

# Town of **Stettler**

**COUNCIL MEETING**

**JUNE 20, 2023**

**6:30 P.M.**

**BOARD ROOM**



# TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH  
QUALITY OF LIFE FOR OUR  
RESIDENTS AND VISITORS  
THROUGH LEADERSHIP AND  
THE DELIVERY OF EFFECTIVE,  
EFFICIENT AND AFFORDABLE  
SERVICES THAT ARE SOCIALLY  
AND ENVIRONMENTALLY  
RESPONSIBLE

**TOWN OF STETTLER  
REGULAR COUNCIL MEETING  
TUESDAY, JUNE 20<sup>th</sup>, 2023  
6:30 P.M.  
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of June 6<sup>th</sup>, 2023 ..... ) !,

(b) Minutes of the Committee of the Whole Meeting of June 13<sup>th</sup>, 2023 ..... - !%%

4. **Citizens Forum**

5. **Delegations**

(a) 6:35pm – Mark Jones – Central Alberta Child Advocacy Centre ..... J YfVU`

6. **Administration**

(a) 2023 Capital Budget – Sidewalk Replacement Tender ..... %&

(b) IJD Inspections Ltd. – Contract Amendment ..... % !%{

(c) Policy IV-1 – Building and Development Permit Fee Schedule Review ..... %)!&%

(d) 2023 Budget Summary – May 31, 2023 ..... &&!&'

(e) 2023 Capital Budget Summary – May 31, 2023 ..... &(!&+

(f) 7:30pm - Tax Incentive Bylaw – First Recipient

(g) Meeting Dates

- Tuesday, June 20 – Council – 6:30pm
- Tuesday, July 4 – Council – 6:30pm
- Tuesday, July 18 – Council – 6:30pm
- Tuesday, August 1 – Council – 6:30pm
- Tuesday, August 15 – Council – 6:30pm
- Tuesday, September 5 – Council – 6:30pm
- Tuesday, September 12 – COW – 4:30pm
- Tuesday, September 19 – Council – 6:30pm
- **Wednesday, September 27- Friday, September 29 – Alberta Municipalities Convention**

(h) Accounts Payable in the amount of \$920,367 ..... &, !' -  
(\$398,217.17 + \$550.62 + \$95,127.29 + \$233,763.08 + \$8,533.76 + \$184,175.08)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

10. **Bylaws**

(a) Bylaw 2153-22 – Block PT Y, Plan 2442AE from I: Industrial to P: Public Use .....( \$( \* )

11. **Correspondence**

(a) Battle River Watershed Alliance – The Current .....( +! ) (

(b) Town of Stettler – Canada Day Celebrations to Launch Summer in Stettler .....))

12. **Items Added**

13. **In-Camera Session**

(a) FOIP – Section 16 – Third Party Information – Unsightly Property

(b) FOIP – Section 8 – @WU`6cXm7 c bZXYbWg – Fire Services Mediation

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL  
HELD ON TUESDAY, JUNE 6<sup>th</sup>, 2023 IN THE MUNICIPAL OFFICE,  
COUNCIL CHAMBERS**

**Present:** Mayor S. Nolls  
  
Councillors C. Barros, K. Baker,  
T. Randell, S. Pfeiffer & W. Smith  
  
CAO G. Switenky  
Assistant CAO S. Gerlitz  
Director of Operations M. Robbins  
  
Media (2)

**Absent:** Councillor G. Lawlor

**Call to Order:** Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

**Motion 23:06:01** Moved by Councillor Baker to approve the agenda as presented.

MOTION CARRIED  
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held May 16<sup>th</sup>, 2023

**Motion 23:06:02** Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on May 16<sup>th</sup>, 2023 be approved as presented.

MOTION CARRIED  
Unanimous

(b) Business Arising from the May 16<sup>th</sup>, 2023 Minutes

4. **Citizen's Forum:** (a) None

5. **Delegations:** (a) None

6. **Administration:** (a) 2023 Operating Budget – Compost Screening Tender Award

Mayor Nolls welcomed Director of Operations M. Robbins to the meeting.

M. Robbins advised that there is a \$25,000 budget to screen the existing compost pile, with funding to come from the 2023 Operating Budget.

A tender was prepared for the work and sent to 7 companies, including 4 local companies. Two tenders were received, all prices excluding GST:

Blue Grass Sod Farm Ltd.	\$18,900
Wally's Backhoe Services Ltd.	\$22,500

**Motion 23:06:03** Moved by Councillor Barros that the Town of Stettler Council award the tender to Blue Grass Sod Farms Ltd. for the screening of compost to a maximum expenditure of \$25,000, excluding GST., funded through the 2023 Operating Budget.

MOTION CARRIED  
Unanimous

Mayor Nolls thanked M. Robbins for her work on the tender.

M. Robbins left the meeting at 6:31 p.m.

(b) CAO Reports

**Motion 23:06:04**

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the CAO Reports as presented.

MOTION CARRIED  
Unanimous

(c) Summer COW Cancellations

CAO Switenky advised that traditionally, the July and August Committee of the Whole Meetings have been cancelled due to a lower work load over the summer. A special meeting may be called, if necessary, to deal with any emergent issues.

**Motion 23:06:05**

Moved by Councillor Smith that the Town of Stettler Council cancel the July and August 2023 Committee of the Whole Meetings.

MOTION CARRIED  
Unanimous

(d) Meeting Dates

- **Monday, June 5 – Friday, June 9 - Seniors Week**
- **Saturday, June 10 – Town & County Pancake Breakfast**
- Tuesday, June 13 – COW – 4:30pm
- Tuesday, June 20 – Council – 6:30pm
- Tuesday, July 4 – Council – 6:30pm
- Tuesday, July 18 – Council – 6:30pm
- Tuesday, August 1 – Council – 6:30pm
- Tuesday, August 15 – Council – 6:30pm

(e) Accounts Payable in the amount of \$533,507.38

**Motion 23:06:06**

Moved by Councillor Randell that the Accounts Payable in the amount of \$533,507.38 (\$86,020.43 + \$29,934.50 + \$97,875.06 + \$43,150.58 + \$9,197.59 + \$117,620.98 + \$17,017.97 + \$132,690.27) for the period ending June 6, 2023 having been paid, be accepted as presented.

MOTION CARRIED  
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

May 17 – Talk of the Town  
May 18 – County of Stettler Housing Authority  
May 19 – Signed Cheques at the Town Office  
May 22 – Health Professionals Meeting  
May 24 – Talk of the Town  
May 24 – Elementary School Mock Election  
May 25 – Community Builders Unveiling  
May 26 – Community Disability Professionals Proclamation  
May 29 – Seniors Week Proclamation

May 29 – Parks & Open Spaces Committee  
May 29 – Fire Services Mediation Meeting  
May 29 – Physician Meeting  
May 31 – Talk of the Town  
June 1 – Elks Conference Welcome Message  
June 3 – Alberta Air Tour  
June 5 – Heart Haven Visit for Seniors Week  
June 6 – Meeting with Town of Sylvan Lake Fire Department

(b) Councillor Baker

May 4 – Intermunicipal Library Agreement Celebration  
May 8 – Stettler Regional Board of Trade Personnel Committee  
May 8 – Stettler Rotary Luncheon  
May 9 – Tax Budget Deliberation Session  
May 18 – Red Deer River Municipal User Group Meeting  
May 23 – Fire Services Mediation Meeting  
May 25 – Community Builders Unveiling  
May 29 – Parks & Open Spaces Committee  
May 29 – Fire Services Mediation Meeting  
May 29 – Physician Meeting  
May 30 – Corporate Identity Committee Meeting  
June 1 – Stettler Regional Board of Trade Personnel Committee

(c) Councillor Barros

May 18 – Municipal Planning Commission Meeting  
May 23 – Fire Services Mediation Meeting  
May 24 – Jewel Theatre Anniversary Interview  
May 25 – Community Builders Unveiling  
May 29 – Fire Services Mediation Meeting  
May 29 – Physician Meeting  
June 5 – Heartland Beautification Planting Memories  
June 6 – Willow Creek Visit for Seniors Week

(d) Councillor Lawlor

Report to be presented at a later date.

(e) Councillor Pfeiffer

May 17-19 – Alberta Recreation and Parks Association Leaders Summit  
May 23 – Stettler Awards Gala Meeting  
May 24 – Stettler Elementary Mock Election  
May 29 – Physician Meeting  
June 6 – Performing Arts Subcommittee Meeting

(f) Councillor Randell

May 18 – County of Stettler Housing Authority  
May 18 – Municipal Planning Commission Meeting  
May 22 – Physician Attraction & Recruitment Committee  
May 24 – Stettler Elementary Mock Election  
May 29 – Physician Meeting  
June 5 – Heart Haven Visit for Seniors Week  
June 6 – Willow Creek Visit for Seniors Week

(g) Councillor Smith

May 16-17 – Community Gardens Staking  
May 17 – Stettler Library Meeting  
May 18 – Municipal Planning Commission Meeting  
May 29 – Parks & Open Spaces Committee Meeting  
May 29 – Physician Meeting  
June 2 – School Resource Officer Meeting  
June 3 – Alberta Air Tour

**Motion 23:06:07**

Moved by Councillor Barros that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED  
Unanimous

8. **Minutes:** (a) Parkland Regional Library System Board – May 18, 2023

**Motion 23:06:08**

Moved by Councillor Baker that the Town of Stettler Council approve the Minutes (a) as presented.

MOTION CARRIED  
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Ukrainian Canadian Congress – Invitation to Ukrainian Day Celebration  
(b) P&H Elevator Preservation Society – Spring 2023 Newsletter

**Motion 23:06:09**

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the Correspondence (a-b) as presented.

MOTION CARRIED  
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) None
14. **Adjournment:**

**Motion 23:06:10**

Moved by Councillor Smith that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED  
Unanimous at 6:43 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Assistant CAO



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
JUNE 13, 2023

Present: Mayor S. Nolls

Councillors K. Baker, C. Barros, G. Lawlor, S. Pfeiffer & T. Randell

CAO G. Switenky  
Assistant CAO S. Gerlitz  
Director of Operations M. Robbins  
Director of Planning & Development L. Graham  
Manager of Recreation & Culture B. Robbins  
Communications Officer L. VanLanduyt

Absent: Councillor W. Smith

Media (0)

Call to Order: Mayor Nolls called the meeting to order at 4:30 p.m.

1. Agenda Additions/Deletions

2. Agenda Approval

CAO Switenky proposed the following addition:

5(a) In-Camera – FOIP – Section 23 – Local Body Confidences - Fire Services Mediation Update

Moved by Councillor Pfeiffer that the agenda be approved as amended.

MOTION CARRIED  
Unanimous

3. Master Pathway Planning

Mayor Nolls welcomed Director of Operations M. Robbins to the meeting.

M. Robbins provided an overview of all current pathways selected for expansion, and reviewed current priorities. Discussion ensued, and the following priorities were identified:

- Prioritize Area #5 – Behind Curling Rink
- Attain costing for Area #7 – Homesteader Park
- Attain costing for #4B – Include with Spruce Drive Road Construction
- Attain costing for #4A
- Solar crosswalk at 46 Street by new level of Rotary Park

Mayor Nolls thanked M. Robbins for her proactive planning and informative presentation.

M. Robbins left the meeting at 4:52 p.m. 9

#### 4. Corporate Identity Committee Update

Mayor Nolls welcomed Manager of Recreation & Culture B. Robbins and Communications Officer L. VanLanduyt to the meeting.

