

Town of Stettler

COUNCIL MEETING

JUNE 4, 2024

6:30 P.M.

BOARD ROOM



Town of **Stettler**

Mission Statement



We will provide
a high quality of life
for our residents and visitors
through leadership
and the delivery
of effective, efficient
and affordable services
that are socially and
environmentally responsible.

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, JUNE 4th, 2024
6:30 P.M.
AGENDA**

1. **Agenda Additions**

2. **Agenda Approval**

3. **Confirmation of Minutes**

(a) Minutes of the Regular Council Meeting of May 21st, 2024 5-12

4. **Citizens Forum**

5. **Delegations**

(a) 6:35pm – Miles Armstrong – Alberta Curling Provincials Championship Verbal

(b) 6:50pm – Dean Lovell, & Terry Chesla – Physician Recruitment Verbal

6. **Administration**

(a) 2024 Capital Budget – Road Paving Tender Award 13-14

(b) 2024 Capital Budget – Mower Tender Award Handout

(c) 2024 Capital Budget – Overhead Door Tender Award Handout

(d) Alberta Municipalities – Administrative Nomination Verbal

(e) 2024 C.O.W Meetings – Summer Cancellations 15

(f) Meeting Dates

- **Monday, June 3- Friday, June 7 – Seniors’ Week**
- **Saturday, June 8 – Steel Wheel Stampede Parade & Breakfast**
- Tuesday, June 11 – COW – 4:30pm
- **Friday, June 14 – Community Builders Unveiling – 3:30pm**
- Tuesday, June 18 – Council – 6:30pm
- **Thursday, June 20 – Joint Town & County Physician Recruitment Presentation – 1pm - HUB**
- Tuesday, July 2 – Council – 6:30pm
- Tuesday, July 9 – COW – 4:30pm

COUNCIL AGENDA
JUNE 4th, 2024
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- (g) Accounts Payable in the amount of \$211,446.37
(\$144,869.87 + \$30,236.43 + \$36,340.07) 16-20

- 7. **Council**
 - (a) Meeting Reports

- 8. **Minutes**

- 9. **Public Hearing**

- 10. **Bylaws**
 - (a) Bylaw 2171-24: Transportation of Dangerous Goods 21-26

- 11. **Correspondence**
 - (a) Alberta Municipal Affairs – Local Government Fiscal Framework (LGFF) Allocations 27-28
 - (b) Damien Kurek, MP, Battle River-Crowfoot – Cost of Living 29-30
 - (c) Alberta Transportation & Economic Corridors – Community Airport Funding 31-32

- 12. **Items Added**

- 13. **In-Camera Session**

- 14. **Adjournment**

**MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, MAY 21st, 2024 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS**

Present:

Mayor S. Nolls

Councillors C. Barros, K. Baker, G. Lawlor, T. Randell, W. Smith & S. Pfeiffer

Assistant CAO K. Hymers
Director of Operations M. Robbins
Planning & Development Officer A. Stormoen
Communications Officer L. VanLanduyt

Media (2)

Absent:

CAO L. Graham

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. **Agenda Additions/Approval:**

Assistant CAO K. Hymers proposed adding the following item to the agenda:

12(a) Stettler Friendship Circle – Proclamation Request

Motion 24:05:18

Moved by Councillor Baker to approve the agenda as amended.

MOTION CARRIED
Unanimous

3. **Confirmation of Minutes:**

(a) Minutes of the Regular Meeting of Council held May 7th, 2024

Motion 24:05:19

Moved by Councillor Smith that the Minutes of the Regular Meeting of Council held on May 7th, 2024 be approved as presented.

MOTION CARRIED
Unanimous

(b) Business Arising from the May 7th, 2024 Minutes

None

4. **Delegations:**

(a) 6:30pm – S/Sgt. Cam Russell – Stettler RCMP – Quarterly Update

Mayor Nolls welcomed S/Sgt. C. Russell to the meeting.

S/Sgt. C. Rusell provided a quarterly update on enforcement in Stettler, covering January 1st – March 31st, 2024.

S/Sgt. C. Russell advised that Deputy Commissioner Rob Hill is the new Commanding officer of the Alberta RCMP, and is focused on community engagement, reconciliation, employee wellness, and recruiting new police officers and retention.

A summary of crime statistics was reviewed, with all trending downwards. Current focuses are community engagement and crime reduction.

The detachment is currently awaited renovations, and a transfer to fill one of their two vacancies.

Council inquired as to whether the RCMP could assist Bylaw with jake brake enforcement. S/Sgt. Russell advised that he would follow up with Town administration.

Mayor Nolls thanked S/Sgt. C. Russell for his presentation, and for the critical service that the RCMP supplies to the community.

S/Sgt. C. Russell left the meeting at 6:44 p.m.

5. **Citizen's Forum:** (a) None

6. **Administration:**

(a) 2024 Tax Budget

Assistant CAO K. Hymers advised that based on the following assumptions as authorized during the 2024 Interim Budget process and discussions from the May 14th, 2024 Budget Deliberation Session, Administration is presenting the following:

- Average 3% municipal tax increase to pre-existing residential properties.
- Average 3% municipal tax increase to pre-existing non-residential properties.

Motion 24:05:20

Moved by Councillor Lawlor that the Town of Stettler Council approve the 2024 Tax Budget as presented, authorizing the following municipal tax adjustments:

- Average 3% municipal tax increase to pre-existing residential properties.
- Average 3% municipal tax increase to pre-existing non-residential properties.

MOTION CARRIED
Unanimous

(b) Request for Decision – Subdivision 2024-01: Lot 3, Block 32, Plan 1850Z

Mayor Nolls welcomed Planning & Development Officer A. Stormoen to the meeting.

A. Stormoen advised that the applicant is proposing to subdivide the above-mentioned lot to create two (2) individual lots. The affected property is a duplex dwelling built in 1986, currently located at 4916-53 Street. The proposed subdivision would allow separate titles for the duplex. This is common practice, as the existing common wall becomes the new property line by way of survey.



