

Town of Stettler

COUNCIL MEETING

OCTOBER 17, 2023

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 17th, 2023
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of October 3rd, 2023)!%&

4. **Citizens Forum**

5. **Delegations**

6. **Administration**

(a) 2023 Capital Budget – Fitness Centre Change %

(b) Alberta Healthy Communities Initiative: Community Impact Report %(!&&

(c) Stettler Airport Runway Update – County of Stettler J YfVU`

(d) Red Deer River Municipal Users Group Letter of Support - Upstream Dam &'

(e) Clearview Public Schools – Support for New Schools and Multi-Use Facility &(

(f) Heartland Beautification Committee – 2024 Budget &)

(g) 2023 Budget Summary – September 30, 2023 &*!&+

(h) 2023 Capital Budget Summary – September 30, 2023 &,' ''

(i) Bank Reconciliations – August 31 & September 30, 2023 ('!)

(j) CAO Reports *!(%`

(k) Meeting Dates

- Tuesday, November 7 – Council – 6:30pm
- Tuesday, November 14 – COW – 4:30pm
- Tuesday, November 21 – Council - 6:30pm
- Tuesday, December 5 – Council - 6:30pm
- Tuesday, December 12 – COW – 4:30pm
- Tuesday, December 19 – Council – 6:30pm

(l) Accounts Payable in the amount of \$770,652.51 (&!)%
(\$6,136.06 + \$9090.49 + \$314,821.03 + \$440,604.93)

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, OCTOBER 3rd, 2023 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors C. Barros, K. Baker, G. Lawlor
T. Randell, W. Smith & S. Pfeiffer

Assistant CAO S. Gerlitz
Planning & Development Officer A. Stormoen
Media (2)

Absent:

CAO L. Graham

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 23:10:01

Moved by Councillor Baker to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held September 19, 2023

Motion 23:10:02

Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on September 19th, 2023 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the September 19th, 2023 Minutes

None

4. **Citizen's Forum:**

- (a) None

5. **Delegations:**

- (a) None

6. **Administration:**

- (a) Request for Decision – Subdivision 2023-02: Lot 4, Block 6, Plan RN54 & Lot 5A and 6A, Block 6, Plan 2483NY

Mayor Nolls welcomed Planning & Development Officer A. Stormoen to the meeting.

A. Stormoen advised that the applicant is proposing to subdivide the above-mentioned lot to create five (5) individual lots to coordinate the development of row housing resulting in each unit having their own title for registration.

The original development of a triplex and duplex was approved by the Municipal Planning Commission on March 30, 2023 with the understanding that a subdivision would follow creating a parcel of land for each dwelling unit. The applicant has started construction on the duplex and plans to move forward on the triplex during the 2023 construction season.

Any existing instruments on the land title in favour of the users of lease roads, pipelines or other oil and gas facilities or other infrastructure shall be carried forward to the land title of the proposed parcel.

Existing Lots Lot 4, Block 6, Plan RN54 and Lot 5A and 6A, Block 6, Plan 2483NY



Motion 23:10:03

Moved by Councillor Pfeiffer that the application for a five (5) parcel subdivision as shown on the Tentative Plan has been evaluated in terms of Section 654 of the Municipal Government Act and Section 7 of the Subdivision and Development Regulations and having considered adjacent landowner(s) submissions, be approved as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with the Land Use Bylaw 2060-15

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654(1)(d) of the Municipal Government Act.

MOTION CARRIED
Unanimous

Mayor Nolls thanked A. Stormoen for her excellent presentation.

A. Stormoen left the meeting at 6:33 p.m.

(b) Parkland Regional Library – 2024 Budget Requisition

Assistant CAO S. Gerlitz advised that Town Council is in receipt of the Parkland Regional Library's budget for 2024 (1 year budget), with a 2024 per capita requisition of \$9.18 (2024 – \$9.18 = \$54,639.36 / 2023 - \$8.75 = \$52,080.00 - \$2,559.36 (\$0.43) – 4.91% increase).

Year	Per Capita	Population	Requisition	Diff	%
2004			\$21,060.78		
2005			\$28,377.18	\$7,316.40	35%
2006			\$28,377.18	\$0.00	0%
2007			\$29,526.90	\$1,149.72	4%
2008			\$33,103.98	\$3,577.08	12%
2009	\$6.58	5843	\$38,446.94	\$5,342.96	16%
2010	\$6.77	5843	\$39,557.11	\$1,110.17	3%
2011	\$6.97	5843	\$40,725.71	\$1,168.60	3%
2012	\$7.07	5843	\$41,310.01	\$584.30	1%
2013	\$7.28	5748	\$41,845.44	\$535.43	1%
2014	\$7.50	5748	\$43,110.00	\$1,264.56	3%
2015	\$7.73	5748	\$44,432.04	\$1,322.04	3%
2016	\$7.88	5748	\$45,294.24	\$862.20	2%
2017	\$8.04	5748	\$46,213.92	\$919.68	2%
2018	\$8.12	5952	\$48,330.24	\$2,116.32	5%
2019	\$8.25	5952	\$49,104.00	\$773.76	2%
2020	\$8.55	5952	\$50,889.60	\$1,785.60	4%
2021	\$8.55	5952	\$50,889.60	\$0.00	0%
2022	\$8.55	5952	\$50,889.60	\$0.00	0%
2023	\$8.75	5952	\$52,080.00	\$1,190.40	2.34%
2024	\$9.18	5952	\$54,639.36	\$2,559.36	4.91%
2025	\$9.36	5952	\$55,732.15	\$1,092.79	2.00%
2026	\$9.55	5952	\$56,846.79	\$1,114.64	2.00%

The Parkland Regional Library Board is required to have their current year budget approved by participating members each year. The Parkland Regional Library Board requests that council approves the 2024 budget and notifies PRL in writing so that any concerns can be addressed at the PRL Board meeting on November 16th.

Financial Implications 2024 Budget - \$54,639.36 – 4.91% Increase (\$0.43)

Motion 23:10:04

Moved by Councillor Lawlor that Town of Stettler Council approve the Parkland Regional Library 2024 Budget with a requisition of \$9.18 per capita – Total Requisition – \$54,639.36 (5952 x \$9.18)

MOTION CARRIED
 Unanimous

(c) Economic Development Committee – Rural Renewal Stream

Assistant CAO S. Gerlitz advised that The Economic Development Committee has been considering many initiatives including Electric Vehicle Charging Stations, Community Clean Energy Program, Marketing of Town Lots, Okoppe Walkway, Stettler Film Ready Portfolio, Homeshow Tradeshows and various Federal and Provincial Initiatives to address our housing and labour shortages.

The Provincial Rural Renewal Stream supports the attraction and retention of newcomers to rural Alberta through a community-driven approach. The Rural Renewal Stream empowers rural communities to recruit and retain foreign nationals to live, work and settle in their communities. The Rural Renewal Stream addresses current labour needs and skill shortages in rural Alberta communities and helps newcomers settle into the community. This stream requires a community to apply to the Government of Alberta for community designation.

This stream is community-driven. Once designated, the community then works with employers to attract, recruit and retain newcomers by sharing information on settlement supports. This may include accommodation, education, health care and services such as language training.

A candidate must be selected and endorsed by a designated community and meet all criteria for the Rural Renewal Stream.

Under the Provincial Rural Renewal Stream, municipalities are required to:

1. Community directly recruits temporary foreign workers to meet labour needs and provides an Endorsement of Candidate letter to selected candidates.
2. The community shall identify what kind of settlement supports they will offer, develop and implement a settlement plan to help the candidate and their family settle into the community.
3. Community completes Alberta's Economic Mobility Pathways Pilot (EMPP) referral process to recruit refugees. An EMPP referral partner organization works with the community and the Alberta employer to assist in finding a refugee for the respective labour need. Selected candidate receives Endorsement of Candidate letter from the community and an EMPP Referral Partner letter from the referral partner.

Motion 23:10:05

Moved by Councillor Baker that the Town of Stettler Council not participate in the Province of Alberta Rural Renewal Stream at this time due to the municipal staffing obligations, the lack of program funding and the shortage of available housing.

MOTION CARRIED
Unanimous

(d) Economic Development Committee – Rental Housing Strategy

Assistant CAO S. Gerlitz advised that the Stettler Housing Assessment was completed by Altus Group Inc – Refocus Housing Strategies in 2020. The goal of the Stettler Housing Assessment was to conduct a community housing study which encompasses the entire housing continuum from homeless populations, seniors, special needs through to non-market and market housing and to inform the Town's understanding of current and future housing needs across the entire housing continuum.

The Stettler Housing Needs Assessment was divided in the following categories:

- This first section of this report provides an overview of the study methodology and data sources.
- Section two follows with an economic overview of the regional and provincial economic drivers that support the community.
- Section three provides a housing demand analysis focused on demographic and household trends.
- Section four presents the current housing stock analysis, including owner and rental housing and special needs.
- Section five estimates the level of housing affordability
- Section six with a discussion of housing priorities

Key Findings from the Stettler Housing Assessment (2020)

- A need for housing for older adults and seniors that facilitates aging in place is increasing
- A need for dwellings suitable to first-time homebuyers, younger people just starting their careers, and young families
- A need for smaller dwellings

- A need for rental housing
- A need for affordable housing
- A need for temporary or emergency housing, temporary and transitional housing for women and children violence and an estimated 15 homeless population.

Other Key findings of the Stettler Housing Assessment (2020):

- Section 2 – Economic overview
 - o Stettler is the economic hub for East Central Alberta. Surrounded by rich rolling prairie, the Town combined with the County of Stettler has a regional population of about 11,000. The trading area of the regional community extends to a total permanent population of 40,000 and a summer population of over 43,000. The Town of Stettler, the largest center between Red Deer and the Saskatchewan border, is the chief service center for a diversified regional economy featuring agriculture, oil and gas, and tourism
 - o As a rural center, the Stettler regional community offers a range of services with many amenities found in larger cities, including schools, shopping, healthcare (Stettler Hospital and Care Centre) and recreation.
 - o The dominant industry in the labour force is agriculture, for investment is utilities, and for GDP is mining and oil and gas extraction. Future significant investment is expected to be predominantly in pipeline and industrial projects.
 - o The labour force by industry classification breakdown for the Town of Stettler shows that retail trade and health care provide the most number of jobs by industry in the Town. Construction follows with mining and manufacturing close behind.
 - o Alberta Health Services (AHS) forecasts the Stettler and County population growth to increase by 21% from 2016 to 2041, from a total population of 12,420 to 15,000, or an average of 0.84% annually. The 65 plus age group is expected to increase from a population of 2,196 in 2016 to 3,243 by 2041, a 48% increase.
- Housing Demand Analysis
 - o Recent demographic trends show that Stettler is an aging community: 22% of residents are 65 years of age and over
 - o The overall median income in Stettler in 2016 was \$71,717.
 - o Median income indicates the Individuals living alone and lone-parent families have the lowest median income households in Stettler \$41,792 and \$48,213 respectively.
 - o Female lone parent household's median income was \$43,840 while male lone parent household's median income was \$66,816.
- Housing Supply Analysis
 - o Stettler's housing stock is overwhelmingly (71.8%) single detached homes
 - o 68% of the housing stock in Stettler was constructed before 1991. These homes are now at least 30 years old and likely require renovation and upgrades to today's standards.
 - o In 2016, 26% of renter occupied dwellings and 13.38% of owner-occupied dwellings required major repairs.
 - o 2016 Statistics Canada data reports that 70% of the housing stock in Stettler had 3 bedrooms or more but only 33% of households have 3 or more persons living there, suggesting there is a need for smaller dwellings.
 - o The high rate (72%) of home ownership compared to nearly 30% renter households has been a stable ratio over the past three census periods.
 - o The majority of renter households were led by age 25-34 primary household maintainers, indicating young families and individuals.

o No new purpose-built rental housing has been constructed in over ten years. Any new rental supply has been created in the secondary rental market by private investors which consist primarily of single detached and row housing properties. These rental properties now exceed the number of purpose-built rental housing.

o 2018 purpose built rental housing data provided by the Alberta Seniors and Housing annual apartment vacancy and Rental cost survey, reported a 16.4% vacancy rate primarily consisting of 32 two-bedroom units.

o Seniors' continuing care (LTC and DSL4/4D)) and supported living housing (ISL) in Stettler (T) is offered by both private and public facilities totaling 138 spaces for higher level care and 205 of independent supported living units. There are consistently vacancies in the public independent supported living units while the privately held units are all occupied however, there are only 10 private ISL units compared to 195 public units. The private unit rental rates are double compared to the public units.

- Housing Affordability

o 34% of renter households and 15% of owner households are spending more than 30% of their household income on housing
o Couple households with and without children earning a median or above household income are generally able to afford rents in the rental market and homeownership costs in Stettler (T).

o Just over 33% (800 households) with employment income earned less than \$50,000 annually and 15% (365 households) earned less than \$30,000 annually. For those households, the 30% of income benchmark for affordable monthly shelter costs would be substantially lower than the affordable medians calculated.

Motion 23:10:06

Moved by Councillor Smith that the Town of Stettler Council direct Administration to administer a Request for Proposal for the 2024 Budget to update 2020 Housing Assessment and complete a Community Housing Strategy with the following objectives:

- Identify public and private land available for housing
- Funding tools to leverage partnerships with government and private developers and get more housing built.
- Streamline planning policy and process to allow for diverse housing including affordable housing, rental properties, housing for older adults and seniors that facilitates aging in place, first-time homebuyers, and temporary or emergency housing.

MOTION CARRIED
Unanimous

(f) Meeting Dates

- Tuesday, October 10 – COW – 4:30pm
- Tuesday, October 17 – Council – 6:30pm
- Tuesday, November 7 – Council – 6:30pm
- Tuesday, November 14 – COW – 4:30pm
- Tuesday, November 21 – Council – 6:30pm
- Tuesday, December 5 – Council – 6:30pm
- Tuesday, December 12 – COW – 4:30pm
- Tuesday, December 19 – Council – 6:30pm

Assistant CAO Gerlitz advised that the Organizational Meeting would be taking place on October 17 at 6:30pm, prior to the Regular Meeting of Council.