L. VanLanduyt advised that signage is benefits municipalities in several aspects, including:

- 1) Branding & Consistency
- 2) Economic Drivers
- 3) Visitor Mobility

L. VanLanduyt provided a brief overview of the Town of Stettler's current signage and noted that while much of the signage serves its purpose, there is a lack of consistency and notable information gaps.

L. VanLanduyt advised that many nearby communities are using wayfinding signage effectively, with the Town of Old as an example of an extensive wayfinding signage program.

L. VanLanduyt advised that while the Committee is shifting their focus towards an upcoming three-phase plan, work on signage is already underway. The four (4) highway entrance signs are expected to be refurbished and rebranded in July 2023.

The Corporate Identity Committee's three-phase plan is outlined as follows:

- Phase 1 – Large Wayfinding Signage and Downtown Banners
- Phase 2 – Medium Wayfinding Signage and Park Signage
- Phase 3 – Small Wayfinding Signage and Identifying Gaps

L. VanLanduyt outlined a draft plan for the location and iconography of each proposed sign for all three phases, followed by mapping outlining the phased locations. L. VanLanduyt also provided mock-ups of downtown banners, park signage, and the three sizes of wayfinding signage.

In order to avoid clutter with the addition of new signs, a plan has been established for the removal of blue signage throughout town, which would be completed in phases alongside the sign installation.

L. VanLanduyt advised that a plan of this size can be costly, with comparable plans ranging from \$100,000 to \$600,000. The Committee intends to complete as much work in-house as possible to reduce costs, and complete public engagement digitally, through print, and with the option of hosting an open house.

B. Robbins provided an overview of current park signage, including historical, Heartland Beautification, functional and general signage. B. Robbins noticed that areas of improvement include lack of branding, lack of consistency, out-of-date designs, and missing signage.

B. Robbins advised that playground and sport field signage is of particular interest, as each location requires a distinction to separate it from others. Many sports fields and diamonds are missing signage entirely.

Councillor K. Baker left the meeting at 5:15pm.

Discussion ensued.

Mayor Nolls thanked B. Robbins and L. VanLanduyt for their informative presentation.

B. Robbins and L. VanLanduyt left the meeting at 5:24 p.m.

5. Additions

(a) In-Camera – FOIP – Section 23 – Local Body Confidences - Fire Services Mediation Update

Moved by Councillor Randell that the Committee of the Whole move into an In-Camera Session with the CAO, Assistant CAO, and Director of Planning and Development present to discuss the In-Camera item.

MOTION CARRIED  
Unanimous at 5:24 p.m.

Moved by Councillor Lawlor that the Committee of the Whole return to the regular meeting.

MOTION CARRIED  
Unanimous at 6:15 p.m.

6. Adjournment

Moved by Councillor Randell that the Committee of the Whole Meeting be adjourned.

MOTION CARRIED  
Unanimous at 6:15 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Assistant CAO

# MEMORANDUM

Date: June 16, 2023

To: Greg Switenky  
CAO

From: Melissa Robbins  
Director of Operational Services

Re: Recommendation of Award of 2023 Sidewalk Replacement Tender

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## **History:**

Approved 2023 capital budget is \$130,000 to replace miscellaneous sections of concrete throughout the town to ensure compliance with Council Policy XV-3(a) – Sidewalk and Pathways Inspection and Maintenance.

## **Tender Summary:**

The following tenders were received on June 15, 2023.

Tender prices exclude GST.

- Jo's Concrete Services Ltd. \$119,597.00
- Hadley Concrete \$119,707.25

According to Town Council Policy VII-4 Purchasing of Goods and Services, construction contracts with a value up to \$200,000, allows local contractors a pre-tax differential of \$1,500. Based on this, administration is recommending awarding the tender to Hadley Concrete.

## **Recommendation:**

Administration respectfully recommends that Town of Stettler Council award the 2023 Sidewalk Replacement tender to Hadley Concrete in the amount of \$119,707.25, and approves expenditures up to \$130,000, excluding gst with funding provided by the 2023 Capital Budget.

## MEMORANDUM

**To:** Greg Switenky  
**From:** Leann Graham  
**Date:** June 15, 2023  
**Re:** IJD Inspections Ltd. Agreement

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### **Background:**

The Town of Stettler administration has achieved an excellent working relationship with IJD Inspections in the past 14 years we have fostered an increased level of service to our residents regarding safety codes. IJD Inspections currently does all Building, Plumbing, Gas and Electric Inspections within the Town of Stettler in accordance with our Quality Management Plan and has proven themselves through our annual Safety Codes Audit Process with Alberta Municipal Affairs.

In 2009 the Town of Stettler sent out a Request for Proposals for Safety Code Inspections under the Town's Accreditation, 3 agencies responded and IJD Inspections Ltd. was the successful agency. In the following years the contract was amended to extend the original agreement and update the building, plumbing, gas and electrical fees.

In July of 2020 the Town of Stettler and IJD Inspections entered into a new updated contract for a 3 year term and increased the minimum building permit fee and construction values used to calculate building permit fees.

The contract is up for discussion again as it expires on July 1, 2023.

### **Options:**

1. That the Town of Stettler Council approves the contract amendment extending the contract with IJD Inspections Ltd.
2. Town of Stettler Council advises administration to proceed with request for proposals for a new contract to provide safety codes services for the Town of Stettler.

### **Recommendation:**

1. That the Town of Stettler Council approves the contract amendment with IJD Inspections Ltd. and advises administration to enter into a 3 year term extension with IJD Inspections Ltd.

**Contract Amendment 2023 – July - 1**

As per Clause 17.1 of the Contract between the Municipality and the Agency:

*17.1 The Town of Stettler and the Agency:  
may add to , delete, vary or amend the terms of this Agreement by reciprocal written  
correspondence agreed to by both parties to that effect, and without the necessity of  
formally amending this Agreement provided such amendments do not conflict with the  
Act or Regulations made pursuant to the Act.*

- The Municipality and the Agency do hereby agree to amend Clause 9, Term of Agreement, to extend the services provided until July 1, 2026. one (3) year term, with the right of renewal upon agreement of both parties.
  
- The Municipality and the Agency do hereby agree to amend Schedule “A” as per the attached revised fee schedule.

IN WITNESS WHEREOF the Town of Stettler and IJD Inspections Ltd. have hereunto caused their corporate seals to be affixed, attested by the hands of their proper officers in this behalf

This \_\_\_\_\_ day of \_\_\_\_\_ 2023

TOWN OF STETTLER

Per: \_\_\_\_\_

Per: \_\_\_\_\_

IJD INSPECTIONS INC.

Per: \_\_\_\_\_

Per: \_\_\_\_\_

## MEMORANDUM

**To:** Greg Switenky  
**From:** Leann Graham  
**Date:** June 15, 2023  
**Re:** Building & Development Permit Fee Schedule Policy Amendment

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### Background:

In 2022 the Town of Stettler issued 54 building permits with a construction value of \$5.5 Million, the following is a breakdown of the permit fees collected based on our existing fee schedule (IJD currently received 65% of the permit fees while the Town retains 35%):

Permit Fees Collected: \$53,107.85  
IJD Revenue 65% of Permit Fee: \$34,520.10  
Town Revenue 35% of Permit Fee: \$18,587.75

### Fee Schedule and Policy Review:

- a) In discussion with IJD Inspections, the Town of Stettler’s minimum Plumbing, Gas, Electrical permit fees, currently at \$90.00, are low in comparison with other municipalities. IJD has requested the Town of Stettler review the minimum Plumbing, Gas, Electrical Permit Fee and consider increasing it as per the attached schedule. Below is survey done of other municipalities in Alberta:

Municipality	Minimum Plumbing, Gas & Electrical Fee	Percentage Comparison	
		IJD 65%	TOS 35%
Alberta Safety Codes Authority	\$200.00	\$130.00	\$70.00
Blackfalds*	\$150.00	\$97.50	\$52.50
Carstairs*	\$150.00	\$97.50	\$52.50
Red Deer	\$105.50	\$68.58	\$36.93
Clive*	\$150.00	\$97.50	\$52.50
Stettler*	\$90.00	\$58.50	\$31.50
<b>Mean Average</b>	<b>\$140.92</b>	<b>\$91.60</b>	<b>\$49.32</b>

*\*Accredited Municipalities in contract with IJD Inspections.*

IJD Inspections Ltd. has requested the minimum plumbing, gas and electrical fee be set at \$125.00 and include a Solar Panel Fee at \$250.00.

### Recommendation:

That the Town of Stettler Council amends Policy IV-1 “Building and Development Permit Fee Schedule” to increase the minimum plumbing, gas and electrical fee to \$125.00 as per attached schedule, and incorporates the revised policy as the fee schedule for the IJD Inspection Ltd. Contract Amendment.





Building Permit Fee Increase as follows:

Building Permit fee of \$5.00 per \$1,000 of construction value to a maximum \$1,000,000 and \$3.00 per \$1,000 of construction value thereafter.

Should work have been found started before an application was submitted, the permit fee in Section (2) shall be doubled (2x).

Should the work have to be suspended and provided that the suspension does not exceed 1 year and that no changes in the plan have been made, the fee for a new permit shall be one-half (1/2x) of that required in Section (1).

Should the application contain substantial errors or omissions, the fee for re-submittal shall be one-quarter (1/4x) of that required in Section (2).

**Provincial Safety Codes Fee** = Additional current Safety Codes Council fee

Fire Department Plans Review Fee Calculation Method as Follows:

Plans review fee for Commercial, Industrial, Institutional and High Density Residential based on \$.50 per \$1000 of construction value to a maximum \$1,000,000 of construction value. The minimum fee shall not be less than \$50.00. Declaration of this fee is as per Fire Service Fees Policy XVII-1(a).

**SCHEDULE "A"**

	COST PER M <sup>2</sup>	COST PER FT <sup>2</sup>
<b>RESIDENTIAL</b>		
Single Family Dwelling:		
Main Floor	\$1,614.60	\$150.00
Second Floor	\$914.94	\$85.00
Attached/Detached Garages, Carports and Permanent Foundation Shed	\$484.38	\$45.00
Nonpermanent Foundation Shed	\$376.74	\$35.00
Basement Construction	\$645.84	\$60.00
Crawl Space-Foundation	\$322.92	\$30.00
Deck	\$376.74	\$35.00
Duplex/Multi-Family/Townhouses (<= 3 Storeys)	1,345.50	\$125.00
Multi-Family (> 3 Storeys)	\$1,399.32	\$130.00
Mobile Homes (all)	Purchase Price	
Renovations	\$645.84	\$60.00
Additions	\$914.94	\$85.00
<b>*COMMERCIAL AND INDUSTRIAL</b>		
Hotel/Motel	\$1,883.70	\$175.00
Renovation	\$807.30	\$75.00
Storage with No Floor or Heat	\$538.20	\$50.00
All Other Commercial and Industrial	\$1,614.60	\$150.00
* Tendered Cost with Professional Involvement (cost per FT <sup>2</sup> and M <sup>2</sup> = minimum construction cost calculation)		
<b>INSTITUTIONAL</b>		
All Construction	Tendered Cost with Professional Involvement	
<b>DEMOLITION</b>		
All Construction	Minimum Fee Designated by District	

\*For Commercial and Industrial Construction the Town of Stettler will accept the tendered cost with professional involvement, rather than the calculated construction value as the calculated construction value by FT<sup>2</sup> and M<sup>2</sup> is a minimum construction value.

