

Town of Stettler

COUNCIL MEETING

FEBRUARY 7, 2023

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 7th, 2022
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of January 17th, 2022 5-10

4. **Citizens Forum**

5. **Delegations**

6. **Administration**

(a) 2023 Capital Budget – Truck Mounted Sander Purchase 11

(b) 2023 Capital Budget – Columbarium (Addition) 12-24

(c) Wellings Request for Decision – Subdivision 2022-2: Lot 8, Block 2, Plan 2022777 25-29

(d) Kneeland Request for Decision – Subdivision 2023-01: Lot 22-24, Block 4, Plan RN54 30-33

(e) 2022 Capital Budget Summary – December 31, 2022 34-42

(f) CAO Reports 43-48

(g) Bank Reconciliations – January 31, 2023 49-50

(h) Meeting Dates

- Tuesday, February 14 – COW – 4:30pm
- **Thursday, February 16 – Brownlee Emerging Trends (Virtual) – Council Chambers - 8:30am**
- Tuesday, February 21 – Council – 6:30pm
- Tuesday, March 7 – Council – 6:30pm
- Tuesday, March 14 – COW – 4:30pm
- Tuesday, March 21 – Council – 6:30pm
- Tuesday, April 4 – Council – 6:30pm
- Tuesday, April 11 – COW – 4:30pm
- **Friday, April 14 – Sunday, April 16 – Stettler Trade Show**
- Tuesday, April 18 – Council – 6:30pm
- Tuesday, May 2 – Council – 6:30pm
- **Tuesday, May 9 – Tax Budget Deliberations – 3pm**
- Tuesday, May 9 – COW – 4:30pm
- Tuesday, May 16 – Council – 6:30pm
- Tuesday, June 6 – Council – 6:30pm

- Tuesday, June 13 – COW – 4:30pm
- Tuesday, June 20 – Council – 6:30pm

(i)	Accounts Payable in the amount of \$769,382.83 (\$77,991.17 + \$171,037.88 + \$201,678.64 + \$48,432.35 + \$819.00 + \$111,920.49 + \$12,457.76 + \$15,964.08 + \$129,081.46)	51-68
7.	<u>Council</u>	
	(a) Meeting Reports	
8.	<u>Minutes</u>	
	(a) Stettler Waste Management Authority – December 16, 2022	69-72
9.	<u>Public Hearing</u>	
10.	<u>Bylaws</u>	
	(a) Bylaw 2159-23 – Land Use Bylaw Amendment: 4410 – 47 Avenue from I to DC4	73-83
11.	<u>Correspondence</u>	
	(a) Government of Alberta – Addressing Rural Physician Shortages	84-86
	(b) Government of Alberta – HCAP: Direct Action to Lower EMS Response Times	87-90
	(c) Gord Lawlor – Red Deer Hospital Renovation Presentation	91-97
	(d) Alberta CARE Spring Seminar 2023	98-99
12.	<u>Items Added</u>	
13.	<u>In-Camera Session</u>	
	(a) FOIP – Section 16 – Third Party Information – Offer to Purchase	
14.	<u>Adjournment</u>	

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JANUARY 17th, 2023 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor S. Nolls

Councillors C. Barros, G. Lawlor, K. Baker,
S. Pfeiffer, T. Randell & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz

Media (2)

Absent:

Call to Order: Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 23:01:01 Moved by Councillor Lawlor to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held December 20th, 2022

Motion 23:01:02 Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on December 20th, 2022 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the December 20th, 2022 Minutes

None

4. **Citizen's Forum:** (a) None

5. **Delegations:** (a) None

6. **Administration:**

(a) 2023 Capital Budget

CAO Switenky advised that the 2023 proposed Capital Budget has been prepared for Council's consideration in the amount of \$6,986,288. The draft budget was initially presented to Town Council on January 10th, 2023 during Capital Budget Deliberations. An overview of the budget and relevant funding sources was provided.

2023 Capital Budget - Department Summary		
Administration		
Council - Strategic Planning (Communications / Branding - Highway entrance signs)	\$62,000	
Council - Strategic Planning - Internal office meeting room	\$13,000	
Planning - GIS - Plotter	\$20,000	
Planning - Computer - Server upgrade	\$18,000	
Planning - Computer - Computer replacement program	\$14,000	
Fire Department		
2001 engine replacement (2026)	\$100,000	
Replace Deputy Fire Chief truck (2023 - \$94,000 - 1/2 County - \$47,000)	\$94,000	
Replace Fire Chief truck (2023 - \$94,000 - 1/2 County - \$47,000)	\$94,000	
Transportation		
Pavement patching	\$150,000	
48th Avenue development cost sharing - paving	\$200,000	
50th Street overlay - 48-49 Avenues	\$185,000	
Christmas decorations	\$20,000	
Airport		
Airport runway - secure STIP funding \$1,976,000 (\$1,482,000 (75%) STIP / County \$247,000)	\$1,976,000	
Airport runway GPS recertification	\$14,000	
Water & Sewer & Storm		
Water reservoir upgrades	\$800,000	
Watermain cast iron replacement - 50th Avenue between 45-46 & 43-44 Street	\$525,000	
Sewer - receiving water body quality assessment	\$50,000	
Sewer - Lift station upgrades	\$600,000	
Equipment		
Loader	\$325,000	
Backhoe	\$253,988	
2 - 1/2T trucks	\$120,000	
Skidsteer	\$55,000	
Sander - truck mount	\$15,000	
Pathway / Sidewalks		
Sidewalk replacement program	\$130,000	
Pathway (maintenance & rehab)	\$50,000	
Pathway program (New Construction)	\$100,000	
Water Treatment Plant (WTP)		
PCL (programmable logic controller) upgrades	\$300,000	
Auto transfer switch	\$40,000	
Chlorine tonner switch	\$80,000	
Make up air unit	\$50,000	
Stettler Recreation Centre (SRC)		
Arena Rink board replacements (blue and red rinks)	\$386,000	
Fitness Treadmill	\$11,000	
Concess 2 convection ovens and electrical upgrades	\$17,000	
Arena Brine filtering system fluid cooler and piping	\$32,000	
Pool Blind replacement (electrical) and whirlpool manual	\$15,000	
Parks / Cemetary / Community Hall		
Parks Top dressing spreader	\$10,800	
Parks Spray Park - discharge pump and electrical	\$12,000	
Parks Bobcat attachments - broom and auger bits	\$12,000	
Parks Campground - furnace and hot water tank	\$11,500	
Hall Hot water tank replacement	\$10,000	
Arts and Culture		
		\$15,000
Total - 2023 Capital Budget - Department Summary		\$6,986,288

Funding Sources for the **2023 Capital Budget - \$6,986,288** (only) are summarized as follow:

- **\$3,478,729.70 - Grants**
 - \$1,345,350.55 – 2023 Capital Budget MSI (Municipal Sustainability Initiative – capital)
 - \$695,405.55 – 2022 MSI (capital) Carry Forward
 - \$649,945.00 – 2023 Funding (capital)
 - \$1,345,350.55 – Total 2023 MSI (capital) available for use
 - \$0.00 - MSI (capital) Balance Dec 31, 2023
 - \$0.00 – 2023 Capital Budget BMTG (Basic Municipal Transportation Grant)
 - \$0.00 – 2022 BMTG Carry Forward
 - \$0.00 – Total BMTG 2023 available for use
 - \$0.00 - BMTG Balance Dec 31, 2023
 - \$651,379.15 – 2023 Capital Budget Canada Building Community Fund - formally FGI Federal Gas Tax
 - \$894,700.15 – 2022 Canada Building Community Carry Forward
 - \$356,679.00 – 2023 Funding
 - \$1,251,379.15 – Total 2023 Canada Building Community available for use
 - \$600,000 – Total carry forward from 2022 - Hydovac
 - \$0.00 – Canada Building Community Balance Dec 31, 2023
 - \$1,482,000 – 2023 Capital Budget STIP (Strategic Transportation Infrastructure Program)
 - 2022 Carry forward - \$145,350.94 – Alberta Community Partnership – SEASP / IDP
- **\$1,500,328.95** (\$657,838 Interim Budget) - Amount Available for Capital from 2023 Interim Budget
 - **\$743,809.17 – Available for Capital – Utility (other) + 2022 Carry forward \$60,150 = \$803,959.17 / total available for 2023 Capital Budget = \$829,710.41 = Balance December 31, 2023 = \$25,751.24**
 - **\$314,454.79 – Available for Capital – Utility (water) + 2022 Carry forward \$0.00 = \$314,454.79 / total available for 2023 Capital Budget = \$359,226.30 = Balance December 31, 2022 = \$44,771.51**
 - **\$442,064.99 - Available for Capital – (tax) + 2022 Carry forward \$360,808.00 = \$802,872.99 / total available for 2023 Capital Budget = \$802,872.99 = Balance December 31, 2022 = \$0.00**
- **\$125,000 - 2023 Interim Budget – Transfer from Operating**
 - \$75,000 – Sidewalk Replacement Capital Program / \$50,000 – Pathway Maintenance
- **\$1,400,443.35 – 2023 Transfer from Reserves + 2022 Carry forward \$498,166.00 = \$1,898,609.35**
 - \$449,377.71 – General / \$444,000.00 – County Recreation Partnership / \$200,000.00 – Land Development / \$155,545.21 – WTP / \$47,000.00 – Fire / \$35,817.14 – Walking Path / \$30,000.00 – Culture / \$18,000.00 – Computer / \$14,000.00 – Airport / \$6,703.29 - GIS
- **\$481,786.00 – Other - \$341,000 County + \$140,786 Insurance / 2022 carry forward - \$7,500 fire hall traffic signals**
- **\$6,986,288 – Total 2023 Capital Budget**

As required by the Municipal Government Act, the 2023 Capital Budget provides five (5) year tentative budget projections from 2023-2027.

Motion 23:01:03

Moved by Councillor Barros that the Town of Stettler Council approve the Capital Budget for 2023 in the amount of \$6,986,288, and further accept the potential projects from 2024, 2025, 2026 and 2027 as presented.

MOTION CARRIED
Unanimous

(b) Stettler Library Board Resignation

CAO Switenky advised that Stettler Library Board Citizen Member-at-Large Corianne Neilson has resigned.

Motion 23:01:04

Moved by Councillor Lawlor that the Town of Stettler Council accept the Stettler Library Board resignation and coordinate with the Stettler Public Library to fill the vacant Member-at-Large position.

MOTION CARRIED
Unanimous

(c) Tax AR – December 31, 2022

Motion 23:01:05

Moved by Councillor Baker that the Town of Stettler Council accept the Tax AR as of December 31, 2022 as presented.

MOTION CARRIED
Unanimous

(d) Bank Reconciliations – October 31-December 31, 2022

Motion 23:01:06

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the October 31, 2022, November 30, 2022 and December 31, 2022 Bank Reconciliations as presented.

MOTION CARRIED
Unanimous

(e) CAO Reports

Motion 23:01:07

Moved by Councillor Randall that the Town of Stettler Council accept the CAO Reports as presented.

Roundtable discussion ensued commending staff's excellent work on residential snow clearing.

MOTION CARRIED
Unanimous

(f) Meeting Dates

- Tuesday, January 24 – Joint Town & County Council Meeting – 5:00pm – County Office

- Tuesday, February 7 – Council – 6:30pm

- Tuesday, February 14 – COW – 4:30pm

- Thursday, February 16 – Brownlee Emerging Trends (Virtual) - Council Chambers – 8:30am

- Tuesday, February 21 – Council – 6:30pm

- Tuesday, March 7 – Council – 6:30pm

- Tuesday, March 14 – COW – 4:30pm

- Tuesday, March 21 – Council – 6:30pm

- Tuesday, April 4 – Council – 6:30pm

- Tuesday, April 11 – COW – 4:30pm

- Tuesday, April 18 – Council – 6:30pm

- (g) Accounts Payable in the amount of \$567,252.61

Motion 23:01:08

Moved by Councillor Pfeiffer that the Accounts Payable in the amount of \$567,252.61 (\$1,856.25 + \$5,061.29 + \$126,407.53 + \$26,812.50 + \$297,507.15 + \$14,017.60 + \$95,590.29) for the period ending January 17th, 2023 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:** Councillors outlined highlights of meetings they attended.

- (a) Mayor Nolls

December 21 – Talk of the Town
January 4 – Talk of the Town
January 6 – Signed Cheques at the Town Office
January 9 – Strategic Planning Session
January 10 – Stettler Board of Trade Meeting
January 10 – Capital Budget Deliberation Session
January 11 – Talk of the Town
January 12 – Physician Welcome Dinner
January 13 – Signed Cheques at the Town Office

- (b) Councillor Baker

January 9 – Board of Trade Big Jack Classic Meeting
January 9 – Strategic Planning Session
January 10 – Capital Budget Deliberation Session
January 11 – Physician Welcome Dinner
January 16 – Board of Trade Big Jack Classic Meeting

- (c) Councillor Barros

January 4 – Stettler Hospital Foundation Meeting
January 5 – Heartland Beautification Meeting
January 9 – Strategic Planning Session
January 10 – Capital Budget Deliberation Session
January 11 – Community Builders Meeting
January 12 – Physician Welcome Dinner

- (d) Councillor Lawlor

January 9 – Strategic Planning Session
January 10 – Capital Budget Deliberation Session
January 10 – Stettler Board of Trade Meeting

- (e) Councillor Pfeiffer

January 9 – Strategic Planning Session
January 10 – Stettler Board of Trade Meeting
January 10 – Capital Budget Deliberation Session
January 12 – Physician Welcome Dinner
January 16 – Stettler FCSS Meeting

- (f) Councillor Randell

January 9 – Strategic Planning Workshop
January 10 – Capital Budget Deliberation Session
January 16 – Stettler Museum Meeting

- (g) Councillor Smith

January 5 – Heartland Beautification Meeting
January 9 – Strategic Planning Session
January 10 – Capital Budget Deliberation Session
January 14 – Heartland Beautification Meeting
January 16 – Stettler FCSS Meeting

Motion 23:01:09

Moved by Councillor Smith that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) Stettler District Ambulance Association – December 12, 2022
(b) Parkland Regional Library System – November 17, 2022

Motion 23:01:10

Moved by Councillor Barros that the Town of Stettler Council accept the Minutes (a-b) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Festival of Lights – Record-Breaking Year
(b) Stettler Health Foundation – New Anesthesia Machines
(c) Changes to County of Stettler Recycling Program

Motion 23:01:11

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the Correspondence items (a-c) as presented.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) Town/County Joint Meeting – FOIP – Section 27 – Privileged Information

Motion 23:01:12

Moved by Councillor Randell that the Town of Stettler Council enter an In-Camera Session with the CAO and Assistant CAO present to discuss the In-Camera items.

MOTION CARRIED
Unanimous at 7:14 p.m.

Motion 23:01:13

Moved by Councillor Baker that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 8:12 p.m.

14. **Adjournment:**

Motion 23:01:14

Moved by Councillor Randell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 8:12 p.m.

Mayor

Assistant CAO

MEMORANDUM

Date: January 23, 2023

To: Greg Switenky
CAO

From: Melissa Robbins
Director of Operational Services

Re: Truck Mounted Sander Purchase

Summary:

2023 Capital Budget includes \$15,000 to purchase a replacement truck mounted sanding unit.

Quotes:

Staff obtained pricing for an 8' 2 cubic yard stainless steel sander with vibration kit, license plate kit, strobe light kit and work light kit. Prices exclude gst.

- | | |
|-------------------------------|-------------|
| 1. Drive Products Inc. | \$9,342.28 |
| 2. Fort Garry Industries Ltd. | \$9,785.00 |
| 3. Industrial Machine Inc. | \$11,920.00 |

Evaluation:

As all the models meet specifications, administration is recommending proceeding with the lowest bidder.

Recommendation:

As this purchase falls within the CAO's authority to approve under the purchasing policy, administration is requesting to purchase the 2 cubic meter sander and all attachments from Drive Products for a total purchase price of \$9,342.28, excluding gst. funded through the 2023 Capital Budget.

Approved by CAO January 24, 2023




MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz – Assistant CAO

Date: February 7, 2023

Re: 2023 Capital Budget – Addition – Columbarium



Recommendation

That the Town of Stettler approve the addition of the columbarium to the 2023 Capital Budget and accept the quote from Sunset Memorial and Stone for a single sided legacy ascension 48 niche columbarium, in the amount of \$34,282 plus \$3000 cement base for a total cost of \$37,282 with funding to come from the 2023 Capital Budget.

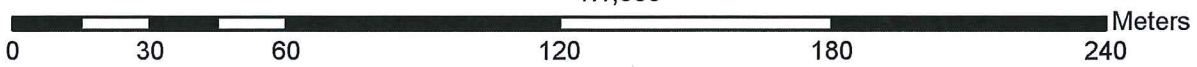
Background Information

The last 2 columbariums were received in 2021 (ordered in 2020 with an 18-month delivery, and 2022 (ordered in 2021). As such a limited number of spots are available in the newest columbarium at the cemetery, and a new columbarium should be been ordered. Delivery is expected to be 6 months to 1 year. The next columbarium was not expected to be ordered until the 2025 Capital Budget.



Columbarium expansion

1:1,600





January 31st, 2023

Client: Alan King
 Contact: 403-742-4413_aking@stettler.net
 Billing Address: Box 280, 5031 50 St

Shipping Address:
 Lakeview Cemetery
 3810 50 St
 Stettler AB – T0C 2L1

Dear Alan,

Sunset Memorial & Stone Ltd. is pleased to provide a quotation for the supply, delivery, and installation of the following columbarium in \$CAD:

Option	Description	Unit Price	Qty	Total Niches	Total Price	Price per Niche
1	Double-sided Legacy 30 NYL Niche (3x5 high configuration) – Imperial Grey w/ Black shutters to be inscribed	\$22,997	1	30	\$22,997	\$766
2	Single-sided Legacy Ascension 48 NYL Niche (8x6 high configuration) – Imperial Grey w/ Black shutters to be inscribed	\$34,282	1	48	\$34,282	\$714

Optional inscription costs:

Column & row denotations - \$350 /columbarium Yes No Qty: _____

Sidewall Inscriptions - \$200 / sq ft Yes No

Shutter Inscriptions - \$200 / shutter Yes No

Additional Shutters - \$60 ea Yes No Qty: _____

Columbarium Specifications:

- Grey granite roof, walls, and base. Polished faces and rock-pitched base.
- Polished Premium Black shutters and trim. Each granite shutter will cover one individual niche.
- Shutters are configured for inscriptions, not wreath attachments, therefore no holes will be predrilled.
- Rosettes will be bronze floral style.
-

Columbarium Features:

- Our Nylene niches offer several advantages over commonly used concrete or granite niches (*Figure 4*).
- Sunset's standard 16" nominal niche depth allows for the interment of two large urns, which depending on urn size, can significantly increase the urn capacity of the columbarium (*Figure 5*).
- The individual granite shutters are held away from the core structure using our unique bracket design, eliminating niche condensation, and freezing of the shutters to the columbarium (*Figure 6*).
- Each niche will come with a key-locked inner aluminum security door, which reduces cemetery operating expenses by eliminating the need for any staff to be on-site when a granite shutter is removed for inscription. This is a standard feature in all our commercial models (*Figure 7*).
- Accessories and spare parts:
 - 3 granite shutters.
 - 5 keys to enable staff to unlock the niche inner aluminum security doors.
 - 1 security tool to remove the screws on the bronze rosettes.
 - 3 spare bronze rosettes complete with screws.



Terms and Conditions:

1. To develop this estimate, we have assumed that there is an access road to the columbarium foundation with sufficient load capacity to withstand the weight of both a 30-t crane, and that the road will allow for both the truck and crane to get within 25 feet of the foundation with a lift that clear of any obstructions. If this is not the case, surcharges may apply.

Please initial one of the following:

- A. My site conditions meet the above criteria: (initial)
- B. My site conditions are different and will require a more In-depth study of installation: (initial)

2. Sunset strongly recommends that a Professional Engineer authorized to work in your province/state stamps your foundation drawings. Example concrete foundation drawings can be supplied upon placement of an order.
3. Price does not include taxes nor a concrete foundation.
4. Payment terms: 50% at time of order, balance within 30 days of installation.
5. Warranty includes lifetime on granite and 10 years workmanship (see sample Warranty).
6. The above quotation will be honored for 3 months from the date of this letter.

If you have any questions or concerns with the information above, please do not hesitate to contact me at 800-363-3393 or eli@sunsetstone.com.

If you wish to proceed with an order, please sign and date in the space provided below and return at your earliest convenience.

Thank you for your consideration and we look forward to your reply.

Sincerely,

Eli Weeks, C.E.T
 Estimator
 Sunset Memorial & Stone Ltd.

