

Town of Stettler

COUNCIL MEETING

DECEMBER 6, 2022

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 6th, 2022
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of November 15, 2022 5-13

4. **Citizens Forum**

5. **Delegations**

(a) 6:35pm – Shelly Walker – FCSS Budget 2023 14-27

(b) 6:50pm – Rhonda O’Neill & Jane Skocdopole – Stettler Public Library Budget 2023 28-42

(c) 7:05pm – Byron Geddes & Donna Morris – Stettler Regional Board of Trade Budget 2023 43-51

6. **Administration**

(a) Chemical Bid Award 2023 52-53

(b) Stettler Museum - Budget 2023 54-56

(c) Bad Debt Write-Off 57-58

(d) Meeting Dates

- **Monday, December 12 – Regional Water Meeting – 1:00pm**
- **Tuesday, December 13 – 2023 Interim Budget Workshop – 3:00pm**
- Tuesday, December 13 – COW – 4:30pm
- Tuesday, December 20 – Council – 6:30pm
- Tuesday, January 3 – Council – 6:30pm
- **Monday, January 9 – 2023 Strategic Planning Workshop – SRC Grandfield Meeting Room - 2:00pm**
- **Tuesday, January 10 – 2023 Capital Budget Council Deliberations – HUB - 3:00pm**
- Tuesday, January 10 – COW – 4:30pm
- Tuesday, January 17 – Council – 6:30pm
- Tuesday, February 7 – Council – 6:30pm
- Tuesday, February 14 – COW – 4:30pm
- Tuesday, February 21 – Council – 6:30pm
- Tuesday, March 7 – Council – 6:30pm
- Tuesday, March 14 – COW – 4:30pm
- Tuesday, March 21 – Council – 6:30pm
- Tuesday, April 4 – Council – 6:30pm

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- Tuesday, April 11 – COW – 4:30pm
- Tuesday, April 18 – Council – 6:30pm

(e) Accounts Payable in the amount of \$608,638.16 59-81
(\$179,181.95 + \$29,428.24 + \$54,029.78 + \$58,398.71 + \$362.25 + \$150,189.75
+ \$76,233.71 + \$56,987.83 + \$3,825.94)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

10. **Bylaws**

11. **Correspondence**

(a) Red Deer River Watershed Alliance – Town of Stettler’s Municipal Support 82-83

(b) Stettler RCMP – Community Policing Report 84-87

12. **Items Added**

13. **In-Camera Session**

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, NOVEMBER 15th, 2022 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors C. Barros, G. Lawlor, K. Baker,
S. Pfeiffer, T. Randell & W. Smith

CAO G. Switenky
Director of Planning & Development L. Graham
Planning & Operations Clerk A. Stormoen
Communications Officer L. VanLanduyt

Media (2)

Absent:

Assistant CAO S. Gerlitz

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

CAO Switenky advised that administration has removed item 13(a) from the agenda to allow for further review.

Motion 22:11:13

Moved by Councillor Baker to approve the agenda as amended.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held November 1st, 2022

Motion 22:11:14

Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on November 1st, 2022 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the November 1st, 2022 Minutes

4. **Citizen's Forum:**

- (a) None

5. **Delegations:**

- (a) 6:35pm – Winnie Bissett, Melanie Koch, Ruby MacDonell, Amanda Nelson & Mayah Smyth – Heartland Youth Centre (HYC) 2022 Budget

Mayor Nolls welcomed W. Bissett, M. Koch, R. MacDonell, A. Nelson and M. Smith to the meeting.

R. MacDonell advised that in 2022, HYC memberships have soared to an all-time high of 331 currently, with year-end projections being 350 members by December 31st. Financial, social, behavioral and mental health needs have also grown.

Although COVID-related restrictions have ended, the impact of the lockdown combined with financial pressures on families, and rising mental health concerns amongst youth continues to impact and affect youth in the community. Staffing needs have increased both in terms of number of staff needed for ratios to attendance but also in terms of the higher needs of some of the

individual youth. The Board continues to enhance and develop main fundraisers, Bowl for Kids and the Awesome Auction, as well as seeking out other funding opportunities. The HYC is also scheduled to host a casino in 2023.

HEARTLAND YOUTH CENTER BUDGET 2023

OPERATING EXPENSES	
Personnel	\$320 726
Program	41 150
Admin (insur., audit, fees)	25 850
Facility (util., main., insur.)	33 100
Total	\$420 826
PROGRAM REVENUE	
Summer Student grants	9 500
Program/membership fees	32 600
Town of Stettler	50 000
Casino funds (utilities)	17 000
Casino funds (fac. Insur.)	3 800
GST rebate	800
Total	113 700
Deficit	\$307 126
2023 Projected fundraising	\$197 400
Projected shortfall	\$109 726

W. Bisset advised that grants are being pursued outside of the usual Boys and Girls Club funding, and the HYC is starting a “Giving Tuesday” initiative with a corporate sponsor matching individual donations. The HYC is expecting to meet their fundraising goals, and reserves are in good standing.

Round table support for the HYC ensued.

Motion 22:11:15

Moved by Councillor Lawlor that the Town of Stettler Council accept the Heartland Youth Centre (HYC) 2023 Operating Budget as presented, and further approves that a contribution to the HYC in the amount of \$50,000 be included in the Town’s 2023 Operating Budget.

MOTION CARRIED
Unanimous

Mayor Nolls thanked W. Bissett, M. Koch, R. MacDonell, A. Nelson and M. Smith for their excellent presentation.

W. Bissett, M. Koch, R. MacDonell, A. Nelson and M. Smith left the meeting at 6:59 p.m.

9. **Public Hearing:** (a) 7:00pm – Bylaw 2152-22 – Amending Land Use Bylaw 2060-15

Mayor Nolls called the hearing to order at 7:01 p.m.

Mayor Nolls welcomed Director of Planning & Development L. Graham and Planning & Operations Clerk A. Stormoen to the meeting.

Mayor Nolls welcomed all participants (three members of the public) and introduced the Councillors and officials in attendance.

CAO Switenky advised that the purpose of the Public Hearing is to allow all interested parties to address Council regarding Bylaw 2152-22 – Land Use Bylaw amendment. The

public hearing was advertised on October 27th and November 3rd, 2022.

Mayor Nolls reviewed the rules of conduct to be followed during the Public Hearing.

Mayor Nolls called for L. Graham to read any written submissions. None were received.

Mayor Nolls called for any verbal presentations. The applicant, Antonia Choriatis, thanked Council for their consideration and spoke in support of the rezoning.

Mayor Nolls asked if there are any questions from the Councillors and general public, or any further representations to be made. None were received.

Mayor Nolls declared the public hearing closed at 7:05 p.m.

Mayor Nolls, with the mutual consent of Council, varied the order of the agenda to consider related agenda items 10(a).

10. **Bylaws:** (a) Bylaw 2152-22 – Rezoning C2 to R1 – Lot 4 to 5, Block 7 Plan 4621155

Mayor Nolls advised that Bylaw 2152-22 is a bylaw to rezone Lots 4-5, Block 7, Plan 4621KS from C2: Commercial Highway to R1: Residential Low Density.

CAO Switenky advised that Bylaw 2152-22 had been given 1st reading by Council on October 18, 2022. Following the Public Hearing, Council is now in a position to consider future readings.

Motion 22:11:16

Moved by Councillor Barros that Town Council give 2nd reading to Bylaw 2152-22.

MOTION CARRIED
Unanimous

Motion 22:11:17

Moved by Councillor Smith that Town Council give 3rd and final reading to Bylaw 2152-22.

MOTION CARRIED
Unanimous

5. **Delegations (cont'd):**

- (b) 6:50pm – Judy McKnight & Bill Gerlock – Stettler Handi-Bus Budget 2023

Mayor Nolls welcomed J. McKnight and B. Gerlock to the meeting.

J. McKnight and B. Gerlock presented the Stettler Handi-Bus budget for 2023:

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HANDBUS SOCIETY EXPENSES	PROJECTED TO YEAR END 2022	CURRENT BUDGET 2022	2023	BUDGET
Administration				
SALARIES/WAGES				
Coord/Bkgr/Disp Wages	\$33,651.96	\$33,652.00		\$34,622.00
Driver Wages	\$47,981.81	\$44,105.00		\$44,579.00
Employer Contributions				
Coordinator	\$5,281.44	\$7,500.00		\$8,000.00
Drivers	\$3,477.42	\$4,000.00		\$4,500.00
TOTAL	\$90,372.63	\$89,257.00		\$91,701.00
OFFICE EXPENSE				
Telephone	\$139.77	\$200.00		\$200.00
Rent	\$3,600.00	\$3,600.00		\$4,800.00
Office Supplies/Copying	\$2,006.94	\$2,400.00		\$2,400.00
Driver Expense	\$275.00	\$400.00		\$400.00
Auditing	\$700.00	\$750.00		\$750.00
P.R./Advertising	\$0.00	\$100.00		\$100.00
Miscellaneous	\$0.00	\$100.00		\$100.00
TOTAL	\$6,721.71	\$7,550.00		\$8,750.00
BUS EXPENSES				
Bus Lease	\$16,814.00	\$16,814.00		\$16,814.00
Fuel	\$14,843.72	\$12,700.00		\$16,000.00
Rprs/Tires/Mtno/Insp	\$4,103.09	\$4,000.00		\$4,000.00
Insurance - vehicles & office	\$3,447.57	\$4,000.00		\$5,500.00
Radio License	\$158.12	\$150.00		\$160.00
GST Paid	\$2,143.59	\$2,500.00		\$2,500.00
Garage Utilities	\$1,625.96	\$2,000.00		\$2,000.00
Insurance for garage	\$104.08	\$150.00		\$150.00
TOTAL	\$43,240.13	\$42,314.00		\$47,124.00
EXPENDITURES	\$140,334.47	\$139,121.00		\$147,575.00
REVENUE				
Bus Lease (Donated Funds)	\$16,814.00	\$16,814.00		\$16,814.00
Passenger Fares	\$23,203.13	\$20,000.00		\$25,000.00
Other Donations	\$8,500.00	\$0.00		\$10,000.00
Interest Income	\$507.63	\$400.00		\$500.00
GST Rebate	\$1,000.00	\$1,300.00		\$1,300.00
Expense Recovery Coop rebate				
WCB refund Town utilities portion & Misc. Income	\$4,654.47	\$3,500.00		\$4,500.00
Casino Funds	\$0.00	\$7,000.00		\$5,000.00
MARD Grant	\$9,400.99	\$9,400.99		\$0.00
C.I.P. Grant	\$12,800.00	\$0.00		\$12,629.00
TOTAL	\$76,880.22	\$58,414.99		\$75,743.00
TOTAL (DEFICIT) SURPLUS	(\$63,454.25)	(\$80,706.01)		
Town funding	\$25,000.00	\$25,000.00		\$25,000.00
County funding	\$20,000.00	\$20,000.00		\$20,000.00
Superfluous donations to year end	\$12,000.00	\$12,000.00		\$12,000.00
TOTAL FUNDING	\$57,000.00	\$57,000.00		\$57,000.00
		\$115,414.99		\$132,743.00
		\$139,121.00		\$147,575.00
		(\$23,706.01)		\$14,832.00

B. Gerlock advised that although an average handi-bus ride costs \$29.04, the organization charges \$6 per passenger. B. Gerlock also advised that recent grant applications have been successful.

Round table support for the Handibus Society ensued.

Motion 22:11:18

Moved by Councillor Smith that the Town of Stettler Council accept the Stettler & District Handibus Society 2023 Operating Budget as presented, and further approves that a contribution to the Handibus Society in the amount of \$25,000 be included in the Town's 2023 Operating Budget.

MOTION CARRIED
Unanimous

Mayor Nolls thanked J. McKnight and B. Gerlock for Their excellent presentation.

J. McKnight and B. Gerlock left the meeting at 7:18 p.m.

6. Administration:

(a) 2023 Dog & Cat Licenses

L. Graham and A. Stormoen advised that Town administration has conducted a review of our existing Dog & Cat License and Rates. The Dog Bylaw 2050-14 and Cat Bylaw 2049-14 were passed in March of 2014; the license fee has not changed from the previous bylaw. Below is the number of Dog and Cat licenses currently registered as well as the potential revenue for 2022:

Animal Type	Number of 2020 Licenses	Number of 2021 Licenses	Number of 2022 Licenses	Potential Revenue 2023 *(based on 2022 licenses)
DOG – Unaltered	41	44	62	\$19,700.00
DOG – Altered	707	673	664	
CAT – Unaltered	0	0	1	\$6,850.00
CAT – Altered	286	287	272	
TOTAL	1035	999	999	\$26,550.00

In reviewing Dog Bylaw 2050-14 & Cat Bylaw 2049-14 license rates, administration compared the rates to those of other municipalities similar in population size:

	Dog Unaltered	Dog Altered	Cat Unaltered	Cat Altered	Replacement Tag	Discount Rate
Bonnyville	\$65.00	\$20.00	\$50.00	\$10.00	\$5.00	n/a
Vermilion	\$55.00	\$25.00	\$55.00	\$25.00	\$10.00	n/a
St. Paul	\$20.00	\$10.00	\$20.00	\$10.00	\$5.00	n/a
Innisfail	\$50.00	\$30.00	\$50.00	\$30.00	\$10.00	\$10.00 off*
Blackfalds	\$60.00	\$45.00	\$60.00	\$45.00	\$6.00	\$30.00 off**
Stettler	\$50.00	\$25.00	\$50.00	\$25.00	\$10.00	\$10.00 off**
Average	\$50.00	\$26.00	\$50.00	\$26.00	\$7.20	\$8.00

Motion 22:11:19

Moved by Councillor Pfeiffer that Town Council set the 2023 Dog & Cat License fees at the same rate as 2022:

- \$25 for an altered dog or cat
- \$50 for an unaltered dog or cat
- \$10 for a replacement tag
- \$10 Discount between December 1 – January 31

MOTION CARRIED
 Unanimous

(b) 2023 Business Licenses

L. Graham and A. Stormoen advised that each year, Town of Stettler Council sets the Business License fees for the upcoming year; administration has conducted a review of our existing Business Licenses and the Business License Bylaw 1807-99. As of November 1, 2022, the following number of licenses are active:

Business Type	Number Of Licenses			Potential 2022 Revenue
Resident (Rate \$150/year):	2020	2021	2022	*Based on 2023 Licenses
Commercial	423	445	445	\$66,750.00
Home Occupation	58	42	46	\$6,900.00
Non- Resident (Rate \$350/year)	73	50	62	\$21,700.00
TOTAL	554	537	553	\$95,350.00

In reviewing the Business License Bylaw 1807-99, the existing rates for 'resident' businesses and 'non-resident' businesses were compared to those of other municipalities in Alberta.

Municipality	Resident fee	Non Resident Fee
Ponoka	\$100.00	\$250.00
Lacombe	\$147.00	\$412.00
Bonnyville	\$200.00	\$400.00
Westlock	\$100.00	\$200.00
Devon	\$100.00	\$250.00
Olds	\$125.00	\$225.00
Wainwright	\$100.00	\$200.00
Red Deer	\$111.60	\$433.90
Camrose	\$157.50	\$315.00
Peace River	\$150.00	\$300.00
AVERAGE	\$129.11	\$298.59
Town of Stettler	\$150.00	\$350.00

The last change to the Business License Bylaw 1807-99 was in November 2013, which increased the business license fees from \$325.00 to \$350.00 for "non-resident" and from \$125.00 to \$150.00 for 'resident businesses.'

Council discussed adding a nominal \$10 increase, but agreed that now is not the time to raise these rates for businesses.

Motion 22:11:20

Moved by Councillor Lawlor that Town Council set the 2023 Business License fees as the same rate as 2022, \$150.00 for a Resident License and \$350.00 for a Non-Resident License.

MOTION CARRIED
 Unanimous

(c) Subdivision 2022-01 – Request for Decision

A. Stormoen advised that an applicant is proposing to subdivide Block PT Y, Plan 2442AE as per a sale agreement for the 5.37acre vacant parcel. The purchaser intends to donate this parcel of land to the Town of Stettler for public use.

As per the sale agreement and the purchaser's intent, the applicant has also applied to rezone the 5.37 acre parcel from I: Industrial to P: Public Use. The subdivision and rezoning applications are being processed concurrently. In preparation of the passing of subdivision and rezoning by Town of Stettler Council, administration has begun the legal proceedings to prepare an agreement with the purchaser.

Although identified in the Off-Site Levy Bylaw, the 5.87 acre parcel is to remain undeveloped and designated public use; therefore will not be subject to servicing and Off-Site Levies at the time of development.

