

Town of **Stettler**

COUNCIL MEETING

MAY 2, 2023

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, MAY 2nd, 2023
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of April 18th, 2023 5-12

4. **Citizens Forum**

5. **Delegations**

6. **Administration**

(a) 2023 Capital Budget – Loader Purchase 13-14

(b) Filming in Stettler – Operating Procedures 15-25

(c) June 2023 Events - Council Schedules 26-27

(d) Meeting Dates

- **Tuesday, May 9 – Tax Budget Deliberations – 3pm**
- Tuesday, May 9 – COW – 4:30pm
- Tuesday, May 16 – Council – 6:30pm
- **Monday, June 5 – Friday, June 9 – Seniors’ Week**
- **Saturday, June 10 – Town & County Pancake Breakfast**
- Tuesday, June 6 – Council – 6:30pm
- Tuesday, June 13 – COW – 4:30pm
- Tuesday, June 20 – Council – 6:30pm
- Tuesday, July 4 – Council – 6:30pm
- Tuesday, July 11 – COW – 4:30pm
- Tuesday, July 18 – Council – 6:30pm
- Tuesday, August 1 – Council – 6:30pm
- Tuesday, August 8 – COW – 4:30pm
- Tuesday, August 15 – Council – 6:30pm

(e) Accounts Payable in the amount of \$689,488.90 28-47
 (\$105,747.95 + \$22,820.91 + \$10,108.28 + \$176,477.48 + \$44,414.96 + \$85,219.30
 + \$19,867.02 + \$224,833.00)

7. **Council**

(a) Meeting Reports

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8. **Minutes**
 - (a) Stettler District Ambulance Association – April 6, 2023 48-50
 - (b) Regional Water Meeting – April 17, 2023 51-54
9. **Public Hearing**
 - (a) 7:05pm - Bylaw 2160-23 – Clean Energy Improvement Program Verbal
10. **Bylaws**
 - (a) Bylaw 2160-23 – Clean Energy Improvement Program 55-60
11. **Correspondence**
 - (a) Alberta Municipal Affairs – Intermunicipal Collaboration Framework Agreements 61-62
 - (b) Stettler Regional Board of Trade – Stettler’s 41st Annual Trade Show a Resounding Success 63
12. **Items Added**
13. **In-Camera Session**
 - (a) Labour – Succession Planning – Section 16(1) - FOIP
14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, APRIL 18th, 2023 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors C. Barros, G. Lawlor, K. Baker,
T. Randell, S. Pfeiffer & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins
Director of Planning & Development L. Graham
Manager of Financial Services K. Hymers
Planning & Operations Clerk A. Stormoen

Media (2)

Absent:

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

CAO Switenky recommended adding the following agenda item:

- 12(a) Letter from the County of Stettler No.6 – Mediation Request for County of Stettler and Town of Stettler Regional Fire Agreement

Motion 23:04:13

Moved by Councillor Lawlor to approve the agenda as amended.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held April 4th, 2023

Motion 23:04:14

Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on April 4th, 2023 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the April 4th, 2023 Minutes

4. **Citizen's Forum:**

- (a) None

5. **Delegations:**

- (a) 6:35pm – Justin Tanner & Kim Hymers – 2022 Financial Statements

Mayor Nolls welcomed J. Tanner and Manager of Financial Services K. Hymers to the meeting.

J. Tanner & K. Hymers presented the following documents to Council:

- "Audit Findings" Letter dated April 18, 2023
- "Significant Deficiencies in Internal Control" Letter dated April 18, 2023
- Auditor Opinion Letter dated April 18, 2023
- The Auditors' Report on the 2022 Consolidated Financial Statements, dated April 18, 2023

- The Auditors’ Report on the 2022 Municipal Financial Information Return dated April 18, 2023

Motion 23:04:15

Moved by Councillor Barros that the Town of Stettler Council accept the 2022 Consolidated Financial Statements and the Municipal Financial Information Return for the Year ended December 31, 2023 as presented, including correspondence from the Auditor as follows:

- “Audit Findings” Letter dated April 18, 2023
- “Significant Deficiencies in Internal Control” Letter dated April 18, 2023
- Auditor Opinion Letter dated April 18, 2023
- The Auditors’ Report on the 2022 Consolidated Financial Statements, dated April 18, 2023
- The Auditors’ Report on the 2022 Municipal Financial Information Return dated April 18, 2023

MOTION CARRIED
Unanimous

Mayor Nolls thanked J. Tanner and K. Hymers for their excellent work on the Financial Statement.

J. Tanner and K. Hymers left the meeting at 6:56 p.m.

6. Administration:

(a) 2023 Capital Budget – Paving Program Tender Award

Mayor Nolls welcomed Director of Operations M. Robbins to the meeting.

M. Robbins advised that the 2023 Capital Budget includes \$150,000 for pavement patches and \$185,000 to rehabilitate 50 Street from 48-49 Avenue.

Tender packages were put together by Tagish Engineering and advertised on the Alberta Purchasing Connection for both projects.

Summary of Tenders Received by Tagish Engineering:

- | | |
|---|--------------|
| • Border Paving | \$255,678.00 |
| • TJ Paving | \$272,006.60 |
| • Grindstone Paving and Excavating Ltd. | \$304,221.91 |
| • Alberta Asphalt Enterprises Ltd. | \$331,760.00 |
| • Alberta Paving Ltd. | \$457,570.00 |

Tenders do not include gst or contingency.

Budget Expenditures:

| Project | Budget | Tender Value | Engineering (Tagish) | Contingency (10%) | Total Expected Expenditure |
|--|----------------|----------------|----------------------|-------------------|----------------------------|
| 50 Street 48-49 Ave | 185,000 | 130,918 | 17,000 | 18,500 | \$166,418 |
| Asphalt Patching (53 Street trench repair) | 150,000 | 124,760 | 9,788 | 15,000 | \$149,548 |
| Totals | 335,000 | 255,678 | 26,788 | 33,500 | \$315,966 |

Motion 23:04:16

Moved by Councillor Baker that the Town of Stettler Council award the 2023 Paving Tender to Border Paving in the amount of \$255,678, plus a contingency of \$33,500 for a total maximum expenditure to Border Paving of \$289,178 as outlined in the table above, utilizing Tagish Engineering for engineering services of \$26,788 with project funding of \$315,966, excluding GST, from the 2023 Capital Budget.

MOTION CARRIED
 Unanimous

(b) 2023 Capital Budget - 50 Avenue Water Replacements (42-46 Street)

M. Robbins advised that there is a 2023 Capital Budget of \$525,000 to replace the water main and water services in 50 Avenue from 42-46 Street.



Summary of Tenders Received by Tagish Engineering:

Tagish Engineering posted the project on the Alberta Purchasing Connection website for bids. The following submissions were received.

- Wally's Backhoe Services \$469,836.00
- Northside Construction Partnership \$603,847.51
- Grayson Excavating Ltd. \$746,241.96

Tenders do not include gst or contingency.

Budget Evaluation:

Contingency was not included in the tender to avoid extra billing; however, carrying a 10% contingency allowance is necessary to cover any unexpected costs or changes.

| | |
|-----------------------|---------------------|
| Tendered Price | \$469,836.00 |
| 10% Contingency | \$46,983.60 |
| Engineering & Testing | <u>\$45,083.00</u> |
| Total | \$561,857.60 |

Motion 23:04:17

Moved by Councillor Pfeiffer that the Town of Stettler Council award the 50 Avenue 42-46 Street Water Replacement tender to Wally's Backhoe Services Ltd. in the amount of \$469,836.00, with a 10% contingency of \$46,983.60 for a construction cost of \$516,819.60 excluding GST. Administration recommends utilizing Tagish Engineering for engineering services up to \$45,083.00 for a total project expenditure of \$561,857, excluding GST with funding provided from the 2023 Capital Budget.

MOTION CARRIED
 Unanimous

(c) 2023 Capital Budget – Backhoe Purchase Update

M. Robbins advised that in August 2022, the Town's Case backhoe was stolen from the shop yard. Insurance values the unit at \$140,786 and has instructed us to proceed with replacement of the unit. In the 10-year capital budget, administration planned to replace this backhoe in 2023 for \$250,000.

In October 2022, Administration presented to Council the award of a new backhoe to Rocky Mountain Equipment. Administration proceeded with awarding the tender and ordering the unit.

In December 2022, RCMP notified administration that the stolen unit had been recovered. The town's insurer has determined that since the unit was recovered without finalizing the new purchase, the town gets the original unit back (with all repairs completed) and can determine whether we dispose of the recovered unit and proceed with the purchase of the new unit at our discretion. The recovered unit was returned to the Town in February.

As this machine was set to be replaced in 2023 as per the capital budget, administration is recommending proceeding with the purchase of the new unit as tendered and consider trade in or private sale of the recovered backhoe.

The total purchase amount including backhoe, breaker and 5-year warranty is \$253,988, excluding GST. Insurance had previously valued the unit at \$140,786. Administration had funded the difference in the 2023 capital budget of \$113,202. Rocky Mountain Equipment is offering \$120,000 trade-in for the recovered unit. If private sale is considered, more may be attained for the unit.

In accordance with Council Policy V-2(b) Disposal of Surplus Equipment, Police Seizures and Lost & Found Items; trade-in, private sale, consignment or auction are all acceptable methods of disposing of the unit. Administration recommends trade-in of the unit to avoid any potential consequences associated with selling a unit that has been previously stolen as it was not entirely in our possession and we are unable to know how the unit was handled.

Motion 23:04:18

Moved by Councillor Lawlor that the Town of Stettler Council direct administration to trade in the recovered backhoe to Rocky Mountain Equipment for \$120,000 applied towards the purchase of the new unit for \$253,988 excluding GST, funding the additional unexpected amount of \$20,786 for a total budget impact of \$113,988 funded through the 2023 Capital Budget.

MOTION CARRIED
Unanimous

Mayor Nolls thanked M. Robbins for her excellent work on the presentations.

M. Robbins left the meeting at 7:07 p.m.

(d) Seniors' Week 2023

CAO Switenky presented the tentative schedule for Seniors' Week 2023:

Monday, May 29th: Seniors' Week Proclamation Signing – Paragon Place – 11:30am

Monday, June 5th: Heart Haven - 11:30am-12:30pm

Tuesday, June 6th: Willow Creek – 11:30am-12:30pm

Wednesday, June 7th: Paragon Place - 11:30am-12:30pm

Thursday, June 8th: Stettler Recreation Centre HUB - 11:00am-12:00pm

Friday, June 10th: Points West - 11:00am-12:00pm

Motion 23:04:19

Moved by Councillor Barros that the Town of Stettler Council declare Seniors' Week in Stettler from June 5th–11th,

2023 on May 29th, delegates attendees for social visits to each listed facility, and approves the partnership with the Stettler Public Library to create care packages for facilitated care residents.

MOTION CARRIED
Unanimous

(e) 2023 Budget Summary – March 31, 2023

Motion 23:04:20

Moved by Councillor Smith that the Town of Stettler Council approve the 2023 Budget Summary as of March 31st, 2023 as presented.

MOTION CARRIED
Unanimous

(f) 2023 Capital Budget Summary – March 31, 2023

Motion 23:04:21

Moved by Councillor Smith that the Town of Stettler Council approve the 2023 Capital Budget Summary as of March 31st, 2023 as presented.

MOTION CARRIED
Unanimous

(g) Bank Reconciliations – March 31, 2023

Motion 23:04:22

Moved by Councillor Baker that the Town of Stettler Council approve the Bank Reconciliations as of March 31st, 2023 as presented.

MOTION CARRIED
Unanimous

(h) CAO Reports

Motion 23:04:23

Moved by Councillor Randell that the Town of Stettler Council approve the CAO Reports as presented.

MOTION CARRIED
Unanimous

(i) Meeting Dates

- Tuesday, May 2 – Council – 6:30pm
- **Tuesday, May 9 – Tax Budget Deliberations – 3pm**
- Tuesday, May 9 – COW – 4:30pm
- Tuesday, May 16 – Council – 6:30pm
- Tuesday, June 6 – Council – 6:30pm
- **Monday, June 5 – Friday, June 9 - Seniors Week**
- **Saturday, June 10 – Town & County Pancake Breakfast**
- Tuesday, June 13 – COW – 4:30pm
- Tuesday, June 20 – Council – 6:30pm
- Tuesday, July 4 – Council – 6:30pm
- Tuesday, July 11 – COW – 4:30pm
- Tuesday, July 18 – Council – 6:30pm
- Tuesday, August 1 – Council – 6:30pm
- Tuesday, August 8 – COW – 4:30pm
- Tuesday, August 15 – Council – 6:30pm

(j) Accounts Payable in the amount of \$477,397.53

Motion 23:04:24

Moved by Councillor Pfeiffer that the Accounts Payable in the amount of \$477,397.53 (\$170,175.57 + \$251,085.92 + \$28,068.02) for the period ending April 18, 2023 having been

paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:** Councilors outlined highlights of meetings they attended.