Motion 24:05:21

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the application as per Tentative Plan for the following reasons:

1. That the application is consistent with Section 7 of the Subdivision and Development Regulations;
2. The application is consistent with the policies of the Municipal Development Plan; and
3. The application is consistent with Land Use Bylaw 2060-15

Further, in accordance with Sections 654 and 655 of the Municipal Government Act, the application is approved subject to the following conditions:

1. Subdivision to be effected by a Plan of Survey, pursuant to Section 657 of the Municipal Government Act.
2. All outstanding Property Taxes to be paid to the Town of Stettler as per Section 654 (1) (d) of the Municipal Government Act.
3. The owner/applicant shall ensure both parcels have separate direct service connection to Town of Stettler utility services contained within the new property boundaries.

MOTION CARRIED
Unanimous

Mayor Nolls thanked A. Stormoen for her presentation.

A. Stormoen left the meeting at 6:54 p.m.

(c) Sharpe's Memorial Park

Assistant CAO K. Hymers advised that in 1955, the Legion moved the Cenotaph to Sharpe's Memorial Park, located at 5427-50 Avenue. In the past, the Stettler Legion re-imbursed the Town of Stettler the cost of the power to keep the lights on in Sharpe's Memorial Park. The Legion re-imbursed the Town for the power as they wanted the lighting for any evening ceremonies that they were having, and to have the spotlight on the cenotaph, honoring the soldiers that lost their lives in World War II. Since then, the Legion no longer holds evening ceremonies and has sent a letter to the Town indicating that they will no longer be paying for the power to keep the lights on. In this letter, they indicated that the RCMP and Clearview like to have the lights on at night for safety reasons. Through research, Town staff could not find any official agreement outlining terms for the reimbursement. Town staff also found the property is owned and maintained by the Town of Stettler.



The approximate cost of power per year is \$2,000. Administration advised that they would keep lighting upgrades in mind for future budgets.

Motion 24:05:22

Moved by Councillor Randell that the Town of Stettler Council approve leaving the lights on in Sharpe’s Memorial Park and include it in the operating budget moving forward.

MOTION CARRIED
 Unanimous

(d) 2024 Capital Budget – 47th Watermain Replacement Tender Award

Mayor Nolls welcomed Director of Operations M. Robbins to the meeting.

M. Robbins advised that there is a 2024 Capital Budget of \$350,000 to replace the water main and water services in 47 Avenue from 46-48 Street.



Tagish Engineering posted the project on the Alberta Purchasing Connection website for bids. The following submissions were received, not including GST or contingency.

- **Wally’s Backhoe Services** **\$274,557.01**
- **United Utilities Ltd.** **\$332,277.60**
- **UG Excavating Ltd.** **\$332,372.61**
- **Urban Dirtworks Inc.** **\$372,269.86**
- **A.I.C. Construction Ltd.** **\$374,741.51**

Contingency was not included in the tender to avoid extra billing; however, carrying a 10% contingency allowance is necessary to cover any unexpected costs or changes. Engineering services to be provided by Tagish Engineering.

Tendered Price: \$274,557.01
 10% Contingency: \$27,455.00
 Engineering & Testing: \$33,000.00
 Total: \$335,012.01

Motion 24:05:23

Moved by Councillor Barros that the Town of Stettler Council award the 47 Avenue 46-48 Street Water Replacements tender to Wally’s Backhoe Services Ltd. in the amount of \$274,557.01, with a 10% contingency of \$27,455.00 for a construction cost of \$302,012.01, excluding GST. Further, utilizing Tagish Engineering for engineering services up to \$33,000.00 for a total project expenditure of \$335,012.01, excluding GST, with funding provided from the 2024 Capital Budget.

MOTION CARRIED
 Unanimous

Mayor Nolls thanked M. Robbins for her presentation.

(e) 2024 Capital Budget – Overhead Door Tender Award

Assistant CAO K. Hymers advised that there is a 2024 Capital Budget of \$30,000 for replacement of the overhead doors in the twin arenas. The Request for Proposal was posted on Alberta Purchasing Connection, and the following submissions were received:

Red Deer Doormaster-1	\$27,143.63
Red Deer Doormaster-2	\$28,098.88
Calgary Ultralight	\$28,059.00

All RFPs meet minimum proposal specifications. Red Deer Doormasters offered two different door options.

Motion 24:05:24

Moved by Councillor Smith that the Town of Stettler Council award the tender to Red Deer Doormaster (1) in the amount of \$27,143.63.

MOTION CARRIED
Unanimous

(f) 2024 Budget Summary – April 30, 2024

Motion 24:05:25

Moved by Councillor Randell that the Town of Stettler Council approve the 2024 Budget Summary as of April 30, 2024, as presented.

MOTION CARRIED
Unanimous

(g) 2024 Capital Budget Summary – April 30, 2024

Motion 24:05:26

Moved by Councillor Pfeiffer that the Town of Stettler Council approve the 2024 Capital Budget Summary as of April 30, 2024, as presented.

MOTION CARRIED
Unanimous

(h) Bank Reconciliation

Motion 24:05:27

Moved by Councillor Baker that the Town of Stettler Council approve the Bank Reconciliation as of April 30, 2024, as presented.

MOTION CARRIED
Unanimous

(i) CAO Reports

Motion 24:05:28

Moved by Councillor Smith that the Town of Stettler Council approve the CAO Reports as presented.

MOTION CARRIED
Unanimous

(j) Meeting Dates

- **Monday, June 3 – Friday, June 7 – Seniors Week**
- Tuesday, June 4 – Council – 6:30pm
- **Saturday, June 8 – Steel Wheel Stampede Parade**
- Tuesday, June 11 – COW – 4:30pm
- **Friday, June 14 – Community Builders Unveiling – 3:30pm**

- Tuesday, June 18 – Council – 6:30pm
- Tuesday, July 2 – Council – 6:30pm
- Tuesday, July 9 – COW – 4:30pm

(k) Accounts Payable in the amount of \$805,554.45

Motion 24:05:29

Moved by Councillor Lawlor that the Accounts Payable in the amount of \$805,554.45 be paid as presented.

