

Town of Stettler

COUNCIL MEETING

DECEMBER 17, 2024

6:30 P.M.

BOARD ROOM



Town of
Stettler

Mission Statement



We will provide
a high quality of life
for our residents and visitors
through leadership
and the delivery
of effective, efficient
and affordable services
that are socially and
environmentally responsible.

**TOWN OF STETTLER
REGULAR COUNCIL MEETING
TUESDAY, DECEMBER 17, 2024
6:30 P.M.
AGENDA**

1. **Agenda Additions**
2. **Agenda Approval**
3. **Confirmation of Minutes**
 - (a) Minutes of the Regular Council Meeting of December 3rd 5-11
4. **Delegations**
5. **Citizen's Forum**
6. **Administration**
 - (a) Stettler Recreation Centre Rates Policy X-1 (d) 12-20
 - (b) Community Hall Rental Rates Policy X-1 (e) (vii) 21
 - (c) Ball Diamond Rates Policy X-1 (e) (vii) 22-23
 - (d) Soccer Field Rates Policy x-1 (g) 24-25
 - (e) Memorandum – 2025 Chemical Supply Tender 26
 - (f) Memorandum – Garbage & Recycling Services and EPR Update 27-28
 - (g) Memorandum - Municipal Election 2025 29
 - (h) Memorandum – Seasonal Closure 30
 - (i) 2025 Interim Operating Budget 31-55
 - (j) November 2024 Operating Budget Summary 56-57
 - (k) November 2024 Capital Budget Summary 58-60
 - (l) 2024 Reserves 61-62
 - (m) November 2024 Bank Reconciliation 63
 - (n) CAO Reports 64-73

**COUNCIL AGENDA
DECEMBER 17, 2024
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(o) Meeting Dates

- Tuesday, January 7, 2025 – Council – 6:30 p.m.
- **Monday, January 13, 2025 – 2025 Strategic Planning Workshop – 2:00 p.m.**
- Tuesday, January 14, 2025 – COW – 4:30 p.m.
- Tuesday, January 21, 2025 – Council – 6:30 p.m.
- Tuesday, February 4, 2025 – Council – 6:30 p.m.
- **Tuesday, February 11, 2025 – Council Deliberations – 2025 Capital Budget – 3:00 p.m.**
- Tuesday, February 18, 2025 – Council – 6:30 p.m.

(p) Accounts Payable in the amount of \$426,040.82 74-86
(\$37,212.17+ \$236.25 + \$51,455.75 + \$97,553.55 + \$234,207.29 + \$4,002.94
+ \$1,372.87)

7. **Council**

(a) Meeting Reports

8. **Minutes**

(a) Stettler District Ambulance Association Meeting Minutes of September 16, 2024 87-89
(b) Stettler District Ambulance Association Meeting Minutes of November 1, 2024 90-91

9. **Public Hearings**

10. **Bylaws**

(a) Water Rates Bylaw 2180-24 92
(b) Sewer Rates Bylaw 2181-24 93
(c) Garbage Rates Bylaw 2182-24 94
(d) Recycling Rates Bylaw 2183-24 95
(e) Land Use Bylaw 2178-24 – 3rd Reading 96-116

11. **Correspondence**

12. **Items Added**

13. **In-Camera Session**

14. **Adjournment**

MINUTES OF THE REGULAR MEETING OF THE TOWN OF STETTLER COUNCIL
HELD ON TUESDAY, DECEMBER 3rd, 2024 IN THE MUNICIPAL OFFICE,
COUNCIL CHAMBERS

Present:

Mayor S. Nolls

Councillors K. Baker, C. Barros, G. Lawlor, W. Smith, T. Randell
& S. Pfeiffer

CAO L. Graham
Assistant CAO K. Hymers
Development Officer A. Stormoen
Planning & Operations Clerk M. Standage

Media (2)

Absent:

Call to Order:

Mayor Nolls called the meeting to order at 6:30 p.m.

1/2. Agenda Additions/Approval:

CAO L. Graham proposed the following addition:
In Camera – Budget Impact – FOIP – Section 24(1) – Advice
from officials.

Motion 24:12:01

Moved by Councillor Baker to approve the agenda as
amended.

MOTION CARRIED
Unanimous

3. Confirmation of Minutes:

- (a) Minutes of the Regular Meeting of Council held
November 19th, 2024

Motion 24:12:02

Moved by Councillor Smith that the Minutes of the
Regular Meeting of Council held on November 19th, 2024
be approved as presented.

MOTION CARRIED
Unanimous

- (b) Business Arising from the November 19th, 2024 Minutes

None

4. Delegations:

- (a) 6:35 p.m. – Byron Geddes and Kami Ritz - Stettler Board of Trade
- 2025 Budget

Mayor Nolls welcomed B. Geddes and K. Ritz to the meeting.

B. Geddes and K. Ritz provided the Stettler Board of Trade –
2025 Budget to Town of Stettler Council as presented,

Motion 24:12:03

Moved by Councillor Barros that the Town of Stettler Council
accept the Stettler Board of Trade – 2025 Budget as presented.

MOTION CARRIED
Unanimous

5. Citizen's Forum:

- (a) None

6. Administration:

- (a) Snow and Ice Control Policy XV-1(b) – Update

CAO L. Graham advised that administration has updated Map
#3 in the Snow and Ice Control Policy to reflect the addition of

snow clearing the sidewalk at Heartland Youth Centre (HYC) and included the new sidewalk at Remax adjacent to KFC for the Town of Stettler Council to approve as presented.

Motion 24:12:04

Moved by Councillor Pfeiffer that the Town of Stettler Council accept the updated Map #3 in the Snow and Ice Control Policy to reflect the addition of snow clearing the sidewalk at Heartland Youth Centre (HYC) and included the new sidewalk at Remax adjacent to KFC as presented.

MOTION CARRIED
Unanimous

(b) Memorandum – Year-In-Review – Town of Stettler Departments For 2024

CAO L. Graham provided an overview of the Year-In-Review – Town of Stettler Departments for 2024 to the Town of Stettler Council for information.

Motion 24:12:05

Moved by Councillor Lawlor that the Town of Stettler Council accept the Year in Review memo as presented. Further, that the Town of Stettler Council recognize the efforts of its entire team of valued employees through the award of a \$400 Holiday Bonus, in the form of Heart of Alberta Dollars, per full-time employee (pro-rated for part-time employees), as an appreciation for their continued effort, commitment and loyalty, as well as appreciation for the overall level of organizational accomplishment and dedication in 2024.

MOTION CARRIED
Unanimous

(c) Memorandum – Physician Recruitment Policy VII-7 – Amendment

CAO L. Graham advised in July of this year, the Town of Stettler and the County of Stettler passed a Physician Recruitment & Retention Incentive Policy and entered into Agreement to administer the incentive program jointly.

The policy sets out criteria requiring the physician to provide both clinical and emergency room medical care to the community for eligibility for the incentive. The value of the incentive scales depending on the additional services the physician can provide, such as obstetrics and anesthesia.

The policy and the agreement had a sunset clause of December 31, 2024, as many efforts around physician recruitment have taken place and are still underway. Administrations from both the Town and the County have discussed and are presenting an amendment to allow for an extension of the policy and contract for an additional 2 years, amending the sunset clause to December 31, 2026, at which time we will re-evaluate the program and its successes.

Within the policy each onboarding physician would be eligible for between \$50,000 and \$70,000. With the participation of both the Town and the County, each municipality would be responsible for half of the incentive value, ranging from \$25,000 to \$35,000 depending on the eligibility criteria within the incentive program.

In the 2025 operating budget we are including \$200,000 to support the incentive program and within that we have commitments of \$77,500 and a consideration of \$25,000. CAO L. Graham respectfully recommends that Town of Stettler Council adopt Policy VII-7 as amended.

AND

Administration respectfully recommends that Town of Stettler Council authorize the Mayor and Chief Administrative Officer to enter into an amended agreement with the County of Stettler to administer and fund the Physician Recruitment and Retention Incentive regionally, with Town funding to come from the Operating Budget.

Motion 24:12:06

Moved by Councillor Barros that the Town of Stettler Council adopt Policy VII-7 and authorize the Mayor and Chief Administrative Officer to enter into an amended agreement with the County of Stettler to administer and fund the Physician Recruitment and Retention Incentive regionally, with Town funding to come from the Operating Budget.

MOTION CARRIED
Unanimous

(d) Meeting Dates

- Tuesday, December 10 – Interim Operating Budget Deliberations – 3:00 p.m.
- Tuesday, December 17 – Council – 6:30 p.m.
- Tuesday, January 7, 2025 – Council – 6:30 p.m.
- Tuesday, January 14, 2025 – COW – 4:30 p.m.
- Tuesday, January 21, 2025 – Council – 6:30 p.m.

(e) Accounts Payable in the amount of \$413,382.27 (\$127,411.47 + \$227,901.30 + \$58,069.50)

Motion 24:12:07

Moved by Councillor Randell that the Accounts Payable in the amount of \$413,382.27 be paid as presented.

MOTION CARRIED
Unanimous

7. Council:

Councillors outlined highlights of meetings they attended.

(a) Mayor Nolls

November 20 – Talk of the Town
November 20 – Economic Development Meeting
November 25 – SRO Budget Forecast via zoom
November 27 – Talk of the Town
November 29 – Stettler Regional Fire Advisory Meeting
November 29 – Signed Cheques
November 29 – Moonlight Madness tree light up
November 30 – Festival of Lights Gala

(b) Councillor Baker

November 21 – Red Deer River Municipal Users Group
November 29 – Stettler Regional Fire Advisory Meeting
November 29 – Moonlight Madness - tree lighting spectator

(c) Councillor Barros

November 20 – Stettler Adult Learning
November 29 – Stettler Regional Fire Advisory Meeting

November 29 – Festival of Lights

(d) Councillor Lawlor

November 25 – Parkland Regional Library System
November 29 – Moonlight Madness - tree lighting
November 30 – Festival of Lights Gala

(e) Councillor Pfeiffer

November 20 – Economic Development Meeting
November 20 – Stettler Adult Learning
November 29 – Moonlight Madness – tree lighting
November 30 – Festival of Lights Gala

(f) Councillor Randell

November 21 – County of Stettler Housing Authority

(g) Councillor Smith

November 25 – Parks and Open Spaces Meeting
November 25 – SRO Budget Meeting
November 29 – Moonlight Madness – tree lighting
November 30 – Festival of Lights Gala

Motion 24:12:08

Moved by Councillor Baker that the Town of Stettler Council approve the Council Reports as presented.

MOTION CARRIED
Unanimous

8. Minutes:

- (a) County of Stettler Housing Authority Minutes of October 24th, 2024
- (b) Parkland Regional Library Board Minutes of November 14th, 2024

Motion 24:12:09

Moved by Councillor Smith that the Town of Stettler Council accept the minutes items (a-b) for information as presented.

MOTION CARRIED
Unanimous

9. Public Hearing:

- (a) Request For Decision – Applications for Land Use Bylaw Amendment 2178-24 - 7002 & 7010 – 50 Avenue

Mayor Nolls opened the Public Hearing at 7:00 p.m.

CAO L. Graham advised that the purpose of the Public Hearing is to allow all interested parties to address Council on The proposed Land Use Bylaw. The Bylaw 2178-24 was advertised on November 14th, 2024 and November 21st, 2024.

Mayor Nolls welcomed Ben & Tammy Van Haga and Anne Swainston to the meeting and Councillors and officials introduced themselves.

Mayor Nolls asked Planning & Development A. Stormoen if any verbal or written submissions were received. No written submissions were received.

3 verbal oppositions were presented by B. Van Haga, T. Van Haga, and A. Swainston.

B. Van Haga and T. Van Haga expressed concerns regarding

the rezoning bylaw amendment. They live next door and are concerned about the increased traffic in the area, people hanging around all hours, especially at night and security of the residential properties in the area.

A. Swainston expressed concerns regarding the commercial property value decreasing the residential area, viable tenants, and whether or not it is economically feasible to have 24-hour stores in the community.

Mayor Nolls thanked B. Van Haga, T. Van Haga, and A. Swainston for their presentations.

Mayor Nolls closed the Public Hearing at 7:18 p.m.

Motion 24:12:10

Moved by Councillor Randell that the Town of Stettler Council close the Public Hearing.

MOTION CARRIED
Unanimous

10. Bylaws:

(a) Land Use Bylaw 2178-24 – 2nd & 3rd Reading

A. Stormoen advised of the change to the Land Use Bylaw that the Town of Stettler Council to approve as amended.

Motion 24:12:11

Moved by Councillor Baker that the Town of Stettler Council give second reading to Bylaw 2178-24.

MOTION CARRIED
Unanimous

Motion 24:12:12

Moved by Councillor Barros that the Town of Stettler Council defer third and final reading to Bylaw 2178-24 to the next Regular Council Meeting on December 17th for consideration of developers, landowners, and assessors.

MOTION CARRIED
Unanimous

A. Stormoen left the meeting at 7:25 p.m.

(b) Tax Incentive Bylaw 2179-24 – 1st, 2nd, & 3rd Reading and Repeal Bylaw 2147-22

M. Standage stated that the existing non-residential tax incentive bylaw 2147-22 was passed by Town of Stettler Council on January 4, 2022, with an amendment to Schedule "A" being passed on December 19, 2023. Since the passing, administration has encountered some procedural challenges with the bylaw. A full review of the bylaw was completed involving all affected Town of Stettler administrative departments.

Based on the discussions, the following key changes are proposed to repeal Non-Residential Tax Incentive Bylaw 2147-22.

1. Allowing projects which may only require a development permit, opposed to requiring a development and building permit.
2. Aligning requirements with the Town of Stettler Tax Penalty Bylaw and forfeiting the tax incentive if deadlines are not met.
3. Allowing any non-residential district within the Land Use Bylaw to be eligible, opposed to specific districts.

4. Including a tax incentive application deadline of December 31 of the calendar year the project is complete.
5. Crediting the tax incentive amount on the property taxes, opposed to issuing a refund.

Administration respectfully recommends that Town of Stettler Council give 1st, 2nd & 3rd reading to Bylaw No. 2179-24, repealing Bylaw No. 2147-22.

Motion 24:12:13

Moved by Councillor Smith that the Town of Stettler Council give first reading to Bylaw 2179-24.

MOTION CARRIED
Unanimous

Motion 24:12:14

Moved by Councillor Pfeiffer that the Town of Stettler Council give second reading to Bylaw 2179-24.

MOTION CARRIED
Unanimous

Motion 24:12:15

Moved by Councillor Randell that the Town of Stettler Council give permission for third and final reading to Bylaw 2179-24.

MOTION CARRIED
Unanimous

Motion 24:12:16

Moved by Councillor Baker that the Town of Stettler Council give third and final reading to Bylaw 2179-24 and repeal Bylaw 2147-22.

MOTION CARRIED
Unanimous

(a) Business Tax Levy Rate Bylaw 2177-24

Assistant CAO K. Hymers advised that each year, the Town of Stettler Council sets the Business Tax Fees for the upcoming year; administration has conducted a review of our existing Business Taxes and the Business Tax Bylaw 2177-24.

As of October 31, 2024, we have the following number of active Business Tax rolls:

Business Type	Number Of Licenses			Potential 2025 Revenue
(Rate \$150/year):	2022	2023	2024	*Based on 2024 Business Taxes
Business roll:	41	40	40	\$6,000.00
TOTAL	41	40	40	\$6,000.00

The last change to the Business Tax Bylaw was in November 2013, which increased the business tax fees from \$125.00 to \$150.00.

Administration recommends that Town Council sets the 2025 Business Tax fees as the same rate as 2024, \$150.00 per applicant.

Motion 24:12:17

Moved by Councillor Lawlor that the Town of Stettler Council give first reading to Bylaw 2177-24.

MOTION CARRIED
Unanimous

Motion 24:12:18 Moved by Councillor Barros that the Town of Stettler Council give second reading to Bylaw 2177-24.

MOTION CARRIED
Unanimous

Motion 24:12:19 Moved by Councillor Smith that the Town of Stettler Council give permission for third and final reading to Bylaw 2177-24.

MOTION CARRIED
Unanimous

Motion 24:12:20 Moved by Councillor Pfeiffer that the Town of Stettler Council give third and final reading to Bylaw 2177-24.

MOTION CARRIED
Unanimous

11. Correspondence: (a) Red Deer Watershed Alliance (RDRWA) – 2025-2026 Municipal Funding Request

Motion 24:12:21 Moved by Councillor Randell that the Town of Stettler Council approve the Correspondence item (a) as presented.

MOTION CARRIED
Unanimous

12. Items Added:

13. In-Camera Session: (a) School Resource Officer (SRO) Funding
(b) Personnel Update – FOIP – Section 19(1) – Confidential Evaluations
(c) Budget Impact – FOIP – Section 24(1) – Advice from officials

Motion 24:12:22 Moved by Councillor Barros that the Town of Stettler Council enter an In-Camera Session with the CAO and Assistant CAO present.

MOTION CARRIED
Unanimous at 7:52 p.m.

Motion 24:12:23 Moved by Councillor Pfeiffer that the Town of Stettler Council return to the regular meeting.

MOTION CARRIED
Unanimous at 9:10 p.m.

14. Adjournment:

Motion 24:12:24 Moved by Councillor Pfeiffer that this regular meeting of the Town of Stettler Council be adjourned.

MOTION CARRIED
Unanimous at 9:10 p.m.

Mayor

Assistant CAO

TOWN OF STETTLER

<u>Prepared by:</u>	Parks & Leisure Services	<u>Number:</u>	X-1(d)
<u>Adopted by:</u>	Town Council	<u>Original Policy:</u>	2006 07 04
		<u>Previous Policy:</u>	2022 10 04
		<u>Current Policy:</u>	

Title: Stettler Recreation Centre Rental Rates

Purpose: To establish rental rates for the Stettler Recreation Centre. (This policy will replace all other previous policies from the Stettler Recreation Centre).

Policy Statement: Stettler Recreation Centre rates are established annually to comply with Town Council's desire for adults to pay 100% and children/youth to pay 50% of an appropriate and/or proportionate share of budgeted/recoverable expenses attributed to user groups.

Philosophy of Facilities:

Cost recovery: The Town of Stettler strives to provide all facilities at no extra cost to taxpayers. This user pay system has provided excellent facilities available to Stettler Town and County users at reasonable rates.

Grant: In order to make facilities affordable to minor sports 50% of the fee is waived.

Joint Use Agreement Town and County: The County of Stettler contribution is applied directly against overall costs in the rate structure equation for the respective facilities.

Joint Use Agreement Town and Clearview School Division: Free exchange of facilities during off hours. (As per yearly agreement.)

KidSport: Has been initiated in Stettler to make sure that none of the fees charged become a barrier to lower income families.

Sponsorships: Will be applied to rates under additional revenue in the rate structure equation.

Public Factor: Public facilities have general availability/usage that is not related to the specific user groups. Some of this excess capacity, seasonality, as well as publicly shared common areas shall be taken into consideration when determining an appropriate and/or proportionate share of budgeted expense to be recovered in the calculation of each fee.

Swimming Pool: Because the utilities of pools are higher it is more difficult to recover the costs. Fees are based on what the market will bear. (It is the goal with a combined fitness pass that the value per user will increase usage and divide the cost among a larger group.)

Fitness Centre: For competitive purposes, rates are sensitive to what the market will bear.

Meeting Rooms: For competitive purposes, rates are sensitive to what the market will bear.

Rate Calculations:

The following Stettler Recreation Centre Rate Schedules are reviewed annually by Administration to comply with the Policy Statement and the Philosophy of Facilities.

Aquatic/Fitness Memberships & Admissions	Schedule A
Swimming Lessons & Swim Club Fees	Schedule B
Meeting Rooms	Schedule C
Arenas (Regular ice, summer ice, non-ice, hockey academy)	Schedule D
Advertising	Schedule E
Storage Office space	Schedule F

Memberships, Pass Costs, Pool Rentals, Birthday

Memberships & Admissions

	General	10 x Pass	1 Month	3 Month	6 Month	1 Year
Child (3-8 years of age)	\$3.75	\$33.00	\$37.00	\$85.00	\$148.00	\$250.00
Student (9-17 years of age)	\$5.00	\$45.00	\$50.00	\$115.00	\$200.00	\$340.00
Adult	\$6.00	\$55.00	\$60.00	\$150.00	\$250.00	\$400.00
Senior	\$5.00	\$45.00	\$50.00	\$115.00	\$200.00	\$340.00
Family	\$17.00	\$140.00	\$150.00	\$360.00	\$560.00	\$850.00

** Prices listed above include access to both the Aquatic & Fitness Centre's based on scheduling.

Pool Rentals

The cost to rent the Lane pool/Leisure pool/Slide/Hot tub is \$115.00 for one hour.

If there are more than 40 people attending then there will be an increase of \$35.00 per 20 people. This increase is to cover the cost of additional lifeguards.

Birthday Party Packages

Option 1 (\$135.00)	Option 2 (\$75.00)
1 hr. Private Pool Time	2 hr. Open Swim
Max 40 People	Includes 15 People
Includes 1 hr. party room	\$15/every 5 people over

Party Room in Aquatics Centre

Town of Stettler Sponsored Groups	No Charge
Other Groups	\$20/hour
Max Seating Capacity	15

Sponsor Swim/Youth Group Rentals

\$115.00 per hour for patrons 1-100

Increase \$50.00 for every 75 additional patrons

Life Saving Swim Program

\$45.00 – Lifesaving swim to survive program for preschool to swimmer level 3

\$52.00 – Lifesaving swimmer level 4-6 and swim patrol lessons (rookie, ranger, star)

\$25.00 for ½ hour private lesson

Swim Club Fees

To be reviewed annually to comply with Town Council's policy that states adults pay 100% and children 50% of budgeted expenses for cost recovery of Town facilities.

The Town of Stettler will charge \$55.00 per hour for Swimming Pool Rental Fees to the Stettler Swimming Club effective Feb 1, 2009. (This rate applies to the 25 m lane pool only and the surrounding deck space).

Base Rental Rate shall include the cost of one (1) guard as required to guard a maximum of 39 swimmers.

Extra Guard Fees - Required life guarding of the Stettler Aquatic Centre (SAC) during the times the Stettler Aquatic Centre (SAC) is rented by the Stettler Swim Club will be undertaken by qualified Town staff in accordance with Provincial Regulations and Town of Stettler Policy as follows:

Number of Guards	Number of Swimmers
1	1-40
2	41-80
3	81-140
4	141-200

The number of swimmers for any Special Event will be given to the Aquatic Manager a minimum 2 weeks prior to event to ensure staffing.

Stettler Swim Club Individual Pool Additional Costs

Lane Pool \$55.00/hr.

Per Lane \$11.00/hr./lane

Meeting Rooms

Schedule C

Senior Centre (The Hub)

Seniors	\$2.00 Drop-In
Other Groups (Regular Hours)	\$300.00/day
Other Groups (after 11:00 PM)	\$50.00/hour
Damage Deposit	\$300.00

Seating Capacity – 375

Meeting/Board Room Rentals

Town of Stettler Sponsored Groups	No Charge
Local Non-Profit	\$15/hr. or \$60/day
Other Groups	\$30/hr. or \$90/day

Seating Capacity - as posted in room

Studio Room Rentals

Town of Stettler Sponsored Groups	No Charge
Local Non-Profit	\$30/hour to maximum \$90
Other Groups	\$50/hour to maximum \$150

Seating Capacity - as posted in room

Equipment Rentals

Projector	\$25.00/day
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Ice - Hourly Rental Rates

Year	2025	2026	2027
Adult Rec, Junior B, Senior, etc.	\$175.00	\$180.00	\$185.00
Events where alcohol is sold	\$225.00	\$250.00	\$250.00
Minor Hockey & Figure Skating – Prime Time	\$175.00	\$180.00	\$185.00
Minor Hockey & Figure Skating – Prime Time -less 50% Minor Sports Grant	\$87.50	\$90.00	\$92.50
AA – CAS	\$115.00	\$120.00	\$120.00
School Hockey Academy	\$60.00	\$62.00	\$64.00
Non Prime (Monday-Thursday 8:30 am - 3:30 pm) does not include holidays.	\$75.00	\$75.00	\$75.00
Summer Ice – (April to August when available)	\$175.00	\$180.00	\$185.00
Hockey School Summer Ice (7 Day Rental) ** rate includes use of two meeting rooms.	\$11,637.50	\$11,970.00	\$12,302.50

It is recommended that all teams in adult rec carry \$1,000,000.00 comprehensive liability insurance.

Notice of cancellation of ice time must be given 1 week in advance to avoid charges.

When booking large blocks of ice, a deposit of \$500.00 is required. There will be no tentative bookings for all day events and deposit will be forfeited if not used.

Summer Ice Large Block Rental Rates – August

5 days - \$8,787.50 + GST

6 days - \$10,545.00 + GST

7 days - \$12,302.50 + GST

** Rates include the use of two meeting rooms.

\$400.00 per week for other surface with no ice.

First come first served basis for weekly block bookings.

The Town reserves the right to place restrictions on the length of time the ice is in the arena.

A schedule must be presented one week prior to ice usage for Town staff and public posting.

Dry Floor Rental Rates

General User Groups	Blue	Red
Town of Stettler Group	No Charge	
Local Non-Commercial	\$400.00	\$300.00
Town Commercial	\$550.00	\$400.00
Other Groups	\$800.00	\$500.00
Graduation Ceremonies	\$1,500.00	N/A
Glass Removal	\$400.00	N/A

Minor Sports User Groups	2025	2026	2027
Hourly Fee (booked 72 hours in advance)	\$25.00	\$30.00	\$35.00
Hourly Fee (booked less than 72 hours in advance)	\$50.00	\$60.00	\$70.00

Glass Removal – If the removal of the glass is required the Town will remove it and replace

Persons renting the arena floor space during the off season for a three day or more event shall be allowed the use of the arena floor space on the day before and/or the day after the event, at a reduced daily rental rate equal to one-half the normal daily rental rate. This provision is established to accommodate extra time that the renter may need to set up and/or disassemble any structures or displays necessary for the event but is not intended for the purpose of running the event itself. The renter will be responsible for advising the Parks & Leisure Services Department if either of these extra days is required when booking the facility.

Public Skating

Public Skating is provided FREE to the public – sponsored by Local Businesses and Organizations.

1 Month - \$600 plus GST
2 Weeks - \$400 plus GST

Rink Board and In-Ice Logo Advertising

Rates will be as follows for Red and Blue Arenas:

Rink Boards	3 X 8 foot	=	\$500.00 + GST
	3 X 4 foot	=	\$375.00 + GST
In Ice Logo		=	\$800.00 + GST

Rink Board Advertiser's to pick up material and deliver it back to the Parks & Leisure Services Office for installation.

In-Ice Logo Advertisers must get artwork and size approved by the Director, Parks and Leisure Services, then work directly with an approved supplier to create logo and deliver back to the Parks & Leisure Services Office for installation. Advertiser is responsible for the costs of design and production

Contract(s) will be automatically renewed each year until such time as the Advertiser or Town ends the agreement.

Advertising is sold on first come first serve basis. Local businesses will be given preference.

The Director of Parks & Leisure Services or designate and the Town CAO has authority to add or delete advertising space on a one-year trial basis in the Recreation Centre. Rates will vary depending upon location, size, etc. and to be consistent with other advertising prices

Ice Resurfacing Machine Advertising

Rate to advertise on the Ice Resurfacing Machine is \$1,850/year.

Term of agreement to be established and agreed upon between the Parks and Leisure Services Department and Advertiser.

Advertiser is responsible for the costs of design, production and installation or decals on Ice Resurfacing Machine with Parks and Leisure Services Department approval of design and installation method.

Storage and Office Space is available within the SRC for community groups and facility users to use as storage rooms and rent various items.

Storage space is sold on a first come first serve basis.

