

Town of Stettler

COUNCIL MEETING

JULY 18, 2023

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, JULY 18th, 2023
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of July 4th, 2023 5-13
4. **Citizens Forum**
5. **Delegations**
 - (a) 6:30 p.m. – Stettler Minor Ball U11 Girls Softball Team & Stettler Minor Soccer U13 Girls Soccer Team – Provincial Champions Verbal
 - (b) 7:05 p.m. – Scott Pfeiffer & Etienne Brugman – Stettler Performing Arts Centre Upgrades 14-20
6. **Administration**
 - (a) CAO Reports 21-27
 - (b) Tax Receivables – June 30, 2023 28
 - (c) Bank Reconciliations – May 31 & June 30, 2023 29-32
 - (d) 2023 Capital Budget Summary – June 30, 2023 33-38
 - (e) 2023 Budget Summary – June 30, 2023 39-40
 - (f) Meeting Dates
 - Tuesday, August 1 – Council – 6:30pm
 - Tuesday, August 15 – Council – 6:30pm
 - Tuesday, September 5 – Council – 6:30pm
 - Tuesday, September 12 – COW – 4:30pm
 - Tuesday, September 19 – Council – 6:30pm
 - **Wednesday, September 27- Friday, September 29 – Alberta Municipalities Convention**
 - Tuesday, October 3 – Council – 6:30pm
 - Tuesday, October 10 – COW – 4:30pm
 - Tuesday, October 17 – Council – 6:30pm
 - (g) Accounts Payable in the amount of \$1,191,489.39 41-49
(\$364,983.66 + \$4,523.95 + \$284,063.17 + \$101,241.30 + \$436,677.31)

COUNCIL AGENDA
JULY 18th, 2023
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- 7. **Council**
 - (a) Meeting Reports
- 8. **Minutes**
- 9. **Public Hearing**
- 10. **Bylaws**
- 11. **Correspondence**
 - (a) Stettler Health Foundation – Fundraising Projects 50
 - (b) Alberta Municipal Affairs – Town of Stettler MSI & CCBF Allocations 51
- 12. **Items Added**
- 13. **In-Camera Session**
- 14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 4th, 2023 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Mayor S. Nolls

Councillors C. Barros, K. Baker, G. Lawlor
T. Randell, S. Pfeiffer & W. Smith

CAO G. Switenky
Assistant CAO S. Gerlitz
Director of Operations M. Robbins
Communications Officer L. VanLanduyt
Media (1)

Absent:

Call to Order: Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 23:07:01 Moved by Councillor Baker to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held June 20th, 2023

Motion 23:07:02 Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on June 20th, 2023 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the June 20th, 2023 Minutes

None

(c) Minutes of the Special Meeting of Council held June 26th, 2023

It was advised that Councillor Baker had not been marked absent from the Waiver of Notice on Page 1 of the Minutes.

Motion 23:07:03 Moved by Councillor Barros that the Minutes of the Special Meeting of Council held on June 26th, 2023 be approved as amended.

MOTION CARRIED
Unanimous

(d) Business Arising from the June 26th, 2023 Minutes

None

4. **Citizen's Forum:** (a) None

5. **Delegations:** (a) None

6. **Administration:**

(a) 2023 Capital Budget – Lift Station

Mayor Nolls welcomed Director of Operations M. Robbins to the meeting.

M. Robbins advised that there is a \$600,000 Capital budget to replace the lift station at the lagoons.



Summary of Tenders Received by Tagish Engineering:

Tagish Engineering posted the tender on the Alberta Purchasing Connection website for an open and competitive process. The following submissions were received.

- Urban Dirtworks Inc. \$629,657.70
- Wally's Backhoe Services Ltd. \$653,600.00

Budget Evaluation:

The scope of work for this project was re-designed several times to keep the project within budget. However, due to increasing component costs, tenders closed over budget. Administration will fund the project from best available sources within the 2023 Capital budget. Contingency was not included in the tender to avoid extra billing; however, carrying a contingency allowance is necessary to cover any unexpected costs or changes.

Tendered Price	\$629,657.70
Contingency	\$15,000.00
Engineering & Testing	<u>\$55,363.00</u>
Total	\$700,020.70

Motion 23:07:04

Moved by Councillor Pfeiffer that the Town of Stettler Council award the Lagoon Lift Station Upgrades tender to Urban Dirtworks Inc. in the amount of \$629,657.70 with a \$15,000 contingency for a construction cost of \$644,657.70, excluding GST. Administration recommends utilizing Tagish Engineering for engineering services up to \$55,363.00 for a maximum project expenditure of \$700,020.70, excluding GST with funding provided from the 2023 Capital Budget.

MOTION CARRIED
Unanimous

(b) 2023 Capital Budget – Master Pathway Plan

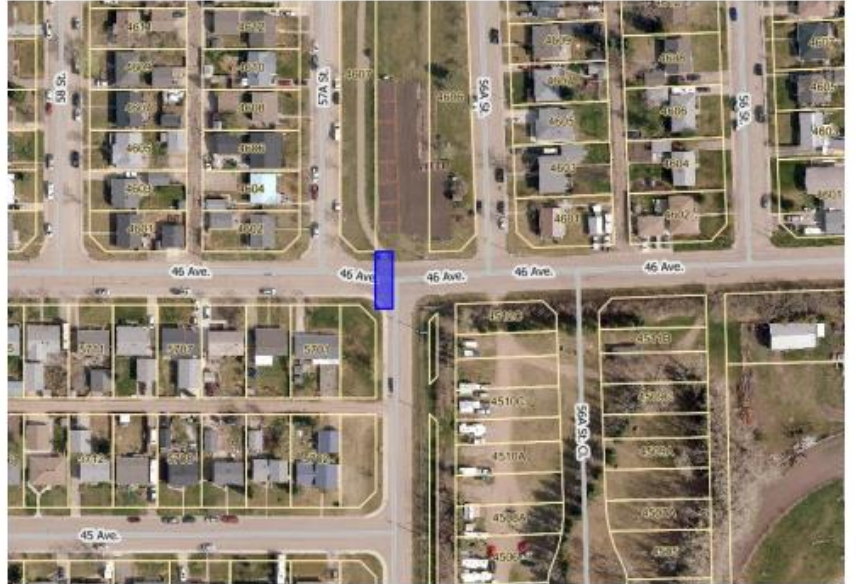
M. Robbins advised that there is a 2023 Capital Budget of \$100,000 to install new pathways and \$50,000 to rehab existing pathways.

At the June 13th, 2023 Committee of the Whole Meeting, pathway priorities were discussed with Council. The consensus was to install solar power pedestrian crossing lights at 46 Avenue and 57 Street. Area 4 and 5 were voted as the highest priority locations by the public during the Stettler Trade Show. Council directed administration to consider

completing Area 4A with the planned improvements for Spruce Drive in 2023, and to provide cost estimates for Area 5 to install a pathway from 51-52 Street, Area 7 to Homesteaders Park, and Area 4B for future consideration.

46 Avenue Solar Powered Ped Crossing Lights

\$10,000



Area 5 (connection from 51-52 Street only)

\$28,500



Area 7a

\$140,000



Administration does not plan to spend the \$50,000 for rehab this year, leaving the full amount available to use. The

previous two (2) years of planned pathway improvements (\$200,000) were not completed due to conflicts with existing utilities in the vicinity of the Master Pathway Plan. The unspent funds were absorbed into general reserves, so Council can make the decision to utilize reserve funds to build pathways at locations they choose. However, given the time of year, staff have capacity to undertake 46 Avenue solar pedestrian crossing, Area 5 and Area 7A in 2023 for a combined budget of \$178,500.

For Future year consideration:

Area 7b	\$110,000
Area 4a (sidewalk with Spruce Dr construction)	\$250,000
Area 4b	\$200,000

Administration updated all the pathway cost estimates in the Master Pathway plan (attached for reference for future planning purposes).

Motion 23:07:05

Moved by Councillor Lawlor that the Town of Stettler Council approve the purchase and installation of solar pedestrian crossing lights on 46 Avenue for \$10,000 funded from the 2023 Capital Budget and directs administration to obtain quotes for Town of Stettler Council approval for Area 5 (51-52 Street) and Area 7a.

MOTION CARRIED
Unanimous

(c) 2023 Capital Budget – Homesteaders Park

M. Robbins advised that in the Fall of 2022, the Town of Stettler began the process of rezoning and subdividing the lot at 4408 – 47 Avenue as part of a proposed land donation to the Town of Stettler for use as a park. The subdivision has since been registered at Alberta Land Titles, the rezoning from Industrial to Public Use passed 3rd and final reading at the Regular Council Meeting of June 20th, 2023 and the land transfer to the Town of Stettler is currently being processed at Alberta Land Titles. Administration has been in conversation with the donor, who has requested that the park be renamed Homesteaders Park as a dedication to the homesteaders who shared Carl Stettler's vision of a Swiss-German Community, homesteading in 1904-05 an area south and east of the Town of Stettler. Furthermore, the donor will be creating three (3) monuments to display throughout the park displaying history of the Swiss-German Homesteaders, the flour mill (originally located just east of the Pirate Park), and the thrashing industry.



Objectives/Estimates:

3 Monuments (donated by land donor)	\$200 for installation
Temporary Sign	\$400
Parking Lot/approach	\$2,500
Waste container and pet waste bag dispenser	\$2,500
Boundary Fencing	\$2,150
Pathways (mowed)	no expenditure required

Future Considerations:

Permanent sign	\$3,000
Pathways (gravel)	\$70,000
Pathways (paved)	\$110,000

Timelines:

The Parks department has mowed a walkable grass pathway through the park space and will continue to maintain it throughout the growing season. If the pathways are kept in a grass state, they won't be cleared in the winter due to the inability to locate a grass path and the potential damage to turf during snow removal operations.

Signage, Fencing, Parking Lot, and approach can be installed in July/August.

Monument installation in late August/early September.

Grand opening of park September 2024.

Motion 23:07:06

Moved by Councillor Smith that the Town of Stettler Council direct administration to build the fence, parking lot, approaches, and install accessories for an expenditure of \$7,750, funded through the Community Development account in the 2023 Operating Budget.

MOTION CARRIED
 Unanimous

Mayor Nolls thanked M. Robbins for her excellent work on the three projects.

M. Robbins left the meeting at 6:46 p.m.

(d) CAO Reports

Motion 23:07:07

Moved by Councillor Barros that the Town of Stettler Council approve the CAO Reports as presented.

MOTION CARRIED

Unanimous

(e) Economic Development Committee – Trade Show Booth

Mayor Nolls welcomed Communications Officer L. VanLanduyt to the meeting.

L. VanLanduyt advised that in order to attract both residents and prospective businesses from outside of Stettler, the Economic Development Committee is proposing the initiation of a traveling trade show booth. The booth would serve to highlight Stettler's high quality of living, economic viability, and development attraction initiatives.



An estimated cost of \$2000 would be required to build the booth, with expenses including a branded backdrop and table cover, standing banners, tech equipment and a carrying case for a pre-existing monitor.

The Economic Development Committee recommends beginning the initiative by attending the 2024 Spring Red Deer Renovation and Home Show from March 8-10, 2024.

Estimated Budget

- Inside Booth (10' x 10") - \$865
- 2 Staff - \$150/person/day - \$900
- Hotel – 2 Days Inn Rooms - \$506
- Meals - \$80/day per person - \$480
- Mileage - \$190 x \$0.50 = \$95
- Total = \$2846

Motion 23:07:08

Moved by Councillor Lawlor that the Town of Stettler Council approve the initiation of a mobile trade show booth and expenditure of \$2000, with funding to come from the Community Development Fund in the 2023 Operating Budget.

MOTION CARRIED
Unanimous

Motion 23:07:09

Moved by Councillor Pfeiffer that the Town of Stettler Council approve attendance at the 2024 Spring Red Deer Renovation and Home Show for an expenditure of \$2846, with funding to come from the Community Development Fund in the 2024 Operating Budget.