MOTION CARRIED
Unanimous

7. **Council:** Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

- May 8 – Talk of the Town
- May 9 – County of Stettler Housing Authority Strategic Planning
- May 13 – Coast to Coast Tour Certificate Award
- May 14 – Stettler Regional Board of Trade
- May 14 – Tax Budget Deliberations
- May 15 – Talk of the Town
- May 16 – County of Stettler Housing Authority
- May 19 – Signed Cheques at the Town Office
- May 21 – Meal on Main Planning
- May 21 – Stettler Elementary Visit

(b) Councillor Baker

- April 22 – Wm E Hay Portfolio Presentations
- April 24 – Administrative Professionals Day Luncheon
- April 25 – Municipal Planning Commission
- April 27 – Rotary Fundraiser
- April 29 – Parks & Open Spaces Committee
- April 30 – Special Council Meeting
- May 14 – Stettler Regional Board of Trade
- May 14 – Tax Budget Deliberations
- May 16 – Municipal Planning Commission
- May 16 – Red Deer River Municipal User Group

(c) Councillor Barros

- May 14 – Tax Budget Deliberations
- May 16 – Municipal Planning Commission
- May 21 – Stettler Post-Secondary Meeting

(d) Councillor Lawlor

- May 8 – Volunteered for McHappy Days
- May 8 – Alberta Municipalities Bill 20 Webinar
- May 9 – Stettler Middle School Mental Health Literacy Fair
- May 10 – Parkland Regional Library
- May 14 – Volunteered for Outreach School “Life Interviews”
- May 14 – Tax Budget Deliberations

May 14 – Stettler Regional Board of Trade
May 15 – Stettler Library Board Meeting
May 16 – Municipal Planning Commission
May 16 – Parkland Regional Library Board
May 16 – Central Alberta Child Advocacy Centre Opening
May 16 – Clearview Schools Long Service Awards
May 21 – Stettler Elementary Visit

(e) Councillor Pfeiffer

May 14 – Tax Budget Deliberations
May 14 – Stettler Regional Board of Trade
May 16 – Municipal Planning Commission
May 21 – Stettler Post-Secondary Meeting
May 21 – Stettler Elementary Visit

(f) Councillor Randell

May 8 – County of Stettler Housing Authority
May 13 – Tax Budget Deliberations
May 16 – Municipal Planning Commission
May 16 – County of Stettler Housing Authority
May 20 – Stettler Museum Meeting

(g) Councillor Smith

May 10 – Community Gardens Work
May 10 – Signed Cheques at the Town Office
May 14 – Tax Budget Deliberations
May 16 – Municipal Planning Commission

Motion 24:05:30

Moved by Councillor Randell that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. **Minutes:** (a) None
9. **Public Hearing:** (a) None
10. **Bylaws:** (a) Bylaw 2170-24: 2024 Taxation Rates

Assistant CAO Hymers advised that Bylaw 2170-24 is a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Stettler in the Province of Alberta for the 2024 Taxation Year.

Motion 24:05:31

Moved by Councillor Baker that the Town of Stettler Council give first reading to Bylaw 2170-24.

MOTION CARRIED
Unanimous

Motion 24:05:32

Moved by Councillor Lawlor that the Town of Stettler Council give second reading to Bylaw 2170-24.

MOTION CARRIED
Unanimous

Motion 24:05:33

Moved by Councillor Barros that the Town of Stettler Council give permission for third and final reading to Bylaw 2170-24.

MOTION CARRIED
Unanimous

Motion 24:05:34

Moved by Councillor Smith that the Town of Stettler Council give third and final reading to Bylaw 2170-24.

MOTION CARRIED
Unanimous

11. **Correspondence:**

(a) None

12. **Items Added:**

(a) Stettler Friendship Circle – Proclamation Request

Assistant CAO Hymers advised that the Stettler Friendship Circle is a group of Indigenous citizens who live and work in the Town of Stettler. This informal group meets monthly to create a space for Indigenous and Non-Indigenous people to gather and provide opportunities to share, learn and connect.

The Stettler Friendship Circle is inviting Town Council to join in a proclamation for the month of June, recognizing National Indigenous History Month. June 21st is also recognized as National Indigenous Peoples Day.

Motion 24:05:35

Moved by Councillor Barros that the Town of Stettler Council proclaim June 2024 as National Indigenous History Month.

MOTION CARRIED
Unanimous

13. **In-Camera Session:**

(a) None

14. **Adjournment:**

Motion 24:05:36

Moved by Councillor Baker that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 7:25 p.m.

Mayor

Assistant CAO

MEMORANDUM

Date: May 30, 2024

To: Leann Graham
CAO

From: Melissa Robbins
Director of Operational Services

Re: 2024 Paving Tender

Background:

2024 Capital Budget includes \$110,000 for pavement patches, \$145,000 for Health Unit Parking Lot and \$800,000 (recently revised by Council) to rehabilitate Spruce Drive from Highway 56 to 61 Street.

Tender Evaluation:

Tender packages were put together by Tagish Engineering and advertised on the Alberta Purchasing Connection for all projects.

Summary of Tenders Received by Tagish Engineering:

- TJ Paving Ltd. \$732,335.61
- Border Paving Ltd. \$751,797.50
- Ruby Rock Asphalt Works Ltd. \$805,820.74
- Wally's Backhoe Services Ltd. \$873,467.50
- Central City Asphalt Ltd. \$971,827.50

Tenders do not include gst or contingency.