 Customer Name

 Date

 Signature

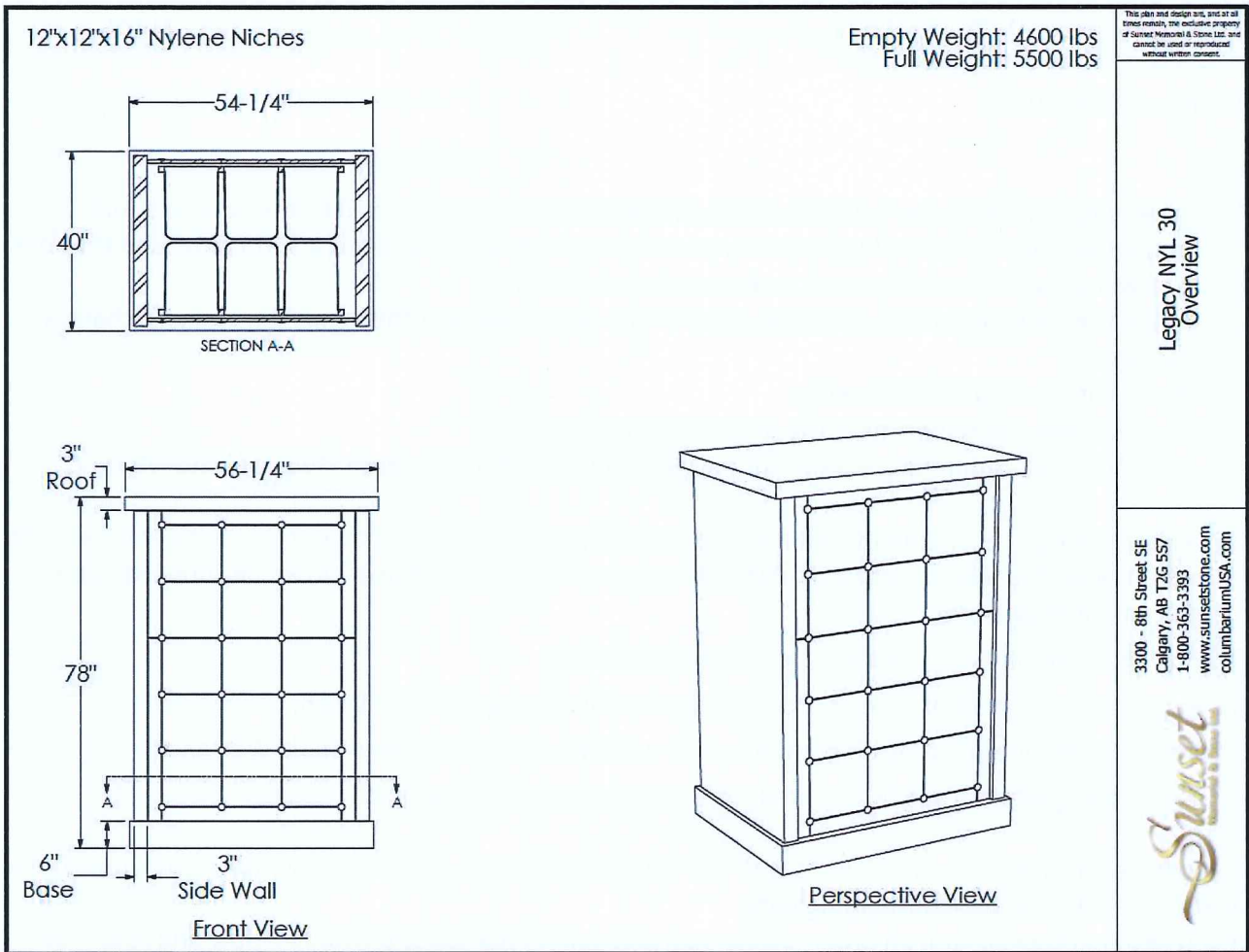


Figure 1: Overview - Sunset's Legacy

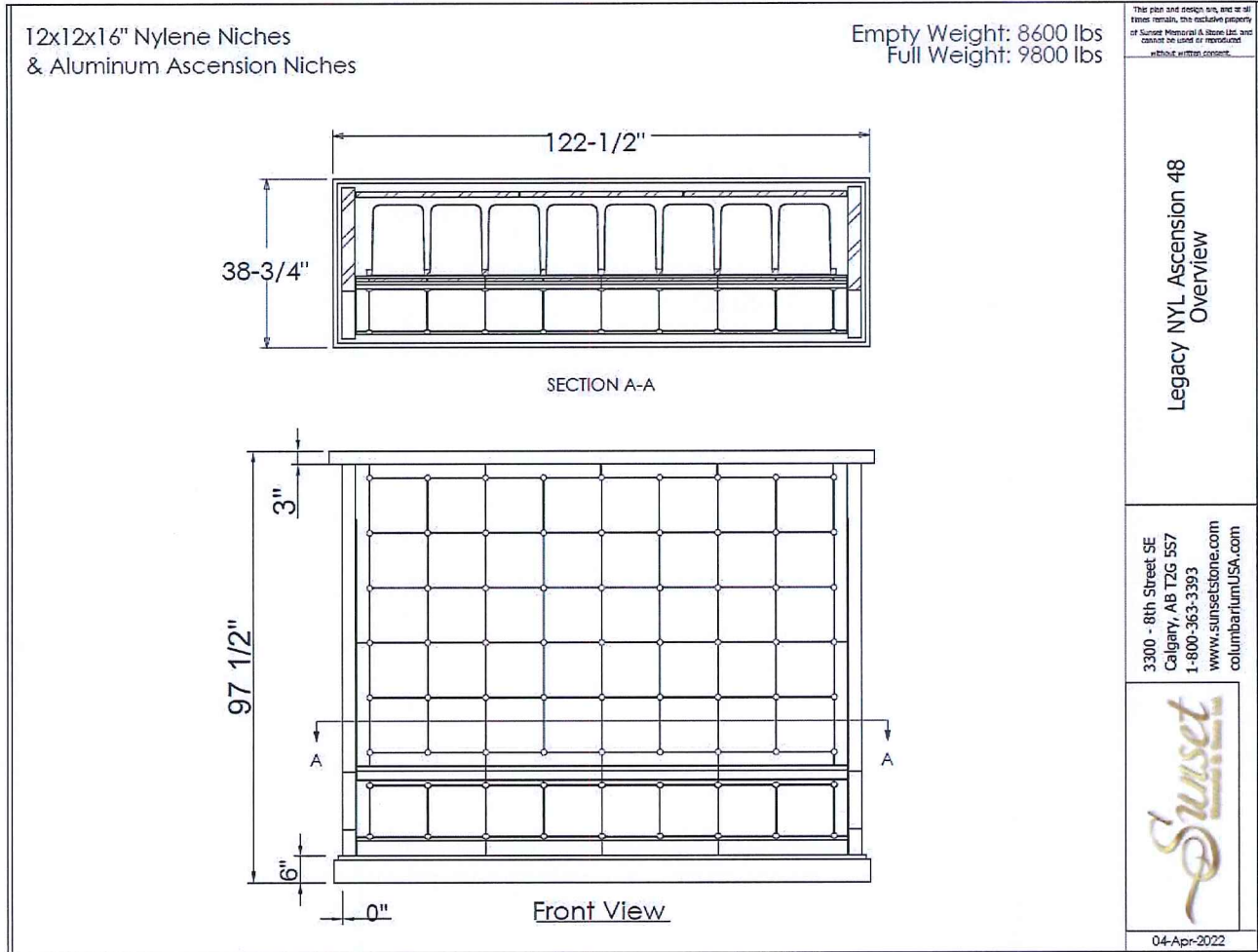


Figure 2: Overview - Sunset's Legacy Ascension 48



This plan and design are, and at all times remain, the exclusive property of Sunset Memorial & Stone Ltd. and cannot be used or reproduced without written consent.

Nylene Interior Niche
Top Section View

3300 - 8th Street SE
Calgary, AB T2G 5S7
1-800-363-3393
www.sunsetstone.com
columbariumUSA.com



25-Jan-2022

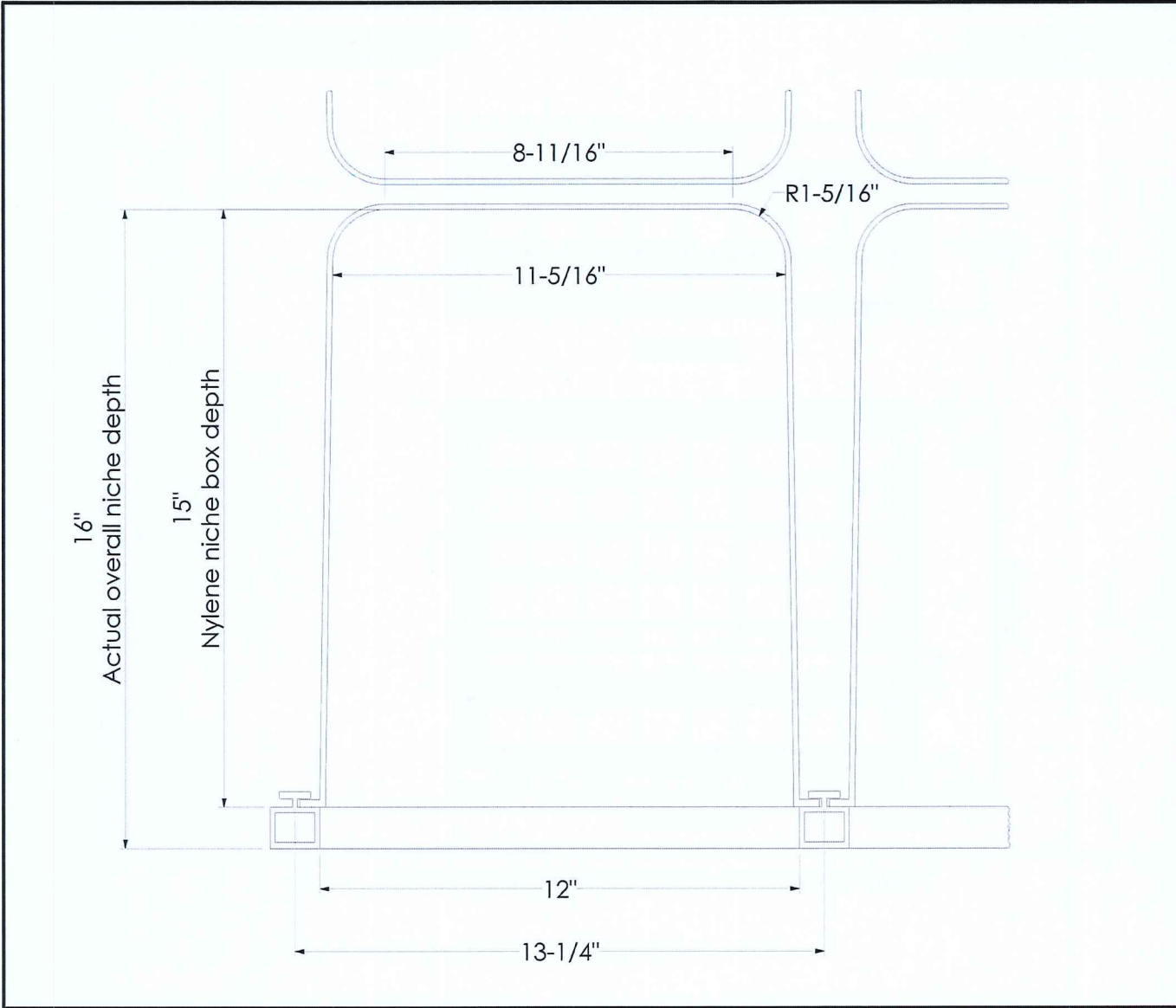


Figure 3: Nylene niche dimensions

Nylene Core Advantage

From outward appearances, the columbarium looks exactly like any other Sunset product, as the entire outer cladding is of top quality granite, but the true value is realized in the Nylene interior.

- 1. Lighter** than concrete, all-aluminum and granite cores, thus reducing the weight on the foundation.
- 2. Pound for pound it is stronger** than steel in compression
- 3. Inert** to the environment and thus will not rust or degrade over time.
- 4. Molded** thus eliminating any unsightly caulking associated with all granite cores that will create the possibility of future maintenance issues.
- 5. Thermal resistance** that minimizes expansion and contraction, which can cause stress fractures in other materials like concrete and granite. The original use of the material was to shroud hot mechanical components in military tanks, and the material can easily withstand whatever the North American climate can throw at it.
- 6. Cost effectiveness** allows customers the ability to achieve a superior product at a very competitive price.

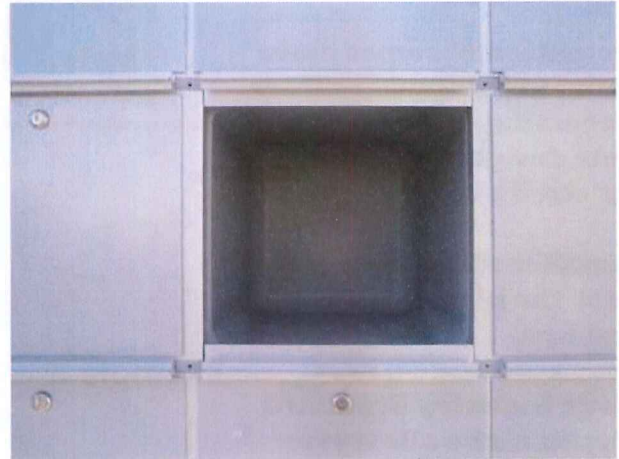


Figure 4: Sunset's Nylene Core Advantage

Why a 16" Niche Depth Matters

The industry has moved to a 16" deep niche in part for the reasons depicted.

As cremation becomes more popular, urn manufacturers are becoming more creative in their designs, resulting in larger sized urns.

The smaller niche core can restrict the placement of a second urn.

Sunset's Industry Standard 16" depth niche allows for the placement of larger sized urns.

If you desire a smaller niche, Sunset can accommodate your needs, but please avoid the lure of lower prices without understanding the implications.

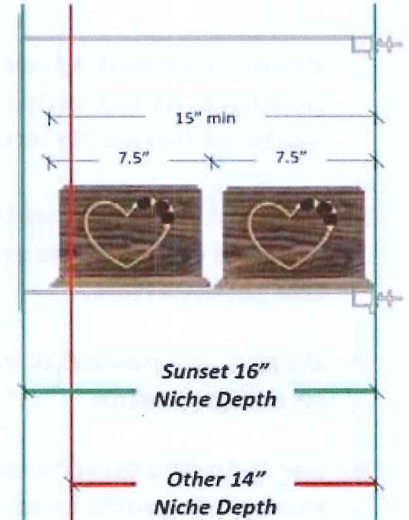
Example 1



Dimensions:
• 10" W
• 7.5" D
• 7" H

<https://www.stardust-memorials.com/forever-heart-wood-cremation-urn.html>

Side View



Example 2



Dimensions:
• 7.7" W
• 7.7" D
• 9.8" H

<https://www.maineurns.com/praying-hands-sheet-bronze-with-walnut-trim-snap-top-cremation-urn.html>

Side View

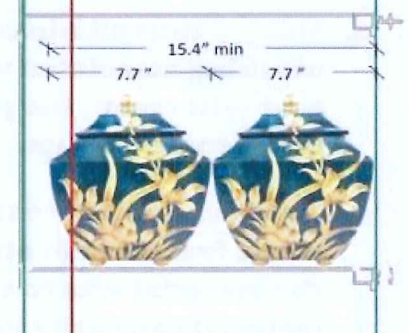


Figure 5: Sunset's Industry Standard 16" niche depth

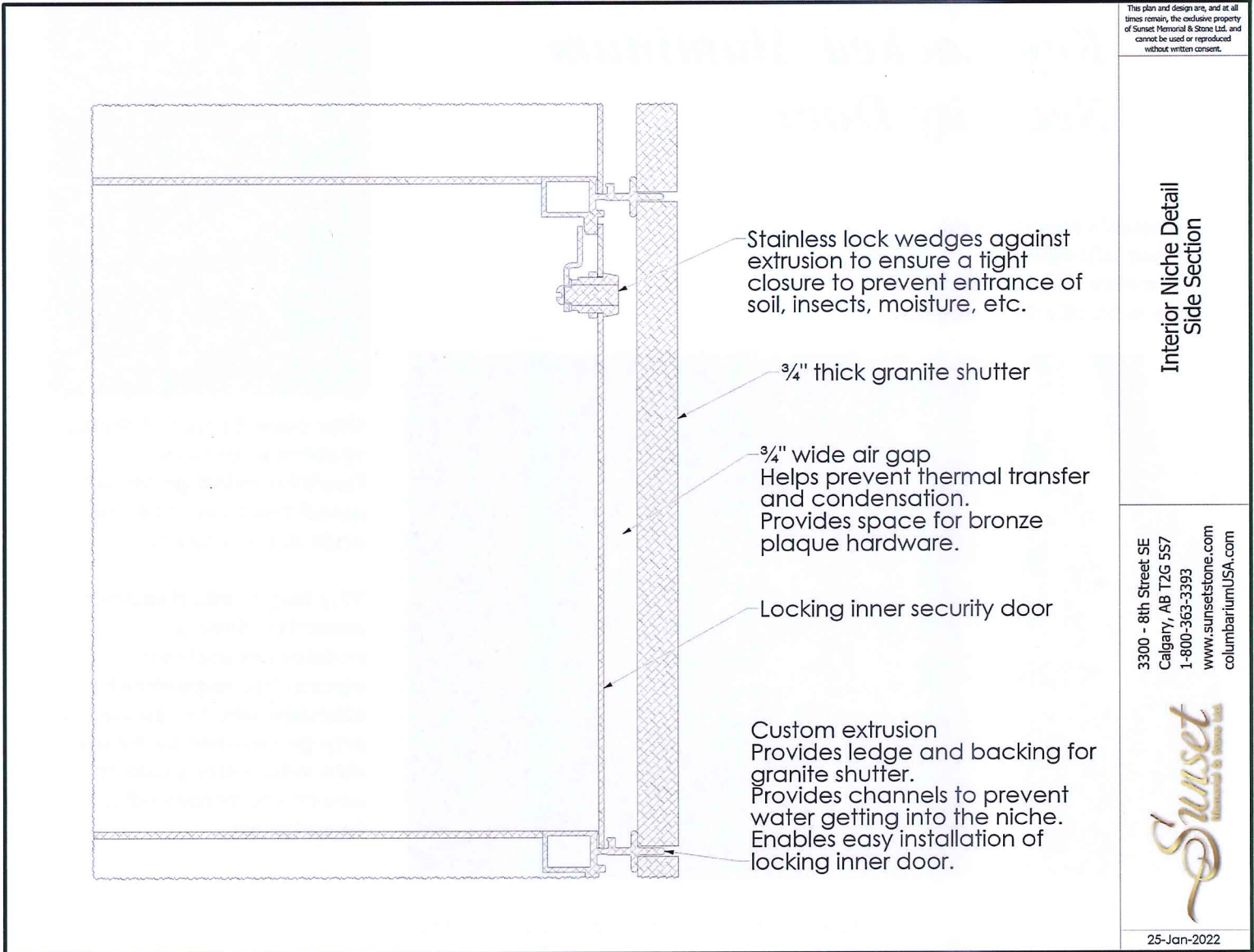


Figure 6: Sunset's unique bracket design

Key-Locked Aluminum Security Door

Sunset's key-locked inner aluminum security door improves the ease of niche access.



Our easy-to-use locking system provides families with peace of mind that their loved ones are secured.

The key-locked inner security door also reduces cemetery operating expenses by eliminating the need for any personnel to be on-site when the granite doors are removed for inscription.

Figure 7: Sunset's Unique Key Locked Security Door

Warranty

Purchaser:

Contract number:

Date of Purchase:

Sunset Memorial & Stone Ltd. guarantees the granite parts of the columbarium furnished under the Warranty Certificate.

Sunset Memorial & Stone Ltd. guarantees unconditionally, that this columbarium will not check, crack or disintegrate from exposure to the elements in any season or in any climate, and that no colouring matter or injurious materials were used in obtaining the highly polished, mirror-like surface, hammered or rock surface, which are natural colours of the granite.

*Sunset Memorial & Stone Ltd. further guarantees to replace, free of all expenses, to the original purchaser, to any subsequent owner of the columbaria, or to the cemetery in which the columbaria is located, any part or parts of the columbarium covered by this certificate, that may develop imperfections, as indicated herein, for a period of **ten (10) years** on parts and workmanship, and **lifetime** on granite from the date of purchase of the columbarium.*

Sunset Memorial & Stone Ltd.

President

SAMPLE ONLY

Note: Of course, this warranty will not cover acts of vandalism or inadvertent damage caused by cemetery operations (example – rock chips caused by grass cutters).



Request For Subdivision

Agenda Item:

Issue:

Applicant: Wellings of Stettler c/o Stantec Consulting
Subdivision Applicant: #2022-02
Legal: Lot 8, Block 2, Plan 2022777
Civic: 7201 – 48 Avenue
Proposed Subdivision: Phase 1 Multi Unit Residential Development – Subdivision of the Roadways for Land Title Registration

Recommendation:

That the application for subdivision as shown on the Tentative Plan has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, it is recommended that the application be approved as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with the Land Use Bylaw 2060-15.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
3. The owner/applicant shall enter into and comply with the terms and conditions of, a development agreement with and to the satisfaction of the Town of Stettler, in accordance with Section 655 of the Municipal Government Act, as amended, with regard to all municipal improvements such as water supply, sewage disposal, storm water management, on/off-site roads including pedestrian systems, streetlights and other utilities as may be required.
4. Easements for servicing and drainage shall be obtained by the Town of Stettler upon subdivision.
5. The Applicant shall prepare and submit to the Town for approval, at no cost to the Town, engineering design drawings that are required for the construction of municipal improvements.
6. The issuance of a Construction Completion Certificate for the municipal improvements to the Town's satisfaction, pursuant to the subdivision development agreement referenced above.

Notes:

Any existing instruments on the land title in favor of the users of lease roads, pipelines or other oil and gas facilities or other infrastructure shall be carried forward to the land title of the proposed parcel.

IMPLICATIONS OF RECOMMENDATION

General:

The applicant has resubmitted their subdivision request to accommodate proposed changes to their phasing. The application presented is for phase 1 (49 units and clubhouse) of the development of the seniors residential development "Wellings of Stettler" that will include multi-unit row housing developed in 4 phases with phase one consisting of a Group Use Facility (clubhouse) and 49 dwelling units. Attached is the proposed subdivision plan which identifies Phasing plan and tentative subdivision plan. The subdivision will not create individual lots for each unit but rather blocks that are separated by registered road right of ways. The model for Wellings developments is the Seniors Rental Market, these units will not individually for sale but rather for rent and therefore there is not a requirement for individual land titles with each unit.

BACKGROUND

Key Issues:

The property in question are UR: Urban Reserve parcels that are currently vacant hay land and the change in use to R2B: Multi-Unit Residential is consistent with the intent of the West Stettler Highway 12 South Area Structure Plan.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw, the West Stettler Highway 12 South Area Structure Plan, the Municipal Development Plan, and the Intermunicipal Development Plan

Technical Review:

External Agencies:

Apex Utilities – No Objections

Telus Communications – Requires a Utility Right of Way to service this development. Telus will need to be named within the General utility Right of Way agreement that is registered.

Atco Electric – No Objections

County of Stettler –No Objections

Alberta Transportation – No Objections

Adjacent Landowners:

Notice circulated December 29, 2022

No response received

Technical Considerations (as per application):

Topography – Flat/Rolling

Soil Characteristics – Sandy/Clay

Storm Water Collection and Disposal –conditional as part of the Development Agreement.