L. Graham advised that there is no obligation to develop the land into a park; the key goal is preservation.

Motion 22:11:21

Moved by Councillor Baker that the application for a two (2) parcel subdivision as shown on the Tentative Plan, having been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, be approved as per Tentative Plan. Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

- 1) Subdivision to be affected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
- 2) All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654(1)(d) of the Municipal Government Act.

MOTION CARRIED
Unanimous

(d) 2022 Budget – Revenue/Expense Statement – October 31st, 2022

Motion 22:11:22

Moved by Councillor Pfeiffer that Town Council approve the Revenue/Expense Statement as of October 31st, 2022 as presented.

MOTION CARRIED
Unanimous

(e) 2022 Budget – Capital Budget Summary – October 31st, 2022

Motion 22:11:23

Moved by Councillor Randell that Town Council approve the Capital Budget Summary as of October 31st, 2022 as presented.

MOTION CARRIED
Unanimous

(e) Meeting Dates

- **Monday, December 5 – Regional Water Meeting – 1:00pm**
- Tuesday, December 6 – Council – 6:30pm
- **Tuesday, December 13 – 2023 Interim Budget Workshop – 3:00pm**
- Tuesday, December 13 – COW – 4:30pm
- Tuesday, December 20 – Council – 6:30pm
- Tuesday, January 3 – Council – 6:30pm
- **Monday, January 9 – 2023 Strategic Planning Workshop – 2:00pm**
- **Tuesday, January 10 – 2023 Capital Budget Council Deliberations – 3:00pm**
- Tuesday, January 10 – COW – 4:30pm
- Tuesday, January 17 – Council – 6:30pm
- Tuesday, February 7 – Council – 6:30pm
- Tuesday, February 14 – COW – 4:30pm
- Tuesday, February 21 – Council – 6:30pm
- Tuesday, March 7 – Council – 6:30pm
- Tuesday, March 14 – COW – 4:30pm
- Tuesday, March 21 – Council – 6:30pm
- Tuesday, April 4 – Council – 6:30pm
- Tuesday, April 11 – COW – 4:30pm
- Tuesday, April 18 – Council – 6:30pm

(f) Accounts Payable in the amount of \$2,749,142.93

Motion 22:11:24

Moved by Councillor Barros that the Accounts Payable in the amount of \$2,749,142.93 (\$46,610.32 + \$86,528.20 + \$2,500,000 + \$4,616.74 + \$77,235.77 + \$34,151.90) for the period ending November 15th, 2022 having been paid, be accepted as presented.

Councillor Pfeiffer abstained from voting on cheque #5356.

MOTION CARRIED
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

November 2 – Talk of the Town
November 4 – Signed Cheques at the Town Office
November 7 – No Stone Left Alone Ceremony
November 9 – Talk of the Town
November 10 – Signed Cheques at Town Office
November 11 – Remembrance Day Ceremony

(b) Councillor Baker

November 4 – Stettler Board of Trade Planning Meeting
November 9 – Corporate Identity Committee Meeting
November 14 – Stettler Board of Trade Planning Meeting
November 15 – Stettler Board of Trade Meeting

(c) Councillor Barros

November 2 – Stettler Hospital Foundation Meeting
November 9 – Heartland Beautification Committee Meeting

(d) Councillor Lawlor

November 15 – Stettler Regional Board of Trade Meeting

(e) Councillor Pfeiffer

November 7 – No Stone Left Alone Ceremony
November 14 – Stettler FCSS Meeting
November 15 – Stettler Regional Board of Trade Meeting

(f) Councillor Randell

No report.

(g) Councillor Smith

November 9 – Heartland Beautification Committee Meeting
November 14 – Stettler FCSS Meeting

Motion 22:11:25

Moved by Councillor Barros that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. Minutes:

(a) None

10. Bylaws (cont'd):

(b) Bylaw 2153-22 – Rezoning from I: Industrial to P: Public Use – West Part of Block PT Y, Plan 2442AE

Mayor Nolls advised that Bylaw 2153-22 is a bylaw to rezone the West Part of Block PT Y, Plan 2442AE from I: Industrial to P: Public Use.

The proposed rezoning is in aid of a sale that would see the land donated to the Town of Stettler for public use.

CAO Switenky advised that this bylaw will require a public hearing, to be held at a later date should Council pass a 1st reading.

Motion 22:11:26

Moved by Councillor Lawlor that Town Council give 1st reading to Bylaw 2153-22.

MOTION CARRIED
Unanimous

Mayor Nolls thanked L. Graham and A. Stormoen for the excellent work on all of their presentations.

L. Graham and A. Stormoen left the meeting at 7:54 p.m.

(c) Bylaw 2154-22 – 2023 Business Tax

Mayor Nolls advised that Bylaw 2154-22 is a bylaw to set the 2023 Business Tax fees as the same rate as 2022: \$150.00 per applicant.

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Motion 22:11:27

Moved by Councillor Baker that Town Council give 1st reading to Bylaw 2154-22.

MOTION CARRIED
Unanimous

Motion 22:11:28

Moved by Councillor Lawlor that Town Council give 2nd reading to Bylaw 2154-22.

Unanimous

Motion 22:11:29

Moved by Councillor Barros that Town Council give permission for 3rd and final reading Bylaw 2154-22.

MOTION CARRIED
Unanimous

Motion 22:11:30

Moved by Councillor Smith that Town Council give 3rd and final reading Bylaw 2154-22.

MOTION CARRIED
Unanimous

11. **Correspondence:**
- (a) Brownlee LLP – Save the Date: Emerging Trends in Municipal Law
 - (b) Communities in Bloom 2022 – Town of Stettler
 - (c) Town of Fox Creek – Letter to Minister Shandro Re: Victim Services Redesign
 - (d) Alberta Municipal Affairs – Minister of Municipal Affairs Introduction
 - (e) Apex Utilities – Total Revenues Derived from Delivery Tariff

Motion 22:11:31

Moved by Councillor Randell that the Town of Stettler Council accept the Correspondence items (a-e) as presented.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) None

14. **Adjournment:**

Motion 22:11:32

Moved by Councillor Baker that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:02 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: December 6, 2022

Re: Shelly Walker & Cindy MacDonell – 2023 FCSS Budget

Recommendation

That the Town of Stettler Council approve the balanced 2023 Operating Budget for the FCSS in the amount of \$474,469.50 as presented. Further approves the inclusion of \$196,435 in the Town's 2023 Budget for the FCSS representing \$39,287 in Town Funding (20%) and \$157,148 in Provincial funding (80%)

Background Information

Shelly Walker and Cindy MacDonell will be in to present the Stettler FCSS 2023 Budget to Council.

Plans & Bylaws

Financial Implications

2023 Budget - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)

Actual

2022 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2021 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2020 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2019 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2018 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2017 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2016 - \$196,435 - \$39,287 (20% Town Municipal Portion) / \$157,148 (80% Provincial Portion)
2015 - \$173,517 - \$32,739 (20% Town Municipal Portion) / \$140,778 (80% Provincial Portion)
2014 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2013 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2012 - \$178,695 - \$47,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2011 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2010 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,956 (80% Provincial Portion)
2009 - \$163,695 - \$32,739 (20% Town Municipal Portion) / \$130,314 (80% Provincial Portion)
2008 - \$173,185 - \$31,940 (20% Town Municipal Portion) / \$141,245 (80% Provincial Portion)
2007 - \$140,236 - \$28,047 (20% Town Municipal Portion) / \$112,189 (80% Provincial Portion)

Alternatives to the Recommendation

- That Council consider an increase to the required minimum 20% Municipal funding

Points to Ponder

Communication

- Greg Switenky – CAO
- Shelly Walker – Executive Director, FCSS

Documentation

- Copy of Stettler FCSS 2023 Budget and background information

*When the roots
are deep...there
is no reason
to fear the
wind...*



FCSS 2023 Budget Presentation



COMMUNITY PARTNERSHIPS

Stettler & District Food Bank
County of Stettler Housing Authority
Stettler & District Handibus
Home Support
Help Line
Superfluity
Prevention of Family Violence
Turning Point
Clearview Public Schools
Victim Services
Stettler Information & Referral

Agency Resource Committee
Stettler Hamper Society
Disaster Social Services
Stettler & District AG Society
Stettler Regional Day Care Society
Stettler & District Public Library
Alzheimer Association
Family Resource Network
CARS
Meals on Wheels
Rural Mental Health Project

FCSS PROGRAMING & SERVICES

Community Navigation Services

Rural Mental Health Project

Grief & Loss Support

Rent Smart

Financial Literacy

Family Counselling

Seniors Supports

Federal and Provincial Form Assistance

In-Kind Admin Support/Office Space for Non-Profits

Commissioner of Oaths

Public Computer & Internet Access

SMART Recovery

Seniors Week
Hygiene Bags
CARS Program
Volunteer Tax Program
CRA Outreach Presentations
Harm Reduction
Tools for School
Volunteer Driver Program



Community Outreach

Events from 2022

Community Resource Fair



Seniors Empowerment



Events from 2022

Canada Day



Seniors Week



Senior Engagement



Tools for School

Volunteer Appreciation

Midnight Madness



Community Partnerships

Stettler & District Food Bank
County of Stettler Housing
Authority
Stettler & District Handibus
Home Support
Help Line
Superfluity
Prevention of Family Violence
Turning Point
Circle of Services

Agency Resource Committee
Stettler Hamper Society
Disaster Social Services
Stettler & District AG Society
Stettler Regional Day Care Society
Stettler & District Public Library
Alzheimer Association
Family Resource Network
CARS
Meals on Wheels

Budget

FCSS BUDGET 2023

REVENUE	2022	2023
Provincial FCSS Town Grant 80%	157,148.00	157,148.00
Town of Stettler Municipal Contribution 20%	39,287.00	39,287.00
Provincial FCSS County Grant 80%	172,715.00	172,715.00
County of Stettler Municipal Contribution 20%	43,179.00	43,179.00
Child & Family Services Grant	50,000.00	50,000.00
Grant Revenue	60,213.51	
TOTAL REVENUE	547,642.00	487,289.00
Programming	327,267.00	279,599.00
Administration	134,025.00	134,453.00
Equipment	8,000.00	10,450.00
Maintenance	14,500.00	13,200.00
Board/Staff Expense	5,500.00	6,050.00
Office Expense	20,950.00	24,145.00
Audit & Bank Fees	5,975.00	6,572.50
TOTAL EXPENSES	516,217.00	474,469.50
	25	
DEFICIT/SURPLUS	31,425.00	12,819.50

Statistics

2022	Phone	Walk-in	email	Seniors	Federal	Taxes	EI	Alberta Works	Child & Family Services	Mental Health	Family Counsellor	General	Outside Referrals	Program Participants
Yearly Totals	8953	5226	940	1929	1447	189	482	1929	451	1579	1201	7219	2481	5130
Total Annual Clients 15,119				Total Annual Services 18,907					Community Events 5,130					



Thank You

For your Continued Support

Merry Christmas from the FCSS Board & Staff



MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: December 6, 2022

Re Rhonda O’Neill, Library Manager and Jane Skocdopole, Board Chair - Stettler Public Library – 2023 Budget

Recommendation

That the Town of Stettler Council approve the Stettler Public Library 2023 Operating Budget as presented with a Town contribution in the amount of \$251,766.00

Background Information

Rhonda O’Neill, Library Manager and Jane Skocdopole, Board Chair of the Stettler Public Library will be in present the Stettler Public Library 2023 Budget to Council.

Financial Implications

2023 Budget - \$251,766 (2022 - \$250,117 - \$1649 (0.7%) difference)

Town of Stettler							
Stettler Public Library 2023 Requisition							
Library Budget	2019	2020	2021	2022	2023	2024	2025
Revenue							
Donations / Fundraising	\$19,600.00	\$24,533.00	\$16,033.00	\$23,333.00	\$28,000.00	\$28,000.00	\$28,000.00
Fundraising							
Grants	\$81,877.00	\$82,727.00	\$82,742.00	\$85,727.00	\$83,742.00	\$83,742.00	\$83,742.00
Other Revenue	\$350.00	\$450.00	\$30,750.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Sales and Service	\$5,414.90	\$4,300.00	\$4,300.00	\$5,077.32	\$4,788.00	\$4,788.00	\$4,788.00
Total Revenue before Requisitions	\$107,241.90	\$112,010.00	\$133,825.00	\$115,137.32	\$117,530.00	\$117,530.00	\$117,530.00
Requisitions							
Town of Stettler - 65%	\$245,702.05	\$250,181.69	\$238,491.73	\$250,116.69	\$251,766.00	\$256,770.41	\$259,316.13
County of Stettler - 35%	\$132,301.10	\$134,713.21	\$128,418.62	\$134,678.22	\$135,586.00	\$138,260.99	\$138,260.99
Total Revenue	\$485,245.05	\$496,904.90	\$500,735.35	\$499,932.22	\$504,882.00	\$512,561.40	\$515,107.12
Expenses							
Board Expenses	\$3,700.00	\$3,700.00	\$3,300.00	\$2,100.00	\$2,600.00	\$2,600.00	\$2,600.00
Equipment	\$15,000.00	\$17,000.00	\$16,500.00	\$14,700.00	\$14,700.00	\$14,700.00	\$14,700.00
Fundraising	\$4,000.00	\$4,000.00	\$2,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Library Expenses	\$33,900.00	\$33,550.00	\$32,600.00	\$31,800.00	\$31,500.00	\$31,500.00	\$31,500.00
Office / Maintenance	\$60,650.00	\$60,500.00	\$62,700.00	\$62,700.00	\$62,500.00	\$62,500.00	\$62,500.00
Audit / Bank	\$4,050.00	\$1,700.00	\$1,700.00	\$4,000.00	\$1,700.00	\$1,700.00	\$1,700.00
Requisitions Payable	\$5,800.00	\$5,912.00	\$5,912.00	\$5,912.00	\$5,912.00	\$5,912.00	\$5,912.00
Staff Expenses	\$9,650.00	\$9,250.00	\$9,250.00	\$9,250.00	\$0.00	\$0.00	\$0.00
Staff renumeration	\$348,495.05	\$361,292.00	\$366,773.35	\$365,470.22	\$383,970.00	\$391,649.40	\$395,565.89
Total Expenses	\$485,245.05	\$496,904.00	\$500,735.35	\$499,932.22	\$504,882.00	\$512,561.40	\$516,477.89
Total Revenue before Requisitions	\$107,241.90	\$112,010.00	\$133,825.00	\$115,137.32	\$117,530.00	\$117,530.00	\$117,530.00
Total Requisition							
Town of Stettler - 65%	\$245,702.05	\$250,181.69	\$238,491.73	\$250,116.69	\$251,766.00	\$256,770.41	\$259,316.13
County of Stettler - 35%	\$132,301.10	\$134,713.21	\$128,418.62	\$134,678.22	\$135,586.00	\$138,260.99	\$138,260.99
Percentage Increase	6.81%	1.82%	-4.67%	4.87%	0.66%	1.99%	0.99%
	\$15,673.39	\$4,479.64	-\$11,689.96	\$11,624.96	\$1,649.32	\$5,004.41	\$2,545.72

Actual

2022 - \$250,117
2021 - \$238,491
2020 - \$250,182
2019 - \$245,702
2018 - \$237,244
2017 - \$231,334
2016 - \$232,962
2015 - \$219,056
2014 - \$197,167

Communication

- Greg Switenky – CAO
- Rhonda O'Neill, Library Manager - Stettler Public Library

Documentation

- Copy of Stettler Public Library 2023 Budget and background information

2023 Budget Presentation



December 6, 2022

2022 in Review



- 434 in person programs with 4509 participants in 2022.
- Refresh of the Children's area added shelving, storage for equipment, and created a welcoming space for families.
- Kicked off the Summer Reading Club by participating in the Steel Wheels Parade and partnered with FCSS, Town and Museum for Canada Day activities.
- Grant from Blue Cross to launch Minds in Motion program and caregiver support group for adults with cognitive decline or dementia.
- Grant from AHS for SOARING pilot project (youth resilience) in partnership with other community organizations. Project to start in 2023.

Stettler Public Library



Mission

To provide fun and engaging experiences and diverse resources for the young, and the young at heart, in a safe and welcoming environment.

Vision

The Stettler Public Library enriches the lives of all residents through providing experiences and resources that stimulate discovery, learning and connection.

Summer Reading Club - 2022



Total registered children: 171

Reading challenge participants: 65 children

Amount read: a combined 2,276 hours (95 days)

Programs: 80 in person events over the 8 week club

Total attendees: 1131 participants at events

Prize sponsorships: Gitzel and Co., Hitch to Headlights, Vision Credit Union, Di's Consulting.