(a) Mayor Nolls

April 5 – Talk of the Town
April 7 – Signed Cheques at the Town Office
April 10 – Volunteered with Meals on Wheels
April 10 – Q&A Session with Firehall #1 Volunteers
April 12 – Talk of the Town
April 14-16 – Stettler Trade Show
April 17 – Welcome Dinner with Dr. Ojo
April 18 – Meeting with AHS Central

(b) Councillor Baker

April 6 – Stettler Board of Trade Personnel Committee
April 10 - Q&A Session with Firehall #1 Volunteers
April 11 – Stettler Board of Trade Meeting
April 12 – Volunteered with Meals on Wheels
April 14 – Volunteered with Meals on Wheels
April 14-15 – Stettler Trade Show

(c) Councillor Barros

March 27 – Stettler Fire Advisory Meeting
March 28 – Meeting with Director of Planning & Development
March 29 – Post-Secondary Meeting
March 30 – Municipal Planning Commission Meeting
March 30 – Heartland Beautification Meeting
April 10-11 – Volunteered with Meals on Wheels
April 12 – Community Builders Meeting
April 13-14 – Volunteered with Meals on Wheels
April 14-15 – Stettler Trade Show
April 17 – Welcome Dinner with Dr. Ojo

(d) Councillor Lawlor

April 6 – Stettler District Ambulance Association
April 10 – Volunteered with Meals on Wheels
April 11 – Stettler Board of Trade Meeting
April 12-13 – Value Scoping with Clearview School Division

(e) Councillor Pfeiffer

April 11 – Stettler Board of Trade Meeting
April 12 – Value Scoping with Clearview School Division
April 13 – Volunteered with Meals on Wheels
April 13-14 – Economic Developers of Alberta Conference
April 14-15 – Stettler Trade Show
April 17 – Stettler FCSS Meeting

(f) Councillor Randell

April 11-13 – Volunteered with Meals on Wheels
April 17 – Welcome Dinner with Dr. Ojo
April 17 – Stettler Museum AGM & Board Meeting
April 16 – Stettler Trade Show

(g) Councillor Smith

April 10-11 – Volunteered with Meals on Wheels
April 14-15 – Stettler Trade Show
April 17 – Regional Water Meeting
April 17 – Stettler FCSS Meeting

Motion 23:04:25

Moved by Councillor Lawlor that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:**

(a) Stettler Waste Management Authority – March 24, 2023

Motion 23:04:26

Moved by Councillor Randell that the Town of Stettler Council approve the Minutes (a) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) None

11. **Correspondence:**

- (a) Government of Alberta – Adding New EMS Supports to Improve Response Times
- (b) Stettler District 4-H Beef Council – Achievement Day Show & Sale Support
- (c) Town of Barrhead – Exemption of Newspaper Media from EPR Program Revisions
- (d) Alberta Municipal Affairs – Municipal Census Regulation
- (e) Town of Tofield – Exemption of Newspaper from EPR Program Revisions

Motion 23:04:27

Moved by Councillor Smith that the Town of Stettler Council accept the Correspondence items (a-e) for information.

MOTION CARRIED
Unanimous

12. **Items Added:**

- (a) Letter from the County of Stettler No.6 – Mediation Request for County of Stettler and Town of Stettler Regional Fire Agreement

Motion 23:04:28

Moved by Councillor Lawlor that the Town of Stettler Participate in third-party mediation services with the County of Stettler No. 6 and to work out a Regional Fire Agreement, or to assist in a transition plan.

MOTION CARRIED
Unanimous

13. **In-Camera Session:**

- (a) FOIP – Section 16 – Third Party Information – Unsightly Property

Motion 23:04:29

Moved by Councillor Pfeiffer that the Town of Stettler Council enter an In-Camera Session with the CAO, Assistant CAO, Director of Planning & Development & Planning & Development Clerk present to discuss the In-Camera item.

MOTION CARRIED
Unanimous at 7:37 p.m.

Motion 23:04:30

Moved by Councillor Lawlor that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 7:44 p.m.

Motion 23:04:31

Moved by Councillor Smith that Town of Stettler Council approves awarding the Demolition of 4508-49 Avenue to Wally's Backhoe Services Ltd. for the contract price of \$8,450.00 in accordance with the Court of King's Bench Order – Court File Number 2210 00972.

MOTION CARRIED
Unanimous

14. **Adjournment:**

Motion 23:04:32

Moved by Councillor Pfeiffer that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:44 p.m.

Mayor

Assistant CAO

Memo

Date: April 28, 2023
To: Greg Switenky
CAO
From: Melissa Robbins
Director of Operational Services
Re: Capital Budget Equipment Purchase - Loader

Background:

2023 Capital Budget includes \$325,000 to replace an existing loader, including purchasing several attachments.

Request for Proposal:

A request for proposal (RFP) was posted on the Alberta Purchasing Connection. The following proposals were received.

| | |
|---------------------------------------|-----------|
| JAPA Machinery Group Ltd. (XCMG) | \$243,500 |
| Headwater Equipment Sales Ltd. (SANY) | \$250,000 |
| Wajax Ltd. (Hitachi) | \$293,000 |
| Strongco Corporation (Volvo) | \$293,300 |
| Rocky Mountain Equipment (CASE) | \$323,900 |
| Finning Canada (CAT) | \$332,400 |
| Brandt Tractor (John Deere) | \$365,400 |

Evaluation:

Staff evaluated the 5 lowest priced units as they are within the budgeted amount. During the evaluations it was clear that neither the XCMG nor the SANY met the specification of the RFP. The remainder of the units all performed well and are within budget. Based on those findings and taking into consideration the pricing, staff recommend purchasing the Hitachi. An added value of purchasing the Hitachi through Wajax Limited is the base price includes a 5-year extended warranty so no additional purchase for warranty is required.

Historically our existing loaders and attachments have all been KAT quick attach which is special order and is not industry standard. The new loader and attachments will all be

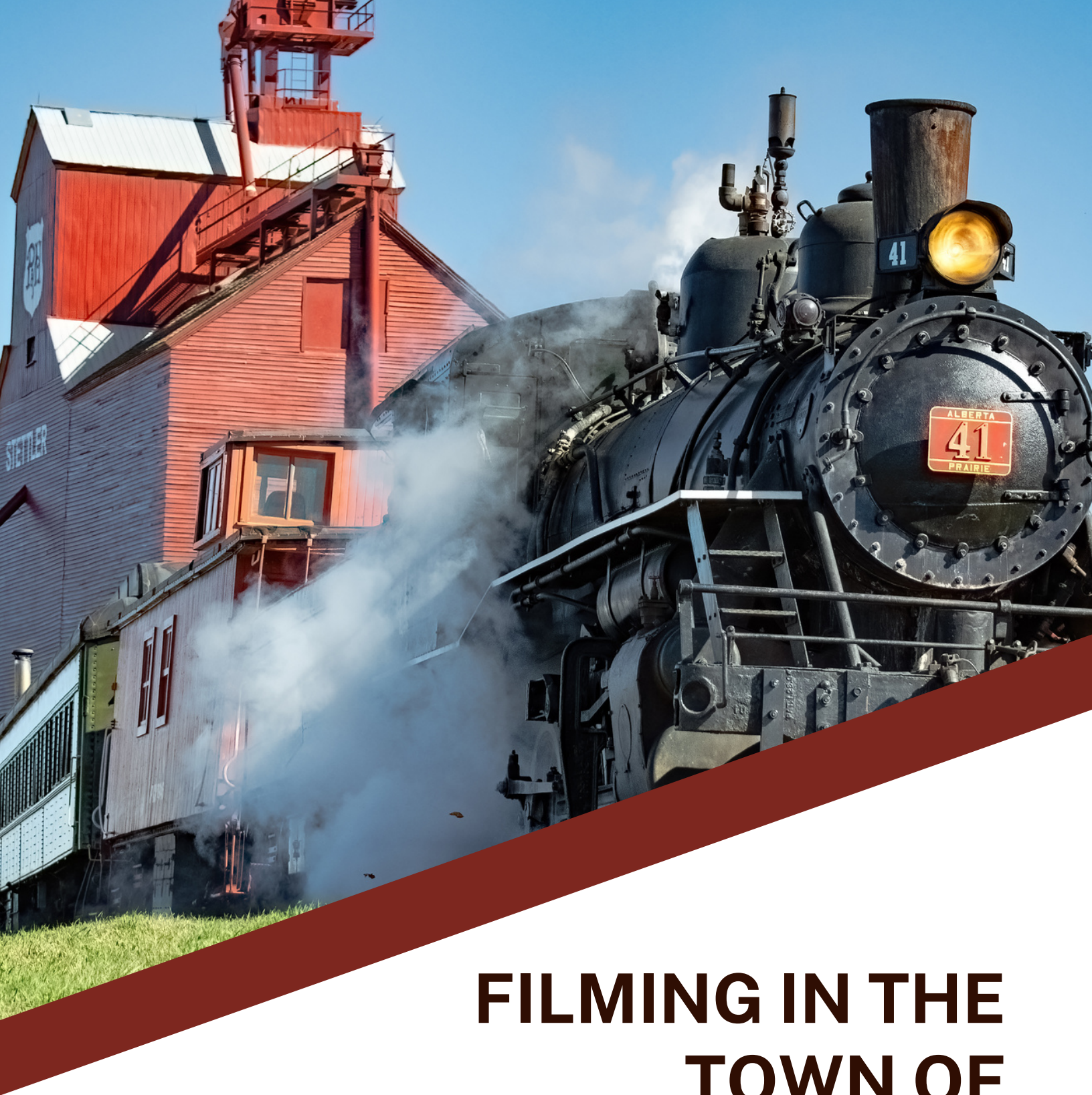
ISO (industry standard). We will take this opportunity to transition the current CAT Loader and all existing attachments to ISO lugging. There is significant value in the existing attachments with an estimated value of \$175,000. Converting the CAT loader and existing attachments will be coordinated after the delivery of the new loader.

Budget Consideration:

| | |
|---|-------------------------|
| Capital budget | \$325,000 |
| Base Unit Purchase | \$293,000 |
| Trade offered by Wajax for the 2013 Volvo | -102,000 |
| 3.5 yd Asphalt Bucket | +9,500 |
| Gravel Scoop Attachment | +9,800 |
| Vee Plow Blade | +\$47,000 |
| <u>Wajax Purchase</u> | <u>\$257,300</u> |
| Transition existing CAT Loader and all attachments to ISO | \$45,500 |
| Total Budget Expenditure: | \$302,800 |

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the purchase of the loader to Wajax Limited in the amount of \$293,000 and trade in our existing Volvo loader to Wajax Limited for \$102,000, including purchasing three additional attachments for a total purchase price of \$257,300 and further approves the transition of the CAT loader and existing attachments to ISO lugging for \$45,500, for a total budget expenditure of \$302,800, excluding gst., funded from the 2023 Capital Budget.



FILMING IN THE TOWN OF STETTLER

OPERATING PROCEDURES

403-742-8305
townoffice@stettler.net
www.stettler.net



Welcome to Stettler!

The Town of Stettler is commonly referred to as "The Heart of Alberta" by locals and visitors alike. Featuring striking historical structures, a charming Main Street, and modern amenities, Stettler is a natural fit for creative industries. Town Council and Administration recognize the value of the creative sector towards building a diversified economy, and welcome filming in our community. Our organization is committed to collaborating interdepartmentally to support the unique requirements and timelines needed to facilitate filming projects.

The following document outlines the procedure designed to guide Administration through an efficient and effective partnership with creative industries, while enabling the flexibility required by the dynamic filming process.



Purpose

- a) To enable flexibility within Town Departments to accommodate unique and time-sensitive Creative Industry requirements;
- b) To promote Town Departments maintaining appropriate personnel as contacts for Creative Industry sector applications;
- c) To consolidate procedures and guidelines into a single document for ease of reference by Town departments and the Creative Industry;
- d) To clearly communicate Town requirements regarding expectations and timelines to Creative Industry applicants;
- e) To clearly communicate business requirements regarding expectations and timelines for Creative Industry Applicants

Commitment

The Town of Stettler is a 'film-friendly' community.

- a) The Town of Stettler is committed to the continued development of the Creative Industries and recognizes their contribution to a diversified and balanced economy.

Film, television and media production is welcome in the Town of Stettler

- b) Town Departments will collaborate to facilitate industry requirements within established response guidelines, and will apply Town policies and guidelines with flexibility in consideration of unique circumstances.

Town permits and services to applicants will be on a cost recovery basis.

- c) Applicants will pay applicable permit fees and service user fees consistent with the charging of fees for all who conduct business within the Town of Stettler.

Guidelines & Procedures

Forms

- a) A film permit(s) is required to film any theatrical motion picture, television program, television commercial or music video on streets or property under the jurisdiction of the Town of Stettler, or when off-street film-making affects the normal use of the adjacent street. Changes, corrections or additions to an original permit will require a new permit application.
- b) This permit requirement does not apply to television stations preparing stories for news or current affairs programs. Similarly, it does not apply to businesses or individuals retained by the Town of Stettler to prepare training or promotional materials for Town purposes.
- c) To film in the Town of Stettler, two mandatory applications forms are required before any permits are issued: Film Production Information Sheet and Acceptance of Terms and Conditions for Filming in the Town of Stettler.
- d) The Film Production Information sheet provides basic information about the production and the production company, a brief outline of all planned activities, the initial shooting schedule, and approximate number of cast and crew members.
- e) A location agreement (Acceptance of Terms and Conditions) with the Town of Stettler must be signed for productions.
- f) Permit applicants are required to provide a certificate of insurance listing the Town of Stettler as insured.
- g) Comprehensive general liability insurance in the amount of not less than \$1,000,000 (one million dollars) inclusive limit for any occurrence is required. Additional insurance may be required depending on the filming activities. Liability Insurance must be provided by an insurance company registered in the Province of Alberta.
- h) Automobile third-party liability insurance in the amount of not less than \$1,000,000 (one million dollars) inclusive limit covering all vehicles used in connection with the film-making activities.
- i) Certificates of Insurance can be faxed to the Town Office at 403-742-8305 or emailed to townoffice@stettler.net.
- j) The information on these forms is being collected under the authority of the Freedom of Information and Protection of Privacy Act.
- k) All filming productions must comply with the Town of Stettler bylaws

Notifying Residents & Businesses

- a) An information letter is required to be delivered to those residents and businesses directly impacted by the closure of a street, alley or sidewalk, including road detours, or being subjected to the lights and/or noise of the film crew on set a minimum of five (5) business days before the day of filming. A letter must also be delivered if the on-street parking is affected by film production vehicle parking.
- b) Hours for filming, move-ins, move-outs and related activities are:

7am – 10pm, Monday through Saturday
9am – 8pm, Sundays and Holidays
- c) Any requests for road closures must be submitted for approval by the Town of Stettler
- d) The production company will place a signage on the sidewalk in the area advising the public that filming is taking place. Filming involving loud special effects, gunfire, etc. requires a larger notification area within the general vicinity. The Town of Stettler Peace Officers and RCMP detachment will also need prior notification.
- e) The production company shall ensure its staff act in a safe and professional manner. This includes refraining from trespassing, littering, lewd or improper language or dress.
- f) Care must be taken that vehicle and generator exhausts and spillover lighting do not negatively affect residents and businesses. The safety of the public and enjoyment of their property must not be jeopardized.
- g) Production companies and their staff must be sensitive that their activities can disrupt normal business activities. Customers must be able to see businesses from the road or sidewalk, be able to access them, and deliveries still need to be made unless other arrangements have been made with the business owners.
- h) Compensation for affected businesses may be required. All businesses that are affected by street closure, will be contacted as per 2(a) and any compensation, if required, dealt within the aforementioned time frame. The onus is with the Production Company and the businesses on any agreements, contractual or otherwise set forth, to be fulfilled in good standing.