MOTION CARRIED
Unanimous

L. VanLanduyt left the meeting at 6:52 p.m.

(f) Meeting Dates

- Tuesday, July 18 – Council – 6:30pm
- Tuesday, August 1 – Council – 6:30pm
- Tuesday, August 15 – Council – 6:30pm
- Tuesday, September 5 – Council – 6:30pm
- Tuesday, September 12 – COW – 4:30pm
- Tuesday, September 19 – Council – 6:30pm
- **Wednesday, September 27- Friday, September 29 – Alberta Municipalities Convention**
- Tuesday, October 3 – Council – 6:30pm
- Tuesday, October 10 – COW – 4:30pm
- Tuesday, October 17 – Council – 6:30pm

(g) Accounts Payable in the amount of \$422,412.56

Motion 23:07:10

Moved by Councillor Randell that the Accounts Payable in the amount of \$422,412.56 (\$82,089.93 + \$168,454.13 + \$39,766.85 + \$67,145.90 + \$64,955.75) for the period ending July 4th, 2023 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

June 21 – Economic Development Committee
June 23 – Signed Cheques at the Town Office
June 26 – Parks & Open Spaces Committee
June 27 – Special Council Meeting
June 28 – Talk of the Town
June 29 – ‘Go Rural’ Rural Health Professionals Event Planning

(b) Councillor Baker

June 26 – Parks & Open Spaces Committee
June 29 – Municipal Planning Commission

(c) Councillor Barros

June 7 – Heartland Beautification Meeting
June 8 – Fire Administration Meeting
June 9 – Stettler Waste Management Authority
June 9 – Smile Cookie Cheque Presentation
June 10 – Steel Wheel Stampede Pancake Breakfast, Parade and Dignitary Luncheon
June 13 – Municipal Planning Commission
June 14 – Stettler Learning Centre Meeting
June 15 – Stettler Fire Advisory Meeting
June 17 – Stettler Golf Course 100th Celebration
June 27 – Special Council Meeting
June 29 – Municipal Planning Commission Meeting

(d) Councillor Lawlor

June 27 – Special Council Meeting
June 29 – Municipal Planning Commission

(e) Councillor Pfeiffer

June 27 – Special Council Meeting
June 29 – Municipal Planning Commission Meeting

(f) Councillor Randell

June 21 – Economic Development Committee
June 26 – Stettler Town & Country Museum
June 27 – Special Council Meeting
July 1 – Stettler Museum Canada Day Event Volunteering

(g) Councillor Smith

June 21 – Stettler Library Board Meeting
June 26 – Parks & Open Spaces Committee
June 27 – Special Council Meeting
June 29 – Municipal Planning Commission

Motion 23:07:11

Moved by Councillor Smith that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) Stettler District Ambulance Association – June 19, 2023

Motion 23:07:12

Moved by Councillor Lawlor that the Town of Stettler Council approve the Minutes (a) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Alberta Municipal Affairs – Letter from Minister McIver
(b) Stettler District Ambulance Association – Financial Statements – March 31, 2023

Motion 23:07:13

Moved by Councillor Lawlor that the Town of Stettler Council accept the Correspondence (a-b) as presented.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) None

14. **Adjournment:**

Motion 23:07:14

Moved by Councillor Pfeiffer that this regular meeting of the Town of Stettler Council be adjourned.

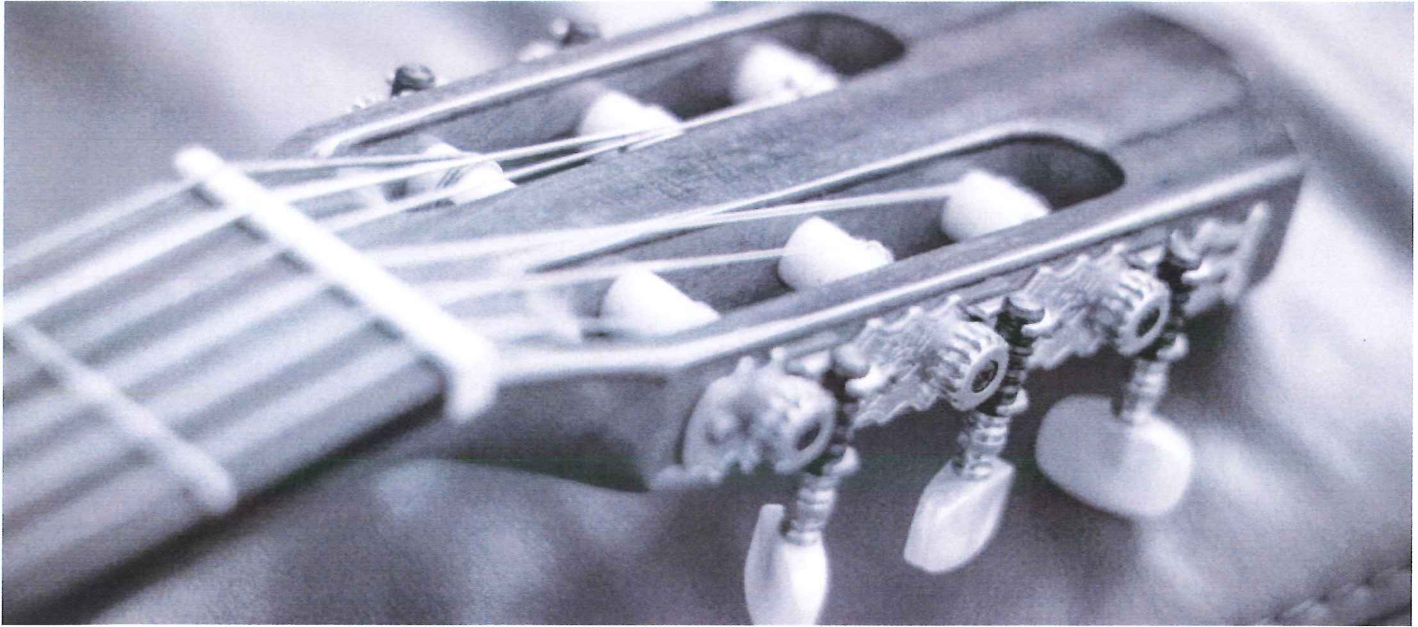
MOTION CARRIED
Unanimous at 7:05 p.m.

Mayor

Assistant CAO

Stettler Performing Arts Centre

Enhancement Plan



Vision

The Performing Arts Center is a cultural hub for Stettler and the surrounding communities. The PAC was built in 1986 and presently still retains many of its original features, including components of sound, lighting and structure. While some updates have been made through community partnership donations and fundraising, there are items that need to be addressed to ensure that we are able to offer optimal performance experiences for our audiences.

While the PAC is a source of pride for the many regional communities it serves, the experiences both by the performers and the audience are limited by the current restrictions of the facility itself. We are looking to update and modernize key areas of this facility to provide enriched cultural experiences and elaborate performances for the various regional organizations that use this space, thereby increasing the potential for additional user groups to use this space, drawing in additional audiences. The enclosed plan has been developed to cover the functionality of the Performing Arts Center for the next 15-20 years or longer.

Stakeholder Groups

The Performing Arts Centre is a multi-user facility, with the ownership and coordination under Clearview Public Schools, specifically, Wm. E. Hay Stettler Secondary Campus. This facility is used during the school day as an education space for Drama and Theatre Arts classes from Grades 7-12. Each day, over 100 students use the space for instructional purposes. In addition, user groups are able to access the spaces to bring performances to our community and greater region.

Our Performing Arts Advisory Board consists of representatives from the Town of Stettler, the County of Stettler, Clearview Public Schools, Stettler Variety Showcase, Stettler and District Music Festival, Heartland Art Troupe, Wildcat Fine Arts Board, JJ's School of Dance, Rhonda McCulloch's School of Dance, Clearview Public Schools, Wm. E. Hay Stettler Secondary Campus and Stettler Elementary School.

Enhancement Plan

Phase One: Fully Funded

Creation of Performing Art Center User Group Rental Guide

- Completed
- To enhance the communication for our Rental Group, this guide was created to make our rental process of this complex space as easy as possible.

Dressing Room and Seating Area Reno: Funded by Clearview Public Schools IMR

- Date: July 1, 2023
- Upgrade of the Dressing Rooms
 - New Paint, Countertops, Flooring, Washroom Facilities
- New Paint on Floors in Audience Seating
- New Paint on handrails
- Cost: \$50 000

Installation of Closed Circuit TV System: Funded by Wm. E. Hay Stettler Secondary Campus

- Date: July 1, 2023
- Installation of Closed Circuit TV System in Front Entrance and Dressing Rooms so that performance can be seen from these areas.
- Cost: \$2 000

Phase Two: Partially Funded

Sound System Enhancement

- Date: TBD
- Partial funding through the user group rental fees collected since 2021 (\$10 000) and Partial funding through Wm. E. Hay Stettler Secondary Campus \$15 000 donation in September of 2022 and \$15 000 donation in September of 2023
- Cost: \$49 000

Audio Console Upgrade

- Date: TBD
- The mixer and infrastructure for the audio system is also dated and currently does not have the capacity to meet the needs of large performances. An enhanced audio console upgrade means better sound for our performances and more capability for mics and performances.
- Creation of a Performing Arts Center Network
- Cost: \$32 000

Cost of Installation - \$ 9200

Phase Three: Not Funded

Light System Completion

- Date: TBD
- In 2021, Wm. E. Hay Fundraising Association was supported by The Wm. E. Hay Fine Arts Board and Wm. E. Hay Fundraising Society to complete the replacement of the old lighting system with new LED lights. The final stage is to install an updated light board to complete the LED lighting system. The total cost of this project was \$60 000.
- Cost: \$15 000

Renovation of Sound and Light Booth

- Date: TBD
- The current structure of the Sound and Light Booth is not conducive to state of the art performance facilities as the walls block sound to the technicians. The removal of the upper walls and installation of a retractable cage to secure equipment, will help technicians produce the highest quality sound and light for optimal performance experiences.
- Cost: \$ 8 000

Phase Four: Not Funded

Simplification of User Group Set Up

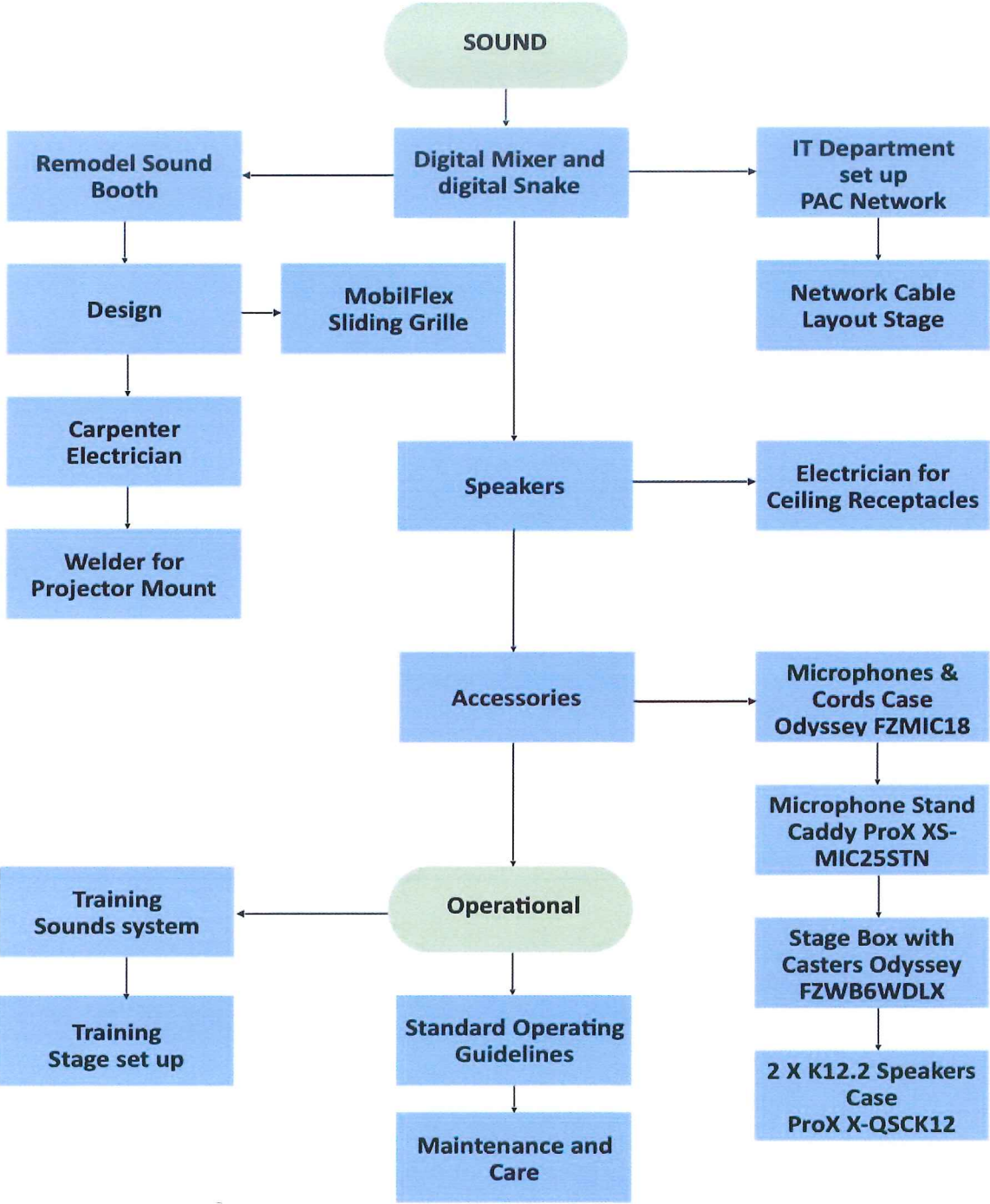
- Date: TBD
- The Performing Arts Center is a highly technical rental facility. Renters must currently hire a trained Technician in order to access the sound and lighting booth as the equipment is highly specialized.
- We would like to enhance the number of user groups that would be comfortable using the space and reduce their fee by not having to hire a technician, by simplifying the lighting and sound controls for user groups through the installation of simple touch controls on stage for lighting and sound, rather than needing to access the specialized equipment in the booth.
- Cost: \$14 000