Locker Name	Size	Cost/Year	Code
Portable Storage A	12' x 4'	\$180.00	1PSA
Portable Storage B	12' x 4'	\$180.00	1PSB
Portable Storage C	12' x 4'	\$180.00	1PSC
Portable Storage D	12' x 4'	\$180.00	1PSD
Portable Storage E	1'4" x 4'	\$21.00	1PSE
Portable Storage F	12' x 4'	\$180.00	1PSF
Portable Storage G	4' x 15'6"	\$234.00	1PSG
Portable Storage H	4' x 16'	\$240.00	1PSH
Bleacher Imperials	10' x 32'	\$1440.00	1BLO
Bleacher Storage FSO	12' x 10'	\$540.00	1BFSO
Bleacher Storage 1	4' x 8'	\$144.00	1BS1
Bleacher Storage 2	4' x 8'	\$144.00	1BS2
Bleacher Storage 3	4' x 8'	\$144.00	1BS3
Bleacher Storage 4	4' x 8'	\$144.00	1BS4
Bleacher Storage 5	4' x 8'	\$144.00	1BS5
Bleacher Storage 6	4' x 8'	\$144.00	1BS6
Bleacher Storage 7	3'6" x 8'	\$129.60	1BS7
Bleacher Storage 8	3'6" x 8'	\$129.60	1BS8
Bleacher Storage 9	3'6" x 8'	\$129.60	1BS9
Bleacher Storage 10	3'6" x 8'	\$129.60	1BS10
Bleacher Storage 11	3'6" x 8'	\$129.60	1BS11
Bleacher Storage 12	3'6" x 8'	\$129.60	1BS12
Bleacher Storage 13	10' x 10'	\$450.00	1BM13
Bleacher Storage 14	11' x 3'	\$148.50	1BS14
Bleacher Storage 15	6' x 3'	\$81.00	1BS15
Bleacher Storage 16	6' x 3'	\$81.00	1BS16
Bleacher Storage 17	6' x 4'	\$108.00	1BS17
Office Storage Cage A	6' x 13'	\$390.00	2SCA
Office Storage Cage B	10' x 13'	\$650.00	2SCB
Office Storage Cage C	6' x 13'	\$390.00	2SCC
Bleacher Pool Storage	8' x 12'	\$432.00	1PSSC
Office Space – Minor Hockey	10'3' x 18'1"	\$1118.58	2MHO

Price Base (Minor Sports to receive 50% grant):

Office Space	\$6.00/ sq ft.
Office Storage	\$5.00/sq ft.
Bleacher Storage	\$4.50/sq ft.
Portable Storage	\$3.75/sq ft.

TOWN OF STETTLER

Prepared by: Parks & Leisure Services Number: X-1 (e)(vi)
Adopted by: Town of Stettler Council Original Policy: 1999 04 20
Previous Policy: 2013 04 16
Current Policy:

Title: Community Hall Rental Rates

Purpose: To establish rental rates for the use of the Stettler Community Hall.

Policy Statement: The following rates are intended to cover operational costs of the facility while at the same time remain competitive with other similar facilities within the community. All prices below do not include GST.

Effective Date: The rental rates in this policy will come into effect for new Community Hall bookings taken after December 31, 2024. All bookings taken prior to December 31, 2024 shall be subject to the rates within the previous policy dated April 16, 2013. For groups with historic prebooked rental dates (HYC, Festival of Lights, HATS, Gear Up), new rates will apply to their 2026 bookings.

Rental Fees:

Weekends (includes kitchen and bar)

3 Day Rental	\$1,150.00
1 Day Rental	\$800.00

Weekdays

1 Day Rental	\$550.00
1 Day Rental (Non-Local Commercial)	\$800.00
**1 Day Rental (without kitchen and bar)	\$350.00
Extra Set Up Day	\$300.00

** Rate requires approval of Parks & Leisure Service's Department

Damage/Booking Deposit

Weekends	\$600.00
Weekdays	\$300.00

Deposit is required AT TIME OF BOOKING. If event is cancelled, deposit will be held until rebooked. If date is not rebooked, deposit will be applied as rental for loss of booking.

Moving Piano off the stage:

\$150.00 (must be Town workers or a professional piano mover).

Ag. Society Agreement:

The Stettler Ag. Society will have access to use the Stettler Community Hall for their own use or to allow other groups that the Ag. Society sponsors to use the hall at no rental charge for up to 10 days annually for Major Events. Damage and clean up charges will apply. Damage deposit waived – damages will be billed if required.

TOWN OF STETTLER

<u>Prepared by:</u>	Parks & Leisure Department	<u>Number:</u>	X-1(e)(vii)
<u>Adopted by:</u>	Town of Stettler Council	<u>Original Policy:</u>	2000 12 05
		<u>Previous Policy:</u>	2022 10 04
		<u>Current Policy:</u>	

Title: Ball Diamond Rates

Purpose: To establish ball diamond rates for adult teams and the Stettler Minor Ball Association for the use of ball diamonds.

Policy Statement: Ball diamond rates are established annually to comply with Town Council's desire for adults to pay 100% and children/youth to pay 50% of an appropriate and/or proportionate share of budgeted/recoverable expenses attributed to user groups.

Philosophy of Facilities:

Cost recovery: The Town of Stettler strives to provide all facilities at no extra cost to taxpayers. This user pay system has provided excellent facilities available to Stettler Town and County users at reasonable rates.

Grant: In order to make facilities affordable to minor sports 50% of the fee is waived.

Joint use agreement Town and County: The County of Stettler contribution is applied directly against overall facility costs in the rate structure equation for the respective facilities.

Joint use agreement Town and Clearview School Division: Free exchange of facilities during off hours.

KidSport: Has been initiated in Stettler to make sure that none of the fees charged become a barrier to lower income families.

Sponsorships: Will be applied to rates under additional revenue in the rate structure equation.

Public Factor: Public facilities have general availability/usage that is not related to the specific user groups. Some of this excess capacity shall be taken into consideration when determining an appropriate and/or proportionate share of budgeted expense to be recovered in the calculation of each fee.

Rate Calculations:

The following Ball diamond rates are established annually by Administration to comply with the Policy Statement and the Philosophy of Facilities.

Ball Diamond Rates – Effective Spring 2025

Cost Breakdown

Year	2025	2026	2027
Minor Ball Association	\$15,800	\$16,400	\$17,000
Minor Ball Association-less 50% Minor Sports Grant	\$7,900	\$8,200	\$8,500
Adults – per team per season	\$430	\$430	\$430
Day Use Rate (Other Groups)	\$60	\$60	\$70

Events requiring additional services over and above those normally provided by the Town of Stettler will be required to pay for those services in addition to any rates outlined above. These additional event services can include, but is not exclusive to:

- a) Additional Porta Potty Rentals and Pump Outs
- b) Additional Garbage Bin Containment
- c) Additional Diamond Floats

Rates for additional services will be determined by the Parks and Leisure Services Department based on time required and third-party vendor costs.

Rates for use of the overflow campground at the Stettler Sports Park to be determined as per the Town of Stettler Sports Park Rental Information Package and Agreement

TOWN OF STETTLER

<u>Prepared by:</u>	Parks & Leisure Services	<u>Number:</u>	X-1 (g)
<u>Adopted by:</u>	Town of Stettler Council	<u>Original Policy:</u>	2004 04 06
		<u>Previous Policy:</u>	2022 10 04
		<u>Current Policy:</u>	

Title: Soccer Field Rates

Purpose: To establish soccer field rates for adult teams and the Stettler Minor Soccer Association for the use of soccer fields.

Policy Statement: Soccer field rates are established annually to comply with Town Council's desire for adults to pay 100% and children/youth to pay 50% of an appropriate and/or proportionate share of budgeted/recoverable expenses attributed to user groups.

Philosophy of Facilities:

Cost Recovery: The Town of Stettler strives to provide all facilities at no extra cost to tax payers. This user pay system has provided excellent facilities available to Stettler Town and County users at reasonable rates.

Grant: In order to make facilities affordable to minor sports 50% of the fee is waived.

Joint use agreement Town and County: The County of Stettler contribution is applied directly against overall facility costs in the rate structure equation for the respective facilities.

Joint use agreement Town and Clearview School Division: Free exchange of facilities during off hours.

KidSport: Has been initiated in Stettler to make sure that none of the fees charged become a barrier to lower income families.

Sponsorships: Will be applied to rates under additional revenue in the rate structure equation.

Public Factor: Public facilities have general availability/usage that is not related to the specific user groups. Some of this excess capacity shall be taken into consideration when determining an appropriate and/or proportionate share of budgeted expense to be recovered in the calculation of each fee.

Rate Calculations:

The following Soccer Field rates are established annually by Administration to comply with the Policy Statement and the Philosophy of Facilities.

Soccer Field Rates – Effective Spring 2025

Cost Breakdown

Year	2025	2026	2027
Minor Soccer Association	\$14,800	\$15,000	\$15,200
Minor Soccer Association-less 50% Minor Sports Grant	\$7,400	\$7,500	\$7,600
Adults – per team per season	\$430	\$430	\$430
Day Use Rate (Other Groups)	\$25	\$25	\$30

Events requiring additional services over and above those normally provided by the Town of Stettler will be required to pay for those services in addition to any rates outlined above. These additional event services can include, but is not exclusive to:

- a) Additional Porta Potty Rentals and Pump Outs
- b) Additional Garbage Bin Containment

Rates for additional services will be determined by the Parks and Leisure Services Department based on time required and third-party vendor costs.

Rates for use of the overflow campground at the Stettler Sports Park to be determined as per the Town of Stettler Sports Park Rental Information Package and Agreement

MEMORANDUM

Date: December 11, 2024

To: Leann Graham
CAO

From: Melissa Robbins
Director of Operational Services

Re: Recommendation of Award of 2025 Chemical Supply Tender

Background:

Every year a Chemical Supply Tender is sent to suppliers for process chemicals at the water treatment plant. Historically, the plant uses an average of \$200,000 annually for chemicals. The 2025 operating budget for chemical purchase is set at \$205,000. Administration expects with the prices received in the tenders to be under that budgeted amount for 2025. Products are NSF/ANSI Standard 60 Certified. Included for comparison are the 2024 prices.

Summary of Bids:

Chemical Name	Estimated Quantity (kg)	2024 (\$/kg)	2025 Tender prices			
			Cleartech \$/kg	Singletrack Solutions Corp. \$/kg	Klearwater \$/kg	Brenntag \$/kg
Aluminum Chlorohydrate Coagulate	70,000	1.485			1.614	
Copper Based Bacteriostatic Algicide	3,750	7.11	4.44		6.88	
Sulphuric Acid (93%)	44,000	0.966	1.00			
Powder Activated Carbon	4,000	2.14	2.27			
Clearfloc AP1065	300	9.68	10.74	7.95	9.77	
Aqua Ammonia (29%)	4,500	2.75			2.67	2.80
Hydrofluosilicic Acid (45%)	6,000	3.40 (45%)	2.29 (19.5%)		3.55 (45%)	2.64 (19.5%)
Sodium Hydroxide (25%)	120,000	0.48	0.51		0.485	0.51 (bulk)
Sodium Hypochlorite (12%)	98,000	0.81	0.83			0.82 (bulk)
Citric Acid (50%)	3,200	1.74	1.74			1.60
Calcium Thiosulphate (20-30%)	3,800	1.52	1.92			
Magnafloc LT 22S	300	10.64			11.15	12.48

Administration is recommending award of chemicals to the lowest priced supplier, with the exception of Sodium Hypochlorite. The recommendation is to purchase from Cleartech over Brenntag due to supply chain issues and quality concerns with Brenntag in the past. Sodium Hypochlorite is a time sensitive chemical that cannot afford delays or compromised quality.

Recommendation:

Administration respectfully recommends Town of Stettler Council award the 2025 Chemical Supply Bids as presented with funding provided through the 2025 Operating Budget.

MEMORANDUM

Date: December 10, 2024

To: Leann Graham
CAO

From: Melissa Robbins,
Director of Operations

Re: Recommendation of Award of Request for Proposal for Garbage and Recycling Services and
EPR Update

Background:

The existing 5 year contract to provide garbage, recycling and compost collection services expires end of 2024. A Request for Proposals was published on the Alberta Purchasing Connection website for a new 5 year term. The new term includes the town opting into the Extended Producer Responsibility program and continues to manage the collection of curbside residential recycling services instead of opting out of the Extended Producer Responsibility (EPR) program which would turn over the management of residential recycling services in our community to the province's selected contractor.

EPR Update:

Originally, Town of Stettler Council had directed administration to opt into Phase 1 implementation of the EPR program, set to start April 2025. During the application process with EPR, the town could not provide separate detailed administrative costs only related to recycling because we administer garbage, recycling and compost collection services as one program. Administration was also in the process of having to renew a garbage, recycling and compost contract with uncertain terms on the EPR program on compensation methods to the Town. Finally, due to the overwhelming participation of municipalities joining the Phase 1 implementation of EPR, administration felt that the management of the EPR program may be faced with challenges that could be avoided by transitioning to Phase 2, October 2026.

Request for Proposals:

The following proposals were received:

Company	2025 Cost	5 Year Contract Cost
Environmental 360 Solutions Ltd.	\$275,345.10	\$1,433,699.92
Empiringham Disposal Corp.	\$295,848.04	\$1,524,746.36
Waste Connections of Canada	\$373,181.70	\$2,698,831.80
Integrity Waste Solutions	\$534,611.00	\$2,809,022.30
Go Services	\$608,098.06	\$3,030,682.98

Environmental 360 Solutions Ltd. (E360) took over the existing garbage, recycling and compost contract when C & S Disposal sold. The level of service, equipment, staffing and overall responsiveness in handling missed collections has met or exceeded expectations. E360 is a registered EPR contractor with the province.

Recommendation:

Administration respectfully recommends that Town of Stettler Council approve the 5 year contract with Environmental 360 Solutions Ltd for the Curbside Garbage/Recycling Collection and Disposal and Compost Site Collection and Disposal from January 1, 2025 through to December 31, 2029 for a 5 year cost of \$1,433,699.92 funded through the appropriate yearly Operating Budget;

and;

Administration respectfully recommends that Town of Stettler Council support moving to phase 2 of the EPR program, set to start October 2026.

MEMORANDUM

To: Town of Stettler Council

From: Graham Scott

Date: December 11, 2024

Re: 2025 General Election Voting Procedures



Nomination Day: Monday September 22nd, 2025

Election Day: Monday October 20th, 2025

In accordance with the *Local Authorities Election Act* Town Council has the authority to vary certain procedures relating to a general election. There will be another memorandum in early 2025 with many of these optional procedures. In order to delegate authority for receiving nomination packages as early as January, this memorandum was prepared.

Prior to an election Town Council may, by resolution:

Section 13 of the Act – Council may appoint a returning officer and substitute returning officers for the purpose of conducting an election. If none is appointed, it defaults to “the secretary” (or CAO).

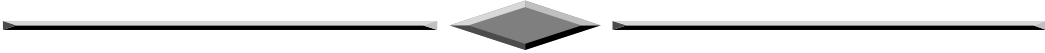
This bylaw must be passed by June 30th, 2025.

Recommendations:

- That in accordance with the *Local Authorities Election Act*, the Town of Stettler Council approves the appointment of Graham Scott to be the Returning Officer for the Town of Stettler 2025 General Election.
- In addition, that by resolution Maddie Standage and Rachel Morbeck be appointed as Substitute Returning Officers for the Town of Stettler 2025 General Election.

MEMORANDUM

To: Town Council
From: Leann Graham, CAO
Date: December 11, 2024
Re: Seasonal Workplace Closure/Employee Time Off



Background:

As part of an overall employee benefits and appreciation strategy and as a part of our union collective agreement, The Town of Stettler provides a “flex” day during the Christmas season to allow for a minimum of 5 consecutive days off (including weekend days) for regular Town staff.

Calendar Impact:

In 2024, Christmas Day (December 25th) falls on a Wednesday followed by Boxing Day on the Thursday. Scheduling the additional consecutive day off on Friday December 27th allows for the staff to have 5 consecutive days off.

In addition to the closure of December 27th, administration proposes that the afternoon of December 24 have an operational closure at 1:00 PM allowing staff to begin their holiday plans on the 24th. The Staff Appreciation Luncheon will be held on the afternoon of December 20 as many staff have the week of Christmas booked off as vacation.

Full-time regular employees would receive a day off with pay in each year. Those required to work, on-call, overtime, part-time & casual employees would be compensated in an equivalent manner to regular Statutory Holiday remuneration calculations. This would be a highly appreciated staff/family employment benefit, with a minimal service level impact.

Recommendation:

Administration respectfully recommends that the Town of Stettler Council approve the closure the normal operational/non-emergency functions of the Town on Tuesday December 24, 2024 at 1:00 PM and Friday December 27, 2024 with regular operations resuming on Monday December 30, 2024.

MEMORANDUM

To: Stettler Town Council
From: Administration
Date: December 10, 2024
Re: 2025 – 2027 Interim Operating Budget



Background

Section 242 of the *Municipal Government Act (MGA)* requires Council to adopt an operating budget for each calendar year. Section 242 further states that a Council may adopt an interim operating budget for part of a calendar year. Since the Town's 2025 Operating Budget will not be adopted until May 2025, an interim operating budget is required to provide legal expenditure authority per Section 248 of the MGA.

The interim operating budget is not used to set definitive property tax rates; rather it is used as the authority to provide services, programs and overall corporate continuity. It is further used by Council to justify the setting of all municipal utility rates for the subsequent year. An interim operating budget ceases to have any effect when the operating budget and tax/mill rate bylaw is adopted.

2025-2027 recommended budget summary from Council Budget Deliberations on December 10, 2024:

- Proposed **Municipal Tax - 6% increase** (\$399,642 Tax / \$31,103 Growth)
- Proposed **Water Rate - \$0.2000m³ Increase** (\$3.2454 / \$3.0454) (\$118,051)
- Proposed **Flat Water Rate - \$2.00 Increase** (\$12.00 / \$10.00) (\$60,312)
- Proposed **Sewer Rate - \$2.00 increase** (\$25.25 / \$23.25) (\$51,480)
- Proposed **Garbage Rate - \$2.00 Increase** (\$26.50 / \$24.50) (\$53,760)
- Proposed **Recycling Rate - \$2.00 Increase** (\$9.00 / \$7.00) (\$52,800)
- Proposed Financial Impact on Average Residential Customer (municipal only – 2025 - \$232.09 – 2024 \$199.13) – 2025 6.85% / 2024 2.95%

What is the result on "Available for Capital" from a proposed tax increase.....

Budget	2023 Water	\$2.90		2023 Sewer	\$23.00							
Assumptions	2024 Water	\$3.0454		2024 Sewer	\$23.25							
	2025 Water	\$3.2454		2025 Sewer	\$25.25							
	2026 Water	\$3.3103		2026 Sewer	\$26.00							
	2023 Waste	\$24.25		2023 Recycle	\$6.75							
	2024 Waste	\$24.50		2024 Recycle	\$7.00							
	2025 Waste	\$26.50		2025 Recycle	\$9.00							
	2026 Waste	\$27.50		2026 Recycle	\$10.00							
2025 Tax Percentage (%) Increase	2022 Budget - Available for Capital	2023 Budget - Available for Capital	2024 Budget - Available for Capital	2025 Budget - Available for Capital	Difference - 2025 - 2024	2025 Budget - Total Tax Collected	2026 Budget - Total Tax Collected	2027 Budget - Total Tax Collected	2025 Budget - Sample Property Increase	2025 Budget - Sample Property Percentage (%)	2026 Budget - Available for Capital (based on 6% tax)	2027 Budget - Available for Capital (based on 6% tax)
0.0	\$699,571	\$779,858	\$882,919	\$609,813	-\$273,106	\$6,691,815	\$6,950,733	\$7,217,820	\$136.80	2.27%	\$676,268	\$1,037,333
0.5	\$699,571	\$779,858	\$882,919	\$643,116	-\$239,803	\$6,725,118	\$6,984,036	\$7,251,123	\$146.74	2.56%	\$709,571	\$1,070,636
1.0	\$699,571	\$779,858	\$882,919	\$676,419	-\$206,500	\$6,758,421	\$7,017,339	\$7,284,426	\$156.68	2.85%	\$742,874	\$1,103,939
1.5	\$699,571	\$779,858	\$882,919	\$709,722	-\$173,197	\$6,791,724	\$7,050,642	\$7,317,729	\$166.62	3.15%	\$776,177	\$1,137,242
2.0	\$699,571	\$779,858	\$882,919	\$743,025	-\$139,894	\$6,825,027	\$7,083,945	\$7,351,032	\$176.56	3.44%	\$809,480	\$1,170,545
2.5	\$699,571	\$779,858	\$882,919	\$776,328	-\$106,591	\$6,858,330	\$7,117,248	\$7,384,335	\$186.50	3.73%	\$842,783	\$1,203,848
3.0	\$699,571	\$779,858	\$882,919	\$809,631	-\$73,288	\$6,891,633	\$7,150,551	\$7,417,638	\$196.44	4.03%	\$876,086	\$1,237,151
3.5	\$699,571	\$779,858	\$882,919	\$842,934	-\$39,985	\$6,924,936	\$7,183,854	\$7,450,941	\$206.39	4.32%	\$909,389	\$1,270,454
4.0	\$699,571	\$779,858	\$882,919	\$876,237	-\$6,682	\$6,958,239	\$7,217,157	\$7,484,244	\$216.33	4.61%	\$942,692	\$1,303,757
4.5	\$699,571	\$779,858	\$882,919	\$909,540	\$26,621	\$6,991,542	\$7,250,460	\$7,517,547	\$226.27	4.91%	\$975,995	\$1,337,060
5.0	\$699,571	\$779,858	\$882,919	\$942,843	\$59,924	\$7,024,845	\$7,283,763	\$7,550,850	\$236.21	5.20%	\$1,009,298	\$1,370,363
5.5	\$699,571	\$779,858	\$882,919	\$976,146	\$93,227	\$7,058,148	\$7,317,066	\$7,584,153	\$246.15	5.49%	\$1,042,601	\$1,403,666
6.0	\$699,571	\$779,858	\$882,919	\$1,009,449	\$126,530	\$7,091,451	\$7,350,369	\$7,617,456	\$256.09	5.79%	\$1,075,904	\$1,436,969
6.5	\$699,571	\$779,858	\$882,919	\$1,042,752	\$159,833	\$7,124,754	\$7,383,672	\$7,650,759	\$266.03	6.08%	\$1,109,207	\$1,470,272
7.0	\$699,571	\$779,858	\$882,919	\$1,076,055	\$193,136	\$7,158,057	\$7,416,975	\$7,684,062	\$275.97	6.37%	\$1,142,510	\$1,503,575
7.5	\$699,571	\$779,858	\$882,919	\$1,109,358	\$226,439	\$7,191,360	\$7,450,278	\$7,717,365	\$285.91	6.67%	\$1,175,813	\$1,536,878
8.0	\$699,571	\$779,858	\$882,919	\$1,142,661	\$259,742	\$7,224,663	\$7,483,581	\$7,750,668	\$295.85	6.96%	\$1,209,116	\$1,570,181
8.5	\$699,571	\$779,858	\$882,919	\$1,175,964	\$293,045	\$7,257,966	\$7,516,884	\$7,783,971	\$305.79	7.25%	\$1,242,419	\$1,603,484
9.0	\$699,571	\$779,858	\$882,919	\$1,209,267	\$326,348	\$7,291,269	\$7,550,187	\$7,817,274	\$315.73	7.55%	\$1,275,722	\$1,636,787
9.5	\$699,571	\$779,858	\$882,919	\$1,242,570	\$359,651	\$7,324,572	\$7,583,490	\$7,850,577	\$325.67	7.84%	\$1,309,025	\$1,670,090
10.0	\$699,571	\$779,858	\$882,919	\$1,275,873	\$392,954	\$7,357,875	\$7,616,793	\$7,883,880	\$335.62	8.13%	\$1,342,328	\$1,703,393
1/2% Municipal Tax Inxcrease					33303						\$32,455	\$33,428

A snap shot of the 2025 Interim Budget.....

Town of Stettler						
2025 Major Budget Changes from 2024.						
6% - Tax Increase / Utility Increase to Water - \$0.2000(Town), Regional Water - \$0.0546 & \$0.0542, Sewer - \$2.00, Waste - \$2.00 and Recycling - \$2.00						
Revenues						
% Change	Difference from 2025 Budget to 2024 Budget	2025 Interim Operating Budget	2024 Operating Budget - May 2024 (not include \$1,395,871 Operating Capital Budget)	2023 Operating Budget - May 2023 (not include \$2,089,807 Operating Capital Budget)	2022 Operating Budget - May 2022 (not include \$1,108,000 Operating Capital Budget)	2021 Operating Budget - May 2021 (not include \$645,000 Operating Capital Budget)
4.76%	\$985,161	\$21,679,335	\$20,694,174	\$20,084,552	\$19,131,289	\$18,850,681
Expenses						
% Change	Difference from 2025 Budget to 2024 Budget	2025 Interim Operating Budget	2024 Operating Budget - May 2024 (not include \$1,395,871 Operating Capital Budget)	2023 Operating Budget - May 2023 (not include \$2,089,807 Operating Capital Budget)	2022 Operating Budget - May 2022 (not include \$1,108,000 Operating Capital Budget)	2021 Operating Budget - May 2021 (not include \$645,000 Operating Capital Budget)
4.33%	\$858,631	\$20,669,886	\$19,811,255	\$19,304,694	\$18,431,718	\$18,107,218
Amount Available for Capital						
% Change	Difference from 2025 Budget to 2024 Budget	2025 Interim Operating Budget	2024 Operating Budget - May 2024 (not include \$1,395,871 Operating Capital Budget)	2023 Operating Budget - May 2023 (not include \$2,089,807 Operating Capital Budget)	2022 Operating Budget - May 2022 (not include \$1,103,000 Operating Capital Budget)	2021 Operating Budget - May 2021 (not include \$645,000 Operating Capital Budget)
14.33%	\$126,530	\$1,009,449	\$882,919	\$657,838	\$779,858	\$699,571

Revenues	Difference (negative = loss)	2025	2024	2023	2022
Taxes (Municipal)	\$569,534	\$7,091,451	\$6,521,917	\$6,301,871	\$6,010,688
Seniors Housing	\$16,413	\$388,381	\$371,968	\$373,300	\$372,673
FCSS (Provincial Funding)	\$0	\$164,220	\$164,220	\$157,148	\$157,148
AE Kennedy - Rental	\$3,683	\$216,362	\$212,679	\$206,234	\$205,300
Return on Investment	\$0	\$600,000	\$600,000	\$140,000	\$294,119
School Resource Officer (SRO)	-\$30,216	\$80,000	\$110,216	\$104,802	\$83,356
Fire - County Agreement	\$56,106	\$161,618	\$105,512	\$449,390	\$390,068
Water - Town	\$178,363	\$2,277,495	\$2,099,132	\$2,011,231	\$1,962,728
Water - Regional	\$40,850	\$1,223,350	\$1,182,500	\$1,150,275	\$1,070,000
Sewer	\$74,680	\$1,026,401	\$951,721	\$927,049	\$888,681
Waste	\$53,760	\$712,320	\$658,560	\$651,840	\$636,975
Recycling	\$52,800	\$237,600	\$184,800	\$178,200	\$171,210
Franchise Fee (Gas)	\$62,584	\$1,281,544	\$1,218,960	\$1,216,030	\$1,065,000
Franchise Fee (Power)	\$6,323	\$826,645	\$820,322	\$764,000	\$805,000
Lions Campground	-\$10,000	\$120,000	\$130,000	\$120,000	\$120,000
County - Recreation Agreement	\$9,518	\$489,950	\$480,432	\$452,400	\$439,600
Total Revenue Changes	\$1,084,398				

Expenses	Difference (negative = reduction)	2025	2024	2023	2022
RCMP Contract	\$49,686	\$1,724,841	\$1,675,155	\$1,419,564	\$1,087,211
Natural Gas (Carbon tax)	\$13,406	\$360,550	\$347,144	\$342,716	\$236,916
Power - new rate	-\$14,529	\$1,048,478	\$1,063,007	\$953,073	\$968,355
Water Supply & Distribution - WTP - utility \$28,286 - WTS repairs \$12,000, Ins \$2000 - Wtrans salary \$26,030, equip repair \$35,000	\$125,411	\$3,460,077	\$3,334,666	\$3,234,380	\$3,094,431
SWMA Requisition	\$17,856	\$458,304	\$440,448	\$422,592	\$404,736
Waste Collection	\$3,999	\$203,936	\$199,937	\$193,969	\$181,840
Recycling Collection	\$2,432	\$123,992	\$121,560	\$117,867	\$110,469
Total Expense Changes	\$198,261				

A closer look by departments.....