Alberta Culture Days - 2022



The Library hosted or cohosted 14 events
176 people participated in hosted events.

Partners include:

- The Stettler Friends of the Library Society
- Town and County of Stettler No. 6
- Stettler Town and Country Museum
- Stettler Board of Trade
- Stettler & District Agricultural Society

2023 Library Budget - Expenses



	2021	2022	2023
Board Expenses	\$3,300.00	\$2,100.00	\$2,600.00
Equipment	\$16,500.00	\$14,700.00	\$14,700.00
Library Materials	\$32,100.00	\$31,800.00	\$31,500.00
Fundraising Expenses	\$2,000.00	\$4,000.00	\$2,000.00
Office & Maintenance	\$62,700.00	\$62,700.00	\$62,500.00
Audit & Bank Fees	\$1,700.00	\$4,000.00	\$1,700.00
Requisitions Payable	\$5,912.00	\$5,912.00	\$5,912.00
Staff Wages & Expenses	\$376,023.35	\$374,720.22	\$383,970.00
TOTALS	\$496,904.77	\$500,235.35	\$504,882.00

2023 Library Budget - Proposed Funding

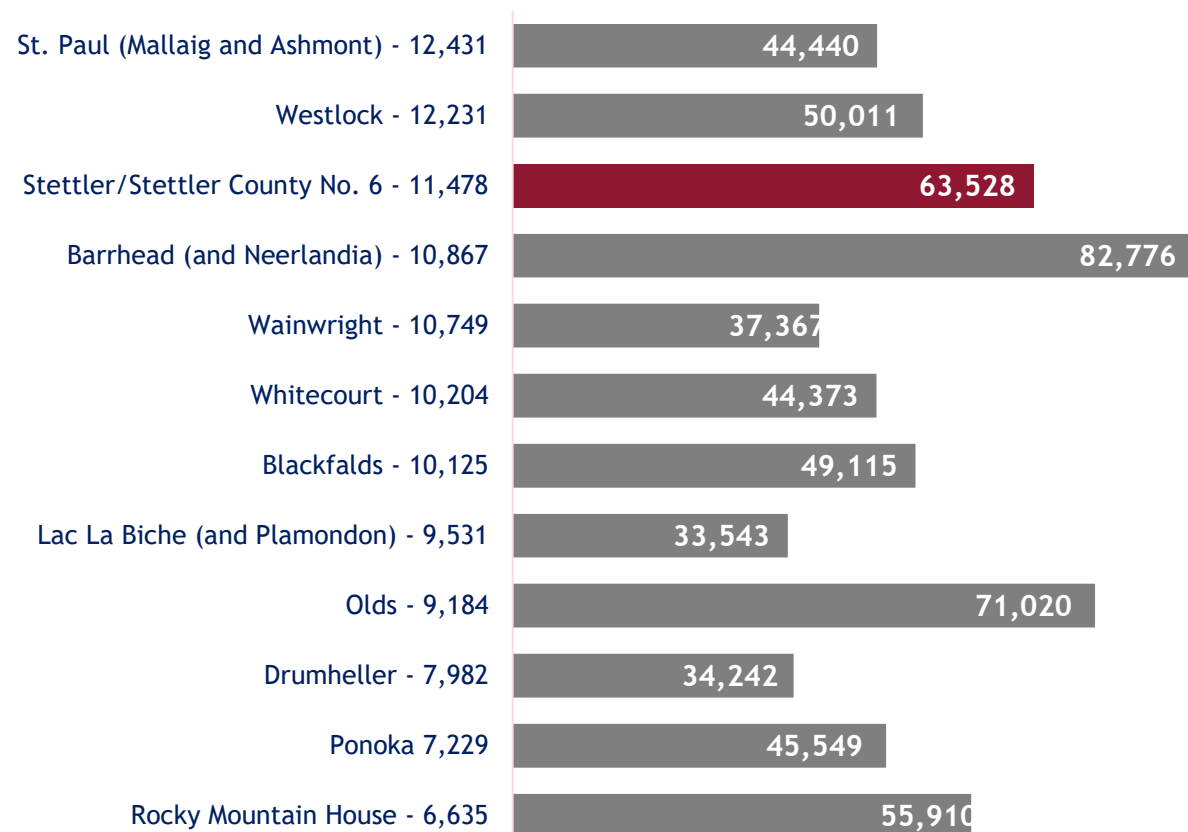


	2021	2022	2023
Grants	\$82,727.00	\$82,727.00	\$83,742.00
Donations/Fundraising	\$16,033.00	\$23,333.00	\$28,000.00
Sales and Services	\$4,300.00	\$5,077.32	\$5,788.00
Other Revenue	\$30,750.00	\$1000.00	\$0.00
Requisitions			
County	\$128,248.87	\$134,678.21	\$135,586.00
Town	\$238,176.48	\$250,116.69	\$251,766.00
TOTALS	\$500,235.35	\$499,932.22	\$504,882.00