Accessibility to Road – 48 Avenue

Water supply, sewage and solid waste disposal – conditional as part of the Development Agreement.

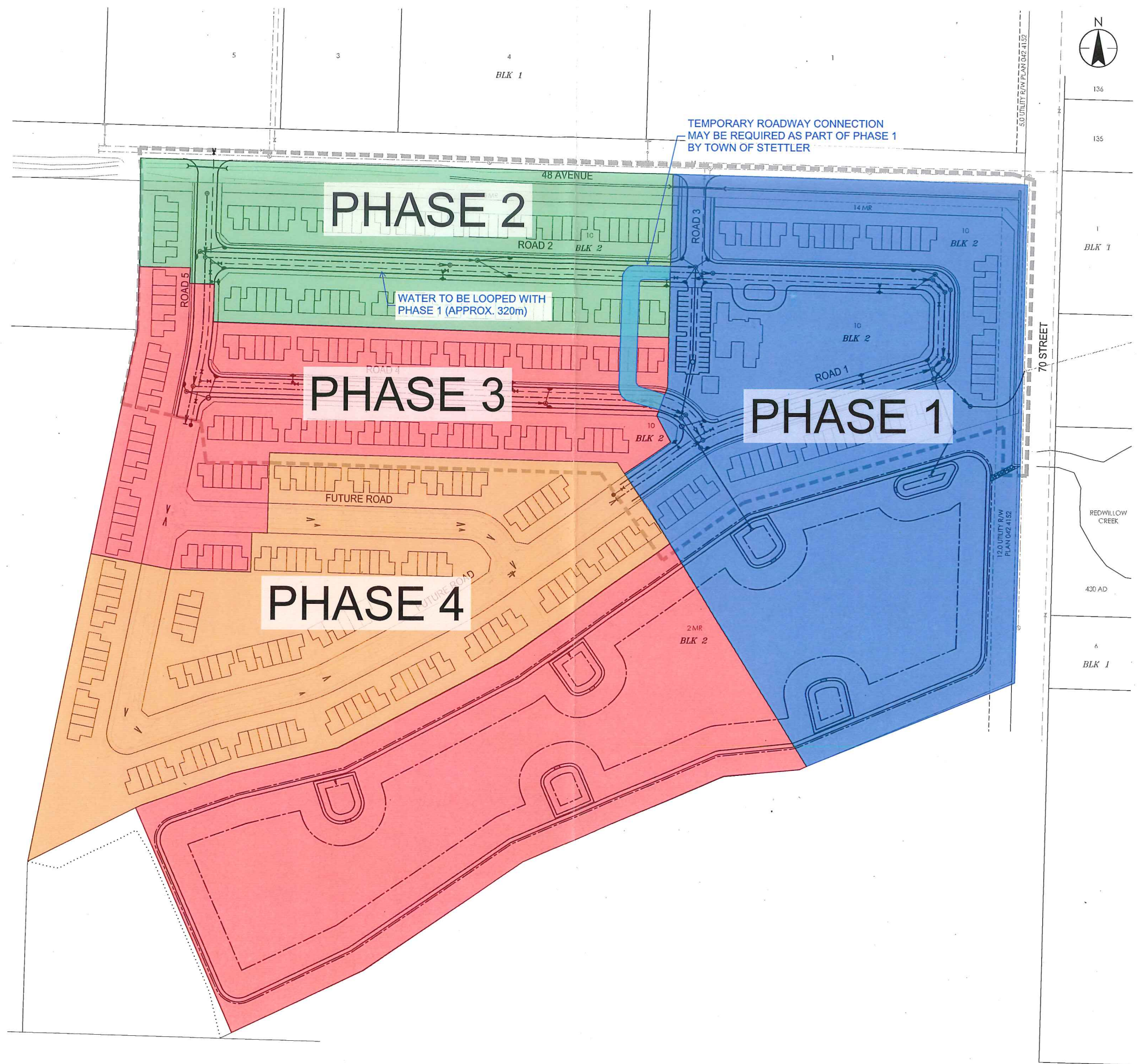
The use of the land in the vicinity of the site – Residential, Commercial and Public Use

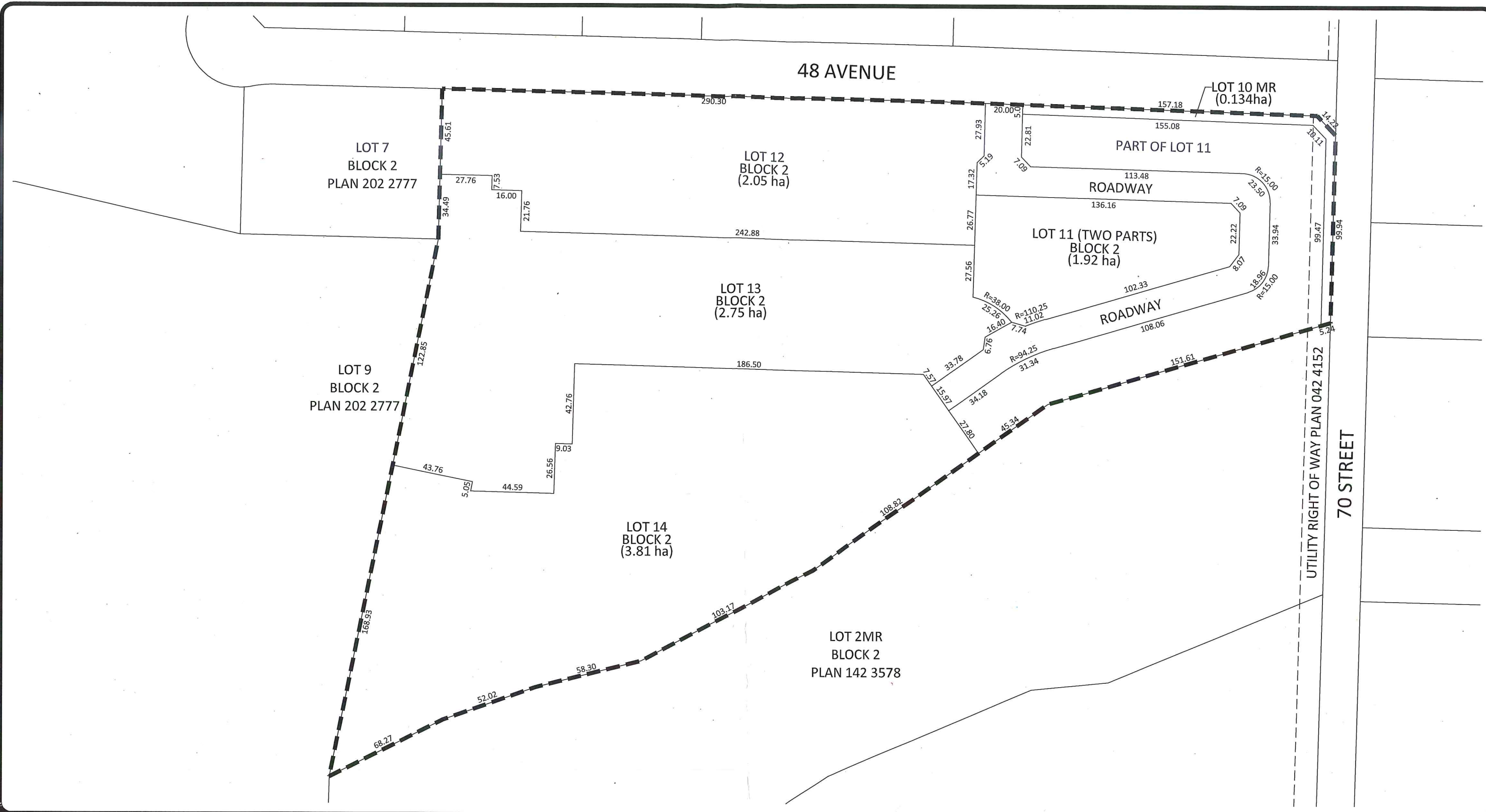
Alternatives:

Defeat the application, stating reasons

Author:

Leann Graham, Director of Planning and Development





Town of Stettler
 Tentative Subdivision Plan
 Wellings of Stettler

Note:
 Area to be subdivided is outlined thus: - - - - -
 and contains 11.34 ha within Lot 8, Block 2, Plan 202 2777

Prepared for:
 Nautical Lands
 Group

DRAWN BY: SAS
 CHECKED BY:
 SCALE: NTS
 PROJECT #: 1161109610

November, 2022



Request For Subdivision

Agenda Item:

Issue:

Applicant: Kneeland & Sons Construction Ltd.
Subdivision Applicant: #2023-01
Legal: Lots 22-24, Block 4, Plan RN54
Civic: 5009, 5011 & 5013 – 49 Street
Proposed Subdivision: Create Five (5) Residential Parcels (354.19 m², 359.31 m², 356.75 m², 267.77 m² & 334.71 m²)

Recommendation:

That the application for a five (5) parcel subdivision as shown on the Tentative Plan has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, it is recommended that the application be approved as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with the Land Use Bylaw 2060-15.

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.

Notes:

Any existing instruments on the land title in favor of the users of lease roads, pipelines or other oil and gas facilities or other infrastructure shall be carried forward to the land title of the proposed parcel.

IMPLICATIONS OF RECOMMENDATION

General:

The applicant is proposing to subdivide the above-mentioned lot to create five (5) individual lots to coordinate the development of a triplex and a duplex resulting in each unit having their own title for registration.

The original development of a triplex and duplex was approved by Municipal Planning Commission on July 14, 2022 with the understanding that a subdivision would follow creating a parcel of land for each dwelling unit. The applicant has started construction on the duplex and plans to move forward on the triplex during the 2023 construction season.

BACKGROUND

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the:
Town of Stettler Land Use Bylaw 2060-15.
The Town of Stettler Municipal Development Plan.

Technical Review:

External Agencies:

Apex Utilities – No Objections

Telus Communications – Will require a utility right of way for future facilities that will be placed to service this subdivision.

Atco Electric – No Objections

County of Stettler – No Objections

Adjacent Landowners:

Notice circulated January 11, 2023

No response received

Technical Considerations (as per application):

Topography – flat

Soil Characteristics – Sandy/Clay

Storm Water Collection and Disposal – N/A

Accessibility to Road – 49 Street

Water supply, sewage and solid waste disposal – N/A

The use of the land in the vicinity of the site – Residential and Commercial Mix (C1A & C1)

Alternatives:


Defeat the application, stating reasons

Author:

Angela Stormoen for Leann Graham, Director of Planning and Development

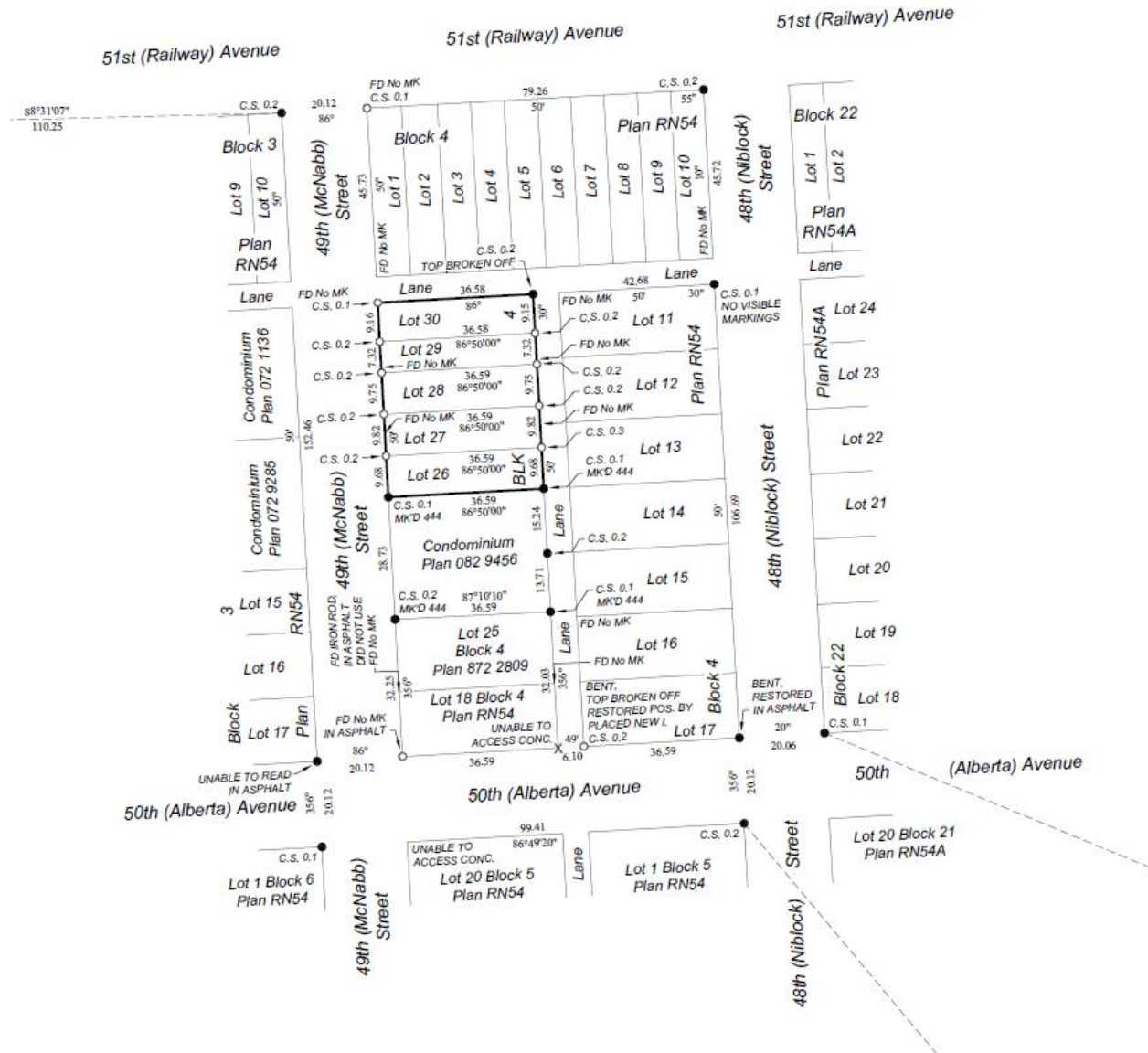
Existing Lots 22-24, Block 4, Plan RN54



 - Proposed subdivision location

Proposed Subdivision 2023-01

Outlined in bold black, creating 5 new lots labeled, Lot 26 - 30



Town of Stettler
2022 Capital Budget Summary

19-Jan-23 December 31, 2022 - A Run Final

G/L	Project	Actual Project Complete Cost / Council Tender Cost / Budget cost	2022 Budget Expense - Approved by Council	Difference between Actual and Budget Amount	Actual - Project Expenses - December 31, 2022 (A Run Final)	Utility (Water) Avail for Capital 2022 Interim Operating Budget (Rates) \$54,007	Utility (other) Avail for Capital 2022 Interim Operating Budget (Rates) \$314,874	Available for Capital 2022 Interim Operating Budget (taxes) \$330,690	General Reserve 4-15-00-00-74-700	Total Other Reserves (for capital purposes)	2022 Operating Budget	Debtenture / Local Improvement	Grants - MSI \$649,945	Grants - FGT (\$356,679)	Grants - BMTG - 2022 Budget \$0.00 (\$60 per cap x 5952)	Other	Total
Operating Capital Projects included in 2022 Interim Operating Budget - 1-32-99-91-00-920 / 2-32-99-91-00-764 - Transfer to/from operating reserve																	
Op-tran 2-32-09-00-03-244	Pathway rehab (2017 council direction)	\$0.00	\$50,000	-\$50,000.00	\$0.00					\$0.00							\$0.00
Op-tran 2-32-09-00-00-244	Sidewalk replacement program (yearly)	\$75,000.00	\$75,000	\$0.00	\$75,000.00					\$75,000.00							\$75,000.00
2022 Capital Budget - Operational Projects (non TCA)																	
ADM 2-12-04-00-05-252	Community Builders (pre build 10 hearts) - carry forward -\$25,000 (hearts expected in April 2023 - Steve Dec 28, 2022)	\$0.00	\$25,000	-\$25,000.00						\$0.00	Culture						\$0.00
ADM 2-61-05-00-00-252	Computer replacement program	\$13,736.77	\$14,000	-\$263.23	\$13,736.77		\$13,736.77										\$13,736.77
FIRE 2-23-02-00-02-561	2001 Fire Engine Replace-2026-\$1M	\$100,000.00	\$100,000	\$0.00	\$100,000.00		\$100,000.00										\$100,000.00
FIRE 2-23-02-00-02-561	Replace Deputy Fire Chief Truck (2023) - Reserve in 2022 - County Invoice 2023	\$23,500.00	\$23,500	\$0.00	\$23,500.00			\$23,500.00									\$23,500.00
FIRE 2-23-02-00-02-561	Replace Fire Chief Truck (2023) - Reserve 2022 - County Invoice 2023	\$23,500.00	\$23,500	\$0.00	\$23,500.00			\$23,500.00									\$23,500.00
Op-tran 2-32-09-00-01-244	Sidewalk replacement program (yearly)	\$55,066.57	\$55,000	\$66.57	\$55,066.57			\$55,066.57									\$55,066.57
Op-tran 2-32-21-00-03-536	Pavement patching	\$132,676.16	\$150,000	-\$17,323.84	\$132,676.16		\$132,676.16										\$132,676.16
Water 2-41-15-00-00-554	Wetland Pumphouse Upgrades - Funding (\$175,000) used to fund Reservoir in 2023 - Melissa - Dec 22, 2022	\$0.00	\$175,000	-\$175,000.00			\$0.00										\$0.00
WTP 2-41-01-00-04-252	Membrane Replacement (build reserve)	\$50,000.00	\$50,000	\$0.00	\$50,000.00	\$10,000.00	\$10,000.00	\$30,000.00									\$50,000.00
WTP 2-41-01-00-06-252	Misc. Pump Replacement	\$60,789.79	\$100,000	-\$39,210.21	\$60,789.79		\$60,789.79										\$60,789.79
WTP 2-41-01-00-07-252	Caustic CIP (cleaning in place) tank heater	\$13,914.20	\$35,000	-\$21,085.80	\$13,914.20	\$13,914.20											\$13,914.20
WTP 2-41-01-00-08-252	PCL (programmable logic controller) Upgrades - carry forward -\$61,251.24 - Melissa - Dec 22, 2022	\$13,748.76	\$75,000	-\$61,251.24	\$13,748.76		\$13,748.76										\$13,748.76
WTP 2-41-01-00-09-252	Compressors	\$19,259.60	\$200,000	-\$180,740.40	\$19,259.60	\$19,259.60											\$19,259.60
HUB 2-73-11-02-03-239	Undercounter ice making machine - carry forward \$4000 to 2023 - Brad - Dec 22, 2022	\$0.00	\$4,000	-\$4,000.00				\$0.00									\$0.00
SRC 2-73-11-02-04-239	Arena Scoreclock replacement (both) with blue tooth consoles with dressing room timers - carry forward \$22,005 to 2023 - Brad - Dec 22, 2022	\$0.00	\$28,000	-\$28,000.00				\$0.00									\$0.00
Pool 2-73-13-03-03-252	Mechanical room replacement components - carry forward \$15000 to 2023 - Brad - Dec 22, 2022	\$0.00	\$15,000	-\$15,000.00				\$0.00									\$0.00
Hall 2-74-14-00-02-252	Hardwood floor refinishing (dance floor)	\$12,497.00	\$15,000	-\$2,503.00	\$12,497.00				\$12,497.00	Culture							\$12,497.00
Park 2-77-82-00-01-519	Ball diamond backstop fence (2 diamonds) - carry forward -\$5000 to 2023 - Brad - Dec 22, 2022	\$0.00	\$5,000	-\$5,000.00				\$0.00									\$0.00
Culture 2-74-99-91-00-764	Culture reserve account	\$15,000.00	\$15,000	\$0.00	\$15,000.00		\$15,000.00										\$15,000.00
2022 Capital Budget - Operational Projects (non TCA)		\$608,688.85	\$1,233,000.00	-\$624,311.15	\$608,688.85	\$43,173.80	\$345,951.48	\$132,066.57	\$0.00	\$12,497.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$608,688.85
2022 Capital Budget - Capital Projects (TCA)																	
FIRE 6-23-00-30-09-630	Replace extraction hydraulic pump	\$19,000.00	\$19,000	\$0.00	\$19,000.00			\$9,500.00								\$9,500.00	County
FIRE 6-23-00-10-00-610	Fire Hall Traffic Signals - carry forward \$15,000 (1/2 County) to 2023 - Etienne - Dec 20, 2022	\$0.00	\$15,000	-\$15,000.00				\$0.00								\$0.00	County
OP 6-32-09-60-01-660	Pathway (new construction) - Re-evaluate Pathways - Construction not possible - Melissa - Dec 22, 2022	\$0.00	\$100,000	-\$100,000.00			\$0.00										\$0.00
OP 6-32-21-10-15-610	44 Avenue overlay from Hwy 12 to 38St - CAPP - carry forward \$7,500 for final Engineering - Melissa - Dec 22, 2022	\$579,696.51	\$750,000	-\$170,303.49	\$579,696.51							\$579,696.51					\$579,696.51
OP 6-33-00-00-10-610	Airport runway - secure STIP funding - \$1,618,096 - \$1,213,572 STIP - Town - \$202,262 / County \$202,262	\$0.00	\$1,618,096	-\$1,618,096.00				\$0.00								\$0.00	Strategic Transportation Infrastructure (STIP) Grant