Revenue	2021 Operating Budget May 2021 (not included \$645,000 Operating Capital Budget)	2022 Interim Operating Budget - May 2022 (not included \$1,108,000 operating capital budget)	2023 Interim Operating Budget - May 2023 (not included \$2,089,807 operating capital budget)	2024 Interim Operating Budget (no operating capital budget)	2025 Interim Operating Budget (no operating capital budget)	Variance	%	Notes
Administration	\$280,020.00	\$272,020.00	\$272,020.00	\$272,020.00	\$274,020.00	\$2,000.00	0.74%	
Inter Dept Utility Transfer - \$250,000								
Police	\$495,308.00	\$548,804.00	\$873,314.00	\$778,728.00	\$598,512.00	-\$180,216.00	-23.14%	Reserve \$150,000 & \$30,216 SRO
Traffic Fines - Budget - \$60,000								Trans from RCMP Res - 2024 - \$150,000
Provincial Grant - \$347,616								
Community Resource Program - \$80,000 (Clearview - \$40,000 / County - \$40,000) / 2024 - \$110,216 Total (-\$30,216)								
Fire	\$449,247.00	\$452,321.00	\$515,811.00	\$172,561.50	\$226,309.00	\$53,747.50	31.15%	Town / County Fire Agreeemnt
Disaster Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
Bylaw Enforcement	\$109,950.00	\$109,950.00	\$113,700.00	\$113,700.00	\$113,700.00	\$0.00	0.00%	Business Lic #inc
Business Licenses Budget - \$90,000 - 2024 - \$90,000 /Animal License Budget \$21,700								
Roads, Streets, Walks, Lights	\$63,800.00	\$64,535.00	\$64,535.00	\$64,535.00	\$58,813.00	-\$5,722.00	-8.87%	Frontage Fees
Airport	\$10,880.00	\$10,880.00	\$10,880.00	\$10,880.00	\$9,800.00	-\$1,080.00	-9.93%	Car Club
Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,147,358.00	\$3,148,438.00	\$3,273,296.00	\$3,393,422.00	\$3,617,245.00	\$223,823.00	6.60%	
Metered sale of water - 2025 - \$2,277,495 - 2024 - \$2,099,132 = \$178,363								
Metered out of Town - 2025 - \$1,223,350 - 2024 \$1,182,500 = \$40,850								
Bulk water (Budget - \$25,000)								
Sewer	\$950,701.00	\$950,701.00	\$989,069.00	\$1,013,741.00	\$1,050,401.00	\$36,660.00	3.62%	Adj Frontage Fees
Sewer Service Charges - 2025 - \$1,026,401 - 2024 - \$951,721 = \$74,680								
Garbage Collection & Disposal	\$836,789.00	\$839,812.00	\$863,391.00	\$877,238.00	\$984,577.00	\$107,339.00	12.24%	haul rebate - \$27,657
Residential Garbage Revenue - 2025 - \$712,320 - 2024 - \$658,560 = \$53,760								
Recycling Revenue - 2025 - \$237,600 - 2024 - \$184,800 = \$52,800								
FCSS	\$157,148.00	\$157,148.00	\$157,148.00	\$164,220.00	\$164,220.00	\$0.00	0.00%	increased Provincial Funding
Cemetery	\$23,600.00	\$23,600.00	\$23,600.00	\$23,600.00	\$23,600.00	\$0.00	0.00%	
Planning & Development	\$44,500.00	\$44,500.00	\$44,500.00	\$44,500.00	\$44,500.00	\$0.00	0.00%	
Building Permits (Budget - \$30,000)								
Economic Development - BOT	\$232,125.00	\$137,420.00	\$142,170.00	\$146,570.00	\$163,670.00	\$17,100.00	11.67%	Shop Stettler, Trade Show, SWS Lunch
Subdivison Land	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$500.00	\$0.00	0.00%	Subdivision Fees
Land, Housing & Rentals	\$282,015.00	\$278,580.00	\$279,514.00	\$292,894.00	\$297,617.00	\$4,723.00	1.61%	
AE Kennedy Health Unit - 2025 - \$216,362 - 2024 - \$212,679 = \$3,683								
Ambulance Station - \$20,100								
SRC - Library - Budget - \$42,000								
Recreation - General	\$3,000.00	\$3,000.00	\$3,000.00	\$4,000.00	\$2,500.00	-\$1,500.00	-37.50%	Misc Rev - \$1,000 & Donations - \$500
Recreation Programs	\$22,700.00	\$26,190.00	\$25,418.00	\$27,318.00	\$27,300.00	-\$18.00	-0.07%	Ball / Soccer / storage rentals
Facilities	\$952,732.00	\$1,009,465.00	\$1,054,336.00	\$1,114,267.00	\$1,168,625.00	\$54,358.00	4.88%	County / Pool / SRC Revenue
Community Hall	\$30,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$44,000.00	\$4,000.00	10.00%	Hall Rentals
Senior's Center	\$20,875.00	\$22,875.00	\$21,750.00	\$21,750.00	\$16,500.00	-\$5,250.00	-24.14%	\$6,000 Sr Rent
Parks	\$115,650.00	\$120,650.00	\$120,800.00	\$130,800.00	\$120,800.00	-\$10,000.00	-7.65%	
Lions Campground - Budget - 2025 - \$120,000 - 2024 - \$130,000 = -\$10,000								
Operating Contingency	\$4,529.00	\$11,899.00	-\$5,615.00	\$0.00	\$0.00	\$0.00	0.00%	
Taxes / Penalties	\$8,677,404.00	\$8,778,101.00	\$9,012,985.00	\$9,279,247.00	\$9,887,537.00	\$608,290.00	6.56%	Tax \$409,027 - ASFF \$47,191 - Senior \$16,413
Other Revenue	\$1,938,350.00	\$2,078,400.00	\$2,188,430.00	\$2,707,682.00	\$2,784,589.00	\$76,907.00	2.84%	\$8,000 Penalties
Franchise Fee - GAS - 2025 - \$1,281,544 - 2024 - \$1,218,960 = \$62,584								
Franchise Fee - ELECTRIC - 2025 - \$826,645 - 2024 - \$820,322 = \$6,323								
Return on Investments - 2025 - \$600,000 - 2024 - \$600,000 = \$0								
Total Revenue	\$18,850,681.00	\$19,131,289.00	\$20,084,552.00	\$20,694,173.50	\$21,679,335.00	\$985,161.50	4.76%	

Expense	2021 Operating Budget May 2021 (not included \$645,000 Operating Capital Budget)	2022 Interim Operating Budget (no operating capital budget)	2023 Interim Operating Budget (no operating capital budget)	2024 Interim Operating Budget (no operating capital budget)	2025 Interim Operating Budget (no operating capital budget)	Variance	%	Notes
Council & Legislative	\$221,630.00	\$222,640.00	\$223,450.00	\$246,650.00	\$255,080.00	\$8,430.00	3.77%	
	Council Honorarium - 2025 - \$186,080 - 2024 - \$177,640 = \$8,440							
	Council per diem - Budget - \$27,000							
	Council travel & subsistence - Budget - \$22,000							
	Council membership Conferences (Budget - \$16,000)							
Administration	\$1,294,932.00	\$1,116,978.00	\$1,155,298.00	\$1,130,012.00	\$1,373,899.00	\$243,887.00	21.11%	Insurance - \$21,466, Wages-\$225,657
Police	\$1,264,942.00	\$1,277,089.00	\$1,557,191.00	\$1,813,785.00	\$1,871,491.00	\$57,706.00	3.71%	
	RCMP - Contract Billings (2025 - \$1,724,841 - 2024 - \$1,675,155 = \$196,336)							
Fire	\$894,059.00	\$917,264.00	\$1,038,570.00	\$866,499.00	\$1,085,873.00	\$219,374.00	21.12%	Town / County Fire Agreeemnt
Disaster Services	\$33,080.00	\$33,530.00	\$44,711.00	\$46,741.00	\$46,741.00	\$0.00	0.00%	County Emergency Contract
Bylaw Enforcement	\$192,716.00	\$196,777.00	\$192,954.00	\$196,763.00	\$201,958.00	\$5,195.00	2.69%	
Common Services	\$156,733.00	\$282,530.00	\$272,111.00	\$270,527.00	\$268,889.00	-\$1,638.00	-0.60%	Salary Distribution Error
Roads, Streets, Walks, Lights	\$1,932,829.00	\$1,949,578.00	\$1,967,254.00	\$2,048,004.00	\$2,147,419.00	\$99,415.00	5.05%	
Airport	\$47,635.00	\$49,187.00	\$55,989.00	\$59,688.00	\$58,228.00	-\$1,460.00	-2.61%	Janitor & Power
Water Supply & Distribution	\$3,078,025.00	\$3,094,431.00	\$3,234,380.00	\$3,334,666.00	\$3,460,077.00	\$125,411.00	3.88%	WTP - wages \$39,502 - WTP freight \$6,000, Ins \$12,210 - Wtrans salary \$47,833, Meters - \$10,000
Sewer	\$706,865.00	\$727,420.00	\$725,310.00	\$791,619.00	\$768,717.00	-\$22,902.00	-3.16%	Salary \$10,000, Debenture paid off \$-38,310
Garbage Collection & Disposal	\$724,917.00	\$748,219.00	\$792,848.00	\$822,715.00	\$848,312.00	\$25,597.00	3.23%	Contract \$3,594 - SWMA \$25,484 - salary \$7,806, Hired Equip-\$4800
FCSS	\$196,435.00	\$196,435.00	\$196,435.00	\$205,275.00	\$205,275.00	\$0.00	0.00%	Inc Provincial funding \$7072, Town \$17
Cemetery	\$65,790.00	\$64,290.00	\$65,160.00	\$66,780.00	\$68,720.00	\$1,940.00	2.98%	Wages - \$2,104
Planning & Development	\$330,035.00	\$416,270.00	\$421,260.00	\$375,500.00	\$395,830.00	\$20,330.00	4.83%	Salary
Comm Services -Handi Bus	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00%	
Economic Development	\$679,030.00	\$587,646.00	\$633,077.00	\$616,405.00	\$600,661.00	-\$15,744.00	-2.49%	Ec Dev Markt Plan-(\$20,000), Dr Recruit \$17,000, training (\$10,000), Projects \$8,586
Subdivison Land	\$55,820.00	\$56,620.00	\$54,580.00	\$50,410.00	\$53,690.00	\$3,280.00	6.01%	Salary adjustment
Land, Housing & Rentals	\$44,890.00	\$44,760.00	\$45,603.00	\$47,540.00	\$49,870.00	\$2,330.00	5.11%	Insurance - \$2,030
Recreation - General	\$151,470.00	\$146,025.00	\$147,690.00	\$155,645.00	\$133,750.00	-\$21,895.00	-14.82%	Mgr of Culture position on hold
Recreation Programs	\$84,740.00	\$81,320.00	\$81,300.00	\$82,180.00	\$89,410.00	\$7,230.00	8.89%	Realloc Adult Program
Facilities	\$2,375,397.00	\$2,507,648.00	\$2,704,155.00	\$2,766,939.00	\$2,858,988.00	\$92,049.00	3.40%	SRU Utility \$10,067 - Fitness supplies \$2000 - Pool Utility \$30,000, Insurance-\$10,800
Culture	\$334,162.00	\$354,497.00	\$350,356.00	\$353,268.00	\$348,987.00	-\$4,281.00	-1.22%	Mgr of Culture position on hold
	Parkland Regional Library - 2025 \$58,389 - 2024 \$54,639 = \$3,750							
	Stettler Public Library - 2025 \$255,598 - 2024 \$251,779 = \$3,819							
	Stettler Museum- \$35,000							
Community Hall	\$107,546.00	\$107,397.00	\$107,299.00	\$111,880.00	\$110,460.00	-\$1,420.00	-1.32%	Salary (\$5,209), Janitor - \$1,000, Insurance - \$2,630
Senior's Center	\$13,330.00	\$13,280.00	\$13,280.00	\$13,430.00	\$7,690.00	-\$5,740.00	-43.22%	Seniors - \$6,000
Parks	\$630,581.00	\$658,412.00	\$697,088.00	\$747,942.00	\$730,724.00	-\$17,218.00	-2.47%	Salary \$5,000 - flowers \$2,000 - materials (\$10,000) - Janitor-(\$5,300), Repair (\$9,500)
Operating Contingency	-\$220,000.00	-\$210,000.00	-\$200,000.00	-\$191,000.00	-\$191,000.00	\$0.00	0.00%	
	WTP gross recovery - (\$191,000) (JE made at end of year prior to Audit)							
	Available for Capital from 2025 Operating Budget for 2025 Capital Budget - \$1,009,499 (Water \$157,168+ Utility \$393,949 (sewer, waste, recycling) + Total Available for Capital - \$458,332) = \$1,009,449							
Requisitions	\$2,684,629.00	\$2,766,475.00	\$2,702,345.00	\$2,756,392.00	\$2,795,147.00	\$38,755.00	1.43%	
	ASFF - 2025 \$2,232,414 - 2024 \$2,207,833 = \$24,581							
	ASFF Separate School - 2025 \$174,353 - 2024 \$167,793 = \$6,560							
	County of Stettler Senior Lodges - 2025 \$388,381 - 2024 \$380,766 = \$7,615							
Total Expense	\$18,107,218.00	\$18,431,718.00	\$19,304,694.00	\$19,811,255.00	\$20,669,886.00	\$858,631.00	7.07%	
Surplus / Deficit	\$743,463.00	\$699,571.00	\$779,858.00	\$882,918.50	\$1,009,449.00	\$126,530.50	29.44%	

Administration considers a 6% property tax increase, \$0.2000 Town water and \$2.00 sewer, \$2.00 waste & \$2.00 recycling rate increases included in the 2025 Interim Operating Budget necessary given the ongoing current economic conditions and future obligations required in our community as we move forward from 3 years of 0% increases in 2020-2022, a 4% increase in 2023 and a 3% increase in 2024. This three-year forecast reflects Administration and Council's intent to be fiscally responsible and accountable to its residents while still maintaining a strong, healthy and sustainable community.

The 2025 – 2027 Operating Budget enables Council to sustain the current high level of public services, facilities and utilities for all Stettler residents, as well as continue to renew existing infrastructure. As we look forward to our 2025 Capital budget there is approximately \$7.5 million in infrastructure that needs to be replaced or repaired. The increase administration is proposing helps tackle some of these projects.

Consideration of this 2025 – 2027 Interim Operating Budget "Memorandum" alone affords Council a broad perspective highlighting an estimated **\$18,469,616** million or **84.68%** of the entire **\$20,669,886** million dollars in expenditures included in this budget:

Total Operational Budget Summary Memo	2021 Budget	2022 Budget	2023	2024	2025	Difference (2025 Budget - 2024 Budget)	2026	2027
Amount available for capital	\$743,463	\$699,571	\$779,858	\$882,919	\$1,009,449	\$126,530	\$876,086	\$1,237,151
Minor capital in operations	\$584,300	\$582,200	\$644,300	\$622,200	\$649,800	\$27,600	\$649,800	\$649,800
Insurance	\$200,887	\$210,920	\$245,841	\$315,060	\$331,140	\$16,080	\$337,750	\$344,470
Community Partners	\$2,226,381	\$2,290,077	\$2,410,028	\$2,600,997	\$2,789,180	\$188,183	\$2,848,212	\$2,868,913
Salaries and benefits - 0.05% increase	\$6,225,520	\$6,297,570	\$6,462,830	\$6,428,550	\$6,985,235	\$556,685	\$7,209,710	\$7,282,510
Labour Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electricity (rate/MWh 2018 - \$58.29, 2019 & 2020 - \$53.10, 2021, 2022 & 2023 - \$43.92 - 2034-2026 - \$52.85 (increase in rate)	\$830,097	\$968,355	\$953,073	\$1,063,007	\$1,048,478	-\$14,529	\$1,087,771	\$1,174,846
Natural Gas - 2018-2022 -\$2.67 / 2023-2026 - \$5.46 / Carbon Tax - 2024 - \$4.05 - 2023- \$3.29 - 2022 - \$2.63 /	\$201,464	\$236,916	\$342,716	\$347,144	\$360,550	\$13,406	\$381,627	\$372,370
Electricity and natural gas contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debenture debt servicing	\$694,400	\$666,213	\$653,360	\$612,830	\$571,400	-\$41,430	\$571,400	\$446,980
Policing Contract - RCMP salary increase	\$1,087,211	\$1,087,211	\$1,419,564	\$1,675,155	\$1,724,841	\$49,686	\$1,758,103	\$1,758,103
Assessment Contract - 2024 - parcel 3108/5yr-2028	\$82,123	\$83,794	\$83,930	\$86,309	\$88,770	\$2,461	\$90,505	\$92,275
Bylaw enforcement contract	\$163,506	\$166,367	\$167,594	\$171,783	\$176,078	\$4,295	\$180,480	\$184,992
Garbage collection contract - 2024 - 2.9%	\$173,424	\$181,840	\$193,969	\$199,937	\$203,936	\$3,999	\$208,015	\$212,174
Recycling collection contract - 2023 - 2.9%	\$105,243	\$110,469	\$117,867	\$121,560	\$123,992	\$2,432	\$126,471	\$129,000
Operational Budget Summary	\$13,318,019	\$13,581,503	\$14,474,930	\$15,127,451	\$16,062,849	\$935,398	\$16,325,930	\$16,753,584
ASFF - 2% increase + growth	\$2,319,539	\$2,393,802	\$2,329,045	\$2,375,626	\$2,406,767	\$31,141	\$2,454,903	\$2,504,001
Total Operational Budget Summary Memo	\$15,637,558	\$15,975,305	\$16,803,975	\$17,503,077	\$18,469,616	\$966,539	\$18,780,833	\$19,257,585
Total Operational Budget Expenditures	\$18,107,218	\$18,431,718	\$19,304,694	\$19,811,255	\$20,669,886		\$21,038,324	\$21,160,081
	86.36%	86.67%	87.05%	88.35%	84.68%		89.27%	91.01%

The 2025 – 2027 Interim Operating Budget continues to **invest** a substantial amount of internally generated funds (2025 - **\$1,009,449**) for normal capital projects on an annual basis. In 2025, the Town of Stettler will receive approximately \$1,468,070 in funding through the LGFF (Local Government Fiscal Framework) and CCBF (Canada Community Building Fund) grant program. As we move into 2026 and 2027, funding from the LGFF will decrease (\$64,152 - 2026). The Town will continue to be challenged in its ability to address all the community's needs on a timely basis.

A summary of the overall revenue and expenditure levels included in the three-year Interim Operating Budget 2025 – 2027 are as follows:

	2021	2022	2023	2024	2025	2026	2027
Total Revenues	\$18,850,681	\$19,131,289	\$20,084,552	\$20,694,174	\$21,679,335	\$21,914,410	\$22,397,232
Total Expenditures *	\$18,107,218	\$18,431,718	\$19,304,694	\$19,811,255	\$20,669,886	\$21,038,324	\$21,160,081
Net Revenue Generated	\$743,463	\$699,571	\$779,858	\$882,919	\$1,009,449	\$876,086	\$1,237,151
Available for Capital							
Utility Source Capital	\$425,041	\$368,881	\$373,218	\$335,401	\$551,117	\$513,154	\$564,476
General Source Capital	\$318,422	\$330,690	\$406,640	\$547,518	\$458,332	\$362,931	\$672,675
Net Revenue Generated	\$743,463	\$699,571	\$779,858	\$882,919	\$1,009,449	\$876,085	\$1,237,151
Plus External Grants (pending)							
Basic Municipal Transportation Grant	\$357,120	\$0	\$0	\$0	\$0	\$0	\$0
Canada Building Communities Fund (FGTF)	\$696,912	\$356,384	\$356,679	\$356,679	\$356,679	\$356,679	\$356,679
Local Government Fiscal Framework - Police	\$52,448	\$52,448	\$104,896	\$104,896	\$104,896	\$104,896	\$104,896
Local Government Fiscal Framework (MSI Cap)	\$1,245,630	\$649,945	\$649,945	\$649,945	\$1,111,391	\$1,047,239	\$983,087
COVID-19 - MOST (Municipal Operating Support Trans)	\$607,693				\$0	\$0	\$0
COVID-19 - MSP (Municipal Stimulus Program)	\$707,509				\$0	\$0	\$0
Total Grants	\$3,667,312	\$1,058,777	\$1,111,520	\$1,111,520	\$1,572,966	\$1,508,814	\$1,444,662
Total New Available Funds	\$4,410,775	\$1,758,348	\$1,891,378	\$1,994,439	\$2,582,415	\$2,384,899	\$2,681,813

Land Development

The Town of Stettler's Land Development portfolio has an approximate fair market value at December 31st, 2024 as estimated below:

Realized:

Land Development Reserve @ Dec. 31/24	\$1,189,898.57
Projected additions to Dec. 31/25	\$0.00
Projected deletions to Dec. 31/25	<u>\$0.00</u>
Total Land Development Reserve @ Dec 31/25	\$1,189,898.57

Unrealized:

Meadowlands – (68 acres undeveloped)	\$700,000	
Meadowlands (5 lots unsold)	\$308,250	(\$61,650 per lot)
Emmerson (1 duplex lot unsold)	\$74,900	(\$74,900 per lot)
Emmerson (partially serviced 53 lots)	\$530,000	(@ \$10,000 per lot)
NE Industrial (128 acres undeveloped)	<u>\$1,280,000</u>	(@ \$10,000 per acre)
Net Fair Value	\$3,999,772	



Administration, being conservative, has not forecast any sales of our remaining serviced residential lots/undeveloped lands in 2025. Although Town lots are priced competitively, and with the implementation of various economic development policies (realtor incentives, tax incentives) by Council, local lot sales/home construction is being predominantly driven privately in Meadowlands by the Park and infill developments.

Normally the Town's unrealized Land Development properties, through relatively consistent annual lot sales, would have provided this Interim Operating Budget with approximately \$54,580 towards Subdivision Administration departmental costs and a further \$40,000 (ROI like) contribution. However, with no forecasted municipal lot sales in 2025, the Operating Budget is now absorbing this combined

\$94,580 revenue loss. Subdivision Administration will now be paid by other enhanced revenue sources included in this Budget.

In 2016 Council accepted that all future lot/land sale proceeds upon realization be transferred fully into the Land Development Reserve to mitigate the further erosion of this saving fund for future considerations.

This decision will help preserve the significant value of our (dormant for now) Land Development holdings. Down the road Administration believes that the Town will be in a better position to ultimately expend these funds on valued major infrastructure expansion, community projects/facilities, or to re-enter the land development environment, if necessary.

Community Program Partners

The 2025 – 2027 Interim Operating Budget includes continued funding for our community program partners and regional joint collaborative initiatives as follows:

Town of Stettler									
Community Partners - 2025 Budget									
		2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2025-2024 Difference	2026	2027
1	Family Community Support Services (FCSS-2017-Botha)	\$196,435	\$196,435	\$196,435	\$205,275	\$205,275	\$0	\$205,275	\$205,275
	Provincial Funding (80%) - \$164,220								
	Municipal Funding (20%) - \$41,055								
2	Museum (land purchase)	\$34,000	\$42,000	\$35,000	\$35,000	\$35,000	\$0	\$35,000	\$35,000
3	Board of Trade (net)	\$325,305	\$324,776	\$365,787	\$345,145	\$335,041	-\$10,104	\$345,989	\$344,964
	Community Event - BOT	\$3,500	\$4,000	\$4,000	\$4,000	\$4,000	\$0	\$4,000	\$4,000
	Community Dev - Steel Wheel Stampede	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Community Dev - Adult Learning Council	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$0	\$3,000	\$3,000
	Community Dev - Taste of the Heartland	\$0	\$0	\$2,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500
	Community Dev - Community Energy Improvement Program (CEIP) - Application Fee	\$0	\$0	\$14,172	\$0	\$0	\$0	\$0	\$0
	Community Dev (\$44,000 - Total)	\$41,000	\$41,000	\$24,328	\$38,500	\$38,500	\$0	\$38,500	\$38,500
4	Beautification - HBC (grant)	\$22,200	\$22,200	\$22,200	\$22,200	\$22,200	\$0	\$22,200	\$22,200
5	Stettler Public Library	\$238,492	\$250,117	\$251,766	\$251,779	\$255,598	\$3,819	\$258,253	\$258,253
6	Parkland Regional Library	\$50,890	\$50,890	\$52,080	\$54,639	\$58,389	\$3,750	\$59,557	\$60,748
7	Senior Handi Bus Society	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$25,000	\$25,000
8	Senior Housing Authority (estimated 2%)	\$368,112	\$372,673	\$373,300	\$380,766	\$388,381	\$7,615	\$396,149	\$404,072
9	Solid Waste Management (\$74+\$3=\$77-swma req/pop inc 5952)	\$386,880	\$404,736	\$422,592	\$440,448	\$458,304	\$17,856	\$476,160	\$476,160
10	Heartland Youth Centre (playground program)	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0	\$50,000	\$50,000
11	Fire Protection (net)	\$444,812	\$464,943	\$522,759	\$693,937	\$859,564	\$165,627	\$877,225	\$888,705
13	Airport (net)	\$36,755	\$38,307	\$45,109	\$48,808	\$48,428	-\$380	\$49,404	\$50,536
Total Community Partners		\$2,226,381	\$2,290,077	\$2,410,028	\$2,600,997	\$2,789,180	\$188,183	\$2,848,212	\$2,868,913
14	Education (ASFF) - 2% increase + growth	\$2,319,539	\$2,393,802	\$2,329,045	\$2,375,626	\$2,406,767	\$31,141	\$2,454,903	\$2,504,001
15	Recreation (net) - Revenue - \$41,590 (County - \$9,608, SRC - 20,800, Pool - \$21,750, Campground - (\$10,000) / Expenses - \$48,725 Rec Center - \$5,270, Pool (salary, utilities, insurance)- \$42,581,	\$2,552,269	\$2,646,399	\$2,834,864	\$2,893,149	\$2,900,284	\$7,135	\$2,940,219	\$2,856,122

Major Budget Impacts and Constraints

Cost of Labor

A significant share (\$6,985,235 – 33.79%) of the overall 2025 – 2027 Interim Operating Budget is committed to human resources. Town Council understands and appreciates that our most valuable resource is people: passionate, energetic, innovative employees who care equally about providing great service for municipal residents while working safe and effectively with others. Employees who are constantly striving to be the best they can be in the performance of their jobs and responsibilities. Senior Administration works hard at promoting a healthy, civil, respecting and appreciative culture in the workplace, and Council assists greatly in being a genuine champion for its employees.

Incremental changes include market adjustments, annual inflation and merit adjustments considered necessary to remain competitive. The inherent inflation factor built into past and future year labor budgets is as follows:

	(Jan 1)		AB CPI (Jan1)
2016	3%		2.1%
2017	3%		2.5%
2018	1.5%		1.4%
2019	1.5%		1.2%
2020	2.5%		1.1%
2021	0%	Total 11.5%	4.7% (August 2021) Total 13%
2022	0.5%		6.2% (September 2022)
2023	0.5%	Total 12.5%	2.1% (October 2023) Total 21.3%
2024	4 %	Total 16.5%	3.0% (October 2024) Total 24.3%
2025	3 %	Total 19.5%	
2026	3 %		

The Town is a service provider and the provision of municipal services is enhanced by employing and maintaining a well-trained, experienced and dedicated team. Employees are considered our most valuable asset and the retention of knowledgeable staff is considered a very high priority within our organization.

Salaries and benefits for employees are summarized below:

				Total Salary & Benefits Budget	General Salaries	41-42-43 Utilities Salaries	Utility % of Total Salaries & Benefits	
				2020 Payroll Budget	6,209,960	4,841,990	1,367,970	22.03%
				2021 Payroll Budget	6,225,520	4,866,610	1,358,910	21.83%
				2022 Payroll Budget	6,297,570	4,938,660	1,358,910	21.58%
				2023 Payroll Budget	6,456,890	5,124,970	1,331,920	20.63%
				2024 Payroll Budget	6,547,663	5,215,743	1,331,920	20.34%
2025 Changes								
	Benefits	WCB Claims Experience		1,803				
		Equitable Life - (Dental / Ext Health)		104,338				
		LAPP		22,572				
	Administration	Manager of Culture		-98,000				
		Part Time Asset Mgt		40,000				
		Legislative Assistant		64,449				
	Fire	Admin/Fire Support		13,957				
	COLA	COLA 3% - \$91,233 / Merit (12 EE) - \$43,779 / Staff Apprec - \$23,600 / Benefit Volume Changes - (-)		288,453				
		2025 Payroll Budget - 6,985,235		6,985,235	5,642,385	1,342,850	19.22%	
		2025 - 1.16%		8.07%	528,345			
		2026 Payroll Budget 3%		7,209,710	224,475	3.21%		
		2027 Payroll Budget (est 1% - subject to CUPE Neg)		7,282,510	72,800	1.01%		

Salaries and Benefits				
Year	Salaries & Benefits	Change	Municipal Budget	%
2016	\$5,231,370	\$189,210	\$13,628,453	38.39%
2017	\$5,530,020	\$298,650	\$14,236,185	38.84%
2018	\$5,717,710	\$187,690	\$14,693,940	38.91%
2019	\$5,784,230	\$66,520	\$14,876,709	38.88%
2020	\$6,209,960	\$425,730	\$14,961,518	41.51%
2021	\$6,225,520	\$15,560	\$15,370,141	40.50%
2022	\$6,297,570	\$72,050	\$15,612,795	40.34%
2023	\$6,456,890	\$159,320	\$16,497,453	39.14%
2024	\$6,547,663	\$90,773	\$16,949,967	38.63%
2025	\$6,985,235	\$528,345	\$20,669,886	33.79%
2026	\$7,209,710	\$662,047	\$21,038,324	34.27%

Cost of Electricity and Natural Gas

The Town will consume approximately **5102 mWh** (5,102,000 kWh) of electricity in 2025 (**2024 - 5154 mWh**) at the same contracted rate with CAPITAL POWER of \$52.85 per mWh (3 years: 2024-2026).

