

Town of Stettler

COUNCIL MEETING

AUGUST 1, 2023

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, AUGUST 1st, 2023
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of July 18th, 2023 5-10

4. **Citizens Forum**

5. **Delegations**

6. **Administration**

(a) ATCO Street Light Replacement Program – File #1080422 - \$107,113.44 11-16

(b) Agreement Renewal – Municipal Property Consultants & Appointment of Assessor – MGA Section 284(1-d) 17-19

(c) 2023 Tax Sale Date – November 28, 2023 20-23

(d) Meeting Dates

- Tuesday, August 15 – Council – 6:30pm
- **Monday, August 21 – Council Photos – 5:30pm – Council Chambers**
- Tuesday, September 5 – Council – 6:30pm
- Tuesday, September 12 – COW – 4:30pm
- Tuesday, September 19 – Council – 6:30pm
- **Wednesday, September 27- Friday, September 29 – Alberta Municipalities Convention**
- Tuesday, October 3 – Council – 6:30pm
- Tuesday, October 10 – COW – 4:30pm
- Tuesday, October 17 – Council – 6:30pm

(e) Accounts Payable in the amount of \$1,678,112.49 24-41
(\$40,871.26 + \$20,674.90 + \$1,219,473.95 + \$288,185.43 + \$60,971.29 +
\$12,085.78 + \$35,849.88)

7. **Council**

(a) Meeting Reports

8. **Minutes**

9. **Public Hearing**

COUNCIL AGENDA
AUGUST 1st, 2023
PAGE 2

- 10. **Bylaws**
- 11. **Correspondence**
 - (a) County of Stettler – Nurse Practitioner Funding 42-45
 - (b) Alberta/Japan Twin Municipalities Association – Save the Date 46-47
- 12. **Items Added**
- 13. **In-Camera Session**
 - (a) Bylaw 2147-22 – Non-Residential New Construction and/or Existing Business Revitalization, Redevelopment or Expansion Property Tax Incentive – FOIP – Section 16 – Third Party Information
- 14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, JULY 18th, 2023 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present: Councillors C. Barros, K. Baker, G. Lawlor
T. Randell & S. Pfeiffer

Assistant CAO S. Gerlitz
Communications Officer L. VanLanduyt
Media (1)

Absent: Mayor S. Nolls
Councillor W. Smith
CAO G. Switenky

Call to Order: Deputy Mayor Barros called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 23:07:15 Moved by Councillor Pfeiffer to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held July 4th, 2023

Motion 23:07:16 Moved by Councillor Baker that the Minutes of the Regular Meeting of Council held on July 4th, 2023 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the July 4th, 2023 Minutes

None

4. **Citizen's Forum:** (a) None

5. **Delegations:** (a) 6:30 p.m. – Stettler Minor Ball U11 Girls Softball Team & Stettler Minor Soccer U13 Girls Soccer Team – Provincial Champions

Deputy Mayor Barros welcomed the Stettler Minor Ball U11 Girls Softball Team & Stettler Minor Soccer U13 Girls Soccer Team.

Deputy Mayor Barros congratulated both teams on their respective Provincials victories and presented each team with a certificate on behalf of Town Council.

Council engaged in socializing and refreshments with both Teams.

Deputy Mayor Barros thanked both teams for attending the meeting and for representing Stettler.

Teams left the meeting at 7:00 p.m.

(b) 7:05 p.m. – Scott Pfeiffer & Etienne Brugman – Stettler Performing Arts Centre Upgrades

S. Pfeiffer temporarily surrendered his seat as Councillor.

Deputy Mayor Barros welcomed S. Pfeiffer and E. Brugman to the meeting.

S. Pfeiffer and E. Brugman advised that the Performing Arts Centre (PAC) was built in 1986 and presently still retains many of its original features, including components of sound, lighting and structure. While some updates have been made through community partnership donations and fundraising, there are items that need to be addressed to ensure that the facility is able to offer optimal performance experiences for our audiences.

While the PAC is a source of pride for the many regional communities it serves, the experiences both by the performers and the audience are limited by the current restrictions of the facility itself. The Performing Arts Advisory Board is looking to update and modernize key areas of the facility to provide enriched cultural experiences and elaborate performances for the various regional organizations that use this space, thereby increasing the potential for additional user groups to use this space, drawing in additional audiences. The enclosed plan has been developed to cover the functionality of the Performing Arts Center for the next 15-20 years or longer.

The Performing Arts Centre is a multi-user facility, with the ownership and coordination under Clearview Public Schools. This facility is used during the school day as an education space for Drama and Theatre Arts classes from Grades 7-12. Each day, over 100 students use the space for instructional purposes. In addition, user groups are able to access the spaces to bring performances to our community and greater region.

The Performing Arts Advisory Board consists of representatives from the Town of Stettler, the County of Stettler, Clearview Public Schools, Stettler Variety Showcase, Stettler & District Music Festival, Heartland Art Troupe, Wildcat Fine Arts Board, JJ's School of Dance, Rhonda McCulloch's School of Dance, and Clearview Public Schools.

Enhancement Plan

Phase One: Fully Funded

Creation of Performing Art Center User Group Rental Guide

- Completed
- To enhance the communication for our Rental Group, this guide was created to make our rental process of this complex space as easy as possible.

Dressing Room and Seating Area Reno: Funded by Clearview Public Schools IMR

- Date: July 1, 2023
- Upgrade of the Dressing Rooms
 - New Paint, Countertops, Flooring, Washroom Facilities
- New Paint on Floors in Audience Seating
- New Paint on handrails
- Cost: \$50 000

Installation of Closed Circuit TV System: Funded by Wm. E. Hay Stettler Secondary Campus

- Date: July 1, 2023
- Installation of Closed Circuit TV System in Front Entrance and Dressing Rooms so that performance can be seen from these areas.
- Cost: \$2 000

Phase Two: Partially Funded

Sound System Enhancement

- Date: TBD
- Partial funding through the user group rental fees collected since 2021 (\$10 000) and Partial funding through Wm. E. Hay Stettler Secondary Campus \$15 000 donation in September of 2022 and \$15 000 donation in September of 2023
- Cost: \$49 000

Audio Console Upgrade

- Date: TBD
- The mixer and infrastructure for the audio system is also dated and currently does not have the capacity to meet the needs of large performances. An enhanced audio console upgrade means better sound for our performances and more capability for mics and performances.
- Creation of a Performing Arts Center Network
- Cost: \$32 000

Cost of Installation - \$ 9200

Phase Three: Not Funded

Light System Completion

- Date: TBD
- In 2021, Wm. E. Hay Fundraising Association was supported by The Wm. E. Hay Fine Arts Board and Wm. E. Hay Fundraising Society to complete the replacement of the old lighting system with new LED lights. The final stage is to install an updated light board to complete the LED lighting system. The total cost of this project was \$60 000.
- Cost: \$15 000

Renovation of Sound and Light Booth

- Date: TBD
- The current structure of the Sound and Light Booth is not conducive to state of the art performance facilities as the walls block sound to the technicians. The removal of the upper walls and installation of a retractable cage to secure equipment, will help technicians produce the highest quality sound and light for optimal performance experiences.
- Cost: \$ 8 000

Phase Four: Not Funded

Simplification of User Group Set Up

- Date: TBD
- The Performing Arts Center is a highly technical rental facility. Renters must currently hire a trained Technician in order to access the sound and lighting booth as the equipment is highly specialized.
- We would like to enhance the number of user groups that would be comfortable using the space and reduce their fee by not having to hire a technician, by simplifying the lighting and sound controls for user groups through the installation of simple touch controls on stage for lighting and sound, rather than needing to access the specialized equipment in the booth.
- Cost: \$14 000

Phase Five: Not Funded

Structural Improvements and Storage Creation

- Date: TBD
- Addition of a garage door on south wall of Performing Arts Center and enclosing of the lean to on the east side of the gym for Drama storage. This will create a potential of using the PAC as a shared Band and Drama space IF Wm. E. Hay is reduced in their footprint during a modernization as Band equipment could be stored where the Drama supplies currently are.
- Cost: \$50 000

S. Pfeiffer and E. Brugman advised that the Performing Arts Advisory Board is looking for donations to support the various phases of the Performing Arts Centre Enhancement Plan.

Discussion ensued.

E. Brugman advised that sound updates are the first priority, as there were notable audio lags in recent performances. Significant funding has been secured through donors, community partners and government grants.

Assistant CAO S. Gerlitz advised that support provided by Council would be tentatively used to complete the unfunded portion of Phase 2 and fully fund Phase 3.

Motion 23:07:17

Moved by Councillor Baker that the Town of Stettler Council support the Stettler Performing Arts Centre Enhancement Plan in an amount up to \$59,000, with funding to come from the Arts & Culture Reserve.

MOTION CARRIED
Unanimous

Deputy Mayor Barros thanked S. Pfeiffer and E. Brugman for their excellent presentation.

E. Brugman left the meeting at 7:23 p.m.

S. Pfeiffer resumed his chair as Councillor at 7:23 p.m.

6. **Administration:**

(a) CAO Reports

Motion 23:07:18

Moved by Councillor Lawlor that the Town of Stettler Council approve the CAO Reports as presented.

MOTION CARRIED
Unanimous

(b) Tax Receivables – June 30, 2023

Motion 23:07:19

Moved by Councillor Randell that the Town of Stettler Council approve the Tax Receivables as of June 30, 2023.

MOTION CARRIED
Unanimous

(c) Bank Reconciliations – May 31 & June 30, 2023

Motion 23:07:20

Moved by Councillor Baker that the Town of Stettler Council approve the Bank Reconciliations as of May 31st and June 30th, 2023.

MOTION CARRIED
Unanimous

(d) 2023 Capital Budget Summary – June 30, 2023

Motion 23:07:21

Moved by Councillor Lawlor that the Town of Stettler Council approve the 2023 Capital Budget Summary as of June 30, 2023 as presented.