Closing Streets, Alleys and Sidewalks

- a) Street and lane closures will only be considered if the impact to the public is within reason and congestion can be mitigated by issuing a public service announcement regarding the affected area prior to the event.
- b) Applications for temporary closures of roadways will be considered by the Chief Administrative Officer.
- c) The Town of Stettler Bylaw Officer and Stettler RCMP may be required to undertake traffic control duties for any on-street filming that will affect or interfere with traffic. The Chief Administrative Officer will determine if police assistance is required prior to issuing permits. All costs associated with the hiring of pay duty officers will be at the expense of the applicant.

Filming on Town Property Other Than Streets

- a) The Town of Stettler owns many facilities that are generally available to the film industry. An application for permission to film in these locations must be submitted to and coordinated by the Chief Administrator's office.
- b) The Town requires its facilities to serve its residents on an ongoing basis; therefore, filming will not be permitted if it severely impacts the Town's ability to function. Filming may therefore be limited. Filming in certain locations may not be allowed and facilities may have specific conditions for filming. Previously booked events will take precedence.
- c) Fees and security deposits will be negotiated in conjunction with the Town department responsible for the facility, the Chief Administrator's office and the Location Manager.
- d) If access to buildings or grounds is granted, all associated costs and damages incurred will be charged to the film company.
- e) Chief Administrative Officer permission is required if an aircraft is to land and/or take off from a Town-owned property.

Parking for Cast and/or Crew Personal Vehicles

- a) Arrangements must be made for off-street parking and/or shuttle vans/buses should they be used.

Town of Stettler Personnel and Fleet Vehicles

- a) Town fleet operated by Town operators can be filmed with the consent of and approval by the Town of Stettler. Charges for the operator and unit are set by the operating department.
- b) Personnel dedicated to the exclusive use of the filming company can be provided by the Stettler Department, Town Bylaw Officer, and the Chief Administrator's Office personnel. Please make your request to the Chief Administrator's office. Fees for this service will be negotiated upon request.

Helicopters, Hot Air Balloons, Low-Flying Aircraft & Drones

- a) Authority to fly lower than 1,000 feet above ground level is delegated to the Regional Director, Aviation Regulations, Transport Canada. Obtaining Transport Canada approval for helicopters, hot air balloons, ultra-light or low-flying aircraft is the responsibility of the helicopter or charter aircraft company hired by the film production company. Aviation liability insurance is required in the amount of \$5,000,000 (five million dollars) with Town of Stettler named as additional insured. Please note that aviation liability is not covered under standard comprehensive general liability.
- b) The use of drones requires permission from the Chief Administrative Officer, as well as the following documentation must be on file with the Town of Stettler before any permits will be issued.
 - Film Production Information Sheet
 - Acceptance of Terms and Conditions for Filming in the Town of Stettler
 - Comprehensive general liability insurance in the amount of not less than \$2,000,000 (two million dollars) inclusive limit for any occurrence. The Town of Stettler is to be named as an additional insured; additional insurance may be required depending on the filming activities in which case the amount will be decided by the Chief Administrative Officer. Liability insurance must be provided by an insurance company registered to do business in the Province of Alberta;
 - Automobile third-party liability insurance in the amount of not less than \$1,000,000 (one million dollars) inclusive limit covering all vehicles used in connection with the film-making activities;
 - \$2,000,000 (two million dollars) per occurrence on the Unmanned Aerial Systems insurance policy with the Town of Stettler named as additional insured.
 - That any and all claims or legal suits or actions involved must be dealt with in accordance with the laws of the Province of Alberta and under the jurisdiction of the Law Courts of Alberta.
- c) A copy of your Special Flight Operating Certificate (SFOC) from Transport Canada must be provided for each request as stated above.

Special Effects, Weapons, Explosions, Stunts, Loud Noises & Helicopters

- a) The Town of Stettler must be notified at least five (5) working days in advance of any scenes requiring special effects, stunts, loud noises, visible weapons (whether being fired or not), and helicopters or low-flying aircraft. Verbal and written notification to residents and business owners must also make reference to these activities. The Town of Stettler reserves the right to have production companies survey affected residents before permits are issued in these cases.

- b) Any use of explosives requires permission from the Chief Administrative Officer and Fire Department. The Town of Stettler reserves the right to review all credentials by a Safety Codes Officer, and if required, the Senior Inspector of the Explosives Branch of Canada in Ottawa will be contacted for verification of qualifications.

- c) If any firearms are being used and seen by the public and/or discharged, the RCMP and Town's Bylaw Services must be notified at least one week (five business days) in advance. All film Armourers/Gun Wranglers must be in possession of and able to produce a Possession & Acquisition License (PAL) as required by the Federal Government on demand. They must be familiar with Canadian Laws with respect to storage/transportation/regulation of permitted/restricted/prohibited firearms (Storage, Display, Handling and Transportation of Certain Firearms Regulations).

Production crews will clean up and restore the location to its original condition at the end of filming unless otherwise directed by the Town of Stettler.

Film Production Information Sheet

Appendix A

Applicant Name: _____ Contact Number: _____

Contact Email: _____ Application Date: _____

Project Title: _____ Date of Event: _____

Time of Event: _____ Air Date: _____

Project Type

- Commercial
- Documentary
- Feature Film
- Lifestyle
- Music Video
- Short Film
- Photography
- Promotional Video
- Other: _____

Parent Production Company: _____

Permanent Address: _____

Project Production Company: _____

Project Production Company Address: _____

Producer: _____ Production Manager: _____

Director: _____ Production Office Phone: _____

Approximate Total of Cast and Crew Members: _____

Location Manager: _____ Assistant Location Manager: _____

Name: _____ Name: _____

Phone: _____ Phone: _____

Email: _____ Email: _____

Filming Details

Start Date: _____ Wrap Date: _____

Location Requested: _____

Streets Affected: _____

Hours of Filming: _____

Requirements

Do you require any additional services from the Town of Stettler (e.g. venue rental, transportation, crew support, etc.)?

For Office Use:

Payment: Cash Cheque Visa MasterCard Amount: _____

Acceptance of Terms & Conditions for Filming in the Town of Stettler

Appendix B

In consideration of the Town of Stettler granting permission to film at:

_____ (the "Location(s)")

on _____ (date(s)),

_____ (the "Applicant")

(Name of Applicant)

(Address of Applicant)

Agrees as follows:

1. To indemnify and save harmless the Town of Stettler from and against any and all claims, actions, damages, injuries, costs, expenses, losses of any kind which may be brought against or suffered by the Town of Stettler or their personnel or agents as a result of or in connection with the Applicant; s filming of other related activities at the Location(s); and
2. To maintain insurance coverage and provide proof of such coverage by way of Certificate of Insurance or Certified Copy, as follows:
 - a) Commercial general liability insurance in the amount of not less than \$2,000,000 (two million dollars) inclusive limit for any occurrence with an insurer license to do business in the Province of Alberta. The Town of Stettler shall be listed as additional insured and such policy shall contain a cross liability clause and broad form contractual liability coverage; and
 - b) Automobile third-party liability insurance in the amount of not less than \$1,000,000 (one million dollars) inclusive limit covering all vehicles used in connection with the filmmaking activities; and
 - c) Any additional insurance required by the Town of Stettler
 - d) All above policies including 30 days written notice of cancellation or material change to all insured and additional insured; and
3. To obtain all necessary permits prior to filming; and
4. To adhere to all applicable Federal, Provincial and Municipal laws; and
5. To pay any and all costs identified or incurred by the Town of Stettler in connection with granting the Applicant permission to film: and
6. To adhere to the Town of Stettler's Guidelines for Filming; and
7. To settle any disputes regarding this agreement by arbitration conducted in accordance with the Arbitration Act (Alberta). The arbitral tribunal shall be composed of one arbitrator to be appointed jointly by the parties. Either party may request arbitration by providing notice in writing to the other party. If the parties cannot agree on an arbitrator in ten (10) days, either party may apply to the Court of Queen's Bench of Alberta for the Court to appoint an arbitrator.

PER: _____ Seal or Witness: _____
(Signature) (Signature)

(Print Name and Position)

(Print Name)

SENIORS' WEEK

JUNE 5-9, 2023



| <u>DATE</u> | <u>TIME</u> | <u>LOCATION</u> | <u>COUNCIL REPS</u> |
|------------------------------------|-----------------|-----------------|---------------------|
| MONDAY JUNE 5 TH | 11:30AM-12:30PM | HEART HAVEN | |
| TUESDAY, JUNE 6 TH | 11:30AM-12:30PM | WILLOW CREEK | |
| WEDNESDAY, JUNE 7 TH | 11:30AM-12:30PM | PARAGON PLACE | |
| THURSDAY, JUNE 8 TH | 11:00AM-12:00PM | THE HUB (SRC) | |
| FRIDAY, JUNE 9 TH | 11:00AM-12:00PM | POINTS WEST | |

STEEL WHEEL STAMPEDE

JUNE 10, 2023



| <u>PANCAKE BREAKFAST</u> 7-10AM | <u>STEEL WHEEL STAMPEDE PARADE</u> 11AM |
|------------------------------------|--|
| | |

The Steel Wheel Stampede Parade is to be followed by a Dignitary Luncheon

| | | | | |
|-------------|-------|------|--------------------------|------------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID CU GENERAL | CU GENERAL |
| Vendor Name | First | Last | Cheque Number 76671 | 76680 |
| Cheque Date | First | Last | | |

Sorted By: Vendor Name

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Active Network | 76671 | 2023-04-14 | \$1,918.70 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| P&L Mar Subscription Fee | 4200012092 | \$959.35 | |
| P&L Apr Subscription Fee | 4200012093 | \$959.35 | |
| ----- | | | |
| Alberta Box Centre Inc. | 76672 | 2023-04-14 | \$4,501.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Equip Flat Deck Down Payment | 1321 | \$4,501.00 | |
| ----- | | | |
| Cal-Trac Contracting Ltd. | 76673 | 2023-04-14 | \$2,463.89 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Snow Removal Mar Grader Rental | 304122 | \$2,463.89 | |
| ----- | | | |
| Chase Operator Training Ltd. | 76674 | 2023-04-14 | \$1,971.06 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Trans Backhoe Safety Training | 2014915 | \$1,971.06 | |
| ----- | | | |
| Clayline Contracting Ltd. | 76675 | 2023-04-14 | \$2,056.95 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Sewer Clear Fence Line to impr | 202300282 | \$2,056.95 | |
| ----- | | | |
| Green Metrics Technology Corp. | 76676 | 2023-04-14 | \$5,250.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| SRC RETScreen Model for GICB G | INV1093 | \$5,250.00 | |
| ----- | | | |
| JNH Production | 76677 | 2023-04-14 | \$551.25 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Sewer Hired Steamer Sewer | 5476 | \$551.25 | |
| ----- | | | |
| Linde Canada | 76678 | 2023-04-14 | \$365.65 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Pool Chemicals | 34787887 | \$365.65 | |
| ----- | | | |
| Ornamental Bronze Limited | 76679 | 2023-04-14 | \$510.30 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Cemetery Niche Wreath w Vases | 104043 | \$510.30 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|-------------------------------|
| ===== | | | |
| Spiral Mobility | 76680 | 2023-04-14 | \$278.22 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Roads Holder&Mount Grader iPad | 14539 | | \$278.22 |
| Total Cheques | | | ----- \$19,867.02 ===== |

| | | | | |
|-------------|-------|------|--------------------------|------------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID CU GENERAL | CU GENERAL |
| Vendor Name | First | Last | Cheque Number 76681 | 76692 |
| Cheque Date | First | Last | | |

Sorted By: Vendor Name

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|---------------|----------------|----------------|
| Alberta Land Titles | 76681 | 2023-04-21 | \$92.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| Admin & Bylaw Searches | | 2023.03.31 | \$92.00 |
| ----- | | | |
| ASK Environmental | 76682 | 2023-04-21 | \$816.06 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| Bylaw Asbestos Testing | | 3300 | \$816.06 |
| ----- | | | |
| Canada Post Corporation | 76683 | 2023-04-21 | \$1,478.16 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| Water Billing Postage | | 9863213502 | \$1,478.16 |
| ----- | | | |
| Entandem | 76684 | 2023-04-21 | \$508.18 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| Other Programs Socan Fees | | 318451 | \$51.50 |
| Other Programs Socan Fees | | 318452 | \$456.68 |
| ----- | | | |
| Gary Moe Chevrolet Buick GMC | 76685 | 2023-04-21 | \$162.36 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| Shop Door HInge Pickup #48 | | 300859 | \$162.36 |
| ----- | | | |
| Innov8 Digital Solutions | 76686 | 2023-04-21 | \$17,788.87 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| GIS Canon MxOne44 Plotter | | IN406136 | \$17,535.00 |
| P&L Photocopies 03.06 to 04.05 | | IN406123 | \$253.87 |
| ----- | | | |
| Receiver General for Canada | 76687 | 2023-04-21 | \$61,912.93 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| Town Tax Remittance | | PP08-23 | \$52,993.45 |
| Town Tax Remittance | | PP08-23. | \$3,548.81 |
| BOT Tax Remittance | | PP08-23.BOT | \$2,379.89 |
| Library Tax Remittance | | PP08-23.LIBRAR | \$2,990.78 |
| ----- | | | |
| Receiver General for Canada | 76688 | 2023-04-21 | \$327.23 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| Garnishee | | PP08-23 | \$327.23 |
| ----- | | | |
| Schwartz Home Building Centre | 76689 | 2023-04-21 | \$180.73 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| WTP Chlorine Tonner Switch | | 842039 | \$151.03 |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|-------------------------------|----------------|----------------|---------------|
| Water Book Case Materials | 841900 | | \$29.70 |
| Sienna's Cleaning | 76690 | 2023-04-21 | \$1,150.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Shop March Janitor 9 Cleans | 2023.03.30 | \$1,150.00 | |
| ----- | | | |
| Town of Stettler - Petty Cash | 76691 | 2023-04-21 | \$263.70 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| AP Lotto, Birthday Donuts, | 2023.04.18 | \$263.70 | |
| ----- | | | |
| Woody's Automotive Ltd. | 76692 | 2023-04-21 | \$539.08 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Shop Janitor Supplies | 812297 | \$54.92 | |
| Shop Janitor Supplies | 812636 | \$113.77 | |
| Shop Gloves | 813887 | \$26.15 | |
| Shop Wheel Seals unit #48 | 809626 | \$20.37 | |
| Trans Oil Filter Loader #182 | 811431 | \$15.88 | |
| Water Hose Clamps Hydrovac | 813976 | \$20.48 | |
| Water Sample Bottles | 812943 | \$155.30 | |
| Parks Hood Struts unit #81 | 810677 | \$61.26 | |
| Parks Light and Grometts #81 | 812550 | \$8.23 | |
| Parks Air Filter Mower #172 | 813842 | \$62.72 | |
| Total Cheques | | | \$85,219.30 |

| | | | | |
|-------------|-------|------|--------------------------|------------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID CU GENERAL | CU GENERAL |
| Vendor Name | First | Last | Cheque Number 76693 | 76697 |
| Cheque Date | First | Last | | |