**HOMEOWNER PLUMBING, GAS AND ELECTRIC PERMIT FEES**

<b>Electrical- New Single Family Dwellings</b>	
<b>Square Footage Being Wired Including Basement</b>	<b>Permit Fee</b>
Up to 1000	\$200.00
501 to 1000	\$250.00
1001 to 2000	\$300.00
2001 to 3000	\$350.00
3001 to 4000	\$400.00
Attached Garage	add \$75.00

<b>Gas- Single Family Dwellings or Farms</b>	
<b>Number of Outlets</b>	<b>Permit Fee</b>
1-3	\$175.00
4	\$195.00
5	\$220.00
6	\$230.00
7	\$240.00
\$10 per additional outlet	

<b>Electrical- Additions or Renovations</b>	
<b>Square Footage Being Wired</b>	<b>Permit Fee</b>
Up to 500	\$150.00
501 to 1000	\$250.00
1001 to 2000	\$300.00

<b>Gas- Miscellaneous</b>	
<b>Description</b>	<b>Permit Fee</b>
Temporary Heat	\$90.00
Service Connection	\$150.00
Appliance Replacement	\$150.00
Garage/Shop Unit Heater	\$150.00
Propane Tank Set	\$120.00
Grain Dryer	\$225.00

<b>Electrical- Miscellaneous</b>	
<b>Description</b>	<b>Permit Fee</b>
Connection Only - Manufactured Homes, Relocated Homes or RTMs	\$150.00
Detached Garage/Shop Under 1200 ft <sup>2</sup>	\$150.00
Detached Garage/Shop Over 1200 ft <sup>2</sup>	\$300.00
Service Upgrade (100 Amps Max)	\$150.00
Hot Tub Connection	\$150.00
Service Connection	\$150.00
Temporary Power	\$150.00
<b>Solar Panels</b>	<b>\$250.00</b>

<b>Plumbing -Single Family Dwellings or Farms</b>	
<b>Number of Fixtures</b>	<b>Permit Fee</b>
1-6	\$175.00
7-10	\$205.00
11-14	\$225.00
15-18	\$255.00
\$10 per additional fixture	

<b>Private Sewage Disposal</b>	
Septic Tank Only	\$175
Holding Tank	\$175
Open Discharge, Disposal field, Treatment Mound	\$250

<b>Plumbing- Manufactured or Ready to Move Home</b>	
On Blocking or Piles	\$150.00
On Basement or Crawl Space	Permit Fee is based on actual number of fixtures including basement rough-in

**CONTRACTOR PLUMBING AND GAS PERMIT FEES**

Plumbing Fee Schedule		
Number of Fixtures	Permit Fee	SCC Levy
1	\$125	
2	\$130	
3	\$135	
4	\$140	
5	\$145	
6	\$150	
7	\$155	
8	\$160	
9	\$165	
10	\$170	
11	\$175	
12	\$180	
13	\$185	
14	\$190	
15	\$195	
16	\$200	
17	\$205	
18	\$210	

Propane		
Description	Permit Fee	SCC Levy
Propane Tank Set	\$125.00	
Refill Centers	\$175.00	
Grain Dryers	\$225.00	

Manufactured Home or Ready to Move (RTM)		
Description	Permit Fee	SCC Levy
On Blockings or Piles	\$125.00	
On Basement Or Crawlspace	Permit Fee is based on actual number of fixtures including basement rough-in	

Private Sewage Disposal		
Description	Permit Fee	SCC Levy
Holding Tank	\$150	
Septic Tank Only	\$150	
Fields or Mounds	\$250	
Open Discharge	\$250	
Treatment Plant	\$250	

Gas Fee Schedule- Residential		
Number of Outlets	Permit Fee	SCC Levy
1	\$125	
2	\$130	
3	\$135	
4	\$140	
5	\$145	
6	\$155	
7	\$165	
8	\$175	
9	\$185	
10	\$195	
Add \$10 for each outlet over 10		

Gas Fee Schedule - Non- Residential		
Number of BTUs	Permit Fee	SCC Levy
0 - 400,000	\$125.00	
400,001 - 700,000	\$175.00	
700,001 - 1 million	\$195.00	
Add \$5.00 for each 100,000 BTU over 1 million		

Temporary Heat		
Residential		\$125.00
Commercial / Industrial		\$140.00

**CONTRACTOR ELECTRICAL PERMIT FEES**

Installation Cost (\$)	Permit Fee	SCC Fee
0.00-1500	\$125.00	
1501-2500	\$140.00	
2501-3500	\$160.00	
3501-4000	\$165.00	
4001-4500	\$170.00	
4501-5000	\$175.00	
5001-6000	\$180.00	
6001-7000	\$190.00	
7001-8000	\$200.00	
8001-10,000	\$220.00	
10,001-15,000	\$240.00	
15,001-20,000	\$260.00	
20,001-25,000	\$280.00	
25,001-30,000	\$300.00	
30,001-35,000	\$325.00	
35,001-40,000	\$375.00	
40,001-45,000	\$400.00	
45,001-50,000	\$450.00	
50,001 - 60,000	\$500.00	
60,001 - 70,000	\$550.00	
70,001 - 80,000	\$600.00	
80,001 - 90,000	\$650.00	
90,001 - 100,000	\$700.00	
100,001 - 125,000	\$750.00	
125,001 - 150,000	\$800.00	
150,001 - 175,000	\$850.00	
175,001 - 200,000	\$950.00	
200,001 - 225,000	\$1,050.00	

Installation Cost (\$)	Permit Fee	SCC Fee
225,001 - 250,000	\$1,150.00	
250,001 - 275,000	\$1,250.00	
275,001 - 300,000	\$1,350.00	
300,001 - 325,000	\$1,450.00	
325,001 - 350,000	\$1,550.00	
350,001 - 375,000	\$1,650.00	
375,001 - 400,000	\$1,750.00	
400,001 - 450,000	\$1,900.00	
450,001 - 500,000	\$2,000.00	
500,001 - 550,000	\$2,150.00	
550,001 - 600,000	\$2,300.00	
600,001 - 650,000	\$2,450.00	
650,001 - 700,000	\$2,600.00	
700,001 - 750,000	\$2,750.00	
800,001 - 850,000	\$3,100.00	
850,001 - 900,000	\$3,300.00	
900,001 - 1,000,000	\$3,500.00	
Over 1 Million	Additional \$200 per \$100,000.00 value	

Temporary Power	\$90.00	
Annual Permits	\$300.00	

2023 Budget Summary - May 31, 2023

Revenue	2023 Budget	2023 Actual - May 31, 2023	Variance	%	Notes
Administration	\$372,020.00	\$238,761.47	\$133,258.53	35.82%	Sale of Lot / AT Project En
	Inter Dept Utility Transfer - \$250,000				
Police	\$873,314.00	\$20,580.98	\$852,733.02	97.64%	MSI Operating - \$104,896
	Traffic Fines - Budget - \$60,000 - Actual - \$16,486 - 27%				
	Provincial Grant - \$347,616				
	Community Resource Program - Clearview \$40,000 / County - \$64,802				
Fire	\$803,811.00	\$66,947.63	\$736,863.37	91.67%	
Disaster Services	\$0.00	\$0.00	\$0.00		
Bylaw Enforcement	\$113,700.00	\$115,110.00	-\$1,410.00	-1.24%	
	Business Licenses Budget - \$90,000 - Actual \$92,850 / Animal License Budget \$21,700 - Actual \$21,260				
Roads, Streets, Walks, Lights	\$389,535.00	\$67,392.40	\$322,142.60	82.70%	
Airport	\$24,880.00	\$4,838.20	\$20,041.80	80.55%	
Drainage	\$0.00	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,743,296.00	\$972,984.51	\$2,770,311.49	74.01%	
	Metered sale of water (Budget - \$2,011,231 - Actual \$541,207 = 27% - end of April - 33%)				
	Metered out of Town (Budget - \$1,150,275 - Actual \$371,662 = 32% - end of April - 33%)				
	Bulk water - Budget - \$40,000 - Actual - \$4,723 - 12%				
Sewer	\$1,039,069.00	\$311,363.93	\$727,705.07	70.03%	
	Sewer Service Charges (Budget - \$927,049 - Actual \$291,170 = 31% - end of April - 33%)				
Garbage Collection & Disposal	\$863,391.00	\$278,603.97	\$584,787.03	67.73%	SWMA haul rebate - \$26,351
	Residential Garbage Revenue (Budget - \$651,840 - Actual \$211,330 = 32% - end of April - 33%)				
	Recycling Revenue (Budget 2022 - \$178,200 - Actual \$59,213 = 33% - end of April - 33%)				
FCSS	\$157,148.00	\$39,287.00	\$117,861.00	75.00%	
Cemetery	\$23,600.00	\$26,411.18	-\$2,811.18	-11.91%	
Planning & Development	\$241,851.00	\$12,686.89	\$229,164.11	94.75%	
	Building Permits (Budget - \$30,000 - Actual - \$8,162)				
Economic Development - BOT	\$142,170.00	\$98,473.20	\$43,696.80	30.74%	
Subdivision Land	\$500.00	\$1,200.00	-\$700.00	-140.00%	Subdivision Fees
Land, Housing & Rentals	\$279,514.00	\$122,163.74	\$157,350.26	56.29%	
	AE Kennedy Health Unit - \$206,234				
	Ambulance Station - \$20,100				
	SRC - Library - Budget - \$42,000				
Recreation - General	\$3,000.00	\$121.50	\$2,878.50	0.00%	
Recreation Programs	\$25,418.00	\$11,183.94	\$14,234.06	56.00%	Ball / Soccer
Facilities	\$1,567,346.00	\$304,014.27	\$1,263,331.73	80.60%	County / Pool / SRC
Community Hall	\$66,500.00	\$7,931.31	\$58,568.69	88.07%	
Senior's Center	\$21,750.00	\$7,097.19	\$14,652.81	67.37%	\$6000 Casino
Parks	\$226,746.00	\$39,167.30	\$187,578.70	82.73%	
	Lions Campground - Budget - \$120,000 - actual - \$38,368 = 32%				
Operating Contingency	-\$5,615.00	\$0.00	-\$5,615.00	0.00%	
Taxes / Penalties	\$9,012,985.00	\$9,000,132.09	\$12,852.91	0.14%	
Other Revenue	\$2,188,430.00	\$1,031,628.37	\$1,156,801.63	52.86%	
	Franchise Fee - GAS (Budget - \$1,216,030 - Actual \$367,763 = 30% - end of March - 25%)				
	Franchise Fee - ELECTRIC (Budget - \$764,000 - Actual \$206,662 = 27% - end of March - 25%)				
	Return on Investments (Budget - \$140,000 - Actual - \$200,183)				
<b>Total Revenue</b>	<b>\$22,174,359.00</b>	<b>\$12,778,081.07</b>	<b>\$9,396,277.93</b>	<b>57.63%</b>	