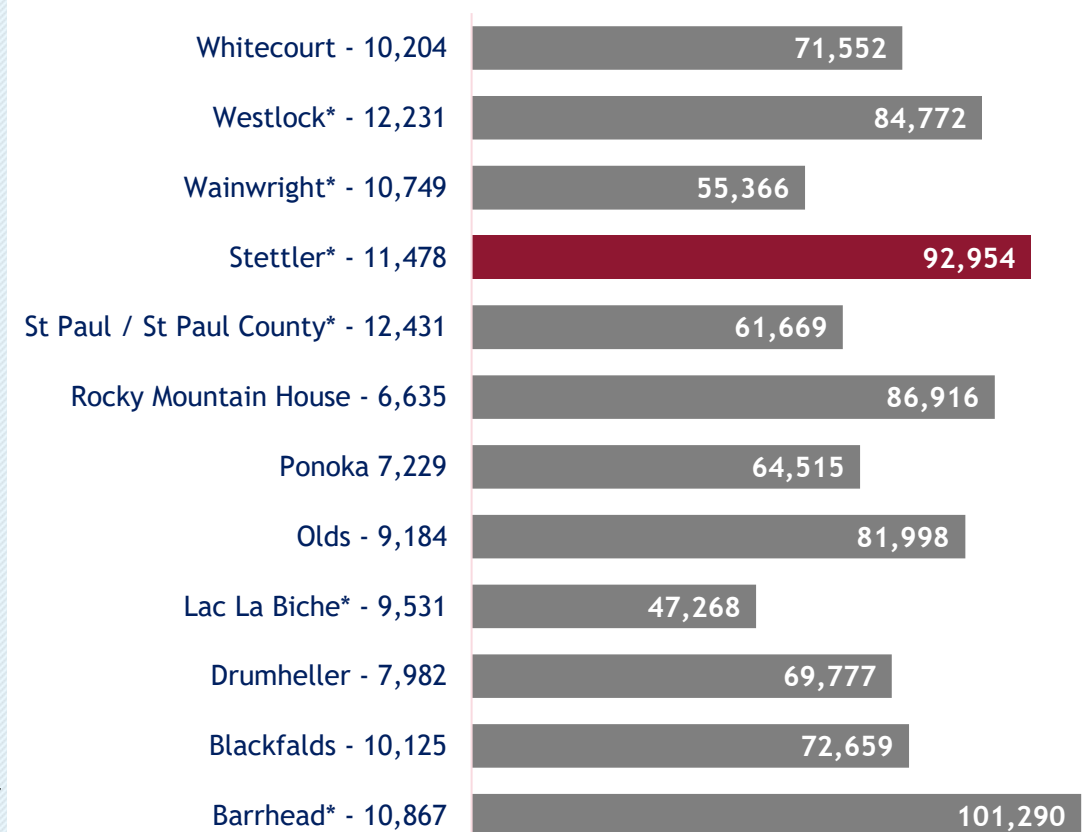
A Community of Readers



Total Circulation 2020



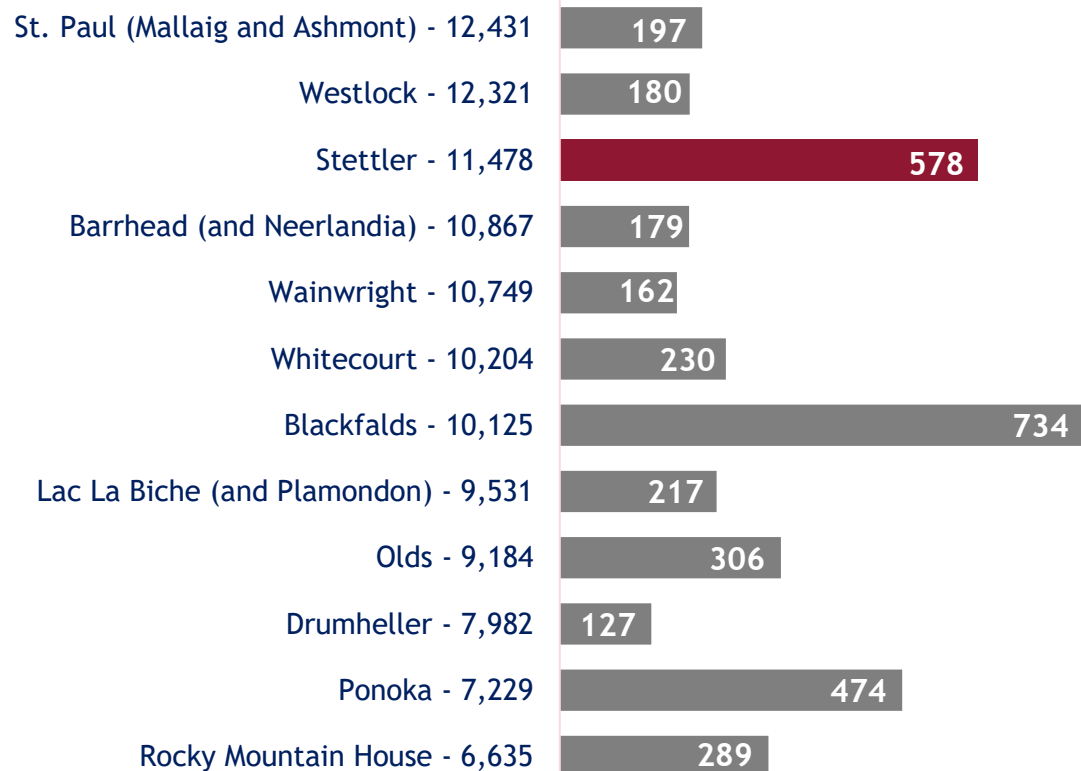
Total Circulation 2021



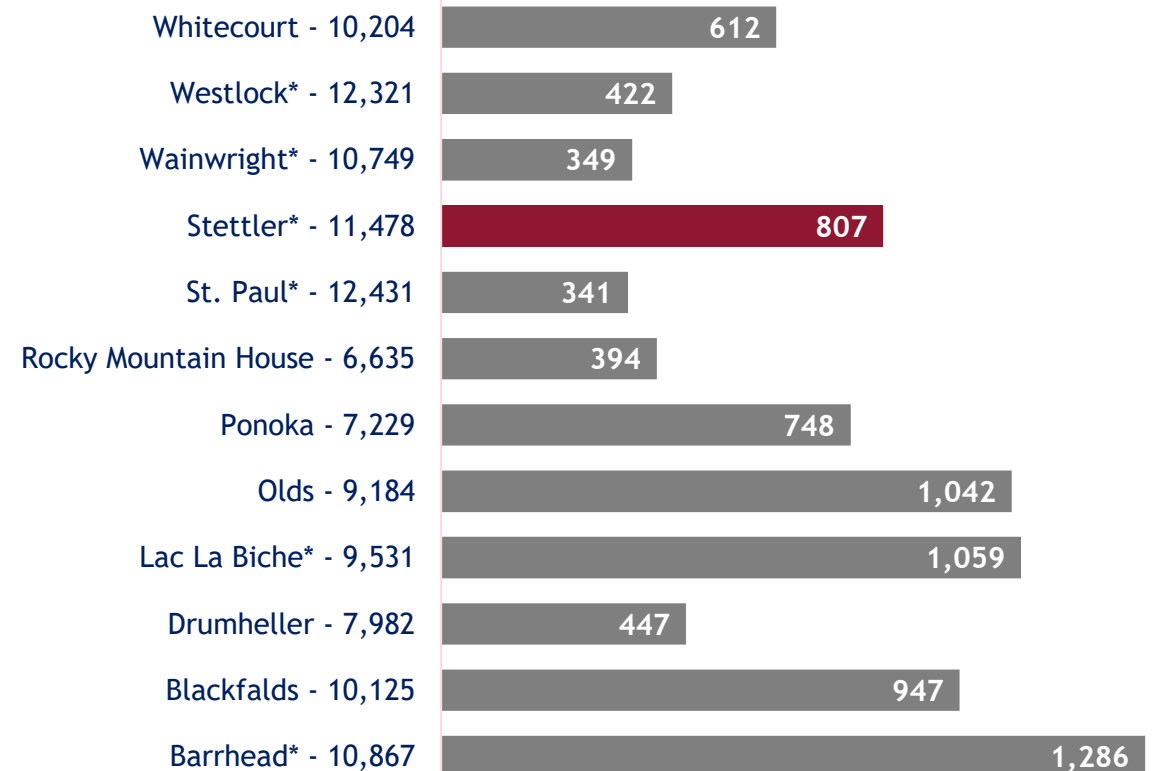
Library Programs and Events



Programs in 2020



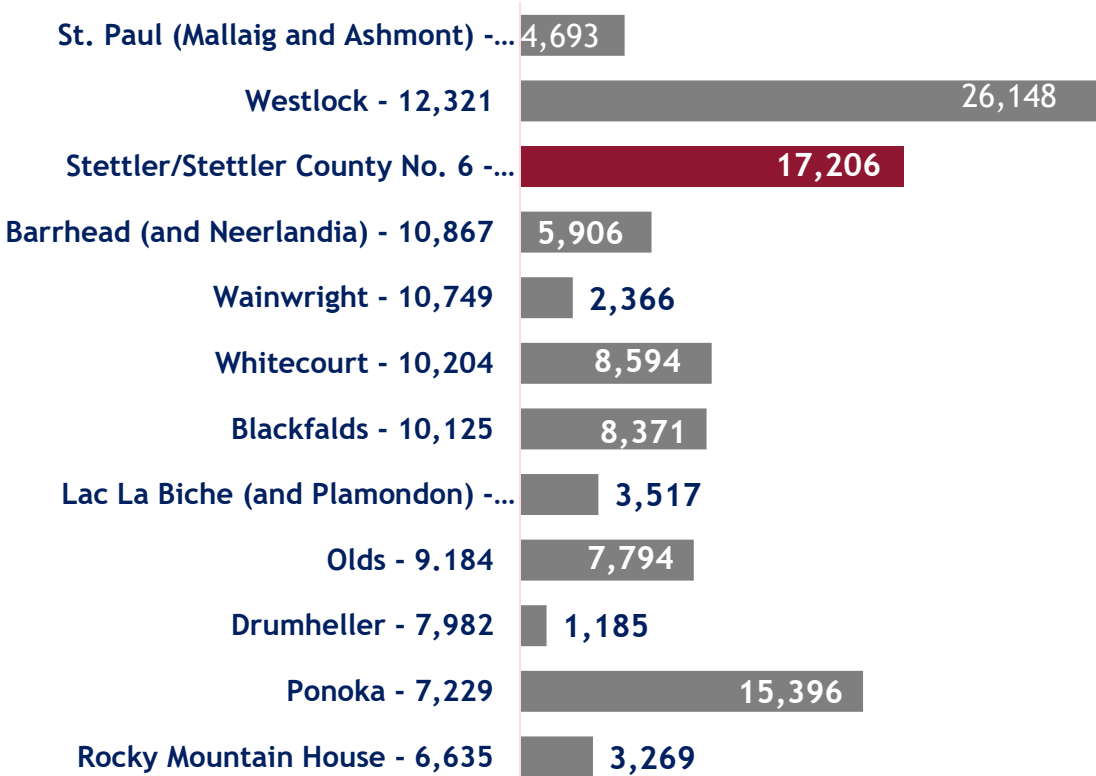
Programs in 2021



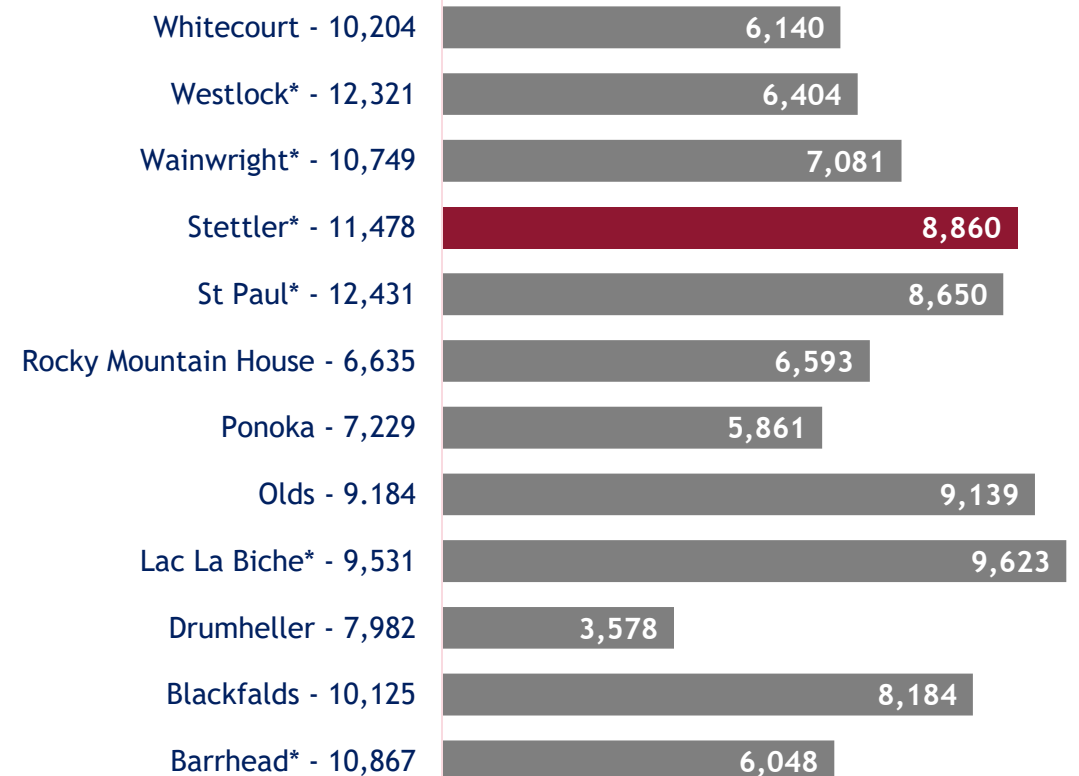
Program Attendance



Program Attendance - 2020



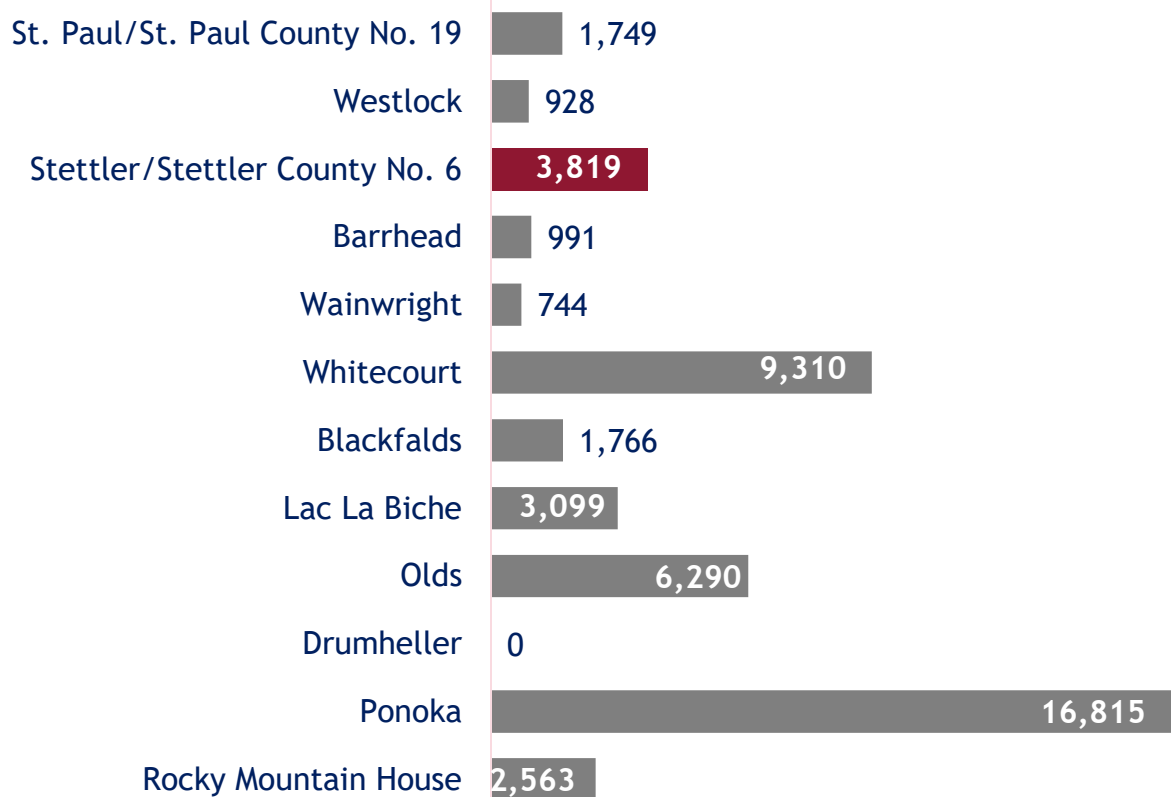
Program Attendance - 2021



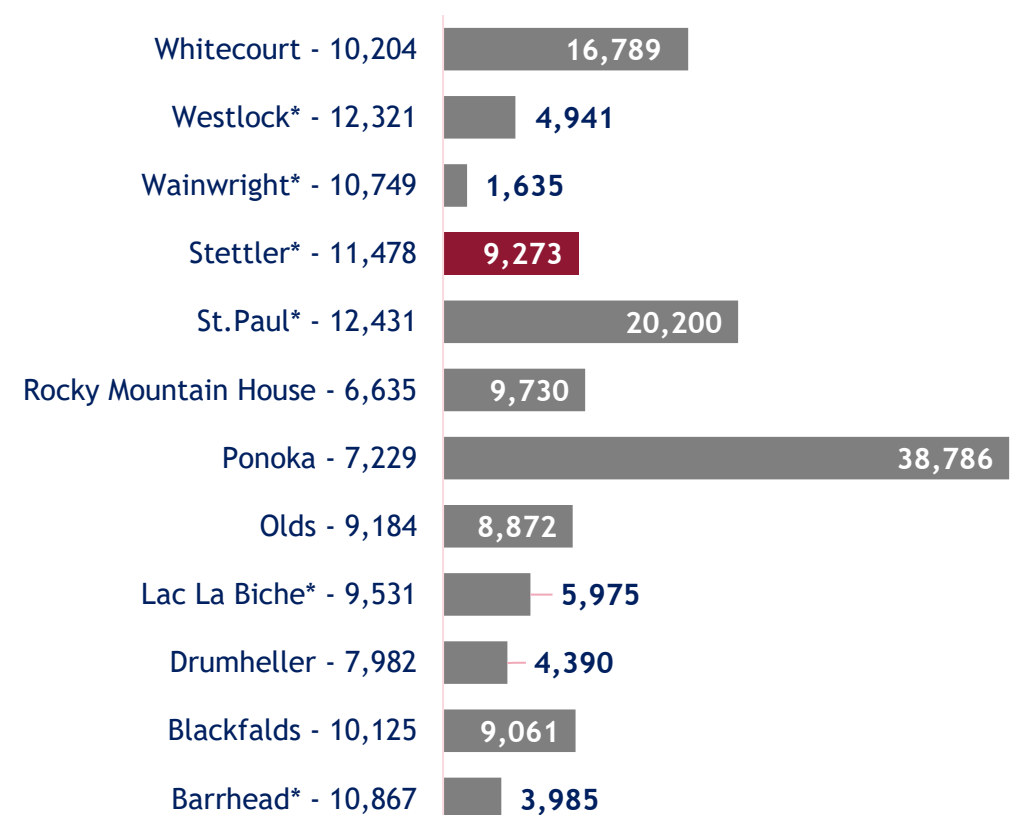
Computer Use



Computer Use in Hours - 2020



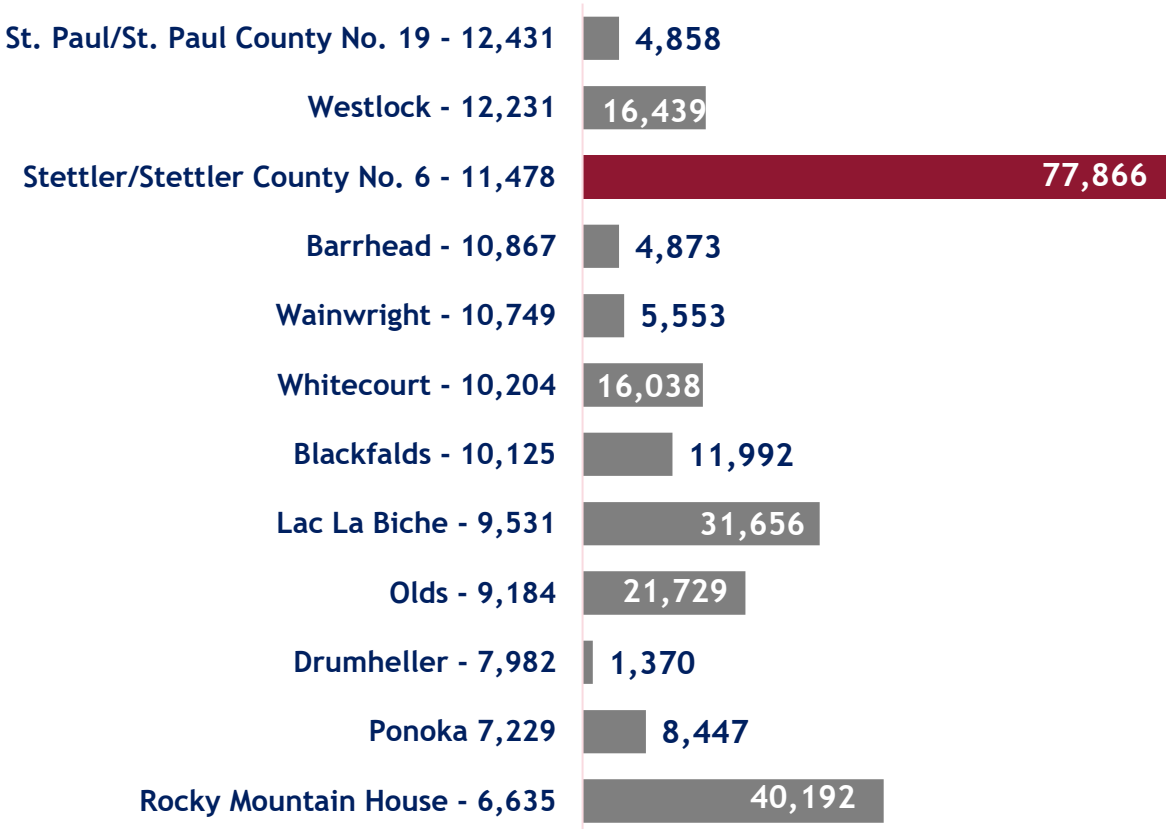
Computer Use in Hours - 2021



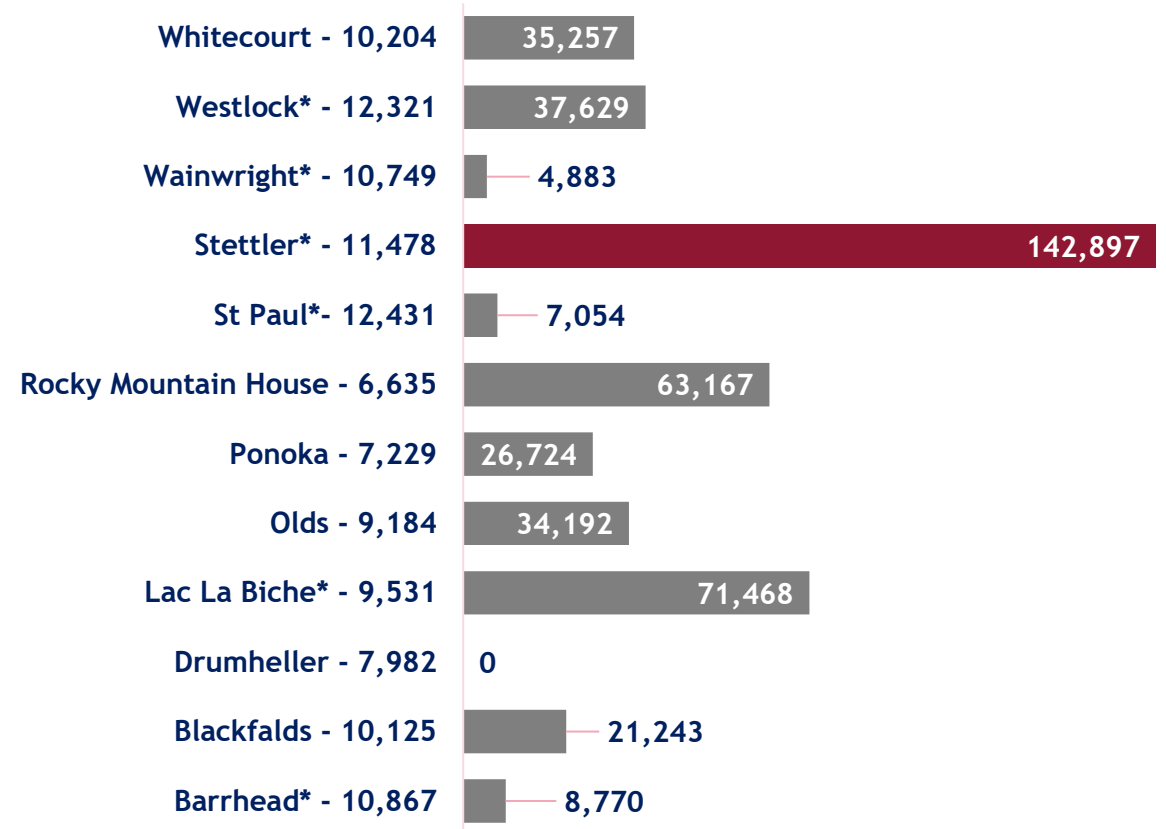
WiFi Sessions



WiFi Sessions - 2020



WiFi Sessions - 2021



Thank you for your continued support!



MEMORANDUM

To: Greg Switenky, CAO
From: Steven Gerlitz, Asst. CAO
Date: December 6, 2022
Re: Byron Geddes, Executive Director and Donna Morris - Stettler Regional Board of Trade 2023 Budget

Recommendation

That the Town of Stettler Council refer the Stettler Regional Board of Trade 2023 Budget as presented, with a net contribution of \$413,787 from the Town, to the Council 2023 Interim Operating Budget.

Background Information

Byron Geddes, Executive Director, and Donna Morris - Stettler Board of Trade will be in to present the Stettler Board of Trade 2023 Budget to Council.