Phase Five: Not Funded

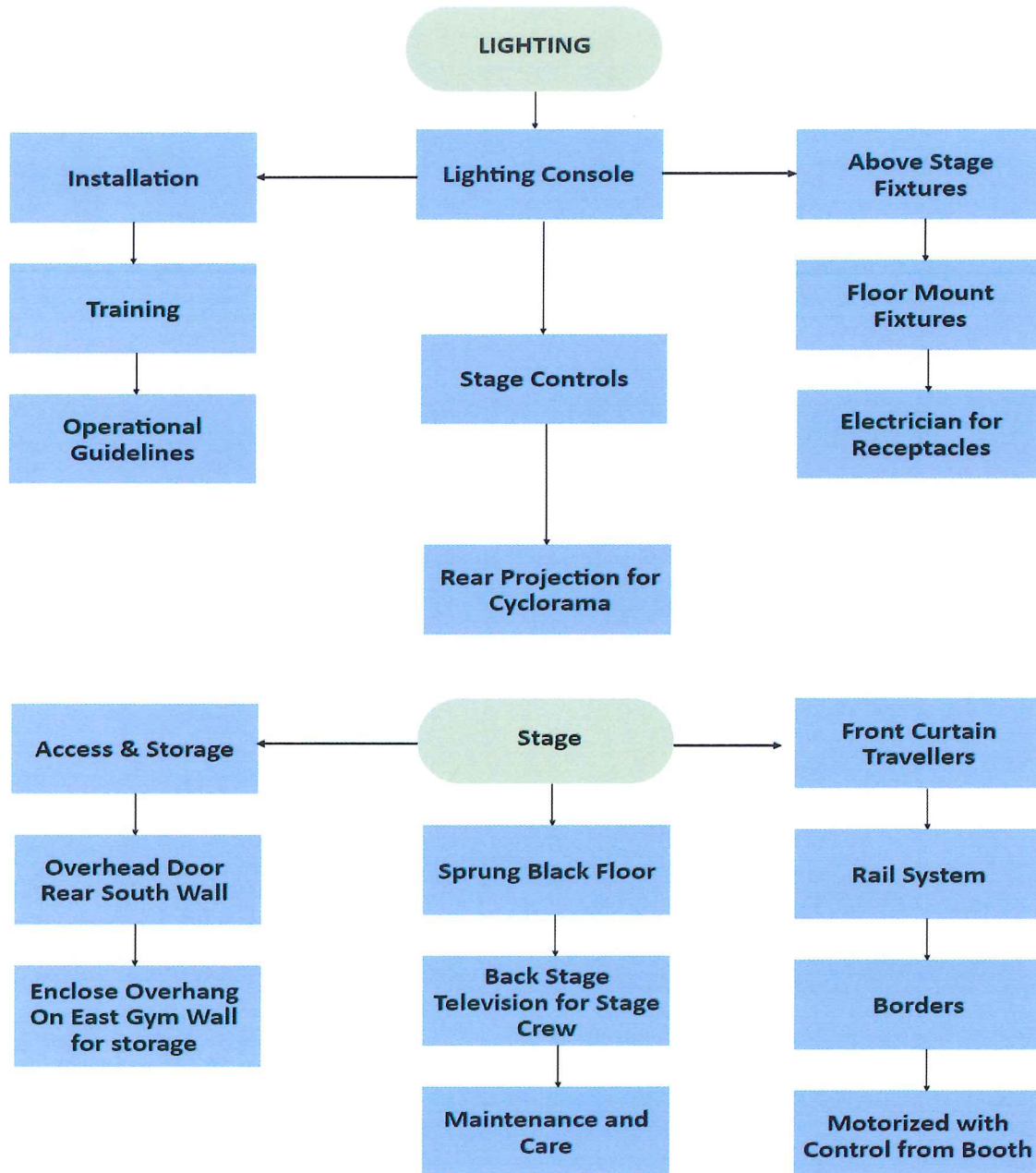
Structural Improvements and Storage Creation

- Date: TBD
- Addition of a garage door on south wall of Performing Arts Center and enclosing of the lean to on the east side of the gym for Drama storage. This will create a potential of using the PAC as a shared Band and Drama space IF Wm. E. Hay is reduced in their footprint during a modernization as Band equipment could be stored where the Drama supplies currently are.
- Cost: \$50 000

Performing Arts Centre



Performing Arts Centre



How can you help?

We believe that Stettler has a hidden gem. Our small, rural community is home to a beautiful and high end Performing Arts facility that draws in people from our surrounding communities and beyond. To keep this facility operating at an optimal level for high end experiences, it requires upgrading from the original systems that were installed.

We are looking for donations to support the various phases of the Performing Arts Center Enhancement Plan.

All donors will be recognized with a plaque placed in the Lobby of the Performing Arts Center.

Donations can be made to Wm. E. Hay Stettler Secondary Campus who is the financier for the Performing Arts Center account. For more information on donations contact:

Myranda Shepherd - Principal, Wm. E. Hay Stettler Secondary Campus

mshpherd@clearview.ab.ca or 403 742-3466

Darren Fleischhacker - Vice Principal, Wm. E. Hay Stettler Secondary Campus

dfleischhacker@clearview.ab.ca or 403 742-3466

TO: Town of Stettler Council

DATE: 2023 08 18

FROM: Greg Switenky
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – JUNE 2023

ADMINISTRATION – CAO – GREG SWITENKY

1. Meetings: Town Council & Special Council, Committee of the Whole, Stettler Waste Management Authority, Rotary Farmers Appreciation Event, and daily office staff information sharing sessions.
2. Ongoing Stettler Regional Fire Department Mediation Processes.
3. Alberta Municipalities - Summer Municipal Leaders Caucus.
4. Alberta Health Services – Local updates with Senior Representatives from Central Zone and Stettler Hospital Rural Acute Care Manager.
5. Senior Administrative meeting with RCMP S/Sgt England respecting local seasonal planning initiatives and traffic support.
6. Commence Internal Transitional Planning for Pending Retirement.
7. Continuous engagement with Senior Department Heads regarding, administrative memorandums for Council, situational solutions to arising issues/requests, emergent problems and troubleshooting Council Member/ratepayer concerns.

ASSISTANT CAO – STEVEN GERLITZ

1. Meetings attended included: Council, Committee of the Whole, Staff, Alberta Municipalities Municipal Leaders Workshop, RCMP Agreement Workshop, Economic Development, Janitor Services (Clearview), Fire Services Mediation, Sylvan Lake Fire Services Tour
2. Projects worked on included:
 - Fire Services Mediation
 - 2023 3 Year Budget Plan Update – June 30, 2023
 - 2023 Interim Budget – June 30, 2023
 - 2023 Capital Budget Summary – June 30, 2023
 - 2023 Reserves – June 30, 2023
 - 2023 Federal and Provincial Grant Summary – June 30, 2023
 - 2023 Regional Water Update – June 30, 2023
 - 2023 Water Model Update – June 30, 2023

- Council Agenda prep
- Sign AP Invoices and Checks
- Ratepayer inquiries

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

Meetings attended: RCMP – traffic concerns, Council, Committee of the Whole, After council staff meeting, Water Wastewater Servicing at County,

Projects:

- Planning and Development Maternity Leave interviews
- Water/Wastewater Servicing Agreement
- Local Improvement questions – landowner on 50 Street
- Lagoon Lift Station Tender
- Water Reservoir Design
- FCSS request – solar tree lights
- 50 Street watermain break – landowner contacts
- Remax servicing
- 2023 Paving completed
- 50 Ave watermain replacements construction underway
- Mid Town Estates – CCC for underground
- Crossfit sewer concerns
- SMRWSC transfer site – chlorine analyzer replacement discussion with County
- AB Prairie meeting - Pathway Planning
- Multiple landowner concerns and requests regarding drainage, sewer concerns, water meter change outs, sidewalk replacements, etc.

TRANSPORTATION – SARAH MCCRINDLE

- Dig graves and fill graves as needed
- Dig and fill cremations as needed
- Grading lanes
- Took pictures of the serial numbers of all the solar crosswalk lights for insurance purposes
- Sweeper out when needed
- Swept the gravel out of the grass and swept the parking lot at the water treatment plant
- Cleaned catch basins off after each rain
- The new Case skid steer was delivered. All transportation employees read the operators manual
- Cut down the far west approach at the snow dump for the big trucks hauling the cat in to push up the snow dump in the winter
- Watered down the piles of compost at the transfer site to help them break down
- Install wreaths on the columbariums when needed
- Installed breakaways and 50km signs on 50A ave between 70st and 67st

- Applied dust control on 52st by the ag society
- Applied dust control on west end of 50A ave by 70st
- Started line painting
- Hauled gravel and graded 44ave from 71st towards the SMWRC building
- Hauled sweeping piles to the regional dump
- Dropped off all the barricades for the town parade route
- Sweeper swept behind the parade
- Pushed up compost at the transfer site
- Camera problem storm lines
- Picked up the barricades left behind from the parade
- Set up for the town sale
- Applied dust control to a lane in parkdale and a lane off 65st where there are compost bins in the lane
- Cleaned up the lot on 49ave where the house was taken down
- Took down the wooden shed at the sports park for parks
- Employee training on using bonding mats on the hydrovac to work around high voltage power lines
- Dug out an area in the shop yard where the old semi-trailers that were sold in the sale to make a bigger parking area for the parks department
- Picked up some storm line pipe in red deer
- Had the town sale to afternoons
- Picked up the line painter parts from Sherwood Park
- Put out the radar trailer on 50A ave
- Cleaned up the teeth on our milling machine and our asphalt cutter
- Did up the sidewalk list for repairs for this year
- Replaced a storm line on 46ave from 58st heading east to the back alley
- Dropped off and picked up 50 cones to the Ag society for their bike rodeo
- Hauled asphalt millings to Alberta Prairie steam train for their pathways
- Line painted the block on main street after the paving was done
- Applied the thermoplastic handicap symbols on the block on main street that was just paved
- Install handicap signs on the block of main street that was just paved
- Hauled the skid steer to the water treatment plant to move some cement blocks for them
- Cut some asphalt to get ready for asphalt patching
- Couple of employees helped out with the water break on main street
- Installed a new stop sign and post on the end of main street that was removed due to a water break
- Installed some street sign break aways on 46 ave and 54st for future crosswalk signs
- Dropped off and picked up barricades for the day care for a function they were having
- Cleaned out the grass bin at the cemetery and hauled to the compost pile at the transfer site
- Hauled waste material from the shop yard to the regional dump

- Cleaned the ditch in front of Parcels trucking in the east end

DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING

Meetings:

- After council
- Heartland beautification
- Parks and open spaces
- Steel wheels stampede

Projects:

- Planting Memories
- SWS parade
- Pest control
- Aerating and fertilizing playfields
- Tree planting/pruning
- Orchard work
- Ball and soccer maintenance
- Regular mowing
- Campground enforcement
- Arena board replacement preparation
- Canada Day preparation
- Ice plant filter and compressor overhaul
- Spray Park maintenance
- PLS BBQ

DIRECTOR OF PLANNING & DEVELOPMENT – LEANN GRAHAM

1. Building Permit Activity to Date

	2023 Permits to May 31, 2023	2022 Permits to May 31, 2022
Institutional	\$0.00	\$479,000.00
Industrial	\$100,413.23	\$1,100,000.00
Commercial	\$1,680,000.00	\$410,890.00
Residential	\$1,049,776.00	\$862,835.00
Total	\$3,610,132.97	\$2,852,725.00

2. Projects:

- Land Sale(s)
- AEP Wetland & Floodway Review
- Water & Wastewater Servicing Agreement
- Mid Town Estates Development
- Wellings Development
- Kneeland Development
- Economic Development Committee Initiative

- Corporate Identity Initiatives
- Land Use Bylaw Review
- North West ASP
- Internal Meeting Room
- Park Dedication
- Fire Mediation
- IT/GIS Work Planning
- CAO and Administrative Matters
- AE Kennedy Maintenance
- Bus Garage Maintenance
- Bylaw Property Inspections and Enforcement
- Okoppe Way
- Homesteaders Park
- Entrance Signs
- Planning & Development Inquiries

3. Meetings:

- MPC
- Water & Wastewater Agreement
- Fire Mediation
- Economic Development
- Land Use Bylaw Review
- Park Dedication
- IT/GIS Team
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Council and Committee Meetings
- Staff and Department Head

WATER – GRANT MCQUAY

- 1) Rounds, readings, locates and meters.
- 2) Dig site repair,
- 3) Weekly cleaning of WTS sanitary tank's and CL17 analyzer bottles changed out.
- 4) Curbstop repairs
- 5) Weekly water distribution sampling for bacti and chlorine residuals.
- 6) Weekly testing for lift station emergency system.
- 7) Sewer backups
- 8) Service leak and water main break repairs
- 9) Cleaned out Screen in manhole #2.
- 10) Weekly Wastewater sampling.
- 11) Weekly Wastewater treatment.