Motion 23:10:07

Moved by Councillor Barros that Town Council cancel the Committee of the Whole Meeting of October 10th, 2023.

MOTION CARRIED
Unanimous

(g) Accounts Payable in the amount of \$478,025.43

Motion 23:10:08

Moved by Councillor Pfeiffer that the Accounts Payable in the amount of \$478,025.43 (\$78,547.30 + \$12,544.13 + \$11,326.55 + \$375,607.45) for the period ending October 3, 2023 having been paid, be accepted as presented.

MOTION CARRIED
Unanimous

7. **Council:**

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

September 20 – Economic Development Meeting
September 20 – Talk of the Town
September 21 – MH Enterprises Grand Opening
September 21 – County of Stettler Housing Authority
September 25 – Parks & Open Spaces Committee
September 27 – Talk of the Town

(b) Councillor Baker

September 21 – Red Deer River Municipal Users Group
September 25 – Parks & Open Spaces Committee Meeting
September 27-29 – Alberta Municipalities Convention
October 2 – Municipal Planning Commission

(c) Councillor Barros

September 20 – Stettler Learning Centre Annual Meeting
September 27-29 – Alberta Municipalities Convention
October 2 – Municipal Planning Commission

(d) Councillor Lawlor

September 20 – Economic Development Meeting
September 20 – Stettler Library Board Meeting
September 25-26 – HSAA Paramedics Union Negotiations
September 27-29 – Alberta Municipalities Convention
September 29 – School Tour with Clearview
October 2 – Municipal Planning Commission Meeting

(e) Councillor Pfeiffer

September 20 – Meeting with Superfluity for PAC Upgrades
September 20 – Economic Development Committee
September 20 – Stettler Learning Centre Meeting
September 27-29 – Alberta Municipalities Convention
September 29 – School Tour with Clearview Board
October 2 – Municipal Planning Commission

(f) Councillor Randell

September 20 – Economic Development Committee
September 21 – County of Stettler Housing Authority
September 27-29 – Alberta Municipalities Convention

(g) Councillor Smith

September 25 – Parks & Open Spaces Committee
September 25 – Stettler FCSS Meeting
September 27-29 – Alberta Municipalities Convention

Motion 23:10:09

Moved by Councillor Barros that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) Parkland Regional Library System Board – September 14, 2023

Motion 23:10:10

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the Minutes (a) as presented.

MOTION CARRIED
Unanimous

9. **Public Hearing:** (a) None
10. **Bylaws:** (a) None
11. **Correspondence:** (a) Stettler Festival of Lights – 26th Annual Event
(b) Visitor Letter to Town Council

Motion 23:10:11

Moved by Councillor Randell that the Town of Stettler Council accept the Correspondence (a-b) as presented.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None
13. **In-Camera Session:** (a) None
14. **Adjournment:**

Motion 23:10:12

Moved by Councillor Barros that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:07 p.m.

Mayor

Assistant CAO

MEMORANDUM

To: Leann Graham, CAO
From: Brad Robbins, Manager Rec & Culture
Date: October 11, 2023
Re: Capital Budget – Fitness Centre Change

Recommendation:

That the Town of Stettler Council approves an additional expense of \$802.25 to the 2023 capital budget and permitting administration to purchase two new bike's (a recumbent bike and an upright bike) instead of purchasing a new treadmill as originally approved.

Background:

As part of the approved 2023 Capital Budget, an expense of \$11,000 was approved by council for the purchase of a new treadmill. After a complete equipment review by Apple Fitness (now LIV North), in addition to annual maintenance completed by SRC staff, it was determined that our treadmill replacement was not required at this time and it would be more beneficial to purchase and replace two bikes within the Fitness Centre.

SRC staff worked with LIV North to acquire pricing on an upright bike and recumbent bike. LIV North has a sole supplier agreement to provide fitness equipment to the Town of Stettler. The pricing acquired for the two bikes is as follows:

Upright Bike	\$5,567.50
Stand Up Bike	<u>\$6,234.75</u>
TOTAL	\$11,802.25

Budget Implications:

In order to purchase the two new bikes, there will be an additional expense of \$802.25 required from the 2023 capital budget. This will be in addition to the \$11,000 originally approved for the purchase of a new treadmill. Total expense requested from the 2023 capital budget is \$11,802.25.



Alberta Healthy Communities Initiative (AHCI): Community Impact Report

Town and County of Stettler,
Alberta

Alberta Healthy Communities Initiative (AHCI)

Supporting communities to define their own pathways to health and wellness

Founded on the Healthy Communities Approach (HCA), the Alberta Healthy Communities Approach (AHCA) is an evidence-based, participatory approach to creating supportive community environments for health. This approach builds on community knowledge, strengths, and capacity through five key building blocks: community engagement, multi-sectoral collaboration, political commitment, healthy public policy, and asset-based community development (BC Healthy Communities, 2020; Hancock, 2009). To help communities strengthen these foundational building blocks and work together, the AHCA uses a five-step process (Figure 1). This includes: 1) Engage and Create Connections; 2) Understand Your Community; 3) Prioritize and Plan; 4) Implement and Evaluate; and 5) Sustain, Improve and Share.

The Alberta Healthy Communities Initiative (AHCI) was a 3-year initiative in which 19 rural communities partnered with Alberta Health Services (AHS), Cancer Prevention and Screening Innovation (CPSI) to learn and engage in the Alberta Healthy Communities Approach. The initiative was based on the principle that communities have the knowledge, power, and strength to determine their own solutions to create supportive environments for health and cancer and chronic disease prevention. To further support community action, the initiative provided facilitated support, seed funding, as well as a number of guiding resources and assessment tools.

Stettler's Journey

This report highlights Stettler's journey through the AHCI and demonstrates the commitment of a core group of individuals in building a healthy community.

Engaging in this approach, Stettler Wellness Network successfully:

- Re-connected as a network and created new community connections.
- Conducted pre and post implementation assessments to gather community-level data.
- Developed action plans prioritizing the following areas: Community Survey, Engage for Collaboration, Online Directory and Block Party Trailer.
- Leveraged existing community strength and resources.
- Developed an evaluation plan and evaluated outcomes of activities.
- Shared the results of the community initiative locally and provincially to sustain momentum of ongoing efforts to create supportive environments for health and well-being.



Figure 1. Steps in the Alberta Healthy Communities Approach (AHCA)

Engage and Create Connections



“Trying to engage a younger generation or people who are new to town to get them out and connecting more.”

“We have created some community connections and we've really brought volunteerism to the front.”

- Stettler Wellness Network member

The journey for Stettler began in 2012, when community members met to broaden the existing work of creating healthy places and spaces. The decision to form the Stettler Wellness Network created a space for idea exchange and collaborations. Many healthy community initiatives came to life, but over time, and with the loss of some key members, the Stettler Wellness Network began to fizzle. In 2019, key community leaders met to instigate a refresh. For them, it meant embracing the Alberta Healthy Communities Initiative. The Terms of Reference was updated, and community connection began. By the summer of 2019, a core group was established, with other members acting in a peripheral or supportive role. Throughout the AHCI, the Stettler Wellness Network was comprised of representatives from these sectors:

1. Community-at-large: local volunteers
2. Community facilities and organizations: Town of Stettler Recreation Director, County of Stettler Recreation Director, Stettler Youth Centre, Family Resource Network, AHS Nutrition Services
3. Healthcare: AHS Addictions and Mental Health, AHS Health Promotions Facilitator Central Zone
4. Schools: Clearview School District board member

Missing the intro to the statements and goals that Brooks has?

Vision Statement: Stettler is a healthy and thriving community.

Mission Statement: The Stettler Wellness Network (SWN) is a gathering and collaboration of likeminded citizens, service providers, not-for-profit organizations and volunteers working towards a common vision. In early 2019 the SWN was successful in its application to the Alberta Healthy Communities Initiative, a project in partnership with Alberta Health Services. This project,

starting May 1, 2019, will follow a healthy community's approach to meet the outcomes indicated below.

Goals and Objectives:

Strengthening the Stettler Wellness Network into a multi-sectoral team with a shared vision.

Gaining a comprehensive understanding of our community context thru assessments and data collection.

Setting priorities for action and development of a comprehensive action plan.

Implementing strategies that are grounded in scientific and experiential knowledge.

Evaluating our initiatives and identifying the most effective ones.

Developing a sustainability plan to maintain initiatives with the greatest demonstrated impact.

Understand Your Community



“You have new people that come in with new thoughts, perspectives, ideas and so you try, and you take advantage of that right and... they're going to have an impact in your group, and you try to make them feel welcome...”

- Stettler Wellness Network member

Alongside a CPSI facilitator, the Stettler Wellness Network (SWN) developed a comprehensive understanding of their community's strengths and opportunities to identify potential areas for action. The SWN met to complete an Asset Map and Community Profile. These provided a deeper understanding of the community's strengths, assets, and opportunities, and provided some surprises to the team. Using data displaced assumptions within the group regarding community demographics and culture.

Through facilitation from CPSI, they also completed assessment tools to increase their understanding of community environments and their role in a healthy community. A Community Capacity Assessment Tool (CCAT) analysis was conducted, providing a closer look at the community, increasing their understanding of local context. Additionally, a pre-implementation

assessment of the Healthy Places Action Tool (HPAT) was used to document the community indicators of healthy eating, physical activity, tobacco and alcohol reduction, and UV protection (see the Implement and Evaluation section below).

Prioritize and Plan



“I think taking the time to do those like pre-assessments and all that planning, to set yourself up for the work you're going to do after, is really important.”

- Stettler Wellness Network member

After learning more about the community context in Step 2, and through the completion of a Theory of Change, the Stettler Wellness Network identified the following priorities:

1. Community Connections Survey
2. Engage for Connection
3. Online Directory
4. Block Party Trailer

Action plans for each of their identified priority areas were developed and using the data, they brainstormed strategies and intentionally leveraged the existing assets in their community.

The team anticipated that their efforts would result in the following outcomes:

- The Stettler Wellness Network would develop a greater understanding of community connection and sense of belonging.
- Residents and organizations would understand community connection and recognize opportunities to participate.
- Access to resources through the Block Party Trailer would allow easy connection and opportunities for physical activity.

Implement and Evaluate



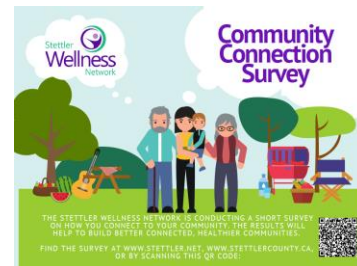
“You know, we've had some good quick wins with the trailer, block party trailer, and the website is continually getting more and more uptakes and both organizations and individuals are using it, and our community event...”

- Stettler Wellness Network members

Community Connection Survey & Engage for Connection

Implementation of the AHCI took many unexpected turns. While the community had identified priorities, and began creating and action plan, the world experienced a pandemic that halted the conventional way of working both as a team and within the community.

Stettler Wellness Network moved to the virtual environment for meetings and planning. This added time and challenges that were not anticipated. Everyone made a huge effort to work within the limitations, continuing to meet regularly through on-line platforms. At this stage, it was important to learn together new ways to communicate to ensure everyone was included around the ‘table’. The Network rose to the occasion, building relationships even within this challenging space. Through the Community Capacity Assessment Tool, the Stettler Wellness Network discovered a low sense of community belonging. It also showed low participation in local events and partnerships. In 2021 the Community Connections Survey was developed by an external source and was conducted throughout the Stettler area.



Results were analyzed and a deeper understanding of areas to address were identified. The results of the survey, with proposed actions, were presented at a Community Engagement session in 2022.



“It [COVID-19 pandemic] probably did give us a little bit of an opportunity, in relation to Community connection and neighbors, to get to know one another.”

- Stettler Wellness Network member

Online Directory: Priority 3

Between the time of the survey and the engagement session, the Network implemented the enhancement of the online directory, Stettler Connects. Through one Network member, most of the work was managed and collaboratively created. This major accomplishment can be found at [Stettler Connects | Connecting you to the Stettler Community](#).

“I look at the website and the trailer and stuff. If those things take off, you know those will be around for probably longer than any of us will be working in these positions.”

- Stettler Wellness Network member

Block Party Trailer: Priority 4

At the same time, the Stettler Wellness Network planned a launch of the Block Party Trailer. This involved many moving pieces. A trailer was purchased, and an agreement was established with the Town of Stettler to house the trailer. The exterior was decaled as a ‘bulletin board’ providing messaging about the goal of the Stettler Wellness Network; messages from the CPSI social messaging tool kit highlighting the benefits of connection and physical activity were also used. The trailer was outfitted with a variety of outdoor games, activities, a barbeque, tables and chairs, pop-up tents for shade and information on hosting a block party with healthy eating tips. Many local businesses were involved - some through retail discounts, some through building. The SWN received additional funding to outfit the trailer, adding to the budget already in place. The official launch was July 1, 2022, at the Canada Day celebration. The Block Party Trailer was a huge success that year, and continues to be in 2023 with bookings pouring in.



Block Party Trailer

As part of the sustainability plan, the SWN created a logo, tagline and graphics that are used on all their communication. They have utilized QR codes for ease of information and links to the survey. Additionally, a presence has been established on social media platforms to increase awareness of the network and, more importantly, the value of a healthy community.



“Especially the [block party] trailer, if we build a culture around that and people start getting historical dates of getting themselves together in their groups and neighborhoods... that's the exciting stuff for me...”

“Block party trailer really just brings people around it.”

