

AND WHEREAS the Town of Stettler wishes to fix the 2023 Business Tax Mill Rate for the purposes of levying a Business Tax in 2023;

NOW THEREFORE the Municipal Council of the Town of Stettler, duly assembled, enacts as follows:

1. That the tax rate for Business Tax in the Town of Stettler shall be fifteen (15.0) mills on the business assessment for the taxation year 2023.
2. That the Assistant CAO of the Town of Stettler is hereby authorized and empowered to levy and collect the rate herein affixed in accordance with the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, or repealed and replaced from time to time.
3. The 2023 Business Tax Levy is for ordinary Municipal expenditures.
4. This bylaw shall come into force and effect on the date of final passing thereof.

READ a first time this 10th day of November, A.D. 2022.

READ a second time this 10th day of November, A.D. 2022.

READ a third time and finally passed this 10th day of November, A.D. 2022.

MAYOR

ASSISTANT CAO



BROWNLEE LLP
Barristers & Solicitors

SAVE THE DATE

EMERGING TRENDS IN MUNICIPAL LAW

**THE TRENDS YOU NEED TO KNOW
FOR YOUR COMMUNITY TO GROW**

CALGARY | FEBRUARY 9, 2023

ATTEND IN-PERSON

EDMONTON | FEBRUARY 16, 2023

ATTEND IN-PERSON OR VIRTUALLY

BrownleeLaw.com



Town of Stettler, Alberta

Communities in Bloom - 2022 National & International Edition

5 Blooms - Silver Stettler Town and Country Museum

PRESS RELEASE: FOR IMMEDIATE RELEASE

VICTORIA, British Columbia, October 22nd, 2022 —

The Town of Stettler received a rating of 5 Blooms - Silver and a special mention for ***Stettler Town and Country Museum*** during the 2022 National/International Symposium and Awards Ceremonies in Victoria, British Columbia. The Town of Stettler participated in the Class of Champions - Medium category along with Kingsville ON; Stonewall MB and Yarmouth NS.

Over the summer, trained volunteer judges travelled to participating communities to evaluate the overall contributions of municipal council and departments; industry; businesses and the private sector – including volunteer efforts – regarding the following criteria: Community Appearance, Environmental Action, Heritage Conservation, Tree Management, Landscape and Plant & Floral Displays.

Following their evaluation, volunteer judges Martin Quinn and Anthony O'Neill wrote:

“Step back into the early 1900s while wandering through Alberta’s fifth largest pioneer village, Stettler Town and Country Museum situated on 10 acres of land, with over 25 buildings to visit in their authentic decors. You can picture yourself in a school learning arithmetic class, courthouse, church or living in a small log house through all the seasons. Learn the local history and heritage through historical artifacts and buildings. Congratulations Stettler you have a wonderful example of how communities should look after it’s heritage in this incredible collection of older buildings that you have preserved for future generations.”

All those involved in the Communities in Bloom program can be proud of their efforts, benefitting all of society by providing real and meaningful ways to mitigate climate change.

For a complete list of the results, please visit www.communitiesinbloom.ca.

About Communities in Bloom

Communities in Bloom is a Canadian volunteer and partnership-driven non-profit organization that uses a multi-tiered competitive evaluation process to foster community strength, involvement, and continuous improvement. This is accomplished by nurturing environmental sustainability, enhancements of green spaces, and heritage conservation, in cultural and natural environments encompassing municipal, residential, commercial, and institutional spaces. For more information about Communities in Bloom, visit www.communitiesinbloom.ca.