A summary of the Electrical Rate paid by the Town of Stettler is as follows:

- 2013 - 2018 - \$58.29 mWh – ENMAX / 2019 - 2020 - \$53.10 mWh - ENMAX
- 2021 - 2023 - \$43.92 mWh – CAPITAL POWER
- **2024 – 2026 - \$52.85 mWh – CAPITAL POWER**

The 2025 Interim Operating Budget includes **\$1,048,478** (**2024 - \$1,063,007 - decrease of \$14,529 / (1.23%)**) for electricity. Approximately **74%** (or **\$779,950**) of the Town's entire cost of electricity is attributed to the following three types of consumption: WTP 19.64% (**\$205,869**), the SRC 25.45% (**\$266,864**), and Street Lights 29.30% (**\$307,217**).

In addition, the Town will consume approximately **25,606 GJ** of natural gas in 2025 (**25,130 in 2024 – update estimated SRC usage**) at the contracted rate with ACCESS Gas of \$5.46/GJ + UFG (Unaccounted for Gas lost through the distribution system) + applicable administration fees per GJ (4-year 2023 – 2026 - Hybrid Purchase (75% equivalent of weather normalized volumes) plus the EAI fee of \$0.30 per GJ. A summary of the Natural Gas Rate paid by the Town of Stettler is as follows:

- 2013 - 2018 - \$3.75/GJ – Access Gas
- 2018 – 2022 - \$2.67/GJ – Access Gas
- **2023 - 2026 - \$5.46/GJ – Access Gas**

The 2025 Interim Operating Budget includes **\$360,550** (**2024 - \$347,144 increase of \$13,406 / 3.86%**) for natural gas.

Of note, the Town has included “Affiliated Sites” in both of our long-term utility supply contracts with CAPITAL POWER & ACCESS GAS. These external community organizations benefit by realizing the same rates as the Town, while being responsible for their own bills. These sites include:

- Stettler Regional Board of Trade and Community Development
- Stettler Curling Club
- Stettler Community Support Centre (FCSS)
- Royal Canadian Legion
- Stettler Regional Childcare Centre
- Superfluity
- Summer Village of White Sands
- Stettler Museum (added 2016)
- Stettler Golf Course (added 2019-2020)
- Heartland Youth Centre (2024)

Franchise Agreements

The AltaGas Franchise Agreement was also renegotiated in 2015. This reflects a change in the franchise fee from 18% to 30%, (cap 35%) **2025 – \$1,281,544** (2024 - \$1,218,960 - \$62,584 increase). The difference is based on an increase in Delivery Revenues, not retail revenues.

The ATCO Electric Franchise Agreement was also renegotiated in 2017. This reflects a change in the franchise fee from 6.1% to 11.1%. (cap 20%) **2025 – \$826,645** (2024 - \$820,322 = \$6,323). Franchise Fees are calculated upon the estimated distribution component of customer bills and not upon the retail (consumption) component.

What is a “franchise agreement”?

Pursuant to section 45(1) of the Municipal Government Act (the “MGA”), council may grant the right to a person to provide a utility service in all or part of the municipality, for not more than 20 years. Such an agreement is generally referred to as a “franchise agreement”.

What specific requirements in the MGA apply to franchise agreements?

Section 45(3) of the MGA states that before a franchise agreement is entered into, amended or renewed, it must be advertised and approved by the Alberta Utilities Commission (the “Commission”). Most applications for approval of a franchise agreement for the distribution of electricity and natural gas are based on a standard template agreement, negotiated between municipalities and utilities, and approved by the Commission.

As per section 47 of the MGA, a franchise agreement that is not renewed remains in effect until terminated by either party, which requires six months’ notice and approval of the Commission. If notice of termination is provided, the municipality has the right to purchase the rights, systems and works of the public utility, with any disagreement as to the terms of the purchase being resolved by the Commission.

What is a “franchise fee”?

A franchise fee is a fee charged by the municipality in exchange for the granting of the right to provide the utility service in the municipality and for the ability to place distribution facilities on municipally owned lands. The municipality is largely responsible for establishing the level of the franchise fee through the franchise agreement; however, the Commission must ultimately approve the franchise agreement and the franchise fee established.

How are franchise fees calculated, charged and remitted?

For electrical and natural gas distribution companies, franchise fees are typically calculated as a percentage of the total distribution charges on a customer’s bill. They are currently capped at 20% for electricity, and 35% for natural gas. For stability, franchise fees are typically not tied to the price of the commodity (electricity or natural gas).

The distribution company collects the franchise fee from its customers, through a line item on the customer’s bill typically labelled the “Municipal Franchise Fee” or “Local Access Fee”. The distribution company then remits the franchise fee to the municipality in accordance with the terms of the franchise agreement.

Debenture Debt

Debenture Debt outstanding at the start of 2025 will be approximately \$3.03 million. Included in this debt are borrowings for local improvement purposes of which \$1.164 million is being repaid through frontage levies on abutting properties. Therefore, these local improvement borrowings will be paid 100% by benefiting property owners and have no operating budget impacts.

In accordance with the Town's 2023 Audited Financial Statements the Town's maximum debt limit per provincial legislation is approximately \$26.5 million. The 2025 Interim Operating Budget includes annual debt servicing costs as follow

Beginning Year	Total Debentures
2016	\$6,969,966.00
2017 *LI*	\$6,979,181.00
2018	\$6,502,626.00
2019	\$6,004,089.82
2020	\$5,482,521.43
2021	\$5,004,358.85
2022	\$4,504,844.98
2023	\$4,016,316.98
2024	\$3,513,690.79
2025	\$3,030,701.67
2026	

	Utilities	General	Total
Principle	\$246,780.00	\$214,980.00	\$461,760.00
Interest	\$71,360.00	\$38,280.00	\$109,640.00
Total	\$318,140.00	\$253,260.00	\$571,400.00

#	Dep	Description	Bylaw	Int Rate	Begin	End	Years	Beginning Balance - 2024/12/31	Principle	Interest	Total Principle + Interest	Ending Balance - 2025/12/31	
89	41	2004 WTP	1871-03	4.923	2005	2024	20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
90	42	2004 East Industrial Sewer (LI)	1889-04	4.923	2005	2024	20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
93	73	2006 Leisure Centre	1927-06	4.699	2007	2026	20	\$194,272.00	\$94,880.75	\$8,027.19	\$102,907.94	\$99,391.25	
94	32	2006 Paving (LI)	1940-06	4.365	2007	2026	20	\$42,916.14	\$20,994.85	\$1,646.65	\$22,641.50	\$21,921.29	
95	12	2010 Town Office	1926-06	4.252	2010	2030	20	\$359,336.21	\$59,304.56	\$14,655.20	\$73,959.76	\$300,031.65	
96	41	2011 WTP	1970-08	4.269	2011	2031	20	\$1,031,340.36	\$140,834.46	\$42,540.74	\$183,375.20	\$890,505.90	
97	42	2011 Lagoon	1998-10	4.269	2011	2031	20	\$290,394.58	\$39,654.80	\$11,978.20	\$51,633.00	\$250,739.78	
98	42	2011 Lagoon Storage Cells	1999-10	4.269	2011	2031	20	\$242,112.80	\$33,061.67	\$9,986.67	\$43,048.34	\$209,051.13	
99	32	2011 Sidewalk - 51st - (LI)	2016-11	3.145	2011	2031	20	\$9,364.06	\$1,215.83	\$285.01	\$1,500.84	\$8,148.23	
101	41/42	2013 Water/Sewer - 44ave (LI)	2035-12	3.033	2013	2033	20	\$159,569.72	\$16,723.90	\$4,713.88	\$21,437.78	\$142,845.82	
102	41/42	2013 Water/Sewer - 50st (LI)	2036-12	3.033	2013	2033	20	\$95,082.35	\$9,965.27	\$2,808.85	\$12,774.12	\$85,117.08	
103	32	2016 Paving 50ave (LI)	2071-15	2.831	2016	2035	20	\$222,136.95	\$17,477.13	\$6,165.87	\$23,643.00	\$204,659.82	
104	41/42	2016 Water/Sewer - 52ave (LI)	2072-15	2.831	2016	2035	20	\$83,151.52	\$6,542.14	\$2,308.04	\$8,850.18	\$76,609.38	
105	32	2017 Paving Wilfort SD - (LI)	2078-16	3.058	2017	2036	20	\$301,024.98	\$21,112.96	\$9,045.16	\$30,158.12	\$279,912.02	
			Total - Debenture List						\$3,030,701.67	\$461,768.32	\$114,161.46	\$575,929.78	\$2,568,933.35
			Total Rounding + Interest Timing - from AMFC							\$1.00	\$1.00	\$2.00	
			Total - 2024 Debenture Budget - From AMFC							\$461,769	\$114,162	\$575,932	

County of Stettler Revenue Contributions included in the Interim Operating Budget

	2021	2022	2023	2024	2025	2026	2027
County of Stettler Contributions							
Fire Department (Joint Expenses - 50%)	\$232,779	\$239,913	\$249,620	\$105,512	\$161,618	\$161,461	\$164,194
Regional Fire Chief / Deputy - 2024 - 100% Town of Stettler	\$151,680	\$150,155	\$199,770	\$0	\$0	\$0	\$0
RCMP - Community Resource Officer (25%)	\$0	\$44,156	\$64,871	\$70,216	\$40,000	\$42,500	\$45,000
Airport Operations	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
Recreation Cost Sharing (originally \$513,300 - 2015)	\$431,500	\$439,600	\$452,400	\$480,432	\$489,950	\$499,748	\$499,478
Stettler Board of Trade - Physician Recruitment	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
Total County of Stettler Contributions	\$820,459	\$878,324	\$971,161	\$660,660	\$706,068	\$708,209	\$713,172

County of Stettler Equitable Recreation Cost Sharing Contribution:

The 2025 Interim Operating Budget includes **\$489,950 (2024 - \$480,342 - \$9,608)** in recreation support from the County of Stettler. The Administrative assumptions incorporated are as follows:

PLS Revenue:	\$489,950	
PLS Expenditures:		
Transfer to SRC Capital Reserve -Town	\$173,600	(represents 65% of \$4M deemed debt)
Transfer to SRC Capital Reserve -County	<u>\$93,300</u>	(represents 35% of \$4M deemed debt)
	\$266,900	
Remains as net operational support	\$95,042	(to support property tax mitigation)
Remains as new net operational support	<u>\$128,008</u>	(enhances available for Capital Budget)
	\$223,050	

The availability of these new funds is welcome and certainly helps to soften the budgetary impacts of the proposed 3% property tax increase.

	Assessment	Agreement %	% (\$ Amount)	Town of Stettler Budget	Actual Paid by County of Stettler	Assessment Diff	Budget Diff	% Diff	Actual - Budget Difference	Capital (35% \$93,300) + (65% \$173,600)	Available for Capital	Operating
2015	1,619,422,100	0.03208%	\$519,510.61	\$513,300.00	\$513,451.54	0	0	0.00%	\$151.54	\$266,900	\$118,400	\$128,000
2016	1,564,948,030	0.03208%	\$502,035.33	\$496,000.00	\$495,612.29	-54,474,070	-17,300	-3.37%	-\$387.71	\$266,900	\$118,400	\$110,700
2017	1,486,850,730	0.03208%	\$476,981.71	\$471,500.00	\$471,008.25	-78,097,300	-24,500	-4.94%	-\$491.75	\$266,900	\$118,400	\$86,200
2018	1,497,109,550	0.03208%	\$480,272.74	\$474,000.00	\$473,521.29	10,258,820	2,500	0.53%	-\$478.71	\$266,900	\$118,400	\$88,700
2019	1,487,837,630	0.03208%	\$477,298.31	\$471,600.00	\$470,979.71	-9,271,920	-2,400	-0.51%	-\$620.29	\$266,900	\$118,400	\$86,300
2020	1,361,294,500	0.03208%	\$436,703.28	\$431,500.00	\$430,433.44	-126,543,130	-40,100	-8.50%	-\$1,066.56	\$266,900	\$118,400	\$46,200
2021	1,373,106,660	0.03208%	\$440,492.62	\$431,500.00	\$434,292.69	11,812,160	0	0.00%	\$2,792.69	\$266,900	\$118,400	\$46,200
2022	1,413,266,990	0.03208%	\$453,376.05	\$439,600.00	\$447,026.00	40,160,330	8,100	1.88%	\$7,426.00	\$266,900	\$118,400	\$54,300
2023	1,485,563,760	0.03208%	\$476,568.85	\$452,400.00	\$470,948.18	72,296,770	12,800	2.91%	\$18,548.18	\$266,900	\$118,400	\$67,100
2024	1,515,275,035	0.03170%	\$480,342.19	\$480,342.00	\$503,048.89	29,711,275	27,942	6.18%	\$22,706.89	\$266,900	\$118,400	\$95,042
2025	1,545,580,536	0.03170%	\$489,949.03	\$489,950.00		30,305,501	9,608	2.00%		\$266,900	\$118,400	\$104,650
2026	1,576,492,147	0.03170%	\$499,748.01	\$499,748.00		61,217,112	19,406	4.04%		\$266,900	\$118,400	\$114,448
2027	1,608,021,990	0.03170%	\$509,742.97	\$499,748.00		62,441,454	9,798	2.00%		\$266,900	\$118,400	\$114,448

Family and Community Support Services (FCSS)

The Town will continue to fund the maximum 20% share \$41,055 (2024 \$41,055 - \$0.00) to access the maximum 80% available funding from the Provincial Government \$164,220 (2024 \$164,220 - \$0.00). Total FCSS contribution including provincial funding is \$205,275 in 2025. (2024 \$205,275 (\$0.00 increase))

Miscellaneous 2025 Budget impacts

- Fire Expense Increase from 2024 (Net) - \$160,627 (Net increase from 2023 to 2024 \$145,485)
- Increase RCMP - \$49,686 (Based on 7 members, down 1 member from 2024)
- Retro pay for RCMP will be paid out of reserves
- Loss of SRO Revenue - \$30,216
- Physician Recruitment Expense Increase - \$200,000
- Payroll Expense Increase - \$433,852

Municipal Property Taxation

Municipal governments have few tools available to finance budgetary pressures. Property taxes are the primary and most substantial revenue source available. The three-year Operating Budget proposes the following municipal property tax increases to offset rising costs, yet remaining mindful of today's economic challenges.

	<u>Res/N-Res</u>	<u>New Tax \$ Generated</u>	<u>Each 1% equals</u>
2027	6% & 6%	\$454,147	\$75,691
2026	6% & 6%	\$425,487	\$70,915
2025	6% & 6%	\$399,642	\$66,607
2024	3% & 3%	\$189,056	\$63,019
2023	4% & 4%	\$240,362	\$60,090
2022	0% & 0%	\$0	\$59,935
2021	0% & 0%	\$0	\$59,505
2020	0% & -1%	-\$22,496	\$59,347 (COVID19)
2019	2% & 2%	\$112,730	\$56,365
2018	2% & 2%	\$110,003	\$55,003
2017	2% & 2%	\$107,484	\$53,742
2016	2% & 2%	\$105,380	\$51,978
2015	3% & 3%	\$149,247	\$49,750
2014	3% & 4%	\$143,440	\$47,110
2013	3% & 3%	\$129,403	\$45,740
2012	3% & 3%	\$122,980	\$40,993
2011	3% & 3%	\$118,170	\$39,390
2010	1% & 2%	\$50,500	\$38,360
2009	.45% & 2.9%	\$45,660	\$37,167
2008	5.41% & 8.45%	\$213,585	
2007	5% & 10%	\$194,062	
2006	8%	\$215,750	

Municipal Utility Services

Water Services:

A summary of the projected water rates included in the 2025 - 2027 Interim Operating Budget is as follows:

Year	Rate	Difference	Flate Rate / Month	Botha / m3	Hwy12-21 / m3	SMRWSC / m3	True-up / Estimate
2005	\$0.9000		\$10.00	\$0.9000	\$0.0000	\$0.0000	
2006	\$0.9900	\$0.09	\$10.00	\$0.9900	\$0.8365	\$0.0000	True-up
2007	\$1.0808	\$0.09	\$10.00	\$1.0808	\$1.0955	\$0.0000	True-up
2008	\$1.1717	\$0.09	\$10.00	\$1.1717	\$1.0862	\$0.0000	True-up
2009	\$1.7000	\$0.53	\$10.00	\$1.5500	\$1.0500	\$1.0200	True-up
2010	\$1.7700	\$0.07	\$10.00	\$2.0000	\$1.1800	\$1.2400	True-up
2011	\$2.0100	\$0.24	\$10.00	\$2.0500	\$1.2590	\$1.2880	True-up
2012	\$2.2900	\$0.28	\$10.00	\$2.0670	\$1.3840	\$1.4130	True-up
2013	\$2.5200	\$0.23	\$10.00	\$2.1000	\$1.3200	\$1.3500	True-up
2014	\$2.5900	\$0.07	\$10.00	\$2.1334	\$1.3228	\$1.3673	True-up
2015	\$2.7200	\$0.13	\$10.00	\$2.2272	\$1.3144	\$1.3543	True-up
2016	\$2.7300	\$0.01	\$10.00	\$2.2378	\$1.3429	\$1.3816	True-up
2017	\$2.7800	\$0.05	\$10.00	\$2.2320	\$1.3215	\$1.3617	True-up
2018	\$2.7900	\$0.01	\$10.00	\$0.0000	\$1.3900	\$1.4214	True-up
2019	\$2.8000	\$0.01	\$10.00	\$0.0000	\$1.3356	\$1.3681	True-up
2020	\$2.8200	\$0.02	\$10.00	\$0.0000	\$1.3964	\$1.4424	True-up
2021	\$2.8200	\$0.00	\$10.00	\$0.0000	\$1.3732	\$1.4169	True-up
2022	\$2.8200	\$0.00	\$10.00	\$0.0000	\$1.4261	\$1.4363	True-up
2023	\$2.8977	\$0.0777	\$10.00	\$0.0000	\$1.4959	\$1.5526	Budget
2024	\$3.0454	\$0.1477	\$10.00	\$0.0000	\$1.5298	\$1.6001	Budget
2025	\$3.2454	\$0.2000	\$12.00	\$0.0000	\$1.5840	\$1.6547	Budget
2026	\$3.3103	\$0.0649	\$12.00	\$0.0000	\$1.6157	\$1.6878	Budget

For a typical Stettler residential customer using 17 m³ per month, water costs are projected to change by the following amounts:

2014	+ \$1.19 per month or \$14.28 per year
2015	+ \$2.21 per month or \$26.52 per year
2016	+ \$0.17 per month or \$2.04 per year
2017	+ \$0.85 per month or \$10.20 per year
2018	+ \$0.17 per month or \$2.04 per year
2019	+ \$0.17 per month or \$2.04 per year
2020	+ \$0.34 per month or \$4.08 per year
2021	+ \$0.00 per month or \$0.00 per year
2022	+ \$0.00 per month or \$0.00 per year (\$2.82 per cubic meter)
2023	+ \$1.32 per month or \$15.84 per year (\$2.8977 per cubic meter)
2024	+ \$2.51 per month or \$30.13 per year (\$3.0454 per cubic meter)
2025	+ \$3.40 per month or \$40.80 per year (\$3.2454 per cubic meter)
2026	+ \$1.02 per month or \$12.24 per year (\$3.3103 per cubic meter)

The water rates model originally prepared by Campbell Ryder and Associates has been updated for 2025 estimates as included in this Budget. Administration has updated the Water Model to 2032.

The model allocates budgeted cash expenditures among all internal and external consumer groupings using various sharing mechanisms. The model does not allow for debenture debt repayments (both principal & interest) or capital expenditures however does allow for net depreciation of capital and for a rate of return on net capitalized assets at **8.300%**, actual debt at ACFA borrowing rate – 3.39% (20 year), and deemed debt at a hybrid rate of 4.500%.

Water Conclusion:

The 2025 - 2027 Interim Operating Budget generates within the Municipal Water Utility the following annual “Cash” contributions towards water capital and other general municipal operations:

Option: Any change to In-Town consumption rates will further increase or decrease the amount available for water capital purpose: For example, each \$0.01 per m³ rate increase/decrease results in an annual water revenue budget projection change of \$5,902 based on 590,000 m³ (plus commercial sewer revenue by an additional \$1,233).

Of note, the \$12 per month flat fee currently recovers **42%** (**\$361,872 / \$857,762**) of the combined Water Billing (\$104,920) and Water Transmission (\$752,842) expenses in the 2025 Operational Budget totaling \$857,762. The remaining **58%** of these costs are recovered through In-Town volume consumption rates.

The logic behind incorporating a monthly fixed rate fee is to share equitably amongst all customers those component costs that are considered predominantly fixed and not variable. Our current benchmark is to recover **40% to 50%** of the billing and transmission component costs through the equal fixed fee. For comparison purposes, if our benchmark was increased to 100%, this would no longer be considered equitable as the residential class (with the most customers) would then be charged for 85% of these costs.

	\$2.72 m ³	\$2.73 m ³	\$2.78 m ³	\$2.79 m ³	\$2.80 m ³	\$2.82 m ³	\$2.82 m ³	\$2.82 m ³	\$2.82 m ³	\$2.8977 m ³	\$3.0454 m ³	\$3.0459 m ³	\$3.0487 m ³
Annual Contributions	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	
Administration Services Recovery	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	
Debt Payments	\$234,030	\$235,780	\$235,580	\$242,400	\$235,520	\$235,440	\$235,360	\$230,170	\$230,080	\$206,020	\$202,980	\$195,870	
Water Meter Replacement Capital	\$46,000	\$46,000	\$46,000	\$46,000	\$46,000	\$75,000	\$75,000	\$75,000	\$80,000	\$80,000	\$80,000	\$80,000	
Return on Investment to General (in lieu of Franchise Fee 8.30% of 40% Equity)	\$271,000	\$260,000	\$250,000	\$240,000	\$235,000	\$230,000	\$220,000	\$210,000	\$202,000	\$192,000	\$183,000	\$173,000	
Available for Water Capital (in lieu of depreciation)	\$255,725	\$208,632	\$202,716	\$176,314	\$94,969	-\$63,562	\$69,333	\$54,007	\$38,916	\$58,756	\$58,964	\$51,218	

Sanitary Sewer Services:

Historically residential flat monthly sewer rates were as follows. Commercial sewer rates are calculated at 40% (Industry Standard - On average 40% of home water use is from the toilet, Canadian Mortgage and Housing) of the monthly water consumption charge or **\$25.25 (2025 proposed rate)** per month, whichever is the greater. Therefore, as water rates increase, commercial properties using more than approximately 19.09 m³ of water per month will pay more for sewage disposal as well.

Year	Rate / Month	Increase / Month
2013	\$18.00	
2014	\$19.00	\$1.00
2015	\$21.00	\$2.00
2016	\$21.50	\$0.50
2017	\$22.00	\$0.50
2018	\$22.25	\$0.25
2019	\$22.50	\$0.25
2020	\$22.75	\$0.25
2021	\$22.75	\$0.00
2022	\$22.75	\$0.00
2023	\$23.00	\$0.25
2024	\$23.25	\$0.25
2025	\$25.25	\$2.00
2026	\$26.25	\$1.00

The 2025 – 2027 Interim Operating Budget proposes a \$2.00/month increases in the flat rate for residential customers. Each \$0.05 increase from the **2025 proposed rate of \$25.25** would generate an additional \$1,287 from residential customers while the \$0.01 per m³ proposed water rate increase will generate an additional \$1,233 in sewer revenues from commercial properties.

The following is a summary the 2025 sewer revenue forecast by class of customer:

	#		2024 Water Consumption		2025 Sewer Revenue	
Commercial Properties	387	15.3%	275,000 m ³	46.6%	\$376,466	36.3%
Residential Properties:	<u>2145</u>	84.7%	<u>315,000 m³</u>	53.4%	<u>\$649,935</u>	63.7%
	2532		590,000 m ³		\$1,026,401	(\$951,049 2024)

A summary of net revenue generated (for capital) within the 2024 – 2026 Interim Operating Budget from municipal sewer utility services is as follows:

	@\$21.00	@\$21.50	@\$22.00	@\$22.25	@\$22.50	@\$22.75	@\$22.75	@\$22.75	@\$23.00	@\$23.25	@\$25.25	@\$26.25
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Total Available for Capital Funding	\$260,370	\$262,889	\$224,218	\$193,937	\$226,583	\$263,356	\$243,836	\$229,281	\$263,759	\$222,122	\$267,946	\$267,829

As a result, the 2025 Interim Operating Budget proposes a \$2.00 increase in the monthly residential sewer rate to \$25.25 per month.

Option: each \$0.05 residential rate change from the proposed 2025 rate of \$25.25 per month flat residential sewer charge will impact the budget by \$1,287 per year.

Garbage Collection/Landfill Services and Recycling:

Garbage Collection (Weekly)

Year	Rate / Month	Increase / Month
2013	\$18.00	
2014	\$19.00	\$1.00
2015	\$21.00	\$2.00
2016	\$22.50	\$1.50
2017	\$23.00	\$0.50
2018	\$23.25	\$0.25
2019	\$23.50	\$0.25
2020	\$23.75	\$0.25
2021	\$23.75	\$0.00
2022	\$23.75	\$0.00
2023	\$24.25	\$0.50
2024	\$24.50	\$0.25
2025	\$26.50	\$2.00
2026	\$27.50	\$1.00

Historically residential flat garbage collection fees were as follows. Each \$0.05 increase from the **2025 proposed rate of \$26.50** would generate an additional \$1,344 from residential customers.

The proposed \$2.00/month increase in 2025 will generate \$53,760 in new revenue.

Stettler Waste Management Association (SWMA) Per Capita

Year	Rate / Month	Increase / Month
2013	\$43.00	
2014	\$46.00	\$3.00
2015	\$52.00	\$6.00
2016	\$58.00	\$6.00
2017	\$61.00	\$3.00
2018	\$62.00	\$1.00
2019	\$65.00	\$3.00
2020	\$65.00	\$0.00
2021	\$65.00	\$0.00
2022	\$68.00	\$3.00
2023	\$71.00	\$3.00
2024	\$74.00	\$3.00
2025	\$77.00	\$3.00
2026	\$80.00	\$3.00

The 2025 Interim Operating Budget also anticipates an \$3.00 increase to the SWMA per Capital to \$77.00 (\$74.00 in 2024) **Increase +\$25,484.**

The Town of Stettler currently has a RFP closing for Residential collection of garbage (weekly), composting (bin locations) and recycling (bi-weekly) services. The 2025 Budget includes a 2% increase. The Extended Producer Responsibility (EPR) will come into effect in 2026. This will factor into the new contract tendering process. Municipalities that enroll in the EPR Program will not be responsible for collection or the funding of collection of recycled materials within their boundaries. The Town of Stettler will enroll in the EPR program during the 2nd intake (Council motion – November 21, 2023).

The 2025 Interim Operating Budget proposes a \$2.00 increase to the monthly residential garbage rate to \$26.50 per month.

A summary of net revenue generated in the 2025 – 2027 Interim Operating Budget from municipal garbage utility services as well as projected rate changes is as follows:

	@\$21.00 2015	@\$22.50 2016	@\$23.00 2017	@\$23.25 2018	@\$23.50 2019	@\$23.75 2020	@\$23.75 2021	@\$23.75 2022	@\$24.25 2023	@\$24.50 2024	@\$26.50 2025	@\$27.50 2026
Net Landfill and Garbage Operations	\$86,789	\$88,686	\$82,767	\$56,677	\$55,605	\$55,158	\$75,945	\$58,092	\$41,625	\$23,778	\$55,897	\$31,126
# of Users	2,170	2,175	2,180	2,185	2,190	2,190	2,228	2,235	2,240	2,240	2,240	2,240

Recycling (Bi-weekly)

Year	Rate / Month	Increase / Month
2013	\$6.00	
2014	\$6.00	\$0.00
2015	\$6.00	\$0.00
2016	\$6.00	\$0.00
2017	\$6.25	\$0.25
2018	\$6.25	\$0.00
2019	\$6.50	\$0.25
2020	\$6.50	\$0.00
2021	\$6.50	\$0.00
2022	\$6.50	\$0.00
2023	\$6.75	\$0.25
2024	\$7.00	\$0.25
2025	\$9.00	\$2.00
2025	\$10.00	\$1.00

Historically residential flat recycling collection fees were as follows. Each \$0.05 increase from the **2025 proposed rate of \$9.00** would generate an additional \$1,320 from residential customers.

The proposed \$2.00/month increase in 2025 will generate \$52,800 in new revenue.

A summary of net revenue generated in the 2024 – 2026 Interim Operating Budget from municipal recycling / composting utility services as well as projected rate changes is as follows:

	@\$6.00 2015	@\$6.00 2016	@\$6.25 2017	@\$6.25 2018	@\$6.50 2019	@\$6.50 2020	@\$6.50 2021	@\$6.50 2022	@\$6.75 2023	@\$7.00 2024	@\$9.00 2025	@\$10.00 2026
Recycling /Composting Operations												
Total Available for Capital Funding	\$26,399	\$19,210	\$20,280	\$18,510	\$19,665	\$46,636	\$35,927	\$33,501	\$28,918	\$30,745	\$80,368	\$81,898
# of Users	2,135	2,145	2,150	2,160	2,160	2,160	2,188	2,195	2,200	2,200	2,200	2,200

These net contributions to the overall amount available for capital are based upon maintaining the same levels of service for both programs:

- Curbside residential garbage collection on a weekly basis.
- Curbside residential recycling collection on a bi-weekly basis.