- 12) Water Meter changes.
- 13) Hydrant Repairs.
- 14) Water main valve repairs.
- 15) Problem Sewer main flushing
- 16) Sewer service and main repairs

REGIONAL FIRE CHIEF – MARK DENNIS

- 1. Training
 - Moderate angle twin tension rope system
 - Patient package moderate angle three attendants
- 2. Fire Department Operations
 - Grade 12 graduating student mock accident “don’t put us to work” skit with drama students, RCMP, EMS, and Stettler funeral services.
 - Officer meeting
 - Fire ban / restriction notification
 - Fire works application and planning high level shows
 - Ongoing public questions and concerns regarding fire ban and fire restriction activation
 - Schedule pump testing and maintenance for Tower 10, Engine 12 and 13
 - Ongoing fire fighter payroll submission, incident invoicing, incident investigations, fire cause determination submission to AB gov, Safety Codes inspections regarding fire code
 - Fire safety inspections Bread & Basil and Oaklynn & Vine
 - Clean and prep aerial bay walls to prep for re-painting
 - Modify shelving sytem
 - Repair lighting in fire station
- 1. Regional Fire Department Incident Summary
 - May total incidents 21- 11 alarms calls, 2 wild land fires, 2 public service, 1 Gas leak, 3 MVC and 2 medical assist calls

WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS

- 1. Some very tiny water bugs suddenly appeared in the reservoir which started plugging up our micro filter upstream strainers. The strainers were going into backwash so often that we could not keep up with the water demand. We switched to the river while we sorted out our bug problem. We went back to the reservoir approximately 2 weeks later with no more bug issues. While on the river we dosed the reservoir with algaecide as the bugs eat algae and we hoped to remove the food source.
- 2. We collected more algae samples prior to the addition of algaecide and the report came back showing very little algae in the water.
- 3. We have scheduled Poulin’s Pest Control to come out and rid us of our gopher problem. Many gophers have moved into our area digging holes everywhere including the reservoir berm area.
- 4. Micro Filter Feed Pump 3102A is still out of service waiting for VFD part to arrive.
- 5. The cathodic protection survey has been completed for this year. Just waiting for the report.
- 6. The north settling tank was drained and cleaned. Yearly settling tank cleaning is now complete.

7. The south alum tank has been drained and cleaned and is now ready for the new coagulant ACH.
8. Routine monthly maintenance carried out.



Greg Switenky
CAO

**TOWN OF STETTLER
TAXES RECEIVABLE
AS OF JUNE 30, 2023**

STATUS OF PROPERTY	2022 # OF PROPERTIES	2023 # OF PROPERTIES	CURRENT TAXES	ARREARS TAXES	TOTAL TAXES
Property under agreement	7	2	4,467.01	5,536.49	10,003.50
Property Received re post mark	0	2	2,605.13	0.00	2,605.13
Property to be offered for sale in 2018	1	1	707.98	15,601.39	16,309.37
Property to be offered for sale in 2023	3	5	8,183.33	28,695.29	36,878.62
Property to be offered for sale in 2024	9	19	81,281.83	142,412.80	223,694.63
Installment Plan Property	907	891	1,554,278.57	0.00	1,554,278.57
All Other Property	<u>254</u>	<u>296</u>	<u>480,206.05</u>	<u>52,211.88</u>	<u>532,417.93</u>
Sub-total Property Taxes	1181	1216	2,131,729.90	244,457.85	2,376,187.75
Business Taxes	<u>0</u>	<u>3</u>	<u>445.50</u>	<u>0.00</u>	<u>445.50</u>
TOTAL TAXES RECEIVABLE 2023		1219	\$2,132,175.40	\$244,457.85	\$2,376,633.25
TOTAL TAXES RECEIVABLE 2022	1181		\$2,030,488.90	\$173,178.35	\$2,203,667.25

**PERCENTAGE OF CURRENT PROPERTY TAXES OUTSTANDING
AS OF JUNE 30, 2023**

	<u>2022</u>	<u>2023</u>	
Current Taxes Outstanding	\$ 2,030,488.90	\$ 2,132,175.40	0.00
Less Tax Payment Plan	1,464,959.46	1,554,278.57	
Less Annexed Property	0.00	0.00	
Net Current Taxes Outstanding	\$ 565,529.44	\$ 577,896.83	
Property Tax Levy	\$ 8,922,099.09	\$ 9,133,697.33	*includes Business Tax Levy \$6,400

% of Current Taxes Receivable

2023=	6.33%	June 30
2022=	6.34%	June 30
2021=	4.59%	Oct 29

Penalty Schedule

3% Penalty on Current Balance After 4:30 p.m. June 30, 2023

9% Penalty on Current Balance After 4:30 p.m. July 31, 2023

12% Penalty on Total Balance After 4:30 p.m. December 29, 2023

TOWN OF STETTLER
CU BANK RECONCILIATION for Vision Credit Union
AS OF May 31, 2023

Net Balance at End of Previous Month	\$	11,674,332.93
ADD: General Receipts (summarized below)		1,454,859.11
Interest Earned (Prime 6.70% less 1.60% = 5.10%)		48,386.29
Investments Matured		-
SUBTOTAL		13,177,578.33
LESS: General Disbursements		1,608,058.54
Payroll		298,554.81
Investments		-
Debenture Payments		-
Returned Cheques		930.00
Bank Charges		440.79
SUBTOTAL		1,907,984.14
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	11,269,594.19
Balance at End of Month - Bank		11,207,744.38
ADD: Outstanding Deposits		123,790.63
LESS: Outstanding Cheques		61,940.82
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	11,269,594.19
INVESTMENTS:		
US Bank Account		500,178.10
US Bank Interest		141.79
SUBTOTAL		500,319.89
TOTAL CASH ON HAND AND ON DEPOSIT	\$	11,769,914.08

THIS STATEMENT SUBMITTED TO COUNCIL THIS 4th DAY OF July, 2023

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	663,611
4	Utility	AR	286,369
5	Library	Salary Reversal	13,408
6	Hwy 12/21	Water	39,892
7	BOT	Salary Reversal	28,049
8	SMRWSC	Water	116,199
9	AE Kennedy	Rent	17,439
10	Atco Electric	Franchise Fee	65,849
11	Apex	Franchise Fee	99,749
12	Other		124,294
13		Total	1,454,859

**TOWN OF STETTLER
TD BANK RECONCILIATION
AS OF May 31, 2023**

Net Balance at End of Previous Month	\$	725,350.86
ADD: General Receipts (summarized below)		4,970.54
Interest Earned (Prime 6.70% less 1.90% = 4.80%)		2,904.86
Investments Matured		-
SUBTOTAL		733,226.26
LESS: General Disbursements		-
Payroll		-
Investments		-
Debenture Payments		-
Returned Cheques		-
Bank Charges		-
SUBTOTAL		-
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	733,226.26
Balance at End of Month - Bank		742,367.99
ADD: Outstanding Deposits		2,413.00
LESS: Outstanding Cheques		11,554.73
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	733,226.26
<u>INVESTMENTS:</u>		
US Bank Account		-
SUBTOTAL		-
TOTAL CASH ON HAND AND ON DEPOSIT	\$	733,226.26

THIS STATEMENT SUBMITTED TO COUNCIL THIS 18th DAY OF July 2023

MAYOR

ASSISTANT CAO

TOWN OF STETTLER
CU BANK RECONCILIATION for Vision Credit Union
AS OF June 30, 2023

Net Balance at End of Previous Month	\$	11,269,594.19
ADD: General Receipts (summarized below)		5,819,851.44
Interest Earned (Prime 6.70% less 1.60% = 5.10%)		52,906.70
Investments Matured		-
SUBTOTAL		17,142,352.33
LESS: General Disbursements		2,093,413.09
Payroll		458,900.99
Investments		-
Debenture Payments		101,022.73
Returned Cheques		1,749.27
Bank Charges		615.70
SUBTOTAL		2,655,701.78
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	14,486,650.55

Balance at End of Month - Bank		13,979,724.42
ADD: Outstanding Deposits		757,910.79
LESS: Outstanding Cheques		250,984.66
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	14,486,650.55

<u>INVESTMENTS:</u>		
US Bank Account		500,178.10
US Bank Interest		141.79
SUBTOTAL		500,319.89

TOTAL CASH ON HAND AND ON DEPOSIT **\$ 14,986,970.44**

THIS STATEMENT SUBMITTED TO COUNCIL THIS 18th DAY OF July, 2023

MAYOR ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	4,984,891
4	Utility	AR	308,475
5	Library	Salary Reversal	47,261
6	Library	Rent	10,500
7	HYC	HYC Auction	63,955
8	Hwy 12/21	Water	42,431
9	BOT	Salary Reversal	20,752
10	SMRWSC	Water	86,485
11	AE Kennedy	Rent	17,493
12	Atco Electric	Franchise Fee	66,858
13	Apex	Franchise Fee	70,076
14	Other		100,674
15		Total	5,819,851

**TOWN OF STETTLER
TD BANK RECONCILIATION
AS OF June 30, 2023**

Net Balance at End of Previous Month	\$	733,226.26
ADD: General Receipts (summarized below)		468,111.60
Interest Earned (Prime 6.70% less 1.90% = 4.80%)		3,019.36
Investments Matured		-
SUBTOTAL		1,204,357.22
LESS: General Disbursements		-
Payroll		-
Investments		-
Debenture Payments		-
Returned Cheques		-
Bank Charges		-
SUBTOTAL		-
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	1,204,357.22
Balance at End of Month - Bank		1,215,897.05
ADD: Outstanding Deposits		14.90
LESS: Outstanding Cheques		11,554.73
		-
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	1,204,357.22
<hr/>		
<u>INVESTMENTS:</u>		
US Bank Account		-
SUBTOTAL		-
TOTAL CASH ON HAND AND ON DEPOSIT	\$	1,204,357.22