Communities are evaluated using a “bloom” rating determined by the total score of the evaluation:
 0 to 55 %=1 Bloom 56 to 63 %=2 Blooms 64 to 72 %=3 Blooms 73 to 81 %=4 Blooms 82 % and over=5 Blooms

There are four (4) levels of 5 Blooms exclusive to the National and International Edition:
 5 Blooms: 82 to 83.9% Bronze: 84 to 86.9% Silver: 87 to 89.9% Gold: 90% and over

- 30 -

Town of Stettler

Ms. Jacqui Peterson
 Tel: 403-742-4411
 Email: srcadmin@stettler.net
 Website: www.stettler.net

Communities in Bloom National Office

Sonia Parrino, Program Specialist
 514-694-8871
 bloom@cib-cef.com
 www.communitiesinbloom.ca

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October 19, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General, Deputy House Leader
Office of the Minister
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: Victim Services Redesign

Dear Minister Shandro,

The Town of Fox Creek has recently become aware of the proposed Victim Services Redesign and is greatly concerned about the negative impacts it would have on our community. Losing the incredibly valuable service the Victim Services Unit provides our residents to a centralized area, would prove to be detrimental.

We realize efforts and resources were put into the MLA review; however, we strongly believe conversations and discussions should have been held with municipalities and Victim Services Units while putting this plan together. Municipal consultation should have been considered an integral component of a redesign.

Potential negative effects could leave our community and its people without the much-needed resources and support the Victim Services Unit provides. In rural Alberta, Victim Services Staff are as critical as First Responders and their ground zero efforts are invaluable. The proposed areas in the redesign are incredibly large, we are very concerned about where our services would be provided from, and the amount of time victims would have to wait to receive such valuable services. We have been made aware that it is being proposed to replace 17 police-based Victim Services Units in Western Alberta with one board that will more than likely be based in an Urban Center. Once again, Rural Albertans will be the one's to suffer from the decisions made by the Government. Rural Alberta has different needs than urban centers, one's that often do not go hand in hand with the needs of our urban neighbours. We firmly believe that these needs should be addressed in the proposed redesign.

We have also been informed that in the proposal is the loss of support for non-criminal trauma. Victim Services Units work closely and collaboratively with local RCMP to handle any trauma that requires support. Not all trauma involves a criminal nature, and often these traumas are felt throughout a close-knit community. We are a small community, one where people know each other, look out for each other, and support each other. I am sure you can imagine how a tragedy can very quickly touch the lives of many in Rural Alberta. In a community that has lost many of its previously supported programs, having the support of the Victim Services Unit is more valuable now than ever and once again, the loss of this support or change of how the support is being offered will have huge negative impacts.

Our Victim Services Unit is a non-profit unit serving victims of trauma by offering information and referrals to agencies or programs and helping with court preparation. Our advocates are volunteers having experience in dealing with trauma, shock and unexpected loss, who, in the middle of the night, get up to deal with people at the worst time in their lives who need support immediately. The people offering these supports are local. They are part of the fabric that makes up the Community that we love and the ones that support us in times of need. Centralizing these services means we lose the people who know the ins and outs of how Rural Alberta Works, the people who spend time caring about their neighbours, and dedicate countless hours to keeping them safe, checking in on them and being the olive branch they need.

Our Victim Services Unit has not received any funding increases since 2008 yet have still managed to fully service and support victims of crime. Additional fundraising is done throughout the year to support victims of non-criminal trauma to fill the void in our communities and now this would end under the proposed redesign.

The Town of Fox Creek agrees with Woodlands County's suggestion of looking at a Crown model (Alberta Crown prosecution office zones). This would increase the areas of service, but not as drastically as the current proposal and we believe these smaller areas could be managed more effectively allowing rural communities' voices to be heard and considered.

We sincerely hope that the province delays moving forward with the current redesign proposal and stops to consult with the municipalities and current Victim Services Units. This is an opportunity to build and create a better plan that will benefit all Albertans and Victim Services Units throughout the Province.

Sincerely,



Sheila Gilmour

Mayor

sheila@foxcreek.ca

cc: The Honourable Danielle Smith, Premier of Alberta
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members
Tina Prodaniuk, Program Manager - Eagle Tower Victim Services



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

October 28, 2022

Dear Chief Elected Officials and Public Library Boards:

I am honoured to serve as the new Minister of Municipal Affairs. I believe in the importance of local government to our province and its people, and I am excited to work with you to ensure Alberta's economic prosperity and strengthen the long-term viability of municipalities across the province.