Budget Expenditures:

Project	Budget	Tender Value	Engineering (Tagish)	Contingency (10%)	Total Expected Expenditure
Spruce Drive	800,000	535,043.11	76,000	54,000	665,043.11
Asphalt Patching (50 Avenue trench repair)	110,000	75,535	8,500	7,500	91,535
Health Unit Parking Lot	145,000	121,757.50	11,175	12,000	144,932.50
Totals	\$1,055,000	732,335.61	95,675	73,500	\$901,510.61

Recommendation:

Administration respectfully recommends that Town of Stettler Council award the 2024 Paving Tender to TJ Paving in the amount of \$732,335.61, plus a contingency of \$73,500, for a total maximum expenditure to TJ Paving of \$805,835.61, utilizing Tagish Engineering for engineering services of \$95,675 with a total expenditure of \$901,510.61, excluding gst as outlined in the table above, funded from the 2024 Capital Budget.

MEMORANDUM

To: Town of Stettler Council

From: Leann Graham

Date: June 4, 2024

Re: Cancellation of Summer Committee Meetings

Recommendation

To cancel the July and August Committee of the Whole Meetings

Background Information

Traditionally the July and August Committee of the Whole Meetings have been cancelled due to a lower work load over the summer. A special meeting may be called, if necessary, to deal with any emerging issue(s).

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 77262	77269
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
1-Up Plumbing & Heating	77262	2024-05-24	\$285.29

Invoice Description		Invoice Number	Invoice Amount

Water - Plumbing Repair		1706	\$285.29

Aspen Ford Sales Ltd.	77263	2024-05-24	\$569.09

Invoice Description		Invoice Number	Invoice Amount

Water - Fuel Line		328353	\$569.09

Cap Solar Pumps Ltd.	77264	2024-05-24	\$10,558.17

Invoice Description		Invoice Number	Invoice Amount

Airport&Sewer - Solar Dewater		24127	\$10,558.17

Icon Saftey Consulting Inc.	77265	2024-05-24	\$2,842.35

Invoice Description		Invoice Number	Invoice Amount

Park - ICON Fall Protection		26750	\$2,842.35

Stettler Tool & Hardware	77266	2024-05-24	\$292.89

Invoice Description		Invoice Number	Invoice Amount

Sewer - Hilti Bit		10011345	\$52.49
Trans - Tools to fix awning		10011299	\$157.46
Trans - general tools		10011718	\$82.94

Stokes International	77267	2024-05-24	\$1,325.63

Invoice Description		Invoice Number	Invoice Amount

Fire Joint - Uniforms		145190	\$1,325.63

Sunset Memorial & Stone Ltd.	77268	2024-05-24	\$20,225.35

Invoice Description		Invoice Number	Invoice Amount

Cemetery - Columbarium		28072X	\$1,370.25
Cemetery - Siingle Columbarium		28072F	\$18,855.10

Town of Stettler - Petty Cash	77269	2024-05-24	\$241.30

Invoice Description		Invoice Number	Invoice Amount

Petty Cash		2024.05.17	\$241.30

		Total Cheques	\$36,340.07

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0007494	EFT0007510
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Alberta Animal Services	EFT0007494	2024-05-28	\$15,031.04

Invoice Description	Invoice Number	Invoice Amount	

Bylaw - April Enforcement	11281	\$15,031.04	

Baharally, Charlene	EFT0007495	2024-05-28	\$335.18

Invoice Description	Invoice Number	Invoice Amount	

Fitness - AFHCA Training	2024.05.10	\$335.18	

Black Press Group Ltd.	EFT0007496	2024-05-28	\$897.40

Invoice Description	Invoice Number	Invoice Amount	

P&L - Job Posting Advertisement	BPI39990	\$387.88	
P&D - Development Permit Ads	BPI138270	\$509.52	

Burmac Mechanical 2000	EFT0007497	2024-05-28	\$693.27

Invoice Description	Invoice Number	Invoice Amount	

WTP - PVC Parts	107377	\$12.16	
P&L - Equipment Repair	B52184	\$479.23	
WTP - PVC Parts	107372	\$201.88	

Canoe Procurement Group of Can	EFT0007498	2024-05-28	\$24,373.55

Invoice Description	Invoice Number	Invoice Amount	

Misc Equipt - March Fuel	PF - 119838 -	\$12,930.61	
Equipt - Tires for Skid Steer	AB212594	\$1,546.67	
Trans - Wear Pads for Grader	AB212775	\$3,642.53	
Trans - Wear Pads for Grader	AB211932	\$1,434.38	
Trans - Tire Repair	AB211187	\$292.12	
Misc Diesel Fuel	PF-11929-11362	\$4,519.30	
Roads - Fuel and Lube	PF-11977-11416	\$7.94	

Caro Analytical Services	EFT0007499	2024-05-28	\$1,541.94

Invoice Description	Invoice Number	Invoice Amount	

WTP - Water Analysis	IC2407722	\$236.78	
WTP - Water Analysis	IC408052	\$358.58	
WTP - Water Analysis	IC2408053	\$946.58	

Chapman Riebeek	EFT0007500	2024-05-28	\$379.32

Invoice Description	Invoice Number	Invoice Amount	

Bylaw - April Legal Services	2405018	\$379.32	

E360S Environmental 360 Soluti	EFT0007501	2024-05-28	\$26,713.23

Invoice Description	Invoice Number	Invoice Amount	

Office - Apr Waste and Recycle	RD0000309211 ¹⁷	\$26,713.23	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
ECA Review	EFT0007502	2024-05-28	\$417.17

Invoice Description		Invoice Number	Invoice Amount
Office - Job Posting Ad		19178	\$187.01
Office - Job Posting Ad		19179	\$230.16

Gitzel & Company	EFT0007503	2024-05-28	\$33,075.00

Invoice Description		Invoice Number	Invoice Amount
Admin - 2024 Year End Aduit		71149	\$33,075.00