MOTION CARRIED
Unanimous

(e) 2023 Budget Summary – June 30, 2023

Motion 23:07:22

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the 2023 Budget Summary as of June 30, 2023 as presented.

MOTION CARRIED
Unanimous

(f) Meeting Dates

- Tuesday, August 1 – Council – 6:30pm
- Tuesday, August 15 – Council – 6:30pm
- Tuesday, September 5 – Council – 6:30pm
- Tuesday, September 12 – COW – 4:30pm
- Tuesday, September 19 – Council – 6:30pm
- **Wednesday, September 27- Friday, September 29 –**

Alberta Municipalities Convention

- Tuesday, October 3 – Council – 6:30pm
- Tuesday, October 10 – COW – 4:30pm
- Tuesday, October 17 – Council – 6:30pm

(g) Accounts Payable in the amount of \$1,191,489.39

Motion 23:07:23

Moved by Councillor Lawlor that the Accounts Payable in the amount of \$1,191,489.39 (\$364,983.66 + \$4,523.95 + \$284,063.17 + \$101,241.30 + \$436,677.31) for the period ending July 18th, 2023 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

Report to be presented at a later date.

(b) Councillor Baker

July 11 – Municipal Planning Commission
July 14 – Alberta Municipalities Wetland Tour & Luncheon

(c) Councillor Barros

July 5 – Stettler Hospital Foundation Meeting
July 10 – Stettler Hospital Foundation Golf Tournament Meeting
July 12 – Heartland Beautification Meeting
July 14 – Alberta Municipalities Luncheon
July 16 – Volunteered at Stettler Triathlon
July 17 - Stettler Hospital Foundation Golf Tournament Meeting

(d) Councillor Lawlor

July 11 – Municipal Planning Commission
July 14 - Alberta Municipalities Wetland Tour & Luncheon

(e) Councillor Pfeiffer

July 11 – Tagish Golf Tournament
July 13 – County of Stettler Meeting - Performing Arts Centre

(f) Councillor Randell

July 17 – Stettler Museum Meeting

(g) Councillor Smith

Report to be presented at a later date.

Motion 23:07:24

Moved by Councillor Randell that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:**

(a) None

9. **Public Hearing:**

(a) None

10. **Bylaws:**

(a) None

11. **Correspondence:**

(a) Stettler Health Foundation – Fundraising Projects

- (b) Alberta Municipal Affairs – Town of Stettler MSI & CCBF Allocations

Motion 23:07:25

Moved by Councillor Baker that the Town of Stettler Council accept the Correspondence (a-b) as presented.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) None

14. **Adjournment:**

Motion 23:07:26

Moved by Councillor Randell that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:43 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Town Council
From: Greg Switenky
Date: July 27, 2023
Re: ATCO 2023 streetlighting replacement cost proposal due to end of life



Background:

The Town of Stettler as a municipality has an Electric Distribution System Franchise Agreement with ATCO Electric Ltd. This 10-year agreement expires on June 1, 2024 and a proposed extension will be considered by Council prior to December 1, 2023. Within this standardized agreement are provisions for ATCO to exclusively provide electric distribution services within the Town's municipal service area.

Proposal:

In 2022 (approximately every seven years) ATCO has completed an inspection/testing of the Town's +900 streetlights. As a result, ATCO has determined that there are base and/or davit replacements required due to end-of-life at 30 site ID's. In accordance with Section 11 of the Franchise Agreement, ATCO has provided the Town with a cost to replace these davits and bases in the amount of \$190,063. Also in accordance with the Franchise Agreement is the requirement to convert these streetlights from the Town owned rate (referred to in the Franchise Agreement as non-invested streetlights by ATCO) to the ATCO invested rate. This conversion allows ATCO to commence charging the Town a higher monthly rate on these 30 streetlights given that ATCO must provide the Town with a corresponding investment towards their replacement under these circumstances calculated at \$82,950. In future years these converted streetlights will be repaired and/or replaced at ATCO's full cost.

Budget Impact:

The resulting net cost to the Town of Stettler in 2023 will be \$107,113, and this amount has not previously been approved within the Town's 2023 Budgets. The Town's annual operating budget includes a regular amount for minor streetlight head etc. replacements, and any unspent portion of the budget at the end of the year is prudently transferred to a reserve for this type of eventual obligation. The Town's dedicated Streetlight Replacement Reserve at the end of 2022 has a balance of approximately \$97,900, and the 2023 Operating Budget will be able to fund the remaining shortfall of approximately \$9,213.

Recommendation:

That the Town of Stettler Council approves the net cost and funding estimate of \$107,113 plus GST to be added to the 2023 Operating Budget for the replacement of streetlights, davits, bases and break away bases as per ATCO's 2022 streetlight testing program, and further resulting in 30 streetlight site ID's being converted from the non-invested to the invested rate in accordance with the Electric Distribution System Franchise Agreement.

March 22, 2023

Town of Stettler
PO Box 280
Stettler, AB
T0C 2L0

Attention Greg Switenky:

**Re: Proposal for SE-1-39-20-W4M Site ID:
Our File: 1080422**

Thank you for giving ATCO Electric the opportunity to submit a Proposal at the above noted location. The cost and technical details presented in this proposal are based on information provided during the field investigation of the streetlights. A total of 30 streetlights, davits, bases etc for this project will be need to be replaced. A site visit may be completed after proposal acceptance depending on the negotiated in-service date.

Commercial Terms

- Actual Cost:
Replace Davits, bases and break away bases as per the 2022 test program and the project scope.

Rate Schedule: D61B Street Light

Original Cost: \$190,063.44

ATCO Electric's available investment: (\$82,950.00)

Customer Contribution: \$107,113.44 →

GST: \$5,355.67

Cost To Customer: \$112,469.11

Distribution contract demand: N/A 25 year investment term, 5 year initial term

Rate minimum monthly demand: D61B-N/A

The costs provided in this proposal are estimates. Upon completion of construction the project costs will be reconciled. If the actual cost is less than the estimate a refund will be issued, or if the actual cost exceeds the estimate additional invoicing will occur.

Thank you for working with us to provide your electric service requirements. If you have any questions or would like to discuss this proposal, please call me at 780-205-2807.

Akram Palani

Customer Connection Expeditor

akram.palani@atco.com

Greg Switenky

From: Volker, Tracy <Tracy.Volker@atco.com>
Sent: April 10, 2023 10:33 AM
To: Greg Switenky
Cc: Melissa Robbins
Subject: Red Tag Poles in Stettler
Attachments: 1080422 - Stettler Streetlights - Proposal Letter.pdf

Hello Greg and Melissa

The Davit Testing was completed in 2022, the results were 14 Davits & 19 bases in Stettler on the non-invested rate failed.

As per the Franchise Agreement the end of life Streetlight will be converted to invested and the ATCO investment is included in the proposal.

Attached is the estimated cost proposal, please review and kindly return to Akram Palani.

Below is a list of the affected assets and their addresses.

Asset	Address	Base	Davit
114720	Hwy 12-62 Street	Yes	
114722	Hwy 12-61 A Street	Yes	
114727	Hwy 12-5911	Yes	
114740	Hwy 12-47Ave	Yes	
114744	Hwy 12-56A Street	Yes	
114748	Hwy 12- 55 Street	Yes	
114750	Hwy 12-54 Street	Yes	
114763	HWY 12- 4017	Yes	
114772	5728-47 AVENUE	Yes	
114773	5728-58 STREET	Yes	
114807	4808 51 AVENUE	Yes	
115315	4714-50 STREET	Yes	
115316	4708-50 STREET	Yes	
115319	4707-50 STREET	Yes	
115320	4719-50 STREET	Yes	
115694	4119-61 STREET	Yes	
114665	59St- 40 Ave,		Yes
114674	4511- 50St		Yes
114676	HWY 56 -CR Glass		Yes
114699	5809-HWY 12	Yes	Yes
114702	5914-HWY 12	Yes	Yes
114724	6011-HWY 12		Yes
114742	Hwy 12 East of 58St	Yes	Yes
114759	HWY 12-46Ave		Yes
114768	5702-47 AVENUE		Yes

114809	4914 51 AVENUE		Yes
115471	4205-66 STREET		Yes
115671	3912-64 STREET		Yes
115841	5734-40 AVENUE		Yes
115844	4008-58 STREET		Yes

Feel free to reach out to me for more information.
 Note: I will be away from April 15th to May 1st.

Thank You

Tracy Volker

Customer Sales Representative
 Electricity Division

- C. 403-741-4792
- A. P.O Box 730, 4105, 50th Ave, Stettler AB T0C 2L0



ATCO.com [LinkedIn](#) [Facebook](#) [Instagram](#) [Twitter](#)

The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

CAUTION: This email originated from outside of the Town of Stettler. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Greg Switenky

From: Greg Switenky
Sent: June 30, 2023 9:38 AM
To: Steven Gerlitz; Melissa Robbins
Subject: FW: Stettler Streetlight Questions

FYI, Streetlighting response from ATCO. They stand firm in their interpretation of the Agreement.