Expense	2023 Budget	2023 Actual - May 31, 2023	Variance	%	Notes
Council & Legislative	\$223,450.00	\$79,517.77	\$143,932.23	64.41%	
Council Honorarium (Budget - \$154,450)					
Council per diem - Budget - \$27,000					
Council travel & subsistance - Budget - \$22,000)					
Council membership Conferences (Budget - \$16,000 - Actual \$8,680 = 54%)					
Administration	\$1,255,298.00	\$379,080.00	\$876,218.00	69.80%	
Police	\$1,557,191.00	\$41,490.67	\$1,515,700.33	97.34%	
RCMP - Contract Billings (\$1,419,564)					
Fire	\$1,326,570.00	\$132,888.34	\$1,193,681.66	89.98%	
Disaster Services	\$44,711.00	\$146.34	\$44,564.66	99.67%	
Bylaw Enforcement	\$192,954.00	\$72,665.99	\$120,288.01	62.34%	
Common Services	\$272,111.00	\$121,477.85	\$150,633.15	55.36%	
Roads, Streets, Walks, Lights	\$2,292,254.00	\$560,868.50	\$1,731,385.50	75.53%	
Airport	\$69,989.00	\$7,644.99	\$62,344.01	89.08%	
Water Supply & Distribution	\$3,704,380.00	\$1,095,316.65	\$2,609,063.35	70.43%	
Sewer	\$775,310.00	\$242,229.17	\$533,080.83	68.76%	
Garbage Collection & Disposal	\$792,848.00	\$211,542.48	\$581,305.52	73.32%	
FCSS	\$196,435.00	\$98,217.50	\$98,217.50	50.00%	
Cemetery	\$65,160.00	\$9,572.74	\$55,587.26	85.31%	
Comm Services -Handi Bus	\$25,000.00	\$0.00	\$25,000.00	100.00%	
Planning & Development	\$618,611.00	\$228,204.05	\$390,406.95	63.11%	
Economic Development	\$633,077.00	\$217,234.16	\$415,842.84	65.69%	
Subdivison Land	\$54,580.00	\$37,564.53	\$17,015.47	31.18%	
Land, Housing & Rentals	\$45,603.00	\$12,176.87	\$33,426.13	73.30%	
Recreation - General	\$147,690.00	\$59,840.55	\$87,849.45	59.48%	
Recreation Programs	\$81,300.00	\$13,043.63	\$68,256.37	83.96%	
Facilities	\$3,217,165.00	\$887,900.59	\$2,329,264.41	72.40%	
Culture	\$351,856.00	\$156,571.27	\$195,284.73	55.50%	Parkland, Library, Museum
Community Hall	\$132,299.00	\$33,243.39	\$99,055.61	74.87%	
Senior's Center	\$13,280.00	\$9,185.22	\$4,094.78	30.83%	
Parks	\$803,034.00	\$145,478.93	\$657,555.07	81.88%	
Operating Contingency	-\$200,000.00	\$0.00	-\$200,000.00	100.00%	WTP Gross Recovery, Tran to Res
WTP gross recovery - (\$200,000) (JE made at end of year prior to Audit)					
Available for Capital from 2023 Operating Budget for 2023 Capital Budget - \$779,858 (Water \$38,916 + Utility \$334,302 (sewer, waste, recycling) + Total Available for Capital - \$406,640) = \$779,858					
Requisitions	\$2,702,345.00	\$785,100.39	\$1,917,244.61	70.95%	
ASFF (Budget - \$2,164,542 - Actual - \$554,974 - 26%)					
ASFF Separate School (Budget - \$164,503 - Actual - \$43,476 - 26%)					
County of Stettler Senior Lodges (Budget - \$373,300 - Actual - \$186,650 - 50%)					
<b>Total Expense</b>	<b>\$21,394,501.00</b>	<b>\$5,638,202.57</b>	<b>\$15,756,298.43</b>	<b>26.35%</b>	
<b>Surplus / Deficit</b>	<b>\$779,858.00</b>	<b>\$7,139,878.50</b>			

Town of Stettler  
2023 Capital Budget Summary 31-May-23

G/L	Project	Actual Project Complete Cost / Council Tender Cost / Budget cost	2023 Budget Expense - Approved by Council	Difference between Actual and Budget Amount	Actual - Project Expenses May 31, 2023	Utility (Water) Avail for Capital 2023 Interim Operating Budget (Rates) \$38,916	Utility (other) Avail for Capital 2023 Interim Operating Budget (Rates) \$334,302	Available for Capital 2023 Interim Operating Budget (taxes) \$284,620	General Reserve 4-15-00-00-74-700	Total Other Reserves (for capital purposes)	Debtenture / Local Improvement	Grants - MSI \$649,945	Grants - Canada Building Community Fund (FGT) \$356,679	Grants - BMTG Cancelled in 2022 - \$0.00	Other	Total
<b>Operating Capital Projects included in 2023 Interim Operating Budget</b>																
Op-tran 2-32-09-00-03-244	Pathway rehab (2017 council direction)		Operating Budget													\$0.00
Op-tran 2-32-09-00-00-244	Sidewalk replacement program (yearly)		Operating Budget													\$0.00
<b>2023 Capital Budget - Operational Projects (non TCA)</b>																
Strategic Plan 2-12-02-00-01-252	Entrance Signs Upgrades	\$62,000.00	\$62,000					\$62,000.00								\$62,000.00
Strategic Plan 2-12-02-00-02-252	Internal Meeting Room	\$13,000.00	\$13,000		\$5,444.73			\$13,000.00								\$13,000.00
ADM - GIS 2-61-04-00-01-252	Office Plotter	\$20,000.00	\$20,000		\$16,700.00			\$13,296.71	\$6,703.29	GIS System						\$20,000.00
ADM - Comp 2-61-05-00-01-252	Server Upgrade	\$18,000.00	\$18,000		\$12,189.74				\$18,000.00	Computer						\$18,000.00
ADM - Comp 2-61-05-00-00-252	Computer replacement program (SRC)	\$14,000.00	\$14,000		\$5,937.92		\$14,000.00									\$14,000.00
FIRE 2-23-02-00-02-561	2001 Fire Engine Replace-2026-\$1M	\$100,000.00	\$100,000				\$100,000.00									\$100,000.00
Op-tran 2-32-09-00-01-244	Sidewalk replacement program (yearly)	\$55,000.00	\$55,000		\$1,109.00			\$55,000.00								\$55,000.00
Op-fire 2-32-09-00-04-244	Pathway Program (new construction)	\$100,000.00	\$100,000				\$64,182.86		\$35,817.14	Walking Pathway						\$100,000.00
Op-tran 2-32-21-00-03-536	Pavement patching	\$150,000.00	\$150,000		\$5,520.69		\$150,000.00									\$150,000.00
PW 2-32-21-00-06-536	Christmas decorations	\$20,000.00	\$20,000		\$6,699.75				\$20,000.00	Culture (\$129,256)						\$20,000.00
Airport 2-33-00-00-01-252	Airport GPS recertification	\$14,000.00	\$14,000						\$14,000.00	Airport Capital						\$14,000.00
WTP 2-41-01-00-10-252	PCL (programmable logic controller)	\$300,000.00	\$300,000			\$144,454.79			\$155,545.21	WTP reserve						\$300,000.00
WTP 2-41-01-00-11-252	Auto transfer switch	\$40,000.00	\$40,000			\$40,000.00										\$40,000.00
WTP 2-41-01-00-12-252	Chlorine tonner switch	\$80,000.00	\$80,000		\$63,442.31	\$80,000.00										\$80,000.00
WTP 2-41-01-00-13-252	Make up air unit	\$50,000.00	\$50,000			\$50,000.00										\$50,000.00
Sewer 2-42-00-00-02-583	Receiving water body quality assessment	\$50,000.00	\$50,000				\$50,000.00									\$50,000.00
SRC 2-73-11-02-06-239	Arena - Rink board replacements for both sides including player, penalty and bench areas	\$386,000.00	\$386,000		\$15,730.80				\$386,000.00	County Partnership						\$386,000.00
SRC 2-73-11-02-07-239	Concession - 2 convection ovens and electrical upgrades	\$17,000.00	\$17,000				\$17,000.00									\$17,000.00
SRC 2-73-11-02-05-239	Arena - Brine filtering system and fluid cooler line piping	\$32,000.00	\$32,000						\$32,000.00	County Partnership						\$32,000.00
SRC 2-73-13-03-05-252	Pool - Blind replacement (electrical) and whirlpool manual	\$15,000.00	\$15,000						\$15,000.00	County Partnership						\$15,000.00
Parks 2-77-02-00-03-519	Top dressing spreader	\$10,800.00	\$10,800				\$10,800.00									\$10,800.00
Parks 2-77-92-00-01-519	Spray Park - Discharge Pump and electrical	\$12,000.00	\$12,000		\$3,211.36		\$12,000.00									\$12,000.00
Parks 2-77-02-00-04-519	Bobcat attachment - broom & auger bits	\$12,000.00	\$12,000				\$12,000.00									\$12,000.00
Parks 2-77-03-00-01-519	Campground - Furnace & hot water tank	\$11,500.00	\$11,500				\$11,500.00									\$11,500.00
Hall 2-74-14-00-03-252	Hot water tank replacement	\$10,000.00	\$10,000						\$10,000.00	culture						\$10,000.00
culture 2-74-99-91-00-764	Culture reserve account	\$15,000.00	\$15,000				\$15,000.00									\$15,000.00
Addition 2-73-11-02-08-239	SRC - Grant purposes engineering- funding from WSP Planning	\$50,000.00	\$50,000		\$5,000.00			\$50,000.00								\$50,000.00
Addition 2-74-01-00-00-770	Banner - Stettler Music Festival	\$1,500.00	\$1,500		\$1,060.18				\$1,500.00	cul						\$1,500.00
<b>2023 Capital Budget - Operational Projects (non TCA)</b>		\$1,658,800.00	\$1,658,800.00		\$142,046.48	\$314,454.79	\$456,482.86	\$193,296.71	\$0.00	\$694,565.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,658,800.00
<b>2023 Capital Budget - Capital Projects (TCA)</b>																
FIRE 2-23-02-00-02-561	Replace Deputy Fire Chief Truck (2023 - \$94,000) - Reserve in 2022 - County Invoice 2023	\$94,000.00	\$94,000					\$23,500.00		\$23,500.00	Fire Reserve				\$47,000.00	County \$94,000.00
FIRE 2-23-02-00-02-561	Replace Fire Chief Truck (2023 - \$94,000) - Reserve 2022 - County Invoice 2023	\$94,000.00	\$94,000					\$23,500.00		\$23,500.00	Fire Reserve				\$47,000.00	County \$94,000.00
Roads 6-32-21-10-05-610 CAP-15649	48th Ave cost share on Paving (Wellings)	\$200,000.00	\$200,000							\$200,000.00	Land Development					\$200,000.00