Heartland Auto Supply	EFT0007504	2024-05-28	\$9,022.31

Invoice Description		Invoice Number	Invoice Amount
Fire - Orange Saftey Paint		001-567958	\$17.66
Fire - Nuts and Bolts		001-567959	\$3.13
Shop - Slide Hammer`		001-567199	\$1,122.64
Roads - Marking Paint&Supplies		001-568902	\$455.88
Shop - Hardware for Boltbin		001-569435	\$39.48
Shop - Swivel Fitting		001-568234	\$261.52
Shop - Hydraulic Hoses		001-568372	\$154.09
Shop - Fittings for Hose		001-569472	\$87.05
Trans - Filters and Fan		001-567198	\$82.25
Trans -Hardware for Snowblower		001-567509	\$18.05
Trans - Grease Lines		001-567935	\$209.79
Trans - New Guage for Hydrovac		001-568585	\$24.90
Trans - Fittings and Hose		001-568663	\$502.43
Trans - Convert Electrical		001-568739	\$113.48
Trans - Filter for Loader		001-568761	\$42.15
Trans - Hardware for Grader		001-569716	\$11.86
Trans - New Hitch		001-567605	\$221.84
Trans - Street Clean Equip		001-569269	\$23.00
Trans - Signs Materials		001-568030	\$44.63
Trans - Socket and Anti Seize		001-569029	\$18.36
Trans - Second Hose Reel		001-567027	\$2,799.77
Water - Tail Light		001-568688	\$37.67
Water - Filters for Pickup		001-568824	\$65.63
Water - Oil Filter for Loader		001-569009	\$21.74
Water - Power Steering Cover		001-569247	\$3.99
Sewer - Coolant Hose		001-568271	\$64.62
Parks - Wiper Blades		001-569237	\$34.73
Parks - Air Filters for Mower		001-569429	\$67.21
Parks - Fittings for Mower		001-569542	\$49.50
Parks - Hardware for Mower		001-569712	\$0.78
P&L - Hitch parts		001-569081	\$16.70
New Trucks - Headache Racks		001-567397	\$2,405.78

Hi Way 9 Express Ltd.	EFT0007505	2024-05-28	\$1,294.42

Invoice Description		Invoice Number	Invoice Amount
Trans - Freight		32594568	\$120.83
Trans - Freight		66119064	\$1,173.59

IJD Inspections Ltd.	EFT0007506	2024-05-28	\$3,686.35

Invoice Description		Invoice Number	Invoice Amount
P&D Building Permits		004-2024	\$3,686.35

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Keiths Refrigeration	EFT0007507	2024-05-28	\$9,431.09
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Invoice Description	Invoice Number	Invoice Amount	
Health Unit - Filters & Belts	23753	\$2,166.80	
Health Unit RTV Chimmneys	23757	\$7,264.29	
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Scott, Graham	EFT0007508	2024-05-28	\$484.00
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Invoice Description	Invoice Number	Invoice Amount	
GIS - Drive See Andrew Present	2024.05.07	\$484.00	
=====			
Shirley McClellan Regional Wat	EFT0007509	2024-05-28	\$15,676.46
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Invoice Description	Invoice Number	Invoice Amount	
Water-Phase 1 Principal & Int	SMRWSC003483	\$15,676.46	
=====			
Trinus Technologies Inc	EFT0007510	2024-05-28	\$1,818.14
=====			
Invoice Description	Invoice Number	Invoice Amount	
Computer - SSL Certification	6746	\$378.00	
Computer - Weekend Support	7048	\$1,440.14	
=====			
	Total Cheques		\$144,869.87
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	CU GENERAL
Vendor Name	First	Last	Cheque Number	ONL000779
Cheque Date	First	Last		ONL000784

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Access Gas Services Inc.	ONL000779	2024-05-24	\$28,367.01

Invoice Description	Invoice Number	Invoice Amount	

Office Joint Gas	202404-3693	\$1,408.22	
Fire Joint - Gas	202404-3687	\$1,007.29	
Shop - Gas	202404-3694	\$1,076.86	
Airport - Gas	202404-3686	\$267.53	
WTP - Gas	202404-3689	\$7,846.28	
Water Trans - Gas	202404-3684	\$388.27	
Sewer #1 - Gas	202404-3685	\$415.86	
Sewer # 2 - Gas	202404-3692	\$282.90	
SRC & pool - Gas	202404-3691	\$14,939.81	
Comm Hall - Gas	202404-36901	\$526.11	
Parks - Gas	202404-3688	\$207.88	

Poulin's Professional Pest Con	ONL000780	2024-05-24	\$445.66

Invoice Description	Invoice Number	Invoice Amount	

WTP - Pest Control	1667902	\$198.45	
Office Joint Pest Control	1667932	\$90.72	
P&L - pest and weed contract	1667923	\$156.49	

Shaw Cable	ONL000781	2024-05-24	\$120.75

Invoice Description	Invoice Number	Invoice Amount	

Comm Hall -June 17-Jul 16 Wifi	2024.05.17	\$120.75	

Shaw Cable	ONL000782	2024-05-24	\$441.00

Invoice Description	Invoice Number	Invoice Amount	

SRC - June 15 - Jul 14 Wifi	2024.05.15	\$441.00	

Shaw Cablesystems GP	ONL000783	2024-05-24	\$109.15

Invoice Description	Invoice Number	Invoice Amount	

Fitness Area - June Cable	2024.05.01	\$109.15	

United Farmers of Alberta	ONL000784	2024-05-24	\$752.86

Invoice Description	Invoice Number	Invoice Amount	

Water - Dispensor Fittings	SOINV5952108	\$26.21	
Health Unit - Eaves Trough	SOINV5917318	\$45.32	
Health Unit - Eaves Trough	SOINV5917339	\$25.19	
P&L - Ratchet Straps	SOINV5952272	\$83.98	
P&L - Gopher Control	SOINV5992483	\$33.58	
P&L - Soccer Field	SOINV5976175	\$338.30	
P&L - Spray Paint	SOINV6008223	\$76.61	
Water - Floor Tool Box	SOINV5931483	\$123.67	

Total Cheques	20	\$30,236.43	
=====			

BYLAW 2171-24
Transportation of Dangerous Goods Bylaw

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA RESPECTING THE TRANSPORTATION OF DANGEROUS GOODS.