Greg Switenky

CAO

(w) 403-742-8305

(c) 403-740-9569

gswitenky@stettler.net



From: Volker, Tracy <Tracy.Volker@atco.com>
Sent: June 16, 2023 12:14 PM
To: Greg Switenky <GSwitenky@stettler.net>
Subject: Stettler Streetlight Questions

CAUTION: This email originated from outside of the Town of Stettler. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Greg

Thank-you for inquiring about ATCO's application of our current franchise agreement, specifically regarding our recent proposal for project 1080422. This project identified new street lighting to replace facilities that were inspected and failed the 2022 street light test program. This new lighting is required to ensure the continued safe operation of streetlights in your community. Under the existing franchise agreement under clause 11 b) it states:

- 11 b) *No-Investment Option Rate*
 - *The Company and Municipality agree that all new street-lighting provided,..., after the date of this agreement will be provided or relocated,...,on the basis of the investment rate option.*

The current franchise agreement was developed in 2012, in conjunction with other industry and municipality partners. We understand the Town of Stettler finds the language in section 11 b) of the agreement unclear, however we can confirm that the intent of this section of the agreement is to encompass new lighting installations, relocation of existing lighting, and existing lights requiring replacement due to reaching end of life. **ATCO can confirm that section 11 b) of the agreement has been applied in alignment with this intent consistently, and without exception, to all applicable communities in Alberta since the inception and approval of this standard agreement.**

When new lights are required and replaced “on the basis of the investment rate option” as stated in clause 11 b), the cost proposal for new lights is based on clause 11 a) where it states:

- 11 a) Investment Option Rate
 - The Company agrees to provide and maintain an investment option rate for street lighting within the Municipal Service Area to the level of service and standards specified in the appropriate rate for investment option street lighting. This Commission approved rates includes an allowance for the replacement of street lighting.

This “allowance” is the amount ATCO can invest as defined in the Schedule of Available Company Investment available at <https://www.atco.com/content/dam/web/for-home/electricity/egbu-schedule-of-available-company-investment.pdf>

ATCO is only allowed to invest at the amount stated in this schedule for Rate D61B for lights that previously were on the No-Investment Option Rate. The cost proposed for project 1084022 is the difference between the maximum available “allowance” and the total project cost.

Thank You

Tracy Volker

Customer Sales Representative
Electricity Division

C. 403-741-4792

A. P.O Box 730, 4105, 50th Ave, Stettler AB T0C 2L0

ATCO™

[ATCO.com](https://www.atco.com) [LinkedIn](#) [Facebook](#) [Instagram](#) [Twitter](#)

The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.

MEMORANDUM

To: Greg Switenky, CAO

From: Steven Gerlitz, Asst. CAO

Date: August 1, 2023

Re: Agreement Renewal – Municipal Property Consultants & Appointment of Assessor – MGA Section 284(1-d)

Recommendation

1. That the Town of Stettler Council agrees to renew the Assessment Services Agreement with Terry Willoughby, Municipal Property Consultants (2009) Ltd for an additional 5 years (January 1, 2024 to December 31, 2028).
2. That the Town of Stettler Council appoint Terry Willoughby A.M.A.A. OPERATING AS Municipal Property Consultants (2009) Ltd. to the position of assessor (s) for the Town of Stettler for the term of the Agreement (January 1, 2024 - December 31, 2028).

Background Information

The current agreement with Municipal Property Consultants (2009) Ltd expires December 31, 2023, however Section 9.5 of the Agreement indicates:

This agreement may be extended for an additional five (5) year period.

Municipal Property Consultants (2009) Ltd. have been the Town of Stettler Assessors since 1994 and Administration has been very satisfied with property assessment services provided to the Town.

T. Willoughby, AMAA has submitted a 5-year renewal proposal for professional assessment services at the following per parcel rate:

Municipal Property Consultants						
Year	Parcels	\$ per Parcel		\$ per parcel / Camelot (Assessment Program)		Total
2016	2929	\$24.00	\$70,296.00	\$1.00	\$2,929.00	\$73,225.00
2017	3051	\$24.75	\$75,512.25	\$1.00	\$3,051.00	\$78,563.25
2018	3055	\$25.50	\$77,902.50	\$1.00	\$3,055.00	\$80,957.50
2019	3060	\$25.50	\$78,030.00	\$1.25	\$3,825.00	\$81,855.00
2020	3065	\$25.50	\$78,157.50	\$1.25	\$3,831.25	\$81,988.75
2021	3070	\$25.50	\$78,285.00	\$1.25	\$3,837.50	\$82,122.50
2022	3075	\$26.00	\$79,950.00	\$1.25	\$3,843.75	\$83,793.75
2023	3080	\$26.00	\$80,080.00	\$1.25	\$3,850.00	\$83,930.00
2024	3108	\$26.52	\$82,424.16	\$1.25	\$3,885.00	\$86,309.16
2025	3115	\$26.92	\$83,855.80	\$1.25	\$3,893.75	\$87,749.55
2026	3120	\$27.33	\$85,269.60	\$1.25	\$3,900.00	\$89,169.60
2027	3125	\$27.74	\$86,687.50	\$1.25	\$3,906.25	\$90,593.75
2028	3130	\$28.16	\$88,140.80	\$1.25	\$3,912.50	\$92,053.30

Acts and Bylaws

Municipal Government Act Section 284-1d:
284(1)

- (d) "assessor" means a person who has the qualifications set out in the regulations and
- (i) is designated by the Minister to carry out the duties and responsibilities of an assessor under this Act, or
 - (ii) is appointed by a municipality to the position of designated officer to carry out the duties and responsibilities of an assessor under this Act, and includes any person to whom those duties and responsibilities are delegated by the person referred to in subclause (i) or (ii);

Options

- RFP for Assessment Services

MUNICIPAL PROPERTY CONSULTANTS (2009) LTD.

A2 83 Burnt Park Drive
Red Deer, AB. T4P 0J7
Phone (403) 309-4190

July 18, 2023

Steve Gerlitz
Assistant Chief Administrative Officer
5031 – 50 Street
Town of Stettler
Stettler, AB.
T0C 2L0

Re: SUBMISSION FOR ASSESSMENT SERVICES FOR THE TOWN OF STETTLER

Assessment Year	Annual Rate Per Parcel
2024	\$26.52 / parcel
2025	\$26.92 / parcel
2026	\$27.33 / parcel
2027	\$27.74 / parcel
2028	\$28.16 / parcel

PLEASE NOTE THE FOLLOWING CONDITIONS

1. The cost per parcel rate will be charged per account per annum.
2. G.S.T. will be applied to the above quoted prices.
3. The above quotes are for a complete assessment service for the 2024 to 2028 assessment cycle (January 1 through to December 31 annually).

4. If Municipal Property Consultants (2009) Ltd. (MPC) is not awarded an additional five-year extension at the completion of the 2028 assessment cycle, we will be responsible to deliver the completed assessment roll to the Town of Stettler prior to February 28, 2029. MPC will be responsible in handling all enquiries and the appeal process pertaining to the 2028 assessment year. MPC will cooperate in good faith with the Town of Stettler through a transition period, including the negotiation of fair and reasonable compensation for the ongoing continuity of some assessment services in the event that the Agreement is not extended or renewed.
5. The Town will be responsible for the annual lease cost of the CAMA lot computer system.
6. Method of payment will be monthly invoices throughout the assessment year unless alternative payment options have been agreed upon.
7. For Local Assessment Review Boards Hearings there will be no extra charge unless it is mutually agreed on by MPC and the Town of Stettler. Mileage will be paid to MPC at \$0.75 / km for travel to any other destination.

Sincerely,

Terry Willoughby, A.M.A.A.
Municipal Property Consultants (2009) Ltd.
A2 83 Burnt Park Drive
Red Deer, AB.
T4P 0J7
t.willoughby@mpc2009.com

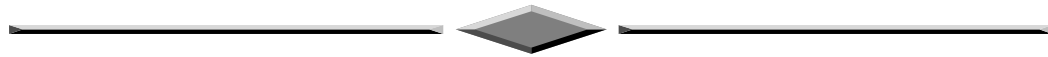
MEMORANDUM

To: Steven Gerlitz

From: Rachel Morbeck

Date: July 27, 2023

Re: Tax Public Auction Date



The following shows the timeline that has to be followed in order for the Town of Stettler to hold the Tax Public Auction for the remaining properties in the tax recovery process:

Date	Action
Mar. 21/22	Prepared Tax Arrears List and sent notification to owners
Aug. 1/23	Council to set Reserve Bid and sale conditions
Sept. 28/23	Send ad to Alberta Gazette (send in 10 working days before ad)
Oct. 12/23	Advertise Public Auction in the Alberta Gazette
Oct. 23/23	Send copy of ad to registered property owners and all parties having an interest in the property
Nov. 16/23	Advertise Public Auction in the Stettler Independent
Nov. 28/23	Public Auction at the Town Office at 1:00 p.m.

- Section 418 of the MGA states that the Public Auction must be held between April 1, 2023 and March 31, 2024.
- Under Section 419 of the MGA Council must set a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.
- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.
- The Town may apply for ownership of the property if it is not sold at the public auction.
- After the Town takes title to the property the property owner can regain title to the property if all taxes are paid before the Town sells the property.
- The following property will go to the Public Auction on November 28, 2023 unless taxes are paid prior to the sale:

Lot/Block/Plan	Civic Address	Land	Improvements	Total
6-17-RN54A	4810 – 48 Street	66,900	53,850	120,480
Pt 14&15-26-925X	4709 – 47 Street	55,030	68,560	123,590
11-32-1850Z	4901 – 54 Street	81,430	99,870	181,300

Recommendation:

That the Town of Stettler Council set the 2023 Tax Public Auction date as November 28, 2023 and approve using the 2023 assessment values as the reserve bids for all 2023 tax sale properties and that the terms for the sale be cash or certified cheque.

Town/tax/taxrecovery/timelinememo.doc

MEMORANDUM

To: Steven Gerlitz

From: Rachel Morbeck

Date: July 27, 2023

Re: Tax Public Auction Date for Designated Manufactured Homes

The following shows the timeline that has to be followed in order for the Town of Stettler to hold the Tax Public Auction for the manufactured home in the tax recovery process:

Date	Action
Mar. 21/22	Prepared Tax Arrears List
Aug. 1/23	Council to set Reserve Bid and sale conditions
Oct. 23/23	Send copy of ad to registered property owners, owner of M/H Park and all parties having an interest in the property
Nov. 16/23	Advertise Public Auction in the Stettler Independent
Nov. 28/23	Public Auction at the Town Office at 1:00 p.m.

