

Town of Stettler

COUNCIL MEETING

MARCH 19, 2024

6:30 P.M.

BOARD ROOM



TOWN OF STETTLER MISSION STATEMENT

WE WILL PROVIDE A HIGH
QUALITY OF LIFE FOR OUR
RESIDENTS AND VISITORS
THROUGH LEADERSHIP AND
THE DELIVERY OF EFFECTIVE,
EFFICIENT AND AFFORDABLE
SERVICES THAT ARE SOCIALLY
AND ENVIRONMENTALLY
RESPONSIBLE

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, MARCH 19th, 2024
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

- (a) Minutes of the Regular Council Meeting of March 5th, 2024 5-9
- (b) Minutes of the Committee of the Whole Meeting of March 12th, 2024 10

4. **Citizens Forum**

5. **Delegations**

6. **Administration**

- (a) 2024 Capital Budget – Truck Purchases 11
- (b) 2024 Capital Budget – Tandem Purchase 12-13
- (c) 2024 Capital Budget – Regional Fire Manager Vehicle Tender 14-15
- (d) CAO Reports 16-22
- (e) Meeting Dates
 - Tuesday, April 2 – Council – 6:30pm
 - Tuesday, April 9 – COW – 4:30pm
 - **Friday, April 12-14 – Stettler Trade Show**
 - Tuesday, April 16 – Council – 6:30pm
 - Tuesday, May 7 – Council – 6:30pm
 - **Tuesday, May 14 – 2024 Tax Budget Deliberations – 3:00pm**
 - Tuesday, May 14 – Committee – 4:30pm
 - Tuesday, May 21 – Council – 6:30pm
- (f) Accounts Payable in the amount of \$175,660.71 23-29
(\$7,638.57 + \$96,690.90 + \$4,187.71 + \$67,143.53)

7. **Council**

- (a) Meeting Reports

**COUNCIL AGENDA
MARCH 19, 2024
PAGE 2**

8. **Minutes**

9. **Public Hearing**

10. **Bylaws**

11. **Correspondence**

(a) Central Alberta Child Advocacy Centre – 2024 State of Child Wellbeing Launch 30

(b) Stettler Cancer Support Group – Follow-Up Report 31-33

12. **Items Added**

13. **In-Camera Session**

14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MARCH 5th, 2023 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors C. Barros, K. Baker, G. Lawlor, T. Randell, W. Smith & S. Pfeiffer

CAO L. Graham
Assistant CAO S. Gerlitz
Assistant CAO K. Hymers

Media (1)

Absent:

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Motion 24:03:01

Moved by Councillor Baker to approve the agenda as presented.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

- (a) Minutes of the Regular Meeting of Council held February 20th, 2024

Motion 24:03:02

Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on February 20th, 2024 be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the February 20th, 2024 Minutes

None

4. **Delegations:**

- (a) 6:30pm – Wendy Keith – Stettler Cancer Support Group

Mayor Nolls welcomed W. Keith to the meeting.

W. Keith advised that the Stettler Cancer Support Group is open to everyone, including those fighting cancer, survivors, families, friends and caregivers.

The ultimate goal of the group is to have a place where those impacted by cancer can come and visit others, and where resources can be shared. Currently the group meets on the first Thursday of every month at 1:30pm at FCSS and 7:00pm at the Stettler Regional Board of Trade.

W. Keith advised that the group is hosting a “Walk All Over Cancer” event on March 23rd to raise awareness, and invited all members of Council to join.

Mayor Nolls thanked W. Keith for her presentation and wished the Stettler Cancer Support Group success.

W. Keith left the meeting at 6:48 p.m.

5. **Citizen’s Forum:**

- (a) None

6. Administration:

(a) CEIP Program – Interest Rate – March 26th, 2024 Launch

Assistant CAO K. Hymers advised that the Town of Stettler is launching the Clean Energy Improvement Program (CEIP) on March 26, 2024. The CEIP program allows residents of the Town of Stettler to complete energy efficient upgrades to their home. The Town pays for the upgrade on behalf of the resident, and the total cost of the project is applied to the resident’s taxes to be repaid back to the Town over the course of the lifespan of the asset. Alberta Municipalities, the managing partner of the program, requires the Town to transfer installment payments to them as applications for the program are approved so that they have the funds to pay the contractors. The program allows the Town to collect any fees or interest that cost the Town, including interest charged for borrowing the money for the program or lost interest the Town would earn if the money was in the bank.

On May 2, 2023, Council passed Bylaw 2160-23 to borrow up to 2.5 million to fund the program through a line of credit. The interest rate for the line of credit is prime less 0.5%. Currently, prime is 7.2% making the rate to borrow 6.7%. An alternative would be for the Town of Stettler to use funds from their bank account and set the interest rate to the rate the Town would earn (5.6% - prime minus 1.6%). This would save participants in the program 1.1% on the repayment of their upgrade. The Alberta Capital Finance Authority rate is currently at 5.04% for a 10 year. We can not borrow through them as it will go against our long-term debt/borrow limit.

As an example, if a resident were to have a CEIP project totaling \$50,000.00, they would save \$3,787.91 in interest charges if the Town were to fund the project. The following chart shows how much interest would be paid between the two interest rates:

Based on a 10 Year Repayment through Taxes

CEIP Project Cost	Line of Credit 6.70%	Bank Account 5.60%	Total Savings 1.10%
\$50,000.00	\$22,135.08	\$18,347.17	\$3,787.91

Motion 24:03:03

Moved by Councillor Lawlor that the Town of Stettler Council set the interest rate for the CEIP program at 5.6% using Town funds for the program.

MOTION CARRIED
Unanimous

(b) 2024-2025 Provincial Budget Highlights – February 29, 2024

CAO L. Graham advised that on February 29, 2024, Minister of Finance and President of Treasury Board Honorable Nate Horner presented the 2024 Provincial Budget. Alberta Municipalities has provided a comprehensive report. As the province releases more information on the budget and details around specifics, we will continue to monitor funding availability and inform Council of any opportunities that result from the 2024 Budget.