Option: Each \$0.05 change in monthly residential garbage collection rates will impact the budget by +/- \$1,344 annually.

Option: Each \$0.05 change in monthly residential recycling collection rates will impact the budget by +/- \$1,320 annually.

2025 – 2027 Operating Budget Conclusion Sample Property Summary

	2019	2020	2021	2022	2024	2025	2025	Diff
Assessment	\$265,140	\$265,140	\$265,140	\$265,140	\$265,140		\$265,140	
6% Tax (interim) 2025	\$1,837.63	\$1,856.01	\$1,856.01	\$1,856.01	\$1,988.16		\$2,107.45	\$119.29
on 17 M3 per Month - (2018 - \$2.79 / 2019 - \$2.80 / 2020 - \$2.82 / 2021 - \$2.82 / 2022 - \$2.82 / 2023 - \$2.8977 / 2024 - \$3.0454 / 2025 - \$3.2454)	\$571.20	\$575.28	\$575.28	\$575.28	\$621.26	17m3 x 12	\$662.06	\$40.80
Water Fixed Rate per month - (2024 - \$10.00 / 2025 - \$12.00)	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$12 x 12	\$144.00	\$24.00
Sewer Fixed Rate per Month - (2018 = \$22.25 2019 = \$22.50 / 2020 = \$22.75 / 2021 - \$22.75 / 2022 - \$22.75 / 2023 - \$23.00 / 2024 - \$23.25 / 2025 - \$25.25)	\$270.00	\$273.00	\$273.00	\$273.00	\$279.00	\$25.25 x 12	\$303.00	\$24.00
Garbage Fixed Rate per Month - (2018 = \$23.25 / 2019 = \$23.50 / 2020 - \$23.75 / 2021 - \$23.75 / 2022 - \$23.75 / 2023 - \$24.25 / 2024 - \$24.50 / 2025 - \$26.50)	\$282.00	\$285.00	\$285.00	\$285.00	\$294.00	\$26.50 x 12	\$294.00	\$0.00
Recycling Fixed Rate - (2018 - \$6.25 / 2019 - \$6.50 / 2020 = \$6.50 / 2021 - 6.50 / 2022 - \$6.50 / 2023 - \$6.75 / 2024 - \$7.00 / 2025 - \$9.00)	\$78.00	\$78.00	\$78.00	\$78.00	\$84.00	\$9.00 x 12	\$108.00	\$24.00
Total Residential impact per year	\$3,158.83	\$3,187.29	\$3,187.29	\$3,187.29	\$3,386.42		\$3,618.51	\$232.09
	\$90.44	\$28.46	\$0.00	\$0.00	\$199.13		\$232.09	6.85%
Overall Percentage Change	2.95%	0.90%	0.00%	0.00%	6.25%			

Alternative 2025 Incremental Financial Impacts on the Budget and on the Average Residential Customer:

<u>Incremental Financial Impact on Customer/ Property Owner:</u>	<u>Impact on Interim Budget</u>
Proposed Municipal Tax increase of 6%	+\$399,642
Each 1% Municipal Tax Increase	+\$66,607
Proposed Water Rate increase of \$0.200m³ (\$3.2454 - \$3.0454)	+\$118,040
Each \$0.01 Water Rate increase per month	+\$5,902
Generates automatic commercial Sewer Revenue	+\$1,233
Each \$1 fixed Water Rate increase per month = \$12/year	+\$30,156
Proposed Sewer Rate increase of \$2.00 (\$25.25 - \$23.25)	+\$51,480
Each \$0.05 fixed Sewer Rate increase per month = \$0.60/year/res	+\$1,508
Proposed Garbage Rate increase of \$2.00 (\$26.50 - \$24.50)	+\$53,760
Each \$0.05 fixed Garbage Rate increase per month = \$0.60 per year	+\$1,344
Proposed Recycling Rate increase of \$2.00 (\$9.00 - \$7.00)	+\$52,800
Each \$0.05 fixed Recycling Rate increase per month = \$0.60 per year	+\$1,320

2025 Financial Requests

- Central Alberta Child Advocacy Centre - \$50,000
 - ✓ \$10,000 / year for 5 years (2024 to 2028)

Not Included in 2024 Interim Budget (carry forward to 2025 Tax Budget in May)

- Insurance adjustments
- SWMA Requisition adjustment (currently \$3.00 increase)
- New Garbage Contract

	2021	2022	2023	2024	2025	2026	2027
	\$10/month plus 590,000 m ³ 300,000 Res / 290,000 NRes 216 Res / 370 Nres (units)	\$10/month plus 590,000 m ³ 300,000 Res / 290,000 NRes 210 Res / 375 Nres (units)	\$10/month plus 590,000 m ³ 300,000 Res / 290,000 NRes 210 Res / 387 Nres (units)	\$10/month plus 590,000 m ³ 300,000 Res / 290,000 NRes 225 Res / 388 Nres (units)	\$12/month plus 590,000 m ³ 300,000 Res / 290,000 NRes 225 Res / 388 Nres (units)	\$12/month plus 590,000 m ³ 300,000 Res / 290,000 NRes 225 Res / 388 Nres (units)	\$12/month plus 590,000 m ³ 300,000 Res / 290,000 NRes 225 Res / 388 Nres (units)
	\$2.8200m ³	\$2.8200 m ³	\$2.8977 m ³	\$3.0454 m ³	3.2454	3.3103	3.3765
Revenue - Water	\$ 3,147,358	\$ 3,148,438	\$ 2,238,267	\$ 3,393,422	\$ 3,617,245	\$ 3,680,970	\$ 3,726,816
Expenditures - Water	\$ 3,078,025	\$ 3,094,431	\$ 2,099,337	\$ 3,334,666	\$ 3,460,077	\$ 3,536,187	\$ 3,548,490
Net Budget Impact	\$ 69,333	\$ 54,007	\$ 138,930	\$ 58,756	\$ 157,168	\$ 144,783	\$ 178,326
Net Depreciation, not included	\$ 300,468	\$ 293,011	\$ 297,329	\$ 293,386	\$ 293,386	\$ 293,386	\$ 293,386
Debenture Principal, included	\$ 161,640	\$ 163,700	\$ 151,945	\$ 154,000	\$ 157,450	\$ 164,030	\$ 170,880
Plus R.O.I. Included in Exp.	\$ 220,000	\$ 210,000	\$ 133,336	\$ 200,000	\$ -	\$ -	\$ -
Debenture Interest, included in Exp.	\$ 73,720	\$ 66,470	\$ 42,004	\$ 52,020	\$ 45,530	\$ 38,870	\$ 31,940

	2021	2022	2023	2024	2025	2026	2027
	2057 (units)	2057 (units)	2141 (units)	2145 (units)	2145 (units)	2145 (units)	2145 (units)
	\$22.75/month	\$22.75/month	\$23.00/month	\$23.25/month	\$25.25/month	\$26.25/month	\$26.75/month
Revenue - Sewer	\$ 950,701	\$ 950,701	\$ 613,588	\$ 1,013,741	\$ 1,026,401	\$ 1,033,802	\$ 1,054,478
Expenditures - Sewer	\$ 706,865	\$ 727,420	\$ 456,168	\$ 791,619	\$ 768,717	\$ 778,455	\$ 795,469
Net Budget Impact	\$ 243,836	\$ 223,281	\$ 157,420	\$ 222,122	\$ 257,684	\$ 255,347	\$ 259,009
Debenture Princ & Int	\$ 160,900	\$ 160,860	\$ 143,075	\$ 153,470	\$ 115,160	\$ 115,120	\$ 115,070

	2021	2022	2023	2024	2025	2026	2027
	2228 (units)	2235 (units)	2240 (units)	2240 (units)	2240 (units)	2240 (units)	2240 (units)
	\$23.75/month	\$23.75/month	\$24.25/month	\$24.50/month	\$26.50/month	\$27.50/month	\$28.00/month
Revenue - Garbage	\$ 666,125	\$ 668,602	\$ 445,791	\$ 692,438	\$ 746,977	\$ 748,069	\$ 762,326
Expenditures - Garbage	\$ 590,180	\$ 610,510	\$ 431,263	\$ 668,660	\$ 691,080	\$ 716,943	\$ 718,580
Net Budget Impact	\$ 75,945	\$ 58,092	\$ 14,528	\$ 23,778	\$ 55,897	\$ 31,126	\$ 43,746

	2021	2022	2023	2024	2025	2026	2027
	2188 (units)	2195 (units)	2200 (units)	2200 (units)	2200 (units)	2200 (units)	2200 (units)
	\$6.50/month	\$6.50/month	\$6.75/month	\$7.00/month	@ \$9.00/month	@ \$10.00/month	@ \$10.50/month
Revenue - Recycling	\$ 170,664	\$ 171,210	\$ 118,734	\$ 184,800	\$ 237,600	\$ 242,352	\$ 247,199
Expenditures - Recycling/Compost	\$ 134,737	\$ 137,709	\$ 96,440	\$ 154,055	\$ 157,232	\$ 160,454	\$ 163,804
Net Budget Impact	\$ 35,927	\$ 33,501	\$ 22,294	\$ 30,745	\$ 80,368	\$ 81,898	\$ 83,395

Combined Net Budget Impact:	\$ 425,041	\$ 368,881	\$ 333,172	\$ 335,401	\$ 551,117	\$ 513,154	\$ 564,476
	\$ 318,422	\$ 330,690	\$ 2,674,178	\$ 547,518	\$ 458,332	\$ 362,931	\$ 672,675
	\$ 743,463	\$ 699,571	\$ 3,007,350	\$ 882,919	\$ 1,009,449	\$ 876,085	\$ 1,237,151

1/2% Municipal Tax Increase	\$ 33,303
\$.01 increase in Municipal Water	\$ 5,902
\$1 increase in Flat Fee Municipal WATER	\$ 30,156
\$.01 increase in Municipal Water (COM SEWER)	\$ 1,255
\$.05 increase in Flat Fee Municipal SEWER	\$ 1,287
\$.05 increase in Flat Fee Municipal GARBAGE	\$ 1,344
\$.05 increase in Flat Fee Municipal RECYCLING	\$ 1,320

2024 Budget Summary - November 30, 2024

Revenue	2024 Budget	2024 Actual - Nov 30, 2024	Variance	%	Notes
Administration	\$272,020.00	\$218,127.34	\$53,892.66	80.19%	Sale of Lot / AT Project En
	Inter Dept Utility Transfer - \$250,000)				
Police	\$778,728.00	\$169,385.86	\$609,342.14	21.75%	MSI Operating - \$104,896
	Traffic Fines - Budget - \$60,000 - Actual - \$58,641.97 - 98%				
	Provincial Grant - \$347,616				
	Community Resource Program - Clearview \$40,000 / County - \$40,000				
Fire	\$272,562.00	\$157,166.79	\$115,395.21	57.66%	
Disaster Services	\$0.00	\$0.00	\$0.00		
Bylaw Enforcement	\$113,700.00	\$139,434.41	-\$25,734.41	122.63%	
	Business Licenses Budget - \$90,000 - Actual \$97,488.41 / Animal License Budget \$21,700 - Actual \$39,896.00				
Roads, Streets, Walks, Lights	\$469,535.00	\$66,159.65	\$403,375.35	14.09%	
Airport	\$10,880.00	\$9,797.60	\$1,082.40	90.05%	
Drainage	\$0.00	\$0.00	\$0.00	0.00%	
Water Supply & Distribution	\$3,556,491.00	\$3,045,153.86	\$511,337.14	85.62%	
	Metered sale of water (Budget - \$2,099,132 - Actual \$1,668,037.60 = 79% - end of October - 83%)				
	Metered out of Town (Budget - \$1,182,500 - Actual \$1,263,773.43 = 107% - end of October - 83%)				
	Bulk water - Budget - \$40,000 - Actual - \$25,761.04 - 64%				
Sewer	\$1,103,741.00	\$778,324.93	\$325,416.07	70.52%	
	Sewer Service Charges (Budget - \$951,721 - Actual \$758,131.49 = 80% - end of October - 83%)				
Garbage Collection & Disposal	\$877,238.00	\$731,315.94	\$145,922.06	83.37%	SWMA haul rebate - \$26,351
	Residential Garbage Revenue (Budget - \$658,560 - Actual \$541,947.95 = 82% - end of October - 83%)				
	Recycling Revenue (Budget - \$184,800 - Actual \$149,178.48 = 81% - end of October - 83%)				
FCSS	\$164,220.00	\$122,280.79	\$41,939.21	74.46%	
Cemetery	\$23,600.00	\$22,830.40	\$769.60	96.74%	
Planning & Development	\$263,851.00	\$48,312.68	\$215,538.32	18.31%	
	Building Permits (Budget - \$30,000 - Actual - \$26,805.58)				
Economic Development - BOT	\$146,570.00	\$167,820.98	-\$21,250.98	114.50%	
Subdivision Land	\$500.00	\$1,200.00	-\$700.00	240.00%	Subdivision Fees
Land, Housing & Rentals	\$292,894.00	\$275,546.93	\$17,347.07	94.08%	
	AE Kennedy Health Unit - \$212,679				
	Ambulance Station - \$20,100				
	SRC - Library - Budget - \$42,000				
Recreation - General	\$4,000.00	\$14,460.25	-\$10,460.25	361.51%	
Recreation Programs	\$27,318.00	\$25,849.10	\$1,468.90	94.62%	Ball / Soccer
Facilities	\$1,310,413.00	\$1,094,944.09	\$215,468.91	83.56%	County / Pool / SRC
Community Hall	\$64,800.00	\$28,648.92	\$36,151.08	44.21%	
Senior's Center	\$21,750.00	\$19,969.61	\$1,780.39	91.81%	\$6000 Casino
Parks	\$283,305.00	\$139,658.53	\$143,646.47	49.30%	
	Lions Campground - Budget - \$130,000 - actual - \$115,028.88 = 88%				
Operating Contingency	\$0.00	\$0.00	\$0.00	#DIV/0!	
Taxes / Penalties	\$9,414,905.62	\$9,363,354.15	\$51,551.47	99.45%	
Other Revenue	\$2,707,682.00	\$2,391,858.14	\$315,823.86	88.34%	
	Franchise Fee - GAS (Budget - \$1,218,960 - Actual \$931,945.10 = 76% - end of September - 75%)				
	Franchise Fee - ELECTRIC (Budget - \$820,322 - Actual \$585,027.61 = 71% - end of September - 75%)				
	Return on Investments (Budget - \$600,000 - Actual - \$610,265.81) = 102%				
Total Revenue	\$22,180,703.62	\$19,031,600.95	\$3,149,102.67	85.80%	

Expense	2024 Budget	2024 Actual - Nov 30, 2024	Variance	%	Notes
Council & Legislative	\$248,427.00	\$205,889.75	\$42,537.25	82.88%	
	Council Honorarium (Budget - \$179,427)				
	Council per diem - Budget - \$27,000				
	Council travel & subsistance - Budget - \$22,000)				
	Council membership Conferences (Budget - \$16,000 - Actual \$11,961.65 = 75%)				
Administration	\$1,136,298.00	\$1,058,728.26	\$77,569.74	93.17%	
Police	\$1,815,154.00	\$955,902.38	\$859,251.62	52.66%	
	RCMP - Contract Billings \$1,675,155				
Fire	\$969,715.00	\$609,999.97	\$359,715.03	62.91%	
Disaster Services	\$46,741.00	\$401.18	\$46,339.82	0.86%	
Bylaw Enforcement	\$196,855.00	\$194,920.01	\$1,934.99	99.02%	
Common Services	\$392,615.00	\$367,088.12	\$25,526.88	93.50%	
Roads, Streets, Walks, Lights	\$2,372,138.00	\$2,491,225.38	-\$119,087.38	105.02%	
Airport	\$59,847.00	\$35,110.87	\$24,736.13	58.67%	
Water Supply & Distribution	\$3,509,094.00	\$2,612,402.72	\$896,691.28	74.45%	
Sewer	\$873,757.00	\$644,258.53	\$229,498.47	73.73%	
Garbage Collection & Disposal	\$815,432.00	\$605,499.24	\$209,932.76	74.26%	
FCSS	\$205,275.00	\$205,274.61	\$0.39	100.00%	
Cemetery	\$67,356.00	\$41,459.92	\$25,896.08	61.55%	
Comm Services -Handi Bus	\$25,000.00	\$25,000.00	\$0.00	100.00%	
Planning & Development	\$619,785.00	\$399,732.43	\$220,052.57	64.50%	
Economic Development	\$619,150.00	\$485,348.49	\$133,801.51	78.39%	
Subdivison Land	\$49,865.00	\$58,535.84	-\$8,670.84	117.39%	
Land, Housing & Rentals	\$47,628.00	\$48,196.21	-\$568.21	101.19%	
Recreation - General	\$156,599.00	\$140,033.45	\$16,565.55	89.42%	
Recreation Programs	\$82,345.00	\$82,716.48	-\$371.48	100.45%	
Facilities	\$2,974,853.00	\$2,180,214.71	\$794,638.29	73.29%	
Culture	\$353,387.00	\$350,643.13	\$2,743.87	99.22%	Parkland, Library, Museum
Community Hall	\$137,019.00	\$104,488.11	\$32,530.89	76.26%	
Senior's Center	\$13,481.00	\$6,544.77	\$6,936.23	48.55%	
Parks	\$915,253.00	\$591,923.28	\$323,329.72	64.67%	
Operating Contingency	\$746,091.00	\$0.00	\$746,091.00	0.00%	WTP Gross Recovery, Tran to Res
	WTP gross recovery - (\$191,000) (JE made at end of year prior to Audit)				
	Available for Capital from 2024 Operating Budget for 2024 Capital Budget - \$949,797 (Water \$47,397+ Utility \$291,790 (sewer, waste, recycling) + Total Available for Capital - \$610,610) = \$949,797				
Requisitions	\$2,731,543.62	\$2,141,649.72	\$589,893.90	78.40%	
	ASFF (Budget - \$2,188,640.77 - Actual - \$1,641,480.58 - 75%)				
	ASFF Separate School (Budget - \$170,934.85 - Actual - \$128,201.14 - 75%)				
	County of Stettler Senior Lodges (Budget - \$371,968 - Actual - \$185,984.00 - 50%)				
Total Expense	\$22,180,703.62	\$16,643,187.56	\$5,537,516.06	75.03%	
Surplus / Deficit	\$0.00	\$2,388,413.39			

		2023 Carry Forward																
		Brought forward from 2023 Budget Carry Forward	2023 Approved Amount (with tender amount updates)	Difference between Actual and Budget Amount	Actual - Project Expenses Nov 30, 2024	Utility (Water) Avail for Capital	Utility Available for Capital Reserve	Tax Available for Capital Reserve	Transfer From General Reserves	Transfer From Other Reserves	2024 Operating Budget	Debtenture / Local Improvement	Grants - LGFF	Grants -CCBF	Grants - BMTG (\$0.00)	Other	Total	
2023 Carry Forward - Operational Projects (non TCA)																		
Op-Wat	2-41-01-00-10-252	PCL (programmable logic control) - Carry Forward - \$109,532.73 - Melissa - Jan 9, 2024	\$109,533.00		\$56,695.00					\$109,532.73							\$109,532.73	
Op-Wat	2-41-01-00-13-252	Make Up air unit - Carry Forward - \$28,536.34 - Melissa - Jan 10, 2024	\$28,536.00			\$28,536.34											\$28,536.34	
Op-Sew	2-42-00-00-02-583	Receiving water body quality assessment - Carry Forward - \$50,000 - Melissa - Jan 9, 2024	\$50,000.00		\$25,713.44		\$50,000.00										\$50,000.00	
Plan	2-61-02-00-06-239	SE ASP (\$200,000 regional grant with County) - carry forward project (\$200,000 - \$54,649.06 = \$145,350.94) to 2023 - Leann Dec 19, 2022	\$145,351.00		\$10,978.43											\$200,000 Grant (County)	\$145,350.94	
	2-74-14-00-03-252	Hot water tank replacement Carry Forward \$10,000 - PLS - Jan 10, 2024	\$9,800.00		\$8,497.86					\$9,800.00		Culture					\$9,800.00	
	2-73-13-03-05-252	Pool - Blind replacement (electrical) and whirlpool manual Carry Forward - \$15,000 - Brad - Jan 10, 2024	\$7,000.00		\$6,435.00					\$15,000.00		Community Partnership					\$15,000.00	
	2-77-82-00-01-519	Ball diamond backstop fence (2 diamonds) - 2023 - \$10,000 - 2022 carry forward - \$5000 to 2023 - Brad - Dec 22, 2022 - 2024 Carry Forward \$9,646 - Brad - Jan 10, 2024	\$9,646.00		\$8,560.00					\$9,646.00		Chain Link Fence					\$9,646.00	
	2-77-02-00-03-519	Top dressing spreader - Carry Forward - \$10,800.00 - PLS - Jan 10, 2024	\$10,800.00				\$10,800.00										\$10,800.00	
	2-77-03-00-01-519	Campground - Furnace & hot water tank - Carry Forward - \$11,500 - PLS - Jan 10, 2024	\$9,600.00		\$7,701.56		\$9,600.00										\$9,600.00	
Parks	2-77-02-00-05-519	Outdoor arena refurbishment (new boards - \$104,210) - installation in 2023 - carry forward - \$52,105 to 2023 - delivery in 2023 - Brad - Dec 22, 2023 - 2024 Carry Forward \$52,105.00 - Brad - Jan 10, 2024	\$52,105.00		\$32,685.10				\$52,105.00								\$52,105.00	
																	\$0.00	
																	\$0.00	
																	\$0.00	
2023 Carry Forward - Operational Projects (non TCA)		\$0.00	\$432,371.00		\$157,266.39	\$28,536.34	\$70,400.00	\$0.00	\$52,105.00	\$143,978.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,350.94	\$0.00	\$440,371.01
2023 Carry Forward - Capital Projects (TCA)																		
Cap Fire	6-23-00-10-00-610	Fire Hall Traffic Signals - carry forward \$15,000 (1/2 County) to 2023 - Etienne - Dec 20, 2022, 2024- Carry forward \$15,000 from 2023 and add \$4,000	\$19,000.00		\$18,244.32			\$19,000.00									\$19,000.00	
Cap Fire	6-23-00-00-50-650	Replace Fire Chief Truck (2023 - \$94,000) - Reserve 2022 - County Invoice 2023 - 2023 Carry Forward \$94,000 - Jan 10, 2024	\$106,000.00		\$106,000.00			\$59,000.00		\$47,000.00		Fire Capital					\$106,000.00	
Cap-Tran	6-32-21-10-05-610	2024 - \$200,000 - 48th Ave Cost Sharing on Paving (Wellings) - Carry Forward - \$200,000 - Melissa - Jan 9, 2024	\$200,000.00							\$200,000.00		Land Development					\$200,000.00	
Cap-Air	6-33-00-00-10-610	Airport Runway - (2024) - Secure STIP funding - \$1,976,000 - \$1,482,000 STIP - Town - \$247,000/County \$247,000 -Carry Forward \$1,932,085.92 - Melissa - Jan 9, 2024	\$1,932,086.00		\$1,808,301.61			\$203,085.92								\$1,729,000.00	STIP Grant \$1,482,000/County = \$247,000	\$1,932,085.92
Cap-Wat	6-41-14-20-01-620	Water Reservoir Pump Upgrades - (Melissa Dec 30/19 - carry forward balance - \$150,000 - \$210.00 = \$149,790) - Melissa January 4, 2021 carry forward balance - \$149,490 (\$149,700 - \$210) - January 10, 2022 - Carry forward balance - Melissa - \$149,490 - 2023 - Funding (\$136,620.21 = \$149,490-\$12,869.79) used to fund Reservoir in 2023 - Melissa - Dec 22, 2022 - Melissa Jan 9, 2024 carry forward balance \$761,612.86	\$761,613.00		\$28,931.67								\$761,612.86				\$761,612.86	
Cap-Sew	6-42-00-00-12-610	Lift Station Upgrade - From 2022 Carry Forwards - Carry Forward \$153,543.89 - Melissa - Jan 9, 2024	\$153,544.00		\$281,269.49								\$153,543.89				\$153,543.89	

Cap-Tran	6-32-21-10-15-610	44 Avenue overlay from Hwy 12 to 38St - CAPP - carry forward \$7,500 for final Engineering - Melissa - Dec 22, 2022 - 2024 Carry Forward \$7,500.00 for final Engineering - Melissa - Jan 9, 2024	\$7,500.00						\$7,500.00										\$7,500.00	
MSP	6-32-21-10-23-610	MSP - Type 4 Intersection (Hwy 12 at 80st- south side only) - Carry Forward Balance to 2022 - Melissa January 7, 2022 (\$842,611.75- \$442,526.24 = \$400,085.51 carry forward - 2023 carry forward \$7,500 for final engineering - Melissa - Dec 22, 2022 - 2024 carry Forward \$7,500 for final engineering - Melissa - Jan 9, 2024	\$7,500.00						\$7,500.00										\$7,500.00	
Wat	6-41-11-10-15-610	Mainstreet streetscape (48-49ave includes watermain and services) - Carry Forward \$40,000 - Melissa - January 7, 2022 - 2023 carry forward - \$7,500 for final engineering - Melissa - Dec 22, 2022 - 2024 Carry Forward - \$7,500 for final engineering - Melissa - Jan 9, 2024	\$7,500.00						\$7,500.00										\$7,500.00	
Water	6-41-11-10-12-610	Watermain replacement east of 44th street between 49-50ave - project delayed due to supply issues and telus line - Carry Forward Balance (\$280,000-\$24,656.34 = \$255,353.66 - Melissa - January 7, 2022 - 2023 carry forward \$7,500 for final engineering - Melissa - Dec 22, 2022 - 2024 Carry Forward - \$7,500 for final engineering - Melissa, Jan 9, 2024	\$7,500.00						\$7,500.00										\$7,500.00	
Trans	6-32-21-10-14-610	"Okoppe" Parking Lot Upgrade (50th Avenue / 49th Street) - 2020 Carry Forward - Melissa Jan 4, 2021 - carry forward balance - \$44,715.19 (\$60,000 - \$15,284.81) - January 10, 2022 - Melissa - carry forward balance - \$44,715.19-\$16,699.57 = \$28,015.62 - 2023 carry forward \$15,000 for signs and planters - 2024 Carry Forward \$5,000 for Fence - Melissa - Jan 9, 2024	\$5,000.00		\$7,143.48			\$5,000.00											\$5,000.00	
Cemeter	6-56-00-60-01-660	New - columbarium - Carry forward \$21,000 - Allan - Jan 10, 2024	\$21,000.00		\$23,444.40			\$21,000.00											\$21,000.00	
Parks	6-77-02-30-01-630	Toro mower replacement -tender in 2023 - carry forward - \$96,000 - retender in 2023 - Brad - Dec 22, 2022 - 2024 - Carry Forward - \$96,000 - PLS - Jan 10, 2024	\$96,000.00		\$89,916.00			\$96,000.00											\$96,000.00	
																			\$0.00	
																			\$0.00	
2023 Carry Forward - Capital Projects (TCA)			\$0.00	\$3,324,243.00		\$2,363,250.97	\$0.00	\$0.00	\$307,085.92	\$126,000.00	\$247,000.00		\$0.00	\$0.00	\$915,156.75	\$0.00	\$0.00	\$1,729,000.00	\$0.00	\$3,324,242.67
2023 Total Carry Forwards			\$0.00	\$3,756,614.00		\$4,419,159.69	\$28,536.34	\$70,400.00	\$307,085.92	\$178,105.00	\$390,978.73		\$0.00	\$0.00	\$915,156.75	\$0.00	\$0.00	\$1,874,350.94	\$0.00	\$3,764,613.68
2024 Total Capital Budget (including Carry Forwards)			\$0.00	\$8,959,549.00		#DIV/0!	\$258,536.34	\$394,400.00	\$569,085.92	\$1,088,105.00	\$641,913.73		\$62,500.00	\$0.00	\$1,345,156.75	\$918,000.00	\$0.00	\$3,681,850.94		3,764,613.68
2024 Total Capital Budget Difference From Budget to Actual				-\$8,959,549.00					\$1,222,022.26		\$1,730,018.73			Total Grants Available	\$1,359,751.00	\$925,822.73	\$0.00			
									Total Reserves		\$2,952,040.99			Balance - December 31, 2024	\$14,594.25	\$7,822.73	\$0.00			