Sorted By: Vendor Name

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|---------------|----------------|----------------|
| Guaranteed Great Baking | 76693 | 2023-04-28 | \$2,650.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| PR Trade Show Cupcakes | | 005-2023 | \$2,650.00 |
| ----- | | | |
| Kennedy, Memory | 76694 | 2023-04-28 | \$200.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Sewer Reimburse Homeowner | | 2023.04.21 | \$200.00 |
| ----- | | | |
| Shirley McClellan Regional Wat | 76695 | 2023-04-28 | \$3,063.62 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Water True-Up | | 2023.04.17 | \$3,063.62 |
| ----- | | | |
| Stettler Tool & Hardware | 76696 | 2023-04-28 | \$288.66 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Trans Tools -9 Shovels | | 10004063 | \$288.66 |
| ----- | | | |
| Van Electric | 76697 | 2023-04-28 | \$3,906.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Shop Pressure Washer Repair | 348 | | \$262.50 |
| Shop Change to LED Lights & | 351 | | \$3,643.50 |
| ----- | | | |
| | | Total Cheques | \$10,108.28 |
| | | | ----- |
| | | | ===== |

| | | | | |
|-------------|-------|------|--------------------------|------------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID CU GENERAL | CU GENERAL |
| Vendor Name | First | Last | Cheque Number EFT0005884 | EFT0005915 |
| Cheque Date | First | Last | | |

Sorted By: Vendor Name

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| 4L Communications Inc. | EFT0005884 | 2023-04-18 | \$1,896.27 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Computer IT Phone Case | STTLRIN15788 | \$52.49 | |
| Computer IT Samsung Phone | STTLRIN15787 | \$899.84 | |
| Trans Grader iPad 10.9" | STTLRIN16053 | \$943.94 | |
| ----- | | | |
| Acklands - Grainger Inc. | EFT0005885 | 2023-04-18 | \$460.60 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Pool Facility Janitor Supplies | 9625187944 | \$460.60 | |
| ----- | | | |
| Alberta Elevating Devices | EFT0005886 | 2023-04-18 | \$263.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Joint Office Elevator Permit | EP059024 | \$131.50 | |
| SRC Elevator Permit | EP065416 | \$131.50 | |
| ----- | | | |
| AMSC Insurance Services Ltd. | EFT0005887 | 2023-04-18 | \$3,964.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Council & Fire Insurance | 2023VFIS-129 | \$3,964.00 | |
| ----- | | | |
| Apple Fitness Store Ltd. | EFT0005888 | 2023-04-18 | \$2,037.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Fitness Area Gym Supplies | IN00038734 | \$2,037.00 | |
| ----- | | | |
| Automated Aquatics Canada Ltd. | EFT0005889 | 2023-04-18 | \$1,936.31 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Pool AquaTouch PPM Sensor | 0000109579 | \$1,206.66 | |
| Pool CO2 Solenoid Valve | 0000109580 | \$159.50 | |
| Pool Aquacreek Scout 2 Charger | 0000109581 | \$570.15 | |
| ----- | | | |
| Auton, Troy | EFT0005890 | 2023-04-18 | \$81.50 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Fire Hydro Testing Red Deer | 2023.03.22 | \$81.50 | |
| ----- | | | |
| C & S Disposal | EFT0005891 | 2023-04-18 | \$25,576.53 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Mar Waste & Recycling Collecti | 4570 | \$25,576.53 | |
| ----- | | | |
| Canadian Tire #671 | EFT0005892 | 2023-04-18 | \$8.70 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Snow Removal Pressure Guage | 0327 | \$8.70 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Capital H2O Systems Inc. | EFT0005893 | 2023-04-18 | \$60,900.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP 2 Blue White Pump Skids | 18993 | \$60,900.00 | |
| Capital Power | EFT0005894 | 2023-04-18 | \$80,773.73 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Affiliate Feb Power Bills | 5179121 | \$5,142.33 | |
| Misc Dept Feb Power Bills | 5179123 | \$75,631.40 | |
| Central Sharpening | EFT0005895 | 2023-04-18 | \$745.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Sharpen Ice Knife &77" bla | 30075 | \$745.50 | |
| County of Stettler | EFT0005896 | 2023-04-18 | \$833.75 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Admin Legal Shared Legal Fees | COS006811 | \$833.75 | |
| Ember Graphics | EFT0005897 | 2023-04-18 | \$39.38 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Com Hall Garbage Decals | 6550 | \$39.38 | |
| Gerlitz, Steven | EFT0005898 | 2023-04-18 | \$218.92 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Admin Travel & Subsistence | 2023.04.11 | \$218.92 | |
| Hi Way 9 Express Ltd. | EFT0005899 | 2023-04-18 | \$834.67 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Freight | 20166312 | \$33.83 | |
| Trans Freight | 66024197 | \$800.84 | |
| i. d. Apparel | EFT0005900 | 2023-04-18 | \$943.11 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC 36 caps | 114636 | \$943.11 | |
| Kathy's Printing Service | EFT0005901 | 2023-04-18 | \$3,725.40 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Billing Paper & Envelope | 6319 | \$3,725.40 | |
| Klearwater Equipment & Technol | EFT0005902 | 2023-04-18 | \$1,869.42 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Lab Supplies | 230628 | \$1,869.42 | |
| Lifesaving Society | EFT0005903 | 2023-04-18 | \$516.00 |
| Invoice Description | Invoice Number | Invoice Amount | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Pool Annual Fee (Aquatic) | 22694 | | \$250.00 |
| Pool Standard First Aid | 22755 | | \$20.75 |
| Pool 5 CPR Exam Fees | 23054 | | \$115.00 |
| Pool 3 Standard 1st Aid Recert | 23068 | | \$130.25 |
| ===== | | | |
| Loomis Express | EFT0005904 | 2023-04-18 | \$57.63 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Freight | 10383692 | \$57.63 | |
| ===== | | | |
| Merlin Shredding Inc. | EFT0005905 | 2023-04-18 | \$198.98 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Office 2023 Record Shredding | 228340 | \$198.98 | |
| ===== | | | |
| NextGen Automation | EFT0005906 | 2023-04-18 | \$428.57 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Office Photocopies 2.28-3.29 | 484845 | \$428.57 | |
| ===== | | | |
| Nolls, Sean | EFT0005907 | 2023-04-18 | \$672.15 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Council Travel & Subsistence | 2023.04.04 | \$672.15 | |
| ===== | | | |
| Russell Food Eq | EFT0005908 | 2023-04-18 | \$12,316.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Double Convection Oven | 02754989 | \$12,316.50 | |
| ===== | | | |
| Stettler Registry Services Ltd | EFT0005909 | 2023-04-18 | \$173.25 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Admin Tax Liens | SRI00020668 | \$173.25 | |
| ===== | | | |
| Stettler Telephone Answering S | EFT0005910 | 2023-04-18 | \$136.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Apr Working Alone Monitori | 161 | \$136.50 | |
| ===== | | | |
| Stingray Radio Inc. | EFT0005911 | 2023-04-18 | \$546.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Misc Dept March Advertising | 650900-3 | \$546.00 | |
| ===== | | | |
| Superior North America Inc. | EFT0005912 | 2023-04-18 | \$205.45 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Steamers Tips & Freight | 30508S | \$315.53 | |
| ===== | | | |
| Tagish Engineering Ltd. | EFT0005913 | 2023-04-18 | \$19,802.84 |
| Invoice Description | Invoice Number | Invoice Amount | |
| TS115-2023 Road Program | 19751 | \$7,046.68 | |
| TS114-550th Ave Watermain Repl | 19750 | \$8,317.68 | |
| TS108-Water Reservoir Upgrades | 19748 | \$1,459.46 | |
| TS109-Lagoon Transfer Stn Reha | 19749 | \$2,979.02 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|---------------|----------------|----------------|
| Tietge, Richard | EFT0005914 | 2023-04-18 | \$241.45 |
| ===== | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| WTP CUPE Clothing Allowance | | 2023.04.04 | \$241.45 |
| ===== | | | |
| W.R. Meadows of Western Canada | EFT0005915 | 2023-04-18 | \$2,429.89 |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Roads Road REpair | | 120015948 | \$1,999.39 |
| Traffic Lane Equip Repair Part | | 120015868 | \$430.50 |
| Total Cheques | | | \$224,833.00 |

| | | | | |
|-------------|-------|------|--------------------------|------------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID CU GENERAL | CU GENERAL |
| Vendor Name | First | Last | Cheque Number EFT0005916 | EFT0005975 |
| Cheque Date | First | Last | | |