CAO L. Graham pointed out specifics to note for Stettler:

- LGFF Capital - 2024 - \$981,743
- LGFF Capital - 2025 - \$1,111,391
- LGFF Operating - 2024- \$104,896
- CCBF - \$372,605 - 2023. 2024 should be the same unless federal government increases in the 2024 budget.
- Alberta Transportation - 2024 Capital Plan - Design Work:
 - o Highway 12 is identified on the mapping however the project location and description indicate 1 km of road work on Highway 56 in Stettler.
- At the time of this memo there were no details released on the Local Growth and Sustainability Grant of \$60M other than it is \$20M/year for 3 years. More information to come.
- At the time of this memo there were no details released for the \$717 Housing Budget. More information to come.
- At the time of this memo The Alberta Education 2024 Capital Plan has not been released yet.
- Looks like library and FCSS stayed the same.

Town Council briefly reviewed the following documents:

- 2024 Budget Highlights
- 2024 Capital Plan Overview
- 2024 Capital Plan Detail by Ministry
- Local Government Fiscal Framework (LGFF) allocations by community for both the capital and operating.
- Construction Program Map and Description
- Alberta Municipalities Preliminary Analysis of Alberta's 2024 Budget

Motion 24:03:04

Moved by Councillor Smith that the Town of Stettler Council accept the 2024-2025 Provincial Budget Highlights for information.

MOTION CARRIED
Unanimous

(c) Strategic Plan 2024 – Council Appointment Updates

CAO Graham advised that, following the 2024 Strategic Planning Session, minor modifications have been made to the Council Appointments package to reflect new committees.

Motion 24:03:05

Moved by Councillor Pfeiffer that the Town of Stettler Council approves the revised 2023-2024 Council Appointments package as presented.

MOTION CARRIED
Unanimous

(d) 2024 Stettler Trade Show Schedule – April 12-14, 2024

CAO L. Graham requested that members of Council select shifts to staff the upcoming Stettler Trade Show from April 12th to 14th.

Motion 24:03:06

Moved by Councillor Barros that the Town of Stettler Council approves the 2024 Stettler Trade Show Schedule.

MOTION CARRIED
Unanimous

(g) Meeting Dates

- Tuesday, March 12 – COW – 4:30pm
- Tuesday, March 19 – Council – 6:30pm
- Tuesday, April 2 – Council – 6:30pm
- Tuesday, April 9 – COW – 4:30pm
- **Friday, April 12-14 – Stettler Trade Show – SRC Red Arena**
- Tuesday, April 16 – Council – 6:30pm
- Tuesday, May 7 – Council – 6:30pm
- **Tuesday, May 14 – 2024 Tax Budget Deliberations – 3:00pm**
- Tuesday, May 14 – COW – 4:30pm
- Tuesday, May 21 – Council – 6:30pm

(f) Accounts Payable in the amount of \$817,018.20

Motion 24:03:07

Moved by Councillor Randell that the Accounts Payable in the amount of \$817,018.20 be paid as presented.

MOTION CARRIED
Unanimous

7. Council:

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

February 21 – Talk of the Town
February 21 – Economic Development Committee
February 22 – Bassa Housing Assessment Strategy Meeting
February 26 – Health Professionals Attraction & Retention
February 28 – Business Developer Meeting
February 29 – Government Advocacy Committee
February 29 – Watched 2024 Provincial Budget
March 1 – Signed Cheques at the Town Office
March 1 – Alberta Municipalities Budget Analysis Webinar
March 4 – Parks & Open Spaces Committee
March 4 – Local Physician Meeting
March 4 – Steel Wheel Stampede Board
March 5 – Steel Wheel Stampede & Ag Society Meeting

(b) Councillor Baker

March 4 – Parks & Open Spaces Committee

(c) Councillor Barros

February 28 – Stettler Adult Learning Special Meeting
February 29 – Government Advocacy Meeting

(d) Councillor Lawlor

February 21 – Economic Development Committee
February 21 – Stettler Library Board Meeting
February 22 – Parkland Regional Library System
February 22 - Bassa Housing Assessment Strategy Meeting

February 28 – Stettler Elementary Anti-Bullying Day Visit
February 29 – Inaugural Government Advocacy Committee

(e) Councillor Pfeiffer

February 21 – Economic Development Meeting
February 28 – Stettler Adult Learning Special Meeting

(f) Councillor Randell

February 26 – Health Professionals Attraction & Retention

(g) Councillor Smith

February 29 – Government Advocacy Committee
March 4 – Parks & Open Spaces Committee

Motion 24:03:08

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) None

9. **Public Hearing:** (a) None

10. **Bylaws:** (a) None

11. **Correspondence:** (a) Heartland Youth Centre – AGM & Volunteer Recognition Night Invitation
(b) Alberta Municipal Affairs – Budget 2024 Letter to Chief Elected Officials

Motion 24:03:09

Moved by Councillor Smith that the Town of Stettler accept the Correspondence items (a-b) for information.

MOTION CARRIED
Unanimous

12. **Items Added:** (a) None

13. **In-Camera Session:** (a) None

14. **Adjournment:**

Motion 24:03:10

Moved by Councillor Smith that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 4:29 p.m.

Mayor

Assistant CAO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
MARCH 12, 2024

Present: Mayor S. Nolls

Councillors K. Baker, C. Barros, G. Lawlor, S. Pfeiffer, T. Randell & W. Smith

Assistant CAO S. Gerlitz
Assistant CAO K. Hymers

Media (0)

Call to Order: Mayor Nolls called the meeting to order at 4:36 p.m.

1. Agenda Additions/Deletions
2. Agenda Approval

Moved by Councillor Baker that the agenda be approved as presented.

MOTION CARRIED
Unanimous

3. Steel Wheel Stampede

Assistant CAO Hymers advised that the Town of Stettler Council has received a funding request from the Steel Wheel Stampede for their 2024 event. Previous responses to requests for funding were reviewed.

The Committee of the Whole reviewed Policy VIII-4 – Miscellaneous Requests for Funds – Fundraising Initiatives. The Committee concluded that the policy is satisfactory and addresses the request sufficiently.

Moved by Councillor Barros that the Committee of the Whole accept the Steel Wheel Stampede's Funding Request for information.

MOTION CARRIED
Unanimous

7. Additions
8. Adjournment

Moved by Councillor Pfeiffer that the Committee of the Whole Meeting be adjourned.

MOTION CARRIED
Unanimous at 5:20 p.m.