Town of Stettler

2024 Reserves

31-Dec-23

Pre-Audit

Capital Reserves		31-Dec-21	31-Dec-22	31-Dec-23	2024 Additions	2024 Deletions	31-Dec-24
4-16-00-00-12-760	Computer	\$26,899.74	\$53,799.74	\$63,866.75		-\$16,500.00	\$47,366.75
4-16-00-00-24-760	Disaster Services	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-00-31-760	Chain Link Fence	\$9,646.00	\$9,646.00	\$9,646.00		-\$9,646.00	\$0.00
4-16-00-00-43-760	Compost Bins/Pads	\$2,880.20	\$2,880.20	\$2,880.20			\$2,880.20
4-16-00-00-56-760	Cemetery	\$2,497.40	\$2,497.40	\$2,497.40			\$2,497.40
4-16-00-00-61-760	GIS System	\$6,703.29	\$6,703.29	\$0.00			\$0.00
4-16-00-01-23-760	Fire Capital	\$770,598.99	\$917,598.99	\$265,348.99	\$100,000.00	-\$66,435.00	\$298,913.99
4-16-00-03-74-760	Senior Centre	\$19,250.00	\$19,250.00	\$15,250.00			\$15,250.00
4-16-00-01-31-760	Common Service - Equipment	\$52,172.73	\$61,852.39	\$11,852.39			\$11,852.39
4-16-00-02-32-760	Streets Improvement	\$10,200.00	\$10,200.00	\$10,200.00			\$10,200.00
4-16-00-01-33-760	Airport Capital	\$14,527.72	\$14,527.72	\$1,127.72			\$1,127.72
4-16-00-01-37-760	Drainage	\$54,581.72	\$54,581.72	\$54,581.72			\$54,581.72
4-16-00-01-74-760	Community Hall	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-01-77-760	Campground Expansion	\$20,986.21	\$20,986.21	\$20,986.21			\$20,986.21
4-16-00-02-77-760	ML Sport Park	\$16,418.68	\$16,418.68	\$16,418.68			\$16,418.68
4-16-00-03-32-760	Cemetery Road	\$148,342.90	\$148,342.90	\$148,342.90			\$148,342.90
4-16-00-03-73-760	Recreation Agreement	\$800,700.00	\$1,067,600.00	\$945,259.08	\$266,000.00	-\$180,000.00	\$1,031,259.08
4-16-00-02-41-760	WTP (membranes replacement)	\$205,545.21	\$255,545.21	\$150,000.00	\$50,000.00	-\$109,532.73	\$90,467.27
4-16-00-03-41-760	Water Dispensing System	\$3,220.28	\$3,220.28	\$3,220.28			\$3,220.28
4-16-00-01-42-760	Sewer capital	\$13,900.00	\$13,900.00	\$13,900.00			\$13,900.00
4-16-00-05-77-760	Downtown Park	\$0.00	\$0.00	\$0.00			\$0.00
4-16-00-04-77-760	Fishing Pier	\$8,780.00	\$8,780.00	\$8,780.00			\$8,780.00
4-16-00-07-41-760	East Industrial Loop Water	\$3,893.82	\$3,893.82	\$3,893.82			\$3,893.82
Total Capital Reserves		\$2,191,744.89	\$2,692,224.55	\$1,748,052.14	\$416,000.00	-\$382,113.73	\$1,781,938.41

Operating Reserves		31-Dec-21	31-Dec-22	31-Dec-23	2024 Additions	2024 Deletions	31-Dec-24
4-15-00-00-21-700	RCMP Criminal Records Fee	\$62,263.70	\$70,009.95	\$78,629.67			\$78,629.67
4-15-00-00-23-700	Rescue Unit	\$213,628.68	\$233,338.21	\$287,565.47			\$287,565.47
4-15-00-00-31-700	Land Farmed Site	\$7,650.00	\$7,650.00	\$7,650.00			\$7,650.00
4-15-00-00-32-700	Walking Path	\$35,817.14	\$35,817.14	\$0.00			\$0.00
4-15-00-00-43-700	Landfill Site Maintenance	\$3,000.00	\$3,000.00	\$3,000.00			\$3,000.00
4-15-00-00-42-700	Sewer General	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-00-56-700	Perpetual Care Fund	\$66,294.08	\$70,544.08	\$80,844.08			\$80,844.08
4-15-00-00-61-700	West Stettler Planning	\$3,746.93	\$3,746.93	\$3,746.93			\$3,746.93
4-15-00-00-64-700	BOT - Community Events	\$47,609.24	\$47,609.24	\$47,609.24		-\$46,522.02	\$1,087.22
4-15-00-06-64-700	BOT Events	\$3,477.98	\$3,477.98	\$3,477.98		-\$3,477.98	\$0.00
4-15-00-00-69-700	Building Maintenance	\$39,600.00	\$41,800.00	\$44,000.00			\$44,000.00
4-15-00-00-73-700	SRC - Building Maintenance	\$9,210.47	\$9,210.47	\$9,210.47			\$9,210.47
4-15-00-00-74-700	Culture	\$126,753.17	\$129,256.17	\$45,463.87	\$15,000.00	-\$9,800.00	\$50,663.87
4-15-00-00-97-700	General	\$2,441,808.40	\$3,055,727.06	\$4,296,021.37		-\$1,088,105.00	\$3,207,916.37
4-15-00-01-12-700	Office Automation	\$2,825.15	\$2,825.15	\$2,825.15			\$2,825.15
4-15-00-01-21-700	RCMP Contract	\$399,631.67	\$532,087.47	\$532,087.47			\$532,087.47
4-15-00-01-23-700	Fire - Telus Tower	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-31-700	Salt Shed	\$0.00	\$0.00	\$0.00			\$0.00
4-15-00-01-32-700	Street Light Replacement	\$97,899.84	\$97,899.84	\$97,899.84			\$97,899.84
4-15-00-01-64-700	Beautification	\$13,138.98	\$13,138.98	\$13,138.98			\$13,138.98
4-15-00-01-41-700	Coat Exterior Reservoir	\$40,000.00	\$587.00	\$587.00			\$587.00
4-15-00-01-42-700	Sewer Offsite	\$286,918.90	\$286,918.90	\$286,918.90			\$286,918.90
4-15-00-01-61-700	SE Industrial Plan	\$50,000.00	61 \$0.00	\$0.00			\$0.00

4-15-00-01-66-700	Land Development	\$1,071,554.77	\$1,071,554.77	\$1,071,554.77			-\$200,000.00	\$871,554.77
4-15-00-01-73-700	Playground Program	\$3,000.00	\$3,000.00	\$3,000.00				\$3,000.00
4-15-00-01-77-700	Tree maintenance	\$5,950.00	\$5,950.00	\$5,950.00				\$5,950.00
4-15-00-01-69-700	Health Unit	\$12,500.00	\$12,500.00	\$12,500.00				\$12,500.00
4-15-00-01-74-700	Seniors HUB	\$10,119.46	\$16,119.46	\$9,119.46				\$9,119.46
4-15-00-02-23-700	Regional Squad Unit	\$0.00	\$0.00	\$0.00				\$0.00
4-15-00-02-32-700	Gravel	\$35,300.00	\$35,300.00	\$35,300.00				\$35,300.00
4-15-00-02-61-700	Cold lake Survey	\$13,250.00	\$13,250.00	\$13,250.00				\$13,250.00
4-15-00-02-64-700	BOT - Physician Recruitment	\$5,491.00	\$5,491.00	\$5,491.00				\$5,491.00
4-15-00-02-73-700	SRC Projector System	\$2,712.06	\$2,712.06	\$2,712.06				\$2,712.06
4-15-00-02-77-700	Community Orchard	\$10,921.76	\$25,921.76	\$25,921.76				\$25,921.76
4-15-00-03-12-700	ARB	\$6,000.00	\$6,946.00	\$6,946.00				\$6,946.00
4-15-00-03-41-700	WTS Operations	\$129.09	\$129.09	\$129.09				\$129.09
4-15-00-03-61-700	Planning	\$22,936.70	\$72,936.70	\$72,936.70				\$72,936.70
4-15-00-05-64-700	Marketing Plan	\$0.00	\$0.00	\$0.00				\$0.00
4-15-00-03-64-700	Parade Float	\$0.00	\$0.00	\$0.00				\$0.00
4-15-00-04-64-700	Trade Show	\$95,007.05	\$95,007.05	\$95,007.05				\$95,007.05
4-15-00-04-77-700	In memorium	\$23,361.14	\$23,361.14	\$23,361.14				\$23,361.14
4-15-00-03-77-700	Memorial Park	\$4,864.44	\$4,864.44	\$4,864.44				\$4,864.44
4-15-00-04-32-700	Slurry Seal	\$3,942.42	\$3,942.42	\$3,942.42				\$3,942.42
4-15-00-05-41-700	Well Building	\$50,000.00	\$50,000.00	\$50,000.00				\$50,000.00
4-15-00-07-64-700	Economic Development Incentive	\$10,000.00	\$40,000.00	\$40,000.00				\$40,000.00
4-15-00-05-12-700	Admin Sucession Planning	\$300,000.00	\$300,000.00	\$188,652.60				\$188,652.60
4-15-00-06-12-700	PY - Vacation Accrual	\$163,058.00	\$163,058.00	\$163,058.00				\$163,058.00
	COVID Municipal Operating Support transfer (MOST)	\$198,718.75	\$0.00	\$0.00				\$0.00
4-15-00-06-41-700	Water Plant - Desludging	\$210,000.00	\$280,000.00	\$350,000.00	\$70,000.00			\$420,000.00
4-15-00-07-41-700	Water Plant - Small Equip Non TCA	\$46,374.88	\$96,374.88	\$171,374.88	\$75,000.00			\$246,374.88
Total Operating Reserves		\$6,256,465.85	\$6,973,063.34	\$8,195,747.79	\$160,000.00	-\$1,347,905.00		\$7,007,842.79
4-15-00-00-98-700	Utilities - Other	\$570,198.91	\$513,382.59	\$707,375.53	\$276,645.00	-\$394,400.00		\$589,620.53
4-15-00-00-96-700	Utilities - Water	\$380,696.29	\$391,529.49	\$306,270.29	\$58,756.00	-\$258,536.34		\$106,489.95
4-15-00-00-95-700	Contingency Reserve - Interim Budget - Available for Capital	\$355,417.67	\$527,611.76	\$176,616.32	\$614,396.00	-\$569,085.92		\$221,926.40
Total Interim Budget - Available for Capital (rates /tax)		\$1,306,312.87	\$1,432,523.84	\$1,190,262.14	\$949,797.00	-\$1,222,022.26		\$918,036.88
Total Operating Reserves		\$7,562,778.72	\$8,405,587.18	\$9,386,009.93	\$1,109,797.00	-\$2,569,927.26		\$7,925,879.67
Total Capital & Operating Reserves		\$9,754,523.61	\$11,097,811.73	\$11,134,062.07	\$1,525,797.00	-\$2,952,040.99		\$9,707,818.08
								\$9,707,818.08

TOWN OF STETTLER
CU BANK RECONCILIATION for Vision Credit Union
AS OF Nov 30 , 2024

Net Balance at End of Previous Month	\$	14,311,950.65
ADD: General Receipts (summarized below)		2,027,430.59
Interest Earned (Prime 7.20% less 1.60% = 5.60%)		48,695.75
Investments Matured		-
SUBTOTAL		16,388,076.99
LESS: General Disbursements		3,355,679.82
Payroll		307,563.42
Investments		-
Debenture Payments		-
Returned Cheques		555.40
Bank Charges		611.64
SUBTOTAL		3,664,410.28
NET BALANCE AT END OF CURRENT MONTH (General Ledger)	\$	12,723,666.71

Balance at End of Month - Bank		12,747,567.84
ADD: Outstanding Deposits		120,636.66
LESS: Outstanding Cheques		144,537.79
NET BALANCE AT END OF CURRENT MONTH (Bank)	\$	12,723,666.71

<u>INVESTMENTS:</u>		
US Bank Account		502,453.06
US Bank Interest		102.96
SUBTOTAL		502,556.02

TOTAL CASH ON HAND AND ON DEPOSIT **\$ 13,226,222.73**

THIS STATEMENT SUBMITTED TO COUNCIL THIS 2th DAY OF Oct, 2024

MAYOR ASSISTANT CAO

	A	B	C
2	GENERAL RECEIPTS SUMMARY		
3	1859892 AB	Building Permit	5,437
4	Auction Mart	Building Permit	12,138
5	AB Health Service	Rental- Kennedy	17,799
6	Apex	Franchise Fee	81,252
7	Atco Electric	Franchise Fee	97,999
8	BOT	Salary Reversal	19,885
9	BOT	Heartland Dollar	14,100
10	County Of Stettler	Rec - County Transfer	509,795
11	County Of Stettler	WFR Wholesale Fire	13,858
12	Gov't Alberta	Fines Distribution	3,258
13	Foremost Equip	Membership	6,248
14	Hwy 12/21	Water	74,616
15	Libaray	Salary Reversal	45,055
16	REC	Rental Ice	46,875
17	Rec	Swimming	7,426
18	Rec	Board - Advertising	3,975
19	SMRWSC	Water	66,858
20	Vision Credit Union	Profit Share	19,567
21	Tax	AR	496,093
22	Utility	AR	294,919
23	Other		190,278
24		Total	2,027,431

TO: Town of Stettler Council

DATE: 2024 12 17

FROM: Leann Graham
CAO

CHIEF ADMINISTRATIVE OFFICER'S REPORT – NOVEMBER 2024

CAO – LEANN GRAHAM

1. Meetings:

- Town Council
- Committee of the Whole
- Staff and Department Head
- Daily Office Meetings
- Weekly Meetings with Mayor Nolls
- General Administrative Staff Meetings
- Personnel Matters
- Fire Staff Meetings
- Canoe Procurement - Purchasing Meeting
- Joint Health and Safety
- Physician Recruitment
- Stettler Regional Board of Trade
- Stettler Independent Publisher
- Flood Hazard Mapping
- Parks & Leisure Staff
- Economic Development
- Board of Trade Staff Personnel
- SRO Funding
- Lunch with Michelle Toews
- Fire Operations
- Town Office Admin
- All Department Budget Meetings
- Dynamic GP – Review & plan for transition to new financial software
- Joint Administration Building Repairs
- Meeting with Clearview Superintendent
- Personnel Matter Incident/Grievance Investigation
- Insurance re: Joint Admin Building
- IDP Meetings

2. Projects:

- Council Agendas
 - Staff Reports Review and Preparation
- Clearview Shared Facility Agreement Review
- Human Resource Matters
- Budget Review
- Development Officer Training/Mentorship
- Administrative and Staff Matters
- Ratepayer and Community Partner Matters
- SRFD Agreement Management

- o Joint Administration Building Insurance
- o Organizational Policy Review
- o Safety Audit
- o SRO Funding Review
- o Physician Recruitment
- o IDP
- o Parks Master Plan review
- o Union Grievance Investigation
- o HYC Lease

ASSISTANT CAO – KIM HYMERS

1. Meetings attended included:

- a. Council
- b. Staff
- c. Department Head
- d. Committee of the Whole
- e. Economic Development
- f. Citywide Check-ins
- g. Clean Energy Improvement Program Check In
- h. Operating Budget Meeting with CAO
- i. Operating Budget Meeting with all Departments

2. Projects worked on included:

- a. Policy Review – read and review policies
- b. Bylaw Review – read and review bylaws
- c. Financial Reports
- d. Month End Financial Reporting
- e. Payroll Budget Finalization
- f. Tangible Capital Asset Spreadsheet
- g. Department Head Operating Budget
- h. F9 Reports Update
- i. Continued training with Manager of Accounting & Financial Services
- j. Financial Statements
- k. Finalization of Operating Budget

DIRECTOR OF OPERATIONS – MELISSA ROBBINS

- Fuel spill at Airport by local business, remediation and contamination support through the process
- Asset Management Workshop
- Development agreement – endeavor to assist collection to developer
- CUPE – employee clarifications
- Okoppe Way Committee Meeting
- Safety Audit – post audit meeting
- Stettler provincial flood study – final report update meeting with AB environment
- Request for extension from AB Env for final receiving water body assessment report and inclusions
- Spent time with a high school student interested in civil engineering
- Managing contracts and shifting liability webinar

- Department head meetings
- Asset Management – ongoing
- Cold Storage Replacement construction continues
- Water Reservoir Upgrades – piping and valve location verification
- Departmental Capital Budget 2025-2034
- Parks and Public Works Planning Meeting
- Snow removal resident inquiries
- Snow removal and Ice control policy update

TRANSPORTATION – SARAH MCCRINDLE

- Cleaned up the compost site and turned the piles
- Put the sweeper away for the winter
- Fixed snow fence
- Garbage can repair when needed
- Flushed the culvert that goes under the road at the Tim Hortons intersection
- Staff responded to a fuel leak at the airport
- Cleaned catch basins
- Put the snow gate on the grader
- Graded the perimeter gravel roads
- Assembled all of our new no parking signs
- Replaced a stop sign on 41st
- Built a fence at the okoppe way lot on main street
- Hauled crushed concrete to the shop yard
- Helped the water department on a water break
- Dug out the contaminated dirt at the air port
- Trimmed up the main street Christmas tree
- Put up the pole Christmas decorations at the museum
- Swept off the tarmac at the airport
- Put up the pole Christmas decorations thru out town and put up some at the public works shop yard
- Picked up the water departments new ¾ ton truck
- Cleaned up tandems and equipment
- Picked up the rubber mats that homeowners hadn't picked up yet
- Put up the main street Christmas tree
- Our new mechanic started work
- Decorated the main street Christmas tree
- Got our grader and the rental grader ready for snow fall
- Sign repair when needed
- Put snow boards on the tandem trucks
- Sidewalk snow removal
- Sander out when needed
- Parking lot snow removal
- Some staff worked the weekend due to the amount of snow that fell

- Snow removal through out the whole town with the help of the water department
- Put out barricades for the board of trade for the tree light up. 2 staff members worked to man the barricades on main street for the light up

DIRECTOR OF PARKS & LEISURE SERVICES – BRAD ROBBBINS

- SRC, Sports Fields and Hall Rates Presentation to Council
- Post Safety Audit Meeting
- Meeting with Hub Seniors Group
- New Hub dishwasher installation completion
- TOS Flower RFP and Tree Contractor Presentation to Council
- P & L Full Staff Meeting
- 1 on 1 Intro Meetings with all P & L Staff
- Central Alberta Recreation Association Meeting
- Parks and Public Works Joint Meeting
- User group meetings with Stettler Figure Skating Club, Stettler Minor Soccer Association and Stettler Minor Hockey Association
- P & L Leadership Meetings
- Parks and Open Spaces Committee Meeting
- SRC Meeting Room Window Replacement Project Completed
- Meetings with Outdoor Rink Contractor. Project nearing completion
- Communication with Festival of Lights organizers pre, during and post.
- TOS Risk Assessment Review Meetings
- Heartland Beautification Meeting
- Meeting with Stakeholder regarding Homesteaders Park
- Skate with Santa Planning
- SMHA Provincial Bid Prep and Confirmation
- Men's Provincial Curling Championship Facility Prep Meetings

PLANNING & DEVELOPMENT SERVICES – ANGELA STORMOEN

1. Building Permit Activity to Date

	2024 Permits to November 30, 2024	2023 Permits to November 30, 2023
Institutional	\$1,039,720.00	\$155,000.00
Industrial	\$978,000.00	\$118,412.00
Commercial	\$1,446,601.00	\$3,312,525.00
Residential	\$3,597,349.00	\$2,764,572.00
Total	\$7,061,670.00	\$6,350,509.00

2. Projects:

- Land Sale(s)
- Economic Development Committee Initiative
- AE Kennedy Maintenance
- Bylaw Property Inspections and Enforcement
- Planning & Development Inquiries
- Intermunicipal Development Plan

- Rezoning Applications
- Leasehold Agreements
- Okoppe Way
- Budget
- Subdivision
- Non-Residential Tax Incentive Amendments

3. Meetings:

- Intermunicipal Development Plan
- Council Meeting
- Compliance Property Meetings
- Bylaw Inspection Meetings
- Development Inquiry Meetings
- Staff and Department Head
- Health Unit
- Municipal Planning Commission
- Economic Development
- Okoppe Way

WATER – GRANT MCQUAY

- 1) Rounds, readings and locates
- 2) Dig site maintenance
- 3) Weekly cleaning of WTS sanitary tank's
- 4) CL17 analyzer bottles changed out.
- 5) Flushed grease mat at A lift station
- 6) Curbstop repair's
- 7) Turning off CC's for plumbing repairs/non payment
- 8) Weekly water distribution sampling for bacti and chlorine residuals.
- 9) Weekly testing for lift station emergency system.
- 10) Sewer backups and responding to customers
- 11) Sewer service repairs
- 12) Water Service leak repairs
- 13) Weekly Wastewater sampling.
- 14) Weekly Wastewater treatment.
- 15) Water Meter changes.
- 16) Aeration system monitored quality of treatment
- 17) Council Meeting/Safety meeting
- 18) Worked on Shop projects
- 19) Water Main Valve repairs.
- 20) cleaning of screen in MH#2 at Lagoons
- 21) Hauled snow with roads
- 22) Plowed snow from alleys and Water/wastewater facilities
- 23) Responded to fire department hydrant usage.
- 24) Cleaned out sanitary dump station

PARKS & LEISURE FOREMAN – DESIRAE PERRY

Meetings

- Post Council
- Post Audit
- Parks and Public Works
- SRC Leadership/Managers
- Closed Flower tenders; awarded tender
- Received Tree Trimming quotes; awarded contract
- Assisted Hall contractor with cleaning throughout Festival of Lights
- 'No Stone Left Alone' parking
- Snow Removal of SRC, Board of Trade, WSP parking lots and bridges as needed
- Completed lights at the Campground
- Weekly garbage runs and outdoor upkeep
- Daily upkeep of SRC
- Regular Maintenance of arena ice
- Tree trimming
- Building Inspections
- Assisted PW with the Main Street tree

TOWN OF STETTLER FIRE CHIEF – MARK DENNIS

1. Training

- Nov 4-6 Disaster Conference
- November 18 Rigging a basket stretcher, securing a patient in basket stretcher, medium slope basket stretcher rigging practical exercise
- November 25 RCMP Collaboration

2. Fire Department Operations

- CAO - FD operation budget review
- Carrier day - Stettler William E Hay
- Deliver Engine 12 to Commercial trucks in Calgary for repair
- Canoe procurement meeting
- Travel to Calgary to pickup Engine 12 from Commercial trucks
- Coordinate annual breathing air pack function testing completed by Brogan technician November 18-20
- Review proposed architectural design concept for Fire Station with CAO
- Deliver Engine 12 to Wajax for engine falt and CVIP
- Pour new cement foundation for parking lot light pole. Relocated pole to new location for replacement water line valve project
- Charity check stop discussion with RCMP Staff Sargent
- North Chiefs zoom meeting

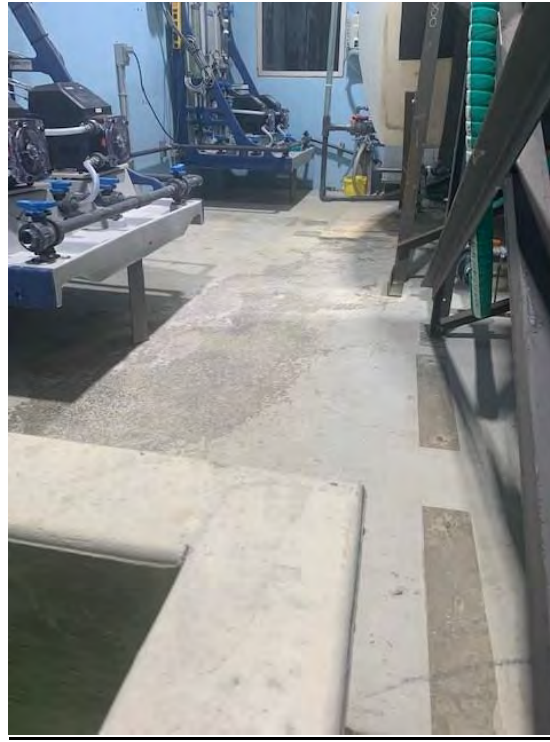
- Meeting with Michael Roberson AFRRCS business relationship coordinator
- Department head meeting
- Capital budget planning for future projects
- Ongoing replacement Fire Engine specification and design document preparation for Tender submission
- Ongoing fire safety inspections and pre planning, fire safety public education, incident investigations, fire cause determination submission to AB gov

WATER TREATMENT PLANT SUPERVISOR - CHRIS SAUNDERS

1. Elite Coatings completed the application of the concrete coating in the sodium hypochlorite containment area. See attached photos.
2. Klassen Construction was on site to cut the concrete doorway for the new shop and parts storage area in the microfilter building. This was an unused space after switching from chlorine gas to sodium hypochlorite. See attached photos.
3. Scaffolding was erected for Konecranes to complete the moving of the chlorine room crane to the high lift area in the first week of December. The crane was no longer needed in the chlorine room and is needed in the high lift area.
4. A new peristaltic pump was ordered for the permanganate system as the current pneumatic pump was not suited for this purpose due to burning out timers, contactors and solenoids. High maintenance cost. The peristaltic pump will also give better chemical feed control.
5. The settled water channel was drained and cleaned.
6. The chemical bid letters were prepared by Maddie and sent out to the chemical suppliers.
7. Continued training for staff to obtain required CEU's for operator certification.
8. Konecranes scheduled to move chlorine crane to high lift area and certify. Load tests will also be completed on high lift and poly area monorails. This will be done the first week of December.
9. Hach maintenance tech is scheduled for Dec 3 to work on getting the AMC 5500 operational.
10. Routine monthly maintenance carried out.