THIS STATEMENT SUBMITTED TO COUNCIL THIS 18th DAY OF July 2023

MAYOR

ASSISTANT CAO

Town of Stettler
2023 Capital Budget Summary 30-Jun-23

G/L	Project	Actual Project Complete Cost / Council Tender Cost / Budget cost	2023 Budget Expense - Approved by Council	Difference between Actual and Budget Amount	Actual - Project Expenses June 30, 2023	Utility (Water) Avail for Capital 2023 Interim Operating Budget (Rates) \$38,916	Utility (other) Avail for Capital 2023 Interim Operating Budget (Rates) \$334,302	Available for Capital 2023 Interim Operating Budget (taxes) \$406,640	General Reserve 4-15-00-00-74-700	Total Other Reserves (for capital purposes)	2023 Operating Budget	Debtenture / Local Improvement	Grants - MSI \$649,945	Grants - Canada Building Community Fund (FGT) \$356,679	Grants - BMTG Cancelled in 2022 - \$0.00	Other	Total
Operating Capital Projects included in 2023 Interim Operating Budget																	
Op-tran	2-32-09-00-03-244	Pathway rehab (2017 council direction)-\$50,000	Operating Budget														\$0.00
Op-tran	2-32-09-00-00-244	Sidewalk replacement program (yearly) - \$75,000	Operating Budget														\$0.00
2023 Capital Budget - Operational Projects (non TCA)																	
Strategic Plan	2-12-02-00-01-252	Entrance Signs Upgrades	\$64,000.00	\$62,000	\$2,000.00			\$64,000.00									\$64,000.00
Strategic Plan	2-12-02-00-02-252	Internal Meeting Room	\$7,341.70	\$13,000	-\$5,658.30	\$7,341.70		\$7,341.70									\$7,341.70
ADM - GIS	2-61-04-00-01-252	Office Plotter	\$16,700.00	\$20,000	-\$3,300.00	\$16,700.00		\$9,996.71		\$6,703.29	GIS System						\$16,700.00
ADM - Comp	2-61-05-00-01-252	Server Upgrade	\$12,320.03	\$18,000	-\$5,679.97	\$12,320.03				\$12,320.03	Computer						\$12,320.03
ADM - Comp	2-61-05-00-00-252	Computer replacement program (SRC)	\$5,937.92	\$14,000	-\$8,062.08	\$5,937.92		\$5,937.92									\$5,937.92
FIRE	2-23-02-00-02-561	2001 Fire Engine Replace-2026-\$1M	\$100,000.00	\$100,000			\$100,000.00										\$100,000.00
Op-tran	2-32-09-00-01-244	Sidewalk replacement program (yearly)	\$55,000.00	\$55,000		\$3,309.00		\$55,000.00									\$55,000.00
Op-fire	2-32-09-00-04-244	Pathway Program (new construction)	\$128,500.00	\$100,000	\$28,500.00		\$64,182.86	\$28,500.00		\$35,817.14	Walking Pathway						\$128,500.00
Op-tran	2-32-21-00-03-536	Pavement patching - 53rd street trench	\$149,548.00	\$150,000	-\$452.00	\$5,520.69	\$149,548.00										\$149,548.00
PW	2-32-21-00-06-536	Christmas decorations	\$20,000.00	\$20,000		\$6,699.75				\$20,000.00	Culture (\$129,256)						\$20,000.00
Airport	2-33-00-00-01-252	Airport GPS recertification	\$14,000.00	\$14,000						\$14,000.00	Airport Capital						\$14,000.00
WTP	2-41-01-00-10-252	PCL (programmable logic controller)	\$300,000.00	\$300,000		\$144,454.79				\$155,545.21	WTP reserve						\$300,000.00
WTP	2-41-01-00-11-252	Auto transfer switch	\$40,000.00	\$40,000		\$40,000.00											\$40,000.00
WTP	2-41-01-00-12-252	Chlorine tonner switch	\$63,442.31	\$80,000	-\$16,557.69	\$63,442.31	\$63,442.31										\$63,442.31
WTP	2-41-01-00-13-252	Make up air unit	\$50,000.00	\$50,000		\$50,000.00											\$50,000.00
Sewer	2-42-00-00-02-583	Receiving water body quality assessment	\$50,000.00	\$50,000			\$50,000.00										\$50,000.00
SRC	2-73-11-02-06-239	Arena - Rink board replacements for both sides including player, penalty and bench areas	\$344,263.00	\$386,000	-\$41,737.00	\$15,730.80				\$344,263.00	County Partnership						\$344,263.00
SRC	2-73-11-02-07-239	Concession - 2 convection ovens and electrical upgrades	\$17,000.00	\$17,000			\$17,000.00										\$17,000.00
SRC	2-73-11-02-05-239	Arena - Brine filtering system and fluid cooler line piping	\$32,000.00	\$32,000						\$32,000.00	County Partnership						\$32,000.00
SRC	2-73-13-03-05-252	Pool - Blind replacement (electrical) and whirlpool manual	\$15,000.00	\$15,000						\$15,000.00	County Partnership						\$15,000.00
Parks	2-77-02-00-03-519	Top dressing spreader	\$10,800.00	\$10,800			\$10,800.00										\$10,800.00
Parks	2-77-92-00-01-519	Spray Park - Discharge Pump and electrical	\$12,000.00	\$12,000		\$3,211.36	\$12,000.00										\$12,000.00
Parks	2-77-02-00-04-519	Bobcat attachment - broom & auger bits	\$12,000.00	\$12,000			\$12,000.00										\$12,000.00
Parks	2-77-03-00-01-519	Campground - Furnace & hot water tank	\$11,500.00	\$11,500			\$11,500.00										\$11,500.00
Hall	2-74-14-00-03-252	Hot water tank replacement	\$10,000.00	\$10,000						\$10,000.00	culture						\$10,000.00
culture	2-74-99-91-00-764	Culture reserve account	\$15,000.00	\$15,000			\$15,000.00										\$15,000.00
Addition	2-73-11-02-08-239	SRC - Grant purposes engineering- funding from WSP Planning	\$5,000.00	\$50,000	-\$45,000.00	\$5,000.00		\$5,000.00									\$5,000.00
Addition	2-74-01-00-00-770	Banner - Stettler Music Festival	\$1,259.68	\$1,500	-\$240.32	\$1,259.68				\$1,259.68	culture						\$1,259.68
2023 Capital Budget - Operational Projects (non TCA)			\$1,562,612.64	\$1,658,800.00	-\$96,187.36	\$146,473.24	\$297,897.10	\$447,968.78	\$169,838.41	\$0.00	\$646,908.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,562,612.64
2023 Capital Budget - Capital Projects (TCA)																	
FIRE	2-23-02-00-02-561	Replace Deputy Fire Chief Truck (2023 - \$94,000) - Reserve in 2022 - County Invoice 2023	\$0.00	\$94,000	-\$94,000.00			\$0.00		\$0.00	Fire Reserve				\$0.00	County	\$0.00
FIRE	2-23-02-00-02-561	Replace Fire Chief Truck (2023 - \$94,000) - Reserve 2022 - County Invoice 2023	\$94,000.00	\$94,000				\$47,000.00		\$47,000.00	Fire Reserve				\$0.00	County	\$94,000.00
Roads	6-32-21-10-05-610	2024 - \$200,000 - 48th Ave cost share on Paving (Wellings)	\$0.00	\$200,000	-\$200,000.00					\$0.00	Land Development						\$0.00
Roads	6-32-21-10-03-610 CAP-15649	50th Street overlay (48-49ave)	\$166,418.00	\$185,000	-\$18,582.00	\$5,520.69	\$94,688.30						\$71,729.70				\$166,418.00

Airport	6-33-00-00-10-610	Airport runway - (2024) - secure STIP funding - \$1,976,000 - \$1,482,000 STIP - Town - \$247,000 / County \$247,000	\$0.00	\$1,976,000	-\$1,976,000.00				\$0.00								\$0.00	STIP Grant \$1,482,000 / County = \$247,000	\$0.00	
Water	6-41-11-10-13-610 CAP-15650 CCBF-2290	Water main cast iron replacement on 50ave between 45-46 and 43-44 street	\$561,857.00	\$525,000	\$36,857.00	\$24,287.92							\$210,477.85	\$351,379.15					\$561,857.00	
Water	6-41-14-20-01-620 - CAP-15651, CCBF2293	Water Reservoir Pump Upgrades - (Melissa Dec 30/19 - carry forward balance - \$150,000 - \$210.00 = \$149,790) - Melissa January 4, 2021 carry forward balance - \$149,490 (\$149,700 - \$210) - January 10, 2022 - Carry forward balance - Melissa - \$149,490 - 2023 - Funding (\$136,620.21 = \$149,490-\$12,869.79) used to fund Reservoir in 2023 - Melissa - Dec 22, 2022	\$800,000.00	\$800,000		\$8,304.12							\$200,000.00	\$600,000.00					\$800,000.00	
PW	6-31-11-00-31-630	Loader	\$302,800.00	\$325,000	-\$22,200.00		\$19,000.00	\$138,000.00	\$145,800.00										\$302,800.00	
PW	6-31-11-30-14-630	Backhoe	\$253,988.00	\$253,988		\$96,663.00		\$133,988.00								\$120,000.00	Trade In		\$253,988.00	
PW	6-31-11-50-01-650	2 - 1/2T Trucks	\$112,158.25	\$120,000	-\$7,841.75	\$65,259.00	\$70,000.00	\$42,158.25											\$112,158.25	
PW	6-31-11-00-32-630	Skid Steer	\$36,300.00	\$55,000	-\$18,700.00	\$33,936.00	\$36,300.00												\$36,300.00	
PW	6-31-11-30-13-630	Sander - truck mount	\$9,342.28	\$15,000	-\$5,657.72	\$9,342.28	\$9,342.28												\$9,342.28	
Sewer	6-42-00-00-12-610 (CAP15652) CCBF-2291	Lift station Upgrades - from 2022 carry forwards	\$700,200.00	\$600,000	\$100,200.00	\$23,402.64	\$100,200.00						\$300,000.00	\$300,000.00					\$700,200.00	
SRC	6-73-11-30-08-630	Fitness - Treadmill	\$11,000.00	\$11,000					\$11,000.00	County Partnership									\$11,000.00	
	6-56-00-60-01-660	New - columbarium	\$37,282.00	\$37,282		\$17,141.00	\$37,282.00												\$37,282.00	
2023 Capital Budget - Capital Projects (TCA)			\$3,085,345.53	\$5,291,270.00	-\$2,205,924.47	\$283,856.65	\$0.00	\$329,530.58	\$398,428.25	\$145,800.00	\$58,000.00	\$0.00	\$0.00	\$0.00	\$782,207.55	\$1,251,379.15	\$0.00	\$120,000.00	\$0.00	\$3,085,345.53
2023 Total Capital Budget			\$4,647,958.17	\$6,950,070.00	-\$2,302,111.83	\$430,329.89	\$297,897.10	\$777,499.36	\$568,266.66	\$145,800.00	\$704,908.35	\$0.00	\$0.00	\$0.00	\$782,207.55	\$1,251,379.15	\$0.00	\$120,000.00	\$0.00	\$4,647,958.17
Council Motion - 23:01:03 (\$6,986,288)			\$6,861,288.00	9.26%			\$779,858.00	\$1,643,663.12							-\$132,262.55	-\$894,700.15	\$0.00		\$4,647,958.17	
2023 Capital Additions			\$88,782.00																	\$0
Total 2023 Capital Budget			\$6,950,070.00																	
Difference (Actual vs Council Budget)			-\$2,302,112																	

		2022 Carry Forward																	
		Brought forward from 2022 Budget Carry Forward	2022 Approved Amount (with tender amount updates)	Difference between Actual and Budget Amount	Actual - Project Expenses June 30, 2023	Utility (Water) Avail for Capital	Utility Available for Capital Reserve	Tax Available for Capital Reserve	Transfer From General Reserves	Transfer From Other Reserves	2022 Operating Budget	Debenture / Local Improvement	Grants - MSI	Grants - Canada Building Community Fund (FGT)	Grants - BMTG Cancelled in 2022	Other	Total		
2022 Carry Forward - Operational Projects (non TCA)																			
ADM	2-12-04-00-05-252	Community Builders (pre build 10 hearts) - carry forward -\$25,000 (hearts expected in April 2023 - Steve Dec 28, 2022)	\$25,000.00	\$25,000						\$25,000.00								\$25,000.00	
HUB	2-73-11-02-03-239	Undercounter ice making machine - carry forward \$4000 to 2023 - Brad - Dec 22, 2022	\$4,000.00	\$4,000	\$4,000.00					\$4,000.00								\$4,000.00	
SRC	2-73-11-02-04-239	Arena Scoreclock replacement (both) with blue tooth consoles with dressing room timers - carry forward \$44,010 to 2023 - Brad - Dec 22, 2022	\$44,010.00	\$44,010	\$44,010.00				\$44,010.00									\$44,010.00	
Pool	2-73-13-03-03-252	Mechanical room replacement components - carry forward \$15000 to 2023 - Brad - Dec 22, 2022	\$15,000.00	\$15,000					\$15,000.00									\$15,000.00	
Park	2-77-82-00-01-519	Ball diamond backstop fence (2 diamonds) - 2023 - \$10,000 - 2022 carry forward - \$5000 to 2023 - Brad - Dec 22, 2022	\$9,646.00	\$9,646						\$9,646.00								\$9,646.00	
Plan	2-61-02-00-06-239	SE ASP (\$200,000 regional grant with County) - carry forward project (\$200,000 - \$54,649.06 = \$145,350.94) to 2023 - Leann Dec 19, 2022	\$145,350.94	\$145,350.94	\$4,608.90											\$145,350.94	\$200,000 Grant (County)	\$145,350.94	
parks	2-77-05-00-02-239	Parks - West Stettler Park - Imp (2019 Strategic Plan) - Allan - January 6, 2020 - carry forward balance - \$25,000 - 2020 Power & Water Feature - 2021 Carry Forward \$50,000 to 2022 - Greg - January 6, 2022 - carry forward \$50,000 to 2023 - Brad - Dec 22, 2022 - March 22, 2023 - Greg/Brad - use \$50,000 funding for SRC Grant Engineering - create new code - 2-73-11-02-08-239	\$0.00	\$0.00				\$0.00										\$0.00	
2022 Carry Forward - Operational Projects (non TCA)		\$243,006.94	\$243,006.94	\$0.00	\$52,618.90	\$0.00	\$0.00	\$0.00	\$59,010.00	\$38,646.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,350.94	\$0.00	\$243,006.94	
2022 Carry Forward - Capital Projects (TCA)																			
FIRE	6-23-00-10-00-610	Fire Hall Traffic Signals - carry forward \$15,000 (1/2 County) to 2023 - Etienne - Dec 20, 2022	\$15,000.00	\$15,000				\$7,500.00								\$7,500.00	County	\$15,000.00	
FIRE	6-23-00-00-30-630	2 way radio system replacement AFRRCS (Alberta 1st Responder Communication System) in 2021 - Tender in Dec 2021 - Carry Forward Balance (\$180,450) to 2022 for tender approval - Mark - January 7, 2022 - 2023 carry forward \$180,450 - delivery in 2023 - Etienne - Dec 20, 2022	\$180,450.00	\$180,450	\$167,986.24		\$60,150.00			\$120,300.00								\$180,450.00	
OP	6-32-21-10-15-610	44 Avenue overlay from Hwy 12 to 38St - CAPP - carry forward \$7,500 for final Engineering - Melissa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00									\$7,500.00	
Equip	6-31-11-00-50-650	2 - Pick-up trucks - carry forward - twender in 2023 - updated budget \$120,000 - Melissa - Dec 22, 2022	\$113,948.00	\$120,000	-\$6,052.00			\$63,948.00		\$50,000.00								\$113,948.00	
Equip	6-31-11-00-33-630	Hydovac - CAP-15653 - delivery in 2023 - carry forward - \$639,900 - delivery in 2023 - Melissa - Dec 22, 2022	\$640,249.00	\$639,900	\$349.00	\$640,249.00	\$40,249.00						\$600,000.00					\$640,249.00	
Equip	6-31-11-30-15-630	Trailer mounted flusher - delivery in 2023 - carry forward \$178,408 - delivery in 2023 - Melissa - Dec 22, 2022	\$178,408.00	\$178,408			\$178,408.00											\$178,408.00	
SRC	6-77-81-10-00-610	Outdoor arena refurbishment (new boards - \$104,210) - installation in 2023 - carry forward - \$52,105 to 2023 - delivery in 2023 - Brad - Dec 22, 2023	\$104,210.00	\$104,210	\$52,105.00				\$104,210.00									\$104,210.00	
Park	6-77-02-30-01-630	Toro mower replacement - tender in 2023 - carry forward - \$96,000 - retender in 2023 - Brad - Dec 22, 2022	\$96,000.00	\$96,000					\$96,000.00									\$96,000.00	