- Section 436.09 of the MGA states that the Public Auction must be held between April 1, 2023 and March 31, 2024.
- Under Section 436.1 of the MGA Council must set a reserve bid that is as close as reasonably possible to the market value of the designated manufactured home and any conditions that apply to the sale.
- The tax recovery process can be stopped by payment of all tax arrears prior to the sale.
- The Town may apply for ownership of the designated manufactured home if it is not sold at the public auction.
- After the Town takes title to the designated manufactured home the property owner can regain title to the designated manufactured home if all taxes are paid before the Town sells the property.
- The following designated manufactured homes will go to the Public Auction on November 28, 2023 unless the taxes are paid prior to the sale:

Civic Address	Land	Improvements	Total
#4 – 6017 – 52 Avenue	0	30,540	30,540
#10 – 6017 – 52 Avenue	0	29,160	29,160

Recommendation

That the Town of Stettler Council set the 2023 Tax Public Auction date as November 28, 2023 and approve using the 2023 assessment values as the reserve bids for all designated manufactured home Tax Public Auction properties and that the terms of sale be cash or certified cheque.

Town/tax/taxrecovery/mhtimelinememo

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76824	76845
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Active Network	76824	2023-07-21	\$1,918.70

Invoice Description	Invoice Number	Invoice Amount	

P&L Jun Subscripton Installmen	4200012269	\$959.35	
P&L Jul Subscription Installme	4200012270	\$959.35	

Alberta Land Titles	76825	2023-07-21	\$70.00

Invoice Description	Invoice Number	Invoice Amount	

P&D Searches	2023.06.30	\$70.00	

Biologica Environmental Servic	76826	2023-07-21	\$1,486.75

Invoice Description	Invoice Number	Invoice Amount	

WTP Algae Analysis	23-090-03	\$1,486.75	

Byer, Jan Lawrence	76827	2023-07-21	\$4,356.20

Invoice Description	Invoice Number	Invoice Amount	

Refund Double Payment Tax Roll	2023.07.14	\$4,356.20	

Canada Post Corporation	76828	2023-07-21	\$1,712.96

Invoice Description	Invoice Number	Invoice Amount	

Office 2023 Tax Notices&Water	9874184259	\$1,712.96	

Certified Laboratories	76829	2023-07-21	\$529.36

Invoice Description	Invoice Number	Invoice Amount	

Trans & Water Trans Gear Oil	862773	\$529.36	

GP Concrete Services	76830	2023-07-21	\$5,040.00

Invoice Description	Invoice Number	Invoice Amount	

Cemetery Build Columbarium Pad	110	\$5,040.00	

Herle Maggard	76831	2023-07-21	\$500.00

Invoice Description	Invoice Number	Invoice Amount	

Other Events Aug 2 Entertainme	2023	\$500.00	

Hitch to Headlights	76832	2023-07-21	\$1,304.75

Invoice Description	Invoice Number	Invoice Amount	

Trans Diagnose A/C issue	6307	\$123.11	
Trans Replace A/C Compressor	6321	\$1,181.64	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Larson's Auto Electric 2010	76833	2023-07-21	\$34.81
Invoice Description	Invoice Number	Invoice Amount	
Parks Carb Needle & Seat #136	IN3050149	\$8.56	
Parks Hedge Trimmer Carb #99B	IN3070161	\$26.25	
Linde Canada	76834	2023-07-21	\$1,336.32
Invoice Description	Invoice Number	Invoice Amount	
Pool Chemicals	36572657	\$365.65	
Pool Chemicals	36367742	\$970.67	
Ornamental Bronze Limited	76835	2023-07-21	\$1,921.50
Invoice Description	Invoice Number	Invoice Amount	
Cemetery Niche Wreath w Vases	104930	\$900.90	
Cemetery Niche Wreath w Vases	104991	\$510.30	
Cemetery Niche Wreath w Vases	105083	\$510.30	
Romar Power Sports	76836	2023-07-21	\$59.13
Invoice Description	Invoice Number	Invoice Amount	
Parks Air Filter & Rubber dust	230609-5	\$59.13	
Rubber Duck Yard Care	76837	2023-07-21	\$105.00
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Compliance Enforcement	8213	\$105.00	
Spiral Mobility	76838	2023-07-21	\$8,819.92
Invoice Description	Invoice Number	Invoice Amount	
Trans Equip to set-up #192	15098	\$2,190.81	
Trans Equip to set-up #193	15101	\$1,015.78	
WTP Equip to set-up #194	15100	\$2,618.33	
Parks Equip to set-up #192	15099	\$2,995.00	
Stettler Tool & Hardware	76839	2023-07-21	\$158.52
Invoice Description	Invoice Number	Invoice Amount	
Shop Angle Transfer Tool	10005567	\$11.54	
Trans 2 Pick axes for trucks	10005887	\$146.98	
Toms Boots & Western Wear	76840	2023-07-21	\$703.87
Invoice Description	Invoice Number	Invoice Amount	
Water TransWinter Rubber Boots	8897	\$264.55	
Water TransWinter Rubber Boots	8898	\$217.30	
Water TransWinter Rubber Boots	9282	\$222.02	
Total Fire Solutions Inc.	76841	2023-07-21	\$5,535.36
Invoice Description	Invoice Number	Invoice Amount	
Fire Joint 15 CSE Operations 2	TR-2083	\$5,535.36	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Town of Stettler - Petty Cash	76842	2023-07-21	\$220.80
=====			
Invoice Description	Invoice Number	Invoice Amount	
Office Lotto/Bylaw Registered	2023.07.19	\$220.80	
=====			
Van Electric	76843	2023-07-21	\$3,516.45
=====			
Invoice Description	Invoice Number	Invoice Amount	
Shop Electrical Repairs Mechan	401	\$446.25	
Shop Electrical repairs new li	436	\$2,301.60	
Shop Repair ceiling fan	437	\$768.60	
=====			
Weir, Megan	76844	2023-07-21	\$211.38
=====			
Invoice Description	Invoice Number	Invoice Amount	
Refund Jun TXDD as requested	2023.07.18	\$211.38	
=====			
Woody's Automotive Ltd.	76845	2023-07-21	\$1,329.48
=====			
Invoice Description	Invoice Number	Invoice Amount	
Shop Brake Fluid	828282	\$99.83	
Shop Sand Paper	828833	\$29.19	
Shop Pin & Plug Kit	829056	\$209.19	
Shop Shocks for pickup #48	827421	\$203.76	
Shop Tools	829151	\$487.86	
Trans Spray in liner #193	828769	\$143.01	
WTP Oil Filter #151	828354	\$29.63	
Water Timing Cover Gasket #135	824743	\$18.11	
Water Thermostat Housing #135	824933	\$31.22	
Water Oil Filter #135	825009	\$5.39	
Parks Circuit Breaker Dump Box	824934	\$43.12	
Parks Toggle Switch Mule	825306	\$7.95	
Parks Oil Filter mower #178	825645	\$5.83	
Parks Oil Filter mule #131	825652	\$5.23	
Shop Brake Fluid	826842	\$10.16	

Total Cheques			\$40,871.26
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76846	76847
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Receiver General for Canada	76846	2023-07-28	\$60,874.29

Invoice Description	Invoice Number	Invoice Amount	

Town Tax Remittance	PP15-23	\$49,090.73	
Town Tax Remittance	PP15-23.	\$5,455.88	
BOT Tax Remittance	PP15-23. BOT	\$2,564.37	
Library Tax Remittance	PP15-23.LIBRAR	\$3,763.31	

Wells Furniture	76847	2023-07-28	\$97.00

Invoice Description	Invoice Number	Invoice Amount	

Refund May TXDD as requested	2023.07.24	\$97.00	

	Total Cheques	\$60,971.29	
=====			

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000676	ONL000681
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000676	2023-07-21	\$10,541.38

	Invoice Description	Invoice Number	Invoice Amount

	Joint Office June Gas Bill	202306-3693	\$393.54
	Fire Joint June Gas Bill	202306-3687	\$277.57
	Town Shop June Gas Bill	202306-3694	\$299.02
	Airport June Gas Bill	202306-3686	\$108.62
	WTP June Gas Bill	202306-3689	\$2,809.53
	Water Trans June Gas Bill	202306-3684	\$102.95
	Sewer 1 June Gas Bill	202306-3685	\$104.14
	Sewer 2 June Gas Bill	202306-3692	\$118.40
	SRC June Gas Bill	202306-3691	\$5,956.88
	Com Hall June Gas Bill	202306-3690	\$232.26
	Parks Lions June Gas Bill	202306-3688	\$138.47

Poulin's Professional Pest Con	ONL000677	2023-07-21	\$571.63
	Invoice Description	Invoice Number	Invoice Amount

	Joint Office Monthly Pest Cont	1578044	\$90.72
	WTP Monthly Pest Control	1578209	\$198.45
	SRC Monthly Pest Control	1578229	\$156.49
	SRC 3 EVO Bait Stations	1589445	\$125.97

Shaw Cable	ONL000678	2023-07-21	\$73.50
	Invoice Description	Invoice Number	Invoice Amount

	Com Hall Aug 17 to Sep 16 WiFi	2023.07.17	\$73.50

Shaw Cable	ONL000679	2023-07-21	\$288.75
	Invoice Description	Invoice Number	Invoice Amount

	SRC Aug 15 to Sep 14 WiFi	2023.07.15	\$288.75

Shaw Cablesystems GP	ONL000680	2023-07-21	\$109.15
	Invoice Description	Invoice Number	Invoice Amount

	Fitness Area Aug Cable TV	2023.07.01	\$109.15

Workers' Compensation Board -	ONL000681	2023-07-21	\$9,090.49
	Invoice Description	Invoice Number	Invoice Amount

	A/P 3rd WCB Installment	26518170	\$9,090.49

Total Cheques			\$20,674.90
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000682	ONL000682
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Collabria Payment Processing	ONL000682	2023-07-28	\$12,085.78