Roads	6-32-21-10-03-610 CAP-15649	50th Street overlay (48-49ave)	\$185,000.00	\$185,000	\$5,520.69	\$113,270.30						\$71,729.70					\$185,000.00	
Airport	6-33-00-00-10-610	Airport runway - secure STIP funding - \$1,976,000 - \$1,482,000 STIP - Town - \$247,000 / County \$247,000	\$1,976,000.00	\$1,976,000				\$247,000.00						\$1,729,000.00	STIP Grant \$1,482,000 / County = \$247,000		\$1,976,000.00	
Water	6-41-11-10-13-610 CAP-15650 CCBF-2290	Water main cast iron replacement on 50ave between 45-46 and 43-44 street	\$525,000.00	\$525,000	\$24,287.92							\$173,620.85	\$351,379.15				\$525,000.00	
Water	6-41-14-20-01-620 - CAP-15651, CCBF2293	Water Reservoir Pump Upgrades - (Melissa Dec 30, 2022 carry forward balance - \$150,000 - \$210.00 = \$149,790) - Melissa January 4, 2021 carry forward balance - \$149,490 (\$149,700 - \$210) - January 10, 2022 - Carry forward balance - Melissa - \$149,490 - 2023 - Funding (\$136,620.21 = \$149,490-\$12,869.79) used to fund Reservoir in 2023 - Melissa - Dec 22, 2022	\$800,000.00	\$800,000	\$8,304.12							\$200,000.00	\$600,000.00				\$800,000.00	
PW	6-31-11-00-31-630	Loader	\$325,000.00	\$325,000		\$34,056.01	\$138,566.28	\$152,377.71									\$325,000.00	
PW	6-31-11-30-14-630	Backhoe	\$253,988.00	\$253,988	\$96,663.00		\$113,202.00							\$140,786.00	Insurance		\$253,988.00	
PW	6-31-11-50-01-650	2 - 1/2T Trucks	\$120,000.00	\$120,000	\$4,501.00	\$70,000.00		\$50,000.00									\$120,000.00	
PW	6-31-11-00-32-630	Skid Steer	\$55,000.00	\$55,000	\$33,936.00	\$55,000.00											\$55,000.00	
PW	6-31-11-30-13-630	Sander - truck mount	\$15,000.00	\$15,000	\$9,342.28	\$15,000.00											\$15,000.00	
Sewer	6-42-00-00-12-610 (CAP15652) CCBF-2291	Lift station Upgrades - from 2022 carry forwards	\$600,000.00	\$600,000	\$23,402.64							\$300,000.00	\$300,000.00				\$600,000.00	
SRC	6-73-11-30-08-630	Fitness - Treadmill	\$11,000.00	\$11,000					\$11,000.00	County Partnership							\$11,000.00	
	6-56-00-60-01-660	New - columbarium	\$37,282.00	\$37,282				\$37,282.00									\$37,282.00	
<b>2023 Capital Budget - Capital Projects (TCA)</b>			<b>\$5,291,270.00</b>	<b>\$5,291,270.00</b>	<b>\$205,957.65</b>	<b>\$0.00</b>	<b>\$287,326.31</b>	<b>\$298,768.28</b>	<b>\$486,659.71</b>	<b>\$258,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$745,350.55</b>	<b>\$1,251,379.15</b>	<b>\$0.00</b>	<b>\$1,963,786.00</b>	<b>\$0.00</b>	<b>\$5,291,270.00</b>
<b>2023 Total Capital Budget</b>			<b>\$6,950,070.00</b>	<b>\$6,950,070.00</b>	<b>\$348,004.13</b>	<b>\$314,454.79</b>	<b>\$743,809.17</b>	<b>\$492,064.99</b>	<b>\$486,659.71</b>	<b>\$952,565.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$745,350.55</b>	<b>\$1,251,379.15</b>	<b>\$0.00</b>	<b>\$1,963,786.00</b>	<b>\$0.00</b>	<b>\$6,950,070.00</b>
Council Motion - 23:01:03 (\$6,986,288)			\$6,861,288.00	5.01%			\$657,838.00	\$1,550,328.95				-\$95,405.55	-\$894,700.15	\$0.00			\$6,950,070.00	
2023 Capital Additions			\$88,782.00					-\$892,490.95										\$0
Total 2023 Capital Budget			\$6,950,070.00															
Difference (Actual vs Council Budget)			\$0															

		2022 Carry Forward															
2022 Carry Forward - Projects not Completed		Brought forward from 2022 Budget Carry Forward	2022 Approved Amount (with tender amount updates)	Difference between Actual and Budget Amount	Actual - Project Expenses May 31, 2023	Utility (Water) Avail for Capital	Utility Available for Capital Reserve	Tax Available for Capital Reserve	Transfer From General Reserves	Transfer From Other Reserves	Debtenture / Local Improvement	Grants - MSI	Grants - Canada Building Community Fund (FGT)	Grants - BMTG Cancelled in 2022	Other	Total	
<b>2022 Carry Forward - Operational Projects (non TCA)</b>																	
ADM	2-12-04-00-05-252	Community Builders (pre build 10 hearts) - carry forward -\$25,000 (hearts expected in April 2023 - Steve Dec 28, 2022)	\$25,000.00	\$25,000						\$25,000.00	Culture					\$25,000.00	
HUB	2-73-11-02-03-239	Undercounter ice making machine - carry forward \$4000 to 2023 - Brad - Dec 22, 2022	\$4,000.00	\$4,000	\$4,000.00					\$4,000.00	Senior Centre					\$4,000.00	
SRC	2-73-11-02-04-239	Arena Scorelock replacement (both) with blue tooth consoles with dressing room timers - carry forward \$44,010 to 2023 - Brad - Dec 22, 2022	\$44,010.00	\$44,010	\$44,010.00				\$44,010.00							\$44,010.00	
Pool	2-73-13-03-03-252	Mechanical room replacement components - carry forward \$15000 to 2023 - Brad - Dec 22, 2022	\$15,000.00	\$15,000					\$15,000.00							\$15,000.00	
Park	2-77-82-00-01-519	Ball diamond backstop fence (2 diamonds) - 2023 - \$10,000 - 2022 carry forward - \$5000 to 2023 - Brad - Dec 22, 2022	\$9,646.00	\$9,646						\$9,646.00	Chain Link Fence					\$9,646.00	
Plan	2-61-02-00-06-239	SE ASP (\$200,000 regional grant with County) - carry forward project (\$200,000 - \$54,649.06 = \$145,350.94) to 2023 - Leann Dec 19, 2022	\$145,350.94	\$145,350.94	\$4,608.90									\$145,350.94	\$200,000 Grant (County)	\$145,350.94	
parks	2-77-05-00-02-239	Parks - West Stettler Park - Imp (2019 Strategic Plan) - Allan - January 6, 2020 - carry forward balance - \$25,000 - 2020 Power & Water Feature - 2021 Carry Forward \$50,000 to 2022 - Greg - January 6, 2022 - carry forward \$50,000 to 2023 - Brad - Dec 22, 2022 - March 22, 2023 - Greg/Brad - use \$50,000 funding for SRC Grant Engineering - create new code - 2-73-11-02-08-239	\$0.00	\$0.00				\$0.00								\$0.00	
<b>2022 Carry Forward - Operational Projects (non TCA)</b>		\$243,006.94	\$243,006.94		\$52,618.90	\$0.00	\$0.00	\$0.00	\$59,010.00	\$38,646.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,350.94	\$0.00	\$243,006.94
<b>2022 Carry Forward - Capital Projects (TCA)</b>																	
FIRE	6-23-00-10-00-610	Fire Hall Traffic Signals - carry forward \$15,000 (1/2 County) to 2023 - Etienne - Dec 20, 2022	\$15,000.00	\$15,000				\$7,500.00							\$7,500.00	County	\$15,000.00
FIRE	6-23-00-00-30-630	2 way radio system replacement AFRRCs (Alberta 1st Responder Communication System) in 2021 - Tender in Dec 2021 - Carry Forward Balance (\$180,450) to 2022 for tender approval - Mark - January 7, 2022 - 2023 carry forward \$180,450 - delivery in 2023 - Etienne - Dec 20, 2022	\$180,450.00	\$180,450			\$60,150.00			\$120,300.00	Fire Capital Reserve					\$180,450.00	
OP	6-32-21-10-15-610	44 Avenue overlay from Hwy 12 to 38St - CAPP Engineering - carry forward \$7,500 for final Engineering - Melissa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00							\$7,500.00	
Equip	6-31-11-00-50-650	2 - Pick-up trucks - carry forward - twender in 2023 - updated budget \$120,000 - Melissa - Dec 22, 2022	\$120,000.00	\$120,000				\$70,000.00		\$50,000.00	Common Services - Equipment					\$120,000.00	
Equip	6-31-11-00-33-630	Hydovac - CAP-15653 - delivery in 2023 - carry forward - \$639,900 - delivery in 2023 - Melissa - Dec 22, 2022	\$640,249.00	\$639,900	\$640,249.00			\$40,249.00				\$600,000.00				\$640,249.00	
Equip	6-31-11-30-15-630	Trailer mounted flusher - delivery in 2023 - carry forward \$178,408 - delivery in 2023 - Melissa - Dec 22, 2022	\$178,408.00	\$178,408				\$178,408.00								\$178,408.00	
SRC	6-77-81-10-00-610	Outdoor arena refurbishment (new boards - \$104,210) - installation in 2023 - carry forward - \$52,105 to 2023 - delivery in 2023 - Brad - Dec 22, 2023	\$104,210.00	\$104,210	\$52,105.00				\$104,210.00							\$104,210.00	

Park	6-77-02-30-01-630	Toro mower replacement - tender in 2023 - carry forward - \$96,000 - retender in 2023 - Brad - Dec 22, 2022	\$96,000.00	\$96,000					\$96,000.00								\$96,000.00		
2020 MSP	6-32-21-10-23-610	MSP - Type 4 Intersection (Hwy 12 at 80st-south side only) - Carry Forward Balance to 2022 - Melissa January 7, 2022 (\$842,611.75- \$442,526.24 = \$400,085.51 carry forward - 2023 carry forward \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00								\$7,500.00		
Op	6-41-11-10-15-610	Mainstreet streetscape (48-49ave includes watermain and services) - Carry Forward \$40,000 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00								\$7,500.00		
Water	6-41-11-10-12-610 (CAP13555)	Watermain replacement east of 44th street between 49-50ave - project delayed due to supply issues and telus line - Carry Forward Balance (\$280,000-\$24,656.34 = \$255,353.66 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00								\$7,500.00		
Op	6-32-21-10-14-610	"Okoppe" Parking Lot Upgrade (50th Avenue / 49th Street) - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$44,715.19 (\$60,000 - \$15,284.81) - January 10, 2022 - Melissa - carry forward balance - \$44,715.19-\$16,699.57 = \$28,015.62 - 2023 carry forward \$15,000 for signs and planters	\$15,000.00	\$15,000.00			\$15,000.00										\$15,000.00		
																	\$0.00		
<b>2022 Carry Forward - Capital Projects (TCA)</b>			<b>\$1,379,317.00</b>	<b>\$1,378,968.00</b>			<b>\$692,354.00</b>	<b>\$0.00</b>	<b>\$60,150.00</b>	<b>\$311,157.00</b>	<b>\$230,210.00</b>	<b>\$170,300.00</b>	<b>\$0.00</b>	<b>\$600,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,500.00</b>	<b>\$0.00</b>	<b>\$1,379,317.00</b>
<b>2023 Total Carry Forwards</b>			<b>\$1,622,323.94</b>	<b>\$1,621,974.94</b>			<b>\$1,092,977.03</b>	<b>\$0.00</b>	<b>\$60,150.00</b>	<b>\$311,157.00</b>	<b>\$289,220.00</b>	<b>\$208,946.00</b>	<b>\$0.00</b>	<b>\$600,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$152,850.94</b>	<b>\$0.00</b>	<b>\$1,622,323.94</b>
<b>2023 Total Capital Budget (including Carry Forwards)</b>			<b>\$8,572,393.94</b>	<b>\$8,572,044.94</b>			<b>12.75%</b>	<b>\$314,454.79</b>	<b>\$803,959.17</b>	<b>\$803,221.99</b>	<b>\$775,879.71</b>	<b>\$1,161,511.64</b>	<b>\$0.00</b>	<b>\$1,345,350.55</b>	<b>\$1,251,379.15</b>	<b>\$0.00</b>	<b>\$2,116,636.94</b>	<b>\$0.00</b>	<b>0.00</b>
<b>2023 Total Capital Budget Difference From Budget to Actual</b>				<b>\$349.00</b>						<b>\$1,921,635.95</b>		<b>\$1,937,391.35</b>		<b>Total Grants Avail</b>	<b>\$1,447,778.78</b>	<b>\$1,188,670.79</b>	<b>\$0.00</b>		
										<b>Total Reserves</b>		<b>\$3,859,027.30</b>		<b>Balance - 31/12/23</b>	<b>\$102,428.23</b>	<b>-\$62,708.36</b>	<b>\$0.00</b>		