WHEREAS the Town is empowered by the Dangerous Goods Transportation and Handling Act, RSA 2000, Chapter D-4, to regulate the transportation of dangerous goods within the corporate limits:

AND WHEREAS in the interests of public safety the Town is desirous of restricting vehicles transporting dangerous goods to Dangerous Goods Truck Routes and designated truck routes as much as possible.

NOW, THEREFORE, THE COUCIL OF THE TOWN OF STETTLER ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "Transportation of Dangerous Goods Bylaw".
2. Definitions contained in the Dangerous Goods Transportation and Handling Act, RSA 2000, Chapter D-4 and Regulations, as applicable, are adopted for the purposes of the interpretation and the applicant of this Bylaw.
3. In this Bylaw:
 - (a) "carrier" means any person transporting dangerous goods in, into, through or out of the Town by any vehicle;
 - (b) "Central Business District" means that portion of the Town contained within the boundaries described in Schedule "A" attached to and forming part of this Bylaw;
 - (c) "dangerous goods" means dangerous goods for which ~~placards are required by the Dangerous Goods Transportation and Handling Act, RSA 2000, Chapter D-4 and Regulations;~~ placardable quantities apply. Placardable quantities means:
 - i. a consignment of dangerous goods in a quantity that requires placard(s) pursuant to the Transportation of Dangerous Goods Regulations, SOR/2001-286, as amended; or
 - ii. an intermediate bulk container displaying labels pursuant to Section 4.15.3 (c) of the Transportation of Dangerous Goods Regulations, SOR/2001-286, as amended.
 - (d) "Dangerous Goods Route Signs" means those signs identified in Schedule "B" attached to and forming part of this Bylaw.
 - (e) "Dangerous Goods Truck Route" means any highway so designated in Schedule "C" attached to and forming part of this Bylaw, which may be posted with Dangerous Goods Route Signs;
 - (f) "service station or repair depot" means any premises licensed for the purposes of dispensing fuel or carrying out mechanical repairs;
 - (g) "truck route" means a truck route as defined in the Truck routes Bylaw (Bylaw 1594-89); and
 - (h) "vehicle storage location" means any area which is at least one hundred and fifty (150) metres away from the nearest residential, institutional or assembly occupancy and has been accepted by the Fire Marshal or other location accepted by the Fire Marshal.
4. Subject to this Bylaw, all trucks transporting dangerous goods are also subject to the Truck Routes bylaw as amended from time to time.
5. Subject to Section 7, no carrier shall transport dangerous goods other than on a Dangerous Goods Truck Route except:

- (a) to obtain or deliver dangerous goods from or to a location off a Dangerous Goods Truck Route or to gain access to a vehicle storage location, in which event he shall:
 - (i) proceed on a Dangerous Goods Truck Route to the truck route, which forms the most direct route to the collection or delivery point or the vehicle storage location;
 - (ii) proceed on the truck route specified in (i) directly to the collection or delivery point, the vehicle storage location or to the street which forms the most direct route thereto;
 - (iii) if applicable, proceed on the street specified in (ii) directly to the collection or delivery point or the vehicle storage location; and
 - (iv) return to the Dangerous Goods Truck Route on the same street and truck route; or
 - (b) to obtain emergency repairs or service at the nearest service station or repair depot located on a truck route.
6. No carrier shall stop within the Town except:
- (a) in compliance with a peace officer, an inspector or a traffic control device;
 - (b) to load or unload;
 - (c) to repair or refuel the vehicle; or
 - (d) at an approved Dangerous Goods vehicle storage location.
7. (a) Notwithstanding Section 5(a) and (b) no carrier shall transport dangerous goods in the Central Business District except to obtain or deliver dangerous goods from or to a location in the Central Business District.
- (b) No carrier shall transport dangerous goods in the Central Business District between the hours of 0600 and 1800 Monday to Saturday, both inclusively.
- (c) No carrier shall transport dangerous goods in the Central Business District in any combination of vehicles that includes a trailer except a single trailer attached to a truck tractor.
8. (a) A carrier may apply for a Special Permit to transport dangerous goods in the Central Business District other than in the manner set out in Section 7.
- (b) Application for a Special Permit shall be made to the **Director of Operations** ~~Town Engineer~~ or alternate and shall contain evidence to support that compliance with Section 7 is impracticable. **Contact the Town of Stettler at 403-742-8305, Monday – Friday between 8:30 am - 4:30 pm to make arrangement.**
- (c) The Town Engineer or alternate may issue a Special Permit granting total or partial exemption from the requirements of Section 7 and may impose any terms and conditions considered necessary in the circumstances to safeguard the citizens of the Town and their property.
- (d) Any contravention of the terms and conditions contained in a Special Permit issued in pursuance of Subsection (c) shall render such Special Permit invalid.
9. (a) A carrier shall, when requested to do so by a peace officer, produce for such officer's inspection the shipping document showing the description, **and** origin ~~and destination~~ of all consignments of dangerous goods being transported. **Shipping documents are not required when exempted by the Transportation of Dangerous Goods Regulations.**

- (b) Particulars obtained by a peace officer from a shipping document produced under Subsection (a) and submitted by him in evidence in Court shall be prima facie proof of the particulars thereon without proof of signature or official capacity of the person signature of official capacity of the person signing the shipping document.
10. Any carrier violating any of the provisions of Section 5, 6 or 7, or any other person responsible for such violation is guilty of an offence and liable to a penalty not exceeding One Thousand Dollars (\$1,000.00) exclusive of costs, or, in the case of non payment of fine and costs imposed, to imprisonment for a period no exceeding thirty (30) days unless such fine and costs are sooner paid.
11. (a) Where a peace officer or a Bylaw Enforcement Officer of the Town of Stettler believes that a person has contravened a provision of this Bylaw, he may serve upon or mail such person a Tag.
- (b) The Tag shall be in such form as the RCMP determines and shall indicate thereon the date of the offence, the time of the offence, the place where the offence occurred and the Section of the Bylaw, which was contravened.
 - (c) Upon the issuance of a Tag for a breach of Section 5, 6 or 7 of this Bylaw, the penalty of Two Hundred Dollars (\$200.00) shall apply.
 - (d) Notwithstanding the other provisions of this Section, a person to whom a Tag is served or mailed pursuant to Subsection (a), may exercise the right to defend any charge of a contravention of any of the provisions of this Bylaw indicated on the Tag.
 - (e) A person authorized to issue a Tag as provided in Subsection (a) is not required to issue a Tag in respect of a contravention if, in his sole discretion, it seems expedient to him to issue a Summons prosecuting the offence instead of issuing a Tag.
12. This Bylaw does not come into force until it is approved by the designated Minister pursuant to Section 17 of the Dangerous Goods Transportation and Handling Act, RSA 2000, Chapter D-4.
13. Upon the coming into effect of this Bylaw, Bylaw 1887-04 and all amendments thereto are hereby rescinded in their entirety.