Invoice Description	Invoice Number	Invoice Amount
Parks Replacement Flowers	2023.07.13.761	\$307.86
Other Programs Wellness Traile	2023.07.13.765	\$392.30
BOT Corp Visa	2023.07.13.BOT	\$2,878.12
Fitness Area Special Event Sup	2023.07.13.751	\$68.80
WTP Supplies/Freight/Scale	2023.07.13.767	\$457.34
Fire Joint Training Meals	2023.07.13.753	\$92.01
GIS Training/P&D Supernote X	2023.07.13.768	\$2,143.37
Water Trans Asset Mapping	2023.07.13.763	\$134.37
PR SRFD Mediation @ SRC	2023.07.13.769	\$43.47
Fitness Area Equipment repair	2023.07.13.764	\$2,366.41
Admin Training/Tax Conference	2023.07.13.760	\$1,747.71
Fire Joint Coverall Repairs/Tr	2023.07.13.755	\$263.14
Eng Admin Adobe Subscription	2023.07.13.766	\$70.33
SRC Bathroom Stall Repair Part	2023.07.13.752	\$274.04
Trans/Water Hydrovac Operator	2023.07.13.762	\$444.25
Pool Goods for resale/Laundry	2023.07.13.756	\$271.81
Parks Mule #131 Spray Nozzels	2023.07.13.754	\$74.01
Office Coffee Room Supplies/St	2023.07.13.758	\$208.94
Total Cheques		\$12,085.78

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0006247	EFT0006323
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
969754 Alberta Ltd.	EFT0006247	2023-07-25	\$584.86

Invoice Description	Invoice Number	Invoice Amount	

A/P Town Staff BBQ Food	225	\$584.86	

ACC Wastewater Solutions	EFT0006248	2023-07-25	\$4,158.00

Invoice Description	Invoice Number	Invoice Amount	

Sewer Dazzle Sewer Sweetener	INV-23082	\$4,158.00	

Acklands - Grainger Inc.	EFT0006249	2023-07-25	\$851.53

Invoice Description	Invoice Number	Invoice Amount	

Pool Janitor Supplies	9746950733	\$709.53	
Pool Janitor Supplies	9748731545	\$142.00	

Action Plumbing & Excavating	EFT0006250	2023-07-25	\$8,112.64

Invoice Description	Invoice Number	Invoice Amount	

Water Dispensor Solenoid Valve	I032663	\$1,476.95	
Sewer PVC Glue	I032680	\$14.90	
Pool Install Wall Hdrants	W40412	\$6,030.92	
Pool Delta Flush Valve	I032614	\$485.10	
Pool Change Room Repair Materi	I032750	\$33.63	
Pool Water Truck Hose Repair	I032769	\$25.68	
Parks Mule Spray Bar Parts#131	I032646	\$45.46	

Ainsworth Inc.	EFT0006251	2023-07-25	\$1,885.01

Invoice Description	Invoice Number	Invoice Amount	

Pool Software Maintenance	SCPAY0130177	\$1,885.01	

Air Liquide Canada Inc.	EFT0006252	2023-07-25	\$125.58

Invoice Description	Invoice Number	Invoice Amount	

Shop Compressed Gas Bottle Lea	76086914	\$125.58	

Alberta Animal Services	EFT0006253	2023-07-25	\$14,986.73

Invoice Description	Invoice Number	Invoice Amount	

Bylaw Jun Enforcement & Speica	11220	\$14,986.73	

Anderson, Roxann	EFT0006254	2023-07-25	\$41.99

Invoice Description	Invoice Number	Invoice Amount	

Admin Training Text Book	20236.07.17	\$41.99	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Automated Aquatics Canada Ltd.	EFT0006255	2023-07-25	\$316.63

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemicals/Freigh	00000111293	\$316.63	
=====			
Bagshaw Electric Ltd.	EFT0006256	2023-07-25	\$737.95

Invoice Description	Invoice Number	Invoice Amount	
WTP Emergency Light	IC045725	\$486.01	
WTP Fan	IC045482	\$121.72	
WTP Axial Fan	IC045576	\$121.72	
SRC Propane	IC045499	\$8.50	
=====			
Bearcom Canada Corp.	EFT0006257	2023-07-25	\$105.21

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint MOT page belt clip	5582814	\$105.21	
=====			
Bemoco Land Surveying Ltd.	EFT0006258	2023-07-25	\$1,312.50

Invoice Description	Invoice Number	Invoice Amount	
Sub Land Dev 5013-50Ave Lane	51970	\$1,312.50	
=====			
Black Press Group Ltd.	EFT0006259	2023-07-25	\$1,409.99

Invoice Description	Invoice Number	Invoice Amount	
Office/PR/P&D Advertising	34441787	\$1,409.99	
=====			
Bounty Onsite Inc.	EFT0006260	2023-07-25	\$3,456.67

Invoice Description	Invoice Number	Invoice Amount	
Shop Coveralls	001-142423	\$102.38	
Trans Safety Rainsuit	001-141925	\$124.26	
Trans Safety Supplies/RainCoat	001-141955	\$142.83	
Water Disp Camlock Fittings	001-142112	\$3.93	
Water Tools & zips cuts Traile	001-142649	\$64.85	
Water Pciks for trucks#34‡	001-142850	\$129.42	
SRC Janitor Supplies	001-142268	\$1,127.73	
SRC Janitor Supplies	001-142339	\$32.63	
SRC Janitor Supplies	001-142746	\$819.33	
Com Hall Janitor Supplies	001-141747	\$507.00	
Com Hall Janitor Supplies	001-141962	\$170.97	
Com Hall Janitor Supplies	001-142060	\$112.24	
Parks Janitor Supplies	001-142006	\$220.49	
=====			
Burmac Mechanical 2000	EFT0006261	2023-07-25	\$1,814.44

Invoice Description	Invoice Number	Invoice Amount	
Airport Repair leak mechanical	B51504	\$325.04	
Water Drain Line repair parts	105328	\$19.39	
Sewer Concern Town Side	B51590	\$1,157.94	
Bus Garage Sink Repair	B51557	\$206.25	
Parks Mule Spray Bar Fittings	105278	\$6.67	
Fire Joint AC Furnace Filters	105169	\$67.55	
Water Trans Pipe Glue	104984	\$18.22	
WTP Plumbing Materials	105028	\$13.38	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Canadian Red Cross	EFT0006262	2023-07-25	\$102.50

Invoice Description	Invoice Number	Invoice Amount	
P&L 5 Standard First Aid Cours	CRC-627352	\$102.50	

Canadian Tire #671	EFT0006263	2023-07-25	\$515.42

Invoice Description	Invoice Number	Invoice Amount	
Trans Tools	0433	\$36.73	
SRC Extension Cord	0428	\$115.48	
Parks Potting Soil	0415	\$289.73	
Parks Fertilizer	0421	\$47.24	
Parks Spray Nozzels	0418	\$26.24	

Canoe Procurement Group of Can	EFT0006264	2023-07-25	\$27,396.60

Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Equip Gas	PF-11200-10753	\$11,275.37	
Shop Leaf Springs #48	AB171260	\$777.00	
Trans Street Sign Materials	AB171108	\$153.84	
Trans new front tires #174	AB170915	\$817.34	
Trans Grader Filters #145	AB170049	\$241.59	
Drainage Culvert materials	AB170875	\$4,791.17	
Drainage Culvert materials	AB171031	\$3,093.90	
WTP Tire repair pickup #151	AB171981	\$42.42	
Water Tire repair pickup #175	AB171949	\$55.89	
SRC Squeegee Blades	AB170137	\$346.91	
SRC Filter Inline	AB170140	\$41.49	
Parks Tire repair pickup #8	AB170576	\$39.09	
Parks Tire Repair Mower #172	AB170613	\$38.75	
Street Cle Brooms for Sweeper	AB169590	\$1,426.32	
Trans/Water/Parks Diesel Fuel	PF-11211-10767	\$4,255.52	

Capital H2O Systems Inc.	EFT0006265	2023-07-25	\$383.25

Invoice Description	Invoice Number	Invoice Amount	
WTP PVC Calibration Column	19176	\$383.25	

Caro Analytical Services	EFT0006266	2023-07-25	\$214.20

Invoice Description	Invoice Number	Invoice Amount	
WTP Water Analysis	IC2314590	\$39.90	
WTP Water Analysis	IC2314593	\$174.30	

Chapman Riebeek	EFT0006267	2023-07-25	\$280.09

Invoice Description	Invoice Number	Invoice Amount	
Bylaw June Legal Services	2307029	\$68.51	
Bylaw Prosecutions General	2307030	\$211.58	

Chinook Equipment	EFT0006268	2023-07-25	\$1,594.14

Invoice Description	Invoice Number	Invoice Amount	
Wtr Trans Excavator Windshield	03-7967	\$1,594.14	