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76748	76755
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Biologica Environmental Servic	76748	2023-06-09	\$2,970.72
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
WTP Algae Analysis		23-090-01	\$1,553.22
WTP Algae Analysis		23-090-02	\$1,417.50
-----			
Charles Cormier	76749	2023-06-09	\$1,260.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Airport GPS Approach Annual		23038	\$1,260.00
-----			
Joca Designs	76750	2023-06-09	\$130.54
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Water Refund Util AC Cr Bal		2023.05.30	\$130.54
-----			
Linde Canada	76751	2023-06-09	\$365.65
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Pool Chemicals		36113571	\$365.65
-----			
Ornamental Bronze Limited	76752	2023-06-09	\$2,551.50
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Cemetery Niche Wreath w Vases		104503	\$510.30
Cemetery Niche Wreath w Vases		104504	\$510.30
Cemetery Niche Wreath w Vases		104612	\$510.30
Cemetery Niche Wreath w Vases		104791	\$510.30
Cemetery Niche Wreath w Vases		104792	\$510.30
-----			
Sienna's Cleaning	76753	2023-06-09	\$950.00
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Shop Janitor May 9 Cleans		2023.05.31	\$950.00
-----			
Sweeney, Cheri	76754	2023-06-09	\$228.62
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Tax Refund Pre-Auth Payment		2023.06.06	\$228.62
-----			
Yellow Pages	76755	2023-06-09	\$76.73
-----			
Invoice Description		Invoice Number	Invoice Amount
-----			
Office May Directory Advertisi		INV03596194	\$76.73
-----			
Total Cheques			\$8,533.76
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76756	76765
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Central Alberta Fire Protectio	76756	2023-06-16	\$420.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
WTP Back Plow Preventors	12614	\$420.00	
-----			
Dadensky, James	76757	2023-06-16	\$723.83
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Non Res Tax Incentive Bylaw	2023.06.12	\$723.83	
-----			
Ken-Mar Concrete	76758	2023-06-16	\$336.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Signs Concrete For Sign Breaka	1147	\$336.00	
-----			
Lee, Jeff	76759	2023-06-16	\$2,500.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Other Events July 1st Entertai	2023	\$2,500.00	
-----			
Lichak Technical Services Ltd.	76760	2023-06-16	\$1,000.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Other Events Jul 5th Entertain	2023	\$1,000.00	
-----			
Receiver General for Canada	76761	2023-06-16	\$71,573.71
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Town Tax Remittance	PP12-23	\$59,498.45	
Town Tax Remittance	PP12-23.	\$5,950.51	
BOT Tax Remittance	PP12-23.BOT	\$2,632.39	
Library Tax Remittance	PP12-23.LIBRAR	\$3,492.36	
-----			
Rhan, Eric	76762	2023-06-16	\$500.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Other Events Jun 21st Park Ent	2023	\$500.00	
-----			
Sunset Memorial & Stone Ltd.	76763	2023-06-16	\$17,141.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
Cemetery Columbarium Deposit	28072D STETTLE	\$17,141.00	
-----			
Town of Stettler - Petty Cash	76764	2023-06-16	\$334.25
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----	-----	-----	
A/P Lotto Tickets/Bylaw Postag	2023.06.14	\$334.25	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Woodcraft by Dave Ltd.	76765	2023-06-16	\$598.50
=====			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Com Dev Project Com Builders	23225		\$598.50
	Total Cheques		----- \$95,127.29 =====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0006088	EFT0006111
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Ainsworth Inc.	EFT0006088	2023-06-06	\$42.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Pool Water Temp Sensor		INV42935	\$42.00
-----			
APEX Supplementary Pension Pla	EFT0006089	2023-06-06	\$362.81
-----			
Invoice Description		Invoice Number	Invoice Amount
Supplementary Pension Plan Tr		PP11-23	\$362.81
-----			
Barnes, Roger	EFT0006090	2023-06-06	\$25.00
-----			
Invoice Description		Invoice Number	Invoice Amount
SRC Jun Phone Allowance		2023.06.01	\$25.00
-----			
Canadian Union of Public Emplo	EFT0006091	2023-06-06	\$825.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Union Dues		PP11-23	\$825.00
-----			
Capital Power	EFT0006092	2023-06-06	\$82,052.29
-----			
Invoice Description		Invoice Number	Invoice Amount
April Power Bill		5179996	\$76,216.50
Affiliates April Power Bill		5179991	\$5,835.79
-----			
Dahl, Steven	EFT0006093	2023-06-06	\$50.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Shop Jun Tool Allowance		2023.06.01	\$50.00
-----			
Dodd, Sonia	EFT0006094	2023-06-06	\$125.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Admin/Pool Jun Trvl&Phone Allo		2023.06.01	\$125.00
-----			
Dolan, Lori	EFT0006095	2023-06-06	\$25.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Pool Jun Phone Allowance		2023.06.01	\$25.00
-----			
Gerlitz, Steven	EFT0006096	2023-06-06	\$100.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Admin/Office Jun Trvl&Phone Al		2023.06.01	\$100.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Graham, Leann	EFT0006097	2023-06-06	\$175.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Jun Trvl & Phone Allowance	2023.06.01	\$175.00	
Howe, Graham	EFT0006098	2023-06-06	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
SRC & Cemetery Jun Phone Allow	2023.06.01	\$25.00	
Just Safety Supplies & Service	EFT0006099	2023-06-06	\$958.64
Invoice Description	Invoice Number	Invoice Amount	
Parks Safety Supplies	7245	\$436.01	
Parks Safety Supplies	7246	\$522.63	
Leckie, Neil	EFT0006101	2023-06-06	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Jun Cell Allowance	2023.06.01	\$25.00	
Local Authorities Pension Plan	EFT0006100	2023-06-06	\$30,802.14
Invoice Description	Invoice Number	Invoice Amount	
LAPP Ccontribution	PP11-23	\$30,802.14	
Peterson, Chase	EFT0006103	2023-06-06	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Jun Cell Phone Allowance	2023.06.01	\$25.00	
Roadway Traffic Products	EFT0006104	2023-06-06	\$154.43
Invoice Description	Invoice Number	Invoice Amount	
Signs 2 No Ext Signs	10414	\$70.64	
Signs 4 No Parking Signs	10497	\$83.79	
Robbins, Brad	EFT0006105	2023-06-06	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
P&L Jun Travel Allowance	2023.06.01	\$100.00	
Spray Lake Sawmills (1980) Ltd	EFT0006106	2023-06-06	\$6,255.27
Invoice Description	Invoice Number	Invoice Amount	
Parks Mulch	161080	\$6,255.27	
Standage, Maddie	EFT0006107	2023-06-06	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Jun Travel Allowance	2023.06.01	\$150.00	
Stettler & District Handibus	EFT0006109	2023-06-06	\$25,000.00
Invoice Description	Invoice Number	Invoice Amount	



Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Handibus 2023 Grant		2023	\$25,000.00
Stettler Dads Services	EFT0006108	2023-06-06	\$1,500.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Water Billing May Meter Reader		2023-5	\$1,500.00
Stettler Town & County Museum	EFT0006102	2023-06-06	\$35,000.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Museum 2023 Grant		2023	\$35,000.00
Switenky, Greg	EFT0006110	2023-06-06	\$370.00
-----			
Invoice Description		Invoice Number	Invoice Amount
Admin/Office Jun Trvl&Cell All		2023.06.01	\$370.00
Zuk, Carter	EFT0006111	2023-06-06	\$27.50
-----			
Invoice Description		Invoice Number	Invoice Amount
Payroll		PP10-23	\$27.50
-----			
Total Cheques			\$184,175.08
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0006112	EFT0006137
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0006112	2023-06-13	\$14,664.44
-----			
Invoice Description	Invoice Number	Invoice Amount	
Bylaw May Enforcement	11215	\$14,664.44	
-----			
AltaLIS Ltd.	EFT0006113	2023-06-13	\$283.50
-----			
Invoice Description	Invoice Number	Invoice Amount	
GIS Land Titles Data Subscript	62086	\$283.50	
-----			
Automated Aquatics Canada Ltd.	EFT0006114	2023-06-13	\$124.32
-----			
Invoice Description	Invoice Number	Invoice Amount	
Pool Chemcials & Freight	0000110789	\$260.82	
-----			
Bearcom Canada Corp.	EFT0006115	2023-06-13	\$178,905.55
-----			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Repeater RCC Rental	5548868	\$2,520.00	
Fire AFRRCs Equipment	5552564	\$176,385.55	
-----			
Brugman, Etienne J. L.	EFT0006116	2023-06-13	\$738.68
-----			
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Training Fire Chief	2023.06.05	\$738.68	
-----			
C & S Disposal	EFT0006117	2023-06-13	\$28,159.61
-----			
Invoice Description	Invoice Number	Invoice Amount	
May Waste/Recycling/Composting	5010	\$28,159.61	
-----			
Canadian Red Cross	EFT0006118	2023-06-13	\$517.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
Pool Programs First Aid/CPR Ma	CRC-613691	\$84.00	
SRC Emergency First Aid	CRC-619037	\$20.50	
P&L Certification Fee	CRC-617584	\$2.50	
P&L Certification Fee	CRC-617591	\$41.00	
Fire Joint 18 Standard First A	CRC-614706	\$369.00	
-----			
Cas Tech Inc.	EFT0006119	2023-06-13	\$1,560.30
-----			
Invoice Description	Invoice Number	Invoice Amount	
Office Capital Logitech Switch	220000003353	\$1,463.70	
Office Capital HDMI 2.1 Cable	220000003375	\$96.60	
-----			
Chemical International	EFT0006120	2023-06-13	\$320.25
-----			
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
SRC Janitor Supplies	113625		\$320.25
Commercial Aquatic Supplies	EFT0006121	2023-06-13	\$361.97
Invoice Description	Invoice Number	Invoice Amount	
Pool Belts, Buckels & Freight	CW00009531		\$361.97
Diverse Signs N Designs Inc.	EFT0006122	2023-06-13	\$267.89
Invoice Description	Invoice Number	Invoice Amount	
Park West Stettler Park Signs	10212		\$267.89
Ember Graphics	EFT0006123	2023-06-13	\$68.25
Invoice Description	Invoice Number	Invoice Amount	
Park Spray Park Sign	6975		\$68.25
Gateway Mechanical Services In	EFT0006124	2023-06-13	\$1,046.50
Invoice Description	Invoice Number	Invoice Amount	
SRC Ice Plant Maintenance	726824		\$1,046.50
Gyro Ag Ltd.	EFT0006125	2023-06-13	\$108.26
Invoice Description	Invoice Number	Invoice Amount	
Shop Hearing Protection	3556		\$108.26
Innov8 Digital Solutions	EFT0006126	2023-06-13	\$98.10
Invoice Description	Invoice Number	Invoice Amount	
P&L Photocopies 05.06-06.05	IN418214		\$98.10
Loomis Express	EFT0006127	2023-06-13	\$44.96
Invoice Description	Invoice Number	Invoice Amount	
WTP Freight	10466410		\$44.96
Maxwell, Darin	EFT0006128	2023-06-13	\$34.63
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trns CUPE Clothing Allow	2023.05.30		\$34.63
NextGen Automation	EFT0006129	2023-06-13	\$566.66
Invoice Description	Invoice Number	Invoice Amount	
Office/Water Bill Photocopies	499113		\$566.66
Purolator Courier Ltd.	EFT0006130	2023-06-13	\$117.64
Invoice Description	Invoice Number	Invoice Amount	
WTP & Water Trans Freight	453289456-2		\$117.64
Somerville, Andrew	EFT0006131	2023-06-13	\$1,029.59
Invoice Description	Invoice Number	Invoice Amount	
Computer MISA Workshop Trainin	2023.05.14		\$1,029.59