Water	6-41-11-10-03-610	Watermain cast iron replacement 53rd street between 48-51 avenue - CAPP - carry forward \$7,500 for final Engineering - Melissa - Dec 22, 2022	\$765,129.07	\$950,000	-\$184,870.93	\$765,129.07									\$454,882.30	\$172,537.68	\$137,709.09		\$765,129.07	
Equip	6-31-11-00-33-630	Hydovac - CAPP - carry forward - \$639,900 - delivery in 2023 - Melissa - Dec 22, 2022	\$0.00	\$600,000	-\$600,000.00				\$0.00							\$0.00				\$0.00
Equip	6-31-11-00-50-650	2 - Pick-up trucks - carry forward - updated budget \$120,000 - Melissa - Dec 22, 2022	\$0.00	\$90,000	-\$90,000.00				\$0.00	\$0.00	Common Services - Equipment									\$0.00
Equip	6-31-11-30-15-630	Trailer mounted flusher - carry forward \$178,408 - delivery in 2023 - Melissa - Dec 22, 2022	\$0.00	\$200,000	-\$200,000.00				\$0.00											\$0.00
SRC	6-77-81-10-00-610	Outdoor arena refurbishment (new boards) - carry forward - \$52,105 to 2023 - delivery in 2023 - Brad - Dec 22, 2023	\$0.00	\$94,000	-\$94,000.00				\$0.00											\$0.00
Park	6-77-02-30-01-630	Toro mower replacement - carry forward - \$96,000 - retender in 2023 - Brad - Dec 22, 2022	\$0.00	\$96,000	-\$96,000.00				\$0.00											\$0.00
2022 Capital Budget - Capital Projects (TCA)			\$1,363,825.58	\$4,532,096.00	-\$3,168,270.42	\$1,363,825.58	\$0.00	\$0.00	\$9,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,034,578.81	\$172,537.68	\$137,709.09	\$9,500.00	\$1,363,825.58	
2022 Total Capital Budget			\$1,972,514.43	\$5,765,096.00	-\$3,792,581.57	\$1,972,514.43	\$43,173.80	\$345,951.48	\$141,566.57	\$0.00	\$12,497.00	\$75,000.00	\$0.00	\$0.00	\$1,034,578.81	\$172,537.68	\$137,709.09	\$9,500.00	\$1,972,514.43	
Council Motion - February 1, 2022			\$5,765,096.00	100.00%				\$696,571.00	\$530,691.85											\$1,972,514.43
2022 Capital Additions			\$0.00						\$165,879.15											\$0
Total 2022 Capital Budget			\$5,765,096.00																	
Difference (Actual vs Council Budget)			-\$3,792,581.57																	

		2021 Carry Forward																	
		Brought forward from 2021 Budget Carry Forward	2021 Carry Forward Amounts	Difference between Actual and Budget Amount	Actual - Project Expenses - December 31, 2022 (A Run Final)	Utility (Water) Avail for Capital	Utility Available for Capital Reserve	Tax Available for Capital Reserve	Transfer From General Reserves	Transfer From Other Reserves	2022 Operating Budget	Debenture / Local Improvement	Grants - MSI \$649,945	Grants - FGT (\$356,384)	Grants - BMTG - 2022 Budget \$0.00 (\$60 per cap x 5952)	Other	Total		
2021 Carry Forward - Operational Projects (non TCA)																			
Plan	2-61-02-00-06-239	SE ASP (\$200,000 regional grant with County) - carry forward project (\$200,000 - \$54,649.06 = \$145,350.94) to 2023 - Leann Dec 19, 2022	\$54,649.06	\$54,649.06	\$0.00	\$54,649.06										\$54,649.06	\$200,000 Grant (County)	\$54,649.06	
Lagoon	6-42-01-10-12-610	Lagoon upgrade (legal)	\$75,050.76	\$75,050.76	\$0.00	\$75,050.76			\$75,050.76									\$75,050.76	
parks	2-77-05-00-02-239	Parks - West Stettler Park - Imp (2019 Strategic Plan) Allan - January 6, 2020 - carry forward balance - \$25,000 - 2020 Power & Water Feature - 2021 Carry Forward \$50,000 to 2022 - Greg - January 6, 2022 - carry forward \$50,000 to 2023 - Brad - Dec 22, 2022	\$0.00	\$50,000.00	-\$50,000.00			\$0.00										\$0.00	
Op-storm	2-77-05-00-02-239	Concept planning for West Stettler Park - Phase 2 - no planning in 2021 - Carry Forward \$50,000 to 2022 - Melissa Jan 7, 2022 - 2023 - Concept Plan no longer needed - Wellings designed storm facility - Melissa - Dec 22, 2022	\$0.00	\$50,000	-\$50,000.00			\$0.00		\$0.00	West Stettler Planning Reserve							\$0.00	
			\$129,699.82	\$229,699.82	-\$100,000.00	\$129,699.82	\$0.00	\$0.00	\$0.00	\$75,050.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,649.06	\$0.00	\$129,699.82
2021 Carry Forward - Capital Projects (TCA)																			
2020 MSP	6-32-21-10-23-610	MSP - Type 4 Intersection (Hwy 12 at 80st-south side only) - Carry Forward Balance to 2022 - Melissa January 7, 2022 (\$842,611.75-\$442,526.24 = \$400,085.51 carry forward - 2023 carry forward \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$350,308.87	\$400,085.51	-\$49,776.64	\$350,308.87				\$198,718.75	Municipal Operating Support Transfer MOST - \$198,718.75			\$151,590.12				\$350,308.87	
FIRE	6-23-00-00-30-630	2 way radio system replacement AFRRCS (Alberta 1st Responder Communication System) in 2021 - Tender in Dec 2021 - Carry Forward Balance (\$180,450) to 2022 for tender approval - Mark - January 7, 2022 - 2023 carry forward \$180,450 - delivery in 2023 - Etienne - Dec 20, 2022	\$0.00	\$180,450	-\$180,450.00		\$0.00			\$0.00	Fire Capital Reserve							\$0.00	
FIRE	6-23-00-00-33-630	38' 3 Storey drill tower - firefighter training - Carry Forward Balance to complete in 2022 (\$165,000 - \$151,863.08 = \$13,136.96) - Mark, January 7, 2022	\$8,441.75	\$13,136.96	-\$4,695.21	\$8,441.75		\$4,220.88								\$4,220.87	County	\$8,441.75	
Op	6-41-11-10-15-610	Mainstreet streetscape (48-49ave includes watermain and services) - Carry Forward \$40,000 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$1,200.40	\$40,000	-\$38,799.60	\$1,200.40								\$1,200.40				\$1,200.40	
Water	6-41-14-10-01-610	Water Reservoir Exterior and Insulation - 2018 Carry Forward - (Melissa - December 20) - (Melissa Dec 30/19 - carry forward balance - \$50,000 - 0 = \$50,000) - (Melissa January 4, 2021 - carry forward balance \$50,000 - Carry Forward \$50,000 to 2022 - Melissa January 7, 2022	\$39,413.00	\$50,000.00	-\$10,587.00	\$39,413.00				\$39,413.00	Water Reservoir Coat							\$39,413.00	
Water	6-41-11-10-05-610	Install additional fire hydrants 46th street - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$30,000	\$13,150.52	\$13,150.52	\$0.00	\$13,150.52		\$13,150.52										\$13,150.52	
Water	6-41-11-10-12-610 (CAP13555)	Watermain replacement east of 44th street between 49-50ave - project delayed due to supply issues and telus line - Carry Forward Balance (\$280,000-\$24,656.34 = \$255,353.66 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$202,190.43	\$255,353.66	-\$53,163.23	\$202,190.43								\$202,190.43				\$202,190.43	

Water	6-41-11-30-02-630	Water meter data collection upgrade - Carry Forward Balance (\$35,000-\$4437.50 = \$30,562.50 - Melissa January 10, 2022 - Project done	\$4,359.15	\$30,562.50	-\$26,203.35	\$4,359.15	\$4,359.15												\$4,359.15	
Sanitary	6-42-00-00-12-610 (CAP13557)	Lift station upgrades (2021) - Carry Forward \$300,000 - Melissa Jan 10, 2022 - 2023 carry forward - \$289,357.47 (\$300,000-\$10,642.53) - need only 1 GL Code - going to combine the 2 lift station projects in the 2022 carry forward together under 1 project in 2023 - total cost \$600,000 - Melissa Dec 28, 2022	\$13,936.29	\$300,000	-\$286,063.71	\$13,936.29							\$13,936.29						\$13,936.29	
WTP	6-41-04-10-00-610	Pig vault rehab - Funding (\$175,000) used to fund Reservoir in 2023 - Melissa - Dec 22, 2022	\$0.00	\$175,000	-\$175,000.00		\$0.00												\$0.00	
WTP	6-41-01-00-21-610	Low lift valve automatic actuators - Carry Forward balance - \$100,000-\$53,625.12 = \$46,374.88 - project done	\$0.00	\$46,374.88	-\$46,374.88		\$0.00		\$0.00	WTP = Small Capital Reserve									\$0.00	
Op	6-32-21-10-14-610	"Okoppe" Parking Lot Upgrade (50th Avenue / 49th Street) - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$44,715.19 (\$60,000-\$15,284.81) - January 10, 2022 - Melissa - carry forward balance - \$44,715.19-\$16,699.57 = \$28,015.62 - 2023 carry forward \$15,000 for signs and planters	\$10,386.43	\$28,015.62	-\$17,629.19	\$10,386.43	\$10,386.43												\$10,386.43	
Sewer	6-42-00-10-05-610 (CAP13557)	Lift station pump upgrades (2020) - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$299,242.50 (\$300,000-\$757.50) - January 10, 2022 - Melissa - Carry forward balance - \$299,242.50 - 2023 carry forward - \$285,232.46 (\$299,242.50-\$14,010.04) - need only 1 GL Code - going to combine the 2 lift station projects from the 2022 carry forward together under 1 2023 project - total cost \$600,000 - Melissa Dec 28, 2022	\$8,480.68	\$299,242.50	-\$290,761.82	\$8,480.68							\$8,480.68						\$8,480.68	
	6-41-14-20-01-620 - CAP-11503	Water Reservoir Pump Upgrades - (Melissa Dec 30/19 - carry forward balance - \$150,000 - \$210.00 = \$149,790) - Melissa January 4, 2021 carry forward balance - \$149,490 (\$149,700 - \$210) - January 10, 2022 - Carry forward balance - Melissa - \$149,490 - 2023 - project done - Melissa - Dec 22, 2022	\$15,482.58	\$149,490.00	-\$134,007.42	\$15,482.58							\$15,482.58						\$15,482.58	
	6-56-00-60-01-660	2021 Capital Budget Addition - Columbarium - Paid 1/2 in 2021 Balance due on delivery (\$18,666c - \$9,333.20 = \$9,332.80 - Allan - January 7, 2022	\$9,333.20	\$9,333.20	\$0.00	\$9,333.20	\$9,333.20												\$9,333.20	
																			\$0.00	
2021 Carry Forward - Capital Projects (TCA)			\$676,683.30	\$1,990,195.35	-\$1,313,512.05	\$676,683.30	\$0.00	\$17,509.67	\$23,940.51	\$0.00	\$238,131.75	\$0.00	\$0.00	\$0.00	\$231,609.30	\$161,271.20	\$0.00	\$4,220.87	\$0.00	\$676,683.30
2021 Total Carry Forwards			\$806,383.12	\$2,219,895.17	-\$5,206,093.62	\$2,778,897.55	\$0.00	\$17,509.67	\$23,940.51	\$75,050.76	\$238,131.75	\$0.00	\$0.00	\$0.00	\$231,609.30	\$161,271.20	\$0.00	\$58,869.93	\$0.00	\$806,383.12
2022 Total Capital Budget (including Carry Forwards)			\$2,778,897.55	\$7,984,991.17		100.00%	\$43,173.80	\$363,461.15	\$165,507.08	\$75,050.76	\$250,628.75	\$75,000.00	\$0.00	\$1,266,188.11	\$333,808.88	\$137,709.09	\$68,369.93			0.00
2022 Total Capital Budget Difference From Budget to Actual				-\$5,206,093.62					\$572,142.03		\$325,679.51			Total Grants Available	\$1,958,980.87	\$1,228,509.03	\$137,709.09			
									Total Reserves		\$897,821.54			Balance - December 31, 2022	\$692,792.76	\$894,700.15	\$0.00			

Town of Stettler Grant Summary

Date 31-Dec-22 January 19, 2023 - A Run - Final 2022 Capital Budget (prior to 2022 Audit)

	Budget	Basic Municipal Transportation Grant (BMTG)	Actual	
		Balance Forward		-137,709.09 2021 Financial Statement - (\$137,709)
2022		BMTG	0.00	
		Interest	0.00	
2022	137,709.09	Watermain - Cast iron replacement 53rd street - 48-51 avenue	137,709.09	
Total 2022 Exp	\$137,709.09	Balance	\$137,709.09	0.00 2022 Financial Statement - \$0.00

	Budget	Federal Gas Tax - FGT	Actual	
		Balance Forward		-871,830.03 2021 Financial Statement - (\$871,830)
2022		FGT - \$356,679	-356,679.00	
		0.00 Interest	0.00	
2021 CF	\$116,433.85	MSP - Type 4 Intersection -	151,590.12	
2021 CF	\$94,067.89	Mainstreet streetscape - 48-49 avenue)	1,200.40	
2021 CF	\$299,242.50	Lift station pump upgrades	8,480.68	
2022	172,537.68	Watermain - Cast iron replacement 53rd street - 48-51 avenue	172,537.68	
2022	\$0.00	Hydrovac	0.00	
Total 2021 Exp	\$682,281.92	Balance	-\$22,870.12	-894,700.15 2022 Financial Statement - \$

		Budget	Municipal Sustainability Initiative (MSI)	Actual		
			Balance Forward	\$325,400.63	-1,309,035.87	2021 Financial Statement - (\$1,361,484)
2022			2022 Operating Grant (\$)	\$0.00		
			2022 Capital Grant	-\$649,945.00		
			2022 Interest Earned	\$0.00		
Watermain replacement east of 44th street between 49-50ave - project delayed due to supply issues and telus line - Carry Forward Balance						
2021 CF	\$255,353.66		(\$239,863.86-\$24,656.34 = \$215,207.52 - Melissa - January 7, 2022	\$202,190.43		CAP13555
2021 CF	\$300,000.00		Lift station upgrade	\$13,936.29		CAP13557
2021 CF	\$149,490.00		Water reservoir pump upgrade	\$15,482.58		CAP11503
2022	\$750,000.00		44th Avenue overlay - highway 12 to 38 street	\$579,696.51		
2022	\$504,137.21		Watermain - Cast iron replacement 53rd street - 48-51 avenue	\$454,882.30		
Total 2021 Exp	\$1,958,980.87		Balance	\$616,243.11	-692,792.76	2021 Financial Statement - \$

2022 SFE (MSI and BMTG)	
2021 Financial Statement Carry Forward	
MSI	\$1,309,035.87
BMTG	\$137,709.09
2022 MSI	\$649,945.00
2022 BMTG Balance Forward	\$0.00
Total MSI & BMTG Available	<u>\$2,096,689.96</u>

Projects (MSI and BMTG)

2021 Carry Forward

\$255,353.66	Watermain replacement east of 44th street between 49-50ave	\$255,353.66
\$300,000.00	Lift station upgrade	\$300,000.00
\$149,490.00	Water reservoir pump upgrade	\$149,490.00
Total 2021 Carry Forward		
\$704,843.66		\$704,843.66

2022 Projects

	BMTG - Watermain - Cast iron replacement 53rd street - 48-51	
\$137,709.09	avenue	\$137,709.09
\$750,000.00	44th Avenue overlay - highway 12 to 38 street	\$750,000.00
\$504,137.21	Watermain - Cast iron replacement 53rd street - 48-51 avenue	\$504,137.21

Total 2022		
Capital	\$1,391,846.30	\$1,391,846.30
	Total Projects (MSI and BMTG)	\$2,096,689.96
	Balance Forward to 2022	\$0.00
	2022 MSI Balance Forward	-\$692,792.76
	2022 BMTG Balance Forward	\$0.00
		<u>-\$692,792.76</u>
		<u>-\$692,792.76</u>

Town of Stettler

2022 Reserves

31-Dec-22

January 19, 2023 - A Run - 2022 Final Capital Budget (prior to 2022 Audit)

Capital Reserves		31-Dec-19	31-Dec-20	31-Dec-21	2022 Additions	2022 Deletions	31-Dec-22
4-16-00-00-12-760	Computer	\$7,987.74	-\$0.26	\$26,899.74			\$26,899.74
4-16-00-00-24-760	Disaster Services	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-00-31-760	Chain Link Fence	\$9,646.00	\$9,646.00	\$9,646.00			\$9,646.00
4-16-00-00-43-760	Compost Bins/Pads	\$2,880.20	\$2,880.20	\$2,880.20			\$2,880.20
4-16-00-00-56-760	Cemetery	\$2,497.40	\$2,497.40	\$2,497.40			\$2,497.40
4-16-00-00-61-760	GIS System	\$6,703.29	\$6,703.29	\$6,703.29			\$6,703.29
4-16-00-01-23-760	Fire Capital	\$510,448.99	\$670,598.99	\$770,598.99	\$147,000.00	\$0.00	\$917,598.99
4-16-00-03-74-760	Senior Centre	\$19,250.00	\$19,250.00	\$19,250.00			\$19,250.00
4-16-00-01-31-760	Common Service - Equipment	\$104,565.13	\$73,188.73	\$52,172.73			\$52,172.73
4-16-00-02-32-760	Streets Improvement	\$10,200.00	\$10,200.00	\$10,200.00			\$10,200.00
4-16-00-01-33-760	Airport Capital	\$14,527.72	\$14,527.72	\$14,527.72			\$14,527.72
4-16-00-01-37-760	Drainage	\$54,581.72	\$54,581.72	\$54,581.72			\$54,581.72
4-16-00-01-74-760	Community Hall	\$33,440.71	\$0.00	\$0.00			\$0.00
4-16-00-01-77-760	Campground Expansion	\$20,986.21	\$20,986.21	\$20,986.21			\$20,986.21
4-16-00-02-77-760	ML Sport Park	\$16,418.68	\$16,418.68	\$16,418.68			\$16,418.68
4-16-00-03-32-760	Cemetery Road	\$148,342.90	\$148,342.90	\$148,342.90			\$148,342.90
4-16-00-03-73-760	Recreation Agreement	\$266,900.00	\$533,800.00	\$800,700.00	\$266,900.00		\$1,067,600.00
4-16-00-02-41-760	WTP	\$22,545.21	\$22,545.21	\$205,545.21	\$50,000.00		\$255,545.21
4-16-00-03-41-760	Water Dispensing System	\$3,220.28	\$3,220.28	\$3,220.28			\$3,220.28
4-16-00-01-42-760	Sewer capital	\$13,900.00	\$13,900.00	\$13,900.00			\$13,900.00
4-16-00-05-77-760	Downtown Park	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-04-77-760	Fishing Pier	\$8,780.00	\$8,780.00	\$8,780.00			\$8,780.00
4-16-00-07-41-760	East Industrial Loop Water	\$3,893.82	\$3,893.82	\$3,893.82			\$3,893.82
Total Capital Reserves		\$1,281,716.00	\$1,635,960.89	\$2,191,744.89	\$463,900.00	\$0.00	\$2,655,644.89

Operating Reserves		31-Dec-19	31-Dec-20	31-Dec-21	2022 Additions	2022 Deletions	31-Dec-22
4-15-00-00-21-700	RCMP Criminal Records Fee	\$69,728.38	\$70,938.20	\$62,263.70			\$62,263.70
4-15-00-00-23-700	Rescue Unit	\$155,910.16	\$180,856.90	\$213,628.68			\$213,628.68
4-15-00-00-31-700	Land Farmed Site	\$7,650.00	\$7,650.00	\$7,650.00			\$7,650.00
4-15-00-00-32-700	Walking Path	\$67,982.14	\$35,817.14	\$35,817.14			\$35,817.14
4-15-00-00-43-700	Landfill Site Maintenance	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-00-42-700	Sewer General	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-00-56-700	Perpetual Care Fund	\$51,644.08	\$55,144.08	\$66,294.08			\$66,294.08
4-15-00-00-61-700	West Stettler Planning	\$3,746.93	\$3,746.93	\$3,746.93			\$3,746.93
4-15-00-00-64-700	BOT - Community Events	\$35,663.62	\$47,609.24	\$47,609.24			\$47,609.24
4-15-00-06-64-700	BOT Events		\$3,477.98	\$3,477.98			\$3,477.98
4-15-00-00-69-700	Building Maintenance	\$35,200.00	\$37,400.00	\$39,600.00			\$39,600.00
4-15-00-00-73-700	SRC - Building Maintenance	\$9,210.47	\$9,210.47	\$9,210.47			\$9,210.47
4-15-00-00-74-700	Culture	\$126,000.00	\$128,203.17	\$126,753.17	\$15,000.00	-\$12,497.00	\$129,256.17
4-15-00-00-97-700	General	\$2,041,520.24	\$2,147,258.24	\$2,441,808.40		-\$75,050.76	\$2,366,757.64
4-16-00-01-12-760	Office Building Software	\$7,825.15	\$2,825.15	\$2,825.15			\$2,825.15
4-15-00-01-21-700	RCMP Contract	\$325,230.38	\$325,230.38	\$399,631.67			\$399,631.67
4-15-00-01-23-700	Fire - Telus Tower	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-31-700	Salt Shed	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-32-700	Street Light Replacement	\$97,899.84	\$97,899.84	\$97,899.84			\$97,899.84
4-15-00-01-64-700	Beautification	\$13,138.98	\$13,138.98	\$13,138.98			\$13,138.98
4-15-00-01-41-700	Coat Exterior Reservoir	\$40,000.00	\$40,000.00	\$40,000.00		-\$39,413.00	\$587.00
4-15-00-01-42-700	Sewer Offsite	\$286,918.90	\$286,918.90	\$286,918.90			\$286,918.90
4-15-00-01-61-700	SE Industrial Plan	\$50,000.00	\$50,000.00	\$50,000.00			\$50,000.00
4-15-00-01-66-700	Land Development	\$1,071,554.77	\$1,071,554.77	\$1,071,554.77			\$1,071,554.77