Financial Implications

2023 BOT Revenue	-	\$141,300 (2022 - \$136,550 – diff	(\$4,750 increase – Events)
2023 BOT Expense	-	\$555,087 (2022 - \$509,326 – diff	(\$45,761 increase – salaries - \$10,420, summer wages (contractor) - \$10,000, janitor - \$1,450, Supplies - \$3,000, ut - \$770, adv - \$2,640, events - \$13,100)
2023 Budget (net)	-	\$413,787 (2022 - \$372,776 - diff	(\$41,011)

(net contribution (From business taxes, business licenses and general taxes))

- \$6,400 – Business Taxes (2023 Budget)
- \$90,000 – Business Licenses (2023 Budget)
- \$317,387 – General Taxes (2022 - \$280,126 / \$37,361 difference)

Community Development (Council – Budget - \$44,000)

- \$3,000 – Adult Learning
- \$2,500 – Taste of the Heartland
- \$14,172 – Community Energy Improvement Program – Application Fee (Alberta Municipalities)
- 24,328 – Account Balance

Prior net contributions

2022 - \$372,776	2015 - \$217,670
2021 - \$372,805	2014 - \$240,110
2020 - \$336,210	2013 - \$208,830
2019 - \$293,217	2012 - \$205,670
2018 - \$258,607	2011 - \$227,870
2017 - \$251,168	2010 - \$218,005
2016 - \$251,172	2009 - \$160,450

Alternatives to the Recommendation

-

Communication

- Greg Switenky – CAO
- Byron Geddes - Executive Director, Stettler Board of Trade

Documentation

- Copy of Stettler Board of Trade 2023 Budget and background information

Stettler

REGIONAL BOARD OF TRADE




President
Matthew Dorsett



Vice President
Brandi Page



Director
Joanne McDonald



Director
Kelly Hicks



Director
Shannon Lukens



Director
Justin Tanner



Director
Ryan McNeill



Director
Erin Wilkie



Director
Dave Goodwin



Director
Terry Chesla



Director
Joanne Lombard



Director
Paddy Storey



Town of Stettler
Councillor - Ex-officio
Scott Pfeiffer



Town of Stettler
Councillor - Ex-officio
Kurt Baker



Town of Stettler
Mayor - Ex-officio
Sean Nolls



Town of Stettler
Councillor - Ex-officio
Gord Lawlor



County of Stettler
Councillor - Ex-officio
James Nibourg



Stettler Board of Trade
Executive Director
Byron Geddes



Stettler Board of Trade
Project Manager
Donna Morris



Stettler Board of Trade
Communications &
Administrative Assistant
Kami Ritz

Projects & Events

- Think Local, Shop Stettler
- Employment Fairs- Spring & Fall
- Heart of Alberta Dollars
- Awards Gala- 2021 and 2022
- Steel Wheel Stampede Parade
- Taste of the Heartland
- Economic Development
- Alberta Culture Days



Think Local, Shop Stettler

6 Promotions * 3 Events * 67 Businesses



love OUR LOCAL

Business Assistance

- Bi-Weekly Newsletters
- Employment Fair
- Welcome Bags
- Website Assistance
- Business Visits & Welcome Posts
- Ag Updates



Chamber of Commerce



Canadian
Chamber of
Commerce

Chambre de
Commerce
du Canada

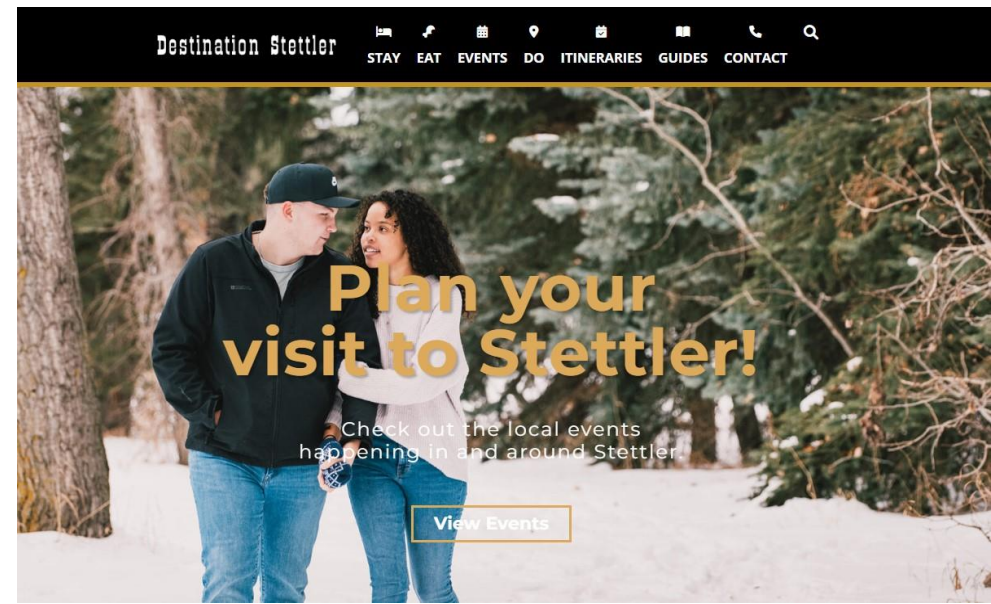


Destination Stettler



We welcomed visitors from coast to coast this summer – New Brunswick to Vancouver, including tourists from major cities such as Toronto and Montreal to name a few!

Data across all social channels and website shows a steady increase in visitors, followers and engagement!



June to Current



Page and profile visits

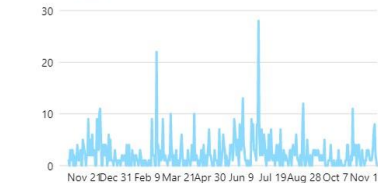
Facebook Page visits

2,326 ↑ 72.9%



Instagram profile visits

881 ↑ 8.5%



Analytics

About + For Business + Destination Stettler Living in Stettler + Think Local, Shop Stettler + Projects +



951
Followers

2184
Followers

516
Followers

Page Reach (Organic) Instagram
20,750
137% increase

Avg. Post Reach (Organic) Facebook
1100

Yearly increases across all platforms

Reward yourself as you complete your shopping this holiday season! From top-of-the line clothing...

Posted on: Nov. 15 2021

Welcome to the Stettler Regional Board of Trade and Community Development

The Stettler Regional Board of Trade is committed to fostering economic, civic, and social growth throughout...



Content

Fri Jun 24, 8:37am
A unique farm to fork ex...
Post
Reach 32,915

Wed Jul 6, 1:56pm
Post: "A unique farm to f...
Ad
Reach 30,577

Tue Feb 15, 12:13pm
Post: "Now is your chanc...
Ad
Reach 18,076

Thu Aug 4, 8:24am
We are looking for volun...
Post
Reach 15,164

Tue Feb 15, 10:58am
Now is your chance to be...
Post
Reach 22,033

Wed Jul 6, 10:36am
Stettler and area is very e...
Post
Reach 14,117

Content

Sort by: Reach

Wed Feb 9, 2:16pm
Please join us in welcomi...
Post
Reactions 608

Wed Jul 6, 10:36am
Stettler and area is very e...
Post
Reactions 435

Wed Feb 16, 8:38am
President Matt Dorsett a...
Post
Reactions 537

Nov 26, 2021
Stettler Regional Board o...
Likes and r... 406

Tue Feb 15, 12:13pm
Post: "Now is your chanc...
Ad
Likes and r... 522

Mon Feb 28, 2:19pm
You can't help but feel e...
Post
Reactions 271

Sort by: Likes and reactions



Moving Forward



MEMORANDUM

Date: December 2, 2022

To: Greg Switenky
CAO

From: Chris Saunders
WTP Manager

Re: 2023 Chemical Bid Award

Background:

Every year a Chemical Supply Bid is sent to suppliers for process chemicals. Historically, the Water Treatment Plant uses an average of \$160,000 annually for chemical. Due to the unpredicted price jumps on chemicals in 2022 through January to October the chemicals bought for the Water Treatment Plant totaled approximately \$224,400. The 2023 operating budget for chemicals is set at \$192,500. Within the memorandum is the summary of bids and selected suppliers. Prices are NSF/ANSI Standard 60 Certified. Included for comparison are the 2021 and 2022 prices.

Summary of Bids:

Chemical Name	Estimated Quantity (kg)	2021 (\$/kg)	2022 (\$/kg)	2023 Tender prices			
				Claretech \$/kg	Klearwater \$/kg	Chemtrade \$/kg	Brenntag \$/kg
Citric Acid	800	1.99	4.77	5.92	-	-	-
Copper Sulphate	1600	4.77	8.42	8.72	-	-	-
Copper Based Bacteriostic Algaecide	15 drums	-	-	9.96	7.93	-	-
Sulphuric Acid (93%)	44000	0.479	0.631	0.966	-	-	-
Powder Activated Carbon	4000	3.07	3.64	3.77	-	-	-
Clearfloc AP1065	300	8.24	9.87	10.88	9.68	-	-
Chlorine Gas	7256	1.67	2.07	3.09	-	-	-
Aqua Ammonia (29%)	4500	1.54	2.65	-	-	-	3.35
Hydrofluosilicic Acid (19.8%)	6000	1.69	1.88	2.59	3.40 (42%)	-	3.22
Sodium Hypochlorite (12%)	6500	0.92	0.71	1.55	-	-	1.39
Citric Acid (50%)	3200	1.66	2.62	2.89	-	-	3.70
Calcium Thiosulphate (20-30%)	3800	1.62	1.88	2.07	-	-	-
Sodium Hydroxide (25%)	120000	0.351	0.44	0.56	-	-	-
Magnafloc LT 22S	300	7.02	11.30	-	10.64	-	13.01
Aluminum Sulphate Liquid (48.5%)	207000	0.412	0.458	-	-	0.50	-
Aluminum Chorohydrate Coagulate	70000	-	-	1.87	1.52	-	-

Chemical prices for 2023 have increased substantially for a second year in a row. All but two chemicals saw an increase of price with over half of the chemicals increasing by margins of 24-53 percent from 2022 prices. Administration will work to purchase chemicals required for the plant within operating budget limits.

Recommendation:

Administration respectfully recommends Town of Stettler Council award the 2023 Chemical Supply Bids as presented.

MEMORANDUM

To: Greg Switenky, CAO
From: Steven Gerlitz, Asst. CAO
Date: December 6, 2022
Re: Stettler Town and Country Museum – 2023 Budget

Recommendation

That the Town of Stettler Council accept the Stettler Town & Country Museum 2023 Budget as presented, and approve financial assistance for the Stettler Town & Country Museum in the amount of \$34,000 within the Town's 2023 Operating Budget

Background Information

We are in receipt of the Stettler Town and Country Museum 2023 Budget. The Stettler Museum has submitted a budget request in 2023 for \$35,000.

The volunteer Museum Board continues to do a fantastic job in operating, maintaining and enhancing the Museum site.

Financial Implications

2023 Budget - \$34,000.00
 (budget request - \$35,000)

Actual

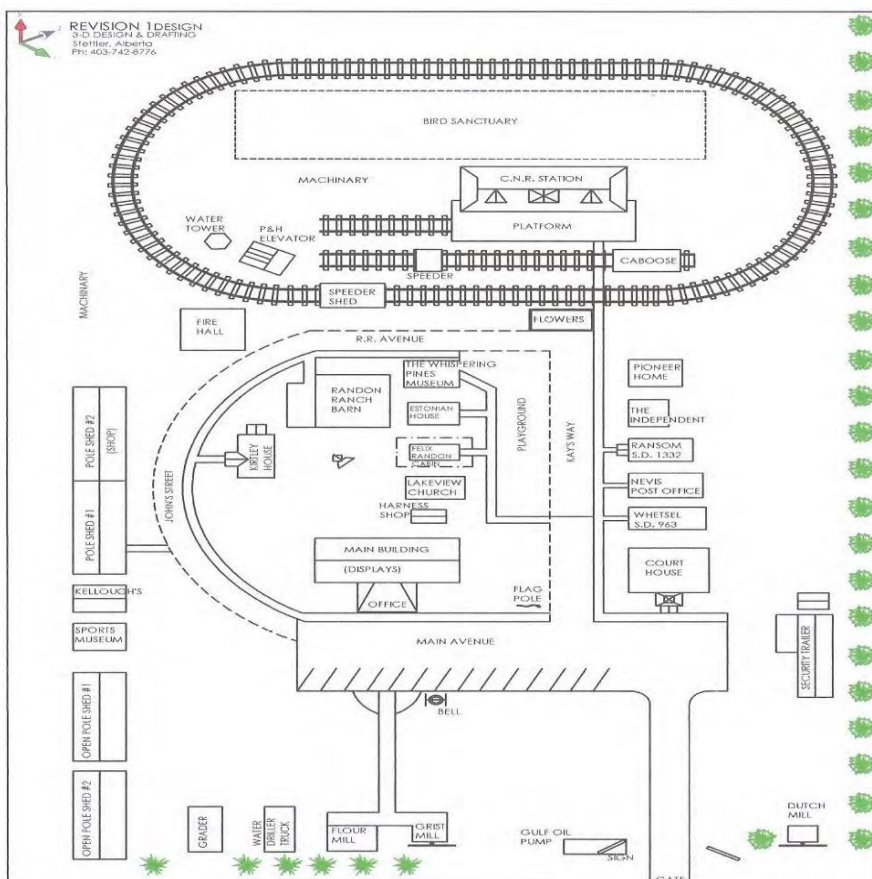
2022 - \$34,000
 2021 - \$34,000
 2020 - \$34,000
 2019 - \$34,000
 2018 - \$34,000
 2017 - \$32,000
 2016 - \$30,000
 2015 - \$28,000
 2014 - \$26,000
 2013 - \$24,000
 2012 - \$22,000
 2011 - \$20,000
 2010 - \$18,000

Options

That the Town of Stettler Council approve financial assistance for the Stettler Town & Country Museum in the amount of \$_____ within the Town's 2023 Operating Budget

Documentation

- Copy of Stettler Town and Country Museum 2023 Budget and background information



To Whom It May Concern:

Stettler Town and Country Museum truly is a 'Hidden Gem', with the recent remarks through Communities in Bloom judges, one must appreciate that Stettler's Museum stands out Internationally! We are very proud!!

Museum staff/volunteers work continuously to create a fantastic facility for the community and visitors, while preserving the heritage of Stettler and area. Fundraising events have continued growing and in turn the off-season events have summer returning visitors wanting to see more and or tell more people.

The financial support of our municipalities, enriched with a continuum of part time staff and volunteers have made the Museum what it is today. Our tourist base is primarily Albertan, many of whom come off the QE2 and "find a gem".

In the previous year, the Museum has achieved the following:

- Archive Room organization and data entry.
- Staff continually changes displays.
- Partnered with FCSS, Town of Stettler for July 1 Celebrations doubling people coming to the grounds – 1410 people
- Successful fundraiser events
 - 2021 Light the Night – 42 community displays, 925 vehicles (\$14000)
 - 2022 July 1 Celebration – 1410 visitors (more than double to 2019), partnered with FCSS, Town of Stettler
 - 2022 Night of Terror at the Boo-seum – 1036 scared (\$10360)
- Awesome hard-working volunteers have maintained the yard - flowers, lawn, trees, and drainage plus volunteered during fundraising events.
- Partnered with community events/organizations – Alberta Culture Days, Library's Amazing race, and Rairdan Services.
- Purchased 3 acres of land and building for future development.
- Created reserve accounts for future improvements.

Plans for 2023 follow similar parameters.

- Building maintenance to keep the artifacts secure from environmental changes and preserving as best as possible.
- Plans for new fundraising event,
 - February 11th – 'Valentine's supper and Jennie Ogilvie
 - October/November – 'Blast from the Past' – Pumpkin Chuckin plus more
- Partner with Board of Trade and many others to achieve a broader marketability.

With the continued rise in expenses we are seeing a higher deficit but with reserves and ongoing fundraising events we are hoping to bring it down to a more viable number with goal to bring it into a positive amount.

We invite everyone to visit the Stettler Town and Country Museum with pride.

Stettler Town & Country Museum

Budget for the Year Ending November 30, 2022 (November 21)

	Budget 2020	Actual 2020	Budget 2021	Actual 2021	Budget 2022	Actual Nov 21, 2022	Budget 2023
Grants	\$0	\$0	\$0	\$0	\$0	\$26,512	\$0
County of Stettler	\$34,000	\$30,000	\$34,000	\$30,000	\$30,000	\$30,000	\$32,000
Town of Stettler	\$34,000	\$34,000	\$34,000	\$34,000	\$38,000	\$34,000	\$35,000
Summer Staff Funding	\$20,000	\$16,159	\$20,000	\$19,370	\$15,000	\$19,158	\$15,000
Donations & Bequests Cash	\$5,000	\$4,920	\$5,000	\$17,599	\$9,000	\$14,000	\$5,000
Functions	\$15,000	\$20,177	\$15,000	\$24,479	\$15,000	\$24,996	\$25,000
Casino Fund Raiser	\$0	\$0	\$20,000	\$0	\$20,000	\$20,370	\$0
Interest	\$1,000	\$274	\$300	\$261	\$300	\$119	\$300
Memberships & Admissions	\$4,500	\$3,100	\$3,600	\$5,414	\$3,500	\$3,633	\$7,000
Rent	\$1,200	\$1,200	\$1,200	\$1,600	\$1,200	\$1,400	\$1,200
	<u>\$114,700</u>	<u>\$109,830</u>	<u>\$133,100</u>	<u>\$132,723</u>	<u>\$132,000</u>	<u>\$174,188</u>	<u>\$120,500</u>
Expenditures							
Advertising	\$1,000	\$1,245	\$1,000	\$2,085	\$1,000	\$67	\$1,000
Buildings, Grounds & Repairs	\$15,000	\$2,771	\$15,000	\$6,379	\$10,000	\$5,392	\$30,000
Insurance	\$4,100	\$4,460	\$5,000	\$5,266	\$6,000	\$6,050	\$7,500
Land Purchase	\$0	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000
Office Cleaning & Sundry	\$5,000	\$3,218	\$5,000	\$3,164	\$5,000	\$2,592	\$2,700
Office Fixtures & Equip	\$2,000	\$840	\$4,000	\$498	\$4,000	\$0	\$4,000
New Construction	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0
Professional Fees						\$2,153	\$1,500
Reserve - Admin. Building	\$0	\$0	\$0	\$10,666	\$10,000	\$10,000	\$10,000
Reserve - Equipment					\$2,000	\$2,000	\$2,000
Utilities	\$8,000	\$7,994	\$8,500	\$6,720	\$10,000	\$9,056	\$15,000
Wages & Benefits	\$85,000	\$75,354	\$85,000	\$87,075	\$87,000	\$92,399	\$100,000
	<u>\$120,100</u>	<u>\$95,882</u>	<u>\$143,500</u>	<u>\$121,853</u>	<u>\$150,000</u>	<u>\$144,709</u>	<u>\$188,700</u>
Surplus (Deficit) for Year	<u>-\$5,400</u>	<u>\$13,948</u>	<u>-\$10,400</u>	<u>\$10,870</u>	<u>-\$18,000</u>	<u>\$29,479</u>	<u>-\$68,200</u>

TO: Greg Switenky
CAO

DATE: November 23-2022

FROM: Steven Gerlitz
Assistant CAO

RE: 2022 BAD DEBT WRITE-OFFS GREATER THAN \$300.00

Policy VII-5 (b) Collection of and Write – off of Bad Debt Accounts

Requires the Assistant CAO to present a Statement of the Bad Debt Write-offs to Town Council prior to December 31st of each year. Town Council is required to authorize the write-off accounts in excess of \$300.00. The Assistant CAO is also required to disclose the total dollar value of Bad Debts under \$300.00 that will be written off. Collection activity procedures will continue after an account has been written off.