- Stettler Wellness Network members

Stettler’s priorities

COMMUNITY SURVEY	ENGAGE FOR COLLABORATION	ONLINE DIRECTORY	BLOCK PARTY TRAILER
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Stettler's milestones



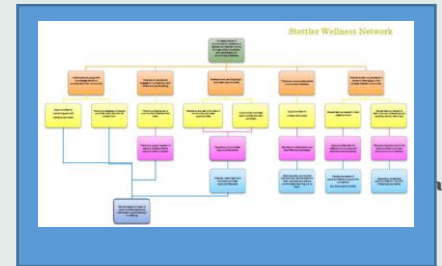
Spring 2019

Renewed the team to support the AHCI



Summer and Fall 2019

Completed Asset Mapping, Community Capacity Assessment Tool, and Healthy Places Action Tool



Fall 2020

Theory of Change model built to support the community priorities



2021

The Community Survey is developed and circulated to the broad community.



2022

Enhancement of the online directory



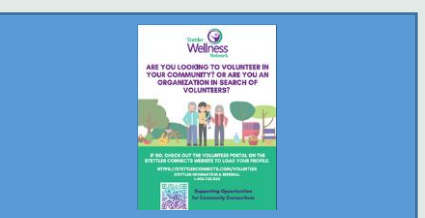
Summer 2022

Block Party Trailer is complete



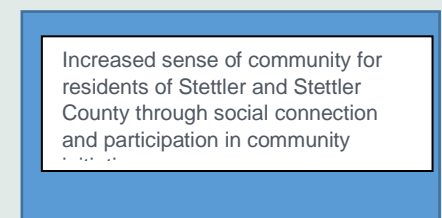
Fall 2022

Community Engagement Event



2022-2023

Communication plan implemented on social media and printed material such as restaurant table tent cards.



Present

Long term goal, support by the action plan and theory of change as an ongoing sustainable way of working.

Community Capacity Assessment Tool (CCAT) results

“I never participated in the first HPAT or CCAT and kind of seeing the knowledge of the group as well as the Health Promotion Facilitator. After going through that quite lengthy two documents... when we really see the visual at the end that she [the Health Promotion Facilitator] presented at our last in person meeting, it really goes to show the amount of progress that she [the Health Promotion Facilitator] has pumped our tires about and kind of seen that visual from where we were...”

- Stettler Wellness Network member

Community capacity is closely related to the idea of assets-based community development as it helps the team identify and potentially address aspects of leadership, resource mobilization, skill building opportunities, existing culture and communication, and partnerships. Capacity refers to individual, organizational, or community resources that help a team to act on locally identified priorities. The CCAT measures capacity through eleven domains, which are: 1) Shared vision, 2) Sense of community, 3) Communication, 4) Resources, 5) Skills and knowledge development, 6) Learning from experience, 7) Participation, 8) Asking why, 9) Shared community leadership, 10) Partnerships, linkages, and networks, and 11) Sustainability. The team following graph shows changes in community capacity from start to finish. Overall, the results showed that Stettler has an increase in the overall score after the AHCA, with an improvement in nine of the eleven aforementioned domains.



Figure 2. Community capacity results (CCAT) before and after participating in the AHCA project

Healthy Places Action Tool (HPAT) results

“I think the HPAT and the CCAT are easy to navigate through.”

“You can really see that progress when you do those post-evaluations.”

- Stettler Wellness Network members

The core team used the Healthy Places Action Tool (HPAT) – a community environment assessment and planning tool – to measure changes in social, physical, economic, and policy environments. The tool contains questions to help define community action across six modifiable risk-factor (MRF) priority focus areas, including: physical activity, health eating, alcohol reduction, tobacco reduction, UVR protection, and cancer screening. Changes were measured before and after project implementation.

Figure 3 show the overall HPAT results across the six MRF focus areas for Stettler Wellness Network members before and after the project. Similar to the CCAT, Stettler indicates a rise in their community environments across all of the focus areas after engaging in AHCA activities, with Tobacco Reduction and Physical Activity having the highest scores, and Tobacco Reduction (31.43% increase) and Healthy Eating (24.00% increase) showing the greatest improvement.

The results of the SWN actions demonstrate the significant impact a group of community members – representing different sectors and perspectives – can have on their community environments. The multi-sectoral partnerships created, and the subsequent sharing of their story in the community, are key factors in Stettler’s success.

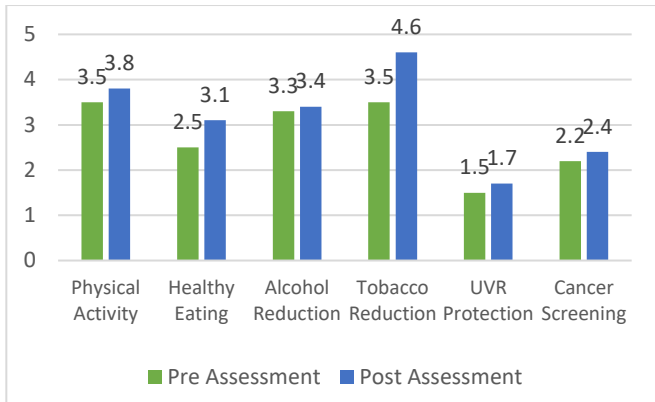


Figure 3. Supportive environment results from the HPAT for six MRF before and after participating in the AHCA project

Sustain, Improve, and Share



“I thought the evaluation toolkit was really handy, especially having like the stats and stuff in there that we could pull for some of our marketing.”

- Stettler Wellness Network member

The goal of Step 5 is to outline what your community team needs to maintain momentum. Celebrating your team’s accomplishments along the way is an incredible motivator to keep up the good work.

The Stettler Wellness Network met to review all the priorities from the AHCI, as well their long-term plan, which outlives CPSI’s involvement. The following were identified as ongoing items for sustainability:

- The Town and County of Stettler Wellness Network: continue with branding, marketing, and communication.
- Block Party Trailer: continue marketing and replenishing items as needed.
- Speaker Series: continue planning for this as an ongoing learning opportunity.

- Online Data Base: hosts all organizations, volunteer activities, community events, etc.

Stettler Wellness Network has identified amazing local leaders and community representatives that are continuing to move forward with? their ten-year plan. They have commitment from both the Town and County of Stettler to continue this important community work. A strong communication plan has been developed to inform both municipalities.

The SWN values sharing their initiatives broadly to encourage other communities. In June 2021, they shared their story with other communities at the Create. Connect. Innovate. Together on-line series, hosted by CPSI.

A digital story was created that showcases the importance of understanding community to better identify community priorities. This story can be found on the Alberta Healthy Communities Hub, Get Inspired at: [Digital Stories - Get Inspired - Home - Alberta Healthy Communities Hub \(healthiertogether.ca\)](https://healthiertogether.ca)

or through the direct link: [Finding your People - Brad’s Story - YouTube](https://www.youtube.com/watch?v=...)

“There’s still lots of work for it to do and... hopefully we get some more people even just helping out with our group here, wanting to be involved in the work that we’re doing, and those people will have new ideas and new initiatives that they want to, they want to tackle in our community...”

- Stettler Wellness Network member

Summary

The Stettler Wellness Network has demonstrated commitment and resilience throughout the last four years. The dedication of team members, their shared vision and strong community leadership have set the stage for continued collaboration. Thank you to the Town and County of Stettler, for all your hard work and dedication to building healthy communities in Alberta!

Resources

CPSI has launched the Alberta Healthy Communities Hub – a virtual gathering place designed to help communities connect, share, learn about and take action on building healthier communities.

<https://albertahealthycommunities.healthiertogether.ca/>

Learn about the Alberta Healthy Communities Approach (AHCA) and Download the Action Guide

[Alberta Healthy Communities Approach - Building Healthy Communities - Home - Alberta Healthy Communities Hub \(healthiertogether.ca\)](#)

Access the Alberta Community Health dashboard and Profiles

[Alberta Community Health Dashboard - Resources - Home - Alberta Healthy Communities Hub \(healthiertogether.ca\)](#)

[Cancer Prevention Community Profiles Tool - Research Local Data - Take Action - Home - Alberta Healthy Communities Hub \(healthiertogether.ca\)](#)

Watch AHCA communities' success stories

[Digital Stories - Get Inspired - Home - Alberta Healthy Communities Hub \(healthiertogether.ca\)](#)

References

BC Healthy Communities. (2020). The Healthy Communities Approach: A Framework for Action on the Determinants of Health. Retrieved from http://bchealthycommunities.ca/wp-content/uploads/2020/05/The_Healthy_Communities_Approach_A_Framework_For_Action_2011.pdf.

Hancock, T. (2009). Act locally: Community-based population health promotion. A report for the senate sub-committee on population health. Retrieved from <https://sencanada.ca/Content/SEN/Committee/402/popular/rep/appendixBjun09-e.pdf>.

From: execdir@rdrmug.ca <execdir@rdrmug.ca>

Sent: Saturday, October 7, 2023 8:43 AM

Subject: Attention Required!

Hello all,

First, thank you for those able to participate in the productive conversation during our recent meeting in Drumheller. The afternoon involved great discussion and some important consensus building regarding the RDRMUG role in the future of the Red Deer River basin, including the incredibly important conversation regarding what we may do to foster the growing conversation about additional on stream storage. It is with this in mind that a timely opportunity has presented itself.

If you recall, then Minister of Agriculture and Irrigation Honourable Nate Horner spoke at our AGM about the value in starting the conversation about additional storage on the Red Deer River. A follow up conversation with him last week at AB Muni's, now in his role as Finance Minister, indicated he remains committed to this process, and suggested a meeting with current Minister of Agriculture and Irrigation RJ Sigurdson is in order, sooner rather than later. Horner indicated a request from Agriculture regarding funding to study additional storage may be favourably received by the Finance Minister. No surprise there! As a result, I was able to meet briefly this week with Co-chairs Bill Windsor and John Ireland, resulting in the following question to you.

As the representative for your municipality, are you supportive of RDRMUG undertaking an immediate and sustained lobby effort with Minister RJ Sigurdson(And other Minsiters as required) to attempt to secure funding in the 2024 provincial budget to begin the study of additional on-stream storage on the Red Deer River?

While it's not common practice for our group, I encourage you to in this instance to considering a "reply all" with your comments and questions. In the absence of meeting, the "reply all" method can help us to measure support from the group.

Thank you for your prompt response to this email. If you have any questions, please feel free to let me know.

Rudy Friesen
Executive Director

Cell: 403.894.4498

www.rdr mug.ca

<image001.png>



Office of the Mayor

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Parks & Leisure Services
(403) 742-4411

P.O. Box 280

Stettler, Alberta, Canada T0C 2L0

Home Page: www.stettler.net

October 11, 2023

Clearview Public Schools
5031 - 50th Street,
Stettler, AB T0C 2L0

Attention: Guy Neitz, Board Chair

Dear Mr. Neitz:

Re: New School and Multi-Use Development

Further to your past conversations with our office, the Town of Stettler (the "Town") is pleased to offer its preliminary support for the concept of upgrading and rebuilding portions of the existing William E. Hay Stettler School and the Stettler Elementary School. In addition to those projects, we understand that there is also a potential opportunity to construct a multi-use gym facility on the affected lands that would serve the new schools while also acting as a community recreation space for Town residents.

As you know, the Town has a strong history of working with Clearview Public Schools ("Clearview"). While the Town remains committed to working with Clearview in the future, and ultimately supporting the health and education of our growing community, this letter of support should only be taken as a commitment by the Town to the concept of the projects. Of course, before the Town could consider and determine what, if any, financial commitments it could provide in relation to the projects, the Town would require additional information about the actual projects to be undertaken, including the total cost of those projects and any commitments Clearview or the Province of Alberta may be looking for from the Town in relation to the same.

Similarly, the Town notes that the projects would likely be subject to municipal and provincial planning and development regulations. While the Town supports the concept of the projects at this time, this letter does not provide any guarantees or approvals in relation to the projects.

We trust the foregoing is of assistance to Clearview at this time. Should you have any questions or concerns, please contact the undersigned directly at snolls@stettler.net or 403-742-8305.

Sincerely,

Sean Nolls
Mayor
Town of Stettler

MEMORANDUM

To: Leann Graham, CAO

From: Steven Gerlitz, Asst. CAO

Date: October 17, 2023

Re: Heartland Beautification Committee – 2024 Budget

Recommendation

That the Town of Stettler Council approve the Heartland Beautification Committee 2024 Budget in the amount of \$22,200 as presented.

Background Information

We are in receipt of the Heartland Beautification Committee 2024 Budget. The requested \$22,200 is consistent with previous years. This budget does not reflect the additional internal support from Town crews that are included in separate departmental budget and done on a project-by-project basis.