4-15-00-01-73-700	Playground Program	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-01-77-700	Tree maintenance	\$5,950.00	\$5,950.00	\$5,950.00			\$5,950.00
4-15-00-01-69-700	Health Unit	\$12,500.00	\$12,500.00	\$12,500.00			\$12,500.00
4-15-00-01-74-700	Seniors HUB	\$5,056.33	\$4,589.59	\$10,119.46			\$10,119.46
4-15-00-02-23-700	Regional Squad Unit	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-02-32-700	Gravel	\$35,300.00	\$35,300.00	\$35,300.00			\$35,300.00
4-15-00-02-61-700	Cold lake Survey	\$13,250.00	\$13,250.00	\$13,250.00			\$13,250.00
4-15-00-02-64-700	BOT - Physician Recruitment	\$0.00	\$5,491.00	\$5,491.00			\$5,491.00
4-15-00-02-73-700	SRC Projector System	\$2,712.06	\$2,712.06	\$2,712.06			\$2,712.06
4-15-00-02-77-700	Community Orchard	\$10,609.78	\$10,142.03	\$10,921.76			\$10,921.76
4-15-00-03-12-700	ARB	\$6,000.00	\$6,000.00	\$6,000.00			\$6,000.00
4-15-00-03-41-700	WTS Operations	\$81,129.09	\$129.09	\$129.09			\$129.09
4-15-00-03-61-700	Planning	\$55,000.00	\$50,223.88	\$22,936.70			\$22,936.70
4-15-00-05-64-700	Marketing Plan	\$20,000.00	\$20,000.00	\$0.00			\$0.00
4-15-00-03-64-700	Parade Float	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-04-64-700	Trade Show	\$95,007.05	\$95,007.05	\$95,007.05			\$95,007.05
4-15-00-04-77-700	In memorium	\$23,361.14	\$23,361.14	\$23,361.14			\$23,361.14
4-15-00-03-77-700	Memorial Park	\$4,864.44	\$4,864.44	\$4,864.44			\$4,864.44
4-15-00-04-32-700	Slurry Seal	\$3,942.42	\$3,942.42	\$3,942.42			\$3,942.42
4-15-00-05-41-700	Well Building	\$50,000.00	\$50,000.00	\$50,000.00			\$50,000.00
4-15-00-07-64-700	Economic Development Incentive			\$10,000.00			\$10,000.00
	Admin Sucession Planning		\$0.00	\$300,000.00			\$300,000.00
	PY - Vacation Accrual		\$0.00	\$163,058.00			\$163,058.00
	COVID Municipal Operating Support transfer (MOST)		\$607,693.00	\$198,718.75		-\$198,718.75	\$0.00
4-15-00-06-41-700	Water Plant - Desludging	\$70,000.00	\$140,000.00	\$210,000.00	\$70,000.00		\$280,000.00
4-15-00-07-41-700	Water Plant - Small Capital	\$50,000.00	\$50,000.00	\$46,374.88	\$50,000.00		\$96,374.88
Total Operating Reserves		\$5,047,506.35	\$5,762,036.07	\$6,256,465.85	\$135,000.00	-\$325,679.51	\$6,065,786.34
4-15-00-00-98-700	Utilities - Other	\$740,295.81	\$434,447.65	\$570,198.91	\$314,874.00	-\$363,461.15	\$521,611.76
4-15-00-00-96-700	Utilities - Water	\$841,502.58	\$499,292.44	\$380,696.29	\$54,007.00	-\$43,173.80	\$391,529.49
4-15-00-00-95-700	Contingency Reserve - Interim Budget - Available for Capital	\$303,847.50	\$215,346.04	\$355,417.67	\$330,690.00	-\$165,507.08	\$520,600.59
Total Interim Budget - Available for Capital (rates /tax)		\$1,885,645.89	\$1,149,086.13	\$1,306,312.87	\$699,571.00	-\$572,142.03	\$1,433,741.84
Total Operating Reserves		\$6,933,152.24	\$6,911,122.20	\$7,562,778.72	\$834,571.00	-\$897,821.54	\$7,499,528.18
Total Capital & Operating Reserves		\$8,214,868.24	\$8,547,083.09	\$9,754,523.61	\$1,298,471.00	-\$897,821.54	\$10,155,173.07

TO: Town of Stettler Council

DATE: 2023 02 07

FROM: Greg Switenky
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – JANUARY 2023

ADMINISTRATION – CAO – GREG SWITENKY

1. Meetings: Town Council, Joint Health and Safety Committee, SRC Updating Committee, and daily office staff information sharing sessions.
2. 2023-2027 Capital Budget Presentation with Council and Senior Departmental Staff.
3. 2023 Strategic Planning Session with Council and Senior Departmental Staff.
4. Review proposed new Stettler Regional Emergency Management Partnership Agreement with Director of Emergency Management (DEM).
5. Joint session with Town & County Council's and Senior Administration respecting Regional Fire Services.
6. Ongoing liaison and information sharing with County Administration; working on community development and strengthening collaborative working relationships.
7. Ongoing organizational succession planning considerations.
8. Continuous engagement with Senior Department Heads regarding situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/Ratepayer concerns.

ADMINISTRATION – ASSISTANT CAO – STEVEN GERLITZ

1. Meetings attended included: Council, Staff, Department Head, 2023 Strategic Planning Workshop, 2023 Capital Budget Workshop, Town/County Joint Council, Town Life, Operational Fire
2. Projects worked on included:
 - 2023 Tax Budget
 - 2023 Capital Budget
 - 2023 Interim Budget
 - 2022 Operating Budget (Revenue / Expense summary) (A Run) – December 31, 2022
 - 2022 Capital Budget Final Summary – (A Run) – December 31, 2022
 - 2022 Reserves – (A Run) – December 31, 2022
 - 2022 Federal / Provincial Grants update – (A Run) – December 31, 2022
 - 2022 Regional Water Final Summary – (A Run) – December 31, 2022
 - CAO Vacation coverage

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

Meetings attended: Department Head, Airport Board Meeting, Capital Budget Presentation, Strat Planning, IDP Prep meeting and County staff meeting, Town life planning,

Projects:

- Mid Town – CCC for underground work
- Shop Mechanic Apprentice – job advertisement
- security gate install at airport
- Finalization of Airport Master Plan
- Truck mounted sander purchase memo
- Design for 50 Ave water replacement, lift station at lagoons and water reservoir upgrades started.
- Backhoe recovery
- Master Servicing Study – document share with county and follow up questions
- hangar lease agreement prepared for site 6
- performance appraisal for Trans Foreman
- On Call – Jan 25-Jan 31
- AT improvements design – Hwy 56, Hwy 12 and ped crossings to 95% complete
- Re-development of highway commercial property engineering site plan comments
- Holiday season decorations and review of tree lights
- Neptune 360 transition challenges
- RFP for Receiving water body assessment

TRANSPORTATION – SARAH MCCRINDLE

- Sanded streets when needed
- Fixed signs that were knocked over
- Put year plates on the columbarium
- Put new wreaths on columbarium
- Hauled snow from the uptown area
- Hauled snow from the school area
- Hauled snow from all the arterial roads
- Hauled snow from all residential streets
- Sidewalk snow removal and sanding as needed
- Took down all the pole mounted Christmas decorations
- Took off all the decorations from the main street Christmas tree
- Cut down the main street Christmas tree
- Removed pole mounted decorations from the museum that we put up
- Dug graves and filled them as needed
- Dug cremations and filled them as needed
- Hauled snow from all the parking lots
- Employees built a bench and shelving unit for the transportation office at the shop
- Fixed solar lights at 46st 49ave that were hit by a big truck
- Put reflective tape on the new gate at the airport
- Washed up all the equipment that was used during snow removal

- Steaming and opening the tops of some catch basins after the warm weather
- RFP for the skid steer
- Ordered new pole mounted Christmas decorations to replace the 5 old ones that we are still using.

DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING

Meetings:

- SRC IT meeting
- Capital budget review
- CARA
- Strategic planning
- Rotary Spray Park planning and priorities
- Operational staff
- Town Life
- Parks & open spaces

Projects:

- Arena operations
- Oval and boarded ice surfaces
- Snow removal
- Painting upstairs at the SRC
- Ordered broom attachment for skid steer
- Zamboni radiator replacement
- Modified door latches at the campground after break-ins

DIRECTOR OF PLANNING & DEVELOPMENT – LEANN GRAHAM

1. Building Permit Activity to Date

	2023 Permits to January 31, 2023	2022 Permits to January 31, 2022
Institutional	\$0.00	\$0.00
Industrial	\$0.00	\$0.00
Commercial	\$110,000.00	\$0.00
Residential	\$50,100.00	\$399,300.00
Total	\$160,100.00	\$399,300.00

2. Projects:

- Land Sale(s)
- Floodway Review
- IDP & SE ASP
- Mid Town Estates Development
- Wellings Development
- Kneeland Development
- Land Use Bylaw Amendment
- Economic Development Committee Initiative
- Corporate Identity Initiatives
- North West ASP

- Internal Meeting Room
- Operating and Capital Budget
- IT/GIS Work Planning
- Staff Appraisals
- CAO and Administrative Matters
- AE Kennedy Maintenance
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries

3. Meetings:

- JHSC Meeting
- MPC Meetings
- IDP SE ASP
- Corporate Identity
- IT/GIS Team
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Council and Committee Meetings
- Staff and Department Head

WATER – GRANT MCQUAY

- 1) Rounds, readings, locates and meters.
- 2) Dig site repair.
- 3) Weekly cleaning of WTS sanitary tank's and CL17 analyzer bottles changed out.
- 4) Curbstop repairs
- 5) Weekly water distribution sampling for bacti and chlorine residuals.
- 6) Weekly testing for lift station emergency system.
- 7) Sewer backups
- 8) Outdoor Rinks.
- 9) Service leak repairs
- 10) Cleaned out Screen in manhole #2.
- 11) Weekly Wastewater sampling.
- 12) Weekly Wastewater treatment.
- 13) Snow removal
- 14) Water Meter changes.
- 15) Reservoir yearly Maintenance
- 16) WTS yearly Maintenance
- 17) Lift Station yearly Maintenance
- 18) Built new rack for Grader blades
- 19) Clean up in Shop

REGIONAL FIRE CHIEF – MARK DENNIS

1. Training
 - Vehicle extrication - vehicle on wheels roof removal
 - Vehicle extrication - vehicle on side strut stabilization, roof flap, patient removal driver/passenger
 - Vehicle extrication - Team approach competition timed event, vehicle on wheels stabilize /door removal using hydraulic tools and battery operated saw
2. Fire Department Operations
 - AFRRCS - project
 - Officer meeting
 - TOS capital budget meeting
 - COS budget Public discussion meeting
 - SVWS Council meeting - water rescue equipment project
 - Donalda fire station recruitment information night
 - Big Jack classic / Polar Dip discussion at Stettler Board of Trade
 - Engine 11 foam system water strainer froze - order parts for repair
 - Engine 224 out of service electrical failure/fire - order parts waiting for repair
 - Schedule front monitor repair Tender 25
 - Bar W Ranch review
 - West Ridge property management - fire alarm inspection
 - Ongoing fire fighter payroll submission, incident invoicing, incident investigations, fire cause determination submission to AB gov, Safety Codes inspections regarding fire code
 - Working on Safety Codes audit
 - 2023 budget
1. Regional Fire Department Incident Summary
 - January total incidents 23- 8 motor vehicle accidents, 1 Structure fire incident, 2 public hazard toxic spill, 6 medical assist, and 4 alarm incidents and 2 smoke/fire investigations.

WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS

1. Capital budgets have been approved for 2023. Quality Controls is ordering in equipment and prepping for the PLC Upgrade Capital Project. This project, due to supply chain issues will be completed in the second half of the year.
2. Parts are on order for the Chlorine to Sodium Hypochlorite Capital Project. This project will hopefully be completed before the spring river breakup season. This project will eliminate many safety issues with the use of chlorine gas.
3. Bagshaw electric is planning for the Emergency Power Auto Transfer Switch. We are probably looking at a midyear completion date for this project also.
4. We have been doing a test run with a new coagulant that we get from a new chemical vendor. It is working out well at this point. We have been running it for 3 weeks now. We have not had to use any caustic at all during this test run. There are many operational benefits to switching over to this coagulant. The budget benefits are not clear at this point but we will save on caustic as we are not using it.

5. One of our Capital Project vendors was up doing a demo on a new pump and suggested that we look into ammonium sulfate instead of aqua ammonia for chloramine production. Many plants here in Alberta have already made the switch. In looking at cost comparison it looks like we can reduce costs by approximately \$10,000/year or more. There are many safety issues and other costs that can also be eliminated by switching over as well. We are preparing to switch over by the time we run out of our current supply of aqua ammonia.
6. The fuses are in for our high lift pump that has been out of service for some months now. It should be back in service this week.
7. We are still waiting for the delivery of a board for the VFD for the micro filtration forwarding pump that has been out of service for some months now. No exact ETA on this part at this time.
8. The flash mixer VFD is not operational at this time as some buttons on the VFD are not operating at this time and troubleshooting cannot be carried out. Bagshaw electric will be out this week to hopefully repair the VFD.
9. Routine monthly maintenance carried out.



Greg Switenky
CAO

**TOWN OF STETTLER
TD BANK RECONCILIATION
AS OF January 31, 2023**

Net Balance at End of Previous Month	\$	867,840.64
ADD: General Receipts (summarized below)		27,514.48
Interest Earned (Prime 6.70% less 1.90% = 4.80%)		-
Investments Matured		-
SUBTOTAL		895,355.12
LESS: General Disbursements		60,614.98
Payroll		-
Investments		-
Debenture Payments		-
Returned Cheques		-
Bank Charges		538.45
SUBTOTAL		61,153.43
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	834,201.69
Balance at End of Month - Bank		845,741.52
ADD: Outstanding Deposits		14.90
LESS: Outstanding Cheques		11,554.73
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	834,201.69
INVESTMENTS:		
US Bank Account		-
SUBTOTAL		-
TOTAL CASH ON HAND AND ON DEPOSIT	\$	834,201.69

THIS STATEMENT SUBMITTED TO COUNCIL THIS 6th DAY OF February 2023

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	2,857
4	Utility	AR	9,660
5			
6	Other		14,997
7		Total	27,514

**TOWN OF STETTLER
CU BANK RECONCILIATION for Vision Credit Union
AS OF JANUARY 31, 2023**

Net Balance at End of Previous Month	\$	11,361,399.40
ADD: General Receipts (summarized below)		1,375,459.26
Interest Earned (Prime 6.70% less 1.60% = 5.10%)		47,980.69
Investments Matured		-
SUBTOTAL		12,784,839.35
LESS: General Disbursements		765,826.37
Payroll		280,799.99
Investments		-
Debenture Payments		-
Returned Cheques		2,084.08
Bank Charges		359.28
SUBTOTAL		1,049,069.72
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	11,735,769.63

Balance at End of Month - Bank		11,904,497.57
ADD: Outstanding Deposits		136,145.22
LESS: Outstanding Cheques		304,873.16
		304,873.16
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	11,735,769.63

INVESTMENTS:

US Bank Account		500,178.10
US Bank Interest		141.79
SUBTOTAL		500,319.89
TOTAL CASH ON HAND AND ON DEPOSIT	\$	12,236,089.52

THIS STATEMENT SUBMITTED TO COUNCIL THIS 6th DAY OF February, 2023

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	288,024
4	Utility	AR	249,664
5	Stettler Waste	Requisition	6,465
6	SRC	Ice Rental	29,234
7	Library	Salary Reversal	35,939
8	BOT	Salary Reversal	26,813
9	County of Stettler	Fire Agreement	155,316
10	County of Stettler	Comm Resource Officer	59,229
11	Gov't of AB	Alberta Transportation	33,313
12	Gov't of AB	FCSS	39,287
13	AE Kennedy	Rent	17,186
14	Clearview	Comm Resource Officer	24,000
15	Shirley McLellan	Water	52,372
16	Atco Electric	Franchise Fee	73,244
17	Apex	Franchise Fee	116,828
18	Other		168,545
19		Total	1,375,459

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76530	76541
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Land Titles	76530	2023-01-13	\$22.00

Invoice Description	Invoice Number	Invoice Amount	
Eng Admin/Office Admin Search	2022.12.31	\$22.00	

Canada Post Corporation	76531	2023-01-13	\$1,037.67

Invoice Description	Invoice Number	Invoice Amount	
Office 2022 Tax Notice Postage	9850590043	\$1,037.67	

Fastimes Towing	76532	2023-01-13	\$393.75

Invoice Description	Invoice Number	Invoice Amount	
Trans Tow Tandem #86 to Shop	4413	\$393.75	

Greasely Bear Services	76533	2023-01-13	\$630.00

Invoice Description	Invoice Number	Invoice Amount	
SRC Kitchen Exhaust Cleaning	1490	\$630.00	

Loop	76534	2023-01-13	\$246.75

Invoice Description	Invoice Number	Invoice Amount	
Computer Business Directory Re	L-206	\$246.75	

Purolator Courier Ltd.	76535	2023-01-13	\$537.23

Invoice Description	Invoice Number	Invoice Amount	
Fire/WTP/Water Trans Freight	452087231	\$537.23	

Receiver General for Canada	76536	2023-01-13	\$68,859.55

Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP01-23	\$59,502.73	
Town Tax Remittance	PP01-23.	\$4,109.83	
BOT Tax Remittance	PP01-23.BOT	\$2,379.89	
Library Tax Remittance	PP01-23.LIBRAR	\$2,867.10	

Receiver General for Canada	76537	2023-01-13	\$327.23

Invoice Description	Invoice Number	Invoice Amount	
Garnishee	PP01-23	\$327.23	

Safety Codes Council	76538	2023-01-13	\$75.00

Invoice Description	Invoice Number	Invoice Amount	
Shop Sliptank Permit	0002778	\$75.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler Muffler 2003 Ltd.	76539	2023-01-13	\$76.31

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Level Inductor Pip	9660	\$76.31	

Tru-Fence	76540	2023-01-13	\$4,200.00

Invoice Description	Invoice Number	Invoice Amount	
Airport Install Security Gate	2980	\$4,200.00	

Utility Safety Partners	76541	2023-01-13	\$1,585.68

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Annual Member Fee	IN175675	\$1,585.68	

Total Cheques			\$77,991.17
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76542	76566
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Active Network	76542	2023-01-27	\$959.35

Invoice Description		Invoice Number	Invoice Amount

P&L Jan Software Maintenance		4200011970	\$959.35

Alberta Development Officers A	76543	2023-01-27	\$250.00

Invoice Description		Invoice Number	Invoice Amount

P&D 2023 ADOA Membership Fees		23-250	\$125.00
P&D 2023 ADOA Membership Fees		23-258	\$125.00

Algae Control Canada	76544	2023-01-27	\$13,954.50

Invoice Description		Invoice Number	Invoice Amount

Sewer Chemicals		INV-20557	\$13,954.50

ATCO Electric Ltd.	76545	2023-01-27	\$707.21

Invoice Description		Invoice Number	Invoice Amount

Street Light Replace 100 WHPS		3015642	\$707.21

Canada Post Corporation	76546	2023-01-27	\$2,106.21

Invoice Description		Invoice Number	Invoice Amount

Office Business Licenses/Tax N		9852821511	\$1,992.22
Office Tax Notices		9853606594	\$113.99

Consignment Closet	76547	2023-01-27	\$64.43

Invoice Description		Invoice Number	Invoice Amount

Water Refund Util AC Cr Bal		2023.01.24	\$64.43

Gendre Construction Inc.	76548	2023-01-27	\$525.00

Invoice Description		Invoice Number	Invoice Amount

Sewer used Digging Bucket		3091	\$525.00

Innov8 Digital Solutions	76549	2023-01-27	\$119.95

Invoice Description		Invoice Number	Invoice Amount

P&L 12.06-01.05 Photocopies		IN386302	\$119.95

Jo's Concrete Services Ltd.	76550	2023-01-27	\$13,654.68

Invoice Description		Invoice Number	Invoice Amount

2022 Sidewalk Rep Holdback Rel		PP#2-2022	\$13,654.68

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Linde Canada	76551	2023-01-27	\$164.57
Invoice Description	Invoice Number	Invoice Amount	
Pool 2023 Cylinder Lease	33238280	\$164.57	
Mullen Trucking Corp	76552	2023-01-27	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
Wtr Refund Util AC Credit Bal	2023.01.11	\$100.00	
Noratek Solutions INC.	76553	2023-01-27	\$1,256.85
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt Fire Reporter License	C37108	\$1,256.85	
Notman, Stephen	76554	2023-01-27	\$71.69
Invoice Description	Invoice Number	Invoice Amount	
Fire Incident 22-248 Meals	2022.12.24	\$71.69	
Oag, William	76555	2023-01-27	\$115.00
Invoice Description	Invoice Number	Invoice Amount	
Tax Refund Jan TXDD Payment	2023.01.06	\$115.00	
Ornamental Bronze Limited	76556	2023-01-27	\$543.90
Invoice Description	Invoice Number	Invoice Amount	
Cemetery Niche Wreath Plate	103385	\$543.90	
Purolator Courier Ltd.	76557	2023-01-27	\$376.83
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt/Tran/Water/WTP Freigh	452378572	\$376.83	
Receiver General for Canada	76558	2023-01-27	\$61,357.29
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP02-23	\$52,601.24	
Town Tax Remittance	PP02-23.	\$3,502.60	
BOT Tax Remittance	PP02-23.BOT	\$2,379.89	
Library Tax Remittance	PP02-23.LIBRAR	\$2,873.56	
Receiver General for Canada	76559	2023-01-27	\$327.23
Invoice Description	Invoice Number	Invoice Amount	
Garnishee	PP02-23	\$327.23	
Sharebear Playschool	76560	2023-01-27	\$500.00
Invoice Description	Invoice Number	Invoice Amount	
PR-Bartending for Staff Holida	2022.11.18	\$500.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler Waste Management	76561	2023-01-27	\$101,184.00

Invoice Description		Invoice Number	Invoice Amount
Jnt Landfill 4th Qtr Requisit		SWM0003592	\$101,184.00

Stielow Canada Inc.	76562	2023-01-27	\$290.72

Invoice Description		Invoice Number	Invoice Amount
Computer Postage Machine Ink		83396	\$290.72