HISTORY:	2019	2020	2021	2022	2022 A/C's over \$300	2021 A/C's over \$300	2020 A/C's over \$300	2019 A/C's over \$300
Utilities	\$5,178.10	\$6103.26	\$15,935.87	\$7,730.19	13	21	13	11
Accounts Receivable				0.00	0			
Fire Calls A/R	\$3,382.50		\$5479.73	0.00	0	3		2
Lions Campground				0.00	0			0
Taxes	\$1,368.91		\$561.26	0.00	0	1		2
Business Taxes				0.00	0			
Community Hall				0.00	0			
Recreation Fees					0			
TOTALS	\$9929.51	\$6103.26	\$21,976.86	\$7730.19	13	25	13	15

For 2022, \$7,730.19 should be expensed as bad debts in excess of \$300.00, which represents Thirteen (13) account.

As well, I have expensed Fifteen (15) accounts under \$300.00 totaling \$1913.31 and expensed thirty-six (36) inactive accounts with credit balances totaling (\$1794.39).

Based on local 2022 utility revenues to date of approximately \$3,199,145.36 the Utility write-offs totaling \$9643.50 represents 0.30% of revenues (2021 = 0.44%).

RECOMMENDATION

That the Town of Stettler Council approve the 2022 Bad Debt Write-Off of Thirteen (13) accounts, each in excess of \$300, totaling \$7730.19, and further acknowledges that an additional fifteen (15) accounts, each under \$300, totaling \$1913.31 and Thirty-Six (36) credit balances totaling (\$1794.39) will be written-off under Administration's authority.

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76448	76459
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ASET	76448	2022-11-18	\$395.00

Invoice Description		Invoice Number	Invoice Amount

Eng Admin Membership		2022.11.08	\$395.00
=====			
Corspraying	76449	2022-11-18	\$867.12

Invoice Description		Invoice Number	Invoice Amount

Fire Mow around tower		2266	\$472.50
Wtr Trsf Stn Weed Control Cont		2267	\$141.23
Water Reservoir Weed Control C		2268	\$158.40
Sewer Weed Control Contract		2269	\$94.99
=====			
Linde Canada	76450	2022-11-18	\$1,671.72

Invoice Description		Invoice Number	Invoice Amount

Pool Facility Chemicals		31912526	\$365.65
Pool Facility Chemicals		32075211	\$1,306.07
=====			
Primrose Healing Collective	76451	2022-11-18	\$61.58

Invoice Description		Invoice Number	Invoice Amount

Refund Util AC Cr Balance		2022.11.14	\$61.58
=====			
Purolator Courier Ltd.	76452	2022-11-18	\$549.19

Invoice Description		Invoice Number	Invoice Amount

Office/WTP/Water/Eng Admin Fre		451861578	\$549.19
=====			
Receiver General for Canada	76453	2022-11-18	\$48,547.15

Invoice Description		Invoice Number	Invoice Amount

Town Tax Remittance		PP23-22	\$38,503.41
Town Tax Remittance		PP23-22.	\$6,041.86
BOT Tax Remittance		PP23-22.BOT	\$1,824.78
Library Tax Remittance		PP23-22.LIBRAR	\$2,177.10
=====			
Receiver General for Canada	76454	2022-11-18	\$327.23

Invoice Description		Invoice Number	Invoice Amount

Garnishee		PP23-22	\$327.23
=====			
Schowalter, Derek	76455	2022-11-18	\$133.86

Invoice Description		Invoice Number	Invoice Amount

WTP CUPE Clothing Allowance		2022.11.10	\$133.86

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Tait, Laurie	76456	2022-11-18	\$344.74

Invoice Description	Invoice Number	Invoice Amount	
Wellness Network Community Eng	2022.10.24	\$344.74	

Uline Canada Corporation	76457	2022-11-18	\$190.02

Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Safety Fence & Fr	11189617	\$190.02	

Uplift Equipment Ltd.	76458	2022-11-18	\$527.42

Invoice Description	Invoice Number	Invoice Amount	
SRC Lift Inspection & Repair	226032	\$527.42	

Woodhill Instrumentation	76459	2022-11-18	\$414.75

Invoice Description	Invoice Number	Invoice Amount	
WTP Micro Filter #3 Turbidity	25250	\$414.75	

Total Cheques			\$54,029.78
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76460	76469
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	76460	2022-11-25	\$90.00

Invoice Description	Invoice Number	Invoice Amount	
Plan & Dev Searches	2022.10.31	\$90.00	

Behrends Designers & Manufactu	76461	2022-11-25	\$3,114.53

Invoice Description	Invoice Number	Invoice Amount	
Parks New Plaques Skate Park	222076	\$3,114.53	

Future Ag Inc	76462	2022-11-25	\$72.67

Invoice Description	Invoice Number	Invoice Amount	
WTP Air Filter unit #122	IS73967	\$72.67	

Gary Moe Chevrolet Buick GMC	76463	2022-11-25	\$232.55

Invoice Description	Invoice Number	Invoice Amount	
Trans tail light unit #76	243557	\$222.20	
Trans Tailgate Bushing #76	243959	\$61.30	

Jo's Concrete Services Ltd.	76464	2022-11-25	\$122,892.15

Invoice Description	Invoice Number	Invoice Amount	
2022 Sidewalk Replacement	PP#1-2022	\$122,892.15	

Shirley McClellan Regional Wat	76465	2022-11-25	\$9,436.88

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trs Stn Jul/Aug/Sep Util	SMRWSC-002397	\$9,436.88	

Town of Stettler - Petty Cash	76466	2022-11-25	\$227.80

Invoice Description	Invoice Number	Invoice Amount	
Office Lotto Tickets/PR Taxi	2022.11.24	\$227.80	

Van Electric	76467	2022-11-25	\$8,465.10

Invoice Description	Invoice Number	Invoice Amount	
Health Unit Emergency Lighting	294	\$8,465.10	

Western Pro Sporting & Supply	76468	2022-11-25	\$3,430.07

Invoice Description	Invoice Number	Invoice Amount	
Park Ball Diamond Supplies	1953	\$1,932.00	
Parks Ball Diamond Supplies	1954	\$1,498.07	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Woody's Automotive Ltd.	76469	2022-11-25	\$2,228.00

Invoice Description	Invoice Number	Invoice Amount
Fire Joint Power Steering Flui	788211	\$43.53
Fire Joint Yellow Fuel Line	790938	\$1.45
Shop Washer Fluid/Remote Start	788583	\$50.68
Trans Car Wash Soap/Cleaners	789657	\$321.64
Shop Slip Hook Grad	790099	\$5.97
Shop Air Filter/Wypall L40	790238	\$57.95
Shop Paper Towel	790915	\$99.83
Shop Nitrile Gloves	791105	\$41.99
Shop Headlight Bulb #48	789123	\$7.28
Shop Socket & Wrench	788088	\$31.90
Shop Transimssion Jack #49	788429	\$1,257.38
Trans Air Filter Monitor #49	789696	\$20.75
Parks New Brake Rotors #81	787992	\$289.63
Parks Lock Rod Cap #49	789316	\$3.99

Total Cheques \$150,189.75

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76470	76473
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Bissett, Mikayla	76470	2022-12-02	\$53.12

Invoice Description	Invoice Number	Invoice Amount	

Refund UT AC Cr Bal as request	2022.11.28	\$53.12	
=====			
ESRI Canada	76471	2022-12-02	\$1,071.00

Invoice Description	Invoice Number	Invoice Amount	

GIS ArcGIS Desktop Basic	90196862	\$1,071.00	
=====			
Receiver General for Canada	76472	2022-12-02	\$55,536.48

Invoice Description	Invoice Number	Invoice Amount	

Town Tax Remittance	PP24-22	\$45,513.37	
Town Tax Remittance	PP24-22.	\$5,925.73	
BOT Tax Remittance	PP24-22.BOT	\$1,824.78	
Library Tax Remittance	PP24-22.LIBRAR	\$2,272.60	
=====			
Receiver General for Canada	76473	2022-12-02	\$327.23

Invoice Description	Invoice Number	Invoice Amount	

Garnishee	PP24-22	\$327.23	

	Total Cheques	\$56,987.83	
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005318	EFT0005347
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
APEX Supplementary Pension Pla	EFT0005318	2022-11-08	\$424.87

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan Tr	PP22-22	\$424.87	

Automated Aquatics Canada Ltd.	EFT0005319	2022-11-08	\$311.12

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals/Freigh	0000107015	\$311.12	

Barnes, Roger	EFT0005320	2022-11-08	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
SRC Nov Phone Allowace	2022.11.01	\$25.00	

Brenda's Country Catering	EFT0005321	2022-11-08	\$348.29

Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt Advisory Meeting Lunc	3864	\$348.29	

C & S Disposal	EFT0005322	2022-11-08	\$27,618.76

Invoice Description	Invoice Number	Invoice Amount	
Oct Waste & Recycling Collect	3328	\$27,618.76	

Canadian Union of Public Emplo	EFT0005323	2022-11-08	\$715.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP22-22	\$715.00	

Capital Power	EFT0005324	2022-11-08	\$85,899.34

Invoice Description	Invoice Number	Invoice Amount	
Affiliate Sept Power Bill	5175537	\$5,422.42	
Misc Dept Sept Power Bill	5175539	\$80,476.92	

CentralSquare Canada Software	EFT0005325	2022-11-08	\$24.95

Invoice Description	Invoice Number	Invoice Amount	
Computer ENGAGE 2022 Event	366094	\$24.95	

Dahl, Steven	EFT0005326	2022-11-08	\$50.00

Invoice Description	Invoice Number	Invoice Amount	
Shop Nov Tool Allowance	2022.11.01	\$50.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Diverse Signs N Designs Inc.	EFT0005327	2022-11-08	\$322.83
Invoice Description	Invoice Number	Invoice Amount	
Signs No Parking Signs	9481	\$322.83	
Dodd, Sonia	EFT0005328	2022-11-08	\$125.00
Invoice Description	Invoice Number	Invoice Amount	
Admin/Pool Nov Trvl/Phone Allo	2022.11.01	\$125.00	
Dolan, Lori	EFT0005329	2022-11-08	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Nov Phone Allowance	2022.11.01	\$25.00	
Gateway Mechanical Services In	EFT0005331	2022-11-08	\$22,326.06
Invoice Description	Invoice Number	Invoice Amount	
SRC Ice Plant Parts & Labor	703231	\$22,326.06	
Gerlitz, Steven	EFT0005332	2022-11-08	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Admin/Office Nov Trvl/Phone Al	2022.11.01	\$100.00	
Graham, Leann	EFT0005333	2022-11-08	\$175.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Nov Travel & Phone Allow	2022.11.01	\$175.00	
IJD Inspections Ltd.	EFT0005334	2022-11-08	\$156.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Gas Permit	ST22-095G	\$156.00	
Joe Johnson Equipment	EFT0005335	2022-11-08	\$6,876.61
Invoice Description	Invoice Number	Invoice Amount	
Street Clean 5 Main & 80 Gutte	P52315	\$6,876.61	
Just Safety Supplies & Service	EFT0005336	2022-11-08	\$3,482.01
Invoice Description	Invoice Number	Invoice Amount	
Roads/Water Safety Clothing	6990	\$433.29	
Parks/SRC Safety Supplies	6991	\$3,048.72	
Leckie, Neil	EFT0005337	2022-11-08	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Nov Phone Allowance	2022.11.01	\$25.00	
Northstar Trucking Ltd.	EFT0005338	2022-11-08	\$2,310.00
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon 20 Lrg Concrete B	322988	\$1,680.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks 6 Lrg Concrete Blocks	323081		\$630.00
Proform Construction Products	EFT0005339	2022-11-08	\$2,625.23
Invoice Description	Invoice Number	Invoice Amount	
Okoppe 16 Parking Lot Curbs	347863		\$2,625.23
Robbins, Brad	EFT0005340	2022-11-08	\$666.80
Invoice Description	Invoice Number	Invoice Amount	
P&L ARPA AGM & Conference	2022.10.31		\$566.80
P&L Nov Travel Allowance	2022.11.01		\$100.00
Standage, Maddie	EFT0005341	2022-11-08	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Nov Travel Allowance	2022.11.01		\$150.00
Stettler Dads Services	EFT0005342	2022-11-08	\$1,500.00
Invoice Description	Invoice Number	Invoice Amount	
Water Billing Oct Meter Reader	2022-3		\$1,500.00
Stettler Electric Inc.	EFT0005343	2022-11-08	\$6,939.34
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt Training Tower Lighti	4551		\$3,786.53
Fire Jnt Training Tower Lighti	4635		\$3,152.81
Stettler FCSS	EFT0005330	2022-11-08	\$53.60
Invoice Description	Invoice Number	Invoice Amount	
Wellness Event Table Clothes	299		\$53.60
Switenky, Greg	EFT0005344	2022-11-08	\$370.00
Invoice Description	Invoice Number	Invoice Amount	
Admin/Office Nov Trvl & Phone	2022.11.01		\$370.00
Trinus Technologies Inc	EFT0005345	2022-11-08	\$43.31
Invoice Description	Invoice Number	Invoice Amount	
Computer Mitigate Exchange Pro	R77986-367436		\$43.31
Wally's Backhoe Services Ltd.	EFT0005346	2022-11-08	\$15,348.02
Invoice Description	Invoice Number	Invoice Amount	
Lanes 3/4" Crushed Gravel	1793		\$9,920.61
Roads Backhoe Rental	1806		\$126.00
Roads 3/4" Crushed Gravel	1804		\$5,301.41
Wilford, Dallas	EFT0005347	2022-11-08	\$144.81
Invoice Description	Invoice Number	Invoice Amount	
Roads CUPE Clothing Allowance	2022.10.26		\$144.81

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
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	Total Cheques		----- \$179,181.95 =====
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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005361	EFT0005388
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Acklands - Grainger Inc.	EFT0005361	2022-11-22	\$441.28

Invoice Description	Invoice Number	Invoice Amount	
Pool Janitor & Safety Supplies	9486399091	\$441.28	

Action Plumbing & Excavating	EFT0005362	2022-11-22	\$2,475.62

Invoice Description	Invoice Number	Invoice Amount	
Pool Repair Leak in Ceiling	W38701	\$225.24	
SRC Boiler Repair	W38871	\$2,250.38	

APEX Supplementary Pension Pla	EFT0005363	2022-11-22	\$424.87

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan Tr	PP23-22	\$424.87	

Bagshaw Electric Ltd.	EFT0005364	2022-11-22	\$1,074.04

Invoice Description	Invoice Number	Invoice Amount	
Joint Office Outside Light Bul	IC039315	\$16.70	
WTP ASCO Solenoid Valve	IC039255	\$308.05	
WTP 12V Battery	IC039168	\$88.20	
SRC Zamboni Propane	IC038739	\$237.20	
Pool 60 Sylvania Lamps	IC039072	\$445.41	