Read a first time in this 4th day of June, 2024

Read a second time this 4th day of June, 2024

Read a third time and passed this 4th day of June, 2024

Mayor

~~Director of Finance & Administration~~
Assistant CAO

Approved by the Minister responsible for ~~Alberta Transportation~~ **Transportation and Economic Corridors (TEC)**, or delegated representative. THIS _____ DAY OF _____, 2024.

Signature

**BYLAW 2171-24
CENTRAL BUSINESS DISTRICT**

SCHEDULE "A"

COMMENCING at the southwest corner of the intersection of 52 Street and 51 Avenue;

THENCE easterly along the southerly boundary of 51 Avenue to the easterly boundary of 48 Street;

THENCE southerly along the easterly boundary of 48 Street to the southerly boundary of 50 Avenue;

THENCE westerly along the southerly boundary of 50 Avenue to the easterly boundary of the lane east of 49 Street;

THENCE southerly along the easterly boundary of the lane east of 49 Street to the south boundary of 47 Avenue;

THENCE westerly along the south boundary of 47 Avenue to the easterly boundary of 49 Street;

THENCE southerly along the east boundary of 49 Street to the south boundary of 46 Avenue;

THENCE westerly along the south boundary of 46 Avenue to the east boundary of the lane east of 52 Street;

THENCE northerly to the south boundary of 47 Avenue;

THENCE easterly to the west boundary of the lane west of 50 Street;

THENCE northerly along the westerly boundary of the lane west of 50 Street to the southerly boundary of 49 Avenue;

THENCE westerly along the southerly boundary of 49 Avenue to the westerly boundary of the lane west of 51 Street;

THENCE northerly along the westerly boundary of the lane west of 51 Street to the southerly boundary of 50 Avenue;

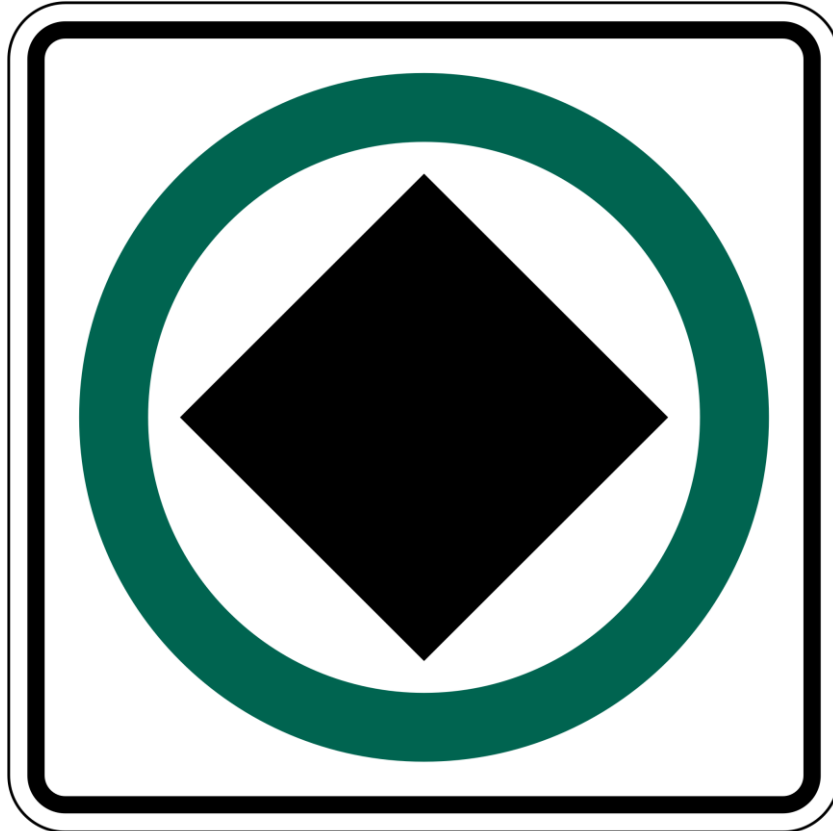
THENCE westerly along the southerly boundary of 50 Avenue to the westerly boundary of 52 Street;

THENCE northerly along the westerly boundary of 52 Street to the point of commencement.

**BYLAW 2171-24
DANGEROUS GOODS ROUTE SIGNAGE**

SCHEDULE "B"

Dangerous Goods Route Signs shall be identified using the signage shown below:



**BYLAW 2171-24
DANGEROUS GOODS TRUCK ROUTES**

SCHEDULE "C"

<u>Route</u>	<u>From</u>	<u>To</u>
1. Designated Highway #12	Eastern Town Limits	Western Town Limits
2. Designated Highway #56	Southern Town Limits	Northern Town Limits
3. Designated Ring Road	Intersection of Highway #56 on Town's North Boundary	Intersection with Highway #12 near Town's East Boundary



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR114112

May 21, 2024

His Worship Sean Nolls
Mayor
Town of Stettler
PO Box 280
Stettler AB T0C 2L0

Dear Mayor Nolls:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For the Town of Stettler:

- The 2024 LGFF Capital allocation is \$981,743.
- The 2024 LGFF Operating allocation is \$104,896.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$1,111,391. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

.../2

The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,



Ric McIver
Minister

cc: Leann Graham, Chief Administrative Officer, Town of Stettler



Damien C. Kurek

Member of Parliament
Battle River—Crowfoot

Town of Stettler
PO Box 280
Stettler, AB, T0C 2L0
Sean Nolls

Dear Sean Nolls,

Thank you for your leadership in Battle River-Crowfoot. I hope this email finds you well and know that my team and I are ready to work with you however we can.