ClearTech Industries Inc.	EFT0006269	2023-07-25	\$8,516.79

Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WTP Chemicals	INV1073910		\$9,082.92
Clearview Public Schools	EFT0006270	2023-07-25	\$2,077.88
Invoice Description	Invoice Number	Invoice Amount	
Joint Office Jun Expenses	6961	\$2,077.88	
Combat Spraying Ltd.	EFT0006271	2023-07-25	\$2,940.00
Invoice Description	Invoice Number	Invoice Amount	
Other Events Portable Rentals	7308	\$840.00	
Parks Ball/Soccer/Playground	7303	\$2,100.00	
Contact Safety Service Ltd.	EFT0006272	2023-07-25	\$126.00
Invoice Description	Invoice Number	Invoice Amount	
Shop Replace Emergency Light	13493	\$126.00	
Diverse Signs N Designs Inc.	EFT0006273	2023-07-25	\$493.17
Invoice Description	Invoice Number	Invoice Amount	
Signs Town Sale Signs	10302	\$45.56	
Signs Paragon Handicap Signs	10311	\$218.73	
Other Events Canada Day Signag	10341	\$228.88	
ECA Review	EFT0006274	2023-07-25	\$506.24
Invoice Description	Invoice Number	Invoice Amount	
P&L Canada Day Ad	13203	\$506.24	
Ember Graphics	EFT0006275	2023-07-25	\$278.25
Invoice Description	Invoice Number	Invoice Amount	
Other Events Canada Day Poster	7158	\$278.25	
Gary Moe Chevrolet Buick GMC	EFT0006276	2023-07-25	\$196.86
Invoice Description	Invoice Number	Invoice Amount	
Shop Shift Actuator #48	301741-B1	\$151.91	
Parks Trailer Brake Switch #1	301741	\$44.95	
GT Hydraulic & Bearing	EFT0006277	2023-07-25	\$370.02
Invoice Description	Invoice Number	Invoice Amount	
Hydrovac Fittings #162	000-395199	\$10.10	
Trans Skidsteer fittings setup	000-395149	\$417.72	
Gyro Ag Ltd.	EFT0006278	2023-07-25	\$62.65
Invoice Description	Invoice Number	Invoice Amount	
Parks Mule #131 spray bar stee	3623	\$6.68	
Parks Mule #131 Spray bar fram	3642	\$32.88	
Parks Mule #131 Spray bar moun	3660	\$6.02	
Parks Weedeater Carb Gasket Ki	3674	\$17.07	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount																																																																											
Heartland Auto Supply	EFT0006279	2023-07-25	\$3,820.89																																																																											
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr><td>Fire Joint Paint</td><td>001-543664</td><td>\$194.27</td></tr> <tr><td>Fire Joint Masking Tape</td><td>001-543926</td><td>\$50.53</td></tr> <tr><td>Shop Janitor supplies</td><td>001-543493</td><td>\$233.35</td></tr> <tr><td>Shop Janitor Supplies</td><td>001-545006</td><td>\$85.83</td></tr> <tr><td>Shop Wire, Brake Clean, Suppli</td><td>001-543591</td><td>\$1,331.00</td></tr> <tr><td>Shop Leafspring Replacement#48</td><td>001-545071</td><td>\$24.19</td></tr> <tr><td>Trans Skidsteer Attachements</td><td>001-543555</td><td>\$211.67</td></tr> <tr><td>Trans Heat Sleave & Tape Crack</td><td>001-544539</td><td>\$734.48</td></tr> <tr><td>Trans Grader Cab Filter #145</td><td>001-544720</td><td>\$57.57</td></tr> <tr><td>Trans Setup Equip new Pickup</td><td>001-545491</td><td>\$111.91</td></tr> <tr><td>Trans replace Jacks Speed Trai</td><td>001-545542</td><td>\$293.90</td></tr> <tr><td>Signs Breakaways parts materia</td><td>001-542340</td><td>\$43.01</td></tr> <tr><td>Signs Breakaway rods</td><td>001-543816</td><td>\$8.93</td></tr> <tr><td>Signs breakaway bolts</td><td>001-544378</td><td>\$151.20</td></tr> <tr><td>Water Marking Wand</td><td>001-544144</td><td>\$71.02</td></tr> <tr><td>Water Contour Tape Cutting pip</td><td>001-545541</td><td>\$59.82</td></tr> <tr><td>Water Hose & Fittings Tandem#3</td><td>001-543624</td><td>\$48.68</td></tr> <tr><td>Water Air Filter pickup #135</td><td>001-543869</td><td>\$35.41</td></tr> <tr><td>Water Trailer plug pickup #175</td><td>001-545331</td><td>\$7.71</td></tr> <tr><td>Water Dispenser parts</td><td>001-544431</td><td>\$24.92</td></tr> <tr><td>Parks Mule Switch & Hose #131</td><td>001-544038</td><td>\$18.24</td></tr> <tr><td>Parks Mule Hose & Release PINS</td><td>001-544049</td><td>\$17.31</td></tr> <tr><td>Parks Fuel Lne & Spark Plug#92</td><td>001-545188</td><td>\$4.40</td></tr> <tr><td>Park Locknut for mower #172</td><td>001-545453</td><td>\$1.54</td></tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Fire Joint Paint	001-543664	\$194.27	Fire Joint Masking Tape	001-543926	\$50.53	Shop Janitor supplies	001-543493	\$233.35	Shop Janitor Supplies	001-545006	\$85.83	Shop Wire, Brake Clean, Suppli	001-543591	\$1,331.00	Shop Leafspring Replacement#48	001-545071	\$24.19	Trans Skidsteer Attachements	001-543555	\$211.67	Trans Heat Sleave & Tape Crack	001-544539	\$734.48	Trans Grader Cab Filter #145	001-544720	\$57.57	Trans Setup Equip new Pickup	001-545491	\$111.91	Trans replace Jacks Speed Trai	001-545542	\$293.90	Signs Breakaways parts materia	001-542340	\$43.01	Signs Breakaway rods	001-543816	\$8.93	Signs breakaway bolts	001-544378	\$151.20	Water Marking Wand	001-544144	\$71.02	Water Contour Tape Cutting pip	001-545541	\$59.82	Water Hose & Fittings Tandem#3	001-543624	\$48.68	Water Air Filter pickup #135	001-543869	\$35.41	Water Trailer plug pickup #175	001-545331	\$7.71	Water Dispenser parts	001-544431	\$24.92	Parks Mule Switch & Hose #131	001-544038	\$18.24	Parks Mule Hose & Release PINS	001-544049	\$17.31	Parks Fuel Lne & Spark Plug#92	001-545188	\$4.40	Park Locknut for mower #172	001-545453	\$1.54
Invoice Description	Invoice Number	Invoice Amount																																																																												
Fire Joint Paint	001-543664	\$194.27																																																																												
Fire Joint Masking Tape	001-543926	\$50.53																																																																												
Shop Janitor supplies	001-543493	\$233.35																																																																												
Shop Janitor Supplies	001-545006	\$85.83																																																																												
Shop Wire, Brake Clean, Suppli	001-543591	\$1,331.00																																																																												
Shop Leafspring Replacement#48	001-545071	\$24.19																																																																												
Trans Skidsteer Attachements	001-543555	\$211.67																																																																												
Trans Heat Sleave & Tape Crack	001-544539	\$734.48																																																																												
Trans Grader Cab Filter #145	001-544720	\$57.57																																																																												
Trans Setup Equip new Pickup	001-545491	\$111.91																																																																												
Trans replace Jacks Speed Trai	001-545542	\$293.90																																																																												
Signs Breakaways parts materia	001-542340	\$43.01																																																																												
Signs Breakaway rods	001-543816	\$8.93																																																																												
Signs breakaway bolts	001-544378	\$151.20																																																																												
Water Marking Wand	001-544144	\$71.02																																																																												
Water Contour Tape Cutting pip	001-545541	\$59.82																																																																												
Water Hose & Fittings Tandem#3	001-543624	\$48.68																																																																												
Water Air Filter pickup #135	001-543869	\$35.41																																																																												
Water Trailer plug pickup #175	001-545331	\$7.71																																																																												
Water Dispenser parts	001-544431	\$24.92																																																																												
Parks Mule Switch & Hose #131	001-544038	\$18.24																																																																												
Parks Mule Hose & Release PINS	001-544049	\$17.31																																																																												
Parks Fuel Lne & Spark Plug#92	001-545188	\$4.40																																																																												
Park Locknut for mower #172	001-545453	\$1.54																																																																												
Heartland Express	EFT0006280	2023-07-25	\$1,078.31																																																																											
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr><td>Shop & Trans Freight</td><td>14627</td><td>\$512.38</td></tr> <tr><td>Shop & Trans Freight</td><td>14657</td><td>\$320.11</td></tr> <tr><td>Shop Freight</td><td>14719</td><td>\$245.82</td></tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Shop & Trans Freight	14627	\$512.38	Shop & Trans Freight	14657	\$320.11	Shop Freight	14719	\$245.82																																																															
Invoice Description	Invoice Number	Invoice Amount																																																																												
Shop & Trans Freight	14627	\$512.38																																																																												
Shop & Trans Freight	14657	\$320.11																																																																												
Shop Freight	14719	\$245.82																																																																												
Heartland Glass Ltd.	EFT0006281	2023-07-25	\$171.10																																																																											
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr><td>Shop Install new doorknob park</td><td>108323</td><td>\$139.60</td></tr> <tr><td>SRC 10 Keys cut</td><td>108338</td><td>\$31.50</td></tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Shop Install new doorknob park	108323	\$139.60	SRC 10 Keys cut	108338	\$31.50																																																																		
Invoice Description	Invoice Number	Invoice Amount																																																																												
Shop Install new doorknob park	108323	\$139.60																																																																												
SRC 10 Keys cut	108338	\$31.50																																																																												
Hi Way 9 Express Ltd.	EFT0006282	2023-07-25	\$556.63																																																																											
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr><td>Trans Freight</td><td>31734732</td><td>\$140.04</td></tr> <tr><td>Trans Freight</td><td>31734734</td><td>\$87.48</td></tr> <tr><td>Trans Freight</td><td>31734735</td><td>\$47.37</td></tr> <tr><td>Trans Freight</td><td>32392668</td><td>\$211.82</td></tr> <tr><td>Water Trans Freight</td><td>32404040</td><td>\$69.92</td></tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Trans Freight	31734732	\$140.04	Trans Freight	31734734	\$87.48	Trans Freight	31734735	\$47.37	Trans Freight	32392668	\$211.82	Water Trans Freight	32404040	\$69.92																																																									
Invoice Description	Invoice Number	Invoice Amount																																																																												
Trans Freight	31734732	\$140.04																																																																												
Trans Freight	31734734	\$87.48																																																																												
Trans Freight	31734735	\$47.37																																																																												
Trans Freight	32392668	\$211.82																																																																												
Water Trans Freight	32404040	\$69.92																																																																												
Hymers, Kim	EFT0006284	2023-07-25	\$730.74																																																																											
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr><td>Admin Travel & Subsistence</td><td>2023.06.13</td><td>\$730.74</td></tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	Admin Travel & Subsistence	2023.06.13	\$730.74																																																																					
Invoice Description	Invoice Number	Invoice Amount																																																																												
Admin Travel & Subsistence	2023.06.13	\$730.74																																																																												
IJD Inspections Ltd.	EFT0006285	2023-07-25	\$3,201.11																																																																											
<table border="1"> <thead> <tr> <th>Invoice Description</th> <th>Invoice Number</th> <th>Invoice Amount</th> </tr> </thead> <tbody> <tr><td>P&D Building Permits</td><td>06-2023</td><td>\$3,201.11</td></tr> </tbody> </table>				Invoice Description	Invoice Number	Invoice Amount	P&D Building Permits	06-2023	\$3,201.11																																																																					
Invoice Description	Invoice Number	Invoice Amount																																																																												
P&D Building Permits	06-2023	\$3,201.11																																																																												