Plans & Bylaws

Financial Implications

2024 Budget

HBC - \$22,200.00 (same as 2023 Budget)

Year	Budget
2014	\$22,000
2015	\$22,000
2016	\$22,200
2017	\$22,200
2018	\$22,200
2019	\$22,200
2020	\$22,200
2021	\$22,200
2022	\$22,200
2023	\$22,200

Communication

- Leann Graham – CAO
- Grace Fix - Chair

Documentation

- 2024 Budget Request Letter – Grace Fix – Chair – October 17, 2023

2023 Budget Summary - September 30, 2023

Revenue	2023 Budget	2023 Actual - Sept 30, 2023	Variance	%	Notes
Administration	\$372,020.00	\$334,940.06	\$37,079.94	90.03%	Sale of Lot / AT Project En
	Inter Dept Utility Transfer - \$250,000				
Police	\$873,314.00	\$57,822.87	\$815,491.13	6.62%	MSI Operating - \$104,896
	Traffic Fines - Budget - \$60,000 - Actual - \$35,098 - 58%				
	Provincial Grant - \$347,616				
	Community Resource Program - Clearview \$40,000 / County - \$64,802				
Fire	\$803,811.00	\$217,482.53	\$586,328.47	27.06%	
Disaster Services	\$0.00	\$0.00	\$0.00		
Bylaw Enforcement	\$113,700.00	\$118,793.30	-\$5,093.30	104.48%	
	Business Licenses Budget - \$90,000 - Actual \$95,513 / Animal License Budget \$21,700 - Actual \$21,880				
Roads, Streets, Walks, Lights	\$389,535.00	\$68,357.65	\$321,177.35	17.55%	
Airport	\$24,880.00	\$10,841.06	\$14,038.94	43.57%	
Drainage	\$0.00	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,743,296.00	\$2,238,266.73	\$1,505,029.27	59.79%	
	Metered sale of water (Budget - \$2,011,231 - Actual \$1,252,682 - 62% - end of August - 66%)				
	Metered out of Town (Budget - \$1,150,275 - Actual \$894,393 - 78% - end of August - 66%)				
	Bulk water - Budget - \$40,000 - Actual - \$20,173 - 50%				
Sewer	\$1,039,069.00	\$613,588.06	\$425,480.94	59.05%	
	Sewer Service Charges (Budget - \$927,049 - Actual \$593,395 = 64% - end of August - 66%)				
Garbage Collection & Disposal	\$863,391.00	\$564,525.18	\$298,865.83	65.38%	SWMA haul rebate - \$26,351
	Residential Garbage Revenue (Budget - \$651,840 - Actual \$423,177 = 65% - end of August - 66%)				
	Recycling Revenue (Budget 2022 - \$178,200 - Actual \$118,734 = 67% - end of August - 66%)				
FCSS	\$157,148.00	\$81,225.88	\$75,922.12	51.69%	
Cemetery	\$23,600.00	\$37,134.70	-\$13,534.70	157.35%	
Planning & Development	\$241,851.00	\$38,458.97	\$203,392.03	15.90%	
	Building Permits (Budget - \$30,000 - Actual - \$28,145)				
Economic Development - BOT	\$142,170.00	\$123,999.74	\$18,170.26	87.22%	
Subdivision Land	\$500.00	\$1,800.00	-\$1,300.00	360.00%	Subdivision Fees
Land, Housing & Rentals	\$279,514.00	\$204,836.98	\$74,677.02	73.28%	
	AE Kennedy Health Unit - \$206,234				
	Ambulance Station - \$20,100				
	SRC - Library - Budget - \$42,000				
Recreation - General	\$3,000.00	\$5,241.50	-\$2,241.50	174.72%	
Recreation Programs	\$25,418.00	\$19,546.53	\$5,871.47	76.90%	Ball / Soccer
Facilities	\$1,567,346.00	\$465,759.33	\$1,101,586.67	29.72%	County / Pool / SRC
Community Hall	\$66,500.00	\$25,974.91	\$40,525.09	39.06%	
Senior's Center	\$21,750.00	\$13,121.06	\$8,628.94	60.33%	\$6000 Casino
Parks	\$226,746.00	\$160,882.37	\$65,863.63	70.95%	
	Lions Campground - Budget - \$120,000 - actual - \$138,607 = 116%				
Operating Contingency	-\$5,615.00	\$0.00	-\$5,615.00	0.00%	
Taxes / Penalties	\$9,012,985.00	\$8,994,027.31	\$18,957.69	99.79%	
Other Revenue	\$2,188,430.00	\$1,865,357.99	\$323,072.01	85.24%	
	Franchise Fee - GAS (Budget - \$1,216,030 - Actual \$714,166 = 59% - end of August - 67%)				
	Franchise Fee - ELECTRIC (Budget - \$764,000 - Actual \$529,818 = 69% - end of August - 67%)				
	Return on Investments (Budget - \$140,000 - Actual - \$524,231)				
Total Revenue	\$22,174,359.00	\$16,261,984.71	\$5,912,374.30	73.34%	

Expense	2023 Budget	2023 Actual - Sept 30, 2023	Variance	%	Notes
Council & Legislative	\$223,450.00	\$147,740.32	\$75,709.68	66.12%	
Council Honorarium (Budget - \$154,450)					
Council per diem - Budget - \$27,000					
Council travel & subsistance - Budget - \$22,000)					
Council membership Conferences (Budget - \$16,000 - Actual \$13,125 = 82%)					
Administration	\$1,255,298.00	\$737,695.95	\$517,602.05	58.77%	
Police	\$1,557,191.00	\$1,072,373.95	\$484,817.05	68.87%	
RCMP - Contract Billings (\$1,419,564)					
Fire	\$1,326,570.00	\$354,539.42	\$972,030.58	26.73%	
Disaster Services	\$44,711.00	\$293.73	\$44,417.27	0.66%	
Bylaw Enforcement	\$192,954.00	\$147,998.55	\$44,955.45	76.70%	
Common Services	\$272,111.00	\$219,608.11	\$52,502.89	80.71%	
Roads, Streets, Walks, Lights	\$2,292,254.00	\$1,415,051.76	\$877,202.24	61.73%	
Airport	\$69,989.00	\$27,247.13	\$42,741.87	38.93%	
Water Supply & Distribution	\$3,704,380.00	\$2,099,336.83	\$1,605,043.17	56.67%	
Sewer	\$775,310.00	\$456,168.42	\$319,141.58	58.84%	
Garbage Collection & Disposal	\$792,848.00	\$527,702.87	\$265,145.13	66.56%	
FCSS	\$196,435.00	\$147,326.25	\$49,108.75	75.00%	
Cemetery	\$65,160.00	\$36,067.19	\$29,092.81	55.35%	
Comm Services -Handi Bus	\$25,000.00	\$25,000.00	\$0.00	100.00%	
Planning & Development	\$618,611.00	\$377,821.62	\$240,789.38	61.08%	
Economic Development	\$633,077.00	\$395,461.65	\$237,615.35	62.47%	
Subdivison Land	\$54,580.00	\$57,941.12	-\$3,361.12	106.16%	
Land, Housing & Rentals	\$45,603.00	\$24,649.32	\$20,953.68	54.05%	
Recreation - General	\$147,690.00	\$110,864.83	\$36,825.17	75.07%	
Recreation Programs	\$81,300.00	\$75,868.38	\$5,431.62	93.32%	
Facilities	\$3,217,165.00	\$1,937,234.66	\$1,279,930.34	60.22%	
Culture	\$351,856.00	\$271,526.97	\$80,329.03	77.17%	Parkland, Library, Museum
Community Hall	\$132,299.00	\$59,049.08	\$73,249.92	44.63%	
Senior's Center	\$13,280.00	\$10,979.66	\$2,300.34	82.68%	
Parks	\$803,034.00	\$443,760.98	\$359,273.02	55.26%	
Operating Contingency	\$579,858.00	\$0.00	\$579,858.00	0.00%	WTP Gross Recovery, Tran to Res
WTP gross recovery - (\$200,000) (JE made at end of year prior to Audit)					
Available for Capital from 2023 Operating Budget for 2023 Capital Budget - \$779,858 (Water \$38,916 + Utility \$334,302 (sewer, waste, recycling) + Total Available for Capital - \$406,640) = \$779,858					
Requisitions	\$2,702,345.00	\$2,075,326.13	\$627,018.87	76.80%	
ASFF (Budget - \$2,164,542 - Actual - \$1,664,993 - 77%)					
ASFF Separate School (Budget - \$164,503 - Actual - \$130,428 - 79%)					
County of Stettler Senior Lodges (Budget - \$373,300 - Actual - \$279,975 - 75%)					
Total Expense	\$22,174,359.00	\$13,254,634.88	\$8,919,724.12	59.77%	
Surplus / Deficit	\$0.00	\$3,007,349.83			

Town of Stettler
2023 Capital Budget Summary
30-Sep-23

G/L	Project	Actual Project Complete Cost / Council Tender Cost / Budget cost	2023 Budget Expense - Approved by Council	Difference between Actual and Budget Amount	Actual - Project Expenses Sept 30, 2023	Utility (Water) Avail for Capital 2023 Interim Operating Budget (Rates) \$38,916	Utility (other) Avail for Capital 2023 Interim Operating Budget (Rates) \$334,302	Available for Capital 2023 Interim Operating Budget (taxes) \$406,640	General Reserve 4-15-00-00-74-700	Total Other Reserves (for capital purposes)	2023 Operating Budget	Debtenture / Local Improvement	Grants - MSI \$649,945	Grants - Canada Building Community Fund (FGT) \$372,605	Grants - BMTG Cancelled in 2022 - \$0.00	Other	Total
Operating Capital Projects included in 2023 Interim Operating Budget																	
Op-tran	2-32-09-00-03-244	Pathway rehab (2017 council direction)-\$50,000	Operating Budget														\$0.00
Op-tran	2-32-09-00-00-244	Sidewalk replacement program (yearly) - \$75,000	Operating Budget														\$0.00
2023 Capital Budget - Operational Projects (non TCA)																	
Strategic Plan	2-12-02-00-01-252	Entrance Signs Upgrades	\$64,000.00	\$62,000	\$2,000.00			\$64,000.00									\$64,000.00
Strategic Plan	2-12-02-00-02-252	Internal Meeting Room	\$7,341.70	\$13,000	-\$5,658.30	\$7,197.58		\$7,341.70									\$7,341.70
ADM - GIS	2-61-04-00-01-252	Office Plotter	\$16,700.00	\$20,000	-\$3,300.00	\$16,700.00		\$9,996.71		\$6,703.29	GIS System						\$16,700.00
ADM - Comp	2-61-05-00-01-252	Server Upgrade	\$12,724.61	\$18,000	-\$5,275.39	\$12,724.61				\$12,724.61	Computer						\$12,724.61
ADM - Comp	2-61-05-00-00-252	Computer replacement program (SRC)	\$11,950.93	\$14,000	-\$2,049.07	\$11,950.93		\$11,950.93									\$11,950.93
FIRE	2-23-02-00-02-561	2001 Fire Engine Replace-2026-\$1M	\$100,000.00	\$100,000				\$100,000.00									\$100,000.00
Op-tran	2-32-09-00-01-244	Sidewalk replacement program (yearly)	\$55,000.00	\$55,000		\$3,309.00		\$55,000.00									\$55,000.00
Op-fire	2-32-09-00-04-244	Pathway Program (new construction)	\$128,500.00	\$100,000	\$28,500.00		\$64,182.86	\$28,500.00		\$35,817.14	Walking Pathway						\$128,500.00
Op-tran	2-32-21-00-03-536	Pavement patching - 53rd street trench	\$149,548.00	\$150,000	-\$452.00	\$134,442.41		\$149,548.00									\$149,548.00
PW	2-32-21-00-06-536	Christmas decorations	\$20,000.00	\$20,000		\$7,089.19				\$20,000.00	Culture (\$129,256)						\$20,000.00
Airport	2-33-00-00-01-252	Airport GPS recertification	\$13,400.00	\$14,000		\$13,400.00				\$13,400.00	Airport Capital						\$13,400.00
WTP	2-41-01-00-10-252	PCL (programmable logic controller)	\$300,000.00	\$300,000		\$96,228.50	\$144,454.79			\$155,545.21	WTP reserve						\$300,000.00
WTP	2-41-01-00-11-252	Auto transfer switch	\$40,000.00	\$40,000			\$40,000.00										\$40,000.00
WTP	2-41-01-00-12-252	Chlorine tonner switch	\$66,909.49	\$80,000	-\$13,090.51	\$66,909.49	\$66,909.49										\$66,909.49
WTP	2-41-01-00-13-252	Make up air unit	\$50,000.00	\$50,000		\$2,288.66	\$50,000.00										\$50,000.00
Sewer	2-42-00-00-02-583	Receiving water body quality assessment	\$50,000.00	\$50,000			\$50,000.00										\$50,000.00
SRC	2-73-11-02-06-239	Arena - Rink board replacements for both sides including player, penalty and bench areas	\$362,252.55	\$386,000	-\$23,747.45	\$362,252.55				\$362,252.55	County Partnership						\$362,252.55
SRC	2-73-11-02-07-239	Concession - 2 convection ovens and electrical upgrades	\$17,000.00	\$17,000			\$17,000.00										\$17,000.00
SRC	2-73-11-02-05-239	Arena - Brine filtering system and fluid cooler line piping	\$30,916.92	\$32,000		\$30,916.92				\$30,916.92	County Partnership						\$30,916.92
SRC	2-73-13-03-05-252	Pool - Blind replacement (electrical) and whirlpool manual	\$15,000.00	\$15,000						\$15,000.00	County Partnership						\$15,000.00
Parks	2-77-02-00-03-519	Top dressing spreader	\$10,800.00	\$10,800		\$279.96	\$10,800.00										\$10,800.00
Parks	2-77-92-00-01-519	Spray Park - Discharge Pump and electrical	\$12,000.00	\$12,000		\$3,211.36	\$12,000.00										\$12,000.00
Parks	2-77-02-00-04-519	Bobcat attachment - broom & auger bits	\$13,193.20	\$12,000		\$13,193.20	\$13,193.20										\$13,193.20
Parks	2-77-03-00-01-519	Campground - Furnace & hot water tank	\$11,500.00	\$11,500			\$11,500.00										\$11,500.00
Hall	2-74-14-00-03-252	Hot water tank replacement	\$10,000.00	\$10,000						\$10,000.00	culture						\$10,000.00
culture	2-74-99-91-00-764	Culture reserve account	\$15,000.00	\$15,000			\$15,000.00										\$15,000.00
Addition		Rosedale Playground - Kin Club Partnership	\$120,000.00	\$0		\$120,000.00											\$120,000.00
Addition	2-73-11-02-08-239	SRC - Grant purposes engineering- funding from WSP Planning	\$5,000.00	\$50,000	-\$45,000.00	\$5,000.00		\$5,000.00									\$5,000.00
Addition	2-74-01-00-00-770	Banner - Stettler Music Festival	\$1,259.68	\$1,500	-\$240.32	\$1,259.68				\$1,259.68	culture						\$1,259.68
2023 Capital Budget - Operational Projects (non TCA)		\$1,709,997.08	\$1,658,800.00	-\$68,313.04	\$788,354.04	\$421,364.28	\$455,174.99	\$169,838.41	\$0.00	\$663,619.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,709,997.08
2023 Capital Budget - Capital Projects (TCA)																	
FIRE	2-23-02-00-02-561	Replace Deputy Fire Chief Truck (2023 - \$94,000) - Reserve in 2022 - County Invoice 2023	\$0.00	\$94,000	-\$94,000.00			\$0.00		\$0.00	Fire Reserve				\$0.00	County	\$0.00
FIRE	2-23-02-00-02-561	Replace Fire Chief Truck (2023 - \$94,000) - Reserve 2022 - County Invoice 2023	\$94,000.00	\$94,000				\$47,000.00		\$47,000.00	Fire Reserve				\$0.00	County	\$94,000.00
Roads	6-32-21-10-05-610	2024 - \$200,000 - 48th Ave cost share on Paving (Wellings)	\$1,615.49	\$200,000	-\$198,384.51	\$1,615.49				\$0.00	Land Development	\$1,615.49					\$1,615.49
Roads	6-32-21-10-03-610 CAP-15649	50th Street overlay (48-49ave)	\$166,418.00	\$185,000	-\$18,582.00	\$141,244.25		\$94,688.30					\$71,729.70				\$166,418.00