Mayor

Assistant CAO

MEMORANDUM

Date: March 11, 2024

To: Leann Graham
CAO

From: Melissa Robbins
Director of Operational Services

Re: 2024 Capital Budget – Truck purchases

Summary:

2024 Capital Budget included \$145,000 to purchase two 3/4-ton trucks. Two tender packages were prepared and sent to the three local dealerships.

Summary of tenders:

Specifications on fleet trucks are specified based on departmental needs and workload efficiency.

3/4-ton truck crew cab:

Stettler Dodge	\$61,548.00
Aspen Ford	\$63,703.00

3/4-ton truck extended cab:

Aspen Ford	\$62,553.00
------------	-------------

Evaluation:

As all the models meet specifications, administration is recommending proceeding with the lowest bidder for both units. Expected delivery of the Dodge truck is 3 months and the Ford is 6 months.

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the tenders as follows:

3/4-ton crew cab truck to Stettler Dodge at \$61,548.00,
3/4-ton extended cab to Aspen Ford at \$62,553.00,

utilizing \$8,000 from the remaining budget allocation to outfit the trucks with headache rack, radios and toolboxes for a total expenditure of \$132,101.00 excluding gst. funded through the 2024 Capital Budget.

MEMORANDUM

Date: March 11, 2024
To: Leann Graham
CAO
From: Melissa Robbins
Director of Operational Services
Re: Recommendation of Tandem Purchase

History:

Approved 2024 capital budget is \$300,000 to purchase a new Tandem.

Summary of RFP's received on February 29, 2023:

The Request for Proposal (RFP) was posted on Alberta Purchasing Connection. The following submissions were received:

Glover International Trucks Ltd. (International)	\$267,371.25 (Cummins engine/Bibeau Box)
Glover International Trucks Ltd. (International)	\$269,925.25 (Cummins engine/Renn Box)
RJames Management Group Ltd. (Western Star)	\$278,646.00 (Cummins engine/Renn Box)
Great West Kenworth Ltd. (Kenworth)	\$324,294.00 (PACCAR engine/Bibeau Box)
Great West Kenworth Ltd. (Kenworth)	\$326,848.00 (PACCAR engine/Renn Box)
Great West Kenworth Ltd. (Kenworth)	\$330,294.00 (Cummins engine/Bibeau Box)
Great West Kenworth Ltd. (Kenworth)	\$332,848.00 (Cummins engine/Renn Box)

RFP Evaluations:

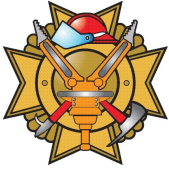
All RFP's met minimum proposal specifications. Delivery of all units is 9 - 12 months. Current Town fleet has both International and Freightliner tandems. The Renn box is preferred as they hold up well to corrosion from snow removal operations. Based on evaluating the RFP's on those factors, the International with Renn Box meets all requirements and has the preferred gravel box. The RFP included a trade in value of the existing 2011 tandem, however staff feel the value offered is low and we will explore options to dispose of the tandem when the new unit arrives. Expected value of the 2011 tandem is \$35,000.

Budget Consideration:

Glover International Cummins engine with Renn Box	\$269,925.25
Addition of remote grease lines	\$895.00
Extended 5 year Warranty	\$11,119.30
Radio/fire extinguisher/first aid kits (purchased separately)	<u>\$1,000.00</u>
Total expenditure	\$282,393.55

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the Tandem RFP to Glover International Trucks Ltd. for the purchase of a 2024 International Tandem with Renn gravel box, remote grease lines and 5 year extended warranty in the amount of \$281,393.55, and allows expenditure up to an additional \$1,000 (sourced locally) to outfit the tandem with radio and safety equipment for a total budget expenditure of \$282,393.55, excluding gst funded through the 2024 Capital Budget.



Request for Decision

Agenda Item: Purchase Sport Utility Vehicle (SUV)

Issue

Purchase of one (1) Sport Utility Vehicle (SUV)

Option for Consideration (Recommendation)

It is recommended that the County of Stettler No. 6 and the Town of Stettler approve the shared purchase (50/50), the 2023 Chevrolet Tahoe Z71 from Competition Chevrolet of Stony Plain, Alberta, for the sum of \$87,800 plus GST,

Shared Cost Agreement:

Further, it is proposed that the County of Stettler No. 6 enters into the sharing of all costs with the Town of Stettler for the purchase of the aforementioned vehicle and modifications. The agreement stipulates that the purchase cost be divided equally between the two entities as stipulated in the recent agreement.

General

On January 31, 2024 an “Invitation to Bid” was posted on the Alberta Purchasing Connection website for the purchase of one (1) New Registered Large Full-Size Short Cab Sport Utility Vehicle to be deployed within the Stettler Regional Fire Department fleet of equipment/vehicles. The tender closed on February 14, 2024 at 2:00 PM with a tender opening held immediately following closing. The following submissions were received:

Aspen Ford Sales Ltd	Stettler	\$67,854.00	2024 Expedition	24 Week Delivery	The unit is not serialized at this time, bid expected delivery is indicated for August 2024; unit may not be serialized. Unit met most but not all of the bid specifications
St. Albert Chrysler Dodge	St. Albert	\$68,199.00	2024 Durango	4 Week Delivery	The unit not considered a full size SUV, not further considered.
Shaganappi Motors	Calgary	\$77,609.25	2023 Tahoe LS	Immediate Delivery	The unit no longer available when bids were opened, not further considered.
Stettler Dodge Ltd	Stettler	\$87,429.00	2024 Jeep Wagoneer Series 2	10-12 Week Delivery	The unit has long extended lead time to delivery. The unit is white in colour (red available with up-charge).
Competition Chevrolet	Stony Plain	\$87,800.00	2023 Tahoe Z71	1 Week Delivery	The unit is available on the lot for delivery. Met all bid specification. Allows for fleet commonality with other SRFD squad units.
Gary Moe Chev Stettler	Stettler	\$95,933.00	2023 Yukon	Delivery Unknown	The unit not considered, as bid delivery specifications were not met.