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Industrial Machine Inc.	EFT0006286	2023-07-25	\$1,956.70
Invoice Description	Invoice Number	Invoice Amount	
Zamboni Head Gasket Parts	44621	\$1,956.70	
Innov8 Digital Solutions	EFT0006287	2023-07-25	\$36.84
Invoice Description	Invoice Number	Invoice Amount	
P&L Photocopies 06.06-07.05	IN425008	\$134.94	
KaizenLAB Inc.	EFT0006288	2023-07-25	\$605.06
Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Sampling	INV0088057	\$56.41	
Sewer Lagoon Sampling	INV0088291	\$56.41	
Sewer Lagoon Sampling	INV0088471	\$379.42	
Sewer Lagoon Sampling	INV0088587	\$56.41	
Sewer Lagoon Sampling	INV0088846	\$56.41	
King, Allan	EFT0006289	2023-07-25	\$98.80
Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2023.07.11	\$98.80	
Kjersteen, Kelly	EFT0006290	2023-07-25	\$145.05
Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2023.07.14	\$145.05	
Klearwater Equipment & Technol	EFT0006291	2023-07-25	\$10,942.68
Invoice Description	Invoice Number	Invoice Amount	
WTP Chemicals	230898	\$2,793.00	
WTP Chemicals	230924	\$3,941.28	
WTP Lab Supplies	230928	\$1,746.15	
WTP Lab Supplies	230929	\$2,462.25	
Lifesaving Society	EFT0006292	2023-07-25	\$360.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Programs 8 Swim Instructo	24856	\$360.00	
Municipal Property Consultants	EFT0006293	2023-07-25	\$6,918.27
Invoice Description	Invoice Number	Invoice Amount	
Jul 2023 Assessor	17171	\$6,918.27	
New West Freightliner	EFT0006294	2023-07-25	\$113.39
Invoice Description	Invoice Number	Invoice Amount	
Water Trans Bracket & Sensor	X108044057:01	\$113.39	
NextGen Automation	EFT0006295	2023-07-25	\$340.46
Invoice Description	Invoice Number	Invoice Amount	
Office/Water Billing Photocopi	507623	\$340.46	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Northstar Trucking Ltd.	EFT0006296	2023-07-25	\$490.88

Invoice Description	Invoice Number	Invoice Amount	
Signs Breakaway Sign cement	323973	\$128.63	
Drainage Cement to fix storm l	323945	\$257.25	
Trans Cement block Water Break	323938	\$105.00	

Norwood Foundry Limited	EFT0006297	2023-07-25	\$3,216.25

Invoice Description	Invoice Number	Invoice Amount	
Sidewalk Storm grates for work	44447	\$3,216.25	

Notman, Stephen	EFT0006298	2023-07-25	\$305.24

Invoice Description	Invoice Number	Invoice Amount	
Fire Call Expense Crew Meals	2023.07.02	\$305.24	

Oakcreek Golf & Turf Inc.	EFT0006299	2023-07-25	\$1,807.30

Invoice Description	Invoice Number	Invoice Amount	
Park Tie-Rod for mower #9	1015219-00	\$258.90	
Park Tie-Rod for mower #9	1015219-01	\$258.90	
Park Tie-Rod for mower #9	1015530-00	\$614.67	
Parks Pulleys mower decks	1016409-00	\$386.64	
Parks Mower Deck Blade Hub#172	1017163-00	\$288.19	

OK Tire Stettler	EFT0006300	2023-07-25	\$1,380.48

Invoice Description	Invoice Number	Invoice Amount	
Shop New tire for wheel dolley	IN098805	\$74.50	
Trans new tire line painter#16	IN098643	\$76.64	
Parks New tires for mule #131	IN099113	\$1,229.34	

Peavey Mart	EFT0006301	2023-07-25	\$787.72

Invoice Description	Invoice Number	Invoice Amount	
SRC Cable Tie	2003212003	\$25.96	
SRC Utility Tarp	4002601003	\$23.59	
SRC Dewalt Chainsaw to replace	3003810003	\$377.99	
Parks 3 Rainsuits	2003423005	\$372.70	

Rally Rentals	EFT0006302	2023-07-25	\$168.00

Invoice Description	Invoice Number	Invoice Amount	
Sewer Compressed Gas	34163	\$168.00	

Rollies Vac Systems	EFT0006303	2023-07-25	\$378.00

Invoice Description	Invoice Number	Invoice Amount	
SRC Project 6 (Capital) Arena	22686	\$378.00	

Schwartz Home Building Centre	EFT0006304	2023-07-25	\$116.27

Invoice Description	Invoice Number	Invoice Amount	
Water Dispenser Painting Suppl	850043	\$116.27	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler & District Handibus	EFT0006309	2023-07-25	\$178.11

Invoice Description	Invoice Number	Invoice Amount	
Bus Garage Jun Handi Bus Util	3921	\$178.11	

Stettler Agri-Centre	EFT0006305	2023-07-25	\$555.22

Invoice Description	Invoice Number	Invoice Amount	
Parks Small engine oil	23662S	\$25.10	
Parks Equip Repair Parts	23759S	\$157.47	
Parks Chainsaw Chains	23804S	\$146.96	
Parks Chainsaw Chains	23836S	\$94.47	
Parks Clutch Cover & Filter#40	23864S	\$117.58	
Parks Recoil Mechanism Hedgetr	23899S	\$13.64	

Stettler Building Supplies Ltd	EFT0006306	2023-07-25	\$318.65

Invoice Description	Invoice Number	Invoice Amount	
Signs Breakaways Concrete	AK5734	\$15.73	
Trans Sander Shed Materials	AK4738	\$106.95	
SRC Banner install materials	AK5191	\$77.83	
SRC 4' Level	AK5193	\$57.74	
Pool Door Repair Materials	AK5732	\$2.72	
Parks Lions Gazebo install mat	AK5005	\$11.54	
Parks West Stettler Park Sign	AK5334	\$47.19	

Stettler Equipment Sales & Ren	EFT0006307	2023-07-25	\$117.76

Invoice Description	Invoice Number	Invoice Amount	
Trans Solenoid Asphalt Planer	141086	\$117.76	

Stettler Flooring	EFT0006308	2023-07-25	\$220.05

Invoice Description	Invoice Number	Invoice Amount	
Fire Joint Paint & Supplies	74767	\$220.05	

Stettler Home Hardware	EFT0006283	2023-07-25	\$1,045.35

Invoice Description	Invoice Number	Invoice Amount	
Office 2 water refills	133542	\$10.50	
Office 2 water refills	133641	\$10.50	
Office Supplies	133654	\$40.81	
Office 2 water refills	133763	\$10.50	
Airport Sump Pump Hose/Shop	133733	\$54.01	
Shop 3 water refills	133592	\$11.25	
Shop 2 water refills/cat food	133701	\$126.01	
Signs tarp Community Bldgrs	133757	\$59.84	
Water Dispenser Sealant	133672	\$10.28	
Cemetery Adhesive	133543	\$76.07	
HBC Compost Bin Paint	133788	\$102.84	
SRC Insecticide	133584	\$23.08	
Parks 10 Canada Flags	133839	\$157.19	
Parks 3 Alberta Flags	133841	\$204.72	
Parks Tools	133825	\$144.86	
Parks Chainsaw File	133838	\$2.89	

Stettler Registry Services Ltd	EFT0006310	2023-07-25	\$528.00

Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Trans #193 Dodge 1 Ton Registr	SR200021182		\$528.00
Stettler Telephone Answering S	EFT0006311	2023-07-25	\$136.50
Invoice Description	Invoice Number	Invoice Amount	
WTP Jul Working Alone Montior	164		\$136.50
Stettler Vet Clinic	EFT0006317	2023-07-25	\$368.00
Invoice Description	Invoice Number	Invoice Amount	
Shop Check up for Shop Cats	8170669		\$368.00
Stingray Radio Inc.	EFT0006312	2023-07-25	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept June Advertising	650900-6		\$546.00
Summit Truck Equipment	EFT0006313	2023-07-25	\$120.49
Invoice Description	Invoice Number	Invoice Amount	
Equip Hydrovac Door Handle#170	010P17925		\$120.49
Trinus Technologies Inc	EFT0006314	2023-07-25	\$2,274.63
Invoice Description	Invoice Number	Invoice Amount	
Computer Anti Virus/Email/Back	3338		\$812.47
Computer Anti Virus/Email/Back	3748		\$812.47
Computer email troubleshooting	3421		\$649.69
Uptown Office Supply Ltd.	EFT0006315	2023-07-25	\$657.36
Invoice Description	Invoice Number	Invoice Amount	
Office Stationery	06652B		\$41.53
Shop Stationery	06543B		\$90.47
Shop Stationery	06649B		\$12.56
Water Trans Stationery	06486B		\$10.00
P&L Stationery	06657B		\$82.85
Pool 2 APC Battery Backups &	06405B		\$419.95
Vanlanduyt, Lara	EFT0006316	2023-07-25	\$44.69
Invoice Description	Invoice Number	Invoice Amount	
PR Ice Cream Treats for Council	2023.07.18		\$44.69
W.R. Meadows of Western Canada	EFT0006318	2023-07-25	\$1,035.30
Invoice Description	Invoice Number	Invoice Amount	
Traffic Lane Painter Parts & F	120016572		\$1,035.30
Wally's Backhoe Services Ltd.	EFT0006319	2023-07-25	\$152,178.08
Invoice Description	Invoice Number	Invoice Amount	
Water 50th Ave Watermain Repla	PPC#1-TS114		\$152,178.08
Wet Water Industries Ltd.	EFT0006320	2023-07-25	\$76.89
Invoice Description	Invoice Number	Invoice Amount	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Fire Joint Jul Wtr Treat Equip	AR48516		\$76.89
=====			
WTS Manufacturing & Sales Inc.	EFT0006321	2023-07-25	\$98.71
=====			
Invoice Description	Invoice Number	Invoice Amount	