Sorted By: Vendor Name

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| ===== | | | |
| ACC Wastewater Solutions | EFT0005916 | 2023-04-25 | \$21,330.75 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Sewer Lagoon Additives | INV-23034 | \$21,330.75 | |
| ===== | | | |
| Action Plumbing & Excavating | EFT0005917 | 2023-04-25 | \$1,171.38 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Shop Janitor Supplies | I032156 | \$256.83 | |
| Sewer Blockage Town Side | W39847 | \$772.80 | |
| SRC Water Filers | I032172 | \$82.95 | |
| SRC Fountain repair parts | I032247 | \$10.50 | |
| HUB Fixture Repair Parts | I032145 | \$29.40 | |
| Campground Janitor Sink Repair | I032271 | \$18.90 | |
| ===== | | | |
| Air Liquide Canada Inc. | EFT0005918 | 2023-04-25 | \$616.73 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Shop Compressed Gas Bottles Re | 75649866 | \$235.68 | |
| Shop Compressed Gas Bottle Ref | 75634153 | \$236.54 | |
| Shop New Oxy Torch Bottles | 756563977 | \$144.51 | |
| ===== | | | |
| AL-TERRA Engineering | EFT0005919 | 2023-04-25 | \$1,328.48 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Municipal Planing-Area Structu | 12749 | \$1,328.48 | |
| ===== | | | |
| Alberta Animal Services | EFT0005920 | 2023-04-25 | \$14,664.44 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Bylaw Mar Bylaw Enforcement | 11206 | \$14,664.44 | |
| ===== | | | |
| APEX Supplementary Pension Pla | EFT0005921 | 2023-04-25 | \$362.81 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Supplementary Pension Plan Tr | PP08-23 | \$362.81 | |
| ===== | | | |
| Bagshaw Electric Ltd. | EFT0005922 | 2023-04-25 | \$1,329.40 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |
| Fire Joint 20A Signle Recept | IC042901 | \$7.10 | |
| Trans 2 T8 Fluorescent Lamps | IC042818 | \$8.30 | |
| WTP Reznor Heater Motor | IC043062 | \$207.82 | |
| SRC Zamboni Propane | IC042561 | \$506.69 | |
| SRC Zamboni Propane | IC043228 | \$300.87 | |
| Hub 72 T8 Fluorescent Lamps | IC042692 | \$298.62 | |
| ===== | | | |
| Barros, Cheryl | EFT0005923 | 2023-04-25 | \$54.35 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| ----- | | | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Council Travel & Subsistence | | 2023.04.12 | \$54.35 |
| ===== | | | |
| Bemoco Land Surveying Ltd. | EFT0005924 | 2023-04-25 | \$3,790.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Subd Land Dev-50Ave Lane Plan | 51809 | \$3,790.50 | |
| ===== | | | |
| Benoit, Morgan | EFT0005925 | 2023-04-25 | \$503.59 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Trans Training in Calgar | 2023.04.05 | \$253.94 | |
| Water Trans Training Calgary | 2023.04.18 | \$249.65 | |
| ===== | | | |
| Black Press Group Ltd. | EFT0005926 | 2023-04-25 | \$996.47 |
| Invoice Description | Invoice Number | Invoice Amount | |
| P&D Dev Permits/Other Events | 34401692 | \$996.47 | |
| ===== | | | |
| Bounty Onsite Inc. | EFT0005927 | 2023-04-25 | \$1,723.72 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Roads Hand Winch | 001-139055 | \$245.62 | |
| WTP First Aid Supplies | 001-138619 | \$195.83 | |
| Water Trans Janitor Supplies | 001-138382 | \$48.79 | |
| Water Trans Latch Boom Cradle | 001-138389 | \$279.30 | |
| SRC Janitor Supplies | 001-138621 | \$867.38 | |
| Pool 3 Eye Was Stations | 001-139143 | \$86.80 | |
| ===== | | | |
| Brenntag Canada Inc. | EFT0005928 | 2023-04-25 | \$1,459.50 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Chemicals | 46644760 | \$1,459.50 | |
| ===== | | | |
| Bunzl Cleaning & Hygiene | EFT0005929 | 2023-04-25 | \$374.26 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Janitor Supplies | 135531 | \$374.26 | |
| ===== | | | |
| Burmac Mechanical 2000 | EFT0005930 | 2023-04-25 | \$2,853.69 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Fabrication Parts | 104782 | \$159.02 | |
| Sewer Frozen Sewer Town Side | B50650 | \$2,694.67 | |
| ===== | | | |
| Canadian Tire #671 | EFT0005931 | 2023-04-25 | \$189.56 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Shop Tools | 0353 | \$105.58 | |
| WTP Drill Index | 0342 | \$83.98 | |
| ===== | | | |
| Canadian Union of Public Emplo | EFT0005932 | 2023-04-25 | \$660.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Union Dues | PP08-23 | \$660.00 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Canoe Procurement Group of Can | EFT0005933 | 2023-04-25 | \$16,815.38 |
| ===== | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans/Water/Park Diesel Marked | PF-10947-10563 | \$2,416.52 | |
| Trans Hydraulic Oil Wille #42 | PF-10972-10586 | \$57.94 | |
| Equipment Fuel | PF-10945-10559 | \$9,404.88 | |
| Trans Traffic Signals repair p | AB159800 | \$268.36 | |
| Trans Blades for Loader #182 | AB156908 | \$922.22 | |
| Trans Blades for Wille Unit#42 | AB157862 | \$370.97 | |
| Trans Blades for Wille Unit#42 | AB157863 | \$346.57 | |
| Trans Grader Blades unit #145 | AB158347 | \$1,288.48 | |
| Trans Loader Blades #182‘ | AB158486 | \$1,678.22 | |
| SRC Hose Assy | AB157352 | \$61.22 | |
| Capital H2O Systems Inc. | EFT0005934 | 2023-04-25 | \$718.53 |
| ===== | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Prominent Pump Parts | 19011 | \$718.53 | |
| Caro Analytical Services | EFT0005935 | 2023-04-25 | \$214.20 |
| ===== | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Water Analysis | IC2306216 | \$174.30 | |
| WTP Water Analysis | IC2306383 | \$39.90 | |
| Cas Tech Inc. | EFT0005936 | 2023-04-25 | \$2,430.75 |
| ===== | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Computer Intell i5 Desktop Com | 220000003199 | \$2,430.75 | |
| Center Ice Concession | EFT0005937 | 2023-04-25 | \$305.55 |
| ===== | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| HBC Meeting Meals | 212 | \$141.75 | |
| SRC Take Ice Out Lunch | 213 | \$163.80 | |
| ClearTech Industries Inc. | EFT0005938 | 2023-04-25 | \$17,689.85 |
| ===== | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Yearly Analyzer Maintenanc | INV1059567 | \$6,714.14 | |
| WTP C12 Tonner & Container Dep | INV1060744 | \$5,042.76 | |
| Water Analyzer Certification | INV1059563 | \$4,949.18 | |
| Pool Facility Chemicals | INV1060665 | \$5,540.77 | |
| Clearview Public Schools | EFT0005939 | 2023-04-25 | \$2,561.75 |
| ===== | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| March Joint Office Expenses | 6882 | \$2,561.75 | |
| Contact Safety Service Ltd. | EFT0005940 | 2023-04-25 | \$1,881.60 |
| ===== | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Hydro Test Fire Extinguis | 13078 | \$187.95 | |
| Fire Hydro Test Fire Extinguis | 13080 | \$1,240.05 | |
| Fire Service Fire Extinguisher | 13082 | \$50.40 | |
| WTP 4 Head Monitor Calibration | 13074 | \$315.00 | |
| Parks Fire Extinguisher #127 | 13143 | \$88.20 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Foot, Kyle | EFT0005941 | 2023-04-25 | \$648.92 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Trans Training Edmonton | 2023.04.12 | \$648.92 | |
| ===== | | | |
| Glover International Trucks Lt | EFT0005942 | 2023-04-25 | \$807.34 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Reprogram ECU For High I | 272951S | \$146.92 | |
| Trans Oil Filter Tandem #24 | 378909 | \$234.68 | |
| Trans Air Horn SwitchTandem#24 | 378928 | \$425.74 | |
| ===== | | | |
| GT Hydraulic & Bearing | EFT0005943 | 2023-04-25 | \$405.93 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Joint Hose Bend Restricto | 000-390250 | \$31.76 | |
| Shop O-Rings | 000-390429 | \$1.58 | |
| Shop Oil Filters | 000-390952 | \$47.94 | |
| Water New Battery Pickup#73 | 000-389964 | \$141.65 | |
| Water Fittings Hydrovac #162 | 000-390883 | \$24.00 | |
| SRC Belt | 000-390583 | \$6.85 | |
| Parks New Battery Pickup #81 | 000-389580 | \$152.15 | |
| ===== | | | |
| Gyro Ag Ltd. | EFT0005944 | 2023-04-25 | \$23.14 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Park Steel for Flat Dec #81 | 3373 | \$14.07 | |
| Parks Steel for Flat Deck #81 | 3375 | \$9.07 | |
| ===== | | | |
| Heartland Auto Supply | EFT0005945 | 2023-04-25 | \$5,785.02 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire 12V Commerical Starter | 001-536090 | \$362.15 | |
| Shop General Supplies | 001-535637 | \$529.49 | |
| Trans Grinding Wheels | 001-537614 | \$239.34 | |
| Shop Supplies Bolts | 001-537638 | \$48.95 | |
| Trans 12 Cases of Paper Towels | 001-537733 | \$192.40 | |
| Shop Oil for Diff unit #48 | 001-535860 | \$46.31 | |
| Trans & Shop Tools | 001-536282 | \$161.63 | |
| Shop Lathe Tools | 001-536639 | \$678.86 | |
| Trans Tools | 001-538088 | \$76.02 | |
| Trans Hydraulic Hoses for Will | 001-536124 | \$118.15 | |
| Trans Bolts for Sander #109 | 001-536186 | \$12.56 | |
| Trans Snowblower Bolts #186 | 001-536312 | \$40.05 | |
| Trans Fuel Hoses&Fittings#117 | 001-536591 | \$140.64 | |
| Trans Replace Coolant Line in | 001-536934 | \$113.68 | |
| Trans Fittings Wheelsaw #117D | 001-537043 | \$12.12 | |
| Trans HydraulicHose Loader#182 | 001-537188 | \$311.89 | |
| Snow Removal Tie Downs | 001-536175 | \$210.29 | |
| Snow Removal Sander parts | 001-536276 | \$29.13 | |
| Trans Ice Melt for Sidewalks | 001-536886 | \$19.69 | |
| TRans RV Antifreeze - Steamer | 001-536235 | \$53.51 | |
| Trans Golves for Steaming | 001-536745 | \$137.39 | |
| Water Magnets | 001-535919 | \$60.94 | |
| Water Gray Primer | 001-537120 | \$211.93 | |
| Water Fittings&Hoses Hydrovac | 001-537940 | \$1,522.48 | |
| Sewer Block Heater Lift Stn B | 001-537125 | \$164.22 | |
| Water Pressure Washer Gun | 001-535900 | \$158.72 | |
| Parks Headlight Bulbs #127 | 001-536590 | \$18.10 | |
| Parks Electrical Connector#157 | 001-536597 | \$2.77 | |
| Parks Paint for Flatdeck #81 | 001-537150 | \$327.53 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Parks Paint for Flatdeck #81 | 001-537397 | | \$51.83 |
| Heartland Express | EFT0005946 | 2023-04-25 | \$689.19 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Shop Freight | 14268 | \$213.86 | |
| Shop Freight | 14301 | \$298.18 | |
| Shop Freight | 14329 | \$68.24 | |
| Shop Freight | 14371 | \$108.91 | |
| Heartland Glass Ltd. | EFT0005947 | 2023-04-25 | \$124.90 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC 2 keys cut | 108056 | \$6.30 | |
| Shop Padlock & 2 keys cut | 108110 | \$118.60 | |
| Hi Way 9 Express Ltd. | EFT0005948 | 2023-04-25 | \$232.35 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Freight | 66063101 | \$33.83 | |
| Trans Freight | 66063102 | \$198.52 | |
| Industrial Machine Inc. | EFT0005950 | 2023-04-25 | \$2,413.70 |
| Invoice Description | Invoice Number | Invoice Amount | |
| SRC Zamboni Water Tank | 44991 | \$2,413.70 | |
| KaizenLAB Inc. | EFT0005951 | 2023-04-25 | \$53.11 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sewer Lagoon Sampling | INV0085992 | \$53.11 | |
| Kathy's Printing Service | EFT0005952 | 2023-04-25 | \$4,498.20 |
| Invoice Description | Invoice Number | Invoice Amount | |
| PR 3400 2023 Town Life Spring | 6325 | \$4,498.20 | |
| Keiths Refrigeration | EFT0005953 | 2023-04-25 | \$2,492.15 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Compressor Repairs | 22571 | \$1,643.64 | |
| WTP Compressor Fan | 22548 | \$722.51 | |
| P&D Health Unit Service Call | 22552 | \$126.00 | |
| Life Technologies Inc. | EFT0005955 | 2023-04-25 | \$536.87 |
| Invoice Description | Invoice Number | Invoice Amount | |
| WTP Probe Solutions | 2372916 | \$395.46 | |
| WTP Electrode Cleaning Solutio | 2374338 | \$141.41 | |
| Local Authorities Pension Plan | EFT0005954 | 2023-04-25 | \$30,753.43 |
| Invoice Description | Invoice Number | Invoice Amount | |
| LAPP Contribution | PP08-23 | \$30,753.43 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Maxwell, Darin | EFT0005956 | 2023-04-25 | \$40.95 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Trns CUPE Clothing Allow | 2023.04.10 | \$40.95 | |
| Municipal Property Consultants | EFT0005957 | 2023-04-25 | \$6,918.27 |
| Invoice Description | Invoice Number | Invoice Amount | |
| April 2023 Assessor | 17168 | \$6,918.27 | |
| New West Freightliner | EFT0005958 | 2023-04-25 | \$288.07 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Sweeper Bumper Corner | X108041777;01 | \$288.07 | |
| OK Tire Stettler | EFT0005959 | 2023-04-25 | \$78.52 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Water Trans Tire Repair #135 | IN095603 | \$27.83 | |
| Parks Tire Repair Mower #172 | IN096169 | \$50.69 | |
| Peavey Mart | EFT0005960 | 2023-04-25 | \$1,312.91 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Shop Chopsaw & Blades | 2006289004 | \$298.15 | |
| Trans Tie Downs | 2005777006 | \$173.65 | |
| Trans Sign Materials | 2000401003 | \$33.50 | |
| Trans Sander Stand Materials | 2009285007 | \$449.59 | |
| WTP Sump Pump | 3000805003 | \$314.99 | |
| Water Locator Batteries | 2006413004 | \$43.03 | |
| Rally Rentals | EFT0005961 | 2023-04-25 | \$93.09 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Shop 3 pairs of BLUS Gloves | 33342 | \$93.09 | |
| Rollies Vac Systems | EFT0005962 | 2023-04-25 | \$378.00 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Landfill Pumpout | 22509 | \$378.00 | |
| Stettler & District Handibus | EFT0005967 | 2023-04-25 | \$289.29 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Bus Garage March Utilities | 3866 | \$289.29 | |
| Stettler Building Supplies Ltd | EFT0005964 | 2023-04-25 | \$962.84 |
| Invoice Description | Invoice Number | Invoice Amount | |
| Trans Tools | AK0510 | \$50.36 | |
| Trans New Sander Stand Materia | AK0684 | \$709.46 | |
| Trans Supplies | AK0687 | \$10.57 | |
| Water Anchors for Shelving | AK0297 | \$141.10 | |
| Water Welding Project Material | AJ9743 | \$51.35 | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|----------------|----------------|---------------|---------------------|----------------|----------------|--------------------------------|--------|------------|--------------------------------|------------|----------|------------------------------|--------|----------|-------------------------|--------|----------|--------------------------|--------|---------|---------------------------|--------|----------|-----------------------|--------|---------|------------------------|--------|---------|-----------------------|--------|---------|---------------------------|--------|----------|--------------------------------|--------|---------|
| Stettler Equipment Sales & Ren | EFT0005965 | 2023-04-25 | \$1,860.59 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Trans Diagnose & Repair #117</td> <td>139603</td> <td>\$1,035.83</td> </tr> <tr> <td>Trans Hydraulic Oil & Coolant#</td> <td>139337</td> <td>\$656.85</td> </tr> <tr> <td>Trans Fuel Level Sensor #117</td> <td>139281</td> <td>\$167.91</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Trans Diagnose & Repair #117 | 139603 | \$1,035.83 | Trans Hydraulic Oil & Coolant# | 139337 | \$656.85 | Trans Fuel Level Sensor #117 | 139281 | \$167.91 | | | | | | | | | | | | | | | | | | | | | | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Trans Diagnose & Repair #117 | 139603 | \$1,035.83 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Trans Hydraulic Oil & Coolant# | 139337 | \$656.85 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Trans Fuel Level Sensor #117 | 139281 | \$167.91 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stettler Flooring | EFT0005966 | 2023-04-25 | \$31.82 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>SRC Painting Supplies</td> <td>72927</td> <td>\$31.82</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | SRC Painting Supplies | 72927 | \$31.82 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SRC Painting Supplies | 72927 | \$31.82 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stettler Home Hardware | EFT0005949 | 2023-04-25 | \$1,037.11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Office Counter Top Repair Mate</td> <td>132407</td> <td>\$16.26</td> </tr> <tr> <td>Office Stud Sensor</td> <td>132622</td> <td>\$14.18</td> </tr> <tr> <td>Office 3 water refills</td> <td>132445</td> <td>\$15.75</td> </tr> <tr> <td>Office 2 water refill</td> <td>132556</td> <td>\$10.50</td> </tr> <tr> <td>Office 2 water refills</td> <td>132646</td> <td>\$10.50</td> </tr> <tr> <td>Office 2 water refills</td> <td>132713</td> <td>\$10.50</td> </tr> <tr> <td>Trans 2 water refills</td> <td>132496</td> <td>\$7.50</td> </tr> <tr> <td>Trans 2 water refills</td> <td>132696</td> <td>\$7.50</td> </tr> <tr> <td>P&L Humidifier Filter</td> <td>132636</td> <td>\$33.59</td> </tr> <tr> <td>Parks STIHL Blower Magnum</td> <td>132540</td> <td>\$881.98</td> </tr> <tr> <td>Lions Campground Janitor Suppl</td> <td>132731</td> <td>\$28.85</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Office Counter Top Repair Mate | 132407 | \$16.26 | Office Stud Sensor | 132622 | \$14.18 | Office 3 water refills | 132445 | \$15.75 | Office 2 water refill | 132556 | \$10.50 | Office 2 water refills | 132646 | \$10.50 | Office 2 water refills | 132713 | \$10.50 | Trans 2 water refills | 132496 | \$7.50 | Trans 2 water refills | 132696 | \$7.50 | P&L Humidifier Filter | 132636 | \$33.59 | Parks STIHL Blower Magnum | 132540 | \$881.98 | Lions Campground Janitor Suppl | 132731 | \$28.85 |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office Counter Top Repair Mate | 132407 | \$16.26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office Stud Sensor | 132622 | \$14.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office 3 water refills | 132445 | \$15.75 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office 2 water refill | 132556 | \$10.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office 2 water refills | 132646 | \$10.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office 2 water refills | 132713 | \$10.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Trans 2 water refills | 132496 | \$7.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Trans 2 water refills | 132696 | \$7.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| P&L Humidifier Filter | 132636 | \$33.59 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Parks STIHL Blower Magnum | 132540 | \$881.98 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lions Campground Janitor Suppl | 132731 | \$28.85 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Stettler Vet Clinic | EFT0005971 | 2023-04-25 | \$49.73 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Bylaw March Vet Clinic Fees</td> <td>814630</td> <td>\$49.73</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Bylaw March Vet Clinic Fees | 814630 | \$49.73 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bylaw March Vet Clinic Fees | 814630 | \$49.73 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The Soap Stop | EFT0005963 | 2023-04-25 | \$134.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>SRC Janitor Supplies</td> <td>488161</td> <td>\$134.23</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | SRC Janitor Supplies | 488161 | \$134.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SRC Janitor Supplies | 488161 | \$134.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Trinus Technologies Inc | EFT0005968 | 2023-04-25 | \$992.54 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Computer Anti Virus/Email/Back</td> <td>2785</td> <td>\$775.98</td> </tr> <tr> <td>P&L Email Troubleshooting</td> <td>P354-38175</td> <td>\$216.56</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Computer Anti Virus/Email/Back | 2785 | \$775.98 | P&L Email Troubleshooting | P354-38175 | \$216.56 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Computer Anti Virus/Email/Back | 2785 | \$775.98 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| P&L Email Troubleshooting | P354-38175 | \$216.56 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Uptown Office Supply Ltd. | EFT0005969 | 2023-04-25 | \$834.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Office & RCMP Stationery</td> <td>05849B</td> <td>\$148.77</td> </tr> <tr> <td>Office Stationery</td> <td>05966B</td> <td>\$14.12</td> </tr> <tr> <td>Fire Joint Stationery</td> <td>05921B</td> <td>\$62.90</td> </tr> <tr> <td>WTP Printer Ink & Paper</td> <td>05954B</td> <td>\$203.44</td> </tr> <tr> <td>Water Trans Rubber Bands</td> <td>05944B</td> <td>\$6.23</td> </tr> <tr> <td>Water TRans Printer Toner</td> <td>06050B</td> <td>\$272.90</td> </tr> <tr> <td>P&L Business Cards</td> <td>05859B</td> <td>\$41.92</td> </tr> <tr> <td>P&L Case of copy paper</td> <td>05884B</td> <td>\$83.95</td> </tr> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | Office & RCMP Stationery | 05849B | \$148.77 | Office Stationery | 05966B | \$14.12 | Fire Joint Stationery | 05921B | \$62.90 | WTP Printer Ink & Paper | 05954B | \$203.44 | Water Trans Rubber Bands | 05944B | \$6.23 | Water TRans Printer Toner | 06050B | \$272.90 | P&L Business Cards | 05859B | \$41.92 | P&L Case of copy paper | 05884B | \$83.95 | | | | | | | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office & RCMP Stationery | 05849B | \$148.77 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Office Stationery | 05966B | \$14.12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fire Joint Stationery | 05921B | \$62.90 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WTP Printer Ink & Paper | 05954B | \$203.44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water Trans Rubber Bands | 05944B | \$6.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water TRans Printer Toner | 06050B | \$272.90 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| P&L Business Cards | 05859B | \$41.92 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| P&L Case of copy paper | 05884B | \$83.95 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vanlanduyt, Lara | EFT0005970 | 2023-04-25 | \$53.86 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> </tbody> </table> | | | | Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Invoice Description | Invoice Number | Invoice Amount | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|----------------|----------------|---------------|
| Council/Admin Conference Meals | | 2023.04.13 | \$53.86 |
| ===== | | | |
| Vortex Production Services Ltd | EFT0005972 | 2023-04-25 | \$12,571.72 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sewer Rebuild Lagoon Pump#2 | SPS0219853 | \$12,571.72 | |
| ===== | | | |
| Wet Water Industries Ltd. | EFT0005973 | 2023-04-25 | \$29.30 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Fire Joint Service Call | AR46368 | \$29.30 | |
| ===== | | | |
| WTS Manufacturing & Sales Inc. | EFT0005974 | 2023-04-25 | \$1,228.92 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Sewer Grating for Lagoon Bucke | 3439 | \$214.20 | |
| Water repair/build pipes #162 | 3469 | \$924.00 | |
| Parks Steel for Flatdeck #81 | 3470 | \$90.72 | |
| ===== | | | |
| Yost, Dustin & Maria Cristine | EFT0005975 | 2023-04-25 | \$1,800.00 |
| ----- | | | |
| Invoice Description | Invoice Number | Invoice Amount | |
| Com Hall April Hall Janitor | 2023.04.01 | \$1,800.00 | |
| ----- | | | |
| | Total Cheques | | \$176,477.48 |
| | | | ===== |