Airport	6-33-00-00-10-610	Airport runway - (2024) - secure STIP funding - \$1,976,000 - \$1,482,000 STIP - Town - \$247,000 / County \$247,000	\$0.00	\$1,976,000	-\$1,976,000.00				\$0.00									\$0.00	STIP Grant \$1,482,000 / County = \$247,000	\$0.00	
Water	6-41-11-10-13-610 CAP-15650 CCBF-2290	Water main cast iron replacement on 50ave between 45-46 and 43-44 street	\$561,857.00	\$525,000	\$36,857.00	\$551,854.42							\$210,477.85	\$351,379.15						\$561,857.00	
Water	6-41-14-20-01-620 - CAP-15651, CCBF2293	Water Reservoir Pump Upgrades - (Melissa Dec 30/19 - carry forward balance - \$150,000 - \$210.00 = \$149,790) - Melissa January 4, 2021 carry forward balance - \$149,490 (\$149,700 - \$210) - January 10, 2022 - Carry forward balance - Melissa - \$149,490 - 2023 - Funding (\$136,620.21 = \$149,490-\$12,869.79) used to fund Reservoir in 2023 - Melissa - Dec 22, 2022	\$800,000.00	\$800,000		\$20,552.02							\$200,000.00	\$600,000.00						\$800,000.00	
PW	6-31-11-00-31-630	Loader	\$302,800.00	\$325,000	-\$22,200.00	\$257,300.00	\$19,000.00	\$138,000.00	\$145,800.00											\$302,800.00	
PW	6-31-11-30-14-630	Backhoe	\$253,988.00	\$253,988		\$96,663.00		\$133,988.00								\$120,000.00	Trade In		\$253,988.00		
PW	6-31-11-50-01-650	2 - 1/2T Trucks	\$112,158.25	\$120,000	-\$7,841.75	\$65,259.00	\$70,000.00	\$42,158.25												\$112,158.25	
PW	6-31-11-00-32-630	Skid Steer	\$33,936.00	\$55,000	-\$21,064.00	\$33,936.00		\$33,936.00												\$33,936.00	
PW	6-31-11-30-13-630	Sander - truck mount	\$9,342.28	\$15,000	-\$5,657.72	\$9,342.28		\$9,342.28												\$9,342.28	
Sewer	6-42-00-00-12-610 (CAP15652) CCBF-2291	Lift station Upgrades - from 2022 carry forwards	\$700,200.00	\$600,000	\$100,200.00	\$39,545.13	\$100,200.00						\$300,000.00	\$300,000.00						\$700,200.00	
SRC	6-73-11-30-08-630	Fitness - Treadmill	\$11,000.00	\$11,000					\$11,000.00	County Partnership										\$11,000.00	
	6-56-00-60-01-660	New - columbarium	\$37,282.00	\$37,282		\$21,941.00		\$37,282.00												\$37,282.00	
2023 Capital Budget - Capital Projects (TCA)			\$3,084,597.02	\$5,291,270.00	-\$2,206,672.98	\$1,239,252.59	\$0.00	\$327,166.58	\$398,428.25	\$145,800.00	\$58,000.00	\$0.00	\$1,615.49	\$0.00	\$782,207.55	\$1,251,379.15	\$0.00	\$120,000.00	\$0.00	\$3,084,597.02	
2023 Total Capital Budget			\$4,794,594.10	\$6,950,070.00	-\$2,274,986.02	\$2,027,606.63	\$421,364.28	\$782,341.57	\$568,266.66	\$145,800.00	\$721,619.40	\$0.00	\$1,615.49	\$0.00	\$782,207.55	\$1,251,379.15	\$0.00	\$120,000.00	\$0.00	\$4,794,594.10	
Council Motion - 23:01:03 (\$6,986,288)			\$6,861,288.00	42.29%				\$779,858.00	\$1,771,972.51						-\$132,262.55	-\$878,774.15	\$0.00			\$4,794,594.10	
2023 Capital Additions			\$208,782.00																		\$0
Total 2023 Capital Budget			\$7,070,070.00																		
Difference (Actual vs Council Budget)			-\$2,275,476																		

		2022 Carry Forward																
		Brought forward from 2022 Budget Carry Forward	2022 Approved Amount (with tender amount updates)	Difference between Actual and Budget Amount	Actual - Project Expenses Sept 30, 2023	Utility (Water) Avail for Capital	Utility Available for Capital Reserve	Tax Available for Capital Reserve	Transfer From General Reserves	Transfer From Other Reserves	2022 Operating Budget	Debenture / Local Improvement	Grants - MSI	Grants - Canada Building Community Fund (FGT)	Grants - BMTG Cancelled in 2022	Other	Total	
2022 Carry Forward - Operational Projects (non TCA)																		
ADM	2-12-04-00-05-252	Community Builders (pre build 10 hearts) - carry forward -\$25,000 (hearts expected in April 2023 - Steve Dec 28, 2022)	\$25,000.00	\$25,000						\$25,000.00								\$25,000.00
HUB	2-73-11-02-03-239	Undercounter ice making machine - carry forward \$4000 to 2023 - Brad - Dec 22, 2022	\$4,000.00	\$4,000	\$4,000.00					\$4,000.00								\$4,000.00
SRC	2-73-11-02-04-239	Arena Scoreclock replacement (both) with blue tooth consoles with dressing room timers - carry forward \$44,010 to 2023 - Brad - Dec 22, 2022	\$44,010.00	\$44,010	\$44,010.00				\$44,010.00									\$44,010.00
Pool	2-73-13-03-03-252	Mechanical room replacement components - carry forward \$15000 to 2023 - Brad - Dec 22, 2022	\$15,000.00	\$15,000					\$15,000.00									\$15,000.00
Park	2-77-82-00-01-519	Ball diamond backstop fence (2 diamonds) - 2023 - \$10,000 - 2022 carry forward - \$5000 to 2023 - Brad - Dec 22, 2022	\$9,646.00	\$9,646						\$9,646.00								\$9,646.00
Plan	2-61-02-00-06-239	SE ASP (\$200,000 regional grant with County) - carry forward project (\$200,000 - \$54,649.06 = \$145,350.94) to 2023 - Leann Dec 19, 2022	\$145,350.94	\$145,350.94	\$4,608.90											\$145,350.94	\$200,000 Grant (County)	\$145,350.94
parks	2-77-05-00-02-239	Parks - West Stettler Park - Imp (2019 Strategic Plan) - Allan - January 6, 2020 - carry forward balance - \$25,000 - 2020 Power & Water Feature - 2021 Carry Forward \$50,000 to 2022 - Greg - January 6, 2022 - carry forward \$50,000 to 2023 - Brad - Dec 22, 2022 - March 22, 2023 - Greg/Brad - use \$50,000 funding for SRC Grant Engineering - create new code - 2-73-11-02-08-239	\$0.00	\$0.00				\$0.00										\$0.00
2022 Carry Forward - Operational Projects (non TCA)		\$243,006.94	\$243,006.94	\$0.00	\$52,618.90	\$0.00	\$0.00	\$0.00	\$59,010.00	\$38,646.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,350.94	\$0.00	\$243,006.94
2022 Carry Forward - Capital Projects (TCA)																		
FIRE	6-23-00-10-00-610	Fire Hall Traffic Signals - carry forward \$15,000 (1/2 County) to 2023 - Etienne - Dec 20, 2022	\$15,000.00	\$15,000				\$7,500.00								\$7,500.00	County	\$15,000.00
FIRE	6-23-00-00-30-630	2 way radio system replacement AFRRCS (Alberta 1st Responder Communication System) in 2021 - Tender in Dec 2021 - Carry Forward Balance (\$180,450) to 2022 for tender approval - Mark - January 7, 2022 - 2023 carry forward \$180,450 - delivery in 2023 - Etienne - Dec 20, 2022	\$180,450.00	\$180,450	\$167,986.24		\$60,150.00			\$120,300.00								\$180,450.00
OP	6-32-21-10-15-610	44 Avenue overlay from Hwy 12 to 38St - CAPP - carry forward \$7,500 for final Engineering - Melissa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00									\$7,500.00
Equip	6-31-11-00-50-650	2 - Pick-up trucks - carry forward - twender in 2023 - updated budget \$120,000 - Melissa - Dec 22, 2022	\$113,948.00	\$120,000	-\$6,052.00	\$106,493.00		\$63,948.00		\$50,000.00								\$113,948.00
Equip	6-31-11-00-33-630	Hydovac - CAP-15653 - delivery in 2023 - carry forward - \$639,900 - delivery in 2023 - Melissa - Dec 22, 2022	\$640,249.00	\$639,900	\$349.00	\$640,249.00		\$40,249.00					\$600,000.00					\$640,249.00
Equip	6-31-11-30-15-630	Trailer mounted flusher - delivery in 2023 - carry forward \$178,408 - delivery in 2023 - Melissa - Dec 22, 2022	\$178,408.00	\$178,408				\$178,408.00										\$178,408.00
SRC	6-77-81-10-00-610	Outdoor arena refurbishment (new boards - \$104,210) - installation in 2023 - carry forward - \$52,105 to 2023 - delivery in 2023 - Brad - Dec 22, 2023	\$104,210.00	\$104,210	\$52,105.00				\$104,210.00									\$104,210.00
Park	6-77-02-30-01-630	Toro mower replacement - tender in 2023 - carry forward - \$96,000 - retender in 2023 - Brad - Dec 22, 2022	\$96,000.00	\$96,000					\$96,000.00									\$96,000.00

2020 MSP	6-32-21-10-23-610	MSP - Type 4 Intersection (Hwy 12 at 80st-south side only) - Carry Forward Balance to 2022 - Melissa January 7, 2022 (\$842,611.75-\$442,526.24 = \$400,085.51 carry forward - 2023 carry forward \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00										\$7,500.00
Op	6-41-11-10-15-610	Mainstreet streetscape (48-49ave includes watermain and services) - Carry Forward \$40,000 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00										\$7,500.00
Water	6-41-11-10-12-610 (CAP13555)	Watermain replacement east of 44th street between 49-50ave - project delayed due to supply issues and telus line - Carry Forward Balance (\$280,000-\$24,656.34 = \$255,353.66 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Meliisa - Dec 22, 2022	\$7,500.00	\$7,500					\$7,500.00										\$7,500.00
Op	6-32-21-10-14-610	"Okoppe" Parking Lot Upgrade (50th Avenue / 49th Street) - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$44,715.19 (\$60,000 - \$15,284.81) - January 10, 2022 - Melissa - carry forward balance - \$44,715.19-\$16,699.57 = \$28,015.62 - 2023 carry forward \$15,000 for signs and planters	\$15,000.00	\$15,000.00				\$15,000.00											\$15,000.00
2022 Carry Forward - Capital Projects (TCA)			\$1,373,265.00	\$1,378,968.00	-\$5,703.00	\$966,833.24	\$0.00	\$60,150.00	\$305,105.00	\$230,210.00	\$170,300.00	\$0.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$1,373,265.00
2023 Total Carry Forwards			\$1,616,271.94	\$1,621,974.94	-\$5,703.00	\$3,047,058.77	\$0.00	\$60,150.00	\$305,105.00	\$289,220.00	\$208,946.00	\$0.00	\$0.00	\$600,000.00	\$0.00	\$0.00	\$152,850.94	\$0.00	\$1,616,271.94
2023 Total Capital Budget (including Carry Forwards)			\$6,410,866.04	\$8,572,044.94	-\$2,280,689.02	47.53%	\$421,364.28	\$842,491.57	\$873,371.66	\$435,020.00	\$930,565.40	\$1,615.49	\$0.00	\$1,382,207.55	\$1,251,379.15	\$0.00	\$272,850.94		0.00
2023 Total Capital Budget Difference From Budget to Actual				-\$2,161,178.90	-\$2,174,384.51	\$13,205.61			\$2,137,227.51		\$1,365,585.40			Total Grants Avail	\$1,447,778.78	\$1,204,596.88	\$0.00		
					(airport/wellings)			Total Reserves		\$3,502,812.91			Balance - 31/12/23	\$65,571.23	-\$46,782.27	\$0.00			