The reason I am reaching out today is regarding the cost of living. As you know I have been vocal in talking about the impacts of the carbon tax on that. However, something that is often not considered is the cost of the carbon tax on other levels of Government. The recent 23% increase in the carbon tax, has made life more costly to everyday Canadians with the increase in the price of gas, groceries, and home heating, but these increases in costs are also something that affects you as a municipal Government. These increased costs end up being passed along to your ratepayers, our shared constituents. Attached along with this message is a letter addressed to Prime Minister Justin Trudeau regarding the carbon tax and its effect on the municipalities within the riding of Battle River—Crowfoot. If you are interested, I would encourage you to consider sending this (or a message like it) to the Prime Minister.

In a rural constituency such as ours, these increases are felt in a very real way. We must continue to work towards making life more affordable for the people of Stettler. And my colleagues and I in the Official Opposition want to make sure that municipalities have their voices (and the impacts) heard.

Please don't hesitate to reach out with any questions or concerns. Also, you are welcome to CC me if you choose to send this letter to Prime Minister Trudeau.

Sincerely,

Damien C. Kurek, MP
Battle River—Crowfoot

Main Office

780-608-4600

4945—50 Street

Camrose, AB T4V 1P9

Satellite Office

403-577-4600

4809—50th Street

Consort, AB T0C 1B0

Parliamentary Office

613-947-4608

Confederation Bldg., Rm. 583

Ottawa, ON K1A 0A6

1-800-665-4358

www.damienkurek.ca

403-575-5625

damien.kurek@parl.gc.ca

Dear Prime Minister Trudeau,

As you know, Canada is facing a significant cost-of-living crisis. Many people are simply unable to afford the basic necessities that they would have taken for granted just a few years ago.

Despite this, the Federal Government increased the carbon tax on April 1st by 23%. We are deeply concerned about the harm this increase will have on the people we serve in our communities.

In 2024, a Canadian family will already have to spend \$700 more for groceries than they had to last year, and the cost of gas and heating is forcing too many people to make impossible financial decisions. Food banks are reporting that they will have to handle an additional million visits this year on top of last year's record high, and a third of charities are expecting to have to turn hungry people away as they cannot keep up with demand.

The Federal Government should be working to find solutions to the affordability crisis, not making this difficult situation even worse.

For this reason, I am requesting you create a permanent carve-out for municipal governments in the Carbon Tax before people living in Stettler suffer even more. By doing so, you will demonstrate your commitment to making Canada a more affordable country for everyone.

We hope you seriously consider stopping your costly carbon tax on municipalities and work to achieve lower prices for all Canadians.

Sincerely,





ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

May 15, 2024

AR 97324

His Worship Sean Nolls
Mayor
Town of Stettler
P.O. Box 280
Stettler, AB T0C 2L0
snolls@stettler.net

Dear Mayor Nolls:

Thank you for your letter regarding support and funding for Alberta's airports. As Minister of Transportation and Economic Corridors, I welcome the opportunity to respond.

I appreciate your comments regarding the importance of Alberta's airports in expanding access to markets and strengthening our economy. Alberta's network of municipally owned community airports plays a key role in supporting general aviation in communities and other important services, such as medevac.

Transportation and Economic Corridors recognizes that funding eligibility for the Community Airport Program is limited and does not account for all capital and operating components required for airport operations. As part of the annual capital planning process, Transportation and Economic Corridors will continue to consider additional funding to support municipalities for the development, maintenance, and operation of priority infrastructure. I have also asked the department to work with other ministries, including Jobs, Economy and Trade and Tourism and Sport, to develop strategies that support airports in the future.

I encourage the Town of Stettler to explore other grant funding options, such as the Local Government Fiscal Framework and the federal Canada Community Building Fund, which are both administered by the Ministry of Municipal Affairs. Capital costs related to the construction or rehabilitation of municipally owned airport infrastructure, such as primary and secondary runways, aprons, primary taxiways, roadways, and airport buildings are eligible under these programs.

.../2

Transportation and Economic Corridors continues to support critical infrastructure that contributes to the resilience of local economies in rural and smaller urban communities. Regarding the economic and business development potential of airports, I have consulted with my colleague, the Honourable Matt Jones, Minister of Jobs, Economy and Trade, and can provide the following information.

Under Jobs, Economy and Trade, the Northern Regional Economic Development (NRED) program is a competitive project-based grant program. Eligible applicants include municipalities, Indigenous communities, and incorporated non-profit organizations that have a mandate for economic development. The NRED program provides an opportunity for communities to work with partners to identify and allocate resources to a promising area of regional economic development. For more information about the NRED program, please visit www.alberta.ca/northern-and-regional-economic-development-program.

Although NRED is not currently accepting applications, the next application intake is planned for fall 2024 with grant awards targeted for spring 2025. The town or airport may wish to apply depending on the specifics of the proposed project and the program criteria established for the next program intake. Questions related to the NRED program and future application intakes can be directed to nred.program@gov.ab.ca.

Thank you again for writing. I trust that this information is of value to you and your airport stakeholders as you work to enhance the value of airport operations and services.

Sincerely,



Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Honourable Nate Horner, ECA, MLA for Drumheller-Stettler
Honourable Matt Jones, ECA, Minister of Jobs, Economy, and Trade
Honourable Joseph Schow, ECA, Minister of Tourism and Sport
Honourable Ric McIver, ECA, Minister of Municipal Affairs