Town of Stettler - Petty Cash	76563	2023-01-27	\$308.70

Invoice Description		Invoice Number	Invoice Amount
A/P Lotto/Postage/Customer Ref		2023.01.12	\$308.70

UPS Canada	76564	2023-01-27	\$114.58

Invoice Description		Invoice Number	Invoice Amount
Fire Joint Frieght		0000EX6691532	\$114.58

Wells, Tyler	76565	2023-01-27	\$2,373.02

Invoice Description		Invoice Number	Invoice Amount
Tax Refund Payment made in err		2023.01.24	\$2,373.02

Woody's Automotive Ltd.	76566	2023-01-27	\$252.93

Invoice Description		Invoice Number	Invoice Amount
Fire Gage Cable/Terminal Lead		800464	\$57.06
Shop Cable Ties		799117	\$6.79
Shop Nitrile Gloves		801145	\$83.98
Trans Seals for Tandem #86		799791	\$2.66
WTP Agriculture Belt		800911	\$102.44

		Total Cheques	\$201,678.64
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76567	76567
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Gadsby Farming	76567	2023-01-27	\$819.00

Invoice Description	Invoice Number	Invoice Amount	

Sewer Bucket ears for Lagoon	2023.01.27	\$819.00	

	Total Cheques		\$819.00
		=====	

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76568	76575
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Active Network	76568	2023-02-03	\$1,429.57

Invoice Description		Invoice Number	Invoice Amount

P&L Feb Subscription Installme		4200012027	\$959.35
P&L Office Supplies		22022269	\$470.22

Alberta Municipalities	76569	2023-02-03	\$6,827.94

Invoice Description		Invoice Number	Invoice Amount

Council 2023 AUMA Membership		20230162	\$6,827.94

Alberta Prairie Steam Tours	76570	2023-02-03	\$550.00

Invoice Description		Invoice Number	Invoice Amount

2023 Train Schedule Advertisin		10.2023 AD	\$550.00

Cal-Trac Contracting Ltd.	76571	2023-02-03	\$6,241.20

Invoice Description		Invoice Number	Invoice Amount

Snow Removal Jan Grader Rental		304095	\$6,241.20

Entandem	76572	2023-02-03	\$208.51

Invoice Description		Invoice Number	Invoice Amount

Other Progrms 2023 Recreationa		283057	\$208.51

Klay Tate Productions	76573	2023-02-03	\$525.00

Invoice Description		Invoice Number	Invoice Amount

OtherEvents FamilyDay Carnival		2023.01.26.DEP	\$525.00

Penner, Amber	76574	2023-02-03	\$31.80

Invoice Description		Invoice Number	Invoice Amount

Water Refun Util AC Cr Bal		2023.01.27	\$31.80

Ward, Lee Anne	76575	2023-02-03	\$150.06

Invoice Description		Invoice Number	Invoice Amount

Water Refund Util AC Cr Bal		2023.01.27	\$150.06

Total Cheques			\$15,964.08
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005598	EFT0005619
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0005598	2023-01-17	\$14,306.76

Invoice Description	Invoice Number	Invoice Amount	
Bylaw Jan Enforcement	11990	\$14,306.76	

APEX Supplementary Pension Pla	EFT0005599	2023-01-17	\$362.81

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan Tru	PP01-23	\$362.81	

Bemoco Land Surveying Ltd.	EFT0005600	2023-01-17	\$1,575.00

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Legal Surveyor Loc	51699	\$1,575.00	

Bhimani, Akbar	EFT0005601	2023-01-17	\$1,186.50

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Maintain & Trouble	001	\$1,186.50	

Brenntag Canada Inc.	EFT0005603	2023-01-17	\$3,784.20

Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals & Drum Deposit	46615510	\$4,414.20	

Brownlee LLP	EFT0005604	2023-01-17	\$664.23

Invoice Description	Invoice Number	Invoice Amount	
Bylaw Compliance Enforcement	542213	\$664.23	

C & S Disposal	EFT0005605	2023-01-17	\$24,533.43

Invoice Description	Invoice Number	Invoice Amount	
Dec 2022 Waste & Recycling Col	3736	\$24,533.43	

Canadian Union of Public Emplo	EFT0005606	2023-01-17	\$660.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP01-23	\$660.00	

Glover International Trucks Lt	EFT0005607	2023-01-17	\$1,078.03

Invoice Description	Invoice Number	Invoice Amount	
Trans Air Control valve #86	370700	\$635.36	
Trans Coolant Pipes Tandem #86	370705	\$442.67	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
GT Hydraulic & Bearing	EFT0005608	2023-01-17	\$3,365.99
Invoice Description	Invoice Number	Invoice Amount	
Shop New Battery for Gas Tank	000-385637	\$3,365.99	
Hach Sales & Service Ltd.	EFT0005609	2023-01-17	\$40.69
Invoice Description	Invoice Number	Invoice Amount	
WTP Lab Supplies	309914	\$40.69	
Heartland Overdoor	EFT0005610	2023-01-17	\$1,697.61
Invoice Description	Invoice Number	Invoice Amount	
Shop 5 New Gate Remotes/Spring	2022-256	\$1,697.61	
Heartland Promotions Inc.	EFT0005611	2023-01-17	\$73.50
Invoice Description	Invoice Number	Invoice Amount	
HBC 2 Tree Clipping Signs	695	\$73.50	
Howe, Kelly	EFT0005612	2023-01-17	\$27.50
Invoice Description	Invoice Number	Invoice Amount	
WTP - Payroll	PP01-23	\$27.50	
IJD Inspections Ltd.	EFT0005613	2023-01-17	\$444.15
Invoice Description	Invoice Number	Invoice Amount	
P&D Building Permits	12-2022	\$444.15	
NextGen Automation	EFT0005614	2023-01-17	\$631.38
Invoice Description	Invoice Number	Invoice Amount	
Office/Water Billing Photocopi	463112	\$631.38	
Rollies Vac Systems	EFT0005615	2023-01-17	\$336.00
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	22362	\$336.00	
Stettler Dads Services	EFT0005616	2023-01-17	\$1,500.00
Invoice Description	Invoice Number	Invoice Amount	
Water Billing Dec Meter Reader	2022-5	\$1,500.00	
Stettler Regional Board of Tra	EFT0005602	2023-01-17	\$100,000.00
Invoice Description	Invoice Number	Invoice Amount	
BOT Grant	2023-1	\$100,000.00	
Stingray Radio Inc.	EFT0005617	2023-01-17	\$620.55
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Advertising	470483-12	\$546.00	
Misc Department Advertising	470483-13	\$74.55	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Tagish Engineering Ltd.	EFT0005618	2023-01-17	\$13,080.98
=====			
	Invoice Description	Invoice Number	Invoice Amount

	TS110-Hwy 12 Rehab 50th-59th	19596	\$3,816.48
	TS111-Hwy 56 Rehab 52 to 57 St	19597	\$2,952.37
	TS112-Hwy 12 & Ped Cross	19598	\$3,210.07
	TS113-Hwy 56 & 50 Ave/Ped Cros	19599	\$3,102.06

WTS Manufacturing & Sales Inc.	EFT0005619	2023-01-17	\$1,068.57
	Invoice Description	Invoice Number	Invoice Amount

	Water Trans Level Indicator St	3239	\$63.59
	Water Steel for Shelves	3240	\$1,004.98

	Total Cheques		\$171,037.88
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005620	EFT0005653
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Action Plumbing & Excavating	EFT0005620	2023-01-31	\$552.30

Invoice Description	Invoice Number	Invoice Amount	

Sewer Replace CC Riser & Key	W39310	\$552.30	

Ainsworth Inc.	EFT0005621	2023-01-31	\$1,885.01

Invoice Description	Invoice Number	Invoice Amount	

Pool Facility Software Mainten	SCPAY0125622	\$1,885.01	

APEX Supplementary Pension Pla	EFT0005622	2023-01-31	\$362.81

Invoice Description	Invoice Number	Invoice Amount	

Supplementary Pension Plan Tr	PP02-23	\$362.81	

Automated Aquatics Canada Ltd.	EFT0005623	2023-01-31	\$3,420.69

Invoice Description	Invoice Number	Invoice Amount	

Pool Facility C02 Solenoid Val	0000108320	\$339.99	
Pool Facility 24 Outlet Covers	00000108336	\$3,080.70	

Bagshaw Electric Ltd.	EFT0005624	2023-01-31	\$2,620.73

Invoice Description	Invoice Number	Invoice Amount	

WTP Replace Light Bulbs	W13141	\$878.85	
WTP Install Line Reactor for	W13143	\$953.66	
SRC Zamboni Propane	IC041232	\$595.77	
Parks Skate Board Lights Repai	W13142	\$192.45	

Barros, Cheryl	EFT0005625	2023-01-31	\$41.96

Invoice Description	Invoice Number	Invoice Amount	

Council Trvl & Sub Community B	2023.01.11	\$41.96	

Black Press Group Ltd.	EFT0005626	2023-01-31	\$1,261.57

Invoice Description	Invoice Number	Invoice Amount	

Office and P&D Advertising	34363796	\$1,261.57	

Bounty Onsite Inc.	EFT0005627	2023-01-31	\$1,153.93

Invoice Description	Invoice Number	Invoice Amount	

SRC Janitor Supplies	001-135834	\$226.20	
SRC Janitor Supplies	001-135857	\$927.73	

Brugman, Etienne J. L.	EFT0005628	2023-01-31	\$390.79

Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Service Awards Supp	2022.12.17	\$390.79	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Canadian Union of Public Emplo	EFT0005629	2023-01-31	\$632.50
Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP02-23	\$632.50	
Canoe Procurement Group of Can	EFT0005630	2023-01-31	\$2,862.93
Invoice Description	Invoice Number	Invoice Amount	
Trans Sign Materials & Freight	AB146845	\$1,391.31	
Trans Battery Pass Through#182	AB146260	\$120.33	
Trans Crankcase Breather Filte	AB146917	\$53.42	
Trans Parking Lot Sign & Mater	AB146846	\$56.67	
Water New Tires unit #34	AB145406	\$1,120.81	
SRC Blades for T-300	AB145615	\$120.39	
Center Ice Concession	EFT0005631	2023-01-31	\$1,184.40
Invoice Description	Invoice Number	Invoice Amount	
PR Staff Appreciation Lunch	194	\$1,058.40	
HBC Meeting Lunch	193	\$126.00	
Clearview Public Schools	EFT0005632	2023-01-31	\$2,438.87
Invoice Description	Invoice Number	Invoice Amount	
Joint Office Dec Expenses	6787	\$2,438.87	
County of Stettler	EFT0005633	2023-01-31	\$42,473.04
Invoice Description	Invoice Number	Invoice Amount	
Disaster Services Services	COS006703	\$38,688.04	
Emergency Response 22-014	IVC039088	\$1,625.00	
Emergency Response 22-178	IVC040619	\$1,300.00	
Fire Hall 2022 IT Services	COS006714	\$860.00	
Dennis, Mark	EFT0005634	2023-01-31	\$163.68
Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt 12-iCloud 2TB Storage	2022.12.31	\$163.68	
eCompliance Management Solutio	EFT0005635	2023-01-31	\$8,869.13
Invoice Description	Invoice Number	Invoice Amount	
eCompliance Annual Subscript	INV19056	\$8,869.13	
Gateway Mechanical Services In	EFT0005636	2023-01-31	\$1,046.50
Invoice Description	Invoice Number	Invoice Amount	
SRC Mid Season Service	709723	\$1,046.50	
Heartland Express	EFT0005637	2023-01-31	\$290.56
Invoice Description	Invoice Number	Invoice Amount	
Shop Freight	14017	\$107.64	
Shop Freight	14067	\$182.92	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Heartland Glass Ltd.	EFT0005638	2023-01-31	\$283.45
Invoice Description	Invoice Number	Invoice Amount	
Shop New Main Door Key Pad	107839	\$283.45	
IJD Inspections Ltd.	EFT0005639	2023-01-31	\$416.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Electrical Permit	ST23-003E	\$260.00	
P&D Electrical Permit	ST23-006E	\$156.00	
J. T. Auto Body Ltd.	EFT0005640	2023-01-31	\$677.06
Invoice Description	Invoice Number	Invoice Amount	
Admin Damage Claims #12	23318	\$677.06	
Keiths Refrigeration	EFT0005641	2023-01-31	\$4,695.96
Invoice Description	Invoice Number	Invoice Amount	
Health Unit Service Call RTU	22377	\$252.00	
Com Hall Service Call RTU Trou	22330	\$2,795.18	
WTP Makeup Air Unit Repair	22405	\$1,648.78	
Marmit Plastics Inc.	EFT0005642	2023-01-31	\$11,432.62
Invoice Description	Invoice Number	Invoice Amount	
WTP 2-1000 Gal& 1-300 Gal Tank	25653	\$11,432.62	
Municipal Property Consultants	EFT0005643	2023-01-31	\$6,918.27
Invoice Description	Invoice Number	Invoice Amount	
Assessor Jan 2023	17165	\$6,918.27	
Peavey Mart	EFT0005644	2023-01-31	\$31.48
Invoice Description	Invoice Number	Invoice Amount	
Parks Jerry Can	2001432003	\$31.48	
Stettler & District Handibus	EFT0005647	2023-01-31	\$408.46
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage Dec Utilities	3816	\$408.46	
Stettler & District Senior	EFT0005645	2023-01-31	\$7,000.00
Invoice Description	Invoice Number	Invoice Amount	
Senior Hub Expenses	2023.01.18	\$7,000.00	
Stettler Agri-Centre	EFT0005646	2023-01-31	\$25.10
Invoice Description	Invoice Number	Invoice Amount	
Park 2 Stroke Oil	21860S	\$25.10	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler Telephone Answering S	EFT0005648	2023-01-31	\$136.50

Invoice Description	Invoice Number	Invoice Amount	
WTP Jan Working Alone Monitor	158	\$136.50	

Trinus Technologies Inc	EFT0005649	2023-01-31	\$1,575.00

Invoice Description	Invoice Number	Invoice Amount	
Pool 10 email exchange CALS	R80062-37319	\$1,575.00	

Vereburn Supply Ltd.	EFT0005650	2023-01-31	\$1,323.00

Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt 7 Therapy Flow Regula	33666	\$1,323.00	

Wet Water Industries Ltd.	EFT0005651	2023-01-31	\$106.19

Invoice Description	Invoice Number	Invoice Amount	
Fire Jnt Service Wtr Treatment	AR44254	\$29.30	
Fire Jnt Jan Wtr Treat Equip	AR44710	\$76.89	

WTS Manufacturing & Sales Inc.	EFT0005652	2023-01-31	\$3,360.00

Invoice Description	Invoice Number	Invoice Amount	
SRC/Parks/Lions/West Picnic	3273	\$3,360.00	

Yost, Dustin & Maria Cristine	EFT0005653	2023-01-31	\$1,880.00

Invoice Description	Invoice Number	Invoice Amount	
Com Hall Jan Janitor	2023.01.01	\$1,800.00	
Com Hall Extra Clean Dec 31st	2022.12.31	\$80.00	

Total Cheques			\$111,920.49
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0005654	EFT0005669
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Barnes, Roger	EFT0005654	2023-02-07	\$25.00

Invoice Description		Invoice Number	Invoice Amount

SRC Feb Phone Allowance		2023.02.01	\$25.00

Capital Power	EFT0005655	2023-02-07	\$103,227.45

Invoice Description		Invoice Number	Invoice Amount

Dec Power Bill		5177565	\$94,597.87
Affiliate Dec Power Bill		5177558	\$8,629.58

Dahl, Steven	EFT0005656	2023-02-07	\$50.00

Invoice Description		Invoice Number	Invoice Amount

Shop Feb Tool Allowance		2023.02.01	\$50.00

Dodd, Sonia	EFT0005657	2023-02-07	\$125.00

Invoice Description		Invoice Number	Invoice Amount

Admin/Pool Feb Cell/Trvl Allow		2023.02.01	\$125.00

Dolan, Lori	EFT0005658	2023-02-07	\$25.00

Invoice Description		Invoice Number	Invoice Amount

Pool Feb Phone Allowance		2023.02.01	\$25.00

Gerlitz, Steven	EFT0005659	2023-02-07	\$100.00

Invoice Description		Invoice Number	Invoice Amount

Admin/Office Feb Cell/Trvl All		2023.02.01	\$100.00

Graham, Leann	EFT0005660	2023-02-07	\$175.00

Invoice Description		Invoice Number	Invoice Amount

P&D Feb Cell & Travel Allowanc		2023.02.01	\$175.00

Jeremy Verhoven Trucking	EFT0005661	2023-02-07	\$4,231.50

Invoice Description		Invoice Number	Invoice Amount

Snow Removal Supply Truck &		1939	\$4,231.50

Leckie, Neil	EFT0005662	2023-02-07	\$25.00

Invoice Description		Invoice Number	Invoice Amount

Pool Feb Cell Allowance		2023.02.01	\$25.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Peterson, Chase	EFT0005663	2023-02-07	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Pool Feb Cell Allowance	2023.02.01	\$25.00	

Robbins, Brad	EFT0005664	2023-02-07	\$100.00

Invoice Description	Invoice Number	Invoice Amount	
P&L Feb Travel Allowance	2023.02.01	\$100.00	

Standage, Maddie	EFT0005665	2023-02-07	\$150.00

Invoice Description	Invoice Number	Invoice Amount	
P&D Feb Travel Allowance	2023.02.01	\$150.00	

Stettler Dads Services	EFT0005666	2023-02-07	\$1,500.00

Invoice Description	Invoice Number	Invoice Amount	
Water Billing Jan Meter Reader	2023-1	\$1,500.00	

Switenky, Greg	EFT0005667	2023-02-07	\$370.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Office Feb Cell & Trl Al	2023.02.01	\$370.00	

Tundra Process Solutions Ltd.	EFT0005668	2023-02-07	\$1,979.25

Invoice Description	Invoice Number	Invoice Amount	
WTP Lab Supplies	IN-118016.	\$1,979.25	

Wally's Backhoe Services Ltd.	EFT0005669	2023-02-07	\$16,973.26

Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Push up Snow Dump	1905	\$7,636.13	
Snow Removal Tandem to Haul Sn	1906	\$1,443.75	
Snow Removal Push up snow dump	1909	\$6,129.38	
Roads Jan Backhoe Rental	1908	\$1,764.00	

Total Cheques			\$129,081.46
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000619	ONL0006623
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000619	2023-01-27	\$47,606.01

	Invoice Description	Invoice Number	Invoice Amount

	Joint Office Dec Gas Bill	202212-3693	\$2,480.26
	Fire Joint Dec Gas Bill	202212-3687	\$1,778.60
	Town Shop Dec Gas Bill	202212-3694	\$1,707.58
	Airport Dec Gas Bill	202212-3686	\$443.74
	WTP Dec Gas Bill	202212-3689	\$11,635.33
	Water Trans Dec Gas Bill	202212-3684	\$448.50
	Sewer 1 Dec Gas Bill	202212-3685	\$559.83
	Sewer 2 Dec Gas Bill	202212-3692	\$332.08
	SRC & Pool Dec Gas Bill	202212-3691	\$26,973.64
	Com Hall Dec Gas Bill	202212-3690	\$924.19
	Parks Lions Dec Gas Bill	202212-3688	\$321.76
	Gear Up Dec Gas Bill	202212-3679	\$0.50

Poulin's Professional Pest Con	ONL000620	2023-01-27	\$354.94
	Invoice Description	Invoice Number	Invoice Amount

	WTP Monthly Pest Control	1538032	\$198.45
	SRC Monthly Pest Control	1538000	\$156.49

Shaw Cable	ONL000621	2023-01-27	\$73.50
	Invoice Description	Invoice Number	Invoice Amount

	Com Hall Feb 17 to Mar 16 Wifi	2023.01.17	\$73.50

Shaw Cable	ONL000622	2023-01-27	\$288.75
	Invoice Description	Invoice Number	Invoice Amount

	SRC Feb 15 to Mar 14 WiFi	2023.01.15	\$288.75

Shaw Cablesystems GP	ONL000623	2023-01-27	\$109.15
	Invoice Description	Invoice Number	Invoice Amount

	Fitness Area Feb Cable TV	2023.01.01	\$109.15

	Total Cheques		\$48,432.35
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000624	ONL000624
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Collabria Payment Processing	ONL000624	2023-02-03	\$12,457.76

Invoice Description	Invoice Number	Invoice Amount	

Park Facility Membership Regis	2023.01.13.761	\$463.05	
P&L Postage	2023.01.13.765	\$22.55	
BOT Corp Visa	2023.01.13.BOT	\$2,054.89	
Fitness Area Special Event Sup	2023.01.13.751	\$125.49	
Fire Joint AFCA Membership Fee	2023.01.13.753	\$189.00	
P&L Cards/3 Extension Cords	2023.01.13.764	\$687.09	
Fire Joint Paint Can/LED Lamps	2023.01.13.755	\$1,497.71	
SRC Cleaning Supplies	2023.01.13.752	\$11.37	
Pool Changing Table/Freight	2023.01.13.756	\$1,167.53	
Water Trans Asset Management	2023.01.13.763	\$342.80	
WTP AWWOA Annual Membership	2023.01.13.767	\$111.44	
Bylaw Lunch/Computer Tech Work	2023.01.13.759	\$1,155.34	
Shop AWWA Membership/Fee	2023.01.13.766	\$563.42	
Admin AB Municipal Tax Members	2023.01.13.760	\$195.00	
Admin Staff Recognition Event	2023.01.13.758	\$1,364.65	
Snow Removal Baldes & Curb	2023.01.13.754	\$2,506.43	
Total Cheques			----- \$12,457.76 -----

MINUTES OF THE REGULAR AND ORGANIZATIONAL STETTLE WASTE MANAGEMENT AUTHORITY MEETING HELD ON FRIDAY, DECEMBER 16, 2022 AT 10:00 A.M., IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLE NO. 6 ADMINISTRATION BUILDING, STETTLE, ALBERTA AND VIA TELECONFERENCE.