Despite the promising number of submissions, upon further investigation it was discovered that the majority of submissions were either unsuitable for the intended purpose or were no longer available from the vendor. The one exception is the 2023 Tahoe Z71 offered from Competition Chevrolet out of Stony Plain, Alberta for a purchase price of \$87,800.00 plus GST. The unit is estimated to be available for delivery within one (1) week of awarding the tender and meets the specifications outlined within the tender documents.

One of the key factors in choosing a vehicle for deployment within the fire department is the timeframe in which the vehicle may be delivered. Once the vehicle has been received it will need to be outfitted as an emergency vehicle ahead of the approaching wildfire season. The estimated turnaround time for outfitting a vehicle of this nature is 4-6 weeks with an estimated cost of \$25-30,000.

The expense of purchasing a vehicle to join the Stettler Regional Fire Department will be shared between the Town of Stettler and the County of Stettler. Following consultation, the County of Stettler and Town of Stettler has advised in writing that they support the recommendation to award the purchase of the 2023 Tahoe Z71 from Competition Chevrolet of Stony Plain, Alberta for the bid price of \$87,800.00.

Financial

County of Stettler No. 6 - Sufficient funds have been allocated in the 2024 budget to accommodate this purchase.

Town of Stettler - Sufficient funds have been allocated in the 2024 capital budget (\$65,000) to accommodate this purchase.

Policy/Legislation

Municipal Government Act, RSA 2000, Chapter M-26

Section 248 (1)

Where a municipality may only make expenditure that is: (1) included in an operating budget, interim operating budget or capital budget or authorized by the Council.

Strategic Plan Linkages

Administrative/Legislative Function – included in 2024 presented budget; 2.1 Adopt Equipment Replacement Plan.

Implementation/Communication

Upon approval by Council, Operations will proceed with this purchase.

Target Decision Date

County of Stettler No. 6 - March 13, 2024

Town of Stettler - March 19, 2024

Prepared By

Ivan Dijkstra Manager of Stettler Regional Fire Department

Reviewed By

Yvette Cassidy, Chief Administrative Officer - County of Stettler

Leann Graham, Chief Administrative Officer - Town of Stettler

TO: Town of Stettler Council

DATE: 2024 03 19

FROM: Leann Graham
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – FEBRUARY 2024

CAO – LEANN GRAHAM

Report to be presented at a later date.

ASSISTANT CAO – STEVEN GERLITZ

1. Completed historical Town Bylaw review
2. Completed Policy review
3. Drafted Hotel Attraction Action Plan for Economic Development Committee
4. Drafted report for the Economic Development Committee on HAF (Housing Accelerator Fund)
5. Completed the 2024 Tax Budget review
6. Preparing Council / COW agendas

ASSISTANT CAO – KIM HYMERS

1. Meetings attended included:
 - a. Councils
 - b. Staff
 - c. Department Head
 - d. Committee of the Whole
 - e. Economic Development Committee
 - f. Alberta Municipalities CEIP Marketing
 - g. Manager & Department Head Meeting
 - h. Refocusing Alberta's Health Care
 - i. Fire
 - j. Town Life
 - k. Brownlee Emerging Trends
 - l. IT Meeting
 - m. Accounting Clerk Interviews
 - n. ARO Meeting – Meet with Auditor
2. Projects worked on included:
 - a. 2023 Capital Budget Summary – 2024 Carry Forwards
 - b. 2024 Capital Budget – give codes to Department Heads
 - c. Regional Water Update – January 31, 2023 – Pre-Audit
 - d. 2023 Water Model True Up – December 31, 2023 – Pre-Audit
 - e. Policy Review – read and review policies
 - f. Bylaw Review – read and review bylaws
 - g. Year End B run Journal Entries

- h. Year End Account Reconciliations
- i. FIR – Financial Information Return
- j. Financial Statements
- k. Working Papers – Binders for Auditors
- l. F9 reports – Department heads, Object Code and Master Report
- m. Fire Invoicing – Revamp our master Fire agreement Invoice
- n. CEIP – Launch of Program
- o. Asset Retirement Obligation
- p. Year End Financials – TCA, FIR and Financials Statement
- q. Payroll
- r. Roll over Account Reconciliations – Train Roxann
- s. Bank Reconciliation – Train Roxann
- t. Capital Funding
- u. 2024 Capital Projects – Set up codes
- v. Job Interview – Accounts Payable

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

- CAO and department head policy review meeting
- Water Treatment Plant Operator Interviews
- Wellings development meeting
- AB Environment - provincial flood hazard mapping update meeting
- Town Life planning meeting and article completion
- Provincial Drought Emergency Management Working group
- Spruce Drive Sidewalk evaluation
- Brownlee Emerging Trends virtual conference
- ARO meeting
- Extended Producer Responsibility (EPR) Webinar
- Circular Materials EPR Transition meeting
- Circular Materials Webinar
- Custodial work at airport considerations
- ICS 300 training
- WTP Boiler replacement
- Water Reservoir Pumphouse changes
- Cold Storage design
- Dangerous Goods Bylaw – request for 5 year ministerial extension
- AB Prairie – rail crossing improvements grant assistance
- Water Meters – Bylaw support for meters requiring replacement
- Transition of Garbage/Recycling contract to Operations
- Music Festival request to hang banner on 50 Avenue

TRANSPORTATION – SARAH MCCRINDLE

- Staff attended ICS 200 training
- Noise mapping in the shop with the various pieces of equipment running at different times