Benoit, Morgan	EFT0005365	2022-11-22	\$276.61

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns CUPE Clothing Allowan	2022.11.08	\$250.00	
Water Trans Training Meals	2022.11.10	\$26.61	

Bond-O Security	EFT0005366	2022-11-22	\$4,944.40

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Security Upgrade	BONDOIN126521	\$4,944.40	

Border Paving Ltd.	EFT0005367	2022-11-22	\$2,865.83

Invoice Description	Invoice Number	Invoice Amount	
Road Asphalt Hot Mix	72882	\$2,865.83	

Canadian Tire #671	EFT0005368	2022-11-22	\$944.99

Invoice Description	Invoice Number	Invoice Amount	
SRC Inverter Generator	0154	\$944.99	

Canadian Union of Public Emplo	EFT0005369	2022-11-22	\$715.00

Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Union Dues	PP23-22		\$715.00
Caro Analytical Services	EFT0005370	2022-11-22	\$1,317.76
Invoice Description	Invoice Number	Invoice Amount	
WTP Water Analysis	IC2227055	\$197.94	
WTP Water Analysis	IC2227117	\$811.98	
WTP Water Analysis	IC2227556	\$307.84	
Chemtrade West Limited Partner	EFT0005371	2022-11-22	\$10,392.25
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	93448729	\$10,392.25	
ClearTech Industries Inc.	EFT0005372	2022-11-22	\$3,584.83
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals/Container Deposi	INV1044110	\$5,726.83	
Clearview Public Schools	EFT0005373	2022-11-22	\$2,139.84
Invoice Description	Invoice Number	Invoice Amount	
Jonit Office Oct Expenses	6730	\$2,139.84	
Contact Safety Service Ltd.	EFT0005374	2022-11-22	\$2,185.32
Invoice Description	Invoice Number	Invoice Amount	
WTP Fire Extinguishers Inspect	12579	\$479.85	
Health Unit Fire Extinguisher	12562	\$276.68	
SRC Fire Extinguisher Inspecti	12564	\$52.50	
SRC Fire Extinguisher Inspecti	12565	\$115.76	
SRC Fire Extinguisher Inspecti	12566	\$660.98	
Pool Service SCBA	12578	\$259.35	
Comm Hall Fire Extinguisher In	12561	\$340.20	
Fischer, Malcolm	EFT0005375	2022-11-22	\$1,155.00
Invoice Description	Invoice Number	Invoice Amount	
Council Service Recognition	2022.11.15	\$1,155.00	
GFL Environmental Inc.	EFT0005376	2022-11-22	\$789.60
Invoice Description	Invoice Number	Invoice Amount	
Shop Drain used oil tank	LQ1045863	\$789.60	
Hach Sales & Service Ltd.	EFT0005377	2022-11-22	\$2,061.46
Invoice Description	Invoice Number	Invoice Amount	
WTP Lab Supplies & Freight	304029	\$1,805.34	
WTP Lab Supplies	304206	\$146.29	
WTP Lab Supplies	304408	\$109.83	
IJD Inspections Ltd.	EFT0005378	2022-11-22	\$6,168.31
Invoice Description	Invoice Number	Invoice Amount	
P&D Building Permits	10-2022	\$6,168.31	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
KaizenLAB Inc.	EFT0005379	2022-11-22	\$373.01
=====			
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Sampling	INV0081537	\$54.32	
Sewer Lagoon Sampling	INV0081623	\$54.32	
Sewer Lagoon Sampling	INV0081790	\$51.01	
Sewer Lagoon Sampling	INV0081793	\$106.68	
Sewer Lagoon Sampling	INV0081797	\$106.68	
=====			
McQuay, Grant	EFT0005380	2022-11-22	\$37.80
=====			
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Training Meals	2022.11.10	\$37.80	
=====			
Municipal Property Consultants	EFT0005381	2022-11-22	\$6,915.99
=====			
Invoice Description	Invoice Number	Invoice Amount	
Nov 2022 Assessor	17163	\$6,915.99	
=====			
Rally Rentals	EFT0005382	2022-11-22	\$121.80
=====			
Invoice Description	Invoice Number	Invoice Amount	
Park Post Pounder Rental	32478	\$121.80	
=====			
Stettler & District Handibus	EFT0005384	2022-11-22	\$120.71
=====			
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage Oct Utilities	3769	\$120.71	
=====			
Stettler Building Supplies Ltd	EFT0005383	2022-11-22	\$2,269.27
=====			
Invoice Description	Invoice Number	Invoice Amount	
HBC Sign Hardware	AJ4512	\$7.33	
Parks Planting Memories Signs	AJ4594	\$88.07	
SRC Building Materials	AJ2948	\$33.59	
Okkope Parking Lot Materials	AJ4098	\$542.63	
Okkope Parking Lot Materials	AJ4109	\$36.70	
Okkope Parking Lot Materials	AJ4111	\$41.95	
	AJ4118	\$43.04	
Okkope Parking Lot Materials	AJ4122	\$95.41	
Okkope Parking Lot Materials	AJ4156	\$1,186.71	
Okkope Parking Lot Materials	AJ4205	\$193.84	
=====			
Stettler Telephone Answering S	EFT0005385	2022-11-22	\$136.50
=====			
Invoice Description	Invoice Number	Invoice Amount	
WTP Nov Working Alone Monitori	156	\$136.50	
=====			
TNT Work & Rescue	EFT0005386	2022-11-22	\$2,589.73
=====			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Training Supplies	53146	\$1,909.68	
Fire Joint Training Supplies	53151	\$680.05	
=====			
Wet Water Industries Ltd.	EFT0005387	2022-11-22	\$76.89
=====			
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Fire Joint Dec Wtr Treat Equip	AR43228		\$76.89
Yost, Dustin & Maria Cristine	EFT0005388	2022-11-22	\$1,800.00
Invoice Description			Invoice Amount
Com Hall Nov Hall Janitor		2022.11.01	\$1,800.00
Total Cheques			\$58,398.71

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005389	EFT0005424
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Fire Chief's Associati	EFT0005389	2022-11-29	\$291.21

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Fire 2 Fire Hats 2 Kids Helmet	IN22-1145	\$291.21	

Benoit, Morgan	EFT0005390	2022-11-29	\$196.00

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Water Trans Travel & Subsisten	2022.11.18	\$196.00	

Black Press Group Ltd.	EFT0005391	2022-11-29	\$1,668.29

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Office/P&D Advertising	34336249	\$1,668.29	

Bounty Onsite Inc.	EFT0005392	2022-11-29	\$4,064.25

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
WTP Safety Glasses & Gloves	001-132126	\$98.74	
Water Hydrant Repair Bolts	001-132404	\$190.68	
SRC Janitor Supplies	001-132473	\$963.64	
Water Pump Strainer	001-132477	\$18.55	
Water Delicate Wipes	001-132718	\$45.78	
Comm Hall Janitor Supplies	001-132748	\$635.07	
Trans Marking Paint	001-133088	\$83.66	
SRC Janitor Supplies	001-133081	\$1,160.65	
Trans Supplies/Okoppe Parking	001-133254	\$110.28	
SRC Janitor supplies	001-132826	\$140.64	
Water Sampling Wipes	001-133249	\$64.09	
Trans Marking Paint	001-132056	\$24.65	
SRC Wall Heater Filters	001-132885	\$176.90	
SRC Dust Masks	001-132854	\$29.22	
Water Starter for unit #135	001-132405	\$321.70	

Brownlee LLP	EFT0005393	2022-11-29	\$1,959.75

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Bylaw Legal Fees	538963	\$1,959.75	

Burmac Mechanical 2000	EFT0005394	2022-11-29	\$19.22

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Wtr Trsf Stn VFD Filters	103630	\$19.22	

Canoe Procurement Group of Can	EFT0005395	2022-11-29	\$27,210.37

Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Misc Department Fuel	PF-10586-10237	\$11,105.33	
Trans/Water/Parks Diesel Marke	PF-10603-10250	\$7,216.71	
Fire Repair Engine #12	AB134484	\$4,290.71	
Trans Shop Manuals	AB137514	\$118.51	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Snow Removal Grader Blades	AB136711		\$2,995.78
Trans Crosswalk Signs Material	AB137604		\$1,444.89
WTP Tire Repair unit #122	AB135401		\$38.44
Chinook Equipment	EFT0005396	2022-11-29	\$246.76
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns Safety Lever #108	IL03262	\$246.76	
Contact Safety Service Ltd.	EFT0005397	2022-11-29	\$2,461.78
Invoice Description	Invoice Number	Invoice Amount	
Shop Fire Extinguisher Inspect	12570	\$1,064.18	
Shop Trucks Fire Extinguisher	12571	\$1,099.35	
Fire - Extinguisher Inspection	12567	\$171.99	
Fire - Fire Extinguishers Insp	12569	\$126.26	
Dean's Machine Inc.	EFT0005398	2022-11-29	\$129.54
Invoice Description	Invoice Number	Invoice Amount	
Park Bushings for Side by Side	46673	\$129.54	
Gamponia, Nelson	EFT0005399	2022-11-29	\$250.00
Invoice Description	Invoice Number	Invoice Amount	
Roads CUPE Clothing Allowance	2022.11.15	\$250.00	
GT Hydraulic & Bearing	EFT0005400	2022-11-29	\$2,253.80
Invoice Description	Invoice Number	Invoice Amount	
Trans Cooler Hoses #49	000-382075	\$768.70	
Water CVIP for Unit #26	999-028250	\$860.14	
Trans/Water/Parks Filters	000-382076	\$474.13	
WTP Filter & Freight	000-383591	\$150.83	
Gyro Ag Ltd.	EFT0005401	2022-11-29	\$1,456.72
Invoice Description	Invoice Number	Invoice Amount	
Parks Deck Steel #81	3213	\$1,456.72	
Heartland Auto Supply	EFT0005402	2022-11-29	\$3,682.06
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Batteries/Cleaners	001-522382	\$712.91	
Shop General Supplies	001-524828	\$797.49	
Trans Paper Towels	001-526615	\$192.40	
Shop Grinder Flap Discs	001-526865	\$198.03	
Trans New Plugs Sanding Truck	001-524462	\$13.94	
Trans Sweeper unit #6	001-524636	\$46.04	
Trans Swap Parts in Firetruck	001-524816	\$625.93	
Trans Tailgate Bushing unit#76	001-525610	\$19.42	
Trans Plug for unit #42	001-526235	\$2.52	
Trans/Snow Removal Supplies	001-525448	\$110.69	
Trans Sign Materials	001-525946	\$15.88	
Trans Marking Paint	001-525920	\$29.55	
WTP Headlight Bulbs/Oil Filter	001-525111	\$30.49	
WTP Oil for mower #173	001-526374	\$30.74	
Water Resvoir Repair Parts	001-522845	\$215.83	
Water Hydraulic Hoses/Oil Filt	001-525454	\$159.42	
Water Rags for dig trailer	001-526426	\$125.62	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks Brake pads unit #81		001-524465	\$80.48
Parks Fuel Cap unit #88		001-524577	\$19.13
Okkope Parking Lot Clamps		001-525967	\$235.10
Okkope Parking Lot High Vis		001-526644	\$20.45
=====			
Heartland Express	EFT0005403	2022-11-29	\$626.12
Invoice Description	Invoice Number	Invoice Amount	
Trans Freight from Titan Suppl	13806	\$337.68	
Water from Westvac & Wolseley	13699	\$288.44	
=====			
Heartland Overdoor	EFT0005404	2022-11-29	\$3,263.17
Invoice Description	Invoice Number	Invoice Amount	
Shop Parks Shed Overhead Door	2022-203	\$488.25	
Shop Overhead Door Inspections	2022-202	\$2,774.92	
=====			
Hi Way 9 Express Ltd.	EFT0005405	2022-11-29	\$638.52
Invoice Description	Invoice Number	Invoice Amount	
Trans Freight for Brooms	31853730	\$638.52	
=====			
Jeremy Verhoven Trucking	EFT0005407	2022-11-29	\$12,059.25
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Hauling Snow	1921	\$9,161.25	
Trans Sand & Clay	1920	\$2,898.00	
=====			
KaizenLAB Inc.	EFT0005408	2022-11-29	\$161.00
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Sampling	INV0081792	\$106.68	
Water Lagoon Sampling	INV0082092	\$54.32	
=====			
Keiths Refrigeration	EFT0005409	2022-11-29	\$4,137.99
Invoice Description	Invoice Number	Invoice Amount	
Health Unit Fall Maintenance	22176	\$3,271.08	
SRC Change Ignitor Sensor AHU#	22218	\$399.76	
Shop Clean/Inspect/Install Win	22221	\$467.15	
=====			
Lifesaving Society	EFT0005410	2022-11-29	\$139.50
Invoice Description	Invoice Number	Invoice Amount	
Pool Program Lifesaving 1st Ai	20505	\$15.75	
Pool Programs 3 Lifeguard Exam	20315	\$93.75	
Pool Programs 2 Bronze Cross E	19957	\$30.00	
=====			
Northstar Trucking Ltd.	EFT0005411	2022-11-29	\$630.00
Invoice Description	Invoice Number	Invoice Amount	
Cemetery 6 Concrete Blocks	322887	\$630.00	
=====			
OK Tire Stettler	EFT0005412	2022-11-29	\$2,182.68
Invoice Description	Invoice Number	Invoice Amount	
Trans 4 new tires unit #86	IN091934	\$2,117.05	
Hydrovac Tire Repair	IN091823	\$65.63	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Peavey Mart	EFT0005413	2022-11-29	\$277.15
=====			
Invoice Description	Invoice Number	Invoice Amount	
SRC Net String	2022.10.03	\$102.90	
Trans Tools	2022.10.21	\$79.76	
Trans Heater Tower	2022.10.31	\$94.49	
=====			
Rider, Murray	EFT0005414	2022-11-29	\$250.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Roads CUPE Clothing Allowance	2022.11.15	\$250.00	
=====			
Rollies Vac Systems	EFT0005415	2022-11-29	\$336.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	22227	\$336.00	
=====			
Stettler Agri-Centre	EFT0005416	2022-11-29	\$93.67
=====			
Invoice Description	Invoice Number	Invoice Amount	
Water Trash Pump Strainer	21272S	\$93.67	
=====			
Stettler Dodge Ltd.	EFT0005417	2022-11-29	\$147.80
=====			
Invoice Description	Invoice Number	Invoice Amount	
Trans Tailgate cap unit #45	155283	\$147.80	
=====			
Stettler Equipment Sales & Ren	EFT0005418	2022-11-29	\$1,785.00
=====			
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Packer Rental	137373	\$1,785.00	
=====			
Stettler Flooring	EFT0005419	2022-11-29	\$15.70
=====			
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Glue	74130	\$15.70	
=====			
Stettler Home Hardware	EFT0005406	2022-11-29	\$602.61
=====			
Invoice Description	Invoice Number	Invoice Amount	
Office 3 water refills	130763	\$15.75	
Office 3 water refills	130953	\$15.75	
Lions Campground Mouse Traps	130761	\$14.68	
Lions Campground Shower Curtai	130768	\$46.18	
SRC 5 Alberta Flags	130779	\$341.20	
Shop Supplies	130848	\$36.32	
Shop Supplies	130920	\$19.37	
SRC Digital Thermometers	130948	\$24.48	
SRC Windshield Scapers	130954	\$47.22	
Water Utility Pail	130821	\$6.29	
Shop 3 water refills/cat food	130811	\$35.37	
=====			
Stettler Vet Clinic	EFT0005422	2022-11-29	\$212.52
=====			
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Clinic Fees	809706	\$76.08	
Bylaw Clinic Fees	809804	\$76.46	

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005425	EFT0005440
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
APEX Supplementary Pension Pla	EFT0005425	2022-12-06	\$424.87

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan Tr	PP24-22	\$424.87	

Auton, Ezra	EFT0005426	2022-12-06	\$250.00

Invoice Description	Invoice Number	Invoice Amount	
Roads CUPE Clothing Allowance	2022.11.28	\$250.00	

Barnes, Roger	EFT0005427	2022-12-06	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Dec Phone Allowance	2022.12.01	\$25.00	

Canadian Union of Public Emplo	EFT0005428	2022-12-06	\$715.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP24-22	\$715.00	

Dahl, Steven	EFT0005429	2022-12-06	\$50.00

Invoice Description	Invoice Number	Invoice Amount	
Shop Dec Tool Allowance	2022.12.01	\$50.00	

Dodd, Sonia	EFT0005430	2022-12-06	\$125.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Pool Dec Phone & Trvl	2022.12.01	\$125.00	

Dolan, Lori	EFT0005431	2022-12-06	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Pool Dec Phone Allowance	2022.12.01	\$25.00	