Sodium Hypochlorite Room 2



Sodium Hypochlorite Room 3



Finished Containment Area 2



Finished Containment Area 3



Empty Space Repurposed into Shop and Parts Storage

DIRECTOR OF INFORMATION SERVICES – GRAHAM SCOTT

Meetings:

- November 6th – Emergency Social Services training (Facility Management)
- November 7th – Joint Health & Safety meeting
- November 7th – Asset Management staff workshop
- November 8th – Elections Alberta webinar
- November 13th – Okoppe park meeting
- November 13th – Post-safety audit meeting
- November 18th – Weekly IT meeting (backups for WTP data, backups for Town shop, inventory done at shop, inventory at SRC next, Council access point upgrade, .pdf software order on the way, invoices incoming, isolation of SRC payment system, troubleshooting office backups, 5 computers to setup)
- November 20th – Economic Development meeting
- November 21st – Asset Management meeting
- November 22nd – AB Munis Sustainability & Environment Committee meeting
- November 26th – workroom printer sales meeting
- November 27th – AB Munis Managing Contracts & Shifting Liability webinar
- November 29th – Department Head meeting
- Staff & Department Head meetings
- Daily office meetings
- Weekly IT meetings

Projects of note include:

- Continued work on assessing workroom printer replacement
- Continued work on reconciling TCA data for asset management
- Work on website domain transfer
- Getting shade structure quotes for Okoppe park
- Researching/ordering higher precision GPS equipment that will work in our area
- Provincial application and training for elections register data
- 2025 garbage and recycling schedule
- Election budget
- 2024 imagery on webmap
- Work on department strategic and training plans
- Fulfilling mapping/printing requests
- Mapping and database updates (paper, electronic and webmap)

REGIONAL FIRE MANAGER – IVAN DIJKSTRA

- To be provided at a later date



Leann Graham
CAO

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 77609	77616
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
C. R. Glass Ltd.	77609	2024-12-06	\$20,674.50

Invoice Description	Invoice Number	Invoice Amount	

SRC - Remove Blue Rink Windows	3645	\$4,079.25	
SRC - New Windows	3646	\$14,679.00	
Pool - Repair	3647	\$950.25	
Shop - New Locks	3633	\$966.00	

Cal-Trac Contracting Ltd.	77610	2024-12-06	\$8,190.00

Invoice Description	Invoice Number	Invoice Amount	

Snow Removal - Grader Rent	304403	\$5,460.00	
Snow Removal - Dec Grader	304428	\$2,730.00	

Klassen Construction	77611	2024-12-06	\$569.10

Invoice Description	Invoice Number	Invoice Amount	

WTP - Cut Concrete Doorway	1700	\$569.10	

Receiver General for Canada	77612	2024-12-06	\$3,631.14

Invoice Description	Invoice Number	Invoice Amount	

Town Tax Remittance	PP24A-24	\$3,631.14	

Red Deer Overdoor	77613	2024-12-06	\$3,273.90

Invoice Description	Invoice Number	Invoice Amount	

Shop - Installation of Door	45141	\$3,273.90	

Stettler Tool & Hardware	77614	2024-12-06	\$156.43

Invoice Description	Invoice Number	Invoice Amount	

Roads - Batteries for Tree	2024.11.19	\$10.49	
Shop - Vacuum	10017169	\$145.94	

Toms Boots & Western Wear	77615	2024-12-06	\$255.10

Invoice Description	Invoice Number	Invoice Amount	

Shop - Mechanic Saftey Boots	09866	\$255.10	

Tru-Fence	77616	2024-12-06	\$462.00

Invoice Description	Invoice Number	Invoice Amount	

Fire- Repair Fence	2814	\$462.00	

Total Cheques			\$37,212.17
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID	CU GENERAL
Vendor Name	First	Last	Cheque Number	77617
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Klay Tate Productions	77617	2024-12-06	\$236.25

Invoice Description	Invoice Number	Invoice Amount	

Skate with Santa Deposit	2024.12.05	\$236.25	

	Total Cheques		\$236.25
		=====	

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number 77618	77622
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
C. R. Glass Ltd.	77618	2024-12-13	\$1,979.25

Invoice Description		Invoice Number	Invoice Amount

Pool - repair		3664	\$1,979.25

Future Ag Inc	77619	2024-12-13	\$165.08

Invoice Description		Invoice Number	Invoice Amount

Park - Hood Latch & Frieght		IS83903	\$165.08

Klay Tate Productions	77620	2024-12-13	\$446.25

Invoice Description		Invoice Number	Invoice Amount

Snowfest - Photo Booth		2024.12.12	\$446.25

Peterson, Jacqui (Petty Cash)	77621	2024-12-13	\$87.87

Invoice Description		Invoice Number	Invoice Amount

SRC - Petty Cash		2024.12.05	\$87.87

Receiver General for Canada	77622	2024-12-13	\$48,777.30

Invoice Description		Invoice Number	Invoice Amount

Town Tax Remittance		PP25-24	\$38,979.20
Town Tax Remittance		PP25-24.	\$4,966.21
BOT Tax Remittance		PP25-24.BOT	\$1,911.17
Library Tax Remittance		PP25-24.LIBRAR	\$2,920.72

		Total Cheques	\$51,455.75
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number EFT0008319	EFT0008351
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
969754 Alberta Ltd.	EFT0008319	2024-12-10	\$498.75

Invoice Description	Invoice Number	Invoice Amount	

SRC - Staff Luncheon	368	\$498.75	

Alberta Municipalities	EFT0008320	2024-12-10	\$335.00

Invoice Description	Invoice Number	Invoice Amount	

Vehicle - Insurance Premium	45967.	\$335.00	

Accu-Flo Meter Service Ltd.	EFT0008321	2024-12-10	\$34,167.00

Invoice Description	Invoice Number	Invoice Amount	

Water - Meters & Freight	116510	\$34,167.00	

Acklands - Grainger Inc.	EFT0008322	2024-12-10	\$1,032.83

Invoice Description	Invoice Number	Invoice Amount	

Pool - Janitor	9330097503	\$79.95	
Pool - Janitor & saftey	9330097511	\$952.88	

Admiral Welding Ltd.	EFT0008323	2024-12-10	\$19,488.81

Invoice Description	Invoice Number	Invoice Amount	

Park - Sand Blast	1217	\$5,707.56	
Park - Install Boards	1219	\$10,237.50	
Park - Toe kick & Top Cap	1221	\$3,543.75	

Alberta Fire Chief's Associati	EFT0008324	2024-12-10	\$254.33

Invoice Description	Invoice Number	Invoice Amount	

Fire - Supplies	IN24-1406	\$254.33	

Automated Aquatics Canada Ltd.	EFT0008325	2024-12-10	\$970.90

Invoice Description	Invoice Number	Invoice Amount	

Pool -Parts, Chemicals, freight	0000121701	\$970.90	

Burmac Mechanical 2000	EFT0008326	2024-12-10	\$271.90

Invoice Description	Invoice Number	Invoice Amount	

SRC - Room shower Handles	108518	\$233.51	
Water - CC Extensions	108531	\$38.39	

Cas Tech Inc.	EFT0008327	2024-12-10	\$2,310.84

Invoice Description	Invoice Number	Invoice Amount	

Employee Purchase - Computer	220000005120	\$2,310.84	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Chinook Equipment	EFT0008328	2024-12-10	\$136.49
Invoice Description	Invoice Number	Invoice Amount	
Water - Unit 208 Radio	02-30686	\$136.49	
Contact Safety Service Ltd.	EFT0008329	2024-12-10	\$5,009.72
Invoice Description	Invoice Number	Invoice Amount	
Pool - Service Fire Extingushe	15892	\$397.43	
Hall - Service Fire Extingushe	15895	\$511.88	
SRC - Service Fire Extingusher	15891	\$1,475.93	
SRC - Service Fire Extingusher	15889	\$57.23	
Water - Service Fire Extingush	15903	\$132.30	
Sewer - Service Fire Extingush	15902	\$181.65	
Health Unit - Fire Extingusher	15901	\$174.30	
Bus Garage - Fire Extingusher	15897	\$73.50	
Fire - Service Fire Extingushe	15900	\$621.60	
Fire - Service Fire Extingushe	15993	\$159.60	
SRC - Service Fire Extingusher	15978	\$122.85	
WTP - Fire Extingusher service	15896	\$644.70	
Shop - New Emergency Light	15443	\$456.75	
Diverse Signs	EFT0008330	2024-12-10	\$111.20
Invoice Description	Invoice Number	Invoice Amount	
P&L - Business Cards	12041	\$111.20	
Falcon Equipment Ltd.	EFT0008331	2024-12-10	\$190.97
Invoice Description	Invoice Number	Invoice Amount	
Trans - Shear Bolts	312004892	\$190.97	
Hi Way 9 Express Ltd.	EFT0008332	2024-12-10	\$35.48
Invoice Description	Invoice Number	Invoice Amount	
Trans - freight	32585955	\$35.48	
Icon Energy Services Ltd	EFT0008333	2024-12-10	\$603.75
Invoice Description	Invoice Number	Invoice Amount	
Trans & Park - Repair	PS-INV110915	\$603.75	
Joe Johnson Equipment	EFT0008334	2024-12-10	\$327.36
Invoice Description	Invoice Number	Invoice Amount	
Trans - Grease Fittings	P45263	\$327.36	
Keiths Refrigeration	EFT0008335	2024-12-10	\$1,095.48
Invoice Description	Invoice Number	Invoice Amount	
SRC - Roof Top Unit	24989	\$1,095.48	
Ken-Mar Concrete	EFT0008336	2024-12-10	\$557.82
Invoice Description	Invoice Number	Invoice Amount	
Water - light Pole Base	22878	\$557.82	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Local Authorities Pension Plan	EFT0008337	2024-12-10	\$661.40
Invoice Description	Invoice Number	Invoice Amount	
LAPP Contribution	PP24A-24	\$661.40	
Linde Canada	EFT0008338	2024-12-10	\$383.92
Invoice Description	Invoice Number	Invoice Amount	
Pool - Chemical	46407087.	\$383.92	
Manalastas, Victor	EFT0008339	2024-12-10	\$3,412.50
Invoice Description	Invoice Number	Invoice Amount	
Office - janitor	24	\$3,150.00	
Fire Joint - Janitor	25	\$262.50	
McCrinkle, Sarah	EFT0008340	2024-12-10	\$57.52
Invoice Description	Invoice Number	Invoice Amount	
Roads - Clothing Allowance	2024.12.02	\$57.52	
Municipal Property Consultants	EFT0008341	2024-12-10	\$7,063.60
Invoice Description	Invoice Number	Invoice Amount	
December Assesor	17188	\$7,063.60	
Somerville, Andrew	EFT0008342	2024-12-10	\$28.50
Invoice Description	Invoice Number	Invoice Amount	
Computer - Trip to WTP	2024.11.27	\$28.50	
Spartan Controls Ltd.	EFT0008343	2024-12-10	\$2,107.17
Invoice Description	Invoice Number	Invoice Amount	
WTP - PH Probe	90837048	\$2,107.17	
Stettler Dads Services	EFT0008344	2024-12-10	\$1,500.00
Invoice Description	Invoice Number	Invoice Amount	
Water - Nov Meter reader	2024-11	\$1,500.00	
Stettler Telephone Answering S	EFT0008345	2024-12-10	\$157.50
Invoice Description	Invoice Number	Invoice Amount	
WTP - Dec working Alone	181	\$157.50	
TNT Work & Rescue	EFT0008346	2024-12-10	\$166.70
Invoice Description	Invoice Number	Invoice Amount	
Fire - Freestanding Rope Bag	57423	\$166.70	
Tomkow, Joe	EFT0008347	2024-12-10	\$208.95
Invoice Description	Invoice Number	Invoice Amount	
Roads - Clothing Allowance	2024.12.02	\$208.95	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
=====			
Tundra Process Solutions Ltd.	EFT0008348	2024-12-10	\$2,480.10

Invoice Description	Invoice Number	Invoice Amount	

WTP - Reagent & Standards	2024220015949	\$2,480.10	
=====			
Uline Canada Corporation	EFT0008349	2024-12-10	\$1,435.64

Invoice Description	Invoice Number	Invoice Amount	

WTP - Saftey Winter wear	15005359	\$589.06	
WTP - freight	15224554.	\$45.47	
WTP - Winter Wear	15176775.	\$879.01	
WTP - Saftey Supplies	15221172	\$363.10	
=====			
Wally's Backhoe Services Ltd.	EFT0008350	2024-12-10	\$7,770.00

Invoice Description	Invoice Number	Invoice Amount	

Water - Valve Exploration	2589	\$7,770.00	
=====			
WFR Wholesale Fire & Rescue Lt	EFT0008351	2024-12-10	\$2,721.42

Invoice Description	Invoice Number	Invoice Amount	

Fire - Adapters & Nozzle	INV/2024/5043	\$2,122.40	
Fire - Nozzle & Freight	INV/2024/5582	\$599.02	

Total Cheques			\$97,553.55
=====			

Ranges: From:	To:	From:	To:
Vendor ID First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name First	Last	Cheque Number EFT0008352	EFT0008385
Cheque Date First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
4L Communications Inc.	EFT0008352	2024-12-17	\$1,002.69

Invoice Description	Invoice Number	Invoice Amount	
Trans - Foreman Phone	STTLRIN24066	\$1,002.69	

Alberta Municipalities	EFT0008353	2024-12-17	\$82.00

Invoice Description	Invoice Number	Invoice Amount	
Equipment - Insurance	46586	\$82.00	

Alberta Animal Services	EFT0008354	2024-12-17	\$15,031.04

Invoice Description	Invoice Number	Invoice Amount	
Bylaw - Nov Enforcement	11314	\$15,031.04	

Alberta Elevating Devices	EFT0008355	2024-12-17	\$627.90

Invoice Description	Invoice Number	Invoice Amount	
Office - Inspect device	W046788	\$313.95	
SRC - Inspect Device	W046789	\$313.95	

APEX Supplementary Pension Pla	EFT0008356	2024-12-17	\$371.22

Invoice Description	Invoice Number	Invoice Amount	
Sub Pension Plan Remit	PP25-24	\$371.22	

Auton, Ezra	EFT0008357	2024-12-17	\$29.51

Invoice Description	Invoice Number	Invoice Amount	
Roads - Clothing Allowance	2024.12.06	\$29.51	

Barnes, Roger	EFT0008358	2024-12-17	\$113.55

Invoice Description	Invoice Number	Invoice Amount	
SRC - Clothing Allowance	2024.12.06	\$113.55	

Benoit, Curtis	EFT0008359	2024-12-17	\$50.59

Invoice Description	Invoice Number	Invoice Amount	
Roads - Clothing Allowance	2024.12.09	\$50.59	

Burmac Mechanical 2000	EFT0008360	2024-12-17	\$726.47

Invoice Description	Invoice Number	Invoice Amount	
Sewer - Fernco's & Glue	108773	\$55.27	
P&L - Consession Stove	53811	\$671.20	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Canadian Tire #671	EFT0008361	2024-12-17	\$1,927.71

Invoice Description	Invoice Number	Invoice Amount	
Trucks - Tools	2024.11.19	\$144.85	
SRC - Block Heater	2664	\$41.99	
SRC - Refs Room heater	2665	\$41.99	
P&L - Float Lights	2658	\$83.42	
Parks - Paint to Cpver Grafitt	2433	\$34.42	
P&L - Cords for Oval	2620.	\$178.42	
P&L - Skating Oval Lights	2622	\$83.96	
P&L - Skating Oval Lighs	2623	\$41.98	
SRC - Cords for Trucks	2628	\$171.10	
P&L - Skating Oval Lights	2619	\$470.19	
Parks - Antifreeze	2636	\$35.68	
Parks - Rake & lights	2644	\$71.38	
WTP - Saw & Supplies	2624	\$462.45	
WTP - Supplies	2661	\$65.88	

Canadian Union of Public Emplo	EFT0008362	2024-12-17	\$715.00

Invoice Description	Invoice Number	Invoice Amount	
AP - Union Dues	PP25-24	\$715.00	

Capital Power	EFT0008363	2024-12-17	\$103,974.71

Invoice Description	Invoice Number	Invoice Amount	
Capital Power - Affiliates	5192202	\$8,929.05	
Capital Power - Nov	5192241	\$95,045.66	

ClearTech Industries Inc.	EFT0008364	2024-12-17	\$10,044.97

Invoice Description	Invoice Number	Invoice Amount	
WTP - Chemicals	INV1140366	\$8,227.88	
WTP - Chemicals & Deposit	INV1139710	\$2,237.09	

Contact Safety Service Ltd.	EFT0008365	2024-12-17	\$5,281.50

Invoice Description	Invoice Number	Invoice Amount	
Sewer - First Aid Kit	16137	\$414.75	
Trans - First Aid Kit	16134	\$4,273.50	
WTP - Fist Aid Kits	16135	\$477.75	
Trans - First Aid Kits	16136	\$115.50	

County of Stettler	EFT0008366	2024-12-17	\$35,305.77

Invoice Description	Invoice Number	Invoice Amount	
Fire - SVWS Agreement	2024.12.11	\$25,314.63	
Fire - Rochan Sands Agreement	2024.12.11.	\$9,991.14	

Foot, Kyle	EFT0008367	2024-12-17	\$250.00

Invoice Description	Invoice Number	Invoice Amount	
Roads - Clothing Allowance	2024.12.06	\$250.00	

Heartland Overdoor	EFT0008368	2024-12-17	\$2,476.32

Invoice Description	Invoice Number	Invoice Amount	
Shop - Yearly Inspection	2024-162	\$2,019.57	

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Park - Yearly Inspection		2024-163	\$456.75
Stettler Home Hardware	EFT0008369	2024-12-17	\$1,091.19
Invoice Description Invoice Number Invoice Amount			
Trans - Shop Supplies		139287	\$30.59
Trans - Water		139129	\$7.50
P&L - Christmas Lights		139133	\$661.22
P&L - Oval Lights		139229	\$12.58
Computer - Surge Protectors		139273	\$36.73
Office - water		139262	\$15.75
Trans - Packing Tape		139256	\$23.09
P&L - Skating Oval Lights		139253	\$1.88
Trans - Heat Lamp		139380	\$23.09
Arena - Table Feet		139379	\$6.60
SRC - Fuel for Snow Blower		139445	\$63.92
Comm Hall - Kitchen Pilot Ligh		139427	\$9.95
Office - Keys		139450	\$40.81
Fire - Packout		139227	\$157.48
i. d. Apparel	EFT0008370	2024-12-17	\$5,975.82
Invoice Description Invoice Number Invoice Amount			
P.R - Toques		124699	\$784.88
SRC - Uniforms		124818	\$5,190.94
Jeremy Verhoven Trucking	EFT0008371	2024-12-17	\$6,835.50
Invoice Description Invoice Number Invoice Amount			
Snow Removal - Truck Rental		2244	\$6,835.50
KaizenLAB Inc.	EFT0008372	2024-12-17	\$764.40
Invoice Description Invoice Number Invoice Amount			
Sewer - Lagoon Sampling		INV0098933	\$218.40
Sewer - Lagoon Sampling		INV0098867	\$218.40
Sewer - Lagoon Sampling		INV0099391	\$109.20
Sewer - Lagoon Sampling		INV0099241	\$109.20
Sewer - Lagoon Sampling		INV0099100	\$109.20
Keiths Refrigeration	EFT0008373	2024-12-17	\$378.00
Invoice Description Invoice Number Invoice Amount			
Health Unit - RTV mainenance		24891	\$378.00
Local Authorities Pension Plan	EFT0008374	2024-12-17	\$30,772.89
Invoice Description Invoice Number Invoice Amount			
LAPP Contribution		PP25-24	\$30,772.89
LIV North	EFT0008375	2024-12-17	\$737.52
Invoice Description Invoice Number Invoice Amount			
Fitness - Maintenance Program		IN00054391	\$698.25
Fitness - Bike Handle		IN00054400	\$39.27
Loomis Express	EFT0008376	2024-12-17	\$145.71
Invoice Description Invoice Number Invoice Amount			

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
WTP & Shop - Freight	11141151		\$145.71
Northstar Trucking Ltd.	EFT0008377	2024-12-17	\$4,042.50
Invoice Description	Invoice Number	Invoice Amount	
Snow Removal - machine rent	326369	\$4,042.50	
OK Tire Stettler	EFT0008378	2024-12-17	\$1,668.39
Invoice Description	Invoice Number	Invoice Amount	
Shop - Tire Alignment	IN115106	\$1,608.01	
Trans - Tire Repair	IN112035	\$60.38	
Pederson, Brendan	EFT0008379	2024-12-17	\$230.81
Invoice Description	Invoice Number	Invoice Amount	
Water - Clothing Allowance	2024.12.06	\$230.81	
R & E Elevator Ltd.	EFT0008380	2024-12-17	\$800.90
Invoice Description	Invoice Number	Invoice Amount	
Office - Elevator Maintenance	32280	\$364.52	
SRC - Elevator Maitenance	32317	\$436.38	
Roadway Traffic Products	EFT0008381	2024-12-17	\$2,125.73
Invoice Description	Invoice Number	Invoice Amount	
Signs - No Parking Signs	12242	\$1,982.93	
Trans - Signs for sander	12238	\$142.80	
Salmon, Veronica	EFT0008382	2024-12-17	\$47.23
Invoice Description	Invoice Number	Invoice Amount	
Offie - Step Ladder	2024.12.04	\$47.23	
Schwartz Home Building Centre	EFT0008383	2024-12-17	\$266.02
Invoice Description	Invoice Number	Invoice Amount	
Water - Move Light	884850	\$255.53	
Trans - Tape for Lights	885909	\$10.49	
Spiral Mobility	EFT0008384	2024-12-17	\$115.48
Invoice Description	Invoice Number	Invoice Amount	
Fire - Screen Protector	18548	\$115.48	
Stettler Registry Services Ltd	EFT0008385	2024-12-17	\$198.25
Invoice Description	Invoice Number	Invoice Amount	
Unit 170 Registration	SR500001738	\$84.00	
New Truck Registration	SR500001739	\$84.00	
Admin Discharge	SR100031204	\$25.00	
Admin - Discharge	SR100031205	\$5.25	
Total Cheques			\$234,207.29

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000845	ONL000846
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
Telus Communications	ONL000845	2024-12-06	\$2,683.00

Invoice Description		Invoice Number	Invoice Amount

Telus Communications		2024.11.23	\$2,683.00

Telus Mobility Inc.	ONL000846	2024-12-06	\$1,319.94

Invoice Description		Invoice Number	Invoice Amount

Telus Mobility Nov 22 - Dec 21		2024.11.21	\$1,319.94

		Total Cheques	\$4,002.94
			=====

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Chequebook ID CU GENERAL	CU GENERAL
Vendor Name	First	Last	Cheque Number ONL000847	ONL000847
Cheque Date	First	Last		

Sorted By: Cheque Number

Distribution Types Included:All

Vendor Name	Cheque Number	Cheque Date	Cheque Amount
United Farmers of Alberta	ONL000847	2024-12-13	\$1,372.87

Invoice Description	Invoice Number	Invoice Amount
Trans - Antifreeze	2024.10.09	\$101.93
Snow Removal - Snow Fence	2024.10.09.	\$734.56
Trans - New Chain	2024.11.14	\$31.44
Parks - Stakes for Oval	2024.11.05	\$138.58
Water - Tools	2024.11.19	\$192.11
SRC - Outdoor Gear	2024.11.25	\$64.03
Water - Replacment Pick	SOINV6838050	\$52.48
Water - replacement Shovel	SOINV6829825	\$57.74

	Total Cheques	\$1,372.87
		=====

MINUTES OF THE STETTLER DISTRICT AMBULANCE ASSOCIATION MEETING HELD ON MONDAY, SEPTEMBER 16, 2024, COMMENCING AT 10:04 A.M. IN THE COUNCIL CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING, STETTLER, ALBERTA AND VIA TELECONFERENCE.

PRESENT: Justin Stevens, County of Stettler No. 6 (Chairperson)
Gord Lawlor, Town of Stettler (Vice Chairperson)
Sean Nolls, Town of Stettler
Dave Grover, County of Stettler
Shaleah Fox, Village of Donalda
Chantelle Janke, Village of Big Valley
Blaine Brinson, Summer Village of Rochon Sands
Dave Guba, Member-at-Large

Linda Borg, SDAA Manager
Yvette Cassidy, SDAA & County of Stettler, Chief Administrative Officer
Andrew Brysiuk, County of Stettler, Director of Municipal Services
Christa Cornelssen, County of Stettler, Director of Corporate Services
Michelle Hoover, County of Stettler, Legislative Assistant (minute-taker)

Heather Briscoe, Village of Donalda Councillor
Janet Chaney, Stettler Hospital Acute Care Manager
Lorne Thurston, Summer Village of White Sands, via Zoom

CALL TO ORDER

The meeting was called to order at 10:04 am on Monday, September 16, 2024, by Chairperson Justin Stevens.

AGENDA ADDITIONS AND APPROVAL

33.09.16.24 Moved by Sean Nolls
“that the September 16, 2024 Stettler District Ambulance Association Meeting agenda be approved as presented.”
Carried Unanimously

Introductions were completed.

MINUTE APPROVAL

34.09.16.24 Moved by Dave Guba
“that the minutes from the June 17, 2024 Regular Stettler District Ambulance Association Meeting be approved as presented.”
Carried Unanimously

IN-CAMERA SESSION

35.09.16.24 Moved by Sean Nolls
“that the Stettler District Ambulance Association Board enter into an in-camera session at 10:07 am, to discuss the following agenda items, as designated by the Alberta Freedom of Information Privacy and Protection Act:

- AHS Contract Update
FOIP Section 25: Disclosure harmful to economic and other interests of a public body.”

Carried Unanimously

Janet Chaney left the meeting at 10:07 am.

36.09.16.24 Moved by Gord Lawlor
“that the Stettler District Ambulance Association Board exit the in-camera session at 10:42 am.”
Carried Unanimously

Janet Chaney rejoined the meeting at 10:43 am.

- 37.09.16.24 Moved by Dave Grover**
“that the Stettler District Ambulance Association Board directs Administration to schedule a Special Meeting to approve the AHS Contract Extension when the contract is updated to staff’s approval.”
Carried Unanimously

DELEGATION

None

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

Request for Decision: Purchase of a New Ambulance

- 38.09.16.24 Moved by Sean Nolls**
“that the Board approve the purchase of a 2025 Ford Demer’s Gas Ambulance to the Stettler District Ambulance fleet at a total cost of \$284,735.00 plus GST, with a 30% deposit upon ordering.”
Carried Unanimously

Request for Decision: Policy 3.53 – Expired Medication and Supplies

- 39.09.16.24 Moved by Blaine Brinson**
“that the Board approves Policy OP 3.53 – Expired Medication and Supplies, as presented.”
Carried Unanimously

Request for Decision: SDAA Bursary 2024

- 40.09.16.24 Moved by Dave Grover**
“that the Board awards the 2024 Stettler District Ambulance Association Bursary to Seth Baird for \$1,000.00.”
Carried Unanimously

- 41.09.16.24 Moved by Sean Nolls**
“that the Stettler District Ambulance Association Board support Nolan Rockwell in completing a the Advanced Care Paramedic Program through reimbursement of 50% of the course costs; payable upon completion of the program, subject to the following conditions:
1. A gross maximum of up to \$10,000.00 for the program, and
2. a signed contract committing to reimbursing the Stettler District Ambulance Association should his employment end prior to the second anniversary of completion of the Program.”
Carried Unanimously

Sean Nolls left the meeting at 11:03 am.

REPORTS

Payment Register, Bank Reconciliation and Year-to-Date Budget Reports:

- 42.09.16.24 Moved by Blaine Brinson**
“that the Stettler District Ambulance Association’s Payments Register for the payments posted between June 1, 2024 and August 31, 2024, totaling \$330,736.17 be approved as presented.”
Carried Unanimously

- 43.09.16.24 Moved by Shaleah Fox**
“that the Stettler District Ambulance Association’s Bank Reconciliation for the periods ending May 31, 2024 totaling \$701,210.19; June 30, 2024 totaling \$718,297.79; and July 31, 2024 totaling \$754,875.95, and the Year-to-Date

Budget for the payments for the period ending on July 31, 2024, totaling \$110,720.15 be approved as presented."

Carried Unanimously

SDAA Quarterly Newsletter

44.09.16.24 Moved by Chantelle Janke

"that the Stettler District Ambulance Association Quarterly Newsletter dated September 16, 2024, be received for information."

Carried Unanimously

Manager's Report:

45.09.16.24 Moved by Blaine Brinson

"that the Stettler District Ambulance Association Manager's Report dated September 16, 2024, be received for information."

Carried Unanimously

CONSENT AGENDA ITEMS

None

NEXT MEETING

The next meeting will be scheduled for Monday, December 9, 2024.

ADJOURNMENT

46.09.16.24 Moved by Dave Grover

"that the Stettler District Ambulance Association Meeting be adjourned at 11:16 am."

Carried Unanimously

Chairperson

Administrator

**MINUTES OF THE SPECIAL STETTLER DISTRICT AMBULANCE ASSOCIATION MEETING
HELD ON FRIDAY, NOVEMBER 1, 2024, COMMENCING AT 1:40 PM IN THE COUNCIL
CHAMBERS OF THE COUNTY OF STETTLER NO. 6 ADMINISTRATION BUILDING,
STETTLER, ALBERTA AND VIA TELECONFERENCE.**

PRESENT: Justin Stevens, County of Stettler No. 6 (Chairperson)
Gord Lawlor, Town of Stettler (Vice Chairperson), via Zoom
Sean Nolls, Town of Stettler
Dave Grover, County of Stettler
Shaleah Fox, Village of Donalda
Blaine Brinson, Summer Village of Rochon Sands, via Zoom
Paul Ashford, Summer Village of White Sands, via Zoom

Yvette Cassidy, SDAA & County of Stettler, Chief Administrative Officer
Andrew Brysiuk, County of Stettler, Director of Municipal Services
Michelle Hoover, County of Stettler, Legislative Assistant (minute-taker)

ABSENT: Linda Borg, SDAA Manager
Chantelle Janke, Village of Big Valley
Dave Guba, Member-at-Large

CALL TO ORDER

The meeting was called to order at 1:40 pm on Friday, November 1, 2024, by Chairperson Justin Stevens.

AGENDA ADDITIONS AND APPROVAL

47.11.01.24 Moved by Sean Nolls
“that the November, 2024 Stettler District Ambulance Association Meeting agenda be approved as presented.”
Carried Unanimously

BUSINESS ARISING FROM THE MINUTES

48.11.01.24 Request for Decision: AHS Extension
Moved by Gord Lawlor
“that the Board authorize Administration together with the Board Chair to enter into an agreement with Alberta Health Services to extend the existing contract until September 30, 2026 with amended wording to set the valuation of facilities as market value in an option to purchase.”
Carried Unanimously

49.11.01.24 Request for Decision: Ratify Tentative Union Agreement
Moved by Sean Nolls
“that the Board ratify and agree to the tentative agreement with the Health Sciences Association of Alberta, as presented.”
Carried Unanimously

NEXT MEETING

The next meeting will be scheduled for Monday, December 9, 2024.

ADJOURNMENT

50.11.01.24

Moved by Blaine Brinson

“that the Stettler District Ambulance Association Meeting be adjourned at 2:06 pm.”

Carried Unanimously

Chairperson

Administrator

DRAFT

BYLAW 2180-24

A BYLAW OF THE TOWN OF STETTLER, IN THE PROVINCE OF ALBERTA, TO AMEND BYLAW 2172-24, BEING A BYLAW RELATING TO THE WATER SYSTEM OF THE TOWN OF STETTLER, INCLUDING THE FIXING OF RATES, CHARGES AND CONDITIONS FOR THE SUPPLY OF POTABLE WATER.

WHEREAS pursuant to the provisions of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, or repealed and replaced from time to time.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Bylaw 2172-24 is amended as follows:

SCHEDULE "A" – WATER TARIFF

Delete Section 1 in its entirety and replace Section 1 to read as follows:

1. <u>Metered Rates</u>	<u>Jan 1/25</u>
In-Town Customer	\$3.2454
- Variable Component Consumption per m ³	
In-Town Customer	\$12.00
- Fixed Component Flat Fee Per Month	
Hwy 12/21 Agreement	Rate as per Water Model
- Consumption per m ³ - Subject to Annual True-up	
Shirley McClellan Regional Water Services Commission	Rate as per Water Model
- Consumption per m ³ - Subject to Annual True-up	

2. That Bylaw 2165-23 be repealed.

3. That this bylaw shall take effect on January 1, 2025.

READ a first time this 17th day of December, A.D. 2024.