2020 MSP	6-32-21-10-23-610	MSP - Type 4 Intersection (Hwy 12 at 80st-south side only) - Carry Forward Balance to 2022 - Melissa January 7, 2022 (\$842,611.75-\$442,526.24 = \$400,085.51 carry forward - 2023 carry forward \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00									\$7,500.00	
Op	6-41-11-10-15-610	Mainstreet streetscape (48-49ave includes watermain and services) - Carry Forward \$40,000 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00									\$7,500.00	
Water	6-41-11-10-12-610 (CAP13555)	Watermain replacement east of 44th street between 49-50ave - project delayed due to supply issues and telus line - Carry Forward Balance (\$280,000-\$24,656.34 = \$255,353.66 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00									\$7,500.00	
Op	6-32-21-10-14-610	"Okoppe" Parking Lot Upgrade (50th Avenue / 49th Street) - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$44,715.19 (\$60,000 - \$15,284.81) - January 10, 2022 - Melissa - carry forward balance - \$44,715.19-\$16,699.57 = \$28,015.62 - 2023 carry forward \$15,000 for signs and planters	\$15,000.00	\$15,000.00				\$15,000.00										\$15,000.00	
																		\$0.00	
2022 Carry Forward - Capital Projects (TCA)			\$1,373,265.00	\$1,378,968.00	-\$5,703.00	\$860,340.24	\$0.00	\$60,150.00	\$305,105.00	\$230,210.00	\$170,300.00	\$0.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$1,373,265.00
2023 Total Carry Forwards			\$1,616,271.94	\$1,621,974.94	-\$5,703.00	\$1,343,289.03	\$0.00	\$60,150.00	\$305,105.00	\$289,220.00	\$208,946.00	\$0.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$152,850.94	\$0.00	\$1,616,271.94
2023 Total Capital Budget (including Carry Forwards)			\$6,264,230.11	\$8,572,044.94	-\$2,307,814.83	21.44%	\$297,897.10	\$837,649.36	\$873,371.66	\$435,020.00	\$913,854.35	\$0.00	\$0.00	\$1,382,207.55	\$1,251,379.15	\$0.00	\$272,850.94	\$0.00	0.00
2023 Total Capital Budget Difference From Budget to Actual				-\$2,307,814.83	-\$2,176,000.00	-\$131,814.83			\$2,008,918.12		\$1,348,874.35			\$1,447,778.78	\$1,188,670.79	\$0.00			
								Total Reserves		\$3,357,792.47				Total Grants Avail	\$1,447,778.78	\$1,188,670.79	\$0.00		
													Balance - 31/12/23	\$65,571.23	-\$62,708.36	\$0.00			

Town of Stettler

2023 Reserves

30-Jun-23

Capital Reserves		31-Dec-20	31-Dec-21	31-Dec-22	2023 Additions	2023 Deletions	31-Dec-23
4-16-00-00-12-760	Computer	-\$0.26	\$26,899.74	\$53,799.74		-\$12,320.03	\$41,479.71
4-16-00-00-24-760	Disaster Services	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-00-31-760	Chain Link Fence	\$9,646.00	\$9,646.00	\$9,646.00		-\$9,646.00	\$0.00
4-16-00-00-43-760	Compost Bins/Pads	\$2,880.20	\$2,880.20	\$2,880.20			\$2,880.20
4-16-00-00-56-760	Cemetery	\$2,497.40	\$2,497.40	\$2,497.40			\$2,497.40
4-16-00-00-61-760	GIS System	\$6,703.29	\$6,703.29	\$6,703.29		-\$6,703.29	\$0.00
4-16-00-01-23-760	Fire Capital	\$670,598.99	\$770,598.99	\$917,598.99	\$100,000.00	-\$167,300.00	\$850,298.99
4-16-00-03-74-760	Senior Centre	\$19,250.00	\$19,250.00	\$19,250.00		-\$4,000.00	\$15,250.00
4-16-00-01-31-760	Common Service - Equipment	\$73,188.73	\$52,172.73	\$61,852.39		-\$50,000.00	\$11,852.39
4-16-00-02-32-760	Streets Improvement	\$10,200.00	\$10,200.00	\$10,200.00			\$10,200.00
4-16-00-01-33-760	Airport Capital	\$14,527.72	\$14,527.72	\$14,527.72		-\$14,000.00	\$527.72
4-16-00-01-37-760	Drainage	\$54,581.72	\$54,581.72	\$54,581.72			\$54,581.72
4-16-00-01-74-760	Community Hall	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-01-77-760	Campground Expansion	\$20,986.21	\$20,986.21	\$20,986.21			\$20,986.21
4-16-00-02-77-760	ML Sport Park	\$16,418.68	\$16,418.68	\$16,418.68			\$16,418.68
4-16-00-03-32-760	Cemetery Road	\$148,342.90	\$148,342.90	\$148,342.90			\$148,342.90
4-16-00-03-73-760	Recreation Agreement	\$533,800.00	\$800,700.00	\$1,067,600.00	\$266,900.00	-\$402,263.00	\$932,237.00
4-16-00-02-41-760	WTP (membranes replacement)	\$22,545.21	\$205,545.21	\$255,545.21	\$50,000.00	-\$155,545.21	\$150,000.00
4-16-00-03-41-760	Water Dispensing System	\$3,220.28	\$3,220.28	\$3,220.28			\$3,220.28
4-16-00-01-42-760	Sewer capital	\$13,900.00	\$13,900.00	\$13,900.00			\$13,900.00
4-16-00-05-77-760	Downtown Park	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-04-77-760	Fishing Pier	\$8,780.00	\$8,780.00	\$8,780.00			\$8,780.00
4-16-00-07-41-760	East Industrial Loop Water	\$3,893.82	\$3,893.82	\$3,893.82			\$3,893.82
Total Capital Reserves		\$1,635,960.89	\$2,191,744.89	\$2,692,224.55	\$416,900.00	-\$821,777.53	\$2,287,347.02

Operating Reserves		31-Dec-20	31-Dec-21	31-Dec-21	2023 Additions	2023 Deletions	31-Dec-23
4-15-00-00-21-700	RCMP Criminal Records Fee	\$70,938.20	\$62,263.70	\$70,009.95			\$70,009.95
4-15-00-00-23-700	Rescue Unit	\$180,856.90	\$213,628.68	\$233,338.21			\$233,338.21
4-15-00-00-31-700	Land Farmed Site	\$7,650.00	\$7,650.00	\$7,650.00			\$7,650.00
4-15-00-00-32-700	Walking Path	\$35,817.14	\$35,817.14	\$35,817.14		-\$35,817.14	\$0.00
4-15-00-00-43-700	Landfill Site Maintenance	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-00-42-700	Sewer General	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-00-56-700	Perpetual Care Fund	\$55,144.08	\$66,294.08	\$70,544.08			\$70,544.08
4-15-00-00-61-700	West Stettler Planning	\$3,746.93	\$3,746.93	\$3,746.93			\$3,746.93
4-15-00-00-64-700	BOT - Community Events	\$47,609.24	\$47,609.24	\$47,609.24			\$47,609.24
4-15-00-06-64-700	BOT Events	\$3,477.98	\$3,477.98	\$3,477.98			\$3,477.98
4-15-00-00-69-700	Building Maintenance	\$37,400.00	\$39,600.00	\$41,800.00			\$41,800.00
4-15-00-00-73-700	SRC - Building Maintenance	\$9,210.47	\$9,210.47	\$9,210.47			\$9,210.47
4-15-00-00-74-700	Culture	\$128,203.17	\$126,753.17	\$129,256.17	\$15,000.00	-\$56,259.68	\$87,996.49
4-15-00-00-97-700	General	\$2,147,258.24	\$2,441,808.40	\$3,055,727.06		-\$435,020.00	\$2,620,707.06
4-16-00-01-12-760	Office Building Software	\$2,825.15	\$2,825.15	\$2,825.15			\$2,825.15
4-15-00-01-21-700	RCMP Contract	\$325,230.38	\$399,631.67	\$532,087.47			\$532,087.47
4-15-00-01-23-700	Fire - Telus Tower	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-31-700	Salt Shed	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-32-700	Street Light Replacement	\$97,899.84	\$97,899.84	\$97,899.84			\$97,899.84
4-15-00-01-64-700	Beautification	\$13,138.98	\$13,138.98	\$13,138.98			\$13,138.98
4-15-00-01-41-700	Coat Exterior Reservoir	\$40,000.00	\$40,000.00	\$587.00			\$587.00
4-15-00-01-42-700	Sewer Offsite	\$286,918.90	\$286,918.90	\$286,918.90			\$286,918.90
4-15-00-01-61-700	SE Industrial Plan	\$50,000.00	\$50,000.00	\$0.00			\$0.00