- Hauled snow from the Board of Trade, West Stettler, and fire hall parking lots
- Sent out emails to 3 different companies for quotes for our traffic paint
- Received 2 different quotes from local companies for our safety vests and sweaters
- Sidewalk snow removal and sanding when needed
- Shop inspection
- Inspection of the traffic lights and solar crosswalk lights
- Created a hazard assessment for silica dust
- Washed up all the snow removal equipment when time permitted
- Open and close columbarium when needed
- All staff completed their audiometric testing
- Cleaned up some of the garbage in the shop yard
- Parking lot snow removal
- Sander out when needed
- Grader out doing snow removal when needed
- Helped out the water department when needed hauling cat tails at the wetlands
- Updated the water department safety manual
- Put on columbarium wreaths when needed
- Sent out the RFP for a new skid steer, tandem truck, and 2 ¾ ton trucks
- Graded the water treatment plant road
- Sanded the road at the water treatment plant
- Beginning of February hauled snow from the uptown area, arterial roads in Grandview, the school area, the shop area, and Parkdale
- Picked up the snow from the arena parking lot
- Hydrovac 3 holes for sign breakaways
- Cemented in the 3 break aways
- Ordered the new door for our sand shed
- Cleaned the snow out at the cemetery
- Put up the new solar panel on the middle crosswalk pole at the dairy queen intersection on the highway 12
- Replace garbage cans when needed
- Put snow on the hills at west Stettler and Parkdale for the kids for family day
- Employees review our safety manual and sign the sheets
- Put up the new signs on the break aways
- Help the water department on a water leak
- Fixed a sign that was knocked down by a vehicle
- Sanded the back alleys as needed
- Updated the mechanics safety manual
- Cleaned up some snow at the snow dump to help with drainage
- Dig and fill graves when needed
- Steaming frozen catch basins
- Started trimming trees from 43st to 49st that hit our equipment
- Worked on our asphalt trailer
- Started working on our job descriptions
- Sarah took the ICS 300 course
- Some of the staff took the first aid recertification course
- Opened the RFPS for the skid steer, tandem, and pickup trucks

- Staff along with the water department did online courses in OH&S, Silica dust, and bench grinder safety
- Cut down 3 trees in the yard where we will be moving the cold storage building

DIRECTOR OF PARKS & LEISURE SERVICES / PARKS & LEISURE SERVICES FOREMAN – ALLAN KING

Meetings

- Joint health and safety
- Department head
- Staff meetings
- Meeting with CAO
- After council
- Parks and open spaces
- Heartland beautification

Projects

- Multiple shift coverages
- Outdoor rink benches and nets removal
- Vandalism clean-up
- Snow removal
- Transient research
- Assist with health unit
- Tree trimming
- Ice maintenance
- Plumbing issues
- Hot water tank and Furnace replacement at Lions Campground
- Zamboni maintenance on both machines
- Safe work practices revisions and review (work in progress)
- Hazard assessments revisions and review (work in progress)
- Job descriptions for Leisure Services department (work in progress)
- Safety courses

PLANNING & DEVELOPMENT SERVICES – ANGELA STORMOEN

Report to be presented at a later date.

WATER – GRANT MCQUAY

- 1) Rounds, readings, locates and meters.
- 2) Dig site maintenance
- 3) Weekly cleaning of WTS sanitary tank's
- 4) CL17 analyzer bottles changed out.
- 5) Trouble shooting issues at WTS, Big Valley leg CL17 analyzer
- 6) Trouble shooting issues at Reservoir CL17 analyzer
- 7) Snow removal from entrance and parking areas at WTS

- 8) Trouble shooting B lift pumps air locked
- 9) Flushed grease mat at A lift station
- 10) Snow removal from parking area and entrances at A & B Lift
- 11) Curbstop repair
- 12) Flushing frozen Curbstops for turn offs
- 13) Turning off CC's for plumbing repairs
- 14) Weekly water distribution sampling for bacti and chlorine residuals.
- 15) Weekly testing for lift station emergency system.
- 16) Sewer backups and responding to customer
- 17) Service leak and water main break repairs
- 18) Weekly Wastewater sampling.
- 19) Weekly Wastewater treatment.
- 20) Water Meter changes.
- 21) Sewer main flushing and back up response
- 22) Responding to customers, possible leaks.
- 23) Shoveled snow from Office and other sidewalks
- 24) Plowed snow at Lagoons
- 25) Plowed snow at Wetlands
- 26) Hauled snow with roads
- 27) Plowed snow in alleys
- 28) Aeration system, monitored quality of treatment
- 29) Responded to water quality complaints by customers
- 30) Finished removing cattails from creek at Wetlands.
- 31) Turned on pumps and valves to open the lagoon shack being replaced
- 32) Council Meetings
- 33) Worked on Shop projects
- 34) Cleaned all machinery inside and out
- 35) Fixed bank of creek at wetlands
- 36) Darin and Brendan ICS 200
- 37) Trouble shoot and ordered Louver controllers for both lift stations.
- 38) Changed teeth on asphalt cutter
- 39) Morgan took First aid course
- 40) Grant took Water Main Break response course

STETTLER FIRE CHIEF – MARK DENNIS

1. Training
 - February 5 Officer meeting
 - February 12 medical first response
 - February 26 SOG Review rapid intervention
 - ICS 200
2. Fire Department Operations
 - Meeting - Town Council
 - Derks Edmonton - class A uniform alteration for FD staff

- Pick up new squad truck from dealership
 - In the process of outfitting new squad truck
 - Working on Red Deer dispatch new SOG/ fleet numbering and such
 - Repair tower 10 air leak
 - New gas detection equipment
 - Working on new shelving in storage room
 - Schedule annual pump testing in June
 - Schedule Commercial fire trucks engine 12 repair
 - Ongoing fire safety inspections and pre planning, fire safety public education, incident investigations, fire cause determination submission to AB gov
3. Regional Fire Department Incident Summary
- December total incidents 15- 2 alarms calls, 4 wild land fires, 1 MVC, Structure fire 1

WATER TREATMENT PLANT SUPERVISOR – CHRIS SAUNDERS

1. The WTP boiler, which is 40 years old, sprang a tube leak. It was decided that the boiler being as old as it was would most likely start having more tube leaks. A rental boiler was sourced out at the lowest cost of \$11,000/28 days. Fixing the tube would most likely run about \$20,000 in total which is approximately ¼ of the cost of a new, more efficient, multiple boiler system. Quotes were received and Action Plumbing was awarded the job. The work went quickly and smoothly. The new boilers are now in operation and running well. With the multiple boilers set up fears of not having heat at the plant are now negligible. The new boilers are also low pressure fire tube boilers which also decreases the dangers of running a higher pressure boiler. Photos are attached with the report.
2. Action Plumbing informed that the new heating coil for the main plant air handler is now being built by the original manufacturer.
3. The Bashaw water leak was finally found and repaired and water demand is now back to normal.
4. Replaced a leaking coupling on rack 2 which was failing its IT test. Rack passed its IT test and was back in service.
5. We have hired a new Level III water treatment plant operator, Andrew Gale, who will be starting work March 4th. He comes to us with lots of experience in a number of different plants and familiar with our Pall Membrane system. Looking forward to filling the vacant position.
6. We had a sodium hypochlorite pump tube failure. We had switched to a double tube system from a single tube system which lasted much longer than the single tube. Hopefully this will be the continued case with the next double tube installed.
7. Routine monthly maintenance was carried out.