Town of Stettler

2023 Reserves

30-Sep-23

Capital Reserves		31-Dec-20	31-Dec-21	31-Dec-22	2023 Additions	2023 Deletions	31-Dec-23
4-16-00-00-12-760	Computer	-\$0.26	\$26,899.74	\$53,799.74		-\$12,724.61	\$41,075.13
4-16-00-00-24-760	Disaster Services	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-00-31-760	Chain Link Fence	\$9,646.00	\$9,646.00	\$9,646.00		-\$9,646.00	\$0.00
4-16-00-00-43-760	Compost Bins/Pads	\$2,880.20	\$2,880.20	\$2,880.20			\$2,880.20
4-16-00-00-56-760	Cemetery	\$2,497.40	\$2,497.40	\$2,497.40			\$2,497.40
4-16-00-00-61-760	GIS System	\$6,703.29	\$6,703.29	\$6,703.29		-\$6,703.29	\$0.00
4-16-00-01-23-760	Fire Capital	\$670,598.99	\$770,598.99	\$917,598.99	\$100,000.00	-\$167,300.00	\$850,298.99
4-16-00-03-74-760	Senior Centre	\$19,250.00	\$19,250.00	\$19,250.00		-\$4,000.00	\$15,250.00
4-16-00-01-31-760	Common Service - Equipment	\$73,188.73	\$52,172.73	\$61,852.39		-\$50,000.00	\$11,852.39
4-16-00-02-32-760	Streets Improvement	\$10,200.00	\$10,200.00	\$10,200.00			\$10,200.00
4-16-00-01-33-760	Airport Capital	\$14,527.72	\$14,527.72	\$14,527.72		-\$13,400.00	\$1,127.72
4-16-00-01-37-760	Drainage	\$54,581.72	\$54,581.72	\$54,581.72			\$54,581.72
4-16-00-01-74-760	Community Hall	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-01-77-760	Campground Expansion	\$20,986.21	\$20,986.21	\$20,986.21			\$20,986.21
4-16-00-02-77-760	ML Sport Park	\$16,418.68	\$16,418.68	\$16,418.68			\$16,418.68
4-16-00-03-32-760	Cemetery Road	\$148,342.90	\$148,342.90	\$148,342.90			\$148,342.90
4-16-00-03-73-760	Recreation Agreement	\$533,800.00	\$800,700.00	\$1,067,600.00	\$266,900.00	-\$419,169.47	\$915,330.53
4-16-00-02-41-760	WTP (membranes replacement)	\$22,545.21	\$205,545.21	\$255,545.21	\$50,000.00	-\$155,545.21	\$150,000.00
4-16-00-03-41-760	Water Dispensing System	\$3,220.28	\$3,220.28	\$3,220.28			\$3,220.28
4-16-00-01-42-760	Sewer capital	\$13,900.00	\$13,900.00	\$13,900.00			\$13,900.00
4-16-00-05-77-760	Downtown Park	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-04-77-760	Fishing Pier	\$8,780.00	\$8,780.00	\$8,780.00			\$8,780.00
4-16-00-07-41-760	East Industrial Loop Water	\$3,893.82	\$3,893.82	\$3,893.82			\$3,893.82
Total Capital Reserves		\$1,635,960.89	\$2,191,744.89	\$2,692,224.55	\$416,900.00	-\$838,488.58	\$2,270,635.97

Operating Reserves		31-Dec-20	31-Dec-21	31-Dec-21	2023 Additions	2023 Deletions	31-Dec-23
4-15-00-00-21-700	RCMP Criminal Records Fee	\$70,938.20	\$62,263.70	\$70,009.95			\$70,009.95
4-15-00-00-23-700	Rescue Unit	\$180,856.90	\$213,628.68	\$233,338.21			\$233,338.21
4-15-00-00-31-700	Land Farmed Site	\$7,650.00	\$7,650.00	\$7,650.00			\$7,650.00
4-15-00-00-32-700	Walking Path	\$35,817.14	\$35,817.14	\$35,817.14		-\$35,817.14	\$0.00
4-15-00-00-43-700	Landfill Site Maintenance	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-00-42-700	Sewer General	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-00-56-700	Perpetual Care Fund	\$55,144.08	\$66,294.08	\$70,544.08			\$70,544.08
4-15-00-00-61-700	West Stettler Planning	\$3,746.93	\$3,746.93	\$3,746.93			\$3,746.93
4-15-00-00-64-700	BOT - Community Events	\$47,609.24	\$47,609.24	\$47,609.24			\$47,609.24
4-15-00-06-64-700	BOT Events	\$3,477.98	\$3,477.98	\$3,477.98			\$3,477.98
4-15-00-00-69-700	Building Maintenance	\$37,400.00	\$39,600.00	\$41,800.00			\$41,800.00
4-15-00-00-73-700	SRC - Building Maintenance	\$9,210.47	\$9,210.47	\$9,210.47			\$9,210.47
4-15-00-00-74-700	Culture	\$128,203.17	\$126,753.17	\$129,256.17	\$15,000.00	-\$56,259.68	\$87,996.49
4-15-00-00-97-700	General	\$2,147,258.24	\$2,441,808.40	\$3,055,727.06		-\$435,020.00	\$2,620,707.06
4-16-00-01-12-760	Office Building Software	\$2,825.15	\$2,825.15	\$2,825.15			\$2,825.15
4-15-00-01-21-700	RCMP Contract	\$325,230.38	\$399,631.67	\$532,087.47			\$532,087.47
4-15-00-01-23-700	Fire - Telus Tower	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-31-700	Salt Shed	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-32-700	Street Light Replacement	\$97,899.84	\$97,899.84	\$97,899.84			\$97,899.84
4-15-00-01-64-700	Beautification	\$13,138.98	\$13,138.98	\$13,138.98			\$13,138.98
4-15-00-01-41-700	Coat Exterior Reservoir	\$40,000.00	\$40,000.00	\$587.00			\$587.00
4-15-00-01-42-700	Sewer Offsite	\$286,918.90	\$286,918.90	\$286,918.90			\$286,918.90
4-15-00-01-61-700	SE Industrial Plan	\$50,000.00	\$50,000.00	\$0.00			\$0.00

4-15-00-01-66-700	Land Development	\$1,071,554.77	\$1,071,554.77	\$1,071,554.77			\$1,071,554.77
4-15-00-01-73-700	Playground Program	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-01-77-700	Tree maintenance	\$5,950.00	\$5,950.00	\$5,950.00			\$5,950.00
4-15-00-01-69-700	Health Unit	\$12,500.00	\$12,500.00	\$12,500.00			\$12,500.00
4-15-00-01-74-700	Seniors HUB	\$4,589.59	\$10,119.46	\$16,119.46			\$16,119.46
4-15-00-02-23-700	Regional Squad Unit	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-02-32-700	Gravel	\$35,300.00	\$35,300.00	\$35,300.00			\$35,300.00
4-15-00-02-61-700	Cold lake Survey	\$13,250.00	\$13,250.00	\$13,250.00			\$13,250.00
4-15-00-02-64-700	BOT - Physician Recruitment	\$5,491.00	\$5,491.00	\$5,491.00			\$5,491.00
4-15-00-02-73-700	SRC Projector System	\$2,712.06	\$2,712.06	\$2,712.06			\$2,712.06
4-15-00-02-77-700	Community Orchard	\$10,142.03	\$10,921.76	\$25,921.76			\$25,921.76
4-15-00-03-12-700	ARB	\$6,000.00	\$6,000.00	\$6,946.00			\$6,946.00
4-15-00-03-41-700	WTS Operations	\$129.09	\$129.09	\$129.09			\$129.09
4-15-00-03-61-700	Planning	\$50,223.88	\$22,936.70	\$72,936.70			\$72,936.70
4-15-00-05-64-700	Marketing Plan	\$20,000.00	\$0.00	\$0.00			\$0.00
4-15-00-03-64-700	Parade Float	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-04-64-700	Trade Show	\$95,007.05	\$95,007.05	\$95,007.05			\$95,007.05
4-15-00-04-77-700	In memorium	\$23,361.14	\$23,361.14	\$23,361.14			\$23,361.14
4-15-00-03-77-700	Memorial Park	\$4,864.44	\$4,864.44	\$4,864.44			\$4,864.44
4-15-00-04-32-700	Slurry Seal	\$3,942.42	\$3,942.42	\$3,942.42			\$3,942.42
4-15-00-05-41-700	Well Building	\$50,000.00	\$50,000.00	\$50,000.00			\$50,000.00
4-15-00-07-64-700	Economic Development Incentive		\$10,000.00	\$40,000.00			\$40,000.00
	Admin Sucession Planning	\$0.00	\$300,000.00	\$300,000.00			\$300,000.00
	PY - Vacation Accrual	\$0.00	\$163,058.00	\$163,058.00			\$163,058.00
	COVID Municipal Operating Support transfer (MOST)	\$607,693.00	\$198,718.75	\$0.00			\$0.00
4-15-00-06-41-700	Water Plant - Desludging	\$140,000.00	\$210,000.00	\$280,000.00	\$70,000.00		\$350,000.00
4-15-00-07-41-700	Water Plant - Small Equip Non TCA	\$50,000.00	\$46,374.88	\$96,374.88	\$75,000.00		\$171,374.88
Total Operating Reserves		\$5,762,036.07	\$6,256,465.85	\$6,973,063.34	\$160,000.00	-\$527,096.82	\$6,605,966.52
4-15-00-00-98-700	Utilities - Other	\$434,447.65	\$570,198.91	\$513,382.59	\$334,302.00	-\$842,491.57	\$5,193.02
4-15-00-00-96-700	Utilities - Water	\$499,292.44	\$380,696.29	\$391,529.49	\$38,916.00	-\$421,364.28	\$9,081.21
4-15-00-00-95-700	Contingency Reserve - Interim Budget - Available for Capital	\$215,346.04	\$355,417.67	\$527,611.76	\$406,640.00	-\$873,371.66	\$60,880.10
Total Interim Budget - Available for Capital (rates /tax)		\$1,149,086.13	\$1,306,312.87	\$1,432,523.84	\$779,858.00	-\$2,137,227.51	\$75,154.33
Total Operating Reserves		\$6,911,122.20	\$7,562,778.72	\$8,405,587.18	\$939,858.00	-\$2,664,324.33	\$6,681,120.85
Total Capital & Operating Reserves		\$8,547,083.09	\$9,754,523.61	\$11,097,811.73	\$1,356,758.00	-\$3,502,812.91	\$8,951,756.82

TOWN OF STETTLER
CU BANK RECONCILIATION for Vision Credit Union
AS OF August 31, 2023

Net Balance at End of Previous Month	\$	15,359,695.59
ADD: General Receipts (summarized below)		2,049,106.74
Interest Earned (Prime 7.20% less 1.60% = 5.60%)		77,096.87
Investments Matured		-
SUBTOTAL		17,485,899.20
LESS: General Disbursements		1,176,753.16
Payroll		327,950.81
Investments		-
Debenture Payments		-
Returned Cheques		2,480.19
Bank Charges		1,930.20
SUBTOTAL		1,509,114.36
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	15,976,784.84

Balance at End of Month - Bank		15,957,683.56
ADD: Outstanding Deposits		89,102.70
LESS: Outstanding Cheques		70,001.42
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	15,976,784.84

<u>INVESTMENTS:</u>		
US Bank Account		500,319.89
US Bank Interest		365.38
SUBTOTAL		500,685.27
TOTAL CASH ON HAND AND ON DEPOSIT	\$	16,477,470.11

THIS STATEMENT SUBMITTED TO COUNCIL THIS 17th DAY OF October, 2023

MAYOR

ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	338,136
4	Utility	AR	314,995
5	Library	Salary Reversal	48,832
6	Hwy 12/21	Water	42,063
7	SMRWSC	Water	158,049
8	SVWS	Fire Agreement	49,303
9	Gov't of AB	GST	17,682
10	Gov't of AB	MSI Grant	649,945
11	County of Stettler	Fire Agreement	129,297
12	BOT	Salary Reversal	34,576
13	AE Kennedy	Rent	17,493
14	Atco Electric	Franchise Fee	68,601
15	Apex	Franchise Fee	60,645
16	Other		119,490
17		Total	2,049,107

TOWN OF STETTLER
CU BANK RECONCILIATION for Vision Credit Union
AS OF Septmeber 30, 2023

Net Balance at End of Previous Month	\$	15,976,784.84
ADD: General Receipts (summarized below)		1,258,296.80
Interest Earned (Prime 7.20% less 1.60% = 5.60%)		70,472.03
Investments Matured		-
SUBTOTAL		17,305,553.67
LESS: General Disbursements		2,523,706.93
Payroll		307,473.49
Investments		-
Debenture Payments		207,588.19
Returned Cheques		1,533.83
Bank Charges		507.30
SUBTOTAL		3,040,809.74
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	14,264,743.93

Balance at End of Month - Bank		14,245,642.65
ADD: Outstanding Deposits		89,102.70
LESS: Outstanding Cheques		70,001.42
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	14,264,743.93

<u>INVESTMENTS:</u>		
US Bank Account		500,685.27
US Bank Interest		424.87
SUBTOTAL		501,110.14

TOTAL CASH ON HAND AND ON DEPOSIT **\$ 14,765,854.07**

THIS STATEMENT SUBMITTED TO COUNCIL THIS 17th DAY OF October, 2023

MAYOR ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	Tax	AR	317,946
4	Utility	AR	317,329
5	Library	Salary Reversal	56,481
6	Hwy 12/21	Water	41,053
7	SMRWSC	Water	78,600
8	Gov't of AB	AB Trans	14,431
9	SV Rochon	Fire Agreement	18,302
10	Gov't of AB	GST	41,594
11	SRC	Summer Ice	11,305
12	Gov't of Canada	Summer Student Grant	18,675
13	County of Stettler	Fire Agreement	17,656
14	BOT	Salary Reversal	23,160
15	Clearview	SRO	16,000
16	AE Kennedy	Rent	17,493
17	Atco Electric	Franchise Fee	69,575
18	Apex	Franchise Fee	64,628
19	Other		134,069
20		Total	1,258,297

TO: Town of Stettler Council

DATE: 2023 10 17

FROM: Leann Graham
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – SEPTEMBER 2023