4-15-00-01-66-700	Land Development	\$1,071,554.77	\$1,071,554.77	\$1,071,554.77		\$0.00	\$1,071,554.77
4-15-00-01-73-700	Playground Program	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-01-77-700	Tree maintenance	\$5,950.00	\$5,950.00	\$5,950.00			\$5,950.00
4-15-00-01-69-700	Health Unit	\$12,500.00	\$12,500.00	\$12,500.00			\$12,500.00
4-15-00-01-74-700	Seniors HUB	\$4,589.59	\$10,119.46	\$16,119.46			\$16,119.46
4-15-00-02-23-700	Regional Squad Unit	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-02-32-700	Gravel	\$35,300.00	\$35,300.00	\$35,300.00			\$35,300.00
4-15-00-02-61-700	Cold lake Survey	\$13,250.00	\$13,250.00	\$13,250.00			\$13,250.00
4-15-00-02-64-700	BOT - Physician Recruitment	\$5,491.00	\$5,491.00	\$5,491.00			\$5,491.00
4-15-00-02-73-700	SRC Projector System	\$2,712.06	\$2,712.06	\$2,712.06			\$2,712.06
4-15-00-02-77-700	Community Orchard	\$10,142.03	\$10,921.76	\$25,921.76			\$25,921.76
4-15-00-03-12-700	ARB	\$6,000.00	\$6,000.00	\$6,946.00			\$6,946.00
4-15-00-03-41-700	WTS Operations	\$129.09	\$129.09	\$129.09			\$129.09
4-15-00-03-61-700	Planning	\$50,223.88	\$22,936.70	\$72,936.70			\$72,936.70
4-15-00-05-64-700	Marketing Plan	\$20,000.00	\$0.00	\$0.00			\$0.00
4-15-00-03-64-700	Parade Float	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-04-64-700	Trade Show	\$95,007.05	\$95,007.05	\$95,007.05			\$95,007.05
4-15-00-04-77-700	In memorium	\$23,361.14	\$23,361.14	\$23,361.14			\$23,361.14
4-15-00-03-77-700	Memorial Park	\$4,864.44	\$4,864.44	\$4,864.44			\$4,864.44
4-15-00-04-32-700	Slurry Seal	\$3,942.42	\$3,942.42	\$3,942.42			\$3,942.42
4-15-00-05-41-700	Well Building	\$50,000.00	\$50,000.00	\$50,000.00			\$50,000.00
4-15-00-07-64-700	Economic Development Incentive		\$10,000.00	\$40,000.00			\$40,000.00
	Admin Sucession Planning	\$0.00	\$300,000.00	\$300,000.00			\$300,000.00
	PY - Vacation Accrual	\$0.00	\$163,058.00	\$163,058.00			\$163,058.00
	COVID Municipal Operating Support transfer (MOST)	\$607,693.00	\$198,718.75	\$0.00			\$0.00
4-15-00-06-41-700	Water Plant - Desludging	\$140,000.00	\$210,000.00	\$280,000.00	\$70,000.00		\$350,000.00
4-15-00-07-41-700	Water Plant - Small Equip Non TCA	\$50,000.00	\$46,374.88	\$96,374.88	\$75,000.00		\$171,374.88
Total Operating Reserves		\$5,762,036.07	\$6,256,465.85	\$6,973,063.34	\$160,000.00	-\$527,096.82	\$6,605,966.52
4-15-00-00-98-700	Utilities - Other	\$434,447.65	\$570,198.91	\$513,382.59	\$334,302.00	-\$837,649.36	\$10,035.23
4-15-00-00-96-700	Utilities - Water	\$499,292.44	\$380,696.29	\$391,529.49	\$38,916.00	-\$297,897.10	\$132,548.39
4-15-00-00-95-700	Contingency Reserve - Interim Budget - Available for Capital	\$215,346.04	\$355,417.67	\$527,611.76	\$406,640.00	-\$873,371.66	\$60,880.10
Total Interim Budget - Available for Capital (rates /tax)		\$1,149,086.13	\$1,306,312.87	\$1,432,523.84	\$779,858.00	-\$2,008,918.12	\$203,463.72
Total Operating Reserves		\$6,911,122.20	\$7,562,778.72	\$8,405,587.18	\$939,858.00	-\$2,536,014.94	\$6,809,430.24
Total Capital & Operating Reserves		\$8,547,083.09	\$9,754,523.61	\$11,097,811.73	\$1,356,758.00	-\$3,357,792.47	\$9,096,777.26
							\$9,096,777.26

2023 Budget Summary - June 30, 2023

Revenue	2023 Budget	2023 Actual - June 30, 2023	Variance	%	Notes
Administration	\$372,020.00	\$273,724.97	\$98,295.03	26.42%	Sale of Lot / AT Project En
	Inter Dept Utility Transfer - \$250,000				
Police	\$873,314.00	\$23,979.22	\$849,334.78	97.25%	MSI Operating - \$104,896
	Traffic Fines - Budget - \$60,000 - Actual - \$19,082.75 - 32%				
	Provincial Grant - \$347,616				
	Community Resource Program - Clearview \$40,000 / County - \$64,802				
Fire	\$803,811.00	\$67,197.63	\$736,613.37	91.64%	
Disaster Services	\$0.00	\$0.00	\$0.00		
Bylaw Enforcement	\$113,700.00	\$116,025.00	-\$2,325.00	-2.04%	
	Business Licenses Budget - \$90,000 - Actual \$93,550 / Animal License Budget \$21,700 - Actual \$21,475				
Roads, Streets, Walks, Lights	\$389,535.00	\$68,367.40	\$321,167.60	82.45%	
Airport	\$24,880.00	\$9,338.20	\$15,541.80	62.47%	
Drainage	\$0.00	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,743,296.00	\$1,278,480.32	\$2,464,815.68	65.85%	
	Metered sale of water (Budget - \$2,011,231 - Actual \$702,834 = 35% - end of May - 41%)				
	Metered out of Town (Budget - \$1,150,275 - Actual \$507,552 = 44% - end of May - 41%)				
	Bulk water - Budget - \$40,000 - Actual - \$9,229.75 - 23%				
Sewer	\$1,039,069.00	\$384,657.82	\$654,411.18	62.98%	
	Sewer Service Charges (Budget - \$927,049 - Actual \$364,464 = 39% - end of May - 41%)				
Garbage Collection & Disposal	\$863,391.00	\$353,460.10	\$509,930.90	59.06%	SWMA haul rebate - \$26,351
	Residential Garbage Revenue (Budget - \$651,840 - Actual \$264,332 = 41% - end of May - 41%)				
	Recycling Revenue (Budget 2022 - \$178,200 - Actual \$74,022 = 42% - end of May - 41%)				
FCSS	\$157,148.00	\$39,287.00	\$117,861.00	75.00%	
Cemetery	\$23,600.00	\$28,982.18	-\$5,382.18	-22.81%	
Planning & Development	\$241,851.00	\$24,819.92	\$217,031.08	89.74%	
	Building Permits (Budget - \$30,000 - Actual - \$19,024)				
Economic Development - BOT	\$142,170.00	\$107,333.74	\$34,836.26	24.50%	
Subdivision Land	\$500.00	\$1,200.00	-\$700.00	-140.00%	Subdivision Fees
Land, Housing & Rentals	\$279,514.00	\$152,357.80	\$127,156.20	45.49%	
	AE Kennedy Health Unit - \$206,234				
	Ambulance Station - \$20,100				
	SRC - Library - Budget - \$42,000				
Recreation - General	\$3,000.00	\$5,181.50	-\$2,181.50	0.00%	
Recreation Programs	\$25,418.00	\$11,763.94	\$13,654.06	53.72%	Ball / Soccer
Facilities	\$1,567,346.00	\$342,467.75	\$1,224,878.25	78.15%	County / Pool / SRC
Community Hall	\$66,500.00	\$10,565.39	\$55,934.61	84.11%	
Senior's Center	\$21,750.00	\$10,443.81	\$11,306.19	51.98%	\$6000 Casino
Parks	\$226,746.00	\$69,927.41	\$156,818.59	69.16%	
	Lions Campground - Budget - \$120,000 - actual - \$69,127 = 58%				
Operating Contingency	-\$5,615.00	\$0.00	-\$5,615.00	0.00%	
Taxes / Penalties	\$9,012,985.00	\$8,993,031.16	\$19,953.84	0.22%	
Other Revenue	\$2,188,430.00	\$1,217,967.70	\$970,462.30	44.35%	
	Franchise Fee - GAS (Budget - \$1,216,030 - Actual \$529,500 = 44% - end of May - 41%)				
	Franchise Fee - ELECTRIC (Budget - \$764,000 - Actual \$333,049 = 44% - end of May - 41%)				
	Return on Investments (Budget - \$140,000 - Actual - \$307,400.04)				
Total Revenue	\$22,174,359.00	\$13,590,559.96	\$8,583,799.04	61.29%	

Expense	2023 Budget	2023 Actual - June 30, 2023	Variance	%	Notes
Council & Legislative	\$223,450.00	\$102,927.23	\$120,522.77	53.94%	
Council Honorarium (Budget - \$154,450)					
Council per diem - Budget - \$27,000					
Council travel & subsistance - Budget - \$22,000)					
Council membership Conferences (Budget - \$16,000 - Actual \$8,745 = 55%)					
Administration	\$1,255,298.00	\$510,334.26	\$744,963.74	59.35%	
Police	\$1,557,191.00	\$368,382.74	\$1,188,808.26	76.34%	
RCMP - Contract Billings (\$1,419,564)					
Fire	\$1,326,570.00	\$212,303.28	\$1,114,266.72	84.00%	
Disaster Services	\$44,711.00	\$181.65	\$44,529.35	99.59%	
Bylaw Enforcement	\$192,954.00	\$88,778.20	\$104,175.80	53.99%	
Common Services	\$272,111.00	\$153,109.53	\$119,001.47	43.73%	
Roads, Streets, Walks, Lights	\$2,292,254.00	\$756,572.52	\$1,535,681.48	66.99%	
Airport	\$69,989.00	\$10,022.91	\$59,966.09	85.68%	
Water Supply & Distribution	\$3,704,380.00	\$1,339,441.41	\$2,364,938.59	63.84%	
Sewer	\$775,310.00	\$316,159.40	\$459,150.60	59.22%	
Garbage Collection & Disposal	\$792,848.00	\$239,719.75	\$553,128.25	69.76%	
FCSS	\$196,435.00	\$98,217.50	\$98,217.50	50.00%	
Cemetery	\$65,160.00	\$19,098.26	\$46,061.74	70.69%	
Comm Services -Handi Bus	\$25,000.00	\$25,000.00	\$0.00	0.00%	
Planning & Development	\$618,611.00	\$276,249.45	\$342,361.55	55.34%	
Economic Development	\$633,077.00	\$259,549.38	\$373,527.62	59.00%	
Subdivison Land	\$54,580.00	\$43,668.99	\$10,911.01	19.99%	
Land, Housing & Rentals	\$45,603.00	\$16,775.40	\$28,827.60	63.21%	
Recreation - General	\$147,690.00	\$76,233.49	\$71,456.51	48.38%	
Recreation Programs	\$81,300.00	\$66,484.61	\$14,815.39	18.22%	
Facilities	\$3,217,165.00	\$1,067,257.98	\$2,149,907.02	66.83%	
Culture	\$351,856.00	\$193,077.81	\$158,778.19	45.13%	Parkland, Library, Museum
Community Hall	\$132,299.00	\$39,447.82	\$92,851.18	70.18%	
Senior's Center	\$13,280.00	\$10,239.76	\$3,040.24	22.89%	
Parks	\$803,034.00	\$252,705.05	\$550,328.95	68.53%	
Operating Contingency	-\$200,000.00	\$0.00	-\$200,000.00	100.00%	WTP Gross Recovery, Tran to Res
WTP gross recovery - (\$200,000) (JE made at end of year prior to Audit)					
Available for Capital from 2023 Operating Budget for 2023 Capital Budget - \$779,858 (Water \$38,916 + Utility \$334,302 (sewer, waste, recycling) + Total Available for Capital - \$406,640) = \$779,858					
Requisitions	\$2,702,345.00	\$1,383,550.75	\$1,318,794.25	48.80%	
ASFF (Budget - \$2,164,542 - Actual - \$1,109,948 - 51%)					
ASFF Separate School (Budget - \$164,503 - Actual - \$86,952 - 53%)					
County of Stettler Senior Lodges (Budget - \$373,300 - Actual - \$186,650 - 50%)					
Total Expense	\$21,394,501.00	\$7,925,489.13	\$13,469,011.87	37.04%	
Surplus / Deficit	\$779,858.00	\$5,665,070.83			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76802	76808
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Hotel and Lodging Asso	76802	2023-07-07	\$414.75

Invoice Description		Invoice Number	Invoice Amount

Parks 2023 AB Campground Listi		469433	\$414.75

County of Stettler Housing Ath	76803	2023-07-07	\$93,325.00

Invoice Description		Invoice Number	Invoice Amount

Seniors Lodges 3rd Qtr Requisi		2023-REQ02 (3)	\$93,325.00

Ford, Judy	76804	2023-07-07	\$160.00

Invoice Description		Invoice Number	Invoice Amount

Fitness Area 8 Line Dance Clas		2023	\$160.00

ShareCanada	76805	2023-07-07	\$338.82

Invoice Description		Invoice Number	Invoice Amount

shop freight & supplies		27772	\$338.82

Spruyt, Ed	76806	2023-07-07	\$140.00

Invoice Description		Invoice Number	Invoice Amount

Pest & Weed Pest Control		033	\$140.00

Thinktel Communications	76807	2023-07-07	\$440.09

Invoice Description		Invoice Number	Invoice Amount

Office SIP Trunk Setup&Service		1310150	\$440.09

Wajax Industries Limited	76808	2023-07-07	\$270,165.00

Invoice Description		Invoice Number	Invoice Amount

Equipment - Loader		TL03100198517	\$270,165.00

Total Cheques			\$364,983.66
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76809	76811
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Rogers	76811	2023-07-07	\$33.60

Invoice Description		Invoice Number	Invoice Amount

Fire Joint 06.19-07.18 Data		2660711872	\$33.60
=====			
Telus Communications	76809	2023-07-07	\$2,468.70

Invoice Description		Invoice Number	Invoice Amount

Telus Jun 22 to Jul 21		2023.06.23	\$2,468.70
=====			
Telus Mobility Inc.	76810	2023-07-07	\$2,021.65

Invoice Description		Invoice Number	Invoice Amount

Telus Mobility 06.22-07.21		2023.06.21	\$2,021.65

Total Cheques			\$4,523.95
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76812	76823
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Bread & Basil	76812	2023-07-14	\$557.39

Invoice Description		Invoice Number	Invoice Amount
A/P Deposit for PW Staff Lunch		101	\$557.39