INFORMATION SERVICES – GRAHAM SCOTT

Meetings:

- Feb. 1 Joint Health & Safety meeting

- Feb. 2 Alberta Municipalities Infrastructure committee meeting
- Feb. 5 Town Management policy meeting
- Feb. 7 Virtual MAGG meeting (Municipal Alberta GIS Gurus)
- Feb. 8 “How to conduct a municipal census” virtual meeting
- Feb. 15 Emerging Trends webinar
- Feb. 21 Economic Development meeting
- Feb. 21 Tax notice e-bill meeting
- Feb. 27 CAN-TF2 interview
- Feb. 29 ICS 400 course
- Staff & Department Head meetings
- Daily office meetings

Projects include:

- Reviewing server update schedule/notices and request for no updates to occur until fiscal year end process is complete unless approved by Assistant CAO and Office Manager
- Review request for any support tickets and communication regarding support tickets also being sent to office staff and office manager
- Review request for diagnostic computer logs to also be sent to Office Manager and Assistant CAO
- Working on a bug to do with basemap selection in our Webmaps
- Worked on presentation for EV chargers for Economic Development
- Finished and sent our Community Economic Development survey to 120+ recipients
- Worked on some issues we were having with the plotter touch screen and scanner bootup
- Assessed the need for ethernet ports vs. wifi in the Council Chamber in regards to possibly running an Emergency Coordination Center
- Completed desktop hardware replacements
- Completed software updates on office computers
- Lookup of asset numbers for Tangible Capital Asset 2023 projects
- Creating and adding data regarding water meters to Staff webmap
- Fulfilling mapping/printing requests
- Mapping and database updates (paper, electronic and webmap)



Leann Graham
CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 77159	77169
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta King's Printer	77159	2024-03-08	\$37.75

Invoice Description	Invoice Number	Invoice Amount	

P&D 2024 Apartment Study	S097363	\$37.75	

Cal-Trac Contracting Ltd.	77160	2024-03-08	\$9,729.30

Invoice Description	Invoice Number	Invoice Amount	

Snow Removal Feb Grader Rental	304294	\$3,895.50	
Sewer & Feb Rock Truck Rental	304293	\$5,833.80	

Digital Postage On Call	77161	2024-03-08	\$1,260.00

Invoice Description	Invoice Number	Invoice Amount	

Office - Postage	2024.02.28	\$1,260.00	

Hoffman, Cody	77162	2024-03-08	\$175.00

Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Training Reimburse	2024.02.27	\$175.00	

Linde Canada	77163	2024-03-08	\$1,174.96

Invoice Description	Invoice Number	Invoice Amount	

Pool Facility Chemicals	40972253	\$791.04	
Pool Facility Chemicals	41188640	\$383.92	

Receiver General for Canada	77164	2024-03-08	\$9,039.43

Invoice Description	Invoice Number	Invoice Amount	

Fire Joint Radio Licence	20240024159	\$7,240.51	
Trans Radio Licence	20240020920	\$1,700.58	
Airport Licences Radio Licence	20240007294	\$98.34	

Receiver General for Canada	77165	2024-03-08	\$71,006.83

Invoice Description	Invoice Number	Invoice Amount	

Town Tax Remittance	PP05-24	\$62,006.24	
Town Tax Remittance	PP05-24.	\$3,368.39	
BOT Tax Remittance	PP05-24.BOT	\$2,380.52	
Library Tax Remittance	PP05-24.LIBRAR	\$3,251.68	

Sienna's Cleaning	77166	2024-03-08	\$800.00

Invoice Description	Invoice Number	Invoice Amount	

Town Shop Feb Janitor 8 Cleans	890646	\$800.00	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Tru-Fence	77167	2024-03-08	\$210.00

Invoice Description	Invoice Number	Invoice Amount	
Roads Damage Claims Repair	2406	\$210.00	

Van Electric	77168	2024-03-08	\$2,207.63

Invoice Description	Invoice Number	Invoice Amount	
Shop Building Repair	602	\$2,207.63	

Watson Welding Ltd.	77169	2024-03-08	\$1,050.00

Invoice Description	Invoice Number	Invoice Amount	
Sewer Purchase Equipment Repa	6260	\$1,050.00	

Total Cheques			\$96,690.90
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0007164	EFT0007181
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Barnes, Roger	EFT0007164	2024-03-05	\$25.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
SRC Mar Telephone Allowance		2024.03.01	\$25.00

Brennan, Maya	EFT0007165	2024-03-05	\$150.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
P&D Mar Travel Allowance		2024.03.01	\$150.00

Dahl, Steven	EFT0007166	2024-03-05	\$70.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
Shop Mar Tool Allowance		2024.03.01	\$70.00

Dodd, Sonia	EFT0007167	2024-03-05	\$125.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
Admin/Pool Mar Trvl & Cell All		2024.03.01	\$125.00

Dolan, Lori	EFT0007168	2024-03-05	\$25.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
Pool Mar Phone Allowance		2024.03.01	\$25.00

Gerlitz, Steven	EFT0007169	2024-03-05	\$100.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
Admin/Office Mar Phone & Trvl		2024.03.01	\$100.00

Graham, Leann	EFT0007170	2024-03-05	\$375.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
Admin/Office Mar Phone & Trvl		2024.03.01	\$375.00

King, Allan	EFT0007171	2024-03-05	\$124.95

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
SRC CUPE Clothing Allowance		2024.02.27	\$124.95

Leckie, Neil	EFT0007172	2024-03-05	\$25.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----
Pool Mar Phone Allowance		2024.03.01	\$25.00