Read a second time this 17th day of December, A.D. 2024.

Read a third and finally passed this 17th day of December, A.D. 2024.

Mayor

Assistant CAO

BYLAW 2181-24

A BYLAW OF THE TOWN OF STETTLER, IN THE PROVINCE OF ALBERTA, TO AMEND BYLAW 1604, BEING A BYLAW TO PROVIDE FOR THE LEVYING OF SEWER SERVICE RATES AND FOR THE COLLECTION THEREOF.

WHEREAS pursuant to the provisions of the Municipal Government Act, Chapter M26 of the RSA and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. Delete Sections 2(a) & 2(b) in their entirety and replace Sections 2(a) & 2(b) to read as follows:

2(a) Single Family Residential Dwellings – Flat Rate \$25.25 per month.

2(b) All Other Sewer Services – 40% of water bill/month or \$25.25 per month whichever is greater.

In the case of a property where no meter or other exact means exist to determine the quantity of water used, or where a meter ceases to operate, the Town shall make an estimate of such quantity for the purpose of determining the sewer charge.

2. That Bylaw 2166-23 be repealed.

3. That this bylaw shall take effect on January 1, 2025.

READ a first time this 17th day of December, A.D. 2024.

Read a second time this 17th day of December, A.D. 2024.

Read a third and finally passed this 17th day of December, A.D. 2024.

Mayor

Assistant CAO

BYLAW 2182-24

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AUTHORIZE THE RESIDENTIAL WASTE COLLECTION FEES AND CHARGES.

WHEREAS Waste Fees and Charges are established under Bylaw 2123-19, "Waste Control Bylaw."

WHEREAS pursuant to the provisions of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, or repealed and replaced from time to time.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. The Residential Waste Collection Fee is \$26.50 per month.
2. That Bylaw 2167-23 be repealed.
3. That this Bylaw shall take force and effect on January 1, 2025.

READ a first time this 17th day of December, A.D. 2024.

Read a second time this 17th day of December, A.D. 2024.

Read a third and finally passed this 17th day of December, A.D. 2024.

Mayor

Assistant CAO

BYLAW 2183-24

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AUTHORIZE THE RESIDENTIAL RECYCLING COLLECTION FEE AND CHARGES.

WHEREAS Recycling Fees and Charges are established under Bylaw 2123-19: "Waste Control Bylaw."

WHEREAS pursuant to the provisions of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, or repealed and replaced from time to time.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. The Bi-weekly Curbside/Lane Recycling Fee of \$9.00 per month.
2. That Bylaw 2168-23 be repealed.
3. That this Bylaw shall take force and effect on January 1, 2025.

READ a first time this 17th day of December, A.D. 2024.

Read a second time this 17th day of December, A.D. 2024.

Read a third and finally passed this 17th day of December, A.D. 2024.

Mayor

Assistant CAO



Request For Decision

Agenda Item:

Issue:

Application for Land Use Bylaw Amendment: Bylaw 2178-24

Legal: Lot D, Block 1, Plan 4911RS and Lot B, Block 1, Plan 529MC

Civic: 7002 & 7010 – 50 Avenue

Applicant: Finishing Touch Exterior Ltd.

Proposed Land Use Bylaw Amendment:

1. That Lot D, Block 1, Plan 4911RS & Lot B, Block 1, Plan 529MC be rezoned from DC4: Direct Control Urban Reserve District to DC3: Direct Control Commercial Neighborhood District.

Recommendation:

That Council consider the application and give third reading to Land Use Bylaw Amendment 2178-24 to rezone Lot D, Block 1, Plan 4911RS & Lot B, Block 1, Plan 529MC from DC4: Direct Control Urban Reserve District to DC3: Direct Control Commercial Neighborhood District.

General:

The applicant is proposing to amend the Land Use Bylaw and rezone the above-mentioned parcels from DC4: Direct Control Urban Reserve District to DC3: Direct Control Commercial Neighborhood District. The applicant has requested the amendment to accommodate the development of a strip mall featuring a Takeout/Delivery Restaurant, a sit-down Restaurant and a professional lease bay, additionally a stand-alone Restaurant for Takeout/Delivery. Attached is the proposed site plan for the two lots at the corner of Hwy 12 and 70 Street (REPP Subdivision).

The long-range plan identified in the Intermunicipal Development Plan (IDP) for this area is mixed business. The intention of the Urban Reserve Direct Control District is to allow existing uses to remain while maintaining the long-term plan to have this area transition into mixed commercial/industrial. Based on the future industrial/commercial plan as well as the existing operations in the area, the application for rezoning the southeast corner of the REPP subdivision to DC3: Direct Control Commercial Neighborhood District is conducive to the area and transition to mixed business. The direct control district would allow the controls through appropriate measures, considering the residential uses on parcels near the rezoning lands.

An application was made prior to this application to rezone the above-mentioned lots to C2: Commercial Highway District. Following the Public Hearing and hearing 4 verbal oppositions and 1 written opposition to the proposed rezoning, council recommended a further review from administration. Administration and the legal team reviewed the application and recommended council to refuse the original rezoning for C2: Highway Commercial. Further, advised the applicant to reapply with rezoning application for the DC3: Direct Control Commercial Neighborhood District to ensure the zoning was conducive to the area and proposed development.⁶

At the public hearing for Bylaw 2178-24 on December 3, 2024, 3 residents attend in opposition to the proposed rezoning. Opposed concerns included:

- Increase traffic volumes
- Proximity to Residential
- 24-hour operations
- Individuals lingering in evening due to late operational hours
- Devaluation of property
- Viability of the project
- Number of existing vacant Commercial Properties in Stettler
- Economically Feasible
- Assured Tenants
- Intersection Improvements
- Service road use

Following the public hearing, administration contacted residents who attended the public hearing and addressed the above concerns with the following information:

- Conditions of the Development Permit for commercial development may be held to minimum standards as per Town of Stettler Land Use Bylaw including but not limited to:
 - Commercial buildings adjacent to residential areas must be screened by a fence of not less than 2.0 m in height on those sides of the commercial lot adjacent to residential area or would be adjacent if not for a railway, road, utility right of way, or reserve land;
 - Shall meet the regulations set out in the Commercial and Industrial Design Guidelines;
 - Shall complete a Traffic Impact Assessment and ensure approval by Transportation & Economic Corridors;
 - Appropriate lighting of commercial development shall be required to provide security and add visual interest;
 - Outdoor lighting shall be located so that rays of light:
 - 51.3.1 Are not directed at an adjacent site or skyward;
 - 51.3.2 Do not adversely affect an adjacent site;
 - 51.3.3 Do not adversely affect traffic safety.
 - Enter into a Development Agreement with the Town of Stettler and require security to secure performance of any of the conditions of a development permit;
 - All outdoor storage areas and garbage areas are screened from Highway 12 and neighboring properties;
- The purpose of the existing zoning (DC4: Direct Control Urban Reserve District) for this area is to provide an area that is compatible with residential and commercial and industrial land uses; while maintaining the long term plan as set forth in the Intermunicipal Development Plan to have this area transition to commercial or Industrial land use. Therefore, the proposed zoning of DC3: Direct Control Commercial Neighborhood District will ensure compatibility with the area while maintaining the long-

range plan for the area to transition to Commercial/Industrial uses.

The applicant is preparing the development permit application to submit if third reading is given, at which time the applicant will be required to enter into a Development Agreement with the Town of Stettler to ensure all improvements are complete and approved by the Town of Stettler for final acceptance.

Legislation and Policy:

Staff has assessed this application against the provisions outlined in the Town of Stettler Land Use Bylaw, the Municipal Development Plan, and the Intermunicipal Development Plan

Alternatives:

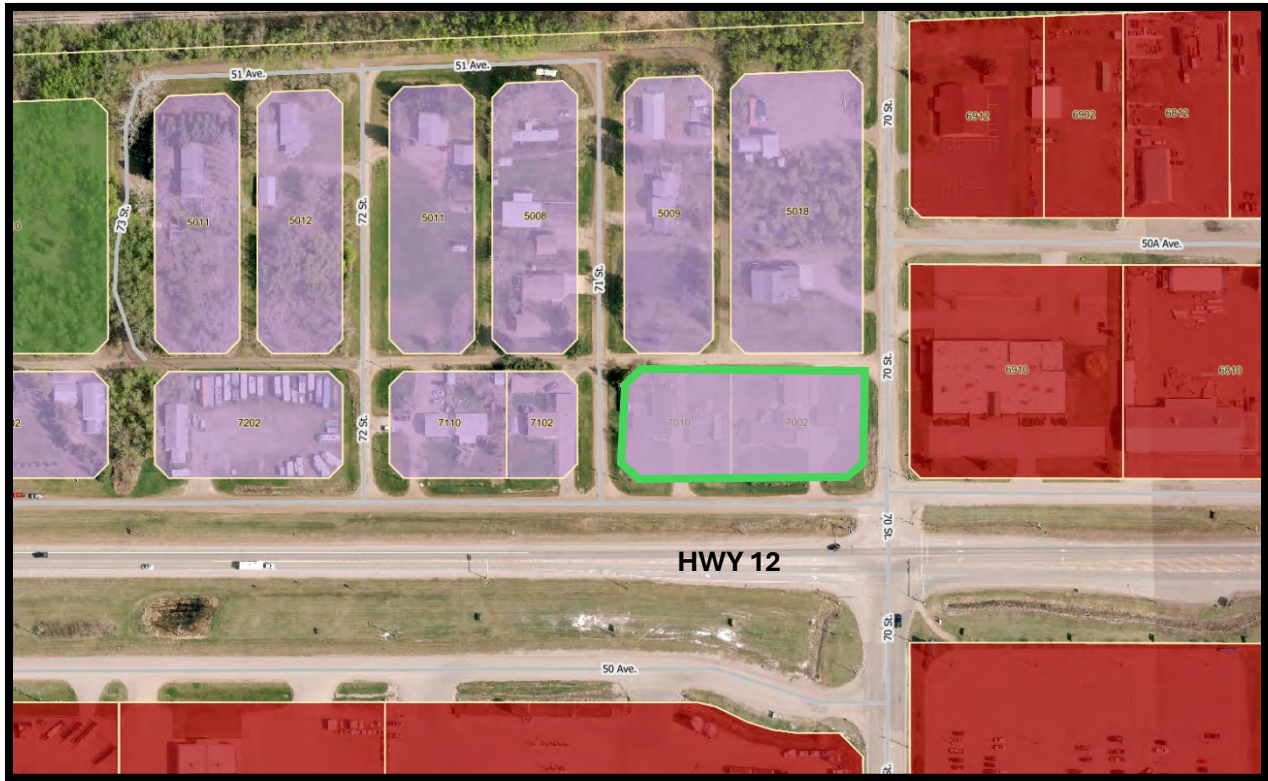
Defeat the application stating reasons.

Author:

Angela Stormoen, Development Officer

7002 & 7010 – 50 Avenue

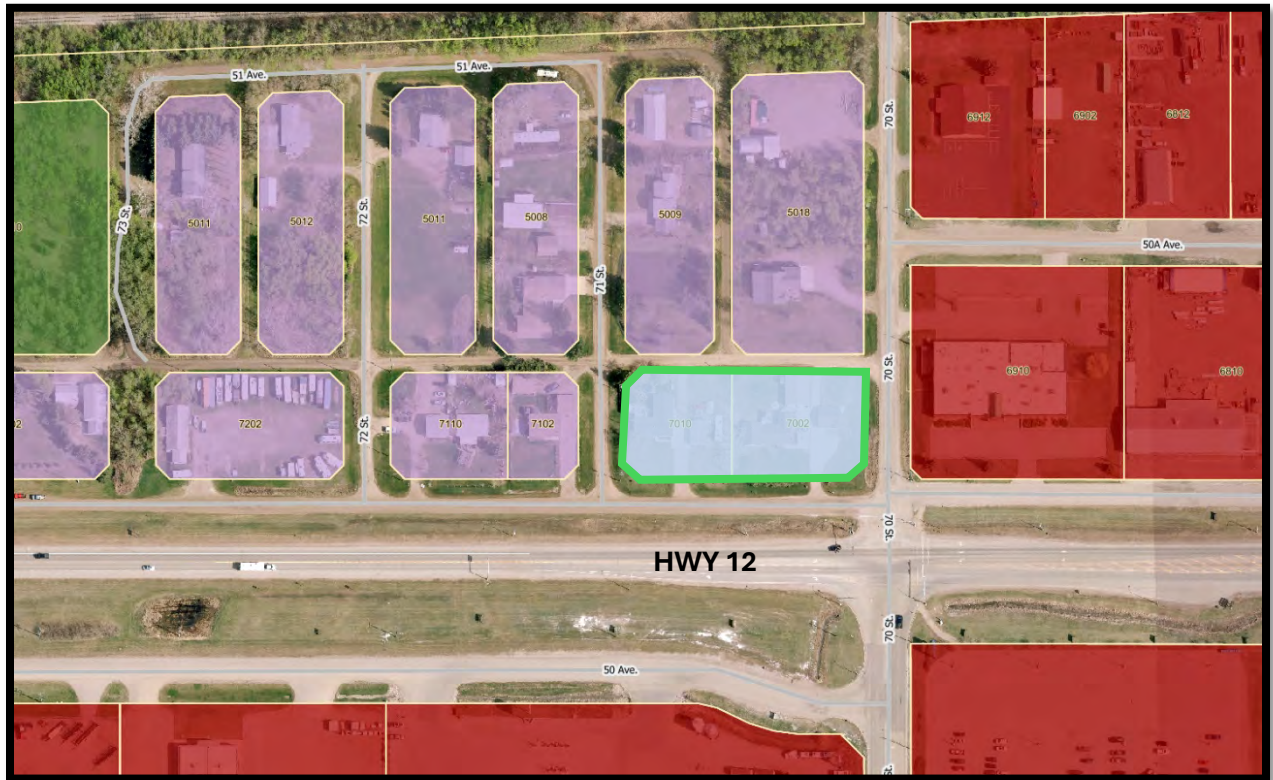
Current Zoning



LEGEND	
	DC4: Direct Control Urban Reserve District
	C2: Commercial Highway
	P: Public Use
	7002 & 7010 – 50 Avenue

7002 & 7010 – 50 Avenue

Proposed Zoning



LEGEND	
	DC4: Direct Control Urban Reserve District
	DC3: Direct Control Commercial Neighborhood District
	C2: Commercial Highway
	P: Public Use
	7002 & 7010 – 50 Avenue

7002 & 7010 – 50 Avenue

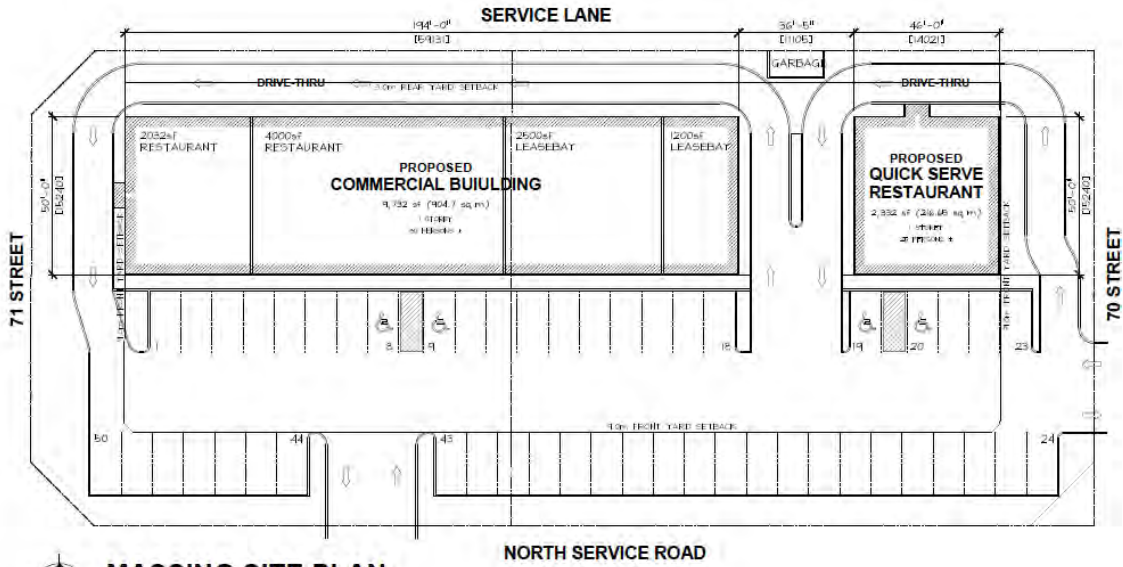
Aerial Image



LEGEND	
	7002 & 7010 – 50 Avenue

7002 & 7010 – 50 Avenue

Proposed Site Plan



MASSING SITE PLAN
SCALE: 1"=25'

TOWN OF STETTLER
Land Use Bylaw No. 2060-15

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

I/We hereby make application to amend the Land Use Bylaw

APPLICANT

NAME: Finishing Touch Ext Ltd TELEPHONE: 780-621-3413
ADDRESS: Box 759, Stettler, AB T0C 2L0

OWNER OF LAND

NAME: Finishing Touch Ext Ltd TELEPHONE: 780-621-3413
ADDRESS: Box 759, Stettler, AB T0C 2L0

LEGAL DESCRIPTION

LOT: D BLOCK: 1 REGISTERED PLAN 4911RS
QTR/LSD: _____ SEC: _____ TWP: _____ RNG: _____ M: _____
CERTIFICATE OF TITLE: And - Lot B, Block 1, Plan 529MC
7002 & 7010 - 50 Avenue

AMENDMENT PROPOSED

FROM: DC4 - Direct Control Urban Reserve
TO: DC3 - Direct Control Commercial Neighbourhood District

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

I/We enclose \$ _____ being the application fee

DATE: Oct 21, 2024

SIGNED: Shannon Haney

BYLAW 2178-24

A BYLAW OF THE TOWN OF STETTLER, PROVINCE OF ALBERTA TO AMEND BYLAW NO. 2060-15 OF THE SAID TOWN.

WHEREAS pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26 and amendments thereto.

THE MUNICIPAL COUNCIL OF THE TOWN OF STETTLER IN COUNCIL ASSEMBLED ENACTS AS FOLLOWS:

1. That Schedule "A" of Bylaw 2060-15 shall be and is hereby amended as follows:
 - (a) That Lot D, Block 1, Plan 4911RS & Lot B, Block 1, Plan 529MC be rezoned from DC4: Direct Control Urban Reserve District to DC3: Direct Control Commercial Neighborhood District
2. That this Bylaw shall take force and effect upon the date of final passing thereof.

READ a first time this 5th day of November A.D. 2024.

NOTICE OF ADVERTISEMENT published November 14 & 21, 2024.

Public Hearing held December 3, 2024 at 7:00 P.M.

READ a second time this 3rd day of December A.D. 2024.

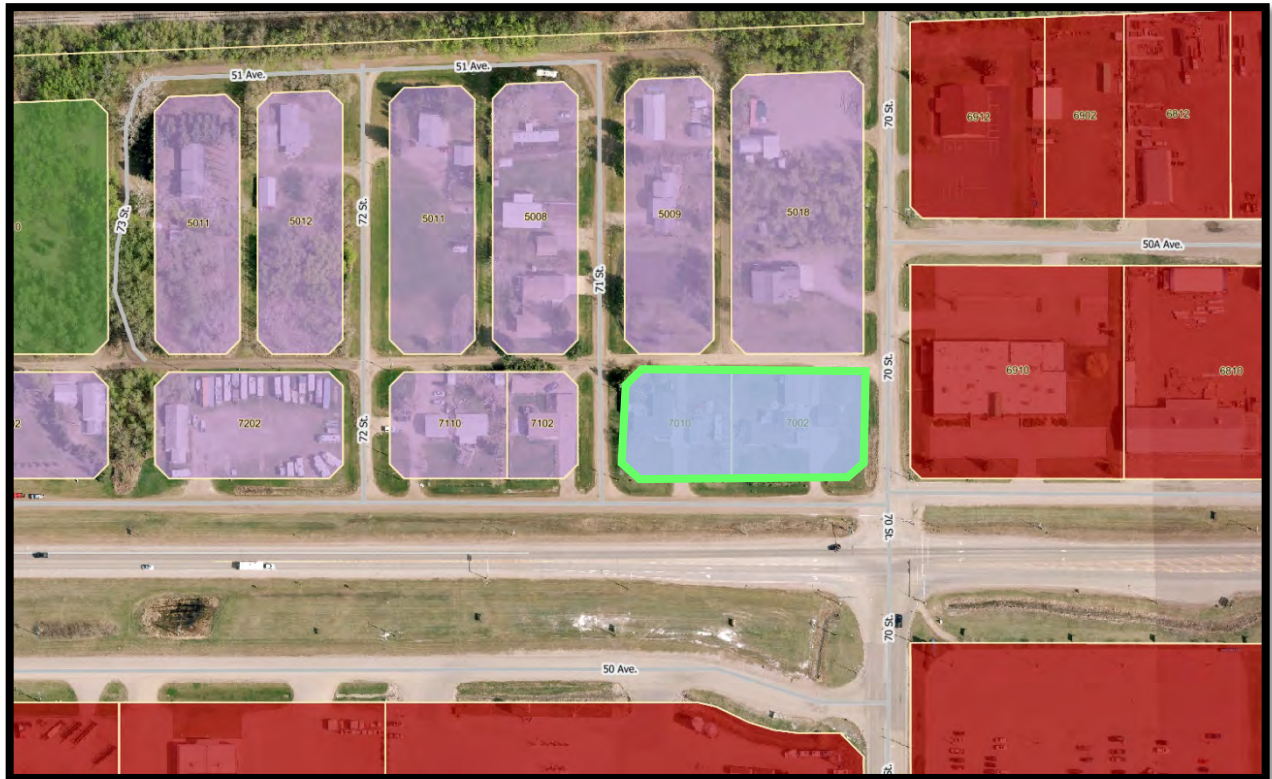
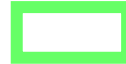
READ a third time and finally passed this ___ day of _____ A.D. 2024.






Mayor

Assistant CAO

Schedule A

Proposed Rezoning



LEGEND	
	DC4: Direct Control Urban Reserve District
	DC3: Direct Control Commercial Neighborhood District
	C2: Commercial Highway
	P: Public Use
	7002 & 7010 – 50 Avenue

**Existing Zoning of Repp Subdivision
Including 7002 & 7010 - 50 Avenue
DC4: Direct Control Urban Reserve District**

Section 94: DC4 - Direct Control Urban Reserve District

94.1 Purpose:

The general purpose of this district is to provide an area that is compatible with residential and commercial and industrial land uses; while maintaining the long term plan as set forth in the Municipal Development Plan to have this area transition to commercial or industrial land use.

94.2 Uses:

Permitted Uses	Discretionary Uses
Existing residences and accessory buildings at the time of the passage of this bylaw Such improvements necessary to existing residences as deemed by Council to be compatible with this area Such industrial uses as deemed by Council to be compatible with the area	Farming

94.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Building Design and Landscaping	Unless otherwise specified by Council, regulations pertaining to setbacks, building design, building height, minimum yards, minimum parcel area, floor area and maximum parcel coverage shall be the same as outlined in the Land Use Bylaw for similar type developments.
Outdoor Storage and Display	Unless otherwise specified by Council, all outdoor storage shall be screened. Unless otherwise specified by Council, storage is not allowed in a minimum front yard. Unless otherwise specified by Council, garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.
Access	As established by Council in order to safely serve both vehicular and pedestrian traffic.

**Bylaw 2175-24 Original Proposed Rezoning of
7002 & 7010 - 50 Avenue
C2: Commercial Highway District**

Council First Reading – August 6, 2024

Public Hearing – September 3, 2024

2nd Reading – September 3, 2024 (Further information required)

Defeated – November 5, 2024

Section 87: C2 Commercial Highway District

87.1 Purpose:

To provide for an area for commercial uses which are compatible with the area, adjacent to a major thoroughfare, which requires large open areas for parking by clientele, for display of merchandise, or both, which will create an attractive environment, primarily accessible to motor vehicles.

87.2 Uses:

Permitted Uses	Discretionary Uses
Animal Services	Accessory Use
Automobile and RV Sales and Rental	All Permitted Uses within the I District
Automobile Repair Garage	Communication Tower
Automobile Service Station	Dry Cleaning and Laundry Plant / Depot
Automobile Supply Store	Dwelling Units Above Ground Floor
Bank / Financial Institution	Business
Building Demolition	Gaming or Gambling Establishment
Cannabis Retail Sales	Parking Facility
Caterer	Recreational Amusement Park
Clinic	Recreation Facility
Convenience Food Store	Recycling Depot
Contracting Services – Minor	Similar Use
Farm Supply Store	Tanker Truck Washing Facility
Florist Shop	Taxi / Bus Depot
Food and/or Beverage Service Facility	Temporary Mobile Commercial Sales
Gas Bar	Utility Building
Handicraft Business	
Hotel	
Laundromat	
Light Equipment Repair / Rental	
Motel	
Office Building	
Personal Service Shop	
Pharmacy	
Public Use	
Restaurant – All Types	
Retail Store	
Shopping Centre	
Sign	
Theatre – Movie	
Truck and Mobile Home Sales and Rental	
Truck Stop	
Vehicle Wash	
Veterinary Clinic	

87.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Minimum Parcel Frontage	15 m adjacent to a service or local road 46 m without a service road
Maximum Building Height	A maximum of four full storeys above grade: flat roof – 15.0 m; sloped roof – 18.75 m.
Front Yard Setback	9.0 m adjacent to a service or local road
Side Yard Setback	3.0 m
Rear Yard Setback	3.0 m
Landscaping	Section 48 of this Bylaw. An average width of 3.0 m adjacent to the property line over the full length of the perimeter of the site, excluding access and egress points, shall be landscaped.
Parking and Loading	Part 8 of this Bylaw.
Outdoor Storage	All outdoor storage shall be screened All outdoor display shall be screened from residential districts. Storage is not allowed in front yard. Garbage storage shall not have an adverse impact on the use or circulation on the parcel or adjacent parcels.

**Bylaw 2178-24 Current Proposed Rezoning of
7002 & 7010 - 50 Avenue
DC3: Direct Control Commercial Neighbourhood District**

Council First Reading – November 5, 2024

Public Hearing – December 3, 2024

2nd Reading – December 3, 2024 (Further information required)

Section 90: DC3 Direct Control Commercial Neighbourhood District

90.1 Purpose:

To provide for a transitional area that is compatible with the general nature of the neighbourhood.

90.2 Uses:

Permitted Uses	Discretionary Uses
Such uses as deemed by Council to be compatible with the general nature of the neighbourhood.	Existing businesses at the time of final passing of this Bylaw.

90.3 Site Regulations:

In addition to the Regulations contained in Parts Seven, Eight and Nine, the following regulations shall apply to every development in this district.

Site Coverage	At Council's discretion.
Floor Area	At Council's discretion.
Minimum Parcel Area	At Council's discretion.
Maximum Building Height	At Council's discretion.
Front Yard Setback	At Council's discretion.
Side Yard Setback	At Council's discretion.
Rear Yard Setback	At Council's discretion.
Parking	At Council's discretion.
Accessory Buildings	At Council's discretion.

Town of Stettler Municipal Development Plan
Bylaw 2041-13

Policy Statement 11.2



Part Five: Commercial Development

Section 10: Goals

- 10.1 To promote and encourage the provision of a full range of goods and services for the citizens of Stettler.
- 10.2 To minimize potential conflicts between commercial and non-commercial land uses.
- 10.3 To encourage aesthetically pleasing commercial development.

Section 11: Policies

- 11.1 Map 2 identifies existing and future commercial areas.
- 11.2 The Town supports the concept of small convenience type commercial development, serving the needs of the immediate neighbourhood, in residential areas.
- 11.3 The external design and finish of all commercial development should be of high quality and reflect or complement existing development in the vicinity. The Town will ensure that development adjacent to highways within Stettler meet prescribed exterior design requirements for commercial and industrial buildings, through its Land Use Bylaw and as prescribed within the Town/County Inter-municipal Development Plan.
- 11.4 The Town has adopted and will strive to implement the recommendations of an overall downtown streetscape plan to ensure the downtown commercial area is pedestrian friendly while providing adequate vehicular access and parking.
- 11.5 Home based businesses will be allowed as discretionary uses in residential districts provided they are secondary to the residential use and do not detract from the amenities of the surrounding residential neighbourhood. Specific standards and requirements will be governed by the Land Use Bylaw.
- 11.6 In commercial areas, upon subdivision, the Town will require that the provision of reserves be in the form of money, except in cases where the site borders on a non-commercial use in which case the Town may consider the dedication of land to provide adequate buffering.

Town of Stettler & County of Stettler Intermunicipal Development Plan

Bylaw 1989-09

Growth Area and future land use for 7002 & 7010 – 50 Avenue

Mixed Business

SCHEDULE 'C'
TOWN SHORT TERM GROWTH AREA