Parks Mule spray bar frame ste	3684		\$98.71
=====			
Yost, Dustin	EFT0006322	2023-07-25	\$205.68
=====			
Invoice Description	Invoice Number	Invoice Amount	

SRC CUPE Clothing Allowance	2023.07.11		\$205.68
=====			
Yost, Dustin & Maria Cristine	EFT0006323	2023-07-25	\$1,800.00
=====			
Invoice Description	Invoice Number	Invoice Amount	

Com Hall July Hall Janitor	2023.07.01		\$1,800.00
=====			
	Total Cheques		\$288,185.43
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0006324	EFT0006331
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
969754 Alberta Ltd.	EFT0006324	2023-07-28	\$295.58

Invoice Description		Invoice Number	Invoice Amount

HBC Meeting Lunch		234	\$151.20
A/P Staff Ass Office Staff BBQ		236	\$144.38

APEX Supplementary Pension Pla	EFT0006325	2023-07-28	\$362.81

Invoice Description		Invoice Number	Invoice Amount

Supplementary Pension Plan Tr		PP15-23	\$362.81

Canadian Union of Public Emplo	EFT0006326	2023-07-28	\$825.00

Invoice Description		Invoice Number	Invoice Amount

Union Dues		PP15-23	\$825.00

Dodd, Sonia	EFT0006327	2023-07-28	\$77.65

Invoice Description		Invoice Number	Invoice Amount

Pool Lane Rope Replacement		2023.07.25	\$77.65

Local Authorities Pension Plan	EFT0006328	2023-07-28	\$31,007.37

Invoice Description		Invoice Number	Invoice Amount

LAPP Contribtuion		PP15-23	\$31,007.37

Manalastas, Victor	EFT0006329	2023-07-28	\$419.47

Invoice Description		Invoice Number	Invoice Amount

Pool Programs Advanced Aquatic		1	\$419.47

R & E Elevator Ltd.	EFT0006330	2023-07-28	\$2,310.00

Invoice Description		Invoice Number	Invoice Amount

SRC Regular Maintenance		29353	\$367.50
SRC Regular Maintenance		29354	\$367.50
SRC Regular Maintenance		29355	\$367.50
SRC Regular Maintenance		29356	\$367.50
SRC Regular Maintenance		29357	\$420.00
SRC Regular Maintenance		29358	\$420.00

Scott, Graham	EFT0006331	2023-07-28	\$552.00

Invoice Description		Invoice Number	Invoice Amount

GIS Training Travel & Sub		2023.07.24	\$552.00

Total Cheques			\$35,849.88

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	GENERAL
Vendor Name	First	Last	Cheque Number	076202
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Town of Stettler	076202	2023-07-21	\$1,219,473.95

Invoice Description	Invoice Number	Invoice Amount	
Transfer from TD to CU CloseAC	2023.07.20	\$1,219,473.95	

	Total Cheques		\$1,219,473.95
			=====



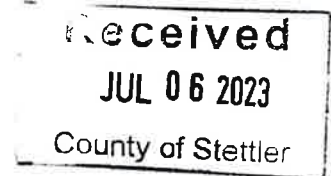
**Stettler
Medical
Clinic**

An Association of Physicians & Surgeons

- * Dr. M.M. Agwaze * Dr. W.S. Pretorius
- * Dr. J. Lombaard * Dr. E. Vermeulen
- * Dr. J. Vermeulen

**P.O. Box 1210, Stettler, AB T0C 2L0
Ph: (403) 742-3441 Fax: (403) 742-3299**

July 3rd, 2023



Town of Stettler Mayor & Council
County of Stettler No. 6 Reeve & Council
Stettler Health Services Foundation Board

To Whom It May Concern:

Re: Jody Thomas, NP

Over the past few months, Stettler Medical Clinic has made space available to Jody Thomas, a Nurse Practitioner. We motivated the Primary Care Network to recruit her to Stettler after the passing of Dr. Drummond, and when it became evident that Dr. Sun chose not to join Stettler Medical Clinic, or make Stettler her long-term home.

Jody has been a great asset to the community and has helped numerous patients who find themselves without a family physician. We work collaboratively to support her in her care for patients and regularly have discussions to help with more challenging patients. She does, however, work as an independent practitioner.

The PCN employs her, and we do not receive any remuneration from them to help support her costs – all covered by us as physicians of the Stettler Medical Clinic. Estimated costs, including rent, utilities, reception/admin staff wages, and computer program fees, are approximately **\$ 3,000/month**.

We are requesting assistance in this regard to continue supporting the valuable services she delivers in our community.

Do not hesitate to contact us if you are interested in any more information on the matter.

Sincerely,

Stettler Medical Clinic Physicians



County of Stettler No. 6

Box 1270
6602 – 44 Avenue
Stettler, Alberta TOC 2L0
T:403.742.4441 F: 403.742.1277
www.stettlercounty.ca

July 20, 2023

Stettler Medical Clinic
4710 50 Street
Stettler, AB TOC 2L0

To: Stettler Medical Clinic Physicians,

RE: Your Request for Financial Support regarding hosting Nurse Practitioners (NPs)

The County of Stettler is an active member of the Rural Municipalities of Alberta (RMA). RMA has been advocating for the interests of Alberta municipalities, ensuring we are effectively represented to our governments for more than 100 years.

In April of 2019 RMA, on behalf of member municipalities including ours, endorsed the Nurse Practitioner Association of Alberta (NPAA) position statement. The NPAA was part of a panel discussion on building healthy rural communities at the Spring 2019 RMA convention which was attended by Council and Administration for the County of Stettler No. 6.

At the annual Fall 2022 RMA convention, Resolution 17-22F– Government Funding for Nurse Practitioners was introduced:

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta request the Government of Alberta to establish a salary-based funding model that will fairly and equitably compensate nurse practitioners for work in rural local care facilities and rural independent clinics.

The resolution was voted upon, carried, and subsequently endorsed by our RMA membership. Immediately after a resolution is endorsed by the membership, the RMA sends the resolutions to the relevant provincial or federal ministry or organization for initial response. Based on the response received, the RMA assigns the resolution a status and drafts a reaction.

Alberta Health responded, recognizing the importance of NPs in the health system, communicating they are committed to providing Albertans with greater choices in their health care providers by increasing the number of NPs in Alberta. They confirmed the Primary Care Network (PCN) NP Support Program was initiated in 2019 to increase the number of NPs working in primary care through targeted funding. The goal of the program being to:

- increase access to primary health care (e.g. after hours, weekends, rural/remote areas)
- meet unmet demand for primary health care services;
- provide care to underserved populations; and

- support chronic disease management.

We were pleased to learn the Government of Alberta was working to create a funding model for Nurse Practitioners in Alberta that allows NPs to practice in rural and still be compensated fairly for their work.

The RMA has assigned this resolution as INTENT NOT MET, indicating the response received from the Health Ministry does not meet the approval of the Board of Directors for the RMA. This Resolution remains active and will be reported on twice annually through RMA's Advocacy Report Card for review and assessment. Updated developments are written and provided to us through the Advocacy Report Card.

In response to your request for funding to support administrative and operational costs of your clinic associated with hosting a Nurse Practitioner, Council made the following motion at the July 12 County of Stettler Council Meeting:

Funding Request

279.07.12.23 Moved by Councillor Stevens

“that Council directs Administration to send a letter to local medical clinics detailing the advocacy efforts of the Rural Municipalities of Alberta with regard to provincial funding for Nurse Practitioners.”

Carried Unanimously

We thank you for bringing your concerns to our attention, and for outlining the obstacles associated with providing space for NPs in your clinic. We are committed to advocating further on this matter which may be affecting other rural municipalities as well.

Sincerely,

A handwritten signature in black ink, appearing to read 'Larry Clarke', written in a cursive style.

Larry Clarke, REEVE

ENCL (1)

CC

Honourable Adriana LaGrange, Minister of Health

Honourable Nate Horner, MLA for Drumheller, Stettler
Honourable Ric McIver, Minister of Municipal Affairs
Town of Stettler
Stettler Health Services Foundation Board
Mr. Paul McLauchlin, President, RMA Alberta



SAVE *the* DATE

ALBERTA/JAPAN TWIN
MUNICIPALITIES ASSOCIATION
EVENING RECEPTION

JULY 26, 2024
ROCKY MOUNTAIN HOUSE,
ALTA.

Formal invitation to follow

*Join us also for the Alberta/Japan
Twin Municipalities 2024
Conference and AGM!*

JULY 27, 2024

Registration details to follow



PROUDLY HOSTED BY
THE TOWN OF ROCKY
MOUNTAIN HOUSE

*in celebration of our 40th Twin
Town anniversary with
Kamikawa, Japan.*