Elsasser, Ross	76813	2023-07-14	\$12,967.50

Invoice Description		Invoice Number	Invoice Amount
Otr Events Canada Day Firework		2302	\$12,967.50

Fastimes Towing	76814	2023-07-14	\$990.99

Invoice Description		Invoice Number	Invoice Amount
Bylaw Tow Abandoned Vehicle		4760	\$157.50
Bylaw Compliance Enforcement		4770	\$833.49

Guaranteed Great Baking	76815	2023-07-14	\$1,590.00

Invoice Description		Invoice Number	Invoice Amount
Otr Events Canada Day Cupcakes		002-2023	\$1,590.00

James Patko Contracting Inc.	76816	2023-07-14	\$12,205.94

Invoice Description		Invoice Number	Invoice Amount
Bylaw Compliance Enforcement		687	\$12,205.94

Ken-Mar Concrete	76817	2023-07-14	\$4,467.76

Invoice Description		Invoice Number	Invoice Amount
Drainage Cat D6N Rental to Lev		1167	\$4,467.76

Receiver General for Canada	76818	2023-07-14	\$66,512.32

Invoice Description		Invoice Number	Invoice Amount
Town Tax Remittance		PP14-23	\$54,044.90
Town Tax Remittance		PP14-23.	\$5,925.21
BOT Tax Remittance		PP14-23.BOT	\$2,873.71
Library Tax Remittance		PP14-23.LIBRAR	\$3,668.50

Richards, Dianna	76819	2023-07-14	\$300.00

Invoice Description		Invoice Number	Invoice Amount
Water refund payment paid into		2023.06.27	\$300.00

Sienna's Cleaning	76820	2023-07-14	\$950.00

Invoice Description		Invoice Number	Invoice Amount
Shop Jun Janitor 9 Cleans		2023.06.30	\$950.00

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Thibault, Sheldon	76821	2023-07-14	\$228.92

Invoice Description		Invoice Number	Invoice Amount
Sewer Reimburse Landowner		2023.07.12	\$228.92

Visual Sports Image	76822	2023-07-14	\$393.75

Invoice Description		Invoice Number	Invoice Amount
P&L REACH License-Meeting		VSI2023-201	\$393.75

Yellow Pages	76823	2023-07-14	\$76.73

Invoice Description		Invoice Number	Invoice Amount
Office Jun Directory Advertisi		INV03678825	\$76.73

		Total Cheques	\$101,241.30

			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0006206	EFT0006228
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
AMSC Insurance Services Ltd.	EFT0006206	2023-07-11	\$555.00

Invoice Description	Invoice Number	Invoice Amount	
Equipment- Hydrovac- Insurance	43251	\$555.00	

APEX Supplementary Pension Pla	EFT0006207	2023-07-11	\$362.81

Invoice Description	Invoice Number	Invoice Amount	
PP13-23 Sub Pension Plan Trust	PP13-23	\$362.81	

Barnes, Roger	EFT0006208	2023-07-11	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
SRC Jul Phone Allowance	2023.07.01	\$25.00	

Canadian Union of Public Emplo	EFT0006209	2023-07-11	\$825.00

Invoice Description	Invoice Number	Invoice Amount	
PP13-23 Union Dues	PP13-23	\$825.00	

Dahl, Steven	EFT0006210	2023-07-11	\$50.00

Invoice Description	Invoice Number	Invoice Amount	
Shop Jul Tool Allowance	2023.07.01	\$50.00	

Dodd, Sonia	EFT0006211	2023-07-11	\$125.00

Invoice Description	Invoice Number	Invoice Amount	
Admin & Pool Jul Trvl & Cell	2023.07.01	\$125.00	

Dolan, Lori	EFT0006212	2023-07-11	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Pool Jul Phone Allowance	2023.07.01	\$25.00	

Gateway Mechanical Services In	EFT0006214	2023-07-11	\$22,974.91

Invoice Description	Invoice Number	Invoice Amount	
SRC Brine Filtering Over Haul	730118	\$22,974.91	

Gerlitz, Steven	EFT0006215	2023-07-11	\$100.00

Invoice Description	Invoice Number	Invoice Amount	
Admin & Office Jul Trvl & Cell	2023.07.01	\$100.00	

Graham, Leann	EFT0006216	2023-07-11	\$175.00

Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
P&D Jul Trvl & Phone Allowance		2023.07.01	\$175.00
Howe, Graham	EFT0006217	2023-07-11	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
SRC & Cemetery Jul Phone Allow		2023.07.01	\$25.00
Leckie, Neil	EFT0006219	2023-07-11	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Jul Cell Allowance		2023.07.01	\$25.00
Local Authorities Pension Plan	EFT0006218	2023-07-11	\$31,249.99
Invoice Description	Invoice Number	Invoice Amount	
PP13-23 LAPP Contribution	PP13-23		\$31,249.99
Loomis Express	EFT0006220	2023-07-11	\$128.91
Invoice Description	Invoice Number	Invoice Amount	
water plant - freight	10484693		\$128.91
Macey, Mikayla	EFT0006221	2023-07-11	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Shop Jul Tool Allowance		2023.07.01	\$25.00
Parkland Regional Library	EFT0006222	2023-07-11	\$13,310.39
Invoice Description	Invoice Number	Invoice Amount	
3rd Qtr 2023 Requisition	230223		\$13,310.39
Peterson, Chase	EFT0006223	2023-07-11	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Jul Cell Allowance		2023.07.01	\$25.00
Robbins, Brad	EFT0006224	2023-07-11	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
P&L Jul Travel Allowance		2023.07.01	\$100.00
Standage, Maddie	EFT0006225	2023-07-11	\$150.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Jul Travel Allowance		2023.07.01	\$150.00
Stettler FCSS	EFT0006213	2023-07-11	\$49,108.75
Invoice Description	Invoice Number	Invoice Amount	
3rd Qtr 2023 Requisition	2023.07.01		\$49,108.75
Stettler Public Library	EFT0006226	2023-07-11	\$63,141.50
Invoice Description	Invoice Number	Invoice Amount	
3rd Qtr 2023 Requisition	2023.07.01		\$63,141.50

Vendor Name	Cheque Number	Cheque Date	Cheque Amount						
Stettler Waste Management	EFT0006227	2023-07-11	\$101,185.91						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>20nd Qtr 2023 Requisition</td> <td>SWM0003836</td> <td>\$101,185.91</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	20nd Qtr 2023 Requisition	SWM0003836	\$101,185.91
Invoice Description	Invoice Number	Invoice Amount							
20nd Qtr 2023 Requisition	SWM0003836	\$101,185.91							
Switenky, Greg	EFT0006228	2023-07-11	\$370.00						
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>Admin & Office Jul Trvl & Cell</td> <td>2023.07.01</td> <td>\$370.00</td> </tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Admin & Office Jul Trvl & Cell	2023.07.01	\$370.00
Invoice Description	Invoice Number	Invoice Amount							
Admin & Office Jul Trvl & Cell	2023.07.01	\$370.00							
Total Cheques			\$284,063.17						

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0006229	EFT0006246
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
4L Communications Inc.	EFT0006229	2023-07-18	\$220.46

Invoice Description	Invoice Number	Invoice Amount	

SRC Apple AirTag, iPhone Scree	STTLRIN17128	\$220.46	

Action Plumbing & Excavating	EFT0006230	2023-07-18	\$3,024.47

Invoice Description	Invoice Number	Invoice Amount	

Refund Double Payroll as reque	2023.07.10	\$3,024.47	

APEX Supplementary Pension Pla	EFT0006231	2023-07-18	\$362.81

Invoice Description	Invoice Number	Invoice Amount	

Apex Sub Pension Plan Remit	PP14-23	\$362.81	

Border Paving Ltd.	EFT0006233	2023-07-18	\$235,686.82

Invoice Description	Invoice Number	Invoice Amount	

Roads TS115 2023 Paving Progra	TS115-PPC#1	\$235,686.82	

Brenda's Country Catering	EFT0006234	2023-07-18	\$2,575.44

Invoice Description	Invoice Number	Invoice Amount	

PR Town/County Pancake Breakfa	3987	\$2,575.44	

C & S Disposal	EFT0006235	2023-07-18	\$30,046.58

Invoice Description	Invoice Number	Invoice Amount	

Jun Waste & Recycling Collecti	5212	\$28,786.58	
HBC 4 yd FE Container	5215	\$1,260.00	

Canadian Union of Public Emplo	EFT0006236	2023-07-18	\$825.00

Invoice Description	Invoice Number	Invoice Amount	

AP Union Dues	PP14-23	\$825.00	

Capital Power	EFT0006237	2023-07-18	\$88,209.63

Invoice Description	Invoice Number	Invoice Amount	

May Power Bill	5181065	\$81,863.47	
Affiliate May Power Bill	5181041	\$6,346.16	

County of Stettler	EFT0006238	2023-07-18	\$708.75

Invoice Description	Invoice Number	Invoice Amount	

AP Emergency Response 20-132	IVC036370	\$708.75	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Gateway Mechanical Services In	EFT0006239	2023-07-18	\$15,945.36

Invoice Description	Invoice Number	Invoice Amount	
SRC Brine Filtration/Overhaul	731406	\$15,922.96	
SRC Fittings	732486	\$22.40	
=====			
Gitzel & Company	EFT0006240	2023-07-18	\$22,575.00

Invoice Description	Invoice Number	Invoice Amount	
Admin Year End Audit	69707	\$22,575.00	
=====			
Local Authorities Pension Plan	EFT0006241	2023-07-18	\$31,682.57

Invoice Description	Invoice Number	Invoice Amount	
LAPP Contribution	PP14-23	\$31,682.57	
=====			
Nolls, Sean	EFT0006242	2023-07-18	\$52.00

Invoice Description	Invoice Number	Invoice Amount	
Council Travel & Subsistence	2023.06.15	\$52.00	
=====			
Roadway Traffic Products	EFT0006243	2023-07-18	\$975.61

Invoice Description	Invoice Number	Invoice Amount	
Signs - Sign Materials	10677	\$750.38	
Signs - Sign Materials	10682	\$225.23	
=====			
Somerville, Andrew	EFT0006244	2023-07-18	\$23.01

Invoice Description	Invoice Number	Invoice Amount	
Computer Postage return Fans	2023.07.11	\$23.01	
=====			
Stettler Dads Services	EFT0006245	2023-07-18	\$1,500.00

Invoice Description	Invoice Number	Invoice Amount	
Water Billing Jun Meter Reader	2023-6	\$1,500.00	
=====			
Stettler Regional Board of Tra	EFT0006232	2023-07-18	\$2,223.90

Invoice Description	Invoice Number	Invoice Amount	
PR 2023 Trade Show Booth Renta	2288	\$1,837.50	
HBC 2024 Trade Show Booth Dep	2298	\$386.40	
=====			
Vanlanduyt, Lara	EFT0006246	2023-07-18	\$39.90

Invoice Description	Invoice Number	Invoice Amount	
Parks Committee Lunch	2023.06.26	\$39.90	

Total Cheques			\$436,677.31
			=====

From: Mary-Jane Jackson <mikemjjackson@hotmail.com>
Sent: July 7, 2023 4:56 PM
Subject: SHSF Board approval for 2023 FOL project

CAUTION: This email originated from outside of the Town of Stettler. Do not click links or open attachments unless you recognize the sender and know the content is safe.

At Wednesday's Stettler Health Services Foundation Board meeting, the Board approved this year's Festival of Lights projects to fundraise for. They are:

- + Two Panda baby warmers at a cost of \$41,000.00 each. The Panda baby warmers are more advanced systems which allow for advanced monitoring for babies at risk or in distress.
- + Four Medifusion syringe pumps at \$4930.00 each for the OR, ER and Acute Care. These advanced pumps represent the next-generation advancement of the syringe infusion pump, which is widely recognized for its accurate medication delivery to patients in critical care units, including neonatal and pediatric intensive care. The new customizable system is designed to help prevent medication errors and allows health care providers to send and receive medication delivery information more efficiently.

The total for these purchases is just under \$102,000.00.

Mary-Jane Jackson
Phone # 403-742-0063
Cell # 403-740-4880





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR111593

July 7, 2023

His Worship Sean Nolls
Mayor
Town of Stettler
PO Box 280
Stettler AB T0C 2L0

Dear Mayor Nolls:

Further to my predecessor's letter of March 2, 2023, a strong partnership between the province and local governments remains a key priority for the Government of Alberta. To that end, I am pleased to confirm the allocation amounts to your community for the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program.

For the Town of Stettler:

- The **2023 MSI Capital allocation is \$649,945.**
- The **2023 MSI Operating allocation is \$104,896**, double the 2022 allocation amount.
- The **2023 CCBF allocation is \$372,605.**

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications.

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

Ric McIver
Minister

cc: Greg Switenky, Chief Administrative Officer, Town of Stettler