PRESENT: Paul McKay, County of Stettler Councillor
Ernie Gendre, County of Stettler Councillor (Chairperson)
Kurt Baker, Town of Stettler Councillor
Cheryl Barros, Town of Stettler (Vice Chairperson)
Clark German, Village of Big Valley
Rick Nelson, Village of Donalda
Dan Hiller, Summer Village of Rochon Sands
(Executive Committee Member)
Mark Fox, Stettler Member at Large
Grace Fix, Recycling Representative
(Heartland Beatification Committee)

Other: Rene Doucette, Manager/SWMA Representative
Greg Switenky, Town of Stettler CAO
Larry Clarke, County of Stettler Reeve
Sean Nolls, Town of Stettler Councillor
Yvette Cassidy, County of Stettler CAO (SWMA CAO)
Christa Cornelssen, Director of Corporate Services
Andrew Brysiuk, Director of Municipal Services
Michelle Hoover, Legislative Assistant

ABSENT: Bill Sanchuck, Summer Village of White Sands

CALL TO ORDER

The meeting was called to order at 10:03 a.m., Friday, December 16, 2022 by Chairperson Ernie Gendre.

AGENDA ADDITIONS AND APPROVAL

59.12.16.22 Moved by Kurt Baker

“that the December 16, 2022 agenda for the Stettler Waste Management Authority Meeting be approved with the following addition:
8.0 Technical Memo”

Carried Unanimously

MINUTE APPROVAL

60.12.16.22 Moved by Cheryl Barros

“that the September 27, 2022 Stettler Waste Management Authority Meeting minutes be approved as presented.”

Carried Unanimously

Outgoing Chairperson Ernie Gendre passed the meeting over to Andrew Brysiuk for elections of officers.

ORGANIZATIONAL ITEMS

Appointment of Chair:

Andrew Brysiuk called for nominations of Chairperson.
Kurt Baker nominated Cheryl Barros.
Andrew Brysiuk called for nominations a second time.

Andrew Brysiuk called for nominations a third and final time.

- 61.12.16.22 Moved by Kurt Baker**
“that Cheryl Barros be appointed as Chairperson for the Stettler Waste Management Authority.” Carried Unanimously

Appointment of Vice-Chair:

Andrew Brysiuk called for nominations of Vice Chairperson.

Ernie Gendre nominated Paul McKay.

Andrew Brysiuk called for nominations a second time.

Andrew Brysiuk called for nominations a third and final time.

- 62.12.16.22 Moved by Ernie Gendre**
“that Paul McKay be appointed as Vice Chairperson for the Stettler Waste Management Authority.” Carried Unanimously

Appointment of Representatives:

- 63.12.16.22 Moved by Dan Hiller**
“that Mark Fox be appointed as a Member-At-Large for the Stettler Waste Management Authority.” Carried Unanimously

- 64.12.16.22 Moved by Clark German**
“that Grace Fix be appointed as the Heartland Beautification Committee representative for the Stettler Waste Management Association.” Carried Unanimously

Appointment of Chief Administrative Officer:

- 65.12.16.22 Moved by Paul McKay**
“that the Stettler Waste Management Authority confirm the appointment of Stettler County's Chief Administrative Officer Yvette Cassidy as Chief Administrative Officer.” Carried Unanimously

Signing Authority:

- 66.12.16.22 Moved by Gendre**
“that Stettler Waste Management Authority’s Signing Authority be one of Chairperson Cheryl Barros, Vice Chairperson Paul McKay, Appointed Representative Kurt Baker or Appointed Representative Ernie Gendre and the SWMA Chief Administrative Officer Yvette Cassidy, Director of Municipal Services Andrew Brysiuk or Director of Communications Niki Thorsteinsson.” Carried Unanimously

Andrew Brysiuk passed the meeting over to new Chairperson Cheryl Barros.

DELEGATIONS

- 67.12.16.22 Moved by Grace Fix**
“that the Stettler Waste Management Manager’s Verbal Report be received for information.” Carried Unanimously

FINANCIALS

Payment Register, Reserves, Bank Reconciliation Reports, and Year-to-Date Budget:

- 68.12.16.22 Moved by Dan Hiller**

“that the Stettler Waste Management Authority’s payments Register for the payments posted between September 1 and November 30, 2022; the Bank Reconciliation and Reserves for the periods ending August 31, September 30 and October 31, 2022 (all attached and forming part of these minutes) Reports to be approved as presented.”

Carried Unanimously

69.12.16.22 Moved by Kurt Baker

“that the Stettler Waste Management Authority’s Year to Date Budget for the month ending October 31, 2022, attached and forming part of these minutes, be approved as presented.”

Carried Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES

NEW BUSINESS

Technical Memo:

CAO Cassidy and Rene Doucette met with AE Representatives on December 15, 2022 to discuss the results of the recent audit Post-Closure Audit Review. There were concerns that the Post-Closure Reserve is weak, and they recommended a 3-dollar requisition increase as of January 1, 2023. AE will be a delegation during the March SWMA meeting.

70.12.16.22 Moved by Kurt Baker

“to accept the memorandum for information; and to defer the decision on the 3-dollar increase until the AE Presentation at the March 2023 Stettler Waste Management Authority meeting.”

Carried Unanimously

Budget:

71.12.16.22 Moved by Kurt Baker

“that the Stettler Waste Management Authority approve the amended 2023-2027 budget as proposed by Administration; removing the cost of a three-quarter ton truck from the 2023 budget and reallocating the funds to the Post-Closure Reserve”

Carried Unanimously

Cost of Living Allowance:

72.12.16.22 Moved by Ernie Gendre

“that the Stettler Waste Management Authority approve a Cost of Living Increase of 3% as of January 1, 2023.”

Carried Unanimously

Rate Schedule Policy:

73.12.16.22 Moved by Paul McKay

“that the Stettler Waste Management Authority approve a \$5 increase across all rate categories as of January 1, 2023.”

Carried Unanimously

Requisition:

74.12.16.22 Moved by Ernie Gendre

“that the Stettler Waste Management Authority approve the proposed requisition increase of \$4 per capita, making the rate \$72 per capita for 2023.”

Carried Unanimously

Funding Formula:

75.12.16.22 Moved by Dan Hiller

“that the Funding Formula discussion be tabled until Friday, March 24, 2023, so that the partners can discuss the modification with their Councils.”

Carried Unanimously

Payment Options:

76.12.16.22 Moved by Grace Fix

“that the Stettler Waste Management Authority approve adding an option to accept online credit card payments through a third-party service, with the cost of the fees associated paid by the user.”

Carried Unanimously

REPORTS:

Stettler SWMA Alberta November 2022 LCA:

77.12.16.22 Moved by Ernie Gendre

“that the Stettler Waste Management Authority accept the November 2022 LCA for information.”

Carried Unanimously

Recycling Report:

78.12.16.22 Moved by Kurt Baker

“that the Stettler Waste Management Authority approve the Recycling Report as presented, with the addition of the County of Stettler Recycling Update.”

Carried Unanimously

County of Stettler Recycling Update

County representatives discussed a recent decision made at the December Council meeting. Cardboard recycling bins will be pulled out of Stettler, Donalda and Big Valley on February 1, 2022, due to rising costs. These bins will be moved to County transfer sites at Erskine and Botha.

CONSENT AGENDA ITEMS

None

IN CAMERA SESSION

NEXT MEETING

The next meeting is scheduled for Friday, March 24, 2023 at 10:00 a.m.

ADJOURNMENT

79.12.16.22 Moved by Mark Fox

“that the Stettler Waste Management Authority Meeting be adjourned at 11:42 a.m.”

Carried Unanimously

Chairperson

SWMA Chief Administrative Officer

Issue:

Land Use Bylaw 2060-15 Amendments

Proposed Land Use Bylaw 2060-15 Amendments:

- Farming Regulation Section
- DC4 District – Addition to Discretionary Uses - Farming
- Rezoning of 4410 – 47 Avenue from I to DC4

Recommendation:

Administration respectfully recommends that Town of Stettler Council give first reading to Bylaw 2159-23 to amend Land Use Bylaw 2060-15 as follows:

- Addition to Part 7: General Regulations to include Section 45: Farming
- Addition to Section 92: DC4 Urban Reserve Direct Control
 - 92.2 Uses: Addition to Discretionary Uses to include “Farming”
- Rezone Lot BAL Y, Plan 2442AE from I: Industrial to DC4: Urban Reserve Direct Control

Background:

In 2008 the area was zoned Urban Reserve; a group of property owners in the area requested the Town to rezone the land to a residential zoning, it was determined at the time that the intention of the area was to transition to Industrial and Council approved a rezoning to a DC4: Direct Control Urban Reserve to maintain the Urban Reserve purpose but to also allow for property enhancement as approved by Council.

In 2018 the landowner at 4601 – 47 Avenue applied to have their property rezoned back to Urban Reserve to allow for a “Farming” use. Town of Stettler council denied the rezoning application at the regular council meeting on October 2, 2018. Since that time administration has received multiple inquiries from residents in the area regarding animal housing.

In November of 2022 Town of Stettler administration received an email requesting councils' consideration of allowing a maximum of 4 horses on a property in the same area along 47 Avenue.

Administration has taken a wholistic look at the DC4: Direct Control Urban Reserve District and taken into consideration the future park land north of 47 Avenue, the above noted request and past conversations with landowners in this area regarding the use of farming and therefore propose the following changes to the Town of Stettler Land Use Bylaw 2060-15.

Proposed Amendments to Land Use Bylaw 2060-15:

PART 7: GENERAL REGULATIONS

Section 45: Farming

45.1 The Municipal Planning Commission shall consider the following matters as part of the decision-making process for an application for farming use:

- 45.1.1 The impact of nuisance to neighboring properties;
- 45.1.2 The space provided for the number of animals requested;

45.2 Any person who has the care or control of animals shall:

- 45.2.1 Ensure manure management techniques are in place that:
 - minimize runoff onto or into adjacent properties, riparian areas, ground water and water courses
 - minimize excess odors
- 45.2.2 Ensure animals are contained in a matter that prevents them from escaping the persons property and/or entering onto another person's property;
- 45.2.3 Ensure animals are not causing a disturbance in the neighborhood as per Town of Stettler Noise and Nuisance Bylaws;
- 45.2.4 Ensure animals have sufficient space to move in accordance with industry best practices;
- 45.2.5 Ensure any deceased animals are removed from the property or properly managed to reduce attraction to predators and scavengers;

45.3 No person shall keep any farm animals except in the DC4: Direct Control Urban Reserve District and in conformity with the following:

- 45.3.1 Combinations of different animals are allowed provided the maximum number of animal units is not exceeded;
- 45.3.2 Animal units shall be limited based on lot areas as follows:
 - 0 ha (0 acres) – ha (1 acre) = One (1) animal units (max)
 - Ha (1.1 acres) – ha (3 acres) = Two (2) animal units (max)
 - Ha (3.1 acres) – ha (4 acres) = Three (3) animal units (max)
 - Ha (4.1 acres – ha (12 acres) = Four (4) animal units (max)

45.3.3 Animal Units shall be calculated as follows:

Table 45-1: Animal Units

Type of Animal	Number of Animals Deemed to Equal One Animal Unit
Horse (Plus foal under 6 months)	1
Sheep/Goats (Plus lambs under 6 months)	2
Chickens *	4
All Others	At the discretion of Municipal Planning Commission

*Roosters are prohibited

Section 92: DC4 - Direct Control Urban Reserve District

92.1 Purpose:

The general purpose of this district is to provide an area that is compatible with residential and commercial and industrial land uses; while maintaining the long term plan as set forth in the Municipal Development Plan to have this area transition to commercial or Industrial land use.

92.2 Uses:

Permitted Uses	Discretionary Uses
Existing residences and accessory buildings at the time of the passage of this bylaw Such improvements necessary to existing residences as deemed by Council to be compatible with this area Such industrial uses as deemed by Council to be compatible with the area	Farming

92.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Building Design and Landscaping	Unless otherwise specified by Council, regulations pertaining to setbacks, building design, building height, minimum yards, minimum parcel area, floor area and maximum parcel coverage shall be the same as outlined in the Land Use Bylaw for similar type developments.
Outdoor Storage and Display	Unless otherwise specified by Council, all outdoor storage shall be screened. Unless otherwise specified by Council, storage is not allowed in a minimum front yard. Unless otherwise specified by Council, garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.
Access	As established by Council in order to safely serve both vehicular and pedestrian traffic.

*Formatting changes as follows:

- Subsequent Sections re-numbered following Section 45
- Add Table 45-1: Animal Units to Table of Contents
- Add "Farming" use to Table 72-1: Residential Land Uses

Land Use Bylaw Implications Existing:

Definitions:

“FARMING” means the raising or production of crops, or animals, and includes a single residence for the farmer, but does not include a “Confined Feeding Operation as defined by the Natural Resources Conservation Board.

Land Use District Purpose:

Section 87: I Industrial District

87.1 Purpose:

To provide an area for industrial uses and other uses herein listed, which are compatible with the area.

Alternatives:

Council does not proceed to give this Bylaw first reading.

Author:

Leann Graham, Director of Planning and Development

Areas affected by the proposed Land Use Bylaw 2060-15 Amendments

REPP Subdivision (Hwy 12/70 Street)



47 Avenue / 46 Street



Legend

- DC4 Direct Control Urban Reserve District
- I Industrial District
- R2 Residential General District

Section 87: I Industrial District

87.1 Purpose:

To provide an area for industrial uses and other uses herein listed, which are compatible with the area.

87.2 Uses:

Permitted Uses	Discretionary Uses
Accessory Building Autobody and Repair Shop Automobile Repair Garage Automobile Supply Store Building Demolition Cannabis Retail Sales Contracting Services – Major Contracting Services - Minor Feed Mills and Grain Elevators Industry / Manufacturing – Small Scale Laboratory Signs Storage – Indoor Temporary Structure Transport / Truck Operation Utility Building Vehicle Wash Veterinary Clinic	Abattoir Accessory Use Aggregate Stockpiling Aggregate Stockpiling – Temporary Aggregate Storage Area All those uses listed as either permitted or discretionary uses with the C1 & C2 Districts Asphalt Plant – Portable Asphalt Processing and Storage Automobile and RV Sales and Rentals Auto Wrecker Bottled Gas Sales and Storage Bulk Chemical Storage Bulk Fuel Station Cannabis Production Caterer Communication Tower Concrete Manufacturing / Plant Construction Yard Industry / Manufacturing – Large Scale Industry – Petrochemical Landfill Operation Livestock Auction Mart Oilfield Support Services Propane Transfer Facility Public Use Railway Use Restaurant Salvage Yard Seed Cleaning Plant Similar Use Storage – Outdoor Tanker Truck Wash Facility Truck and Mobile Home Sales and Rental

87.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Minimum Parcel Frontage	15.2 m
Maximum Building Height	A maximum of four full storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m
Front Yard Setback	9.0 m
Side Yard Setback	0 m except where it abuts a public roadway or residential district – 3.0 m, or as required in the Alberta Building Code, whichever is greater.
Rear Yard Setback	0 m except where it abuts a public roadway or residential district – 3.0 m, or as required in the Alberta Building Code, whichever is greater.
Outdoor Storage and Display	All outdoor storage and display shall be screened from residential districts. Storage is not allowed in the front yard. Garbage storage shall be confined to a designated area on the parcel. Garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.

Section 92: DC4 - Direct Control Urban Reserve District

92.1 Purpose:

The general purpose of this district is to provide an area that is compatible with residential and commercial and industrial land uses; while maintaining the long term plan as set forth in the Municipal Development Plan to have this area transition to commercial or Industrial land use.

92.2 Uses:

Permitted Uses	Discretionary Uses
Existing residences and accessory buildings at the time of the passage of this bylaw Such improvements necessary to existing residences as deemed by Council to be compatible with this area Such industrial uses as deemed by Council to be compatible with the area	

92.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Building Design and Landscaping	Unless otherwise specified by Council, regulations pertaining to setbacks, building design, building height, minimum yards, minimum parcel area, floor area and maximum parcel coverage shall be the same as outlined in the Land Use Bylaw for similar type developments.
Outdoor Storage and Display	Unless otherwise specified by Council, all outdoor storage shall be screened. Unless otherwise specified by Council, storage is not allowed in a minimum front yard. Unless otherwise specified by Council, garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.
Access	As established by Council in order to safely serve both vehicular and pedestrian traffic.

BYLAW 2159-23

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Land Use Bylaw 2060-15 shall be and is hereby amended as follows:

(a) Addition to PART 7: GENERAL REGULATIONS
Section 45: Farming

45.1 The Municipal Planning Commission shall consider the following matters as part of the decision-making process for an application for farming use:

- 45.1.1 The impact of nuisance to neighboring properties;
- 45.1.2 The space provided for the number of animals requested;

45.2 Any person who has the care or control of animals shall:

- 45.2.1 Ensure manure management techniques are in place that:
 - minimize runoff onto or into adjacent properties, riparian areas, ground water and water courses
 - minimize excess odors
- 45.2.2 Ensure animals are contained in a matter that prevents them from escaping the persons property and/or entering onto another person's property;
- 45.2.3 Ensure animals are not causing a disturbance in the neighborhood as per Town of Stettler Noise and Nuisance Bylaws;
- 45.2.4 Ensure animals have sufficient space to move in accordance with industry best practices;
- 45.2.5 Ensure any deceased animals are removed from the property or properly managed to reduce attraction to predators and scavengers;

45.3 No person shall keep any farm animals except in the DC4: Direct Control Urban Reserve District and in conformity with the following:

- 45.3.1 Combinations of different animals are allowed provided the maximum number of animal units is not exceeded;
- 45.3.2 Animal units shall be limited based on lot areas as follows:
 - 0 ha (0 acres) – ha (1 acre) = One (1) animal units (max)
 - Ha (1.1 acres) – ha (3 acres) = Two (2) animal units (max)
 - Ha (3.1 acres) – ha (4 acres) = Three (3) animal units (max)
 - Ha (4.1 acres – ha (12 acres) = Four (4) animal units (max)

45.3.3 Animal Units shall be calculated as follows:

Table 45-1: Animal Units

Type of Animal	Number of Animals Deemed to Equal One Animal Unit
Horse (Plus foal under 6 months)	1
Sheep/Goats (Plus lambs under 6 months)	2
Chickens *	4
All Others	At the discretion of Municipal Planning Commission

*Roosters are prohibited

(b) Addition to Section 92: DC4 Urban Reserve Direct Control
92.2 Uses: Addition to Discretionary Uses to include "Farming"

(c) Formatting changes as follows:

- Subsequent Sections re-numbered following Section 45
- Add Table 45-1: Animal Units to Table of Contents
- Add "Farming" use to Table 72-1: Residential Land Uses

2. That Schedule "A" of Land Use Bylaw 2060-15 shall be and is hereby amended as follows: That Lot BAL Y, Plan 2442AE I: Industrial to DC4: Urban Reserve Direct Control

3. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this 7th day of February A.D. 2023.

NOTICE OF ADVERTISEMENT published _____ & _____, 2023.

Public Hearing to be held _____, 2023.

READ a second time this ____ day of _____ A.D. 2023.

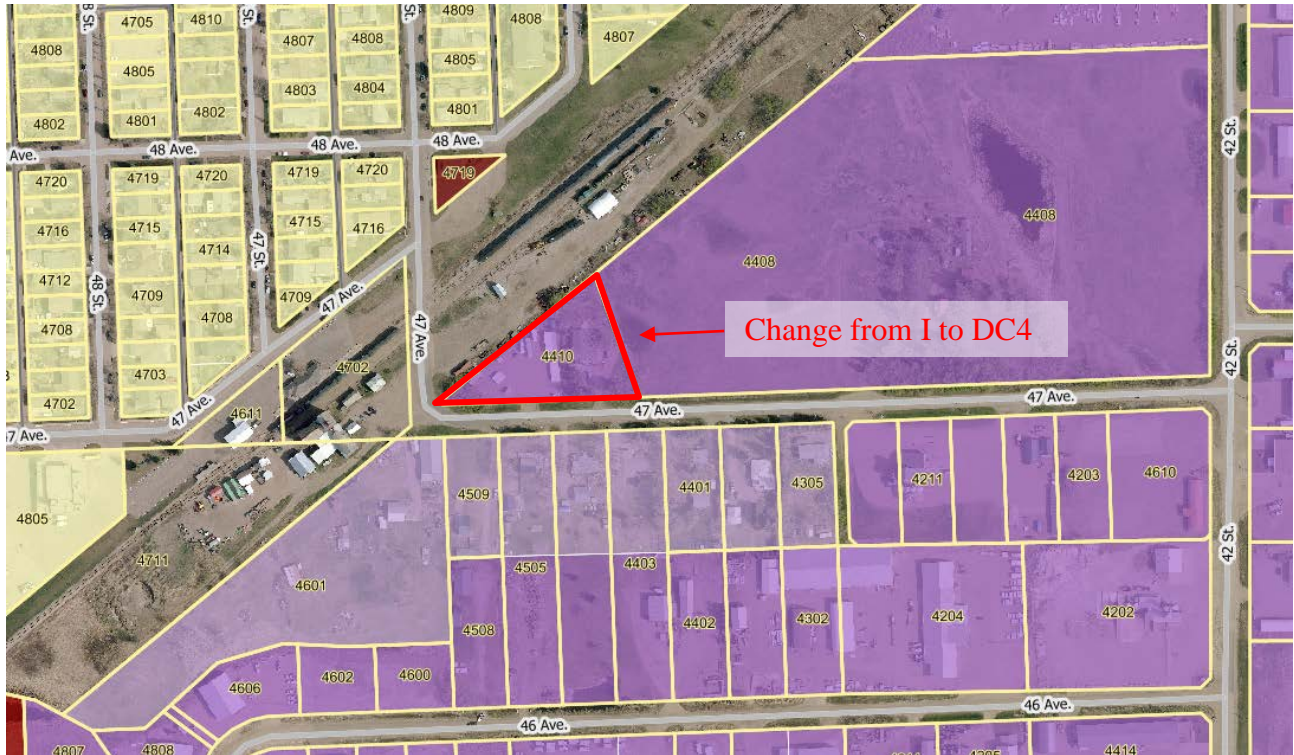
READ a third time and finally passed this ____ day of _____ A.D. 2023.