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler Telephone Answering S	EFT0006132	2023-06-13	\$136.50
Invoice Description	Invoice Number	Invoice Amount	
WTP Jun Working Alone Monitori	163	\$136.50	
Stingray Radio Inc.	EFT0006133	2023-06-13	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept May Advertising	650900-5	\$546.00	
Tietge, Richard	EFT0006134	2023-06-13	\$56.15
Invoice Description	Invoice Number	Invoice Amount	
WTP Floor Squeegee	2023.06.01	\$56.15	
Trinus Technologies Inc	EFT0006135	2023-06-13	\$129.94
Invoice Description	Invoice Number	Invoice Amount	
Computer Troubleshoot disk fai	3213	\$129.94	
Valley Green Landscaping	EFT0006136	2023-06-13	\$3,517.50
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Enforcement Mow & Trim	04236	\$367.50	
Roads repair mainstreet plante	04235	\$3,150.00	
W.R. Meadows of Western Canada	EFT0006137	2023-06-13	\$358.89
Invoice Description	Invoice Number	Invoice Amount	
Traffic Lane Paint Thinner	120016382	\$358.89	
Total Cheques			\$233,763.08

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0006138	EFT0006153
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
APEX Supplementary Pension Pla	EFT0006138	2023-06-20	\$362.81
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Supplementary Pension Plan Tr	PP12-23	\$362.81	
=====			
Canadian Union of Public Emplo	EFT0006139	2023-06-20	\$825.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Union Dues	PP12-23	\$825.00	
=====			
Dodd, Sonia	EFT0006140	2023-06-20	\$760.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Admin Safety Noise Mapping Cou	2023.06.08	\$220.00	
Fire Joint 18 Standard 1st Aid	2023.06.05	\$540.00	
=====			
Local Authorities Pension Plan	EFT0006141	2023-06-20	\$30,943.30
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
LAPP Contribution	PP12-23	\$30,943.30	
=====			
Municipal Property Consultants	EFT0006142	2023-06-20	\$6,918.27
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
June Assessor	17170	\$6,918.27	
=====			
Nolls, Sean	EFT0006143	2023-06-20	\$176.08
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
P.R. - Mediation	2023.06.13	\$73.08	
Council Travel & Subsistence	2023.06.06	\$103.00	
=====			
Pfeiffer, Scott	EFT0006144	2023-06-20	\$537.26
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Council Travel & Subsistence	2023.05.19	\$537.26	
=====			
Receiver General for Canada	EFT0006145	2023-06-20	\$315,137.00
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Municipal Policing 4th Qtr	7005285	\$315,137.00	
=====			
Roadway Traffic Products	EFT0006146	2023-06-20	\$468.83
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Traffic Lane 38 Cones for	10585	\$468.83	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Rocky Mountain Phoenix	EFT0006147	2023-06-20	\$3,586.77
Invoice Description	Invoice Number	Invoice Amount	
Fire Service Pump Engine 13	IN028459	\$3,586.77	
Rollies Vac Systems	EFT0006148	2023-06-20	\$378.00
Invoice Description	Invoice Number	Invoice Amount	
Landfill Pumpout	22607	\$378.00	
Shirley McClellan Regional Wat	EFT0006149	2023-06-20	\$15,676.47
Invoice Description	Invoice Number	Invoice Amount	
Wtr Trsf Stn Principal&Interes	SMRWSC002770	\$15,676.47	
Stettler & District Handibus	EFT0006150	2023-06-20	\$172.33
Invoice Description	Invoice Number	Invoice Amount	
Bus Garage May Utilities	3903	\$172.33	
Stettler Vet Clinic	EFT0006151	2023-06-20	\$141.21
Invoice Description	Invoice Number	Invoice Amount	
Shop - Shop Cat Exam &	816086	\$141.21	
WTS Manufacturing & Sales Inc.	EFT0006152	2023-06-20	\$20,333.84
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Tub & Flat Bar	3638	\$386.36	
Fire Joint Steel Tube	3649	\$102.48	
Com Dev Projects 14 Monuments	3670	\$19,845.00	
Yost, Dustin & Maria Cristine	EFT0006153	2023-06-20	\$1,800.00
Invoice Description	Invoice Number	Invoice Amount	
Com Hall Jun Hall Janitor	2023.06.01	\$1,800.00	
Total Cheques			\$398,217.17

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000669	ONL000670
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Poulin's Professional Pest Con	ONL000669	2023-06-16	\$445.66
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
Office Jnt Monthly Pest Contro	1569116	\$90.72	
WTP Monthly Pest Control	1569245	\$198.45	
SRC Monthly Pest Control	1569261	\$156.49	
=====			
United Farmers of Alberta	ONL000670	2023-06-16	\$104.96
-----			
Invoice Description	Invoice Number	Invoice Amount	
-----			
WTP 2 Squeegees	SOINV4693197	\$104.96	
			-----
Total Cheques			\$550.62
			=====



## Request For Decision

### Agenda Item:

#### **Issue:**

Application for Rezoning – Bylaw 2153-22  
Legal: Lot 1, Block 1, Plan 2321062  
Civic: West Part of 4408 – 47 Avenue  
Applicant: Ardyn Kay  
Proposed rezoning from I: Industrial to P: Public Use

#### **Recommendation:**

That Council consider the application and give 3rd and final Reading to Land Use Bylaw Amendment 2153-22 request to rezone Lot 1, Block 1, Plan 2321062 from I: Industrial to P: Public Use.

#### **General:**

The applicant is proposing to rezone the above-mentioned parcel from I: Industrial to P: Public Use. The applicant originally requested the rezoning to aid in the sale of the 5.37 acre parcel. The purchaser was the initiator of the sale and is donating this parcel of land to the Town of Stettler for public use.

The rezoning of the 5.37 acre parcel passed 1<sup>st</sup> reading at the regular council meeting on November 15, 2022, public hearing and 2<sup>nd</sup> reading at the regular council meeting December 20, 2023. Administration respectfully recommended that Council not proceed to 3<sup>rd</sup> and final reading of the Land Use Bylaw Amendment Bylaw 2153-22 at the regular council meeting December 20, 2023 until such time the subdivision was registered and the purchaser entered into an agreement with the Town of Stettler. As such, the subdivision was registered at Alberta Land Titles April 17, 2023 and the agreement with the purchaser and the Town was fully executed on June 14, 2023.

#### **Legislation and Policy:**

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw and the Municipal Development Plan.

#### **Land Use Bylaw Implications:**

##### **Land Use District Purpose:**

##### **Section 87 I: Industrial District**

87.1 Purpose:

To provide an area for industrial uses and other uses herein listed, which are compatible with the area.

##### **Section 89 P: Public Use District**

89.1 Purpose:

To provide for an area for the development of public land, which are compatible with adjacent surroundings.



(Full Land Use Bylaw District Excerpts Attached)

**Alternatives:**

Defeat the application stating reasons.

**Author:**

Angela Stormoen for Leann Graham, Director of Planning and Development

**Section 87: I Industrial District**

87.1 Purpose:

To provide an area for industrial uses and other uses herein listed, which are compatible with the area.

87.2 Uses:

<b>Permitted Uses</b>	<b>Discretionary Uses</b>
Accessory Building Autobody and Repair Shop Automobile Repair Garage Automobile Supply Store Building Demolition Cannabis Retail Sales Contracting Services – Major Contracting Services - Minor Feed Mills and Grain Elevators Industry / Manufacturing – Small Scale Laboratory Signs Storage – Indoor Temporary Structure Transport / Truck Operation Utility Building Vehicle Wash Veterinary Clinic	Abattoir Accessory Use Aggregate Stockpiling Aggregate Stockpiling – Temporary Aggregate Storage Area All those uses listed as either permitted or discretionary uses with the C1 & C2 Districts Asphalt Plant – Portable Asphalt Processing and Storage Automobile and RV Sales and Rentals Auto Wrecker Bottled Gas Sales and Storage Bulk Chemical Storage Bulk Fuel Station Cannabis Production Caterer Communication Tower Concrete Manufacturing / Plant Construction Yard Industry / Manufacturing – Large Scale Industry – Petrochemical Landfill Operation Livestock Auction Mart Oilfield Support Services Propane Transfer Facility Public Use Railway Use Restaurant Salvage Yard Seed Cleaning Plant Similar Use Storage – Outdoor Tanker Truck Wash Facility Truck and Mobile Home Sales and Rental

87.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Minimum Parcel Frontage	15.2 m
Maximum Building Height	A maximum of four full storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m
Front Yard Setback	9.0 m
Side Yard Setback	0 m except where it abuts a public roadway or residential district – 3.0 m, or as required in the Alberta Building Code, whichever is greater.
Rear Yard Setback	0 m except where it abuts a public roadway or residential district – 3.0 m, or as required in the Alberta Building Code, whichever is greater.
Outdoor Storage and Display	All outdoor storage and display shall be screened from residential districts. Storage is not allowed in the front yard. Garbage storage shall be confined to a designated area on the parcel. Garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.

**Section 89: P Public Use District**

89.1 Purpose:

To provide for an area for the development of public land, which are compatible with the adjacent surroundings.

89.2 Uses:

<b>Permitted Uses</b>	<b>Discretionary Uses</b>
Building Demolition	Accessory Use
Campground	Cemetery
Community Hall	Communication Tower
Day Care Facility	Lagoon
Golf Course	Parking Lot (public)
Institutional Use	Recreation Facility
Museum	Trade/Commercial School
Nursing Home	Utility Building
Park	
Public Use	
Religious Assembly	
School	
Signs (Public)	

89.3

Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	40%
Floor Area	n/a
Minimum Parcel Area	n/a
Maximum Building Height	A maximum of four storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m.
Front Yard Setback	Equal to or greater than the building height.
Side Yard Setback	Equal to or greater than the building height.
Rear Yard Setback	Equal to or greater than the building height.
Accessory Buildings	Section 34 of this Bylaw.

**BYLAW 2153-22**

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:

(a) That Part of Block PT Y, Plan 2442AE from I: Industrial to P: Public Use

2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this 15th day of November A.D. 2022.

NOTICE OF ADVERTISEMENT published December 1<sup>st</sup> & December 8<sup>th</sup>, 2022.

Public Hearing held December 20<sup>th</sup>, 2022 at 7:00 P.M.

READ a second time this 20<sup>th</sup> day of December A.D. 2022.