Loop	EFT0007173	2024-03-05	\$1,260.00

Invoice Description		Invoice Number	Invoice Amount
-----		-----	-----

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Ec Dev Add New Landing Page	L-296		\$1,260.00
Macey, Mikayla	EFT0007174	2024-03-05	\$15.00
Invoice Description	Invoice Number	Invoice Amount	
Shop Mar Tool Allowance	2024.03.01	\$15.00	
Manalastas, Victor	EFT0007175	2024-03-05	\$3,150.00
Invoice Description	Invoice Number	Invoice Amount	
Office Joint Feb Janitor	8	\$3,150.00	
Peterson, Chase	EFT0007176	2024-03-05	\$25.00
Invoice Description	Invoice Number	Invoice Amount	
Pool Mar Phone Allowance	2024.03.01	\$25.00	
Robbins, Brad	EFT0007177	2024-03-05	\$100.00
Invoice Description	Invoice Number	Invoice Amount	
P&L Mar Travel Allowance	2024.03.01	\$100.00	
Stettler Dads Services	EFT0007178	2024-03-05	\$1,500.00
Invoice Description	Invoice Number	Invoice Amount	
Water Billing Feb Meter Reader	2024-02	\$1,500.00	
Stormoen, Angela	EFT0007179	2024-03-05	\$175.00
Invoice Description	Invoice Number	Invoice Amount	
P&D Mar Trvl & Cell Allowance	2024.03.01	\$175.00	
Vanlanduyt, Lara	EFT0007180	2024-03-05	\$163.71
Invoice Description	Invoice Number	Invoice Amount	
Admin/Office Mar Trvl & Cell A	2024.03.01	\$100.00	
PR Brownlee Convention Breakfa	2024.02.15	\$37.98	
Council Photo Frames	2024.02.15.	\$25.73	
Varghese, Cyril	EFT0007181	2024-03-05	\$229.91
Invoice Description	Invoice Number	Invoice Amount	
SRC CUPE Clothing Allowance	2024.02.18	\$229.91	
Total Cheques			\$7,638.57

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0007182	EFT0007199
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
969754 Alberta Ltd.	EFT0007182	2024-03-12	\$100.80

Invoice Description	Invoice Number	Invoice Amount	
HBC	289	\$100.80	

ACC Wastewater Solutions	EFT0007184	2024-03-12	\$3,412.50

Invoice Description	Invoice Number	Invoice Amount	
Sewer Lagoon Chemicals	INV-23213	\$3,412.50	

Acklands - Grainger Inc.	EFT0007185	2024-03-12	\$651.22

Invoice Description	Invoice Number	Invoice Amount	
Pool Chemicals	9029659563	\$651.22	

Alberta Boilers Safety Assoc.	EFT0007183	2024-03-12	\$379.40

Invoice Description	Invoice Number	Invoice Amount	
WTP 2024 Boiler Registration	20244928	\$379.40	

APEX Supplementary Pension Pla	EFT0007186	2024-03-12	\$334.42

Invoice Description	Invoice Number	Invoice Amount	
Supplementary Pension Plan Tru	PP05-24	\$334.42	

Automated Aquatics Canada Ltd.	EFT0007187	2024-03-12	\$1,757.13

Invoice Description	Invoice Number	Invoice Amount	
Pool Chemicals & Freight	0000115657	\$197.35	
Pool AquaTouch Sensor & Screw	0000115658	\$1,559.78	

Canadian Red Cross	EFT0007189	2024-03-12	\$82.00

Invoice Description	Invoice Number	Invoice Amount	
Trans/Sewer Standard 1st Aid	CRC-721516	\$82.00	

Canadian Union of Public Emplo	EFT0007190	2024-03-12	\$660.00

Invoice Description	Invoice Number	Invoice Amount	
Union Dues	PP05-24	\$660.00	

E360S Environmental 360 Soluti	EFT0007191	2024-03-12	\$25,098.78

Invoice Description	Invoice Number	Invoice Amount	
Feb Waste & Recycling Collecti	RD0000301651	\$25,098.78	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Local Authorities Pension Plan	EFT0007192	2024-03-12	\$31,213.63
Invoice Description	Invoice Number	Invoice Amount	
LAPP Contribtuion	PP05-24	\$31,213.63	
NextGen Automation	EFT0007193	2024-03-12	\$943.45
Invoice Description	Invoice Number	Invoice Amount	
Office/Water Bills Photocopies	564104	\$943.45	
Pfeiffer House of Music	EFT0007194	2024-03-12	\$176.40
Invoice Description	Invoice Number	Invoice Amount	
Com Hall Protective Back Panel	022024	\$176.40	
R & E Elevator Ltd.	EFT0007195	2024-03-12	\$800.90
Invoice Description	Invoice Number	Invoice Amount	
Office Joint Regular Maintenanc	30758	\$364.52	
SRC Regular Maintenance	30852	\$436.38	
Robbins, Melissa	EFT0007196	2024-03-12	\$236.00
Invoice Description	Invoice Number	Invoice Amount	
En Admin Provincial Drought	2024.03.04	\$236.00	
Scott, Graham	EFT0007197	2024-03-12	\$202.50
Invoice Description	Invoice Number	Invoice Amount	
GIS Training ICS 400 Course	2024.03.04	\$202.50	
Stettler Regional Board of Tra	EFT0007188	2024-03-12	\$386.40
Invoice Description	Invoice Number	Invoice Amount	
HBC 2024 Trade Show Booth	2298.2	\$386.40	
Stettler Waste Management	EFT0007198	2024-03-12	\$162.00
Invoice Description	Invoice Number	Invoice Amount	
Sewer Sldg Disposal Lift Stn	SWM0004234	\$162.00	
Stingray Radio Inc.	EFT0007199	2024-03-12	\$546.00
Invoice Description	Invoice Number	Invoice Amount	
Jan Misc Dept Advertising	809418-2	\$546.00	
Total Cheques			\$67,143.53

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000757	ONL000759
Cheque Date	First	Last		

Sorted By: Vendor Name

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Poulin's Professional Pest Con	ONL000757	2024-03-08	\$247.21

Invoice Description	Invoice Number	Invoice Amount	

Office Joint Monthly Pest Cont	1651884	\$90.72	
Pest & Weed Monthly Pest Cont	1651874	\$156.49	
=====			
Telus Communications	ONL000758	2024-03-08	\$2,532.22

Invoice Description	Invoice Number	Invoice Amount	

Telus Feb 22 to Mar 21, 2024	2024.02.23	\$2,532.22	
=====			
Telus Mobility Inc.	ONL000759	2024-03-08	\$1,408.28

Invoice Description	Invoice Number	Invoice Amount	

Telus Mobility Feb 22 - Mar 21	2024.02.21	\$1,408.28	

	Total Cheques		\$4,187.71
			=====

Dear Honored Guest,

You and any representatives from your town/city or organization are invited to the 2024 State of Child Wellbeing Launch, hosted by the Central Alberta Child Advocacy Centre and Red Deer Polytechnic. This pivotal gathering unites government, healthcare, education, law enforcement, First Nations, and community leaders to tackle child wellbeing issues in Central Alberta.