| | | | | |
|-------------|-------|------|--------------------------|------------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID CU GENERAL | CU GENERAL |
| Vendor Name | First | Last | Cheque Number EFT0005976 | EFT0005979 |
| Cheque Date | First | Last | | |

Sorted By: Vendor Name

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|---------------|----------------|----------------|
| Chemical International | EFT0005977 | 2023-04-28 | \$540.75 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| SRC Janitor Supplies | | 113449 | \$540.75 |
| ----- | | | |
| Hach Sales & Service Ltd. | EFT0005978 | 2023-04-28 | \$4,742.85 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| WTP Bi Annual Service Agreemen | | 317865 | \$4,742.85 |
| ----- | | | |
| Purolator Courier Ltd. | EFT0005979 | 2023-04-28 | \$464.35 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| Office/WTP/Water/P&D Freight | | 453068113 | \$464.35 |
| ----- | | | |
| Stettler Regional Board of Tra | EFT0005976 | 2023-04-28 | \$100,000.00 |
| ----- | | | |
| Invoice Description | | Invoice Number | Invoice Amount |
| ----- | | | |
| BOT Grant | | 2023-2 | \$100,000.00 |
| ----- | | | |
| | | Total Cheques | \$105,747.95 |
| | | | ----- |
| | | | ===== |

Ranges: From: To: From: To:
 Vendor ID First Last Chequebook ID CU GENERAL CU GENERAL
 Vendor Name First Last Cheque Number ONL000649 ONL000654
 Cheque Date First Last

Sorted By: Vendor Name

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|--------------------------------|--------------------------------|----------------|----------------|
| Access Gas Services Inc. | ONL000649 | 2023-04-21 | \$42,992.66 |
| ----- | | | |
| | Invoice Description | Invoice Number | Invoice Amount |
| | ----- | ----- | ----- |
| | Joint Office March Gas Bill | 202303-3693 | \$2,467.87 |
| | Fire Joint March Gas Bill | 202303-3687 | \$1,982.97 |
| | Town Shop March Gas Bill | 202303-3694 | \$2,090.82 |
| | Airport March Gas Bill | 202303-3686 | \$448.13 |
| | WTP March Gas Bill | 202303-3689 | \$11,081.40 |
| | Water Trans March Gas Bill | 202303-3684 | \$521.97 |
| | Sewer 1 March Gas Bill | 202303-3685 | \$426.95 |
| | Sewer 2 March Gas Bill | 202303-3692 | \$476.51 |
| | SRC March Gas Bill | 202303-3691 | \$22,148.28 |
| | Com Hall March Gas Bill | 202303-3690 | \$961.53 |
| | Parks Lions March Gas Bill | 202303-3688 | \$385.12 |
| | Gear Up March Gas Bill | 202303-3679 | \$1.11 |
| | ----- | ----- | ----- |
| Poulin's Professional Pest Con | ONL000650 | 2023-04-21 | \$852.22 |
| | Invoice Description | Invoice Number | Invoice Amount |
| | ----- | ----- | ----- |
| | Joint Office Monthly Pest Cont | 1563359 | \$136.08 |
| | Joint Office Purchase Devices | 1564450 | \$361.20 |
| | WTP Monthly Pest Control | 1561402 | \$198.45 |
| | SRC Monthly Pest Control | 1561416 | \$156.49 |
| | ----- | ----- | ----- |
| Shaw Cable | ONL000651 | 2023-04-21 | \$73.50 |
| | Invoice Description | Invoice Number | Invoice Amount |
| | ----- | ----- | ----- |
| | Com Hall May 17to Jun 16 Wifi | 2023.04.17 | \$73.50 |
| | ----- | ----- | ----- |
| Shaw Cable | ONL000652 | 2023-04-21 | \$288.75 |
| | Invoice Description | Invoice Number | Invoice Amount |
| | ----- | ----- | ----- |
| | SRC May 15 to Jun 14 WiFi | 2023.04.15 | \$288.75 |
| | ----- | ----- | ----- |
| Shaw Cablesystems GP | ONL000653 | 2023-04-21 | \$109.15 |
| | Invoice Description | Invoice Number | Invoice Amount |
| | ----- | ----- | ----- |
| | Fitness Area May Cable TV | 2023.04.01 | \$109.15 |
| | ----- | ----- | ----- |
| United Farmers of Alberta | ONL000654 | 2023-04-21 | \$98.68 |
| | Invoice Description | Invoice Number | Invoice Amount |
| | ----- | ----- | ----- |
| | Sewer Sledge Hammer for #175 | SOINV4382453 | \$98.68 |
| | ----- | ----- | ----- |
| | Total Cheques | | \$44,414.96 |
| | | | ===== |

| | | | | |
|-------------|-------|------|--------------------------|------------|
| Ranges: | From: | To: | From: | To: |
| Vendor ID | First | Last | Chequebook ID CU GENERAL | CU GENERAL |
| Vendor Name | First | Last | Cheque Number ONL000655 | ONL000655 |
| Cheque Date | First | Last | | |

Sorted By: Vendor Name

Distribution Types Included:All

| Vendor Name | Cheque Number | Cheque Date | Cheque Amount |
|------------------------------|---------------|-------------|---------------|
| Collabria Payment Processing | ONL000655 | 2023-04-28 | \$22,820.91 |

| Invoice Description | Invoice Number | Invoice Amount |
|--------------------------------|----------------|----------------|
| Fire Joint Radio License | 20236.04.16.75 | \$7,076.70 |
| Fire Joint 2023 AFCA Conferenc | 2023.04.16.753 | \$997.50 |
| BOT Corp Visa | 2023.04.16.BOT | \$2,738.64 |
| Council Leadership Conference | 2023.04.16.765 | \$624.75 |
| Office Capital Samsun 65" TV | 2023.04.16.768 | \$3,681.24 |
| Water Trans Asset Mapping/Stor | 2023.04.16.763 | \$226.86 |
| Admin 2023 Spring Municipal Le | 2023.04.16.769 | \$286.97 |
| Office Capital Conference Tabl | 2023.04.16.759 | \$1,061.63 |
| Eng Admin Adobe Program/Canva | 2023.04.16.766 | \$220.32 |
| Shop Backing Safety Fundamenta | 2023.04.16.762 | \$152.88 |
| Shop Skidsteer #117 fittings | 2023.04.16.754 | \$18.88 |
| Admin - Conference Registriati | 2023.04.16.758 | \$718.62 |
| Fitness Area Janitor Supplies | 2023.04.16.751 | \$25.35 |
| SRC Painters Tape | 2023.04.16.752 | \$14.14 |
| Pool Program & Janitor Supplie | 2023.04.16.756 | \$143.13 |
| Parks Course, AED Pads, Janito | 2023.04.16.761 | \$1,876.67 |
| P&L Office Supplies | 2023.04.16.764 | \$41.96 |
| Trans & Airport Radio License | 2023.04.16.760 | \$3,167.66 |
| | | ----- |
| | Total Cheques | \$22,820.91 |
| | | ===== |

MINUTES OF THE STETTLER DISTRICT AMBULANCE ASSOCIATION MEETING HELD ON THURSDAY, APRIL 6, 2023 COMMENCING AT 10:00 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE.

PRESENT: Gord Lawlor, Town of Stettler Councillor (Chairperson)
Dave Grover, County of Stettler Councillor (Vice Chairperson)
Justin Stevens, County of Stettler Councillor
Blaine Brinson, Summer Village of Rochon Sands
Amber Hoogenberg, Village of Big Valley
Doug Brooker, Village of Donalda
David Guba, Member-At-Large (Patient and Family Advocate)

Other: Linda Borg, Shift Supervisor
Janet Chaney, Rural Acute Care Manager for Stettler Hospital and Care Centre
Yvette Cassidy, Chief Administrative Officer
Andrew Brysiuk, Director of Municipal Services
Christa Cornelssen, Director of Corporate Services
Michelle Hoover, Legislative Assistant
Marlene Hanson, Executive Assistant

ABSENT: Sean Nolls, Town of Stettler Councillor
Ed Waugh, Summer Village of White Sands

Other: Greg Switenky, Town of Stettler CAO

CALL TO ORDER

The meeting was called to order at 10:00 a.m. on Thursday, April 6, 2023 by Chairperson Gord Lawlor.