Mayor






















Assistant CAO

Schedule "A"

Proposed Rezoning



Legend

	R1: Residential Low Density		C1: Commercial Central
	R1A: Residential Low Density Narrow Lot		C1A: Commercial Transitional
	R1B: Residential Low Density Large Lot		C2: Commercial Highway
	R2: Residential General		C3: Commercial Neighbourhood
	R2A: Residential Mixed		DC1: Direct Control Residential 1
	R3: Residential Mobile Home Park		DC2: Direct Control Residential 2
	R3A: Residential Mobile Home Subdivision		DC3: Direct Control Transitional
	R4: Residential Small Holdings		DC4: Urban Reserve Direct Control
	EOS: Environmental Open Space		I: Industrial
	P: Public Use		OM: Overlay Meadowlands by the Park
	UR: Urban Reserve		

Addressing rural physician shortages

January 26, 2023 [Media inquiries](#)

To help bring more physicians to rural Alberta, Alberta's government is working to offer physician training in Lethbridge and Grande Prairie.

Alberta has the best front-line health-care workers in the world, and Alberta's government is working to ensure that Albertans have access to the care they need, when and where they need it. Rural Albertans are disproportionately affected by the nation-wide shortage of healthcare workers and their community members cannot access physician training close to home.

Alberta's government is investing \$1 million to explore ways that regional post-secondary institutions, such as the University of Lethbridge and Northwestern Polytechnic, can help deliver medical education outside of Edmonton and Calgary. Research shows that positive learning experiences in rural health-care settings lead to more physicians choosing to pursue careers in rural areas.

"Over the past year, we've made strategic investments to address health care labour shortages, including through the largest expansion of post-secondary seats in Alberta's history. Partnering with Alberta's two medical schools and institutions in northern and southern Alberta to train doctors locally is the best path to ensuring we meet rural needs."

Demetrios Nicolaidis, Minister of Advanced Education

The funds will be used by the University of Alberta, University of Calgary, University of Lethbridge and Northwestern Polytechnic to support collaborative planning. This will include detailed plans to support regional health professions training centres in Lethbridge and Grande Prairie.

"Expanding medical training in rural areas creates new opportunities for students who want to remain in their communities while making other students familiar with regions of the province and types of work they may not have considered before. Expanding training opportunities is just one way we're addressing the shortage of rural doctors to ensure Albertans get the care they need when and where they need it."

Jason Copping, Minister of Health

Plans for rural training opportunities include hands-on learning experiences in rural communities surrounding regional hubs. These opportunities will support the recruitment of physicians to teach and train medical students and residents, while increasing access to physician services.

“An investment in rural medical training is a direct investment in the future of rural and remote health in Alberta. We look forward to building on our existing relationships with partners across Alberta and significantly expanding the opportunities for future health professionals to learn and enter practice outside our largest urban centres, toward the goal that drives everyone involved in the health professions in this province — readily available, easily accessible, world-class health care for all.”

Dr. Brenda Hemmelgarn, dean, University of Alberta Faculty of Medicine & Dentistry

“We at the University of Calgary’s Cumming School of Medicine are excited about working collaboratively with our colleagues across the province to provide innovative educational solutions for health workforce shortages particularly in the rural areas. There are many factors and initiatives required to help the situation and expanding physician training capacity in Alberta post-secondaries can lead to a healthier population.”

Dr. Todd Anderson, dean, University of Calgary Cumming School of Medicine

This funding is the latest investment from Alberta’s government to ensure students have access to the education, training and skills students need to succeed in tomorrow’s economy. At the same time giving confidence to industry, businesses and investors that regional workforce needs will be met.

Previously in Budget 2022, Alberta’s government announced the targeted enrolment expansion initiative which invested more than \$171 million into Alberta’s post-secondary system to create nearly 10,000 new seats over three years in high-demand programs. More than 2,400 of those new seats were in nursing, health care aide and paramedic programs.

Alberta’s government has also signed a new agreement with the Alberta Medical Association. This includes \$15 million annually to support physician recruitment and retention for physicians who practise full-time in underserved areas, an additional \$12 million annually for the Rural Remote Northern Program, and a one-time investment of \$2 million to increase funding for the

existing RESIDE program that provides incentives for family physicians to practise in Alberta's underserved rural and remote communities.

Quick facts

- There are two medical schools in Alberta, located at the University of Alberta and the University of Calgary.
- The Ministries of Health and Advanced Education are jointly responsible for the education of physicians in Alberta. Advanced Education is responsible for undergraduate medical education. Health is responsible for postgraduate medical education or residency training, including international medical graduates, rural medical programs, resident physician compensation, and the Academic Medicine and Health Services Program.

Multimedia

- [Watch the news conference](#)

Media inquiries

Sam Blackett

587-589-6048
Press Secretary, Advanced Education

From: Alberta News <alberta.news@gov.ab.ca>
Sent: January 16, 2023 10:30 AM
To: townoffice <townoffice1@stettler.net>
Subject: News Release: HCAP: Direct action to lower EMS response times

HCAP: Direct action to lower EMS response times

January 16, 2023 [Media inquiries](#)

Alberta's government is committed to ensuring an ambulance is available to everyone where and when they need it.

Alberta's Health Care Action Plan (HCAP) will lead to better EMS response times. To fulfill this commitment, Alberta's government will be accepting all recommendations of both the Alberta Emergency Medical Services Provincial Advisory Committee (AEPAC) report and the independent dispatch review and is working on a plan of action to carry them out.

"We are acting on the most urgent issues facing frontline EMS workers in our Health Care Action Plan. Albertans deserve an EMS system that responds quickly to every emergency when and where they need it. We are making needed adjustments in policy to get paramedics out of hospital waiting rooms and back out into their communities so they can get Albertans the help they need sooner when they call 911 for an emergency."

Jason Copping, Minister of Health

Actions identified by frontline workers, municipalities and other EMS partners are being put in place, including:

- adding 20 additional ambulances during peak hours — expected to start rolling out in the spring in Calgary and Edmonton
- fast-tracking ambulance transfers at emergency departments by moving less urgent patients to hospital waiting areas, based on new provincial guidelines that are now in place
- freeing up paramedics by contracting appropriately trained resources for non-emergency transfers between facilities in Edmonton and Calgary

- empowering paramedics to assess a patient’s condition on scene and decide whether they need to be taken to an ER by ambulance.

“This work supports four priority areas that we’ve been focused on at AHS: improving EMS response times; decreasing emergency department wait times; reducing wait times for surgeries; and improving patient flow throughout the healthcare system. We are getting there, and making progress every day.”

Dr. John Cowell, official administrator, Alberta Health Services

“The work underway is key to ensuring that patients requiring care from emergency medical services get that care; while we improve the efficiency of EMS patient flow, both within EMS and across the emergency department/acute care environment. I want to thank our EMS teams for all that they are doing to care for Albertans during this busy time and recognize their efforts as nothing short of heroic.”

Mauro Chies, interim president and CEO, Alberta Health Services

“Our Health Care Action Plan goals come directly from our frontline workers and EMS partners who engaged with the Alberta EMS advisory committee, and I am pleased we have already begun putting recommendations in place to improve response times and ease the pressure on EMS staff. I would like to thank all paramedics, EMS staff and providers, and municipal partners for their valuable input and I look forward to our continued work together as we roll out more actions and solutions.”

RJ Sigurdson, parliamentary secretary for EMS reforms and co-chair of the Alberta Emergency Medical Services Provincial Advisory Committee

Dispatch review

A PricewaterhouseCoopers review concluded that Alberta’s central dispatch model follows world-leading practices and design. The review analyzed significant volumes of data, engaged community and service delivery partners, and conducted pan-Canadian and global jurisdictional scans. According to the report, increased demands on EMS services are the leading driver behind longer wait times, which have at times put pressure on the availability of ambulances.

The independent review found the centralized model and the current call-taking process do not affect these wait times. However, in its 45 recommendations, the report outlines many

opportunities for improvement. Alberta's government has accepted these recommendations and is committed to implementing all recommended improvements while continuing with the central dispatch system and addressing municipalities concerns.

Speeding up EMS transfer of patient care to emergency departments

AHS has instituted a new provincial policy, now in effect at all hospitals, which provides direction and guidelines to streamline the transfer of stable and less urgent patients from the care of paramedics to emergency department and urgent care centre teams. This new policy allows for EMS crews to respond more quickly to more 911 calls and spend less time waiting in emergency rooms.

Emergency department staff will assess patients arriving in ambulances based on the new criteria to determine if they are eligible to remain in the waiting area with other stable patients. This change aims to provide an appropriate and similar response to all patients based on their condition, whether they arrive to the hospital by ambulances or on their own.

Non-emergency transfers between facilities

In the coming weeks, AHS will issue a request for proposals for non-emergency transfers between hospitals and care centres in the Calgary and Edmonton areas. This supports the priority goal of finding ways to use more appropriate modes of transportation when the use of ambulances and highly trained paramedics is not needed, as recommended by the advisory committee report.

This change frees ambulances and AHS paramedics from approximately 44,000 non-emergency transfers per year and will improve response times for urgent calls. This is in addition to introducing a new program for non-clinical transports for patients discharged from a facility or acute care.

"I am extremely proud of Spruce Grove Fire Services for partnering on innovative ideas to address challenges related to both capacity and speed of care. Thank you to the Government of Alberta and Alberta Health Services for the collaborative opportunity to successfully pilot them in our community."

Jeff Acker, mayor, Spruce Grove

“Our integrated department has seen great success throughout this pilot and it’s rewarding to see the results helping to inform future steps to reduce stress on the ambulance system, while still providing quality care to our community. We look forward to continuing to collaborate with Alberta Health Services and the Government of Alberta in the future.”

Robert Kosterman, fire chief, City of Spruce Grove

Quick facts

- Edmonton and Calgary will each get ten more ambulances this year, which is on top of the 19 ambulances that were added in both cities during peak hours in 2022.
- EMS will continue to provide inter-facility transfers that require higher levels of clinical care. Contracted providers for non-emergency (low acuity) patient transfers will meet all appropriate standards, including staff and equipment, and will be overseen by AHS.
- Patients who require more urgent care or need to be actively monitored are not eligible for EMS transfer to emergency department staff based on the new policy.

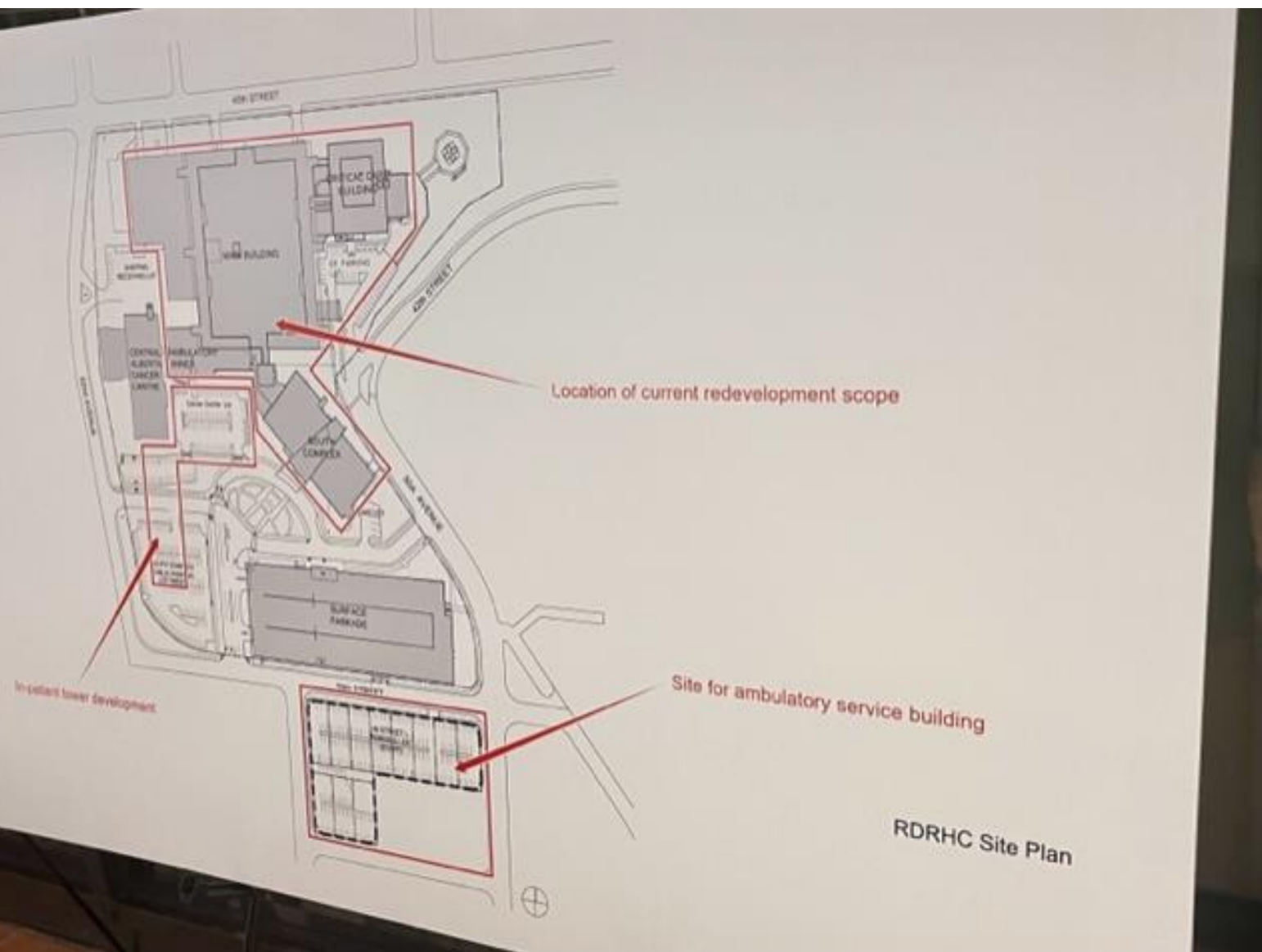
Related information

- [Healthcare Action Plan](#)
- [Alberta Emergency Medical Services Provincial Advisory Committee Final Report](#)
- [Alberta Emergency Medical Services Dispatch Review](#)
- [AHS Policy: Emergency Medical Services Transfer of Patient Care To the Emergency Department](#)

Related news

- [Healthcare Action Plan: EMS response times](#) (Dec 21, 2022)
- [Reforming AHS to improve patient care](#) (Nov 17, 2022)
- [EMS advisory committee report: Minister Copping](#) (Oct 4, 2022)
- [Taking action to address EMS pressures](#) (May 26, 2022)
- [Easing the pressure on Alberta’s EMS system](#) (May 25, 2022)
- [Budget 2022 boosts EMS capacity](#) (Mar 10, 2022)
- [Addressing emergency medical services pressures](#) (Jan 24, 2022)

From: Gord Lawlor <glawlor@stettler.net>
Sent: January 27, 2023 10:32 AM
To: Steven Gerlitz <sgerlitz@stettler.net>
Subject: Red Deer Hospital Expansion Renovation Pictures



Considering Life-Cycle Costs

Proper Design is Always Cost Effective

Make the best design choices with both *constructability* and *long-term maintenance* in mind.

\$1 spent on design;

Results in \$10 spent in construction;

Results in \$100 spent in operating and maintenance costs.



Source: Calgary Cancer Project

1
Classification: Protected A

Alberta



Redevelopment Block

- Legend
- 1.0 Ambulatory
 - 2.0 Emergency C
 - 3.0 Inpatient Ser
 - 4.0 Critical Supp
 - 5.0 General Sup

*All highlighted are
scope unless other
noted

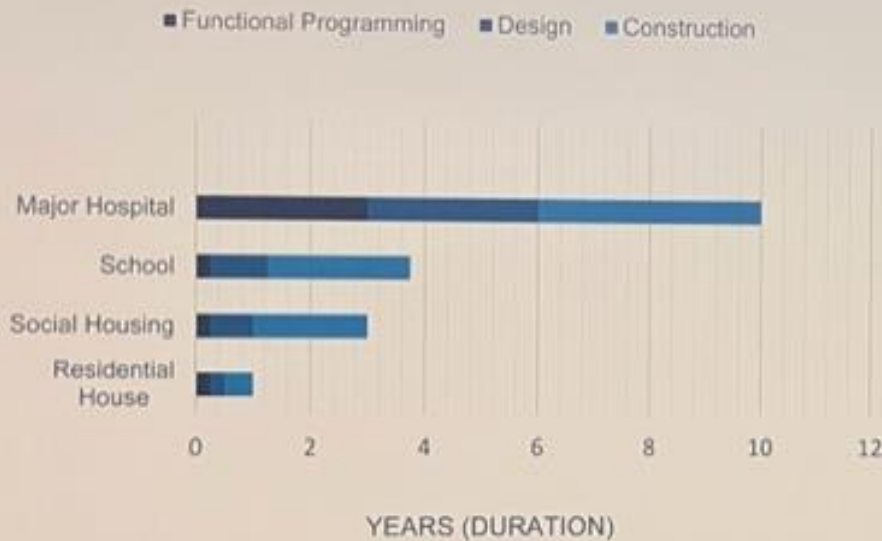


DRAFT

Level 1

January 9, 2023

Typical Schedule Comparison



**New building construction on a greenfield site*

Major Hospitals

Depending on project size and complexity, a major hospital project can take approximately 10 years to complete.

Schools

Depending on project type, scope, and complexity, a school project can take up to three to four years to complete.*

Social Housing

Depending on project type, scope, and complexity, a social housing project can take two to three years to complete*.

Residential Houses

Residential housing scope and complexity is relatively straight forward when compared to publicly delivered infrastructure such as schools and hospitals. A residential house typically takes one year to complete.

What's behind the drywall?

Standard Building pre/post drywall



Health Facility pre/post drywall



6 Classification: Protected B

Alberta

Complexity of Health Care Projects



5 Classification: Protected B

Alberta

Complexity of Health Care Projects



4

Classification: Protected B

Alberta

12th Annual
Alberta CARE
Spring Seminar

February 22nd-February 24th

2023

Accommodations

Travel Lodge by Wyndham
350 Ridge Road
Strathmore, AB
1-403-901-0000

Group Booking: Alberta CARE



The Vault Cultural Collective

12th Annual
Alberta CARE
Spring Seminar

February 22nd-February 24th

2023

Travel Lodge by Wyndham
350 Ridge Road, Strathmore, AB



Geodesic Community Dome



Town Office



Where Quality is a Way of Life

Please forward registrations & payment to:
ALBERTA C.A.R.E.
Linda McDonald, Executive Director
5212-49 Street
Leduc, AB T9E 7H5
Cell:780-668-6767
Email: executivedirector@albertacare.org
Web: www.albertacare.org

Who Should Attend?

- Municipal Elected Officials
- Waste Commission Managers
- Landfill Operators
- Public Works Employees
- Eco Centre Employees
- Alberta Recycling Associations
- Alberta Landfill Engineers
- Waste Management Vendors
- Waste Disposal Companies
- School Boards, Education Facilitators
- Anyone interested in Reusing, Reducing, Recycling and Recovery

Silent Auction
Going once...
Going twice...

Ends February 23/22
at 8:00 p.m.

Tuesday February 21st

9:30 a.m. - 4:30 p.m. Updated HHW Course
Register separately with executivedirector@albertacare.org

Wednesday February 22nd

9:00 a.m. - 5:00 p.m. Registration and Exhibit Set Up

11:00 a.m. - Noon Lunch and Refreshments

1:00 p.m. TOUR #1

- Drumheller Regional Solid Waste Landfill

OR

TOUR #2 *(Buses provided for Tours)*

- Royal Tyrrell Museum

5:00 p.m. COCKTAILS (Cash Bar)

6:30 p.m. BUFFET BANQUET

8:00 p.m. Entertainment



\$525.00 Registration Per Person
Register 3 or more Delegates
and receive a....

10% Discount!

**This Conference is Alberta Environment approved
for Continuing Education Units**

Thursday, February 23rd

7:00 a.m. Exhibit Viewing & Buffet Breakfast

8:15 a.m. Welcome – Tom Moore, Chairman, Alberta CARE

8:30 a.m. Town of Strathmore, Overview of Environmental Sustainable Development

9:15 a.m. Geodesic Community Dome
Strathmore Highschool, Mr. Colehintz and Students

10:00 a.m. Southern Alberta Energy from Waste Association (SAEWA)
Paul Ryan, SAEWA Board Member

10:45 a.m. Grain Bag and Twine Recycling
Dan Zembal, Poly Ag Recycling &
Davin Johnson, Clean Farms

11:30 a.m. Regional Intro to Plastic Recycling 1 - 7 and Mixed Post Consumer Plastic
Mark Sabourin, EFS Plastic Recycling *(Coffee Side Bar)*

NOON BUFFET LUNCHEON

1:15 p.m. TOUR #3

- Quantum Life Recycling – Info Technology Assets Disposition (ITAD)
- Rocky View County Irricana Transfer Station
- City of Airdrie, Self Serve Transfer Station and Recycling Depot

OR *(Buses provided)
(Buses loading at 1:00 p.m.)*

TOUR #4

- Military Museum – 2nd Largest in Canada

5:00 p.m. COCKTAILS

6:30 p.m. BUFFET BANQUET

8:00 p.m. Silent Auction Ends

9:00 p.m. HOSPITALITY EVENING - Hosted by K&K Recycling



Friday, February 24th

7:00 a.m. Exhibit Viewing & Hot Buffet Breakfast

8:30 a.m. AI Technology for the Waste Stream
Glen Finstad, Councillor, City of Leduc, AB

9:00 a.m. Alberta Plastics Recycling Association (APRA) Update
Tammy Schwass, Executive Director

9:30 a.m. Extended Producers Responsibility (EPR) Municipal Update
Ed Gugenheimer, Alberta Recycling Management Association (ARMA)
David McKenna, Director, Waste Policy Section, Alberta Environment and Protected Areas

10:15 a.m. Plastic Bumpers – Automotive Recyclers of Canada (ARC)
Steve Fletcher, Environment Canada and Climate Change

11:00 a.m. Closing Remarks
Tom Moore, Chairman, Alberta CARE *(Coffee Side Bar)*



Running with the Bulls



Capital Power



Solar Farm