CAO – LEANN GRAHAM

1. Meetings:

- Town Council
- Staff and Department Head
- Daily Office Meetings
- Alberta Environment
- Joint Health and Safety Committee
- AE Kennedy (Health Unit) AHS Site Meeting
- ATCO Electric
- Water/Wastewater Agreement
- Wellings
- Stettler Regional Board of Trade
- Fire Agreement Meetings
- SWMA
- AHS
- Clearview School Planning Partnership
- County of Stettler CAO
- Clearview Superintendent
- RCMP Staff Sargeant
- Office IT Meeting
- Administrative Staff Meetings

2. Projects:

- Fire Services Agreement
- Town of Stettler Recycling Statistics
- Airport Rehabilitation Funding
- Alberta Environment Agreements
- Staff Safety Initiatives
- Development Officer Training/Mentorship
- Replace Assistant CAO and Subsequent Manager of Financial Services
- Administrative and Staff Matters
- Ratepayer and Community Partner Matters

3. Education:

- a. Alberta Municipalities Convention

ASSISTANT CAO – STEVEN GERLITZ

4. Meetings attended included: Council, Staff, Economic Development Committee, Internal Fire Services Financial Review, Nurse Practitioner Webinar, Alberta Municipalities Convention (Edmonton)

5. Projects worked on included:
 - Internal Fire Services Financial Review
 - Economic Development Committee – Council memos
 - Alberta Municipalities Convention (September 26-29)
 - 2023 3 Year Budget Plan Update – September 30, 2023
 - 2023 Interim Budget – September 30, 2023
 - 2023 Capital Budget Summary – September 30, 2023
 - 2023 Reserves – September 30, 2023
 - 2023 Federal and Provincial Grant Summary – September 30, 2023
 - 2023 Regional Water Update – September 30, 2023
 - 2023 Water Model Update – September 30, 2023
 - Council Agenda prep
 - Sign AP Invoices and Checks
 - Ratepayer inquiries
 - Vacation

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

August Report:

- Safety Day
- Survey and layout of homesteaders parking lot
- Water/Wastewater Servicing Agreement
- Alberta Environment meeting Wellings of Stettler (multiple meetings)
- Water Reservoir design
- Commercial garbage collection inquires
- PW BBQ
- Okoppe Way Planning
- Alberta Prairie pathway planning and rail crossing (including agreements)
- Town Life articles
- MPE – Discussions regarding Receiving water body study
- Airport GPS Approach 5 year certification
- Low lying telus lines – garbage collection
- AT Highway Improvements funding discussions for 2024

September Report

- 2024-2026 Operating Budgets
- Local Improvement bylaw – landowner on 50 Street
- Water/Wastewater Agreement

- AB Environment onsite meeting and follow up meetings
- Okoppe Way Cost Estimate presentation to Council
- Health Inspectors – Water system clarifications and questions
- Airport Board Meeting
- Airport Runway Design
- Coordination with County staff to complete line painting projects
- Sidewalk Replacement tender underway
- East end pathway construction and layout
- Attended AB Munis conference
- Rotary club – Spray Park improvements
- Landowner wastewater back up concerns
- Airport runway lights damaged
- Wellness building servicing tie in questions
- ATCO streetlight head changes
- Clearview School – multiple engineering request for information
- MidTown development agreement outstanding items

TRANSPORTATION – SARAH MCCRINDLE

- Dig and fill cremations as needed
- Sent the grader to the water treatment plant to grade the road
- Build pathway from Stop N Go to 49ave
- Filled the holes on the side of 50A ave where the truck parking is
- Street sweeper out when needed
- Street salt delivered to the shop yard
- Start mixing salt sand
- Packed 70st after the county mixed in the oil
- Started another round of lane grading
- Made a list of all the rubber mats and steel plates to be removed before winter hits
- Asphalt patching
- Applied dust control to the 50ave water replacement trench
- The solar crosswalk light that was heavily damaged by a big truck by the health unit was replaced
- Second load of street salt was delivered to the shop yard
- Scraped up and hauled away at least 12-14 tandem loads of residual sand left over from the snow melt from the snow dump
- Staff helped out on water breaks when needed
- Put out the speed radar sign on 50A ave for traffic heading to the west
- Landscaped the new sidewalks on 49ave
- Spread gravel and graded the new lane crossing on 49ave
- Fix knocked over signs when needed
- Dug out and landscaped a new outdoor skating rink at the Viking park in the east end
- Helped the mechanics with a shop clean up
- Open and close the columbarium when needed for funerals
- Set up paving for the new pathway by stop n go

- Hauled gravel for the new pathway for the paving company
- Sent our Cat loader to Red Deer for the front quick attach switch over
- Hydrovac and cement in break aways on 46ave for the new solar crosswalk lights
- Hydrovac and cement in a break away for a sign on 44ave at the curve in the road
- Water the grass seed on the new outdoor rink in the east end Viking Park
- Put in locates for snow fence in 8 different areas of town
- Fix drain pipe at the fire hall
- Paint caution logos on pathway entrances
- Start painting curbs at fire hydrants around town
- Landscape new sidewalk on the north side of stop n go
- Move the speed radar sign to 50A ave for traffic heading east
- Extend a culvert along tower road and landscape for a homeowner
- Push up the compost at the transfer station
- Haul screened dirt back to the shop yard
- Put together new solar crosswalk lights
- Paint a parking lot out at Rochon Sands for the county
- Haul excess non usable material to the regional land fill
- Street sweeper started picking up leaves from the streets
- Sent our grader in for new front tires
- Picked up our tandem truck from red deer after warranty work was done
- Put up curve sign on 44ave
- Ordered new street and avenue signs for Meadowview to replace badly worn-out ones that exist now

DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING

Meetings:

- After council
- Department head
- RCMP transient response and vandalism
- Parks and open spaces
- Rotary (spray park)
- ATCO (WSP fountain and power)
- Joint ARPA & CARA meeting in Rocky Mt house
- Heartland beautification

Projects:

- Red ice making
- Community gardens tilling
- Rough cut mowing
- Irrigation and spray park winterization
- Ball tournaments
- Close up sports park for season

- Tree maintenance
- Final cut for mowing
- Concern and complaint forms
- Transient cleanup in WSP
- Blue sound system
- Memorial benches first calls
- Millenium Park chipping
- Orchard watering and winterization
- Down town park repairs

PLANNING & DEVELOPMENT SERVICES – ANGELA STORMOEN

1. Building Permit Activity to Date

	2023 Permits to September 30, 2023	2022 Permits to September 30, 2022
Institutional	\$155,000.00	\$479,000.00
Industrial	\$118,412.00	\$1,135,000.00
Commercial	\$3,287,525.00	\$919,140.00
Residential	\$2,102,961.00	\$2,505,645.00
Total	\$5,663,897.00	\$4,497,865.00

2. Projects:

- Land Sale(s)
- AEP Wetland & Floodway Review
- Water & Wastewater Servicing Agreement
- Mid Town Estates Development
- Wellings Development
- Kneeland Development
- Economic Development Committee Initiative
- Corporate Identity Initiatives
- North West ASP
- Park Dedication
- AE Kennedy Maintenance Plan
- Bylaw Property Inspections and Enforcement
- Okoppe Way
- Homesteaders Park
- Entrance Signs
- Planning & Development Inquiries

3. Meetings:

- MPC
- Water & Wastewater Agreement
- Park Dedication
- Compliance Property Meetings

- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Council Meeting
- Staff and Department Head
- ADOA Conference

WATER – GRANT MCQUAY

- 1) Rounds, readings, locates and meters.
- 2) Dig site repair,
- 3) Weekly cleaning of WTS sanitary tank's and CL17 analyzer bottles changed out.
- 4) Curbstop repairs
- 5) Weekly water distribution sampling for bacti and chlorine residuals.
- 6) Weekly testing for lift station emergency system.
- 7) Sewer backups
- 8) Service leak and water main break repairs
- 9) Cleaned out Screen in manhole #2.
- 10) Weekly Wastewater sampling.
- 11) Weekly Wastewater treatment.
- 12) Water Meter changes.
- 13) Water Dispenser new heater and flow meter.
- 14) Water main valve repairs.
- 15) Sewer main flushing
- 16) Installed call out system at East End lift station.
- 17) Hydrant flushing and Winterizing
- 18) Flushed grease mat at A lift station
- 19) Scooped rags and plastics off of Cell A and B at lagoons

REGIONAL FIRE CHIEF – MARK DENNIS

Report to be presented at a later date.

WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS

Report to be presented at a later date.



Leann Graham
CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76928	76930
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Town of Stettler - Petty Cash	76928	2023-09-29	\$238.25

Invoice Description	Invoice Number	Invoice Amount	

A/P Lotto Tickets/Bylaw Postag	2023.09.26	\$238.25	
=====			
VM Cleaning Services	76929	2023-09-29	\$1,706.73

Invoice Description	Invoice Number	Invoice Amount	

Joint Office Aug16-30 Janitor	0000002	\$1,500.00	
Office Janitor Supplies	2023.09.15	\$206.73	
=====			
Wiebe, Galen & Valerie	76930	2023-09-29	\$4,191.08

Invoice Description	Invoice Number	Invoice Amount	

Refund Double Tax Payment	2023.09.28	\$4,191.08	

	Total Cheques		\$6,136.06
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 76931	76954
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Airforced Daylighting Ltd.	76931	2023-10-06	\$3,129.00

Invoice Description	Invoice Number	Invoice Amount	
Sewer Bore Water Service	8276	\$3,129.00	

Algae Control Canada	76932	2023-10-06	\$3,150.00

Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon A Lift Grease Con	INV-20576	\$3,150.00	

Can Traffic Services Ltd.	76933	2023-10-06	\$3,496.50

Invoice Description	Invoice Number	Invoice Amount	
Traffic Signals Yearly Inspect	12033	\$3,496.50	

Canada Post Corporation	76934	2023-10-06	\$1,446.63

Invoice Description	Invoice Number	Invoice Amount	
Water Billing Postage	9881522511	\$1,446.63	

Corspraying	76935	2023-10-06	\$12,790.03

Invoice Description	Invoice Number	Invoice Amount	
Sewer Mowing @ Lagoons&Wetland	2318	\$10,500.00	
Sewer Lagoon Weed Control	2319	\$2,290.03	

County of Stettler Housing Ath	76936	2023-10-06	\$93,325.00

Invoice Description	Invoice Number	Invoice Amount	
Seniors Lodges 4th Qtr Requisi	2023-REQ02(4)	\$93,325.00	

Government of Alberta	76937	2023-10-06	\$21.00

Invoice Description	Invoice Number	Invoice Amount	
Office Alberta Gazette Notice	E213266	\$21.00	

Ken-Mar Concrete	76938	2023-10-06	\$341.25

Invoice Description	Invoice Number	Invoice Amount	
Sidewalk Solar Crosswalk Cemen	1408	\$341.25	

Legacy Monuments Ltd.	76939	2023-10-06	\$756.00

Invoice Description	Invoice Number	Invoice Amount	
Cemetery Memorial Tree Park	TREE PARK 2023	\$756.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Linde Canada	76940	2023-10-06	\$365.65
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Chemical	38310944	\$365.65	
LM Waste Removal	76941	2023-10-06	\$105.00
Invoice Description	Invoice Number	Invoice Amount	
Park Empty Sports Park Bin	70531	\$105.00	
Receiver General for Canada	76942	2023-10-06	\$53,768.45
Invoice Description	Invoice Number	Invoice Amount	
Town Tax Remittance	PP20-23	\$43,172.44	
Town Tax Remittance	PP20-23.	\$5,035.50	
BOT Tax Remittance	PP20-23.BOT	\$1,987.64	
Library Tax Remittance	PP20-23.LIBRAR	\$3,572.87	
Red Deer Overdoor	76943	2023-10-06	\$1,869.00
Invoice Description	Invoice Number	Invoice Amount	
SRC Repair Zamboni Overhead	36716	\$1,869.00	
Rubber Duck Yard Care	76944	2023-10-06	\$78.75
Invoice Description	Invoice Number	Invoice Amount	
Bylaw Compliance Enforcement	8468	\$78.75	
Schwalter, Derek	76945	2023-10-06	\$188.95
Invoice Description	Invoice Number	Invoice Amount	
WTP CUPE Clothing Allowance	2023.09.26	\$188.95	
Sienna's Cleaning	76946	2023-10-06	\$850.00
Invoice Description	Invoice Number	Invoice Amount	
Shop Oct Janitor	2023.09.30	\$850.00	
Stettler Kinsmen Club	76947	2023-10-06	\$120,000.00
Invoice Description	Invoice Number	Invoice Amount	
Parks Rosedale Playground Cont	2023	\$120,000.00	
Stettler Learning Centre	76948	2023-10-06	\$6,000.00
Invoice Description	Invoice Number	Invoice Amount	
BOT Financial Assistance	2022-2023	\$6,000.00	
Sturgeon, Brenda	76949	2023-10-06	\$209.67
Invoice Description	Invoice Number	Invoice Amount	
Refund Oct TXDD as requested	2023.09.29	\$209.67	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
The Stettler Health Services F	76950	2023-10-06	\$1,980.00

Invoice Description	Invoice Number	Invoice Amount	
Council Festival of LightsGala	2023	\$1,980.00	
=====			
Uline Canada Corporation	76951	2023-10-06	\$395.47

Invoice Description	Invoice Number	Invoice Amount	
Parks Puncture resistant gloves	12937082	\$395.47	
=====			
Van Electric	76952	2023-10-06	\$3,374.70

Invoice Description	Invoice Number	Invoice Amount	
Shop Replace Electrical Panel	512	\$2,761.50	
Roads Repair main street chris	503	\$613.20	
=====			
Waterplay Solutions Corp.	76953	2023-10-06	\$7,103.25

Invoice Description	Invoice Number	Invoice Amount	
Parks Deductable - Spray Park	INV-84896	\$7,103.25	
=====			
Yellow Pages	76954	2023-10-06	\$76.73

Invoice Description	Invoice Number	Invoice Amount	
Office Sep Directory Advertisi	INV03930356	\$76.73	