As Minister of Municipal Affairs, I am committed to municipal capacity building, transparency, and accountability, which are essential elements for responsible local government. My ministry will continue to support municipalities, as you play a significant role in fostering the local economic conditions that improve Alberta's vibrant communities. Municipal Affairs will also continue to manage and provide financial support for the network of municipal library boards and regional library system boards that offer vital public library services for Albertans.

Through collaboration, we can reduce red tape and barriers by reviewing legislation and making certain Albertans are protected with appropriate safety codes, standards, and supports for the construction and maintenance of buildings and equipment.

I look forward to working together to strengthen municipalities in Alberta and to work with you on areas of shared interest.

Sincerely,

Rebecca Schulz
Minister of Municipal Affairs



Apex Utilities Inc.
5509 45th Street
Leduc, AB T9E 6T6

November 1, 2022

Mayor Sean Nolls and Council
Town of Stettler
PO Box 280
Stettler, AB T0C 2L0

Dear Mayor Nolls and Council,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Stettler and Apex Utilities Inc., this correspondence serves to fulfill the Company’s obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2022. Failing notification, the current franchise fee percentage of **30%** will remain unchanged.

	2021 Actuals	2023 Estimates
Delivery Revenues (Rate 1, 11, 2 & 12)	\$3,252,535.66	\$3,997,550.00
Delivery Revenues (Rate 3 & 13)	\$46,998.56	\$55,890.38
Total Delivery Revenues	\$3,299,534.22	\$4,053,440.00
2021 Actual Franchise	<u>\$975,770.00</u>	
2023 Estimated Franchise Fee		<u>\$1,216,030.00</u>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

Apex Utilities Inc.

Irv Richelhoff
Supervisor Business Development

Town of Stettler
AltaGas Franchise Fee Revenue

Current Percentage Fee - January 1, 2016 30.00%
Previous Percentage 18.00%

Budget year	Actual Total Delivery Revenues (from AltaGas)	Estimated Total Delivery Revenues (from AltaGas)	Actual Franchise Fee (from AltaGas)	Estimated Franchise Fee (from AltaGas)	Actual Revenue - 1-99-02-00-01-540	Town of Stettler Budget Amount	Budget Difference
2012	\$1,895,771.35	\$1,776,873.00	\$341,238.84	\$319,837.14	\$341,478.10	\$320,000.00	\$0.00
2013	\$2,325,634.42	\$1,983,416.75	\$418,617.72	\$357,015.01	\$427,490.45	\$350,000.00	\$30,000.00
2014	\$2,295,071.89	\$2,149,314.45	\$413,116.01	\$386,876.60	\$402,814.95	\$386,000.00	\$36,000.00
2015	\$2,308,111.51	\$2,548,669.69	\$415,463.42	\$458,760.54	\$426,752.20	\$450,000.00	\$64,000.00
2016	\$2,530,341.80	\$2,648,848.72	\$749,947.62	\$794,654.62	\$751,287.57	\$794,000.00	\$344,000.00
2017	\$2,653,396.62	\$2,886,017.62	\$796,076.57	\$865,805.29	\$796,076.60	\$865,000.00	\$71,000.00
2018	\$2,943,128.25	\$3,131,244.91	\$882,938.48	\$939,373.47	\$882,938.06	\$939,000.00	\$74,000.00
2019	\$3,107,444.81	\$3,060,567.48	\$932,249.88	\$918,170.24	\$932,249.89	\$918,000.00	-\$21,000.00
2020	\$3,356,272.71	\$3,122,595.37	\$1,006,913.45	\$936,778.61	\$1,006,913.75	\$936,000.00	\$18,000.00
2021	\$3,299,534.22	\$3,343,160.83	\$975,770.00	\$1,002,948.25	\$975,626.00	\$1,002,950.00	\$66,950.00
2022		\$3,552,989.03		\$1,065,896.71		\$1,065,000.00	\$62,050.00
2023		\$4,053,440.00		\$1,216,032.00		\$1,216,030.00	\$151,030.00
2024		\$4,134,508.80		\$1,240,352.64		\$1,240,300.00	\$24,270.00
2025		\$4,217,198.98		\$1,265,159.69		\$1,265,160.00	\$24,860.00