AGENDA ADDITIONS AND APPROVAL

01.04.06.23 Moved by Amber Hoogenberg
“that the April 6, 2023 Stettler District Ambulance Association Meeting agenda be approved as presented.” Carried Unanimously

MINUTE APPROVAL

02.04.06.23 Moved by Blaine Brinson
“that the December 12, 2022 Stettler District Ambulance Association Meeting Minutes be approved as presented.” Carried Unanimously

BUSINESS ARISING FROM THE MINUTES

None

Introductions were completed.

NEW BUSINESS

Education, Training and Leadership Development:

03.04.06.23 Moved by Amber Hoogenberg
“that the Stettler District Ambulance Association Board adopt Stettler District Ambulance Association Policy and Procedure Manual's Human Resources Policy 4.8 – Education, Training and Leadership Development, as presented.” Carried Unanimously

Station Duties Policy:

04.04.06.23 Moved by Doug Brooker

“that the Stettler District Ambulance Association Board adopt Stettler District Ambulance Association Policy and Procedure Manual's Operational Policy 3.36 – Station Duties, as presented.” Carried Unanimously

EMS Letter of Understanding:

05.04.06.23 Moved by Blaine Brinson

“that the Stettler District Ambulance Association Board ratify EMS Letter of Understanding #6 RE: Addition of 12 Hour Assembled Shift as an addendum to the 2019-2023 Collective Agreement between the Health Sciences Association of Alberta and the Stettler District Ambulance Association.”

Carried Unanimously

Yvette Cassidy joined the meeting at 10:08 a.m.

Employee Management Advisory Committee Appointment:

06.04.06.23 Moved by Dave Grover

“that the Stettler District Ambulance Association Board appoint the Board Chairperson to sit as the Board’s representation on the Employee Management Advisory Committee.”

Carried Unanimously

Accounts Receivable Policy:

07.04.06.23 Moved by Amber Hoogenberg

“that the Stettler District Ambulance Association Board approve Stettler District Ambulance Association Policy and Procedure Manual's Administrative Policy – Accounts Receivable, as presented.”

Carried Unanimously

Board Member on Bargaining Committee:

08.04.06.23 Moved by Justin Stevens

“that the Stettler District Ambulance Association Board appoint the Board Chairperson to sit as the Board’s representation on the Bargaining Committee.”

Carried Unanimously

REPORTS

Payment Register, Bank Reconciliation and Year to Date Budget Reports:

09.04.06.23 Moved by Doug Brooker

“that the Stettler District Ambulance Association’s Payments Register for the payments posted between December 1, 2022 and March 31, 2023, attached and forming part of these minutes, to be approved as presented.”

Carried Unanimously

10.04.06.23 Moved by Doug Brooker

“that the Stettler District Ambulance Association’s Bank Reconciliation for the periods ending November 30 and December 31, 2022 and January 31, 2023, attached and forming part of these minutes, to be approved as presented.”

Carried Unanimously

11.04.06.23 Moved by Amber Hoogenberg

“that the Stettler District Ambulance Association’s Year to Date Budget for the month ending January 31, 2023, attached and forming part of these minutes, to be approved as presented.”

Carried Unanimously

Manager's Report and Newsletter:

Dave Guba noted that he is more than willing to assist in any way that would be valued. Linda Borg will consider possible options. Yvette Cassidy noted that the Scholarship/Bursary may be an excellent item for Dave to lead.

The scholarship/bursary amount would be to assist with expenses to take a course that the Committee wishes to support, with the desire that they may choose Stettler as a location to work out of.

12.04.06.23

Moved by Dave Grover

“that the Stettler District Ambulance Association Board approve implementing two Bursaries for Pre Hospital Studies in the amount of \$1,000 each with funds to be drawn from the Donations account;
and
to authorize Dave Guba to be the lead for the Bursaries.”

Carried Unanimously

13.04.06.23

Moved by Blaine Brinson

“that the Stettler District Ambulance Association Manager’s Report dated April 6, 2023 be received for information.”

Carried Unanimously

CONSENT AGENDA ITEMS

Strategic Planning Questionnaire Responses:

Was discussed during the Manager’s Report and Newsletter.

Strategic Plan 2019-2023:

Was discussed during the Manager’s Report and Newsletter.

IN-CAMERA SESSION

None

NEXT MEETING

The next meeting of the Stettler District Ambulance Association is scheduled for Monday, June 19, 2023 at 10:00 a.m.

ADJOURNMENT

14.04.06.23

Moved by Amber Hoogenberg

“that the Stettler District Ambulance Association Meeting adjourn at 11:00 a.m.”

Carried Unanimously

Chairperson

Administrator

**MINUTES OF THE APRIL 17, 2023
REGIONAL WATER SERVICES COMMISSION MEETING
COUNTY OF STETTLER – BOARD ROOM
1:00 P.M.**

Present: Wayne Smith, Councillor, Town of Stettler
 Steven Gerlitz, Assistant CAO, Town of Stettler
 Melissa Robbins, Director of Operations, Town of Stettler
 Joe McCulloch, Director of Operations, County of Stettler
 Randy Chmelnyk, Utilities Foreman, Manager of Environmental Sciences
 Lara VanLanduyt, Communications Officer, Town of Stettler
 Brenda Knight, Lacombe County, Hwy 12/21
 Dion Burlock, Agricultural Fieldman, Lacombe County
 Larry Clarke – Reeve, County of Stettler
 Yvette Cassidy – CAO, County of Stettler
 Christa Cornelssen – Director of Corporate Services, County of Stettler

1. Call to Order

B. Knight called the meeting to order at 1:05 p.m.

2. Additions to Agenda

R. Clarke proposed the following addition:

6. Communication Procedure for Shut-Downs

Moved by W. Smith that the agenda be accepted as amended.

MOTION CARRIED
Unanimous

3. Minutes of the Regional Water Strategic Planning Committee – December 12, 2022

Moved by W. Smith that the minutes of the Regional Water Meeting held December 12, 2022 be approved as presented.

MOTION CARRIED
Unanimous

4. Current Business

a. 2022 Final True-Up Rates

2022 True Up

| | | Total Water Used Budget | Total Use | 2022 Interim Rate (Nov 2021) | 2022 Billed Amount | 2022 True-up Cost (March 2023) | 2022 True-up Amount | Difference (Paid to regional partners & or TOS) |
|------|------------|-------------------------|----------------|------------------------------|-----------------------|--------------------------------|-----------------------|---|
| 2022 | SMRWSC | 500,000 | 537,478 | \$1.4420 | \$775,043.28 | \$1.4363 | \$771,979.65 | \$3,063.62 |
| | Hwy 12/21 | 250,000 | 250,797 | \$1.3960 | \$350,112.61 | \$1.4261 | \$357,661.60 | -\$7,548.99 |
| | | <u>750,000</u> | <u>788,275</u> | | <u>\$1,125,155.89</u> | | <u>\$1,129,641.25</u> | <u>-\$4,485.37</u> |
| | Difference | | 38,275 | | | | | |

REGIONAL WATER SERVICES COMMITTEE MEETING

APRIL 17, 2023

PAGE 2

Budget vs Actual

2022 Budget Summary - December 31, 2022

2022 Total Interim Budget - (water model - December 2021)

2022 Total Actual - (water model - December 2022)

2022 Budget / Actual difference

| | | | |
|----------|-------------|---------------------------------------|-----------|
| Expenses | \$3,094,431 | TOS Capital Budget (internal funds) | \$157,712 |
| | | WTP Fuel & Oil (\$10,000/\$20,377) | \$10,377 |
| | | WTP Repair Parts (\$33,000/\$46,346) | \$13,346 |
| | | WTP Chemical (\$175,000/\$233,334) | \$58,334 |
| | | Wtrans Fuel & Oil (\$30,000/\$52,024) | \$22,024 |
| | \$250,495 | 2022 Budget / Actual diff | \$261,794 |

Annual Water Consumption m³:

| Year | Town | SMRWSC | Total | % Town | % SMRWSC | % Total |
|------|---------|---------|-----------|--------|----------|---------|
| 2010 | 797,953 | 370,928 | 1,168,881 | 68.3% | 31.7% | 100.0% |
| 2011 | 773,225 | 380,745 | 1,153,970 | 67.0% | 33.0% | 100.0% |
| 2012 | 728,403 | 379,191 | 1,107,594 | 65.8% | 34.2% | 100.0% |
| 2013 | 727,559 | 397,433 | 1,124,992 | 64.7% | 35.3% | 100.0% |
| 2014 | 716,222 | 426,455 | 1,142,677 | 62.7% | 37.3% | 100.0% |
| 2015 | 745,816 | 436,671 | 1,182,487 | 63.1% | 36.9% | 100.0% |
| 2016 | 651,972 | 464,287 | 1,116,259 | 58.4% | 41.6% | 100.0% |
| 2017 | 676,576 | 532,598 | 1,209,174 | 56.0% | 44.0% | 100.0% |
| 2018 | 665,765 | 615,825 | 1,281,590 | 51.9% | 48.1% | 100.0% |
| 2019 | 632,597 | 603,866 | 1,236,463 | 51.2% | 48.8% | 100.0% |
| 2020 | 597,850 | 506,664 | 1,104,514 | 54.1% | 45.9% | 100.0% |
| 2021 | 643,696 | 563,409 | 1,207,105 | 53.3% | 46.7% | 100.0% |
| 2022 | 652,571 | 537,476 | 1,190,047 | 54.8% | 45.2% | 100.0% |

Moved by L. Clarke that the 2022 Final True-Up Rates be accepted by the Regional Water Services Commission.

MOTION CARRIED
Unanimous

b. Operational Updates

M. Robbins – Town of Stettler

- PLC upgrades have begun for 2023.
- New skids and pumps have been ordered.
- There is a project underway to switch over chlorine tonners to mixed onsite chlorine to reduce the hazard associated with chlorine gas.
- Later this year, WTP staff will be replacing a make-up air unit and installing an auto transfer switch.
- Staffing is consistent with no anticipated upcoming turnover and new hires working out well.
- Algae monitoring program is in place.

D. Burlock – Hwy 12/21

- The delay on expanding service to Clive continues.
- There was an overflow with the EQ tank due to a level transfuser failure. It was discovered that the programming wasn't correct and that a Stettler WTP staff member had been alleviating the problem by making manual adjustments. Appropriate corrections have been made.
- Processing chips are a year out from delivery as part sourcing issues continue.
- Phase 6 & 7 of the line project was initially scheduled for 2021 and was pushed to May 2023.

Y. Cassidy – SMRWSC

REGIONAL WATER SERVICES COMMITTEE MEETING

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- On April 14, 2023 SMRWSC received approval for 90% - Water For Life Funding in the amount of \$10,260,000.00 to extend the waterline from the Village of Donalda to the Village of Bawlf and Village of Rosalind. Construction to begin in the fall of 2023.
- The County of Stettler Rural Water Waterlines has completed construction on Phase One of the Gadsby extension on March 31, 2023. Water is in the line and hookups are being completed in April, 2023.
- SMRWSC still have agricultural producers hauling water to water cattle and anticipate a further increase in hook-up requests in 2023. Currently there are over 100 hook-ups in the County of Stettler.
- Future requests have been received for the SMRWSC line to be extended from Permuken to Compeer and from Big Valley to Rumsey.

Moved by L. Clarke that the Operational Reports be accepted as presented.

MOTION CARRIED

Unanimous

5. Tour of Plant

M. Robbins requested that interested parties reach out to her to coordinate tour dates that align with windows in construction projects.

6. Additions

Communication Procedure for Shut-Downs

L. Clarke requested that a procedure be established and documented for who is communicating Water Treatment Plant shutdowns so that this information can be quickly shared with SMRWSC users.

M. Robbins advised that the Commission User Agreement should have procedure wording, which she will review. M. Robbins will also ensure that the contacts on the Agreement are current.

D. Burlock suggested that it may be time for these agreements to be reviewed in their totality. All parties agreed to review the agreement before the December 11th meeting.

7. Next Meeting Date

The next meeting of the Committee will be held on Monday, December 11, 2023 at 1:00 pm at the Town of Stettler Office.

8. Adjournment

REGIONAL WATER SERVICES COMMITTEE MEETING

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The Regional Water Services Committee Meeting was adjourned at 1:45 p.m.

CLEAN ENERGY IMPROVEMENT PROGRAM TAX AND BORROWING BYLAW

A BYLAW OF THE TOWN OF STETTTLER IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE CLEAN ENERGY IMPROVEMENT TAX AND BORROWING BYLAW

WHEREAS, a Clean Energy Improvement Program is a local property tax financing tool designed to fund clean energy improvements that will increase energy efficiency or use of renewable energy on eligible residential and non-residential properties within the Town of Stettler;

WHEREAS, the Town of Stettler has developed a Clean Energy Improvement program (CEIP) to support residential and non-residential Property Owner(s) in Stettler in financing clean energy improvements;

AND WHEREAS, Council, pursuant to section 390.3 of the Municipal Government Act, RSA 2000 c M-26 (the Act) considers it desirable to implement a Clean Energy Improvement Program Tax and Borrowing Bylaw to establish a Clean Energy Improvement Program;

AND WHEREAS, Alberta Municipal Services Corporation (AMSC) operating as Alberta Municipalities, has developed a Clean Energy Improvement Program (CEIP) to support municipalities in Alberta to finance clean energy improvements and act as Program Administrator in accordance with the Clean Energy Improvements Regulation, Alta Reg 212/2018;

WHEREAS, the Council of the Town of Stettler has decided to issue a bylaw pursuant to Section 252(2) of the Municipal Government Act to finance costs associated with Clean Energy Improvement Program (CEIP) as defined in Part 10, Division 6, Section 390(3);

WHEREAS, the total cost of the project(s) is projected to be \$2,500,000.00 and the Town of Stettler considers it appropriate that the total estimated cost will be applied to the project(s) over the life of the Clean Energy Improvement Program;

WHEREAS, to complete the project, it will be necessary for the Town of Stettler to borrow the sum of \$2,500,000.00, for a period not to exceed twenty-five (25) years, from Vision Credit Union Stettler or another authorized financial institution by the issuance of an operational line of credit (LOC) on the terms and conditions referred to in this Bylaw;

WHEREAS, the Town of Stettler will repay the indebtedness over a period of twenty-five (25) years in monthly instalments, with interest not to exceed ten percent (10%);

WHEREAS, the principal amount of the outstanding debt of the Town of Stettler on December 31, 2022, is \$4,016,317 and no part of the principal or interest is in arrears;

WHEREAS, all required approvals for the project have been obtained and the project follows all Acts and Regulations of the Province of Alberta;

AND WHEREAS, Council, pursuant to section 230,390.3(5) and 606 of the Act, shall give notice and hold a public hearing prior to giving second (2nd) reading to the Clean Energy Improvement Tax and Borrowing Bylaw;

NOW THEREFORE, the Council of the Town of Stettler in the Province of Alberta duly assembled, hereby enacts as follows:

PART I: BYLAW TITLE

1. This Bylaw shall be known as the "Clean Energy Improvement Tax and Borrowing Bylaw".

PART 2: PURPOSE

2.1 The purpose of this bylaw is to establish a Clean Energy Improvement Program in accordance with Part 10, Division 6.1 of the Act, authorizing Council to:

- (a) impose a Clean Energy Improvement Tax in respect to a clean energy improvement made to eligible residential and non-residential properties within the Town of Stettler, to raise revenue to pay the amount required to recover the costs and financing of those clean energy improvements; and
- (b) make borrowing for the purpose of financing clean energy improvements, and to enable clean energy improvements to be made to eligible residential and non-residential properties within the Town of Stettler.