Total Cheques			\$314,821.03
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0006553	EFT0006599
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Accu-Flo Meter Service Ltd.	EFT0006553	2023-10-10	\$722.40

Invoice Description	Invoice Number	Invoice Amount	
Water Trans Reader Battery	110415	\$722.40	

Alberta Animal Services	EFT0006554	2023-10-10	\$14,664.44

Invoice Description	Invoice Number	Invoice Amount	
Bylaw Sep Bylaw Enforcement	11233	\$14,664.44	

APEX Supplementary Pension Pla	EFT0006555	2023-10-10	\$684.35

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan Tr	PP20-23	\$684.35	

Apple Fitness Store Ltd.	EFT0006556	2023-10-10	\$814.80

Invoice Description	Invoice Number	Invoice Amount	
Fitness Area Gym Wipes	IN00043421	\$814.80	

Automated Aquatics Canada Ltd.	EFT0006557	2023-10-10	\$1,027.61

Invoice Description	Invoice Number	Invoice Amount	
Pool Chemicals & Repair Parts	0000113168	\$1,027.61	

Barnes, Roger	EFT0006558	2023-10-10	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
SRC Oct Phone Allowance	2023.10.01	\$25.00	

Bond-O Security	EFT0006560	2023-10-10	\$115.50

Invoice Description	Invoice Number	Invoice Amount	
SRC Update bldg security softw	BONDOIN128305	\$115.50	

Border Paving Ltd.	EFT0006561	2023-10-10	\$4,027.77

Invoice Description	Invoice Number	Invoice Amount	
Roads Hot Mix Asphalt	74920	\$916.74	
Roads Cold Mix Asphalt	74801	\$2,004.12	
Roads Hot Mix Asphalt	74728	\$1,106.91	

Brennan, Maya	EFT0006562	2023-10-10	\$150.00

Invoice Description	Invoice Number	Invoice Amount	
P&D Oct Travel Allowance	2023.10.01	\$150.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Bunzl Cleaning & Hygiene	EFT0006563	2023-10-10	\$5,591.54

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Compact Scrubber	137535	\$4,832.27	
Pool Facility imop Battery	137540	\$560.50	
Pool Facility imop brush	137606	\$198.77	

Canadian Red Cross	EFT0006564	2023-10-10	\$216.56

Invoice Description	Invoice Number	Invoice Amount	
Pool Programs 25 1st Aid & CPR	CRC-663194	\$216.56	

Canadian Union of Public Empl	EFT0006565	2023-10-10	\$660.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP20-23	\$660.00	

Capital H2O Systems Inc.	EFT0006566	2023-10-10	\$839.37

Invoice Description	Invoice Number	Invoice Amount	
WTP Back Pressure Valves	19372	\$839.37	

Capital Power	EFT0006567	2023-10-10	\$90,089.34

Invoice Description	Invoice Number	Invoice Amount	
Misc Dept August Power Bill	5182782	\$84,911.97	
Affiliate August Power Bills	5182772	\$5,177.37	

Central Alberta Co-op Ltd.	EFT0006568	2023-10-10	\$532.88

Invoice Description	Invoice Number	Invoice Amount	
Sidewalk/Park Grass Seed	42112475	\$532.88	

CentralSquare Canada Software	EFT0006569	2023-10-10	\$2,849.10

Invoice Description	Invoice Number	Invoice Amount	
Computer Diamond Enhancement	391476	\$2,716.56	
Computer Diamond Enhancement	392153	\$132.54	

Contact Safety Service Ltd.	EFT0006570	2023-10-10	\$73.50

Invoice Description	Invoice Number	Invoice Amount	
WTP Monitor Calibration	13994	\$73.50	

County of Stettler	EFT0006571	2023-10-10	\$34,004.53

Invoice Description	Invoice Number	Invoice Amount	
Fire - Village Agreement SVRS	IVC042473	\$9,150.90	
Fire - Village Agreement SVWS	IVC042472	\$24,511.85	
2023 Land Rental Taxes	2023	\$341.78	

Dahl, Steven	EFT0006572	2023-10-10	\$50.00

Invoice Description	Invoice Number	Invoice Amount	
Shop Oct Tool Allowance	2023.10.01	\$50.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Dekra-Lite	EFT0006573	2023-10-10	\$77.85

Invoice Description	Invoice Number	Invoice Amount	
Roads Christmas Decorations	DLIO2021906	\$77.85	

Dodd, Sonia	EFT0006574	2023-10-10	\$125.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Pool Oct Trvl & Cell All	2023.10.01	\$125.00	

Dolan, Lori	EFT0006575	2023-10-10	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Oct Cell Allowan	2023.10.01	\$25.00	

Gerlitz, Steven	EFT0006577	2023-10-10	\$100.00

Invoice Description	Invoice Number	Invoice Amount	
Admin/Office Oct Trvl&Cell All	2023.10.01	\$100.00	

Graham, Leann	EFT0006578	2023-10-10	\$1,105.00

Invoice Description	Invoice Number	Invoice Amount	
Admin Travel & Subsistence	2023.10.02	\$730.00	
Admin/Office Oct Trvl&Cell All	2023.10.01	\$375.00	

Howe, Graham	EFT0006579	2023-10-10	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
SRC/Cemetery Oct Phone Allow	2023.10.01	\$25.00	

Industrial Machine Inc.	EFT0006580	2023-10-10	\$89.68

Invoice Description	Invoice Number	Invoice Amount	
SRC Shut off switch motor edga	46801	\$89.68	

KaizenLAB Inc.	EFT0006581	2023-10-10	\$707.98

Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Sampling	INV0090409	\$109.52	
Sewer Lagoon Sampling	INV0090528	\$109.52	
Sewer Lagoon Sampling	INV0090707	\$379.42	
Sewer Lagoon Sampling	INV0090909	\$109.52	

Keiths Refrigeration	EFT0006582	2023-10-10	\$136.50

Invoice Description	Invoice Number	Invoice Amount	
WTP Troubleshoot Compressor	23422	\$136.50	

Leckie, Neil	EFT0006584	2023-10-10	\$25.00

Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Oct Cell Allowan	2023.10.01	\$25.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Lifesaving Society	EFT0006585	2023-10-10	\$409.50
Invoice Description	Invoice Number	Invoice Amount	
Pool 6 Swim Instructor Candiat	25907	\$409.50	
Local Authorities Pension Plan	EFT0006583	2023-10-10	\$31,632.33
Invoice Description	Invoice Number	Invoice Amount	
LAPP Contribution	PP20-23	\$31,632.33	
Macey, Mikayla	EFT0006586	2023-10-10	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Shop Oct Tool Allowance	2023.10.01	\$25.00	
Manalastas, Victor	EFT0006587	2023-10-10	\$3,000.00
Invoice Description	Invoice Number	Invoice Amount	
Joint Office Sept Janitor	3	\$3,000.00	
Morbeck, Rachel	EFT0006588	2023-10-10	\$142.01
Invoice Description	Invoice Number	Invoice Amount	
Admin Travel & Subsistence	2023.09.23	\$142.01	
Northstar Trucking Ltd.	EFT0006589	2023-10-10	\$9,747.81
Invoice Description	Invoice Number	Invoice Amount	
Lanes Supply & Deliver 3/4" Gr	324470	\$9,747.81	
NSC Minerals Ltd.	EFT0006590	2023-10-10	\$7,089.32
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal Street Sand	SXP308167	\$7,089.32	
Parkland Regional Library	EFT0006591	2023-10-10	\$13,310.40
Invoice Description	Invoice Number	Invoice Amount	
Library 4th Qtr Requisition	230224	\$13,310.40	
Peterson, Chase	EFT0006592	2023-10-10	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Facility Oct Cell Allowan	2023.10.01	\$25.00	
Robbins, Brad	EFT0006593	2023-10-10	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
P&L Oct Travel Allowance	2023.10.01	\$100.00	
Stettler Dads Services	EFT0006594	2023-10-10	\$1,500.00
Invoice Description	Invoice Number	Invoice Amount	
Water Billing Sep Meter Reader	2023-9	\$1,500.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Stettler FCSS	EFT0006576	2023-10-10	\$49,108.75
Invoice Description	Invoice Number	Invoice Amount	
FCSS 4th Qtr Requisition	2023.10.01	\$49,108.75	
Stettler Public Library	EFT0006595	2023-10-10	\$63,141.50
Invoice Description	Invoice Number	Invoice Amount	
Library 4 Qtr Requisition	2023.10.01	\$63,141.50	
Stettler Regional Board of Tra	EFT0006559	2023-10-10	\$100,390.00
Invoice Description	Invoice Number	Invoice Amount	
BOT Grant	2023-3	\$100,000.00	
HBC Awards Gala Tickets/Sponso	2339	\$390.00	
Stingray Radio Inc.	EFT0006596	2023-10-10	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
Misc Dept Sept Advertising	650900-9	\$546.00	
Stormoen, Angela	EFT0006597	2023-10-10	\$416.31
Invoice Description	Invoice Number	Invoice Amount	
P & D Training	2023.09.22	\$241.31	
P&D Oct Trvl & Cell Allowance	2023.10.01	\$175.00	
Sutton Septic Service	EFT0006598	2023-10-10	\$315.00
Invoice Description	Invoice Number	Invoice Amount	
Landfill Clean Screen on MH2	176	\$315.00	
White Ice (1995) Ltd.	EFT0006599	2023-10-10	\$150.30
Invoice Description	Invoice Number	Invoice Amount	
SRC Ice Making Supplies	32974	\$150.30	
Total Cheques			\$440,604.93

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	CU GENERAL
Vendor Name	First	Last	Cheque Number	ONL000703
Cheque Date	First	Last		ONL000703

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Workers' Compensation Board -	ONL000703	2023-10-04	\$9,090.49

Invoice Description	Invoice Number	Invoice Amount	
A/P WCB 4th Installment	26634836	\$9,090.49	

	Total Cheques		\$9,090.49
			=====



County of Stettler No. 6

Box 1270
6602 – 44 Avenue
Stettler, Alberta T0C 2L0
T:403.742.4441 F: 403.742.1277
www.stettlercounty.ca

October 10, 2023

Guy Neitz, Chair,
Clearview School Board
Box 1720
Stettler, AB, T0C 2L0

Email: gneitz@clearview.ab.ca

Dear Mr. Neitz,

RE: Request for County of Stettler representatives to join committee and letter of support

On behalf of the County of Stettler, I would like to extend our gratitude for the invitation to participate in your committee concerning the new school and community recreation facility. We recognize the importance of such initiatives and the potential benefits they can bring to our community.

We understand the board had questions after we left the joint meeting on September 18, regarding our failure to supply committee members and a letter of support for your project. We believe it would be prudent for the County of Stettler to have a more thorough and comprehensive understanding of the project's specifics, particularly in relation to the financial commitments expected from us. As stewards of Stettler County's resources, it is our responsibility to ensure any financial contributions are vetted and made with a clear understanding of the scope, benefits, and obligations involved.

Furthermore, it was brought to our attention that a letter of support can be deemed as a commitment to fund, as was the case with the Town of Drayton Valley and the County of Brazeau in relation to the Town's Early Childhood Development Centre. With this in mind, we are exceedingly cautious of throwing the County's support behind projects without a very clear understanding of what our future obligations may look like.

After careful consideration, we would like to request more detailed information regarding the project, including but not limited to:

1. The total estimated cost of the project.
2. A breakdown of the total project budget estimate by educational space vs community/multi-use space.
3. A breakdown of expected contributions from various stakeholders.
4. The benefits and services the facility will offer to the residents of the County of Stettler.
5. Any long-term financial obligations or commitments that would be expected from the County of Stettler.

We would also welcome the opportunity to observe any public engagement conducted so that we may understand first hand, the community's input and opinion on the proposed project. While we already support Recreation Funding in the Town of Stettler at approximately \$500,000 annually, we need to ensure we are investigating and considering duplicate amenities which may be in future plans, or are being created privately or at other facilities.

Once we have had the opportunity to review this information, we feel we will be in a better position to determine our potential involvement and contribution to the project.

We value our relationship with the Clearview School Board and hope to continue collaborating on initiatives that benefit our shared community. We appreciate your understanding and look forward to receiving the additional details.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Clarke". The signature is fluid and cursive, with the first name "Larry" and the last name "Clarke" clearly distinguishable.

Larry Clarke, REEVE

CC Town of Stettler

Stettler & District Food Bank Society
Box 1492, Stettler, Alberta, T0C 2L0
403-740-6733 / stettlerfoodbank@gmail.com

Oct 11, 2023

To Whom It May Concern:

The Food Bank in Stettler distributes hampers filled with groceries, produce, meat and dairy products to clients in the Stettler and surrounding areas. We experience nearly 1800 visits per year. The Food Bank receives its food from private and corporate donations, the Alberta Food Banks network, and from purchasing groceries from local businesses. The act of transporting, sorting, storing, and building so many hampers generates a considerable amount of cardboard and plastic recycling. It truly is an under-considered byproduct of the work we do.

Previously, the Food Bank utilized the recycling bins at the Stettler Transfer Site. This location had an extremely organized system that made the work of our volunteers much easier, allowing us to better serve our community. It is very discouraging for us to see this material now being burned rather than recycled.

The Food Bank evaluated the costs of renting its own bins and shipping the contents for recycling. Due to the constraints on our operating budget, we realized this was not viable without reducing the services provided to our clients. As with most local charities, our capacity to provide resources to the public is primarily influenced by financial realities.

Because we are a completely volunteer run organization, it is not practical for us to ask our volunteers to travel to a County site to recycle. Transferring that amount of material a significant distance is also not feasible for most of our volunteers.

Ideally, if a local recycling program existed that was similar to the program that was previously available, it would greatly benefit the Food Bank. Please feel free to contact Mark Higgins, Board President of the Stettler and District Food Bank Society with any questions or comments.

Sincerely,

Board of Directors
Stettler and District Food Bank Society