Event Highlights:

When: April 12, 2024

Where: Red Deer Polytechnic - Cenovus Energy - Learning Common

Duration: 8:30 AM

Speakers:

Dale McFee, Chief of Police, Edmonton Police Service

Sheldon Kennedy, NHL Alumnus and Child and Youth advocate

Dr. Alina Turner, CEO, HelpSeeker Technologies

Why Attend?

- Discover **new data on over 100 communities** in Central Alberta alongside best practices and innovative solutions.
- Gain insights into child wellbeing policies through discussions with **policymakers and experts**.
- **Connect** with partners, share success stories, and explore collaboration opportunities.

Agenda Sneak Peek:

- 8:00 AM Continental breakfast
- 8:30 AM Keynotes on Child Wellbeing & Report
- 9:00 AM Policy and Community Panels
- 10:00 AM Networking Opportunity

***Media Scrum:** Representatives will be available to media at 10:00 AM.

Your presence and insights are invaluable to us. Please RSVP by April 5 to confirm your participation by emailing me back. Feel free to call or email if you have any questions and please forward this invitation to anyone that would be interested in attending.

Thank you for your commitment to our children's futures.

Warm regards,
Robert Moltzahn
Partnership Lead



Rob Moltzahn

Partnership Lead

STETTLER COUNTY COUNCIL MEETING – WEDNESDAY, MARCH 13, 2024

Good Morning Honorable Reeve Clarke, esteemed county council persons, special guests and fellow attendees.

My name is Connie Cox. My husband Davis and I have lived in Stettler County for the past 15 years and within the town of Stettler 5 years prior. It was this time last year that I began doctoring for what I thought might be the start of kidney stones. What became my current reality was the diagnosis of 3 different primary cancers – 2 which are extremely rare, all which are aggressive in nature and difficult to treat. What a surprise discovery!! But here is what is not such a surprise, and here is what most every one of us knows far too well. My diagnosis – although different and unusual in it's fine details – is so, so very common – too common. It's almost certain that each one of us here has been impacted by a cancer diagnosis whether we are the patient, we become the caregiver of a loved one, we are the children, the family – sisters, brothers, parents, nieces, nephews, or we are the friends.

Thank you so very much for allowing us to speak to you today about the newly organized Cancer Support Group – Together Courageous. Back in mid January, on the heels of her own cancer journey and treatment, Wendy Keith had a desire to see support for people in and around our community who were walking this similar journey to hers. Reaching out to the Stettler Community via the Stettler Connections Facebook Page, Wendy proposed a support group for Cancer Patients, Survivors, Caregivers, Family members and friends – for Everyone who has been touched by this disease and the response was encouraging. On January 20th of this year Stettler Cancer Support Group – Together Courageous had their very first informal coffee meeting at our local Tim Hortons. Following that Together Courageous has partnered with FCSS and held meetings both at the FCSS office and at the Board of Trade in attempt to offer accessible meetings for many members in the community. These meetings are a time of fellowship, sharing and emotional support but also include information and resources that are available to those touched by cancer. At our recent meetings, FCSS presented the many resources available to Cancer patients such as financial assistance, home services and counselling supports. Coming up , Together Courageous will be hosting WellSpring Cancer Support Alberta on March 18th at 1:30 pm and again at 7:00 PM at the FCSS office main street to discuss programs, support and resources that they have available for patients, caregivers, supporters and family members alike. Together Courageous is also be hosting a walk down main street Stettler next Saturday, March 23 from 1:00 – 3:00 PM in recognition of March being Walk All Over Cancer Month. Regular monthly meetings are scheduled for the first Thursday of every month with two options available – a 1:30 PM meeting at FCSS and a 7:00 PM meeting at

the Stettler Board of Trade. Coming up at our April meeting, local dietician Nicole Doan will be presenting nutritional needs and information. As we move forward, we will continue to bring resources and activities that are of importance and interest to the support group, but even more so, we aim to provide a community of support, love and understanding for those who are and have experienced this difficult journey. Our immediate mission is to find opportunity to reach out to Stettler and surrounding communities to bring awareness to this support group. To find ways to let people know that this support group is here and that we intend to be active in many ways to provide support and resources for those who are in need and may be interested. No one should journey alone and together we are strong and courageous.

How can the County of Stettler support Together Courageous? Through helping us raise community awareness. And today we hope is the beginning of our relationship in this. One of the most crucial elements of a successful support group is being visible. Together Courageous will be looking forward to opportunities to attend community events where we can meet and reach people who may be interested and have a need for this type of support. Should the County of Stettler have opportunity where we would be welcome to join in community events we would certainly appreciate an invite and your support – pancake breakfasts, tradeshow opportunities, even volunteer opportunities where we can help serve the community and be visible is something that we would appreciate being a part of. Support and advertising of our events, meetings etc on any County of Stettler social media and advertising/community platforms would be another great way to help promote the Cancer Support Group. And of course, we invite each and every one here to not only help us share the awareness of the support group, but join us at any point, at any of our meetings as we build this community. As far as financial support, we are currently working on a banner, pins, tee shirts and posters for the upcoming March – Walk all Over Cancer and for use at future community events. Should the County of Stettler feel so inclined to offer a donation of any amount towards the purchase of these items, it would be greatly appreciated.

As we move forward and work on our mission statement, Together Courageous strives to put love first. We intend to be a place of love, compassion, understanding, openness and inclusiveness for those touched by cancer. Together we can walk this journey -
Courageous.

Honorable Reeve Clarke and esteemed county council persons and attendees, I want to extend a personal invitation to each of you to join us next Saturday, March 23rd on Main Street Stettler from 1:00 – 3:00 where we will “Walk All Over Cancer”.

Again, I thank you for having us here today, and should you have any questions Wendy and I will certainly try to answer them.