PART 3: DEFINITIONS

3.1. The following definitions apply under this Bylaw:

3.1.1 “Act” means the Municipal Government Act, R.S.A. 2000, Chapter M- 26, as amended;

3.1.2 “Administration Fee” means an administration fee as defined in section 8(2)(a) of the Regulation;

3.1.3 “Agreement” means, as drafted in accordance with section 390.4 of the Act, a Clean Energy Improvement Agreement executed between the Town of Stettler and the registered Owner(s) of the eligible residential and non-residential property whereby the registered Owner(s) of the eligible residential and non-residential property agrees to pay an amount required to cover the costs of financing each clean energy improvement approved by the Program Administrator;

3.1.4 “CEIP” or “Clean Energy Improvement Program” or “Program” means a Clean Energy Improvement Program as described in Part 10, Division 6.1 of the Act and in the Regulation;

3.1.5 “Chief Administrative Officer” or “CAO” means the Chief Administrative Officer as appointed by Council, including the CAO’s designate;

3.1.6 “Clean Energy Improvement Tax” means a tax levied against an eligible residential and non-residential property pursuant to an Agreement in accordance with Part 10, Division 6.1 of the Act;

3.1.7 “Council” means the Town of Stettler duly-elected municipal council;

3.1.8 “Eligible Clean Energy Improvement” or “improvement” means a renewable energy or energy efficiency improvement renovation, adaption on an eligible property and deemed to be an approved upgrade by the Program Administrator, and as defined in section 390.1 of the Act;

- that will increase energy efficiency or the use of renewable energy on that property; and
- for which an agreement may be made; and
- which is published on a list by the Program Administrator in accordance with the Regulation;

3.1.9 “Owner” means, collectively, the registered Owner(s) of a residential and non-residential property;

3.1.10 “Program Administrator” means the Alberta Municipal Services Corporation (AMSC) operating as Alberta Municipalities, or its successors as designated by order in accordance with the Regulation;

3.1.11 “Property” means the eligible residential and non-residential property, located within the Town of Stettler boundaries, on which an Owner(s) is applying to affix a clean energy improvement;

3.1.12 “Regulation” means the Clean Energy Improvement Regulation, Alta Reg 212/2018 and amendments thereto;

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3.1.13 "Tax Arrears" means taxes that remain unpaid after December 31 of the year in which they are imposed pursuant to section 326(1)(c) of the Act;

4. A property Owner(s) of an eligible property within the Town of Stettler can apply to the Program Administrator to seek financing for a clean energy improvement of their property.

(a) The Program Administrator may charge an application fee, pursuant to section 8 of the Regulation;

(b) The Program Administrator will review the Owner's application and may approve it subject to the requirements of the Act, Regulation and this Bylaw;

5. Participation in the Program is limited to eligible residential and non-residential properties;

(a) To be eligible for the Program, the property must be located within the municipal boundaries of the Town of Stettler and pursuant to section 297 and section 390.2(b) of the Act, be classified as:

i. Residential

ii. Non-residential

6. The Chief Administrative Officer, or designate, of the Town of Stettler is hereby authorized to impose a clean Energy Improvement Tax, in respect of each clean energy improvement made to a property, where the Town of Stettler has entered into a Clean Energy Improvement Agreement with the Owner(s) of that property.

7. The Clean Energy Improvement Tax will be levied against a property when there is a Clean Energy Improvement Agreement, to raise revenue to pay the amount required to recover the costs of those clean energy improvements, including principal and interest, to do so between the Town of Stettler and the property Owner(s).

8. The property Owner(s) must meet the criteria defined by the Program Administrator and Town of Stettler to be eligible to participate in the Clean Energy Improvement Program.

9. For a clean energy improvement to be eligible, it must be an installation that is permanently affixed to the eligible Property which:

(a) will increase energy efficiency or the use of renewable energy on that property;

(b) Clean Energy Improvements eligible to be financed through a Clean Energy Improvement Tax shall be as indicated on the list established by the Program Administrator in accordance with section 3(1) of the Regulation: (shall include but not limited to: interior and exterior lighting and lighting controls, HVAC (high efficiency furnace), water heating, building envelope improvements (i.e., Insulation), and renewable energy upgrades (i.e., photovoltaic solar system)

(c) is not less than three thousand (\$3000) dollars in capital costs for the Project;

(d) does not exceed \$50,000 in total project cost (including capital, incidental and professional services costs).

10. The most recent amount of the tax authorized by a bylaw under Section 353 (property tax) of the Municipal Government Act and imposed on the property must be greater than, or equal to, the annual Clean Energy improvement Program annual payment, calculated in accordance with the following formula:

A+B+C / D

Where A is the capital cost of undertaking the clean energy improvement;

B is the total cost of professional services needed for the clean energy improvement;

C is the total of all incidental costs and financing costs;

D is the lesser probable lifetime, calculated in years, of the improvement or the maximum financing term established by the Town of Stettler.

11. The Clean Energy Improvement Agreement will be as set out as under Section 390.4 of the Municipal Government Act, and as amended.

12. The period over which the cost of each eligible clean energy improvement will be spread may vary from improvement to improvement but shall not exceed the probable lifetime of the improvement.

13. A property Owner(s) may submit one application per year.

14. The property Owner(s) can apply for the program:

(a) By submitting an application to the Program Administrator for the Clean Energy Improvement Program including any required supporting documentation, and following all program requirements as outlined by the Program Administrator;

(b) By paying any required application fees.

15. That for the purpose of the Clean Energy Improvement Program, the sum of project amounts, as they are approved, will be borrowed through a financial institution or other sources.

16. That for the purpose of financing the Clean Energy Improvement Program (CEIP) upgrading the sum of TWO MILLION FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000.00) be borrowed from the Vision Credit Union Stettler or any other authorized financial institution by way of Line of Credit and security of the Town of Stettler, of which amount the full sum of \$2,500,000.00 plus interest is to be paid by the participants of the CEIP.

17. The proper officers of the Town of Stettler are hereby authorized to issue debenture(s), or appropriate debt instruments on behalf of the Town of Stettler for the amount and purpose as authorized by this bylaw, namely the Clean Energy Improvement Program.

18. The line of Credit to be issued under this bylaw shall not exceed the sum of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) and may be in any denomination not exceeding the amount by this bylaw and shall be dated having regard to the date of the borrowing.

19. The Town of Stettler shall repay the indebtedness according to the repayment structure in effect, namely monthly instalments not to exceed Twenty-five (25) years calculated at Prime plus a negotiated rate suitable to the Town from Vision Credit Union Stettler and not to exceed ten percent (10%).

20. The principal and interest owing under the borrowing will be paid using the proceeds from the Clean Energy Improvement Tax and payment made by the approved project recipients through to the Town of Stettler on the annual Clean Energy Improvement Tax, and collected and enforced in a like manner to property taxes under the MGA.

21. There shall be levied and raised in each year of the currency of the Line of Credit on all the benefiting properties in the Town of Stettler, collectible at the same time and in the same manner as municipal taxes, in an amount sufficient to pay the principal and interest falling due in such year on such indebtedness and in addition thereto the amount required to pay any of such Indebtedness which falls due in each year thereafter.

22. In the event of a shortfall, the Town of Stettler shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.

23. The indebtedness shall be contracted on the credit and security of the Town of Stettler.

24. A Clean Energy Improvement Tax will be imposed on the property that is subject to a Clean Energy Improvement Agreement at any time following the signing of the Clean Energy Improvement Agreement, and shall remain with the property upon any subsequent changes in ownership until fully repaid.

25. In the event that an Owner(s) wishes to repay the Clean Energy Improvement Program financing early, the amount owing will be calculated at the time of the request, based on principal and interest remaining and the terms of the financing being used for the project(s).

26. Any project(s) approved under the Clean Energy Improvement Program must be completed within the time limit as set out under the Agreement.

27. The CAO shall have the authority to approve and enter into a Clean Energy Improvement Agreement with the registered Owner(s) of an eligible residential and non-residential property.

28. The CAO may delegate any authority under the Bylaw to any employee in the Town of Stettler.

29. The Town of Stettler shall enter into an agreement, pursuant to section 6 of the Regulation, to have the Program Administrator act as the program administrator of the program for the Town of Stettler.

30. The CAO shall have the authority to approve and enter into the agreement with the Program Administrator on behalf of the Town of Stettler.

31. Following the Program Administrator's approval of the Owner's application, the Owner(s) may request that the Town of Stettler enter into a Clean Energy Improvement Agreement for the property;

32. Before the Agreement is signed, the Owner(s) must review the terms and conditions of the Agreement with the Program Administrator and provide a signed acknowledgment that they understand the terms and conditions of the Agreement;

33. Where the Town of Stettler has entered into an Agreement with the Owner(s), a Clean Energy Improvement Tax will be charged based on that Agreement;

34. For greater certainty, the approval of an Owner(s) application by the Program Administrator does not require the Town of Stettler to enter into an agreement with that Owner(s). The Town of Stettler may, in its sole discretion, in accordance with section 10(3) of the Regulation, refuse to enter into an agreement for any reason.

(a) The Town of Stettler shall not enter into a Clean Energy Improvement Agreement when:

- i. tax arrears have been owing on the property, or on any other property within the municipal boundaries of the Town of Stettler owned wholly or jointly by the Owner(s), at any time with the last five (5) years;
- ii. the Owner(s) is in bankruptcy or in receivership;
- iii. the property is going through foreclosure;
- iv. it is prohibited from doing so pursuant to sections 10(1)(c) of the Regulation;
- vi. there appears to be limited equity in the property;
- vii. the property has unresolved development compliance or safety codes issues;

viii. the costs under a proposed Clean Energy Improvement Agreement shall cause the Town of Stettler to exceed the amount of borrowing authorized under this Bylaw;

ix. the Owner(s) does not intend to permanently affix the clean energy improvement to the property;

x. the Program Administrator has not approved the Owner(s) application for a clean energy improvement; or

xi. the Owner(s), or the property does not otherwise meet the eligibility requirements of the Act, the Regulation, or this Bylaw.

35. The Clean Energy Improvement Tax shall be shown as a separate line item on the Property's tax roll and on any tax notice. If there are multiple improvements as part of a project with multiple terms, over multiple years, each improvement will be listed as one line item on the tax notice.

36. The Town of Stettler may impose the Clean Energy Improvement Tax on the property at any time following the signing of the Agreement.

37. Should any provision of this Bylaw be invalid, then the invalid provision shall be severed, and the remainder of this Bylaw shall remain in effect.

38. This Bylaw shall come into force and take effect upon being passed

READ A FIRST TIME IN COUNCIL THIS _____ DAY OF _____, 2023.

READ A SECOND TIME IN COUNCIL THIS _____ DAY OF _____, 2023.

READ A THIRD TIME IN COUNCIL THIS THIS _____ DAY OF _____, 2023.

Mayor

Assistant CAO



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of “at least every five years” from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at icf@gov.ab.ca or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs



Stettler’s 41st annual Trade Show a resounding success

Media Release

April 26, 2023

The Stettler Trade Show- Bigger and Better than Ever!

The Stettler Regional Board of Trade and Community Development held their 41st annual Stettler Trade Show on the weekend of April 14, 15, and 16, 2023 with record numbers of exhibitors and guests attending. Participants from near and far were delighted with over one hundred exhibitors, amazing stage performances, and family friendly entertainment.

Vendors from across the province joined the annual event with the majority representing local businesses and not for profits. “It was fantastic to see the response from exhibitors this year!” – Donna Morris, Project Manager. “We were excited to host forty-six percent of our vendors as new to the show. Having different displays each time offers something of interest to our guests and brings them back year after year. Many of our exhibitors have heard how great the Stettler Trade Show is and joined the event with high expectations. We are proud to say that we not only met but exceeded those expectations for many of the participants.”

The 2023 Stettler Trade Show saw record numbers of attendees with over 3,500 guests attending over the three days. This is a fourteen percent increase year over year, with 2022 also boasting a record number. “It is great to see and hear how Stettler is becoming one of Central Alberta’s biggest and best shows to attend.”- Morris said. “This could not be possible without the support of the vendors and the volunteers who assist. It truly is a community event.”

Bookings for the 2024 Stettler Trade Show to be held April 12, 13 and 14, 2024 will be open for the public as of July 1, 2023. For more information, contact Donna Morris, Project Manager, at the Stettler Regional Board of Trade office by calling 403-742-3181 or emailing dmorris@stettlerboardoftrade.com.

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Photos and Media enquiries may be directed to:

Donna Morris, Project Manager
Stettler Regional Board of Trade & Community Development
403-742-3181
dmorris@stettlerboardoftrade.com