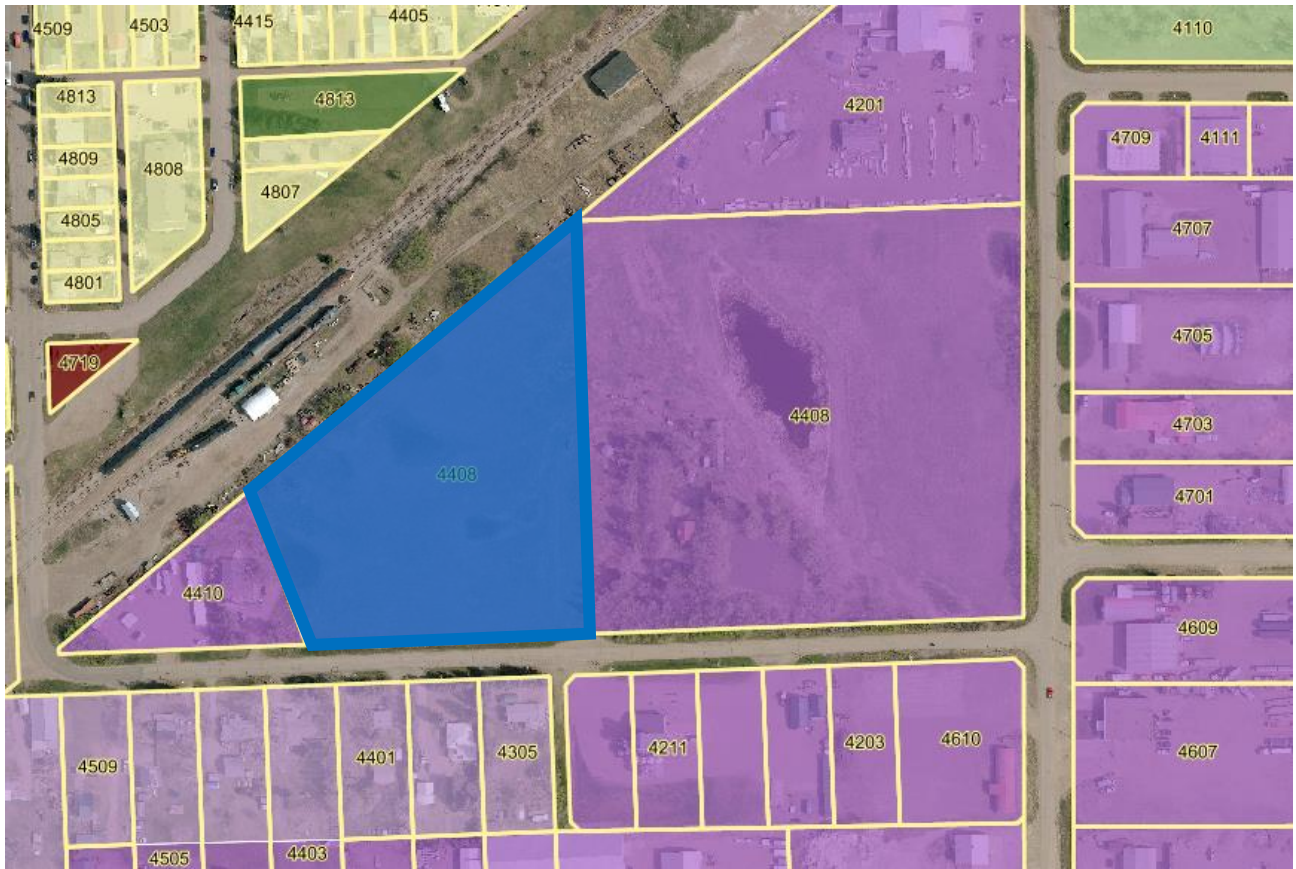
READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Assistant CAO

Schedule A

Proposed Rezoning



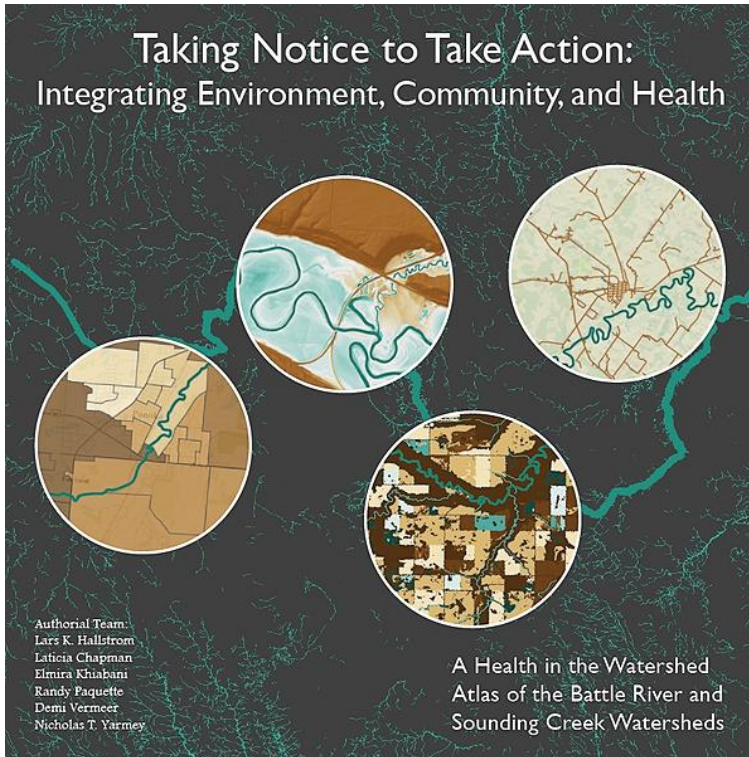


**Thanks to everyone who came to the BRWA AGM & Bus Tour!**

It was a great day of learning from local partners in watershed stewardship, celebrating the work of the BRWA over the past year and looking towards future projects, hiking through the Battle Lake fern glades, and enjoying the beautiful headwaters of the Battle River watershed.

[Read the BRWA's 2022-2023 Annual Report](#)

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## **State of the Watershed Report for the Battle River and Sounding Creek Watersheds 2023**

The BRWA is pleased to announce the release of the new state of the watershed report, *Taking Notice to Take Action: Integrating Environment, Community, and Health*.

The print version was released in February 2023, and the digital version is now available on the [BRWA website](#).

The report features maps and information on over 40 indicators related to ecological, community, and public health in the Battle River and Sounding Creek watersheds. Over the coming year, the BRWA will be taking the report into communities to discuss how the data and maps can help tell the story of health across the watersheds, and identify actions that may be taken to support the holistic health of ecosystems, people, and communities.

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## **Aligning Watershed Management Goals & Local Service Delivery Policies, Plans, and Programs**

With the help of our partners, BRWA is able to collaborate and provide municipalities, the Maskwacis Cree Nations, the Métis Nation of Alberta, and community groups with tools to enhance watershed management in the Battle River and Sounding Creek watersheds.

### *Support from the Battle River Community Foundation*

A recent grant from the BRCF has enabled us to bring together community members from across the watershed in a new Land & Water Committee. We are very grateful to have the committee and their guidance as we embark on new projects that will sustain and improve the health of the watershed.

[Get the full story in the Camrose Booster \(page 19\)](#)

### *Alberta Community Partnership Program Grant*

Camrose County, Flagstaff County, and Lacombe County, in partnership with BRWA, have received a two-year grant through the Government of Alberta's Alberta Community Partnership Program. This



grant will support us in working together with municipalities, Indigenous communities, non-profit organizations, and other partners to share information from the state of the watershed report, gather input on community priorities, and offer land use planning tools to align policies, plans, and programs with watershed management goals. More information is provided in the following Requests for Proposals. If you know of a consultant in these areas, please share the RFPs (accessible via the attached PDFs, or with login access to the MERX website).

Solicitation Number: LW-PC-01-23 Professional Planning Services ([MERX](#); [PDF](#))

Solicitation Number: LW-EPFCS-02-23 Engagement and Facilitation Services ([MERX](#); [PDF](#))

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## Workshops & Events - Join Us

### June 18th, Camrose Purple Martin Festival

The festival, hosted by the Camrose Wildlife Stewardship Society, will be at the Stoney Creek Centre in Camrose from 9:30am - 3:00pm. BRWA staff will be at the event all day with information about the watershed. You can also join us for bug dipping from 11am - 12pm. This will be a chance to see what bugs in the creek can tell us about water quality. Come and enjoy the day with us! [For more information](#)



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### July 7th, Paddle at Tide Creek, Pigeon Lake

Calling all paddlers - BRWA staff will be paddling Tide Creek as a scouting trip to expand our series of [Paddle the Battle](#) guides. We would love to have some avid paddlers join us. Participants will need to be self supported; please come with your own boat, gear and lunch. BRWA will provide extra water and snacks. Meet at: [Gilwood dock](#) at 9:30am, Paddling from: 10am - 1pm. We will have lunch back at the dock. [For more information](#)



### **July 15th, Summer Field Tour and Central Alberta Youth Range Day**

This event will be hosted by the Society for Range Management, and will include a field tour for adults and a range day for youth. BRWA will be hosting a session as part of the Youth Range Day, which will be an opportunity for youth aged 13-18 to learn about rangeland management, riparian health, aquatic invertebrates, and plant identification in the Battle River watershed. Registration is open for both the Summer Field Tour and Youth Range Day. [Register](#)



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### **August 19th, BRWA Watershed Festival, Big Knife Provincial Park**

Join us for a day of exploring nature at Big Knife Provincial Park. BRWA has a great day planned with activities for all ages. In the past, hundreds have come out to enjoy the watershed expo and we are thrilled to be able to offer it again this year. In addition to nature walks, bug dipping, the Alberta Community Bat Program, birders, and other watershed experts, there will be face painting and field games. Hope to see you there! [For more information](#)



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### **In the Classroom**



## Caring For Our Watersheds Contest Winners

The top ten finalists in the Caring for Our Watersheds contest showcased their creative ideas for environmental initiatives at the Reynolds-Alberta Museum in Wetaskiwin, Alberta on May 12th. Students were asked to submit a proposal that answers the question, “What can you do to improve your watershed?” As part of the competition, students had to research their local watershed, identify an environmental concern, and come up with a project proposal to implement a realistic solution in their local watershed.

[Learn more about the students' projects](#)

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**X-Stream Science Leader Training**

In May, BRWA staff hosted X-Stream Science training with the Pigeon Lake Watershed Association, members of Samson Cree Nation, and fellow WPACs from across Alberta. Glinis Buffalo, Consultant for Samson Cree Nation, and her team are leading a habitat restoration program at Pigeon Lake.

[Learn more about X-Stream Science](#)

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## In Other News

- [How is the Canadian water sector evolving?](#)
- [Canada Water Agency: Keeping our waters clean, now and into the future](#)
- [Butterfly count at Dry Island on July 9th](#)



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**Our mailing address is:**

Suite 3, 5415 49 Avenue  
Camrose, Alberta  
T4V 0N6

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FOR IMMEDIATE RELEASE

## Canada Day Celebrations to Launch Summer in Stettler

*Day time activities and evening festivities will mark the occasion in multiple locations*

**June 15, 2023 – Stettler, Alta:** The Town of Stettler is pleased to announce an exciting lineup of community events on July 1<sup>st</sup>, 2023 in celebration of Canada Day. Activities have been planned for both the day and evening in collaboration with multiple community partners.

The day begins at the Stettler Town & Country Museum, starting with an \$8 pancake breakfast from 9-11 AM. From 11 AM-4 PM, explore what the museum has to offer throughout the morning with a scavenger hunt sponsored by ATB, various agricultural demonstrations, and a wide range of family fun activities sponsored by the FCSS including a bouncy castle, battle axes, inflatable obstacle course, ball pit, face painting, free hot dogs and more. In addition, the Stettler Public Library will be offering a craft station, balloon animals and photo booth while the Stettler Wellness Network Block Party Trailer provides a variety of large outdoor games to play. Parking is available at the Stettler Sports Park Lot, with tractor wagon rides available from the Sports Park to the Museum. In the case of inclement weather, these activities will be held at the Stettler Recreation Centre.

Evening celebrations kick off at the West Stettler Park Gazebo with cupcakes at 7pm, and live entertainment provided by the Boss Hill Band at 8pm. The night will conclude with a dazzling fireworks display beginning at dusk, dependent on current fire restrictions. All nearby public parking lots, with the exception of the West Stettler Park West Lot, will be accessible.

Says Manager of Recreation & Culture Brad Robbins,

“We are very excited about the activities and events that have been put together to celebrate Canada’s 156<sup>th</sup> Birthday. Once again, multiple partners have come together to create a fun and exciting day of celebration for both residents and visitors to enjoy. Events like this would not be possible without great event partners and we thank everyone that has helped either as a sponsor or event lead.”

For full details on the day’s lineup of events, please visit: [www.stettler.net/play/community-event-calendar](http://www.stettler.net/play/community-event-calendar)

Contact: Lara VanLanduyt  
Communications Officer  
403-742-8305  
[lvanlanduyt@stettler.net](mailto:lvanlanduyt@stettler.net)