Foot, Kyle	EFT0005432	2022-12-06	\$250.00

Invoice Description	Invoice Number	Invoice Amount	
Water CUPE Clothing Allowance	2022.11.30	\$250.00	

Gerlitz, Steven	EFT0005433	2022-12-06	\$100.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Office Dec Phone & Trvl	2022.12.01	\$100.00	

Graham, Leann	EFT0005434	2022-12-06	\$175.00

Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
P&D Dec Phone & Trvl Allow		2022.12.01	\$175.00
Leckie, Neil	EFT0005435	2022-12-06	\$25.00
=====			
Invoice Description		Invoice Number	Invoice Amount
Pool Dec Phone Allowance		2022.12.01	\$25.00
Maxwell, Darin	EFT0005436	2022-12-06	\$249.86
=====			
Invoice Description		Invoice Number	Invoice Amount
Water CUPE Clothing Allowance		2022.11.28	\$249.86
McCallum, Neil	EFT0005437	2022-12-06	\$791.21
=====			
Invoice Description		Invoice Number	Invoice Amount
WaterTravel & Subsistence		2022.11.25	\$541.21
Water CUPE Clothing Allowance		2022.11.30	\$250.00
Robbins, Brad	EFT0005438	2022-12-06	\$100.00
=====			
Invoice Description		Invoice Number	Invoice Amount
P&L Dec Travel Allowance		2022.12.01	\$100.00
Standage, Maddie	EFT0005439	2022-12-06	\$150.00
=====			
Invoice Description		Invoice Number	Invoice Amount
P&D Dec Travel Allowance		2022.12.01	\$150.00
Switenky, Greg	EFT0005440	2022-12-06	\$370.00
=====			
Invoice Description		Invoice Number	Invoice Amount
Admin/Office Dec Phone & Trvl		2022.12.01	\$370.00
=====			
Total Cheques			\$3,825.94
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	ONL000595
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000595	2022-11-18	\$15,744.74

	Invoice Description	Invoice Number	Invoice Amount

	Joint Office Oct Gas Bill	7020753884	\$399.54
	Fire Joint Oct Gas Bill	202210-3687	\$204.79
	Town Shop Oct Gas Bill	202210-3694	\$115.02
	Airport Oct Gas Bill	202210-3686	\$117.78
	WTP Oct Gas Bill	202210-3689	\$3,915.04
	Water Trans Oct Gas Bill	202210-3684	\$139.44
	Sewer 1 Oct Gas Bill	202210-3685	\$99.01
	Sewer 2 Oct Gas Bill	202210-3692	\$90.83
	SRC Oct Gas Bill	202210-3691	\$10,163.20
	Comm Hall Oct Gas Bill	202210-3690	\$215.34
	Parks Lions Oct Gas Bill	202210-3688	\$144.61
	Gear Up Oct Gas Bill	202210-3679	\$140.14

Corporate Payment Systems	ONL000596	2022-11-18	\$12,179.05
	Invoice Description	Invoice Number	Invoice Amount

	BOT Corp Visa	2022.11.07.BOT	\$1,930.40
	P.R. Monthly Photography Plan	2022.11.07.767	\$92.39
	PR Town Life Fall 2022 Mail Ou	2022.11.07.164	\$576.65
	Office AED Machine Batteries	2022.11.07.492	\$155.40
	GIS Training CRAHIMT 1 & 2	2022.11.07.425	\$604.36
	Parks Park Pass	2022.11.07.312	\$42.00
	HBC Meeting Lunches/P&L Keyboa	2022.11.07.981	\$1,006.33
	Park Park Pass/Hotel Room	2022.11.07.343	\$380.01
	Pool Programs Supplies/Janitor	2022.11.07.762	\$837.74
	Park Freight to ship Skate Par	2022.11.07.764	\$89.41
	Fitness Area Equipment/Yeti Bo	2022.11.07.768	\$975.13
	Airport Master Plan Open House	2022.11.07.763	\$32.45
	WTP Level 1 Exams/Security	2022.11.07.832	\$889.79
	Shop Staff Immunizations/Roads	2022.11.07.051	\$839.65
	Water Trans Trainng Meals/Room	2022.11.07.149	\$1,319.78
	Fire Joint Training Meal/Trvl	2022.11.07.655	\$208.29
	Fire Joit Training Meals/HDMI	2022.11.07.292	\$2,199.27

Poulin's Professional Pest Con	ONL000597	2022-11-18	\$440.25
	Invoice Description	Invoice Number	Invoice Amount

	WTP Monthly Pest Control	1521656	\$198.45
	WTP Pest Glueboards	1524894	\$85.31
	SRC Monthly Pest Control	1521633	\$156.49

Shaw Cablesystems GP	ONL000598	2022-11-18	\$109.15
	Invoice Description	Invoice Number	Invoice Amount

	Fitness Area Dec Cable TV	2022.11.01	\$109.15

United Farmers of Alberta	ONL000599	2022-11-18	\$955.05
	Invoice Description	Invoice Number	Invoice Amount

	Trans Med Duty Tarp	SOINV3913880 ⁷⁹	\$115.45

System: 2022-11-18 8:57:20 AM
User Date: 2022-11-18

Town Of Stettler
CHEQUE DISTRIBUTION REPORT
Payables Management

Page: 2
User ID: Veronica

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Parks 30 T Posts for Fences	SOINV3913591		\$368.27
Parks 10 Post Dowels/Staples/W	SOINV3913849		\$292.83
Parks Stucco Wire	SOINV3913866		\$178.50
	Total Cheques		----- \$29,428.24 =====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000600	ONL000601
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Shaw Cable	ONL000600	2022-11-25	\$73.50

Invoice Description	Invoice Number	Invoice Amount	
Comm Hall Wifi DEc 17 - Jan 16	2022.11.17	\$73.50	

Shaw Cable	ONL000601	2022-11-25	\$288.75

Invoice Description	Invoice Number	Invoice Amount	
SRC WiFi Dec 15 to Dec	2022.11.15	\$288.75	

	Total Cheques		\$362.25

			=====

November 16, 2022

Address: Box 280 Stettler, Alberta T0C 2L0

Re: Town of Stettler's Municipal Support for the Red Deer River Watershed Alliance

Dear Mayor Nolls & Council,

Hi, I am Francine Forrest, and I am the new Executive Director of the Red Deer River Watershed Alliance (RDRWA). Thank-you for your ongoing support of the RDRWA, the designated Watershed Planning and Advisory Council for the Red Deer River watershed. This letter provides an update on the RDRWA's recent activities and our municipal funding process for our 2023-2024 fiscal year.

Who We Are

The Red Deer River Watershed Alliance was established in 2005 and is one of 11 Watershed Planning and Advisory Councils (WPACs) which partner in the delivery of Alberta's *Water for Life Strategy*. We are a multi-sector, not-for-profit organization that facilitates watershed management. Our vision is that the watershed will be healthy, dynamic, and sustainable through the efforts of the entire community. Our renewed WPAC mandate and roles agreement (Environment and Protected Areas and RDRWA 2022) specifies RDRWA will lead and ongoing collaborative process to:

- report on the state of the watershed,
- further develop and implement the Integrated Watershed Management Plan (IWMP)
- inform, educate and engage on water literacy and watershed stewardship, and
- serve as a convenor and collaborator on watershed issues.

An Ongoing Relationship

The Town of Stettler plays a key role in the RDRWA both as a partner and funder. **We rely on funding from municipalities (50 cent per capita funding)**, and together, municipalities contribute approximately 20% of the RDRWA's annual funding.

Our records show that the Town of Stettler has been a longstanding supporter of the RDRWA and we hope to see that relationship continue in 2023-2024. Consistent core funding from our partners is integral to the operations of WPACs and helps to directly support our ability to lead projects with adequate staff and resources.

Benefits to Your Municipality

The RDRWA recognizes the role of municipalities as major water and land-use decision-makers and community leaders. Over the past 17 years, our organization has developed many resources to maintain and protect watershed health. The RDRWA's work benefits the Town of Stettler by providing

watershed assessment, programming and regional planning materials and input to assist with local decisions and planning with community health and prosperity benefits including source protection, flood and drought resiliency, recreational and ecosystem health benefits.

Update on Activities

Highlights from our [2021-2022 Annual Report](#) and upcoming activities include:

- ***In person Fall Forum:*** Members and the public enjoyed reconnecting on presentations on municipal topics including: flood mapping, satellite cyanobacteria monitoring, CABIN cumulative effects biomonitoring, and riparian restoration and mapping.
- ***Mapping of hydrologically significant areas Tool to inform decision making:*** The RDRWA developed an [online map portal](#) that maps “hydrologically significant areas” across the watershed, in partnership with the Nature Conservancy of Canada. This information can be used to inform decisions and help prioritize areas for monitoring and restoration efforts.
- ***Mapping and Assessing Riparian Areas in 10 of 15 Subwatersheds for source water protection and flood and drought resilience benefits:***
- The RDRWA partnered with Fiera Biological Consulting to map riparian condition along 1,782 km of shoreline in the Medicine-Blindman Rivers watershed, and 5,285 km in the Buffalo, Kneehills, Threehills, and Little Red Deer River sub-watersheds throughout 2022. The [technical reports](#) provide information to support targeted restoration and conservation programs.
- The RDRWA will be initiating a new riparian mapping project in the Rosebud, Raven and Michichi sub-watersheds throughout 2023-2025. The RDRWA will work with key partners to develop materials and workshops in support of this project.
- ***Upcoming Watershed Assessment and Planning:*** With support, the RDRWA plans to evaluate the current [IWMP](#) and provide an update on the current state of the watershed ([last report completed in 2009](#)) and work towards further developing the IWMP.

Thank-you again for being a key partner in watershed management. If you would like the RDRWA to send you an invoice, please contact Kelly Dodds at info@rdrwa.ca or by phone at 403-340-7379. Please keep us informed of a primary contact to ensure your municipality receives regular updates. Your support matters, and we hope the Town of Stettler will continue to help fund the RDRWA and work together on watershed initiatives to help address our current and future water challenges.

Sincerely,



Francine Forrest
Executive Director, RDRWA

Stay Connected and Regionally Informed

- Sign up for our [monthly e-newsletter](#)
- Submit any water-related events to our [community calendar](#)
- Participate in our regular forums and workshops
- Request a presentation to Council and/or staff
- Engage with our outreach and technical committees



2022-11-07

S/Sgt. Bruce Holliday
NCO i/c Stettler Detachment
Stettler, Alberta

Dear Community Partner,

Attached you will find the quarterly Community Policing Report that encompasses the July 1st to September 30th, 2022 reporting period, and will provide you a quarterly snapshot of the human resources, financial data and crime statistics for the Stettler Detachment. These quarterly reports contribute greatly to ensuring that the police services provided by the Alberta Royal Canadian Mounted Police (RCMP) to you, and the citizens you represent, are meeting your needs on an ongoing basis.

This quarter I want to update you on the status of Body Worn Cameras (BWC), which are set to be field tested early in 2023 at three different pilot locations in Alberta. A total of 191 cameras will be distributed amongst front line officers in Grand Prairie, Parkland, and St. Paul Detachments respectively; the objectives of this Field Test will be as follows:

- Confirm the Contractor is able to deliver the required services as defined within the SOW (Statement of Work) and Request for Proposal (RFP).
- Provide an early opportunity to get cameras in the hands of 191 frontline officers who will be the primary users of the BWC and the accompanying Digital Evidence Management System (DEMS) Service.
- Capture preliminary “lessons-learned” to help refine service delivery processes for full implementation in Alberta.

Should the top vendor demonstrate they can meet our requirements, the next step will be full implementation later in 2023. The introduction of body-worn cameras and digital evidence management service will become a new national standard to enhance public trust, confidence and public safety. Although preliminary estimates were provided within the 2023/24 to 2027/28 Multi-Year Financial Plan for your community, the field test results may impact the estimated costs. As details are refined the forecast will be updated and shared with your community.



Your ongoing engagement and the feedback you provide guides our Detachment team in responding to the priorities of our citizens. It solidifies our strong community partnership that supports your Alberta RCMP Detachment in providing flexible and responsive policing services that reflect the evolving needs of those who we are proud to serve.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

S/Sgt. Bruce Holliday

S/Sgt. Bruce Holliday
NCO i/c Stettler Detachment
Stettler RCMP



Stettler Municipal Detachment Crime Statistics (Actual) Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	2	0	0	N/A	N/A	0.0
Sexual Assaults		4	2	3	3	0	-100%	-100%	-0.7
Other Sexual Offences		1	4	1	2	0	-100%	-100%	-0.4
Assault		11	21	25	16	22	100%	38%	1.7
Kidnapping/Hostage/Abduction		0	0	2	1	0	N/A	-100%	0.1
Extortion		0	0	0	2	1	N/A	-50%	0.4
Criminal Harassment		2	9	6	6	11	450%	83%	1.5
Uttering Threats		5	6	14	15	14	180%	-7%	2.7
TOTAL PERSONS		23	42	53	45	48	109%	7%	5.3
Break & Enter		17	18	16	15	9	-47%	-40%	-1.9
Theft of Motor Vehicle		9	8	22	5	13	44%	160%	0.5
Theft Over \$5,000		0	0	3	2	0	N/A	-100%	0.2
Theft Under \$5,000		54	28	46	25	34	-37%	36%	-4.3
Possn Stn Goods		6	10	7	11	6	0%	-45%	0.1
Fraud		9	14	13	14	17	89%	21%	1.6
Arson		0	2	4	1	1	N/A	0%	0.1
Mischief - Damage To Property		0	24	30	21	12	N/A	-43%	2.1
Mischief - Other		22	3	13	9	16	-27%	78%	-0.6
TOTAL PROPERTY		117	107	154	103	108	-8%	5%	-2.2
Offensive Weapons		2	2	7	1	3	50%	200%	0.1
Disturbing the peace		8	23	15	15	17	113%	13%	1.0
Fail to Comply & Breaches		40	32	16	28	13	-68%	-54%	-5.8
OTHER CRIMINAL CODE		8	16	11	8	8	0%	0%	-0.8
TOTAL OTHER CRIMINAL CODE		58	73	49	52	41	-29%	-21%	-5.5
TOTAL CRIMINAL CODE		198	222	256	200	197	-1%	-2%	-2.4



Stettler Municipal Detachment

Crime Statistics (Actual)

Q2: 2018 - 2022

All categories contain "Attempted" and/or "Completed"

October 4, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		8	1	4	6	1	-88%	-83%	-0.9
Drug Enforcement - Trafficking		5	0	2	2	4	-20%	100%	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		13	1	6	8	5	-62%	-38%	-0.9
Cannabis Enforcement		0	0	1	0	0	N/A	N/A	0.0
Federal - General		2	3	1	0	6	200%	N/A	0.5
TOTAL FEDERAL		15	4	8	8	11	-27%	38%	-0.4
Liquor Act		0	1	3	5	3	N/A	-40%	1.0
Cannabis Act		0	0	1	0	1	N/A	N/A	0.2
Mental Health Act		13	17	20	22	23	77%	5%	2.5
Other Provincial Stats		9	25	25	21	20	122%	-5%	1.8
Total Provincial Stats		22	43	49	48	47	114%	-2%	5.5
Municipal By-laws Traffic		1	1	0	0	0	-100%	N/A	-0.3
Municipal By-laws		16	13	13	3	3	-81%	0%	-3.6
Total Municipal		17	14	13	3	3	-82%	0%	-3.9
Fatals		0	0	1	0	1	N/A	N/A	0.2
Injury MVC		7	4	1	2	1	-86%	-50%	-1.4
Property Damage MVC (Reportable)		42	42	27	32	34	-19%	6%	-2.6
Property Damage MVC (Non Reportable)		3	2	2	2	5	67%	150%	0.4
TOTAL MVC		52	48	31	36	41	-21%	14%	-3.4
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	3	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		138	163	123	167	113	-18%	-32%	-4.6
Other Traffic		0	0	1	2	0	N/A	-100%	0.2
Criminal Code Traffic		8	13	13	6	14	75%	133%	0.5
Common Police Activities									
False Alarms		31	28	16	16	13	-58%	-19%	-4.8
False/Abandoned 911 Call and 911 Act		3	0	8	4	11	267%	175%	2.0
Suspicious Person/Vehicle/Property		52	50	114	60	38	-27%	-37%	-1.8
Persons Reported Missing		3	5	6	2	2	-33%	0%	-0.5
Search Warrants		1	0	0	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		20	45	32	12	12	-40%	0%	-4.9
Form 10 (MHA) (Reported)		0	0	1	0	0	N/A	N/A	0.0